

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, September 15, 2026
TIME: 9:30 AM
LOCATION: Courthouse – County Board Room

1. Call to order
 2. Roll Call
 3. Invocation/Pledge of Allegiance – Supervisor Voight
 4. Approval of minutes from the August 18, 2026, County Board meeting
 5. Excusals: Supervisor Hamilton
 6. Resignations
 7. Appointments/Re-Appointments
 8. Public Comments
 9. Review Referral Listing
 10. Review Standing Committee minutes, department reports, and act on any resolutions introduced by the committees
 - a. Operations
 - b. Health & Human Services
 - c. Conservation, Education, & Economic Development
 - i. Resolution 26-9-1: Approve an amendment to the Town of Saratoga Official Zoning Ordinance
 - d. Judicial & Legislative
 - e. Highway Infrastructure & Recreation
 - f. Minutes & reports of other committees, commissions, and boards
 11. Special Order of Business
 - a. ADRC-CW Annual Report – Mike Rhea
 12. Set date of next County Board meeting: Tuesday, October 20, 2026
 13. Adjourn
-

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2484 049 2722

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m30987bf06c083ac61b9f34aa7a812395>
Meeting number (access code): 2484 049 2722
Meeting password: 091526

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

August 18, 2026 – 9:30 a.m.

The Wood County Board of Supervisors, composed of nineteen members, convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on August 18, 2026.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Casper, Clendenning, Goldberg, Hahn, Hamilton, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Excused was Hovendick.

Supervisor Rozar gave the invocation led the Pledge of Allegiance.

Motion by Buttke/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

The referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 26-8-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: Resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$4,500,000 General Obligation Promissory Notes.

Motion by Rozar/Schulz to adopt Resolution 26-8-1. Motion carried unanimously. Excused was Hovendick.

RESOLUTION 26-8-2

Introduced by: Judicial & Legislative and Operations Committees

INTENT & SYNOPSIS: To create a 1.0 FTE Diversion Case Manager within the Criminal Justice Department, to incorporate a grant from the Legacy Foundation to cover near term expenses

FISCAL NOTE: The Department of Human Services has received permission from the Legacy Foundation to transfer a grant that was initially intended to fund the Mental Health Court to the Criminal Justice Department for the purpose of funding a Diversion Case Manager to oversee the Deferred Prosecution Agreement and Deferred Entry of Judgment programs. The remaining grant money that would be transferred to the Criminal Justice Department is approximately \$134,000.00.

Motion by Clendenning/Zurfluh to adopt Resolution 26-8-2. Motion carried unanimously. Excused was Hovendick.

Committee minutes presented: Health & Human Services, North Central Community Action Board of Directors, Veterans Service Commission, Public Safety.

RESOLUTION 26-8-3

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To adjust the call out rate for Deputy Coroners, effective January 1, 2027.

FISCAL NOTE: This action will result in an increase in the Coroner budget of \$3,894.70 under personnel costs.

Motion by Zurfluh/Schulz to adopt Resolution 26-8-3. Motion carried unanimously. Excused was Hovendick.

Committee minutes presented: Conservation, Education, & Economic Development, Citizens Water Group.

RESOLUTION 26-8-4

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve the adoption of the 2026 - Town of Rock Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

Motion by Leichtnam/Breu to adopt Resolution 26-8-4. Motion carried unanimously. Excused was Hovendick.

RESOLUTION 26-8-5

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Saratoga Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

Motion by Leichtnam/Voight to adopt Resolution 26-8-5. Motion carried unanimously. Excused was Hovendick.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation, Property & Information Technology, Central Wisconsin State Fair Board of Directors, South Central Library System Board of Trustees.

Without objection, Chairman Pliml adjourned the meeting at 9:47 AM. Next scheduled county board meeting is September 15, 2026.

Trent Miner
County Clerk

REFERRALS FOR SEPTEMBER 15, 2026 – COUNTY BOARD

- 8/24/2026 – Memo from North Central Wisconsin Regional Planning Commission announcing a Comprehensive Plan Public Hearing for the Village of Biron on October 12, 2026. Referred to CEED Committee Members, P&Z Director Grueneberg, and County Planner Simkowski.
- 8/24/2026 – Resolution from Polk County requesting the WCA weight their votes in steering committee meetings. Referred to Judicial & Legislative Committee and County Board Chair Pliml.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, September 1, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
4. Finance Director Yang requested that additional funding available from the Courthouse HVAC project be reallocated to the engineering of the parking lot and design for the front of the courthouse. Consensus of the committee was to allow this reallocation.
5. County Clerk Miner presented the 2027 County Clerk budgets for review. Motion by Pliml/Hahn to tentatively approve the budgets as presented. Motion carried unanimously.
6. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
7. County Treasurer Gehrt presented the 2027 Treasurer budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
8. Yang reported that our Moody's bond rating for this year's borrowing remained at a Aa2. This is one of the 3 highest ratings available. She noted some of the methodology used in obtaining and maintaining ratings.
9. Yang presented the 2027 Finance Dept. budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
10. HR Director McGrath presented the 2027 Human Resources budgets for review. Motion by Hahn/Pliml to tentatively approve the 2027 Human Resources budgets as presented. Motion carried unanimously.

11. McGrath is requesting the committee to approve 2 vacation day drawings to be given out, randomly, for any employee (except elected officials & HR employees) that attends any one of the 5 upcoming open enrollment meetings held throughout the county. These would be given out as a one vacation day for two employees. Motion by Pliml/Rozar to allow for 5 vacation day random drawings to be given for any employee, minus the exceptions, attending the open enrollment meetings. Motion carried unanimously.
12. The next monthly meeting will be held on Tuesday, October 6, 2026, at 10:00 AM.
13. Chair Valenstein adjourned the meeting at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
September 1, 2026

NAME	REPRESENTING
DENNIS POLACH	WCB - 14
Bill Coadenring	WCB - 15
Jeff Burkow	WCB 11
Glenn Smith	Health
PANYIA YANG	FINANCE
DARRIN STEINBACH	FINANCE
Kim McGrath	HR
Kelli Szymanski	HR
Heather Gehrt	Treasurer
Kimberly Stimac	Clerk of Courts
TARA JENSEN	PROBATE
R. VANTASSEL	MAINT
Katie DeKleyn	County Clerk
Marissa Kornack (WebEx)	Norwood
Nick Flugaur (WebEx)	HR
Amy Kaye (WebEx)	IT
Brandon Krawink (WebEx)	Human Services
Justin Cielewicz (WebEx)	Edgewater Haven
Matt Ivers (WebEx)	IT
Tiffany Ringer (WebEx)	Register of Deeds



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – September 2026

- The August election came and went relatively smoothly. We had one provisional ballot cast in the City of Marshfield, and we had some numbering issues in the City of Wisconsin Rapids that we had to reconcile so we were not able to certify on the first meeting of the County Board of Canvass. This was done the following week. The turnout for the Partisan Primary was 38.34%, countywide. Top three municipalities were: Town of Hiles = 50.46%; Town of Cranmoor = 45.36%; Town of Dexter = 44.58%.
- As was noted at the County Board meeting, I have made changes to the County Board agenda. The agenda, as it was, hadn't changed in design or content for probably close to 40 years. After discussing this the Corp Counsel, he agreed that the changes should be made to better comply with the Open Meetings law. You will note that each oversight committee is spelled out as well as listing the resolutions that are proposed to be acted on at the meeting.
- My staff, as well as myself, have taken our recertification tests for passport acceptance for the upcoming year and additionally, I had to take the Facility Manager testing. Also, the Dept. of State has changed the way we have to send passport applications. They "say" it is to ensure that they move through the postal system quicker. We have not found that to be the case, but at any rate, the Chief Deputy took care of setting up an account for us in the USPS portal whereby instead of applying postage through our postage machine, we are able to print off the postage and pay for it on their website. We obtained an additional credit card for the office just for that purpose. It does save us between \$2.00-\$3.00 per parcel over the metered rate, so that is a good thing, especially since the US Dept. of State has not raised the acceptance fee we are allowed to charge customers in almost 10 years even though the cost of postage has almost doubled during that same time period.
- My office, as was started by my predecessor, was once again a drop point for Stuff the Bus. This is a program through the United Way of South Wood and Adams County. Thanks to the generosity of the county employees of the Courthouse and River Block co, the back of my Chevy Colorado was full of boxed up supplies. In addition to our own employees, the Park City Credit Union (our Courthouse Credit Union that bought out the Wood County Employees Credit Union last year) was extremely generous in their donation of school supplies. They are a great resource for employees as well as a great neighbor here in the Courthouse. The pictures on the next page are not the complete haul, but will give you an idea of how much we took over to the United Way. Also, shout out to Supervisor Breu who makes a generous donation to Stuff the Bus every year!
- I attended the August meeting of the Wood County Towns Association. It was a disappointing turnout with about 29 in attendance although the food was excellent (catered in from Paulie's Diner in downtown Pittsville.....stop in and try them out sometime)!



Chief Deputy & Program Assistant getting ready to box up the supplies. More supplies came in after this.



From our friends at Park City Credit Union. 😊



Wood County

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Office of
Finance Director

PaNyia Yang
Finance Director

Date: 8/31/2026
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. **ARPA Funds**

As of July 31, 2026, we have roughly \$1.60 million remaining – the majority being \$1.5 million of park improvements/building, \$39,000 for radio system updates, Land & Water Conservation of \$103,000 for various projects, and Planning & Zoning of \$9,700 for LiDAR. Funds must be expended by the end of 2026.

2. **2027 Budget - ongoing**

Departments spent the past month finalizing their budgets, all of which were successfully submitted to Finance on Wednesday, August 19. Darrin and I are currently analyzing the data and reaching out to departments with questions. We expect to have a clear picture of our preliminary numbers within the next few weeks. On the revenue side, we are still waiting for official Shared Revenue estimates; however, we have factored in a conservative 2.1% increase based on the state biennial budget. Additionally, we projected a \$200,000 increase in sales tax revenue. We will cross-reference our internal numbers with Forward Analytics' annual county projections when they are released in mid-September. For 2026, we are on track to meet—and potentially exceed by just a bit—our \$8,500,000 sales tax budget for 2026.

3. **New Financial Software System – Update**

We are in the final stages of reviewing initial agreements and contract documents with IT and are very close to signing with the selected vendor for our new financial system. Once finalized, we will be heavily involved in the data migration process. Having used Dynamics GP for nearly three decades, this will be a major transition for the county, as the system impacts every department in some capacity.

AGENDA ITEMS

Moody's Bond Rating Results

On August 11, we held our bond rating call with Moody's. The meeting was highly successful, aided by the preparation and comprehensive data we provided in advance. Following their review, Moody's assigned a Aa2 rating to our new debt issue and maintained our overall Aa2 credit rating. A detailed summary of the credit profile is included in your packet, outlining the key factors that could trigger future upgrades or downgrades. These parameters remain consistent with last year's criteria.

Recap: Our year-end 2025 fund balance ratio stands at a strong 55.3%. Accounting for upcoming 2026 CIP projects—specifically \$4.67 million for Norwood and \$495,000 for Highway—adjusts this ratio to 51%. Further factoring in the anticipated \$920,000 for 2027 Highway CIP projects brings the projected ratio to 50%. Even



Wood County

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Office of
Finance Director

PaNyia Yang
Finance Director

with these major capital commitments, our financial reserves remain highly robust and safely above the 40% threshold that could trigger a credit downgrade, amongst other factors.

Approve Re-allocation of Maintenance Project Funds

At the April 15, 2025 meeting, the County Board approved using jail contingency funds for the Courthouse heating system project. The total project cost was \$3,700,000, funded by \$1,571,851 in ARPA funds and \$2,128,149 in jail funds. Because ARPA dollars were utilized first and the project came in under budget, a surplus of \$153,828.84 remains in jail funds. Reuben requests committee approval to reallocate this remaining \$153,828.84 to fund the design and engineering phase of the Courthouse Accessibility and Parking Lot project.

2027 Finance Budget Proposal

This year's budget is unique for the Finance Department due to a major upcoming technology transition. As previously shared, our current financial system reaches its end-of-life status by end of 2029. In response, we have been working closely with IT to select a replacement platform. We expect to finalize the contract shortly and begin the data migration process within the next few months. To account for this change, we have factored in the ongoing costs for the new software—covering licensing, regular maintenance, and data storage—which total \$53,400 annually. This investment drives our total budget increase to 13.53% (\$83,182). Without this new system expense, our baseline increase would be just 4.85% (\$29,781), which represents routine adjustments for wages, benefits, and standard contractual and software renewals.

Set time/date for 2027 Budget meeting

I would like to request that the committee schedule a special meeting in late September to review the 2027 budget. Following our established practice from previous years, the Finance Department will distribute a summary of the current budget status. Additionally, we will ask selected departments to attend and present detailed overviews of their respective budgets. The departments chosen to present typically include those requesting significant budget increases, adding new personnel positions, projecting non-routine expenses, etc.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 31, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2026

Human Resources Activity

	July 2026	2026 Year-to Date
Applications Received	101	934
Positions Filled	16	105
Promotions/Transfers	8	34
New Hire Orientations	5	65
Terminations, Voluntary	9*	65
Terminations, Involuntary	2	6
Retirements	1	11
Turnover Rate	1.42%	10.97%
Exit Interviews	5	31

*Two of these are casual

Human Resources Narrative

General Highlights

1. Continued preparations for the 2026 Leadership Retreat, **Improving Culture and Engagement Through Change Leadership vs. Change Management**. We are again partnering with Mid-State Technical College (MSTC) for our annual professional development event, which is scheduled to take place over three (3) half-days this fall. Information and details were shared with Department Heads in mid-July. This year's retreat will be focused on building a strategy for improving employee engagement using our results from this year's survey. Looking forward to another great event!
2. Finalized the Human Resources/Wellness/Risk Management 2027 budget. Budget reports and an overview will be presented to the Operations Committee on September 1st.
3. We were notified on August 25th that Tim Deaton has left The Horton Group. We are thankful for the years that we have been able to work with Tim and he will surely be missed. We wish him the best in his future endeavors. Our new account manager is Dan Mongoven, Vice President & Benefits Practice Leader. We look forward to working with Dan and to continue working with other long-standing members of our Horton team including Ken Kuberka and Danielle Herbst.

Meetings & Trainings

1. Attended the Operations Committee meeting on August 4th.
2. Attended County Board on August 18th.

3. Toured the Anovia clinic and met with their staff in Wisconsin Rapids on August 4th to prepare for implementation of services in 2027.
4. Attended the monthly conference call with The Horton Group on July 25th to discuss various benefit topics including the 2027 renewal.
5. Attended the Department Head Meeting on August 26th.
6. Held individual staff and team meetings to discuss and provide updates on the department's identified 2026 goals.

Benefits

1. Dental and Vision insurance renewals were provided by Delta Dental. Both Dental and Vision premiums are increasing for 2027. Dental is increasing 8.2% and Vision is increasing 7%. This is in line with the market.
2. Mutual of Omaha Life and Disability insurance premiums and rates remain unchanged.
3. We received a savings report from Rx 'n Go for the period of July 1, 2025 – June 30, 2026. During that timeframe, Wood County saved 32.8% (\$163,966) by plan members utilizing Rx 'n Go. The Horton Group states that we have good utilization on this plan, but we will still work to actively drive more utilization.
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily. Reported new hires with the Wisconsin New Hire Reporting Center.
2. Assisted multiple departments with interviews and selection process.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Sponsored multiple positions on Indeed.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
New Position	Criminal Justice	Diversion Program Case Manager	Position posted; deadline 9/7/26
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 8/31/26
Replacement	Edgewater	Maintenance Technician	Position posted, interviews conducted, background conducted, offer extended and accepted, filled internally 8/31/26

Replacement	Emergency Management	EM Relief Worker (2)	Positions posted; interviews conducted, references/DL checks completed, offers extended and accepted, one filled externally on 8/17/26, the other filled internally 8/31/26
Replacement	Human Services	Case Mgr/SW – Youth Justice	Position posted, interviews conducted, filled internally 8/10/26
Replacement	Human Services	CLTS Support & Service Coordinator I or II (2)	Positions posted, deadline 9/7/26
Replacement/New positions	Human Services	Economic Support Specialists (4)	Position posted; interviews conducted, one position filled 8/24/26, posted until 9/7/26
Replacement	Human Services	RN – CCS/CSP	Position posted; deadline 9/21/26
Replacement	Human Services	Mental Health/SUD Therapist	Position posted; deadline 9/7/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 10/19/26
Replacement	Norwood	Maintenance Technician	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 8/3/26
Replacement	Norwood	Casual Receptionist	Position posted; deadline 10/19/26
New Position	Norwood	Health Unit Coord – 50%	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 8/3/26
New Position	Norwood	Health Unit Coord – 100%	Position posted; deadline 10/19/26
Replacements	Sheriff	Correction Officers	Position posted; interviews continually being conducted and positions filled, ongoing recruitment, one position filled 8/3/26
Replacement	Veterans	Veterans Rep II	Position filled internally 8/17/26
Replacement	Veterans	Veterans Rep I	Position posted; deadline 8/24/26

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on August 5th.

NEW Workers' Compensation Claims (1)

1. 8/23/26 – Sheriff's – Employee injured L ankle/scraped L forearm after slipping going down basement stairs at private residence

OPEN Workers' Compensation Claims (4)

1. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
2. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail (surgery required)
3. 2/6/26 – Norwood – Employee strained lower back while transferring resident
4. 5/24/26 – Dispatch – Employee fell on steps in Dispatch Center, injuring L upper arm

CLOSED Workers' Compensation Claims (3)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 6/3/26 – Human Services – Employee suffered needlestick injury to L hand while giving injection

3. 7/9/26 – EM – Employee was exposed to poison ivy/wild parsnip while weed whacking at North Wood Co. Park

First Aid Injuries (3)

1. 8/4/26 – Sheriff's (Corrections) – Employee was bitten on L forearm by combative inmate
2. 8/13/26 – Edgewater – Employee was bitten on R forearm by resident during 1:1
3. 8/19/26 – Norwood – Employee scraped hands/knees after tripping in parking lot

Property/Vehicle Damage Claims (0)

Liability Claims (0)

OPEN EEOC/ERD Claims (1)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.

Other

1. Created and distributed the Monthly Manager Resource, titled "Confidentiality/Maintaining Professional Boundaries" to all Wood County managers and supervisors.
2. Quarter 3 Random DOT Selections forwarded to Highway, Parks, and Human Services.
3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on August 3rd, 10th, 17th, 24th, and 31st.
7. Conducted exit interviews on August 7th, 13th, 18th, and 19th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—SEPTEMBER 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in August.
2. Attended Operations Committee Meeting on August 4.
3. Attended United Way Board of Directors Meeting on August 12.
4. Met with representatives from Associated Bank to go over our portfolio on August 24.
5. Met with Chairman Pliml, Village of Vesper Board Member, and Scott Brehm to discuss procedures for tax deed properties on August 25.
6. Attended Department Head Meeting on August 26.
7. Attended Wisconsin Counties Association, In the Board Room with Andy Phillips on August 26. The topic had to do with tax deed properties and the additional presenter was the Calumet County Treasurer.
8. For the first time since taking office, I am proud to announce that we will **NOT** be having a tax deed sale in September, as all the 2022 delinquent taxes have been **PAID**!!!!!!! 😊😊
9. I submitted the Treasurer Budget to Finance by August 19 and have included the 2027 budget for your review and approval.
10. This office sent out a little over 1,000 notices for all years' delinquent taxes (2023-2025) to try to lessen the amount of tax certificates that will need to be issued on September 1 for the delinquent 2025 taxes. Total amount of outstanding taxes was \$3.3 million.



Wood County

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Employee Wellness

Riley Peterson

Letter of Comments – August 2026

- The quarter 3 wellness challenge, Nutrition 101, officially ended on 8/22. The goal of this challenge was to educate participants on the basic principles of nutrition by reviewing calories, protein, fats and carbohydrates. The challenge is designed to help participants make informed decisions when they are considering changes to their eating habits. This challenge was successfully completed by 100 employees and is worth 300 points.
- I continue to look over the results from this year's biometric screenings and health assessments for putting together the annual aggregate report summary for the 2026 Employee Wellness Program. I plan to share the report and some key highlights when finalized later in the year.
- Body composition testing will begin in September via the InBody analysis machine. Participants will have the opportunity to get measurements such as fat mass/percentage, skeletal muscle mass, lean dry mass, and water weight tested all in less than 10 minutes. After the assessment, the participants will get a detailed review of the numbers from the Wellness Coordinator.
- I have been working with the Public Health Nursing to coordinate the upcoming flu vaccine clinic in October; they continue to be a great help in organizing and staffing these events. There will be two clinic days at Riverblock in Wisconsin Rapids, and one clinic held at Patriot's Tower in Marshfield.
- I continue to conduct weekly onboarding for new hires and employees who have not yet enrolled in the Wellness Program, including creating wellness portal accounts and initiating the qualifying activity process.

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, August 27, 2026
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, Linda Casper, Lee Thao, Laura Valenstein, Marie Topping, Rachel Stankowski, Dr. Tim Golemgieski (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed and items discussed. Motion by Thao/Valenstein to approve the consent agenda as presented. Motion carried unanimously.
4. Rozar informed the group that interviews for the vacant committee position will occur at next months meeting.
5. Public Health Administrative Specialist Mancl, along with Director Smith, presented the 2027 budget to the committee, reviewing the cuts in federal program dollars and how that affected the overall budget. Motion by Buttke/Valenstein to approve the Health Dept. budgets as presented. Motion carried unanimously.
6. Norwood Administrator Kornack stated the plumbing portion of the water replacement plan has been reviewed by the state with the next portion of the plan being reviewed on October 20th.
7. Kornack reported on the progress of the operational efficiencies that were discussed at the previous meetings and reviewed the plan to outsource some services at the end of September.
8. The Human Services budgets were reviewed by Director Vruwink, Administrator Cielewicz, and Administrator Kornack. Cuts to staffing and programs were made in the Human Services Community budget in order to come in close to the parameter. Kornack noted that the congregate meal contract with ADRC is coming due, and that because of the operational efficiencies noted in previous months, parameters were met in the Norwood budget. Motion by Valenstein/Thao to approve the Human Services budgets as presented. Motion carried unanimously.
9. Veterans Service Officer Larson reviewed the 2027 Veterans budgets. He noted the vacancy in his office and how personnel costs will be lower in 2027 that they would

have been because of this. Motion by Valenstein/Buttke to approve the Veterans budgets as presented. Motion carried unanimously.

10. Motion by Buttke/Topping to go into closed session pursuant to 19.85(1)(f) Wis. Stats to consider a leave of absence request. Motion carried unanimously.

11. Motion by Thao/Casper to return to open session. Motion carried unanimously.

12. The next meeting will be held on Thursday, September 24, 2026, at 5:00 PM at Edgewater Haven Nursing Home in Port Edwards

13. Chair Rozar declared the meeting adjourned at 6:34 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee

August 27, 2026

[illegible]

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- We continue to tweak our 2027 budget and will be prepared to present it at our meeting this month. It's been a challenge to say the least.
- I'm waiting to hear when the blessing of the **Safe Haven Baby Box** will occur. Linda Casper continues to work with the Fire Chief and I'm excited how close we are to having this go live!
- We did end up applying for some Community Health Worker positions through the **Rural Health Transformation Program (RHTP)** funding. We are also being written into a transportation grant that is being written by Foenix Mobility Rising. More information about that new program can be found here: <https://www.dhs.wisconsin.gov/rhttp/index.htm> . As a reminder, the RHTP is a federal funding opportunity provided to states through the Centers for Medicare and Medicaid Services (CMS). The Wisconsin Department of Health Services (DHS) received a first-year award from CMS for \$203,670,005 to invest in rural capacity, sustainability, and innovation across three major initiatives.
 - Strengthen the rural health care workforce - Recruiting and retaining an adequate health care workforce is a challenge in rural areas, making access to quality, timely care for rural residents difficult. This funding will provide grants for innovative workforce projects in rural communities, support career pathways for rural health care providers, and fund services provided by community health workers.
 - Drive rural technology and innovation - Rural Wisconsin needs the technology to support and reach residents, such as closed-loop referral systems and telehealth capabilities. This funding will invest in upgrades to rural provider systems, digital infrastructure, and develop a digital rural health care collaborative.
 - Transform rural care through partnerships - Rural Wisconsinites experience fragmented coordination across primary care, specialty care, behavioral health, chronic disease prevention, and community social supports. This funding will stand up a competitive grant program for rural regions to create coordinated systems of care where multi-sector partnerships show a clear path to sustainability.
- I have been reappointed to the National Association of Counties (NACo) Health and Human Services Policy Committee as well as the NACo Rural Action Caucus.
- We are preparing to sunset the Childcare Taskforce. We will be meeting this month and again in October. The taskforce was never intended to last forever, and a new group of childcare providers has emerged and is preparing to take it from here. The taskforce partners will continue to support the work of these providers through advocacy, support with securing funding, and in other ways as requested.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff created a 2023 to 2025 trends dashboard for newly released Youth Risk Behavior Survey (YRBS).
- Presented to New Health Officers and Senior Leaders on the Community Health Assessment & Community Health Improvement Processes.
- Submitted Rural Health Transformation Community Health Worker grant.
- Attended NACCHO (National Association of City and County Health Officials) virtual PHI*con Driving Data Modernization conference.
- Attended NACCHO conference.
- Analyzed Wood County Health Department (WCHD) communications survey data.
- Finalizing WCHD Strategic Plan workbook.

Communication/Branding

- Continued to update the draft of the WCHD Communication Plan.
- Updated the WCHD website with a new picture on the front page.
- Coordinated a photo day for staff and teams for marketing materials.
- Recording video tours for LifePoint and the Public Health Vending Machines.

Healthy People Wood County

- Held quarterly Healthy People Wood County Advisory Council meeting.

Community Health Assessment (CHA)

- Continued meeting with healthcare system partners to plan next CHA cycle.
- Launched the 2026 CHA survey.

Transportation

- Ongoing conversations with community organizations to explore alternative models for community bicycle access as the current bike share program is reimagined. Discussions focused on opportunities to utilize bicycles at partner sites to connect residents to work, school, recreation, and other community destinations while promoting physical activity and reducing transportation barriers.
- 5304 Grant: Two stakeholder meetings were held in Wisconsin Rapids for feedback on what is needed for transportation in Wood County. We are continuing to distribute transportation surveys across the county. 200 surveys were dropped off at the Housing Authority's office in Marshfield to distribute, in addition to 200 at the Wood County Jail.
- Catch a Ride Update:
 - Submitted an Advancing a Healthier Wisconsin Endowment grant to pilot a volunteer driver program. We continue to post on social media, email, and call potential donors as we work towards our goal of a fully operational service. Currently, the volunteer driver program in North Wood County is set to operate October 1, 2026.
 - Attended Marshfield Area United Way partner program Vision Council meeting and provided updates on transportation.
 - Dropped off WCHD handouts to United Way for the Back-to-School Backpack program.
 - Worked with Catch a Ride to gather partners for a grant application to expand services beyond Wood County.

Housing

- Toured Bridge Street Mission Shelter and Community Partners building in Wausau to learn how they operate and gathered key takeaways for social support in Wood County.
- Met with local non-profits at St. Vincent de Paul in Marshfield to discuss housing solutions.

Access to Care

Staff provided oral health clinics in both Wisconsin Rapids and Marshfield locations where oral assessments, cleanings, fluoride varnish, and sealants were placed on children 0-18 years of age.

Financial Security

A meeting was held for food security partners across Wood County, where the findings from the community conversations as part of the Voices to Action grant were shared back. At this meeting we engaged in discussions about opportunities for action and identified feasible, community-driven solutions we can implement around food insecurity in Wood County together. Next steps will include meeting as our internal team to decide what actionable opportunities we will implement before December 2026.

Central Wisconsin Regional Farmers Market Collaborative

- Staff assisted with marketing for WI Rapids Farmers Market, Double Up WI, WI Farmers Market Association, Farmers Market of Wausau, Stevens Point Farmers Market, Waupaca Farmers Market, and Merrill Farmers Market. Marketing included social media posts, website updates, video outlines, sandwich board sign designs, and more.
- Submitted a Delta Dental grant for Stevens Point Farmers Market funding.
- Attended markets in Wisconsin Rapids, Stratford, Rome, Waupaca, and Marshfield and assisted with data collection.
- Attended a Qualitative Data Analysis webinar with UW Extension.
- Attended Marathon County Food Security Team Community Health Improvement Plan (CHIP) development meeting.
- On-boarding a new Grant Research Assistant to assist with data collection through end of October.
- Hired and on-boarded new Graduate Assistant to assist with grant work through end of 2026.

Wood County Farmers Markets: Marshfield Farmers Market and Wisconsin Rapid Downtown Farmers Market

- Wisconsin Rapids Downtown Farmers Market season is underway, with ongoing promotion of the Double Dollars program for SNAP participants. Double Dollars match up to \$20 in SNAP purchases for fruits and vegetables, helping increase access to healthy foods, support local producers, and stretch food budgets for families experiencing food insecurity. On Saturday, August 8, the farmers market had its highest amount of Double Dollars tokens both expended and redeemed at the farmers market showing the value of this nutrition incentive program for getting fresh fruits and vegetables to everyone in our community.
- July was a vibrant month at the Farmers Market. We welcomed 54 vendors and several community businesses, filling the market with fresh food, and handmade goods. In July, we processed:
 - \$1,316 in Debit/Credit transactions
 - \$1,141 in SNAP/EBT transactions
 - \$1,551 in SNAP/EBT Double Dollar Match benefits
 - \$262 in Aspirus Fruit and Veggies RX redemptions
 - \$50,400 in total vendor sales

IMPACT

- *Naloxone Direct Program:*
 - Wood County has participated in the Naloxone Direct Program through Wisconsin Department of Health Services since the pilot program in 2019 to distribute free naloxone to community residents. Our department ordered and

received the remaining 192 kits of intramuscular naloxone and 3 mg naloxone nasal spray to distribute throughout the community for a total of 600 naloxone kits this year.

- Ways we were able to distribute naloxone in July included monthly Wood County Jail Recovery Pod trainings, supporting naloxone for the Criminal Justice Program to distribute, monthly Adult Day Treatment Program trainings, naloxone for Marshfield Police Department officers to carry and use for leave-behind programs, distribution at a Hub City Days vendor booth, Marshfield Fire and Rescue and Wisconsin Rapids Fire Department leave-behind kits, naloxone for LifePoint program participants, and other low-barrier access efforts through naloxone boxes and public health vending machines.
- WI DHS will be hosting Regional Naloxone Saturation meetings next month for Naloxone Direct participants and their invited partners who can help identify high need neighborhoods and creative distribution methods. A saturation survey was completed this month to show all ways Wood County agencies and partners are distributing naloxone.
- *LifePoint Syringe Services (needle exchange) Program:*
 - We had 2 participants at the Wisconsin Rapids office and 1 participant at our Marshfield office in July. Our internal team met to discuss why we may be seeing these lower numbers, and it was determined residents may be associating recent drug search warrants and drug enforcement efforts with our programs. A few participants shared that people who use drugs are scared and are reusing syringes because they don't want to get caught. There was also concern with other methods of accessing unused syringes from local pharmacies, so public health is reaching out to local pharmacies to determine how people who use drugs can access sterile supplies to mitigate any risks associated with reusing and sharing supplies.
 - Following our internal staff meeting, Vivent Health was able to bring their mobile syringe access van for staff to see and learn more about. Vivent Health also shared outcomes and findings from other efforts to increase risk mitigation resources and services.
- *Opioid Settlement:* The 2026 Wood County opioid settlement mid-year reports were sent to our department in July. This gives the funded programs and organizations a chance to share successes and struggles, as well as indicate if support is needed to carry out the projects throughout the rest of the year. Additionally, a few 2025 awards were able to complete their carry-over reporting to wrap up projects that were approved to continue into this year.
- *PATCH (Providers and Teens Communicating about Health):*
 - Site Coordinator Pamela Lee interviewed 7 teens. We've hired 6 of the teens for the program year 2026-2027; 2 returning teens and 4 new teens. The 16-hour PATCH training will begin on August 4.
 - Staff set a table up at the Ho-Chunk block party supporting teen mental health.
- *Jail Programming:*
 - The new recovery pod started on July 7 with 9 males and 2 females. Groups will now be held every Tuesday and Friday in the jail.
 - Community Health Workers and Public Health Nurses held STI (Sexually Transmitted Infection) / ODP (Overdose Prevention) training for everyone in the recovery pods.
- *PHVM (Public Health Vending Machines):* We received a \$2,000 grant to restock some out-of-stock supplies. We vended a total of 506 supplies this month, with Naloxone being the number one vended supply followed by tick removal kits.
- *Peer Support:*
 - Certified Peer Support is currently supporting 7 individuals on their recovery journey.
 - Certified Parent Peer Support is currently supporting 3 parents who are parenting youth with a mental health condition or SUD (substance use disorder).
 - Youth Recovery Coaching is currently working with 3 youth who are living with mental health conditions and/or SUD.

Marshfield Area Coalition for Youth

- *Drug Task Force:* The group met with local retailers to distribute Age Compliance materials related to alcohol. They learned more about the Unfiltered Youth Voices Project, which focuses on youth nicotine use, and discussed plans for its distribution. Additionally, the group shared the 2025 THC Community Report and outlined their distribution plans. The team discussed upcoming events, including staffing for Hub City Days and back-to-school activities. They also talked about options for locking up alcohol at home to prevent youth access and considered potential future funding to support these projects. Moreover, they discussed the distribution and implementation of the "Talk They Hear You" youth substance use prevention campaign. Finally, the group spoke about working on the 2026 Community Opinion Survey regarding alcohol and other drugs.
- *Mental Health Task Force:* The task force did not meet in July; however, members met with school district personnel and Sanford Health social workers. The group focuses on addressing youth suicide awareness and prevention. Members distributed materials and resources at the Hub City Days event in July. The team will meet again in August.
- *Board of Directors:* The board met in July to discuss the Opioid Simulation training scheduled for November, the State Opioid Response quarterly reporting, and the Wood County Opioid Settlement reporting. The board also discussed a sustainability training that will take place in September to help the coalition maintain its operations beyond DFC (Drug Free Communities) funding. Additionally, the board received updates from the Financial Committee, Drug Task Force, Mental Health Task Force, and the MCLA (Marshfield Columbus Leadership Alliance) youth leadership groups. The board will meet again in August.
- *Finance Committee:* The finance team met to discuss the recent credit cards created for MACY (Marshfield Area Coalition for Youth) for the director and the accountant. These cards will be used for purchases where invoicing is not an

option. The team also reviewed recent State Opioid Response funding deposits and considered potential future funding through the United Way and the Marshfield Community Foundation to continue working with schools to provide hygienic products. The team will meet again in August.

- **HOPE Consortium:**
 - Members of Healthy People presented the Wood County 2025 THC (tetrahydrocannabinol) Community Report at the Hope Consortium all-regions meeting. The presentation detailed how the report was made possible by building capacity through partnerships and creating templates to complete such an undertaking. It also explained how to use the report to empower other communities to make changes regarding intoxicating hemp products.
 - The HOPE Consortium had an all regions meeting in July with an innovation think tank competition. Jacob Wagner presented the Wood County 2025 THC Community Report sharing how the report was made possible by building capacity through partnerships and creating templates to complete such an undertaking. It also explained how to use the report to empower other communities to make changes regarding intoxicating hemp products. Several communities across the state have replicated similar efforts and passed local ordinances on intoxicating hemp products. Jacob's presentation was the runner up out of seven presentations, with Paula Hensel and author Justin Silvers taking home the victory with the Wood County Jail's efforts to bring recovery poetry to the recovery pods.
- **Northwoods Coalition Advisory Board:** Members of Healthy People sit on the Northwoods Coalition Advisory Board. The Advisory Board met in July to recap April's Summit and to prepare for next year's summit. The board reviewed the work plan and is working on advocacy versus lobbying information to inform coalitions. They are also looking for fact sheets on various policy topics. The coalition will engage in a youth engagement conversation with participants to address the barriers that coalitions face and how to overcome them. Additionally, the board is working on leadership training for its members. The board will meet again in September.
- **Place of Last Drink (POLD) / Law Enforcement Meeting:** In July, members of Healthy People met with law enforcement agencies in Wood County to discuss the mid-year reports on the Place of Last Drink (POLD). The meeting focused on establishments identified as a place of last drink during Operating While Intoxicated (OWI) stops, aiming to address issues of overserving and reduce alcohol-related harms. Healthy People representatives met with the Department of Transportation and the Alcohol Policy Project team to discuss best practices for the POLD initiative as agencies transition to using Badger TraCS for this work. The group also addressed the next steps for alcohol age compliance checks and upcoming Drug Take Back events. In addition, they discussed various topics, including tobacco and nicotine regulations, hemp and cannabis issues, the naloxone direct and leave-behind program, public health vending machines, and peer support initiatives.

Safe Kids Wood and Portage Counties

Staff completed Department of Transportation car seat reporting and scheduled Facebook posts on our Safe Kids page.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

New Businesses and Consultations

A pre-licensing inspection was completed for Patriot Greenz located in Marshfield. A pre-licensing inspection was completed for OMG, located in Wisconsin Rapids. A pre-licensing inspection was completed for a short-term rental in Wisconsin Rapids. A pre-licensing inspection was completed for Hedgie's Cupboard in Wisconsin Rapids. A pre-licensing inspection was completed for Urban Chuckwagon, a new mobile food truck in the Wisconsin Rapids area. A pre-licensing inspection was completed for Applebee's/IHOP in Wisconsin Rapids. A consultation was completed for Da Basement Bar in Nekoosa. A consultation was completed at Shell Café in Wisconsin Rapids.

Water Lab Update

Logan Manthe completed our annual nitrate lab proficiency testing successfully. The Wood County Water Lab will continue with proper accreditation through August 2027 for both bacteria and nitrate testing capabilities.

Complaint Investigations

Eleven complaint investigations were completed in the month of July.

- A complaint was received regarding bedbugs in a licensed lodging facility. Environmental health staff were onsite and completed a complaint inspection. No evidence of an infestation was observed, and preventative treatment was completed.
- An online complaint was submitted explaining concerns of cleanliness and a possible pest control issue. An onsite complaint inspection was completed. The room has since been cleaned and no pest issues were observed, but a plan is in place.
- A complaint was received regarding a manufactured home that was in disrepair and uninhabited with vermin entering. Environmental health staff met with the park operator and a plan is in place to repair any holes and clean or remove the home from the park.
- A complaint was received reporting tall grass on a property. No health hazards were noted at this time.
- Orders were issued for an attached garage being used for habitation with a non-functioning wastewater system.
- A caller reported a property with a large amount of dog feces in the yard. Environmental health staff were onsite. No health hazards were observed.

- A complaint was received regarding a buildup of garbage on the porch of a residence. Environmental health staff inspected the property, but all the garbage had been removed since the complaint was received. No health hazards were observed.
- A complaint was received about a water leak at a retail store. Environmental health staff discussed concern with the person in charge who stated there had been an increase in condensation throughout the store due to the hot outdoor temperatures. The store cleaned off an ice buildup and will check regularly for ice buildups in the future. No further follow-up at this time.
- A caller reported concerns regarding a lack of hand washing and testing of sanitizer at a retail food establishment. Environmental staff conducted a complaint inspection and discussed when hand washing would be required and the testing frequency of sanitizer.
- A caller reported that a retail food establishment was not following the employee illness policy. Environmental health staff spoke with the person in charge and went over signs and symptoms of exclusion for food workers.
- A complaint was received regarding a home with an accumulation of animal feces not being disposed of properly. Environmental health staff conducted an onsite visit and notified management of the concerns. Management stated they would address the matter. No further follow-up at this time.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

Healthy Smiles received our Award Letter from Wisconsin Seal-A-Smile for the 2026-2027 school year. We will be paid for providing screenings, sealants, multiple fluoride varnish applications, and entering data. Wisconsin Seal-A-Smile will be held their annual meeting in Neenah WI.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

- We have submitted a grant for Maternal Infant Early Childhood Home Visiting (MIECHV) funding. This would support expansion of our PAT program, allowing us to almost double our reach in Wood County.
- We have submitted our Annual Performance Report to the National PAT Center and passed, meeting all 21 of the essential requirements. See attached data infographic. This means we are now moving into step 2 of the Quality Endorsement and Improvement Process (QEIP) for Blue Ribbon Status and will begin to complete the affiliate self-study.

Family Health & Injury Prevention

- *Cribs for Kids:*
 - Cribs for Kids received funds to support supplies for our program from the Community Benefits program at Aspirus Health. We are grateful for their generous support!
 - Staff have been working with community partners, including Aspirus, to promote safe infant sleep. Posters on safe sleep are being hung throughout Aspirus, and information is being disseminated to new parents through the birth center. Public health nurses presented to Aspirus Labor and Delivery Unit staff on data from our Child Death Review Team and Pregnancy Risk Assessment Monitoring, and information on our Cribs for Kids program. They will be presenting at the next provider clinical rounds in September.
- *Plain (Amish) Population Health:* We have seen an increase in requests from the Plain Population for resources and visits related to health and safety concerns and needs. Public health nurses continue to reach out to this population each spring and fall, emphasizing education on perinatal health and disease prevention.
- *Performance Management & Quality Improvement (PM/QI):* The Quality Council is putting the finishing touches on its updated PM/QI Plan. This robust plan provides guidance for staff on navigating our performance management system and quality improvement work. The plan outlines how to use data to track progress, establish and work towards team and organizational goals, and how to use the Plan-Do-Check-Act cycle to solve problems when results fall short. Staff will receive training on the plan and QI tools at our September staff meeting.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

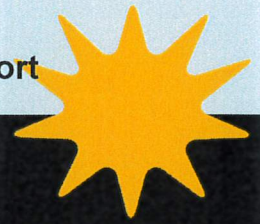
- One of our quality improvement projects this year aims to increase WIC caseload by 1% by December 31, 2026, by increasing in person appointments and local agency Facebook presence. Our goal is to post local agency Facebook posts weekly aiming to increase building rapport with families and word of mouth/social media WIC referrals.

Local Agency Facebook Posts	
March	2
April	3
May	6
June	6
July	6
August	7

- The one-month WIC media campaign posted on free video and audio streaming platforms from mid-May through mid-June resulted in 19 people going to our website after seeing or hearing the ad. We have seen an increase in WIC applications and plan to continue another month with the OnMedia campaign.
- WIC is partnering with the health department and Aspirus to start a monthly “New Mom’s Group” in Wisconsin Rapids in August to support moms and babies. Lactation support and weight checks will be available.

2026 Caseload (Funding Basis: 1,541 Participants)

	Dec 2025	Jan 2026	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1356	1344	1339	1319	1314	1322	1330	1342					
Active (final)	1369	1356	1353	1329	1327	1330	1344						
Participating	1356	1352	1350	1328	1320	1331	1334	1351					



Parents as Teachers is an evidence-based parent education and family engagement model serving families throughout pregnancy until their child enters kindergarten. Below is a summary of services that were provided by **Wood County Health Department**

Population Reach

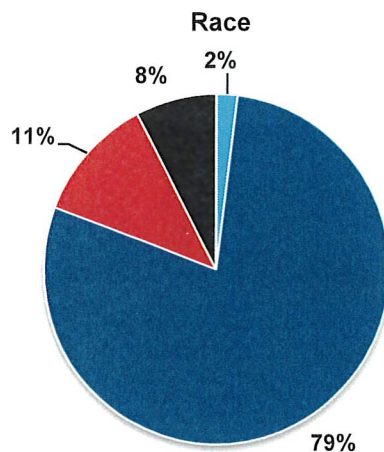
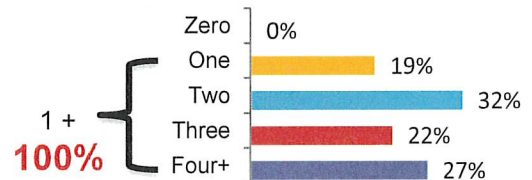
Families Served



Children Served



Families with Stressors (%)

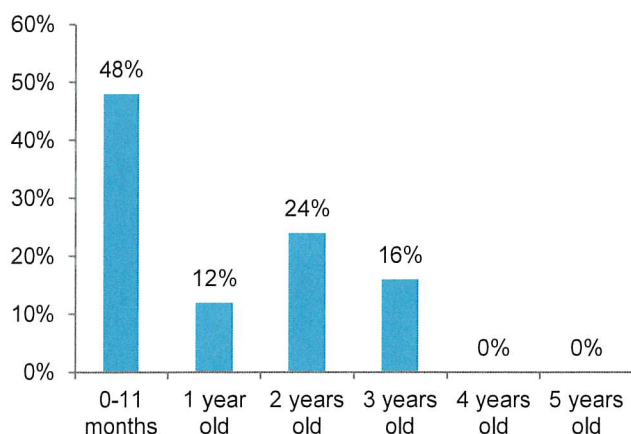


- American Indian/Alaskan Native
- Asian
- Black or African American
- Native Hawaiian
- Other Pacific Islander
- White
- Multi-racial
- Other
- Not Answered

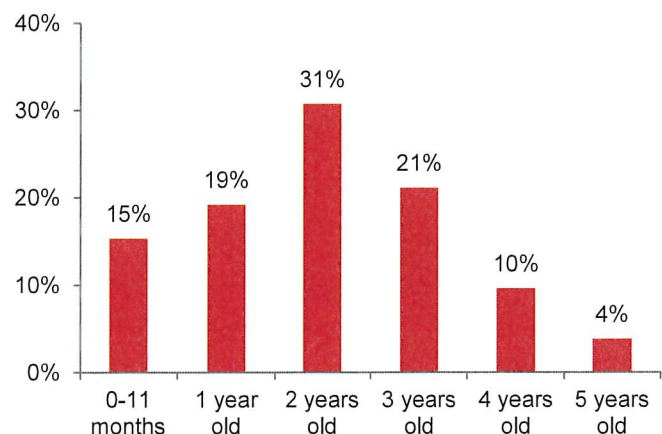
Ethnicity

- 44% Hispanic or Latino
- 56% Non-Hispanic/Non-Latino
- 0% Not Answered

Child Age at Enrollment*



Child Age at End of Program Year



*Child age at enrollment only includes children who newly enrolled during this program year

Program Services and Impact

Personal Visits

446



Group Connections

Average # of group connections per affiliate **= 21**

18 enrolled families attended

Immunizations



89%

of 19–35 month olds reported up-to-date

Family-Centered Assessment

Initial **83%**
Annual **100%**

Developmental Screening

Initial **100%**
Annual **96%**

Health Review

Initial **100%**
Annual **96%**

Goals Documented



Resource Connections



7 referred this program year for further assessment based on screening/review

6 received follow-up services this program year

28 Potential delays/concerns identified

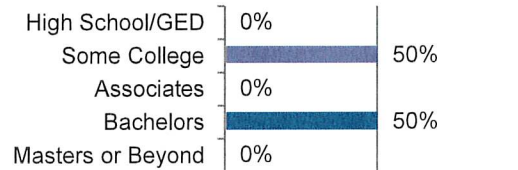
Developmental **17**
Social-emotional **9**
Hearing **0**
Vision **1**
Physical Health **1**

Parent Educators

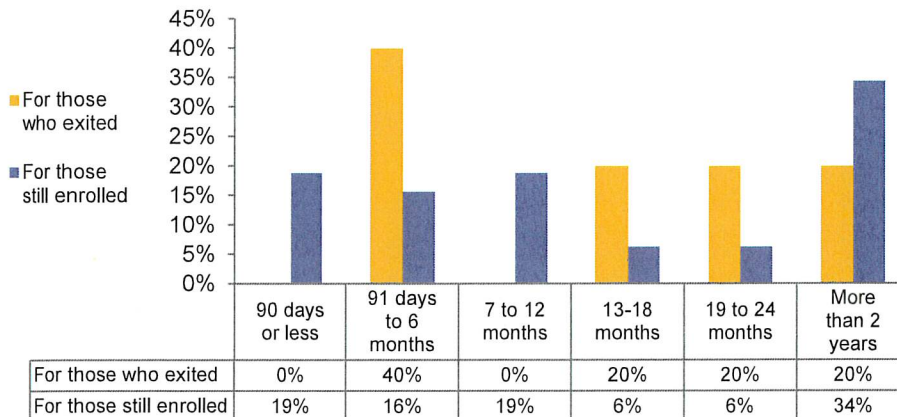


Total **4**
Full-Time **2**
Part-time **2**

Parent Educator Level of Education



Length of Time Enrolled in Program



Waitlist and Family Retention

86% Family Retention Rate

89% Family Retention Rate (excluding families who moved out of service area)

0 Families on waitlist

NOTE: Retention rates are based on one year of data.

Accuracy of the data presented in this report is contingent upon the accuracy of APR data submitted by affiliates.

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT August 2026

Director Update by Brandon Vruwink

Much of my time has been spent on the 2027 Human Services budget over the past month. This year we started our budget process two weeks earlier than normal. This has proven beneficial as we have developed the budget. As we continue to see rising costs in both personnel and contracted services, it requires more time for consideration and problem-solving. The Human Services Department has completed our 2027 budget. The challenge we face is the continued increase in service costs, along with mostly flat revenue from the state. I will prepare and send out a budget narrative for the H&HS Committee's review. The budget is mostly status quo and includes no new programming or additional services.

With the passage of the One Big Beautiful Bill last year, Medicaid work requirements became law. This will require certain Medicaid members to be employed or participate in work search or work program activities. This requirement goes into effect on January 1, 2027. This will subject 2222 people in Wood County to the Medicaid work requirement. If they do not meet the conditions, they will lose their Medicaid coverage. All members will receive notice from the State of Wisconsin Department of Health Services detailing the requirements and expectations. As the county administering the Medicaid program, our eligibility workers will be responsible for verifying that individuals meet the new requirements. While we are still a few months away from this taking effect, I'm updating the committee so you are aware that you will likely have constituents who are affected by the new law.

The work on Edgewater Haven's strategic plan continues to move along. We held two additional meetings since our last H&HS Committee meeting and are now in the survey phase of our strategic plan process. I will continue to keep you updated on additional progress on our plan, as well as offering an update to the committee at one of our upcoming H&HS Committee meetings.

Administrative Services Update by Mary Schlagenhaft

Administrative Services team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Final work on 2027 budget is completed, to be promoted by deadline date/time of August 19th
- Monthly review of 2026 budget, and projections of year end revenues and expenses provided to all Human Services Departments. Meetings conducted with participation from managers encouraged
- Edgewater claims billing "Triple Check Meeting" participating: EW Accountant, Assistant Manager, Billing representative, Therapy Service Provider
- Additional accomplishments: Ongoing EHR SmartCare learning, cross training, workflows and processes reviewed and updated as needed
- 1 position in Fiscal team (Community) filled, 1 position in Fiscal Team (NHC) vacated

Accounting and Accounts Payable Team

- Submitted State Aid Reports for June (DCF/FSET/Energy/GEARS/GWAAR)
- Contract coordinator completed 2 contracts and 1 addendum
- 17 New CLTS enrollments
- Norwood and Edgewater set up complete for PBJ IQUIES CMS Software (PBJ quarterly reporting)
- Norwood worked with Wipfli on Bad Debt and C/A analysis
- Edgewater continuously works with Wipfli to find billing efficiencies
- Onboarding of Accounting Assistant (community) started

Support Services Team

Behavioral Health Clinic service notes: all appointments notes are accounted for through 8/5/2026 with system in place to review and communicate with clinicians twice a week about service notes or errors.

Records Released in July

- Behavioral Health records released: 83
- Family Service record/background checks released: 23

- Records pending/in progress: 7
- Total completed: 106

Records Retention: destruction of past retention client documents

- FS MFLD records 4th floor – up to date, pending final verification
- RB- FS and CCS records located in vault -reviewing 2026 records due for destruction
- RB Foster Care provider records in progress- scanning/destroying per retention guidelines
- EHR records- electronic records- BH programs up to date

Other Unit Information

- Support Services staff updates- no vacancies
- Provided proposed admin budget to Director
- Attend UWGB Training Coordinator registry meeting
- Compiled information needed for Title IV-E funding for DCF: tracking administrative services staff time and fees spent on CHIPS and TPR legal services (*combined)
 - * July: 72.25 total hours spent on legal services
 - Total allowable reimbursement to date in 2026: \$9293.42
- Attend Court Filing meetings w/ DA's office, FS Leadership Team, Admin Assistant
- Attend monthly Smartcare CMS mtgs & SHS WI users mtgs
- ShareTru confidential document repository: 4 Admin Services staff are testing in various BH and FS programs
- HIPAA:
 - 1 HIPAA/ Confidentially breach- investigated/resolved
 - Provide Admin Team with final policy: Secure Use of Speech-to-Text
 - Privacy/Security: in progress- SRA risk mitigation 10 of 11 completed

Fiscal Service Supervisor (Accounts Receivable/Revenue Team)

- Interim coverage of this department continues
- Onboarding starts for Accounting Assistant. Current new Supervisor promoted from A/P, is assisting in training of this new team member
- Monthly A/R review to determine collectability at Community, Norwood, EW locations
- Attended BH Budget meetings to better understand concerns of program managers.
- Attended ANI meetings for credentialing education
- Online training on various CMS sites for claim education
- Weekly one on one meetings with Division Administrator to explore new job needs, prioritizing education needs

Insurance Claims created and submitted for current reporting period:

- Norwood: 276 claims billed: \$1,345,571
- Edgewater: 101 claims billed, \$749,241
- Community: 4,432 claims submitted in the amount of 503,124. Cash Receipts \$289,948

Service Admission Intakes

- NHC Admissions: 28 Hospital, 2 LTC
- Edgewater: 10
- Community
 - 53 intakes for new clients conducted. Waitlist is currently only for psychiatric services
 - 1,313 appointments scheduled, 967 attended (74%)

2026 TRIP Monies Year to Date:

- Norwood: \$42,456
- Community: \$31,792

Community Resources Update by Olivia Lloyd

WHEAP: The 2026 heating season began October 1, 2025. Through July Wood County has provided Energy Assistance services to 2178 households. The program has also provided HVAC services to 86 households. The 2027 season begins October 1st. Starting in the 2027 season, Wood County will also be processing online applications. A new full-time contracted employee will be starting on 8/24/26.

Employment & Training Programs Update by Lacey Piekarski

Independent Living Program Update- On July 15, 2026, the Wisconsin Department of Children and Families (DCF) hosted the 14th annual Youth Achievements Ceremony at the Executive Residence in Madison to recognize youth with experience in out-of-home care who graduated high school in the last academic year. The NorthCentral Independent Living Program had 2 youth attend with IL Coordinator, Brooklynn Elliott. We are excited to share one young person from our region was awarded the DCF Champion of Change Award, recognizing youth who demonstrate leadership, advocacy and resilience in their journey.

*** Photo releases have been obtained to share the attached photo. From left to right, Region 1 Graduate (EB), IL Coordinator - Brooklynn Elliott, Governor Tony Evers, Region 1 Graduate (JP – Champion of Change Award Winner)*



Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of July, we had 10 admissions and 7 readmissions. Current Memory Care census is 15 residents. Census comparison to last year:

June 2025 – 43.48 average census with 9.94 rehab

July 2026 – 44.16 average census with 10.9 rehab

July 2025 – Admissions 13/Discharges 10/Readmissions 6/Deaths 1

July 2026 – Admissions 10/Discharges 10/Readmissions 7/Deaths 3

Personnel Update: Open positions of writing this:

Nursing: 4 Full-time Nurses, 2 Part-time Nurse, 2 Full-time CNA

Edgewater Haven QAPI: Edgewater Haven's QAPI Committee met on July 14. The QAPI Committee are members of Edgewater Haven's Interdisciplinary Team, Medical Director, and Consultant Pharmacist. At the meeting there was a review of Edgewater's CMS Total Star Rating, in which Edgewater scored 5 out of 5 stars. In addition to the star rating, a thorough review of Edgewater's quality metrics was conducted and compared to state and federal averages. Edgewater Haven's quality metrics consistency score above the averages therefore contributing to the 5 Star Rating. There was also discussion held on trends in the facility and best practices to ensure high quality care.

Administrator Cieslewicz updated the QAPI Committee on the strategic planning project through UW Extension. Cieslewicz reviewed draft satisfaction surveys and the QAPI committee made recommendations

and feedback in the most appropriate survey questions to attain data for residents, resident family members, and employees. The QAPI committee is excited in the strategic planning process and are looking forward to assist with the strategic planning committee in any way they can.

Norwood Health Center

Norwood Health Center Update by Marissa Kornack

To support increased operational efficiency across Norwood Health Center, we transitioned to a unified supervisory model for both the hospital and long-term care units. Under this structure, one Social Services Supervisor and one Head Nurse now oversee operations across both licensures, replacing the previous model in which each unit had its own dedicated supervisory staff.

Nichole Sloniker serves as the Social Services Supervisor, and Kristine Luepke serves as the Head Nurse within this unified structure. Historically, both Nichole and Kristine primarily supervised these respective services within the hospital unit. This transition has streamlined leadership oversight and is intended to create more consistency in practice, reduce redundancy, and improve coordination between units.

Health Information Department Update by Jerin Turner

Recruitment is ongoing for the full-time HUC position, and a casual receptionist. A 50% HUC began employment at the beginning of August.

Norwood Nursing Department by Liz Masanz

Open positions:

Registered Nurse: 6 FTE, 3 casual

Mental Health Technician: 6 FTE, 1 casual

We currently have five agency nurses and four agency techs on board. We have had luck with hiring techs, but not with nurses, as we aren't receiving any applicants despite our efforts.

Admissions Unit: The average census for the month of July was 5.87 and 6.38 YTD. The average length of stay was 6.25 and 6.73 YTD. There were 27 admissions and 26 discharges.

Long Term Care: The long-term care unit had 2 admissions and 0 discharges in July, with an average census of 8.77 on Crossroads and 14.52 on Pathways.

Norwood Dietary Department by Joe Miller

July congregate meals totaled 4,713, generating \$40,192 in revenue. Year-to-date, 30,815 meals have been served, reflecting a 9% decrease from 2025, and generating \$262,758 in revenue.

Overall, congregate meals were down 70 in comparison to 2025 totals for the month of July. Through July of 2026 we are at 30,815 total meals. That equates to 4402 meals/month as an average. If numbers stay relatively close, we will reach our budgeted goal of 50000. Crystal and Sara did an excellent job of reducing cost to under our new goal of \$4.50/meal for the month of July.

The remaining option year (2027) in the ADRC congregate meal program contract will be exercised. Meal counts and pricing projections are being incorporated into the 2027 budget. The contract is scheduled for a three-year rebid at the end of 2027.

Norwood Building Operations by Lee Ackerman

CIP Updates

Water Pipe Replacement- The design plans were completed and submitted to WI DSPS (Dept. of Safety and Professional Services) and DQA (Dept. of Quality Assurance) for plan approval. This process can take weeks, or possibly months, depending upon the turnover rate. Once both approvals have been given, a request for bids will be published.

Admissions Nurse Call System- No updates currently; still waiting for DHS plan approval.

Other Maintenance

Fire door replacement on Pathways- A set of fire doors was replaced on the Crossroads unit. During a recent routine fire door inspection, we found that these doors closed properly but did not self-latch, which is a requirement for a 2-hr. fire barrier door(s). In past usage, these doors were closed and always locked, which met Life Safety Code standards, whereas now these doors are no longer locked due to changes in usage of the area. Code does not allow modifications to existing fire doors, so new doors with the proper hardware were ordered immediately and installed this month at a cost of \$6,634.52.

Maintenance Technician- position was filled, and the new staff member starts on August 3rd.

LP gas vaporizer- The final estimate came in at the lower end of our projections at \$9,000. The materials have been ordered, and we expect installation to be done in August.

MINUTES

CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, September 2, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Russ Perlock, Tim Hovendick, Wayne Schulz, George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There were no public comments.
3. The minutes of the August 5, 2026, meeting were presented. Motion by Buttke/Schulz to approve the minutes as presented. Motion carried unanimously.
4. Motion Hovendick/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Jason Sachs, from the Aqua Skiers, requested REDI Grant funds to move forward with design on revised plans for an addition on the pavilion, instead of a standalone building. After reevaluating the needs, they determined this was a more realistic and more usable space. Motion by Schulz/Hovendick to approve the release of \$3,813 of REDI Grant funds for the above purpose. Motion carried unanimously.
6. Jeff Gaier from the Marshfield Airport gave a report on the activities of the airport and requested the release of economic development grant funding. It was noted that one of the meeting rooms at the airport will be named in memory of former County Board Vice Chair Ed Wagner. Motion by Buttke/Hovendick to approve the release of \$15,000 of economic development grant funding to the Marshfield Airport. Motion carried unanimously.
7. Extension Educator Scott provided an update on the Bike Share program and how it is taking this year to re-group and decide a new direction, now with the advent of e-bikes and such. More information will follow as plans are developed.
8. Extension Area Director McNelly reviewed the current status of the Health & Well Being Educator position and how the funding mechanism that made it a full-time position runs out October 1st. There is funding available, due to vacancies, to continue this position at full time, instead of the 0.80 FTE, through the end of the year with no additional cost to the county. Motion by Hovendick/Perlock to approve the funding to continue this position at full time through the end of 2026. Motion carried unanimously.
9. McNelly presented the 2027 budgets to the committee and reviewed the components therein. Motion by Hovendick/Schulz to tentatively approve the 2027 Extension budgets and forward onto the Finance Dept. Motion carried unanimously.

10. County Surveyor Boyer presented quotes for the transportation project plat on CTH F between CTH HH & CTH C. He reviewed the process and the rationale behind these projects. The quotes were: MSA = \$49,950; Gremmer = \$36,375; Quest = \$25,800. Quest has done the previous plats and there have been no issues. Motion by Buttke/Hovendick to approve the quote from Quest in the amount of \$25,800 for the above-mentioned transportation project plat. Motion carried unanimously.
11. Planning & Zoning Director presented the 2027 Planning & Zoning proposed budgets and highlighted areas of interest. Motion by Schulz/Perlock to tentatively approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.
12. Simkowski presented a resolution for a zoning amendment for the Town of Saratoga. It does not conflict with any county zoning. Motion by Buttke/Leichtnam to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
13. Grueneberg presented the proposed 2027 Transportation & Economic Development budget to the committee for review. Motion by Hovendick/Schulz to tentatively approve the budget as presented and forward onto the Finance Dept. Motion carried unanimously.
14. County Conservationist Wucherpfennig presented the various 2027 Land & Water Conservation Dept. budgets for review and highlighted areas of interest. Motion by Hovendick/Perlock to tentatively approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.
15. Wucherpfennig reviewed the new bidding standards that were approved last month.
16. Wucherpfennig provided a high-level overview of the UW-Stevens Point well water study on 30 hot spot areas in the Grand Rapids & Nekoosa areas, and compared it studies previously done. A final report from UWSP will be forthcoming.
17. The annual North Central Land & Water Conservation Association summer tour is coming up on September 10th in Marathon County.
18. Leichtnam requested per diem and mileage for a meeting held with Extension concerning position vacancies and other matters. Motion by Buttke/Perlock to approve this expense. Motion carried unanimously.
19. The next regular meeting will be on Wednesday, October 7, 2026, at 9:00 AM.
20. Chair Leichtnam declared the meeting adjourned at 11:00 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
September 2, 2026

NAME	REPRESENTING
Bill Clendenizing	WCB #15
DENNIS POLACH	WCB - 14
Barb Peeters	LWCD
Victoria Wilson	P+Z
Jason Grueneberg	P+Z
Haman W. Scott	Ext. WC
Jen McNelly	Ext. WC
Shane Wucherpfennig	LWCD
George Gilbertson	LWCD rep.
Jeff Gaier	Marshfield Airport
LANCE PLIML	WCB
Emmett Simkowsky	P+Z
Kevin Bayer	County Surveyor
Dorin Steigbach (WebEx)	Finance
Julie Mamel (WebEx)	P+Z
Health Dept (WebEx)	
Pakia Yang (WebEx)	Finance
Katie DeRueyn (WebEx)	County Clerk

Golden Sands Resource Conservation & Development Council, Inc.
Agriculture Committee Meeting Minutes
July 16th, 2026
Golden Sands RC&D Office/Online

Attendees: Gary Beastrom (Member-at-Large); Sandy Sackmann (Golden Sands RC&D Staff); Asher Maliepaard (Golden Sands RC&D Staff); Brooke Patrick (Golden Sands RC&D Staff); Robert Bauer (Golden Sands RC&D Staff); Denise Brusveen (Columbia County), Tracy Arnold (Portage); Shala Pence (Golden Sands RC&D); Amy Thorstenson (Golden Sands RC&D).

CALL TO ORDER: Gary Beastrom called the meeting to order at 10:27 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Arnold, which was seconded by Beastrom, to approve the May 2026 minutes. Motion carried.

STAFF & COUNTY MEMBER UPDATES:

Arnold (Portage): Visiting farms to check crop land and livestock to see NR151 compliant. They are collecting data and have 43% turned in. Swarm Grant projects going on.

Beastrom (Marathon): Windfarm conversations at county meetings.

Brusveen (Columbia) Windfarms discussion and Alliant energy proposal. Potential AI data center possible.

Patrick: She reported that they have multiple grants they are currently working with. The NACD Grant is ending in September. She asked for an extension. Quarterly reporting is in. Annika Waltenberg and Ethan Laufenberg are working on outreach and marketing. Ron Schoepp asked for our help to put on an event for custom grazing, which will take place in August.

Bauer: There is an event with partners from Pestigo. He is working on grazing plans. Two podcasts were recorded last week. Ethan Laufenberg is finishing those up and will publish. Getting good referrals and contacts in many counties.

Maliepaard: He's completed lots of grazing plans in various counties and more are coming up. Worked at an event in Shawano County in July.

Sackmann: Neighborhood gardens are fully booked. Mead Park garden is checked on by Annika Waltenberg regularly. Franklin Street garden has a gentleman who takes care of that site. Signs will be painted soon by Sandy's daughter, Veronica, who will donate her time and supplies.

Thorstenson: Katherine Jaeger will attend the meeting for Vista Sands. Maliepaard and Bauer have been getting pieces together for a grant. She will put it all together.

NEW PROJECTS: None.

ADJOURNMENT: A motion was made by Arnold, which was seconded by Beastrom, to adjourn.
The meeting adjourned 10:48am.

Minutes by: Sandy Sackmann

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
July 16th, 2026
Golden Sands RC&D Office/Online

Attendees: Al Drabek (Marathon); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Joe Tomandl (Taylor); Nancy Eggleston (Portage); Bill Clendenning (Wood); Amy Thorstenson (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D Staff); Katherine Jaeger (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Brooke Patrick (Golden Sands RC&D Staff); Denise Brusveen (Columbia); Josh Saykally (Waushara); Tracy Arnold (Portage); Pat Kilbey (Marquette); Brent Tessmer (Taylor); Sandy Sackmann (Golden Sands RC&D Staff); Micayla Sawicki (Golden Sands RC&D Staff).

CALL TO ORDER: Leichtnam called the meeting to order at 11:05 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Drabek, to approve the minutes from the May 2026 meeting. Motion carried.

TREASURER'S REPORT: Jaeger presented the treasurer's report. A motion was made by Leichtnam, which was seconded by Beastrom, to accept the report and place it on file. Motion carried.

CONFLICT OF INTEREST POLICY UPDATES: Thortenson presented. Copies were made for new members who were present.

MEMBERSHIP DUES: Jaeger reported on the status of payments for 2026 voluntary county dues. Kilbey reported issues receiving emails and documents from Golden Sands RC&D.

FEDERAL FUNDING STATUS: Jaeger presented. New federal funding changes allow the pause, freeze, or ending of grants at will, as well as; converting advanced payments to reimbursement payments, requirements of additional monitoring or reporting, etc. The committee had approved and submitted a letter of public comment. No further action is required at this time.

NEW Delegates: Columbia (Denise Brusveen), Portage (Tracy Arnold), Waushara (Josh Saykally). Adams, Green Lake, Juneau and Monroe counties did not attend, as well as Windshed and Farmers Union.

ELECTIONS: Leichtnam lead the elections. A motion was made by Drabek, which was seconded by Leichtnam, to keep Wucherpennig as President. Motion carried. Leichtnam volunteered for another term as Vice President. A motion was made, which was seconded by Drabek, to keep Leichtnam as Vice President. Motion carried. No volunteers or nominations for Secretary (who would approve meeting minutes from AI note taking), so will be brought back up at the September meeting. Beastrom volunteered for the Treasurer position. A motion was made by Leichtnam, which was seconded by Drabek, to have Bestrom remain Treasurer. Motion carried.

COMMITTEE REPORTS: Each of the four standing committees reviewed its action from the meetings held just before the full board meeting.

NEW PROJECTS: No new projects.

STAFF/PROJECT UPDATES: None beyond the staff reports prepared prior to this meeting.

AGENCY AND PARTNER REPORTS: No new reports.

OTHER REPORTS: No new reports.

ADJOURNMENT: A motion was made by Clendenning, which was seconded by Eggleston, to adjourn, motion carried. The meeting adjourned at 11:47 am.

Minutes by: Micayla Sawicki, Administrative Coordinator

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Wildlife Committee Meeting Minutes
July 16th, 2026
Golden Sands RC&D Office/Online

Attendees: Al Drabek (Marathon); Bill Clendenning (Wood); Jacob Fluor (Golden Sands RC&D Staff); Katherine Jaeger (Golden Sands RC&D Staff); Micayla Sawicki (Golden Sands RC&D Staff).

CALL TO ORDER: Drabek called the meeting to order at 10:25 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Drabek, to approve the minutes from the May 2026 meeting. Motion carried.

HABITAT FOR KARNER BLUE BUTTERFLY, POWESHIEK SKIPPERLING & OTHER POLLINATORS: Jaeger stated this project ended March 31st. The last site visit was June 24th. Wrapping up final reporting as of right now.

COOPERATIVE FORESTRY/DEMO FORESTS: Fluor noted that a forestry steward intern was hired for Clark County, but not for Taylor County. The forestry steward intern position for Taylor County will be posted for the summer of 2027. Fluor stated there is only one cooperative forestry grant right now. There is an event coming in August at the Royal Oaks Demo Forest in Monroe County. Fluor suggested coming up with a voting protocol during forest demo meetings. If there is a scenario, such as; two grants available to apply for, but only one can be selected, a vote can be taken to choose, and that decision will be presented to the council.

CENTRAL WISCONSIN INVASIVES PARTNERSHIP (CWIP) / NORTHEAST WISCONSIN

INVASIVES PARTNERSHIP (NEWIP): Fluor reported. The US Forest Service GLRI Grant ends in August. The CWIP NWRA Grant, which started in 2024, ends in July. The remainder of July will be spent doing reporting and control work in Adams County. For the CWIP and NWIP Surface Water Grant, more work will be available in fall and winter. Fluor presented to a community garden group a few weeks ago. For the Grazing team EQIP grant, work was done under forestry related site visits. Cost share opportunities through NRCS were presented to the public, which has led to some contracted services. One NEWIP/CWIP grant has just been awarded. Work will start before the September council meeting. Contracted services have been performed, mostly in Portage County. Golden Sands RC&D will have a booth at the Upper Midwest Invasive Species Conference.

TREE SHELTERS: Jaeger reported. YTD gross profit \$6,509.12 gross, net profit \$471.22.

COUNTY MEMBER UPDATES: Nothing to report.

NEW PROJECTS: Nothing to report.

OTHER BUSINESS: Clarified that Drabek and Clendenning are the current council members for this committee.

ADJOURNMENT: A motion was made by Drabek, which was seconded by Clendenning, to adjourn. Motion carried. The meeting adjourned at 10:43 a.m.

Minutes by: Micayla Sawicki, Administrative Coordinator

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
July 16th, 2026
Golden Sands RC&D Office/Online

Attendees: Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Brian Haase (Waupaca); Jared Mader (Marathon); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Micayla Sawicki (Golden Sands RC&D Staff), Sandy Sackmann (Golden Sands RC&D Staff); Bill Clendenning (Wood).

CALL TO ORDER: Leichtnam called the meeting to order at 9:00 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Mader, to approve the minutes of the May meeting. Motion carried.

CLOSED SESSION: A motion was made by Leichtnam, which was seconded by Mader, to go into closed session at 9:07 a.m. Motion carried.

OUT OF CLOSED SESSION: A motion was made by Leichtnam, which was seconded by Beastrom, to come out of closed session at 9:45 a.m. Motion carried.

APPOINTMENT OF TEMP RECORDING SECRETARY: The committee discussed not having the council take minutes and paying a staff member to take minutes instead. A motion was made by Leichtnam, which was seconded by Haase, to appoint current administrative staff members to take minutes on a trial basis. Gurklis recommended the idea of AI transcription. This will be discussed at the next A-team meeting. Thorstenson proposed minutes duty to be added to either Sawicki's and Sackmann's job description. A motion was made by Leichtnam, which was seconded by Haase, to utilize AI generated minute taking. Motion carried.

TREASURER'S REPORT: Jaeger presented the treasurer's report. A motion was made by Leichtnam, which was seconded by Beastrom, to accept the treasurer's report and recommend for full council approval. Motion carried.

2025 YEAR-END FINANCIALS: Thorstenson stated there is a large excess from 2025 and will have an email consensus of what to do with the net balance (i.e. contingency account, endowment fund, retention bonuses, etc.). Leichtnam agreed to this being sent via email but moved to finalize the decision in the September 17th meeting. Thorstenson reported that a few details of the final report still need to be resolved, but will be available soon.

CHECK SIGNING AUTHORITIES: There is a need for another person to be authorized to sign checks, especially ones needed last minute. A motion was made by Mader, which was seconded by Haase, to have five blank checks signed by Beastrom to hold Golden Sands RC&D over until the September meeting, and then utilize electronic signatures after that point. Motion carried.

HIRING UPDATES: Thorstenson stated no updates, in progress.

PTO PAYOUT CLARIFICATION: Thorstenson stated will move this until the September meeting.

ORGANIZATIONAL CHART: Thorstenson states will move this until the September meeting.

ANNUAL BONUS STRUCTURE: Thorstenson proposed the change of this title to "Proposed Retention Bonus" so the intention is clearer. If the council determines there are surplus funds to distribute at EOY, the Personnel and Finance Committee will choose to provide additional bonuses to staff, with additional details and prerequisites on the document "Bonus Structure - Retention Bonus" created by Thorstenson. A motion was made by Leichtnum, which was seconded by Haase, to adopt this structure. Motion carried.

FEDERAL FUNDING CHANGES: Jaeger presented. New federal funding changes allow the pause, freeze, or ending grants at will, as well as; converting advanced payments to reimbursement payments, requirements of additional monitoring or reporting, etc. The committee had approved and submitted a letter of public comment. No further action is required at this time.

NEWSLETTER: Gurklis submitted a newsletter for June. July's newsletter is in progress and will be sent to Jaeger for review and approval.

OTHER BUSINESS: No other business.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Beastron, to adjourn. Motion carried. The meeting was adjourned at 10:17 a.m.

Minutes by: Micayla Sawicki, Administrative Coordinator

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
July 16th, 2026
Golden Sands RC&D Office/Online

Attendees: Joe Tomandl (Taylor); Jared Mader (Marathon); Mara Lince (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Pat Kilbey (Marquette); Nancy Eggleston (Portage); Jared Mader (Marathon).

CALL TO ORDER: Tomandl called the meeting to order at 10:23 am.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Mader, which was seconded by Eggleston, to approve the May 2026 meeting minutes. Motion carried.

NEW PROJECTS: No new projects.

COUNTY AND STAFF UPDATES:

Lince: Participated in the Great Outdoor Camp in Trempealeau County. Helped with a field day in Jackson County. She is coordinating a field day with the Sparta Boys and Girls Club. Participated in a landing Blitz. Check in with the 9 key element plan. She is getting ready for upcoming events. Round Goby was found in Lake Winnebago.

Gurklis: Finished teaching groundwater and AIS lessons for 5th graders. She hired, onboarded, and is supervising four CBCW watercraft inspectors for Lake Helen, Silver Lake, and the Waupaca Chain O' Lakes.

Mader (Marathon): Completed seven new shoreline planting projects on Big Bass Lake. Hoping to implement an Annual Waste Ordinance.

Kilbey (Marquette): Working on the 9 key element plan in winter and spring. There will be two soil workshops this year. Partnering with UWSP to conduct Nitrate and Neonicotinide testing.

Eggleston (Portage): Looking at adding a conservationist position to the Land and Water Committee.

Leichtnam (Wood): AARPA funding is running out. With remaining funds, water testing is being proposed for Nitrate hotspots in Grand Rapids and Port Edwards. The county is funding a UW-Extension natural resources educator position.

Tomandl (Taylor): They're closing manure pits.

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Kilbey, to adjourn. Motion carried. The meeting adjourned at 10:54 am.

Minutes by: Amanda Gurklis, Temporary Secretary

NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE

August 12, 2026

Zoom Meeting

MINUTES

CALL TO ORDER: Chair Keri Beck called the meeting to order at 2:01 p.m.

ROLL CALL: PRESENT: Mike Miller, Forest County; Keri Beck, Langlade County; Autumn Timblin, Marinette County; Ann Maletzke, Spur of the Moment Ranch (Oconto County); Jodi Maguire, Stevens Point Area CVB; Meredith Kleker, Wisconsin Rapids Area CVB; James Przybylski, Shawano County; and Brad Hamilton, Wood County. **EXCUSED:** Bill Bialecki, Lincoln County; Tim White, Wausau Chamber. **OTHERS PRESENT:** Lance Pliml, Wood County; Kelly Schwartz, TEDCOR; Charis Lau, Tomahawk Chamber; and Christopher Jennings, Travel Wisconsin. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Hamilton, second by Maletzke, to approve the minutes of the June 10, 2026 meeting. Motion carried.

FINANCIAL REPORT: The financial report was emailed out prior to the meeting. The only modification to the previous report, except for interest and bank fees, was a \$144 payment for web hosting and domain name renewal. While the report shows \$38,188.22 as the account balance, there are still unpaid expenses from both the 2025 and 2026 budgets.

REVIEW OF PROMOTIONS BUDGET AND PROJECTS: The three-month Minnesota Star-Tribune geo-fence display has been completed – still waiting on final results. Registration for the Green Bay Show is open – funding for the 2027 show is in the 2026 budget.

REPORT OF THE SOCIAL MEDIA SUBCOMMITTEE: The Social Media Subcommittee met right before the meeting. Jodi Maguire is posting in July and August. Meredith Kleker will post in September. Members were asked to share with Meredith photos of fall colors, fishing, hiking/biking. Photos can also be added to the Google Drive.

WEBSITE UPDATES AND ANALYTICS: The committee discussed travel guide requests from the NCWTP website – each county should log in to the back end of the site to ensure requests are forwarded to the appropriate email address in each county. The group also discussed

August 12, 2026

adding an inquiry of users on the contact page about how they found the website – Keri Beck will facilitate the addition.

PRELIMINARY 2027 BUDGET DISCUSSION: Members discussed additional activities for 2027 including a second trade show (not Madison Fishing Show). Ann Maletzke will research the Ride Expo in Oshkosh. Other options to explore include Canoecopia or Bike-O-Rama, shows at the Central Wisconsin Expo Center, shows tied to the same management company as the Green Bay show. The group also discussed a table at the State Fair – Meredith will contact Drew Nussbaum about getting added to the list.

TRAVEL WISCONSIN UPDATE: Christopher Jennings reported on the following topics: Office of Outdoor Recreation awards; co-op webinar on September 10; WIGCOT survey, responses due September 4; fall campaign webinar on August 6; POI updates must be completed by end of August; Destinations International Conference – need to include resident sentiment when discussing value of tourism.

NEXT MEETING DATE AND TIME: The next meeting will be held on September 9 at 2:00 p.m.

ADJOURN: Chair Beck adjourned the meeting at 3:00 p.m.



Meeting Minutes

August 17, 2026, 2:00 PM, Riverblock Auditorium Room 206

- 1.) The meeting was called to order by Chairman Bill Leichnam at 2:00 pm.
- 2.) Public Comments: Bruce Dimick stated Iowa has the highest nitrate level of all 50 states
- 3.) Motion to approve July 20th minutes: Buttke/Hoovendick
- 4.) Old Business: Reports on meetings attended: Clendenning commented that the Wood County Highway Department is no longer mowing. Unknown spray on roadside vegetation; bringing this issue to the county board's attention.
 - a) Chair Leichnam's discussion with corporate counsel yielded that the CWG may not require 501(C) 3 status AND suggested water testing results in Grand Rapids and Nekoosa areas could be publicly shared with certain protections.
 - b) Clean Wisconsin survey identified the need for CWG to be more publicly visible
 - c) Since May, discussion has ensued regarding sharing education materials at community-based events and on billboards.
- 5) New Business
 - a) By consensus, CWG rejected the creation of a website in favor of a presence on social media
 - b) CWG meetings to include identification of ways to promote water quality at various local events
 - CWG meeting frequency, place, and time will not change.
 - County Board Chair Lance Pliml suggested that a component of CWG's mission should be the dissemination of water quality data to the public. Lance further suggested statewide advocacy on water quality issues by the Wisconsin Counties Association by a Wood County Resolution to that effect. Motion Clendenning/Hoovendick
 - c) By consensus, CWG letterhead logo will be altered slightly to read: "serving Central Sands Region." Hoovendick volunteered to create, with a graphic artist, a banner to include all counties served.
- 6) Future agenda items:
 - Wood County Water Quality Resolution
 - Reports on public interest in local Farmers Markets

- Reconfigured CWG logo/letterhead
- Review reports on status of Advocacy and Public Outreach Committees

7) Next meeting September 14th, 2:00 pm, Block Auditorium

PLEASE NOTE DATE CHANGE

8) Meeting adjourned at 3:39-Motion by Hoovendick/Carrell

Present at the meeting: Bill Leichtnam, Susan Ettner, Bill Clendenning, Tom Buttke, Sandy Cain, Russ Perlock, Shane Wucherpennig, Tim Hoovendick, Sue Smith, Linda Casper, Rhonda Carrell, Lance Pliml, Wayne Schulz, Ben Jeffrey, Jeff Penzkover, Gordon Gottbeheit, Bruce Dimick.

Respectfully submitted by Susan Ettner on August 18, 2026

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Trina Bores, 4-H AmeriCorps member

Alissa Juedes, 4-H AmeriCorps member

- Led activities for older youth at Marshfield Boys & Girls Club
- Led Paleontology Puzzles activity for the McMillan Memorial Library Summer Reading Program
- Family Activity booth at National Night Out
- Led activities for younger youth at Marshfield Boys & Girls Club
- Superintendent Training for the Central Wisconsin State Junior Fair
- Cloverbud & Explorer Camp at I Heart Art
- Administrative support and hands-on activities for youth at the Central Wisconsin State Junior Fair

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a Pasture Walk for dairy producers where graziers and prospective graziers will learn improved pasture management and livestock care to improve profitability for animal well-being on dairy farms.
- An article to be used in several newsletters, publications and on our Extension website to assist producers to understand and utilize the complex nature of harvesting and feeding high quality forage to improve ration digestibility, dry matter intake and productivity of lactating dairy cows.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- **Child Care Task Force Transition Planning:** Facilitated planning and coordination activities for the Wood County Child Care Task Force as the group prepares to conclude its work. Developed the agenda and coordinated discussions for the August 2026 meeting, where members reviewed funding updates, explored ongoing child care advocacy and support opportunities, and began conversations about the future of child care collaboration in Wood County. Planning is also underway for the Task Force's final meeting in October, which will include reflection on accomplishments achieved over the past five years and identification of organizations and resources that can continue advancing child care efforts. This work supports a thoughtful transition of leadership, relationships, and knowledge to sustain momentum around child care accessibility and workforce needs beyond the life of the Task Force.
- National Night Out 2026 was an event for Wisconsin Rapids families, where Extension tabled to share programs, answer questions, and connect with community members about local needs. Through this effort, Extension strengthened relationships with residents and partners, increased awareness of



available resources, and reinforced our commitment to supporting a safer, healthier, and more connected community.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker
Hannah Wendels Scott, Health and Well-Being Educator

Behavioral Health

- I am actively engaging partners across Wood County by building and maintaining relationships with both new and existing collaborators. This ongoing work strengthens communication, aligns shared priorities, and supports coordinated efforts to address current and emerging community health needs. Through consistent outreach and joint planning, these partnerships help ensure responsive, culturally informed, and community-driven health initiatives.
- A walking club for elders in the community, where I meet with participants for an hour twice a week to encourage movement, support healthy routines, and create space for social connection. Through this activity, elders build stronger relationships, increase their physical activity, and strengthen their overall sense of wellbeing and belonging.
 - **Total Reach:** 7 participants
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults at the Lowell Center in Wisconsin Rapids where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness.
 - **Total Reach:** 20 participants
- A monthly food pantry pick-up for community members in Wood County, where I support families in choosing foods that their household needs and share information about additional local resources. Through this effort, residents gain reliable access to healthier food options and feel better connected to community supports.
 - **Total Reach:** 12 families
- An as needed meeting with community members, where I meet one-on-one with them to listen to their needs, offer support, and help them identify and access local health and community resources. Through this effort, participants will gain personalized support, clearer pathways to services, and greater confidence navigating systems.
 - **Total Reach:** 4 participants
- Bi-weekly summer meetings for youth, attending Wisconsin Rapids Area Middle School and Lincoln High School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the community.
 - **Total Reach:** 8 participants
- The support group serves as a monthly gathering for women and allies of women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.

- **Total Reach:** 5 participants
- A monthly gathering for Elders where they connect with one another and learn ways to care for their mental and social well-being. Through this effort, they will strengthen community bonds and build healthier habits.
 - **Total Reach:** 10 participants
- A weekly program for incarcerated females in the Wood County Jail, where participants practiced healthy coping strategies, built emotional awareness, and strengthened skills for managing stress in daily life. Through this effort, the females gained tools that support their well-being during incarceration and increase their capacity to navigate re-entry with resilience and confidence.
 - **Total Reach:** 2 participants
- A weekly program for incarcerated males in the Wood County Jail, where participants practiced healthy coping strategies, built emotional awareness, and strengthened skills for managing stress in daily life. Through this effort, the males gained tools that support their well-being during incarceration and increase their capacity to navigate re-entry with resilience and confidence.
 - **Total Reach:** 7 participants
- National Night Out 2026 was an event for Wisconsin Rapids families, where Extension tabled to share programs, answer questions, and connect with community members about local needs. Through this effort, Extension strengthened relationships with residents and partners, increased awareness of available resources, and reinforced our commitment to supporting a safer, healthier, and more connected community.
- Extension attended the Wisconsin Rapids Public Schools Back-to-School Wellness Expo to connect with staff and share helpful resources. We tabled with wellness and education materials, answered questions, and built connections that support staff well-being heading into the new school year.
- I tabled at Washington Elementary's Open House to promote the new youth support group starting this school year. I shared information with families, answered questions, and collected interest forms from caregivers and students. This helped build early awareness and support for the program.

HEAL (Healthy Eating and Active Living)

- An ongoing series of strength training sessions (StrongBodies) for older adults/adults at the Lowell Center in Wisconsin Rapids where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness.
 - **Total Reach:** 20 participants



- A series of lessons for adults who are incarcerated participating in the STRONG Recovery Program in the Wood County Jail. Through this series, participants will participate in the StrongBodies program that improves their physical and mental health. Lessons will also include rotating nutrition topics.

- **Total Reach:** 10 participants
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults in the Pittsville community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by one Extension StrongBodies volunteer.
 - **Total Reach:** 24 participants
- An 8-week hands-on cooking skills series for teens at the Boys & Girls Club. Through this program, participants build foundational cooking skills over time, gain confidence in preparing meals, and actively practice safe food preparation while preparing and sharing meals together, promoting both healthy eating habits and social connection. This effort has been a collaboration between Health and Wellbeing and 4-H AmeriCorps.
 - **Total Reach:** 16 participants
- A meeting for food security partners across Wood County, where the findings from the community conversations as part of the Voices to Action grant were shared back. At this meeting we engaged in discussions about opportunities for action and identified feasible, community-driven solutions we can implement around food insecurity in Wood County together.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- National Night Out 2026 was an event for Wisconsin Rapids families, where Extension tabled to share programs, answer questions, and connect with community members about local needs. Through this effort, Extension strengthened relationships with residents and partners, increased awareness of available resources, and reinforced our commitment to supporting a safer, healthier, and more connected community.
- Wisconsin Rapids Public Schools Back to School Wellness Expo was an event for all WRPS staff, where Extension tabled to share programs, answer questions, and connect with school staff. Through this effort, Extension strengthened relationships with staff members and identified new ways in which Extension can partner in the classroom and the school district as a whole.
- Planning for a Falls Prevention Resource Fair in Marshfield in collaboration with the ADRC of Central WI, Marshfield Fire Department, and Marshfield Clinic. The Falls Prevention Resource Fair will focus on providing resources for individuals interested in learning more about how to prevent falls, offer screenings for risk of falls, and provide demonstrations of exercises one can do to improve their balance and bone density. Resource Fair will be held in October.



HORTICULTURE

Janell Wehr, Horticulture Educator

- Planning for a Community Resilience workshop for local government staff and officials in collaboration with Wisconsin's Green Fire. The goal is to engage participants in a collaborative, cross-disciplinary workshop, where they will learn about nature-based solutions and green infrastructure in an effort to reduce weather-related risks and costs and deliver multiple community benefits.
- An educational article for Wisconsin homeowners considering private mosquito control services, where readers learned how to assess mosquito control contractors, understand the benefits and risks of residential spraying, and identify additional mosquito management strategies for their property. Through this effort, homeowners are better equipped to make informed decisions that protect human health, beneficial organisms, and the environment while effectively managing mosquitoes.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- A coaching program for families and individuals, where participants learn how to create financial goals and gain money management skills. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - **Total reach:** 15 individuals
- An 8-module class that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services, and building other financial competencies. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community.
 - **Total reach:** 9 individuals



LAND AND WATER CONSERVATION DEPARTMENT

STAFF REPORTS – AUGUST 2026

Abby Leis

Summer Intern (internship ended 8/7/26)

- Entered CBCW (Clean Boats Clean Waters) data into SWIMS for Lake Wazeecha
- Visited a few farms to talk about conservation plans and farm upgrades
- Researched pasture seeding for grazing operations
- Cleaned out both LWCD work trucks
- Clean Boats Clean Waters program at Wazeecha boat landing
- Completed the last internship assignment

Barb Peeters

Conservation Administrative Specialist

- Assisted with planning and worked with caterer for “Cover Crops and Drones” Field Event on September 9th at Kevin Heeg’s farm.
- Worked with additional nurseries to determine availability/pricing after notification by Wisconsin nursery of unavailability of two tree species for 2027 tree sale. Submitted reserve orders/deposits.
- Assisted with planning/information for CEED tour site visit in October.
- Completed July sales tax report and forwarded to Finance.
- Started drafts of the 2027 tree sale order forms and product descriptions.
- Shared DATCP Monthly Report for August 2027 with LWCD staff and downloaded updated DATCP forms.
- Continued to work on the 2027 LWCD budget for the Land & Water Conservation budget, DATCP budget, Wildlife Damage Abatement Claims Program budget, Nonmetallic Mining budget, Multi-Discharge Variance budget and the Mill Creek TMDL budget. Calculated annual estimates for 2026 budgets as well as revenue/expenses for all 2027 budgets. Met with County Conservationist to review the 2027 budget. Generated budget reports for inclusion in the CEED packet. Reviewed/edited LWCD Mission Statement/Statement of Programs and Services.
- Reviewed preliminary 2027 DATCP grant allocations report and impact on 2027 budget. Wood County LWCD is slated to receive an increase in DATCP Staff and Support Grant funds in 2027 (potentially an additional \$11,375.00) which will be finalized/approved at the October WI Land & Water Conservation Board meeting.
- Attended August 5th CEED meeting.
- Created drafts of 2027 permit letters for all 50 nonmetallic mine sites. Organized electronic files for all active mine sites and archived old files.
- Generated cost-share contracts for no-till/nutrient management utilizing Mill Creek grant funds totaling \$5,629.55.
- Converted LWCD Publisher brochures and documents to Word/Canva documents due to the fact Publisher will no longer be supported or available for use effective 10/1/26 (ongoing project as time allows). Worked with I.T. to have brochures updated on LWCD website as completed.
- Processed payments for no-till drill and Plantskydd as received.
- Completed LWCD payroll percentages and forwarded to Finance prior to the August 6th and 20th payrolls.
- Reviewed payroll reports and verified distribution by accounts/departments.
- Shared Wellness Committee August updates with LWCD staff & Parks/Forestry staff.
- Organized CEED packet and County Board packet materials and electronically submitted to County Clerk’s office.
- Created draft of 2027 Poster Contest registration form and downloaded promotional materials. The 2027 theme is “From Source to Sea – Every Drop Has A Journey”. Wood County LWCD will host the North Central Land & Water Conservation Association Winter Planning Meeting/Poster and Speaking Contest in January 2027.
- Generated 2027 LWCD budget reports for inclusion in Sept. 5th CEED meeting packet for CEED review/approval.

- Researched information regarding a potential new grant for 2027.
- Scheduled, attended and took minutes at staff meeting on August 21st.
- Attended EPPIC Summer Tour at Twin B Dairy on August 25th in Marathon City to view newly designed soybean planter field trials and multispecies cover crops following small-grain harvest. It was VERY interesting!
- Worked with Finance to supply additional information for Surface Water Grants for 2026 annual estimates and the 2027 revenue/expenses.
- Served as point of contact for LWCD staff as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.

Emily Salvinski

Conservation Specialist

- **Tuesday, August 4.** Prepared for meeting with farmer regarding NMP update. Viewed webinar.
- **Wednesday, August 5.** Met with farmer to update their NMP. Collected samples within the Mill Creek watershed. Put together contracts for no-till cost-share and mapped the fields in GIS.
- **Thursday, August 6.** Prepared bottles for future sampling. Used shapefile to get a more useful list of names for Shane. Dug into the meaning behind some of the drinking water testing analytes.
- **Wednesday, August 12.** Added latest well water test results to shapefile.
- **Thursday, August 13.** Took contract for no-till cost-share to farmer's place. Attended badger crop connect.
- **Friday, August 21.** Attended staff meeting. Added Mill Creek testing results to spreadsheet. Prepared maps.
- **Thursday, August 27.** Tentative streamflow monitoring.

Kendra Wilhelm

Conservation Specialist

- Participated in the staff meeting on July 29th.
- Created a draft and final flyer for a field day at Heeg Farms Inc.
- Received phone call about a potential new invasive plant on highway 54. Plants were found to be wild rice.
- Met with farmer to discuss what fields were no-tilled for cost-sharing this year. Parcel information compiled and sent to the Conservation Administrative Assistant for tabulating contract.
- Compiled and entered Nepco Lake Clean Boats Clean Waters data into the DNR SWIMS database.
- Created PowerPoint presentation for an educational session on Healthy Lakes & Rivers shoreline practices.
- Shared a field event opportunity with staff and sent in RSVP.
- Answered questions via phone and email regarding the no-till drill.
- Communications with Solinst Instruments regarding equipment payment.
- Took water chemistry and water clarity samples at Dexter and Wazeecha Lakes. Samples were mailed to the State Laboratory of Hygiene.
- Field visit regarding shoreline health and stabilization.
- Provided individual parcel owner shoreline assessment scores to four parcel owners on Nepco Lake.
- Attended the Eau Pleine Partnership for Integrated Conservation field day at Twin B Farms.
- Assisted with streamflow and water quality samples.
- Presentation to Nepco Lake parcel owners regarding healthy shorelines and the Healthy Lakes & Rivers program.

Kyle Andreae

Engineer Technician

- August 3 – Heckel Design, Manure Storage Assessment and Abandonment Training
- August 4 – Hanke, Breu, Uebbing Site Visits

- August 5 – CREP Paperwork, Heckel Design
- August 6 – Heckel Design
- August 7 – Heckel Design
- August 10 – Mueske Design
- August 11 – Manure Storage Assessment, Abandonment, and Soils Training
- August 12 – Mueske Design
- August 13 – Tech Committee Meeting
- August 14 – Moved No-Till Drill, Heckel Design, Karl Site Visit
- August 17 – Heckel Design, Cohort Meeting
- August 18 – No-Till Drill Coordination, Heckel Design, Truck Recall, Lippert Permitting
- August 19 – Lippert Construction Inspection, Heckel Permitting
- August 20 – CREP Communications, DO Meter Calibration and Calibration Solution Sourcing, Heckel Permitting, Lippert Construction Inspection
- August 21 – Staff Meeting, two-mile and four-mile testing coordination, Lippert Permitting
- August 24 – Nelson Site Visit, CREP Communications, WRP Follow Up, No-Till Drill Parts Acquisition and Repair
- August 25 – EPPIC Summer Tour, No-Till Drill Repair
- August 26 – 2mile and 4 mile Testing
- August 27 – No-Till Drill Repair
- August 28 – No-Till Drill Repair
- August 31 – Lippert Construction Inspection, Heckel Permitting

Rodney Mayer

Conservation Program Manager

- Correspondence and review of Marti farm for Act 82 Wildlife enrollment: review planting spreadsheet, map fields, calculate acres, create enrollment and permit application forms. Signatures and processed into DNR database.
- Staff meeting 7/29/26 – tree sale.
- Update NMM Inspection route document with changes/updates to new sites.
- Meeting with Town of Sigel, Corp Counsel, and Shane – discussions on Vision site jurisdictions – etc.
- Updates to Brehm/Vision summary. Researched added conditions to NMM permitting.
- Met with landowner with concerns of neighbors Ag Tags – explained program – etc.
- Pond info meeting with Marawood for pond build.
- Rakowski wildlife damage enrollment (managed, open public hunting, subject to claims) – Field maps, acre calcs, enrollment and permit apps, etc. – signatures and processed into DNR database.
- ArcPro research and questions sent to Paul for info to make work for my programs. Drafted questions document and sent it to Paul.
- Edits and changes to Marti Act 82 enrollment due to unable to obtain landowner signature on a field. Sent edit pages, re-calc to acres, maps, etc., and processed changes into DNR database for permits.
- Dupee Act 82 enrollment. Map fields, calculating acres, created forms, signatures, database updates.
- Researched deer donation program changes for 2026 – put together info emails. Sent to 3 processors and two pantries. Phone calls to explain changes and new on-line enrollment into program. Wood county form to participate completed. Updates to file.
- Gardner Act 82 – correspondence for missed objectives in 2025 – out of program for 2026.
- Reviewed Earth Biron financial assurance – contacts to earth – auto renewal set up. Wetland restoration reminders.
- Grossman Act 82 enrollment for wildlife damage – received paperwork back from previously created enrollment – processed to DNR database.
- Email review for Quest engineering/Altman NMM site proposal – sent responses to DNR.
- Reviewed Urban Act 82 wildlife enrollment. Denied due to not being crop owner. Added to crop owner Grossman enrollment – created signature pages, edited acres and maps, obtained signatures, updated to DNR database.
- TEAMS meeting with DNR Ch. 30, Quest engineering, and Shane to discuss Altman site proposal limitations and options. Informed DNR stormwater of plans.

- Sent detailed email reminder to Weichelt for mine site amendments needed for change of boundary with discovered wetland and Ch. 30 setbacks and avoidance areas. Updated correspondence from DNR stormwater and wetlands.
- Sent email reminder to Kolo for needed map amendments to NMM plan.
- Staff meeting 8/21/2026.
- Contact from crop owner Gardner – informed of missed objectives in 2025 – out of program in 2026.
- Correspondence with Wayerski and DNR for confirmation of unfilled tags with 2025 Act 82. Informed missed objectives in 2025 – out of program in 2026.
- Wildlife Damage and abatement program updates TEAMS meeting.
- Kolross Act 82 changes for 2026. Re-mapped fields, acre calcs, crop discussions, created enrollment app and permit app, signatures, processed to DNR database.
- New deer donation processor inquiry. Created info email and sent for enrollment and rules.
- Additional change to Marti Act 82 with field addition and landowner signature. Re-mapped, acre calc changes, signature, processed to DNR database.

Shane Wucherpennig

County Conservationist

- Contacted Landowners on N Bioreactor installations in the Fourmile Watershed. Had many discussions with Partners on the projects.
- Prepared the LWCD Mission Statement/Statement of Programs and Services for CEED & Finance.
- Planning a “Cover Crops and Drones” Field Event on September 9th at Kevin Heeg’s farm. Discussed all the logistics with the landowner.
- Reached out to landowners/sites for visits at the CEED tour in October.
- Worked on the 2027 LWCD budgets: Land & Water Conservation budget, DATCP, Wildlife Damage, Nonmetallic Mining, MDV & Mill Creek budgets.
- Attended August 5th CEED meeting.
- Approved LWCD staff time sheets for Aug. 6th & 20th payrolls
- Reviewed/approved staff activity reports for September CEED/County Board packet
- Reviewed Sept. 5th CEED meeting packet for CEED review/approval.
- Met with Landowner to discuss Grazing/Cover Crop funding & resources.
- Met with landowner to discuss dairy expansion, manure transfer, manure storage & permitting.
- Discussed Bid opening procedure & changes with CEED.
- LWCD staff & director took summer intern out to lunch for last day.
- Discussed information regarding a potential new grant for 2027 with CWG/CEED chairman, along with a potential well testing campaign in 4th qtr. 2026.
- Discussed department budgets with Finance to provide additional information for Surface Water Grants for 2026 annual estimates and the 2027 revenue/expenses.
- Follow up/wrap up on NPRA – NR151 compliance project with DNR, UW Ext and WI Land + Water. The project had a 98.6% participation rate (Unprecedented.... Thanks to all LWCD departments statewide).
- Used the Drone on several installed BMPs to get before/after footage.
- Follow up phone calls to well-owners in Grand Rapids & Port Edwards for special testing project this month to discuss results.
- Attended CWG meeting Aug. 17th.
- Scheduled Blue 2017 truck at dealership for recall.
- Promoted 2027 LWCD budgets to finance.
- Attended Teams meeting with Star Environmental, DNR & LWCD on non-metallic mining reclamation permitting & Ch. 30 permitting.
- Met with Rod for Brehm NMM sites & compliance.
- Met with Rod for Weichelt NMM sites & compliance.
- Met with landowner in Grand Rapids to explain their results with the well sampling study.
- Approved LWCD staff time sheets for Sept. 3rd payroll.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for September 2, 2026

1. Economic Development (Jason Grueneberg)

Helen Connor Laird (HCL) Fine Arts Building – On August 12th the UW-Stevens Point Marshfield/Wood County Commission met and appointed the Helen Connor Laird Fine Arts Building Renovation Advisory Committee. The Advisory Committee was appointed to oversee the \$2.4 million renovation of the theater. On August 19th the Advisory Committee met for the first time and initiated the planning process. The committee agreed to draft a Request for Qualifications (RFQ) for design services. I drafted the RFQ for design services and sent it out to a list of design firms in the state. On September 9th the Advisory Committee will conduct interviews with the firms that are shortlisted and either make a selection or schedule another round of interviews.

Heart of Wisconsin Chamber of Commerce – On Wednesday, August 19th I participated in a Heart of Wisconsin strategic planning meeting. The meeting was conducted to get feedback on Strengths, Weaknesses, Opportunities and Threats (SWOT) that will be used in updating the organization's strategic plan.

Central Wisconsin Economic Development Fund – On Wednesday, August 9th I participated in the CWED Board of Directors' meeting. Some of the agenda items included a Finance Committee update, monthly fund status report, and the administrator/service provider update.

Wisconsin Rapids Triangle – As you are all aware, progress continues to be made in front of the Courthouse on the street improvements, realignments, and vacations. By the time you are reading this report much of the paving will be complete on public rights-of-way. Next steps include working to design the layout for the County parking lot and initiating the process of amending the Planned Development District for the Courthouse and getting the necessary city approvals. It's hard to believe that this project has made it to this point, and it is safe to say that all the traffic and parking inconveniences we have experienced will be well worth it when the project is complete. Paving the county parking lot will take place in 2027.

2. Planning & Zoning (Emmett Simkowski)

Survey work remains steady and a total of 28 CSM's have come in this year. I would say there are less CSM's than last year. However, the two subdivisions approved totaled 30 new residential lots. We have had a few meetings regarding the County Subdivision Ordinance, and I am still working on a draft to send out to surveyors and other stakeholders for input. Some

upcoming events I have been working on setting up are a soil tester training for county staff and septic designers at Powers Bluff and a Zoning Board workshop in Pittsville conducted by UWSP in October.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Point of Interest Work, getting Cloudpoint Geospatial schemas and data
- Custom map requests
- NG911 Data Submissions

4. Code Administrator (Brad Cook)

8-03-2026- (1) SL permit reviewed and issued TN:22, (1) mound inspections TN: 10; <24, abs. cell, gather information for phone calls and inquires with POWTS, SL, FL, organize office room and documentation.

8-04-2026-(1) HT insp TN:08 , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-05-2026- (1) SL permit reviewed and issued TN:11, (1) soil eval onsite insp TN:18, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-06-2026- (1) mound inspections TN: 10; <24, abs. cell, tanks, TN:10 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-07-2026-(2) Reviewed soils, plan review, issued permit for new conv & rep HT TN: 16, 18, (1) mound inspections TN: 10; <24, abs. cell, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL, organize office room and documentation.

8-10-2026-(1) mound inspections TN: 10; <24, abs. cell, tanks :, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-11-2026-(1) Well permit reviewed and issued TN: 18, (1) HT inspections TN: 05; answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-12-2026-, (1) HS letter written and sent TN: 13, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-13-2026- (1) mound inspections TN: 10; <24, abs. cell, tanks, (1) mound inspections TN: 10, tanks, (1) HT Inspection TN:05, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-14-2026-- (1) HT insp TN: 05,answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-17-2026- (2) soils evals TN: 10,15, (5) Inspection Reports written and issued TN: 02, 03, 22, answer, and gather information for phone calls and inquires with POWTS, SL, FL

8-18-2026- (1) inspection report written and issued TN: 13, (1) Non-plumbing privy insp TN: 13, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

8-19-2026- (4) inspection reports written and issued TN: 07, 08, 09, 18, (1) mound inspections TN: 15; <24, abs. cell answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

8-20-2026- (2) mound inspections TN:, abs. cell, TN: 08, 10, (1) (1) mound inspections TN: 15; <24, abs. cell, tanks, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-21-2026-(4) Inspection Reports written and issued TN: 07, 16, V:28, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

8-24-2026- (1) SL Onsite Eval TN: 06 (1) mound insp drain field and tanks TN: 11, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

8-25-2026- (4) Inspection reports written and issued TN: 02, 07, 10, 16, (1) reconnect mound inspections TN: 15; <24, abs. cell, tanks, (1) mound inspections TN: 08; <24, abs. cell, tanks, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5. Code Technician (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications

B. Reviewed and approved soils evaluations

C. Reviewed and approved shoreland permit application

D. Examined well codes and manual

E. Worked on Well/POWTS GIS project

F. Assisted with daily phone calls/emails/office questions

G. Inspections/Investigations:

- 8-7-26: Conventional inspection TN: 31
- 8-11-26: Reconnect inspection TN: 16
- 8-13-26: Mound plow inspection TN: 06; Mound reinspection TN: 06
- 8-19-26: Reconnect inspection TN: 02; Holding tank inspection TN: 12; Well inspections TN: 02, 11, 12
- 8-20-26: Conventional inspection TN: 07
- 8-24-26: Mound reinspection TN: 08
- 8-25-26: Mound plow inspection TN: 08; Mound reinspection TN: 08; Well inspection TN: 08
- 8-26-26: Reconnect inspection TN: 10

H. Attended Meetings/Trainings/Etc.

- 8-21-26: Truck recall service

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 9 sanitary permits, 2 shoreland permits and 6 well permits issued in 2026.
- b. ArcGIS Pro Software Project – Julie and Victoria continue to assist Paul with various mapping projects.
- c. Budget - Victoria promoted the Planning, Land Records, Private Sewage, Surveyor, CDBG, and Transportation & Economic Development budgets to Finance. Budget documents are in the packet for the committee's review.
- d. Attended the following meetings/trainings & activities:
 - i. August 5th CEED meeting (VW & JM)



RESOLUTION#

DATE September 15, 2026
Effective
Date September 15, 2026

Page 1 of 2

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:	☐
1 st	Lost:	☐
2 nd	Tabled:	☐
No: _____	Yes: _____	Absent: _____
Number of votes required:		
☒ Majority	☐ Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Approve an amendment to the Town of Saratoga Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Saratoga adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on August 10, 2026 the Town of Saratoga submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Saratoga and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on September 2, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Saratoga Official Zoning Ordinance:

Adopted by the County Board of Wood County, September 15, 2026

County Clerk

County Board Chairman

1. The addition of an Outdoor Storage Requirements section to the Town of Saratoga's Zoning Ordinance with the following standards:

One vehicle, boat, trailer, or personal item per space.

Space size is not less than 9'x18'.

Renter must own item to be stored.

Item must be in operating condition

No maintenance to be performed in storage area.

No storage of hazardous materials.

All fluids must be contained.

No utility will be provided in any space.

Lease agreements are required and a copy shall be provided to township.

No outdoor storage containers. (self storage containers)

Must not be visible from roadway.

Must be 12' from a neighboring lot line with visual screen, as approved by town, with a minimum height of 6'.

MINUTES

JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Monday, August 31, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, Tim Hovendick, William Voight

MEMBER EXCUSED: Russ Perlock

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The committee reviewed the various 2027 budget proposals with, and made by, the individuals listed below with the following motions being made:
 - a. Branch 2 – Judge Nicholas J. Brazeau, Jr. - Motion by Hovendick/Voight to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - b. Branch 1 – Nobody presented - Motion by Clendenning/Leichtnam to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - c. Branch 3 – Kayla Clark & Judge Nolan-Plutchak - Motion by Voight/Clendenning to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - d. Branch 4 – Nobody presented - Motion by Voight/Hovendick to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - e. Child Support – Brent Vruwink - Motion by Leichtnam/Hovendick to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - f. Clerk of Courts – Kimberly Stimac - Motion by Leichtnam/Hovendick to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - g. Corporation Counsel – Nicholas Flanagan - Motion by Leichtnam/Voight to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - h. Criminal Justice – Dillon Ksionek - Motion by Hovendick/Voight to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - i. District Attorney – Jonathan Barnett - Motion by Leichtnam/Voight to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - j. Register in Probate – Tara Jensen - Motion by Leichtnam/Clendenning to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - k. Register of Deeds – Tiffany Ringer- Motion by Hovendick/Clendenning to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.
 - a. Victim Witness – PaNyia Yang – Motion by Hovendick/Clendenning to approve the budget proposal as presented and forward to the Finance Dept. Motion carried unanimously.

4. Motion by Hovendick/Leichtnam adjourn. Motion carried unanimously at 9:58 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

August 31, 2026

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MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Tuesday, September 1, 2026

TIME: 8:30 AM

PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 8:30 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Leichtnam/Hovendick to approve the minutes of the August 4, 2026, meeting as presented. Motion carried unanimously.
4. The claim of Carter Nordrum was reviewed by the committee and after investigation, the recommendation is to deny this claim. Motion by Hovendick/Voight to deny the claim of Carter Nordrum. Motion carried unanimously.
5. A claim against the dog fund from Castlerock Veterinary Service was presented to the committee. It was noted that the medication that was disbursed is not an allowable expense. Motion by Perlock/Leichtnam to approve the claim from Castlerock Veterinary Service in the amount of \$180.15. Motion carried unanimously.
6. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Clendenning/Hovendick to approve them as presented. Motion carried unanimously.
7. Chairman Clendenning brought up county board supervisor attendance at department head meetings. The committee reviewed the practicality of this allowance, and took no action.
8. A resolution from Polk County regarding voting at WCA Steering Committee meetings was reviewed. No action taken by the committee.
9. The next meeting will be on Tuesday, October 6, 2026, at 2:00 PM.
10. Chairman Clendenning declared the meeting adjourned at 8:55 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee

September 1, 2026

[illegible]



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

SEPTEMBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- We submitted the agency budget to Finance for review.
- I attended the Department Head meeting on August 26th.
- I will be meeting with Department of Children and Families Secretary Jeff Pretzl to discuss the child support funding in the next state budget.
- I will be attending the WCA Annual Conference on September 21st. I will be working at the vendor booth for the Wisconsin Child Support Enforcement Association.
- I will be attending the Department Head Retreat on September 24th.
- As we approach the end of the Federal Fiscal Year we are trying to meet and exceed all 4 performance measures. The current support measure has been a challenge. We are doing very well in the other 3 measures.
- The current IV-D case count is 3,618.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

September 2026

Monthly Report to the Judicial and Legislative Committee

Meetings Attended:

- Judicial & Legislative Committee meeting on 8/4/2026.
- Operations Committee meeting on 8/4/2026.
- Monthly Judges meeting on 8/13/2026.
- County Board meeting on 8/18/2026.

August 3, 2026 – We requested 3,500 jurors for our 2027 jury year.

August 17, 2026 – We mailed out the October jury summons which includes a 3 week long civil trial that required an additional questionnaire be sent to jurors. We understand that this length of a jury trial offers unique challenges for each individual. Throughout this process, all excusals will be reviewed by the judge to ensure that we have enough individuals to complete the jury process.

August 18, 2026 – I promoted my 2027 budget to Finance.

August 25, 2026 – My Chief Deputy Clerk Tara Werner attended training through the Marshfield Area Chamber of Commerce: Middle Management Essentials: Navigating Workplace Concerns.

August 26, 2026 – My bookkeeper Michele Haas and I attended CCAP Financials training at the Crawford County Administration Building.

This report has been prepared and submitted by Kimberly A. Stimac



Wood County

WISCONSIN

CORPORATION
COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

August 2026

Prepared by Corporation Counsel Nick Flanagan

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of July 2026:

- 19 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 14 Guardianship/Protective Placement Hearings
- 17 WATTS Review/Contested Hearings

Child Support – During the month of July, the Corporation Counsel's office participated in five dates for Child Support-related hearings (in custody and hearing days).

2027 Budget Preparation: Our department has been busy working on the 2027 budget, which we have since promoted to the Finance Department for review. I express a sincere thanks to the Finance Department for assisting with questions throughout the process, and to Erin and Amanda in the Corporation Counsel's office for their knowledge and assistance in working on compiling our budget (current year projections and anticipated amounts for next year) and entering into Qwestica.

Property Interest Letters to Adjacent Properties – At the direction of the Property, Information & Technology (PIT) Committee, I worked with Facilities Director Van Tassel in sending out letters to properties immediately adjacent to the County Courthouse campus along 5th Street N. and Saratoga Street in an effort to gauge interest in discussing possible acquisition of those properties in the future through a right of first refusal. Since sending the letters out, we have had initial conversations with property owners who have expressed initial interest in further exploring options for disposition of property, which will be brought as an update to the PIT Committee at its next meeting.

Donation and Relocation of John Edwards Jr. Statue – At the direction of the Operations Committee, I have been working with representatives from the Alexander Charitable Foundation and School District of Port Edwards in preparing a donation and relocation agreement for the John Edwards Jr. Statue in the Village of Port Edwards. Wood County acquired the property located at 100 Wisconsin River Drive pursuant to Tax Deed under Ch. 75, Wis. Stats. Located on the property is a statue in monument to John Edwards Jr. Based on the School District's agreement to locate the Statue at the John Edwards Middle/High School (801 2nd Street) in Port Edwards, the Alexander Charitable Foundation requested permission to relocate the Statue with a stated intention of public display and preservation of the Statue's historical significance in the community. Removal would be anticipated in 2027, with final installation to occur by August 1, 2027.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

August 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings/Trainings Attended:

7/28/2026: County Board Meeting
7/28/2026: Diversion/Deflection DOJ monthly zoom
7/28/2026: Treatment Court DOJ monthly zoom
7/29/2026: Mental Health Court Staffing/Court
7/30/2026: Outpatient Clinic Staffing (treatment court)
8/3/2026: Drug Court Staffing/Court
8/4/2026: Judicial and Legislative Sub-Committee Meeting
8/4/2026: Operations Sub-Committee Meeting
8/5/2026: Collaborative Meeting with Victim Witness
8/5/2026: Presentation at Wisconsin Substance Use Summit
8/6/2026: Budget Meeting with Finance
8/10/2026: Drug Court Staffing/Court
8/11/2026: Transportation Meeting Hosted by Health Department
8/11/2026: Oxford House Board Meeting
8/12/2026: Overdose Fatality Review Team Hosted by Health Department
8/13/2026: Judges Meeting (to discuss diversion program)
8/13/2026: Outpatient Clinic Staffing (treatment court)
8/17/2026: Drug Court Staffing/Court
8/18/2026: County Board Meeting
8/20/2026: CJCC State Committee (EBP)
8/20/2026: Drug Court Sustainability Meeting
8/20/2026: RSAT monthly meeting

Adult Drug Treatment Court:

Current Participants: 22
Active Referrals: 1
Pending Referrals: 3
YTD Admissions: 14
YTD Terminations: 5
YTD Graduations: 7
YTD Referrals: 20

The TAD grant pre-application that I completed last month was approved for the maximum amount of funding available to us. This is an important first step to securing funding for the next 5-year cycle of the DOJ TAD grant. I will have to complete the final application sometime in September, but it is encouraging that we were approved for the maximum amount that we are eligible for.

Our monthly sustainability meeting in August focused on our TAD budget for the next 5-year cycle now that

our pre-application was approved. We also discussed adjusting our awards and sanctions to be more compliant with DOJ standards and have come up with a cost-effective way of doing so that we hope to implement prior to 2027.

Jail Programming (STRONG):

Medication Assisted Treatment Program (MARP):

Current Participants: 12

YTD Admissions: 92

Our Nurse Practitioner and I spoke at the Wisconsin Substance Use Summit in Green Bay this month (along with a representative from jail administration and from Three Bridges Recovery) about all of the programming being offered in the jail. For a comparatively rural county, our jail is offering a lot of services to its residents. Our jail MAT program was discussed at length during this presentation, and it became clear afterwards that there is a lot of positive interest in how we are handling MAT in our jail.

Jail Residential Treatment Program (RSAT):

Current Participants: 5

YTD graduates: 11

YTD participants: 31

In this month's DOJ meeting concerning RSAT funding it was discussed that in the coming weeks we will be given an extension of funds that should support our program through next June. Prior to the end of that extension, another grant cycle will be announced for us to apply for further funding that should last through 2028. There are no guarantees or specific numbers at this time, but the outlook continues to be positive that funding will be available for several years to support this program.

Our graduation numbers for this cycle are projecting to be low, but it is worth noting that the majority of our participants who may not graduate will be leaving early to pursue treatment through the Department of Corrections. Our hope is that participating in the recovery pods provides them with an opportunity to be more successful in that treatment, since a foundation has already been established while still in custody.

Diversion (DPA/DEOJ):

The resolution for the grant funded case manager position to oversee diversion was approved by the full County Board in August's County Board meeting. Human Resources was able to promptly post the position on August 20th, and I am still hoping to have the position filled by September 28th (or shortly thereafter). I had meetings with the District Attorney, Victim Witness, and the Judges from all four branches to try to create eligibility criteria and a standard operating procedure that everyone involved approved of. I feel confident that the process we have settled on will allow for treatment and education opportunities for defendants, while still upholding justice and public safety for victims and the community.

Other Matters:

I completed my proposal for my department's 2027 budget with the help of the finance department. The proposal included a total tax-levy increase of .97% for the Criminal Justice Department.



Wood County

WISCONSIN

DISTRICT ATTORNEY

September 1, 2026

Report to Judicial and Legislative Committee

The District Attorney's Office has been working through summer vacations among our limited attorneys. We continue working on finding new attorneys, but we are in the same position as many counties across the State. Upon last review 29 of the 71 District Attorney's Offices in Wisconsin have openings for Assistant District Attorneys. Bryant Hedrington has been interning with this office over the last two summers. He will be graduating from law school in Boston this coming year. He has indicated that he plans to take the Wisconsin Bar Exam and join our office, but that will not address immediate needs in the short term.

The Judges have begun the process of scheduling all preliminary examinations for Wednesdays starting at 2:30. This has required a little bit of reorganizing in our office. We have been working together with all the law enforcement agencies around the county to make this process work and ensure we are meeting all of our obligations. This will continue to be an ongoing process as we build some best practices.

District Attorney did take some vacation in July. It was the first multiday vacation since July of last year.

There were no trials in the last month, there was a Juvenile Fact Finding hearing held on July 10, 2026. The State obtained delinquency findings in both counts in that case. Before the next meeting, DA Barnett and ADA Trikha will attend a juvenile deposition. DA Barnett, Office Manager Julia Briski, LA Marie Downs met with members of the Wood County Human Services and Register in Probate to work on improving the Juvenile Justice and Children in Need of Protection or Services processes. Some tasks were reassigned and all parties were working on clearing up proper forms and proper filing procedures so that we can update our Policy and Procedure Manual. Marie Downs is a recent addition to our team. She is replacing Jordan Krasne who took a position in Portage County Human Services, closer to her home. Marie will be handling our Juvenile filings.

District Attorney attended the Wood County Judges' Meeting on August 13, 2026. District Attorney Barnett also attended the Wood County Law Enforcement Executives meeting at the Nekoosa Police Department on August 18, 2026. The District Attorney will also be attending the Adult Treatment Court Sustainability Meeting set for August 20, 2026, and the Wood County Towns Association meeting on August 21, 2026. District Attorney Barnett also participated in the Kellner Cornfest Parade on August 15, 2026.

To date, there have been 43 juvenile cases, 27 Juvenile Guardianships, 26 CHIPS cases, 374 Criminal Traffic cases, 348 non-traffic Criminal Misdemeanor cases, and 422 Criminal Felony cases filed through this office.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

SEPTEMBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership weekly meetings for the month.
- I attended the Judicial and Legislative committee and Operations committee meetings.
- The Register of Deeds' 2027 budget was submitted to Finance in accordance with the requested timeline.
- I have become aware of a potential grant opportunity that may assist with the costs associated with implementing a backup system in the event of a cyberattack. Fidler offers a product called Bastion that will help provide this protection. I have been in communication with Sarah Christensen, Emergency Management Director, and Amy Kaup, IT Director, regarding this opportunity. I will keep you informed as more information becomes available.
- I will be attending the Property Records Industry Association (PRIA) conference virtually. This nationwide conference provides valuable and useful information for Registers of Deeds and our business partners.
- I will be attending the Judicial and Legislative committee's budget meeting and committee meeting.

Monthly Report to the Judicial and Legislative Committee

Prepared by Victim Witness Coordinator: Cristin Jolee

August 25th, 2026

Lethality Assessment Protocol (LAP) Process Enhancement

Victim Witness has updated and strengthened its process for receiving and monitoring Lethality Assessment Protocols completed by law enforcement agencies throughout the county. The department is now utilizing Forseti to receive and track high-danger assessments electronically.

This updated process allows Victim Witness to more effectively identify high-risk victims, monitor assessments completed countywide, and document relevant information directly within the case. Centralizing this information improves communication and coordination between law enforcement and Victim Witness and allows staff to more quickly identify individuals who may be at an elevated risk of serious or future harm.

Partnership with Local Advocacy Agency

Victim Witness has welcomed the presence of an advocate from a local agency at Monday initial appearances. Through this partnership, an advocate is available as an immediate point of contact for victims who may benefit from connection to shelter, community resources, safety planning, or other supportive services.

This partnership helps ensure that victims have the opportunity to connect with support services at a critical point early in the criminal justice process.

Victim and Witness Educational Materials

The department is developing print materials designed to help victims and witnesses better understand and navigate the criminal justice process. Our first resource, *The Criminal Justice Process*, has been printed and is now available.

Additional materials are currently being developed to provide clear, accessible information on topics such as safety planning, preparing to testify, and the trial process. These resources will allow victims and witnesses to access important information when they need it and better understand what to expect throughout their involvement in the criminal justice system.

Website Redesign and Resource Accessibility

Victim Witness is currently in the process of revamping the department website to improve accessibility to information and resources. The updated website will include frequently asked questions, important documents and forms, community resources, and safety planning information.

The goal is to create an accessible, centralized resource where victims and witnesses can find information and support outside of regular office hours and more easily navigate available services.

VW Services in July 2026

Services Requested	67
Services Provided/Not Requested	319
Total Services Provided	386
Unique Parties	198

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, September 3, 2026
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Wayne Schulz, Jeff Penzkover, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk (WebEx), see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Due to a misprint in the agenda, approval of the August meeting minutes will be postponed until October.
4. The Highway Dept. staff reports were reviewed and discussed.
5. The Highway revenue report was reviewed.
6. Motion by Thao/Schulz to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Highway Commissioner Hawk discussed the need for a policy that would increase the pricing of small batch blacktop mixes. When the Highway Dept. does a small batch mix of asphalt, the cost increases exponentially and currently, with no policy, they are not able to recoup their additional cost. Motion by Penzkover/Breu to allow the Highway Commissioner to adjust asphalt pricing as he sees fit. Motion carried unanimously.
8. Hawk reviewed the discussion about roadside vegetation spraying from last month's meeting. He reviewed that this process is governed under DATCP regulations and the spraying times have wind and moisture limitations on when it can be applied. Everything is documented as it happens.
9. Hawk reviewed the 2026 budget for new patrol trucks and noted that the county board had approved short term financing of one of the patrol trucks so they could be acquired prior to new emissions standards going into effect. After review of the maintenance fund, Hawk is suggesting that this unit could be purchased with the funds available instead of financing. Motion by Schulz/Breu to purchase the patrol truck with the maintenance fund instead of short term financing. Motion carried unanimously.
10. Hawk advised of the Wisconsin County Highway Association regional legislative breakfast coming up on October 23, 2026, in Stevens Point.
11. Hawk & Accounting Supervisor Peckham presented the proposed 2027 Highway Dept. budgets for the committee to review. Noted was the decrease in maintenance funding from 2026 to 2027. Motion by Hahn/Breu to tentatively approve the Highway Dept. budgets with the increase of the

maintenance funding level of \$1,892,000, and forward onto the Finance Dept. Motion carried unanimously.

12. The Parks & Forestry staff reports were reviewed.

13. Parks & Forestry Director Schooley presented the 2027 Parks & Forestry budgets for review. Motion by Hahn/Thao to approve the aforementioned budgets as presented and forward onto the Finance Dept. Motion carried unanimously.

14. Schooley reported that speed limit signs have been placed in all parks. During the upcoming recodification of county ordinances process, Schooley will be looking at modifying the ordinance to better control issues surrounding E-bikes.

15. The Wood County Wildlife Area Advisory Committee minutes were reviewed.

16. Schooley presented Parks fee structure to begin in 2028. Motion by Schulz/Thao to approve the fee structure, effective January 1, 2028, as presented. Motion carried unanimously.

17. Forest Administrator Schubert discussed a new county forest management opportunity of prescribed burning. In the past, county forests have not been able to take part in this management plan due to lack of staffing, and knowledge of the various permitting required, however the DNR is looking at allowing their staff resources available for this. Hannah Butkiewicz from the Nature Conservancy discussed how they could be involved as well. Motion by Schulz/Penzkover to allow the Forest Administrator to move forward with possible prescribed burning on county forest lands. Motion carried unanimously.

18. The Parks & Forestry revenue reports were reviewed.

19. Motion by Hahn/Thao to approve Parks & Forestry vouchers. Motion approved unanimously.

20. The next meeting will be held on Thursday, October 1, 2026, at 9:00 AM.

21. Chairman Hahn declared the meeting adjourned at 10:42 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
September 3, 2026

[illegible]

Wood County Wildlife Area Advisory Committee (WCWA AC)

Meeting Minutes

Meeting Date: July 13, 2026 5:30pm

Meeting Location: Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI

Members Present: Isensee, McAuley, Pluke, Wipfli, Wunrow

Members Absent: Weiss, Winkler

Others Present: Zak Knab (WI DNR), Dennis Polach (Wood County Board)

Minutes:

1. Call meeting to order

- Chair McAuley called the meeting to order at 5:31pm

2. Declaration of Quorum

- Five of seven members present; quorum declared

3. **MOTION** to Approve the minutes of the April 6, 2026 meeting. (Pluke/Isensee) No discussion. Unanimous vote in favor; **MOTION CARRIED**.

4. Public comments

- None

5. Correspondence

- None

6. Confirm membership renewals and changes

- Isensee, Pluke, and Weis were all approved by committee; full board approval is July 28

7. Officer election

- *Chair:* Nominations - McAuley. **MOTION** for Unanimous ballot for McAuley for chair. (Pluke/Wifli). Unanimous vote in favor; **MOTION CARRIED**.
- *Vice-Chair:* Nominations - Winkler. **MOTION** for Unanimous ballot for Winkler for vice-chair. (Pluke/Wifli). Unanimous vote in favor; **MOTION CARRIED**.
- *Secretary:* Nominations - Isensee. **MOTION** for Unanimous ballot for Isensee for secretary. (Pluke/Wifli). Unanimous vote in favor; **MOTION CARRIED**.

8. Funded Projects Update (Ingraham Trail Repair, Woodcock Factory Trail Brush Removal, Ball Road Flowage Dike Repair, Replace Wood Boards with Aluminum on Ingraham Flowage)
 - Knab presented project updates; see attached DNR update
 - Except for the first, the funded projects are part of larger management projects to which WCWA AC funding is being applied
9. Sandhill – Meadow Valley – Wood County Wildlife Area Updates
 - Knab presented his report; attached
 - Isensee asked about impact of a dam failure. See the Flood Shadow Map on last page of the attached dam analysis report.
 - Pluke asked about resolution of the Cranberry Road issue. An agreement in principle has been reached, however official completion is delayed due to a vacated position at the DNR.
 - Wifli asked if this committee can see DNR invoices submitted to the County for WCWA AC funded projects. Knab will send invoices to the Secretary for distribution to committee members with meeting materials.
 - Schubert asked about the reduction in Sandhill Budget – 5%
 - Ladwig noted that the DNR is losing 24.5 FTE state-wide
 - Isensee asked when budget reductions take place – July 1st
 - Weis asked about the staff reduction locally – 0.5 FTE
10. Member Matters
 - none
11. Set next meeting date
 - Monday, October 5, 2026 at 5:30 at the Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI
12. Meeting adjourned by McAuley at 6:23pm.

Minutes Prepared By: Larry Isensee, Secretary

Minutes Approved By: Scott McAuley, Chair



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

August 27, 2026

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for September 3, 2026, HIRC meeting

Department Activities

Personnel/Administration

Currently all Highway positions are filled.

Commissioner and Accounting Supervisor continue working on 2027 Budget.

A Public Hearing is scheduled for 5 PM on September 15 at the Village of Auburndale Hall to share concepts for intersection improvements for CTH H & M and CTH M & Y. Both intersections have experienced serious and fatal crashes in the past five years. Highway staff along with a contracted engineering consultant will present alternatives and solicit input to assist in selection of a preferred alternative.

Reuben Van Tassel, Wood County Facilities Manager, is coordinating with Highway to make repairs and improvements to the pavement around the buildings located just north of the Wisconsin Rapids Highway shop. These buildings are occupied by Sheriff's Department, Rescue, Emergency Management, and Land & Water Conservation Department. The pavement is at end of life, there is no positive drainage, and heavy equipment continues to damage the surface. Highway is proposing to improve the drainage and replace the existing asphalt surface. The work will be paid for with funds from the Facilities Department budget and may stretch over 2026 and 2027 construction season.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Work started July 20 and is anticipated to be complete by late October 7, 2026.
 - Two underground storage tanks were discovered on August 12 and removed August 17.
- CTH F Bonow Ave – CTH HH Pavement Replacement **Construction 2026**
 - Work to be completed by County forces as the CTH F & HH Intersection work progresses.
 - Initial pavement recycling completed June 19, 2026.
 - Pavement completed between Bonow Ave – Roundabout August 18 – 24. Roadway will open with CTH F & HH Intersection project anticipated by October 7, 2026.
- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - Work started week of June 22, 2026.
 - Phase I work continues – installation of water, sewer, and storm sewer in urban area of the Village. Phase II estimated to begin in early October
 - Project is scheduled to be completed November 6, 2026.

- CTH AA Lynn Creek **Construction 2026**
 - Bridge construction completed July 17, 2026
 - Road work and retaining wall work began August 24, 2026.
 - Working was suspended in late July to address issues with Fish & Wildlife and R/W conflicts.
 - Project anticipated to be complete and open to traffic late October 2026.

Highway Maintenance

Work in August included:

- Ditching
- Sign replacements
- Culvert replacements
- Bridge maintenance
- Parking Lot repairs at WR shop

WCHA Events & Misc. Meetings since the last HIRC report:

Commissioner attended the following events/meetings:

- August 3, PIT Committee meeting, Court House
- August 3, Town of Cranmoor Board Meeting, Glacier Lake Office, Hwy D
- August 4, Operations Committee meeting, Court House
- August 4, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- August 5, Meeting with HR, Court House
- August 6, HIRC Meeting, WR Highway Conference Room
- August 6, STH 73/80/CTH A RAB weekly construction meeting, Pittsville
- August 10, CTH U, Village of Biron (storm sewer issue) construction meeting, Vil of Biron
- August 10, WisDOT STP Local Program Selection review,
- August 11, WisDOT STP Local Program Selection review,
- August 11, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- August 13, CTH U, Village of Biron (storm sewer issue) meeting, Vil of Biron – ND Paper site
- August 13, WisDOT STP Local Program Selection Committee meeting, virtual
- August 13, CTH F & HH RAB weekly construction meeting, Town of Sigel
- August 13, STH 73/80/CTH A RAB weekly construction meeting, Pittsville
- August 17, CTH F & HH RAB UGST removal
- August 18, County Board meeting, virtual
- August 18, WCHA/WisDOT Machinery Management Committee meeting, Portage County Hwy
- August 18, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- August 19, NCR Commissioner meeting, Crandon, WI Forest County Highway Department
- August 20, WCHA/WisDOT Local project Real Estate process subcommittee meeting, virtual
- August 20, CTH F & HH RAB weekly construction meeting, Town of Sigel
- August 20, STH 73/80/CTH A RAB weekly construction meeting, Pittsville
- August 24, WCHA Board of Directors meeting, virtual
- August 25, WisDOT Local Program Advisory Forum, virtual
- August 26, Department Head meeting, Court House
- August 27, CTH F & HH RAB weekly construction meeting, Town of Sigel

EQUIPMENT

During the 2025 budget process, the Highway Department was authorized to purchase one single axel patrol truck and finance a second single axel patrol truck to be paid in full in 2027. The Machinery budget has not had significant deductions due to high-cost repairs, and the budget has received sufficient revenue to pay for both trucks in 2026 and save \$8000 in interest if paid in 2026. If the HIRC wishes to move forward with the finance option, the lender requires a resolution approved by the County Board and signatures from Chairman Pliml and the County Clerk.

While transporting our track excavator, the 1997 Low Boy trailer experienced a weld failure resulting in a severe structural failure rendering the trailer irreparable. The 2027 CIP had a low boy trailer listed for replacement, therefore the shop supervisor is currently seeking a replacement, and the damaged trailer will be sold or scrapped.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues are as anticipated at this point of the year. We have been working on several Road Aid and Bridge Aid projects so the revenue will be booked as those projects get completed. We are also wrapping up our big County projects so we will be focusing on municipal work in the fall, causing those revenues to increase. Asphalt revenues continue to come in as we run the plant full-time. Revenues from the State are on target.

Many expense account year-to-date totals are as anticipated for this time of year.

Other

As of the date of HIRC, the budget has been promoted to Finance and the Operations Committee.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, August 31, 2026

	Actual	2026 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$2,195,406.69	\$2,927,208.95	(\$731,802.26)	(25.00%)
Total Intergovernmental	2,195,406.69	2,927,208.95	(731,802.26)	(25.00%)
Licenses and Permits				
44101 Utility Permits	42,649.16	30,550.00	12,099.16	39.60%
Total Licenses and Permits	42,649.16	30,550.00	12,099.16	39.60%
Intergovernmental Charges for Services				
47230 State Charges	1,128,757.70	1,442,179.00	(313,421.30)	(21.73%)
47231 State Charges-Highway	222,050.61	263,817.00	(41,766.39)	(15.83%)
47232 State Charges-Machinery	35,163.04	(14,629.00)	49,792.04	(340.37%)
47300 Local Gov Chgs	403,593.95	847,362.00	(443,768.05)	(52.37%)
47330 Local Gov Chgs-Transp	573,642.23	1,961,954.00	(1,388,311.77)	(70.76%)
47332 Local Gov Chgs-Roads		265,997.00	(265,997.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(30,968.57)	117,349.00	(148,317.57)	(126.39%)
Total Charges to Other Governments	2,332,238.96	4,884,029.00	(2,551,790.04)	(52.25%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	1,046,996.15	2,862,576.00	(1,815,579.85)	(63.42%)
Total Interdepartmental Charges	1,046,996.15	2,862,576.00	(1,815,579.85)	(63.42%)
Total Intergovernmental Charges for Services	3,379,235.11	7,746,605.00	(4,367,369.89)	(56.38%)
Miscellaneous				
48100 Interest	2.22		2.22	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	5,452.70	10,605.00	(5,152.30)	(48.58%)
Total Miscellaneous	5,454.92	10,605.00	(5,150.08)	(48.56%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt		4,261,700.00	(4,261,700.00)	(100.00%)
Total Other Financing Sources		4,261,700.00	(4,261,700.00)	(100.00%)
TOTAL REVENUES	5,622,745.88	14,976,668.95	(9,353,923.07)	(62.46%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	285,209.21	427,565.04	142,355.83	33.29%
53120 Hwy-Engineer	163,676.94	272,041.52	108,364.58	39.83%
53191 Hwy-Other Administration	286,898.01	400,326.78	113,428.77	28.33%
53210 Hwy-Employee Taxes & Benefits	(996,575.36)		996,575.36	0.00%
53220 Hwy-Field Tools	(29,871.86)	(45,386.55)	(15,514.69)	34.18%
53230 Hwy-Shop Operations	238,140.90	325,400.34	87,259.44	26.82%
53232 Hwy-Fuel Handling	(16,357.67)	(17,415.00)	(1,057.33)	6.07%
53240 Hwy-Machinery Operations	(1,333,156.88)	(344,515.87)	988,641.01	(286.97%)
53250 Hwy-Crushing Operations	23,325.97	35,624.03	12,298.06	34.52%
53251 Hwy-Crushing Operations Production	(14,449.75)	127,671.91	142,121.66	111.32%
53260 Hwy-Bituminous Ops	180,655.82	215,368.25	34,712.43	16.12%
53266 Hwy-Bituminous Ops	828,494.76	2,032,292.73	1,203,797.97	59.23%
53270 Hwy-Buildings & Grounds	167,944.93	258,245.36	90,300.43	34.97%
53290 Hwy-Salt Brine Operations	(16,200.84)	(0.45)	16,200.39	#####
53291 Hwy-Salt Brine Operations	(30,939.93)	1,170.55	32,110.48	2,743.20%
53281 Hwy-Acquisition of Capital Assets	25,482.00		(25,482.00)	0.00%
53310 Hwy-Maintenance CTHS		62,998.99	62,998.99	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,402,407.52	2,676,572.21	1,274,164.69	47.60%
53312 Hwy-Snow Remov	937,762.86	992,793.92	55,031.06	5.54%
53313 Hwy-Maintenance Gang	160,912.17	272,777.37	111,865.20	41.01%
53314 Hwy-Maint Gang-Materials	2,745.19	8,302.00	5,556.81	66.93%
53320 Hwy-Maint STHS	1,301,650.37	1,442,179.24	140,528.87	9.74%
53330 Hwy-Local Roads	1,841,546.52	1,961,954.25	120,407.73	6.14%
53340 Hwy-County-Aid Road Construction	176,705.72	326,618.11	149,912.39	45.90%
53341 Hwy-County-Aid Bridge Construction	291,229.94	249,955.50	(41,274.44)	(16.51%)
53490 Hwy-State & Local Other Services	439,423.98	847,361.79	407,937.81	48.14%
53491 Hwy-ATV Route Signage		17,080.61	17,080.61	100.00%
Total Public Works-Highway	6,316,660.52	12,546,982.63	6,230,322.11	49.66%
Capital Outlay				
57310 Highway Capital Projects	1,214,553.13	4,233,864.78	3,019,311.65	71.31%
Total Capital Outlay	1,214,553.13	4,233,864.78	3,019,311.65	71.31%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Monday, August 31, 2026

	Actual	2026 Budget	Variance	Variance %
TOTAL EXPENDITURES	7,531,213.65	16,780,847.41	9,249,633.76	55.12%
NET INCOME (LOSS) *	(1,908,467.77)	(1,804,178.46)	(104,289.31)	5.78%



Parks & Forestry Department Reports

September 3, 2026

Director Report, by Chad Schooley

- Powers Bluff Welcome Center is finally complete and ready for use! We will begin taking reservations on Friday, August 28th. I am communicating with WR and Marshfield CVB's and Chambers to schedule an official ribbon cutting.
- Continue overseeing Dexter Beach Open Shelter, and South Park 2nd shower building projects.
- With the end of 2026 coming quickly, and final project costs getting clearer, we have been looking into purchasing/replacing maintenance equipment with remaining ARPA funds. These items include: Snow Grooming Machine (Pisten Bully), mini-excavator, compact loader, and utility tractor. These items were scheduled for replacement/purchase in future years but the opportunity has presented itself to use available ARPA funds at this time.
- 2027 proposed budget is in the packet.
- Assisting in event planning for the Labor Day NICA bike race at Powers Bluff. There will be over 1,000 participants racing that weekend from Saturday-Monday. Many of the teams will be tent camping on site throughout the weekend. This is a great opportunity to showcase the new trails and Welcome Center to individuals from throughout the state.
- Proposed 2028 fees are included in the packet.
- **Special Use Permits**
 - None at this time.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park: Loop 2 Shower Building is nearing completion. Plumbing, electrical and doors being installed.
- Dexter Park: Beach Shelter Building is nearing completion. Plumbing, electrical and doors in progress.
- Powers Bluff: Old Shelter concrete approach and entrance to be repaved.
- North Park: New ridge cap and snow guard purchased and ready for install for shop.
- CERA Park: Looking at new woodshed site and lining up a contractor for concrete.

Maintenance Operations

- Dexter Park: Walk trail maintenance, replacing culverts and uplifting, mowing.
- South Park: Mow/weedie RC&D Ditch. Cleaning up northside storm damage.
- NEPCO Park: Mowing & brushing trails.
- North Park: French drain in disc golf.
- Powers Bluff: New signage being installed on concrete slabs. Mowing trails, ski & tube hills.
- CERA Park: Brush and building cleanup. Planning for other projects.
- All Parks: Placing Speed Limit Signs up on trails and park roads

Employee Matters

- LTE's starting to finish up employment for the summer.

- Dexter Park Ranger excepted employment with Wood County's Emergency Government Department. He will be working both through September.

Snowmobile/ATV

- Range Road ATV Connector Trail to Intensive Use Area is open, along with Peterson Road to Hay Creek Trail. Grant payment is reimbursed for project.
- Grant Payments for the 2025-2026 work year, for Snowmobile & ATV Trail Maintenance are both reimbursed.
- ATV Intensive Use Area Grant Reimbursement for 2025-2026 work year is completed & submitted.

Office Supervisor Report, by Stacie Kleifgen

- 2027 Budget Preparation and Reports
- Working on website and reservation system updates and improvements
- Continuing work on Grant Reimbursements

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Two active timber sales in August. A couple contractors are currently planning on beginning cutting within the next month. Timber revenue is very close to amount budgeted for 2026 and should be achieved when current active timber sales are completed.
- Timber sale establishment in compartment 41.
- Developed forestry related portions of budget.
- Attended annual DNR Partnership meeting.
- Attended WCFA meetings: Personnel Committee, Strategic Plan Workshop.
- Site Prep planning.
- Forestry Technician: Mowed Richfield 360 trails, began mowing other locations roads within the county forest. Cleaned shooting range. Installed gate post on private land (previously removed for access to County Forest timber sale).

FEES	2024	2025	2026	2027	2028
Non-Electric Camp	\$21	\$21	\$22	\$23	\$23
Electric 30/50 amp Camp	\$26	\$26	\$27	\$28	\$28
Waterfront ELEC	\$29	\$29	\$30	\$31	\$31
Water / Sewer / Electric- Full Hookup	\$36	\$36	\$40	\$42	\$42
OFF SEASON - NON-E	\$18	\$18	\$19	\$20	\$20
OFF SEASON - ELEC	\$23	\$23	\$24	\$25	\$25
OFF SEASON - Full Hookup	\$33	\$33	\$34	\$38	\$38
GROUP 1 - Dexter	\$130	\$130	\$135	\$140	\$140
GROUP 2 - Dexter	\$105	\$105	\$110	\$115	\$115
GROUP 3 - Dexter	\$130	\$130	\$135	\$140	\$140
GROUP - NORTH	\$105	\$105	\$110	\$115	\$115
RESERVATION FEE	\$10	\$10	\$10	\$10	\$10
SKI SHOW - RESER - ELEC	\$40/nt	\$40/nt	\$42	\$45	\$45
SKI SHOW - RESERVE - NON-E	\$35/nt	\$35/nt	\$37	\$39	\$39
SKI SHOW - WATERFRONT ELEC	\$43/nt	\$43/nt	\$45	\$47	\$47
Dump Station	\$20	\$20	\$20	\$20	\$20
Firewood	\$7	\$7	\$7	\$8	\$8
ICE - small	\$4	\$4	TBD	TBD	TBD
ICE - large	\$7	\$7	TBD	TBD	TBD
Washer/Dryer (\$4) / Pod (\$1)	\$5	\$5	\$5	\$5	\$5
Camper Storage Weekly	\$20	\$20	\$20	\$25	\$25
Camper Storage ONSITE DP/November	300/month	\$300/month	\$300	\$325	\$325
Trail Pass- Daily (Bike OR Ski)	\$8	\$8	\$8	\$8	\$8
Trail Pass- Annual (Bike OR Ski)	\$30	\$30	\$30	\$30	\$40
Trail Pass - Family (Bike OR Ski)	\$60	\$60	\$60	\$60	\$80
PB 1st Session Tube	\$13	\$13	\$14	\$14	\$14
PB 2nd Session Tube	\$13	\$13	\$14	\$14	\$14
PB TUBING ALL DAY PASS (2019)	\$22	\$22	\$24	\$24	\$24
Tube/Ski Parties (1T = 1 TUBE HILL / 2T = 2 TUBE HILLS / 1S = 1 SKI HILL / 1TS = 1 TUBE HILL & 1 SKI HILL) / 2TS = 2 TUBE HILLS AND 1 SKI HILL)	\$515/\$655/\$515/ \$725/\$865	\$515/\$655/\$515/ \$725/\$865	\$515/\$655/\$515/ \$725/\$865	\$530/\$670/\$530/ \$740/\$880	\$530/\$670/\$530/ \$740/\$880
Shelter - Dexter Park Enclosed Shelter	\$100/\$125	\$100/\$125	\$125/\$150	\$125/\$150	\$150/\$175
<i>*Holiday Rate</i>	\$150	\$150	\$175	\$175	\$200
Shelter - Dexter Campground Open Shelter	\$50	\$50	\$50	\$50	\$50
<i>*Holiday Rate</i>	\$75	\$75	\$75	\$75	\$75
Shelter - Dexter Beach Open Shelter		x	\$225	\$225	\$250
<i>*Holiday Rate</i>		x	\$250	\$250	\$275
Shelter - South Park Community Shelter Open	\$125	\$175	\$200	\$200	\$225
<i>*Holiday Rate</i>	\$150	\$200	\$225	\$225	\$250

Shelter - South Park Community Shelter Storm	X	\$200/\$250	\$250/\$300	\$250/\$300	\$275/\$325
<i>*Holiday Rate</i>	X	\$300	\$350	\$350	\$375
Shelter - Red Sands Beach Open Shelter	\$200	\$200	\$250	\$250	\$275
<i>*Holiday Rate</i>	\$225	\$225	\$275	\$275	\$300
Shelter - White Sands Beach Open	\$100	\$100	\$125	\$125	\$150
<i>*Holiday Rate</i>	\$125	\$125	\$150	\$150	\$175
Shelter - White Sands Beach Open w/Kitchen	\$125	\$125	\$150	\$150	\$175
<i>*Holiday Rate</i>	\$150	\$150	\$175	\$175	\$200
Shelter - Red Sands Stone Enclosed	\$200/\$250	\$200/\$250	\$225/\$275	\$225/\$275	\$250/\$300
<i>*Holiday Rate</i>	\$300	\$300	\$325	\$325	\$350
Shelter - North Park Stone Enclosed	\$200/\$250	\$200/\$250	\$225/\$275	\$225/\$275	\$250/\$300
<i>*Holiday Rate</i>	\$300	\$300	\$325	\$325	\$350
Shelter - Nepco Park Enclosed Shelter	\$250/\$300	\$250/\$300	\$300/\$350	\$300/\$350	\$325/\$375
<i>*Holiday Rate</i>	\$350	\$350	\$400	\$400	\$425
Shelter - Powers Bluff Stone Enclosed	\$125/\$150	\$125/\$150	\$150/\$175	\$150/\$175	\$175/\$200
<i>*Holiday Rate</i>	\$175	\$200	\$225	\$225	\$250
Shelter - Powers Bluff Welcome Center	x	x	\$300/\$350	\$350/\$400	\$400/\$450
<i>*Holiday Rate</i>	x	x	\$400	\$450	\$500
ATV Shelter (Hwy. 54)	\$100	\$100	\$125	\$125	\$125
<i>*Holiday Rate</i>	\$125	\$125	\$150	\$150	\$150
Shelter - Cera Park Picnic Shelter	x	\$75	\$75	\$75	\$75
<i>*Holiday Rate</i>	x	\$100	\$100	\$100	\$100
Shelter - Cera Park Riverside Shelter	x	x	\$225/\$275	\$225/\$275	\$250/\$300
<i>*Holiday Rate</i>	x	x	\$325	\$325	\$350
Boat Launch - Daily	\$7	\$7	\$7	\$7	\$7
Boat Launch - Annual	\$25	\$25	\$25	\$25	\$30
Disc Golf - Daily	\$5	\$5	\$5	\$5	\$5
Disc Golf - Daily CAMPER	\$3	\$3	\$3	\$3	\$3
Disc Golf - Annual	\$25	\$25	\$25	\$25	\$25
Disc Golf - Family	\$50	\$50	\$50	\$50	\$50
General Park User Fee	\$75	\$75	\$75	\$75	\$75
Violations	\$50	\$50	\$50	\$50	\$50
Extra Picnic tables (per table)			\$10	\$10	\$10
Electric Panel			\$15	\$15	\$15
FEES	2024	2025	2026	2027	2028

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

August Revenue - September HIRC

Budget Year 2026

			CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
CONTRACT	TRACT	CONTRACTOR							
780	2-16	MIDWEST HW	\$42,886.00	7/10/2020	7/31/2026		\$31,778.92	\$31,778.92	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/31/2026		\$1,921.20	\$1,921.20	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/31/2026		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/31/2026		\$103,155.10	\$103,155.10	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2026		\$2,274.03	\$2,274.03	\$0.00
814	6-23	FLINK	\$21,055.00	4/28/2025	3/31/2028		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	11/1/2026		\$49,164.31	\$49,164.31	\$0.00
832	2-25	KOERNER	\$19,840.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
833	3-25	KOERNER	\$7,740.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
834	4-25	WEEKLY	\$36,980.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
836	9-24	WEEKLY	\$34,063.30	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
838	8-25	MATTICKS	\$10,890.00	12/11/2025	12/31/2027		\$2,970.09	\$0.00	-\$2,970.09
839	9-25	KOERNER	\$9,810.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00
840	14-25	KOERNER	\$57,865.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00
841	6-25	SCHREINER	\$91,583.00	6/5/2026	6/30/2028		\$0.00	\$0.00	\$0.00
842	10-25	YODER LUMBER	\$2,480.00	6/5/2026	6/30/2028		\$0.00	\$0.00	\$0.00
843	12-25	KOERNER	\$7,312.50	6/5/2026	6/30/2028		\$0.00	\$0.00	\$0.00
844	13-25	KOERNER	\$130,770.00	6/5/2026	6/30/2028		\$0.00	\$0.00	\$0.00
845	2-26	TNT	\$115,122.70	6/5/2026	6/30/2028		\$0.00	\$0.00	\$0.00
755		FIREWOOD					\$40.00	\$40.00	
Total Active Contract Value			\$815,179.40	Payments Received This Month:			\$0.00		
						\$ RECEIVED CURRENT MONTH			
2026 Budgeted Total Revenues						\$400,000	Jobs Finished		
2026 Total County Forestry Revenues this month (90%)						\$0.00	Jobs Started		
2026 Total Township Revenues this month (10%):						\$0.00	Jobs Continuing/Reactivated		
							Jobs Gone Inactive		
2026 TOTAL NET FORESTRY REVENUE TO DATE:					\$394,609.18				

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2026**

August Revenue - September HIRC

BUDGETED REVENUES 2026	SOURCE	YTD REVENUE 2026	YTD REVENUE 2025	AUG REV 2026	AUG REV 2025	ACTUAL REV 2025
\$ 656,000.00	Camping Reservations	\$476,052.33	\$ 482,322.59	\$82,630.26	\$ 76,837.55	\$ 615,822.96
\$ 55,000.00	Campground Firewood Sales	\$26,673.83	\$ 28,504.17	\$6,744.38	\$ 6,539.05	\$ 38,413.07
\$ 4,000.00	Non-Camper Dump Station	\$1,170.21	\$ 1,672.34	\$189.57	\$ 649.29	\$ 2,287.78
\$ 500.00	Camper Storage	\$37.91	\$ -	\$0.00	\$ -	\$ 41.74
\$ 1,000.00	Washer/Dryer/Showers	\$271.57	\$ 537.20	\$81.52	\$ 194.55	\$ 772.03
\$ 75,000.00	Shelters Enclosed	\$44,563.16	\$ 40,390.86	\$4,337.63	\$ 4,953.21	\$ 62,509.69
\$ 25,000.00	Shelters - Open	\$11,229.60	\$ 12,840.36	\$1,669.12	\$ 2,058.10	\$ 14,075.70
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$1,570.90	\$ 1,109.00	\$137.18	\$ -	\$ 1,260.66
\$ 45,000.00	Powers Bluff Winter Recreation	\$11,363.84	\$ 13,987.01	\$0.00	\$ 189.57	\$ 38,148.71
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5,219.97	\$ 2,462.75	\$1,703.13	\$ 218.45	\$ 4,797.66
\$ 5,000.00	Disc Golf	\$3,172.69	\$ 3,371.07	\$461.69	\$ 248.74	\$ 3,984.96
\$ 30,500.00	Boat Launch	\$18,226.29	\$ 20,769.74	\$1,766.75	\$ 1,423.63	\$ 22,394.03
\$ 10,000.00	Gift Certificates	\$94.79	\$ -	\$94.79	\$ -	\$ 9,828.00
\$ 10,000.00	Miscellaneous	\$3,286.14	\$ 3,802.13	\$227.15	\$ 186.12	\$ 6,217.70
\$ 925,000.00	Misc - donations	\$602,933.23	\$ 611,769.22	\$100,043.17	\$93,498.26	\$ 820,554.69
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	\$394,609.17	\$ 200,551.35	\$0.00	\$ 714.06	\$ 459,136.61
\$ 1,325,000.00		\$997,542.40	\$812,320.57	\$100,043.17	\$94,212.32	\$1,279,691.30

CWSF Board of Directors Meeting Minutes
Monday, July 20, 2026 at 6:30 PM – Fair Office
513 East 17th Street, Marshfield, WI

Call to Order: Sandy Leonhard called the meeting to order at 6:30 p.m.

Roll Call: Dale Christiansen, Sandy Leonhard, Dave Lang, Peggy Sue Behselich, Brad Hamilton, Rob Wiskerchen, Kate Kohl, Gary Bymers, Joyce Karl, Scott Karl

Not Present: Nick Wayerski, Richard Kranz (excused), and Heather Wellach (excused)

Public Comments: None

Approval of Minutes: Motion by Brad Hamilton, 2nd by Rob Wiskerchen to approve the minutes as presented. – Unanimous approval.

CWSF Financial Report: Motion by Brad Hamilton, 2nd by Peggy Sue Behselich to approve the financial report as presented. – Unanimous approval.

Executive Director's Report - Dale and Dave attended the Visit Marshfield Awards Banquet and accepted the Round Barn award on behalf of the Fair.

Junior Fair Report: Junior Fair approved necessary purchases and ordered new signage. Jr Fair is looking for additional office coverage during the fair.

Fair Update: Preparations continue for the 2026 Central Wisconsin State Fair. Staff continues to work through final event details and fair week logistics. Fair ticket sales continue but are slower than anticipated. The advertising campaign is underway, including continued partnership with Channel 7. Merchandise vendors are in good shape, and food vendor spaces are full. Additional volunteers are needed to assist Bob and Jim with gate operations and food vendor support. A new restroom cleaning crew has been hired.

Topics to be discussed

Executive Committee Report: No report.

Sponsorship Report: New sponsors have been secured, with additional sponsorships still being pursued.

Marketing Report: Entertainment Guide sales have been slower than anticipated. Radio and streaming advertisements are currently running.

Fairest of the Fair Report: Ambassadors continue attending community events. New banners have been completed. Fair schedules and meeting times are being finalized. Program participation continues to be strong.

Livestock Report: No report.

Draft Horse Report: Received a Visit Marshfield grant. They continue to seek additional sponsorships.

Building & Grounds Report: Repair bids have been extended, including llama pen improvements. Eagles Nest building has been painted and will be ready for the fair. New transformer has been installed. Parish Pull provided generous support. Additional lighting has been installed throughout the grounds. New siding has been completed on the Expo Building.

Fair Park Management Report: Motion by Brad Hamilton, 2nd by Dave Lang to approve the report as presented. – Unanimous approval. Current agreement continues to move forward. Motion to approve the report carried unanimously.

Volunteer Report: Volunteer recruitment continues to progress well. Past volunteers are being contacted. Gate D volunteer coverage is in good shape.

WOW (Wonders of Wisconsin): Event schedule has been completed and included in the guides. Daily themes have been finalized for fair week.

Old Business

Parking: Parking plans are in place for the 2026 Fair. The dog park will remain open during the fair.

Christmas Event: Continuing to secure entertainment for the Christmas event.

New Business

Fair Week Preparation: Board members discussed fair week schedules and responsibilities. Members were encouraged to communicate availability to Dale to ensure adequate coverage throughout the fair.

10-Year Strategic Plan: Planning meeting scheduled for October 24 at 12:00 p.m. Location to be determined.

Born to Dairy 2027: Tentative event date set for June 12, 2027.

Agenda Items for Next Meeting: Superintendent Meeting – August 12, 2026; Next Board Meeting – August 17, 2026

Adjournment: Meeting adjourned without objection at 7:33 p.m.

MEETING MINUTES

South Central Library System Board of Trustees

July 23, 2026

Present: Nancy Foth, President; Mary Nelson, Vice President; Michael Howe, Secretary (online); Joe Bachmann (online); Richard Bloomquist (online); Chassitti Clark (online); Bill Clendenning; Susan Feith; Joan Fordham (online); Latonya Jackson-Flynn (online); Tayler Palkowski (online); Henry St. Maurice; Amanda Smith (online); Jordan Tilleson (online), Jacob Wright (online). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

Excused: Marlee Jorgensen, Susan Feith, Gary Poulson

Absent: G. Carter

Recorder: Megan Doyle, Office Manager

1. Call to Order

N. Foth called the meeting to order at 12:15 p.m.

2. Introduction of Guests and Visitors

None.

3. Changes or Additions to the Agenda

None.

4. Requests to Address the Board

None.

5. Approval of the Previous Meeting Minutes

Motion by B. Clendenning to approve the minutes of the 6/25/2026 Board of Trustees meeting. Seconded by H. St. Maurice. J. Wright abstained. **Motion carried.**

6. Review of the Financial Statements

K. Goeden provided an overview the financial statements.

7. Presentation and Approval of Bills for Payment

Motion by M. Nelson to approve bills for payment in the amount of \$276,892.50. Seconded by M. Howe. **Motion carried.**

8. Reports

a. Committees

- i. Budget & Finance and Personnel Committees are scheduled to review the final draft 2027 budget on August 13th, 2026. That meeting will be held virtually.

b. Director's Report

- i. S. Schultz shared updates from the Director's Report. Report is available in the documents online.

9. Presentation: ILS and Governance Updates

S. Schultz shared updates on the ILS migration, including and introduction of why SCLS decided to move away from Bibliovation and how the system chose SirsiDynix Symphony Web. She gave

updates on a few of the migration complications libraries have experienced such as circulation response times, reporting and holds data, and the upcoming transition to BLUEcloud. Schultz followed that with an overview of the governance structure review process currently underway.

10. Announcements and Information Sharing

N. Foth gave updates on the Cornerstone Event, which is taking place at the Goodman Community Center at 5:00 p.m. on October 8, 2026. She strongly encouraged all trustees to attend the event, as the SCLS Foundation raises funds to support SCLS member libraries.

11. Next meeting: August 27, 2026

Bill Examiner is N. Foth, and the alternate is G. Carter.

12. Adjournment

Meeting adjourned by President N. Foth at 1:25 p.m.

BOT/Minutes/07-23-2026

Minutes

Laird Fine Arts Building Renovation Advisory Commission City of Marshfield/UWSP-Marshfield/Wood County

DATE

August 19, 2026

TIME

3:30 pm

MEETING CALLED TO ORDER BY

Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Wood County Director of Zoning and Economic Development Jason Grueneberg, Marshfield Director of Economic Development James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, and Project Manager Tom Zink. Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert and Theater Director for Marshfield and Wausau Kris Berge were present online via Zoom. Others present included Wood County Executive Lance Pliml (via Zoom) and Matt Polum.

INTRODUCTION

Chair Rozar provided an icebreaker asking whether the commission members are homebodies or travelers and why. A quorum of five (5) was agreed upon for this advisor board. Quorum was established at 3:31 pm.

HELEN CONNOR LAIRD THEATER RENOVATION OVERVIEW

Jason provided an overview of the Helen Connor Laird Theater renovation project. The project was made possible through the Wisconsin Economic Development Corporation (WEDC) and 2023 Wisconsin Act 250. Wood County is the fiscal agent for this grant. Grant delays were resolved after direct engagement with the WEDC. The Laird Endowment Fund has committed up to \$400,000 to cover costs not eligible within the WEDC's grant, such as contingency costs which are included in the project budget. A non-specified fiscal match to the grant is still required from as part project after the governor dropped the initial match requirement. The goal is to close out the grant by the end of the 2027 calendar year. If the project extends into 2028, the county will need to pay for an additional audit.

Sherif Construction provided the current project estimates. The project budget is fixed and cannot exceed the allocated amount. Aesthetic improvements are to be prioritized for public enjoyment. Potential designers will provide refined cost estimates. The Helen Connor Laird Theater, art gallery, and lobby are priorities.

The commission will issue a request for qualifications (RFQ) to firms recommended by the board. Five (5) firms will be invited for interviews at the next meeting. An additional three (3) will be shortlisted. The commission hopes to select a

designer at the next meeting. James and Reuben noted that the commission needs to consider “Construction Manager at Risk” and “Construction Manager as Agent” due to Wisconsin law prohibiting a design-build approach.

BOARD DUTIES

The commission hopes to meet every two (2) weeks in person with a Zoom option for those requiring one. A quorum of five (5) commission members was established for the LFABRAB. The UW Commission, which includes three (3) Wood County executives and three (3) City of Marshfield city councilpersons, is the campus landlord and has final say over project details. The LFABRAB is to provide specialized expertise on the theater renovation project at the behest of the UW Commission.

The commission plans to invite experts to future meetings to hear their professional input on the project, future capabilities, and the impacts on local communities. Dave Barbier, Director of Sustainability at UWSP, will attend the third meeting to present sustainability regulations relevant to the project. Other community stakeholders have already expressed interest in doing the same.

FIRST STEPS

The commission hopes to hire a designer within two to three (2-3) weeks of this meeting. Jason will disperse a project synopsis to as many companies as the commission recommends. Five (5) of these will be invited for a design hearing and up to three (3) additional contacts will be placed on a short list of possible contacts. A RFQ will be sent out later this week. A two (2) week response timeline is expected to hear back from each contacted entity.

James suggested creating a shared digital project folder for the commission members. Wood County IT and Legal need to be consulted on the parameters, feasibility, and confidentiality requirements. The designer will dictate project management software.

Future meetings are planned for the workday with Tuesdays and Thursday afternoons are a firm “no” and Fridays are a strong possibility. There is potential for special meetings when a decision needs to be made quickly.

Donna and Dr. Andrews will provide quarterly updates on project progress to the UW Commission. Matt will compile meeting minutes and send them to Trent Miner, Wood County Clerk, to post on the county’s website.

NEXT MEETING

The next meeting is scheduled for Wednesday, September 9 at 2pm where the commission will hear from potential project designers. The meeting was adjourned at 4:37 pm.