

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, August 3, 2023
TIME: 9:00 a.m.
PLACE: Highway Dept. – Conference Room

MEMBERS PRESENT: Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu (via WebEx)

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment
3. The minutes of the July 6, 2023 meeting were reviewed. Motion by LaFontaine/Breu to accept them as presented. Motion carried unanimously.
4. Hawk reported that the City of Wisconsin Rapids Legislative Committee is taking the ATV/UTV subject to the City Council for a vote. If it passes the Council, an ordinance will be drafted for passage by that body.
5. The Highway Dept. staff reports and revenue reports were reviewed. Hawk provided a verbal report.
 - The Highway Dept. utilizes a 4-10 hour weekly shift during the summer months that includes 2 holidays. In the past, the employees have taken 10 hours in holiday pay which is budgeted for, however Human Resources has stated this is not allowable per the employee policy handbook. Motion by LaFontaine/Breu to recommend to the Operations Committee that the Highway Dept. be allowed to claim 10 hours for holiday pay for Memorial Day and July 4th holidays, as has been done in the past. Motion carried unanimously.
 - Hawk has been working with Facilities Manager Van Tassel on reconfiguration of the front end of the Highway Office to accommodate a woman's changing room/restroom. There is money in the budget to complete this project, estimated to be \$104,000. Motion by LaFontaine/Hokamp to proceed with this project. Motion carried unanimously.
6. Motion by LaFontaine/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Hawk & Accounting Supervisor Peckham distributed the draft 2024 Highway Dept. budget. The committee will schedule a separate meeting to go through both the Highway Dept. and Parks & Forestry budget.

8. Hawk reported on the CTH Z/48th St intersection and proposed roundabout. Hawk stated that new flashing STOP AHEAD signs were ordered and should be received in the next couple of weeks, however his suggestion of rumble strips on the town road was turned down by the town board. Motion by LaFontaine/Hokamp to postpone the construction of the roundabout at this intersection for the time being. Motion carried unanimously.
9. The Parks & Forestry staff reports were reviewed. Schooley introduced Staci Kleifgen as the new Office Supervisor.
10. There were two special use permits presented for approval.
 - a. Blue Grass Festival at South Wood County Park
 - b. Multi Metro Deer Hunt at South Wood County Park (in the undeveloped area)Motion by Breu/Thao to approve the Special Use Permits as presented. Motion carried unanimously.
11. The Wood County State Wildlife Area Advisory Committee is requesting an increase in the yearly allotment budgeted for the Wildlife Area. It has been at \$4,000/year for many years. Advisory Committee Chair Weis and County Forest Administrator Schubert reviewed past projects done with the allotment. Motion by LaFontaine/Hahn to budget \$10,000 for 2024. Motion carried unanimously.
12. The resolution to withdraw a county forest parcel for the construction of a salt shed was presented. Motion by LaFontaine/Thao to approve the resolution and forward to the county board for their consideration. Motion carried unanimously.
13. Parks & Forestry revenue reports were reviewed.
14. Motion by LaFontaine/Hokamp to approve the Parks & Forestry vouchers. Motion carried unanimously.
15. The budget meeting will be held on Wednesday, August 30th at 9:00 AM at the Highway Office. The next regular meeting will be held on Thursday, September 7th at 9:00 AM at the Highway Dept.
16. Chairman Hahn declared the meeting adjourned at 9:54 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

HIRC Committee
August 3, 2023

NAME	REPRESENTING
Bill Oederberg	WCB #15
Dale Weis	Wood Wildlife Area Advisory Comm
Gavin Hutchinson	WDNR
Reuben Van Tassel	Mtce
DENNIS POLACH	WCB-14
JERRY FENZKOWE	WCB #11
Stacie Kleifgen	WC Parks & Forestry
CHAD SCHOOLEY	P&F
Fritz Schubert	WCF
Roland Hawk	WC Highway
JOHN PECKHAM	WC HIGHWAY
Ron Hett	Web Ex
Lance Pliml	Web Ex