

**AGENDA**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, January 2, 2026  
**TIME:** 9:00 AM  
**LOCATION:** Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meeting of December 5, 2025.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Water Group.
8. Attendance at meetings.
9. Consideration of agenda items for next meeting.
10. Set date and time of next meeting. (Friday, February 6, 2026 – 9:00 AM)
11. Adjourn.

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**Join by phone**

+1-408-418-9388 United States Toll  
Access Code: 2487 794 1203

**Join by WebEx App or website**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m082f652b27792bc919180132351abf5d>  
Webinar number: 2487 794 1203  
Webinar password: 010226

## **MINUTES JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, December 5, 2025

**TIME:** 9:00 AM

**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

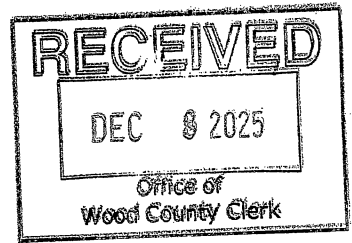
**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the October 31, 2025, meeting as presented. Motion carried unanimously.
4. There were no claims against the county.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Perlock to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided a verbal report from the recent meeting of the Citizens Water Group and reviewed the letter sent to various stakeholders.
7. A contract for the Family Court Commissioner was presented and introduced by the Corporation Counsel. He noted a change in the document, striking the small claims court commissioner duties from the document. There was discussion about the yearly amount and this will be revisited next budget cycle. Motion by Hovendick/Voight to approve the contract as presented, with the \$55,000 yearly fee in place with an evaluation of duties occurring before the next budget cycle. Motion carried unanimously.
8. Motion by Leichtnam/Hovendick to approve per diem for any member attending any Joint Legislative Committee meeting, and to Supervisor Clendenning to attend any Criminal Justice Task Force meeting. Motion carried unanimously.
9. The next meeting will be held on Friday, January 2, 2026, at 9:00 AM.
10. Motion by Leichtnam/Clendenning to adjourn. Motion carried unanimously at 9:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**December 5, 2025**

3



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

cc: Corp Counsel  
HR  
they

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 11.30.2025  
Time: am hours  
Place: 5958 main St. Auburndale

The circumstances giving rise to my claim are as follows:

on the morning of 11.30 Sunday the snow  
plow smashed into my mail box. From the  
markings on the road they came up on  
the curb before my property and hit  
my mail box that does show damage on  
the physical mail box. They made the plow  
as they stopped in front of my home then  
drive around the entire front of my house  
not plowing and the realigned at the street  
in front of my neighbors house finishing the clean up.

The names of county personnel involved are:

(Unknown)

Driving Auburndale village plow truck

The names of other witnesses are:

none

THE CLAIM

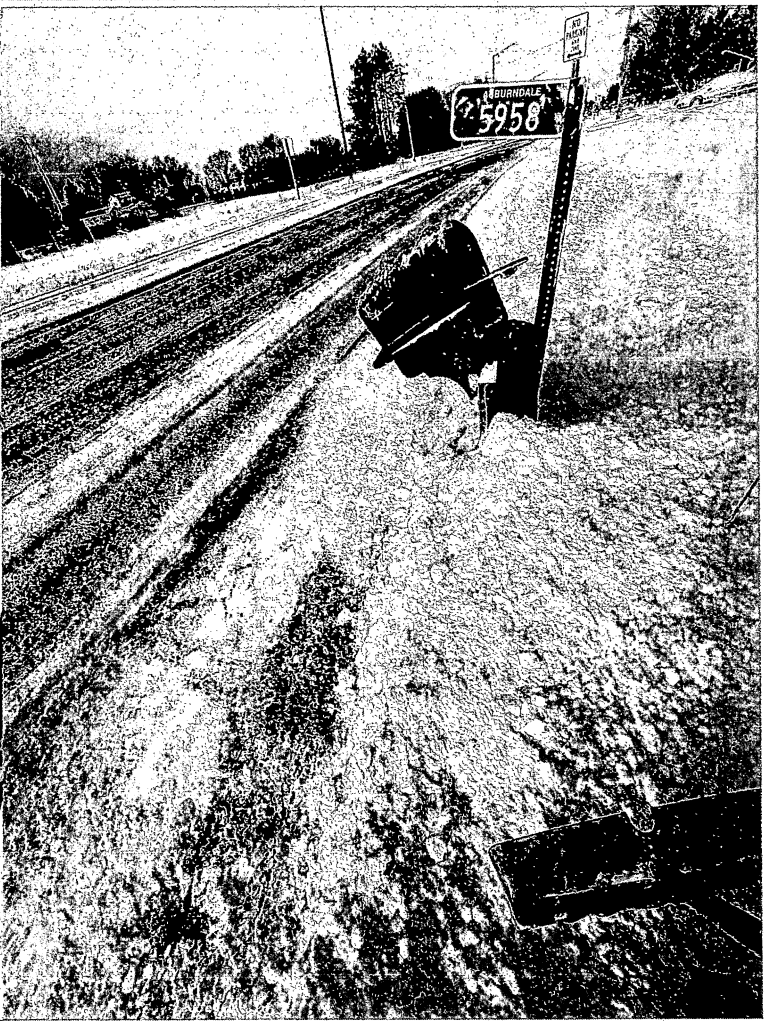
I request the following monetary or other relief:

I request the mail  
Box be replaced with the same or equal  
to the amount of a new one.

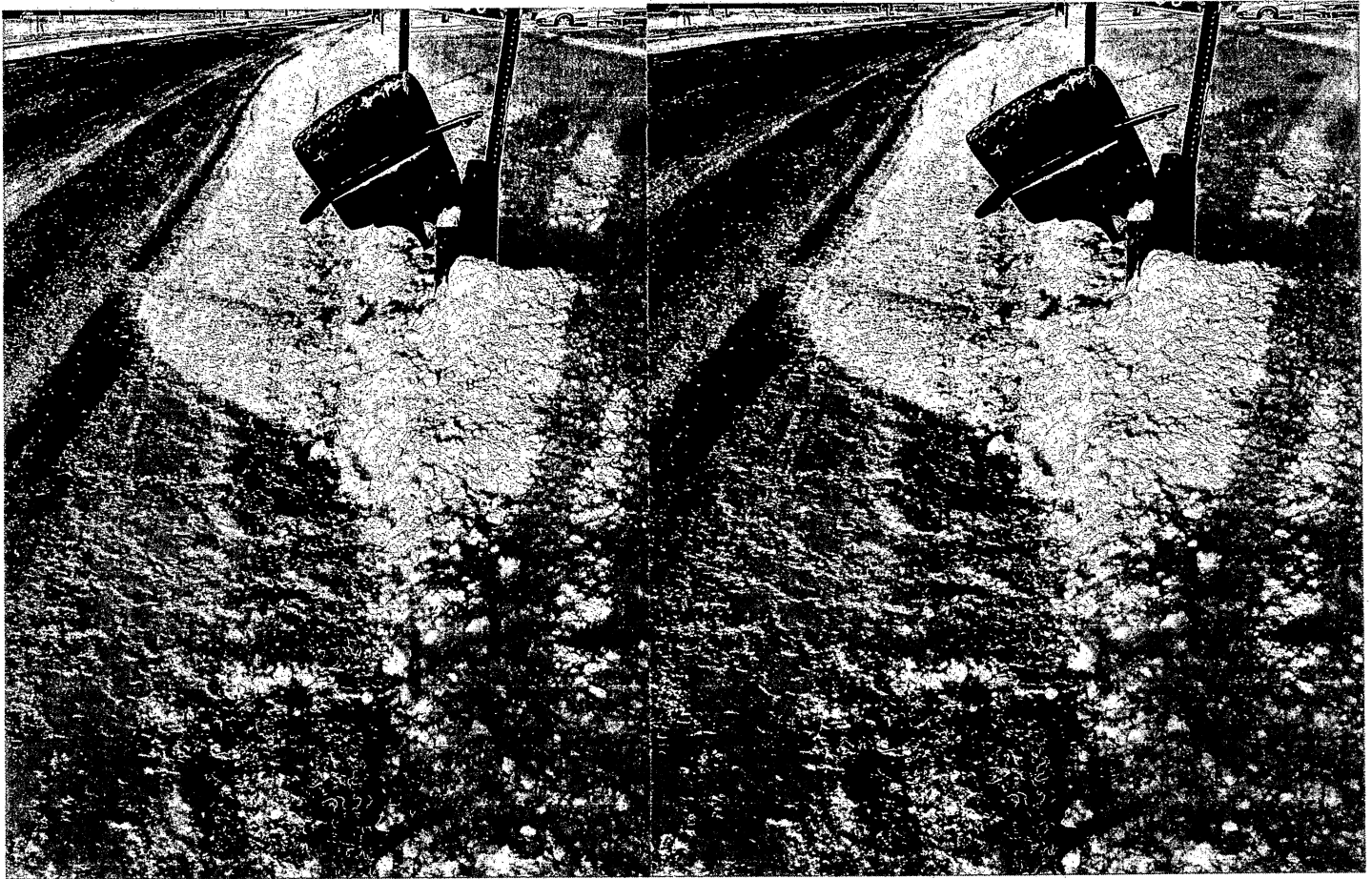
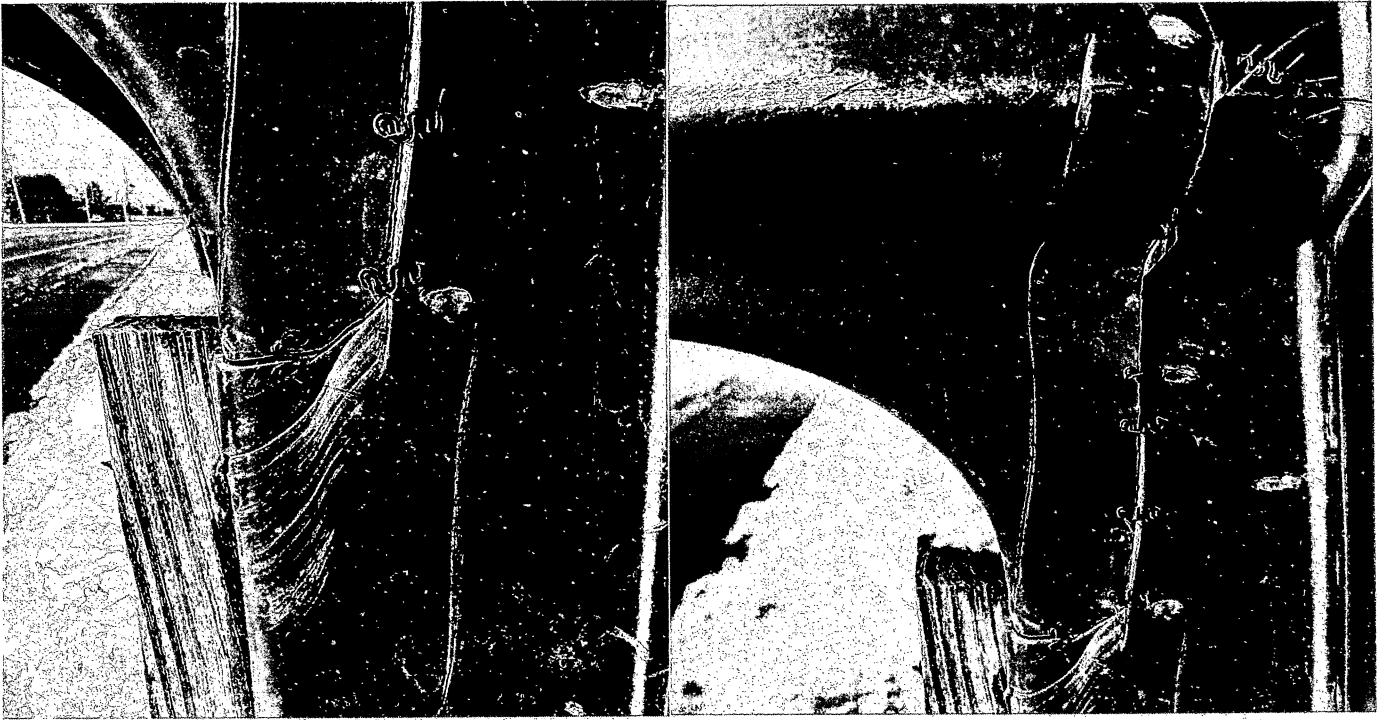
Date: 12.4.2025

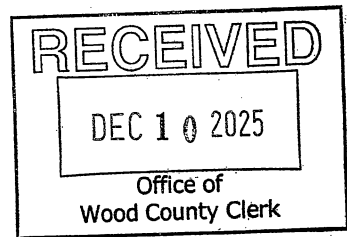
Signature: Jessica Diercks  
Print Name: Jessica Diercks  
Address: 5958 main St  
Auburndale, WI 54412  
715.741.1270  
Phone: \_\_\_\_\_

11.30.2025



11-30-2025





# NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

## THE INCIDENT

Date: 12/10/2025

Time: Unknown-discovered 0800

Place: 11253 county road Z Nekoosa, WI 54457

The circumstances giving rise to my claim are as follows:

Snowplow hit mailbox, mailbox snapped off at base after plow passed,  
inspected by Randy (supervisor wood cty hwy dept 12/10 AM)

The names of county personnel involved are: Randy

The names of other witnesses are: Eddie and Gayle Dyreson, Scott (neighbor)

## THE CLAIM

I request the following monetary or other relief: \$100

12/10/2025  
Date

Signature

Print Name: Eddie Dyreson

Address: 11253 County Road Z  
Nekoosa, WI 54457

Phone: (608)669-5371

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: DECEMBER 2025

For the range of vouchers: 03250065 - 03250067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250065	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/25/2025	\$138.07	P
03250066	SWITS LTD	INTERPRETER FEES	12/09/2025	\$644.50	P
03250067	HOFFMAN ABIGAIL	TRANSCRIPTS 22CF543	11/28/2025	\$32.00	P
Grand Total:				\$814.57	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: DECEMBER 2025

For the range of vouchers: 04250045 - 04250048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250045	MENDEZ JOHN	NOV INTERPRETER BR 2, 3 & 4	12/04/2025	\$420.00	P
04250046	SWITS LTD	INTERPRETER FEES 25CF207	12/09/2025	\$112.50	P
04250047	SWITS LTD	INTERPRETER FEES	12/09/2025	\$228.00	P
04250048	BRAZEAU NICHOLAS J JR	REIMBURSE GILBERT LAW SUMMARY	12/23/2025	\$61.00	
Grand Total:				\$821.50	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: DECEMBER 2025

For the range of vouchers: 05250063 - 05250067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250063	SWITS LTD	INTERPRETER FEES	12/09/2025	\$304.00	P
05250064	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/17/2025	\$10.69	
05250065	PETERSON MICHELLE L	TRANSCRIPTS 22CF41	12/22/2025	\$26.00	
05250066	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/22/2025	\$57.73	
05250067	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/24/2025	\$17.59	
Grand Total:				\$416.01	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: DECEMBER 2025

For the range of vouchers: 34250037 - 34250038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250037	SWITS LTD	INTERPRETER FEES	12/09/2025	\$1,507.50	P
34250038	LIVERNASH ALICIA	TRANSCRIPTS 25CF323 325 395	12/02/2025	\$48.00	
Grand Total:				\$1,555.50	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: CHILD SUPPORT AGENCY

For the period of: DECEMBER 2025

For the range of vouchers: 02250114 - 02250120

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250114	CW SOLUTIONS LLC	A&V PROGRAM COSTS	12/17/2025	\$2,664.18	P
02250115	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	12/17/2025	\$7,318.22	P
02250116	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	12/17/2025	\$514.26	P
02250117	DNA DIAGNOSTICS CENTER INC	17-GENETIC TESTS	12/17/2025	\$476.00	P
02250118	LEGAL LOGISTICS LLC	9-PROCESS OF SERVICE FEES	12/17/2025	\$830.00	P
02250119	MUNRO WAYNE	15-PROCESS OF SERVICE FEES	12/17/2025	\$855.00	P
02250120	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	12/17/2025	\$50.00	P
Grand Total:				\$12,707.66	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: DECEMBER 2025

For the range of vouchers: 35250107 - 35250114

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250107	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS NOV 2025	11/30/2025	\$750.00	P
35250108	OPTIONS LAB INC	DRUG TESTING - NOV 2025	11/30/2025	\$3,936.00	P
35250109	SOUTHERN HEALTH PARTNERS INC	NOVEMBER 2025 MEDS	11/30/2025	\$828.41	P
35250110	US BANK	RSAT SUPPLIES, DC SUPPLIES	12/17/2025	\$2,750.09	
35250111	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - NOV 2025	12/19/2025	\$1,836.00	
35250112	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - NOV 2025	12/19/2025	\$1,000.00	
35250113	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - NOV 2025	12/19/2025	\$756.00	
35250114	THREE BRIDGES RECOVERY WI INC	WC OPIOID SERVICES - NOV 2025	12/19/2025	\$1,336.50	
Grand Total:				\$13,193.00	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: DECEMBER 2025

For the range of vouchers: 11250060 - 11250062

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250060	AMAZON CAPITAL SERVICES	27 INCH MONITOR	12/09/2025	\$89.97	P
11250061	AMAZON CAPITAL SERVICES	ENVELOPES	12/09/2025	\$29.70	P
11250062	KEWAUNEE COUNTY SHERIFF DEPT	SERVICE FEES 25CF159	12/04/2025	\$125.00	P
Grand Total:				\$244.67	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: DECEMBER 2025

For the range of vouchers: 24250039 - 24250039

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250039	FIDLAR TECHNOLOGIES INC	LAREDO USAGE DECEMBER 2025	12/19/2025	\$1,922.40	
Grand Total:				\$1,922.40	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: DECEMBER 2025

For the range of vouchers: 32250021 - 32250021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32250021	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/02/2025	\$65.79	P
Grand Total:				\$65.79	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:





# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

**JANUARY 2026**

## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I will be working on the Cooperative Agreements in January. I am waiting for the Bureau of Child Support to release the standard agreements to see if any changes exist.
- The 2026 State/County contract was received and signed by County Board Chair Pliml.
- DCF informed us that the ELEVATE Program will end March 31, 2029. The program has been funded by a waiver from the Federal Government since implementation on January 1, 2020. At this point we are planning on the funding ending at that time, but as political administrations change so do policy decisions.
- I attended the WCSEA Board meeting on December 11<sup>th</sup>.
- I attended the WCSEA State meeting on December 12<sup>th</sup>.
- Agency staff have completed the year end trainings required by DCF.
- The November performance measures are mixed. We are on pace to meet three of the four measures. We are down in current support collections compared to past years. The state has made some policy decisions that could be impacting numbers, but at this point we probably need to let the next couple of months play out to determine the root cause.
- The current IV-D case count is 3,696.



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

December 2025

#### **Hearings and Court Cases:**

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of November 2025:

- 14 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 9 Guardianship/Protective Placement Hearings
- 20 WATTS Review/Contested Hearings

Child Support – During the month of November, the Corporation Counsel's office participated in three dates for Child Support-related hearings (in custody and hearing days).

CAPTA Hearings– During the month of November, the Corporation Counsel's office participated in one CAPTA scheduled prehearing conference and advocated to the Wisconsin Division of Hearings and Appeals.

#### **Additional Meetings Attended:**

During the last month, I participated in the following meetings/topics to provide support to departments and/or Committees:

- CEED Committee – Reviewing a request received from Invenergy to modify the existing JDA Agreement executed on January 18, 2024. I subsequently attended the CEED Committee meetings on this request to provide additional guidance as needed.
- Highway Dept. & HIRC Committee – Reviewing a request received regarding land dedicated to the County for highway purposes, and suggested resolution via easement agreement. Also reviewed application of the Highway Access Control Ordinance 401 to provide support in obtaining the requisite permit and protective deposit.
- Operations Committee – Reviewing with the Committee a request from the City of Wisconsin Rapids for contribution of funds to intervene and assist DOR with an ongoing assessment appeal pending before the Tax Appeals Commission. All involved taxing jurisdictions have been asked to contribute, with the proposed contribution split being equal to each jurisdiction's percentage of the net property taxes paid (for Wood County, 21%).
- Civil Service Commission – Reviewed and discussed with the Commission the Statute requirements and Ordinance process for reviewing applications, examinations and choosing candidates to be certified to the eligibility list for filling vacant positions in the Wood County Sheriff's Department.



# Wood County WISCONSIN

## WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

**December 2025**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

#### **Meetings Attended:**

11/26/2025: Mental Health Court Staffing/Court  
12/1/2025: Drug Court Staffing/Court  
12/3/2025: Mental Health Court Staffing/Court  
12/4/2025: Meeting with State Public Defenders Office  
12/4/2025: Staffing with Outpatient Clinic  
12/5/2025: Judicial and Legislative Sub-Committee Meetings  
12/8/2025: Drug Court Staffing/Court  
12/9/2025: Meeting with Langlade County Diversion Coordinator  
12/9/2025: Oxford House Board Meeting  
12/9/2025: Wood County Wellness Committee  
12/10/2025: Mental Health Court/Staffing  
12/15/2025: Meeting with Marathon County DA Concerning Diversion  
12/16/2025: County Board Meeting  
12/17/2025: Mental Health Court Staffing/Court  
12/18/2025: Drug Court Sustainability Meeting  
12/18/2025: Monthly RSAT Meeting with DOJ  
12/18/2025: Monthly Diversion/Deflection meeting with DOJ  
12/22/2025: Drug Court Staffing/Court  
12/22/2025: Monthly Drug Court Coordinators Meeting

#### **Adult Drug Treatment Court:**

Current Participants: 20  
Active Referrals: 2  
Pending Referrals: 2  
2025 Admissions: 20  
2025 Terminations: 7  
2025 Graduations: 16  
2025 Referrals: 41

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. Decembers' meeting focused on small changes to the referral vetting process, larger changes to the employment policy (to more closely align with treatment court standards), and the clarification of some of our treatment expectations.

We held our 2<sup>nd</sup> drug court drawing of the year on 12/22/2025. These drawings provide us with an opportunity to reward our participants for the progress that they have made, and for all of their individual

accomplishments. The bi-annual drawings have been a part of the program for many years, with an effort to make one around Christmas each year. This initiative is fully funded through donations.

**Jail Programming (STRONG):**

Medication Assisted Treatment Program (MARP):

Current Participants: 28

Year to date participants: 142

Jail Residential Treatment Program (RSAT):

Current Participants: 10 (5 males and 5 females)

Year to date graduates: 10

Year to date participants: 40

We have been working to fine-tune our Medication Assisted Treatment program in recent weeks. We have chosen to make some changes to the eligibility criteria to get on medications, and to the specifics surrounding infractions that could lead to termination from the program. I am working closely with Corporation Counsel to change our consent forms and policies to better reflect what our program is currently offering.

We continue to work on offering as much programming to participants of our recovery pods as possible. We will once again be expanding what UW-Extension is offering in the jail after the first of the year. We also added a new program focused on wellness that is facilitated by the nurse practitioner from my department.

**Other Matters:**

The criminal justice departments request for County Opioid Settlement dollars was formally approved and our contract for 2026 was signed and returned to the Wood County Health Department.

Several Wood County representatives attended a meeting with the Marathon County Diversion Coordinator to learn more about their model for diversion and deflection. The long-term goal for Wood County would be that we would be able to implement a diversion program that works in unison with our brand-new deflection team from the Sheriff's Department to replicate the type of work that is being done in Marathon County. Portage County (which we visited in November) and Marathon County both shared a ton of information and material with us concerning diversion and deflection. A representative from Human Services is working to put together a synopsis of all that we learned so that we can sit down and put together a presentation for the other invested parties in Wood County. Hopefully, after learning more, everyone is still in favor of pursuing a program of this nature.



# Wood County

## WISCONSIN

REGISTER IN  
PROBATE

January 2, 2026

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- December 2 – Operation Committee Meeting
- December 5 – Judicial & Legislative Committee Meeting
- December 16 – County Board Meeting
- December 19 – Monthly Judges Meeting

During the weeks of Christmas and New Years our office will be printing and running annual reports and annual accounts for those under guardianship with Wood County. This is a large task as close to 1,000 of these reports are mailed out every January. The reports are required to be completed and returned to our office by April 15<sup>th</sup> of each year. Each report has to be carefully reviewed and filed into the respective guardianship case. Any concerns or questions noted on the reports are carefully reviewed and addressed.



Monday, Dec. 15, 2025 @ 2:00pm (Riverblock Auditorium, room 206)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
- 2.) Public Comment:
  - a. Chair Leichtnam suggested that a statement of “now or at the time of the agenda item” be added to the rules may apply notation after public comment on the agenda.
- 3.) Approve minutes of Nov. 17<sup>th</sup> 2025 mtg
  - a. Carrell made a motion to adopt the Nov. 17, 2025 meeting minutes as presented. Dimick 2<sup>nd</sup> the motion. Motion passed unanimously.
- 4.) Correspondence / Updates / Handouts / Reports on meetings attended
  - a. There is a new fire fighting foam that uses soybeans as an alternative to PFA's.
  - b. Shane Wucherpennig shared a map of where Wood County has installed water treatment systems in Wood County
  - c. It was asked if the minutes of the meetings could be shared with the Wood County Judicial and Legislative Committee
- 5.) SRAP Slides on new “Winter Spreading” guidelines
  - a. Socially Responsible Agriculture Project (SRAP) had given a presentation on a new model being developed by students at UW-Madison. The model tracks winter spreading on snow covered fields and will be available to anyone who would like to use it.
  - b. The model is not available yet and the slides are not able to be shared. Once things are ready they will be shared with the group.
- 6.) Wisconsin Conservation Voters Video
  - a. The following videos were shared with the group and were sent via email to the membership. <https://www.youtube.com/watch?v=305G0OLypFE>  
<https://www.youtube.com/watch?v=YAS6gtZ2w5M>
- 7.) CEED Action on CWG Rules Draft Document
  - a. Corporation Counsel reviewed the draft document
  - b. The rules are now on file with the CEED committee and are in place for CWG.
- 8.) Disposition of the letter on recommendations from the Alliance for the Great Lakes Report
  - a. Letter was sent out to 127 recipients.

- b. CSGCC and Golden Sands will also be sending out letters with regards to the recommendations in the report.
- 9.) Action from the floor - None
- 10.) Possible agenda items for next meeting
  - a. Please have submitted to Bill or Jen at least one week before the meeting
- 11.) Next mtg.—Jan. 19, 2025, 2025, 2:00 pm
- 12.) Adjourn –
  - a. Motion to adjourn was made by Clendenning and 2<sup>nd</sup> by Rayome. Motion passed unanimously.
  - b. Chairman Bill Leichtnam adjourned the meeting at 3:10pm.

Present in the meeting: Bill Leichtnam, Jen McNelly, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tom Rayome, Shane Wucherpennig, Lance Pliml and Ben Jeffery.

Respectfully submitted by Jen McNelly on December 18, 2025