

## AGENDA OPERATIONS COMMITTEE

**DATE:** Tuesday, November 4, 2025  
**TIME:** 10:00 AM  
**LOCATION:** Courthouse – Room 300

**Join by phone**

+1-408-418-9388 United States Toll  
Access code: 2493 453 5014

**Join by WebEx App or website**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m6ad9ec5a6f7ed2ef9e9acc6444db1ff7>

Webinar number: 2493 453 5014

Webinar password: 110425

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
  - a. Review/approve minutes from previous committee meetings
  - b. Review monthly letters of comment from department heads.
  - c. Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. Review items, if any, pulled from consent agenda
5. **WELLNESS COORDINATOR**
  - a. Monthly update
6. **FINANCE**
  - a. Resolution – Amend Health 2025 Budget-Healthy Smiles
  - b. Resolution – Amend Health 2025 Budget-Adams/Juneau
  - c. 2026 Budget Update
7. **HUMAN RESOURCES**
  - a. Resolution- Sheriff’s Department Union Contract 2026-2028
8. Consider any agenda items for next meeting
9. Set next regular committee meeting date – Tuesday, December 2, 2025 – 10:00 AM
10. Adjourn

## **MINUTES OPERATIONS COMMITTEE**

**DATE:** Tuesday, October 14, 2025

**TIME:** 10:00 AM

**PLACE:** Courthouse – Rm 300

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar (WebEx), Lance Pliml, Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Pliml/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program.
5. Ben Jennings returned to the committee in regards to the statue out front of the Port Edwards mill. This item is currently being reviewed by the appropriate parties and by Corporation Counsel.
6. Treasurer Gehrt presented 3 resolutions relating to the sale of tax deeded properties. Motion by Hahn/Pliml to approve the resolutions as presented and forward onto the county board for their consideration. Motion carried unanimously.
7. Finance Director Yang presented a resolution amending the Sheriff's Dept budget to expend Traffic Safety Grant dollars. Motion by Zurfluh/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Yang presented the updated 2026 budget to the committee, whereby some adjustments were made to various revenues and expenditures by certain departments. Those included:

Highway (429,868)  
Increase Highway GTA Revenue based on estimate received 10/1

Human Services-Community (74,114)  
Reductions found in various areas/rev inc in 4035

Health (12,780)  
Opioid Settlement Revenue for Admin Costs

Emergency Management (12,000)  
Shop Storage Unit - Purchase in 2025 instead with excess wages

Parks (30,000)  
Removed UTV and ATV replacements until 2027

IT (98,747)  
Removed Network Analyst 1.0 FTE

Maintenance (75,000)  
Reduce CIP

Motion by Valenstein/Rozar to approve of the aforementioned changes and adjust the following:

Highway Dept. (350,000)  
Remove purchase of 1, out of 2 requested, trucks

Clerk of Courts (25,251)  
Remove the increase of 10 staff members from 0.97 FTE to 1.0 FTE

General County (720,000)  
Reduce COLA from initial 2.5% increase to 1.0% increase.

Motion by Pliml/Valenstein to amend the motion to add back in the IT Network Analyst position as requested. Motion carried unanimously.

Amended motion was called resulting in the motion being carried 4-1. Voting no was Hahn. (Thinks the Highway Dept. should be able to get additional truck with cuts being made elsewhere).

9. HR Director McGrath presented the AI (Artificial Intelligence) Policy to the committee for review. This policy has passed the PIT Committee previously. Motion by Rozar/Hahn to approve the policy as drafted. Motion carried unanimously.

10. The next regular meeting will be held on Tuesday, November 4, 2025, at 10:00 AM.

11. Chair Valenstein adjourned the meeting at 11:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee**  
**October 14, 2025**

NAME	REPRESENTING
JEFF Penzkover	WCB #11
Bill Voight	WCB-7
Katie Miloch	WCHSD
Darrin Steinbeck	Finance
Pamela Yang	Finance
JOHN PECKHAM	HIGHWAY
SCOTT BREHM	WCH #9
TARA JENSEN	PRODUC
Kim McIntyre	HR
Kathy Aylx	Health
Hector Gehret	Treasurer
Bill Lichtnam	WCB #19
Jonathan Barnett	DA
DENNIS POLACH	WCB-14
Dillon Kibonek	Criminal Justice
MATT IVES	IT
Josh Wolf	IT
WebEx	
Tiffany Ringer - Fed of Deeds	Nick Flanagan - Corp Counsel
Nick Pluggur - HR	Kelli Szymanski - HR
Brandon Vruwink - Human Services	Brenda Nelson - Finance
Justin Cieslewicz - Edgewater	Jason Hawker - Extension
Mary Schlagenhaft - Human Services	
Chad Schooley - PAF	



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – November 2025

- I conducted training for my municipal clerks and chief election inspectors on Wednesday, October 22<sup>nd</sup> and Saturday, October 25<sup>th</sup>. On Wednesday, we had 86 folks attend and on Saturday morning I had 25 attend. We reviewed a couple of changes as well as go through some scenarios that could happen on election day. My goal was to have them think about their respective emergency plans for elections and get them to maybe expand on them for things that can and have happened to other polling locations/municipalities. My thanks to the City of Pittsville once again for allowing me to use the Community Hall for these trainings.
- For as many years as I have been around, our agenda for county board meetings has never really changed. Oh, I add things to it, like borrowing resolution language required by bond counsel, and special orders of business, etc., but there is never specificity on it. It always struck me that my agendas I did when I was Town of Hiles Chairman had more “meat” to it than our county board agendas. I have asked Corp Counsel Flanagan to take a look at our current structure and will work with him on any changes he sees should be made to better comply with the Open Meetings Law.
- I have also asked Corp Counsel Flanagan to review our current WisVote agreements that we have in place with our municipalities to incorporate some language for cost sharing the new tabulators and change the reimbursement amounts in case we have to take over the municipal clerk duties for an election. Previous agreements have been done at the sole discretion of the County Clerk, including those that pre-date my tenure, but because there is a cost sharing agreement component to this one, I will bring that to you for review.
- It should be noted that the new DS300s will have the ability comply with the new federal standards in the Voluntary Voting System Guidelines (VVSG) 2.0. This federal standard, put in place in February of 2021 that further defines the various security protocol needed for election systems. Part of it, as simple as it sounds, is the disallowance of “wireless technologies” such as wireless mice and keyboards so common in our computing systems today. I am using a wireless keyboard and mouse to complete this document, by the way. That is not allowed in election systems. And, when we set up our programming room, we made sure we did not have those in there.
- The election season is going to be upon us shortly, so my office has been busy updating forms and getting candidate packets ready to go for you. I will be handing out those packets at the county board meeting in November. You can start circulating nomination papers on December 1<sup>st</sup> but can always file your campaign finance registration statement as well as your declaration of candidacy with me prior to that date. Conversely, if you are not planning on running for another term in office, you will need to file your declaration of non-candidacy with me so we can get that posted online to comply with state statutes. If you have any questions on any of the documents, please feel free to stop in.



# Wood County

## WISCONSIN

Office of  
Finance Director

**PaNyia Yang**  
Finance Director

**Date:** 10/28/2025  
**To:** Operations Committee  
**From:** PaNyia Yang  
**Subject:** Monthly Letter of Comments

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### **Departmental Activities**

#### Finance Department Updates

a. ARPA Funds

As of September 30th, we have about \$4.37 million yet to spend – the majority being \$3.2 million of park improvements/building. The smaller amounts consist of \$542,000 for the radio system update, Land & Water Conservation of \$201,000 for various projects, Highway of \$232,000 for the Marshfield fuel system, Planning & Zoning of \$145,000 for LiDAR, and Sheriff of \$60,000 for the rescue truck.

b. We've been busy just working on the 2026 budget. Most likely will go through mid-November.

### **Agenda Items**

#### Resolution – Amend Health 2025 Budget-Healthy Smiles

This resolution seeks to amend Health Department's Healthy Smiles 2025 budget for funding higher than anticipated expenditures of \$8,000 due to clinic expansion opportunities. The overage of expenditures will be offset with higher than anticipated Medicaid reimbursement.

#### Resolution – Amend Heath 2025 Budget-Adams/Juneau

This resolution seeks to amend Health Department's Adams/Juneau 2025 budget for funding higher than anticipated expenditures of \$15,000 due to increased lab expenditures. The overage of expenditures will be offset with unanticipated revenue from water test fee collections.

#### 2026 Budget Update

We're getting to the end here on our budget process. At the last Operations Committee meeting, several adjustments were made to the budget along with a reduction in COLA from 2.5% to 1.0%. After all changes were implemented, the budget deficit decreased from \$5.37 million down to \$3.73 million. Darrin and I worked on the preliminary proposed budget and sent it to Trent to publish/post on Tuesday, October 28<sup>th</sup>. The public hearing on the preliminary budget will be on November 12<sup>th</sup> at 9 am before the County Board meeting. Like usual, the Operations Committee will vote on two resolutions after the budget presentation – establishing the 2025 tax levy collectable in 2026 and to adopt the 2026 budget.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

October 31, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2025

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### Human Resources Activity

	October 2025	2025 Year-to-Date
Applications Received	120	1,483
Positions Filled	8	146
Promotions/Transfers	5	41
New Hire Orientations	7	114
Terminations, Voluntary	8*	72
Terminations, Involuntary	0	7
Retirements	1	11
Turnover Rate	1.14%	.91%
Exit Interviews	5	36

\*One of these are casual

### Human Resources Narrative

#### General Highlights

1. We are currently in the midst of the Open Enrollment window for 2026 benefit elections. At this time, about half of the 620 insurance-eligible employees have completed and submitted an election form. Open enrollment meetings concluded on October 8<sup>th</sup> and a recorded session has been posted. As a reminder, 2026 insurance plan changes include:
  - Health Insurance premiums are increasing by 5% for 2026
  - Out-of-Pocket maximums on the Traditional PPO plan are increasing slightly: Deductible & Coinsurance: \$1,500 Individual, \$4,500 Family
  - A specialty medication tier (Tier 4) is being added to the Traditional PPO plan at a \$150 copay
  - OptiMed Specialty Pharmacy benefit is being added that provides free specialty medications to plan members
  - Dependent Care FSA contribution limit is increasing to \$7,500 per familyEmployees may earn Wellness points for attending an open enrollment meeting or viewing the recorded session by logging into their ManageWell portal and completing the required information. All benefit eligible employees must complete and return an enrollment form by November 7<sup>th</sup>.
2. At this point, we have not received any updates regarding the ongoing contract negotiations between Anthem and Aspirus Health System. We understand that discussions are still ongoing but the parties have not reached an agreement. We are hopeful that an agreement will be reached,

allowing continued access to these local facilities. We will continue to monitor the negotiations and share any new information when it becomes available.

3. Continued engagement with Mid-State Technical College on both our annual Leadership Retreat and the Employee Engagement Survey.
  - The Leadership Retreat will take place on Thursday, November 13<sup>th</sup> and will focus on Building High Functioning Teams, Team Problem Solving, and AI Leadership. We have a total of 69 Wood County supervisors, managers, and Department Heads planning to attend!
  - The survey questions have been finalized and MSTC is currently building our survey in an electronic platform. A January 2026 launch date is anticipated. The survey will be optional and intended for all Wood County employees.

### **Meetings & Trainings**

1. Attended the Operations Committee meeting on October 14<sup>th</sup>.
2. Attended County Board on October 21<sup>st</sup>.
3. Attended the Line of Duty Death Roundtable (LEDR) with the Sheriff's Dept on October 22<sup>nd</sup>.
4. Attended the monthly conference call with The Horton Group on October 28<sup>th</sup> to discuss various benefit topics, including the 2026 renewal process.
5. Attended an implementation call with OptiMed on October 28<sup>th</sup> regarding the new specialty medication management program for 2026.
6. Held individual staff and team meetings to discuss and provide updates on the department's identified 2025 goals.
7. Team members attended various webinars related to benefits, employment law, and compliance.

### **Benefits**

1. Receipt and processing of annual Open Enrollment election forms as they are completed and submitted by eligible employees.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

### **Recruitment**

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**



<b><u>Refilled Position</u></b>	<b><u>Department</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>
Replacements	Clerk of Courts	Court Clerk (2)	Position posted: interviews being conducted
Replacement	District Attorney	Legal Administrative Assistant	Position posted, interviews conducted, references/background completed, offer extended and accepted, start date TBD
Replacement	District Attorney	Victim Witness Advocate	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 10/20/2025
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/8/2025
Replacement	Health	Program Assistant	Position posted; deadline 11/3/2025
Replacement	Human Services	Children’s Waiver Case Mgrs (Support & Service Case Mgr) 1-Mfld, 1-WR	Position posted, interviews conducted, references/background completed, offer extended and accepted, WR filled 11/10/2025 Deadline for Mfld position 11/3/2025
Replacement	Human Services	Case Worker/SW – Ongoing	Position posted; interviews conducted, references/background completed, offer extended and accepted; filled 11/3/2025
Replacements	Human Services	Mental Hlth Case Mgr (CCS Service Facilitator) – 2 - WR	Position posted, interviews conducted, references/background completed, offer extended and accepted, one filled 11/10/2025 Deadline for 2nd position 11/3/2025
Replacement	Human Services	Community Resources Receptionist	Position posted; interviews conducted, references/background completed, offer extended and accepted; filled 11/3/2025
Replacement	Human Services	Youth Mentor Case Mgr	Position posted; deadline 11/3/2025
Replacement	Human Services	Case/Mgr-Social Worker - Ongoing/FSET	Position posted; deadline 11/3/2025
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 1/13/2026
Replacement	Norwood	Casual Receptionist	Position posted; interviews being conducted
Replacement	Planning & Zoning	County Planner	Position posted, deadline 10/27/2025, interview scheduled 10/28/2025
Replacement	Sheriff	Corrections Officers – Establish Eligibility List	Position extended; applications being reviewed, interviews being conducted. Deadline 11/24/2025
New Position – Resolution 25-8-1	Sheriff	Coordinated Response Specialist	Position posted, closed 9/22/2025, applications being reviewed, interviews scheduled

### **Safety/Risk Management**

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Haven Safety Committee on October 1<sup>st</sup> and Norwood Safety Committee on October 14<sup>th</sup>.

4. Conducted N95 fit testing at Edgewater Haven for six (6) employees on October 1<sup>st</sup>; seven (7) MSTC Student Nurses and one (1) employee on October 10<sup>th</sup>; and seven (7) MSTC Student Nurses on October 23<sup>rd</sup>.
5. Attended County LEPC meeting in the EOC on October 15<sup>th</sup>.
6. Met with Emergency Management, Dispatch, Edgewater, Norwood, and IT staff on various dates to discuss messaging in the Everbridge System.

#### NEW Workers' Compensation Claims (4)

1. 9/26/25 – Land Conservation – Employee suffered L shoulder/neck pain and soreness after MVC (initially reported as first aid only)
2. 10/6/25 – Human Services – Employee was bitten/scratched by cat while conducting home visit
3. 10/17/25 – Sheriff's – Employee suffered R arm/shoulder pain and bruising at school function
4. 10/27/25 – Edgewater Haven – Employee strained R bicep/arm while lifting resident

#### OPEN Workers' Compensation Claims (2)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 7/7/25 – Highway – Employee strained R knee while entering truck (late report)

#### First Aid Injuries (3)

1. 10/19/25 – Sheriff's (Corrections) – Employee suffered L thumb injury after going hands-on with combative inmate
2. 10/19/25 – Sheriff's (Corrections) – Employee suffered L wrist injury after going hands-on with combative inmate
3. 10/28/25 – Norwood – Employee cut L middle finger on can lid in kitchen

#### OPEN EEOC/ERD Claims (3)

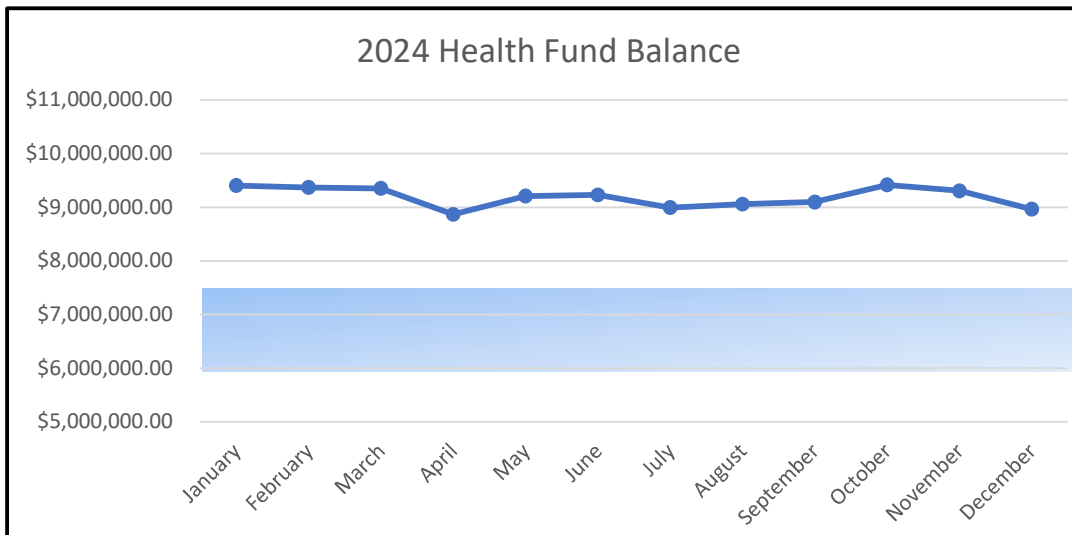
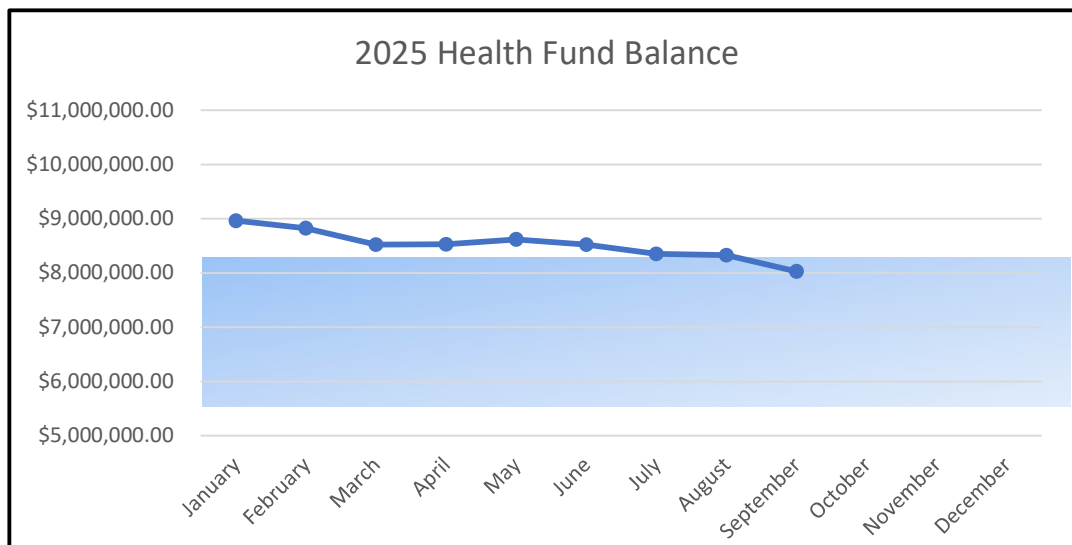
1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025. No recent activity.
3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025.

#### Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. Fourth quarter Random DOT selections sent, deadline December 2<sup>nd</sup>.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Quarter 3 Random DOT selections completed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on October 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, and 27<sup>th</sup>.
7. Conducted exit interviews on October 1<sup>st</sup>, 8<sup>th</sup>, 23<sup>rd</sup>, and 29<sup>th</sup>.

8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.
11. Created quarterly employee newsletter and distributed to all employees.

	2025	2024
	Health Fund Balance	Health Fund Balance
January	\$ 8,964,253.00	\$ 9,404,475.83
February	\$ 8,825,436.93	\$ 9,368,060.10
March	\$ 8,523,449.03	\$ 9,354,191.44
April	\$ 8,528,653.07	\$ 8,866,367.03
May	\$ 8,616,729.58	\$ 9,207,982.91
June	\$ 8,518,696.37	\$ 9,229,652.09
July	\$ 8,352,009.13	\$ 8,995,993.17
August	\$ 8,328,467.11	\$ 9,058,713.98
September	\$ 8,030,198.08	\$ 9,096,993.36
October		\$ 9,413,428.70
November		\$ 9,304,884.87
December		\$ 8,964,742.67



For further information on HR activities, please contact the HR department.



# Wood County

## WISCONSIN

OFFICE OF THE  
TREASURER

*Heather L. Gehrt*

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### LETTER OF COMMENTS—NOVEMBER 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in October.
2. Met with representatives from The MRD Group, Village of Port Edwards, and County Board Chair at the former Port Edwards Administrative building to do a walk through and get a quote for razing on October 1. I have attached the quote and would like to brainstorm, at a future meeting, options for this property.
3. Attended Treasurer District Meeting in Osseo on October 8.
4. Attended United Way Executive Committee meeting on October 9.
5. Attended Operations Committee meeting on October 14.
6. Participated in a Zoom meeting with WI County Constitutional Officers Board of Directors on October 14.
7. Met with the Event Manager from Hotel Mead to secure accommodations for hosting the June 2027 WI Treasurers' Association Conference on October 15.
8. Presented the new tax collections system for municipalities and other updates at the Towns Association meeting, at the Town of Wood, on October 17.
9. Participated in a zoom call with Representative Jacobson's Legislative Assistant in regard to a possible legislative proposal regarding waiver of penalties on delinquent property taxes on September 11.
10. Attended County Board on October 21.
11. Attended and presided over the Wisconsin County Treasurers' Association Fall Conference in River Falls on October 21-24.
12. Participated in a zoom meeting with Catalis and Special Agent Jon Lund, from the FBI, on cybersecurity and ways to protect in government on October 30.
13. The office sent letters out to successful bidders on the tax deed properties with amounts owed and timeline to come and pay for properties.
14. The office is busy entering special assessments and special charges on parcels for tax bill creation received from the municipalities.



4777 W. LINCOLN AVE. WEST MILWAUKEE, WI 53219  
414.672.4244 the mrdgroup.net

October 3, 2025

via e-mail ..... [ben.martinson@portedwardswi.gov](mailto:ben.martinson@portedwardswi.gov) (4 pages)

Mr. Ben Martinson, Public Works Director  
Village of Port Edwards  
201 Market Avenue  
Port Edwards, WI 54469

RE: Wood County Owned Port Edwards Admin Building - Demolition Proposal  
100 Wisconsin River Drive, Port Edwards, WI 54469

Mr. Martinson:

The MRD Group is pleased to submit a proposal for building demolition work required for the building structure at the referenced address, following your recent request and our subsequent meeting to tour this building on October 1, 2025.

The MRD Group proposes completing the work outlined below for the lump sum of:

***One Million, Six Hundred Thirty-Seven Thousand, Five Hundred Dollars ..... \$ 1,637,500.00***

**Scope of Work:**

- **00 31 26 – Hazardous Materials Abatement**
  - Perform Asbestos & Hazardous Materials Inspection and Prepare Reports to Satisfy Authorities Having Jurisdiction by Wisconsin Department of Health Services, State Certified Asbestos Inspector.
  - Permitting and Notices to Wisconsin Department of Natural Resources (WDNR) and local authorities having jurisdiction, if required.
  - Removal of all Asbestos Containing Materials (ACM) as required to commence demolition activities.
- **02 41 00 – Building Demolition**
  - Permitting and Notices to WDNR and Local Authorities for the complete demolition of the structure at the address referenced above and shown on the attached drawing titled "Wood County Owned Port Edwards Admin Bldg" provided in your email of October 2, 2025 (attached).
  - Erosion Control Measures as required to complete demolition activities proposed herein. Excluding NOI and SPDES permits required for New Construction.
  - Dust Suppression as required, utilizing water from existing Hydrants.
    - Backflow preventer provided by MRD.
  - Cut & Cap of Water, Sanitary & Storm Sewer Services by a licensed Plumbing contractor.
  - Coordination with Owner for disconnection of Public Gas & Electric Services.
  - Telephone, IT / Security Systems terminated by Owner.
  - Removal and proper disposal/recycling of all Universal and Hazardous Wastes, including evacuation of CFC refrigerants, is assumed to have been previously completed by others.



- Complete Mass Structural Demolition of Existing Building utilizing Mechanical Means & Methods. (i.e., Cranes, Excavators, etc.) No Explosives.
  - Complete building separation associated with adjacent privately owned building structure to remain.
  - Excludes any engineering, shoring, bracing and new construction that may be required to maintain structural integrity of existing structure scheduled to remain.
  - Proposal is based upon removing all structures to lowest adjacent grade, including basement, concrete slabs and foundations. shall remain. All clean hard fill generated from demolition operations will remain on site and be crushed to specifications allowable for use as backfill.
- Complete Debris Removal to Facilities Licensed to accept materials.
  - All Metals will be retained and recycled by The MRD Group.
- Includes Site-Related Demolition only as necessary to perform demolition activities proposed herein. Repairs to existing asphalt are excluded.
- Backfill basement following Demolition activities with crushed clean hardfill material and supplement with imported clean fill as required to grade to match adjacent surfaces.
- No Soil Remediation is anticipated to complete this work.
- Stabilization, Topsoil, Seeding of areas disturbed during the performance of the work proposed herein is Included.

Scope of Work / Clarifications:

1. This Proposal INCLUDES Debris Removal Fees.
2. All work performed in accordance with OSHA, EPA, WDNR and DHS standards
3. Testing, if required, will be by Others, unless noted otherwise.
4. Performance/Payment bond is Excluded. Add 1.5% if required.
5. This project will be completed with No Union or Prevailing Wage requirements.
6. This proposal is contingent upon a mutually agreeable contract and shall become an exhibit to the resulting agreement.
7. Scope of work includes ONLY work as stated above. Breakdown of pricing, if requested, is for informational purposes only. Modifications or deletions from the scope will require revisions to the breakdown and/or proposed total amounts referenced above.

The MRD Group at its sole cost will include as part of the Demolition Project:

- All licensing, notifications, permits, record-keeping, and other actions necessary to satisfy all Laws, including those applicable to environmental, and occupational, safety and health matters
- All labor, tools and equipment to perform the various tasks
- All tools, equipment, machinery, rentals, fuel, and consumables
- Proof of proper insurance
- This proposal shall remain valid for Thirty (30) Days.



4777 W. LINCOLN AVE. WEST MILWAUKEE, WI 53219  
414.672.4244 the mrdgroup.net

Thank you for giving us the opportunity to bid for your business and we look forward to showing you that it is well deserved. If you would like to discuss items in this proposal or if you need additional information, please contact me at (414) 399-0377 ([gozelski@themrdgroup.net](mailto:gozelski@themrdgroup.net)).

Sincerely,  
The MRD Group

Joseph Gozelski  
Senior Project Manager  
Wisconsin DHS/Asbestos Inspector # 237713



attachment







# Wood County

## WISCONSIN

### Employee Wellness

*Riley Peterson*

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#### Letter of Comments – October 2025

- “You Snooze, You Win” challenge began on 10/26/25. The focus for this challenge is to educate and practice healthy sleep hygiene habits to improve both the quantity and quality of sleep for improved health. This challenge will be worth 300 points towards the wellness program.
- Follow-up health coaching is now available for Wood County participants. This is an opportunity for participants to follow up with the goals they had set earlier in the year to track progress or create new goals. Follow-up health coaching is another way participants can earn 300 points through the wellness program.
- Planning for the 2026 Wellness Program has been underway. I met with the Wellness Committee to discuss future program ideas for next year and received some good feedback that we will utilize for the next program year. I am also working with Aspirus marketing to get the 2026 program flyer completed.
- Communications are being sent to remind participants of all the activities they can still complete by the end of the year that are worthy of wellness points. Those who earn up to 1,000 wellness points by the end of the year will qualify for the cash payout incentives that will be awarded on their first paycheck of 2026
- 2025 Flu shot clinics have concluded, all 3 events were well attended, and points have been awarded to those who were able to attend in their wellness portal. These clinics were made possible because of the hard work of the public health nurses!

**COUNTY BOARD CLAIMS**  
**Sep-25**

District #		MONTH	PER DIEM	MILEAGE	Other Expense s	TOTAL
1	Wayne Schulz Jr	September-25	\$ 450.00	\$ 230.30	\$ -	\$ 680.30
2	Donna Rozar	September-25	\$ 465.00	\$ 329.00	\$ -	\$ 794.00
3	Thomas Buttke	July-25	\$ 365.00	\$ 134.40	\$ -	\$ 499.40
4	Russell Perlock	September-25	\$ 400.00	\$ 245.00	\$ -	\$ 645.00
5	Timothy Hovendick	September-25	\$ 350.00	\$ 196.00	\$ -	\$ 546.00
6	Allen Breu	September-25	\$ 415.00	\$ 168.00	\$ -	\$ 583.00
7	William Voight	September-25	\$ 600.00	\$ 305.20	\$ -	\$ 905.20
8	Jake Hahn	September-25	\$ 515.00	\$ 203.00	\$ -	\$ 718.00
9	Scott Brehm	September-25	\$ 550.00	\$ 417.20		\$ 967.20
11	Jeff Penzkover	September-25	\$ 450.00	\$ 158.20	\$ -	\$ 608.20
12	Laura Valenstein	September-25	\$ 560.00	\$ 84.00	\$ -	\$ 644.00
13	John Hokamp	September-25	\$ 350.00	\$ 18.20	\$ -	\$ 368.20
14	Dennis Polach	September-25	\$ 350.00	\$ -	\$ -	\$ 350.00
15	William Clendenni	September-25	\$ 880.00	\$ 399.00	\$ -	\$ 1,279.00
16	Lance Pliml	September-25	\$ 900.00	\$ 82.60	\$ -	\$ 982.60
17	Joseph Zurfluh	September-25	\$ 390.00	\$ 30.80	\$ -	\$ 420.80
18	Brad Hamilton	September-25	\$ 550.00	\$ 130.20	\$ 12.00	\$ 692.20
19	Bill Leichtnam	September-25	\$ 730.00	\$ 222.60	\$ -	\$ 952.60
	Marie Topping	September-25	\$ 50.00	\$ 49.00	\$ -	\$ 99.00
						\$ -
			\$ 10,315.00	\$ 3,938.20	\$ 12.00	\$ 14,265.20

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Chair

\_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: October 2025

For the range of vouchers: 06250144 - 06250160

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06250144	VERIZON	Monthly Modem Fee	09/19/2025	\$16.83	P
06250145	AMAZON CAPITAL SERVICES	Office Supplies	09/19/2025	\$113.99	P
06250146	CASTLEROCK VETERINARY CLINIC	Animal Claim-Rabies Exam	08/25/2025	\$178.40	P
06250147	STAPLES ADVANTAGE	Training Supplies - Elections	10/02/2025	\$133.45	P
06250148	OFFICE ENTERPRISES INC	Ink Tank	09/02/2025	\$368.68	P
06250149	QUADIENT LEASING USA INC	Mail Machine Lease Payment	10/06/2025	\$1,496.55	P
06250150	HEART OF WIS CHAMBER OF COMMERCE	Leg Breakfast Reg - Brehm	10/14/2025	\$35.00	P
06250151	UNITED MAILING SERVICE	Monthly Mail Fees	10/07/2025	\$1,103.67	P
06250152	GANNETT WISCONSIN LOCALIQ	Various Ads	09/30/2025	\$607.52	P
06250153	STAPLES ADVANTAGE	Office Supplies	10/16/2025	\$47.83	
06250154	AMAZON CAPITAL SERVICES	Office Supplies	10/21/2025	\$21.98	P
06250155	STAPLES ADVANTAGE	Office Supplies	10/22/2025	\$20.81	
06250156	US BANK	VISA Charges	10/17/2025	\$1,075.71	
06250157	AMAZON CAPITAL SERVICES	Office Supplies	10/23/2025	\$9.49	
06250158	AMAZON CAPITAL SERVICES	Office Supplies	10/24/2025	\$18.98	
06250159	VERIZON	Monthly Modem Fee	10/19/2025	\$16.79	
06250160	UNITED PARCEL SERVICE	Replenish UPS Account	10/25/2025	\$150.00	
<b>Grand Total:</b>				<b>\$5,415.68</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: OCTOBER 2025

For the range of vouchers: 14250184 - 14250205

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14250184	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/24/2025	\$14.39	P
14250185	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	10/02/2025	\$761.54	P
14250186	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/02/2025	\$146.74	P
14250187	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	10/02/2025	\$6,514.71	P
14250188	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	10/02/2025	\$3,425.60	P
14250189	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/02/2025	\$4,138.56	P
14250190	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	10/02/2025	\$355.85	P
14250191	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	4TH QTR 2025 TAX LEVY	10/01/2025	\$52,048.00	P
14250192	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	10/16/2025	\$761.54	P
14250193	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/16/2025	\$151.72	P
14250194	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	10/16/2025	\$6,548.85	P
14250195	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	10/16/2025	\$3,447.18	P
14250196	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/16/2025	\$4,194.81	P
14250197	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	10/16/2025	\$355.85	P
14250198	US BANK	TRAINING	10/17/2025	\$199.00	
14250199	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	10/30/2025	\$761.54	
14250200	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/30/2025	\$145.28	
14250201	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	10/30/2025	\$6,511.58	
14250202	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	10/30/2025	\$3,424.38	
14250203	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/30/2025	\$4,100.38	
14250204	PORTAGE COUNTY CLERK OF COURTS	GARNISHMENT PAYMENT	10/30/2025	\$25.00	
14250205	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	10/30/2025	\$355.85	
Grand Total:				\$98,388.35	

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_  
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Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: OCTOBER

For the range of vouchers: 17250106 - 17250118 23250050 - 23250053

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17250106	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	04/01/2025	\$16,220.00	P
17250107	MARSHFIELD AREA CHAMBER OF COMMERCE	Service Recognition Program	09/29/2025	\$78.05	P
17250108	HEART OF WIS CHAMBER OF COMMERCE	Service & Recognition Program	09/30/2025	\$150.00	P
17250109	MCHS OCCUPATIONAL HEALTH	Drug & Alcohol Testing	09/29/2025	\$208.50	P
17250110	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	10/01/2025	\$106.00	P
17250111	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	03/03/2025	\$26.50	P
17250112	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	10/01/2025	\$5,209.25	P
17250113	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	10/01/2025	\$318.00	P
17250114	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	10/15/2025	\$106.00	P
17250115	AMAZON CAPITAL SERVICES	Office Supplies	10/09/2025	\$26.18	P
17250116	WI DEPT OF WORKFORCE DEVELOPMENT	Sept 2025 Unemployment Charges	10/23/2025	\$1,641.26	P
17250117	US BANK	P-Card Charges	10/16/2025	\$2,659.88	
17250118	WELD RILEY SC	Legal Fees	10/29/2025	\$660.00	
23250050	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad #29	09/16/2025	\$183.80	P
23250051	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad #20	10/02/2025	\$5,552.23	P
23250052	J & D AUTO BODY	Vehicle Damage - Squad 19 & 27	10/16/2025	\$4,620.96	P
23250053	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad #7	10/29/2025	\$8,908.48	
<b>Grand Total:</b>				<b>\$46,675.09</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: OCTOBER 2025

For the range of vouchers: 28250204 - 28250229

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28250204	CATTANACH BRIAN	TAX OVERPAYMENT REFUND	10/01/2025	\$44.48	P
28250205	CITY OF NEKOOSA TREASURER	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$1,301.44	P
28250206	CITY OF WISCONSIN RAPIDS	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$1,076.49	P
28250207	PORT EDWARDS WATER UTILITY	TAX DEED UTILITIES	10/01/2025	\$35.48	P
28250208	TOWN OF PORT EDWARDS	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$416.47	P
28250209	TOWN OF REMINGTON	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$318.62	P
28250210	TOWN OF SARATOGA	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$2,093.02	P
28250211	TOWN OF GRAND RAPIDS	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$758.58	P
28250212	TOWN OF HANSEN	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$512.40	P
28250213	TOWN OF MARSHFIELD	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$298.02	P
28250214	TOWN OF RICHFIELD	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$413.30	P
28250215	VILLAGE OF PORT EDWARDS TREAS	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$643.31	P
28250216	VILLAGE OF RUDOLPH	SEPTEMBER SPECIAL CHARGES	10/01/2025	\$758.87	P
28250217	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	10/01/2025	\$71.36	P
28250218	WI DEPT OF ADMINISTRATION	AUG WI LAND INFO	10/01/2025	\$6,601.00	P
28250219	GOVERNMENT FORMS AND SUPPLIES LLC	TAX ENVELOPES	10/08/2025	\$3,832.97	P
28250220	HO-CHUNK NATION	TAX OVERPAYMENT REFUND	10/08/2025	\$125.66	P
28250221	STATE OF WISCONSIN TREASURER	3RD QTR PROBATE & BIRTH	10/08/2025	\$31,273.52	P
28250222	WI DEPT OF ADMINISTRATION	SEPT WI LAND INFO	10/08/2025	\$6,636.00	P
28250223	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	10/08/2025	\$30.00	P
28250224	WOOD COUNTY REGISTER OF DEEDS	DNR COPY FEES	10/08/2025	\$3.00	P
28250225	STATE OF WISCONSIN TREASURER	SEPT CLERK OF COURTS REVENUE	10/22/2025	\$137,866.73	P
28250226	TOWN OF SARATOGA	TAX DEED SPECIAL CHARGES	10/22/2025	\$583.95	P
28250227	US BANK	CONFERENCE HOTEL & OFFICE SUPP	10/29/2025	\$490.94	P
28250228	PETERSON MOVERS LLC	TAX OVERPAYMENT REFUND	10/29/2025	\$16.02	P
28250229	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	10/29/2025	\$68.40	P
<b>Grand Total:</b>				<b>\$196,270.03</b>	



Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



## RESOLUTION#

DATE November 12, 2025  
Effective  
Date Upon Passage and Posting

Page 1 of 1

## Health & Human Services Committee; Operations Committee

Introduced by

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NBF _____	, Corp Counsel
Reviewed by: _____	PY _____	, Finance Dir.

**INTENT & SYNOPSIS:** To amend the 2025 Healthy Smiles budget for the purpose of funding higher than anticipated expenditures.

**FISCAL NOTE:** No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54130	Healthy Smiles		\$8,000
46510	MA Revenue	\$8,000	

**WHEREAS**, expenditures of the above functions are anticipated to exceed the originally adopted budget by \$8,000, and

**WHEREAS**, expenditures were greater than anticipated during the 2025 budget due to expansion of clinic opportunities, and

**WHEREAS**, Medicaid (MA) revenues generated by the department will be higher than anticipated by \$8,000 due to increased MA reimbursement rates and increased number of children seen, and

**WHEREAS**, rule 5.03 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”.

**NOW THEREFORE BE IT RESOLVED**, to amend the Wood County Healthy Smiles budget account (54130) for 2025 by appropriating \$8,000 of unanticipated revenue from the MA revenue account (46510), and

**BE IT FURTHER RESOLVED**, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is required to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, November 12, 2025

County Clerk

County Board Chairman



## RESOLUTION#

DATE November 12, 2025  
Effective  
Date Upon Passage and Posting

Page 1 of 1

## Health & Human Services Committee; Operations Committee

Introduced by

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____ NBF _____, Corp Counsel		
Reviewed by: _____ PY _____, Finance Dir.		

**INTENT & SYNOPSIS:** To amend the 2025 Adams/Juneau budget for the purpose of funding higher than anticipated expenditures.

**FISCAL NOTE:** No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54132	Adams/Juneau		\$15,000
44200	Water Test Fees	\$15,000	

**WHEREAS**, expenditures of the above functions are anticipated to exceed the originally adopted budget by \$15,000, and

**WHEREAS**, expenditure increase is a direct result of increased lab expenditures unanticipated during the 2025 budget process, and

**WHEREAS**, revenues generated by the department will be higher than anticipated by \$15,000 due to additional water test fee collections, and

**WHEREAS**, rule 5.03 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”.

**NOW THEREFORE BE IT RESOLVED**, to amend the Wood County Adams/Juneau budget account (54132) for 2025 by appropriating \$15,000 of unanticipated revenue from the Licensing revenue account (44200), and

**BE IT FURTHER RESOLVED**, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is required to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, November 12, 2025

County Clerk

County Board Chairman

Revenue by Source	FY 2026 Proposed Budget (Adjusted)	FY 2026 Proposed Budget (Initial)	Difference between Initial & Adj
<b>Revenues:</b>			
Property taxes	35,271,329	35,271,329	-
Intergovernmental revenues	31,863,171	31,636,429	226,742
Public Charges for Services	28,258,294	28,286,719	(28,425)
Intergovernmental Charges for Services	23,671,221	23,686,802	(15,581)
Sales tax	8,500,000	8,500,000	-
Proceeds From Long-term Borrowing	4,500,000	4,500,000	-
All other	21,213,005	21,178,602	34,403
	<b>153,277,021</b>	<b>153,059,881</b>	<b>217,140</b>
<b>Expenditures:</b>			
Health & Human Services	57,637,198	58,111,786	(474,588)
Public Safety	18,055,166	18,142,243	(87,077)
Public Works	12,574,483	12,992,735	(418,252)
General Government	30,860,559	31,219,745	(359,186)
Culture, Recreation & Education	4,523,257	4,570,125	(46,868)
Conservation & Development	2,830,609	2,836,702	(6,093)
Capital Projects	10,678,615	10,706,450	(27,835)
Debt Service	10,833,695	10,833,695	-
Transfers & Other Financing Uses	9,012,118	9,012,118	-
<b>Total Expenditures</b>	<b>157,005,699</b>	<b>158,425,599</b>	<b>(1,419,900)</b>
<b>Deficit (covered by used of reserves)</b>	<b>(3,728,679)</b>	<b>(5,365,718)</b>	<b>1,637,040</b>



RESOLUTION#

DATE November 12, 2025

Effective  
Date January 1, 2026

Page 1 of 1

Introduced by Operations Committee

Motion:

Adopted:

☐

1<sup>st</sup>

Lost:

☐

2<sup>nd</sup>

Tabled:

☐

No:

Yes:

Absent:

Number of votes required:

☒ Majority

☐ Two-thirds

Reviewed by:

NF

, Corp Counsel

Reviewed by:

PY

, Finance Dir.

INTENT & SYNOPSIS: To ratify a negotiated Agreement by and between Wood County and the Wood County Deputy Sheriff’s Association (WPPA/LEER) for the term effective January 1, 2026 through December 31, 2028.

FISCAL NOTE:

	2025 Current	2026 Proposed	Cost Increase
Labor Costs	\$2,892,697.60	\$3,019,840.51	\$127,142.91
Benefit Costs	\$694,536.69	\$928,600.96	\$234,064.26
Total	\$3,587,234.29	\$3,948,441.47	\$361,207.18

	2026 Proposed	2027 Proposed	Cost Increase
Labor Costs	\$3,019,840.51	\$3,140,634.13	\$120,793.62
Benefit Costs	\$928,600.96	\$965,745.00	\$37,144.04
Total	\$3,948,441.47	\$4,106,379.13	\$157,937.66

	2027 Proposed	2028 Proposed	Cost Increase
Labor Costs	\$3,140,634.13	\$3,266,259.50	\$125,625.37
Benefit Costs	\$965,745.00	\$1,004,374.80	\$38,629.80
Total	\$4,106,379.13	\$4,270,634.29	\$164,255.17

WHEREAS, Wood County has reached a tentative contract Agreement with the Wood County Deputy Sheriff’s Association (WPPA/LEER), and

WHEREAS, The Wood County Deputy Sheriff’s Association (WPPA/LEER) has voted on ratification regarding said tentative Agreement, and

WHEREAS, the tentative three-year Agreement calls for additional flexibility with Kelly days, an increase to the night shift differential, revisions to the promotion process, call-in procedure, leave of absence process, and insurance verbiage, and provides wage increases of 4% across the board effective January 1, 2026, 4% across the board effective January 1, 2027, and 4% across the board effective January 1, 2028, and

WHEREAS, the complete Agreement draft is on file in the Human Resources Department and available for review, and

WHEREAS, the Wood County Sheriff, in conjunction with Wood County Human Resources, respectfully submits that this package is in the best interests of Wood County and the Wood County Deputy Sheriff’s Association (WPPA/LEER), and recommends said package to be ratified by the Wood County Board of Supervisors.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors that the Agreement negotiated between Wood County and the Wood County Deputy Sheriff’s Association (WPPA/LEER), be accepted as negotiated, effective January 1, 2026, at an increase (Labor and Benefit costs) as shown below:

2026	2027	2028
\$361,207.18	\$157,937.66	\$164,255.17

Adopted by the County Board of Wood County, November 12, 2025