

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, June 18, 2024
TIME: 9:30 AM
LOCATION: County Board Room/Branch 3 Courtroom

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS: Supervisor Hahn

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Health & Human Services Committee Citizen Members – Term ending April 2027 – Dr. Kristin Iniguez, Leslie Kronstedt
State Wildlife Area Advisory Committee – 3 year term – Dawn Schmutzer, Jim Winkler

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

Recognition of Long-Term Employees
Child Support Agency – Certificate of Excellence

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

MSA Presentation on Fairgrounds Expo Building Plan

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, July 23, 2024 (??)

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2499 004 3565

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m3c732969ddf27b0f8213e4e86b6b144b>
Meeting number (access code): 2499 004 3565
Meeting password: 061824

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

May 21, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, May 21, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Voight gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Clendenning to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Leichtnam/Hamilton to approve the following appointments: County Board Committee Appointments; CEED Committee Citizen Member, 2-year term: Joe Behlen; Wood County Library Board, 3-year term: Susan Feith, Betsy Mancl; Jail Construction Adhoc (replacing former Supervisor LaFontaine): Supervisor Voight. Motion carried by voice vote.

Under public comment, Joe Ancel and Elizabeth Whalen encouraged the board to pursue a Renewable Committee again.

Referrals were noted.

Committee minutes presented: Operations

Chairman Pliml declared his intent in acting on the first two resolutions with one vote. No objection heard.

RESOLUTION 24-5-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2023 budget for Employee Health Benefits (51430) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from Health Fund Stop-Loss Reimbursement. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51430	Health Fund Benefit Payments		\$500,000
48440	Health Fund Stop-Loss Reimburse	\$500,000	

Motion by Buttke/Zurfluh to adopt Resolution 24-5-1. Motion carried unanimously.

RESOLUTION 24-5-2

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2024 Wood County Department of

Agriculture, Trade and Consumer Protection (DATCP) grant budget for unanticipated state aid monies and to appropriate those monies to the DATCP grant budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from the DATCP in the form of 2023 DATCP Bond and SEG grant funds.

Account	Account Name	Debit	Credit
56122	DATCP Grant		\$32,611.29
43586-480	State Aid	\$32,611.29	

Motion by Buttke/Zurfluh to adopt Resolution 24-5-2. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Public Safety, Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council.

RESOLUTION 24-5-3

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: To terminate the Escrow Agreement for the City of Marshfield Tax Increment District (TID) #5, and disburse any remaining funds to the City of Marshfield for use in paying debt service on City obligations which financed TID #5 or distribution to the overlying taxing jurisdictions.

FISCAL NOTE: No direct cost to Wood County.

Motion by Rozar/Hamilton to adopt Resolution 24-5-3. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation, Property & Information Technology.

Motion by Rozar/Schulz to go into closed session pursuant to Wis. Stats. 19.85(1)(e) to discuss negotiation for the acquisition of property within the "Triangle Development". Motion carried unanimously.

Motion by Buttke/Schulz to return into open session. Motion carried unanimously.

RESOLUTION 24-5-4

Introduced by: Property & Information Technology Committee

INTENT & SYNOPSIS: To amend the 2024 budget for the Wood County Maintenance Department by transferring \$450,000 from the Buildings Maintenance Retained Earnings Account to pay for the purchase of property along Second Street in Wisconsin Rapids, WI.

FISCAL NOTE: Transfer \$450,000 from Buildings Maintenance Retained Earnings Account.

Account	Account Name	Debit	Credit
33900	Buildings Maint. Retained Earnings	\$450,000	
51611	Courthouse/Jail Land Improvements		\$450,000

Motion by Breu/Brehm to adopt Resolution 24-5-4. Motion carried. Voting no was Polach.

Without objection, Chairman Pliml adjourned the meeting at 10:29 AM. Next scheduled county board meeting is June 18, 2024.

Trent Miner
County Clerk

REFERRALS FOR JUNE 18, 2024 – COUNTY BOARD

- Email from Jackson County Clerk announcing their recently updated Comprehensive Plan, with a copy thereof. Referred to Planning & Zoning Director Grueneberg, and County Planner Arndt.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, June 11, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh (Webex)

OTHERS PRESENT: Katie DeKleyn, Deputy County Clerk/Program Assistant; see attached sign-in list

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Pliml/Rozar to approve the consent agenda. Motion carried unanimously.
4. Finance Director Newton provided an update on the American Rescue Plan Act (ARPA) funds. Discussion was held regarding where funds need to be allocated to by the end of the year.
5. Health Director, Sue Smith, provided an update on the Opioid Settlement.
6. Marissa Kornack provided an update on the water supply design and engineering costs for the Wood County Annex and Health Center. Motion by Rozar/Hahn to use \$100,000 from the Local Assistance and Tribal Consistency Fund (LATCF), use \$50,000 from the contingency fund, and \$50,000 from the Capital Improvement Project (CIP) fund to put towards the cost of the water supply design and engineering cost. Motion approved unanimously.
7. Newton provided a department update.
8. The CIP Plan was reviewed with lengthy discussion. This will be an ongoing discussion and agenda item for the next meeting.
9. Tim Deaton, from the Horton Group, provided a presentation for the 2025 Renewal Planning for Health Insurance.
10. The next committee meeting will be on July 9th, 2024 at 9:00 AM.
11. Chair Valenstein adjourned the meeting at 11:19 AM.

Minutes taken by Katie DeKleyn, Deputy County Clerk/Program Assistant, and are in draft form until approved at the next meeting.

Operations Committee

June 11, 2024

NAME	REPRESENTING
Bill Clendenning	WCB #15
TIM Deaton	Horton Group
JEFF PERKINS	WCB #11
Manisha Karnaik	Norwood
Sheela	Health Dept
PANGYA YANG	FINANCE
EDWARD NEWTON	
Kim McGrath	HR
DENNIS POLACH	WCB-14
Lee Ackerman	Norwood
Ryan Boeshaar	wellness
RUVATASEL	MAINT.
JUSTIN CIESLEWICZ	EDGEWATER
Brandon Vrhovnik	HSD
Kelli Szymanski	HR
Heather Gehrt	Treasurer
Roland Hawk	Hwy
JOSEPH ZURFINH	WOOD COUNTY BOARD (WEBEX)
TRENT MINER	COUNTY CLERK (WEBEX)
AMY KAMP	IT (WEBEX)
JASON DEMARCO	IT (WEBEX)
KIMBERLY STIMAC	CLERK OF COURTS (WEBEX)
KATIE MILICH	HUMAN SERVICES (WEBEX)
VICTORIA WILSON	PLANNING & ZONING (WEBEX)
NICK FLUGAR	HUMAN RESOURCES (WEBEX)



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – June 2024

- I will be attending the annual County Clerks Summer Conference later this month in Hayward in Sawyer County. It will be great to get some more training as we head into the fall elections. As I have stated previously, there are over 30 county clerks that have never administered a presidential election. We had another resignation in May and another one announced they are leaving in June.
- I have scheduled a couple of election trainings in Pittsville in June, one on Wednesday, June 12th at 9:00 AM and one on Saturday, June 15th at 8:00 AM. This is just for municipal clerks and chief inspectors. Any further trainings I do this year will only be on Saturdays for the reason spelled out below.
- As you all know, when I took office in 2018, we decided to not fill a position, and due to attrition, we then decided to cut an FTE to 80% to be as lean as we possibly can. The Treasurer went through the same exercise when she took office in 2016 and cut her staff as well. However, this means when we have a long-term absence, it is definitely noticeable. Our office will be extremely short staffed this summer when the Deputy County Clerk/Admin Assistant goes out on maternity leave late June or early July which means I will be very short staffed during the Partisan Primary election. I am still trying to talk my lovely and gracious bride to come in on election night to help out in August for the Partisan Primary, as she did last year when one of my staff was ill on election night. However, the thought of spending a “romantic” evening with her groom does not hold the same allure it did, say, 35 years ago when we were dating. This is an ongoing, and developing, project.
- We have started to think more about the future of our election processes and doing more of the programming and ballot design in house. As mentioned previously, I am looking at a mid to late-2026 timeframe. This would coincide with the planned retirement of the Chief Deputy County Clerk and is around the same timeframe that our servers and various other election equipment would need to be replaced. As a part of the upgrade, we are thinking about building a room within our current footprint that would be key card access only to myself and my staff. I have had preliminary discussion with the Facilities Manager on layout, have grabbed some surplus office furniture that was leftover, and have taken a couple of road trips with the Deputy County Clerk/Program Assistant in looking at various layouts of programming/server rooms. We traveled to Marathon, Portage, and La Crosse Counties to observe their processes and security measures to get a better idea of what others do and what we can enhance.
- I filed the “Maintenance of Effort” certifications with the Wisconsin Dept. of Revenue, which new requirement of the “Shared Revenue bill”. Counties are exempted from

filing for any police maintenance of effort, however we have to certify that our EMS/Fire employees and expenditures have gone down in the past year. This may seem odd that we must file a certification on this, as we do not have countywide fire or EMS. However, as the DOR explained to me, our numbers did not go down. We were at 0 for employees and expenditures, and we remain at 0. So, we are kind of certifying a negative, in some respects. Many county clerks were confused by the requirements since a great number of our counties do not provide these services. As President of our association, I had conversations with the DOR and WCA General Counsel, Andy Phillips, to come up with a solution that satisfied the DOR, and pass that along to our membership. I still think it is goofy, but.....que sera, sera.

- I was asked by the City of Nekoosa to sit in on interviews for their City Clerk position. Their incumbent is retiring after over 30 years of service. I was honored they asked and appreciate the opportunity to have a seat at the table as the city makes their decision.
- The filing deadline for the fall election has passed and as of this writing we are waiting for ballot candidate orders from the state to be able to go to print. Absentee ballots must be in the mail by June 27th.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

May 31, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2024

Human Resources Activity

	May 2024	2024 Year-to-Date
Applications Received	219	885
Positions Filled	21	79
Promotions/Transfers	2	33
New Hire Orientations	15	54
Terminations, Voluntary	13*	52
Terminations, Involuntary	1	4
Retirements	1	4
Exit Interviews	10	23

*Four of these are casual

Human Resources Narrative

General Highlights

- In regards to the 2024 Market Update on our general county and care facilities wage plans, McGrath Human Resources Group requested and received market data from our comparables. They are now working to consolidate and analyze all data, including a review of job descriptions for appropriate matches. McGrath is also reviewing wage grade appeal requests; those requests were due to HR by May 31st. Further, there is a significant pending change to the Fair Labor Standards Act (FLSA) salary threshold for exempt employees of which McGrath will be analyzing during the project as well.
- Completed the Q1 2024 Wood County Core Value Awards process. To be nominated, a Wood County employee would have been witnessed exemplifying one or more of the six identified Wood County Core Values. A total of 11 nominations were received for the quarter, of which Department Heads reviewed and voted on at their Q2 Department Head meeting. The following employees were selected to receive a Core Values Award:
 - Laura Zeinert (Edgewater) for Compassion
 - Nancy Marti (Treasurer) for Professionalism
 - Vicki Stoflet (Child Support) for Integrity
 - Blair Meddaugh (Emergency Management) for Diversity
 - Angel Meddaugh (Human Resources) for Service
 - Chris Markworth (Information Technology) for Initiative

Meetings & Trainings

1. Attended the Operations Committee meeting on May 7th.
2. Attended County Board on May 21st.
3. Attended Project SEARCH at Riverview Hospital on May 2nd as a member of the Business Advisory Council. Project Search is an organization that provides valuable employment and life skills training for young adults with disabilities. At this meeting, the interns each recited their graduation speech and shared the skills they have learned throughout their year in the program.
4. Attended the Network Exchange for HR Professionals (formerly the Wisconsin Rapids HR Roundtable) sponsored by the Heart of Wisconsin Chamber of Commerce on May 8th.
5. Attended the Q2 Department Head Meeting on May 22nd.
6. Held the monthly conference call with The Horton Group on May 28th to discuss various benefit topics.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2024 goals.
8. Staff attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Submitted reports and data for the 2024 OPEB valuation to Foster & Foster.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Court Clerk – Small Claims/Civil	Position posted, deadline 6/10/2024.

Replacement	District Attorney	Legal Admin Assistant	Position posted, applications being reviewed, interviews scheduled.
Replacements	Dispatch	Dispatcher (2)	Position posted, deadline 6/10/2024.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 7/11/2024.
Replacement	Health	Program Assistant – Bilingual	Position posted, interviews conducted, final candidate selected, offer extended and accepted. Filled 5/13/2024.
Replacement	Health	Epidemiologist	Position posted, filled internally 5/6/2024.
Replacement	Health	Community Health Planner	Position posted, deadline 6/3/2024.
Replacement	Highway	Summer Help	Position posted; two positions filled 5/22/2024.
Replacement	Highway	Stockroom Attendant	Position posted, interviews held, final candidate selected, references being conducted.
Replacement	Highway	Mechanic	Position posted, deadline 5/27/2024.
Replacement	Human Services	Crisis Interventionist – Casual	Position posted, deadline 6/17/2024.
Replacements	Human Services	Admin Asst II-Admin FS (2)	Position posted, interviews conducted, references and backgrounds completed, both positions filled 5/13/2024.
Replacement	Human Services	CCS Service Facilitator	Position posted, deadline 6/10/2024.
Replacement	Human Services	Emergency MHS Program Manager – Marshfield	Position posted, deadline 6/10/2024.
Replacements	Human Services	Admin Asst II-CCS/CSP – WR & Mfld	Positions posted, deadline 5/30/2024 and 6/6/2024.
Replacement	Human Services	Case Manager-EMH/APS	Position posted, deadline 6/10/2024.
Replacement	Human Services	Case Manager/SW-IA	Position posted, deadline 5/27/2024.
Replacement	Human Services	Case Manager/SW-Ongoing	Position posted, deadline 6/3/2024.
Replacement	Human Services	Crisis Interventionist – 7 a to 7 p	Position posted, deadline 6/3/2024.
Replacement	Human Services	Economic Support Specialist	Position posted, deadline 6/10/2024.
Replacements	IT	Systems Tech	Positions posted, deadline 6/3/2024.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 8/12/2024.
Replacement	Planning & Zoning	Program Assistant	Position posted, interviews conducted, final candidate selected, references completed, offer extended and accepted. Filled 6/3/2024.
New	Sheriff	Corrections Officer (4)	Position posted, deadline 6/24/2024.

Safety/Risk Management

1. Updated Safety/Risk Manual, which was approved by Operations Committee on 5/7/24.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
4. Conducted Basic Life Support (BLS) CPR skills testing for 6 Dispatch employees on 5/9/24 and 5/15/24.
5. Attended Edgewater Safety Committee meeting on 5/1/24 and Norwood Safety Committee meeting on 5/14/24.
6. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.

NEW Workers' Compensation Claims (3)

1. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands
2. 5/13/24 – Land Conservation – Employee contacted poisonous plant while hand-pulling invasive plant in ditch, causing contact dermatitis on L arm
3. 5/16/24 – EM – Employee injured L ring finger while repairing awning arm on County's Command Trailer

OPEN Workers' Compensation Claims (3)

1. 12/7/23 – Sheriff's – Employee is seeking treatment for mental health conditions as a result of employment with the Department
2. 1/12/24 – Sheriff's – Employee is experiencing lingering effects from conceded WC injury to L shoulder from 2003
3. 4/10/24 – Norwood – Employee strained lower back while lifting resident from floor to wheelchair

CLOSED Workers' Compensation Claims (0)

First Aid Injuries (3)

1. 5/8/24 – Maintenance – Employee sprained L thumb while servicing fan coil unit in second floor Courthouse office
2. 5/13/24 – Norwood – Employee cut L arm on metal part underneath desk while turning to answer phone
3. 5/28/24 – Highway – While walking through Highway Shop, employee struck head on open tailgate

Property/Vehicle Damage Claims (3)

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County's equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge and have now exceeded the County's deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building's HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments.
3. 5/10/24 – Human Services – Transport van hit traffic barrel during incident near Eau Claire; broken R rear taillight (est. damage unknown) – Highway Shop will repair
4. 5/13/24 – Sheriff – Squad 28 struck deer while on routine patrol (est. damage \$3,001.20)
5. 5/18/24 – Various vehicles were struck by hail
 - a. Communications – Director's Truck (est. damage unknown at this time)

- b. Sheriff's – 3 squads and Jail Transport Van 1 (squad damage unknown at this time, transport van damage estimate \$232 for windshield repair)

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Through counsel, we have requested a mediator through the Department of Workforce Development.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community focused announcements.
2. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the April Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on May 6th, 13th, and 20th.
7. Conducted exit interviews on May 7th, 8th, 16th (2), 20th, 21st, 22nd, 23rd, and 30th (2).
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JUNE 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in May.
2. Participated in virtual meetings on May 7 & 21 with 3 other county treasurer's to discuss upcoming classes that we are teaching for UWGB in July for the Municipal Clerks/Treasurers.
3. Second installment grace period for the City of Wisconsin Rapids ended on May 7 and settlement was completed on May 8.
4. Attended Operations Committee meeting on May 7.
5. Attended United Way Committee meeting on May 8.
6. Participated in Rural Housing zoom to help them with their investment policy and procedures on May 9.
7. Attended County Board meeting on May 21.
8. Attended Jail Ad-Hoc Committee meeting on May 21 in what is going to be the new county board room.
9. Attended Department Head meeting at Riverblock on May 22.
10. Participated in WCA webinar titled In the Board Room: Counties' Organizational Structure – Constitutional Officers on May 22.
11. Attended my treasurer's district meeting in Thorp on May 23.
12. Participated in the blood drive held on May 31.
13. Spent much time with municipal clerks this month on filling out a new form from the state for Personal Property Value. This will be an additional aid payment to the municipalities for the elimination of personal property in 2024 due to Act 12. The easiest way to get the information needed was to refer them to their assessors for the values to determine how much was personal property was shifting to real estate property.
14. I have obtained enough required signatures to be eligible on the November ballot for County Treasurer.



Wood County

WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – May 2024

- The majority of my time in May was spent doing in-person and telephonic health coaching. As of writing this, there have been 355 participants ($\approx 80\%$) who completed their health coaching session and have qualified for the reduced health insurance rate for 2025. There are 25 people who have not scheduled their coaching session yet for June, all other participants have a date/time scheduled for their health coaching session. The deadline to complete the third qualifying activity stands at June 30, 2024.
- The quarter 2 wellness challenge will wrap up on Sunday, June 16. The Alaska step challenge focused on increasing participants daily physical activity by tracking their step/activity count. This is a fitting challenge as the most common goal topic during 2024 health coaching has been related to improving physical activity or establishing an exercise routine. Below is the breakdown of the participation:
 - Goal option 1 (*50,000 steps/week*) = 99 (74% of participants)
 - Goal option 2 (*70,000 steps/week*) = 35 (26% of participants)
 - Total Participation = 134
- June is national employee wellness month, and to celebrate this observation, I am inviting participants to share a habit change that they established in 2024. Whether it's developing a good habit, or breaking a bad one, the habit can be anything that has made a positive impact on any area of your well-being. Participants are asked to fill out a brief questionnaire and submit the form back to wellness@woodcountywi.gov. Also on the form is an area asking if I have permission to share their habit change to others in a future communication. All those who submit their habit change form by June 30 will receive 100 wellness points towards the 2024 program.
- I am working closely with any new hires and/or employees who have previously not enrolled in the Wellness Program to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, May 23, 2024
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center, Marshfield - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Rebecca Spiros, Lee Thao, Laura Valenstein (arrived at 5:03 PM), Mary Jo Wheeler-Schueller

OTHERS PRESENT: See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was presented for approval. Hokamp requested page 13 be pulled.
 - a. Hokamp inquired about the FSET CNA training graduates and where they were in the hiring process. Vruwink stated they were in the background check portion. Motion by Buttke/Thao to approve the consent agenda. Motion carried unanimously.
4. Chair Rozar reviewed the application status of those that applied for the two citizen positions on the committee. After a withdrawal of an applicant, there is only one physician applicant remaining. Rozar inquired about the committee interview the candidate or go straight to a motion to recommend appointment. Motion by Buttke/Thao to recommend to the county board chair that Dr. Kristin Iniguez be reappointed as the physician representative to the Health & Human Services Committee. Motion carried unanimously.
5. Chair Rozar stated there were 3 interested candidates for the consumer/family representative to the committee. One applicant was not able to be at the meeting for the interview. The other two applicants were interviewed. Motion by Buttke/Spiros that Melanie Kretchmer & Leslie Kronstedt be nominated for recommendation and that a secret ballot be conducted. Motion carried unanimously. Administrator Kornack was appointed ballot clerk. The results were Kronstedt – 5; Kretchmer – 2. Kronstedt will be recommended to the county board chair for appointment.
6. Kunferman presented the financial standing of the opioid settlement dollars and that there is \$362,000 to allocate. She is putting together a simple application form for interested groups to apply for those funds. She asked that, for expedience and timing of the budget process, the Operations Committee review the applications and award the funding. Committee consensus offered concurrence.

7. Administrator Cielewicz reviewed the new CMS mandate for skilled nursing facilities and its effect on the nation, state, and locally. The one area the county does not meet the new standard is in the 24-hour coverage of a registered nurse. Different scenarios were discussed as it relates to cost vs. profit. Cielewicz was asked to work with Wipfli on a cost of doing a study of better usage of underutilized areas of the nursing home.
8. Vruwink presented an employee request for tuition reimbursement, according to policy, for an employee completing her education to be a licensed counsellor. They are currently a case worker. Motion by Buttke/Valenstein to approve the request. Motion carried unanimously.
9. Kornack reviewed the steps taken so far to remediate the water issues at the Wood County Annex & Health Center. The disinfectant unit should be in place by the end of June. After many inquiries, a cost for design services was received for \$180,000. Discussion ensued on possible other entities and timelines. Motion by Valenstein/Thao to move forward with the current proposal of \$180,000. Motion carried 4-3. Voting no were Buttke, Spiros, & Wheeler-Schueller.
10. Vruwink presented a resolution to add two Child Long Term Support positions. The funding would come from the increased Medicaid funding. Motion by Buttke/Spiros to approve the resolution and forward it onto the county board for their consideration. Motion carried unanimously.
11. Future meetings:
 - a. Thursday, June 27th, 5:00 PM, Edgewater Haven Nursing Home, Port Edwards.
12. Chair Rozar declared the meeting adjourned at 7:06 PM.

Minutes taken by Trent Miner, County Clerk, from recorded meeting and are in draft form until approved at the next meeting.

Health & Human Services Committee

May 23, 2024

NAME	REPRESENTING
Katie Miloch	Human services
Brandon Vruwink	HSD
JUSTIN CIESLEWICZ	EDGEWATER
MERISSA KAMADA	NORWOOD
Mary Schlegel	⊗ HSD
Rock LARSON	VETERANS.
Leslie Komstedt	N/A
Sue Smith	Health Dept
KRISTEN INIGUEZ	
Melanie Kretscher	
John Hokamp	WCB
Rebecca Spiros	Health HHS
Lee P. Thax	WCB #10
DONNA ROZAR	HHSC
Lee Ackerman	Norwood
B. VANTASSEL	MAINT.
Samuel Hutchins	
Laura Valenstein	CB Dist 12
MARY JO WHEELER	Web Ex



North Central Community Action Program- Board Meeting Minutes-2/12/24

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, February 12, 2024, via Zoom as individual Board members and staff logged in from their remote locations. The meeting was called to order at 6:00 pm by President Jennifer Lemmer.

Pam took roll:

Present	Absent	Staff
Osness	Valenstein (ex)	Diane
Ashbeck	Lang (ex)	Pam
Lemmer	Hebert	Tony
Robinson	Van Krey	
Rotter		
Breit		
McGivern		
Guerrero		
Blaser		
Kieper		
Fischer		
West		
Nyen		

Minutes: Jennifer Lemmer asked if there were any changes or questions. A motion was made by Steve Osness to accept the minutes as presented. Second was made by Steve Robinson. Motion carried.

Finance Committee: Did not meet as we did not have a quorum. The committee reviewed the check registers prior to the meeting. Pam reviewed the Balance sheet and the Statement of Revenue and Expenses for December. Pam reviewed changes in the balance sheet that are only recorded at the end of each fiscal year, such as, depreciation, grant funded equipment, accrued PTO and Payroll expenses at year end, as well as the four required ROU Asset and liability lease entries. Our revenue and expenses were over \$1.3 million more than our initial 2023 budget. Pam reviewed the comparison in additional grants as well as funding increases and in one case a decrease since the 2023 budget was originally approved. The net effect was a budget increase of \$1,729,891. A motion was made by Norbert Ashbeck to approve the financial statements. Second was made by Steve Robinson. Motion carried.

Annual Audit process: Pam reported we are in the process of completing audit requests and uploading them to the new Wipfli system. Our audit is scheduled to start February 26th. We do not foresee any issues.

Customer Service Satisfaction Surveys 2023- for Housing programs and Outreach: Diane explained weatherization has its own customer surveys, so these are strictly for outreach services. Diane reported 850 surveys were distributed and 149 surveys were returned. 46% of the time people were very satisfied, 35% felt they were adequately helped, and 19% were not satisfied with the service at all. Most

who were not satisfied were former Wisconsin Emergency Rental Assistance clients who could not be helped because WERA came to an end January 31st, 2023. Again, this year, we did receive several e-mails from Wisconsin Help for Homeowner recipients thanking us for helping them stay in their homes. Lenore asked if the survey asked which programs they received services from. Diane explained no the survey does not ask that question, however, most of the time customers complete the survey while they are in the office so we do know which program they received services from.

CSBG Year-end Expenditure report: Diane reviewed the year end CSBG expenditure report that was sent in the Board packets. We far exceeded our goals in each category of services. 7,052 households were served in homelessness prevention & emergency housing assistance. The goal was for 2,000 households to be served. A motion was made by Jake Nyen to approve the year end CSBG report as presented. Second was made by Kim West. Motion carried.

Program Reports: Diane reported all the grants written and received from the four United Ways in our service area are for emergency rental assistance for those households in crisis. This funding is for a one month rent assist. This has been an identified need for many years, and still exists today, especially with the rising cost of everything. Low to moderate income households typically lack the savings to be able to come through a crisis and stay stably housed. The United Ways fund our largest housing program, eviction prevention. The following are the amounts awarded for 2024; Merrill Area United Way – \$25,000.00; Marshfield Area United Way -- 45,000.00; South Wood and Adams Counties – \$51,525 and \$200,000.00 Marathon County. The amount provided in Marathon County is larger because North Central writes the grant to give rental assistance dollars to sub-recipients. One of the reasons North Central CAP has sub-recipients is because as a Community Action Agency we collaborate within the communities we serve. The sub- recipients are The Women’s Community and Catholic charities. The Salvation Army in Wausau chose not to participate this year because they are moving to a family-based shelter and their staffing has changed.

Our Permanent Supportive Housing Grant (PSH) still serves 10 households. This program is for those who will require a longer period of time to be able to be housed on their own. The majority of our clients have addiction issues with methamphetamines and/or alcohol.

Our Rapid Rehousing program is a housing program that is also for those with a lot of barriers to staying housed. Most of these folks have addiction issues but have not been homeless as long as those who are on the Supportive Housing list.

We continue to operate our TBRA program (Tenant Based Rental Assistance). We typically have this program for families, but house single households as well. The State reached out last week (as they track the amount of money grant recipients spend each month) and asked if North Central needed more funding and I did ask for another \$31,000.00 to get us through June of 2024. Outreach staff have enrolled many into this program this past year. All of these housing programs fill identified needs in the communities we serve.

Wisconsin Help for Homeowners is the last COVID funded program we have currently operating and we will stop taking applications in early March and wrap up the program by June 30, 2024.

Because we receive grant dollars for Rapid Rehousing, Prevention, and Permanent Supportive Housing, (these are all HUD dollars), we are required to do the homeless count called the Point in Time, every January and every July. This January the PIT was conducted on January 24th and 11 people were found in Marathon County, none were found in Wood or Lincoln Counties. None of these individuals found wanted assistance.

Discussion on Wausau Office Location at the CPC- Jennifer Lemmer reported only Peter Rotter volunteered for the committee and asked Peter to report to the group. Peter discussed his review of

the lease. The biggest issue seems to be the confusion over early termination of the lease at 5 years. Peter discussed what he believed to be the big issues for staff and customers including lack of confidentiality in the space, adequate daylight without windows, excess noise, and lack of security. Different options were discussed and Diane stated we cannot use grant money to build walls or make improvements to the space. Jenni Lemmer will draft a follow up letter and send it to Peter Rotter for his review.

Weatherization: Tony reported 92 audits were completed in January with 47 good audits and our current deferral rate is at 51%. We had 23 completions in the month of January as our staff person who compiles the completed units and calculates the costs was on medical leave. We should have an additional 20 units completed to report in February so our total number of completions should even out.

Executive Director evaluation: Jenni Lemmer asked Board members to stay on the meeting and Diane was excused. Jenni also asked Tony and Pam to stay on the meeting. Jenni explained as it is hard to get surveys returned she wanted to try asking the questions of the group. Jenni Lemmer will write up an evaluation summary of the comments and email it to Pam for Diane's file. Jenni Lemmer will meet with Diane to review her evaluation.

Jennifer Lemmer declared the meeting adjourned at 6:50 pm.

Next Meeting Date: Our next meeting will be April 8, 2024, via Zoom.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN.

Opioid Settlement

As you know, we have received additional settlement funds. We have around \$360,000 to allocate to our priorities, with subsequent approval by oversight committees. The Opioid Task Force met on May 16 and developed recommendations to send on to county committees for review and approval.

Family Health Center FQHC Update

Applications were completed for both House and Senate congressionally directed funding and we are awaiting the outcome of those requests.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff met with the WI Department of Health Services and other Northern Region health departments to discuss health equity among the northern, rural counties. Staff also mentored a UWSP undergrad student on a project related to alcohol advertising.
- Staff serve on WPHA as Membership Co-Chair and Policy & Advocacy Committee member. Staff helped update the WPHA-WALHDAB Policy & Advocacy Committee policy priority setting survey and helped with organizing a planning session for new members for WPHA-WALHDAB Annual Conference.
- The data from the Wisconsin DHS qualitative data grant, which aims to learn the impacts of COVID-19 on specific community populations, are in the final analysis stage.
- Staff attended the Heart of Wisconsin Community Leadership Program meeting, which focused on economic development in Baraboo and how their community compares to and differs from Wood County. The leadership group met with the McMillan Library Director and staff to finalize the Community Share project. Items are ordered for the project, and communication materials are being created. May is the final month of the program.

Policy

- Staff attended the Policy Learning Collaborative last month to network with Public Health Policy Professionals across the nation to share ideas and policies, and talk through struggles. Staff also attended the Public Health Law Practitioners Convening Conference at the end of April/early May and learned about implementing Health in All Policies in communities, health literacy, how public health is using AI, strategies for equitable policy making, and more.

Communication/Branding

- The revision and modernization of the Healthy People Wood County (HPWC) logo has been completed. The authenticity of the original logo was maintained while incorporating further HPWC's mission. Three words - community, partnership, and connection - reflect the essence of the organization. The new icon signifies more community and partnership, coming together to solve big problems. Throughout the design process, accessibility was kept at the forefront, addressing readability and colorblindness. Staff believe the new logo accurately reflects our values and mission.
- Staff is working with the AmeriCorps member to create the health department Annual Report Flip Book and wrap up the HPWC logo. Staff is making additional updates to the HPWC Communications Plan and is reviewing the plan during team meetings to help staff understand how to use it. In addition, staff continues to review and edit the National Observances social media content, and the HPWC and health department newsletters.

Community Health Assessment (CHA)

Staff is co-planning and co-facilitating the CHA & CHIP meetings with Aspirus Riverview and Marshfield Clinic. The fourth of multiple CHA prioritization meetings was held with community partners to continue narrowing health priorities. Health priorities have been determined for the 2025-2028 Community Health Improvement Plan. Staff is currently writing the CHA report, which will be published in June.

Community Health Improvement Plan (CHIP)

Staff is moving into the Community Health Improvement Plan (CHIP) planning phase to determine goals, objectives, and strategies for new health priorities.

Housing

Staff is continuing to distribute the Wood County Housing Survey. The Wood County Housing Task Force met to discuss the next steps following the results of the Housing Summit evaluations, and Mad Tea facilitated discussion. An action plan will be created to move the work forward.

Transportation

Our team helped the Family Health Center of Marshfield apply for a HRSA grant to use a portion of the grant funds to start up Wood County Catch-a-Ride, which will focus on providing rides to people who are impacted by substance use. A Mobility Leadership Circle will be convening to discuss how to expand the program to other populations and apply for additional funding.

Incarceration

Staff worked with AmeriCorps members to design and update a brochure for people released from the Wood County Jail. The brochure includes specific statewide resources that will help people successfully re-enter the community. The Electronic Monitoring Program Coordinator continues to collect participant surveys to help evaluate the program.

IMPACT (Substance Use Coalition)

A community collaboration that focuses on youth substance use prevention, harm reduction for people who use drugs, and supporting substance use recovery in our community.

- *Alcohol Workgroup*: On April 22, the IMPACT alcohol workgroup met to map out strategies to address youth alcohol use in the county. Throughout April, the committee collected data on youth alcohol use through various community partners, including law enforcement, youth, schools, and parents. The committee reviewed the data and mapped out strategies to address our local conditions.
- *Community Event*: IMPACT collaborated with the McMillan Memorial Library and Aspirus to host a *Screenagers: Under the Influence* showing on April 10. This event educated parents, educators, and youth on the impact our digital age has on teens' decision-making regarding substances such as vaping, drugs, and alcohol. Following the film, a panel answered questions about how this relates to our local community. The panel included two PATCH Teens and the LEO Coordinator who works in the Marshfield area. A total of 55 community members attended the event, and childcare was provided for 12 kids for the event.
- *Drug Take Back*: In the spring and fall of each year, law enforcement participates in national drug take-back events. These events allow individuals to dispose of expired or unwanted medications to designated locations in Wood County to ensure the medications are properly incinerated. The initiative is intended to prevent medication diversion, misuse, and abuse, and protect our groundwater from pharmaceutical waste. The April 27 event had participation from all Wood County law enforcement agencies, where 988 pounds of medications were turned in for proper disposal. This total includes the medications collected at permanent disposal kiosks in all Wood County law enforcement agencies.
- *THC Committee*: In April, the IMPACT THC committee focused on promoting the Northwood Coalition's "THC is Changing" campaign aimed to educate parents and other adults about the changing potency, products, and marketing of THC products (including hemp derivatives), and potential negative consequences associated with these new products. Heart of Wisconsin Chamber of Commerce hosted a meeting with owners of two local smoke shops and public health to discuss the hemp derivatives ordinance and how IMPACT can support businesses with age verification resources. This meeting bridged a gap between retailers and the coalition in understanding the importance of keeping youth safe in our community while encouraging our local economy to thrive.
- *Trainings*: IMPACT conducted the *In Plain Sight* mock teen bedroom training for the community at Auburndale Elementary School on April 29. The training includes an overview of certain substance use indicators such as clothing brands, stash compartments, paraphernalia, and even language used to signal to parents, caregivers, and other caring adults that youth may need to have important conversations about substance use and appropriate ways to cope with stress. A LEO Program Coordinator also presented on the youth brain and best practices for working with youth in your life to help identify and change unhealthy habits. Additionally, three staff members attended Educational Advocacy trainings in Wausau as a partner to the Marathon AOD Partnership and Nicotine Prevention Alliance of Central Wisconsin. The trainings included information from the Medical College of Wisconsin on lobbying vs. advocacy to clarify what is/is not allowable for certain individuals and funding streams.
- *Providers and Teens Communicating for Health (PATCH)*: In April, the PATCH teens were educated on Wood County's bike share programs and were given the opportunity to take a ride on the bikes around the city. The teens co-hosted the Screenagers viewing event at McMillan Memorial Library and participated in the Q&A panel after the film to share their experiences from their schools.
- *JUUL Settlement*: The JUUL settlement coordinators from Wood and Marathon County were invited to meet with the principal and a guidance counselor at Wisconsin Rapids Area Middle School (WRAMS) to discuss the implementation of an alternative to suspension program for students caught with vapes. School administrators at WRAMS are on board with the project and are moving forward with training a staff member on the alternative to suspension program that they chose.
- *Marshfield Area Coalition for Youth (MACY) Drug Task Force*: Staff continue participating in the MACY Drug Task Force monthly to collaborate on prevention, harm reduction, and recovery-friendly initiatives in the Marshfield area. Since Marshfield Clinic no longer provides paid staff support to the coalition, the organization has gotten 501(c) 3 status and relies heavily on community partners to keep the work moving forward. The coalition is applying for two federal grants that would not only include coalition staff support, but additional capacity to fund community initiatives in north Wood County.
- *Narcan Direct Program*: Four Narcan trainings were held in April for UW-Eau Claire nursing students, Mid-State Technical College in Rapids (two trainings offered), and Adult Day Treatment participants. Additional individual trainings were offered to LifePoint Program participants; 33 individuals were trained to use naloxone nasal spray (NARCAN®). Narcan is a lifesaving medication that reverses the effects of an opioid overdose. This medication has

saved countless lives in our community as fentanyl, a powerful opioid that is approximately 50 times stronger than heroin, entered the illicit drug market. Sadly, our communities lost at least three individuals to overdose between March 28 and April 17 when first responders were called. Three additional overdoses were reported by first responders and civilians in April that were not fatal, as naloxone was able to be administered in time to save these individual's lives. Hope Kits (containing Narcan, fentanyl testing strips, rescue breathing face shields, and treatment/recovery resources) were distributed to 17 individuals in April.

- *LifePoint Program:* LifePoint is a satellite program of Vivent Health that offers sterile supplies to individuals living with a substance use disorder. Fourteen people participated in LifePoint in April. These individuals are also able to get connected to community resources and services through referrals. According to the Centers for Disease Control and Prevention, syringe service programs like LifePoint are associated with an estimated 50% reduction in HIV and Hepatitis C incidence, and new users of these programs are five times more likely to enter drug treatment and three times more likely to stop using drugs than those who don't use the programs. Link to CDC information: <https://www.cdc.gov/ssp/index.html>
- *Public Health Vending Machines:* In April, two public health vending machines were placed. One machine is located on the first floor of River Block across from the public restrooms, and the other is located at St. Vincent De Paul in Marshfield in the Outreach Pantry entryway. These machines will provide free harm reduction resources, such as Narcan and fentanyl test strips, to individuals living with substance use disorder. Additional public health resources, such as first aid kits, gun trigger locks, sunscreen, tick removal kits, and personal hygiene items, will be available for free vend. Resources dispensed depend on the needs of items identified by the hosting organization. Resources have been ordered and will soon be stocked in the machines. Two additional vending machines have been purchased as additional locations are being identified to host the machines.

Access to Healthy Foods

- *Regional Farmers Market Collaboration:* Staff submitted the final report for the USDA Planning Grant focused on regional farmer's market coordination. An implementation grant is now available to be submitted in May, and efforts are underway to prepare for this submission.
- *Farmers' Market:* Staff held the spring vendor meeting and had a great turnout. Due to the 4th of July falling on a market day, staff are working with the City of Wisconsin Rapids for options for vendors to sell their products on that day. The street market is on will be closed due to setting up for the fireworks. Vendors also expressed that due to the incline on Johnson Street, it is hard for seniors to walk up and down that street to attend our market. Staff are looking for ways to reserve spots on Johnson Street for seniors and those who are physically challenged so they can park close to the market. A flyer with a list of family-friendly activities for June/July at the farmer's market will go home with all families in WRPS elementary schools. The FoodWise team at Extension is working on signage and a flutter flag to help promote the forms of payment our market accepts. This will help increase EBT transactions at the market. Signage about the Wisconsin Rapids Downtown Farmers' Market will be put up this month by the City of Wisconsin Rapids Street Department.

Recreation and Transportation

River Riders and Marshfield Community Bike Share season has officially kicked off! You can find bicycles for rent at three stations in the Wisconsin Rapids area and four stations in Marshfield. This year, to celebrate Wisconsin Bike Week, a community bike ride will be held at White Sands Beach at Lake Wazeecha. The ride will also celebrate Grand Rapids Police Chief Mel Pedersen's retirement. Join us for this retirement ride on Wednesday, June 5, at 5:30 pm. In addition to the community bike ride, we are partnering with White Sands Mini Golf as a post-ride destination. Riders can enjoy \$.50 off any size ice cream following the bike ride. This partnership leans into the WI Bike Week theme of "Bikes Mean Business" - riding a bike supports the local economy in a number of ways, and this is a fantastic example of that in action.

Safe Kids Wood & Clark Counties

Staff held a Safe Kids Coalition meeting and scheduled Facebook posts for May. The Bike Rodeo will take place at Grand Rapids Lions Club on Saturday, May 11.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Wood County Water Lab

Environmental Health Staff attended the quarterly WALHDAB-Lab meeting at the Eau Claire County Health Department. Staff enjoyed a tour of a larger lab that provided an opportunity to learn more about public health labs within the state as well as potential improvements for the Wood County Water Lab. The Wood County Water Lab also completed another year of bacteria testing certification for 2024-2025.

New Businesses and Consultations

A pre-licensing inspection was completed for three mobile food establishments during the month of April. A pre-licensing inspection was completed for R&R Patio Bar, formerly known as Jokers, due to a change of ownership. A pre-licensing inspection was completed for a convenience store due to a change of ownership. A pre-licensing inspection was completed for a short-term rental near Lake Wazeecha.

Complaint Investigations

Ten complaint investigations were received in the month of April.

- A complaint was received regarding numerous concerns inside a licensed lodging facility. Environmental health staff completed an onsite complaint inspection. Violations were observed, and corrective actions are in place.
- A caller reported an illness suspected from a licensed food establishment. Environmental health staff completed an onsite complaint inspection. A couple temperature violations were noted and corrective measures have been taken.
- A complaint was received regarding cockroaches inside an apartment complex. The landlord has hired professional pest control.
- A complaint was received regarding a food employee working with an open wound. A complaint inspection was completed onsite and environmental health staff discussed food safety policies with the person in charge. Corrective measures were taken.
- A caller reported a general lack of cleanliness and an odor at a licensed food establishment. Environmental health staff completed a complaint inspection on site. An odor was noted and a plumber was hired to address the issue.
- A caller reported a mattress and a dead raccoon on a property. Environmental health staff provided information to the complainant. No health hazards were observed on the property upon investigation.
- A complaint was received regarding possible bed bugs and poor living conditions inside a residence. There is nobody currently living in this residence. Staff are continuing to investigate this complaint.
- A complaint was received regarding poor living conditions inside a home. Environmental health staff were onsite and observed multiple health hazards in the home including a lack of functioning indoor plumbing. Orders are being issued to abate the health hazards.
- A complaint was received regarding poor living conditions inside a residence. An appointment has been scheduled for an inspection by environmental health staff.
- A caller reported mold in a rental unit. This investigation is ongoing.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

We have completed our sealant program for 2023-2024, placing 1659 sealants. We are very close to completing our second fluoride applications at most schools and our third fluoride applications at all Wood County Head Starts. We have provided preventative dental care to 3187 children so far this school year.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

The PAT program continues to hold monthly group connections with participation averaging about four families per connection. During these gatherings, families participate in a story time with their children and an interactive activity after. A Spanish interpreter is available to assist with language needs. Additionally, this month, PAT staff attended the YMCA Healthy Kids Day to provide developmental information to parents. Approximately 100 attendees were reached at this event.

We are currently beginning the process of applying for a Wisconsin Partnership Program grant. This grant would fund a bilingual Community Health Worker/Parent Educator position, alleviating the high need for an interpreter and improving equitable access to the PAT program.

H5N1 Avian Influenza

We are staying up to date on the current nationwide situation of H5N1, a strain of avian influenza. Currently there has been only one confirmed case of animal to human transmission, of which the individual has fully recovered. The CDC has recommended that folks that work in the dairy cattle industry be mindful of universal precautions when caring for cattle, such as frequent handwashing and using appropriate personal protective equipment, when necessary. At this time, H5N1 is a low concern for animal to human transmission.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- Caseload remains at its highest in several years. We hit another record high (in over 7 years) again in March 2024!
- We are gearing up for WIC Farmers Market Nutrition Program (FMNP) voucher issuance that will start in June. Each eligible WIC participant may receive \$40 in Farmers Market vouchers to use at approved locations this summer. Additionally, we created a storyboard with specified quality improvement tactics to work toward our goal of reaching at least 50% voucher redemption this summer.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1447	1444	1477	1481	1494								
Active (final)	1450	1456	1492	1496									
Participating	1448	1444	1482	1493									

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT May 2024

Director's Update by Brandon Vruwink

I have submitted a request to the Wisconsin Counties Association to be considered for appointment to the Health and Human Services Steering Committee. I have served on the Committee for the past six years and have found it an excellent resource for advocacy and learning. Further, the Committee sets the priorities for the state budget process. The Human Services Department relies on funding from the state to operate many of our programs. I look forward to serving on the Committee over the next two years. I will continue to provide you updates through my participation.

We are approaching the time for the annual Human Services public budget hearing. The Human Services Department must hold a budget hearing each year to solicit feedback from the public on budget priorities. As a statutory requirement, the public budget hearing must be held by July 1 every year. I will work with H&HS Chair Rozar to select a public budget hearing date and ensure the H&HS Committee is notified of the date, time, and location. The more feedback we receive, the more prepared we are to develop a budget that balances community needs within our fiscal constraints.

Last month, I had the opportunity to present a grant request for the Truancy Prevention and Opportunity Program to the Legacy Foundation Board. This grant, if approved, will play a significant role in providing truancy prevention services to children aged 10 through 16. With truancy rates on the rise, this program is a crucial part of our efforts to curb the increasing referrals to the Youth Justice System. We are eagerly awaiting the decision on our grant, which is expected to be announced in June.

As of writing this message, we have conducted five sessions of our Human Services Leadership Training program. The final session is scheduled for Tuesday, May 21. These training sessions provide an introduction to leadership for supervisors or staff members who wish to pursue a leadership position. We will request feedback once the final session is over to prepare for the next training series. The following training series will take place in the spring of 2025.

The Human Services Department has received information that the scheduled power outage at River Block has been postponed. Unfortunately, we are unaware of when the work will be rescheduled. However, we have been assured that there will be advanced notice of the new schedule, and the aim is to cause as little disruption as possible to our service delivery. I will keep the H&HS Committee informed of the planned dates for closure and our plan to continue services once we have definitive dates.

We held our All Staff meeting on May 15 and 16 in Marshfield and Wisconsin Rapids, respectively. The presentation included:

- Updates from the Director.
- A presentation from the Ho-Chunk Nation.
- An opportunity for staff from the other locations to connect.

Since we have such a large department, we must connect and share. Holding two separate meetings allows most of our team to attend one of the meetings while the other team members continue operations as usual.

Deputy Director's Update by Katie Miloch

This month, I started the High Performance Leadership training series. This is a 12-week program that includes individual work, small-group breakout sessions, and live interactive meetings with leaders from all over the country. Empowerment, confidence, and positive mindset have been some of the themes discussed and how to incorporate these into improving our own leadership skills. I've been invited to attend the NE Region's Deputy Directors Meetings and I find this group to be a good fit. I'm confident these meetings will provide important networking opportunities, a chance to discuss shared issues, and the ability to inform others of new resource/services what each county is working on.

Together with the Disabled and Elder Program Supervisor at Ho-Chunk Nation, I coordinated a meet and greet so our APS teams, along with resource specialists from the tribe and the state tribal liaison for APS could meet each other and get to know shared resources. This meeting was informative and provided much needed clarification on roles and responsibilities. As an outcome, the Ho-Chunk Nation has agreed to come speak at our upcoming Human Services All-Staff meeting so all of our teams can hear the important information they have to share. Additionally, we have goals to create an MOU between our agencies and coordinate a larger scale APS training for other community partners.

I continue to meet with court officials to promote positive working relationships and seek improvements within our court process. I'm happy to share we've been able to coordinate a training opportunity for Human Services employees that need to testify in court. This training will be held in July and is a joint partnership with Human Services, Judge Brazeau, ADA Austin Mogard, and Attorney Aaron Vruwink. We are thankful for their willingness to dedicate their time and resources to our teams and improving skills around testimony and court proceedings. This training pairs well with additional trainings that will be offered this summer related to Family Services court actions.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings Review and Updates for Division Policies. Performance Evaluations for team members up to date. All team members worked together to cover shortages in immediate needs due to absences and/or vacancies.
- Additional accomplishments: Ongoing EHR Smartcare learning, updating workflows and processes. Launch of Smartcare auto call feature for OPC appointment reminders.
- Ongoing monitor of Changes Healthcare Cyber Attack impact: Most payer sources that we use are up and running for claim submission. Updated Wood County Treasurer regarding no longer will impact cash flow for County operations.
- Provided charts and information for 2023 Human Services Department Annual Report.
- 2023 Wisconsin Medicaid Cost Report for Community Programs begins 5/3/2024.

Accounting and Accounts Payable Team

- Cost reports for Nursing Home units returned for final review and sign off. All reports submitted for Rate Setting process timely. Prepared final YE reporting to state for 2023 revenues
- All locations involved in 2023 Year End Audit.
- Continued testing Matrix for resident account use at NHC

- Continued cross training
 - AR/AP clerk worked with EW cross train on EOB markups
 - Community Accounting Clerk cross train on TSSF duties with fiscal admin asst
 - Community Accounting Clerk cross train on CCS Vendor Invoice validation and voucher processing

Support Services Team

- Behavioral Health Clinic service notes: We are transcribing 5/13/24 as of 5/14/24; all notes are w/in 1 day window.
 - *We currently have a total of 6 dictations waiting for transcriptionists as of 5/14/24*
- April: Total Service Notes 250/ 302 entered by Units
 - OPC: dictated 239/completed 282 – majority entered w/in 5 days
 - FS: dictated 11/completed 20- majority entered w/in 1 day
- Records Released
 - Behavioral Health Records Released: 104
 - Family Service Record / Background checks Released: 21
 - Records pending/in progress: 14
 - Total Completed: 125

Other Unit Information

- Support Services Staff updates
 - Program Asst-Cornerstone position has a retirement announcement – Cheryl Gessert last day is 6/3/24
 - Position was updated to an Administrative Assistant II- Cornerstone CCS recruitment began 4/24/24
 - Administrative Assistant II-Admin/FS 2 RB positions filled started 5/13/24
 - 2 staff on intermittent FMLA
- HIPAA:
 - 0 HIPAA/ Confidentially breach in March

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows
- Ongoing Testing of 270/271 eligibility verification file transfers
- Change Healthcare cyber-attack follow-up
- Onboarding of 1 new team member, OPC Admin Assistant/Receptionist

Insurance Claims created and submitted for current reporting

- Norwood: 298 Claims submitted in the Amount of \$1,573,232 (3 Months of Claims)
- Edgewater: 78 Claims submitted in the Amount of \$375,136
- Community: 5,815 Claims submitted in the amount of \$657,374
- Community: Accounts Receivable receipts: \$355,543

Service Admission Intakes - by Location

- NHC Admissions: 40, LTC 1
- Bridgeway: 10
- Edgewater: 6
- Community
 - 32 intakes for new clients conducted
 - 1,315 Appointments Scheduled, 940 Attended (71%)

2024 TRIP Monies received YTD:

- Norwood: \$29,371
- Community: \$30,740

Community Resources Update by Olivia Lloyd

Transportation: In April, the Transportation program provided 778 bus rides. Of these rides, 223 were for employment, and 73 were for medical. The program also provided 125 volunteer rides. Of these, 53 were for employment, and 69 were for medical.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 2333 households. The program has also provided 24 households with furnace repairs, and 39 households with furnace replacements. The summer fill program starts May 1st. This program proactively assists fuel oil and propane homeowners who are facing sharp cost increases.

Employment & Training Programs Update by Lacey Piekarski

Serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Vilas, Oneida & Forest counties

FoodShare Employment & Training (FSET) Program: NorthCentral FSET partnered with Mid-State Technical College for short-term skill development, including basic education completion (such as GED or HSED) and training programs directly related to enhancing customer employability skills. In the month of May, 8 Adams County FSET customers completed their HSED credential and 4 Adams County FSET customers graduated with their Certified Nursing Assistant (C.N.A.) credential, 1 of whom has an employment offer from the clinical site upon completion of the course.

The FSET CNA course partnership with Edgewater Haven also concluded 120 course hours on May 9th, celebrating the successful completion of 2 students from the course. Through intensive case management and student dedication to learning both in and out of the classroom, we are excited to celebrate their success and support their employment in the healthcare field.

FSET Program – Enrollment Snapshot (As of 4/30/24):

- 31.85% of customers referred to FSET have enrolled in the program
- 945 Enrolled Customers, 300 of which reside in Wood County
- 11.11% of customers enrolled have a FoodShare work requirement

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of April we had 8 admissions and 8 readmissions. Current Memory Care census is 18 residents. Census comparison to last year:

April 2023 – 42.90 average census with 6.73 rehab

April 2024 – 47.40 average census with 5 rehab

Admissions/Discharges Comparison:

April 2023 – Admissions 12/Discharges 10/Readmissions 8/Deaths 5

April 2024 – Admissions 8/Discharges 6/Readmissions 8/Deaths 2

Census has remained strong for April with the average daily census at 47.40 which is above budget. With staffing standards at many times throughout April there were limited beds for new admissions. As discharges and/or deaths occurred Social Services and Nursing has reviewed referrals to allow Edgewater to successfully carry out its mission to serve those needing skilled nursing care.

Personnel Update: Open positions of writing this: Nursing – CNAs: .97 CNA, .97 CNA. Licensed Nurses: .97 RN or LPN, .97 RN or LPN, .60 RN or LPN.

CMS Nursing Home Staffing Mandate: On Monday April 22, it was announced that the much anticipated Nursing Home Staffing Mandate will be released. The staffing mandate will require 3.48 hours per patient day (HPPD) of direct care nursing, which is further broken down to 0.55 HPPD of RN staffing, 2.45 HPPD of CNA staffing, and the 0.48 HPPD of staffing in how the facility sees fit. As Edgewater Haven will be classified as a rural facility, this minimal staffing level will go into effect 5 years after the mandate is published. In addition to the minimal staffing levels CMS is also requiring 24 hours of RN onsite staffing mandate. The 24 hours RN onsite staffing mandate will go into effect 3 years as Edgewater Haven will be classified as a rural facility.

Supplemental Payment: The Department of Health Services (DHS) has notified the Wisconsin Association of County Homes of their intention to a substantial modification in how supplement payments to county skilled nursing facilities are made. As nursing home Medicaid rates have increased some county nursing homes did not receive any supplemental payment, as there are federal requirements which do not allow nursing homes receiving Medicaid rates above the Medicare Upper Payment Limit. Therefore out of the \$39,000,000 that was budgeted for the state's fiscal year, only \$22,750,678 could be awarded.

The modification is that DHS would no longer have a twice annual lump sum payments in June and December, but to have a daily Medicaid rate add-on to the nursing home rate. DHS would pass a portion of the payments through the Family Care MCOs and hospices being whom would then be required to pay the higher daily rates. This modification would keep some of the money from counting against the Upper Payment Limit which allows about \$7 million more to be distributed in state fiscal year 2024.

Norwood Health Center Update by Marissa Kornack

The Centers for Medicare and Medicaid Services (CMS) issued a final rule on the minimum staffing standards for long-term care facilities. The rule requires a minimum staffing standard of 3.48 hours per resident day (HRPD), with sub requirements of 0.55 HRPD for registered nurses (RN), 2.45 HRPD for CNAs, and an additional 0.48 HRPD filled by a CNA, LPN, or RN. Norwood already meets these requirements. The rule also requires a RN be onsite 24-hours a day, seven days a week. Norwood (and most facilities under 100-beds) do not meet this requirement. It is typical for our PM and/or NOC shifts to be staffed by licensed practical nurses (LPN) on our long term care units, with our RN on the hospital unit. As a rural facility, we have three years from publication to comply with the 24/7 RN requirement.

The Department of Health Services provided notification to county nursing homes that they have changed the way they distribute supplemental payments. Instead of twice a year lump sum payments in June and December, eligible county facilities will receive a daily add on to their existing Medicaid rates. This change is retroactive back to 4/1/24.

Norwood Nursing Department by Liz Masanz

We are currently utilizing one agency CNA to cover open positions. There are 4.00 vacant CNA FTEs at this time, along with two casual CNA positions. We also have a 60% weekender RN position, casual RN position, and a casual LPN position vacant and posted.

Marissa and Liz continue every other week meetings with Oak Medical regarding transitioning to them providing medical directorship and physician services, which is currently provided by Marshfield Clinic. Oak Medical is now providing coverage to the two other nursing homes in Marshfield.

Liz has been working on updating the infection control policies over the last month.

Admissions Unit: The average census for the month of April was 7.53 and 6.59 year-to-date, with an average length of stay of 5.26 days. There were forty admissions and forty-three discharges, with three 30-day readmissions.

We are winding down with students. Most of the nurse practitioner students have finished their rotations, and the social work interns will be graduating soon.

We have identified a candidate for the weekend therapy assistant position, with an anticipated start date later in May.

Head Nurse, Krissy, has been running the annual Vistelar (de-escalation and physical hold) training for staff this month.

Long Term Care: The long-term care unit had one admission and three discharges in April, with an average census of 8.6 on Crossroads and 13.3 on Pathways.

Lexi, our activity coordinator, is preparing for nursing home week in May by lining up some great activities for the residents and staff to participate in.

Court proceedings continue against the former social worker, with the final pre-trial hearing set for June 14.

Norwood Health Information Department by Jerin Turner

Hollie Kohler has officially transitioned into the Health Information Technician position and the change is going really well. Tomika Cooper has been fully trained in as the full time receptionist. We continue to recruit for a casual receptionist.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of April were 5,882 with revenue of \$43,442. Meals for the year are 23,019 with revenue of \$170,012.

As of writing this, we have no vacant positions and are fully staffed.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates: 2023 Carry Over Projects

- **Air Handler Rebuild:** The final fan from the 2023 project was completed this month. We applied for and were approved to receive \$8988.20 incentive from Focus on Energy based on the projected energy savings we expect to see with this new equipment. As planned, that amount will be applied to the cost of the 2024 air handler project along with any remaining balance from the 2023 budget. I did speak with Ed Newton to ensure it was appropriate to use the carry-over funds for this purpose.
The materials for this year's project have been ordered and I am optimistic that we will meet our goal of rebuilding every major air handler in the facility by the end of 2024. We will also seek another Focus on Energy incentive for this phase to be applied to the installation costs.
- **Building Security:** The focus this month has been on approving submittals from the contractor to verify specifications and approve purchasing the materials. At this point, the

doors and related hardware have the longest lead time at 4-6 weeks which will push the project into summer.

Capital Improvement Updates: 2024

- Water Pipe Replacement, Phase. 1: We are still gathering information on design proposals. Because these improvements will require us to bring the plumbing fully up to current code, the planning portion will be complex.
- Sidewalk/Pavement: Bids were awarded for the sidewalk replacement (Hildebrandt Concrete Plus LLC.) and the section of parking lot pavement to Wood County Highway Dept. We look forward to getting this work underway later this summer.

Other Maintenance:

Water Management: Two options for disinfecting systems were gathered and the decision was made to use the proposal from US Water. Theirs met our specifications, was most cost effective, and offered a rental option that will suit our planning needs. Next steps will be to have DSPS approve the plan for installation and, once received, to install the system. The timeframe for this is dependent on how long DSPS takes to offer approval. Until that can be accomplished, we continue to flush pipes and filter all showers.

Youth Diversion by Angela O'Day

The Adolescent Diversion Program (ADP) team was honored with the University of Wisconsin-Stevens Point Sociology and Social Work Department's 2024 Field Supervisor Award. An award ceremony was held on 4/19/24. ADP has hosted 2-4 interns from the UWSP Social Work Department each semester since fall 2020. The ADP internship is intensive and hands-on, as interns provide direct case management to one youth over the course of 18 weeks with support and guidance from ADP staff members. We greatly appreciate our partnership with UWSP, as it allows us to serve additional youth each year.

On 4/19/24, our Youth Justice Advisory Council ran a second 'Carter through the System' youth justice simulation at the Everett Roehl Marshfield Public Library. The intent was to simulate the true life experiences of youth and families in Wood County as they navigate the youth justice system. The event concluded with information on the power of supportive adult relationships using the Kids at Hope framework. We had 33 Marshfield residents attended the event.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: May 23, 2024

April 2024 Activity: During the month of April we completed/submitted 223 federal forms include:

- 37 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 11 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 15 New claims for disability compensation
- 0 New claims for veterans pension
- 3 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 16 New applications for VA Healthcare
- 26 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 6 Burial and marker applications

Activities:

1. Completed as of May 15, 2024:
 - a. April 24 – Heroes’ Café, meeting at Crossview Church.
 - b. April 24 – National Veterans Legal Services Program Webinar on recent court decisions.
 - c. May 14 – Tomah VA Medical Center’s Director meeting with Congressional Liaisons and CVSOs.
 - d. Conversation with WSAW Channel 7 News Anchor/Producer Kassandra Sepeda on “what is a Veteran”
2. Near Future:
 - a. May 16 – Wisconsin Department of Veterans Affairs Training (video).
 - b. May 21 – Milwaukee VA Regional Office Director’s VSO call in.
 - c. May 21 – National Veterans Legal Services Program webinar on Traumatic Brain Injury Ratings.
 - d. May 24 – Wood County Courthouse Veteran’s Memorial Ceremony 11 a.m.
 - e. May 27 – Memorial Day-CVSO guest speaker at Nekoosa Cemetery 9 a.m., Port Edwards 10 a.m.
 - f. June 26 – Veterans Expo/Tomah VA Medical Center Townhall/Heroes’ Café.

Office updates:

1. State Supplemental Grant (\$19,178 to be used 2023-2024) update. The remaining \$3,708.44 to be expended in 2024 has been approved in a budget amendment.

\$1200 will be used to enroll staff in the Certified Veteran Advocate (CVA) class with the National Association of County Veteran Service Officers which is now offered virtually. The CVA Program will provide a high-level skill set unique to a CVSO to assist a claimant beyond the point of filing claims and/or Supplemental Claims or Higher Level Reviews. The CVA training will also cover more complex and comprehensive claims. The goal of the CVA certification is to enable NACVSO-Accredited CVSOs to analyze VA Benefit decisions and strategize the best course of action for the claimant.

2. Office is coordinating with different local and state partners who provide services to veterans to provide outreach to local veterans at the June 26 Veterans Expo in Wisconsin Rapids. Plans are beginning to provide a similar event this fall in the Marshfield area.

3. The Federal VA published the FY 2023 Disability Compensation Recipients by County report. The spreadsheet for Wisconsin is attached.

The report states of the estimated 4,959 veterans in Wood County 1,441 (29%) are receiving disability compensation at some level.

- 453 rated 0-20%
- 218 rated 30-40% (Wisconsin GI Bill for family members kicks in at this level)
- 211 rated 50-60%
- 341 rated 70-90%
- 218 rated 100% (Wisconsin Property Tax Credit and premium free healthcare for dependents)

This report only addresses veterans with a service connected disability. It does not reflect Veterans receiving a needs based pension or surviving family members receiving monthly VA payments.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	FY 2023 Disability Compensation by County															
2	FIPS code	State	County Name	Estimated Vet Pop	Total: Disability Compensation	SCD rating: 0% to 20%	SCD rating: 30% to 40%	SCD rating: 50% to 60%	SCD rating: 70% to 90%	SCD rating: 100%	Age: 17-44	Age: 45-64	Age: 65 or older	Male	Female	% of Vet rec Comp
3	55001	Wisconsin	Adams	1,922	625	170	92	102	144	117	97	148	380	587	38	0.33
4	55003	Wisconsin	Ashland	1,209	284	97	33	30	65	59	56	86	142	262	22	0.24
5	55005	Wisconsin	Barron	3,388	995	380	144	132	196	143	173	231	591	926	69	0.29
6	55007	Wisconsin	Bayfield	1,288	496	184	69	48	103	92	64	116	316	461	35	0.39
7	55009	Wisconsin	Brown	14,063	3,819	1,001	641	578	1,033	566	1,184	1,097	1,538	3,434	384	0.27
8	55011	Wisconsin	Buffalo	922	319	97	44	44	76	58	53	78	188	298	21	0.35
9	55013	Wisconsin	Burnett	1,628	589	208	75	90	121	95	73	141	375	553	36	0.36
10	55015	Wisconsin	Calumet	2,369	674	169	102	112	183	108	221	201	252	594	80	0.28
11	55017	Wisconsin	Chippewa	4,391	1,343	443	206	170	309	215	315	378	650	1,242	101	0.31
12	55019	Wisconsin	Clark	1,805	530	187	82	72	111	78	84	129	317	490	40	0.29
13	55021	Wisconsin	Columbia	3,894	1,041	323	149	142	250	177	281	307	453	932	109	0.27
14	55023	Wisconsin	Crawford	1,167	304	87	40	45	83	49	54	81	169	278	26	0.26
15	55025	Wisconsin	Dane	24,045	5,569	1,605	917	812	1,372	863	1,785	1,585	2,199	4,877	690	0.23
16	55027	Wisconsin	Dodge	5,960	1,192	361	181	166	275	209	362	329	501	1,077	115	0.20
17	55029	Wisconsin	Door	1,895	441	134	67	63	101	76	82	87	272	414	27	0.23
18	55031	Wisconsin	Douglas	3,417	1,195	386	176	140	292	201	252	301	642	1,113	81	0.35
19	55033	Wisconsin	Dunn	2,520	891	292	142	116	211	130	214	254	423	830	61	0.35
20	55035	Wisconsin	Eau Claire	5,873	1,586	481	245	229	388	243	423	428	735	1,461	125	0.27
21	55037	Wisconsin	Florence	487	155	48	23	16	42	26	20	44	91			0.32
22	55039	Wisconsin	Fond du Lac	6,067	1,288	362	223	187	322	194	397	333	558	1,147	141	0.21
23	55041	Wisconsin	Forest	865	289	90	36	36	78	49	39	77	173	272	17	0.33
24	55043	Wisconsin	Grant	2,719	815	251	149	131	195	89	187	190	438	745	70	0.30
25	55045	Wisconsin	Green	2,101	621	206	80	81	144	110	159	147	315	573	48	0.30
26	55047	Wisconsin	Green Lake	1,218	268	74	49	27	66	52	49	66	153	246	22	0.22
27	55049	Wisconsin	Iowa	1,429	292	81	61	41	58	51	77	66	149	272	20	0.20
28	55051	Wisconsin	Iron	518	153	40	24	22	42	25	24	43	86			0.30
29	55053	Wisconsin	Jackson	1,550	564	180	75	81	136	92	101	186	277	505	59	0.36
30	55055	Wisconsin	Jefferson	4,918	1,253	354	206	181	335	177	345	358	550	1,136	117	0.25
31	55057	Wisconsin	Juneau	2,187	673	186	98	108	172	109	179	195	299	604	69	0.31
32	55059	Wisconsin	Kenosha	8,810	2,653	545	374	391	793	550	794	990	869	2,321	332	0.30
33	55061	Wisconsin	Kewaunee	1,156	332	104	49	43	92	44	75	79	178	307	25	0.29
34	55063	Wisconsin	La Crosse	7,703	2,440	763	397	362	583	335	620	679	1,141	2,208	232	0.32
35	55065	Wisconsin	Lafayette	850	209	63	32	35	45	34	55	50	104	195	14	0.25

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2	FIPS code	State	County Name	Estimated Vet Pop	Total: Disability Compensation	SCD rating: 0% to 20%	SCD rating: 30% to 40%	SCD rating: 50% to 60%	SCD rating: 70% to 90%	SCD rating: 100%	Age: 17-44	Age: 45-64	Age: 65 or older	Male	Female	% of Vet rec Comp
36	55067	Wisconsin	Langlade	1,647	505	135	75	73	133	89	84	125	296	468	37	0.31
37	55069	Wisconsin	Lincoln	2,099	604	161	76	89	151	127	122	183	298	559	45	0.29
38	55071	Wisconsin	Manitowoc	5,307	1,240	339	226	173	314	188	350	349	541	1,103	137	0.23
39	55073	Wisconsin	Marathon	7,720	1,975	587	334	268	482	304	568	559	848	1,802	173	0.26
40	55075	Wisconsin	Marinette	3,586	1,165	256	174	171	321	243	253	348	564	1,060	105	0.32
41	55077	Wisconsin	Marquette	1,402	377	104	68	56	92	57	64	117	196	344	33	0.27
42	55078	Wisconsin	Menominee	232	50	15		10	14		18	12	20			0.22
43	55079	Wisconsin	Milwaukee	41,332	8,759	2,171	1,249	1,218	2,600	1,521	2,663	2,692	3,404	7,653	1,106	0.21
44	55081	Wisconsin	Monroe	4,652	2,260	573	310	323	599	455	502	913	845	1,979	281	0.49
45	55083	Wisconsin	Oconto	2,735	900	237	135	124	247	157	208	236	456	819	81	0.33
46	55085	Wisconsin	Oneida	3,135	892	185	127	126	258	196	184	274	434	801	91	0.28
47	55087	Wisconsin	Outagamie	10,090	2,643	723	448	395	688	389	885	761	997	2,374	269	0.26
48	55089	Wisconsin	Ozaukee	3,916	925	265	120	134	250	156	273	254	398	829	96	0.24
49	55091	Wisconsin	Pepin	510	172	67	22	29	41	13	26	49	97	155	17	0.34
50	55093	Wisconsin	Pierce	2,489	765	283	122	102	160	98	189	198	378	689	76	0.31
51	55095	Wisconsin	Polk	3,198	1,034	402	185	118	201	128	206	236	592	957	77	0.32
52	55097	Wisconsin	Portage	3,629	1,308	498	194	148	306	162	335	329	644	1,210	98	0.36
53	55099	Wisconsin	Price	1,258	437	157	59	53	107	61	51	147	239	413	24	0.35
54	55101	Wisconsin	Racine	12,400	2,796	743	412	413	807	421	781	870	1,145	2,502	294	0.23
55	55103	Wisconsin	Richland	1,124	283	84	33	34	70	62	60	65	158	250	33	0.25
56	55105	Wisconsin	Rock	10,348	2,350	650	388	343	603	366	685	651	1,014	2,129	221	0.23
57	55107	Wisconsin	Rusk	1,141	432	172	57	51	93	59	53	113	266	398	34	0.38
58	55111	Wisconsin	Sauk	3,982	1,337	447	176	161	315	238	274	327	736	1,220	117	0.34
59	55113	Wisconsin	Sawyer	1,453	485	197	61	65	96	66	66	102	317	451	34	0.33
60	55115	Wisconsin	Shawano	2,802	698	182	97	107	205	107	150	210	338	621	77	0.25
61	55117	Wisconsin	Sheboygan	6,636	1,258	367	198	180	334	179	388	334	536	1,140	118	0.19
62	55109	Wisconsin	St. Croix	5,273	1,940	690	296	270	431	253	521	532	887	1,778	162	0.37
63	55119	Wisconsin	Taylor	1,251	351	117	46	53	83	52	51	93	207	328	22	0.28
64	55121	Wisconsin	Trempealeau	1,830	540	185	80	79	115	81	113	131	296	510	30	0.30
65	55123	Wisconsin	Vernon	1,708	550	157	79	91	129	94	95	154	301	518	32	0.32
66	55125	Wisconsin	Vilas	2,115	669	189	90	93	170	127	97	145	427	614	53	0.32
67	55127	Wisconsin	Walworth	5,333	1,369	400	208	205	348	208	388	349	632	1,264	105	0.26
68	55129	Wisconsin	Washburn	1,587	518	189	62	64	111	92	65	133	319	484	34	0.33
69	55131	Wisconsin	Washington	7,954	1,701	425	294	252	455	275	590	443	668	1,505	196	0.21
70	55133	Wisconsin	Waukesha	20,350	4,189	1,111	707	596	1,099	676	1,308	1,074	1,807	3,799	387	0.21

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71	55135	Wisconsin	Waupaca	3,997	1,044	261	151	139	300	193	231	282	531	954	90	0.26
72	55137	Wisconsin	Waushara	1,870	647	208	91	105	150	93	94	166	387	597	50	0.35
73	55139	Wisconsin	Winnebago	10,269	2,609	715	424	366	710	394	857	724	1,028	2,356	253	0.25
74	55141	Wisconsin	Wood	4,959	1,441	453	218	211	341	218	347	369	725	1,334	107	0.29

AND PACT ACT EVENT

Join the Tomah VA Medical
Center and the Wood County
Veteran Service Office.

WEDNESDAY JUNE 26, 2024
9:00 AM TO 2:00 PM

Crossview Church
1000 E. Riverview Expressway
Wisconsin Rapids WI

Providing Resources for the Veteran
Community

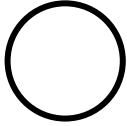
JUNE **VETERANS**
26 **TOWN HALL**
11 AM - NOON **MEETING**

More Information

Contact Amanda Batchko

☎ 608-372-3971 ext. 64201





RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services Committee

BKV

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To create Two (2) (.97 FTE) Children’s Support and Service Coordinator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade H Step 2, with effective start date of July 1, 2024 is:

Wages: \$ 53,639.30
Fringe: \$ 24,849.44
Total: \$ 78,488.74

Source of Funding: Medicaid rates that went into effect January 1, 2024.

WHEREAS, the Human Services Department is responsible for providing Children’s Long Term Support Services to eligible children in Wood County, and

WHEREAS, Wood County currently has a waitlist of children who are in need of services, and

WHEREAS, Wisconsin statute requires that all children are enrolled without being placed on a waitlist, and

WHEREAS, the Children’s Long Term Support Program provides vital services to children who have severe developmental, physical and/or emotional disabilities, and

WHEREAS, an additional two case manager’s would eliminate the waitlist and reduce the worker to caseload ratio, and

WHEREAS, the billable rate fully covers the cost of providing services, and

WHEREAS, the increased costs associated with this position will be fully covered by additional revenue and will not require county tax levy, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to

- Create two (.97 FTE) Children’s Support and Services Coordinator positions.
- Pay Grade: H
- Hours: 2015 per year
- FLSA status: Exempt
- Department: Human Services

THEREFORE BE IT RESOLVED to amend the Human Services (54450) CLTS budget for 2024 by appropriating \$78,488.74 of unanticipated revenue from Medicaid into the Public Charges account (46530) , and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. s. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 15 days.

()

Donna Rozar-Chair

Lee Thao

John Hokamp

Laura Valenstein

Tom Buttke

Rebecca Spiros

Mary Jo Wheeler

Adopted by the County Board of Wood County, this 18th day of June 20 24 .

County Clerk

County Board Chairman

**MINUTES
PUBLIC SAFETY COMMITTEE**

DATE: Monday, June 10, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh (WebEx), William Voight, Brad Hamilton, Dennis Polach, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Hamilton called the meeting to order at 9:00 AM.
2. The minutes of the May 13, 2024, meeting were reviewed. Motion by Voight/Penzkover to accept them as presented. Motion carried unanimously.
3. The next meeting will be held on Monday, July 8, 2024, at 9:00 AM.
4. There was no public comment.
5. The Communications Dept. presented their report and bill listing for review.
6. The Emergency Management Dept. presented their report and bill listing for review.
7. The Dispatch Dept. presented their report and bill listing.
8. The Coroner presented their report and bill listing.
9. Sheriff Becker reviewed various reports of the Sheriff's Department.
10. Motion by Zurfluh/Polach to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
11. Chairman Zurfluh declared the meeting adjourned 9:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
June 10, 2024**

Sarah Chi NAME	REPRESENTING
Sarah Christensen	EM
DENNIS POLACH	WCB-14
David Patton	CORONER
QUENTIN ELLIS	WCSO
Shaun Becker	WCSO
Charlie Hoopes	WCSO
Tony Bastien	Dispatch
Fr. K Engel	WC Com
Ted Anderson	Woods Co. Sheriff Dept.
Ed Newton (Web Ex)	Finance
Amy Lamp (Web Ex)	IT
Victoria Wilson (Web Ex)	Planning + Training

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: March 13th, 2024

Time: 10:30 AM

**Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI**

WebEx Info:

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=ma7c8dc8c6dbd3b78e9904307ad8b4c89>

Agenda

Present – Roland Hawk Wood County Hwy, Todd Horn DOT BOTS, Cara Abts WisDOT, Joseph Zurfluh Wood County Board Supervisor, Bill Clendenning Wood County Board, Emily Covarrubias Wood County Emergency Management, Rhae Stertz - WI State Patrol, Brandon Whipple – Wood Co Highway, Mel Pedersen – Grand Rapids Police Department, Virtually – Lance Pliml Wood Co Board President

1. Meeting called to order by Roland Hawk at 10:30 AM.
2. Minutes of the December 2023 Traffic Safety Commission Meeting.

Motion by Roland Hawk to accept the minutes, second by Mel Pedersen. Motion carried unanimously.

3. Report from Charles Hoogesteger on area traffic fatalities presented by Roland Hawk
 - a. 12/26/23 – US HWY 10 near Day Rd. Unit 1 was westbound in the eastbound lane. Unit 2 was eastbound behind a semi; when unit 2 moved to the fast/inside lane, Unit 1 and 2 struck head on. Driver of Unit 2 was killed, passenger in unit 2 was injured and driver of unit 1 had significant injuries but expected to survive. Driver of Semi was uninjured. Full recon was completed, reports are pending.
 - b. 2/16/24 – Single vehicle crash. CTH N near Lang Rd. Unit 1 was southbound on CTH N when it failed to negotiate a curve and the vehicle left the roadway. The vehicle rolled, flipped then struck nearby utility pole. Driver and lone occupant was dead at the scene. Speed was a factor in this crash.
4. Updates on Wood County Highway Projects

- a. County Trunk Highway Z from Hwy 73 to Hwy 13. Number of structures and culverts are in need of repair. Pavement will be replaced. Road will be closed in segments. Projected start date in June.
 - b. Highway U from south of intersection of Whitrock to County Trunk W. Complete pavement replacement is planned.
 - c. Highway S – in conjunction with Portage Co – pulverizing and resurfacing planned.
 - d. Double BB – realigning of intersection is in planning stages.
 - e. Number of Maintenance projects (chipp sealing pavement resealing) scheduled from June through July.
5. Cara Abts is present for WISDOT.
- a. Upcoming 2024 Project Forecast
 - a. WIS 80 (Juneau Co Line to WIS 173 N) 5 mile pavement replacement – Town of Remington. Work to be done under detour.
 - b. WIS 54 (County G to Seneca Road) 5-mile pavement resurfacing – Port Edwards. Work to be done under detour.
 - c. WIS 73 (WIS 173 to WIS 54) 2-mile pavement resurfacing – Port Edwards to Nekoosa
 - b. Safety and Operational Reviews
 - a. WIS 186 Speed Zone Review – data being collected at the request of Village of Vesper for speed reductions to 35 mph.
 - c. WIS 13 Emergency Alternate Route Development
 - a. DOT has turned this over to signing engineer and is now in their hands.
 - d. 2018 – 2022 Top Crash spot screening process – Evaluations of crashes at the following locations to determine safety upgrades to mitigate crash trends if appropriate.
 - a. WIS 54 at WIS 73 and Port Road – Port Edwards
 - b. WIS 54 at County W/Riverview Expressway – Wis. Rapids
 - c. WIS 54 at Washington Street/Baker Drive- Wis. Rapids
 - d. WIS 54 at 32nd Street (north) – Wis. Rapids
6. Local Program Specialist report –
- Todd Horn, Law Enforcement Liaison, reports for the DOT. See attached PowerPoint he shared with us. Todd reviewed fourth quarter crashes, reports and noted certain crash statistics are continuing to trend downward and reviewed community maps data for Wood County. Also highlighted was the new Law Enforcement Phlebotomy training program, 511 Wisconsin Program, Legislative updates, and upcoming safety initiatives such as National Work Zone Awareness week (April 15-19) and Click It or Ticket (May 20 – June 2).

- The upcoming Governor's Conference on Highway Safety is scheduled for August 19-21 in the Wisconsin Dells.

7. WisDOT Predictive Analytics Project

- a. No change in current status.
- b. Message boards are continuing to be utilized on Hwy 54 and Hwy 10, notifying drivers of accident reduction areas.
- c. Time frame for study with Sheriff's department plans to go through this Summer and then analytics will be reviewed to previous years'

8. Other business

- a. Hwy A from Pittsville to Hwy 10 in Marshfield – Talking with dept for possibility of transferring it to a State Highway. Committee meetings and discussions are being presented on this matter.
- b. School Bus Cameras: Safeway from Kellner reached out to Grand Rapids PD, they are considering applying for grant for cameras for their school busses.

9. Public Comments - No public comments

10. Adjournment – Motion to adjourn by Roland Hawk, second by Mel Pedersen at 11:28 a.m.

Minutes taken by: Emily Covarrubias – Wood County Emergency Management

These minutes are preliminary until reviewed and voted on at the next Traffic Safety Meeting.



May Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

May Training Descriptions

Date	Type	Description
6-May	Business Meeting	May Business Meeting
13-May	Extrication	Extrication of upside down vehicle including roof removal, post cutting. Stabilization using bars. Winch use to flip vehicle back onto wheels.
20-May	Work Night	Cleaned and lubed extrication tools; washed exterior of Rescue 3, 4 & trailers.
27-May	Work Night	Cleaned ATV and trailer. Reviewed last water rescue call and organized water gear.

Call Summary

Call #	31	32	33	34	35
Date	5/1/2024	5/1/2024	5/3/2024	5/9/2024	5/22/2024
Time	7:24	13:06	0:13	7:02	19:02
Day of Week	Wednesday	Wednesday	Friday	Thursday	Wednesday
Township	Auburndale	Auburndale	Biron	Wisconsin Rapids	Seneca
Location	10629 NORTH RD	10629 NORTH RD	471 N BIRON DR	EXPRESSWAY & 2ND AVE	6032 HEMLOCK RD
Rescue 3	J. Herman	J. Herman	M. Klein	B. Diggles	M. Klein
Rescue 4					T. Young
Rescue 5					
10-22ed					
Call Type	Other	Other	10-50 w/ Injuries	Water Rescue	Water Rescue
Medical/Extrication			Extrication		
Ambulance				WRFD	UEMR
EMR					Vesper
Fire			Biron		Vesper
Air					
Tools/Equipment Used			Cutter, ram		
Notes					Pittsville FD also on scene
Other members on scene			T. Young B. Franz		B. Diggles M. Wiberg

Call Summary

Call #	36			
Date	5/30/2024			
Time	17:00			
Day of Week	Thursday			
Township	Rudolph			
Location	STH 66 & CTH O			
Rescue 3	J. Herman			
Rescue 4				
Rescue 5				
10-22ed				
Call Type	10-50 w/ Injuries			
Medical/ Extrication				
Ambulance	UEMR			
EMR	Rudolph			
Fire	Rudolph			
Air				
Tools/ Equipment Used				
Notes				
Other members on scene	T. Young			

Special Events Summary

Date	4/23/2024				
Day of Week	Tuesday				
Event	MABAS Training with WRFD				
Host	WRFD				
Location	21ST AVE & NASH RD				
Vehicle Used	R3, R4				
Tools/ Equipment Used					
Members at event	M. Wiberg B. Diggles T. Young M. Klein J. Van Ert				
Event Description	Extrication training with WRFD. Bus extrication; car extrication; Neiman's demonstration.				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

June 5, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – May 2024

The Crime Stoppers program received 20 tips in the month of May 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on May 15, 2024. The next regular meeting will be on June 12, 2024, at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	3	0
K9 Bingo	45	1	0
K9 Timo	40	9	1
K9 Rosco	38	0	0
K9 Lola	-	1	11

TRAINING (MONTHLY) –

During the month of May Sergeant Arendt with K9 Timo, Sergeant B. Christianson with K9 Bingo, Deputy Pidgeon with K9 Sig, and Deputy Beathard with K9 Rosco trained with the Wisconsin Rapids Police Department K9 unit, Nekoosa Police Department K9 unit, and Marshfield Police Department K9 unit for monthly training. During this training, teams focused on narcotic/explosive detection (interior/exterior buildings, open area, vehicles), search for person (civil), apprehensions with SKIDDS, apprehension recalls with verbal outs, Training venues included City of Nekoosa Garage, Heeg Well Drilling, General Farm Supply (Marshfield), and the Buffalo Building (Marshfield)

TRAINING (INDIVIDUAL) –

- Sergeant Arendt and K9 Timo had 2.5 hours of on-duty training during the month of May. During these hours we focused on narcotic detection and general obedience.
- Deputy Pidgeon and K9 Sig conducted extra on-duty narcotics training in the month of May.
- Deputy Beathard and K9 Rosco conducted extra on duty narcotics, tracking and obedience for the month of May.
- Sergeant Christianson and K9 Bingo had six hours of on duty training in the area of obedience, tracking, and odor detection.

USEAGE –

- Sergeant Arendt and K9 Timo had nine deployments during the month of May. Eight of these deployments were narcotic sniffs of vehicles. Four of these sniffs resulted in no indication and four sniffs resulted in indication. Search of these vehicles revealed suspected fentanyl, THC



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

vape pen, and drug paraphernalia. The final deployment was a narcotic sniff at Ho-Chunk Gaming Casino. K9 Timo had no indications.

- K9 Sig was assisting in the search of Ho-Chunk Casino. K9 Sig alerted to a drawer however nothing of evidentiary value was located at that time.
- K9 Sig had a deployment to a storage locker this was at the request of our Narcotics Investigator. K9 Sig indicated on a locker during the search a subsequent search warrant was executed and approximately 3/4 pound of marijuana was located. Along with a small amount of cocaine.
- The last deployment for K9 Sig this month was assisting Wisconsin Rapids Police Department with a traffic stop. K9 Sig alerted to the vehicle. Residue was located that tested positive for Fentanyl. There was also narcotics paraphernalia located in the vehicle.
- Deputy Beathard and K9 Rosco did not have any deployments for the month of May.
- K9 Bingo had one deployment in the parking lot of Ho-Chunk Casino with no indication.
- Lt. Wagner and K9 Lola met with a student whose father passed away during a school visit.

DEMO/COMMUNITY –

- Sergeant Arendt and K9 Timo had one demo during the month of May for Ms. Doran's Forensic Science class at John Edwards High School.
- Lt. Wagner and K9 Lola attended 11 demo/community events. In the month of May K9 Lola visited Clerk of Courts, Sheriff's Department, Register of Deeds, Basic Jail Officer Graduation, Jail Interviews, Modern Woodman of America, Gracie's Restaurant, Lieutenants Meeting, AA Meeting, Graduation of Inmates, Almond Bancroft School, Pittsville Elementary, Highway Department, and Interview with Channel 7.

ADDITIONAL INFORMATION – Sergeant Christianson/K9 Bingo, Sergeant Arendt/K9 Timo, and Deputy Beathard/K9 Rosco attended three day certification/training seminar in Iron Ridge, WI with Jessiffany Canine Service.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

4-14-24 to 5-11-24

Animal Bites:	<u>Dog</u>	<u>Cat</u>
• NKPD	0	0
• PEPD	0	0
• WRPD	6	1
• GRPD	5	0
• PIPD	0	0
• Saratoga	1	0
• Seneca	0	0
• Auburndale	1	0
• Sigel	1	0

Neglect/Abuse Case: 3

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 3

Major Incidents: 0

Follow-up-Brooke: 6

Follow-up-Susa: 3

Monthly Hours: 35

2024 YTD Hours: 134.50

Submitted by:

Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

May 2024

ATV

- Patrol Hours 34
- Citations-5
- Warnings-7
- 1 ATV/Snowmobile Safety Course

BOAT

- Patrol Hours 0
- Citations-
- Warnings-

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

May 2023 (04/28/24to 05/25/24)

Patrol

Overtime hours:	110.5
Comp time hours:	285.625
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	10
Comp time hours:	19.875

Security Services

Overtime hours:	38
Comp time hours:	28.5

TOTAL CALL OUT:	0
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Submitted By: Charles Hoogesteger – Operations Captain



Public Safety Committee Meeting

Security Services May 2024 Report

For the month of May, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	68
O.C. -	7
Misc. Items -	9

The miscellaneous items that were located were four (4) pairs of scissors, two (2) pliers, a pizza cutter, a screwdriver and a Taser.

Security Services screened 8,962 people entering the courthouse for the month of May. Security Services had 40 security requests from different departments within the Courthouse for the month and we had three (3) jury trials. We also served seven (7) civil process paper and completed one (1) sheriff sale. Security also fulfilled five (5) warrants for the month.

Security Services also had seven (7) complaints in the jail this month. The reports were for a sexual offense, threats, drugs and four (4) criminal damage to property complaints.

Security services also returned a found wallet and handled a medical call in one of the courtrooms where the individual was transported to the hospital by ambulance.

During the Month of May, I utilize part-time employees for 30 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	195	81	32	240	82	32	214	69	43	201	75	45
2	174	69	22	178	73	26	199	80	32	229	76	32	222	71	42	203	75	44
3	177	68	23	180	73	26	201	80	32	229	77	33	218	71	42	207	75	44
4	174	71	21	182	73	26	201	80	31	228	80	35	209	74	41	211	73	46
5	167	67	20	182	73	26	196	79	30	230	79	35	212	74	41	215	73	47
6	173	73	21	183	72	25	197	77	30	231	80	35	213	74	41			
7	173	73	20	186	72	26	194	77	30	236	80	35	210	73	42			
8	175	73	19	187	69	26	195	78	31	239	80	35	208	72	41			
9	169	71	19	188	64	25	198	81	32	231	79	35	216	76	42			
10	167	70	20	188	64	25	199	81	32	225	78	35	208	76	42			
11	166	68	21	188	63	25	202	81	32	224	79	38	212	79	43			
12	169	69	23	186	63	24	203	80	32	227	79	39	216	79	42			
13	170	72	24	184	60	25	203	80	33	232	81	40	215	79	41			
14	169	72	24	190	59	26	211	82	33	231	81	39	211	78	41			
15	170	72	24	190	57	27	211	82	32	234	81	39	205	77	41			
16	173	72	25	194	65	29	213	80	33	236	80	38	204	76	41			
17	166	71	26	195	70	30	213	80	32	233	78	39	200	74	41			
18	165	68	26	196	70	30	219	80	31	233	75	37	200	73	40			
19	168	72	26	198	70	30	222	79	31	229	76	38	198	73	40			
20	174	77	29	192	67	30	222	78	31	230	75	42	199	73	40			
21	175	77	29	191	66	30	222	84	31	233	75	42	200	71	41			
22	177	77	28	195	68	30	223	81	32	234	75	41	200	69	42			
23	174	75	28	199	73	30	219	79	33	231	72	42	200	69	43			
24	179	74	26	198	79	30	223	79	33	223	71	42	200	71	43			
25	175	74	26	199	79	30	221	79	33	218	75	42	198	72	44			
26	178	77	27	199	79	30	225	78	35	218	74	42	200	72	44			
27	176	75	25	191	77	33	229	78	36	217	77	41	199	72	44			
28	179	75	25	198	77	33	229	79	35	220	77	41	201	72	44			
29	179	75	22	197	76	33	227	82	35	220	77	41	207	71	44			
30	176	74	22				232	82	34	217	74	42	204	66	46			
31	177	71	23				234	82	34				204	70	46			
WCJail	172.77			189.97			212.19			228.60			206.55			207.40		
Shipped	72.29			69.83			79.97			77.43			73.10			74.20		
EMP	23.74			27.97			32.35			38.23			42.19			45.20		
Avg Length of Stay (Days)	32.60			26.30			38.30			26.40			35.30			0.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP


Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																	
3																	
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31																	
WCJail	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Shipped	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg Length of Stay (Days)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2023 Yearly Averages

Total	202.91
Safekeeper	74.47
EMP	34.95
LENGTH of STAY	31.78

SK Total
WP 75

Notes COVID


Color indicates low population	165	01/18/24
Color indicates high population	240	04/01/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	75	69	71	74	79	81	122	82	97	69	78	75
2	77	69	73	73	84	80	117	76	104	71	81	75
3	80	68	76	73	86	80	115	77	102	71	85	75
4	76	71	78	73	87	80	108	80	91	74	89	73
5	73	67	77	73	84	79	112	79	94	74	92	73
6	73	73	80	72	87	77	112	80	95	74		
7	74	73	82	72	84	77	117	80	92	73		
8	77	73	86	69	82	78	120	80	92	72		
9	73	71	93	64	81	81	113	79	95	76		
10	71	70	93	64	82	81	108	78	87	76		
11	71	68	94	63	85	81	103	79	86	79		
12	71	69	93	63	86	80	104	79	91	79		
13	68	72	93	60	86	80	106	81	91	79		
14	67	72	101	59	92	82	106	81	89	78		
15	68	72	102	57	93	82	109	81	84	77		
16	70	72	96	65	96	80	114	80	84	76		
17	63	71	91	70	97	80	112	78	82	74		
18	65	68	92	70	104	80	116	75	84	73		
19	64	72	94	70	108	79	111	76	82	73		
20	61	77	91	67	109	78	109	75	83	73		
21	63	77	91	66	102	84	112	75	85	71		
22	66	77	93	68	105	81	114	75	86	69		
23	66	75	92	73	103	79	113	72	85	69		
24	74	74	85	79	107	79	106	71	83	71		
25	70	74	86	79	105	79	97	75	79	72		
26	68	77	87	79	107	78	98	74	81	72		
27	71	75	78	77	109	78	94	77	80	72		
28	74	75	85	77	111	79	97	77	82	72		
29	77	75	85	76	106	82	97	77	89	71		
30	75	74			112	82	96	74	89	66		
31	78	71			114	82			85	70		
WOOD	70.94		87.52		95.90		108.60		88.03		85.00	
WPSO	72.29		69.83		79.97		77.43		73.10		74.20	
TOTAL	172.77		189.97		212.19		228.60		206.55		207.40	

MONTH	High	Low
January	80	61
February	102	71
March	114	79
April	122	94
May	104	80
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2024
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP	
1	0	0		0	0		0	0		0	0		0	0		0	0	
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WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2024 Safe Keeper Averages			
WOOD Co Jail	89.33	108	
WAUPACA Co	74.47	75	Yellow Shut down for COVID
Total Population	202.91	183	

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	2025	\$69,963.75	\$90,679.50	\$20,715.75	\$43,641.18	\$27,293.64
March	2479	\$85,649.45	\$111,009.62	\$25,360.17	\$69,001.35	\$27,825.60
April	2323	\$80,259.65	\$104,023.94	\$23,764.29	\$92,765.64	\$24,664.53
May	2266	\$78,290.30	\$101,471.48	\$23,181.18	\$115,946.82	\$27,743.76
June	371	\$12,818.05	\$16,613.38	\$3,795.33	\$119,742.15	\$25,820.52
July	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$27,580.08
August	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$26,260.41
September	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$26,362.71
October	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$29,227.11
November	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$26,782.14
December	0	\$0.00	\$0.00	\$0.00	\$119,742.15	\$25,380.63
TOTAL	11705	\$404,407.75	\$524,149.90	\$119,742.15		\$321,140.16

\$34.55

\$44.78

Electronic Monitoring 2024 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2024 Total Amount	2023 Total Amount
January	23.74	\$21,563.04	\$21,563.04	\$33,432.32
February	27.97	\$23,766.11	\$45,329.15	\$26,158.44
March	32.35	\$29,383.51	\$74,712.66	\$28,747.73
April	38.23	\$33,604.17	\$108,316.83	\$31,006.60
May	42.19	\$38,321.18	\$146,638.00	\$27,833.17
June	0	\$0.00	\$146,638.00	\$24,712.84
July	0	\$0.00	\$146,638.00	\$24,520.42
August	0	\$0.00	\$146,638.00	\$22,061.27
September	0	\$0.00	\$146,638.00	\$20,258.04
October	0	\$0.00	\$146,638.00	\$27,274.27
November	0	\$0.00	\$146,638.00	\$29,669.18
December	0	\$0.00	\$146,638.00	\$26,776.34
TOTAL	41.12	\$146,638.00	\$146,638.00	\$322,450.62

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$173,375.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$260,062.50	\$293,625.00
APRIL	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$346,750.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$433,437.50	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,437.50	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$0.00	\$433,437.50	\$433,437.50		\$1,179,225.00

2024 is a 75 average
Waupaca \$38.00 per bed day (75)

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2871	2803	2780	0	8454	\$24,909.05
February	2793	2717	2791	0	8301	\$20,927.98
March	2947	2871	2911	0	8729	\$21,317.12
April	4167	4112	4095	0	12374	\$28,176.82
May	2742	2668	2660	0	8070	\$20,693.80
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	15520	15171	15237	0	45928	\$116,024.77

Cost per meal **\$2.53**

Cost per day **\$7.58**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$116,024.77	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	45,928	0	0	0
Cost per Meal	\$2.82	\$2.53	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.58	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2024**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	0	0	0	0	0	0	131	47	178
FEBRUARY	0	1	1	0	0	1	142	49	191
MARCH	0	0	0	0	0	0	130	56	186
APRIL	0	1	1	0	0	1	106	55	161
MAY	0	0	0	0	0	0	129	40	169
JUNE	0	0	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	2	2	0	0	2	638	247	

TOTAL SCANNED

885

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, May 1, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz, Joe Behlen (arrived 9:06 AM)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Buttke/Schulz to approve the minutes of the May 1, 2024 meeting. Motion carried unanimously.
4. Motion by Hovendick/Schulz to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Wucherpennig stated his department had an injury in the past month and reviewed the circumstances surrounding it.
6. Representatives from Light Up the Pit – Pittsville Ball field presented and highlighted the work done so far as it relates to their Economic Development request. Motion by Buttke/Schulz to release the \$50,000 Economic Development grant funding to that organization. Motion carried unanimously.
7. Central Wisconsin State Fair Executive Director, Dale Christensen, presented the financial report of the Junior Fair and requested the \$38,000 budgeted amount be released to the Junior Fair. Motion by Schulz/Hovendick to approve the releasing of \$38,000 to the Junior Fair. Motion carried unanimously.
8. The committee reviewed the possibility of a Sustainability Committee, and what function it might serve. A representative of Clean Green Action stated they would look into other municipalities/counties that have a similar committee and bring information back to this committee for review. This item will be put on the October agenda for review.
9. Area Extension Director Solin reviewed the current 0.5 FTE 4H Associate Educator position that is shared with Marathon County. There is a vacancy in this position, so Solin is looking to replace it with a 0.5 FTE for just Wood County.

10. Solin presented the Extension Partnership Agreement for review. It is being updated at the state level and any comments/suggestions in regard to this document should be directed to him.
11. Wucherpennig presented to the committee an exhaustive review of the various functions in his office for the new, and returning, committee members.
12. Wucherpennig presented a timeline for the update of the LWRM Plan. A Citizen Advisory Committee meeting is planned for Wednesday, June 19th at 1:00 PM. Final approval is scheduled for December.
13. Wucherpennig reviewed a substantial non-compliance Non-metallic mine operation in the Town of Dexter. There is currently a stop work order placed on this mine but mining is continuing. The DNR and other entities are involved. Wucherpennig will keep the committee apprised.
14. Wucherpennig requested that a committee member be appointed as a representative to the North Central Land & Water Conservation Association. Schulz & Behlen expressed interest. This item will come back for action at the next meeting.
15. Wucherpennig reviewed upcoming training for committee members presented by Wisconsin Land & Water. Committee members were instructed to let the Conservation Administrative Assistant know if they were interested in attending, and she will work with the County Clerk's office to ensure proper open meetings law compliance.
16. Land Records Coordinator Bernard presented a possible CIP request for aerial photo of the county. There is a grant opportunity to help pay for double the photo resolution. The subject will be brought back next month with a firmer plan of funding.
17. Leichtnam requested committee approval of his attendance at the Golden Sand Resource Conservation & Development meetings. Motion by Buttke/Schulz to approve the request. Motion carried unanimously.
18. The next regular meeting will be held on Wednesday, July 3rd at 9:00 AM.
19. Chairman Leichtnam declared the meeting adjourned at 11:51 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
June 5, 2024

NAME	REPRESENTING
Bill Clardennig	WCB # 15
JEFF PERKINS	WCB # 11
DENNIS POLACH	WCB- # 14
Dale Christensen	CWSF
Jeremy Solin	Extension
Russ Perlak	WCB # 4
Jason Greenberg	P+Z
Bill Urban	Grant
Lee Garrels	Pittsburg Light up the Pit
LANCE PLIML	WCB
Shane Weichertennig	LWCD
Claire T.ares	LWCD
Elizabeth Whelan	Public.
Wayne Schuck	WCB # 1
Joe Behler	WCB # 5
Victoria Wilson (WebEx)	Pv3
Barb Peeters (WebEx)	LWCD
Sarah Christensen (WebEx)	Emergency Mgmt
Paul Bernard	Pv3
Emily Arnett	Pv3

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, Bilingual 4-H Associate Educator (Marathon & Wood Counties)

Malina Carattini, 4-H Americorps member

- The LinMarWood staff development training for the 4-H summer camp where youth and adult leaders learned gained a deeper understanding of their role and how to support campers at the upcoming 4-H Summer Camp.
- An 8-week educational series called Tools to Thrive where Latinx youth in high school met to learn about mental health topics, strategies for dealing with stress, and discussed navigating two different cultures in their family setting and their school setting. The goal of this series was for Latinx English Language Learners (ELLs) at a local high school to have a safe space to learn and talk about topics in their native language (Spanish) to help with long-term positive outcomes like more engagement in school, more positive relationships, and better grades.
- A 6-week educational series called Tools to Thrive where Latinx youth in 7th-8th grades met to learn about mental health topics, strategies for dealing with stress, and discussed navigating two different cultures in their family setting and their school setting. The goal of this series was for Latinx English Language Learners (ELLs) at a local middle school to have a safe space to learn and talk about topics in their native language (Spanish) to help with long-term positive outcomes like more engagement in school, more positive relationships, and better grades.

AGRICULTURE

Matt Lippert, Agriculture Educator

- An article in the Wisconsin Agriculturist, also appearing on line and in several sister-publications, for dairy producers, I collaborated with the editor of the Wisconsin Agriculturist to provide the facts and details, the author credits go to the editor. The article goes through the decision process if the farm has the resources of feed facilities and labor to successfully raise dairy replacements, raise replacements for others or purchase replacements from others. These decisions effect herd productivity and profitability.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Ongoing planning and group work for the Thrive Rural Wisconsin program (a grant awarded to the Pittsville area from Wisconsin Economic Development Corporation's (WEDC's) Office of Rural Prosperity) in which the Pittsville area with support of county stakeholders is making plans to enhance their economic development efforts and implement their community economic analysis strategic plan. This work is ongoing through December 2025 and involves weekly meetings with WEDC staff and support of project action items.



- Planning for the spring 2024 Wood County Clean Sweep program to be held on Saturday May 25, 2024. Also, writing of the 2025 Clean Sweep grant application for household hazardous wastes and agricultural wastes for the 2025 calendar year. 2024 is the first year there are two Clean Sweep events being held in one year. The purpose of Clean Sweep is to offer Wood County residents a convenient and accessible way to safely dispose of harmful chemicals that cause environmental harm if disposed of improperly.
- Ongoing facilitation and enhancement of Wood County's "entrepreneurial ecosystem." This was recently achieved through offering the Homegrown training, an Extension curriculum, to local stakeholders at an event on April 29-30. Following that event, the Entrepreneurial Ecosystem Steering Committee (EESC) group in Wood County met to review objectives related to entrepreneurship and determine actionable steps to implement. This effort is significant as it involves regional collaborators and stakeholders working together to make Wood County and Central Wisconsin a more supportive environment for people to launch and sustain a business.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- The existing Zoom footage of all past Cranberry Virtual Brown Bags is being chunked by content, transcribed, and uploaded to YouTube for on-demand viewing by cranberry growers. This will enable useful information from UW researchers and crop scouts to be shared as new employees are hired into the industry, when growers need to refresh their memories, or when weather conditions are similar to those remarked upon in prior years.
- A Cranberry Crop Management Journal (37.1) was published featuring a recap of the April Spring Mini Clinic, a reference guide for frost protection during periods of low dew point, the Systems Approach to Managing Expression of Pathogens, a central and northern grower update, and a research station update.
- A Cranberry Crop Management Journal (37.2) was published featuring information on early and mid-May hailstorms, the EPA Bulletins Live Two system for complying with the Endangered Species Act, a central and a northern grower update, and a research station update.
- A Virtual Brown Bag was held featuring crop stage and insect updates with Ocean Spray's Senior Agricultural Scientist, fruit quality and PAC measurements with USDA's Shinya Ikeda, and the EPA Bulletins Live Two system for complying with the Endangered Species Act.
- Direct grower questions were answered regarding high soil sulfur levels concurrent with high soil pH—due to several growers experiencing these results this year, additional outreach work will be developed.
- Assistance was provided in planting new hybrids at the Wisconsin Cranberry Research Station, which experience will inform future outreach efforts.
- A Women Leadership in Agriculture panel was held with Under Secretary Alexis Taylor, bringing together several cranberry leaders as well as grazing, dairy, potato, and vegetable leaders for a round table discussion informing trade/export issues.
- A Wisconsin Cranberry Research and Education Foundation meeting was held to continue progress on the development of the Wisconsin Cranberry Research Station.



FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A 10-week series of strength training sessions (StrongBodies) in Wood County (Nekoosa), where older adults learn best practices for weight lifting and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- A 5-week nutrition education series for third grade classrooms at Grove Elementary School, where they learn about the importance of eating five food groups, introduce label reading, and the importance of food and physical activity. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future
- A 5-week nutrition education series for kindergarten classrooms at Howe Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A 5-week nutrition education series for kindergarten classrooms at Grove Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A 5-week nutrition education series for kindergarten classrooms at Mead Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A Pittsville Record newspaper article for residents of the Pittsville area, where readers learned about resources for Emerald Ash Borer to decrease environmental contamination and pollution due to overuse of horticulture chemicals.



- An outreach booth for local Hmong residents at the Hmong Week festival (Party in the Park), where participants learned about Extension resources to increase awareness and knowledge of resources to decrease environmental contamination and pollution due to overuse of horticulture chemicals.
- A hands-on workshop for adults over 50 at the Lowell Center, where participants learned container gardening techniques. This effort was designed to increase awareness and knowledge of environmentally-sound gardening practices that simultaneously improve mood, increase physical activity, and encourage positive socialization.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- A program for adults over 55 where participants learned techniques for saving seeds through partnership with UWSP Continuing Education, Learning is Forever (LIFE). The goal of the effort was to teach seed saving strategies while providing a learning and social opportunity.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.
- Planning for a workshop for Hmong growers/farmers in collaboration with Women's Community, Hmong American Center and USDA-FSA/NRCS. The goal is to introduce Government farm programs and to introduce beginning recordkeeping/cash farmland leasing to Hmong farmers/growers, so that Hmong farmer are aware of farm programs and services and use them to strengthen their farm business.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A 10 session series in Marshfield (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
- A social marketing campaign--Money Smart Wisconsin--where Extension educators working in coalition with banks, credit unions, libraries, senior centers, and other community partners to schedule a series of money-themed events during one week in April. Through this, local residents gain knowledge and skills to help them improve their financial wellbeing.
- A six-module course, Encouraging Financial Conversations, for social workers, case managers, and community agency staff where they learn about financial competency skills such as goal setting, budgeting, building credit and paying off debts, strategies for saving money, and how to engage their clients in money management discussions. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversations.



- A 6-session virtual statewide course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- A 6-session virtual course in the Wood County Jail where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- An outreach booth for local Hmong residents, where participants learned about Extension resources.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- Evaluating responses from a survey of agencies and organizations that support farmer networks in Wisconsin. The survey was conducted to better understand how farmer networks are functioning and the nature of support they receive from collaborators/partners. Results from the survey data will be used to inform decisions about what types of support are most beneficial and needed by farmer networks and their collaborators/partners.
- A macroinvertebrate learning station at a farm field trip for 1st grade students, where students got to learn about, catch, and identify aquatic macroinvertebrates in a stream. At this learning station, students gained a better understanding of the importance macroinvertebrates in aquatic ecosystems and how they can be used as a way to determine water quality levels and stream health.



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - May 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Attended May 1st CEED committee meeting via WebEx.
- Finalized 2024 tree/shrub/seed sale and processed refund. Organized tree tags for 2025 sale.
- Completed April sales tax report and submitted to Finance department.
- Continued to field calls and emails from customers regarding the annual tree sale (the 2024 sale was completed in April) as well as requests to be added to the annual tree sale mailing list.
- Worked with Human Services staff regarding State of Wisconsin records payments addressed to LWCD in error by the state.
- Communicated via text and email with county conservationist while he worked remotely April 30-May 2.
- Generated bid summary for a manure facility closure project.
- Compiled and submitted additional documentation for the 2023 finance audit as requested by auditors and finance department.
- Notarized and processed Mill Creek cost share contract for a manure pit closure.
- Processed payments for Central Wisconsin Farm Profitability Expo expenses and submitted reimbursement request to DATCP (*note: all Expo expenses were covered by 2024 DATCP Innovations Grant*). DATCP approved excess Innovations Grant funds earmarked for the Expo being used to fund other events in 2024.
- Assisted customers via phone and in person with questions regarding water kits for nitrate testing. Wood County LWCD provides free nitrate testing for private home wells in Wood County through a grant. Created spreadsheet to track grant balance in order to notify Health Dept. when funds are depleted.
- Researched historical PC Replacement budget allocations on behalf of county conservationist.
- Assisted with locating and pulling invasive species (garlic mustard) on May 6th at Nepco County Park.
- Scheduled, created agenda, attended and took minutes at May 9th staff meeting.
- Completed LWCD payroll percentages and forwarded to Finance prior to May 2, 16 & 30 payrolls.
- Reviewed payroll reports and payroll registers.
- Reached out to Marathon County Conservation Specialist to obtain information on joint Field Day with Marathon/Wood Counties in August 2024 and communication regarding staking of test plots.
- Assisted with locating and pulling invasive species (Japanese barberry & garlic mustard) on May 8th and 13th in the Village of Biron. Generated letters to Village of Biron landowners with land abutting Bauer Street for education on garlic mustard as invasive species and notification of LWCD staff pulling plants in the public right of way along Bauer Street (and not on private property).
- Attended Wellness Committee meeting on May 14th and shared updates with LWCD staff.
- Initiated virtual call with Lisa Trumble, *Environmental Analysis & Review Specialist* at DATCP regarding Land Water Resource Management (LWRM) Plan and participated in the virtual call with county conservationist on May 17th. The Wood County LWRM Plan is due for 10-year update/review to determine if goals and objectives have changed since 2015 and what the LWCD plan is for the next ten years. (*Note: Wisconsin law requires each county to have a LWRM plan that has been approved by DATCP. The Land and Water Conservation Board (LWCB) reviews plans and recommends action to DATCP. Plans are approved for a 10-year period with LWCB board review in year 5.*) The 2025 LWRM plan will be presented to the LWCB on December 3, 2024 for final approval. The review process requires an advisory committee meeting, formation of a local Citizen Advisory Committee (CAC), at least one CAC meeting, update of entire LWRM plan with updated data from established sources (i.e. DNR NPS Coordinator and/or Biologist, NRCS, UW-Ext., etc.), submission of final draft to DATCP by the first week of November; a public hearing prior to LWCB presentation, approval by CEED Committee, approval by the Wood County Board of Supervisors, etc.

Continued - Activities Report for Barb Peeters - May 2024
Page 2 of 2

- Assisted customers with purchase of tree shelters and processed payments/sales tax.
- Scheduled LWRM Plan Advisory Committee Meeting on June 7, 2024 from 10:00 a.m. to 12:00 p.m. in River Block auditorium with Lisa Trumble/DATCP, LWCD staff, DNR staff, etc. to begin planning and review of the ten-year LWRM plan.
- Compiled names and addresses for Citizen Advisory Committee (CAC), drafted and emailed/mailed letters to potential members for CAC meeting on June 19, 2024 from 1:00-3:30p.m. and reserved meeting room.
- Created draft of 2025 LWRM plan and began updating data in preparation for initial LWRM Advisory Committee meeting. Downloaded *2022 Census of Agriculture Report* (by USDA, National Agricultural Statistics Service) to compile most current data for LWRM plan.
- Created *2025 LWRM Plan Timeline* as suggested by Lisa Trumble/DATCP to assure review stays on track due to late start on review process.
- Processed cost-share payment to landowner for manure transfer system.
- Worked with I.T. to update information on the LWCD *Environmental Education* web page.
- Processed no-till drill payments and emailed receipts to landowners.
- Created sample cover page for 2025 Land Water Resource Management plan report.
- Assisted landowner with reserving roller/crimper equipment.
- Submitted reimbursement request to DATCP for manure transfer system.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Supplied County Conservationist with account numbers for PC replacements and RAM updates.
- Approved staff timesheet on behalf of County Conservationist for 5/30/24 payroll.
- Scheduled, created agenda, attended and took minutes at the May 29th staff meeting.
- Compiled list of job duties for LWCD intern who starts employment on June 3, 2024 and will be with the department for approximately three months. Prepped desk area for intern use.
- Contacted I.T. with request for WebEx meeting on behalf of County Conservationist for the LWRM Plan Advisory meeting on June 7th; forwarded meeting invite to select DNR staff.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.

Activities Report for Emily Salvinski

-May 2024-

- **Wednesday, May 1.** Created 2 snap plus files and filled in basic info for using it for phosphorus reduction calculations.
- **Thursday, May 9.** Attended staff meeting. Took samples to be analyzed for total phosphorus and total suspended solids at 4 locations throughout the Mill Creek Watershed.
- **Friday, May 10.** Edited and ran reports for in snap plus for phosphorus reduction calculations. Added numbers to gis. Learned how to use layout view in arcgis pro to get an aerial saved of location of pit closure to go into BITS.
- **Thursday, May 16.** Received Mill Creek water test results. Updated water results excel to make room for all 2024 results and added new results in. Organized and printed nutrient management compliance letter. Worked on LWRM plan cover.
- **Friday, May 17.** Put together an arcpro database for any files relating to the new Land and Water Resource Management plan. Found new shapefiles to use from DNR's open data. Pooled some together from our files. Put together 2 updated maps.
- **Thursday, May 23.** Went along to get signature from farmer. Worked on updating maps in the LWRM plan.
- **Friday, May 24.** Worked on innovation grant contracts. Made up maps to go with them.
- **Tuesday, May 28.** Looked for sources online to update some maps (soil map). Learned how to add .txt file to shapefile in gis. Updated NMP database.
- **Wednesday, May 29.** Attended staff meeting. Looking into SSURGO Downloader.

Activities Report for Kyle Andreae – May, 2024

- May 1 – Ruess Design, Kollross Site Visit, Slattery Construction Check
- May 2 – Ruess Design
- May 3 – Ruess Design
- May 6 – Grass Ridge Farm LLC CAFO Review, Slattery Construction Check
- May 7 – Ruess Design
- May 8 – Ruess Design
- May 9 – Staff Meeting, Ruess Design
- May 10 – Ruess Design
- May 13 – Kollross Construction Checks, Slattery Construction Checks
- May 14 – Kollross Construction Checks, CMI Design
- May 15 – Kollross Construction Checks, Kollross As-Built, Slattery Construction Checks, Maple Ridge 2 Monitoring
- May 16 – Slattery As-Built, Maple Ridge 2 Monitoring, CMI Design
- May 17 – Off
- May 20 – Armagost Site Visit
- May 21 – Armagost Site Visit, CMI Design
- May 22 – Armagost Site Visit, Ruess Design
- May 23 – Slattery Site Visit, Ruess Design
- May 24 – Ruess Design, Armagost Site Visit
- May 27 – Holiday
- May 28 – Ruess Design, Bauer Site Visit
- May 29 – Staff Meeting, Ruess Design
- May 30 – Ruess Design
- May 31 – Ruess Design



Activities Report for Kendra Kunding – May 2024

- Transported the no-till drill to 1 landowner.
 - No-till drill was reported broke down by landowner on 5/6/24. Shane and I brought the drill back to the shop for inspection and order parts for repair. The drill is now in working order.
 - The no-till drill has been used on 89 acres so far this season.
 - No-till drill use has been delayed due to the rainy weather.
- Attended the site leader training for Aquatic Invasive Species Snapshot Day.
 - Snapshot Day is a statewide, one-day event connecting volunteers, water lovers, and local groups in a search for aquatic invasive species.
- Met with the Nepco Lake District chair to provide grant technical assistance and to discuss goals for the 2024 season.
- Created a “Save the Date” article to promote Snapshot Day.
- Checked populations of Japanese barberry and garlic mustard along a trail at Nepco County Park.
 - The initial report came from a member of the public.
 - Garlic mustard was located and manually removed. Periodic monitoring will occur to ensure all plants were removed.
 - Japanese barberry was not located. Additional details on the location was sought after. Will monitor in late summer/early fall when in fruit to aid in identification.
- Attended the May Lakes & Rivers Partnership meeting – focus was on lake, river, and watershed integration.
- Attended a discussion regarding sharing permissions on version 3 of SnapPlus.
- Attended the Nepco Lake District Lake Management Committee Meeting.
- Checked populations of garlic mustard along trail in Biron – initial report came from a member of the public.
 - Garlic mustard population was documented and manually removed.
- Participated in the May 9th staff meeting.
- Checked population of reported invasive giant hogweed plants along highway Z – initial report came from a member of the public.
 - Plants were confirmed to be native cow parsnip.
- Assisted Emily with the Mill Creek water quality sampling.
- Attended a webinar focused on invasive crayfish.
- Created an aquatic invasive species identification PowerPoint presentation to be used at future educational events.
- Attended a webinar focused on phragmites management.
- Scouted locations for Snapshot Day (locations due to statewide coordinator by May 31st).
- Transported the roller crimper to 1 landowner.
- Participated in the May 29th staff meeting to discuss intern duties.

Activities Report for Rod Mayer – MAY 2024

- Review Brandl FA update – update files etc. for two sites.
- Review DNR emails for wetland delineation on B&R site.
- Review DNR emails for Earth Maple Ridge 2 violation.
- Contact DNR for runoff concerns on Ladick site, reviewed plan, etc. – Landowner concerns.
- Correspondence with Town of Dexter for Maple Ridge 2 violation.
- DNR storm water phone meeting – discuss multiple violation issues.
- Meeting at Bohn pond site for review for exemption to reclamation permitting. Reviewed exemption application – approved, sent letter, update file, update spreadsheet – etc.
- Earth Maple Ridge 2 site visit: GPSed site, created GIS map, calculated current active acres, sorted and documented pics (29), etc. Sent to DNR for review.
- Completed public records request for Town of Dexter for plans and permits on Maple Ridge sites.
- TEAMS meeting with DNR to discuss inspection findings.
- Review Town of Dexter ordinance for records. Responded to Town questions.
- Created summary of Earth Maple Ridge 2 activities - daily updates.
- Tom Gardner – Hay Creed Act 82 enrollment for shooting permits on cranberry marsh and field crops – site visit with early damage occurring. Created enrolled lands map, enrollment form, permit application, landowner signatures, updated DNR database, sent to DNR.
- Joling Pond site visit – GPSed for current disturbed, created map with acres calcs, issued timeline extension for exemption to pond build.
- Reviewed draft of Nikolai Day Rd updated NMM reclamation plan – emailed revisions needed. Currently out of compliance until new plan received.
- Correspondence to Kolo, Ron Bohn, Nikolai, and Whitetail Properties for info on the County “Policy” for transferring a NMM reclamation permit. Unable to if plan is older than 3 years.
- Reviewed and edited Maple Ridge 2 violation letter to Earth Inc. from our office.
- Discussed public access hunting areas available in Wood County with customer.
- Site visit and posted stop work order on Earth’s Maple Ridge 2 site.
- Reviewed Billerud email for FA changes on mine site – sent response.
- Received a draft plan from Earth Maple Ridge 2. Reviewed prelim., reviewed with Shane, drafted document for all changes, additions, DNR approvals, etc. needed (4 pages). Sent to DNR and to Earth Inc. Sent example maps packet as needed for reference. Need stormwater and wetland reviews prior to a plan – etc.
- Staff meetings on May 9 and 29.
- Correspondence with Billerud about sale of site – permit – transfer policy – etc.
- Correspondence with Twin Lakes and Real fence for gate addition to fence under contract. Informed did not follow the conditional approval issued in November – need detailed design for variance to be issued with timeline to get this to me.
- Sent pond exemption info to two landowners.
- Apiary assistance enrollment for Prust Apiaries. Ordered two Parmak energizer replacements and a roll of fencing tape. Engraved energizers, created enrollment paperwork, receipt of equip. form, delivered equipment, signatures, updated DNR database.
- Created enrollment forms, Permit application, updated enrolled lands maps, calculated acres for Knuth Act 82 shooting permits on area closed to public hunting receiving damage.
- Created forms and map for 1st crop alfalfa appraisals on Knuth WM-40 field – open public hunting managed field.
- Lined up repairs on Kolo Cranberry contract fence with Real Fence.
- Crated wildlife fence inspection spreadsheet with updates for inspections – updated route listing, etc.
- Multiple field checks to Maple Ridge 2 to confirm still operating with stop work order.
- Sent DNR pics of runoff to ditch concerns from Maple Ridge 2 site.
- Received correspondence from Twin Lakes for gate addition – issued denial with timeline for actual design needed for variance.



Activities Report for Shane Wucherpennig – May 2024

- May 1 – CEED Meeting, Bid Opening for Kollross Project, Virtual meeting
- May 2 – Virtual meetings, Field visits
- May 3 – John Ehlers Streambank Site, Update Lewis TRM Grant, Pickup NT Drill
- May 6 – Issued & Posted stop work order for Maple Ridge 2 NMM site. Sent out violation letter to Earth Inc. to cease activity & had phone conversation with Dan Deboer, Repair NT Drill
- May 7 – Maple Ridge 2 NMM site violation Inspection, Repair NT Drill
- May 8 – Maple Ridge 2 NMM site violation Inspection, Repair NT Drill
- May 9 – Staff meeting, Maple Ridge 2 NMM site violation Inspection, virtual meetings
- May 10 – Field visits, Maple Ridge 2 NMM site violation Inspection, Virtual meetings
- May 13 – Load and move Roller Crimper
- May 14 – Field visits, Maple Ridge 2 NMM site violation Inspection, CMI Mine site review with Kyle Andreae
- May 15 – Vacation
- May 16 – Field visits, Maple Ridge 2 NMM site violation Inspection, Golden Sands RC&D meeting
- May 17 – Wood County LWRM plan revision meeting with DATCP, NT Drill delivery to John Halverson, PACRS Meeting, Maple Ridge 2 NMM site violation Inspection
- May 20 – Maple Ridge 2 NMM site violation Inspection, LWRM timeline, CAC member list, setting meeting dates and logistics, Citizens Groundwater Group meeting
- May 21 – Maple Ridge 2 NMM site violation Inspection, Virtual meeting
- May 22 – Department Head meeting, Maple Ridge 2 NMM site violation Inspection
- May 23 – Virtual meetings, Maple Ridge 2 NMM site violation Inspection
- May 24 – Maple Ridge 2 NMM site violation Inspection, violation notes and update to documentation



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Pang Yong Khang, Program Assistant

RE: Staff Report for June 3, 2023

1. **Economic Development (Jason Grueneberg)**

Bug Tussel Update – Bug Tussel Wireless continues to make progress on installation of mid-mile fiber optic for broadband in Wood County. Attached to this report is a quarterly status report on the project. On completion of the project, the County will be able to use the fiber for a Community Area Network, and residents in close proximity to the fiber will be able to subscribe to Bug Tussel high speed internet.

Central Wisconsin Economic Development (CWED) Board of Directors – On May 15th I participated in a CWED Board of Directors' meeting. Some of the items covered in the meeting included election of officers, approval of financial reports, approval of a micro loan, approval of a startup loan, administrator report/update, and fund status report/activity report. I have been elected to serve another term as the CWED Treasurer.

North Central Wisconsin Regional Plan Commission (NCWRPC) Annual Report – At the April 24th NCWRPC Board meeting, the 2023 annual report was presented and adopted. I have included the report as an attachment for reference.

Staffing Update – I recently filled the vacant Program Assistant position in the office. The new Program Assistant will begin on June 3rd, and I will introduce her to the Committee at the July CEED meeting. With this position filled, the office is now fully staffed for the first time in about 18 months.

Thrive Rural – I recently completed a grant application for the Pittsville Thrive Rural project. The grant application is for a \$25,000 grant to help implement a community project. The application has worked its way through the underwriting process with the Wisconsin Economic Development Corporation and I will hopefully hear if we received the grant by the June CEED meeting.

On May 15 I participated in a project planning meeting for the Pittsville Thrive Rural project. As a result of this meeting, we have a clear description and breakdown of the project with a timeline.

Northwoods Forum – On May 7th I attended the University of Wisconsin Extension Northwoods Forum in Lac De Flambeau. The event covered issues from local community infrastructure and economy, natural resources, and quality of life.

Discover Mediaworks – In the past month I have been in contact with Discover Mediaworks to discuss a proposal for Wood County to consider future marketing efforts. I am reviewing the proposal along with staff and the convention and visitor bureaus in the County, and will bring a recommendation back to the CEED Committee for consideration.

Wisconsin Rapids Downtown Plan – On May 29th the Wisconsin Rapids Downtown planning process kicked off. I am serving on the steering committee, and will provide regular updates to committees and the Board. The consultant that is leading the planning process is Bolten & Menk, Inc.

2. **Planning & Zoning (Emily Arndt)**

1. Attended the Creating a Leadership Profile Day for the Heart of Wisconsin Community Leadership Program
2. Attended the Heart of Wisconsin Community Leadership graduation
3. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan
4. Continued correspondence with Town of Cameron
5. Received the Town of Cameron community survey results
6. Attended the Annual Rural Summit in Ashland, WI
7. Attended the ecosystems and planetary health working group meeting for the UWSP Resilience Assessment
8. Working through review and approval of CSMs and Condo Plats
9. Continued planning the organization of future Comprehensive Plans
10. Continued working with staff to ensure that questions are answered in a proficient manner

3. **Land Records (Paul Bernard)**

- NG911 Data Preparation
- Emergency Service Atlas Production – rough draft due 5/31
- Parcel Mapping
- Addressing

4. **Code Administrator (Brad Cook)**

4-25-2024- DSPS Soils Training-Treehaven.

4-26-2024- DSPS Soils Training-Treehaven.

4-29-2024- (1) privy permit letter written and sent,(4) well permits reviewed and issued TN: 07,12,18,19, (1) HT plan reviewed and issued TN: 11, (1) soils onsite TN: 07

4-30-2024- (1) Reviewed soils, plan review, issued permit for mound TN: 20,(1) Reviewed soils, plan review, issued permit for rep conv. TN: 19, (2) FL complaints reviewed and issued TN:08,22

5-1-2024- (2) soils onsite TN: 18,19, (1) new conv. insp. TN:18, (1) rep. conv. insp. TN:07

5-2-2024- (2) well permits reviewed and issued, (1) Reviewed soils, plan review, issued permit for rep mound TN: 10, (1) Reviewed soils, plan review, issued permit for new conv. TN: 19

5-3-2024- Employee review, answer phone calls and inquires with POWTS, SL, FL

5-6-2024-(1) FL permit reviewed and issued TN:20, (2) conv. insp. TN:18, 07, (1) Reviewed soils, plan review, issued permit for HT TN: 11, (2) well permit reviewed and issued TN:18, 21

5-7-2024- (2) Reviewed soils, plan review, issued permit for rep. mound TN: 08,10, (1) Reviewed soils, plan review, issued permit for new HT TN: 21, (1) Reviewed soils, plan review, issued permit for rep conv.TN: 13, (1) SL permit reviewed and issued TN: 04,

5-8-2024- (1) mound plow insp. TN 19, answer phone calls and inquires with POWTS, SL, FL

5-9-2024- (1) mound piping insp. TN:19, answer phone calls and inquires with POWTS, SL, FL

5-10-2024- (3) soils reviewed TN:11,16, (1) Reviewed soils, plan review, issued permit for rep mound TN: 18,

5-13-2024- (1) Reviewed soils, plan review, issued permit for new mound TN:01, (1) SL permit reviewed and issued TN: 06, (1) mound inp. TN:13

5-14-2024- (3) well permits reviewed and issued 07,18, (1) conv. insp. TN 13, , answer phone calls and inquires with POWTS, SL, FL

5-15-2024- (1) well permit reviewed and issued TN: 18, (3) HS letters written TN:07,16,21, (1) POWTS onsite TN: 21

5-16-2024- Answer phone calls and inquires with POWTS, SL, FL

5-17-2024-(2) SL-FL onsites TN: 04,06, (1) conv. insp. TN:13

5-20-2024- (1) SL permit reviewed and issued TN:07, ,answer phone calls and inquires with POWTS, SL, FL

5-21-2024- (1) well permit reviewed and issued TN:13, , answer phone calls and inquires with POWTS, SL, FL

5-22-2024- Answer phone calls and inquires with POWTS, SL, FL

5-23-2024- (1) Reviewed soils, plan review, issued permit for new mound TN:10, (1) rep. conv. insp. TN:19, (1) soils onsite TN: 18

5-24-2024- (2) soils onsite TN: 07,18, create/work on ArcGIS FAD-C map with Paul

5-27-2024- Holiday

5-28-2024- (1) FAD-C map, permit reviewed and issued TN: 05, (3) well permits reviewed and issue TN: 12,18, 20, (1) Reviewed soils, plan review, issued permit for rep. tanks TN:14,

5. **Code Technician (Kayla Rautio)**

- A. Studied POWTS State Codes and County Ordinance, POWTS Component Manuals, and POWTS and Soils Handbook
- B. Continued training of POWTS plan reviews and well delegation permit reviews
- C. Started training on completing inspection reports
- D. Inspections/Investigations:
 - 4-29-24: On-site soil determination TN:18
 - 5-1-24: On-site soil determinations TN:18, 19; Replacement conventional inspection TN: 07; New conventional inspection TN:18
 - 5-6-24: New conventional inspection TN:18; Replacement conventional inspection TN:07
 - 5-8-24: Replacement mound plow inspection TN:21
 - 5-9-24: Mound re-inspection TN:21; Replacement holding tank inspection TN:11
 - 5-13-24: Mound plow inspection TN:13; Mound re-inspection TN:13, Mound tank and piping inspection TN:21
*worked 8.5 hrs (extra 45 min)
 - 5-14-24: New conventional inspection TN:13
 - 5-15-24: Septic complaint investigation TN:08
 - 5-17-24: Floodplain complaint investigation TN:06; Replacement conventional inspection TN:13
 - 5-23-24: Replacement conventional inspection TN:19; On-site soil determination TN:18
 - 5-24-24: On-site soil determinations TN:07, 18
 - 5-29-24: Apsy Acres POWTS/soil investigation TN:11; POWTS on-site investigation TN:16
- E. Attended Meetings and Trainings:
 - 5-10-24: Online hydrograph meeting w/ adjacent counties

6. **Office Activity (Victoria Wilson & Pang Yong Khang)**

- a. Monthly Sanitary and Well Permit Activity – There were 14 sanitary permits, 2 shoreland permits and 13 well permits issued in May 2024.
- b. Town of Cameron Surveys – 247 surveys were processed in our office and mailed to town residents. 121 surveys were returned and manually entered into Survey Monkey.
- c. Attended the following meetings/trainings & activities:
 - i. May 1st CEED meeting (VW)

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, May 3, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the May 3, 2024, meeting were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
4. Chairman Clendenning stated that since the CEED Committee have meeting that run longer, perhaps Economic Development should be removed from this committee and put somewhere else. Discussion followed. No action taken.
5. The committee reviewed, with HR Director McGrath, the timeline of recruitment for Corporation Counsel. McGrath advised the posting go out in November, with a start date to be determined.
6. The Register in Probate provided a document outlining staffing in her office. She does not believe there is a need for 4 people, and that the work can be done with 3 and moving them from 0.97 FTE to 1.0 FTE. Corp Counsel Kastenzholz reviewed the proposal in the absence of the Register in Probate, who was delayed in a court hearing. It was decided to place this on the agenda for the next regular meeting.
7. The 5 claims to the dog fund from South Wood County Humane Society were reviewed. County Clerk Miner advised that one, re: Mark Malone, should be denied due to a non-allowable expense to the dog fund. Motion by Leichtnam/Hovendick to approve the 4 claims from the South Wood County Humane Society and deny the one claim from South Wood County Humane Society, ref. Mark Malone. Motion carried unanimously.
8. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
9. Supervisor Leichtnam provided an update on the recent meeting of Citizens Water Group.

10. The next meeting will be held on Friday, July 5th at 9:00 AM.

11. Chairman Clendenning declared the meeting adjourned at 9:53 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



715-213-7765

Lvm 8/28/23

BILL TO
Alexandrea Bomkamp
631 11th Ave S
Wisconsin Rapids, WI 54495

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
590	06/12/2023	\$400.00	07/12/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Bite Quarantine	2 dog bite quarantine - milah/shirley	1	400.00	400.00

Thank you for working with the South Wood County Humane Society
BALANCE DUE **\$400.00**

"Working together to build a better community"

05/11/24 3:30 PM
FEMALE ANSWERED,
WILL HAVE ALEXANDREA
CALL ME TUES 05/14 (TIM)

Nothing has been paid.

05/24/24 - SENT TO BROOKE
(TIM)

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



DISCONNECTED
715-213-8410

BILL TO
Brittney Breezee
967 Kimball Ave
Wisconsin Rapids, WI 54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
603	08/25/2023	\$300.00	10/25/2023	Net 30	


DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	QUAR	Quarantine - cat Alley	1	300.00	300.00

Thank you for working with the South Wood County
Humane Society

BALANCE DUE

\$300.00

"Working together to build a better community"


Signature

8-25-23
date

05/11/24 - NO CCAP,
NOTHING ON GOOGLE
SEARCH. Tim
Nothing
has been
paid.

05/24/24 - SENT TO BROOKE
(Tim)

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



Send to
Brooke

715-248-2186

BILL TO
Kelly Fowler
3300 8th Street S
#109
Wisconsin Rapids, WI 54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
591	06/14/2023	\$300.00	11/14/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Bite Quarantine	Mojo owner	1	300.00	300.00

Thank you for working with the South Wood County
Humane Society

BALANCE DUE

\$300.00

"Working together to build a better community"

05/11/24 3:25 PM
MESSAGE LEFT TO
CALL ME. (TJM)

Will call
Friday

05/21/24 3:13 PM
2ND MESSAGE LEFT,
GIVEN TO THURS,
OR TO COUNTY. (TJM)

Nothing has
been paid.

05/24/24 - Sent to Brooke
(TJM)

South Wood County Humane Society
 3621 64th St N
 Wisconsin Rapids, WI 54494 US
 715-423-0505
 swchs@swchs.com
 www.swchs.com

Invoice



BILL TO
 Mark J Malone 10/29/22
 233 21st ave S
 Wisconsin Rapids, WI 54494
 LKA - 1407 N. PEACH AV. LOT 319 MARSHFIELD

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
630	01/28/2024	\$165.00	02/27/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/23/2024	Services	3 cat abandonment	3	55.00	165.00

Thank you for working with the South Wood County Humane Society
 "Working together to build a better community"

BALANCE DUE **\$165.00**

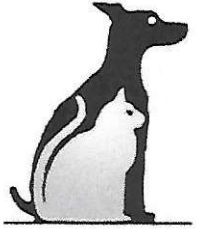
CAT ABANDONMENT - GUILTY 05/02/24 \$169.00 FINE
 DEFAULT JUDGEMENT / NOT DELIVERABLE

CURRENTLY HAS WARRANT

SEND TO BROOKE

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



BILL TO
Dalton Zellner
1250 2nd street N
Wisconsin Rapids, Wi 54494

715-315-4431 (DISCONNECTED)

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
604	09/22/2023	\$400.00	03/22/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	QUAR	Quarantine	1	400.00	400.00

Thank you for working with the South Wood County Humane Society
BALANCE DUE **\$400.00**

Humane Society

"Working together to build a better community"

NOTHING IN CCAP OR GOOGLE SEARCH

SEND TO BROOKE



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JUNE 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended Directors' Dialogue on April 30th and May 1st.
- I attended the WCSEA meeting on May 2nd.
- I attended the Department Head Meeting on May 22nd.
- Shannon Lobner attended the Thrive Kickoff Meeting on May 20th.
- I attended the State Contracts and Policy Advisory Meetings on May 23rd. Wood County will get a small increase in funding in 2025. The funding levels are based on caseload size and performance.
- We are on target to meet all four performance measures. The current support and arrears collections numbers are up from last year at this time.
- The current IV-D case count is 3,750. This is an increase of 163 cases compared to last year at this time.



Wood County

WISCONSIN

Kimberly A. Stimac
CLERK OF
CIRCUIT COURT

June 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

May 3, 2024 – Attended the Judicial & Legislative Committee meeting.

May 6, 2024 – Attended the Property & Information Technology Committee meeting virtually.

May 13, 2024 – I completed and certified the CS-147 Annual Report of Actual Costs as required under Wis. Stat. 758.19(5)(e).

May 20, 2024 – Jackie Kreuser filed her letter announcing her retirement! Her last day is June 3, 2024. Jackie has worked for the county for 36 years. Her knowledge of the office and the positions that she has worked in within this office is going to be a huge loss for us. Jackie has such a kind and calm manner with everyone she helps at the counter. She has a great deal of patience and understanding for the situations people are in. We truly will miss Jackie being here but are so very happy she will be able to enjoy her time and create some amazing art! The posting for her position is up until June 10th.

May 21, 2024 – Attended the Wood County Board of Supervisors meeting as well as the monthly Judges meeting.

May 22, 2024 – Attended the Department Head meeting as well as the Criminal Justice Task Force meeting.

May 23, 2024 – My bookkeeper, Michele Haas, and I virtually attended a Roundtable session with Clerks of Court from around the state regarding financials. This was so beneficial for both of us to hear how other counties are processing things and gave us ideas on how to improve our own processes. This was the first time there has been a roundtable like this and we look forward to more in the future!

May 25, 2024 – We received an email in our general email for the office notifying us that a Federal Injunction has been filed in Arizona listing Wood County, City of Marshfield Police Department, and the Wood County Circuit Court as defendants. I forwarded that on to Corporation Counsel, Judge Potter and the District Court Administrator.

May 30, 2024 – We celebrated Jackie with pies and root beer floats!

I will be attending the Wisconsin Clerks of Circuit Court Association Summer conference June 5th thru the 7th in Green Bay.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
May 2024

1. Jury trials: Most years there will be a few cases set for jury trial and sometimes they go to trial and sometimes not. A lot of time is often invested in preparing for these trials even if the jury demand is rescinded depending upon when the request for a jury is withdrawn. (I had a case last year where after the County presented its first witness, the subject completely withdrew his objection and the case was stipulated to.) Lately, there have been more requests for jury trials than normal, which is probably due in part to younger public defenders emphasizing the right to a jury to their clients. Counter-balancing the increased time spent on trial preparation has been fewer numbers of appeals and the time it takes to brief those cases. There are always contracts to draft and review and legal opinions to develop but the biggest time consuming variable in my workload are the jury trials and appeals. I suppose some of the administrative trials can be real time drains as well. Typically though, the ebb and flow of the work will balance out.
2. Office matters: The increase in hours for Erin was just in time and is certainly needed. Meanwhile, Kathi is doing a great job. Naturally, we miss the experience and precision work that Lisa Downs contributed for so many years but things are going well.
3. County Board Rules: Most months the topic of County Board Rules appears on the agenda and usually there is no action taken on them. This is the Rules Committee and so if you see a need for a rule change, please bring it up. The rules are rather broad in scope in dealing with parliamentary procedures, the general operations of the County Board and its committees, travel and expenses, acquiring and disposing of property, and a few other topics. Some of us have been around a while and are satisfied with the rules as they are and only look to consider changes if problems arise. Some of the new folks in particular may have ideas or questions that if discussed may lead to changing or adding to the rules. Please feel free to make suggestions, as the status quo is not always the best.
4. New Supervisors and Departmental Reports: As you will have noted by now, each department puts different types of information in their monthly reports. Some will share lots of data while others, like mine, might have such a paucity of information that you wonder what the heck goes on all month. Feel free to ask what we do and what policies we administer in whatever areas that intrigue you. You are likely to find that we love talking about what our departments do and the challenges we face. Some of our functions are mandated by law, others are discretionary, and sometimes it is a mix. Often the work we do is highly integrated with the work of others in both the public and private sectors. There is a lot of interagency teamwork. Well, just do not be embarrassed to ask questions about what is going on and why.



Wood County

WISCONSIN

REGISTER IN
PROBATE

June 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We had a new employee start on May 6th as a judicial assistant floater/legal administrative assistant in Probate. This position is full-time in our office as a legal administrative assistant and when one of the judicial assistants is out of the office they fill in for them.

- 05/03 - J & L Committee meeting
- 05/06 - WI Counties Association County Leadership virtual weekly meeting
- 05/13 - WI Counties Association County Leadership virtual weekly meeting
- 05/20 - Operation Committee meeting
- 05/21 – County Board Meeting
- 05/21 – Monthly Judges Meeting
- 05/22 – Quarterly Department Head Meeting
- 05/27 - WI Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

JUNE 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On May 3rd, I attended the Judicial and Legislative committee meeting.
-
- I attended the virtual WRDA Legislative committee meeting on May 3rd.
- I attended the weekly WCA County Leadership meetings.
- The Judicial Privacy Shielding workgroup met on May 14th. We've received updates from Andy Phillips, Attolles Law, on the list of questions and concerns from various associations within the workgroup. I shared the updates with Corporation Counsel Peter Kastenholz.
- On May 16th, I attended the WRDA Board meeting in Weston.
- The Fidlar Symposium was again a very informative event. We were able to view projected software updates and discuss Daniel's Law/Judicial Privacy Shielding with several states across the country.
- I met with Fidlar representatives on May 29th as Wood County was asked to be a Beta County for several software updates to Tagless Scanning. We are excited to see the new changes and how this will improve services to all Wood County residents.
- I will be attending a LandNav migration meeting on June 3rd.
- I will be attending WRDA District 7 meeting on June 6th.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, June 6, 2024
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Scott Brehm, John Hokamp, Lee Thao, Al Breu (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. Under public comment, Bill Clendenning inquired about sidewalks in the roundabout at 48th St & CTH W. Hawk noted that they were in the original design, but the Town of Grand Rapids pulled them out. Gene Noonan discussed the shore degradation on Lake Wazeecha.
3. The minutes of the May 2, 2024, meetings were reviewed. Motion by Thao/Breu to accept them as presented. Motion carried unanimously.
4. Supervisor Brehm encouraged the committee to open all county highways to ATV/UTV traffic. Motion by Brehm/Hahn to open all county highways to ATV/UTV's. Discussion ensued. Motion by Brehm/Hahn to amend the motion to open the following roads to ATV/UTV traffic:
 - a. CTH H, except for the portion of CTH H located in the Town of Marshfield
 - b. CTH WThe motion to amend carried 4-1. Voting no was Breu (for safety and access concerns). The amended motion was called. Amended motion carried 4-1. Voting no was Breu.
5. The Highway Dept. staff reports were highlighted and reviewed.
6. The Highway revenue report was reviewed.
7. Motion by Thao/Hokamp to approve the Highway Dept. vouchers. Motion carried unanimously.
8. Hawk presented the bids for the building. Motion by Hokamp/Brehm to approve the low bid from Ascent Construction in the amount of \$452,900. Motion carried unanimously.
9. Hawk noted he was elected to the Board of Directors of the National Association of County Engineers (NACE) and they have their conference coming up in Toronto in September. Hawk presented a resolution requesting county board approval for this out of state travel since it will be funded with levy dollars. Motion by Brehm/Thao to

approve the resolution and forward onto the county board for their consideration.
Motion carried unanimously.

10. Hawk reviewed the 2025 Highway Dept. CIP. No action taken by the committee.
11. As a part of the 2026 CTH U construction project, a large box culvert needs to be placed. Hawk recommended that after the engineering is done, county forces be used to place the culvert. This will save money and time on the total project. Motion by Hokamp/Breu to allow county forces to place the box culvert on CTH U as engineered. Motion carried unanimously.
12. There are two projects where landowners are donating land for future right-of-way. The first is on CTH BB at the intersection of USH 10. The other is on CTH Z at the intersection of Rangeline Road where a "Y" intersection will be turned into a "T" intersection. Hawk would like to send a letter of donation to the two landowners once final values have been established. Motion by Breu/Thao to allow the Highway Commission to send letters of donation for these two pieces of land. Motion carried unanimously.
13. Hawk has determined a price for the land taken out of the county forest program for the salt shed in Dexterville, that being \$24,000. He also would like to compensate some of the staff time it took to remove this parcel from the county forest acreage and feels \$2,000 would be a fair amount, to which the Parks & Forestry Dept. agrees. Motion by Breu/Brehm to transfer \$26,000 from the Highway funds to the Parks & Forestry account. Motion carried unanimously.
14. More and more municipalities are asking for the Highway Dept. to do more of their road maintenance, including snow removal, crackfilling, mowing, etc. Currently there is no contract that the county utilizes, however Hawk believe that if the department starts seeing more and more of these requests, additional resources would be needed, and a subsequent steady revenue stream be identified for those additions, via contract. He has received sample contracts from other counties and would like to tailor one for Wood County. Motion by Hahn/Breu to authorize the Highway Commissioner to negotiate with those municipalities interested in using the county resources for road maintenance. Motion carried unanimously.
15. Because CTH A will be a large scale project, the Hawk is reviewing a number of different financing sources. One source could be the HoChunk Nation through the Bureau of Indian Affairs, however they would need to own a piece of land along that stretch of road in order to use those funds for that road. A possibility could be a kiosk-sized parcel around the area by the North Wood County Park that could be an informational kiosk for the history of Powers Bluff. Motion by Brehm/Hokamp to allow the Highway Commissioner to pursue a donation of land for this purpose. Motion carried unanimously. He also stated that the Dept. of Transportation has a sum of dollars from the reallocation of federal dollars to Wisconsin, however there is a short timeline to get the planning portion of the project to a 60% completion and ready for land acquisition.

Motion by Breu/Hokamp to authorize the Highway Commissioner to pursue 60% plan completion for CTH A by the state mandated deadline. Motion carried unanimously.

16. The Parks & Forestry staff reports were reviewed.
17. Schooley presented a special use permit for First Choice Pregnancy, to be held in May, 2025. Motion by Hokamp/Thao to approve the special use permit as presented. Motion carried unanimously.
18. There are 2 applicants for the three positions open for appointment to the Wood County Wildlife Area Advisory Committee, those being incumbents Dawn Schmutzer and Jim Winkler. Motion by Breu/Thao to recommend to the county board chair the appointment of the two applicants. Motion carried unanimously.
19. Parks & Forestry revenue reports were reviewed.
20. Motion by Hokamp/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.
21. Motion by Hahn/Thao to allow per diem and mileage to Hahn and Hokamp for the ribbon cutting ceremony at Powers Bluff. Motion carried unanimously.
22. The next meeting will be held on Monday, July 1, 2024 at 11:00 AM at the Highway Department Conference Room.
23. Chairman Hahn declared the meeting adjourned at 10:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are as anticipated at this point of the year. Asphalt plant revenues will start to increase soon as the plant has started up.

Other

The audit went very smoothly for the Highway Department. There were no issues.

I have finalized work on the State of Wisconsin Annual Financial Report of Operations.

This month continues the educational series, Bookkeepers Corner, that I began a couple months ago. The chapter this month is on the Transportation Cost Pool – Shop Operations.

TRANSPORTATION COST POOLS – SHOP OPERATIONS

The purpose of this cost pool is for highway departments to track “all expenses of the highway shop, exclusive of direct labor hours or materials charged to specific work orders...These costs are allocated on the basis of machinery revenues (credits for allocations). The allocation is made annually based on final costs of providing shop operations”.

The Shop Operations cost pool is represented in Function 53230.

Debits to the pool – Shop salaries, wages, and fringe benefits for shop employees, including mechanics, shop supervisor, and the stockroom attendant. Other expense items include all shop related supplies, materials, small shop tools, and occupancy costs allocated to the shop from the Buildings and Grounds allocation.

Credits to the pool – Fuel handling over recovery, gains on shop equipment sold, sale of salvage and waste products, and possible inventory adjustments to actual on-hand amounts for shop materials and supplies, gasoline, diesel fuel, and lubricating oils and greases.

As a reminder, the cost pools encompass both expenses and revenues. Unlike most accounting systems, the revenues within the cost pools are accounted for under expense functions (50000 series of numbers in the third segment of the County’s account numbers). The revenue accounts within those expense functions are referred to as Cost Allocation accounts.

The result of this practice, when the Transportation Cost Pool is “over-recovering” its costs, and when a particular function’s expenses and cost allocations are combined, is a credit balance (number will show in parentheses on Revenue Report). When the Transportation Cost Pool is “under-recovering” its costs, the combined accounts will show a debit balance (the number will not be in parentheses on the Revenue Report).

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Friday, May 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91	0.00%
43531	State Aid-Transportation	553,347.62	2,497,341.00	(1,943,993.38)	(77.84%)
43534	State Aid-LRIP	462,691.55	816,480.00	(353,788.45)	(43.33%)
	Total Intergovernmental	<u>1,167,063.08</u>	<u>3,313,821.00</u>	<u>(2,146,757.92)</u>	<u>(64.78%)</u>
Licenses and Permits					
44101	Utility Permits	9,960.00	29,200.00	(19,240.00)	(65.89%)
	Total Licenses and Permits	<u>9,960.00</u>	<u>29,200.00</u>	<u>(19,240.00)</u>	<u>(65.89%)</u>
Intergovernmental Charges for Services					
47230	State Charges	486,098.11	1,061,555.00	(575,456.89)	(54.21%)
47231	State Charges-Highway	103,486.63	307,190.00	(203,703.37)	(66.31%)
47232	State Charges-Machinery	25,671.03		25,671.03	0.00%
47300	Local Gov Chgs	110,441.36	525,383.00	(414,941.64)	(78.98%)
47330	Local Gov Chgs-Transp	120,896.77	1,130,895.00	(1,009,998.23)	(89.31%)
47332	Local Gov Chgs-Roads	11,237.74	424,793.00	(413,555.26)	(97.35%)
47333	Local Gov Chgs-Bridges		84,227.00	(84,227.00)	(100.00%)
	Total Charges to Other Governments	<u>857,831.64</u>	<u>3,534,043.00</u>	<u>(2,676,211.36)</u>	<u>(75.73%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	2,837.78	2,481,327.00	(2,478,489.22)	(99.89%)
	Total Interdepartmental Charges	<u>2,837.78</u>	<u>2,481,327.00</u>	<u>(2,478,489.22)</u>	<u>(99.89%)</u>
	Total Intergovernmental Charges for Services	<u>860,669.42</u>	<u>6,015,370.00</u>	<u>(5,154,700.58)</u>	<u>(85.69%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	4,032.75	6,700.00	(2,667.25)	(39.81%)
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
	Total Miscellaneous	<u>4,032.75</u>	<u>26,700.00</u>	<u>(22,667.25)</u>	<u>(84.90%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,137,517.00	(2,137,517.00)	(100.00%)
49280	Transfer from Trust Funds	462,691.55		462,691.55	0.00%
	Total Other Financing Sources	<u>462,691.55</u>	<u>2,137,517.00</u>	<u>(1,674,825.45)</u>	<u>(78.35%)</u>
	TOTAL REVENUES	<u>2,504,416.80</u>	<u>11,522,608.00</u>	<u>(9,018,191.20)</u>	<u>(78.27%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	229,762.99	413,359.51	183,596.52	44.42%
53120	Hwy-Engineer	102,767.61	271,100.38	168,332.77	62.09%
53191	Hwy-Other Administration	163,520.49	364,803.97	201,283.48	55.18%
53210	Hwy-Employee Taxes & Benefits	(977,194.31)	(0.01)	977,194.30	#####
53220	Hwy-Field Tools	(35,592.39)	(0.08)	35,592.31	#####
53230	Hwy-Shop Operations	137,448.13	331,761.59	194,313.46	58.57%
53232	Hwy-Fuel Handling	(6,819.25)	(23,105.00)	(16,285.75)	70.49%
53240	Hwy-Machinery Operations	(597,948.40)	(580,718.15)	17,230.25	(2.97%)
53250	Hwy-Crushing Operations	26,323.63	0.44	(26,323.19)	#####
53251	Hwy-Crushing Operations Production	79,762.24	(0.13)	(79,762.37)	#####
53260	Hwy-Bituminous Ops	28,929.29	234,143.57	205,214.28	87.64%
53266	Hwy-Bituminous Ops	18,629.48	1,957,351.50	1,938,722.02	99.05%
53270	Hwy-Buildings & Grounds	123,379.85	376,257.96	252,878.11	67.21%
53290	Hwy-Salt Brine Operations	20,940.04	(0.40)	(20,940.44)	5,235,110.00%
53291	Hwy-Salt Brine Operations	1,339.88	(0.40)	(1,340.28)	335,070.00%
53281	Hwy-Acquisition of Capital Assets	673,115.04		(673,115.04)	0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,011,368.86	2,895,462.40	1,884,093.54	65.07%
53312	Hwy-Snow Remov	547,830.04	907,384.18	359,554.14	39.63%
53313	Hwy-Maintenance Gang	92,551.11	217,092.62	124,541.51	57.37%
53314	Hwy-Maint Gang-Materials	2,254.64	3,160.00	905.36	28.65%
53320	Hwy-Maint STHS	717,904.10	1,061,555.11	343,651.01	32.37%
53330	Hwy-Local Roads	204,507.79	1,130,894.59	926,386.80	81.92%
53340	Hwy-County-Aid Road Construction	2,708.18	478,363.75	475,655.57	99.43%
53341	Hwy-County-Aid Bridge Construction	442.61	134,227.18	133,784.57	99.67%
53490	Hwy-State & Local Other Services	196,730.45	525,383.46	328,653.01	62.55%
53491	Hwy-ATV Route Signage		40,000.01	40,000.01	100.00%
	Total Public Works-Highway	<u>2,764,662.10</u>	<u>10,762,220.97</u>	<u>7,997,558.87</u>	<u>74.31%</u>
	Capital Outlay				

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Friday, May 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
57310	Highway Capital Projects	182,513.90	2,246,682.03	2,064,168.13	91.88%
57930	Depreciation & Amortization	1,967.47		(1,967.47)	0.00%
	Total Capital Outlay	<u>184,481.37</u>	<u>2,246,682.03</u>	<u>2,062,200.66</u>	<u>91.79%</u>
	Other Financing Uses				
59210	Transfers to General Fund	462,691.55		(462,691.55)	0.00%
	Total Other Financing Uses	<u>462,691.55</u>		<u>(462,691.55)</u>	<u>0.00%</u>
	TOTAL EXPENDITURES	<u>3,411,835.02</u>	<u>13,008,903.00</u>	<u>9,597,067.98</u>	<u>73.77%</u>
	NET INCOME (LOSS) *	<u>(907,418.22)</u>	<u>(1,486,295.00)</u>	<u>578,876.78</u>	<u>(38.95%)</u>



Parks & Forestry Department Reports

June 6, 2024

Director Report, by Chad Schooley

- Continue assisting with South Park storm shelter project management. Interior finishing has started with drywallers scheduled to be done week of June 3rd.
- Working with Arc Central, LLC on completion of construction plans and estimates for Powers Bluff maintenance shop.
- Planning ribbon cutting for new trails at Powers Bluff scheduled for Friday, May 31st
- Awaiting dredge permit approval from DNR for the Red Sands Beach area.
- Facilitated Department Head meeting held on May 22nd.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Dexter Park-Installing lighting by wood shed/rangerhouse area.
- NEPCO Park, North Park Shelter & Dexter Hwy 80 Boat Landing parking lots being restriped by Arrow Precision.
- South Park Shop Bay Upgrade-steal and J-channel ordered. This will complete this project, which was started in 2023.

Maintenance Operations

- Ordered 2025 Chevy 1 ton flatbed with dump from Wheelers, who is honoring 2024 price.
- All Parks-mowing, string trimming & shelter rental & bathroom cleaning
- North Park/Powers Bluff-storm cleanup.
- Powers Bluff-Multi-use trail: French drains, culverts and landscaping at Farm Area

Employee Matters

- LTE Maintenance Workers and Camp Rangers are all on board for the summer season.
- Chainsaw Safety Class was attended by 6 Maintenance Staff on May 9 @ Highway shop.

Snowmobile/ATV

- Rudolph River Rover's-Plum Road snowmobile trail crossing has been completed by Earth, Inc.
- Hay Creek ATV project: The bridge install company, Janke General Contractors, Inc. has ordered the bridge. Trail construction to continue with drier weather.
- Assisting updating route map showing ATV-Griffith Ave./CTH Z from 20th street to 80th Street now open in WI Rapids and CTH Z south of STH 73 to Hillcrest Ave. East of Nekoosa open as well.

Office Supervisor Report, by Stacie Kleifgen

- Assisted with Timber Sale bid opening, contracts, and internal record keeping.
- Traveled to each campground to make sure tablets were working for guests to use for onsite reservations and that rangers and hosts were comfortable with operation.

- Developed new process and tracking for ranger deposits from campgrounds each week.
- Prepared report for admin team to look at expense categories/sub categories
- Continue work on updating How-To documents for office procedures

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Three active timber sales in May. These timber sales have been cut but wood is still being trucked. Trucking efforts have slowed due to recent wet weather and access difficulties.
- Drafted and sent out new contracts to winning bidders from April timber bids. Working on finding contractor for a direct sale for the tract that received no bids.
- Arranged trucking for wood previously harvested on Wood County Forest (Park Road site) for parks firewood supply.
- Storm damage assessment from mid-May storms. No major damage from blow down was noted. However a 12 acre planting site from this April is flooded and trees are underwater due to heavy rain. Shooting range is also impacted by lots of standing water.
- Held meeting with individual involved in constructing and maintaining South Bluff Bike Trail. This meeting was the result of a recent trail inspection and a need to discuss it's current condition and future management plans.
- Cleaned shooting range.
- Timber sale establishment Compartment 56.
- Forestry Technician: Cleaned and mowed shooting range, graded forest roads (East Hazelnut) with dozer, began project to improve access to WCF via snowmobile trail (Batterman Road and County Line Road), repaired and painted ATV trailer.

WOOD COUNTY STATE WILDLIFE AREA ADVISORY COMMITTEE
WOOD COUNTY

APPLICANT QUESTIONNAIRE

Name: Dawn Schmutzer

Address: 404 Wood Ave WI Rapids WI 54494

Occupation: Services Support Analyst

Email Address: dawnschmutzer@hotmail.com

Date: 5-6-24 Home Phone: 715-423-7098 Work Phone: 715-421-8560

Please respond to the following questions to assist the Highway Infrastructure & Recreation Committee in evaluating your application. You may attach additional pages or write on the back if needed.

1. Are you a member of any conservation/outdoor related organization(s)? If so, please list the organization(s), your year(s) of membership, and any office(s) held.

Wood Cty St Wildlife Area Adv Comm 4 yrs? Secretary

2. List any specific ways in which you have utilized the Wood County State Wildlife Area.

driving hiking

3. Please comment on how you feel your background, interests, and/or experiences would be of benefit to the Wildlife Area, and list your specific background or training pertaining to natural resources (if any).

would like to continue on committee

4. Why do you wish to be appointed to the Citizens Advisory Committee?

would like to continue on committee

5. If there were one thing you could change pertaining to the Wildlife Area, irregardless of any limitations (such as budget, manpower, etc.), what would you want to change?

remove Deer Farm Lic or have Legislation to exempt Sandhill

6. List any other qualifications you may have.

7. Additional Comments:

WOOD COUNTY STATE WILDLIFE AREA ADVISORY COMMITTEE
WOOD COUNTY

APPLICANT QUESTIONNAIRE

Name: JIM WINKLER
Address: 365 BUEHLER AVE.
Occupation: Retired
Email Address: WINKLERJIM@HOTMAIL.COM
Date: 5/4/24 Home Phone: 715 570-4577 Work Phone: _____

Please respond to the following questions to assist the Highway Infrastructure & Recreation Committee in evaluating your application. You may attach additional pages or write on the back if needed.

1. Are you a member of any conservation/outdoor related organization(s)? If so, please list the organization(s), your year(s) of membership, and any office(s) held.

D.U. - WISCONSIN TRAPPERS - DELTA WATERFOWL -
Fur TAKERS - HEART OF WISCONSIN - Sportsmen Alliance - All more
WISCONSIN CONSERVATION CONGRESS than 10 years

2. List any specific ways in which you have utilized the Wood County State Wildlife Area.

Hunting, TRAPPING, Hiking, NATURE DRIVES

3. Please comment on how you feel your background, interests, and/or experiences would be of benefit to the Wildlife Area, and list your specific background or training pertaining to natural resources (if any).

I have a MINOR IN BIOLOGY + TAUGHT LIFE SCIENCE FOR OVER 30 YEARS. I HAVE 60+ YEARS OF EXPERIENCE IN THE OUTDOORS + HAVE SHARED THAT INFO

4. Why do you wish to be appointed to the Citizens Advisory Committee? WITH MANY OTHERS. I AM CURRENTLY ON THE ~~BOARD~~ COMMITTEE AND WISH TO REMAIN INVOLVED WITH THIS COMMITTEE.

5. If there were one thing you could change pertaining to the Wildlife Area, irregardless of any limitations (such as budget, manpower, etc.), what would you want to change?

BETTER WATERFOWL HABITAT ESPECIALLY FOR SPRING NESTING AREA.

6. List any other qualifications you may have.

Good Listener + willing to Act on proposals After getting All the BACKGROUND INFORMATION.

7. Additional Comments:

THANKS FOR THE OPPORTUNITY TO SERVE ON THIS COMMITTEE

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

May Revenue - June HIRC

BUDGETED REVENUES 2024	46721	FEES	YTD REVENUE	YTD REVENUE	MAY REV	MAY REV	ACTUAL REV
	SOURCE		2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$178,865.57	\$ 174,651.38	\$71,389.54	\$61,474.31	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$3,423.37	\$ 396.91	\$3,423.37	\$ 396.91	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$221.84	\$ 30.18	\$221.84	\$ 30.18	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$132.70	\$ -	\$132.70	\$ -	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$35.07	\$ -	\$35.07	\$ -	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$26,867.10	\$ 21,260.02	\$4,714.55	\$ 4,665.41	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$6,881.03	\$ 7,351.15	\$2,512.72	\$ 1,897.65	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ -	\$450.24	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$2,971.24	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$2,383.15	\$ 2,084.77	\$367.68	\$ 534.52	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$2,024.87	\$ 2,189.74	\$1,224.09	\$ 1,627.73	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$10,610.38	\$ 9,240.38	\$6,989.02	\$ 6,488.75	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$5,605.11	\$ 2,435.96	\$3,076.74	\$ 414.25	\$ 15,433.37
\$ 8,800.00	Gift Certificates		\$58.77	\$ 94.79	\$58.77	\$ -	\$ 7,889.91
\$ 850,000.00			\$240,530.44	\$253,422.52	\$94,596.33	\$77,529.71	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$297,872.17	\$ 142,121.35	\$13,474.43	\$ 1,693.59	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$538,402.61	\$395,543.87	\$108,070.76	\$79,223.30	\$1,391,787.25

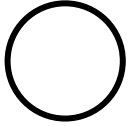
**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

June (May Revenue)

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	6/1/2024		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	6/1/2024		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	6/30/2024		\$114,290.07	\$114,290.07	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	6/30/2024		\$201,324.04	\$201,324.04	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	\$15,958.40	11/16/2022	12/3/2024		\$17,520.72	\$17,520.72	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	\$12,847.00	11/16/2022	12/3/2024	\$1,167.53	\$20,906.75	\$20,906.75	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025	\$2,405.27	\$75,816.95	\$75,816.95	\$0.00
810	3-23	KOERNER	\$36,615.00	6/1/2023	6/1/2025	\$11,398.79	\$39,681.92	\$39,681.92	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD					\$0.00	\$0.00	\$0.00
Payments Received This Month:						\$14,971.59	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	0.00
2024 Budgeted Total Revenues						\$350,000			
2024 Total County Forestry Revenues this month (90%)						\$13,474.43			
2024 Total Township Revenues this month (10%):						\$1,497.16			
2024 TOTAL NET FORESTRY REVENUE TO DATE:						\$297,872.16			

- Jobs Finished
- Jobs Started
- Jobs Continuing/Reactivated
- Jobs Gone Inactive



RESOLUTION#

Introduced by Highway Infrastructure and Recreation Committee
Page 1 of 1

Committee

RRK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To authorize out-of-state travel for the Highway Commissioner.

FISCAL NOTE: \$2,000 for travel expenses.

Source of Money: Budget

WHEREAS, the National Association of County Engineers (NACE) is conducting its Board of Directors Meeting in Toronto, Canada, and

WHEREAS, the Wood County Highway Commissioner was elected to the NACE Board of Directors at their annual conference, and

WHEREAS, the objective of NACE is to promote the use of recognized engineering standards for the design, construction and maintenance of public works, and

WHEREAS, the Wood County Highway Commissioners attendance will promote the exchange of ideas, to give Wood County the advantages of qualified professional engineering services in all phases of public works, and

WHEREAS, NACE provides a forum for the exchange of ideas and information for the advancement of county engineering and management aimed at improving service to the public, and

WHEREAS, Rule 16 of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board,

THEREFORE BE IT RESOLVED, that the Wood County Highway Department send the Highway Commissioner to the National Association of County Engineers Board of Directors meeting September 22-25, 2024 in Toronto, Canada in the amount not to exceed \$2,000.

()

Jake Hahn (Chair)

Al Breu

Lee Thao

John Hokamp

Scott Brehm

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, May 21, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The resolution amending the 2024 Maintenance budget was presented. Motion by Hamilton/Penzkover to approve the resolution and forward it onto the county board for their consideration. Motion carried 4-1. Polach voted no.
4. Chairman Breu declared the meeting adjourned at 9:02 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 3, 2024
TIME: 9:00 a.m.
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the May 6 & 21, 2024, meetings were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. The next meeting will be held on Monday, July 1st at 9:00 AM.
9. Chairman Breu declared the meeting adjourned at 9:24 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

May 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. IT staff work to collect and report more data needed by the Finance Department to meet new accounting audit requirements and concerning subscription-based software assets.
3. Updated and applied code fixes for Emergency Management's BNI, Building Number Identification, in-house system.
4. Completed an update that was requested for the in-house system, Dispatch Hub. The Hub provides various information to Dispatch such as on call schedules and contacts for departments.
5. Spent significant time investigating an ongoing issue with Human Services Electronic Health Record System, SmartCare. Provided detailed information to SmartCare vendor, Streamline in hopes of a speedy resolution.
6. A few more of the retired County Board iPads have been gratefully donated to local non-profits in the area.
7. Continued development of the new Election Results website to complete features needed for upcoming elections.
8. Working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID.
9. Investigation and planning for a necessary update to Sheriff's Department Citation System (TraCS) continues.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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10. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. Priority support continues for billing staff at both facilities while the claims management vendor works to resolve a security breach that occurred in February 2024 and the EHR (electronic health records) vendor works to assist and provide services thru a provisional claims processing clearinghouse. Super user training continues and results in improved support of the EHR (electronic health record) system. Project work continues, including attending training webinars, to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Project work begins, including attending informational meetings, to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of July 1, 2024 and December 31, 2024, respectively, would result in reduction of CMS and DHS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
 11. All Court related network connections in the Courthouse have been migrated from the back of Branch I into the Wood County datacenter. With the exception of 3 non-critical connections, everything went without a hitch. Connections were operational within a day.
 12. Worked with the Health Department to update HealthSpace, Environmental Health Recordkeeping System that is provided by DHS to track health inspections and licensing required to maintain public health. This program also allows licensees to pay their fees online via Point and Pay.
 13. Network staff continues configuring our SIEM solution, Arctic Wolf. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
 14. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 15. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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16. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
 17. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
 18. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 19. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. System migration begins with go-live set for July 15, 2023. Migration of the property tax system will trigger the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system.
 20. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 21. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when clocks will no longer interface with the time tracking system. TimeStar application VPN\on-site only access restrictions have been implemented. This need was flagged by our new security monitoring software, Arctic Wolf. Additional work was completed to allow access for DA and CCAP employees to access TimeStar from State Computers.
 22. Programming staff continue support for the ESS, employee self service portal, for payroll reports and employee benefits open enrollment.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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23. Staff has been working on configuring our on-premise Exchange servers to work with O365 (Exchange Online). These changes will allow us to run a hybrid email system and/or move to the cloud when support on our current system expires.
 24. Completed the migration of the email archiving solution. One minor issue continues to be investigated.
 25. Our current email encryption service migrated to a new hosted site. This change affected the way individuals encrypt emails. Staff worked to implement the new way clients needs to register to use encryption.
 26. Continue to review connectivity at North Park. As their reliance of network connectivity increases it is more important to provide a more stable connection. There are challenges to provide solid connectivity and current connections have been problematic. IT is testing a backup solution to help provide a more stable connection.
 27. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. Core Switches are a critical component for access to critical infrastructure. Great care is being exercised to ensure minimal downtime when the new hardware goes into production. Good progress is being made on migrating to the new cores.
 28. Network staff continue working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution with redundant VoIP circuits to minimize downtime due to failed provider hardware and outdated circuit technology. Network staff were onsite to assist with the installation of the vendor provided network equipment. The entire transition is scheduled to take place in June.
 29. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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30. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work is complete to implement procedures that place significant restriction on the vendor use of a remote assistance software, Octopus. The new restriction enhances security while minimally impeding remote upgrade assistance functionality.
 31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 32. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, and HR departments have been migrated to O365, with more departments scheduled to migrate soon.
 33. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor to discuss unmet needs of current system.
 34. Work continues with CIS to update the software configurations to meet the new jail housing needs.
 35. The 1st PC order for 2024 was placed and hardware has arrived and most equipment has been deployed. New devices include the update to Windows 11 and Office 365 as both products will be rolled out in 2024. The planning of the 2nd PC order as well as the 2024 & 2025 orders for the Sheriff's Department has begun.
 36. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 37. For the month of April, 539 helpdesk requests were created, with staff completing 538 tickets and leaving 103 open requests. In addition, there are currently 127 project requests.
 38. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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39. The Systems Technician vacancy that was filled April 22nd is open again. The person that began that position gave notice and their last day was May 31st. Recruitment to fill the vacancy has begun.
 40. Staff continues to work with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center. One of the challenges is to add the new housing levels and options in the CIS Law Enforcement System.
 41. Continued work on the Central Records SharePoint site. This site will allow for improved collaboration and communication with the agencies that utilize CIS, the County-wide Law Enforcement software.
 42. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Spring Conference in Oshkosh, WI. This conference helps government IT professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included CyberSecurity, MyWisconsin ID program, Leveraging AI, Microsoft 365, and Virtualization.
 43. IT staff have continued to support County Board members and the new iPads by arriving before each committee meeting to ensure that support is readily available.
 44. Staff continue to conduct weekly orientation to help new employees understand the importance of protecting Wood County's network and resources, as well providing instruction on how to contact the IT department for assistance.
 45. Updated costs for implementing new server infrastructure and Office 365 for the Village of Port Edwards has been reviewed and presented to the Port Edwards staff.
 46. Work continues to expand the use of our helpdesk ticketing software to incorporate more accurate license management, loaner hardware tracking, and documentation.



Letter of Comments June 2024

Ongoing Projects and Planning

Jail Project – As evidence of the challenge we have in coordinating contractor schedules and our project timeline, we just took delivery of the generators that will provide emergency power for the new facility; the initial lead time was estimated to be 48-52 weeks, although the actual delivery ended up closer to 90 weeks.

Some finishes continue inside and out, while mechanical, electrical, and plumbing infrastructure still have many weeks of installation remaining. County Board members who wish to walk through the new facility should contact me to make arrangements.

Courthouse – Demolition of the old Branch 1 office space is complete. Contractors are now working on mechanical, electrical, and plumbing updates.

The design for Courthouse heating system replacement should be complete in the next several weeks; in the meantime, enough details have been gathered to update the estimated project cost. Initial estimates ranged from 3 to 5 million dollars, and now I have been told to expect the cost to be 3.5 to 3.9 million dollars. This work includes replacement of the centralized steam boilers and heating equipment/controls for the entire Courthouse, all of which dates back to 1954.

River Block – Some of the equipment needed for the power supply update has arrived; our utility provider is finalizing some details and should be informing us of their timeline for repairs in the coming weeks.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property owners regarding accessibility improvements at the Courthouse.

Minutes

University Commission

UWSP-Marshfield/Wood County

DATE

February 8, 2024

TIME

5:00 pm

MEETING CALLED TO ORDER BY

Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Alderperson Mike Feirer, Wood County Board Rep. Al Breu, Wood County Board Rep. Jake Hahn, Alderperson Rebecca Spiros, Bookkeeper Ralph Nussbaum, Lead Facilities Supervisor Tom Zink, and UWSP-Marshfield Campus Executive Dr. Anthony Andrews. Others present included Jesse Fish. Quorum was established and there were no public comments.

APPROVAL OF MINUTES

The minutes from the prior meeting were read and a motion to approve the minutes was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

REPORTS

The 2023 Register Report and 2023 Comparing Budget to Actual Expenses were presented by Donna Rozar. A motion to approve these reports was made by Al Breu, seconded by Rebecca Spiros, and unanimously approved.

Donna Rozar then presented the year-to-date Register Report and year-to-date Comparing Budget to Actual Expenses. A motion to approve these reports was made by Al Breu, seconded by Jake Hahn, and unanimously approved.

A motion to approve Financial Activity from 11/08/23 to 02/01/24 was made by Rebecca Spiros, seconded by Al Breu, and unanimously approved.

Agenda item 11, Motion to approve 2024 mowing contract, was skipped and will be revisited next meeting.

2024/2028 CIP Budget was presented by Tom Zink. Bids are in for 2024 CIP flooring, roofing, and comfort system improvements. There have been no bids for 2024 CIP concrete repairs. Tom Zink noted that 2024 CIP expenditures are significantly under budget. A motion to approve the 2024/2028 CIP Budget was made by Mike Feirer, seconded by Rebecca Spiros, and unanimously approved.

Tom Zink then presented the Facilities Manager Report. Tom Zink mentioned it may be cheaper to replace the rooftop comfort systems for the commons, connector, and fitness center at the same time. Units are expected to cost about \$26,000 each and Tom Zink will seek quotes for replacing all three comfort systems at once. Tom Zink reiterated that 2024 CIP expenditures are significantly under budget. Tom Zink also stated that two steam boilers will eventually need to be replaced. This will be evaluated at a later date. Tom Zink will get a quote for updating Desigo control system. Tom Zink has been given contradictory instructions for decommissioning the Laird elevator. The next inspection is in June.

A motion to approve the flooring bid for 2024 CIP was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

A motion to approve the roofing bid for 2024 CIP was made by Mike Feirer, seconded by Rebecca Spiros, and unanimously approved.

A motion to approve 2024 CIP repairs to the theatre rooftop comfort system and purchasing a new unit heater for the garage was made by Al Breu, seconded by Mike Feirer, and unanimously approved.

Dr. Andrews presented the Campus Executive Report. Dr. Andrews discussed the Marshfield Area Cultural Fair on February 24th which is co-sponsored by Marshfield Clinic and co-chaired by **Marshfield Clinic President Bob Chaloner**. Dr. Andrews mentioned that Shiloh Bound has terminated Mark Bowie as Makerspace director and this decision was supported by the UW-Stevens Point at Marshfield. A hiring committee is being formed and Kylan Hastreiter will be the interim Makerspace director. Dr. Andrews mentioned an upcoming marketing push for the Marshfield and Wausau campuses which will highlight the 4- and 5-year programs. Dr. Andrews noted that UW-Stevens Point at Marshfield received \$2.7 million from the Eiche estate. These funds are exclusively for scholarships and will be aggressively used to drive enrollment. Dr. Andrews also stated that Chris Dachel has been promoted to Facilities Technician and that a temporary custodian hire is planned. Dr. Andrews clarified that Tom Zink is the permanent Facility Manager. Dr. Andrews also noted that the UW-Stevens Point at Marshfield has hired a new non-traditional student recruiter, Samuael Scarpaci, who has been connecting with area businesses.

NEXT MEETING

The next meeting is scheduled for May 16, 2024. The meeting was adjourned at 5:59 pm.

Minutes approved 5-19-24

MINUTES
JAIL CONSTRUCTION ADHOC

DATE: Tuesday, May 21, 2024
TIME: 10:36 AM
PLACE: Courthouse – New County Board Room

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, William Voight, Lee Thao, Al Breu, Dennis Polach, John Hokamp

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 10:15 AM.
2. There was no public comment.
3. Motion by Breu/Hokamp to approve the minutes of the previous meetings. Motion carried unanimously.
4. Construction update: Samuels Group reviewed progress to date. Of note:
 - Generators should be received this week
 - Earth work has been slowed by weather
 - Reviewed Work Comp Claims
 - Reviewed contingency funding used and proposed borrowing for the next year
 - Nearing 70% project completion and have used 10% of the contingency. Most risk to the contingency will be the demolition of the old jail.
5. There were no change orders to review at this meeting.
6. Chair Valenstein adjourned the meeting at 11:01 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF DENNIS SCHULHAUSER

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Dennis Schulhauser, and,

WHEREAS, Supervisor Schulhauser was born February 9, 1927, and passed from this world on May 29, 2024, and,

WHEREAS, Supervisor Schulhauser was employed at GTE Telephone Company as a foreman, and,

WHEREAS, Supervisor Schulhauser was appointed to the Wood County Board of Supervisors in December of 1993, and served until April of 2008, and,

WHEREAS, Supervisor Schulhauser served with honor and distinction on the General Claims, Parks & Forestry, Social Services, University Commission, Public Property, Jail Feasibility Study Adhoc, Fairgrounds Commission, Unified Services (Chairman), and Personnel Committees, and,

WHEREAS, Supervisor Schulhauser’s public service also included service in the US Army from 1945-1947, as well as Alderman for the City of Marshfield, and,

WHEREAS, Supervisor Schulhauser enjoyed the respect of his colleagues and service organizations to which he belonged, including the American Legion, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Dennis Schulhauser’s public service, express their sorrow at his passing, and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his wife, and,

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

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Adopted by the Wood County Board of Supervisors this 18th day of June, 2024.

County Clerk

County Board Chairman