

**AGENDA**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, February 2, 2026

**TIME:** 9:00 AM

**LOCATION:** Courthouse – Room 155

1. Call meeting to order
2. Public Comments
3. Approve minutes from January 5, 2026, meeting
4. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
  - c. Resolution – State Assistance for membership in Multi-state Information Sharing & Analysis Center (MS-ISAC)
5. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
  - c. Resolution – Amend 2026 Maintenance Budget
6. Future Agenda Items
7. Set date and time of next meeting – Monday, March 2, 2026 – 9:00 AM
8. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll

Access code: 2480 974 2098

**Join by WebEx App or website**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mfed765fbe524008e27816bd37a87210e>

Webinar number: 2480 974 2098

Webinar password: 020226

## **MINUTES**

### **PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, January 5, 2026

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the December 1, 2025, meeting were reviewed. Motion by Hamilton/ Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. IT Director Kaup reviewed the referral resolution received from Winnebago County requesting the state to cover the cost for all membership to the Multi-state Information Sharing & Analysis Center (MS-ISAC). Because of federal budget cuts, this is no longer a free service and is vital in protecting our systems. Motion by Hamilton/Brehm directing Kaup to bring a resolution to the next committee meeting for Wood County to go on record in support of the state membership in MS-ISAC. Motion carried unanimously.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. The next meeting will be held on Monday, February 2, 2026, at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:15 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

## Property & Information Technology Committee

**January 5, 2026**

[illegible]

## Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JANUARY 2026

For the range of vouchers: 27250553 - 27250568 27260001 - 27260031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250553	AMAZON CAPITAL SERVICES	EW TV MOUNT & SHELF	12/31/2025	\$46.98	P
27250554	AMAZON CAPITAL SERVICES	HS PHONE ACCESSORIES FOR K.W.	12/31/2025	\$12.75	P
27250555	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	12/23/2025	\$465.24	P
27250556	AT&T MOBILITY	MONTHLY CELL CHARGES	12/23/2025	\$3,845.82	P
27250557	GOLDFAX	NETWORK FAXING DEC 2025	01/04/2026	\$55.65	P
27250558	TDS TELECOM	PHONE CHARGES	12/28/2025	\$59.97	P
27250559	TDS TELECOM	PHONE CHARGES	12/28/2025	\$45.20	P
27250560	TDS TELECOM	PHONE CHARGES	12/28/2025	\$59.62	P
27250561	TDS TELECOM	PHONE CHARGES	12/28/2025	\$17.45	P
27250562	US CELLULAR	CELL PHONE CHGS ACCT 277407322	12/16/2025	\$227.16	P
27250563	US CELLULAR	CELL PHONE CHGS ACCT 203538532	12/20/2025	\$470.90	P
27250564	CDW GOVERNMENT INC	COMM RADIO ROOM PDU	12/19/2025	\$868.88	P
27250565	FRONTIER	PHONE CHARGES	12/19/2025	\$69.42	P
27250566	INSIGHT PUBLIC SECTOR INC	MUN-PE VEEAM RENEWAL	12/22/2025	\$2,033.04	P
27250567	RHYME BUSINESS PRODUCTS	4TH QTR 2025 BILLING	01/05/2026	\$8,870.17	P
27250568	INSIGHT PUBLIC SECTOR INC	6 MO NETWORK LICENSE RENEWAL	08/31/2025	\$285.00	P
27260001	CDW GOVERNMENT INC	2026 KOFAX POWER PDF RENEWALS	12/12/2025	\$1,725.00	P
27260002	CDW GOVERNMENT INC	2026 ALWAYS ON VPN RENEWAL	12/16/2025	\$5,520.00	P
27260003	CDI (CITIES DIGITAL)	2026 LASERFICHE MAINTENANCE	10/20/2025	\$18,669.33	P
27260004	SERGEANT LABORATORIES INC	2026 ARISTOTLE MAINTENANCE	12/12/2025	\$5,761.20	P
27260005	SOLARUS	PHONE CHGS ACCT 00063942-1	01/01/2026	\$2,856.28	P
27260006	SOLARUS	PHONE CHGS ACCT 00077856-5	01/01/2026	\$222.30	P
27260007	SOLARUS	PHONE CHGS ACCT 00061009-7	01/01/2026	\$64.99	P
27260008	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	12/22/2025	\$8,160.96	P
27260009	VERIZON	CELL CHGS ACCT 242258062-00001	01/01/2026	\$4,941.10	P
27260010	AMAZON CAPITAL SERVICES	IT OFFICE SUPPLIES	01/12/2026	\$61.42	P
27260011	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	01/01/2026	\$245.00	P
27260012	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	01/01/2026	\$1,120.08	P
27260013	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	01/01/2026	\$318.15	P
27260014	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	01/01/2026	\$2,662.12	P
27260015	AMAZON CAPITAL SERVICES	ROD ERGONOMIC MICE	01/16/2026	\$135.58	P
27260016	AMAZON CAPITAL SERVICES	HS BH CCS PHONE ACCESSORIES	01/16/2026	\$25.94	P
27260017	APPLE INC	EW MAINT IPAD	01/16/2026	\$329.00	P
27260018	CDW GOVERNMENT INC	DB SERVER RENEWAL	01/07/2026	\$3,840.86	P

## Committee Report - County of Wood

INFORMATION TECHNOLOGY - JANUARY  
2026

27260001 - 27260031 27250553 - 27250568

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260019	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	01/01/2026	\$2.46	P
27260020	INSIGHT PUBLIC SECTOR INC	DATACENTER SERVER OS LICENSING	01/05/2026	\$77,213.44	P
27260021	AMAZON CAPITAL SERVICES	EW MAINT IPAD CASE	01/21/2026	\$23.99	
27260022	AMAZON CAPITAL SERVICES	HS BH CCS PHONE ACCESSORIES	01/21/2026	\$91.84	
27260023	AMAZON CAPITAL SERVICES	HS BH CST PHONE ACCESSORIES	01/21/2026	\$15.95	
27260024	AMAZON CAPITAL SERVICES	HS WIRELESS HDMI - CONF RM 130	01/23/2026	\$249.99	
27260025	AMAZON CAPITAL SERVICES	NW WIRELESS MOUSE FOR J.E.	01/26/2026	\$13.95	
27260026	US BANK	DMARCIA	01/19/2026	\$239.88	
27260027	AMAZON CAPITAL SERVICES	HLTH HEADSET FOR B.N.	01/26/2026	\$276.57	
27260028	CARASOFT TECHNOLOGY CORP	2026 LINKEDIN LICENSES	01/26/2026	\$5,400.00	
27260029	SOLARUS	PHONE CHGS ACCT 00063942-1	02/01/2026	\$2,715.22	
27260030	SOLARUS	PHONE CHGS ACCT 00077856-5	02/01/2026	\$235.97	
27260031	SOLARUS	PHONE CHGS ACCT 00061009-7	02/01/2026	\$74.99	
<b>Grand Total:</b>				<b>\$160,646.81</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### January 2026

1. Staff have completed work on items related to the Law Enforcement Center occupancy. The final task was for the network team to reconfigure the network for the new jail to allow for a physical key switch to be installed between the Wood County network and the Detention networks. Staff worked with Maintenance to install the switch and isolate the corrections network from the rest of the County network. A notification lighting system will indicate when the network is connected or isolated.
2. Assisted Finance staff with configuring and operating 1099 preparation software.
3. Performed system upgrades for the General Ledger accounting system.
4. Work continues on year-end processes support, updating reports, W2 print management and multiple system configurations to support Finance and HR systems.
5. After reviewing the feedback from the State audit on jail forms, research continues to obtain CJIS compliance. Completed response sheet for CJIS follow up questions for the Jail. Continue to work with Jail and Dispatch on CJIS follow ups. Port Edwards has reached out for assistance with CJIS compliance as well.
6. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
7. The Cisco ESA, the email filter, was upgraded to address security issues and apply bug fixes.
8. The Webex video conferencing device in the 2nd floor auditorium at Riverblock failed. A replacement was received and configured and is working as expected.
9. Assisted City of Marshfield Police Department with the installation of a new fingerprinting LiveScan machine.
10. Began work on the Video Server Migration project. The Highway video server was successfully migrated this month. Riverblock and Norwood video servers will be scheduled for migration soon.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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11. The Countywide backup solution is up for renewal in 2026. Staff have held several meetings with vendors to review options to determine the best backup solution.
  12. The firewalls are also set for replacement this year. Staff are also reviewing options for replacement to determine which solution will best protect the County network and our data.
  13. Continued implementing Laserfiche document management for the Finance department.
  14. Plans for a firmware update to all County network devices continue.
  15. A new IT request form and procedure has been developed and implemented to improve handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
  16. IT staff continue work to outline and document proper procedures and best practices for system administration, especially in regard to server and application maintenance and/or upgrades that may affect accessibility and functionality.
  17. Assisting Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. This includes updates to end-user computing devices for staff and Trustees. All full-time staff are now using O365 and accessing new file servers. The migration of the Workhorse software to new servers has been completed.
  18. Network staff continue to meet with Cisco to discuss the features of their Secure Endpoint platform. This would add another level to securing Wood County devices on and off the network.
  19. Monitoring daily software installs for all computers managed by Desktop Central. Removed unapproved or questionable software as needed.
  20. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office. The eReferral, RMS PROTECT interface, is scheduled to be completed by early February. Downtime is needed to implement this interface and has been communicated to those affected. Instructions will be available for staff once the interface is complete.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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21. Staff continue to work with CIS, Countywide law enforcement software, on a change that is required for Fire Departments. The format of information that Fire Departments need to report requires changes in CIS.
  22. Working on onboarding modules and outlining reporting requirements for the State and Local Cybersecurity Grant Program (SLCGP) Grant that we were awarded.
  23. Continuing conversion of Human Service's TCM client financial data for import into Laserfiche.
  24. Completed rollout of Software Restriction Policy to all IT staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. Rollout of this system to other departments has begun.
  25. Triaged and followed up with 10 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
  26. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign. Updated CJIS training with new modules and assigned the new training to all departments required to complete this training every two years.
  27. Employees submitted approximately 117 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
  28. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff work to compose an RFP for a replacement system for HRMS and payroll. The RFP is in the final stage and is set to be released in the upcoming week.
  29. The EvenTide project for Dispatch continues. This will replace their current solution as the emergency protocols recording software in Dispatch. EvenTide will interface with Total Response so this project is being scheduled now that the Total Response implementation is finalized.





# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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30. Implementation phase continues for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Research continues on an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts.
  31. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment.
  32. System\code improvement for the in-house Planning & Zoning permitting system continues.
  33. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
  34. Continued speaking with Compliant Technology, the vendor who provides GLOVE/Light Sound Shield software on their data management portal. They have provided technical details that need to be reviewed. This is in response to a request from the Jail to utilize this software.
  35. Continued work on a project request from the Division Chief of EMS/Service Director for WR Fire Department to have WFRD ambulances dispatched similar to law enforcement units in CIS, the Countywide law enforcement software. This requires additional configuration in CIS to map out areas, activity codes and assigned units.
  36. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Claims user setup process was tested, refined and step by step procedures documented.
  37. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed error prone vendor supplied system upgrade. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project.
  38. For the month of December, 538 helpdesk requests were created, with staff completing 522 tickets and leaving 142 open requests. In addition, there are currently 122 project requests.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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39. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Initial training and migration of the 34 municipalities to the new system is complete. Security and best practice research to address a request by the County GIS specialist for the City of Marshfield GIS specialist to obtain direct access to the County tax database is on hold.
40. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Research and preparation work continues for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid).
41. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work is scheduled so we can support new job codes. PBJ backup super users were created and detailed training will be completed by PBJ submission staff.
42. The Register of Deeds work to upgrade multiple applications is nearly complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions, server access ports and preparations for 2 large upgrades scheduled for early January 2026 were completed.
43. Staff continue to actively review and update Active Directory (AD) to ensure employee details such as department, titles and managers are accurate.
44. The 2025 PC replacement 4<sup>th</sup> quarter devices replacement has been completed. Staff prepared and sent out 2026 1<sup>st</sup> quarter surveys so the 1<sup>st</sup> order will be ready to be placed shortly.
45. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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46. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.



## RESOLUTION#

DATE February 17, 2026

Effective

Date February 17, 2026

Page 1 of 2

Introduced by Property & Information Technology

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

**INTENT & SYNOPSIS:** Support Wisconsin establishing a Membership with the Multi-State Information Sharing and Analysis Center (MS-ISAC) to Cover the Cost of Membership for all State, Local, Tribal and Territorial (SLTT) Organizations.

**FISCAL NOTE:** None

**WHEREAS,** the Multi-State Information Sharing and Analysis Center (MS-ISAC) provides vital cybersecurity services, including 24/7 threat monitoring and incident response, to more than 18,000 state, local, tribal, and territorial (SLTT) government organizations supporting our nation's critical infrastructure including public hospitals, public utilities, K-12 school, and law enforcement; and

**WHEREAS,** local governments, especially in rural and under-resourced areas, have relied heavily on MS-ISAC's services; and

**WHEREAS,** without MS-ISAC services, government organizations are increasingly vulnerable to cyber attacks by foreign adversaries; and

**WHEREAS,** recent federal funding cuts to MS-ISAC, have significantly weakened the nation's defense against cyber threats; and

**WHEREAS,** Wood County has budgeted funds to join MS-ISAC under the Single Organization Membership option in 2026, to continue the services Wood County needs to protect its infrastructure and data; and

**WHEREAS,** If the State of Wisconsin establishes membership with MS-ISAC, services would be provided to all Wisconsin Counties at no cost.

**NOW THEREFORE BE IT RESOLVED,** by the Wood County Board of Supervisors that it supports Wisconsin establishing a Membership with the Multi-State Information Sharing and Analysis Center (MS-ISAC) to Cover the Cost of Membership for all State, Local, Tribal and Territorial (SLTT) Organizations.

Adopted by the County Board of Wood County, February 17, 2026

County Clerk

County Board Chairman

**BE IT FURTHER RESOLVED** that the Wood County Clerk is hereby authorized to send a copy of this Resolution to the Governor of the State of Wisconsin, all Wisconsin counties, and the Wisconsin Counties Association for consideration.

## Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JANUARY 2026

For the range of vouchers: 19251001 - 19251022 19260001 - 19260048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19251001	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	12/31/2025	\$565.33	P
19251002	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC DEC 2025	01/02/2026	\$3,981.22	P
19251003	GRAINGER (Maintenance)	RB VALVE CONTROLLERS	12/30/2025	\$3,006.84	P
19251004	JOSLIN CONCRETE	DEC 25 SNOW REMOVAL - CH, RB	12/31/2025	\$5,340.00	P
19251005	OFFICE ENTERPRISES INC	CH UPDATES - DA PANELS	11/17/2025	\$1,430.13	P
19251006	POWER PAC INC	SHOP SUPPLIES	12/29/2025	\$158.38	P
19251007	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	12/29/2025	\$12.88	P
19251008	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	12/29/2025	\$212.26	P
19251009	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	12/29/2025	\$552.83	P
19251010	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	12/29/2025	\$73.16	P
19251011	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	12/29/2025	\$107.22	P
19251012	THE SAMUELS GROUP INC	JAIL PROJECT - 48TH PAYMENT	01/06/2026	\$547,108.71	P
19251013	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB	01/05/2026	\$790.17	P
19251014	JFTCO INC	INSPECT SWITCHGEAR	12/30/2025	\$7,377.48	P
19251015	JFTCO INC	INSPECT CIRCUIT BREAKER	12/30/2025	\$5,002.50	P
19251016	WE ENERGIES	GAS SERVICE RIVER BLOCK - DEC	01/02/2026	\$1,205.46	P
19251017	WE ENERGIES	GAS SERVICE COURTHOUSE - DEC	01/02/2026	\$1,199.23	P
19251018	WE ENERGIES	GAS SERVICE LEC - DEC	01/06/2026	\$17,915.98	P
19251019	WE ENERGIES	GAS SERVICE JT USE BLDG - DEC	01/07/2026	\$716.70	P
19251020	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-DEC	01/07/2026	\$351.48	P
19251021	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	12/22/2025	\$10,007.90	P
19251022	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	01/15/2026	\$5,931.34	P
19260001	KRANZ INC	CH SUPPLIES	01/13/2026	\$538.02	P
19260002	KRANZ INC	CLEANING SUPPLIES	01/13/2026	\$216.92	P
19260003	DM STAMPS & SPECIALTIES	STAMPS	01/13/2026	\$202.22	P
19260004	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/03/2026	\$24.84	P
19260005	AMAZON CAPITAL SERVICES	CH SUPPLIES	01/12/2026	\$42.36	P
19260006	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	01/13/2026	\$96.72	P
19260007	AMAZON CAPITAL SERVICES	PRESSURE WASHER	01/13/2026	\$53.99	P
19260008	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	01/13/2026	\$1,023.85	P
19260009	AMAZON CAPITAL SERVICES	CH, LEC, RB SUPPLIES	01/14/2026	\$1,627.94	P
19260010	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/14/2026	\$15.28	P
19260011	AMAZON CAPITAL SERVICES	TOW HITCH	01/15/2026	\$61.74	P
19260012	AMAZON CAPITAL SERVICES	CH SUPPLIES	01/16/2026	\$203.94	P

## Committee Report - County of Wood

MAINTENANCE - JANUARY 2026

19260001 - 19260048 19251001 - 19251022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260013	BDT INC	STAINLESS STEEL SALT BIN	01/15/2026	\$1,261.72	P
19260014	FLAGS USA	CH FLAGS	01/15/2026	\$927.23	P
19260015	MENARDS - PLOVER	CH SUPPLIES	01/13/2026	\$42.48	P
19260016	OTIS ELEVATOR CO	2026 LEC ELEVATOR SVC CONTRACT	12/31/2025	\$13,633.95	P
19260017	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	01/20/2026	\$210.00	P
19260018	WATER WORKS & LIGHTING COMM	WATER/SEWER LEC	01/14/2026	\$4,554.32	P
19260019	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE LEC	01/14/2026	\$10,494.05	P
19260020	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	01/14/2026	\$846.28	P
19260021	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	01/14/2026	\$21.51	P
19260022	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	01/14/2026	\$46.62	P
19260023	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	01/14/2026	\$51.38	P
19260024	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	01/14/2026	\$59.80	P
19260025	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	01/14/2026	\$10.30	P
19260026	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	01/14/2026	\$126.47	P
19260027	WATER WORKS & LIGHTING COMM	181 MARKET ST STORM SEWER	01/14/2026	\$8.02	P
19260028	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	01/14/2026	\$6,583.24	P
19260029	WATER WORKS & LIGHTING COMM	184 2ND ST N STORM SEWER	01/14/2026	\$11.34	P
19260030	WATER WORKS & LIGHTING COMM	180 2ND ST N STORM SEWER	01/14/2026	\$14.65	P
19260031	WATER WORKS & LIGHTING COMM	321 MARKET ST STORM SEWER	01/14/2026	\$3.42	P
19260032	AMAZON CAPITAL SERVICES	SHOP, TRACTOR REPAIRS	01/20/2026	\$313.45	
19260033	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	01/21/2026	\$350.55	
19260034	AMAZON CAPITAL SERVICES	CH UPDATES - EM OFFICE CAMERA	01/21/2026	\$23.87	
19260035	ACE HARDWARE	SHOP SUPPLIES	01/05/2026	\$53.98	
19260036	ACE HARDWARE	SHOP SUPPLIES	01/12/2026	\$90.93	
19260037	ACE HARDWARE	CH SUPPLIES	01/22/2026	\$63.97	
19260038	ACE HARDWARE	CH SUPPLIES	01/22/2026	\$34.98	
19260039	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	01/26/2026	\$8,556.53	
19260040	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	01/26/2026	\$4,303.29	
19260041	GRAINGER (Maintenance)	CH MEP - BLOWER WHEELS	01/21/2026	\$141.48	
19260042	POWER PAC INC	TRACTOR PARTS	01/07/2026	\$226.36	
19260043	ULINE	JAIL PLATFORM TRUCK	01/19/2026	\$499.75	
19260044	US BANK	JAIL MED CART, SALT SPREADER	01/19/2026	\$1,070.96	
19260045	AMAZON CAPITAL SERVICES	LEC SOUND PROOF PANELS	01/21/2026	\$224.90	
19260046	DM STAMPS & SPECIALTIES	STAMPS	01/28/2026	\$102.33	
19260047	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	01/28/2026	\$1,174.50	
19260048	ACE HARDWARE	CH SUPPLIES	01/26/2026	\$44.95	
<b>Grand Total:</b>				<b>\$673,338.58</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_





# Wood County

## WISCONSIN

Reuben Van Tassel  
Facilities Manager

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### Letter of Comments February 2026

#### Ongoing Projects and Planning

**Jail Project** – The garage space under the restricted lot is getting set up to be used by the Sheriff's Department, Maintenance, and others.

Reviewing storage needs for the Coroner and discussing options that will make supply storage/pickup convenient for operations.

Reviewing options for location of office and work space for the Communications Director, who was previously located in a building that had to be demolished in order to construct the new jail.

Building automation system adjustments are ongoing.

**Courthouse** – The HVAC contractor is evaluating an air-flow report to identify additional duct sealing that must be completed as well as additional climate control measures that must be implemented in isolated areas.

Continuing to work with City of Wisconsin Rapids and other County staff to modify the Courthouse property boundary in conjunction with vacating Market Street.

Beginning to work through the steps of design for the future Market Street parking lot.

#### Miscellaneous

Attended PIT, Health & Human Services, County Board, and numerous project meetings.

Supporting Norwood team with water line replacement project planning.

Conducting interviews for the Building Automation Specialist position.

Working with Human Services to reconfigure areas within their office space to better accommodate staff.



## RESOLUTION#

DATE February 17, 2026  
Effective  
Date Upon passage and posting

Page 1 of 1

Introduced by Property & Information Tech & Operations Committee

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

**INTENT & SYNOPSIS:** To amend the 2026 Maintenance Capital Projects (57119) budget to include expenditures for the Courthouse HVAC project that was in process but not completed on December 31, 2025.

**FISCAL NOTE:** No cost to Wood County. The source of funding is previously approved and unspent jail contingency funds placed in the capital projects fund balance:

Function	Account Name	Debit	Credit
34113	Capital Projects Fund Bal.	\$343,205	
57119	Maintenance Capital Projects		\$343,205

WHEREAS, Resolution 25-4-3 was passed at the April 15, 2025 County Board meeting to approve the use of jail contingency funds of \$2,128,149 to fund the remaining unfunded portion of the courthouse heating system, and

WHEREAS, a total of \$1,784,944 was expended in 2025 leaving an unappropriated amount of \$343,205 to be used on 2026 expenditures, and

WHEREAS, Rule 5.03 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the 2026 Maintenance Capital Projects (57119) budget by appropriating \$343,205 of unexpended jail contingency funds from the Capital

Projects Fund Balance (34113), and

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, February 17, 2026

County Clerk

County Board Chairman