

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, October 14, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar (WebEx), Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Pliml/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program.
5. Ben Jennings returned to the committee in regards to the statue out front of the Port Edwards mill. This item is currently being reviewed by the appropriate parties and by Corporation Counsel.
6. Treasurer Gehrt presented 3 resolutions relating to the sale of tax deeded properties. Motion by Hahn/Pliml to approve the resolutions as presented and forward onto the county board for their consideration. Motion carried unanimously.
7. Finance Director Yang presented a resolution amending the Sheriff's Dept budget to expend Traffic Safety Grant dollars. Motion by Zurfluh/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Yang presented the updated 2026 budget to the committee, whereby some adjustments were made to various revenues and expenditures by certain departments. Those included:

Highway (429,868)
Increase Highway GTA Revenue based on estimate received 10/1

Human Services-Community (74,114)
Reductions found in various areas/rev inc in 4035

Health (12,780)
Opioid Settlement Revenue for Admin Costs

Emergency Management (12,000)
Shop Storage Unit - Purchase in 2025 instead with excess wages

Parks (30,000)
Removed UTV and ATV replacements until 2027

IT (98,747)
Removed Network Analyst 1.0 FTE

Maintenance (75,000)
Reduce CIP

Motion by Valenstein/Rozar to approve of the aforementioned changes and adjust the following:

Highway Dept. (350,000)
Remove purchase of 1, out of 2 requested, trucks

Clerk of Courts (25,251)
Remove the increase of 10 staff members from 0.97 FTE to 1.0 FTE

General County (720,000)
Reduce COLA from initial 2.5% increase to 1.0% increase.

Motion by Pliml/Valenstein to amend the motion to add back in the IT Network Analyst position as requested. Motion carried unanimously.

Amended motion was called resulting in the motion being carried 4-1. Voting no was Hahn. (Thinks the Highway Dept. should be able to get additional truck with cuts being made elsewhere).

9. HR Director McGrath presented the AI (Artificial Intelligence) Policy to the committee for review. This policy has passed the PIT Committee previously. Motion by Rozar/Hahn to approve the policy as drafted. Motion carried unanimously.

10. The next regular meeting will be held on Tuesday, November 4, 2025, at 10:00 AM.

11. Chair Valenstein adjourned the meeting at 11:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
October 14, 2025

NAME	REPRESENTING
JEFF Penzkover	WCB #11
Bill Voight	WCB-7
Katie Miloch	WCHSD
Darrin Steinbeck	Finance
Pamela Yang	Finance
JOHN PECKHAM	HIGHWAY
SCOTT BREHM	WCH #9
TARA JENSEN	PRONKE
Kim McCreth	HR
Kathy Aylx	Health
Hector Gehrt	Treasurer
Bill Lichtnam	WCB #19
Jonathan Barnett	DA
DENNIS POLACH	WCB-14
Dillon Kibonek	Criminal Justice
MATT IVES	IT
Josh Wolf	IT
WebEx	
Tiffany Ringer - Fed of Deeds	Nick Flanagan - Corp Counsel
Nick Pluggur - HR	Kelli Szymanski - HR
Brandon Vruwink - Human Services	Brenda Nelson - Finance
Justin Cieslewicz - Edgewater	Jason Hawker - Extension
Mary Schlagenhaft - Human Services	
Chad Schooley - PAF	