

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, April 7, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Pliml/Rozar to approve the consent agenda. Motion carried unanimously.
4. County Clerk Miner presented his 2027-2031 CIP for review. This entails the purchase of new election equipment and servers. Motion by Rozar/Pliml to approve the County Clerk CIP as requested. Motion carried unanimously.
5. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
6. Yang presented a 2025 budget items that can be acted on at committee level, per policy, due to the low amounts being transferred. It includes:
 - Drug Court State aid to the Drug Court budget totaling \$210.Motion by Rozar/Hahn to approve the budget adjustments as presented. Motion carried unanimously.
7. Finance Director Yang presented 3 resolutions, housekeeping of nature, to the committee, as follows:
 - Amend 2025 Budget – Criminal Justice
 - Amend 2025 Budget – Property & Liability Insurance
 - Amend 2025 Budget – Health FundMotion by Pliml/Zurfluh to approve the aforementioned resolutions and forward onto the county board for their consideration. Motion carried unanimously.
8. HR Director McGrath reviewed the 2026 Wood County Employee Engagement Survey results with the committee. Each department got a copy of their own results and are reviewing them. She highlighted successes and areas of opportunity within the report.
9. The next meeting will be held on Tuesday, May 5, 2026, at 10:00 AM.

10. Chair Valenstein adjourned the meeting at 10:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

