

AGENDA FOR JANUARY 16, 2024 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: County Clerk Miner

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS

Supervisor Fischer – Jail Construction Adhoc Committee

APPOINTMENTS/Re-APPOINTMENTS

Supervisor Polach – Jail Construction Adhoc Committee

Emily Arndt – Central Housing Region (Alternate)

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, February 20, 2024

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2495 854 8095

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m94fd6ab0c5704150c6f762983995c7ae>

Meeting number (access code): 2495 854 8095

Meeting password: 011624

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

December 19, 2023 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, December 19, 2023.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Polach, Pliml, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Chairman Pliml gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Buttke/Hamilton to approve the resignation of Carmen Good, Farm Service Representative, CEED Committee. Motion carried by voice vote.

Motion by Clendenning/Leichtnam to approve the following appointments: Escrow Review Board (City of Marshfield) – Finance Director Ed Newton; CEED Committee, Ag Producer Member, term ending April 2024, Joe Behlen. Motion carried by voice vote.

There was no public comment.

Without objection, Chairman Pliml brought forward Item 8-1 for board action while calling on department heads to present certificates of long term employment to those employees present.

RESOLUTION 23-12-1

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

Kathryn Carlson - 25 years - Health Department
Wendy Markworth - 25 years - Information Technology
Kari Sturm - 25 years - Sheriff's Department
Lisa Voight - 25 years - Child Support
Beth Draves - 30 years - Norwood Health Center

Motion by Hamilton/Wagner to adopt Resolution 23-12-1. Motion carried by voice vote.

Referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 23-12-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$25,000.00
	R.E. Taxes	(66,207.60)
	Special Charges	(716.00)
	Delinquent Utilities	(436.48)
	<u>Tax Deed Expense</u>	<u>(118.00)</u>
	LOSS	(\$42,478.08)

Motion by Clendenning/Breu to adopt Resolution 23-12-2. Motion carried unanimously.

Chairman Pliml indicated his intent on acting on the next two resolutions with one vote. No objection heard.

RESOLUTION 23-12-3

Introduced by: Health & Human Services & Operations Committees

INTENT & SYNOPSIS: To amend the 2023 ADAMS-JUNEAU budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54132	Adams-Juneau Environmental Health Program		\$25,000
44100	Licensing Revenue	\$25,000	

Motion by Fischer/Hamilton to adopt Resolution 23-12-3. Motion carried unanimously.

RESOLUTION 23-12-4

Introduced by: Health & Human Services & Operations Committees

INTENT & SYNOPSIS: To amend the 2023 WIC budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54122	WIC		\$10,000
43554	State Grants	\$10,000	

Motion by Fischer/Hamilton to adopt Resolution 23-12-4. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program, Public Safety, Traffic Safety Commission, Central Records Committee

RESOLUTION 23-12-5

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To increase the Cremation Fee and Death Certificate Signature Fee in the Coroner's office

FISCAL NOTE: Approximately \$6,500 per year increase in revenues.

Motion by Hamilton/Zurfluh to adopt Resolution 23-12-5. Motion carried unanimously.

Committee minutes presented: Conservation, Education & Economic Development, North Central ITBEC.

RESOLUTION 23-12-6

Introduced by: Census Review & Redistricting Committee

INTENT & SYNOPSIS: To amend the County Supervisory District Map for Districts 14 & 15 to reflect annexation by the City of Wisconsin Rapids

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 23-12-6. Motion by Valenstein/Zurfluh to amend the THEREFORE BE IT RESOLVED portion of the resolution to match the legal description of the ordinance filed and recorded in the Register of Deeds office. Motion to amend passed by voice vote. Motion to adopt amended Resolution 23-12-6 carried unanimously.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation, Property & Information Technology, Central Wisconsin State Fair Board, Fairgrounds Commission, South Central Library Board of Trustees, University Commission, Jail Construction Adhoc.

Without objection, Chairman Pliml adjourned the meeting at 10:01 a.m. Next scheduled county board meeting is January 16, 2024.

Trent Miner
County Clerk

REFERRALS FOR JANUARY 16, 2023 – COUNTY BOARD

- None

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, January 2, 2024

TIME: 9:30 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Ed Wagner, Lance Pliml, Laura Valenstein, Adam Fischer

MEMBER EXCUSED: Donna Rozar

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Wagner called the meeting to order at 9:30 AM.
2. There was no public comment.
3. Motion by Fischer/Pliml to approve the consent agenda. Motion carried unanimously.
4. Pliml has scheduled a meeting of the ARPA Committee for Tuesday, January 23rd at 9:00 AM to finalize more funding requests. There is hope we will have firmer amounts on some big ticket items, i.e. courthouse boiler.
5. Health Director Smith reviewed the Opioid Settlement Plan and the resolution authorizing the spend down of the funds received as a part of the settlement. The expenditures out of this fund would be reviewed each year and be dependent on what is in the fund. Motion by Pliml/Fischer to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Miner shared a letter received from WCA President Mark O'Connell requesting funds for the development of a NACO sponsored National Center for Public Lands Counties. Wood County received, according to the communication, \$100,000 from the Local Assistance and Tribal Consistency Fund. The request is for \$1,000. Motion by Pliml/Valenstein to approve the request. Motion carried unanimously.
7. Wellness Coordinator Boeshaar provided a departmental update.
8. Finance Director Newton provided a departmental update.
9. Newton presented a resolution amending a number of Highway Dept. budgets was presented to the committee. This is a yearly clean up resolution. Motion by Fischer/Pliml to approve the resolution and forward onto the county board for consideration. Motion carried unanimously.
10. McGrath presented a request from department heads to the Operations Committee to conduct a market review of the 2024 wage plan due to the sharp increases seen at the

lower grades of the scale. Consensus of the committee was for McGrath to research costs and bring that information back to the committee.

11. McGrath presented a resolution to continue our self-funding of the workers compensation plan. This resolution is required every 3 years. Motion by Pliml/Valenstein to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

12. The next meeting will be on Thursday, February 8, 2024 at 9:00 AM.

13. Chair Wagner adjourned the meeting at 9:50 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee

January 2, 2024

NAME	REPRESENTING
Bill Clendinning	WCB # 15
Dennis Polach	WCB # 14
Sue Smith	Health Dept
Kim McBrath	HR
Ed Nepton	Finance
Jeff Penzkover	WCB 11
Deborah Gehret	Treasurer
Tara Jensen	PROBATE
Rangia Yang	Finance
Amy Kay WebEx	IT
Tiffany Ringer WebEx	Register of Deeds
Nick Flugaur WebEx	HR
Ryan Boeshaar WebEx	Wellness
Jatie Millock WebEx	Human Services
Mary Schagenhoff WebEx	Human Services
Brandon Vranwick WebEx	Human Services
Reuben Van Tassel WebEx	Mtnce



Wood County WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – January 2024

- We are currently working with candidates and municipal clerks on ballot access for candidates. I will not have a final tally until after the Operations Committee meeting on January 2nd. Candidates have until 5:00 PM that day to file. Stay tuned.
- I have set up some more trainings in January. I have trainings for my clerks and chief election inspectors scheduled for Wednesday, January 24th and Saturday, January 27th. I have also scheduled a chief election inspector training session for just the City of Marshfield on Wednesday, January 17th in the Common Council Chambers at City Hall. The clerk needed a few more chief inspectors so I am doing a private training for just them.
- The Wisconsin Historical Society sent me notice that they plan to formally catalogue the Wood County Poor Farm cemetery on Seneca Road in the Town of Seneca. The county has a right to object to the boundaries of this cemetery, but we will not be. The county has been mowing the grass at this cemetery for years, as you are aware, and the parcel is well defined in our land records system. Once it is catalogued, no disturbance within that area can occur without prior authorization from the Director of the Wisconsin Historical Society. I have reviewed this with Corporation Counsel as well, and neither he nor I see any issues. I will be reporting this to the Property & Information Technology Committee as well.
- I would be horribly remiss if I did not wish my predecessor, Tony Ruesch, a happy 97th birthday on January 19th! Most of you are aware that Tony served on the County Board from 1970 until the end of 1982, when he was elected County Clerk. He served as County Clerk from 1983 until 2002, when he retired. He also served as Town Chair and Town Clerk for many years in the Town of Sigel.



This is the County Clerk's office staff in 1987. This did not include the part time staff member that worked in the Marshfield office. Tony is pictured, far right.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

December 28, 2023

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – December 2023

Human Resources Activity

	December 2023	2023 Year-to-Date
Applications Received	107	1,439
Positions Filled	6	166
Promotions/Transfers	5	52
New Hire Orientations	7	124
Terminations, Voluntary	*7	98
Terminations, Involuntary	2	21
Retirements	2	20
Exit Interviews	4	48

*Six of these are casual

Human Resources Narrative

General Highlights

1. All required annual Performance Evaluations arrived to Human Resources by the deadline of December 8th. Applicable information was provided to Finance for 2024 step increases, which are effective January 1, 2024. The 2024 wages plans have been communicated to all employees and are available on the HR Intranet.
2. Began collecting data from Wood County departments related to the request from the December Operations Committee meeting to review a comprehensive list of all county positions that work non-traditional hours. This will be brought to the committee at their February 2024 meeting.
3. Continued discussions and planning related to the upcoming implementation of Act 4 in January. This act provides the opportunity for jail staff (Jailers) to opt-in to WRS Protective Status. We held the last of five in-person informational sessions with impacted jail staff on December 5th. Employee Trust Funds (ETF) will be requiring use of their Opt-Out Form which will be available for distribution on January 1st.

Meetings & Trainings

1. Attended the Operations Committee meeting on December 5th.
2. Attended the Property & IT Committee meeting on December 4th.
3. Attended County Board on December 19th.

4. Attended von Briesen's December Breakfast Briefing titled "Key Employment Policies for 2024" on December 14th.
5. Held individual staff and team meetings to discuss and provide updates on the department's identified 2023 goals.
6. Staff attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Open Enrollments for Medical, Dental, Vision, and Short Term Disability changes with benefit vendors.
2. Submitted FSA enrollments for 2024 to Employee Benefits Corporation (EBC).
3. Completed and submitted the Nondiscrimination Testing for benefits to EBC.
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
7. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
8. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner, including sponsoring three Human Service positions on Indeed for two weeks.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Court Clerk – Branch I	Position posted, interviewing 12/19/2023.
New Position (Grant Funded)	Criminal Justice	MAT Case Manager	Position posted, interviews conducted, filled internal 1/2/2024.
Replacement	District Attorney /Victim Witness	Program Assistant	Position posted, interviews conducted, references completed, filled 1/2/2024.
Replacement	District Attorney /Victim Witness	VW Coordinator	Position posted, interviews conducted, references completed, filled 12/18/2023.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 1/22/2024.

Replacement	Emergency Management	Deputy Director	Position posted, interviews conducted, final candidate selected, references completed, offer rejected, will repost in 2024.
Replacement	Health	WIC Nutritionist/Health Educator	Position posted, deadline 1/29/2024.
Replacement	Highway	Crusher Operator	Position posted, interviewing 12/18/2023.
Replacement	Human Services	CCS/CSP Program Manager	Position posted, applications being reviewed.
Replacement	Human Services	Crisis Interventionists – Casual (2)	Position posted, one position filled, deadline for 2 nd position 1/8/2024.
New Position	Human Services	Support & Service Coordinator (WR)	Position posted, applications being reviewed.
Replacement	Human Services	Deputy Director	Position posted, interviews conducted, filled by internal candidate 1/1/2024.
Replacement	Human Services	Case Manager/Social Work – Initial Assessment	Position posted, interviews conducted, filled by internal candidate 12/18/2023.
Replacement	Human Services	CCS Service Facilitator	Position posted, interviews being conducted.
Replacement	Human Services	Mental Health/SUD Clinician-Unlicensed	Position posted, interviews conducted, filled by internal candidate 1/22/2024.
Replacement	Human Services	Emergency Mental Health Services Program Manager	Position posted, interviews being conducted.
Replacement	Human Services	Residential Aids	Position posted, deadline 1/15/2024.
Replacement	Human Services	Crisis Interventionist (50%)	Position posted, deadline 1/15/2024.
Replacement	IT	Systems Tech – Lead	Position posted, interviewing 12/18/2023.
New Position	Maintenance	Maintenance Tech I	Position posted, interviews conducted, references completed, filled 12/18/2023.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
New Position	Parks	Parks Maintenance Worker – South Park	Position posted, interviews conducted, filled internally 1/2/2024.
Replacement	Planning & Zoning	Code Administrator	Position on hold until 2024.
Replacements/New	Sheriff	Corrections Officer	Position posted until 1/17/2024. Two positions filled.
Replacement	Sheriff	PT Deputies	Position posted, interviews conducted 11/13/2023. Sheriff Dept. conducting backgrounds.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Attended Edgewater Safety Committee on 12/6/23 and Norwood Safety Committee meeting on 12/12/23.
4. Met with Emergency Management and IT on various dates to discuss messaging and the Everbridge System.

OPEN Workers' Compensation Claims (3)

1. 8/8/23 – Human Services – Employee suffered head injury when hit on top of head by bus speaker that became dislodged
2. 9/7/23 – Edgewater – Employee injured L ankle walking in kitchen
3. 11/15/23 – Sheriff's (Corrections) – Employee was inadvertently tased while attempting to restrain combative inmate

CLOSED Workers' Compensation Claims (1)

1. 10/9/23 – Sheriff's – Employee was bitten on L elbow while attempting to restrain combative subject at Riverview ER (restitution will be requested)

First Aid Injuries (2)

1. 12/2/23 – Sheriff's – Employee injured R thumb/hand while taking resistive subject into custody
2. 12/16/23 – Norwood – Employee bruised back/R ankle while slipping on wet floor in kitchen

Property/Vehicle Damage Claims (1)

1. The claim for the March 2023 power loss at River Block has been accepted by Hartford Steam Boiler, and will be paid under the County's equipment breakdown coverage. As of 12/18/23, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. Repair/replacement costs for the September 2023 power surge at River Block are still being collected, and will be submitted to County Mutual once the County has exceeded its \$25,000 deductible.

Liability Claims (1)

1. Concurrent claims were filed with two of the County's insurers for the incident involving resident funds at Norwood Health Center. Total damages are unknown at this time and both claims remain in the determination stage.

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Our post-hearing brief was submitted on September 6, 2023. Our response post-hearing brief was submitted on September 26th. Currently awaiting a ruling from the assigned judge.

Other

1. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
2. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
3. Reconciled and processed the November Unemployment Insurance payment.
4. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
5. Facilitated New Hire Orientation on December 4th, 11th, and 18th.
6. Conducted exit interviews on December 13th and 19th.
7. Responded to multiple verifications of employment.
8. Replied to requests from surrounding counties with varied information.
9. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JANUARY 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in December.
2. The office began running tax bills on December 1, but ran into issues with the software being slow, hanging up, and eventually just not working. Spoke with technicians at the software company and our IT Department and eventually got the program reset. I queued up a larger municipality to run overnight for a recalculation and it took over 5 hours. I came in on Saturday to see if all was fixed and queued up another one to test before I left. When I came in on Monday all seemed to be back to normal, running as expected.
3. All tax bills, except one municipality, were all completed by Friday, December 8. The municipality did not get their information to us until the following week, but all bills were picked up by December 15 for mailing by December 18 according to statutes.
4. Attended the Operations Committee meeting on December 5.
5. Attended United Way Board of Directors meeting on December 6.
6. Had a meeting with a Town Clerk on how to fill out Statement of Taxes, where the numbers come from, and how to submit to the Department of Revenue on December 15.
7. Attended Land Information Council meeting on December 18.
8. Attended the Budget Hearing and County Board meeting on December 19.
9. All Statement of Taxes were due to the Department of Revenue by December 18 with a copy submitted to the county. All municipalities have completed these and I have been busy compiling the numbers to make sure all tax rolls are in agreement and amending the incorrect ones. I then resubmit them to the Department of Revenue and forward a corrected copy to the municipal clerks.
10. I have been asked/volunteered by Wisconsin County Treasurers' Association to help facilitate a class for the UW-Green Bay Municipal Clerks and Treasurers Institute. This class would be on Tax Roll Preparation, Tax Collections, and Settlement via Zoom on July 18th.
11. I have been asked if I would like to participate in the Rural Economic Development Initiative (REDI) Housing Task Force for the insight I may bring from being on the Foundation for Rural Housing Board of Directors. These meetings are held once a month.
12. I spent countless hours on the phone this month answering questions from municipal clerks regarding mill rate calculation, statement of taxes, and municipal levy worksheets. I might offer future trainings.



Wood County

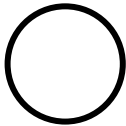
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – December 2023

- My primary focus for the month was planning for the upcoming 2024 wellness program. The home mailing regarding the 2024 wellness program will be sent out in January. I continue to work with the Aspirus lab staff to ensure we have phlebotomists available for the scheduled onsite biometric screening dates from January – March.
- The online wellness portal via Managewell has also been updated and is ready for launch come the new year. There will be some new activities (to go along with the pre-existing activities) that participants will be able to do to earn wellness points for 2024. The intention is to continue to have high participation rates and keep employees engaged in the wellness program throughout the entire year.
- I spent a good amount of time in Quarter 4 meeting with participants who signed up for a follow-up health coaching session. This continues to be a well utilized service as I met with 103 people to discuss their current and future health and wellbeing goals. This number for follow-up coaching is higher than in previous years.
- There were a couple ergonomic assessments that were completed with employees in December. As a review, an employee can request an assessment if they are dealing with any sort of pain, numbness, tingling, etc.. In collaboration with an physical therapist from Aspirus, we were able to complete this in a timely manner and are still evaluating the assessment with their managers to determine if any office/station equipment needs to be installed.
- I continued to remind participants of all the activities they can still complete by the end of the year that are worthy of wellness points. Those who earn up to 1,000 wellness points by the end of the year will qualify for the cash payout incentives that will be awarded on their first paycheck of 2024.



RESOLUTION#

Introduced by
Page 1 of 2

Highway Infrastructure and Recreation and Operations

ITEM#
DATE
Effective Date

January 16, 2024

Upon Passage & Publication

Committee

PKjbp

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

Two-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 budget of various Highway functions listed below for additional expenditures of \$2,761,580 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Source of Money: Available appropriations in revenues in excess of budget of \$2,761,580.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E.			
5	Fischer, A			
6	Breu, A			
7	Voight, W.			
8	Hahn, J			
9	Winch, W			
10	Thao, L.			
11	Penzkover, J.			
12	Valenstein, L.			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
1610-53110	Hwy-Administration		6,216
1612-53191	Other Administration		32,419
1621-53230	Shop Operations		28,877
1614-53266	Bituminous Operations		625,078
1617-53313	Maintenance Gang		167,764
1618-53314	Maintenance Gang Materials		1,981
1670-53320	State Highway Maintenance		169,434
1670-53323	State Highway – PBM		80,115
1671-53330	Local Roads		909,909
1650-53340	County Aid Roads		137,074
1660-53341	County Aid Bridges		262,323
1672-53490	Other Services		340,390
1610-44101	Permits	6,216	
1610-46813	Public Charges-Timber	32,419	
1623-53240	Machinery Operations	574,388	
1614-47470	Intergov Charges Bituminous	794,823	
1670-47230	State Revenue	169,434	
1670-47233	State Revenue – PBM	119,237	
1671-47330	Revenue from Charges	783,004	
1650-47332	Revenue from Districts-Roads	104,544	
1672-47300	Local Revenue for Charges	177,515	

WHEREAS, final funding of expenditures for highway administration, other administration, shop operations, bituminous operations, maintenance gang, maintenance gang materials, state highway maintenance, state highway-pbm, local roads, county-aid roads, county-aid bridges, and other services are able to be funded by higher than anticipated revenues, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states than “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

()

ED WAGNER (Chair)

DONNA ROZAR

ADAM FISCHER

LANCE PLIML

LAURA VALENSTEIN

JAKE HAHN (Chair)

AL BREU

JOHN HOKAMP

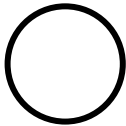
DAVE LAFONTAINE

LEE THAO

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 2 of 2

Highway Infrastructure and Recreation and Operations

ITEM#

DATE

January 16, 2024

Effective Date

Upon Passage & Publication

Committee

THEREFORE, BE IT RESOLVED, to amend the Wood County Highway budget for 2023 by appropriating unanticipated revenues of \$2,761,580, thereby approving the allocation of the additional revenues to the expenditures as set forth above, and

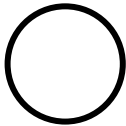
BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

ITEM#
DATE January 16, 2024
Effective Date January 16, 2024

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Finance Dir.

NF

INTENT & SYNOPSIS: To approve the continuation of the self-insured Worker's Compensation Program for the County of Wood in compliance with Wisconsin Administrative Code DWD 80.60(3).

FISCAL NOTE: The general assessment rate for self-insured employers is pro-rated and assessed as a percentage of the State of Wisconsin Worker's Compensation Division costs compared to insurers claim costs.

Source of Money: Budget

WHEREAS, the Department of Workforce Development (DWD) requires that the governing body of a political subdivision pass a resolution every three years regarding its intent and agreement to self-insure for worker's compensation, and

WHEREAS, the County of Wood is a qualified political subdivision of the State of Wisconsin, and

WHEREAS, the Wisconsin Worker's Compensation Act provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment, and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development if they agree to report faithfully all compensable injuries, and agree to comply with the Worker's Compensation Act and rules of the Department of Workforce Development, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES as follows:

- (1) Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
- (2) Abide by all applicable State of Wisconsin worker's compensation reporting and administration requirements, including those in Wis. Stat. Ch. 102 and Wis. Adm. Code § DWD 80.60(3)(a).
- (3) Authorize the Safety & Risk Specialist to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

{ }

Ed Wagner – Chair

Adam Fischer

Lance Pliml

Donna Rozar

Laura Valenstein

Adopted by the County Board of Wood County, this 16th day of January 20 24 .

County Clerk

County Board Chairman

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, December 21, 2023

TIME: 5:00 PM

PLACE: River Block – Rm 206

MEMBERS PRESENT: Adam Fischer, Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Rebecca Spiros (WebEx), Lori Nordman

MEMBERS EXCUSED: Kristin Iniguez, Mary Jo Wheeler-Schueller

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chairman Fischer called the meeting to order at 5:00 PM
2. Chair Fischer declared a quorum present.
3. There were no public comments
4. The consent agenda was presented for approval. Fischer pulled pages 10 & 14 for further discussion. Fischer congratulated Katie Miloch, the newly selected Deputy Director of Human Services. Norwood Administrator Kornack provided an update on the criminal case against a former Norwood employee. Motion by Buttke/Thao to approve the consent agenda. Motion carried unanimously.
5. The tentative dates for the HHS Committee meetings was presented. Motion by Rozar/Hokamp to approve the dates and locations, with Edgewater Haven being added to the rotation. Motion carried unanimously.
6. Erica Sherman, Public Health Nurse Supervisor, did a presentation on Parents as Teachers. This program helps families boost their children's health, safety and ability to succeed in kindergarten and beyond. She reviewed the model and curriculum as well as the goals, essential requirements, and anticipated outcomes. Questions & answers followed.
7. Health Director Smith reviewed the Opioid Settlement Plan and the resolution authorizing the spend down of the funds received as a part of the settlement. The expenditures out of this fund would be reviewed each year and be dependent on what is in the fund. Motion by Hokamp/Buttke to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Vruwink updated the committee on the status of Wood County children being placed at Lincoln Hills or Copper Lake Schools. In 2024, there are 3 children expected to be placed at different times throughout the year. The expense was noted and discussed. This could negatively affect the Human Services budget in the future if the trend continues.

9. Vruwink informed the committee of possible upcoming grant opportunities as it relates to school truancy and mental health. Motion by Buttke/Hokamp to support application of these grants. Motion carried unanimously. Vruwink will keep the committee apprised of applications going forward.
10. Vruwink announced that Wood County has been awarded another 5-year grant to administer FSET. We are only one of two counties selected, and this is the third 5-year contract we have been awarded.
11. Future meetings: Thursday, January 25, 2024 – Norwood Classroom
12. Motion by Rozar/Hokamp to move into closed session pursuant to 19.85(1)(f) Wis. Stats. to consider leave of absence requests. Motion carried unanimously.
13. Motion by Thao/Hokamp to return into open session. Motion carried unanimously.
14. Chairman Fischer declared the meeting adjourned at 5:54 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

December 21, 2023

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If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN.

- I'm wrapping up my work with six UW Eau Claire Nursing Students. This is my last semester teaching, so while I'm looking forward to freeing up some of my personal time for other things, I will miss these connections. Erica Sherman, our Public Health Nurse Supervisor, will take over teaching this course through a contract with the university.
- Our entire management team was able to attend the leadership retreat coordinated by Human Resources. It was a great opportunity to network with managers and supervisors from other departments. The StrengthsFinder assessments will be incredibly useful to us moving forward, as will the presentation on Emotional Intelligence.
- I attended the Judicial and Legislative Committee meeting as well as the Public Safety Committee meeting to present the Opioid Settlement Plan and resolution. Following HHSC, it will go to Operations on January 2 and then on to full County Board.
- We completed all of our annual employee performance evaluations.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Misc.

This past month, the Public Health Policy and Communication Coordinator (PHPCC) attended the South Wood County Homeless Roundtable and the Heart of Wisconsin Community Leadership meeting. Staff planned and led part 2 of implicit bias training for all staff, are currently updating the WCHD Workforce Development Plan, and wrapping up the four UniverCity student projects.

Communication/Branding

The Policy and Communication Coordinator continues to work with the AmeriCorps member to develop branding and communications for Healthy People Wood County. An updated logo and variations of the logo have been developed. The website continues to be edited and additional content has been added.

Community Health Assessment (CHA)

Staff continue to disseminate the CHA Survey via multiple distribution methods and we have reached our goal of 3,000 survey responses, which is the most CHA survey responses in the history of conducting them. A press release and special Constant Contact email were written and sent out to partners and the media. Rogers Cinema in Marshfield and Wisconsin Rapids is playing the video that the AmeriCorps member created before movie showings, and Wisconsin Rapids and Marshfield Community TVs are playing the video on their media channels and networks. The survey closed on Dec 15th.

Staff and health system partners have developed a CHA prioritization process and timeline for the Community Health Improvement Plan. The prioritization steps are meant to tease out the most pressing issues that Wood County faces regarding the public's health. Staff completed a preliminary analysis of the CHA survey data and the health department intern from UW-Madison, Zoe, has been compiling secondary data to help support the CHA survey data. The data will go into data fact sheets that will outline various health priority areas. The Healthy People Team, Advisory Council, and additional community members will determine what health priority areas rise to the top as the most pressing through reviewing the data fact sheets.

In addition to the data efforts, Zoe also presented the overall CHA process and her involvement to her class. Staff was able to attend Zoe's presentation virtually. Zoe's presentation and the question and answer afterward provided insight into how interns and academia could be involved to help support the development of future CHA documents. Staff presented on a Wisconsin Public Health Association webinar to share our work on the CHA survey with other local health departments.

Two focus groups were conducted at Three Bridges Recovery for the qualitative grant to learn the impacts of COVID-19 on people in recovery and 22 one-on-one interviews were conducted to learn the impacts of COVID-19.

Housing

Staff are co-leading the Wood County Housing Task Force to accomplish the goals of the Regional Economic Development plan and CHIP. A housing summit is being planned for March 7 in Wisconsin Rapids to discuss solutions to the housing crisis. Staff continues to assist Mary's Place in their fundraising efforts and wrote and sent out a press release for them in addition to reviewing/updating their communication materials, policies, and procedures.

Transportation

Staff finished inventorying transportation resources in Wood County and met again with leaders from Waupaca Catch-a-Ride to discuss the next steps for starting this program in Wood County. The team has come up with a list of organizations who may write a letter of support and grant opportunities are being explored.

Incarceration

UniverCity Year students, in participation with the Health Department, Electronic Monitoring Program (EMP) Coordinator, and the Jail Discharge Planner, have finalized their semester project. The project deliverables include a resource booklet that will be distributed to people released from Wood County Jail or EMP, and a voluntary survey administered to EMP participants to collect qualitative data. This data will help with evaluating the program, and the final project deliverable is a recommended evaluation plan with suggestions on who can help reduce the burden on jail staff.

IMPACT

- *Training:* IMPACT presented In Plain Sight for parents, guardians, and foster parents at the Everett Roehl Public Library, Marshfield, on November 21. Seven community members were in attendance. An additional In Plain Sight training was offered to Marshfield School District staff on November 30 as a professional development day training, with 38 in attendance. These trainings focused on educating people on how to recognize substance use indicators. The materials included clothing from different brands that are associated with substance use. It also showed ways someone could hide/store apparel, backpacks, and other school-related materials and use them discreetly without being noticed. The training also showed examples of different materials that gave the team an idea of what substances look like and how someone can use them.
A total of 33 individuals were trained in Overdose Prevention and Narcan Administration in November. Those trained included Marshfield Fire and Rescue, nursing students, Wisconsin Rapids Public School nurses, and participants in the Adult Day Treatment group. In addition to trainings, 80 Narcan kits were distributed in the community to individuals in need of the life-saving medication.
- *National Overdose Prevention Leadership Summit:* On November 16 and 17, staff attended the National Overdose Prevention Leadership Summit, a free virtual event. The summit covered various topics, such as addressing the growing threat of fentanyl and xylazine, using data to act more effectively, and learning from youth and people with lived experience. The staff members learned innovative strategies, novel approaches to overdose prevention, justice, and treatment, and best practices for implementing strategy, building multi-sector partnerships, and leveraging local resources.
- *Leadership Committee:* On November 9, the leadership committee convened to discuss the next step for the IMPACT work. They discussed various aspects such as the full coalition meetings, time limits on presentations, and highlighting different sectors during meetings. The committee will review all presentations to date and determine new presentations that may be needed for the team. They also worked on new ways to share partner updates for team members who cannot attend a meeting and for quicker ways to share materials. In addition, member surveys were discussed to keep members engaged in the work. The committee is planning engagement activities for each meeting to increase member involvement. The committee will meet again on January 11.
- *THC Committee:* On November 1, the THC Committee held a meeting with a presentation on the various THC items found in Wood County during the 2023 scans of hemp-derived cannabinoids, and to discuss the Northwoods Coalition (NWC) funding application. The committee also brainstormed additional advertising ideas for the THC is Changing campaign, such as the cost of billboards and digital advertising. In January, the committee plans to meet again to work on a logic model regarding youth THC use in Wood County to better utilize the NWC Project award.
- *Providers and Teens Communicating for Health (PATCH):* The PATCH teen educators presented their first peer-to-peer workshop at Nekoosa High School this month. The workshop was well received, and the audience was attentive and engaged during the workshop. The teen educators had the opportunity to hear from Officer Sarah Bedish from the Wausau Police Department regarding human trafficking in Central Wisconsin. The PATCH teens are brainstorming social media ideas for the "Stay True to You" campaign and are hard at work creating graphics for the campaign.
- IMPACT was awarded \$2,500 through NWC Projects to support two public awareness campaigns: THC is Changing for adult audiences and Stay True to You campaign for youth audiences. In addition, IMPACT will conduct further environmental scans and provide resources and support to retailers selling hemp products.
- IMPACT also applied for funding projects through the Wisconsin Department of Health Services State Opioid Response program. This funding has been utilized annually in Wood County, and funds the promotion of Drug Take Back events, medication lock boxes, medication deactivation pouches, participating in the Dose of Reality campaign, community education/awareness events, reaching underserved populations, and providing education/awareness about harm reduction strategies (i.e. naloxone and fentanyl test strips).
- *Opioid Settlement:* The Wood County Opioid Task Force met on November 2 to develop a standard process for utilizing Opioid Settlement funds that will be presented to the County Board.
- *LifePoint Program:* The LifePoint program continues to see an increase in participation. In November, 14 participants utilized the program and reported helping 31 others.

Mental Health Matters

The Storytellers group met and marked a shift in ownership and leadership for the group. Mid-State Independent Living Choices (MILC) and the local Clubhouses will now be taking the lead with staff assuming a support role moving forward.

The shift has been intended for a few months but needed time to allow for capacity and responsibilities to be shifted slightly to allow for a smooth transition. The next Storytellers meeting will occur in January with MILC and the Clubhouses taking the lead and facilitating the meeting.

Active Communities

River Riders and Marshfield Community Bike Share had a busy 2023 season! This season was different than the past as we only operated half of our fleet in Wisconsin Rapids and Marshfield. However, that still did not stop community members and visitors from enjoying our bike-share program. River Riders Bike Share saw a total of 241 rentals this season while Marshfield Community Bike Share had a total of 89 rentals. The bikes have all been put away for the winter months and our bike share team will use this time to work on a sustainability plan for the program as well as ways to continue to grow bike share in Wood County.

Access to Healthy Food

- **Farmer's Market:** Wisconsin Rapids Downtown Farmer's Market received a sponsorship from Prevail Bank's Charitable Contribution program for \$3,000 to help fund the FoodShare/EBT Double Dollar Day redemption incentive program. The Double Dollar Day program provides matching market dollars to every dollar a FoodShare participant visiting the market that day redeems—increasing the amount of produce they can purchase for their family. During the 2023 season we had a total of 91 market vendors and community businesses and we processed at the management booth:
 - \$6705 in Debit/Credit transactions
 - \$3530 in Food Share EBT transactions
 - \$1062 in Aspirus Fruit and Vegetables RX
 - \$206,983 in Sales reported by market vendors
- **USDA Regional Farmers Market Collaborative:** Staff have been working with the Farm2 Facts team to analyze the data from the 2023 farmer's market season. They generated a few reports, including a comparison between 2022 and 2023. Staff have spent a great deal of time on the Nutrition Program Feasibility Reports for each market and these were presented at a fall meeting with the project stakeholders. Staff also attended a workshop in Madison about the GusNIP nutrition incentive grant.

Safe Kids Wood & Clark Counties

Staff held the Child Death Review meeting and reviewed three cases and attended a Child Death Review conference in Marshfield. Staff attended the Midwest Injury Prevention Summit, which consisted of many speakers and breakout groups. Staff attended our Safe Kids WI Coordinator meeting and worked through the strategic plan for 2024. The Safe Kids Coalition meeting was held and discussed starting up Safety City for next year. A Safety City meeting will be held this month to discuss this further. We received the Trunk or Junk Campaign materials and will have a booth at Pittsville Elementary and High School. There are materials to giveaway to those who drive to help them prepare for winter (ex: little shovel, scraper, etc.). The purpose of this campaign is to make sure the students who are driving are prepared for winter (clean out their vehicles & equip their vehicles with proper winter driving materials).

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Lead Safe Homes Program

Lead abatement was successfully completed as planned for a Wisconsin Rapids home last month. Applications will continue to be accepted for qualifying families and landlords. Lead can affect a child's brain development, growth, and cause lifelong health issues. Preventing lead exposure is important as there is no safe level of lead. To learn more about the program and/or to find out if your home qualifies visit: <https://www.dhs.wisconsin.gov/lead/lshp.htm>

New Businesses and Consultations

A pre-licensing inspection was completed for a new mobile unit in the Marshfield area named "Dahlia's." A pre-licensing inspection was completed for Empty Nest Winery in Milladore. A consultation was completed with Marshfield Schools. A pre-licensing inspection was completed for retail food license within a lodging establishment. A pre-licensing inspection was completed for Johnny's due to a change in ownership. A pre-licensing inspection was completed for OMG Butchering LLC, a new retail food business. A pre-licensing inspection was completed for "Rustic Retreat," a new short-term rental.

Radon Program Update

In 2023, the radon grant was quite the success in helping daycares meet their "new" radon testing requirements. We sent letters notifying the daycares of the requirements, and educated them as needed. Since it is impossible for daycare workers to leave during the day, kits were delivered to them to assist in the process. While onsite, staff gave free consultations and answered questions about testing. We sold 188 radon kits in 2023, which is almost double previous years. January is Radon Awareness Month. Radon kits will be available at the health department for \$5 during January.

Complaint Investigations

Eight complaint investigations were received in the month of November.

- A complaint was received regarding a rental unit without a functional furnace. Staff spoke with property management and a new furnace has been installed.

- A complaint was received of possible food poisoning from a licensed establishment. Staff completed an inspection and provided education on-site. No other reports of food poisoning have been received.
- A caller reported a hole in the ceiling left after a repair in a rental unit. Staff received notification from the complainant that the hole has been repaired.
- A caller requested bedbug information and proper treatment techniques. Staff provided resources and information.
- A tenant reported no heat in the rental home. Staff worked with the landlord and heat has been restored to the home.
- A complaint was received regarding poor living conditions inside a home. Staff were onsite but no public health ordinance violations were observed. The case was referred to Human Services for possible follow up.
- A caller reported bedbugs in a rental home. Staff have been working with the landlord to get professional treatment started.
- A caller reported a lack of heat in a licensed food facility. Staff contacted management and they are aware. No violations associated with food safety at this time.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Nicole Burlingame, RDH

The sealant program is in progress in the elementary schools; 710 sealants have been placed on 187 students and 1061 fluoride treatments have been applied. One oral screening and fluoride treatments for 190 children in Wood County Head Start Centers have been completed. Two more screenings and fluoride treatments will be provided during the remainder of the school year.

COMMUNICABLE DISEASE & FAMILY HEALTH AND INJURY PREVENTION REPORTS – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers

End of the year reports have been submitted to our grant funding source, Wisconsin Partnership Program (WPP) at UW School of Medicine and Public Health. We are planning to seek additional support from WPP for 2024 and beyond.

Communicable Disease

Most regions in WI, including Wood County, are experiencing moderate levels of influenza-like illness activity; influenza, COVID-19, and RSV activity continues to increase. Emergency department visits for RSV are increasing for children five years of age and younger and COVID-19 visits are increasing for all ages, but especially for individuals 65 years and older. The predominant circulating virus in Wisconsin is Rhinovirus/Enterovirus.

Immunization

We received preliminary notice that we have received a grant from Immunize Wisconsin to continue vaccine outreach and education initiatives in 2024. Objectives focus on education of routine immunization schedules and ensuring access to seasonal and routine vaccinations.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC started hybrid appointments on August 10 under the new ARPA waiver that allows remote appointment options through September 2026. Under this waiver, WIC needs to gather height, weight, and hemoglobin results either from referral data from a provider or in the WIC office. So far, we have 1-5 families coming for an in-person appointment each clinic day.
- Wood County WIC hit our highest caseload in over 7 years in November 2023!
- Jenny Froeba went from 0.8 FTE as a WIC Nutritionist down to casual to continue running the Fit Families program. WIC Nutritionist Kayla Saeger increased her hours to 0.8 FTE to cover additional WIC clinics.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2022	Jan 2023	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1313	1320	1366	1353	1369	1367	1387	1388	1437	1434	1457	1479	
Active (final)	1334	1329	1367	1363	1382	1373	1395	1402	1446	1442	1466		
Participating	1326	1327	1366	1363	1377	1373	1395	1402	1441	1436	1459	1480	

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT December 2023

Director's Report by Brandon Vruwink

In partnership with CW Solutions, Wood County Human Services operates the Nine-County North Central Food Share Employment and Training Program (FSET). We have been leading the regional program since 2015 and are one of only two counties statewide that operate the FSET Program. Our contract is set to expire in November 2024. I am pleased to share that after submitting our competitive proposal, Wood County Human Services was awarded another five-year contract to administer the FSET Program. Wood County continues to be a statewide leader in providing Employment and Training services and will have the opportunity to continue to do so for the next five years. As I recount the beginning of this regional program, I am grateful for the support of the Wood County Health and Human Services Committee for supporting the proposal and trusting our department to deliver quality services to our residents. Being one of only two counties statewide that administer the program is a testament to Wood County's long-standing commitment to providing Employment and Training services to those looking to improve their lives.

I participated in a Wood County Truancy meeting, which included representation from the Human Services Department, Law Enforcement, Judges, Wood County School Districts, and Representative Scott Krug. The meeting was informative and collaborative. In Representative Krug's recent update letter to constituents, he highlighted the increased truancy rates in his district. Adams Friendship was the highest at just over 40%, followed by Westfield at 29.9%, Berlin at 29.3%, Almond-Bancroft at 23.9%, Wild Rose at 22.5%, Tri-County at 21.5%, Wautoma at 20.3%, Wisconsin Rapids at 20%, Port Edwards at 14.3% and Nekoosa at 11.8%. While not all of these districts are in Wood County, they paint a picture of the increasing truancy rates.

I share this information with you as the Truancy rates increase, the Human Services Department has a responsibility to engage children and families to assist. With the increasing volume, it increases the workload of our team. I am currently in the process of reviewing options to address Truancy proactively. While there is no easy solution, it is an issue that will only improve if we identify a collaborative approach. I and our team are looking at grants in the hope of piloting a program to address the concern. Over the past several years, we have identified and implemented several programs to address increasing referrals to our Youth Justice Program. These include the following services: Youth Mentoring, Adolescent Diversion Program, LEO Program, and the 4-Sight Program. With the increasing Truancy rates, we understand more work must be done.

The Maintenance Team continues to progress on the River Block office buildouts. The offices are framed out, and the drywall has been hung. The team is now moving into the finished work of mudding and painting the drywall. The last step includes hanging doors, completing the trim, and final inspection. We anticipate the offices being ready for occupancy in January.

We have completed the interviews for the Deputy Director position and have selected a final candidate. Katie Miloch, our Adult Protective Services Supervisor, has accepted the position. Katie has worked in the Human Services field for 20 years. She has worked in several counties and will bring her experience to the Deputy Director position. We are excited to have her begin in her new role effective January 2, 2024. Please join me in congratulating Katie on her promotion to Deputy Director.

As 2023 comes to a close, I would like to recognize all the staff that make up Wood County Human Services, Edgewater Haven, and Norwood Health Center. Every year provides us with a unique set of challenges as well as new opportunities. I appreciate our team's willingness to embrace the challenges and welcome new opportunities to serve Wood County residents. Their hard work and dedication to supporting Wood County residents is greatly appreciated!

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2023 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings. Performance Evaluations for team members. All team members worked together to cover shortages in immediate needs due to absences and vacancies
- Management team attended Leadership Retreat presented by Human Resources
- Currently no Vacancies in this Division
- Additional accomplishments: Ongoing EHR Smartcare learning, workflows and processes

Accounting and Accounts Payable Team

- Contract process moving forward
 - Rates are being received and moved forward for approval
- EW Appraisal Walkthrough with WI State Auditor
- Inventory review/discussion/education with NHC department heads
- Worked with IT to review E-signature requirements, options
- CLTS transition to Gainwell meetings attended by Fiscal Admin Assistant
- Review HIPPS with EW MDS Coordinator, discussed impact to VA Contract
- 2024 vouchers being review and updated
- Price Transparency posted/completed for NHC
- A/R Aging review meeting
 - Attempt to be more efficient in process team transitioned to documenting notes electronically on spreadsheet
 - Next in person meeting was not needed due to process change, efficiency possible found

Support Services Team

- We are transcribing **11/28/23 as of 12/12/23**; 18 dictation jobs are at a 14 day window, the remainder are all w/in 7 days.
We currently have a total of 94 dictations waiting for transcriptionists
November : Total Service Notes 204/ 270 entered by Unit
(see attachment with breakdown of total dictation for the month)
OPC: dictated 199/completed 262 – majority entered w/in 3 days
FS: dictated 5/completed 8- majority entered w/in 1 day
- Records Released :
Behavioral Health Records Released: **58**
Family Service Record / Background checks Released: **23**
Records pending/in progress: **17**
Total Completed: **81**

Other Unit Information

- **No vacant positions**
- 1 staff on intermittent FMLA
- 1 staff on FMLA until March 2024
- **Behavioral Health Clinic service notes: We have 90 OPC dictations waiting as of 12/12/23 (18 of them are Dr. Rao's created this week)**
 - Monitor and evaluate current review system weekly: five Admin Services staff that transcribe on a daily basis, each are *Reviewers* for assigned clinicians and prescribers. They are auditing status, duration, note entry, diagnosis, if CCS-then units, comments are included if needed. Reviews are performed on all appointments for each day –and sent to each Clinician weekly by Thursday. Dictation for the year still continues to be completed on the average UNDER 12 days of *Date Of Service*
 - Attend SmartCare meetings, and provide input, support and training to staff
 - OPC Reviewers/Transcribers –Productivity Reports are generated weekly–Winscribe Input/Output Reports contain total # dictation jobs input as well as individual # of jobs each transcriber completed. Monitor the amount of time staff need to dedicate towards transcribing and entering notes for all programs who use the software.
 - Work with Unit Support Services and OPC Clinic staff assist w/fixing & monitoring errors/weekly signing of OPC service notes
 - Develop schedule for staff that provide coverage in **RB** and **MFLD** Reception
 - Work with Support service staff to develop training schedule for interim Program assistant duties – FMLA began 12/4/23
 - Provide consultation and on site coverage of Reception coverage in MFLD and RB
 - Work with FS Division Administrator and records staff interim FS Records Custodian process began 11/1/23 (review/redact/release- per guidelines) all 23 Family Services Records were released using this process
 - submitted annual order for department's envelopes
 - Monitor Administration Budget
 - HIPAA:
 - **0 FS Confidentially breach in November**
 - **Risk Analysis completed on RB and DC Steinle – 0 findings**
 - ON HOLD- destruction of RB- FS records; FS File Room extended due to building construction
 - Meet with 13 support services staff for scheduled one on one progress update; by phone and/ or in person; Ensure reception areas and all essential duties have coverage

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows
- BCBS Norwood contract in progress.
- Revision of VA contract for EW in progress.
- Completion of Narrow Network SHP contract for NHC and Community services
- Continued research on additional payer sources for all locations.

Insurance Claims created and submitted for current reporting

- Norwood: 224 Claims submitted in the Amount of \$945,214
- Edgewater: 98 Claims submitted in the Amount of \$379,851
- Community: 4,375 Claims submitted in the amount of 458,124
- Community: Accounts Receivable receipts: \$338,441

Service Admission Intakes - by Location

- NHC Admissions: 29, SNF 0
- Bridgeway: 11
- Edgewater: 11
- Community
 - 47 intakes conducted, 37 updates and 12 walk in
 - 1,232 Appointments Scheduled, 821 Attended (68%)

2023 TRIP Monies received YTD:

- Norwood: \$22,409
- Community: \$38,357

Community Resources Update by Olivia Lloyd

Transportation: In November, we provided 681 bus rides. Of these rides, 174 were for employment, and 89 were for medical. We provided 112 volunteer rides. Of these, 38 were for employment, and 74 were for medical. Wood County has been awarded funding for a new bus through the 2024 5310 program. The application for the 85.21 program grant has been submitted.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 1256 households.

Edgewater Haven Update by Justin Cieslewicz

Census Updates: In the month of November we had 11 admissions and 5 readmissions. Current Memory Care census is 16 residents. Census comparison to last year:
November 2022 – 44.23 average census with 8.23 rehab
November 2023 – 41.77 average census with 5.47 rehab

Admissions/Discharges Comparison:

November 2022 – Admissions 16/Discharges 9/Readmissions 7/Deaths 5
November 2023 – Admissions 11/Discharges 11/Readmissions 5/Deaths 0

Personnel Updates: Open positions of writing this: Nursing – CNAs: .97 CNA, .97 CNA, .50 CNA. Med Techs: .97 Med Tech/CNA. LPNs: .50 LPN.

Physician Services: The transition of physician services to Oak Medical has much improved from the beginning of their services and communication with Oak Medical has improved since the initiation of the QAPI PIP (performance improvement plan). Oak Medical has implemented consistent rounding schedules for physician and nurse practitioner visits, in which the physician rounds routinely once per week and the nurse practitioner rounds routinely twice per week. Beyond routine provider rounds, Oak Medical has a network of providers to address resident needs in between visits. Our next QAPI meeting is scheduled for January 2024.

Maintenance Update: A cast iron sewer line on the 300 wing had a cracked which will need to be repaired as soon as possible. This sewer line is on a 1973 addition to the 300 south wing, which was originally constructed in 1951. This affects two resident rooms and the span of the cracked sewer line is over 30 feet long. The sewer line is not easily accessible as this part of the building

does not have a basement in which the sewer lines laid in the sand underneath the concrete floor. To repair the damaged cast iron sewer line there are two options:

- #1 Remove the concrete floor over the sewer line area and replace the existing sewer line with a new sewer line. Once the sewer line is replaced the concrete re-concrete floor, and re-tile floor. This process will be timely and may take two or more weeks with demolition and repairing the concrete and finished floors.

- #2 Relining existing sewer line with PVC infused seamless liner in which floors will not be required to be demolished. The process is that an epoxy resin is blown through the entire length of the existing damaged sewer line and pressurized with hot steam to mold the new liner inside the existing cast iron sewer line to seal all cracks and leaks. This process will take approximately one day.

We have opted for option #2 with the sewer line being repaired in an invasive manner. The quote to repair the sewer line is \$11,000 however until work is completed we will not have the final price as the cost is based on the exact amount of feet and labor. As this is a specialty service, the local plumber is working with a plumber from the Fox Valley and are escalating our need as high priority. The plumber anticipates to repair the sewer line by the end of December. At the January 2024 HHSC meeting the final cost will be reported.

Norwood Health Center Update by Marissa Kornack

The criminal investigation of a former employee and their alleged misappropriation/exploitation of funds has concluded. Charges have been field by the Marshfield Police Department with the DA's office. The Department of Safety and Professional Services (DSPS) has still not taken action on the former employee's license. This means they are free and clear to obtain another job working with vulnerable individuals, which is abhorrent considering they have been aware of the situation since June.

After our citations (related to abovementioned employee's action), were upheld in the first level of appeals in August, we filed the second level of appeal in September. An administrative law judge and attorney from CMS (Centers for Medicare and Medicaid Services) were assigned to the case. Our attorneys have been in communication with the assigned CMS attorney related to the pending fines and appeal. Preliminary negotiations indicate CMS is amenable to not levying the Civil Money Penalty (CMP) fines should we agree to withdraw our appeal. This is not yet finalized, but we hope to have more information in the coming months to share with the committee as this develops.

We will once again be hosting our annual Christmas Tea for residents and their families on Wednesday, December 20. We will be serving a special lunch with some musical performances from local groups. This is always a very nice festive celebration for residents to enjoy.

Norwood Health Information Department by Jerin Turner

Before the January HHSC meeting that will be held at Norwood, we will be opening the time capsule that was placed in the cornerstone of the building fifty-years ago. The opening will take place at 3:45 pm at the front entrance, with snacks and refreshments offered in the lobby following the opening. Residents, staff, committee members, and county board supervisors are invited to attend. We hope to see committee members at the gathering!

We will be engaging Norwood staff and residents to help compile a list of things we would like to put back into the time capsule for someone to open in the future. By way of some history, the time capsule was placed September 3, 1973. Items enclosed were a recent newspaper, annual reports, project

papers, and a strait jacket noted to be “seldom if ever used in 1973”. We plan to display all items retrieved from the time capsule in display cases in the lobby.

Norwood Nursing Department by Liz Masanz

We are currently utilizing five agency CNAs to fill our vacancies. The nursing department has 6.0 CNA FTEs vacant, along with six .20 casual CNA positions. To assist in recruiting CNAs over the past couple of months, we have advertised walk-in interview days, utilized social media, have sponsored job postings on Indeed to increase awareness, and sent out over 400 Indeed resume contacts to licensed individuals. As a result of these efforts, the applicants received either were not licensed as CNAs, did not contact us back to schedule the interview, or no-call-no-showed to the interview. For some context, we had eight applicants no-call-no-show for their scheduled interviews for the month of November and the first part of December. Following the holidays, we do have two current casual CNAs slotted to take full time positions. We also were successful in recruiting one outside candidate for a full time position.

Reporting of symptoms and illness protocol has not changed. Symptoms still are reported to Liz prior to reporting to work for all staff. We continued to see high activity related to both COVID-19 exposure and positivity in the staff throughout November. The increase in positive cases among staff leads to outbreak testing and masking for individuals identified as close contacts.

Liz presented at the Department of Health Services FOCUS Conference again this year in November held at the Kalahari in the Dells. She presented two sessions. One of the sessions was violence prevention in health care and the other was substance use and care planning in long term care. Both topics were well received and attended. As a result, Liz was asked to take part in a state wide work group organized by DHS on substance use in long term care settings.

Admissions Unit: The average census for the month of November was 7.83 with an average census of 6.86 year to date. There were twenty-nine admissions and twenty-six discharges, with one 30-day readmission. The average length of stay year to date is 7.85 days, with it being 8.54 in November. The 20+ day length of stay for a handful of very acute patients has caused the length of stay to trend up.

We currently have one psychiatric nurse practitioner student completing clinicals on the unit.

Long Term Care: The long- term care unit had three admissions and no discharges in November, with an average census of 11.94 on Crossroads and 12.97 on Pathways year to date.

Residents received the COVID-19 booster vaccines, as well as the annual flu vaccine. We had one resident test positive for COVID-19 in November.

We are still waiting for official charges on the former employee from the DA’s office related to the misappropriation event. All of the residents who had funds taken have been reimbursed.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of November were 6,218 with revenue of \$45,079. Meals for the year are 65,516 with revenue of \$474,801.

As of writing this, we have .50 dietary aide FTE open. This is a huge improvement over our situation a couple of months ago, which makes covering the schedule much more manageable.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates:

- Building Security- I met with the design engineer to verify final construction plans for the Lobby security measures. After all corrections were made, Ratsch Engineering prepared a final version that was forwarded to DHS for the Plan Approval process. Once DHS approves the plan, a request for bids will be published for the construction portion. It is not uncommon for DHS to take 1-3 months to approve plans.
- East Entrance Doors- The overhead door for the East loading dock remains on backorder.
- Air Handler Rebuild (Phase 1): Still waiting for materials to arrive. The supplier expects them to ship on Dec. 19th.

Other Maintenance:

Recent LTC survey: Three separate requests for waivers have been submitted to (and accepted by) DHS to address existing conditions within our facility that do not comply with Life Safety Code. Each of the three conditions were part of the original building design and have been present since it's constructed in 1973. If I may, I will take a moment to explain the circumstances as this has been a recurring action for decades and will continue to be in the foreseeable future.

The conditions cited are 1) the lack of fire/smoke dampers between floors, 2) the use of corridors as return air plenums, and 3) the passenger elevator opens within a fire exit stairwell and to other areas of the building. DHS (state) and CMS (federal) regularly cites each of these conditions during surveys of both the Long Term Care and Hospital licenses, prompting us to request waivers to be renewed for another 12 months.

Waivers are requested in lieu of remediation of these conditions since the latter would require extensive rebuilding of the infrastructure and displacement of occupants for a prolonged time. To mitigate the hazards these conditions may pose and to support these requests for waivers, numerous safety protocol have been implemented and documented to serve as alternate means of ensuring the safety of those in our care. The process is cumbersome but necessary for Norwood to provide its services. Once DHS accepts the requests, they are passed on to CMS who issues the actual waiver. In this instance, DHS has accepted the request and made the recommendation to CMS to approve.

Dishwasher: In anticipation of the new leased dishwasher, Maintenance has been making preparations for the electrical, plumbing, and fabricating updates needed to accept the new equipment in order to minimize downtime during the transition.

Fire & Disaster Plan: The Fire & Disaster Plan (2018 ed.) has been updated to reflect the ever-evolving policies and procedures within the overall Emergency Preparedness Plan. The F&D Plan serves as a quick reference and training guide for staff and is widely distributed throughout the facility.

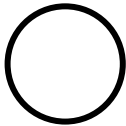
Employment & Training Programs Update by Lacey Piekarski

*** Serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Vilas, Oneida & Forest counties*

FoodShare Employment & Training (FSET) Program: Since 2015, Wood County Human Services Department has partnered with CW Solutions to provide FoodShare Employment & Training (FSET) services for the nine-county NorthCentral Region (DHS Region 6). FSET is a free, voluntary program for FoodShare recipients age 16 and older. Through individualized assessment and case management support, FSET customers are provided job readiness and educational guidance to achieve their self-identified goals. The NorthCentral FSET Program has 10 office locations and several outreach sites throughout the region to support our customers, prioritizing our one-word mission statement: opportunity.

We are excited to share Wood County Human Services Department, in partnership with CW Solutions, has been awarded the next 5-year contract to administer FSET services in our region. This new contract award begins October 1, 2024. DHS shared our score was 2,430 points out of a maximum 2,610, or 93%, and no other bids were submitted for our region. We congratulate our entire team on this outstanding score and continuation of our programming, a testament to their dedication to providing excellent services every day.

Independent Living Program: The NorthCentral Independent Living Program is excited to share a youth from our region was nominated and accepted the Wisconsin Youth Advisory Council – Vice President position beginning in 2024. The Wisconsin Youth Advisory Council began in 2005 and consists of former and current youth in the foster care system, providing youth voice for all foster care youth in Wisconsin. Through local Youth Advisory Council advocacy, this young person participates in both regional and state YAC meetings to provide youth voice to topics impacting youth aging out-of-care. We look forward to supporting this young person's leadership journey!



RESOLUTION#

Introduced by
Page 1 of 2

ITEM# 2-
DATE January 16, 2024
Effective Date January 16, 2024

Health and Human Services Committee, Public Safety Committee, Judicial and
Legislative Committee, Operations Committee

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To allocate Opioid Settlement Funds to address the opioid crisis in Wood County.

FISCAL NOTE: Wood County is projected to receive approximately \$1.57 million from the initial Opioid Settlement over the next 15 years (ending in 2038).

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, from 2017-2021, Wood County had 369.5 overdose ambulance runs per 100,000 persons, which is more per capita than most other Northern Region counties, and

WHEREAS, in 2021, the opioid overdose fatality rate in Wood County was 14.9 per 100,000 persons, which is slightly higher than the State rate of 14.8, and

WHEREAS, 2021 State Act 57 created Section 165.12, Wisconsin Statutes, relating to the settlement of all or part of the litigation, and

WHEREAS, Section 165.12(4)(b)2, Wisconsin Statutes, provides that the proceeds from the Settlement Agreement must be deposited in a segregated account, and may be expended only for approved purposes for opioid abatement, as provided in the Settlement Agreements, and

WHEREAS, in Resolution No. 17-9-11, the Wood County Board of Supervisors authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC, and Simmons Hanly Conroy

LLC (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s expenditure of vast sums of money and other resources to combat the opioid epidemic, and

WHEREAS, Resolution 21-12-11 authorized and directed Wood County Board Chairman Pliml to enter into the Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., to execute the MOU Allocating Settlement Proceeds and the MOU with the Attorney General, and

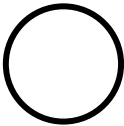
WHEREAS, Resolution 23-3-8 authorized and directed the Corporation Counsel to execute: the Settlement Agreements with Teva, Allergan, CVS, Walmart, and Walgreens, an Allocation MOU (Addendum) and the AG MOU, and

WHEREAS, the Wood County Health Department facilitated the work of the Wood County Opioid Task Force, comprised of multiple county departments and community organizations, resulting in recommendations for allocating the Opioid Settlement Funds, and

WHEREAS, the Wood County Opioid Task Force created an Opioid Settlement Plan, attached hereto.

HEALTH & HUMAN SERVICES COMMITTEE	
ADAM FISCHER (Chair)	REBECCA SPIROS
DONNA ROZAR	MARY JO WHEELER-SCHUELLER
JOHN HOKAMP	KRISTIN INIQUEZ
LEE THAO	LORI NORDMAN
TOM BUTTKE	

Adopted by the County Board of Wood County, this day of 20 .



Health and Human Services Committee, Public Safety Committee, Judicial and Legislative Committee, Operations Committee Health and Human Services Committee

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve and adopt the Opioid Settlement Plan, understanding that the Opioid Task Force will convene at least annually to develop a budget for the following year, beginning in 2024, and such budget will be presented to and approved by applicable oversight committees and the Wood County Board of Supervisors.

BE IT FURTHER RESOLVED that, as the Opioid Settlement Funds are received, they will be distributed as determined and approved during each annual budget process.

OPERATIONS COMMITTEE

Ed Wagner (CHAIR)	
Donna Rozar	Lance Pliml
Adam Fischer	Laura Valenstein

PUBLIC SAFETY COMMITTEE

Joseph Zurfluh (CHAIR)	
William Voight	Brad Hamilton
Dennis Polach	William Winch

JUDICIAL & LEGISLATIVE COMMITTEE

Bill Clendenning (CHAIR)	
Bill Leichtnam	Ed Wagner
William Voight	Joseph Zurfluh

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Adopted by the County Board of Wood County, this day of 20 .

Wood County Opioid Settlement Plan December 2023

Background

Over 500,000 people have died from opioid overdose since 1999. Unfortunately, the crisis worsened during the COVID-19 pandemic. An estimated 106,000 people died from opioid overdoses in 2020, more than in any other year (Johns Hopkins Bloomberg School of Public Health).

On February 25, 2022, the Wisconsin Department of Justice announced the final approval of an agreement with the nation's three major pharmaceutical distributors (Cardinal, McKesson, and AmerisourceBergen) and Johnson & Johnson. Payments from the distributors will continue for 18 years. Payments from Johnson & Johnson will continue for nine years. Wisconsin Act 57 allocates 30% of settlement proceeds to the Wisconsin Department of Health Services (DHS). The remaining 70% of the settlement proceeds will be provided to local governments that were party to the litigation. Act 57 requires DHS to submit a plan to the Joint Committee on Finance for expending opioid settlement funds by April 1 annually. Wood County expects to receive approximately \$1.5 million over 18 years from this initial settlement. Future settlements from additional sectors are also expected. Local settlement dollars (70% to local governments) do not have a timeline for when funds must be spent.

In November 2022, Wood County convened an Opioid Task Force made up of several community stakeholders to discuss how Wood County could best utilize the incoming settlement dollars. Using *Exhibit E: List of Opioid Remediation Uses*, the Task Force completed a community assessment of existing programs, resources, and efforts already in place, while identifying gaps in resources, services, and funding (Appendix A). The Task Force held additional meetings to complete and utilize findings from the assessment to form recommendations on how to allocate funding from Wood County's Opioid Settlement, using the categories identified by the Wisconsin Department of Health Services: Prevention, Harm Reduction, Criminal Justice, Treatment, Recovery, and Communication/Stigma Reduction.

Task Force Members (past and present):

Wood County Sheriff Department: Sheriff Shawn Becker, Chief Deputy Quinten Ellis, Lieutenant Scott Goldberg

Wood County Human Services: Mary Solheim

Wood County Health Department: Sue Smith, Kristie Egge, Ashley Normington, Jacob Wagner

Marshfield Clinic Health System: Meagan Barnett, Emily Loertscher

Family Health Center of Marshfield: Danielle Luther

Three Bridges Recovery Wisconsin, Inc.: Elizabeth Walter, Megan Birginal
Wisconsin Rapids Public Schools: Craig Broeren
Wood County Adult Drug Treatment Court: Ryan McMillen
Wisconsin Rapids Fire/EMS: Division Chief Justin Pluess
Wood County Criminal Justice: Caitlin Saylor
Wisconsin Department of Corrections: Adam Stublaski
Marshfield Area Coalition for Youth (MACY) Drug Task Force: Elizabeth Gosse, Officer Derek Iverson

Wisconsin's plan for the State's 30% Share of the Opioid Dollars:
State Fiscal Year 2023 approved budget (\$31 million)

The strategies listed below were approved by the Joint Committee on Finance.

- School-based prevention programs: \$250,000
- After-school prevention programs: \$750,000
- NARCAN® and fentanyl test strips: \$5,000,000
 - Wood County awarded funding through NARCAN Direct Program
 - Wood County awarded funding through Fentanyl Test Strip Direct Program
 - Wood County awarded funding for 2 Public Health Vending Machines
- Medication-assisted treatment: \$2,000,000
- Hub-and-spoke health home pilot program: \$1,000,000
- Room and board costs for Medicaid members in residential substance use disorder treatment: \$2,500,000
 - Wood County awarded \$58,550
- Renovations or construction of care and treatment facilities: \$10,000,000
- Overdose alert system: \$500,000
- Tribal nation needs: \$6,000,000
 - *Ho-Chunk Nation awarded \$553,421 (*part of tribal nation falls within Wood County)
- Law enforcement agency needs: \$3,000,000

State fiscal year 2024 Plan (\$8 million)

Wisconsin DHS expects to receive \$8 million in opioid settlement payments in state fiscal year 2024. The Joint Committee on Finance approved a modified version of their plan for this funding June 16, 2023. The plan invests:

- \$2,900,000 for the distribution of fentanyl test strips and NARCAN® through our Fentanyl Test Strip Direct Program and NARCAN® Direct Program, as well as leave behind programs operated by emergency medical services agencies.
 - Wood County awarded funding through NARCAN Direct Program
 - Wood County applied for Fentanyl Test Strip Direct Program – awards not announced
- \$2,500,000 to cover room and board costs for Medicaid members receiving residential substance use disorder treatment.
- \$2,000,000 to support the cost of medication-assisted treatment for people with an opioid use disorder.
- \$300,000 for a substance use disorder treatment directory known as Atlas, which is managed by Shatterproof.
- \$300,000 for training surgeons on practices to prevent opioid misuse following surgery through a program operated by the Surgical Collaborative of Wisconsin.

Wood County Opioid Task Force Recommendations

The Task Force recommends allocating all of Wood County's Opioid Settlement allocation received between now and September of 2024 to the construction of a Federally Qualified Health Center in Wisconsin Rapids. This will amount to \$550,000 in the fall of 2024.

Funds will continue to be dispersed through 2038. The most current estimated schedule shows about \$148,000 to be distributed in 2025, followed by \$89,000 in 2026. The amounts remain similar to that until about 2033, when distributions decrease to about \$64,000, ultimately ending with \$52,600 in 2038.

The Task Force recommends the following allocation plan for Opioid Settlement funds received in 2025 forward:

- Prevention- (could include Social Determinants of Health - education, housing, transportation, neighborhood and built environment, economic stability) 15%
- Harm Reduction 15%
- Criminal Justice 15%
- Law Enforcement 15%
- *Treatment 0%
- Recovery 15%
- Community Grants 15%
- Evaluation/Communication/Stigma reduction 10%

*2026 and beyond will include a percentage allocation for treatment, in 2025 zero percent was allocated with 100% of the funds going to this priority in 2024.

Annual Plan Development and Approval

The Task Force will meet in June 2024 to develop a budget for 2025 that will be shared through the Health and Human Services Committee, Operations Committee, and County Board, through the regular budget process. Members of the Task Force can also bring it to their oversight committees before final approval (for example, Sheriff can share plan with Public Safety Committee, and the Criminal Justice Coordinator can share plan with Judicial and Legislative Committee). This process will be done annually through 2038. The Task Force will put together detailed plans for each priority area with a line item budget for each category of funding that will be identified based on the above community assessment. This annual budget process will allow for fluctuations in funding received and the potential for adding in additional funds from new settlements.

For the Community Grant allocation, additional individuals will be asked to participate in determining funding awards, with an effort to include those who serve or are led by people who have lived experience. The Task Force will create a simple Request for Applications that organizations can complete to apply for funds. The Task Force will review the submissions with the plan of releasing funds at the beginning of each calendar year. The Task Force may adjust the percentages based on funding requests.

Appendix A

Wood County Opioid Assessment

<i>Prevention</i>	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
Groups addressing <u>prevention</u>	Healthy People Wood County- IMPACT -PATCH -Rx Committee	Countywide and south Wood Co	Staffed by WCHD Funding: Community Health Improvement Process (CHIP), Drug Free Communities (DFC) Support Program (<i>ending September 29, 2025, opportunity for 5 more years</i>); State Opioid Response (SOR); Northwoods Coalition (NWC) Projects	DFC funding (including PATCH) is only for South Wood County. SOR and NWC have short timelines that cannot be used throughout the year.
	Marshfield Area Coalition for Youth (MACY) -Drug Task Force -Marshfield and Columbus Leadership Alliance (MCLA) -Mental Health Workgroup	Marshfield area	SOR; NWC Projects; City of Marshfield	MACY no longer has staff support. Is considering writing for DFC and SPF-SIG grants to hire coalition staff support and fund more prevention activities.
Education/ awareness campaigns	Dose of Reality	Wood County (IMPACT and MACY)	IMPACT: DFC and tax-levy (staff), SOR (campaign) MACY: SOR	Funding is limited to defined service areas and is not available for a full year (must apply

				annually for a 10-11 month timeline)
	Central WI State Fair	Marshfield (MACY has a booth)	City of Marshfield?	Handouts are left at booth- no one staffs to provide information.
Prescription Drug Security/Disposal	Drug disposal kiosks	Law enforcement agencies (disposals and take back events), pharmacies, healthcare facilitates with onsite pharmacy	SOR project covers cost of promotional materials; pharmacies pay for cost of disposal	Kiosks are often too full at pharmacies to use and the law enforcement kiosks are not well known
	Drug Take Back events	Wood County - all seven law enforcement agencies participate	SOR offers annual funding for one of the two annual take back events; DEA/DOJ covers disposal cost for law enforcement agencies that participate in drug take back events	October event typically does not have funding solidified, as SOR dollars are announced around that time of year and the coalitions must determine whether to apply for this funding
Rx prevention resources	Lock boxes/bags	Countywide (IMPACT and MACY distributing lock boxes); public health vending machines	SOR- funding covers cost of lock boxes	
	Med deactivation kits	Some pharmacies (Walmart) distribute deactivation powder; Health Department collaborates with Meals on Wheels to distribute medication deactivation	Pharmacies purchase powder SOR offers fund for deactivation kits	Lack of awareness of deactivation options or how pharmacies distribute resources; not the ideal way to dispose if plastic containers are not properly recycled

		pouches		(i.e. if meds are deactivated in plastic containers and thrown in trash rather than recycling). Incineration is ideal for med disposal
	Medication recycling programs	Marshfield Clinic Pharmacies and St. Vincent de Paul Free Medical Clinic are registered Drug Repository participants: a way for people who can't afford medicines to get what they need		Programs are not well-known/promoted
School/youth prevention curriculum	LEO Program	Wisc Rapids, Nekoosa, Marshfield (public/priv), Pittsville	CW Solutions staff	High school program, developing middle school program
	PATCH	Wisc Rapids, Port Edwards, Nekoosa	DFC grant through WCHD	High school only
	Life Choices classes starting in Dec 2023	Lincoln High School	Juvenile Justice Ministries	
Presentations/ trainings	In Plain Sight teen bedroom; DITEP (free); Drug Trends, CWPR/HOPE Webinar series, scholarships to attend prevention conferences	Countywide, local organizations,	Wood County Health Department, Wausau Police Department, local law enforcement agencies, Family Health Center of Marshfield	
Local Policy	Marshfield Clinic	Marshfield Clinic Health	Marshfield Clinic Health	

	prescribing guidelines and trainings	System providers	System	
What's missing: Coalitions are lacking funding/capacity to implement strategies to keep up with current rates of substance use initiation and addiction.				

<i>Harm Reduction</i>	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
<u>Groups addressing harm reduction</u>	Harm Reduction Coalition	Statewide	Staffed by DHS, local-level partners	
	Healthy People Wood County-IMPACT	Wood County	Staffed by WCHD, Funding: SOR	
	MACY - Drug Task Force	Marshfield area	SOR, community foundation	Staff support
	Central Wisconsin Partnership for Recovery (CWPR)	Wood and Clark Counties	Staffed by FHC Funding: HRSA RCORP	RCORP grant ending August 31, 2023; no cost extension for Rent Ready
	HOPE Consortium	Central region: Clark County, Ho Chunk Nation, Jackson County, Portage County, Wood County	Staffed by FHC	
	Three Bridges Recovery Wisconsin, Inc.	Clark, Columbia, Langlade, Marathon, Portage, Taylor, Wood counties	ED2Recovery state funding; Building Communities of Recovery (BCOR) federal funding,	

			contracts	
Education/awareness campaigns and trainings	Narcan Administration and Overdose Prevention trainings	County-wide (WCHD and TBR as Narcan Direct Programs)	DHS Narcan Direct Program is an annual application- state has mentioned they will not be able to sustain Narcan funding	Campaigns
	Harm Reduction trainings including stigma reduction	WCHD to Healthy People Wood County Advisory Council	Co tax-levy	Comprehensive training plan
	WI Harm Reduction Conference	Green Bay, WI	Conference scholarships for attendance	Conference scholarships for attendance; identify individuals/ organizations to attend
	HOPE Trainings	HOPE Region	Annual Conference, Webinar Series, Scholarships for various trainings	
Naloxone distribution	Narcan Direct Programs	Wood Co Health Dept Three Bridges Recovery Wood County Jail	WI DHS	(above)
	Nalox-ZONE Boxes	<ul style="list-style-type: none"> • River Block Building • Wood Co Courthouse • Wood Co DOC, WI Rapids • FHC Alcohol & Drug Recovery 	WI Voices for Recovery WI DHS Narcan Direct Program	

		Center of Marshfield <ul style="list-style-type: none"> • Marshfield Dental Center • Wood Co Jail 		
	Narcan leave-behind program	Wisconsin Rapids Fire and EMS	WCHD Narcan Direct Program	State also has an EMS leave-behind program, but no Wood County agencies are participating; Marshfield Fire and Rescue has not shown interest in participating yet; smaller agencies also not participating
	Hope Kits	Wood County	State Opioid Response for resources other than FTS and Narcan; Narcan through NDP FTS through Fentanyl Test Strip Direct, donation from another county, and CD funding	Having enough resources to have several kits assembled for partners to help distribute
	Public Health Vending Machines (pending)	Wisconsin Rapids and Marshfield	WI DHS: Opioid Settlement funding for Public Health Vending Machines	Funding for resources to fill machines is limited to certain resources (Narcan and FTS)
	LifePoint Program	Wisconsin Rapids	Vivent Health satellite; WCHD (staff); Three Bridges Recovery (BCOR grant)	

	Law Enforcement carrying narcan	7 Wood County Law Enforcement agencies	WCHD Narcan Direct Program	WI DHS has law enforcement NDP, but agencies are comfortable working with WCHD's program
Syringe Service Program	Wood County LifePoint Program: satellite of Vivent Health	Wisconsin Rapids	Vivent Health satellite (resources and syringe disposal); WCHD (staff); Three Bridges Recovery (BCOR grant for additional resources); WI DHS (narcan and FTS direct programs)	Services not offered in Marshfield; clients requesting services outside the limited hours offered (2hrs on Weds)
	WI DHS Harm Reduction Response Team: Mobile SSP unit	Wood County	WI DHS HRRT	Places where until is accessible to PWUD/ business's permission to park mobile unit for services
Syringe disposal	Aspirus Hospital and Clinics	Wisconsin Rapids (2 locations)	Aspirus Health Network	Household sharps only; barriers for those who feel stigma at healthcare facilities
	Marshfield Clinic Emergency Room	Marshfield	Marshfield Clinic Health System	
	Marshfield Police Department	Marshfield		Single sharps disposal
	River Block Building	Wisconsin Rapids	WCHD	Not being utilized; single syringe disposal

	LifePoint Program	Wisconsin Rapids	Vivent Health	Awareness/trust of program and services offered; community buy-in and support
	City Park disposal kiosks	Marshfield and Wisconsin Rapids (Braem, Robinson, WR Zoo)	WCHD	Indicator to tell WCHD when kiosk is full; awareness of sharps disposal locations
Peer Recovery Support	Three Bridges Recovery	Clark, Columbia, Langlade, Marathon, Portage, Taylor, Wood counties	Grants and contracts: need to sustain overhead	High number of referrals, not enough peers to support community needs
	Recovery Corps	State-wide	Host sites apply to program through Marshfield Clinic	Program offers education awards to members serving for 2 years, and has a 4 year service limit
What's missing: Collaborative partner meetings with values aligned organizations; sustained funding sources for harm reduction resources (Narcan, Fentanyl Test Strips, syringe disposal costs)				

<i>Criminal Justice</i>	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
Groups addressing <u>criminal justice</u>	Criminal Justice Task Force	Wood County	Funding need: System mapping of the criminal justice system in Wood County	System mapping Strategy/implementation /fidelity training (typically free through grant application)

	Youth Justice Advisory Council	Wood County	CW Solutions/ Wood County Human Services	
	Youth for Christ Juvenile Justice Ministries	Portage County Juvenile Detention Center: regional including Wood County	Working through Badgerland YFC Ministries to staff program	Volunteer support
	Healthy People Wood County: Jail Workgroup	Wood County	Wood County Community Health Improvement Plan	
Connect individuals to treatment/recovery services	Wood County Jail Discharge Planner	Wood County Jail trains those leaving the jail	Position funded by FHC for 3 years and now sustained through Wood County	
Naloxone distribution	Wood County Jail Discharge Planner providing Narcan to those leaving jail	Wood County Jail	Narcan Direct Program	Sustained funding for Narcan
	Wood County Jail Nalox-ZONE box	Wood County Jail	Narcan Direct Program	Sustained funding for Narcan
	Wood County law enforcement carrying naloxone	Seven law enforcement agencies in Wood County participating	Wood County Health Department Narcan Direct Program	WCHD is allocated a certain amount of nasal narcan, and does not have identified funding beyond what has been allocated from the state.
	Probation and Parole offices Nalox-ZONE boxes	Wisconsin Rapids and Marshfield offices		

Medication Assisted Treatment	Wood County Jail in partnership with FHC prescribing MAT	Wood County Jail	COSSAP MAT Grant; Funding ends in September 2024; WI was not awarded federal funding as a whole	Funding past Sept 2024
Jail Programming	Three Bridges Recovery offering SMART Recovery Program	Wood County Jail	Contract between Wood Co and TBR	
Training for law enforcement: CIT/Advanced CIT	Wood County Sheriff's Department	Wood County	NAMI	
Wood County Adult Drug Treatment Program	Participants who are seeking recovery	In lieu of going to Wood County Jail	Funding for clients who may not qualify under TAD grant (violent offenses)	Program is only offered to Wood County residents
What's missing: Sustainability after grant funding runs out.				

Treatment	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
Groups addressing treatment	HOPE Consortium	Central region: Clark, Jackson, Portage, Wood counties	Staffed by Family Health Center of Marshfield; WI DHS OMTc	Recently expanded scope to include recovery support
	Aspirus Behavioral Health	Aspirus Riverview Hospital, Wisconsin Rapids - serves the entire area		
	Wood County Human Services	Located in Marshfield and Wisconsin Rapids and services the entire area	County tax-levy	
	Wood County Jail MAT Program	Located in Wisconsin Rapids. Serves entire county.	Wisconsin Department of Justice (DOJ) – CCCAP Jail MAT grant. Ends September 2024. Many partners involved in the process.	
	Wood County Criminal Justice - will implement Moral Reconciliation Therapy and Seeking Safety	Wood County	TAD Grant	
	Family Health Center of Marshfield, Inc.	Located in Marshfield. Serves entire county.	Existing – federal & state funds Funds needed to establish location in	

			Wisconsin Rapids	
Treat Opioid & Methamphetamine Use Disorder	Family Health Center of Marshfield, Inc. – HOPE Consortium network	Wood County and 11 additional counties and 4 Tribal Nations	WI DHS Opioids & Methamphetamine Treatment Centers Grant	
Support people in treatment and recovery: support wrap-around services	Three Bridges Recovery	Located in Wisconsin Rapids, but serve several counties	- SMART Recovery within the jail - Recovery coaching services within and outside of the jail -ED2 emergency room grant	Local support to sustain efforts; cannot transport peers to services
	Family Health Center of Marshfield: Two care coordinators	Marshfield	HOPE (WI DHS OMTTC)	
	Windows 2 Work program: training and educational programs for criminal justice involved populations	Wood County	Job Center/Workforce Development Board?	
	Housing: see “recovery housing”			
Address The Needs Of Pregnant Or Parenting Women And Their Families, Including Babies With Neonatal Abstinence Syndrome	Family Health Center of Marshfield, Inc.- HOPE Consortium Perinatal Workgroup		HRSA Rural Opioids Communities Response Program – Neonatal Abstinence Syndrome (RCORP – NAS). Ends September 2026.	

Connect people who need help to the help they need	Wood County Jail Discharge Planner	Wood Co Jail	May need a second jail discharge planner once the new jail is finished and those housed outside the county are now housed within increasing the jail population	
	Three Bridges Recovery	Wood County	Free peer support services offered; need sustained support to increase capacity	Cannot transport peers
	Recovery Corps	State-wide	Marshfield Clinic programs: host sites apply for member placement	
What's missing: Transportation barrier to get people to treatment (detox in Chippewa Falls).				

Recovery	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
Groups addressing <u>recovery</u>	Three Bridges Recovery Wisconsin, Inc.	Clark, Columbia, Langlade, Marathon, Portage, Taylor, Wood counties	ED2 Recovery state funding; Building Communities of Recovery (BCOR) federal funding, contracts, COSSAP MAT Grant supports SMART Recovery and Recovery coaching for	Local support to sustain efforts

			some clients in jail - ends Sept 2024	
	Marshfield Clinic Recovery Corps	Statewide	Federal funding	
	Family Health Center of Marshfield - CWPR	Wood and Clark Counties	Staffed by FHC Funding: HRSA RCORP	RCORP grant ending August 31, 2023; no cost extension for Rent Ready
	Healthy People Wood County-IMPACT	Wood County	Staffed by WCHD, Funding: SOR, Opioid Settlement?	
Recovery Housing	Family Health Center of Marshfield, Inc. – CWPR RentReady Program	Wood County	Sustaining the RentReady program will continue to be an ongoing issue. We have estimated that is costs on average \$6,750 to support one person for 12-months to include program processing, first month's rent and security deposit, recovery coaching from TBR for 12 months and a 3 month-rental guarantee. We have funding now through September 2024.	
	Oxford House and	Wisconsin Rapids		

	Cranberry Oxford House			
	Mary's Place	Wisconsin Rapids, Marshfield		
Recovery Supportive Workplaces	HOPE Consortium is developing a tiered system to indicate a worksite's level of recovery support			
Recovery meetings	AA meetings	Marshfield, Wisconsin Rapids		
	NA meetings	Marshfield, Wisconsin Rapids		

<i>Communication/ Stigma reduction</i>	Current Efforts	Where is this happening	Existing funding and funding needs	What's missing
Groups addressing <u>communication/ stigma reduction</u>	Healthy People Wood County-IMPACT	Wood County	Staffed by WCHD, Funding: SOR, Narcan Direct Program	
	MACY Mental Health Workgroup and Drug Task Force	Marshfield area	Coalition does not have funding for staff support	Sustained funding and staff support
	HOPE Consortium	Trainings	Language Matters document is shared	
	Three Bridges Recovery	Clark, Columbia, Langlade, Marathon,		

		Portage, Taylor, Wood counties		
	Northwoods Coalition	NWC Service area (northwestern Wisconsin)	Staffed by Marshfield Clinic Health System and has Board	
Communications	Northwoods Coalition Newsletters Conferences Webinars Trainings Social Media	Northwoods Coalition service area		
	Healthy People Wood County Newsletters Social Media Trainings	Wood County	Staffed by Wood County Health	
	Wood County Health Department Newsletter Trainings	Wood County	County	
	HOPE Consortium- absorbed Central Wisconsin Partnership for Recovery Webinars Conferences			
Stigma Reduction Trainings	DHS Curriculum for Overdose Prevention/ Narcan Administration and resources	WCHD and TBR: Wood County		

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, January 8, 2024

TIME: 9:52 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Brad Hamilton, Dennis Polach,
William Winch

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:52 AM.
2. The minutes of the December 11, 2023 meeting were reviewed. Motion by Hamilton/Voight to accept them as presented. Motion carried unanimously.
3. There was one public comment raising concerns about the jail food quality and quantity.
4. The next meeting will be held on Monday, February 12, 2024 at 9:00 AM in Room 114.
5. The Communications Dept. presented their report and bill listing.
6. The Emergency Management Dept. presented their report and bill listing.
7. The Dispatch Dept. presented their report and bill listing. Bastien reported that he was not ready to present anything on the floating holiday pay this month, but would have meetings with the Sheriff's Dept. and will present this issue next month.
8. The Coroner presented their report and bill listing. Patton reported that the iPad are not performing as they were intended, so IT will be getting laptops for the department. There should not be any budget implications by this action.
9. Sheriff Becker reviewed, and highlighted, the following within their report.
 - a. Food Tree robbery suspect caught in Florida and will be extradited shortly.
 - b. Large drug arrest in Clark County that numerous agencies were a part of.
 - c. February 3rd is the Polar Plunge for Special Olympics.
10. A budget amendment resolution was presented. This is for additional funding received from the Dept. of Transportation for additional seat belt enforcement. Motion by Hamilton/Polach to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
11. Motion by Hamilton/Voight to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.

12. Chairman Zurfluh declared the meeting adjourned 10:25 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Public Safety Committee
January 8, 2024

NAME	REPRESENTING
Sienna Krohn	SHP-Jail medical
Linda Stankey	Jail inmates food
Carl Stankey	Accompany Linda
David Patton	Coroner
Erik Engel	WC Com
Peter Rastenholtz	Corp. Counsel
Charlie Hoogsteger	Sheriff
Shawn Becker	Sheriff
Suzanna Hansen Wager	Sheriff
Teo Asmussen	Wood County Sheriff's Dept.
Arnell Christensen	CM
Tony Bastien	Dispatch
Lance Pliml	Co Board Chair
Bill Clendensing	WCB #15
Kimberly Starnac WebEx	Clerk of Courts



December Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

December Training Descriptions

Date	Type	Description
4-Dec	Business Meeting	December Business Meeting
11-Dec	Work Night	Reviewed Rescue 4; removed and relocated tools.
18-Dec	Extrication	Reviewed opening techniques with the jaws; removed roof; popped trunk.
26-Dec	Work Night	Check on equipment completed and call sheet filled out.

Call Summary

Call #	NKPD 2023-3256	95	96	97	98
Date	12/2/2023	12/9/2023	12/9/2023	12/14/2024	12/21/2024
Time	16:38	10:23	17:14	15:37	20:28
Day of Week	Saturday	Saturday	Saturday	Thursday	Thursday
Township	Nekoosa	Rudolph	Rudolph	Wisconsin Rapids	Grand Rapids
Location	951 MARKET ST	6950 KNOWLEDGE AVE	6950 KNOWLEDGE AVE	531 7TH AVE N	3210 AIRPORT AVE
Rescue 3	T. Young	T. Young	B. Diggles	E. Moreno	M. Klein
Rescue 4					
Rescue 5					
10-22ed					
Call Type	Other	Traffic/Scene Containment	Other	Other	10-50 w/ Unknown Injuries
Medical/Extrication					
Ambulance					UEMR
EMR					
Fire					Grand Rapids
Air					
Tools/Equipment Used					
Notes					
Other members on scene		M. Wiberg	D. Westfall	T. Young M. Wiberg	

Call Summary

Call #	99	100	101	102	
Date	12/25/2024	12/30/2024	12/30/2024	12/30/2024	
Time	10:52	17:40	17:49	18:32	
Day of Week	Monday	Saturday	Saturday	Saturday	
Township	Biron	Rudolph	Grand Rapids	Grand Rapids	
Location	3030 PLOVER ROAD	REDDIN ROAD & STH 13	72ND ST & STH 54	80th ST & STH 54	
Rescue 3	M. Klein	T. Young	T. Young	T. Young	
Rescue 4					
Rescue 5					
10-22ed		Yes			
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	
Medical/Extrication					
Ambulance			UEMR		
EMR			Grand Rapids		
Fire	Biron		Grand Rapids		
Air					
Tools/Equipment Used					
Notes					
Other members on scene	M. Wiberg		B. Franz M. Klein		

Special Events Summary

Date	12/2/2023	12/9/2023	12/9/2023		
Day of Week	Saturday	Saturday	Saturday		
Event	Nekoosa Holiday Parade	Run Run Rudolph	Rudolph Holiday Parade		
Host					
Location	951 MARKET ST	6950 KNOWLEDGE AVE	6950 KNOWLEDGE AVE		
Vehicle Used	R3	R3	R3, R4		
Tools/ Equipment Used					
Event Description	Participated in the Nekoosa Holiday Parade	Traffic control for Run Run Rudolph during Rudolph Country Christmas	Traffic control for Rudolph Holiday Parade		



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 2, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – December 2023

The Crime Stoppers program received 32 tips in the month of December 2023 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on November 8, 2023. There was no meeting held in December. The next regular meeting will be on January 10, 2023, at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

December 2023 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	11	2	0
K9 Ace	10	3	1
K9 Timo	11	4	0
K9 Rosco	15	4	2
K9 Bingo	10	3	0

TRAINING (MONTHLY) –

During the month of December Sergeant Arendt with K9 Timo, Sergeant B. Christianson with K9 Ace, Deputy Pidgeon with K9 Sig, and Deputy Beathard with K9 Rosco trained with the Wisconsin Rapids Police Department K9 unit for monthly training. During this training, teams focused on narcotic detection (buildings, open area, and vehicle), tracking, and general obedience. Training venues included WOSO/WRPD range, WRAMS, and property owned by the City of Wisconsin Rapids.

It should be noted the monthly K9 training was cut short due to a SRT callout for an arrest warrant of a wanted subject.

TRAINING (INDIVIDUAL)

- K9 Rosco and Deputy Beathard had eight hours of monthly training and seven hours on duty training. K9 Rosco focused on obedience and narcotic training.
- K9 Timo completed four hours of on duty training. During these hours, K9 Timo trained narcotic detection, practicing SKIDDS principles with SRT, and general obedience.

USEAGE

- K9 Rosco and Deputy Beathard had four deployments for the month of December. One deployment was for a school search at OWEN WHITE high school as an assist. K9 Rosco had three traffic stop deployments that did not result in arrest.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Sergeant Christianson and K9 Ace had three deployments in the month of December. These deployments were at Wisconsin Rapids Middle School, The Wood County Jail, and Mary's Place in Wisconsin Rapids. Nothing was located during these sniffs.
- Sergeant Christianson and K9 Bingo had three deployments during the month of December. One deployment was a sniff of Port Edwards High School and Middle School, and no indication was observed. Bingo also assisted the Wood County SRT with a search warrant in the City of Wisconsin Rapids. His third deployment was an apprehension. Sergeant Christianson was in a physical altercation with a suspect during a traffic stop. Bingo was deployed using the door popper on his squad car. Bingo followed commands and apprehended the suspect.
- Sergeant Arendt and K9 Timo had four deployments in the month of December. Two of these deployments were for narcotic sniffs of vehicles. Both of these sniffs resulted in no indication. One deployment was for a school search at WRAMS. The final deployment was to clear a vehicle following a high risk traffic stop. The vehicle was reported stolen and the suspect was possibly armed with a firearm. The driver was taken into custody without incident and nobody was located in the vehicle.
- K9 Sig assisted with a school search at WRAMS. K9 Sig also conducted a search at Mary's Place with no indication

DEMO/COMMUNITY

- K9 Rosco had two meet and greets with donations for the K9 program, including photos.
- Sergeant Christianson and K9 Ace completed a K9 presentation at St. Lukes Preschool in Wisconsin Rapids for the 3K and 4K classes.

ADDITIONAL INFORMATION –

- All 4 K9 teams assisted with the school sniff at WRAMS.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

11-23-23 to 12-23-23

Animal Bites:	<u>Dog</u>	<u>Cat</u>
• NKPD	0	0
• PEPD	0	0
• WRPD	3	0
• GRPD	0	0
• PIPD	0	0
• Saratoga	3	0
• Auburndale	0	0
• Biron	1	0
• Arpin	0	1

Neglect/Abuse Case: 4

Abandonment: 0

Animal vs Animal: 1

Abatement Order: 0

Animals at Large: 1

Major Incidents: 0

Follow-up-Brooke: 4

Follow-up-Susa: 1

Monthly Hours: 26.50

YTD Hours: 445.75

Submitted by:

Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

December 2023

ATV

- Patrol Hours- 40
- Citations- 0
- Warnings- 0

BOAT

- N/A

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

December 2023 (11/26/23to 12/23/23)

Patrol

Overtime hours:	158.75
Comp time hours:	405.87
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	50.5
Comp time hours:	23

Security Services

Overtime hours:	14.25
Comp time hours:	5.125

TOTAL CALL OUT:	9
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services December 2023 Report

For the month of December 2023, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	64
O.C. -	7
Misc. Items -	6

The miscellaneous items that were located were three (3) scissors, two (2) self-defense weapons and a set of metal chopsticks.

Security Services screened 5,905 people entering the courthouse in December. Security Services had 29 security requests from different departments within the Courthouse for the month and we had one (1) jury trial. We also served four (4) civil process paper, executed an eviction and fulfilled five (5) warrants.

Security Services handled seven (7) complaints in the jail this month. The reports were for criminal damage to property X 5, a fight and a possible sexual assault.

Additionally, On December 20th, we received a report of a pulseless, non-breather, male subject, in his vehicle by the entrance to the sheriff's department parking lot. When we arrived to the scene, a road deputy was already performing CPR on the older male subject. To make matters worse, the male subject had his toddler grandson with him. Eventually we were able to get enough information to locate a parent for the child, so they could pick him up. The male subject was transported to the hospital by ambulance.

During the Month of December, I utilize part-time employees for 29.5 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	204	81	39	210	93	33	204	94	26	212	76	31	186	87	32	193	84	25
2	201	81	39	204	91	32	203	97	26	213	76	31	185	87	32	189	84	25
3	200	81	37	202	95	32	200	95	26	214	76	30	189	84	30	186	80	24
4	196	82	37	197	93	32	196	100	26	207	76	31	192	84	28	189	80	23
5	201	81	37	195	91	29	200	100	26	203	78	31	196	86	27	191	80	23
6	198	79	36	197	91	29	200	100	25	200	81	32	197	92	28	188	80	22
7	196	77	36	196	91	29	202	100	26	197	80	31	198	92	28	185	80	23
8	198	77	36	204	90	30	201	99	26	201	84	30	203	92	28	186	82	23
9	199	77	36	210	97	30	203	99	27	206	84	30	204	92	27	183	87	22
10	201	75	34	205	98	29	203	97	27	205	84	29	201	90	27	184	91	24
11	193	75	34	205	97	29	209	96	27	209	82	31	198	94	27	186	91	24
12	195	75	34	204	97	27	207	95	27	208	81	33	201	93	28	185	91	24
13	192	79	34	208	97	27	212	95	26	206	81	33	198	93	28	189	90	24
14	200	83	33	206	95	27	207	93	28	205	80	31	202	93	27	185	89	24
15	198	83	29	207	95	28	209	89	28	212	78	31	198	93	25	188	88	27
16	193	83	28	206	94	27	210	87	28	212	78	31	192	89	25	195	88	28
17	196	86	30	216	96	27	206	86	27	214	78	31	188	85	26	196	86	29
18	193	84	31	216	99	27	206	85	28	208	77	31	191	85	26	198	86	29
19	191	85	32	218	99	27	211	85	28	198	75	31	192	89	26	198	86	29
20	194	85	31	219	99	27	213	85	28	194	76	31	193	85	26	195	85	29
21	201	83	31	215	96	28	203	79	27	196	81	31	193	85	26	190	85	29
22	202	83	31	212	92	28	207	80	29	194	82	32	194	85	26	186	85	28
23	204	83	31	208	98	28	209	80	29	197	83	32	190	83	29	185	83	26
24	196	82	31	207	98	28	202	80	31	199	83	32	197	81	27	185	81	25
25	206	83	31	201	98	27	208	77	32	202	82	34	193	83	27	189	81	25
26	211	88	30	203	97	27	211	77	31	199	81	34	193	81	28	193	81	24
27	205	91	30	209	97	27	214	77	31	195	80	33	193	86	27	186	79	24
28	205	90	31	205	94	27	215	75	33	191	84	33	197	86	27	186	76	23
29	208	90	31				209	73	33	187	87	33	197	86	27	186	81	24
30	208	90	30				208	74	33	186	87	32	200	86	27	183	84	25
31	207	89	30				213	71	32				194	85	27			
WCJail	199.74			206.61			206.48			202.33			195.00			188.60		
Shipped	82.61			95.29			87.74			80.37			87.48			84.13		
EMP	32.90			28.50			28.29			31.53			27.39			25.13		
Avg Length of Stay (Days)	37.80			43.20			34.80			36.40			30.00			29.60		

WOOD COUNTY JAIL

July - December 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	184	88	24	179	89	25	182	83	22	211	90	19	196	89	29	192	90	29
2	185	88	24	184	87	25	184	86	23	213	90	19	197	89	29	189	88	28
3	187	88	23	184	87	23	189	85	23	205	90	19	198	90	29	187	88	28
4	183	87	23	181	85	23	189	85	21	205	90	23	197	88	30	185	87	28
5	185	87	22	179	86	24	190	85	20	203	90	24	200	88	30	185	85	26
6	183	90	22	180	86	24	190	84	19	199	93	26	202	88	30	184	83	26
7	183	91	22	184	86	24	197	86	18	204	96	28	202	86	31	174	79	22
8	187	90	22	186	86	22	201	83	19	203	96	27	205	83	29	176	83	22
9	190	90	22	186	85	23	203	83	19	203	95	27	209	87	30	178	83	25
10	187	90	22	192	82	22	206	83	19	204	92	26	209	84	30	178	83	24
11	181	88	22	188	82	22	213	83	19	197	95	29	202	88	32	180	83	24
12	183	90	23	190	83	22	202	81	18	195	92	29	205	88	32	179	83	24
13	187	94	24	192	83	22	202	81	19	193	89	29	209	88	32	178	83	25
14	188	92	24	193	83	21	198	84	20	197	94	29	213	87	32	179	83	27
15	189	89	25	188	81	21	201	88	20	203	94	29	209	86	32	180	85	27
16	190	89	25	180	78	21	201	84	22	203	94	28	204	89	31	187	86	28
17	189	89	25	180	78	21	202	84	22	202	94	28	205	88	31	188	86	28
18	185	86	24	183	82	21	205	84	22	206	92	30	196	90	30	187	86	28
19	185	85	25	182	85	21	206	84	22	204	92	29	199	90	30	178	78	27
20	186	83	25	183	85	19	204	84	22	200	97	29	200	90	30	175	77	29
21	185	79	25	186	85	19	201	88	22	201	99	28	201	90	28	177	76	29
22	182	82	27	184	84	19	201	87	22	205	99	28	197	89	28	179	75	29
23	181	82	26	181	83	19	195	91	22	202	99	27	192	86	30	184	74	29
24	188	82	26	182	82	20	196	90	21	194	94	28	191	86	30	183	74	28
25	181	81	25	177	80	21	197	90	21	198	93	27	190	86	30	183	74	28
26	182	80	25	175	79	21	201	90	21	197	90	27	193	86	30	186	74	27
27	184	84	25	178	79	21	201	90	21	197	88	28	192	86	30	180	73	26
28	176	84	25	179	79	21	203	89	21	198	86	28	193	81	29	176	73	26
29	178	90	26	180	80	22	201	92	19	200	85	28	194	84	30	175	71	25
30	175	89	25	186	79	22	208	90	19	201	85	28	194	88	31	174	69	23
31	178	89	25	190	78	22				199	84	28				171	69	22
WCJail	184.10			183.61			198.97			201.35			199.80			180.87		
Shipped	86.97			82.81			85.90			92.16			87.27			80.03		
EMP	24.13			21.71			20.60			26.84			30.17			26.35		
Avg Length of Stay (Days)	39.00			37.40			30.80			28.60			29.20			28.30		

2023 Yearly Averages

Total	195.62
Safekeeper	86.06
EMP	26.96
LENGTH of STAY	33.76

SK Total
WP 75
AD 15
SK 90

Color indicates low population	171	12/31/23
Color indicates high population	219	02/20/23

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	78	67	14	77	78	15	75	79	15	96	61	15	60	72	15	76	69	15
2	74	67	14	74	76	15	72	82	15	97	61	15	58	72	15	73	69	15
3	75	67	14	68	80	15	71	82	13	99	61	15	68	69	15	76	65	15
4	70	67	15	65	78	15	62	86	14	91	61	15	73	69	15	80	65	15
5	76	66	15	68	76	15	66	86	14	85	64	14	76	71	15	82	65	15
6	76	64	15	70	76	15	67	86	14	76	67	14	70	77	15	79	65	15
7	77	62	15	69	76	15	68	86	14	76	65	15	71	77	15	75	65	15
8	79	62	15	77	75	15	67	84	15	78	69	15	76	77	15	75	67	15
9	80	62	15	76	82	15	69	84	15	83	69	15	76	78	14	68	72	15
10	86	60	15	71	83	15	71	82	15	83	69	15	77	76	14	62	76	15
11	78	60	15	72	82	15	78	81	15	87	67	15	70	79	15	63	76	15
12	80	60	15	73	82	15	75	80	15	87	66	15	74	78	15	63	76	15
13	72	64	15	77	82	15	82	80	15	85	66	15	70	78	15	70	75	15
14	77	68	15	77	80	15	78	78	15	87	65	15	76	78	15	67	74	15
15	79	68	15	77	80	15	84	74	15	96	63	15	74	78	15	68	74	14
16	75	68	15	78	79	15	87	72	15	96	63	15	72	74	15	74	73	15
17	74	71	15	86	81	15	85	72	14	98	63	15	71	70	15	77	71	15
18	70	69	15	81	84	15	84	70	15	93	62	15	72	70	15	79	71	15
19	68	70	15	84	84	15	89	70	15	85	60	15	70	74	15	79	71	15
20	72	70	15	85	84	15	91	70	15	80	61	15	75	71	14	77	70	15
21	79	69	14	83	81	15	88	65	14	77	66	15	75	71	14	71	70	15
22	81	69	14	85	78	14	88	65	15	73	68	14	76	71	14	69	70	15
23	83	69	14	75	83	15	91	65	15	74	68	15	72	69	14	72	68	15
24	76	68	14	74	83	15	83	65	15	77	68	15	83	67	14	75	66	15
25	85	68	15	67	83	15	91	62	15	79	67	15	77	68	15	79	66	15
26	86	73	15	70	82	15	95	62	15	77	66	15	78	66	15	84	66	15
27	77	76	15	76	82	15	98	62	15	76	65	15	74	71	15	78	64	15
28	77	75	15	75	79	15	99	60	15	68	69	15	78	71	15	83	62	14
29	80	75	15				95	59	14	61	72	15	77	71	15	77	66	15
30	81	75	15				93	59	15	61	72	15	80	71	15	70	69	15
31	81	74	15				101	56	15				75	71	14			
WOOD	77.48			75.36			82.03			82.70			73.35			74.03		
WPSO	67.84			80.32			73.03			65.47			72.74			69.20		
ADSO	14.77			14.96			14.71			14.90			14.74			14.93		
TOTAL	199.74			206.61			206.48			202.33			195.00			188.60		

MONTH	High	Low
January	86	68
February	85	65
March	101	62
April	99	61
May	83	60
June	84	62

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	68	74	14	61	74	15	74	68	15	98	75	15	75	74	15	68	75	15
2	69	74	14	68	72	15	72	71	15	100	75	15	76	75	14	68	73	15
3	72	74	14	70	72	15	78	70	15	92	75	15	76	75	15	66	73	15
4	69	73	14	69	70	15	79	70	15	88	75	15	76	73	15	65	72	15
5	71	73	14	64	71	15	81	70	15	85	75	15	78	73	15	69	70	15
6	67	76	14	66	71	15	83	69	15	76	78	15	81	73	15	71	68	15
7	65	76	15	70	71	15	90	71	15	76	81	15	82	71	15	69	64	15
8	71	75	15	74	71	15	96	68	15	76	81	15	90	68	15	67	68	15
9	74	75	15	74	70	15	98	68	15	77	80	15	89	72	15	65	68	15
10	71	75	15	84	67	15	101	68	15	82	77	15	92	69	15	66	68	15
11	68	73	15	80	67	15	107	68	15	69	80	15	79	73	15	68	68	15
12	67	75	15	81	68	15	101	67	14	70	77	15	82	73	15	66	68	15
13	66	79	15	83	68	15	99	66	15	71	74	15	86	73	15	64	68	15
14	69	77	15	85	68	15	91	69	15	70	79	15	91	72	15	63	68	15
15	72	74	15	82	66	15	90	73	15	76	79	15	87	71	15	62	70	15
16	73	74	15	77	63	15	93	69	15	77	79	15	80	74	15	67	71	15
17	72	74	15	77	63	15	94	69	15	76	79	15	82	73	15	68	71	15
18	72	71	15	75	67	15	97	69	15	80	77	15	72	75	15	67	71	15
19	72	70	15	73	70	15	98	69	15	79	77	15	76	75	15	67	66	12
20	75	68	15	76	70	15	96	69	15	70	82	15	77	75	15	63	66	11
21	77	64	15	79	70	15	89	73	15	70	84	15	80	75	15	66	70	6
22	69	67	15	78	69	15	89	72	15	74	84	15	77	74	15	69	75	0
23	69	67	15	76	68	15	78	76	15	72	84	15	73	71	15	75	74	0
24	76	67	15	77	67	15	80	75	15	68	79	15	72	71	15	75	74	0
25	71	66	15	73	65	15	81	75	15	74	78	15	71	71	15	75	74	0
26	73	65	15	72	64	15	85	75	15	76	75	15	74	71	15	79	74	0
27	71	69	15	75	64	15	84	75	15	77	73	15	73	71	15	75	73	0
28	63	69	15	76	64	15	88	74	15	80	71	15	80	66	15	71	73	0
29	57	74	16	75	65	15	86	77	15	83	71	14	76	69	15	73	71	0
30	57	74	15	81	64	15	95	75	15	84	71	14	71	73	15	76	69	0
31	60	74	15	87	63	15				84	69	15				74	69	0
WOOD	69.23			75.42			89.10			78.39			79.13			68.94		
WPSO	72.13			67.81			70.93			77.23			72.30			70.39		
ADSO	14.84			15.00			14.97			14.94			14.97			9.65		
TOTAL	184.10			183.61			198.97			201.35			199.80			180.87		

2023 Safe Keeper Averages		
WOOD Co Jail	77.10	108
WAUPACA Co	71.62	75
ADAMS Co	14.45	15
Total Population	195.62	198

Yellow
Shut down for COVID

MONTH	High	Low
July	77	63
August	87	61
September	107	72
October	100	68
November	92	71
December	79	62

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2022 TOTAL AMOUNT
January	2561	\$88,482.55	\$114,681.58	\$26,199.03	\$26,199.03	\$36,829.80
February	2668	\$92,179.40	\$119,473.04	\$27,293.64	\$53,492.67	\$32,038.30
March	2720	\$93,976.00	\$121,801.60	\$27,825.60	\$81,318.27	\$35,586.60
April	2411	\$83,300.05	\$107,964.58	\$24,664.53	\$105,982.80	\$34,421.10
May	2712	\$93,699.60	\$121,443.36	\$27,743.76	\$133,726.56	\$35,599.55
June	2524	\$87,204.20	\$113,024.72	\$25,820.52	\$159,547.08	\$33,229.70
July	2696	\$93,146.80	\$120,726.88	\$27,580.08	\$187,127.16	\$33,061.35
August	2567	\$88,689.85	\$114,950.26	\$26,260.41	\$213,387.57	\$34,990.90
September	2577	\$89,035.35	\$115,398.06	\$26,362.71	\$239,750.28	\$34,291.60
October	2857	\$98,709.35	\$127,936.46	\$29,227.11	\$268,977.39	\$36,842.75
November	2618	\$90,451.90	\$117,234.04	\$26,782.14	\$295,759.53	\$31,999.45
December	2481	\$85,718.55	\$111,099.18	\$25,380.63	\$321,140.16	\$30,419.55
TOTAL	31392	\$1,084,593.60	\$1,405,733.76	\$321,140.16		\$409,310.65

\$34.55

\$44.78

Electronic Monitoring 2023

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2023 Total Amount	2022 Total Amount
January	32.90	\$33,432.32	\$33,432.32	\$39,438.39
February	28.50	\$26,158.44	\$59,590.76	\$38,616.23
March	28.29	\$28,747.73	\$88,338.49	\$39,583.71
April	31.53	\$31,006.60	\$119,345.10	\$40,346.10
May	27.39	\$27,833.17	\$147,178.27	\$39,411.14
June	25.13	\$24,712.84	\$171,891.11	\$38,825.43
July	24.13	\$24,520.42	\$196,411.53	\$43,453.07
August	21.71	\$22,061.27	\$218,472.80	\$42,372.20
September	20.60	\$20,258.04	\$238,730.84	\$41,726.13
October	26.84	\$27,274.27	\$266,005.11	\$42,481.19
November	30.17	\$29,669.18	\$295,674.29	\$39,493.47
December	26.35	\$26,776.34	\$322,450.63	\$38,675.41
TOTAL	161.77	\$322,450.63	\$322,450.63	\$484,422.47

EMP Monthly Average x number of days in month = bed days

Bed Days x \$32.78 = Monthly Savings

\$32.78

SAFE KEEPER HOUSING

2023

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2023 YTD TOTAL	2022 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$14,700.00	\$82,125.00	\$96,825.00	\$195,225.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$293,625.00	\$293,625.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$392,025.00	\$392,025.00
MAY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$490,425.00	\$490,425.00
JUNE	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$588,825.00	\$588,825.00
JULY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$687,225.00	\$687,225.00
AUGUST	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$785,625.00	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$884,025.00	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$982,425.00	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$1,080,825.00	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$1,179,225.00	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$193,725.00	\$985,500.00	\$1,179,225.00		\$1,179,225.00

2023 is a 90 average (Housing contracts end 12/2023)

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2023						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3102	2988	2975	0	7279	\$25,200.70
February	2408	2294	2350	0	7052	\$19,637.56
March	2581	2467	2528	0	7576	\$20,231.45
April	3254	3104	3158	0	9516	\$25,190.61
May	2432	2343	2403	0	7178	\$19,954.84
June	2387	2280	2373	0	7040	\$20,024.18
July	2788	2743	2720	0	8251	\$24,312.61
August	2455	2426	2373	0	7254	\$20,040.46
September	2820	2775	2742	0	8337	\$22,439.14
October	3223	3074	3073	0	9370	\$25,275.38
November	2556	2428	2477	0	7461	\$20,696.33
December	2239	2110	2189	0	6538	\$19,922.62
TOTAL	32245	31032	31361	0	92852	\$262,925.88

Cost per meal **\$2.83**

Cost per day **\$8.49**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36

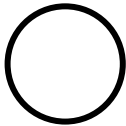
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25

	2023	2024	2025	2026	2027
Food & Labor	\$262,925.88	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	92,852	0	0	0	0
Cost per Meal	\$2.83	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.49	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2023

MONTH	FOUND ITEMS Male or Female		CONTRABAND FOUND INTERNAL EXTERNAL		DRUGS MALE or FEMALE	
JANUARY	0	0	0	0	0	0
FEBRUARY	0	0	0	0	0	0
MARCH	0	0	0	0	0	0
APRIL	0	0	0	0	0	0
MAY	0	0	0	0	0	0
JUNE	0	0	0	0	0	0
JULY	0	0	0	0	0	0
AUGUST	0	1	1	0	0	1
SEPTEMBER	0	1	1	0	0	1
OCTOBER	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0
TOTALS	0	2	2	0	0	2

TOTAL MALE	SCANNED FEMALE	Monthly
		Total
125	60	185
122	44	166
144	41	185
131	53	184
159	59	218
122	33	155
122	43	165
132	59	191
147	56	203
142	31	173
133	34	167
77	31	108
1556	544	
TOTAL SCANNED		
2100		



RESOLUTION#

Introduced by
Page 1 of 1

Public Safety Committee

ITEM# 3-
DATE January 16, 2024
Effective Date Upon passage & posting

TDM

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EPN</u> , Finance Dir.		

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol, to finance additional patrol for seat belt enforcement from January 1, 2024 through September 30, 2024.

FISCAL NOTE: The costs to be funded in the 2024 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$21,561.75
43521	State Traffic Aids	\$21,561.75	

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2024 operational year, and

WHEREAS, the Wood County Sheriff’s Department overtime budget is restricted in nature and would be compensated \$21,561.75 for additional patrol for seat belt enforcement through September 2024, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff’s Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff’s Department will allocate a portion of the \$21,561.75 awarded grant funds to Wisconsin Rapids Police Department, Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County.

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff Traffic (52140) Budget for 2024 to add \$21,561.75 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

Joseph Zurfluh, Chair

William Voight

Brad Hamilton

Dennis Polach

William Winch

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, January 3, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Dave LaFontaine, Laura Valenstein, Jake Hahn, Tom Buttke, Joe Behlen

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present. Leichtnam welcomed Behlen to the committee.
2. There was no public comment.
3. Motion by LaFontaine/Buttke to approve the minutes of the previous meetings. Motion carried unanimously.
4. Motion by LaFontaine/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Wucherpennig reported the Wisconsin Land & Water Association annual conference is coming up, a county core value award was recently awarded to a LWCD staff member, and that he is reviewing his APRA proposal for a drone for the department.
6. Grueneberg requested that a portion of the REDI grant funding be used to conduct a housing survey in conjunction with the work being done for our housing plan by North Central Wisconsin Regional Planning Commission. Motion by Buttke/Hahn to approve the amount, not to exceed \$1,000, to fund the housing survey. Motion carried unanimously.
7. Rombalski reviewed the actions of the REDI Roundtable for 2023, including the number and types of meetings held. A calendar of 2024 meetings was included. Motion by LaFontaine/Hahn to approve the report as presented. Motion carried unanimously.
8. The economic grant funding process was discussed in depth and at length. A number of proposals came forward, including having the grant applications tie into the REDI plan better, making sure the committee has a dollar amount to spend before the process, possible scoring of applications prior to any award meeting, matching fund requirement, and cap the number of times an applicant can apply. Staff will work on an application form and bring back to the committee for review.
9. Solin provided an Extension office update:

- a. Space designers have been working with Extension to come up with additional space for offices for the new educators.
 - b. Final interviews coming up for the Natural Resources Groundwater Educator position.
 - c. Upcoming presentation to committee on services to the Hmong population.
10. Leichtnam requested per diem to attend the interview for the Natural Resources Groundwater Educator position. Motion by LaFontaine/Buttke to approve the per diem and attendance. Motion carried unanimously.
11. The next regular meeting will be held on Wednesday, February 7th at 9:00 AM.
12. Chairman Leichtnam declared the meeting adjourned at 10:56 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee

January 3, 2024

[illegible]

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 16th, 2023
Wood County River Block/Online

Attendees: Gary Beastro (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Diane Hanson (Marathon); Shane Wucherpennig (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff). Bill Clendenning (Wood) was also present.

CALL TO ORDER: Hernandez called the meeting to order at 9:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made and seconded to approve the minutes from the September 2023 meeting. Motion carried unanimously.

Closed Session: The committee went into closed session.

TREASURER'S REPORT: The most recent financial reports were sent out prior to the meeting. Hilgart reported on the amounts for all open accounts. A motion was made by Walker, which was seconded by Wucherpennig, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES:

Thorstenson discussed the 2024 draft overhead budget. The budgeted amounts for office furnishings, advertising, publicity, and training will increase. Golden Sands RC&D is also planning to pay dues to the WI Association of RC&Ds as well as the National Association of RC&Ds. The draft budget was approved by consensus, with direction provided about what numbers to refine for the final draft for the March meeting. The current health insurance stipend is only enough for employees to purchase a catastrophic policy. A discussion was had about the possibility of increasing the stipend. The 2022 990 form was completed. The ending balance was negative due to some projects that were reimbursement-based switching to front-loaded during fiscal year 2021, creating the appearance of a loss in 2022.

STAFF AND MEMBERSHIP:

Whistleblower Policy: The policy was reviewed. A motion was made by Walker, which was seconded by Beastro, to approve the Whistleblower Policy. Motion carried unanimously.

Hiring Updates and Open Positions: Glad introduced herself. Thorstenson reported that two new NRCS co-employment staff will start in December. Positions currently open included the Soil Conservationist (Green Lake), AIS Coordinator, and the Community Gardens Field Manager.

Outagamie County: A notification was sent twice without a reply.

Tribute to Al Barden: No updates.

PR & COMMUNICATIONS:

Newsletter: Thorstenson reported that she and Kevin Munkwitz are currently working on a draft for the Nov issue.

OTHER BUSINESS: None

ADJOURNMENT: The meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Amanda Gurklis
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
November 16th, 2023
Wood County River Block/Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Jacob Fluor (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Rick Nitz (Golden Sands RC&D Staff); Nichole Kirk (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Maria LeFevre-Knusta (Golden Sands RC&D Staff); Al Drabek (Marathon); Garrett Klepitsch (Golden Sands RC&D Staff); Brooke Patrick (Golden Sands RC&D Staff); Trent Quade (Golden Sands RC&D Staff).

CALL TO ORDER: Tessmer called the meeting to order at 10:18 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Drabek, which was seconded by Clendenning, to approve the minutes from the September 2023 meeting. Motion carried unanimously.

PROJECT UPDATES:

Cooperative Forestry:

Fluor and Quade reported on the installation of a demonstration forest sign. Administrative work for the season is being wrapped up. Planning meetings with the DNR are coming up.

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Fluor and Quade reported on invasive control field work that was completed on private lands adjacent to State Natural Areas. Planning and prioritization of work for 2024 is underway.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Kirk and LeFevre-Knusta reported on an event in Green Bay and a soil health field day in Milwaukee. The team is seeking out new opportunities and partnerships and is doing site visits with landowners.

Tree Shelters: Glad reported that planning is underway for the 2024 season.

Stevens Point Area Neighborhood Gardens (SPANG): Glad reported that Golden Sands RC&D is seeking candidates for a full-time community gardens coordinator and that improvements to the sites will be made in 2024.

Waupaca County Conservation Field Day (WCCFD): Glad provided information from Gurklis, who reported that Golden Sands RC&D hosted a successful event for about 300 students.

NACD Technical Assistance Project/Managed Grazing: Patrick and Klepitsch reported that wrap-up of the 2023 season is underway and that plans are being worked on for 2024. Educational opportunities are being explored and events are being planned.

NEW PROJECTS: None

MEMBER REPORTS: None

OTHER BUSINESS: None

ADJOURNMENT: A motion was made by Walker, which was seconded by Clendenning, to adjourn. Meeting adjourned at 10:53 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
November 16th, 2023
Wood County River Block/Online

Attendees: Ed Hernandez (Waushara); Joe Tomandl (Taylor); Dave Benson (Marquette); Gary Beastro (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Shane Wucherpennig (Member-at-Large); Amanda Gurklis (Golden Sands RC&D Staff); Bill Leichtnam (Wood).

CALL TO ORDER: Tomandl called the meeting to order at 10:17 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: The September 2023 Minutes were approved unanimously upon a motion that was made by Leichtnam and seconded by Benson.

NEW PROJECTS: None.

COUNTY AND STAFF UPDATES:

Hamerla: He is reviewing AIS Coordinator resumes. 2023 reporting is ongoing.

Thorstenson: The 2023 CBCW projects are finished. One order of acrylic blocks was finished. She will train Hamerla on weevil identification in 2024.

Gurklis: AIS and Groundwater lesson planning for 2024 is underway.

Marathon: Beastro reported that the county is planning to remove all of the lead pipes.

Marquette: Benson reported about county fees.

Taylor: Tomandl reported that water testing is complete.

Waushara: Hernandez reported that a no-till drill will be delivered next week. The county hired a recreational patrol officer. He is retiring from the County in January 2024.

Wood: Leichtnam reported that Senate Bill 312 is still out there. Wucherpennig reported that there was a sewage pipe that burst in Marshfield that took about 12 hours to clean up.

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made by Benson, which was seconded by Leichtnam, to adjourn the meeting. The meeting was adjourned at 10:59 a.m.

Respectfully submitted,

Amanda Gurklis
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 16th, 2023
Wood County River Block/Online

Attendees: Ed Hernandez (Waushara); Gary Beastro (Member-at-Large); Bill Clendenning (Wood); Jacob Fluor (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Brent Tessmer (Taylor); Denise Hilgart (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Joe Tomandl (Taylor); Dave Benson (Marquette); Diane Hanson (Marathon); Al Drabek (Marathon); Amy Thorstenson (Golden Sands RC&D); Shane Wucherpennig (Member-at-Large); Jennifer Glad (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made and passed unanimously to approve the minutes from the September 2023 meeting.

TREASURER'S REPORT: The most recent financial reports were sent out prior to the meeting. Hilgart reported on the amounts for all open accounts. A motion was made and passed unanimously to accept and file the treasurer's report.

OLD BUSINESS:

Groundwater Legislation: Leichtnam reported on Senate Bill 312.

WI RC&D Association Update: Walker reported that there is a meeting next week.

NEW BUSINESS:

Executive Director: Glad introduced herself.

Draft Budget: In order to improve, this is the first year the draft budget is completed in November instead of early in the new year. The budgeted amounts for office furnishings, advertising, publicity, and training has increased. Golden Sands RC&D is also planning to pay dues to the WI Association of RC&Ds as well as the National Association of RC&Ds.

2022 Federal 990 Filing: The 2022 990 form was completed. The ending balance was negative due to some projects being reimbursement based to front-loaded now.

Outagamie County: A notification was sent twice without a reply.

Time and location of 2024 meetings: Wucherpennig reserved the Wood County River Block for 2024 meetings, which will be held on January 18th, March 21st, May 16th, July 18th, September

19th, and November 21st. Glad discussed various potential meeting places as well. Concerns were discussed. Will continue discussion at January 2024 meeting

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Gurklis reported on the meeting. The treasurer's report and the 2024 draft overhead/admin budget were reviewed. The budgeted amounts for office furnishings, advertising, publicity, and training will increase. The current health insurance stipend is only enough for employees to purchase a catastrophic policy. A discussion was had about the possibility of increasing the stipend. The 990 form for 2022 was completed. The ending balance was negative due to some projects being reimbursement based to front-loaded now. The Whistleblower Policy was approved. Two NRCS co-employment staff will start in December. The Soil Conservationist, AIS Coordinator, and the Community Gardens Field Manager positions are still open.

Forestry/Agriculture/Wildlife Committee Report: Walker reported on the meeting. A demonstration forest sign was installed. Invasive control field work was completed on private lands adjacent to State Natural Areas. There was an event in Green Bay and a soil health field day in Milwaukee. Tree Shelter planning is underway for the 2024 season. Golden Sands RC&D is seeking candidates for a full-time community gardens coordinator. The WCCFD was successful and about 300 students attended. A pasture walk was held.

Water Committee Report: Gurklis reported on the meeting. Hamerla is reviewing AIS Coordinator resumes. The 2023 CBCW project is finished. Acrylic blocks are finished. AIS and Groundwater lesson planning for 2024 is underway. Marathon County is planning to remove all of the lead pipes in the county. Taylor County water testing is complete. Waushara County has a no-till drill that will be delivered next week. Hernandez is retiring in January 2024. Wood County had a sewage pipe that burst in Marshfield that took about 12 hours to clean up.

NEW PROJECTS: None

STAFF/PROJECT UPDATES: Staff reports were sent out prior to the meeting and paper copies were available during the meeting.

AGENCY/PARTNER REPORTS: None

OTHER BUSINESS: None

ADJOURNMENT: The meeting was adjourned at 11:51 a.m. upon a motion that was made and approved unanimously.

Respectfully submitted,

Amanda Gurklis
Temporary Recording Secretary

MINUTES
CENSUS REVIEW & REDISTRICTING COMMITTEE

DATE: Tuesday, December 19, 2023

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, Dave LaFontaine, Al Breu, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Miner presented a resolution to change the county board supervisory district lines of Districts 14 & 15, due to the annexation of land from the Town of Grand Rapids to the City of Wisconsin Rapids for their dog park. This resolution will alleviate the need to create a new ward, and save money in not having to program and print ballots for a ward that has no residents in it. There will need to be an amendment introduced at county board to match the legal description recorded in the Register of Deeds office. Valenstein will offer the amendment. Motion by Zurfluh/Breu to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Chair Valenstein adjourned the meeting at 9:02 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Census Review & Redistricting Committee
December 19, 2023

[illegible]

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Monday December 18th, 2023

Location: Via Webex Teleconference and in person room 114

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Al Breu, District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Victoria Wilson, Planning & Zoning; Tony Bastien, Dispatch Manager; Bill Clendenning, District 15 Supervisor

1. Chairperson Leichtnam called the meeting to order at 10:02 a.m.
2. Introductions.
3. Chairperson Leichtnam declared a quorum.
4. Public Comment. None
5. Approval of previous meeting minutes (7/12/2023).

Chairperson Leichtnam asked for any additions or corrections to the previous meeting minutes. Hearing none Al Breu made a motion to approve the minutes. Second by Paul Bernard. Motion carried unanimously.

6. Round Table Discussion on Land Information
 - No discussion
7. Land Information Project Updates
 - Additional deliverables (LiDAR data) are expected in late January.
 - ARPA funding request, totaling \$220,000, is one of many requests being made to the ARPA committee.
 - Historic air photos. The state cartographer's office is scanning in the digital historic air photos. This includes not only 1938 air photos, but also 1950's and 1960.
 - NextGen 911 will be implemented in the second quarter of 2024.
 - Recreation layers project is an ongoing project of compiling and creating all sorts of aspects you would find on a recreation map.
 - There are performance issues with the GIS website that we are working on continually.
8. Future Land Information Projects (2025+)
 - It is not too early to start thinking about projects to be done.
 - Historic preservation. Paul is working with Kayla (Planning & Zoning) on digitizing historic data sets.
 - Building inventory project would tie all information together on any given property, which would include GIS, spatial building footprints and attributes the assessors are collecting. This information should be integrated together but there have been significant roadblocks in getting this information from Market Drive.
9. Budget Update

- Paul gave a brief update on the Land Records budget and where the funding comes from for this department.

10. Agenda Items for Next Meeting

- Next meeting will be decided in 2024.

11. Adjourn

Motion by Paul Bernard to adjourn, second by Bill Leichtnam. Motion carried unanimously. Meeting adjourned at 11:03 a.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.



Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

Malina Carattini, 4-H Americorps member

- A series of two virtual orientation meetings to help prepare youth (age 15-19) to travel for the National 4-H Congress in Atlanta, GA. The meetings were designed to help youth lay the groundwork for success.
- An educational experience for teen 4-H members where they traveled to National 40H Congress in Atlanta to engage in service learning, networking, STEM activities, team building and leadership exercises. Participants learned new ideas and developed skills to help improve the 4-H experience in Wisconsin and build their level of engagement with the 4-H program.
- Promoted upcoming ChickQuest program, scheduled and met with schools. ChickQuest is a program that will bring science ALIVE as students learn all about eggs and chicken development. The coolest part? Students will have an incubator of chicken eggs right in their classroom!
- Worked with multiple counties to plan for upcoming events, including: Project Discovery Day, Winter Leadership Camp and Summer Camp.
- Coordination and overseeing of AmeriCorps member tasks.
- A hands-on community service opportunity where Wood County youth in 6th grade and older gathered to cook chicken pot pies and bake cookies for local families that have children in a local hospital. The goal of this activity was for the Wood County Teen Leaders to practice cooking and baking skills while giving back to the community.
- A hands-on educational activity at a local library where Wood County youth in Kindergarten and older learned about a popular Mexican game called La Lotería. The goal of this activity was for Wood County families to have a space to be creative together while learning and trying a new family game.
- An 8-week series called Tools to Thrive was offered to local English Language Learner middle school students at a Wood County school to learn about mental health topics, positive coping strategies, healthy eating, educational opportunities and games to help with connection and team building.





- A six lesson high school series was offered at a local Wood County church in Marshfield called Juntos. The goal of Juntos is to teach tools and resources to local Latinx youth, and their families, to help with their academic success and post-secondary options.
- The Wood County Teen Leaders for youth in 6th grade and older partnered with a local organization to help with a food drive at a holiday light show. The goal of this event was for teens to give back to their community while working as a team.



AGRICULTURE

Matt Lippert, Agriculture Educator

- A morning coffee meeting for farmers and agriculture professionals and the current farm bill status and programs available through FSA and NRCS. The program was to provide up to date information and education and to answer questions related to current farm programs.
- Plans for a dairy open house on a robotic dairy farm are being developed to address the high level of interest by dairy producers to embrace this cow management, production enhancing and labor saving technology.
- A pasture walk on an organic dairy farm was held for local dairy producers to learn about sustainable practices in pasture management and the management of pasture grazed dairy cows and replacements.
- Planning for a dairy goat field day to be held in the local Amish Community who are expanding in goat production capacity and who as new producers have many production and marketing related questions.
- A field study data collection in collaboration with Colorado State University to better understand the practices and challenges associated with transportation of pre-weaned dairy heifer, dairy bull, and beef x dairy calves from the source (dairy farms), hauler, and receiver (calf raiser). Results from this study will help dairy farmers, managers, haulers, calf raisers, and the dairy community in adopting practices and improving transportation welfare to improve farm business viability and food safety.
- Planning for development of factsheets/articles, longer publications, and videos on nutrition, genetics, & reproduction topics. The goal of this effort is to increase farmer, nutritionist, veterinarian, and other agribusiness professionals understanding of management of these topics to help improve farm sustainability and economic viability.



COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A presentation on the REDI Activity Dashboard for the Marshfield Economic Development Board (EDB) where City of Marshfield representatives were given updates on REDI implementation. The outcome of this presentation was to be transparent and have a more informed group of City officials.
- An informational presentation to the Wood County Child Care Directors Networking Cohort on child care initiatives and activities where Directors were filled in on the efforts of the Wood County Child Care Task Force to explain the big picture funding efforts and goals of the Task Force. Through this presentation Directors were able to ask questions and learn more about the Child Care Task Force, and some of them signed up to join the group's efforts.
- Facilitation of monthly meetings of the Wood County REDI Roundtable, Housing Task Force, Entrepreneurial Ecosystem Steering Committee, and Digital Equity Steering Committee. The outcome of these meetings is to advance Wood County's economic development strategy.
- Ongoing compilation of data for a Wood County Economic Development annual report, including meeting attendance, implementation team rosters, outcome progress, and more. The purpose of this effort is to communicate the breadth of economic development efforts to key stakeholders in Wood County.

CRANBERRIES

Allison Jonjak, Cranberry Educator

- A Research Round Table was hosted which provided a forum for Wisconsin cranberry growers to connect directly with UW Madison researchers to present their top priorities for challenges and research needs. This Round Table discussion allows researchers to prepare work that will directly benefit growers.
- A Nitrogen Optimization Pilot Program application was developed in conjunction with a cranberry grower, specifying an experimental design which will test the yield comparisons between usual practices, and a reduced nitrogen rate to see how effectively cranberry vines can uptake nitrogen which comes in incidentally with source water.
- A Nitrogen Optimization Pilot Program application was developed in conjunction with a cranberry grower, specifying an experimental design which will test whether fall application of nutrients will be prioritized in the perennial vines for root development. The goal is to reduce winter damage due to low carbohydrate reserves, while reducing the amount of nutrients applied in a year.
- A Nitrogen Optimization Pilot Program application was developed in conjunction with a cranberry grower, specifying an experimental design which will test whether applying smaller spoon-feeding doses of nitrogen during the fruit set period will result in more efficient uptake of nutrients. If this works, it would be possible to achieve higher yields while not increasing total nitrogen application amount.



- Cranberry fruitworm research designed to test additional modes of action to prevent resistance from developing in pest species, was evaluated and presented to trial sponsors. The information will be presented to cranberry growers on Jan 25.
- A Cranberry Virtual Brown Bag was delivered to cranberry growers featuring nationwide research. Growers were introduced to a grower-usable fireworm maturation model from Quebec, the production of cranberry statistics from New Jersey, as well as New Jersey's new cranberry breeding program direction under a new faculty member. This information will help growers protect themselves from fireworm, as well as inform future decisions about complementary statistics and breeding work to be performed at the University of Wisconsin.
- A pilot project was scoped out involving the creation of a for-farmer / for-grower decision tree providing at-a-glance information about the resilience of currently used pest-control measures to drought or extreme moisture conditions. This will allow growers to use only the most effective products for their specific location as weather patterns change.
- A presentation was delivered to the statewide Shriner's (a charitable organization) Fall Ceremonial educating them about the ecology of the cranberry, and the cranberry industry's economic importance to Wisconsin.
- A podcast was recorded with Field Notes, communicating the intricacies of cranberry nutrient management and agronomy to an audience of agronomists and farmers of neighboring crops.
- A Virtual Brown Bag was hosted which gave cranberry growers specific information on fuel quality, fuel testing, fuel storage, and fuel efficiency for emergency backup use. Because emergency backup generators are used rarely, safe storage that prevents fuel degradation reduces waste and improves farm security.
- Cranberry School, an annual in-person meeting hosting 500 cranberry growers to update them on new research outcomes is being planned for January 24 & 25, 2024.
- A meeting with the Wisconsin Department of Natural Resources was held in Manitowish Waters, familiarizing DNR's Natural Resources Board and staff with Wisconsin cranberry farming's ecology. Establishing an understanding of cranberry operations helps growers have more seamless interactions with the DNR when submitting nutrient management plans and permit applications.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

- A 5-week nutrition education series for fifth grade classrooms at Mead Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, and about being physically active to help them to be healthier in school and at home.



- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, and about being physically active to help them to be healthier in school and at home.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A 12-week series of strength training sessions (StrongBodies) in Wood County (Nekoosa), where older adults learn best practices and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- A partnership with ADRC, United Way, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive at least 10 pounds of pantry staples and nutritious foods. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security,
- A booth at the Wood County Health Department's "Holiday Health Resource Fair" event to increase the community's knowledge of FoodWise and other Extension programs. Community members and partner organizations were introduced to hands-on activities and learned about future local programming.

Testimonial from a StrongBodies participant:

"I had recently moved to Rapids from the Madison area. The class provided a great opportunity to get acquainted & form new friendships. Hannah's warm personality and kindness added to this."

HORTICULTURE

Janell Wehr, Horticulture Educator

- Developing informal learning communities utilizing the Horticulture Program's social media for all Wisconsin gardeners, including underserved populations. The goal of this effort is to provide accurate, practical and up-to-date information to the public primarily through the topic hub in order to bolster educational outreach efforts in support of addressing the Horticulture Program objectives.
- Planning for the creation of a repository of existing horticultural resources in multiple languages for home/community gardeners of all abilities. The goal of this effort is to make this repository accessible on the Horticulture Topic Hub.
- A community of practice for horticulture educators where we explore strategies and resources to expand horticulture education and outreach to underrepresented audiences. The goal of participating in this group is to dig into ways we can locally continue to grow and enhance our horticulture programs to reach more diverse audiences.
- An in person horticulture course where Wood County residents and potential Master Gardener Trainees learn the fundamental principles of IPM based gardening to increase awareness and



knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A 6-session wellness series (WeCOPE) for adults where participants learned different strategies that support awareness of mind-body connection. The goal of this effort is to offer skills to decrease stress and increase positive emotions of participants.
- Monthly educational sessions and training (Adulting 101) for teens at River Cities Alternative High School. The goal of this effort is to empower teens to adopt healthier coping skills to handle stress and anxiety along with life skills such as budgeting, purchasing a car, tenant rights in WIs to help prepare and ease the transition into adult life and independent living.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage safe and sober housing stability.
- An online program (Money Matters) for participants who want to improve their financial knowledge, where they complete 1-12 modules on different financial topics. The goal of the Money Matters modules is to increase participants' knowledge on topics such as credit scores and reports, making a spending plan, what to do when you can't pay your bills, and identifying financial strengths so that participants can apply these skills in the future.
- An online 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- A survey of agencies and organizations that support farmer-led watershed groups in Wisconsin was conducted to better understand how these groups are functioning and the nature of support they receive from their partners. Results of the survey will be used to inform decisions about what types of support are most beneficial and most needed by the farmer-led groups.
- A social indicator survey to better understand agricultural producer's awareness, attitudes, constraints, capacity, and behavior towards water quality and conservation practices. Results from this survey will provide conservation practitioners and educators with important



information for planning, implementing, and evaluating conservation practices based on the needs of agricultural producers.

- A facilitated discussion with members of the Eau Pleine Partnership for Integrated Conservation, a producer-led watershed protection group, where participants discussed the group's strategic plan, logic model, and membership structure. Through this activity, the group was able to identify needs within their internal structure and current logic model.



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - December 2023

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Completed LWCD payroll percentages and forwarded to Finance prior to Dec. 14 & Dec. 28 payrolls.
- Reviewed payroll reports and payroll registers.
- Processed payment for use of no-till drill (note: for use of no-till drill in mid-November).
- Responded to numerous customer inquiries regarding the tree/shrub/seeds sale.
- Attended December 6th CEED meeting via WebEx.
- Attended virtual meeting on December 6th regarding "SWRM Grants/DATCP Conservation Grants".
- Assisted customers who came to the office to complete tree order forms/drop off order/payments.
- Completed November sales tax report and forwarded to Finance.
- Scheduled, attended and typed minutes for December 12th staff meeting.
- Attended Wood County Wellness Committee meeting on December 12th. Sent email update to LWCD staff with 2023 program wrap up and 2024 biometrics information.
- Ordered office supplies and processed invoice(s).
- Reviewed DATCP's monthly report for December 2023.
- Typed bid summaries for well/solar project and rip rap project.
- Discovered errors on NMFE Flyer for 2024 class flyer created by NTC/MSTC and brought to attention of County Conservationist to be addressed (i.e. WR refresher class omitted & class fee)
- Processed Nutrient Management Plan Farmer Education class reimbursement payments.
- Typed cost-share contracts for well/water system project, rip rap project and nutrient management/cover crops.
- Processed document to send via certified mail per county ordinance and tracked delivery.
- Updated the *Non-Metallic Mining Reclamation Permit Application* form and updated on website.
- Updated tree spade rental form for 2024.
- Placed 2024 Nutrient Management Farmer Education Class flyer on LWCD website.
- Processed nine cost share reimbursements to landowners for nutrient management/cover crops.
- Completed 21 MDV cost-share reimbursements to landowners.
- Completed nine SWRM reimbursement requests totaling \$15,904.20 for cover crops, nutrient management and residue management and forwarded to DATCP for payment.
- Processed Nonmetallic Mining annual permit fees as received.
- Completed Mill Creek reimbursements to landowners for nutrient management/residue management and cover & green manure crop fields totaling \$9,430.00.
- Completed Mill Creek reimbursement request to DNR totaling \$9,430.00 for final reimbursement payment of 3-year grant ending 12/31/23. Unallocated balance of 3-year grant is \$197,753.87.
- Processed 37 tree, shrub and wildflower order forms and deposited payments (as received).
- Notarized 21 documents (20 cost share contracts and one document for county employee).
- Processed DATCP Extension Request to extend 2023 grant funds to 2024 for 8 projects totaling \$32,611.29 and submitted to DATCP prior to 12/31/23 deadline.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Emily Salvinski

-December 2023-

- **Wednesday, December 6.** Worked on gathering in-kind contributions from staff that helped with NMFE grant. Checked field residue on multiple fields in NW Wood County.
- **Thursday, December 7.** Filed photos away from Wednesday's residue checks. Checked field residue on multiple fields we didn't get to on Wednesday in NW Wood County. Updated contracts.
- **Monday, December 11.** Filed photos away from Thursday's residue checks. Updated MDV shapefile with new information from field checks. Filled out NMFE extension request. Prepared second NMFE reimbursement request.
- **Tuesday, December 12.** Attended staff meeting. Worked contract paperwork for cover crop/nutrient management cost-share.
- **Wednesday, December 13.** Attended Farmers of Mill Creek event. Day included presentations and field time viewing cover crops.
- **Thursday, December 21.** Reviewed contract, gathered information for a future cover crop and nutrient management contract.
- **Wednesday, December 27.** Corrected field names in snap plus. Finished up contract. Edited and finished NMFE extension request. Completed checklist.

Activities Report for Kyle Andreae – December, 2023

- December 1 – Theil site visit, Manure complaint response
- December 4 – Manure complaint response, Lewis plan review
- December 5 – Keuffer and Lewis bid opening, Lewis plan review
- December 6 – Liquid Coin updated AWO plan review
- December 7 – Keuffer site visit, Liquid Coin AWO plan review
- December 8 – Liquid Coin AWO plan review
- December 11 – Liquid Coin AWO plan review, Lewis site visit, Liquid Coin permit follow up
- December 12 – Staff meeting, Liquid Coin site visit, Liquid Coin AWO plan review
- December 13 – AWO database management
- December 14 – AWO database management, Theil site visit
- December 15 – NE area tech meeting
- December 18 – Manure complaint response
- December 19 – Survey supply inventory and acquisitions planning
- December 20 – Survey supply acquisition, Pankratz design
- December 21 – Pankratz design
- December 22 – Holiday
- December 25 – Holiday
- December 26 – Vacation
- December 27 – Vacation
- December 28 – Vacation
- December 29 – Holiday



Activities Report for Kendra Kunding – December 2023

- Assisted with obtaining signatures on cost-share contracts and verifying cover crop establishment.
- Attended a Wisconsin Wetlands Association webinar on changes in wild rice populations in Wisconsin.
- Attended the December Lakes and Rivers Partnership meeting.
 - Topic was aquatic invasive species.
- Attended the Perennial Farm Gathering Conference from December 6th – 8th.
 - Conference was hosted by Savanna Institute.
 - Main focus was learning about agroforestry practices.
 - Savanna Institute has technical service providers that are available to assist producers with questions about agroforestry as well as help them design their system (e.g. silvopasture, harvestable buffers, windbreaks, etc.).
 - Over 600 attendees were at the Perennial Farm Gathering.
- Began to create invasive species fact sheets to put on the Wood County Land & Water website.
- Continued training, reading, and studying to become a certified pesticide applicator.
- Attended an Invasive Species Centre webinar to learn more about the Marbled Crayfish.
 - First wild record of the Marbled Crayfish was found in North America.
- Participated in the December 12th staff meeting to discuss schedules and cost-share/grant funds for 2023 and 2024.
- Attended the Farmers of Mill Creek annual event.
 - Students from Auburndale High School, Assumption High School, and Wisconsin Rapids Lincoln High School were in attendance along with various producers and partners.
- Read and reviewed Wisconsin Legislature Chapter ATCP 29: Pesticide Use and Control.
- Read and reviewed Wisconsin Legislature Chapter ATCP 30: Pesticide Product Restrictions.
- Assisted a 5th grade student via phone call by student and teacher. Provided information about purple loosestrife (restricted invasive species).
 - Resulted in the creation of a purple loosestrife biocontrol quick guide to help aid in understanding the biocontrol program.
- Attended a webinar about anaerobic digesters.
- Attended a NAISMA webinar on “The Dilemma for Control of Invasive Species: Incorrect Terms Limit Our Capacity to Respond.”
- Attended a webinar by the University of Minnesota Aquatic Invasive Species Research Center.
 - Webinar focused on hydrilla identification and management options.

Activities Report for Rod Mayer – DECEMBER 2023

- Attended staff meetings. 11/30/23, 12/12/23
- Correspondence with DNR and Lindsey locker for info on donating deer harvested on the Sandhill Reserve.
- Worked with bank for clarification on needed financial assurance for 5 mine sites under Earth Inc.
- Additional ag tags for Saratoga Cranberry issued due to vine damage in the cranberry beds.
- Completed 2024 Wildlife Damage and Abatement program budget, forms updated, signatures, database updated, sent to DNR.
- Reviewed mine site financial assurance drafts for Earth Maple Ridge 1, Maple Ridge2, Cephress, Hwy 186, and Hansen Sand.
- Financial Assurance examples put together and sent to Dupee – looking to change current.
- Completed goal write up for evaluation.
- Reviewed Billerud financial assurance – updated spread sheet, software, file copy, scan, etc.
- Stream bank complaint follow up with complainant.
- Pond build info sent to landowner (Linzmeier).
- Evaluation with supervisor.
- Contacted processors for deer donation report – sent to DNR.
- Updated financial assurance spreadsheet for monitoring.
- Reviewed Earth Inc. reclamation plans, took notes on issues, printed codes, checklist, example plans, ordinance, etc. to prepare for meeting.
- Forestry management for deer habitat advice sent to landowner.
- Meeting with representative from Earth Incorporated at Riverblock to go over issues with reclamation plans currently have and changes needed. Requested four new reclamation plans to get into compliance.
- Summarized meeting discussions and sent to Earth Inc. Sent correspondence to DNR storm water.
- Scanned and sent current reclamation plans to Earth Inc. per record request – 5 plans.
- Reviewed Wolosek addendum to their reclamation plan – requested changes – received and approved for plan.
- Non-compliance letter sent to B&R Fruin site – reviewed with Shane – signatures and sent.
- Reviewed final Earth Inc. financial assurance documents – updated spreadsheet, software, and files.
- Reviewed Tork and Fanning Cranberry financial assurance – updated spreadsheet, software, and files.
- Sent out of compliance letter to Nikolai for Day Road mine site. Contact with and discussions as to what needed. Contact with land surveyor to complete new plan. Sent application, checklist, example plans – discussed requirements.
- Reviewed Knuth hunter auth. forms and log book. Scanned and updated into DNR database.
- Financial assurance reminder calls to Weichelt and Ignatowski.
- Email to Corp Counsel for advice on releasing current financial assurance to take to different bank for new - transfer (Brand site).
- Review Ignatowski FA – update spreadsheet, software, and file.
- Correspondence with Assoc. Bank for requirements on Dupee FA – full amounts – etc.
- Review Weichelt FA – 3 mine sites – update software, spreadsheet, and file.
- Email sent to DNR for advice on B&R Fruin Site – Operator disputing our right to request new plan vs amendment to existing plan. Site out of compliance – outside of permitted areas – etc.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig - December 2023

- December 1 – PACRS Meeting in Arkdale WI
- December 4 – Field visits, contract signatures with landowners
- December 5 – Bid opening, database management
- December 6 – CEED meeting, Field visits, residue checks at Kevin Heeg's farm
- December 7 – NMM sit down with Sklar from Earth Inc. on the 5 permitted sites, Virtual meeting and residue checks at Kevin Heeg's farm
- December 8 – WRPCO virtual meeting
- December 11 – Wood County Water Group meeting
- December 12 – Performance evaluation with Chairman Leichnam, staff meeting
- December 13 – Farmers of Mill Creek meeting and field tour
- December 14 – Virtual meetings
- December 15 – Northeast Area Tech Meeting
- December 18 – Database management, maps and field visits
- December 19 – field visits, cover crop inspections
- December 20 – field visits, landowner meetings, contracts and signatures
- December 21 - Year end cost-share contracts and signatures, Field visits
- December 22 – Holiday
- December 25 – Holiday
- December 26 – Year end cost-share contracts and signatures, Field visits
- December 27 – Year end cost-share contracts and signatures, Field visits
- December 28 – MDV plans in BITS for 2024, Yearend cost-share contracts and signatures, Field visits
- December 29 – Holiday

CITIZENS WATER GROUP (OF WOOD COUNTY) MEETING

DATE: Monday December 11, 2023

TIME: 2:00 p.m.

LOCATION: Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Ben Jeffrey, Tim Wuebben, Ken Winters, Gordy Gottbeheut, Rhonda Carrell, Bruce Dimick, and Bill Clendenning

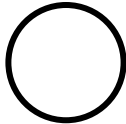
1. Chair Leichtnam called the meeting to order at 2:00 p.m.
2. There was no public comment.
3. Motion by Carrell/Gottbeheut to approve the minutes from November 13th, 2023 meeting. Motion carried unanimously.
4. Correspondence/Updates/Handouts/Reports on Meetings Attended
 - Gottbeheut shared information about:

EPA to Minnesota: Take action to protect people from polluted wells in eight counties. A coalition of groups had asked the EPA to declare a public health emergency.
 - Leichtnam shared a hand out about Dunn County:

"Nearly a thousand wells in Dunn County were tested to determine the water quality in the area. Out of the 22 town hall wells with water tested, 14 tested positive for PFAs, according to county officials. 128 wells were flagged for arsenic, while 113 samples showed nitrate concentrations at or above the 10 milliliter/liter limit considered safe for drinking water. Additionally, 50 wells had unhealthy levels of manganese. These were out of 977 wells tested in Dunn County."
5. Report of CWG Subcommittee on preparations for panel/presentation
 - Lance Pliml is confirmed as moderator for this meeting.
 - Dr. George Kraft is confirmed as a speaker.
 - Katrina Shankland has been contacted but not yet confirmed.
 - Meleesa Johnson has been confirmed as a speaker.
 - Other individuals have been contacted to speak but we are awaiting responses.
 - The hope is that all speakers will be confirmed by January 1, 2024. Discussion followed.
6. Continuing planning for Off-site Panel discussion in March, 2024
 - Meeting date tentatively set as March 18th, 2024.
 - Who should we invite? State agency heads; clean water groups, media reps, federal, state and local politicians, etc.
 - Ensure there is someone available for audio/video tech support.
 - Parking issues, contact McMillan?
 - Title of panel discussion? The future of clean drinking water in the Central Sands.
7. "CWG Next Step" discussion
 - Start thinking about what this committee wants to do next.
8. Upcoming local and regional events to be aware of.
 - Portage County Citizen's Groundwater group meeting.

9. Agenda items for next meeting (next agenda comes out on week prior)- None
10. Next meeting – January 15th @ 2:00 p.m. & schedule next subcommittee meeting
 - Events Subcommittee will meet in the McCourt room at McMillan Library on Monday January 8th at 2:00 p.m.
11. Adjourn – Gottbeheut/Winters made a motion to adjourn. Meeting was adjourned at 3:24 p.m.

Notes by Victoria Wilson, Planning & Zoning Office



RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education and Economic Development Committee

ITEM# 4-
DATE January 16, 2024
Effective Date January 16, 2024

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To authorize entry into a developer and operations agreement pertaining to the establishment and management of a large solar array complex expansion.

FISCAL NOTE: None. By law the County will indirectly receive a payment in lieu of tax type of compensation from the operator of any power generating utility such as this one irrespective of the agreement. The agreement serves more to protect the interests of the County than it does to directly deal with compensation.

WHEREAS, Savion is a corporation that, among other things, develops solar arrays for the commercial production of power, and

WHEREAS, Savion is proceeding through state and federal permitting processes to construct a 150.5 MW solar array expansion in the town of Saratoga, and

WHEREAS, although Savion doesn’t need any County agreement or permits to proceed with its permitting process or to construct a solar array as proposed, it likely is helpful for Savion to have an agreement with the County in obtaining the state and federal permits and Savion has expressed a desire to become a community partner with the Town and County such that all of our interests are advanced, and

WHEREAS, the interests of the Town and the County are similar in some respects and diverge in other ways and the County has, therefore, worked independently with Savion to form an agreement that satisfies the needs and concerns of both the County and Savion, and

WHEREAS, the parties have negotiated the attached Developer Agreement to address the respective interests of the County and Savion and after reviewing same the Conservation, Education & Economic Development Committee has voted in favor of the County Board authorizing and directing that the County enter into said Agreement.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize and direct the County Board Chairperson to execute duplicate originals of the attached Developer Agreement between Wood County and Savion.

{ }

BILL LEICHTNAM (Chair)
DAVE LA FONTAINE
TOM BUTTKE
LAURA VALENSTEIN
JAKE HAHN
CARMEN GOOD

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

SOLAR GENERATING FACILITY DEVELOPER AGREEMENT

Between Wood County, Wisconsin and Saratoga Solar Project, LLC

- A. This Solar Generating Facility Developer Agreement ("**Agreement**") is by and between Wood County, Wisconsin (the "**County**") and Saratoga Solar Project, LLC, a Delaware Limited Liability Company ("**Developer**"), executed on _____ (the "**Effective Date**"). The County and Developer are sometimes referred to herein as a "**Party**" and collectively as the "**Parties**" to this Agreement.
- B. As used herein, the term "**Property**" or "**Site**" refers to those certain portions of specified parcels of land located in the County and described in **Exhibit A**, as may be modified as provided in this Agreement.
- C. As used herein, the term "**Solar Energy System**" or "**System**" has the meaning provided in § 1.03(2) of the Town of Saratoga's Solar Energy System License Ordinance (Ordinance 2019-9- 18).
- D. Developer represents that it owns, leases, has options to purchase, or has other contractual rights over all of the land comprising the Property, and is authorized to engage in this Agreement and incur the obligations in this Agreement with respect to the Project (defined below) that Developer intends to construct and operate on the Property.
- E. Developer desires to construct and operate up to a 150.5 megawatt (MW) solar photovoltaic electrical generating facility and associated facilities such as energy storage, underground power collection lines, access roads, an operating and maintenance facility, an electrical substation, and an overhead transmission line connection (the "**Project**").
- F. Developer and the County desire to enter into this Agreement to govern the rights and obligations of each with respect to the Project, including the use of County roads, rights-of-way and drainage systems during construction and operation of the Project.
- G. By execution of this Agreement, the County provides Developer with approval to construct, operate and maintain the Project and use County roads, rights-of-way and drainage systems under the terms set forth herein (the "**Approval**").
- H. This Agreement is conditioned on Developer's initial and maintained compliance with all applicable state and federal and local laws and permit or approval requirements, including any requirements associated with a Certificate of Public Convenience and Necessity ("**CPCN**") issued by the Wisconsin Public Service Commission ("**PSC**") and any requirements in permits issued by the Wisconsin Department of Natural Resources ("**DNR**") for the proposed Project.

- I. The Approval granted under this Agreement shall be concurrent with the Project's CPCN, subject to the rights and remedies of the County expressly provided in this Agreement with respect to Developer's breach of the terms of this Agreement.
- J. The terms of this Agreement were designed by mutual efforts of the Parties and are mutually agreed upon by the Parties. The rights and obligations of Developer and the County under this Agreement shall survive termination of the Agreement.
- K. Terms used in this Agreement shall first be interpreted based on any definition contained in this Agreement. Terms not defined in this Agreement shall be interpreted using their common meaning as appropriate for the context in which they are used.
- L. Developer and the Town of Saratoga have entered into a Solar Generating Facility Developer Agreement on _____, 2023 with respect to the Project (the “**Town Agreement**”).

Agreement

Therefore, Developer and the County agree to the following terms and conditions in consideration of the mutual promises, covenants, obligations, and agreements contained herein.

1. **Background Information.** Prior to commencement of construction or operation of the Project, Developer shall submit a detailed site plan and map; information about the owner of any lands upon which any part of the Project will be located; the name, address, phone number, and email address of the operator; and an operation plan detailing the construction, operations, and decommissioning phases over the life of the Project, including estimated timelines for each. The Parties understand and recognize that approval of the Project is under the jurisdiction of the PSC and that the Project must seek concurrence and approval from the PSC for substantive site design changes. If at any time during the operation of the Project, Developer proposes modifications to the Project in a manner that requires additional permitting review from the PSC or the DNR, Developer shall provide the County any updated site plans or other material Project details.

2. **Highway Maintenance and Use Agreement.** The Parties agree that the Project will only utilize Town roads and State highways. Prior to commencement of construction or operation of the System, Developer and the Town shall enter into a Highway Maintenance and Use Agreement regarding Town roads in accordance with the Town Agreement.

3. **Decommissioning Plan.** Prior to commencement of construction or operation of the Project, Developer will provide the Town with a detailed decommissioning plan, which shall include, within two (2) years after the beginning of commercial operation of the Project,

an obligation for Developer to provide a commercially reasonable financial assurance to the Town of Saratoga in accordance with the Town Agreement.

4. **Public Impacts Studies.** Developer has completed and the County acknowledges that the following environmental studies are publicly available on the Project website (www.saratogasolarproject.com):

- a) Phase I Environmental Site Assessment
- b) Karner Blue Butterfly Survey
- c) Wetland Delineation
- d) Geotechnical Investigations
- e) Cultural Resource Surveys
- f) Floodplain Study
- g) Road / Traffic Analysis
- h) Visual Simulations
- i) Erosion Control Plan
- j) EMF Study
- k) Noise Study
- l) Glare/Glint Study

5. **Groundwater Monitoring Plan.** Developer will perform or cause to be performed groundwater monitoring per the groundwater monitoring plan prepared for the Project, attached hereto as **Exhibit B**. Groundwater monitoring will begin prior to construction and continue through year five of operations. If groundwater monitoring yields elevated levels of contaminants, above applicable regulatory standards, then Developer agrees to investigate the source of contamination and continue groundwater monitoring as necessary and to the extent such contamination or material increase in such contamination is reasonably believed to have occurred due to the construction or operation of the Project. Developer will coordinate the groundwater monitoring events with the Town of Saratoga in accordance with the Town Agreement.

6. **Battery Storage.** In the event Developer decides to install a battery energy storage system (BESS) on the Property, such BESS must be compliant with applicable laws and prudent industry standards and will include electrolyte containment to allow timely remediation and prevention of ground contamination in the event of an accident and sufficient containment of the BESS for security and accidental contact. The selected technology and design will be coordinated with the County prior to commencing construction, and Developer shall in good faith consider and use commercially reasonable efforts to incorporate any reasonable comments and recommendations provided by the County to the extent not inconsistent with prudent industry standards relating to containment design. In addition, Developer will provide Project specific BESS training to emergency responders prior to installation and prior to commencement of commercial operation of the BESS.

7. **Petroleum Based Solvents.** Due to the high groundwater table in the area, Developer will not use any petroleum-based solvents to clean solar panels or other components of the solar array within the Project.

8. **Revenue Guarantee.** Under Wisconsin law applicable on the Effective Date of this Agreement, the State of Wisconsin is required to make utility aid payments to the County if a solar generating system like the Project is located in the County. If applicable laws should change during the life of the Project reducing the amount of these state payments, Developer shall compensate the County in an amount to equal the amount of annual utility aid payments required under laws applicable on the effective date of this Agreement less any annual property taxes paid by the Developer to the County for the Site and less any other annual payments to the County that are adopted to replace the utility aid payments. Such payments shall be made annually by the Developer to the County no later than January 31 of the year following the year for which payment is made.

9. **Fencing.** Developer shall use non-barb smooth wire mesh fencing around the perimeter of the solar array, constructed with wood posts. The height of the perimeter fencing shall be the minimum allowable under state and federal law and applicable building and electric codes.

10. **Buffer from Project Fence to Existing Residences.** Developer shall not remove any existing, live trees that are within 50 feet of the Project property line boundary (excepting any portion of the Project constituting the transmission line route). If existing trees that are within such 50-foot strip in a particular area die or are destroyed during the life of the Project as part of a pervasive event (i.e., fire, flood, tornado, etc.) that destroys a material number or grouping of such trees such that the overall impact is to materially diminish the viewshed buffer effect achieved by the existing trees, the Developer agrees to work with the Town of Saratoga in accordance with the Town Agreement in good faith to establish a plan to replant trees in such areas at the Developer's expense. In addition to and without limiting the Developer's obligation to maintain the aforementioned 50-foot strip, Developer, at Developer's expense, shall also work with any owner of any residence existing as of the Effective Date of this Agreement that is within 500 feet of the Project perimeter fence, to design a plan to retain the existing vegetative buffer and review and discuss other cost-effective supplemental view shed buffering options, if necessary. Further, Developer shall include a buffer at a minimum of 300 feet from the portion of the north property line that extends east of Highway 13, as depicted in **Exhibit A-1**.

11. **Construction Operations.** Construction activities that include significant noise generating activities will generally occur between the hours of 7:00 a.m. and 7:00 p.m., unless dusk occurs later. While not anticipated, in the event construction needs to occur outside of these hours or after dusk, **residences** within ¼ mile of where such activities are actually occurring within the Site will be notified. Developer shall not deploy significant noise

generating mechanisms to protect the solar array from damage during hailstorms, such as the use of so called "cranberry cannons" or similar devices.

12. **Lighting.** Lighting on the Site, during both construction and operations phases, shall be limited to the minimal lighting necessary for safety and security, and the Developer shall take all reasonable measures through light shrouding and other methods to reasonably mitigate light leaving the Property at night.

13. **Visitor Area and Tours.** The Developer will fund and construct a pull-off area with an elevated platform for viewing at least a portion of the Project area and a kiosk with Project information. The Project will allow limited public parking spaces to be located in the pull-off area. Additionally, once the Project is commercially operating, the Project will collaborate with the community to arrange occasional tours of the facility, subject to reasonable notice and safety and security measures. At Developer's discretion, the pull-off area may be closed at times for safety and security purposes and during inclement weather, including for the duration of the winter, and, at Developer's discretion, may include signage indicating that use of such pull-off area is only for observation purposes, constitutes "recreational activity" with immunity under Wis. Stats. §895.52, et. Seq., and all activities are at the sole risk of the undertaker.

14. **Vegetation.** Prior to commencement of construction or operation of the Project, Developer shall prepare and provide the Town of Saratoga with a copy of a vegetation management plan for the Project in accordance with the Town Agreement. The vegetation management plan shall outline plans for site vegetation management during construction and operations. After construction, the site shall be seeded with a low- growth grass seed mix under the solar panels. A pollinator seed mix shall be planted in select open areas outside of the array and inside the perimeter fence. Noxious weed and invasive species shall be managed through mowing and targeted applications of commercially available herbicides; however, no herbicides shall be stored on the site. After site vegetation is established, the Project shall not use broad applications of herbicides. No burning is allowed for disposal of cleared vegetation or trees, including tree stumps.

The Developer shall maintain a live snow fence along the west side of Highway 13 adjacent to the 50-foot buffer described in Paragraph 11. The live snow fence shall be constructed in accordance with Wisconsin Department of Transportation guidelines for snow drift prevention and consist of a minimum of one row where existing trees are present in the 50-foot buffer and 2 rows where trees are not present or sparse within the 50-foot buffer. Vegetative buffer plant material shall be initially installed between March 15 and November 15 and no later than 1 year after commencement of construction of the facility. All unhealthy and dead plants (60% or more dead plant material) shall be replaced by the Project owner or operator within one (1) year, or the next appropriate planting period, whichever occurs first.

15. **Stormwater.** Developer will prepare and comply with an Erosion Control and Stormwater Management Plan (ESCWMP) in accordance with the Wisconsin General Permit to discharge under the Wisconsin Pollutant Discharge Elimination System (WPDES) regulations established by the Clean Water Act and guided by the State of Wisconsin Department of Natural Resources.

16. **Water Wells.** During construction, in addition to water extracted from any well on the Property as contemplated below, Developer intends to use water trucks in connection with dust control and road construction. During operations, in the event adequate rainfall does not occur, Developer may use water trucks to wash solar panels, but such use is not anticipated to occur frequently. Developer will not install more than 1 water well on the Site that has a well capacity of greater than 50 gal/min, and in no event will Developer install any single water well on the Site that has a well capacity of greater than 100 gal/min; provided, however, during construction of the Project, Developer may install one well of up to 350 gal/min, so long as such well is properly capped, disposed, and abandoned pursuant to state regulations within ninety (90) days after the completion of construction of the Project. Developer will appropriately cap, dispose, and abandon existing wells on the Property pursuant to state regulations for well abandonment except that if Developer does not install a new well with the capacity of greater than 50 gal/min on the Property it may retain and use one of the existing wells on the Property.

If Developer installs a new well on the Property with capacity of greater than 50 gal/min it shall coordinate with the Town of Saratoga in accordance with the Town Agreement regarding the location of such installation.

17. **Emergency Response Plan.** Prior to commencement of construction or operation of the Project, Developer shall prepare and provide to the County a copy of a site-specific Emergency Response Plan (ERP). A copy of the ERP shall be kept on Site during construction and operation of the Project.

18. **Site Maintenance; Reduction of Surplus Property.** Developer shall at all times maintain the Site in good condition and repair. In the event Developer determines, in Developer's sole and absolute discretion, that certain portions of the Property are not needed for the siting of the Solar Energy System, Developer may reduce the size of the Site accordingly and unilaterally upon providing written notice of the same to County, along with a revised **Exhibit A** describing and depicting the revised Site. Any such change in the size of the Site may not result in the violation of any other requirements in this Agreement, including, without limitation, buffer and setback requirements in Paragraph 11 of this Agreement.

19. **Local Employment and Training.** Developer shall work with the local community to provide notice of employment opportunities and training programs.

20. **Cooperation.** Developer and the County agree to communicate and cooperate in good faith concerning the safe construction, operation, and decommissioning of the Project.

21. **Public Safety and Emergency Medical Services.** Construction and operation of a solar photovoltaic electrical generating facility does not create any unique or especially dangerous environments or situations for emergency responders. Developer will require that all contractors on the Site during construction meet all state and federal laws for employee and public safety. Developer intends to request meetings with area emergency response agencies to provide project and facility familiarization and establish communication protocols. Developer will work with the County to establish communication protocol and arrange for any necessary site-specific training for area emergency response personnel.

22. **Snowmobile Route.** Developer will use commercially reasonable efforts to provide access to snowmobilers via a designated snowmobile route by relocating an existing snowmobile route to a relocated route along the west perimeter boundary of the Property. The location of the snowmobile route will be determined and coordinated with the Town of Saratoga and the Rome Snowmobile Club (the "Club") prior to commencing construction and in accordance with the Town Agreement.

23. **Indemnification.** Developer agrees to defend, pay on behalf of, and hold harmless the County and their supervisors, trustees, administrators, employees, and representatives (collectively the "Indemnified Parties") against any and all losses, damages, claims, expenses, including reasonable attorneys' fees, and liabilities for physical damage to the property of the County and for physical injury to any person, to the extent the same is proximately caused as a result of any activities or operations of Developer, its agents and employees, and arising out of the performance or non-performance of its duties pursuant to this Agreement or the construction, maintenance, or operation of the Project, except to the extent caused by the negligence or intentional misconduct of the County or any other Indemnified Parties. Furthermore. Developer agrees to defend, pay on behalf of, and hold harmless the County from any third party claims proximately caused as a result of any activities or operations of Developer, its agents and employees, and arising out of the performance or non-performance of its duties pursuant to this Agreement or the construction, maintenance, or operation of the Project, except to the extent that such claims are caused by the negligence or intentional misconduct of the County or any other Indemnified Parties. This Indemnification obligation shall survive the termination of this Agreement. Nothing in this Section extends any statutes of limitation applicable to any claims that may be brought against the County or the Developer.

24. **Insurance.** Developer shall at all times during construction and operation of the project carry Commercial General Liability Insurance with a minimum liability of \$5,000,000 per occurrence, and in the general aggregate (limits may be satisfied with a combination of General Liability and Umbrella/Excess policies) Automobile Liability insurance with a minimum liability limit of \$1,000,000 per accident, and the developer shall carry a workers compensation policy, with Employer's Liability limits no less than \$500,000, or, if the Developer is qualified self-insured in the State of Wisconsin, shall maintain not less than \$5,000,000 Umbrella/Excess insurance on an occurrence basis over its self-insured retention that may change from time to time. Such Umbrella/Excess insurance shall include automobile

liability. The commercial general liability, automobile liability and umbrella/excess liability policies shall provide the County with additional insured status on a primary and non-contributory basis (Umbrella/excess is non-contributory only) with a waiver of subrogation in favor of the County. The workers' compensation/employer's liability policy shall include a waiver of subrogation in favor of the County. All policies of insurance shall provide no less than 30 days written notice to the County of the intent to cancel or non-renew except for ten days for non-payment of premium. Certificates of insurance will be provided to the County on or before each policy renewal date.

25. **Relevant Law.** Any and all disputes arising under this Agreement and/or relating to the development and/or construction of the Project shall be resolved pursuant to the laws of the State of Wisconsin.

26. **Notices.** Notices, requests, demands, and other communications shall be sent to the following addresses:

If to Developer:

Saratoga Solar Project, LLC
8841 Hwy 13 South
Wisconsin Rapids, WI 54494

If to the County:

Wood County, Wisconsin
Attn: County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

All notices shall be in writing. Any notice shall be deemed to be sufficiently given (i) on the date, if delivered in person; (ii) five (5) days after being sent by United States registered or certified mail, postage prepaid, return receipt requested; or (iii) on the next Business Day if sent by overnight delivery service (*e.g.* Federal Express) to the notified Party at its address set forth above. These addresses shall remain in effect unless another address is substituted by written notice. Notices may be sent via email transmission to the email addresses provided, however, notice sent via email shall be followed by notice delivered by personal service or by registered or certified mail, return receipt requested, or by overnight delivery.

27. **Anti-Corruption.** For the purposes of this Paragraph 27 only, "Anti-Corruption Laws" shall mean, only to the extent applicable to state and local governmental entities and political subdivisions thereof, (a) the United States Foreign Corrupt Practices Act of 1977; and (b) all applicable national, regional, provincial, state, municipal or local laws that prohibit tax evasion, money laundering or otherwise dealing in the proceeds of crime or the bribery of, or the providing of unlawful gratuities, facilitation payments, or other benefits to, any government official or any other person. The County hereby represents, warrants, and covenants that in connection with this Agreement and the business resulting therefrom: (i) it will comply with all

applicable Anti-Corruption Laws; (ii) whether directly or indirectly, it has not accepted and will not accept any payment, gift, promise, or other advantage, to or for the use or benefit of any government official or any other person where that payment, gift, promise, or other advantage would comprise an impermissible facilitation payment or otherwise violate the Anti-Corruption Laws; (iii) it will retain its books and records for the period required by applicable law or the County's own retention policies, whichever is longer; and (iv) in the event the County becomes aware it has breached an obligation in this paragraph, it will promptly notify the Developer, subject to the preservation of legal privilege. Subject to the preservation of legal privilege, for so long as such books and records are actually retained by the other Party, each Party shall have a right, at its expense, and the other Party shall take reasonable steps to enable this right, to audit the other Party's relevant books and records with respect to compliance with this paragraph. Nothing in this Agreement shall require a Party to perform any part of this Agreement or take any actions if, by doing so, the Party would not comply with applicable law, including the Anti-Corruption Laws. The obligations in this Paragraph 27 shall survive the termination as described above.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have entered into this Solar Generating Facility Developer Agreement.

WOOD COUNTY, WISCONSIN

By: _____
Name: _____
Title: _____

SARATOGA SOLAR PROJECT, LLC

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Exhibit A – the Property
Legal Description

LEGAL DESCRIPTION

TRACT 1

SECTION NINETEEN (19), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, WOOD COUNTY, WISCONSIN.

A PORTION OF THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) AND A PORTION OF THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) EXCEPTING THEREFROM LOT ONE (1) OF CERTIFIED SURVEY MAP NO. 10858 RECORDED MARCH 08, 2021 AS DOCUMENT NO. 2021R02632.

TAX PARCEL NOS. 18-00350 & 18-00353

AND

SECTION TWENTY (20), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, WOOD COUNTY, WISCONSIN.

THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4), EXCEPT HIGHWAY RECORDED IN VOLUME 420, PAGE 503 AND EXCEPTING THEREFROM LOT ONE (1) OF CERTIFIED SURVEY MAP NO. 10858 RECORDED MARCH 08, 2021 AS DOCUMENT NO. 2021R02632.

THE SOUTHEAST QUARTER (SE 1/4) OF THE NORTHWEST QUARTER (NW 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHWEST QUARTER (NW 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE SOUTHEAST QUARTER (SE 1/4)
THE NORTHWEST QUARTER (NW 1/4) OF THE SOUTHEAST QUARTER (SE 1/4)
THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)
THE NORTHWEST QUARTER (NW 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)
THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)

TAX PARCEL NOS. 18-00356, 18-00360, 18-00361, 18-00362, 18-00363, 18-00364, 18-00365, 18-00367, 18-00368

AND

SECTION TWENTY-ONE (21), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, WOOD COUNTY, WISCONSIN.

THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4
THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4
THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4
THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4

TAX PARCEL NOS. 18-00381, 18-00384, 18-00382 & 18-0385

AND

SECTION TWENTY-NINE (29), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, WOOD COUNTY, WISCONSIN.

THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHEAST QUARTER (NE 1/4), EXCEPT HIGHWAY
THE NORTHWEST QUARTER (NW 1/4) OF THE NORTHEAST QUARTER (NE 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4)
THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHWEST QUARTER (NW 1/4)
THE NORTHWEST QUARTER (NW 1/4) OF THE NORTHWEST QUARTER (NW 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHWEST QUARTER (NW 1/4)
THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)
THE NORTHWEST QUARTER (NW 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)
THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)

THE SOUTHWEST QUARTER (SW 1/4) OF THE SOUTHWEST QUARTER (SW 1/4)

TAX PARCEL NOS. 18-00505, 18-00506, 18-00507, 18-00509, 18-00510, 18-00511, 18-00513, 18-00514,
18-00515, 18-00516

AND

SECTION THIRTY (30), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, WOOD COUNTY,
WISCONSIN.

THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHEAST QUARTER (NE 1/4)
THE SOUTHEAST QUARTER (SE 1/4) OF THE NORTHEAST QUARTER (NE 1/4)
THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4)
THE NORTHWEST QUARTER (NW 1/4) OF THE SOUTHEAST QUARTER (SE 1/4)
THE SOUTHWEST QUARTER (SW 1/4) OF THE SOUTHEAST QUARTER (SE 1/4)
SOUTHEAST 1/4 SOUTHEAST 1/4

TAX PARCEL NOS. 18-00521, 18-00524, 18-00531, 18-00532, 18-00533 & 18-00534.

AND

TRACT 2

PARCEL 1:

THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 21 NORTH, RANGE 6 EAST,
TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN, EXCEPT ANY LANDS CONVEYED FOR ROAD
PURPOSES.

PARCEL 2:

THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 21 NORTH, RANGE 6 EAST,
TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN, EXCEPT ANY LANDS CONVEYED FOR ROAD
PURPOSES.

PARCEL 3:

THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 21, TOWNSHIP 21 NORTH, RANGE 6 EAST,
TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.

PARCEL 4:

THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 21, TOWNSHIP 21 NORTH, RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN, EXCEPT ANY LANDS CONVEYED FOR ROAD PURPOSES.

TAX PARCEL NOS. 18-00366, 18-00369, 18-00379 and 18-00380

AND

TRACT 3

PARCEL 1:

THE SOUTHEAST QUARTER (SE1/4) OF THE NORTHEAST QUARTER (NE1/4) EXCEPT THE HIGHWAY RIGHT-OF-WAY OF SECTION TWENTY (20), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 2:

THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 3:

THE NORTHWEST QUARTER (NW1/4) OF THE NORTHWEST QUARTER (NW1/4) AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-SEVEN (27), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 4:

THE NORTHEAST QUARTER (NE1/4) OF THE NORTHEAST QUARTER (NE1/4), THE SOUTHEAST QUARTER (SE1/4) OF THE NORTHEAST QUARTER (NE1/4), THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4), AND THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION TWENTY-EIGHT (28), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 5:

THE NORTHEAST QUARTER (NE1/4) OF THE NORTHWEST QUARTER (NW1/4), AND THE NORTHWEST QUARTER (NW1/4) OF THE NORTHWEST QUARTER (NW1/4), SECTION THIRTY-FOUR (34), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE SIX (6) EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

TAX PARCEL NOS 18-00357, 18-00376, 18-00476, 18-00477, 18-00489, 18-00492, 18-00501, 18-00504, 18-00586, and 18-00587

AND

TRACT 4

PARCEL 1:

THE SW-1/4 OF THE NE-1/4 OF SECTION 28, TOWNSHIP 21 NORTH, RANGE 6 EAST, THE TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 2:

THE NE-1/4 OF THE NW-1/4 OF SECTION 28, TOWNSHIP 21 NORTH, RANGE 6 EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 3:

THE NW-1/4 OF THE NW-1/4 OF SECTION 28, TOWNSHIP 21 NORTH, RANGE 6 EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 4:

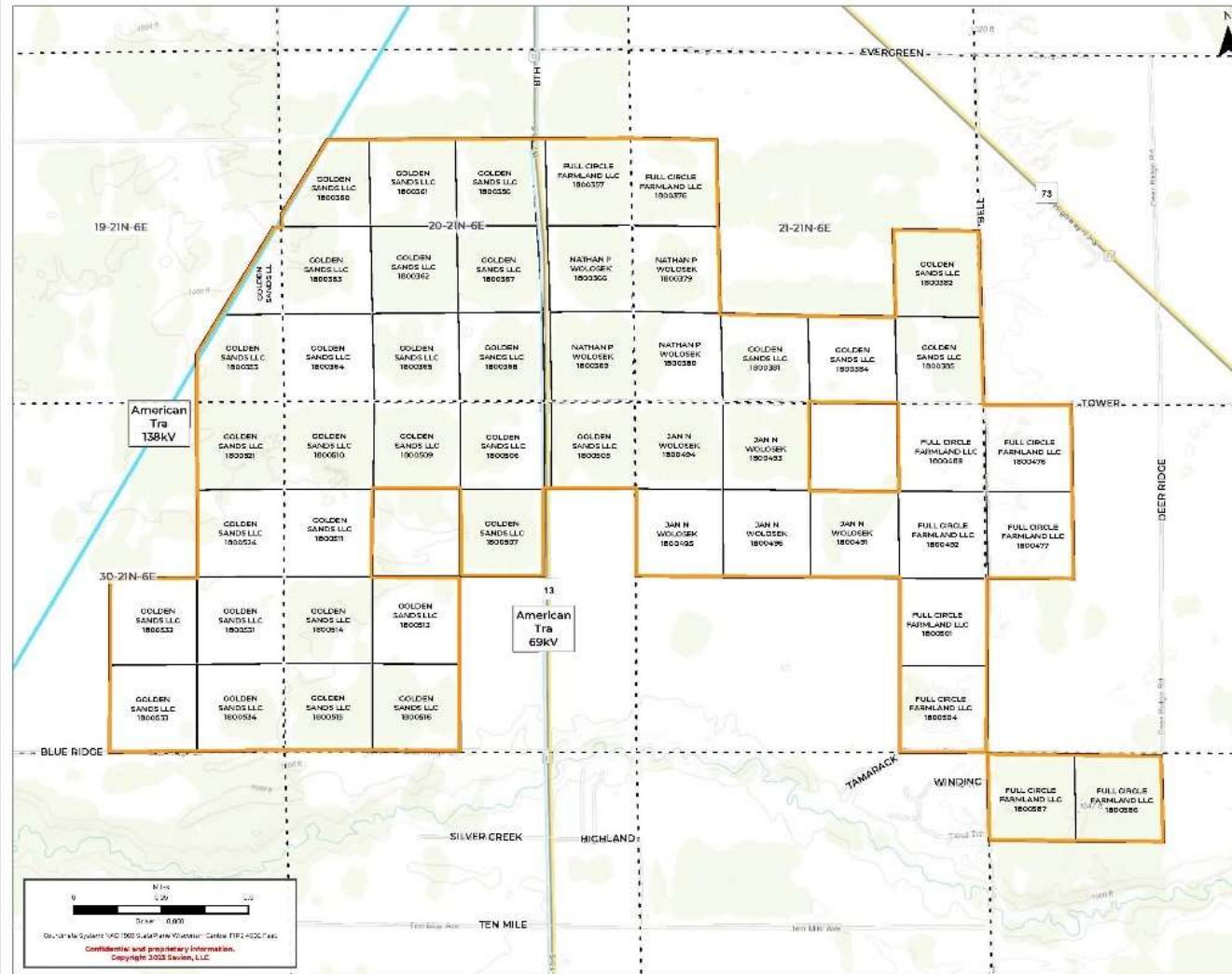
THE SW-1/4 OF THE NW-1/4 OF SECTION 28, TOWNSHIP 21 NORTH, RANGE 6 EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PARCEL 5:

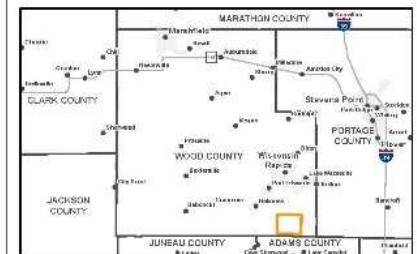
THE SE-1/4 OF THE NW-1/4 OF SECTION 28, TOWNSHIP 21 NORTH, RANGE 6 EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

TAX PARCEL NOS. 18-00491, 18-00493, 18-00494, 18-00495 and 18-00496

SARATOGA SOLAR PROJECT



- Project Boundary
- Property
- Transmission Lines**
- Voltage kV**
- 69
- 138



PRELIMINARY DESIGN - NOT FOR CONSTRUCTION

PROJECT:		SARATOGA	
DESIGNED BY:		SAVION, LLC	
DATE:		1/25/2023	SCALE: 1 INCH = 1,500 FEET
REVISED:			

PROJECT PARCELS

The following companies and organizations provided data that contributed to the production of this map: CoreLogic, Inc., Environmental Systems Research Institute (ESRI), Redfin, Lowland Technologies, U.S. Department of Agriculture (USDA), U.S. Federal Aviation Administration (FAA), U.S. Geological Survey (USGS), Wholbert Corporation, Vergeo, Inc., An ABI Company, Imagery © 2022 Hexagon and data partners.

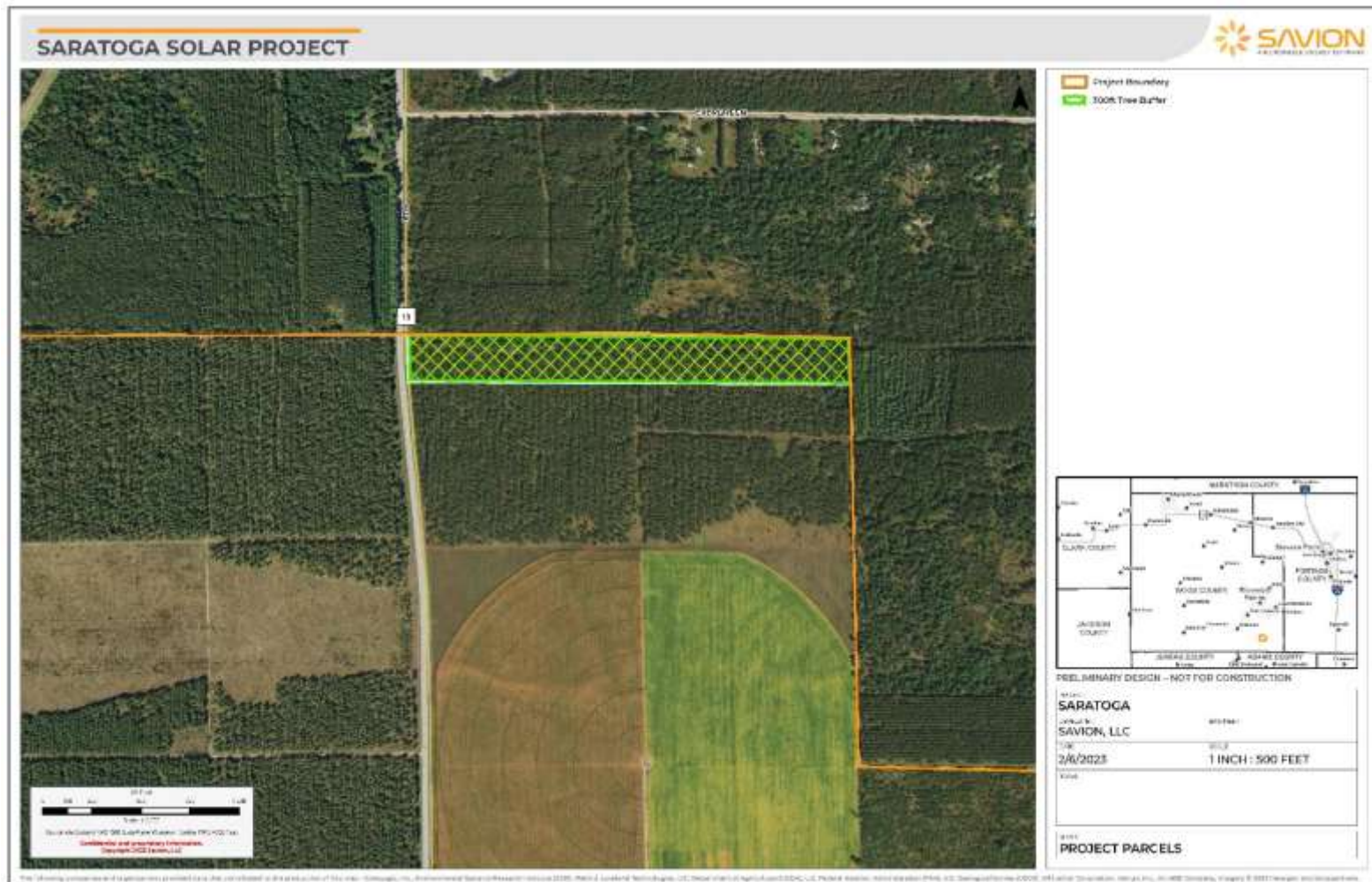


Exhibit B – Groundwater Monitoring Plan

February 1, 2023

Ms. Emily Truebner, VP Permitting & Environmental
Saratoga Solar Project, LLC
422 Admiral Boulevard
Kansas City, Missouri 64106

Re: Proposal for Groundwater Monitoring Plan
Saratoga Solar Project
Wood County, Wisconsin

Dear Ms. Truebner:

Environmental Consulting & Technology, Inc. (ECT) is pleased to provide this scope of work to conduct groundwater monitoring at the proposed Saratoga Solar Project (Subject Property). It has been requested that the Subject Property will perform ongoing groundwater monitoring to determine whether the proposed construction and operation of the Subject Property adversely impacts the groundwater conditions. The scope of work for the proposed activities are provided below.

SCOPE OF WORK

According to a review of the 2018 *Golden Sands Dairy Monitoring Report*, prepared by Collier Consulting and dated March 1, 2019, the existing groundwater monitoring well network includes 10 (10) wells. Three (3) of the existing wells are proposed for sampling by ECT during each monitoring event, as follows:

- One (1) on-site monitoring well (MW-U4);
- One (1) up-gradient monitoring well (MW-U3); and,
- One (1) down-gradient monitoring well (MW-D2).

The groundwater monitoring activities will be completed over approximately seven (7) years in accordance with the following tasks:

Task 1: Pre-Construction Groundwater Sampling and Reporting

- A site-specific Health and Safety Plan will be prepared for this sampling event.
- ECT will conduct one (1) groundwater sampling and reporting event prior to the start of construction at the Subject Property, with a preference of a Fall or Spring sampling event.
- Prior to sample collection, depth-to-water measurements will be taken from MW-U4, MW-U3, and MW-D2 for the purpose of creating a potentiometric surface map to determine groundwater flow direction at the Subject Property.
- One (1) groundwater sample will be collected from MW-U4, MW-U3, and MW-D2 via U.S. Environmental Protection Agency (U.S. EPA) low-flow sampling protocols. Groundwater will be filtered prior to collection for metals analysis (described in following bullet).
- The groundwater samples and a trip blank will be transported on ice under chain-of custody for laboratory analysis of:
 - Herbicides using U.S. EPA Method 8151
 - Volatile Organic Compounds (VOCs) using U.S. EPA Method 8160

- Semi-volatile Organic Compounds (SVOCs) using U.S. EPA Method 8270
- Resource Conservation and Recovery Act (RCRA) 8 Metals (Arsenic, Barium, Cadmium, Chromium (total), Lead, Mercury, Selenium, and Silver) using U.S. EPA Methods 6010B/7470-7471
- The investigation derived waste (IDW) consisting of purge and decontamination water will be drummed for disposal and stored on-site. The IDW will be properly disposed of by a third-party waste-hauler on an as-needed basis, at least once per year. All IDW disposal assumes non-hazardous disposal and that the owner/client signs as the generator.
- Following the sampling event and receipt of analytical data, a groundwater monitoring report will be prepared. The report will include a summary of sampling activities, appropriate figures and data tables, and copies of the laboratory reports.

Task 2: Construction Groundwater Sampling and Monitoring

- A site-specific Health and Safety Plan will be updated for this sampling event.
- ECT will conduct one (1) groundwater sampling and reporting event during construction activities at the Subject Property.
- Prior to sample collection, depth-to-water measurements will be taken from MW-U4, MW-U3, and MW-D2 for the purpose of creating a potentiometric surface map to determine groundwater flow direction at the Subject Property.
- Groundwater sampling, laboratory analysis, and IDW collection will be conducted in the same manner as discussed above.
- Following the sampling event and receipt of analytical data, a groundwater monitoring report will be prepared. The report will include a summary of sampling activities, appropriate figures and data tables, and copies of the laboratory reports.

Task 3: Operations Groundwater Sampling and Monitoring

- A site-specific Health and Safety Plan will be updated for each annual sampling event.
- ECT will conduct annual groundwater sampling and reporting events for five (5) years following construction of the Subject Property. Therefore, five (5) sampling events will occur.
- Prior to sample collection, depth-to-water measurements will be taken from MW-U4, MW-U3, and MW-D2 for the purpose of creating a potentiometric surface map to determine groundwater flow direction at the Subject Property.
- Groundwater sampling, laboratory analysis, and IDW collection will be conducted in the same manner as discussed above.
- Following each sampling event and receipt of analytical data, a groundwater monitoring report will be prepared. Each report will include a summary of sampling activities, appropriate figures and data tables, and copies of the laboratory reports.

Ms. Emily Truebner, VP Permitting & Environmental
 Saratoga Solar Project, LLC
 February 1, 2023
 Page 3

COST ESTIMATE

The estimated cost to perform the work described is \$84,375, which will be invoiced monthly on a Time & Materials / Not to Exceed basis. A breakdown of the costs is provided in the following table.

Proposed Activities	Estimated Cost
Task 1: Pre-Construction Groundwater Monitoring & Sampling <ul style="list-style-type: none"> Coordination with all parties Completion of one (1) groundwater monitoring and sampling event as described above, including analytical analysis. Partial costs for disposal (costs are split between tasks) Completion of Groundwater Monitoring & Sampling Report 	\$10,250 (1 event)
Task 2: Construction Groundwater Monitoring & Sampling <ul style="list-style-type: none"> Coordination with all parties Completion of one (1) groundwater monitoring and sampling event as described above, including analytical analysis. Partial costs for disposal (costs are split between tasks) Completion of Groundwater Monitoring & Sampling Report 	\$10,250 (per event; assumed 1 event)
Task 3: Post-Construction Groundwater Monitoring & Sampling <ul style="list-style-type: none"> Coordination with all parties Completion of one (1) groundwater monitoring and sampling event as described above, including analytical analysis. Partial costs for disposal (costs are split between tasks) Completion of Groundwater Monitoring & Sampling Report 	\$11,275 (per event; 5 events total \$56,375)
Project Total	\$76,875

ASSUMPTIONS

This work will be completed in accordance with the terms and conditions outlined in the Master Services Agreement between Saratoga Solar Project, LLC and ECT, dated January 25, 2023. If unusual conditions are encountered (i.e., inaccessible locations, dry wells, etc.), the costs may need to be adjusted. No work outside the agreed upon scope of work will be conducted without your prior approval.

The above costs assume that the monitoring wells are able to be located and produce sufficient groundwater, that normal conditions will be encountered, and that any delays, obstructions, or other limitations caused by the client or her agents will result in additional expense to the client. All laboratory work will be reported on a standard two-week turnaround time.

Ms. Emily Truebner, VP Permitting & Environmental
Saratoga Solar Project, LLC
February 1, 2023
Page 4

Please contact us if there are any questions regarding this proposal. If you concur with our proposal, please provide an executed Task Order. ECT appreciates the opportunity to assist with this very important project.

Sincerely,
Environmental Consulting & Technology, Inc.


Nicole Rockentine
Geologist, RG
Site Assessment & Remediation
M: 248.790.2622
NRockentine@ectinc.com


Rebecca Powell
Operations Director
Site Assessment & Remediation
M: 989.802.4913
RMPowell@ectinc.com

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, January 4, 2024

TIME: 11:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Joseph Zurfluh

MEMBER EXCUSED: Ed Wagner

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 11:00 AM.
2. There was no public comment.
3. The minutes of the December 7, 2023 meeting were reviewed. Motion by Zurfluh/Leichtnam to approve them as presented. Motion carried unanimously.
4. Corp Counsel Kastenholz reviewed with the committee the current agreement in place with the South Wood County Humane Society as it relates to the funding the Humane Officer and the Society with the dog fund. The current leadership would like all of the leftover dog fund, minus expenses, disbursed to them at the end of each calendar year. Consensus of the committee was to direct Corp Counsel to negotiate a contract with the Society as well as the Marshfield Area Pet Shelter in this regard.
5. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided an update on the presentation being planned for March 18th by Citizens Water Group.
7. Discussion was held concerning the location and operations of the Joint Legislative Committee.
8. The next meeting will be held on Thursday, February 1st at 11:00 AM.
9. Chairman Clendenning declared the meeting adjourned at 11:44 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee

January 4, 2024

[illegible]



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

JANUARY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- In 2019 the IRS implemented a policy requiring all Child Support Agencies to complete background checks on all employees every ten years. This year the IRS updated the policy to change the requirement from every ten years to every five years. Every employee will need to go through an extensive FBI background check in order to maintain access to the federal tax information that is in our state computer system. The State uses a vendor to gather the fingerprints. In 2019 when we last completed the checks there was a location in Wisconsin Rapids but that is no longer the case. We will be scheduling appointments in either Stevens Point or Marshfield.
- I attended the WCSEA Board meeting on December 7th.
- I attended the Joint Legislative Committee Meeting on December 11th.
- On December 20th Lue Chang and I met with a group of social workers from Human Services to explain the services we provide.
- We have started the FFY off well in regards to our current support collection rate. We currently are at 81.36%. The other measures are stable and we should be well positioned to meet all the performance measures.
- The current IV-D case count is 3,631.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

December 1, 2023 – The 10 day jury trial scheduled to begin on December 4 was rescheduled to April 2024.

December 4, 2023 – Attended the Property & Information Technology Committee meeting.

December 5, 2023 – Attended the Operations Committee meeting.

December 6, 2023 – Conducted employee evaluations.

December 7, 2023 – Attended the Judicial & Legislative Committee meeting. Completed employee evaluations and forwarded all to Human Resources.

December 19, 2023 – Interviews with five candidates for the Court Clerk position were held. We reached out to nine candidates. Two candidates did not respond to the request and two candidates withdrew as they accepted positions elsewhere.

December 21, 2023 – The Court Clerk position was offered and accepted. He will be starting on January 8, 2024.

December 26, 2023 – I am working on year end preparations this week.



Wood County WISCONSIN

**CORPORATION
COUNSEL OFFICE**

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
December 2023

1. Savion. The Saratoga Solar Project, LLC (a/k/a Savion) has petitioned the Public Service Commission to double the size of its solar array farm in the town of Saratoga. The expansion is contiguous to the existing 150-megawatt solar generating facility and does not appear to be anywhere near as controversial as the establishment of the first set-up was. Savion has contacted the County Board Chair to see about entering into a new contract with the County to cover the proposed expansion. I have been tasked to assist and am working with the CEED Committee and its chair as well as Chairman Pliml in doing so. The expansion will not affect County highways and Savion has worked out an agreement with the Town of Saratoga to address the local impacts of the expansion. Therefore, there isn't a whole lot that needs to be addressed in the County agreement. The agreement will require the signature of the County Board Chair and, therefore, there will likely be a resolution presented to the board in February or March to authorize this. I make mention of this not because the negotiations here are problematic, rather to make sure that you have some knowledge of this in case questioned by any of your constituents. From the County's perspective, one of the biggest impacts to the Savion expansion is that the solar array constitutes a utility for which the County receives annual funds from the facility via the State's annual utility aid payments. That payment is completely independent of the contract. For the first component of the Savion project, the utility aid payment has been about \$340,000 per year. Since the expansion is about the same size as the first component, we are looking to double that amount. A significant benefit to the taxpayers.
2. Dog License Fund. For a number of years the County has entered into a contract with the South Wood County Humane Society (SWCHS) whereby \$12,500 in annual dog license fees are sent to the SWCHS and the SWCHS then routes \$10,000 of that amount back to the County to help fund the Humane Officer position. The County has been contacted by the President of the SWCHS and he has asked that the County agree to revise the contract such that all of the dog license fee funds the County doesn't use for dog damage claims be turned over to the SWCHS. This is a policy decision and I am asking this Committee to consider the request. If this Committee agrees to modify the contract, it would then be appropriate to forward the request on to the Public Safety Committee for their input.



Wood County WISCONSIN

REGISTER IN
PROBATE

Hon. Gregory J. Potter
Circuit Court Branch I

Hon. Nicholas J. Brazeau, Jr.
Circuit Court Branch II

Hon. Todd P. Wolf
Circuit Court Branch III

January 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Guardianship cases require that a report and account be completed annually and filed with the court by April 15th. We are starting the process of printing and mailing out around 860 of these reports to be completed. This is a large project that involves detailed review of each case individually. This will be an ongoing project for the next few months as mailings are sent out and received back for filing.
- Department evaluations were completed and submitted on December 8, 2023.

Meetings Attended:

- 12/04 - WI Counties Association County Leadership virtual weekly meeting
- 12/04 - Property & IT Committee meeting
- 12/05 - Operation Committee meeting
- 12/06 - Children's Court Improvement Program virtual Juvenile Clerk Meet-Up
- 12/07 - Judicial and Legislative Committee meeting
- 12/11 - WI Association County Leadership virtual weekly meeting
- 12/15 - Monthly Judges meeting
- 12/19 - Wood County Board Meeting

Tara Jensen

Mary Anderson
Register in Probate
Probate Registrar

Karrie Moore

Kimberly A. Thurber
Deputy Register in Probate
Juvenile Clerk

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, January 4, 2024
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment
3. The minutes of the December 7, 2023 meeting was reviewed. Motion by LaFontaine/Hokamp to accept them as presented. Motion carried unanimously.
4. The Highway Dept. staff report was highlighted and reviewed.
5. The Highway revenue report was reviewed. Motion by LaFontaine/Hahn to approve the revenue report as presented. Motion carried unanimously.
6. Motion by LaFontaine/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Hawk updated the committee on the possible wetland mitigation site in the Town of Rock that would allow the county to possible sell some wetland credits to private entities in order to recoup the costs of the site. Further clarification on the site from the DNR and Corp of Engineers was given by Hawk. Motion by LaFontaine/Breu to direct the Highway Commissioner to negotiate the possible purchase of the site, and develop a resolution for the purchase of the property with the understanding that any profits from selling wetland credits be directed back to the Highway Dept. Motion carried unanimously.
8. Hawk presented two out of state travel requests with no levy funding being expended. Motion by LaFontaine/Thao to approve the two out of state travel requests. Motion carried unanimously.
9. The Parks & Forestry staff reports were presented.
10. The Aqua Skiers have requested permission to dredge two areas by Red Sands Beach show site in South Park. Schooley is looking at what, if any, permitting would be needed. Motion by Hokamp/Breu to approve the request. Motion carried unanimously.

11. A Memorandum of Agreement was presented by Schooley on behalf of the Nepco Lake District. Motion by LaFontaine/Hokamp to approve the document as presented. Motion carried unanimously.
12. The 2024 Parks & Forestry Work Plan and yearly resolution approving the plan was reviewed. Motion by Hahn/LaFontaine to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
13. The bids for the Hay Creek trail bridge were presented. Motion by LaFontaine/Hokamp to approve the low bid received. Motion carried unanimously.
14. Schooley requested committee approval to retain any excess Parks & Forestry revenues from 2023. Motion by LaFontaine/Thao to approve the request. Motion carried unanimously. Schooley will report to the committee an exact amount after it is known.
15. Schubert presented the bids from the recent timber sale. Motion by LaFontaine/Breu to award contracts to those bids deemed most advantageous to Wood County. Motion carried unanimously.
16. Parks & Forestry revenue reports were reviewed.
17. Motion by Hokamp/Thao to approve the Parks & Forestry vouchers. Motion carried unanimously.
18. The referral from Judicial & Legislative Committee concerning Wakeboarding was reviewed by the committee. No action taken.
19. The next meeting will be held on Thursday, February 1, 2024 at 9:00 AM at the Highway Department Conference Room.
20. Chairman Hahn declared the meeting adjourned at 9:50 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee

January 4, 2024

[illegible]



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

December 27, 2023

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for January 4, 2024 HIRC meeting

Department Activities

Personnel/Administration

One vacancy is currently posted. The asphalt plant loader operator accepted the crusher operator position, interviews for the loader operator position will be scheduled for late January 2024.

Commissioner is seeking approval to travel out of state for TDA Fly-in March 20-21, 2024, and NACE Conference in Palm Springs, CA April 15 – 19, 2024.

Highway/Facility Projects

2024 Engineering Projects

- WisDOT STP Project CTH F & HH Intersection *Construction 2026*
 - Design Engineering 55% Complete
- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Design Engineering 30% Complete
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - Public Information meeting conducted December 5, 2023
 - Review of resident concerns December 14, 2023
 - DNR coordination
 - Working with WisDOT & Vil of Biron on early acquisition of relocation
- CTH Z CHI & BIA funded 2024 pavement replacement
 - Pavement Analysis completed
 - Met with cranberry marsh owner December 14, 2023
- CTH BB Realignment Project
 - Plans 40% complete
 - Commissioner met with property owners November 14
 - Commissioner & Property owner agreed on R/W and relocation of existing house.
- CTH K & P Intersection
 - Plans currently advertised for bids
 - Bids to be opened January 31, 2024
- Marshfield Brine Building
 - Working with Architect to renew State Plan Approval for plans to go to bid in January
- CTH A Corridor Preliminary Engineering
 - Commissioner met December 6 with selected consultant for contract negotiations

Commissioner & staff met with Facilities Manager Reuben Van Tassel December 21 to review Architect's plans for women's locker/restroom room at the Wisconsin Rapids Highway shop. Bid documents are anticipated to be available for contractors in coming months.

Work is anticipated to begin early January constructing front door security and vestibule. Anticipated completion in early 2024.

Commissioner contacted architect who designed Marshfield Brine Building to recertify state plans and move forward with constructing brine building in 2024. WisDOT has allocated funds to purchase a brine maker for Marshfield in 2024.

Commissioner and staff have had additional meetings with Environmental Specialist, WDNR & US ACOE related to potential wetland mitigation site. The site identified in the Town of Rock is located in the Upper Mississippi Black Root Service Area. Wood County is split among three wetland drainage service areas. Mitigation must take place within the designated service area. Approximately 25% of Wood County exists in the Upper Mississippi Black Root Service Area. However, there are no current wetland mitigation bank sites in this service area. Both the WDNR and US ACOE have agreed there is a need for approved sites in this service area and Wood County could sell credits from this mitigation site to both private and public entities once the credits have been verified by the agencies. There are approximately 66 credits (acres) of mitigation identified in the initial review.

- Of the 127 acres, approximately 80 – 90 acres are needed for the mitigation and buffer zone
- There is a potential neighbor willing to acquire the excess lands
- DNR verified credits in neighboring service areas are selling for \$80K/acre
- Price is based on quality/quantity and competition

Highway Maintenance

Work in December included:

- Sign replacements,
- Bridge repairs,
- Crushing recycled asphalt,
- Ditch maintenance,
- Pavement repairs,
- Snow fence installation
- Brushing & mowing,
- Construction of parking lot & roadway at Powers Bluff

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- December 8, meeting with Rep. Derrick Van Orden, Eau Claire
- December 11, WCHA Executive meeting, WCH
- December 13, Wood County Traffic Commission, WCH
- December 14, Meeting with CTH U, Vil of Biron Residents
- December 14, Meeting with marsh owners on CTH Z, Tn of Saratoga
- December 18, Interviews for Crusher Operator
- December 19, County Board
- December 19, WCHA Board of Directors, Virtual
- December 20, NCR Commissioner meeting, Virtual
- December 20, WCHA meeting with Sec. Craig Thompson, Madison

- December 21, Meeting w/ Facilities Manager Van Tassel, review plans for women's locker room
- December 21, Meeting w/WDOT, WTA, WLM, WCHA, WCA discuss <20 Local Bridge Aid

EQUIPMENT

Highway has signed intent to purchase for a used track backhoe. Delivery will be in January 2024. Shop supervisor truck was purchased from Wheelers and delivery to WCH was December 19.

Fuel system at Marshfield facility is routinely needing repairs and is aging. Commissioner is working with Petrotech to design new system as part of the 2025 CIP

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues, in most cases, are as anticipated. It should be noted that, due to timing differences, not all revenues have been recorded yet.

LRIP revenues, as compared to budget, appear to be down. However, the Department is in the process of requesting reimbursements for costs on several of our projects.

Revenues for State Charges, Road Aid, and Bridge Aid are all showing as down compared to budgeted. Most of these are tied closely to expenses in their respective funds and some of the revenues are yet to be recognized.

Permit revenues, State Performance Based Maintenance revenues, and some Local Government charges have all performed over budget.

Bituminous revenues also outperformed the budgeted figure.

Expenses

Expenses are as anticipated in most areas.

Bituminous operations expenses were slightly over budget but were offset by additional revenues.

GANG maintenance and materials were over budget. There was an adjustment to the 2024 budget to try and bring GANG maintenance costs more in line with what the Department is currently experiencing in that area.

State and local work expenses were over budget but will have offsetting revenues as the timing differences resolve.

Capital Projects show as over budget but we will be receiving reimbursements from the State and BIA to offset much of that overage.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, December 30, 2023

	Actual	2023 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43300 Federal Grants-American Recovery & Reinvest Act	\$600,000.00	\$2,600,000.00	(\$2,000,000.00)	(76.92%)
43531 State Aid-Transportation	2,312,331.96	2,497,341.00	(185,009.04)	(7.41%)
43534 State Aid-LRIP		995,000.00	(995,000.00)	(100.00%)
Total Intergovernmental	2,912,331.96	6,092,341.00	(3,180,009.04)	(52.20%)
Licenses and Permits				
44101 Utility Permits	41,172.71	16,000.00	25,172.71	157.33%
Total Licenses and Permits	41,172.71	16,000.00	25,172.71	157.33%
Public Charges for Services				
46813 County Forest Revenue	28,540.85		28,540.85	0.00%
Total Public Charges for Services	28,540.85		28,540.85	0.00%
Intergovernmental Charges for Services				
47230 State Charges	1,059,364.74	1,029,390.00	29,974.74	2.91%
47231 State Charges-Highway	244,853.76	288,990.00	(44,136.24)	(15.27%)
47232 State Charges-Machinery	16,976.93		16,976.93	0.00%
47233 State Charges-Performance Based Maintenance	119,236.84		119,236.84	0.00%
47300 Local Gov Chgs	699,193.99	521,679.00	177,514.99	34.03%
47330 Local Gov Chgs-Transp	1,904,961.14	1,121,957.00	783,004.14	69.79%
47332 Local Gov Chgs-Roads	529,337.43	424,793.00	104,544.43	24.61%
47333 Local Gov Chgs-Bridges	81,500.80	84,227.00	(2,726.20)	(3.24%)
Total Charges to Other Governments	4,655,425.63	3,471,036.00	1,184,389.63	34.12%
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	3,283,381.67	2,224,867.00	1,058,514.67	47.58%
Total Interdepartmental Charges	3,283,381.67	2,224,867.00	1,058,514.67	47.58%
Total Intergovernmental Charges for Services	7,938,807.30	5,695,903.00	2,242,904.30	39.38%
Miscellaneous				
48100 Interest	18,950.00		18,950.00	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	11,095.75	6,700.00	4,395.75	65.61%
48520 Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
Total Miscellaneous	30,045.75	26,700.00	3,345.75	12.53%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,140,000.00	1,189,403.00	950,597.00	79.92%
Total Other Financing Sources	2,140,000.00	1,189,403.00	950,597.00	79.92%
TOTAL REVENUES	13,090,898.57	13,020,347.00	70,551.57	0.54%
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	392,537.56	386,321.12	(6,216.44)	(1.61%)
53120 Hwy-Engineer	130,562.59	266,622.56	136,059.97	51.03%
53191 Hwy-Other Administration	376,800.43	344,381.70	(32,418.73)	(9.41%)
53210 Hwy-Employee Taxes & Benefits	(921,252.88)	0.39	921,253.27	#####
53220 Hwy-Field Tools	(61,512.61)	58.61	61,571.22	105,052.41%
53230 Hwy-Shop Operations	352,803.96	323,926.73	(28,877.23)	(8.91%)
53232 Hwy-Fuel Handling	(14,848.28)	(23,105.00)	(8,256.72)	35.74%
53240 Hwy-Machinery Operations	(1,524,587.77)	(514,120.38)	1,010,467.39	(196.54%)
53250 Hwy-Crushing Operations	43,547.78		(43,547.78)	0.00%
53251 Hwy-Crushing Operations Production	214,660.40		(214,660.40)	0.00%
53260 Hwy-Bituminous Ops	168,649.98	231,275.79	62,625.81	27.08%
53262 Hwy-Bituminous Ops		42,745.47	42,745.47	100.00%
53266 Hwy-Bituminous Ops	2,576,504.54	1,951,426.62	(625,077.92)	(32.03%)
53270 Hwy-Buildings & Grounds	239,689.84	269,410.81	29,720.97	11.03%
53290 Hwy-Salt Brine Operations	(3,720.15)	(0.35)	3,719.80	#####
53291 Hwy-Salt Brine Operations	28,192.89	(0.35)	(28,193.24)	8,055,211.43%
53281 Hwy-Acquisition of Capital Assets	510,217.60	600,000.00	89,782.40	14.96%
53310 Hwy-Maintenance CTHS		22,884.11	22,884.11	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,894,987.35	2,958,691.62	1,063,704.27	35.95%
53312 Hwy-Snow Remov	926,827.30	907,384.45	(19,442.85)	(2.14%)
53313 Hwy-Maintenance Gang	279,156.96	111,393.31	(167,763.65)	(150.60%)
53314 Hwy-Maint Gang-Materials	5,141.27	3,160.00	(1,981.27)	(62.70%)
53320 Hwy-Maint STHS	1,198,824.27	1,029,389.85	(169,434.42)	(16.46%)
53323 Hwy-Maint STHS PBM	80,114.92		(80,114.92)	0.00%
53330 Hwy-Local Roads	2,031,866.03	1,121,957.41	(909,908.62)	(81.10%)
53340 Hwy-County-Aid Road Construction	615,437.61	478,363.90	(137,073.71)	(28.65%)

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, December 30, 2023

		Actual	2023 Budget	Variance	Variance %
53341	Hwy-County-Aid Bridge Construction	396,549.25	134,226.51	(262,322.74)	(195.43%)
53490	Hwy-State & Local Other Services	862,068.97	521,678.94	(340,390.03)	(65.25%)
53491	Hwy-ATV Route Signage	188.75	39,999.78	39,811.03	99.53%
	Total Public Works-Highway	10,799,408.56	11,208,073.60	408,665.04	3.65%
	Capital Outlay				
57310	Highway Capital Projects	4,309,830.04	3,164,881.67	(1,144,948.37)	(36.18%)
	Total Capital Outlay	4,309,830.04	3,164,881.67	(1,144,948.37)	(36.18%)
	TOTAL EXPENDITURES	15,109,238.60	14,372,955.27	(736,283.33)	(5.12%)
	NET INCOME (LOSS) *	(2,018,340.03)	(1,352,608.27)	(665,731.76)	49.22%



Parks & Forestry Department Reports

January 4, 2024

Director Report, by Chad Schooley

- Assisted with interviews for new FTE Parks Maintenance Worker position.
- Continue assisting with South Park storm shelter project management. Ground breaking for project occurred the week of December 18th.
- Attended leadership training at MSTC, facilitated by HR Department.
- Reviewing year end budgets and Fixed Asset inventory for Finance Department
- Assisting with 2024 Work Plan development. Copy to be included in the packet for review.
- Working with Paul B. from P&Z on updated Powers Bluff maps.
- I would like to request carryover of excess Parks and Forestry revenues, as we've done in previous years. Due to the dry weather this summer, many of the logging contracts were completed resulting in a very good revenues. Estimated amount exceeding budget is \$256,260.00. We will work with Finance to verify the final number for carryover into the Capital Projects non-lapsing account.
- The Nepco Lake District MOA is included in the packet. This document was necessary in order to waive the annual fees associated with the Lake District and for identifying ways in which Wood County will assist the District moving forward.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park Storm Shelter-Altman Construction currently working on.
- North Park Suspension Bridge repair-Western portion of bridge is disassembled and old beams and decking discarded. Few overhanging trees removed and walk trail to bridge is established. Engineer getting quote together for I beams to support western section of bridge. Highway Dept. has prepped area for installation.
- Powers Bluff entrance road and trailhead parking lot have been put in by Highway Dept. and nonmetallic sand pit on property filled and graded with excess fill.

Maintenance Operations

- New South Park 1-ton plow truck is in. New Boss V-Plow ordered.
- South Park-brushing back property line between Grove Ave. South to North Park Road. Also cutting trees back on north & south sides of North & South Park Roads.
- Park buildings, dump stations, boat landings, etc. are closed for season in all parks.
- North Park- Hawthorne Hill, 50 amp electrical pedestal upgrade completed and landscaped. Transformers were recently set by Alliant Energy to finish project.
- Dexter Park-memorial bench has been set on concrete pad that has been poured.
- Powers Bluff-bike trail cleanup and prepping for winter sports.

- Wood cutting operations in all parks.
- Table repair and equipment servicing at all three campground locations for the offseason.

Employee Matters

- Jarod Kannarr has started on January 2, filling South Park's second FTE Parks Maintenance Worker position.
- Both First Responders, from last year, Chris Boll & Christina Klein are coming back for upcoming winter season at PB.
- Powers Bluff work schedule for FTEs, LTEs, & First Responders completed.
- Powers Bluff yearly training and employee meeting was held on December 13.

Snowmobile/ATV

- Attended AWSC meetings on Dec. 4. Preparing for upcoming 2023-24 Snowmobile Season. (Insurance, easements, maintenance contracts and new club member paperwork filtering in.)
- Snowmobile Grants have been awarded for Auburndale (DH) bridge and Rudolph-Plum Road Culvert Project. Working with Jewell Engineering on bidding out projects.
- Culverts installed on Hay Creek ATV Trail and upgrading forestry road, mowing back trail with Highway's brush trimmer, and prepping for road base. Bridge bidding was performed by Jewell Engineering. (See attached Hay Creek Bridge Bids)
- Preparing Application to DNR for new trail Snowmobile funding for Rudolph River Rover Snowmobile Club. Proposed route would run from County Line Road, north of Rudolph, west to County Highway C, to join the Vesper Snowdrifter trail system.

Office Supervisor Report, by Stacie Kleifgen

- Assisted with December 15th Timber Sale.
- Created new Power's Bluff winter recreation forms. Added the availability of the shelter for sledding reservations and a punch card option for tubing. Promoted new additions on Facebook, and Chad and I went on a local radio show to promote.
- Assisted in interviews for new Maintenance Worker.
- Created new AP and AR tracking system for 2024, cleaned up files for 2023 audit and got new files ready for 2024.
- Updated forms for 2024 - daily time sheets, payroll sheets, call out sheets, etc.
- Created templates for scheduling calendars.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Seven active timber sales in December. Ground conditions in December have been challenging, however loggers have been able to operate marginally well on the contracts they were working the previous month. Trucking has recently slowed due to the fact that frozen woods roads have now thawed out. In spite of all this December timber revenue was excellent. 2023 total timber revenue is the second highest on record.
- Held timber bid on December 15, 2023 in the P&F office. Bid results are in the committee packet.
- Drafted and mailed contract extensions approved by HIRC in December.
- Completed 2024 Wood County Forest Annual Work Plan. Resolution to approve work plan is in the committee packet. Approval is required by WDNR in order for counties to receive the County Forest Administrator Grant.
- Began timber sale reestablishment for contracts that weren't extended in December. These timber sales will be included in our spring timber bid process.

- Arranged for road base delivery and improvements on Hazelnut Trail.
- Forestry Technician: Cleaned shooting range, mowed roads and trails in county forest, maintained/improved Hazelnut Trail, installed culverts and improved portion of Hay Creek ATV trail, assisted with prep for North Park suspension bridge project, machinery maintenance/ repair activities associated with JCB skid steer.

January 4, 2024

NEPCO Lake District and NEPCO Lake County Park Parcel Exemption Memorandum of Agreement

This Agreement ("Agreement") is made and entered into on January 4, 2024 by and between Wood County (the "Owner") and the NEPCO Lake District (the "Lake District").

WHEREAS, the Lake District can be funded through tax levies, special charges, assessments, grants, or donations.

WHEREAS, the Lake District has agreed to exempt parcel numbers 2700579A, 2700567, 2700570B, 2700566, 2700573A, which is owned by the Owner at the time of writing this agreement, from paying any tax, annual special charge or assessment for purposes of the Lake District, and these parcels will be considered Exempt status ("Exempt") by the Lake District. These parcels are Exempt in consideration that the parcels have been determined to be used for the purpose of establishing parks and other public access and carry County Exempt (X3) assessment status. In addition, the Owner has and will continue to provide a value or benefit to the Lake District, where the Owner will continue to allow the Lake District to utilize the boat landing area, located on parcel 2700566, for the purpose of weed offloading and equipment docking, as approved by Owner providing that the Lake District does not adversely impact public use of the boat landing, complies with all legal and other requirements to allow weed harvesting, and harvests weeds in the NEPCO Lake Park beach area on a regular schedule during weed harvesting season. Owner agrees to consider concepts and designs for future weed offloading and equipment docking site improvements.

The parties agree as follows:

1. Taxed / Assessed Properties. The parties agree that this Agreement in no way alters the obligation of the Owner to any taxes not related to the Lake District, if assessed by other governing entities on any parcels listed in this agreement.
2. Exempt Properties. The parties agree that the Exempt status of the parcels named above shall remain unless property is conveyed to an unrelated third party. If an Exempt property's use or ownership or recorded property boundary is changed, then that specific Exempt property may lose its exempt status at the discretion of the Lake District Board.
3. The parties agree that once the annual special charge or assessment is established by the Lake District on an annual basis, a listing of all the parcels subject to the charge shall be generated by the Lake District. That list shall be transmitted to the applicable municipal governments for tax bill processing. At that time, the properties owned by Owner that meet the Exempt status shall not be charged a tax, special charge or special assessment by the Lake District. The Lake District agrees that if the Lake District assesses or charges any fees on the Exempt properties that are not consistent with this Agreement, then the Lake District shall indemnify and reimburse Owner for any such assessment or charge that the Owner pays for an Exempt property.

4. Miscellaneous.

- A. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
- B. This Agreement contains the entire understanding between the parties and supersedes all prior negotiations, understandings and agreements between them, whether written or oral.
- C. This Agreement may not be amended except in writing signed by all parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Name and Signature of Owner Representative

Chad Schooley
Wood County Parks and Forestry Director

Jake Hahn
Chairperson, Wood County Highway Infrastructure & Recreation Committee

NEPCO Lake District

By Name: _____
Eric Hummel

Title: Chairperson

2024 Hay Creek ATV Bridge Project (#8843161)
Owner: Wood County Parks and Forestry
Solicitor: Jewell Associates Engineers, Inc.
12/15/2023 01:00 PM CST

				Janke General Contractors			Larson Construction Co., Inc.			Earth Inc.		Radtke Contractors Inc.		Michels Construction, Inc.		SPS, LLC (Sheet Piling Services)		
Section	Titl	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Contract No. 1								\$208,497.70		\$256,798.81		\$259,695.00		\$264,497.02		\$300,935.00		\$352,437.20
		1	206.1000	EXCAVATION FOR STRUCTURES BRIDGES	LS	1	\$4,023.00	\$4,023.00	\$9,171.20	\$9,171.20	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$15,300.00	\$15,300.00	\$7,500.00	\$7,500.00
		2	208.0100	BORROW	CY	520	\$35.60	\$18,512.00	\$29.50	\$15,340.00	\$22.00	\$11,440.00	\$24.00	\$12,480.00	\$15.00	\$7,800.00	\$25.28	\$13,145.60
		3	210.1500	BACKFILL STRUCTURE TYPE A	CY	170	\$42.00	\$7,140.00	\$34.99	\$5,948.30	\$30.00	\$5,100.00	\$32.00	\$5,440.00	\$22.00	\$3,740.00	\$28.28	\$4,807.60
		4	305.0110	BASE AGGREGATE DENSE 3/4-INCH	CY	140	\$51.50	\$7,210.00	\$33.12	\$4,636.80	\$32.00	\$4,480.00	\$34.75	\$4,865.00	\$44.00	\$6,160.00	\$26.95	\$3,773.00
		5	502.0100	CONCRETE MASONRY BRIDGES	CY	40	\$1,375.00	\$55,000.00	\$950.00	\$38,000.00	\$750.00	\$30,000.00	\$750.00	\$30,000.00	\$1,575.00	\$63,000.00	\$2,750.00	\$110,000.00
		6	505.0400	BAR STEEL REINFORCEMENT HS BRIDGES	LB	5350.0000	\$1.93	\$10,325.50	\$2.32	\$12,412.00	\$2.00	\$10,700.00	\$2.00	\$10,700.00	\$2.50	\$13,375.00	\$3.00	\$16,050.00
		7	550.1100	PILING STEEL HP 10-INCH X 42 LB	LF	150	\$78.20	\$11,730.00	\$75.58	\$11,337.00	\$55.00	\$8,250.00	\$55.00	\$8,250.00	\$102.50	\$15,375.00	\$45.00	\$6,750.00
		8	606.0300	RIPRAP HEAVY	CY	70	\$77.00	\$5,390.00	\$81.36	\$5,695.20	\$60.00	\$4,200.00	\$60.00	\$4,200.00	\$90.50	\$6,335.00	\$69.87	\$4,890.90
		9	612.0406	PIPE UNDERDRAIN WRAPPED 6-INCH	LF	120	\$9.30	\$1,116.00	\$5.70	\$684.00	\$11.50	\$1,380.00	\$11.50	\$1,380.00	\$23.50	\$2,820.00	\$6.15	\$738.00
		10	619.1000	MOBILIZATION	EACH	1	\$17,500.00	\$17,500.00	\$38,656.61	\$38,656.61	\$44,000.00	\$44,000.00	\$47,037.02	\$47,037.02	\$59,400.00	\$59,400.00	\$46,035.60	\$46,035.60
		11	625.0500	SALVAGED TOPSOIL	SY	280	\$5.10	\$1,428.00	\$2.50	\$700.00	\$5.00	\$1,400.00	\$5.00	\$1,400.00	\$7.00	\$1,960.00	\$3.25	\$910.00
		12	627.0200	MULCHING	SY	280	\$3.00	\$840.00	\$2.02	\$565.60	\$1.50	\$420.00	\$1.50	\$420.00	\$2.50	\$700.00	\$3.00	\$840.00
		13	628.1504	SILT FENCE	LF	430	\$3.00	\$1,290.00	\$3.03	\$1,302.90	\$3.50	\$1,505.00	\$3.50	\$1,505.00	\$3.50	\$1,505.00	\$5.00	\$2,150.00
		14	628.1520	SILT FENCE MAINTENANCE	LF	860	\$0.01	\$8.60	\$2.02	\$1,737.20	\$0.50	\$430.00	\$0.50	\$430.00	\$2.50	\$2,150.00	\$1.00	\$860.00
		15	628.1905	MOBILIZATIONS EROSION CONTROL	EACH	1	\$100.00	\$100.00	\$353.50	\$353.50	\$275.00	\$275.00	\$275.00	\$275.00	\$425.00	\$425.00	\$500.00	\$500.00
		16	628.1910	MOBILIZATIONS EROSION CONTROL EMERGENCY	EACH	1	\$100.00	\$100.00	\$353.50	\$353.50	\$300.00	\$300.00	\$300.00	\$300.00	\$425.00	\$425.00	\$500.00	\$500.00
		17	629.0210	FERTILIZER TYPE B	CWT	0.2	\$430.00	\$86.00	\$505.00	\$101.00	\$200.00	\$40.00	\$200.00	\$40.00	\$600.00	\$120.00	\$1,000.00	\$200.00
		18	630.0110	SEEDING MIXTURE NO. 10	LB	5	\$17.00	\$85.00	\$202.00	\$1,010.00	\$25.00	\$125.00	\$25.00	\$125.00	\$233.00	\$1,165.00	\$50.00	\$250.00
		19	645.0120	GEOTEXTILE FABRIC TYPE HR	SY	130	\$4.72	\$613.60	\$6.10	\$793.00	\$5.00	\$650.00	\$5.00	\$650.00	\$6.00	\$780.00	\$6.05	\$786.50
		20	SPV.0105.C	PREFABRICATED STEEL RECREATION BRIDGEFURNISHED & DELIVERED	LS	1	\$64,000.00	\$64,000.00	\$108,000.00	\$108,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$74,400.00	\$74,400.00	\$90,250.00	\$90,250.00
		21	SPV.0105.C	PREFABRICATED STEEL RECREATION BRIDGE INSTALLED	LS	1	\$2,000.00	\$2,000.00	\$1.00	\$1.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$24,000.00	\$24,000.00	\$41,500.00	\$41,500.00
Base Bid Total:								\$208,497.70		\$256,798.81		\$259,695.00		\$264,497.02		\$300,935.00		\$352,437.20

Wood County Forest Timber Bid Summary

Friday, December 15, 2023

<u>Tract</u>	<u>Bids</u>	<u>High Bidder</u>	<u>Bid Value</u>	<u>Appraised Value</u>	<u>Acres</u>
7-23	2	Koerner Forest Products	\$ 10,728.75	\$8,355.00	38
8-23	1	Koerner Forest Products	\$ 31,625.00	\$12,866.00	33
9-23	1	Koerner Forest Products	\$ 17,310.00	\$14,290.00	48
10-23	2	Midwest Hardwood	\$ 51,768.30	\$29,050.00	58
ALL Tracts Totals	6		\$ 111,432.05	\$64,561.00	177

	Pulp - Tons					Sawtimber - MBF		Firewood - Cords
	Mixed HW	Oak	Aspen	Jack Pine	Red Pine	Oak	Mixed HW	Dead Oak
Volume	3020	3850	940	145	300	100	20	74
Max Bid	\$ 20.00	\$ 20.00	\$ 13.63	\$ 13.00	\$ 27.50	\$ 275.00	\$ 250.00	\$ 15.00
Weighted Average (all bids - sold Tracts)	\$ 8.18	\$ 7.91	\$ 7.16	\$ 9.41	\$ 27.50	\$ 220.00	\$ 207.50	\$ 10.06

Wood County Parks & Forestry Department

111 W. Jackson Street, Wisconsin Rapids, WI 54495-8095

(715) 421-8422 (phone) - (715) 421-8534 (fax)

Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 7-23

KOERNER FOREST PRODUCTS, LTD

Winning Bid

10,728.75 ☒

McElroy Logging LLC

10,600.80 ☐

KOERNER FOREST PRODUC				McElroy Logging LLC			
	Vol	Value			Vol	Value	
20T-MX	620	7.250	4,495.00	20T-MX	620	6.560	4,067.20
20T-OO	610	7.250	4,422.50	20T-OO	610	6.560	4,001.60
20T-A	325	2.250	731.25	20T-A	325	6.560	2,132.00
20T-PJ	60	13.000	780.00	20T-PJ	60	5.000	300.00
23-OO	20	15.000	300.00	23-OO	20	5.000	100.00
Bid Total:			10,728.75	Bid Total:			10,600.80

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Bid Comparison Report

Tract 8-23

KOERNER FOREST PRODUCTS, LTD

Winning Bid

31,625.00 ☒

KOERNER FOREST PRODUC			
	Vol	Value	
20T-MX	540	20.000	10,800.00
20T-OO	550	20.000	11,000.00
20T-A	145	5.000	725.00
20T-PJ	85	10.000	850.00
20T-PR	300	27.500	8,250.00
23-OO	12	0.000	0.00
Bid Total:		31,625.00	

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Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 9-23

KOERNER FOREST PRODUCTS, LTD

Winning Bid

17,310.00 ☒

KOERNER FOREST PRODUC			
	Vol	Value	
20T-MX	780	6.000	4,680.00
20T-OO	1970	6.000	11,820.00
20T-A	60	6.000	360.00
23-OO	30	15.000	450.00
Bid Total:			17,310.00

Wood County Parks & Forestry Department

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Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 10-23

MID HARDWOOD-BUFFALO LUMBER

Winning Bid

51,768.30 ☒

YODER LOGGING

33,096.00 ☐

MID HARDWOOD-BUFFALO L				YODER LOGGING			
	Vol	Value			Vol	Value	
20T-MX	1080	7.500	8,100.00	20T-MX	1080	6.000	6,480.00
20T-OO	720	7.500	5,400.00	20T-OO	720	6.000	4,320.00
20T-A	410	13.630	5,588.30	20T-A	410	6.000	2,460.00
10-OO	100	275.000	27,500.00	10-OO	100	165.000	16,500.00
10-MX	20	250.000	5,000.00	10-MX	20	165.000	3,300.00
23-OO	12	15.000	180.00	23-OO	12	3.000	36.00
Bid Total:		51,768.30		Bid Total:		33,096.00	

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

January (December Revenue) 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	6/1/2024		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	6/1/2024		\$0.00	\$0.00	\$0.00
788	2-21	YODER	\$35,900.00	11/24/2021	12/31/2024	\$7,188.92	\$31,146.64	\$7,188.92	-\$23,957.72
789	3-21	KOERNER	\$10,570.00	11/24/2021	2/29/2024	\$2,636.68	\$9,433.29	\$3,563.98	-\$5,869.31
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
793	7-21	NW HARDWOODS	\$163,302.00	11/24/2021	12/3/2023	\$48,039.39	\$214,220.86	\$214,220.86	\$0.00
794	8-21	SCHREINER	\$28,965.00	11/24/2021	12/3/2023	\$2,082.88	\$33,183.39	\$33,183.39	\$0.00
795	1-22	LAMBERT	\$46,070.00	5/27/2022	6/30/2024	-\$953.50	\$64,937.27	\$64,937.27	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	6/30/2024		\$101,529.18	\$100,338.14	-\$1,191.04
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	6/30/2024	\$16,235.80	\$156,866.37	\$134,808.22	-\$22,058.15
799	5-22	SCHREINER	\$20,200.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	\$15,958.40	11/16/2022	12/3/2024	\$2,234.24	\$7,652.82	\$5,586.66	-\$2,066.16
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	\$12,847.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
808	1-23	BIEWER	\$86,633.00	6/1/2023	6/1/2025	\$48,143.21	\$102,298.08	\$66,604.20	-\$35,693.88
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
810	3-23	KOERNER	\$36,615.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
813	5-23	MEDDA ENT.	\$127,000.50	6/1/2023	6/1/2025	\$32,250.15	\$118,362.26	\$105,673.41	-\$12,688.85
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$40.00	\$0.00	\$0.00	

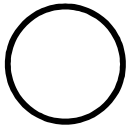
Payments Received This Month: **\$157,897.77** AMOUNT BILLED TO DATE AMOUNT RCVD TO DATE **(103,525.11)**

		\$ RECEIVED CURRENT MONTH		
2023 Budgeted Total Revenues		\$350,000	Jobs Finished	
2023 Total County Forestry Revenues this month (90%)		\$142,107.99	Jobs Started	
2023 Total Township Revenues this month (10%):		\$15,070.88	Jobs Continuing/Reactivated	
			Jobs Gone Inactive	
2023 TOTAL NET FORESTRY REVENUE TO DATE:		\$629,983.17		

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2023**

DECEMBER REVENUE - JANUARY HIRC

BUDGETED REVENUES	46721 SOURCE	FEEs	YTD REVENUE 2023	YTD REVENUE 2022	DEC REV 2023	DEC REV 2022	ACTUAL REV 2022
\$ 570,000.00	Camping Reservations	\$10 Resv. Fee+/\$20/\$25/\$28/\$35	\$549,512.32	\$ 530,122.88	\$8,893.56	\$ 24,732.58	\$ 530,122.88
\$ 40,000.00	Campground Firewood Sales	\$7 per rack	\$42,845.41	\$ 42,160.18	\$133.65	\$ 158.29	\$ 42,160.18
\$ 7,500.00	Ice	\$4 (7 lbs.) /\$7 (20 lbs.)	\$9,891.33	\$ 7,509.00	\$0.00	\$ 20.86	\$ 7,509.00
\$ 3,500.00	Non-Camper Dump Station	\$20	\$3,498.08	\$ 3,432.24	\$56.87	\$ -	\$ 3,432.24
\$ 250.00	Camper Storage	\$15/wk - \$60/mo	\$304.91	\$ 284.36	\$0.00	\$ -	\$ 284.36
\$ 600.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$811.85	\$ 560.19	\$0.00	\$ 24.64	\$ 560.19
\$ 53,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$51,979.84	\$ 51,682.24	\$4,220.58	\$ 5,947.87	\$ 51,682.24
\$ 12,000.00	Shelters - Open	Various Fees based on location of shelter.	\$11,573.31	\$ 10,876.77	\$389.95	\$ 758.30	\$ 10,876.77
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$50 / \$10 per picnic table	\$47.39	\$ 2,984.83	\$0.00	\$ 682.47	\$ 2,984.83
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$12/\$20/\$300/\$400/\$500/\$550/\$600	\$33,687.24	\$ 27,061.85	\$0.00	\$ -	\$ 27,061.85
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$4,153.69	\$ 2,424.90	\$99.64	\$ 291.95	\$ 2,424.90
\$ 4,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40	\$7,657.44	\$ 3,896.07	\$18.35	\$ -	\$ 3,896.07
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 23,000.00	Boat Launch	\$25/annual; \$7/daily	\$22,496.22	\$ 22,910.64	\$0.00	\$ 213.27	\$ 22,910.64
\$ 27,150.00	Miscellaneous*		\$10,897.11	\$ 11,973.47	\$5,222.27	\$ 180.60	\$ 28,943.81
\$ 5,000.00	Gift Certificates	Gift Certificates	\$7,889.91	\$ 4,942.00	\$7,612.31	\$ 4,742.00	\$ 4,942.00
\$ 774,500.00	Balance in 46721 after PP Deposit:		\$757,246.05	\$722,821.62	\$26,647.18	\$37,752.83	\$739,791.96
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	48500 - Powers Bluff Project Donations Non-Lapsing	Informational purposes only.	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$629,983.14	\$ 378,720.19	\$142,107.99	\$ 9.00	\$ 378,720.19
\$ 6,500.00	48300 - Auctions - Non-Lapsing	WI Surplus	\$27,010.50	\$ 19,104.88	\$0.00	\$ -	\$ 19,104.88
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$800.00	\$ 1,247.00	\$0.00	\$ -	\$ 1,247.00
		TOTAL REVENUE:	\$1,415,039.69	\$1,121,893.69	\$168,755.17	\$37,761.83	\$1,138,864.03



RESOLUTION#

Introduced by Highway Infrastructure & Recreation
Page 1 of 1

ITEM# 6 -
DATE January 16, 2024
Effective Date Upon passage of publication

Committee

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: Yes: Absent:		
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: PAK, Corp Counsel		
Reviewed by: EN, Finance Dir.		

INTENT & SYNOPSIS: Approval of the 2024 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$56,315

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2024 Wood County Parks & Forestry Annual Work Plan (see attached documents) at their monthly meeting held January 4, 2024 and

WHEREAS, the Wood County Board of Supervisors adopted the 2024 Wood County Parks & Forestry Budget at the November County Board Meeting, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2024 Wood County Forest Annual Work Plan.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

{ }

Jake Hahn (Chairman)
John Hokamp
Lee Thao
Al Breu
David LaFontaine

Adopted by the County Board of Wood County, this day of 20 24 .

WOOD COUNTY

PARKS AND FORESTRY DEPARTMENT



**2024
WORK PLAN**

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2024 PERSONNEL

Director Chad Schooley
Forest Administrator..... Fritz Schubert
Maintenance Program Supervisor Dan Vollert
Office Supervisor Stacie Kleifgen
Program Assistant..... Monica Anderson

Park Lead Workers Jeff Okonek
Brad O' Donnell
Matt Huber

Park Maintenance Workers Seth Dupee
Jesse Kostolny
Mitch Darr
Jonathan Rahm
Jarod Kannarr

Forest Technician..... Clyde Dammann

2024 SEASONAL EMPLOYEES

LTE II 7
LTE I 2
Camp Rangers..... 3
Powers Bluff First Responders 2

WOOD COUNTY PARKS

“MISSION STATEMENT”

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PARKS IMPROVEMENT PROJECTS

SOUTH PARK

1. Complete finish work on shop bay remodel
2. Complete shoreline improvements where RC&D ditch drains into Lake Wazeecha.
3. Repair campground boat mooring retaining walls
4. Tuck pointing White Beach stone entrance gate
5. Storm shelter construction
6. Replace roof on wood shed
7. Construct storage shed for camper/host

NEPCO PARK

1. Update/improve trail signage
2. Walk trail/shore stabilization improvements near beach
3. Thin wooded areas of oak wilt

POWERS BLUFF

1. Begin Trailhead Shelter construction project
2. Complete Trailhead entrance road and parkinglot project
3. New maintenance shop construction
4. Removal of old maintenance building, firewood storage shed, and salt/sand storage shed
5. Resurface old entrance road from Bluff Dr.
6. Old Shelter building window replacement
7. Complete single track trail development and signage
8. Complete multi-use trail improvements and signage
9. Silo observation deck planning
10. Complete design and installation of historical informational signs

DEXTER PARK

1. Dam gate-seal replacement, crack filling and electrical upgrade
2. Walk trail improvements
3. Entrance road resurfacing
4. Continue upgrading camp pads
5. Roof replacements on campground vault toilet buildings
6. Continue ash tree removal

NORTH PARK

1. Concrete approach to vault toilet behind ranger house
2. Western side of suspension bridge replacement and trail finished
3. Continue upgrading camp pads
4. Replace door knobs to deadbolts and push pads on lower vault toilet
5. Continue lower campground road improvements
6. Tuck pointing of stone bridges and abutments
7. Install ice guards on maintenance shop roof
8. Shelter Building window replacement
9. Continue ash tree removal

RICHFIELD 360 AREA

1. Paint vault toilet building
2. Improve trail signage
3. Create small parking lot on south end of property off Puff Creek Blvd

OTHER

1. Hay Creek ATV Trail bridge and trail upgrades
2. Auburndale (DH) & Plum Road Snowmobile Bridge Projects
3. South Park 2nd campground planning

WOOD COUNTY FOREST 2024 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future with sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR's availability to work on the county forest, also known as "Time Standards". Time Standard hours were revised in 2022 resulting in the current DNR minimum Time Standard commitment of **819** hours (a decrease of 19 hours). This new Time Standards revision affects all county forests and is to be in effect until the end of DNR fiscal year 2027. The DNR Time Standard commitment has fluctuated over the years. A summary follows: **893** hours in the years 2004–2007, **781** hours in years 2008–2013, **740** hours in years 2014–2018, **755** hours in 2019, **838** hours in 2020–2022 and **819** hours for 2023 to 2027.

The recent downward trend in time standard hours dedicated to Wood County Forest is slightly disappointing but its effect should be minimal. Historically the DNR has always exceeded their time standard commitment in Wood County. This past year the DNR contributed **838.25** hours, thus meeting and slightly exceeding the **819** hour Time Standard minimum for 2023. Wood County is experiencing an increased interest, pressure, and opportunity for land trades and acquisitions that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased workloads associated with land trades/acquisitions.

TIMBER SALE NEEDS IN 2024

The timber sale program on the forest continues to generate substantial revenues for the county. Gross timber revenues for 2023 were \$699,981.27 (or \$629,983.14 net). Each year we examine the timber harvest schedule from the Wood County Forest / DNR forest inventory data, and GIS representation of

the Wood County Forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established ten timber sales on 396 acres.

Potential Timber Sales for 2024:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
37	16	109	OAK	HILES
38	1	56	ASPEN	HILES
41	9	12	R.MAPLE	HILES
41	11	15	R.MAPLE	HILES
42	1	26	OAK	HILES
48	10	35	R.MAPLE	HILES
51	1	6	R.PINE	DEXTER
53	1	5	R.PINE	DEXTER
53	3	11	R.PINE	DEXTER
53	14	17	J.PINE	DEXTER
56	9	18	ASPEN	DEXTER
56	13	27	OAK	DEXTER
62	6	19	W.PINE	DEXTER
62	7	62	W.PINE	DEXTER
62	17	21	W.PINE	DEXTER
66	8	104	OAK	CRANMOOR
76	1	20	R.PINE	SENECA
78	1	65	ASPEN	CARY

Total Regeneration Acres = 628

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
20	3	14	R.PINE	PORT ED
20	6	12	R.PINE	PORT ED
20	12	6	R.PINE	PORT ED
41	10	6	OAK	HILES
42	18	16	OAK	HILES
48	7	38	W.PINE	HILES
48	9	28	W.PINE	HILES
76	4	22	W.PINE	SENECA
79	10	41	CNTRL HDWD	RICHFIELD

Total Thinning Acres = 183

TOTAL FOR ALL POTENTIAL TIMBER SALES = 811 ACRES

** Note: It is anticipated some older existing contracts will expire and may not be extended. Therefore there will likely be additional timber sale acreage added due the necessity of reestablishment of those particular acreages.*

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was cut by 50% in 2009 due to DNR budgetary concerns. What was once known as “Dime-an-Acre” has now become “Nickel-an-Acre”.

Wildlife projects, utilizing Nickel-an-Acre monies, identified for the year 2024 include:

- Red-Shouldered Hawk/Goshawk: Survey suitable habitat within new timber harvest areas as needed. Survey sites include: compartment 62, stands 6,7,17 and compartment 76 stands 1,4.
- Herbicide control of invasive species (buckthorn) located in South Bluff block of county forest.

2024 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- Red and white pine seedlings are scheduled to be planted on 75 acres in compartment 73, stand 11 and compartment 71, stand 20. These sites will be hand planted at a rate of approximately 900 trees per acre in spring 2024.
- Chemical site prep is scheduled to occur mid to late summer 2024, on 22 acres in compartment 71, stand 2. This site will be planted in spring 2025 with a mix of red and white pine seedlings.
- Mechanical site prep with roller chopper is scheduled to occur summer of 2024 on up to 84 acres in compartment 19, stand 14 (48 acres) and compartment 62, stand 1 (36 acres). These sites will be treated with herbicide and hand planted to red and white pine in subsequent years.
- Jack pine seeding: The following is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be scarified with assistance from DNR dozer(s) followed by direct seeding to jack pine as availability of machinery and personnel permits.

Compartment	Stand(s)	Acreage
33	2	25

TOTAL 25 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

Compartment	Stand	Timber Type	Acreage
73	12	Oak/ Red Pine	18
74	2	Aspen/Oak	9
TOTAL:			27 acres

Release/TSI:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
69	1, 10, 15	26	RED PINE	Chem. Invasive control (buckthorn)
70	16	28	R.PINE, W.PINE	Chem. Release
71	12, 21	21	J.PINE	Chem. Release

Total= 75 acres

Site Prep:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
69	6	11	RED PINE	Dozer Site Prep & Chem. Invasive control (buckthorn)
71	12, 21	21	J.PINE	Chem. Release
71	2	22	R.PINE, W.PINE	Pre-plant herbicide 2024
19	14	48	R.PINE	Mechanical Site Prep. (roller-chopper) 2023, Pre-plant herbicide 2024
62	1	35	R.PINE, W.PINE	Mechanical Site Prep. (roller-chopper) 2023, Pre-plant herbicide 2024

TOTAL= 137 acres

RECON UPDATING:

- Routine recon updates due to timber sales completion as needed.
- Backlog recon project: update recon in compartments 25 and 26, approximately 542 acres. These compartments contain some of the oldest and most outdated data on the county forest. Due to difficult access and resulting lack of past management it is suspected that composition and health of these forest acres may have changed significantly. Updated recon data is crucial to future management decisions.
- Evaluate natural and artificial regeneration on approximately 670 acres.

OTHER WORK NEEDS:**a) Forestry Technician:**

- Continue training Forestry Technician to improve skills related to forestry aspects of the position. The Technician position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall assist with timber sale establishment, forest recon, tree planting, surveys, ATV trail development, etc.

b) Road Repairs & Access Management:

Road improvement efforts in 2023 were somewhat reduced due to other work priorities. Therefore improvements and regular maintenance will be placed as a higher priority in 2024. Heavily traveled county forest roads open to vehicular travel are in decent shape but still vulnerable to wet conditions. Furthermore, it is expected road maintenance needs will increase on certain roads destined to become

part of the new Wood County ATV trail system. Road maintenance and improvements will continue to be a main work priority for the forestry technician.

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit. Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads or dumping trash.
- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
- Improve parking and vehicular access control off Puff Creek Boulevard (south access to the Richfield 360 block of county forest).

c) Recreation:

- ATV Trail Improvement: Maintain trail identification and signage improvements to the Wood County ATV intensive use area located south of HWY 54 near Port Edwards. Also, work with DNR forestry technicians to incorporate dozer-training time for trail maintenance purposes whenever possible. Improve access for emergency vehicles and first responders.
- Maintain new ATV trail system on county forest including signage, brushing, grading.
- ATV Trail Development: Work with Wood County ATV Trail Coordinator on existing Hay Creek trail development project on Wood County Forest. Continue identification and planning for future trail development projects within Wood County Forest lands.
- Mountain Bike Trail: Work with local individuals who have begun developing a mountain bike trail system in the South Bluff Block of Wood County Forest. Maintain helicopter-landing site for emergency response.
- Disabled Hunter Blinds: Improve/develop system to reserve blinds, notify public of use of blinds and associated areas. Work with DNR to determine the legality of limiting public use and amend forestry ordinance if necessary. Continue to make necessary repairs to blinds and regrade, improve access/gravel approach.

d) Land Surveying Needs:

- Several areas of the county forest are in need of surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.

e) Easements, Encroachments, Land Transactions:

- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise. Currently several parties have expressed interest in either trading for County Forest lands, or possibly selling their property for addition to the Wood County Forest.
- County Forest Withdrawal: Continue working with WDNR and Wood County Highway Department on withdrawal of approximately 3 acres of County Forest land, adjacent to State Highway 80, in Dexterville for the purpose of constructing a new salt shed for Highway Department use.

- Utility Easements: Fiber-optic and other utility activity is increasing in Wood County and it is expected that these developments will impact the Wood County Forest and result in additional increased workload.

f) Forest Certification:

- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.

g) Wildlife Habitat:

- Continue to involve the wildlife biologist in timber sales design, planning for Nickel-an-Acre grant funds, and in identifying wildlife habitat improvement projects.

h) Invasive Species:

- Continue efforts to treat most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.

i) Beaver Issues:

- Continue to address increasing complaints about beaver activities on Wood County Forest where they are negatively affecting town roads and recreational trails. Make use of volunteer trappers whenever possible.

k) Technical Forestry Training & Technology:

- Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
- Continue to improve proficiency in use of GIS, GPS, and related technology. As needed, attend training to utilize this technology for managing the county forest more efficiently.
- Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.

l) Drainage Ditch Management:

- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to insure proper design and permits are in place.
- Incorporate possible ditch cleaning operations/requests into timber sale design and harvest schedule

m) Hardwood Bombing Range Expansion:

Although the issue of the Hardwood Bombing Range has subsided and there are no current expansion plans known, we will continue maintain relations with the Air National Guard and monitor and respond as necessary to issues relating to the bombing range.

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, January 8, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu (WebEx), Jeff Penzkover, Dennis Polach, William Winch, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Polach called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the December 4, 2023 meeting were reviewed. Motion by Hamilton/Breu to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Breu/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed with explanation given. Motion by Penzkover/Winch to approve the report as presented. Motion carried unanimously.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Winch/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel is working on an agreement to bring back to the committee for vending services, outlining responsibilities and liabilities.
9. Miner reported that a notification from the Wisconsin Historical Society was received noting that they will be cataloging the Poor Farm Cemetery on Seneca Road in the near future. No action is required by the committee.
10. The next meeting will be held on Monday, February 5, 2024 at 9:00 AM.
11. Motion by Hamilton/Breu to go into closed session pursuant to Wis Stats 19.85(1)(e) to discuss negotiations for the acquisition of property within the Triangle Development. Motion carried unanimously.
12. Motion by Penzkover/Breu to return to open session. Motion carried unanimously.

13. Vice Chair Polach declared the meeting adjourned at 9:47 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee

January 8, 2024

[illegible]



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. IT staff works to ensure year end processing requirements are met and supported for various systems and financial processes.
3. Selected and facilitated implementation of an eSignature solution for Human Services for 2024.
4. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
5. Programming staff works to perform a security audit and improve support documentation for the Sage HRMS, Human Resources Management System, system for employee, benefit and payroll data.
6. Continued work consolidating programming source control systems in order to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
7. Custom reports for SmartCare, Human Services Electronic Health Record System, are being created for State Reporting.
8. Setup a SharePoint site to be utilized for Central Records personnel. This allows the sharing of information between the County and local municipalities to occur in a central repository.
9. Several staff attended the Central Records meeting held December 12th in Pittsville. Discussed several items including the Central Records SharePoint site, CIS new hire form, and a request from WR Police Department to add case status codes to CIS, the County's Law Enforcement Software. IT then worked with WRPD and CIS to get the new case status code implemented.
10. Identified an issue with the CIS Maps not matching the version that Wood County GIS has provided. Working with CIS on getting maps updated to latest version.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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11. Programming staff work to review and enhance code, update test systems and create user and system documentation in support of 2024 employee benefits open enrollment, new hire enrollment and special application access for the Courts and DA employees.
 12. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Super user training continues and results in improved support of the EHR (electronic health record) system. Work begins to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Failure to comply and meet the deadline of July 1, 2024 would result in reduction of CMS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
 13. Assisted vendor in completing an update to the Sheriff's Beast software used for evidence tracking.
 14. Began research to upgrade the Dispatch Medical Question Software (ProQA).
 15. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 16. Support for GCS\Catalis property tax systems is ongoing. Server work to troubleshoot and resolve web portal issues continues. The 2023 property tax bill generation is complete. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration was finished in late May but adjustments continue as the vendor completes migrations for other counties. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.
 17. Completed another round of quarterly updates to the Sage HRMS test system. This system is updated and tested prior to updating HRMS production.
 18. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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19. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when existing clocks will no longer interface with the time tracking system.
 20. The Network team worked with the Wisconsin Division of Hearings and Appeals to ensure our video conferencing units would be able to connect to their virtual meeting solution.
 21. Network staff have been working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather the required information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution and will provide redundant VoIP circuits to help minimize downtime due to failed hardware from the provider or old circuit technology.
 22. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server operating system and SQL server upgrades were completed in December 2023.
 23. Programming staff work to review, improve and support systems and train the new analyst.
 24. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
 25. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 26. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated.
 27. Time has been spent reviewing current and upcoming building projects including the new law enforcement center, the move of Register in Probate, and additional offices being built at River Block.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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28. The County phone line and WAN (Wide Area Network) provider performed after-hours maintenance multiple times in December which required network staff to assist by providing access to facilities and ensuring systems were back online after maintenance was complete.
 29. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team). New training and phishing tests have been assigned to help ensure all Wood County staff are assisting in keeping our network and data safe.
 30. An Agreement for a SIEM, Security Information and Event Management, solution has been signed. This will provide easier collection and review of data to help identify malicious activity as quickly as possible.
 31. For the month of December, 429 helpdesk requests were created, with staff completing 424 tickets and leaving 114 open requests. In addition, there are currently 68 project requests.
 32. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 33. Conducted Interviews for the Systems Technician Lead Position. An offer has been extended and we hope to have the position filled in early January.
 34. Replacement of 2023 devices is nearly complete. Moving forward all devices will be deployed with Windows 11 as the Operating System. This required an update to the image configuration.
 35. Network staff has been working with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center.
 36. Migrated Several Department cell phones to FirstNet. Prepped and recycled old phones.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments January 2024

Ongoing Projects and Planning

Jail Project – Interior work remains the focus as masonry is now complete on second and third floors; fourth floor masonry is nearing completion and first floor is underway. Other interior work including drywall and painting are in process. The most time-consuming work that may go unnoticed and be underappreciated in the end is the great amount of mechanical, electrical, and plumbing required for the facility; these are critical to jail operation and demand a high level of attention to detail as work continues.

Courthouse – The approved Circuit Court Branch 1 remodeling will be let out for bidding this month; the project should begin early this year after some other court network updates are completed. The Branch 1 remodel will be coordinated with some of the jail project scope at the connection point of the existing Courthouse and new jail on the third floor. Prior to this work, Register in Probate staff will be moved to their new space on third floor and Branch 1 staff will temporarily relocate to the Reserve Courtroom area.

I will be working with mechanical engineers over the next few months to develop/refine plans for the upcoming heating system replacement; this will provide a more accurate budgetary number for the ARPA Committee to consider for approval.

River Block – The elevator contractor has experienced a couple delays in completing the update to machine controls; one of their suppliers is behind schedule on hardware manufacturing, and we also discovered a condition with the building electrical distribution that must be corrected prior to completing the elevator control update.

Space Planning – The Veterans Service Office has made a request to annex the current Security office after the new main entrance is complete and Security personnel are relocated. The requested office is adjacent to the Veterans space and would be used as a small meeting room with video conferencing capability; the room could be used by other departments if not in use by Veterans staff.

Miscellaneous

Attended PIT, Operations, County Board, and numerous project meetings.

South Central Library System Board of Trustees Minutes
11/17/2023, 12:15 p.m.
1650 Pankratz Street, Madison
Meeting held via Zoom & in person

Action Items: None

Present: D. Berland, C. Clark, B. Clendenning, S. Feith, N. Foth, M. Furgal, J. Honl, M. Howe, M. Nelson, G. Poulson, L. Ross, T. Walske,

Absent: P. Cox, J. Wright

Excused: T. Teelin

Recorder: H. Moe

SCLS Staff Present: K. Goeden, M. Van Pelt

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Chassitti Clark and Michael Howe were introduced as the newly appointed Dane County representatives.
- b. Requests to address the Board: None

Approval of previous meeting minutes: 10/26/2023

- a. Motion: S. Feith moved approved of the 10/26/2023 minutes. L. Ross seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided a brief review of the financial statements.

Bills for Payments: The payment amount is \$567,401.26

- a. Motion: S. Feith reviewed the bills for payment and moved approval. M. Nelson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Committee Reports:

- a. Advocacy: No report.
- b. Nominations: T. Walske will present the slate of officers at the December meeting and the board will vote in January.
- c. Bylaws – G. Poulson noted the committee met today and will bring a recommendation to the board in December.
- d. Personnel: J. Honl noted applications for the System Director have been received and questions are being formulated to ask the potential candidates. The committee will be meeting November 27th to review the applicants.

Action Items: None

SCLS Foundation Report: M. Van Pelt noted the board will meet 1/25/2024.

System Director's Report: You may view the System Director report online. The All Directors meeting was held at SCLS headquarters for the first time! Tours were given and Keller provided the breakfast, lunch, and engraved bookmarks for all staff, board members, and library directors. A brief building update was provided

and there will be a punch list for the exterior next week for the building project. The delivery department will move into the new space on January 12th. Yerges is the moving company that will be used.

Administrative Council (AC) Report: All Directors met 11/16/2023. You may view the minutes online.

Other Business

a. 2024 Committees: Start thinking about which committees you would like to serve on in 2024 including remaining on your current Committee. Please send requests to H. Moe.

M. Furgal indicated he will remain on the Advocacy and Finance committees.

Information sharing: G. Poulson noted contact information for each SCLS board member is posted on the SCLS website. If board members would prefer not to have their phone number and/or address on the website, please let M. Van Pelt know.

Adjournment: 12:37p.m.

For more information about the Board of Trustees, contact Martha Van Pelt
BOT/Minutes/11/17/2023

MINUTES

JAIL CONSTRUCTION ADHOC

DATE: Tuesday, December 19, 2023

TIME: 10:06 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu

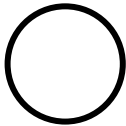
OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 10:06 AM.
2. There was no public comment.
3. Construction update: Samuels Group stated the schedule is still on time and reviewed progress on various fronts. Procurement of elevator components are of concern, but not detrimental as of yet. There have been some change orders processed, but not any that met the threshold of committee action.
4. There were two proposals for design services for solar on the jail roof received. The committee reviewed both proposals for differences. It was noted that design services do not need to be bid out, but any construction of solar on the jail would require bidding. Motion by Hahn/Thao to approve the Northwinds proposal for design services contingent on negotiations by the Facility Manager. Motion carried. Voting no were LaFontaine and Breu.
5. Chair Valenstein adjourned the meeting at 10:44 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Jail Construction Adhoc Committee
December 19, 2023

[illegible]



RESOLUTION#

Introduced by
Page 1 of 1

County Board Chair Lance Pliml

ITEM# 8-1
DATE January 16, 2024
Effective Date January 16, 2024

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To approve the 2024 Wood County Emergency Fire Warden List

FISCAL NOTE: None

WHEREAS, in accordance with Section 26.13(3) and Section 26.14(3) of the Wisconsin Statutes, the following individuals are authorized to act as authorized Emergency Fire Wardens for the prevention and suppression of forest fires in the County for the 2022 calendar year:

Town of Dexter: Scott Bloyd

Town of Remington: Mandy Norton

Town of Grand Rapids: Amanda Dotter, Theresa Meyer-Drinkwine

Town of Saratoga: Jess Pacyna

NOW, THEREFORE, BE IT RESOLVED the Wood County Board of Supervisors approve the above list of fire wardens and authorize the Chairman to sign the list.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Lance Pliml

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF KENNETH SHONG

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Kenneth Shong, and,

WHEREAS, Supervisor Shong was born June 22, 1932, and passed from this world on December 14, 2023, and,

WHEREAS, Supervisor Shong was employed as a realtor, owning his business, Shong Realty and owned and operated a cranberry marsh in Spooner, WI, and,

WHEREAS, Supervisor Shong was elected to the Wood County Board of Supervisors in April 1970, and served until April of 1974, and,

WHEREAS, Supervisor Shong served with honor and distinction on the Personnel, Public Property, Redistricting, Comprehensive Health Plan, Mental Retardation, Alcoholism & Drug Abuse Committees, as well as the Civil Service Commission , and,

WHEREAS, Supervisor Shong’s public service also included service in the U.S. Army as a medical specialist, and,

WHEREAS, Supervisor Shong enjoyed the respect of his colleagues and service organizations to which he belonged, including Elks, Shriners, Wisconsin State and National Association of Realtors, and Faith Lutheran Church of Marshfield, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Kenneth Shong’s public service, express their sorrow at his passing and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his wife, Joan, and his family.

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

_____	_____
_____	_____
_____	_____
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_____	_____

Adopted by the Wood County Board of Supervisors this 16th day of January, 2024.