

## **AGENDA OPERATIONS COMMITTEE**

**DATE:** Tuesday, July 8, 2025  
**TIME:** 10:00 AM  
**LOCATION:** Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
  - a. Review/approve minutes from previous committee meetings
  - b. Review monthly letters of comment from department heads.
  - c. Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. Review items, if any, pulled from consent agenda
5. **WELLNESS COORDINATOR**
  - a. Monthly update
  - b. Wellness Coordinator Transition
6. **TREASURER**
  - a. Resolution to void stale dated checks
  - b. Resolution to sell tax deed properties
7. **FINANCE**
  - a. Resolution – Amend 2025 Veterans Relief Budget
  - b. Resolution – Amend 2025 Human Services CLTS Budget
  - c. Discuss 2026 CIP recommendation
8. **HUMAN RESOURCES**
  - a. Health Insurance Presentation (2026 Renewal Planning)- Tim Deaton, The Horton Group
  - b. Annual Wage Grade Appeal Recommendations
  - c. Wood County Care Facilities Wage Plan- Proposed Market Adjustment of RN wages
9. Consider any agenda items for next meeting
10. Set next regular committee meeting date – Tuesday, August 5, 2025 – 10:00 AM
11. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll  
Meeting number (access code): 2497 341 1787

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mf27ff15a6f4c4116820c29f48fe7ace0>

Meeting number (access code): 2497 341 1787  
Meeting password: 070825

## **MINUTES OPERATIONS COMMITTEE**

**DATE:** Tuesday, June 3, 2025  
**TIME:** 10:00 AM  
**PLACE:** Courthouse – Conference Room #302

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Pliml to approve the consent agenda. Motion carried unanimously.
4. Health Director Smith presented a resolution creating a county FTE from a Recovery Corp member using opioid funding. This has been through the Health & Human Services Committee, where it passed unanimously. Motion by Rozar/Zurfluh to approve the resolution and forward it onto the county board for their consideration. Motion carried unanimously.
5. Wellness Coordinator Boeshaar reviewed updates of the Wellness Program.
6. County Treasurer Gehrt reviewed an agreement drawn up with Indulto Studios, LLC whereby they would remove 6 carvings from the old Port Edwards Paper Mill Administration Building, which the county owns through tax deed. Gehrt reviewed the document and highlighted the pertinent information. Motion by Rozar/Hahn to approve the agreement as presented. Motion carried unanimously.
7. Gehrt presented a resolution and agreement relating the sale of a tax deeded parcel to the City of Wisconsin Rapids. Minor changes were made to the original that was in the committee packet in order to comply with state statutes which were highlighted by Gehrt. Motion by Rozar/Pliml to approve the resolution and agreement and forward onto the county board for their consideration. Motion carried unanimously.
8. Finance Director Yang presented 2 budget amending resolutions listed below:
  - a. Amend 2025 LWCD budget for unanticipated DNR grant
  - b. Amend 2025 Health budget for Opioid Settlement fundsMotion by Hahn/Rozar to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.

9. Yang, along with Marshfield City Administrator Barg reviewed the current status of financing the Fairgrounds Commission, along with previous agreements that were structured for funding of the buildings and grounds of the Fairground. The City and County are looking for a more formalized structure for the request of these funds, such as the process used for the UW Commission budget. Work will continue on this goal. There is an immediate need for new siding on the Expo Building that could be completed with the 2025 City and County funds. Motion by Pliml/Rozar to release the 2025 budgeted amount of \$25,000 for the Expo Building Siding project. Motion carried unanimously.
10. Tim Deaton from the Horton Group reviewed the most recent health insurance claim history and where the current budget year is sitting financially. Next month, more data will be brought to the committee so final decisions before the 2026 budget process commences.
11. Human Resources Director McGrath reported that at the most recent department head meeting, the group has requested to move away from the Core Values Program into a departmental recognition program. This will start in 2026. A new policy will be forthcoming.
12. Human Resources has moved forward with employee service recognition beginning at 10 years instead of beginning at 15 years. This is also opened for those that are between 10-14 years of service to retroactively be included.
13. The next regular meeting will be held on Tuesday, July 8, 2025, at 10:00 AM.
14. Motion by Rozar/Hahn to go into closed session pursuant to Wis. Stats. 19.85(1)(e) to establish bargaining parameters and grant authority to the Human Resources Director to enter into bargaining with the Wood County Deputy Sheriff's Association, WPPA/LEER, on behalf of Wood County. Motion carried unanimously.
15. Motion by Hahn/Pliml to return to open session. Motion carried unanimously.
16. Chair Valenstein adjourned the meeting at 11:21 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

# Operations Committee

June 3, 2025

| NAME                      | REPRESENTING         |
|---------------------------|----------------------|
| Bill Cloyd raising        | wcb # 15             |
| Jeff Penzkofer            | wcb 11               |
| Tim Deaton                | Horton Group         |
| Kim McGrath               | HR                   |
| Kelli Symonski            | HR                   |
| Dennis Polach             | wcb-14               |
| Darrin Steinbach          | Finance              |
| Sue Smith                 | Health               |
| Heather Gehrt             | Treasurer            |
| Pamela Yang               | Finance              |
| Tom Buehler               | CB 3                 |
| Lance Plume               | WCB                  |
| Nick Flanagan             | Corp. Counsel        |
| Chad Schooley (WebEx)     | P&F                  |
| Nick Flugaur (WebEx)      | HR                   |
| Melissa Schuerman (WebEx) | HR                   |
| Shawn Becker (WebEx)      | Sheriffs Dept        |
| Quentin Ellis             | Sheriffs Dept        |
| Ryan Baeshager (WebEx)    | Wellness             |
| Tiffany Ringer (WebEx)    | Reg of Needs         |
| Jennifer Selinske (WebEx) | C/Mfld Finance Dir   |
| Justin Casperson (WebEx)  | C/Mfld Parks & Rec   |
| Kimberly Stimac (WebEx)   | Clerk of Courts      |
| Marissa Kornack (WebEx)   | Norwood              |
| Mary Schlegelhaft (WebEx) | Human Services       |
| Steve Burg (WebEx)        | C/Mfld Administrator |
| Kara Jensen (WebEx)       | Reg in Probate       |
| Justin Cielewicz (WebEx)  | Edgewater Haven      |
| Katie Hlaanstad (WebEx)   | Norwood Edgewater    |
| Brandon Vorwink (WebEx)   | Human Services       |
| Amy Kauf (WebEx)          | IT                   |



## **MINUTES OPERATIONS COMMITTEE**

**DATE:** Tuesday, June 10, 2025  
**TIME:** 10:00 AM  
**PLACE:** Courthouse – County Board Room

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; see attached sign-in list.

1. Chair Valenstein called the committee to order at 10:00 AM.
2. There was no public comment.
3. The committee reviewed the 2026 CIP requests using debt, tax levy, user fees, departmental rent, state/federal grants, and carryover funding. Department heads were on hand to answer questions relating to their specific requests.
4. Finance Director Yang will be reaching out to our financial advisors as it relates to the effects of increasing debt, the usage of some undesignated general fund balance, and the effect of general fund usage on our bond rating.
5. Chair Valenstein declared the meeting adjourned at 11:48 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee**  
**June 10, 2025**

| NAME                 | REPRESENTING    |
|----------------------|-----------------|
| Bill Clendenizing    | WCB #15         |
| R VANTASSEL          | WC MAINT        |
| Sarah Christensen    | WCEM            |
| Amy KAUF             | IT              |
| Darrin Steinbach     | Finance         |
| Roland Hawk          | Hwy             |
| QUENTIN KUIS         | SHERIFFS        |
| Paul Bernard         | WC PZ           |
| Brandon Vruwink      | Human Services  |
| Justin Cielewicz     | Edgewater Haven |
| Marissa Kornack      | Norwood         |
| Katie Haanstad       | Human Services  |
| Jason Grueneberg     | P13             |
| Paul Bernard         | P23             |
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| Shawn Becker (WebEx) | Sheriff's Dept  |
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# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – July 2025

- First of all, huge kudos to my staff. With the air conditioning being somewhat temperamental as the county replaces and updates our HVAC systems, and with temperatures within our offices getting much higher than normal, not once have they whined or complained. I truly appreciate their professionalism and adaptability!
- We continue to share space with Emergency Management as their offices continue to be under construction with the new HVAC system. We still are waiting for the contractors to install the external blower system in our storage area.
- In the middle of the heat and extra people in our office is the construction of our server/programming room for elections. That project is coming along nicely and should be completed in the next month or so; or at least complete enough to kind of put the office back together in some sort of semblance of order. Right now, it looks like we have designed the layout by pitchfork. We are still waiting for the HVAC folks to pop out windows in our
- I was out of the office for a bit the last week of the month. From June 22-25, I attended County Clerk Camp in Green County, which serves as our annual conference. Lots of different types of training, time with the various vendors we do business with, and reviewing various best practices from all the attending counties make this a well worthwhile conference to attend. Green County has a wonderful old courthouse in their county seat of Monroe, which served as a great backdrop for our annual class photo we do each year (see next page). This also marked the end of my two-term presidency of the Wisconsin County Clerks Association. I was thankful for the opportunity to be able to serve in this capacity for as long as I did. I also completed the Certificate of Professional Development through UW-Green Bay this past year along with 4 other county clerks.
- I was back in the office one day before hitting the road again. On Friday, June 27<sup>th</sup> I drove to River Falls to attend a train-the-trainer course for Municipal Clerk Core trainings. The elections commission is redoing all their training, and at times they seem to want to move more towards the online versions of training, but there is something to be said for being able to ask questions as they come up in a more relaxed setting. My hope is that they will continue to allow a few of us more seasoned county clerks the opportunity to conduct both the Municipal Clerk Core and the Chief Inspector Baseline trainings. I have been conducting these trainings throughout the state since becoming county clerk and enjoy being able to schedule them so that the time works for my municipal clerks, which includes weekends.
- Our office will once again be a drop point for STUFF THE BUS, a United Way program that makes sure students in our area schools have the supplies they need for school. We have always had great participation in the past so if you wish to donate school supplies, just drop them off with us in the office.



2025 Wisconsin County Clerks – Historic Green County Courthouse – Monroe, WI

Green County, in the past couple of years, spent around \$12 million to refurbish and update this historical Courthouse. It houses the Coroner, County Clerk, Finance, Treasurer, Register of Deeds, Tourism & Visitors Bureau, Zoning, and Green County Development, along with the County Board Room.



# Wood County

## WISCONSIN

Office of  
Finance Director

**PaNyia Yang**  
Finance Director

**Date:** 7/1/2025  
**To:** Operations Committee  
**From:** PaNyia Yang  
**Subject:** Monthly Letter of Comments

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### **Departmental Activities**

#### Finance Department Updates

a. ARPA Funds

As of May 31st, we still have about \$6.4 million to spend – the majority being \$3.7 million of park improvements/building, \$858,000 for the courthouse heating system, and \$1.17 million for the radio system update. The smaller amounts consist of Land & Water Conservation with \$224,000, Highway with \$238,000, Planning & Zoning with \$145,000 and Sheriff with \$60,000.

b. Year End / Audit Preparation

We submitted the 2024 ACFR to the GFOA to be considered for the Certificate of Achievement for Excellence in Financial Reporting (COA) on June 30<sup>th</sup>. We have been awarded the COA since 2000; therefore, it's truly an honor to continue this achievement for Wood County. In my honest opinion, I believe our audit went very well this year. We did not have any adjusting journal entries or any major adjustments to make from our draft annual report that was submitted to WIPFLI. Majority of changes were related to formatting, which is very minor.

c. Preparing for the 2026 Budget

With the 2024 audit coming to an end, we are gearing up for the 2026 budget year. The budget parameters letter was sent to County Board Supervisors and Department Heads on June 30<sup>th</sup>. There is a tentative 2.5% COLA, along with a 2.5% increase in steps. Overall wages should increase approximately 5.0%. PC Replacement rates and Rent charges are staying flat. Property and Liability insurance are expected to increase 3% and 8% respectively. Worker's Compensation rates are expected to decrease by about 15%. Lastly, the target overall budget increase across all departments is 3.0%.

### **Agenda Items**

#### Resolutions

a. Amend the 2025 Veterans Relief budget

This resolution seeks to amend the Veteran's Relief budget for additional expenditures with transfers of available funds in its non-lapsing fund balance. No cost to Wood County.

b. Amend the 2025 Human Services CLTS budget

This resolution seeks to amend Human Services' Children's Long-term Support budget for expenditures not anticipated during the budget process. As a result of an annual DHS reconciliation, Human Services needs to reimburse the WI DHS \$248,355.10. This amount will be funded with unused 2024 levy that was transferred back to the General Fund. Approximately \$1.8 million was transferred back.



# Wood County

## WISCONSIN

Office of  
Finance Director

**PaNyia Yang**  
Finance Director

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### Discuss 2026 CIP Recommendation

After our CIP meeting on June 10<sup>th</sup>, Darrin and I reached out to Justin from Baird to discuss our general fund reserves and what the impact of drawing it down would do to our Moody's bond rating. Moody's fund balance calculation is slightly different than just looking at the general fund. They include our committed and assigned fund balances, along with the working capital (current assets minus current liabilities) of the Enterprise and Internal Service funds. They then divide that total by our total revenue to get a percentage. This percentage, which is the available fund balance ratio, must not fall below 40%. Dropping below 40% can potentially cause a decrease in our bond rating. We were downgraded from Aa1 to Aa2 (top 3) in 2021 due to our large borrowing for the jail.

At the end of 2024, per Moody's calculation, our available fund balance ratio is about 52%. Baird suggests we stay at about 45%. Therefore, we are comfortable with drawing down the general fund reserves by \$5 million. This would keep the fund balance ratio at about 47-48%.

With that being said, we'll be presenting some recommendations for the Operations Committee to consider.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

June 30, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – June 2025

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### Human Resources Activity

|                           | June 2025 | 2025 Year-to-Date |
|---------------------------|-----------|-------------------|
| Applications Received     | 145       | 1,005             |
| Positions Filled          | 21        | 102               |
| Promotions/Transfers      | 5         | 28                |
| New Hire Orientations     | 16        | 74                |
| Terminations, Voluntary   | 5*        | 47                |
| Terminations, Involuntary | 1         | 4                 |
| Retirements               | 1         | 10                |
| Turnover Rate             | .81%      | 1%                |
| Exit Interviews           | 1         | 22                |

\*One of these is casual

### Human Resources Narrative

#### General Highlights

1. The annual Wage Grade Appeal process closed on May 31<sup>st</sup>. Five (5) appeal requests were received and sent to McGrath Human Resources Group for review and recommendations. Those recommendations will be presented to the Committee at their July meeting.
2. Continued preparations for the 2025 Leadership Retreat. We are again partnering with Mid-State Technical College for our annual professional development day, which is scheduled to take place on Thursday, November 13<sup>th</sup>. The agenda has been finalized and shared out to departments. This year's retreat will focus on Building High Functioning Teams, Team Problem Solving, and AI Leadership.
3. Began initial preparations for union collective bargaining negotiations by gathering comparable wage data from other counties and police departments. An initial bargaining meeting has not yet been scheduled.
4. One of our department initiatives is to create and distribute a "Monthly Manager Email" on a relevant HR topic to all Wood County managers and supervisors. Over the last 10 months, we have created and shared publications related to recruitment, employee engagement, performance, and compliance topics. Feedback has been positive, and we look forward to continuing sharing these valuable resources with our management staff. All publications can be found on the HR Intranet, under Manager Toolkit.

### **Meetings & Trainings**

1. Attended the Operations Committee meeting on June 3<sup>rd</sup>.
2. Attended County Board on June 17<sup>th</sup>.
3. Attended the DCF Civil Rights Training on June 11<sup>th</sup>.
4. Attended the WPELRA Member Virtual Roundtable on June 18<sup>th</sup>.
5. Attended the von Briesen Public Sector Town Hall webinar titled "Collective Bargaining" on June 24<sup>th</sup>.
6. Attended the monthly conference call with The Horton Group on June 24<sup>th</sup> to discuss various benefit topics, including the 2026 renewal projection.
7. Attended a Wellness Administration Meeting with our account representatives from Aspirus on June 25<sup>th</sup>.
8. Held individual staff and team meetings to discuss and provide updates on the department's identified 2025 goals.
9. Team members attended various webinars related to benefits, employment law, and compliance.

### **Benefits**

1. Representatives from Rx 'n Go were onsite at River Block and the Courthouse on June 25<sup>th</sup> to assist employees with signing up and transferring prescriptions.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

### **Recruitment**

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**

| <b><u>Refilled Position</u></b> | <b><u>Department</u></b> | <b><u>Position</u></b>                              | <b><u>Status</u></b>   |
|---------------------------------|--------------------------|---|--|
| Replacement                     | Clerk of Courts          | Court Clerk – Family/<br>Paternity                  | Position posted: interviews being conducted  |
| Replacements                    | Edgewater                | CNA, RN, LPN, and Dietary<br>Assistant – (Multiple) | Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/8/2025 |



|              |                |  |  |
|--------------|----------------|--|--|
| Replacement  | Edgewater      | Maintenance Lead   | Position posted; filled internally 6/22/2025   |
| Replacement  | Edgewater      | Maintenance Technician                                       | Position posted; deadline 7/14/2025  |
| Replacement  | Health         | Program Asst-Bilingual                                       | Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 7/7/2025   |
| Replacement  | Highway        | Truck Operator   | Position posted; interviews conducted, references/DL check completed, offer extended and accepted, filled 7/21/2025  |
| Replacements | Human Services | FSET Case Managers – Portage County (2)                      | Position posted; interviews conducted, references/background completed, offer extended and accepted, one position filled 6/9/2025, 2 <sup>nd</sup> position filled 6/23/2025 |
| Replacement  | Human Services | Casual Bus Drivers   | Position posted; deadline 7/7/2025   |
| Replacement  | Human Services | Case Mgr/SW-Permanency Sprt Coord                            | Position posted; interviews conducted, filled internally 7/21/2025   |
| Replacement  | Human Services | Family Interaction Worker                                    | Position posted; deadline 7/7/2025   |
| Replacements | Human Services | CCS Case Mgr (Support & Service Coordinator)<br>1-Mfld, 3-WR | Positions posted; deadline 7/2/2025  |
| Replacement  | Human Services | Case Mgr/SW-IA   | Position posted; deadline 7/2/2025   |
| Replacement  | Human Services | Mental Hlth/SUD  | Position posted; deadline 7/21/2025  |
| Replacement  | Human Services | Case Mgr/SW-Ongoing  | Position posted; deadline 7/14/2025  |
| Replacement  | IT/Systems     | IT Interns (2)   | Positions posted; interviews conducted, references complete, offers extended and accepted, both filled on 6/23/2025  |
| Replacements | Norwood        | Mental Health Technicians, Dietary Aides, RN, and LPN        | Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 8/4/2025   |
| Replacement  | Norwood        | Head Nurse – LTC   | Position posted; interviews conducted; references/background completed, offer extended and accepted, filled 6/23/2025  |
| Replacement  | Parks          | LTE II (Summer) - Dexter                                     | Position posted; interviews conducted, references completed, offer extended and accepted, filled 6/16/2025   |
| Replacement  | Parks          | LTE II (Summer) – North Park                                 | Position posted; interviews conducted, references completed, offer extended and accepted, filled 6/2/2025  |
| Replacement  | Sheriff        | Deputy Sheriff   | Position posted; filled internally 6/9/2025  |
| Replacement  | Sheriff        | Corrections Officers – Establish Eligibility List            | Position posted; deadline 7/7/2025   |

### **Safety/Risk Management**

1. Managed open claims with Aegis/Charles Taylor throughout the month, including roof damage to the Highway Shop and vehicle damage to a Human Services bus.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on June 4<sup>th</sup> and Norwood Safety Committee on June 10<sup>th</sup>.
4. Met with Emergency Management, Dispatch, Edgewater, Norwood, and IT staff on various dates to discuss messaging in the Everbridge System.

5. Conducted N95 respirator fit testing for nine (9) Edgewater staff on June 4<sup>th</sup>, and 10 MSTC nursing students and two (2) staff on June 17<sup>th</sup>.
6. Attended quarterly WI PRIMA meeting in Green Bay on June 12<sup>th</sup>.
7. Instructed CPR/AED courses for two (2) Human Services staff on June 13<sup>th</sup>, and seven (7) Human Services Outpatient Clinic staff on June 19<sup>th</sup>.

#### NEW Workers' Compensation Claims (3)

1. 5/24/25 – Edgewater – Employee had numbness/tingling in R shoulder and arm following extended shift
2. 6/8/25 – Norwood – Employee suffered lower-back pain while transferring resident to bed
3. 6/23/25 – Norwood – Employee experienced lower-back pain while assisting resident out of recliner

#### OPEN Workers' Compensation Claims (1)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)

#### CLOSED Workers' Compensation Claims (3)

1. 4/29/25 – Highway – Employee cut L thumb on bolt while changing cutting edge on loader, stitches required
2. 5/10/25 – Edgewater – Employee had needlestick incident (L index finger) after giving resident injection
3. 5/14/25 – Norwood – Employee was bitten on R hand while attempting to restrain combative individual

#### First Aid Injuries (2)

1. 5/26/25 – Sheriff's (Corrections) – Employee injured R shoulder while decentralizing combative subject.
2. 6/10/25 – Highway – Employee burned L wrist/forearm while repairing air line at asphalt plant

#### Property/Vehicle Damage Claims (2)

1. 2/6/25 – Highway – Rubber roof on Highway Shop truck storage area was damaged due to windstorm (est. damage \$205,964.78.00) – insurance to reimburse less deductible cost. UPDATE: Repairs completed
2. 6/17/25 – Sheriff's – Squad struck deer while responding emergently (est. damage \$7,582.17)

#### Liability Claims (2)

1. 3/21/25 – Human Services (Transportation) – Bus was struck by private vehicle while transporting clients on Marshfield city street, 1 client injured (insurance subrogation is underway)
2. 6/2/25 – Highway – Claimant alleges windshield/paint damage from rocks thrown from Highway dump truck (investigation underway)

#### OPEN EEOC/ERD Claims (3)

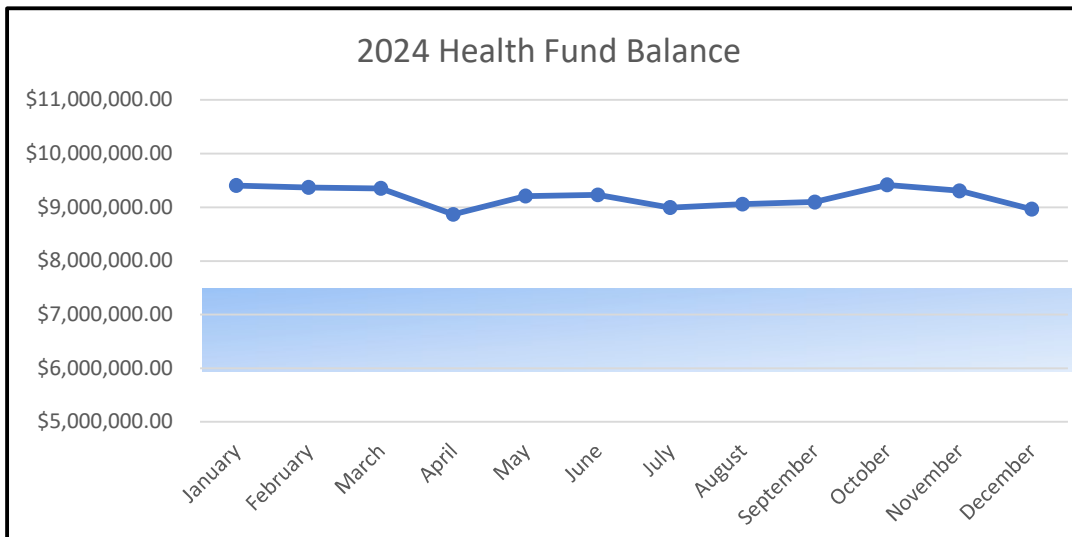
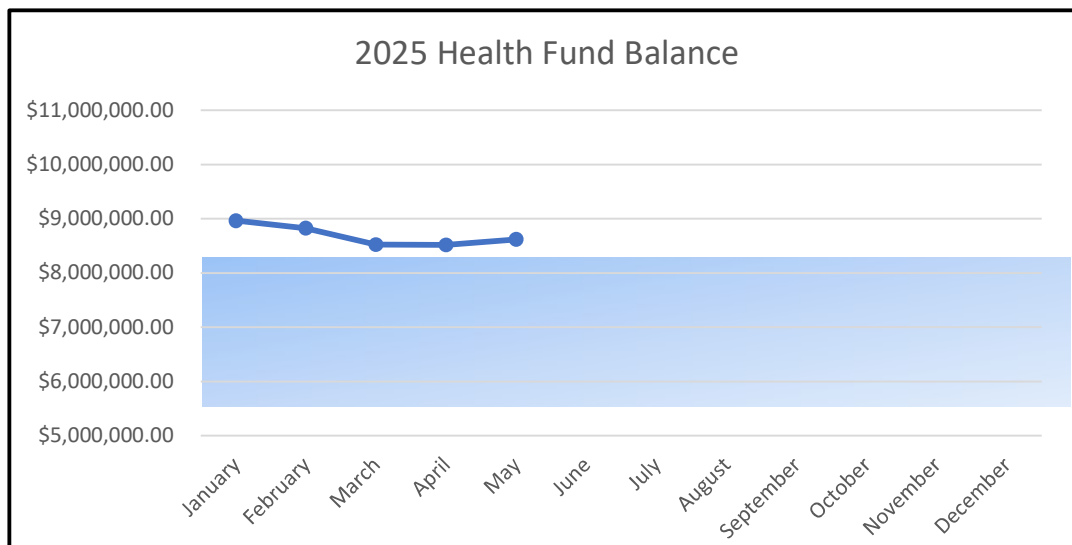
1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025.

3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025.

#### **Other**

1. Provided requested information to IT for the RFP that they are developing regarding a new HRIS/ERP system.
2. Created and distributed the quarterly employee newsletter, County Connection.
3. Completed and submitted the 2025 Wisconsin Long-Term Care Compensation Survey on behalf of Edgewater Haven and Norwood Health Center.
4. Updated the Performance Improvement Plan (PIP) template and shared with Wood County managers and supervisors.
5. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
6. Updated our Exit Interview questions with feedback and insight from Department Heads.
7. Q2 Random DOT testing completed successfully.
8. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
9. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
10. Reconciled and processed the May Unemployment Insurance payment.
11. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
12. Facilitated New Hire Orientation on June 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, and 23<sup>rd</sup>.
13. Conducted an exit interview on June 19<sup>th</sup>.
14. Responded to multiple verifications of employment.
15. Replied to requests from surrounding counties with varied information.
16. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

|           | 2025                | 2024                |
|-----------|---------------------|---------------------|
|           | Health Fund Balance | Health Fund Balance |
| January   | \$ 8,964,253.00     | \$ 9,404,475.83     |
| February  | \$ 8,825,436.93     | \$ 9,368,060.10     |
| March     | \$ 8,523,449.03     | \$ 9,354,191.44     |
| April     | \$ 8,516,679.83     | \$ 8,866,367.03     |
| May       | \$ 8,616,729.58     | \$ 9,207,982.91     |
| June      |                     | \$ 9,229,652.09     |
| July      |                     | \$ 8,995,993.17     |
| August    |                     | \$ 9,058,713.98     |
| September |                     | \$ 9,096,993.36     |
| October   |                     | \$ 9,413,428.70     |
| November  |                     | \$ 9,304,884.87     |
| December  |                     | \$ 8,964,742.67     |



For further information on HR activities, please contact the HR department.



# Wood County

## WISCONSIN

OFFICE OF THE  
TREASURER

*Heather L. Gehrt*

---

### LETTER OF COMMENTS—JULY 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in June.
2. Attended Operations Committee meeting on June 3.
3. Participated in Zoom call with our software vendor Catalis on June 3.
4. Participated in an evening Zoom presentation with municipal treasurers on June 5.
5. Attended Wisconsin County Treasurer's Association Summer Conference in Kenosha County June 11-13. I was elected as the President of the Association and will serve a 1-year term.
6. Attended County Board meeting on June 17.
7. Attended the Foundation for Rural Housing Board of Directors meeting via Zoom on June 23.
8. Staff prepared and mailed out over 5,000 notices of postponed taxes due for 2024 for a total of \$13,984,364.77.
9. Staff prepared and mailed out over 700 delinquent notices for tax years 2022-2024 for a total of \$2,460,588.12.
10. Sales tax was down in May compared to last year by over 11%. The county is about 16% behind in revenues from where we were this time in 2024.
11. Resolution to sell tax deed properties. Currently there are 13 properties. Of these properties, 6 are homes, 6 are empty lots, and 1 property is a sign for a community neighborhood.



# Wood County

## WISCONSIN

### Employee Wellness

*Ryan Boeshaar*

#### Letter of Comments – June 2025

- In-person and telephonic health coaching wrapped up at the end of June. This was the third and final qualifying activity to be eligible for Wellness Program incentives. During the month, I had 96 coaching sessions with individuals to review their most recent biometric results and discuss any wellness goals they may have. Below is a table of the results of the qualifying activities for 2025 compared to the previous two years.

| Annual Report of Qualifying Activities |             |             |             |
|--|-------------|-------------|-------------|
|  | <u>2023</u> | <u>2024</u> | <u>2025</u> |
| <b>Biometric Screening</b>             | 448         | 452         | 478         |
| <b>Health Assessment</b>               | 446         | 449         | 474         |
| <b>Health Coaching</b>                 | 448         | 451         | 462         |

- The Quarter 2 wellness challenge concluded in mid-June. This was the always popular step challenge to help improve physical activity, which had 159 total participants.
- Healthy bingo was promoted throughout June to help celebrate employee wellness month. Participants were encouraged to focus on their overall wellbeing by completing healthy habits written on their bingo cards. A total of 200 wellness points could be earned by completing at least 2 rows from each of the bingo cards. Points were awarded and are reflected in each participants' wellness portal.
- Information on the wellness bulletin boards at the various Wood County locations and in [www.managewell.com](http://www.managewell.com) have been updated with new quarter 3 information and helpful handouts that were finalized with assistance from the Wellness Committee and deemed appropriate to promote during this time of year.
- Weekly occurrence of working with new hires and/or employees who have previously not enrolled in the Wellness Program to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.

**COUNTY BOARD CLAIMS**  
**May-25**

| District # |                     | MONTH  | PER DIEM    | MILEAGE     | Other Expenses | TOTAL       |
|------------|---------------------|--------|-------------|-------------|----------------|-------------|
|            |                     |        |             |             |                |             |
| 1          | Wayne Schulz Jr     | May-25 | \$ 300.00   | \$ 102.90   | \$ -           | \$ 402.90   |
| 2          | Donna Rozar         | May-25 | \$ 365.00   | \$ 50.40    | \$ -           | \$ 415.40   |
| 4          | Russell Perlock     | May-25 | \$ 300.00   | \$ 98.00    | \$ -           | \$ 398.00   |
| 5          | Timothy Hovendick   | May-25 | \$ 250.00   | \$ 98.00    | \$ -           | \$ 348.00   |
| 6          | Allen Breu          | May-25 | \$ 365.00   | \$ 126.00   | \$ -           | \$ 491.00   |
| 7          | William Voight      | May-25 | \$ 300.00   | \$ 96.60    | \$ -           | \$ 396.60   |
| 8          | Jake Hahn           | May-25 | \$ 365.00   | \$ 96.60    | \$ -           | \$ 461.60   |
| 9          | Scott Brehm         | May-25 | \$ 300.00   | \$ 44.80    | \$ -           | \$ 344.80   |
| 11         | Jeff Penzkover      | May-25 | \$ 350.00   | \$ 51.80    | \$ -           | \$ 401.80   |
| 12         | Laura Valenstein    | May-25 | \$ 395.00   | \$ -        | \$ -           | \$ 395.00   |
| 13         | John Hokamp         | May-25 | \$ 250.00   | \$ 14.70    | \$ -           | \$ 264.70   |
| 14         | Dennis Polach       | May-25 | \$ 400.00   | \$ 30.80    | \$ -           | \$ 430.80   |
| 15         | William Clendenning | May-25 | \$ 615.00   | \$ 249.90   | \$ -           | \$ 864.90   |
| 16         | Lance Pliml         | May-25 | \$ 650.00   | \$ 85.40    | \$ 9.00        | \$ 744.40   |
| 17         | Joseph Zurfluh      | May-25 | \$ 315.00   | \$ 23.10    | \$ -           | \$ 338.10   |
| 18         | Brad Hamilton       | May-25 | \$ 465.00   | \$ 89.60    | \$ 12.00       | \$ 566.60   |
| 19         | Bill Leichtnam      | May-25 | \$ 545.00   | \$ 175.70   | \$ -           | \$ 720.70   |
|            |                     |        |             |             |                |             |
|            | Michael Feirer      | May-25 | \$ 50.00    | \$ 44.80    | \$ -           | \$ 94.80    |
|            | Bev Ghiloni         | May-25 | \$ 50.00    | \$ 7.00     | \$ -           | \$ 57.00    |
|            | Thomas Heiser       | May-25 | \$ 65.00    | \$ 7.00     |                | \$ 72.00    |
|            | Marie Topping       | May-25 | \$ 50.00    | \$ 49.00    | \$ -           | \$ 99.00    |
|            |                     |        |             |             |                |             |
|            |                     |        | \$ 7,060.00 | \$ 1,542.10 | \$ 21.00       | \$ 8,623.10 |

\_\_\_\_\_  
Chair

## Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: June 2025

For the range of vouchers: 06250071 - 06250081

| Voucher      | Vendor Name                   | Nature of Claim   | Doc Date   | Amount     | Paid |
|--------------|-------------------------------|-------------------|------------|------------|------|
| 06250071     | NATIONAL BAND AND TAG CO      | 2026 Dog Tags     | 05/23/2025 | \$918.00   | P    |
| 06250072     | POSTMASTER - WISCONSIN RAPIDS | PO Box Renewal    | 05/31/2025 | (Voided)   | P    |
| 06250073     | AMAZON CAPITAL SERVICES       | Office Supplies   | 06/05/2025 | \$41.95    | P    |
| 06250074     | UNITED MAILING SERVICE        | Monthly mail Fees | 06/06/2025 | \$1,339.91 | P    |
| 06250075     | AMAZON CAPITAL SERVICES       | Office Supplies   | 06/09/2025 | \$37.99    | P    |
| 06250076     | STAPLES ADVANTAGE             |                   | 06/13/2025 | \$19.62    | P    |
| 06250077     | GANNETT WISCONSIN LOCALIQ     | Various Ads       | 05/31/2025 | \$392.40   | P    |
| 06250078     | US BANK                       | VISA Charges      | 06/17/2025 | \$5,360.04 |      |
| 06250079     | STAPLES ADVANTAGE             | Office Supplies   | 06/20/2025 | \$16.41    |      |
| 06250080     | STAPLES ADVANTAGE             | Office Supplies   | 06/21/2025 | \$32.99    |      |
| 06250081     | OFFICE ENTERPRISES INC        | Mail Supplies     | 06/20/2025 | \$48.08    |      |
| Grand Total: |                               |                   |            | \$8,207.39 |      |

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: JUNE 2025

For the range of vouchers: 14250097 - 14250114

| Voucher             | Vendor Name                              | Nature of Claim                | Doc Date   | Amount             | Paid |
|---------------------|--|--------------------------------|------------|--------------------|------|
| 14250097            | GFOA                                     | ANNUAL MEMBERSHIP DUES         | 05/28/2025 | \$640.00           | P    |
| 14250098            | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 06/02/2025 | \$14.98            | P    |
| 14250099            | MARSHFIELD FAIRGROUNDS COMMISSION        | 2025 TAX AID                   | 06/03/2025 | \$25,000.00        | P    |
| 14250100            | HARRING MARK STANDING CHAPTER 13 TRUSTEE | GARNISHMENT PAYMENT            | 06/12/2025 | \$761.54           | P    |
| 14250101            | MESSERLI & KRAMER PA                     | GARNISHMENT PAYMENT            | 06/12/2025 | \$275.34           | P    |
| 14250102            | MUTUAL OF OMAHA INSURANCE COMPANY        | SHORT TERM DISABILITY INSUR    | 06/12/2025 | \$6,418.62         | P    |
| 14250103            | MUTUAL OF OMAHA INSURANCE COMPANY        | LONG TERM DISABILITY INSURANCE | 06/12/2025 | \$3,363.13         | P    |
| 14250104            | MUTUAL OF OMAHA INSURANCE COMPANY        | BASIC LIFE/SUPP (VOL) LIFE INS | 06/12/2025 | \$4,245.24         | P    |
| 14250105            | SUPPORT PAYMENT CLEARINGHOUSE            | AZ CHILD SUPPORT PAYMENT       | 06/12/2025 | \$355.85           | P    |
| 14250106            | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 06/16/2025 | \$12.09            | P    |
| 14250107            | US BANK                                  | GAAFR, AATRIX EFILE PACKAGE    | 06/17/2025 | \$1,098.00         |      |
| 14250108            | HARRING MARK STANDING CHAPTER 13 TRUSTEE | GARNISHMENT PAYMENT            | 06/26/2025 | \$761.54           |      |
| 14250109            | MESSERLI & KRAMER PA                     | GARNISHMENT PAYMENT            | 06/26/2025 | \$274.58           |      |
| 14250110            | MESSERLI & KRAMER PA                     | GARNISHMENT PAYMENT            | 06/26/2025 | \$145.28           |      |
| 14250111            | MUTUAL OF OMAHA INSURANCE COMPANY        | SHORT TERM DISABILITY INSUR    | 06/26/2025 | \$6,373.32         |      |
| 14250112            | MUTUAL OF OMAHA INSURANCE COMPANY        | LONG TERM DISABILITY INSURANCE | 06/26/2025 | \$3,328.04         |      |
| 14250113            | MUTUAL OF OMAHA INSURANCE COMPANY        | BASIC LIFE/SUPP (VOL) LIFE INS | 06/26/2025 | \$4,381.58         |      |
| 14250114            | SUPPORT PAYMENT CLEARINGHOUSE            | AZ CHILD SUPPORT PAYMENT       | 06/26/2025 | \$355.85           |      |
| <b>Grand Total:</b> |  |                                |            | <b>\$57,804.98</b> |      |

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: JUNE 2025

For the range of vouchers: 17250064 - 17250075 23250026 - 23250034

| Voucher             | Vendor Name                             | Nature of Claim               | Doc Date   | Amount              | Paid |
|---------------------|---|-------------------------------|------------|---------------------|------|
| 17250064            | ASPIRUS OCCUPATIONAL HEALTH             | Advisor/Mileage/HRA/Bios/Labs | 06/02/2025 | \$6,555.25          | P    |
| 17250065            | AMAZON CAPITAL SERVICES                 | Office Supplies               | 06/09/2025 | \$19.26             | P    |
| 17250066            | CONCENTRA HEALTH SERVICES INC           | Drug & Alcohol Testing        | 05/20/2025 | \$424.00            | P    |
| 17250067            | ASPIRUS OCCUPATIONAL HEALTH             | Drug Testing                  | 06/01/2025 | \$318.00            | P    |
| 17250068            | ASPIRUS OCCUPATIONAL HEALTH             | Drug Testing                  | 06/02/2025 | \$212.00            | P    |
| 17250069            | ASPIRUS OCCUPATIONAL HEALTH             | Drug Testing                  | 05/01/2025 | \$26.50             | P    |
| 17250070            | MCHS OCCUPATIONAL HEALTH                | Drug & Alcohol Testing        | 05/28/2025 | \$293.50            | P    |
| 17250071            | US BANK                                 | P-Card Charges                | 06/16/2025 | \$285.66            | P    |
| 17250072            | SCHECKEL KASSIE                         | Tuition Assistance            | 06/18/2025 | \$506.50            | P    |
| 17250073            | WI DEPT OF WORKFORCE DEVELOPMENT        | May 2025 Unemployment Charges | 06/24/2025 | \$1,480.00          | P    |
| 17250074            | AMOS CENTER FOR JUSTICE AND LIBERTY INC | FEES & COSTS EMP SETTLEMENT   | 06/25/2025 | \$50,000.00         | P    |
| 17250075            | WELD RILEY SC                           | Legal Fees                    | 06/25/2025 | \$900.00            | P    |
| 23250026            | SAFELITE FULFILLMENT INC                | Squad 34                      | 06/11/2025 | \$409.65            | P    |
| 23250027            | SAFELITE FULFILLMENT INC                | Invoice Credit Balance        | 06/06/2025 | (\$163.57)          | P    |
| 23250028            | PROASSURANCE CASUALTY COMPANY           | Prof Liability Ins Qtrly Prem | 07/01/2025 | \$1,120.00          | P    |
| 23250029            | PROASSURANCE CASUALTY COMPANY           | Prof Liability Ins Qtrly Prem | 07/01/2025 | \$4,999.00          | P    |
| 23250030            | PROASSURANCE CASUALTY COMPANY           | Prof Liability Ins Qtryl Prem | 07/01/2025 | \$811.00            | P    |
| 23250031            | WI COUNTY MUTUAL INS CORP               | ODIP Workers Comp Premium     | 06/02/2025 | \$901.00            | P    |
| 23250032            | DAVIS ROOFING LLC                       | Rubber Roof System            | 05/22/2025 | \$133,877.11        | P    |
| 23250033            | DAVIS ROOFING LLC                       | Roof Repair                   | 06/11/2025 | \$28,500.00         | P    |
| 23250034            | ASCENDANCE TRUCKS CENTRAL LLC           | Vehicle Repair #254           | 06/25/2025 | \$5,053.22          | P    |
| <b>Grand Total:</b> |   |                               |            | <b>\$236,528.08</b> |      |

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: JUNE 2025

For the range of vouchers: 28250114 - 28250134

| Voucher      | Vendor Name                   | Nature of Claim            | Doc Date   | Amount       | Paid |
|--------------|-------------------------------|----------------------------|------------|--------------|------|
| 28250114     | AMAZON CAPITAL SERVICES       | OFFICE SUPPLIES            | 06/04/2025 | (\$24.48)    | P    |
| 28250115     | CITY OF MARSHFIELD            | MAY SPECIAL CHARGES        | 06/04/2025 | \$139.38     | P    |
| 28250116     | CITY OF NEKOOSA TREASURER     | MAY SPECIAL CHARGES        | 06/04/2025 | \$1,718.73   | P    |
| 28250117     | CITY OF WISCONSIN RAPIDS      | MAY SPECIAL CHARGES        | 06/04/2025 | \$119.29     | P    |
| 28250118     | KAJA HOLDINGS 2 LLC           | TAX OVERPAYMENT REFUND     | 06/04/2025 | \$17.40      | P    |
| 28250119     | TOWN OF PORT EDWARDS          | MAY SPECIAL CHARGES        | 06/04/2025 | \$802.84     | P    |
| 28250120     | TOWN OF SARATOGA              | MAY SPECIAL CHARGES        | 06/04/2025 | \$2,065.40   | P    |
| 28250121     | TOWN OF GRAND RAPIDS          | MAY SPECIAL CHARGES        | 06/04/2025 | \$773.38     | P    |
| 28250122     | TOWN OF HANSEN                | MAY SPECIAL CHARGES        | 06/04/2025 | \$233.72     | P    |
| 28250123     | TOWN OF LINCOLN               | MAY SPECIAL CHARGES        | 06/04/2025 | \$650.96     | P    |
| 28250124     | TOWN OF RICHFIELD             | MAY SPECIAL CHARGES        | 06/04/2025 | \$617.76     | P    |
| 28250125     | TOWN OF ROCK                  | MAY SPECIAL CHARGES        | 06/04/2025 | \$385.22     | P    |
| 28250126     | VILLAGE OF ARPIN TREASURER    | MAY SPECIAL CHARGES        | 06/04/2025 | \$4,511.33   | P    |
| 28250127     | VILLAGE OF VESPER             | MAY SPECIAL CHARGES        | 06/04/2025 | \$807.08     | P    |
| 28250128     | VILLAGE OF MILLADORE          | MAY SPECIAL CHARGES        | 06/04/2025 | \$1,416.89   | P    |
| 28250129     | VILLAGE OF PORT EDWARDS TREAS | MAY SPECIAL CHARGES        | 06/04/2025 | \$211.40     | P    |
| 28250130     | WI DEPT OF ADMINISTRATION     | MAY WI LAND INFO           | 06/04/2025 | \$6,125.00   | P    |
| 28250131     | AMAZON CAPITAL SERVICES       | OFFICE SUPPLIES            | 06/11/2025 | \$29.97      | P    |
| 28250132     | STATE OF WISCONSIN TREASURER  | MAY CLERK OF COURT REVENUE | 06/11/2025 | \$135,408.66 | P    |
| 28250133     | JANSSEN JOSHUA                | TAX OVERPAYMENT REFUND     | 06/25/2025 | \$385.40     | P    |
| 28250134     | US BANK                       | WCTA CONFERENCE HOTEL      | 06/25/2025 | \$440.00     | P    |
| Grand Total: |                               |                            |            | \$156,835.33 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



## RESOLUTION#

DATE July 22, 2025  
Effective  
Date July 22, 2025

Page 1 of 2

Introduced by Operations Committee

|  |                                     |
|--|-------------------------------------|
| <b>Motion:</b>                               | Adopted: <input type="checkbox"/>   |
| 1 <sup>st</sup> _____                        | Lost: <input type="checkbox"/>      |
| 2 <sup>nd</sup> _____                        | Tabled: <input type="checkbox"/>    |
| No: _____ Yes: _____ Absent: _____           |                                     |
| Number of votes required:                    |                                     |
| <input checked="" type="checkbox"/> Majority | <input type="checkbox"/> Two-thirds |
| Reviewed by: _____ NF _____, Corp Counsel    |                                     |
| Reviewed by: _____ PY _____, Finance Dir.    |                                     |

**INTENT & SYNOPSIS:** To cancel stale dated checks as recommended by the auditors. Said checks from County General Account as per office of the County Treasurer.

**FISCAL NOTE:** As per resolution-total to be canceled \$1,909.19.

**WHEREAS,** we have received a recommendation from the County's outside audit firm that all stale dated checks be canceled, and

**WHEREAS,** the below listed checks are stale dated and appropriate for cancelling now.

**NOW THEREFORE BE IT RESOLVED,** by the Wood County Board of Supervisors, that the below listed stale dated checks in the amount of \$1,909.19 be canceled.

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | Schulz, W      |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Perlock, R     |    |     |   |
| 5  | Hovendick, T   |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Brehm, S       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

|        |            |                                   |
|--------|------------|-----------------------------------|
| 293864 | 5/18/2023  | Teresita Delacruz Jr (\$1.19)     |
| 580206 | 3/17/2022  | LARSON JAMES M (\$18.83)          |
| 580961 | 4/14/2022  | NORTHUP KAILY (\$30.36)           |
| 584313 | 8/4/2022   | PHH MORTGAGE SERVICES(\$1,285.69) |
| 585032 | 8/25/2022  | DEJA DEAN OR KELSEY (\$10.76)     |
| 585034 | 8/25/2022  | STERNWEIS JOLENE M (\$84.99)      |
| 586017 | 9/22/2022  | HETZEL ZACHARY (\$12.81)          |
| 586913 | 10/20/2022 | NAGEL TERRY OR VALERIE (\$73.03)  |
| 587748 | 11/17/2022 | GROSS KURT (\$16.70)              |
| 588753 | 12/22/2022 | CORNWELL DARREN (\$14.14)         |
| 589529 | 1/19/2023  | MCGRATH AUBREY (\$16.00)          |

|        |           |                              |
|--------|-----------|------------------------------|
| 589535 | 1/19/2023 | ZASTROW HANNAH (\$17.20)     |
| 590426 | 2/16/2023 | BERG JON (\$12.73)           |
| 592265 | 4/20/2023 | CUMMINGS MARK (\$16.00)      |
| 592506 | 5/4/2023  | ILLINGSWORTH BRIAN (\$61.60) |
| 594340 | 7/6/2023  | THOMAS ANDREW (\$8.85)       |
| 595319 | 8/10/2023 | CHERNEY MIRANDA (\$48.00)    |

Adopted by the County Board of Wood County, July 22, 2025

County Clerk

County Board Chairman

|        |            |                            |
|--------|------------|----------------------------|
| 595321 | 8/10/2023  | EASLAND KIMBERLY (\$86.04) |
| 595325 | 8/10/2023  | GEIGER SAMANTHA (\$49.56)  |
| 596838 | 9/21/2023  | TURNMIRE ERICA (\$5.71)    |
| 597401 | 10/12/2023 | BROCK BRITTNEY (\$16.60)   |
| 598122 | 11/9/2023  | SCHULZ CONNIE (\$10.00)    |
| 599233 | 12/14/2023 | LTM HOLDINGS LLC (\$12.40) |



## RESOLUTION#

DATE July 22, 2025  
Effective  
Date July 22, 2025

Page 1 of 4

Introduced by Operations Committee

|  |                                     |                          |
|--|-------------------------------------|--------------------------|
| <b>Motion:</b>                               | Adopted:                            | <input type="checkbox"/> |
| 1 <sup>st</sup>                              | Lost:                               | <input type="checkbox"/> |
| 2 <sup>nd</sup>                              | Tabled:                             | <input type="checkbox"/> |
| No: _____                                    | Yes: _____                          | Absent: _____            |
| Number of votes required:                    |                                     |                          |
| <input checked="" type="checkbox"/> Majority | <input type="checkbox"/> Two-thirds |                          |
| Reviewed by: _____                           | NF                                  | , Corp Counsel           |
| Reviewed by: _____                           | PY                                  | , Finance Dir.           |

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

|                                |                    |
|--------------------------------|--------------------|
| FISCAL NOTE: TAXES 2021 – 2024 | \$22,300.16        |
| SPEC. CHARGES                  | 1,219.24           |
| PUBLICATION FEES               | 1,022.40           |
| TAX DEEDING EXP                | 1,345.00           |
| <b>TOTAL</b>                   | <b>\$25,886.80</b> |

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | Schulz, W      |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Perlock, R     |    |     |   |
| 5  | Hovendick, T   |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Brehm, S       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

WHEREAS, Wood County holds tax certificates which have not been redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2021. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll, and,

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

**NOW THEREFORE BE IT RESOLVED**, by the Wood County Board of Supervisors that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

13-00672J The South 231 feet of the North 538 feet of the West 66 feet of the East 360 feet of the SE ¼ of the SW ¼ of Section 33, Township 22 North, Range 5 East, Town of Port Edwards, Wood County, Wisconsin.

|                  |          |
|------------------|----------|
| Taxes 2021-2024  | \$36.63  |
| Publication Fees | \$172.60 |
| Tax Deed Expense | \$125.00 |

Property is vacant land on Griffin Lane, Town of Port Edwards.

Adopted by the County Board of Wood County, July 22, 2025

County Clerk

County Board Chairman



18-00565DA Parcel 1: Lot 2 of WCCSM No. 3154 (recorded in Volume 11 of Survey Maps at Page 154 as Document No. 632839) being part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. Together with an existing easement of ingress and egress purposes.

Parcel 2: A part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, described as follows: Commencing at the NE corner of said Section 33 run thence North 88°34'35" W 1,076.55 feet to the NW corner WCCSM No. 828 as corrected, said point being the NE corner of Lot 1 of WCCSM No. 3154 thence South on the East line of said CSM No. 3154 1,043.55 feet to the point of beginning; thence S 88°34'35" E 33 feet; thence North on the West line of WCCSM No. 2355 and 877 to the South line of WCCSM No. 2827 thence West on the South line of said CSM No. 2827 to the East line of WCCSM No. 3154; thence South to the point of beginning, all in the Town of Saratoga, Wood County, Wisconsin. Said property is subject to an easement for ingress and egress as described on WCCSM No. 3154. Together with an existing easement for ingress and egress purposes.

|                  |          |
|------------------|----------|
| Taxes 2021-2024  | \$736.87 |
| Special Charges  | \$496.27 |
| Publication Fees | \$19.00  |
| Tax Deed Expense | \$125.00 |

Property is located at 2695 Winding Trail, Town of Saratoga.

21-00081A Lot 1 of WCCSM No. 5253 recorded in the office of the Register of Deeds for Wood County, Wisconsin, in Volume 18 of Certified Survey Maps on Page 153, as Document No. 749017; being a part of the SE ¼ of the SE ¼ of Section 4, Township 23 North, Range 5 East, in the Town of Sigel, Wood County, Wisconsin.

|                  |            |
|------------------|------------|
| Taxes 2021-2024  | \$2,431.27 |
| Publication Fees | \$49.00    |
| Tax Deed Expense | \$125.00   |

Property is located at 6919 Lundberg Rd, Town of Sigel.

32-00024C Outlot 2 of WCCSM No. 10390 recorded in the office of the Register of Deeds for Wood County, Wisconsin, in Volume 38 of Certified Survey Maps on Page 90 as Document No. 2018R05092; being part of the SW ¼ of the SE ¼ of Section 21, Township 24 North, Range 4 East, in the Village of Arpin, Wood County, Wisconsin.

|                  |          |
|------------------|----------|
| Taxes 2021-2024  | \$8.30   |
| Publication Fees | \$172.60 |
| Tax Deed Expense | \$125.00 |

Property is landlocked vacant land between Pleasant Lane and Park Lane, Village of Arpin.

33-01447 Lot 5, Block 128 of the Third Addition to the City of Marshfield, Wood County, Wisconsin.

|                  |            |
|------------------|------------|
| Taxes 2021-2024  | \$1,215.60 |
| Special Charges  | \$722.97   |
| Publication Fees | \$172.60   |
| Tax Deed Expense | \$125.00   |

Property is located at 404 W 6<sup>th</sup> St, City of Marshfield.

34-03108 Lot 3 of West Side Assessor’s Plat No. 28, City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |          |
|------------------|----------|
| Taxes 2021-2024  | \$559.53 |
| Publication Fees | \$19.00  |
| Tax Deed Expense | \$30.00  |

Property is vacant land on the corner of Park Ave and Robert St, City of Wisconsin Rapids.

34-03133 Lot 14 and the West ½ of Lot 15, Block 9, Lyon Park Addition to the City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |            |
|------------------|------------|
| Taxes 2021-2024  | \$3,965.16 |
| Publication Fees | \$172.60   |
| Tax Deed Expense | \$125.00   |

Property is located at 1640 Boles St, City of Wisconsin Rapids.

34-03375 Lots 5 & 6 of Block 5 of Cloverdale Addition, City of Wisconsin Rapids, Wood County, Wisconsin; except the South 35 feet of said Lot 6.

|                  |            |
|------------------|------------|
| Taxes 2021-2024  | \$5,771.01 |
| Publication Fees | \$49.00    |
| Tax Deed Expense | \$125.00   |

Property is located at 250 17<sup>th</sup> Ave S, City of Wisconsin Rapids.

34-10052 Lot 12, Parkside Estates, City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |            |
|------------------|------------|
| Taxes 2021-2024  | \$7,478.63 |
| Publication Fees | \$49.00    |
| Tax Deed Expense | \$125.00   |

Property is located at 1320 21<sup>st</sup> St N, City of Wisconsin Rapids.

34-14461 Outlot 1 of WCCSM No. 7887 recorded in the office of the Register of Deeds for Wood County, Wisconsin, in Volume 27 of Certified Survey Maps on Page 87, as Document No. 2004R00560; being part of the NE ¼ of the SE ¼ of Section 29, Township 22 North, Range 6 East, in the City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |          |
|------------------|----------|
| Taxes 2021-2024  | \$10.55  |
| Publication Fees | \$49.00  |
| Tax Deed Expense | \$125.00 |

Property is vacant land on 16<sup>th</sup> St S, City of Wisconsin Rapids.

34-14474 Outlot 5, Rosewood Estates 3rd Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |         |
|------------------|---------|
| Taxes 2021-2024  | \$44.31 |
| Publication Fees | \$49.00 |
| Tax Deed Expense | \$95.00 |

Property is located at 4250 16<sup>th</sup> St S, City of Wisconsin Rapids.

34-14847 Outlot 1 of WCCSM No. 9309 recorded in the office of the Register of Deeds for Wood County, Wisconsin, in Volume 33 of Certified Survey Maps on Page 9, as Document No. 2011R05125; being a part of the NE ¼ of the SE ¼ of Section 29, Township 22 North, Range 6 East, in the Town of Grand Rapids, now City of Wisconsin Rapids, Wood County, Wisconsin.

|                  |         |
|------------------|---------|
| Taxes 2021-2024  | \$42.30 |
| Publication Fees | \$49.00 |
| Tax Deed Expense | \$95.00 |

Property is vacant land on 16<sup>th</sup> St S, City of Wisconsin Rapids.



## RESOLUTION#

DATE July 22, 2025

Effective  
Date

Upon passage & posting

Page 1 of 2

Introduced by Health & Human Services and Operations Committees

|                                   |  |                          |
|-----------------------------------|--|--------------------------|
| <b>Motion:</b>                    | Adopted:                                       | <input type="checkbox"/> |
| 1 <sup>st</sup>                   | Lost:  | <input type="checkbox"/> |
| 2 <sup>nd</sup>                   | Tabled:  | <input type="checkbox"/> |
| No: _____                         | Yes: _____                                     | Absent: _____            |
| Number of votes required:         |  |                          |
| <input type="checkbox"/> Majority | <input checked="" type="checkbox"/> Two-thirds |                          |
| Reviewed by: _____                | NF   | , Corp Counsel           |
| Reviewed by: _____                | PY   | , Finance Dir.           |

**INTENT & SYNOPSIS:** To amend the 2025 budget for Veterans Relief with a transfer of available appropriations from committed fund balance.

**FISCAL NOTE:** No additional cost to Wood County. The additional appropriations needed in the Veterans Relief account is available in a non-lapsing, committed fund balance, and the adjustment to the budget is as follows:

| Account | Account Name           | Debit   | Credit  |
|---------|------------------------|---------|---------|
| 54710   | Veterans Relief        |         | \$8,000 |
| 34210   | Committed Fund Balance | \$8,000 |         |

WHEREAS, Veterans Relief budget is expected to incur expenditures in excess of amounts appropriated during the adoption of the 2025 budget, and

WHEREAS, it is expected that the amount of additional expenditures will be approximately \$8,000, and

WHEREAS, the Veterans Relief has a balance of \$25,652.44 in total equity, and

WHEREAS, the \$8,000 will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board Of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Veterans Relief budget to reflect a transfer of available appropriations of \$8,000 from the Committed Fund Balance (34210) to the Veterans Relief Budget (54710), and

Adopted by the County Board of Wood County, July 22, 2025

County Clerk

County Board Chairman

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), The County Clerk is directed to post notice of this budget change within 15 days.



## RESOLUTION#

DATE July 22, 2025

Effective  
Date

Upon passage & posting

Page 1 of 1

Introduced by HEALTH & HUMAN SERVICES & OPERATIONS COMMITTEE

mjs

|                                   |  |                          |
|-----------------------------------|--|--------------------------|
| <b>Motion:</b>                    | Adopted:                                       | <input type="checkbox"/> |
| 1 <sup>st</sup>                   | Lost:  | <input type="checkbox"/> |
| 2 <sup>nd</sup>                   | Tabled:  | <input type="checkbox"/> |
| No: _____                         | Yes: _____                                     | Absent: _____            |
| Number of votes required:         |  |                          |
| <input type="checkbox"/> Majority | <input checked="" type="checkbox"/> Two-thirds |                          |
| Reviewed by: _____                | NF   | , Corp Counsel           |
| Reviewed by: _____                | PY   | , Finance Dir.           |

**INTENT & SYNOPSIS:** To amend the 2025 Human Services CLTS (54450) budget to fund a reimbursement to the State of Wisconsin Department of Health Services (DHS) resulting from the 2024 CLTS annual reconciliation.

**FISCAL NOTE:** No additional cost to Wood County. The 2024 DHS/CLTS annual reconciliation determined a surplus of revenue over operational expenses in the amount of \$248,355.10. This amount will be funded with 2024 Human Services budget surplus.

| Account | Account Name     | Debit | Credit       |
|---------|------------------|-------|--------------|
| 49210   | Transfer from GF |       | \$248,355.10 |
| 54450   | CLTS             |       | \$248,355.10 |

**WHEREAS**, the 2024 Human Services budget had a surplus of approximately \$1.78 million, which was transferred to the General Fund. Of that amount, \$248,355.10 was attributed to the CLTS program, and

**WHEREAS**, the Department of Health Services did not complete the reconciliation process prior to Wood County's year-end budget close out, and

**WHEREAS**, to satisfy the reconciliation process, Wood County Human Services is required to return the surplus of \$248,355.10 to the Wisconsin DHS, and

**WHEREAS**, rule 26 of the Wood County Board Of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget function level", and

**NOW THEREFORE BE IT RESOLVED**, to amend the 2025 Wood County budget for Human Services CLTS (54450) by appropriating \$248,355.10 of Wood County Human Services 2024 budget surplus from the General Fund (49210)

to cover the cost of the CLTS reconciliation, and

**BE IT FURTHER RESOLVED**, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, July 22, 2025

County Clerk

County Board Chairman

# Wood County



Prepared for: Wood County



July 8, 2025

# Agenda

Wood County Operations Committee – July 8, 2025



- **Medical Claims Update**
  - 2025 YTD Medical Reserve Calculator
- **2026 Renewal Projection**
- **OptiMed Rx Program & Savings Amounts**
- **Plan Design Change Options & Financial Impact**
- **Neighboring County Health Plan Benchmarking**
- **2026 Recommendations Summary**



# Wood County

Medical Loss Ratio Report, Paid 1/1/2025 - 12/31/2025

| Report Parameters               |           |
|---------------------------------|-----------|
| Medical Administrator           | Anthem    |
| Prescription Drug Administrator | CarelonRx |
| Reinsurance Carrier             | Voya      |
| Transplant Carrier              | N/A       |
| Specific Stop-Loss Deductible   | \$125,000 |

| 2025 Funding Rates - Monthly |            |           |            |
|------------------------------|------------|-----------|------------|
| Traditional PPO Plan         |            | HDHP Plan |            |
| Single                       | \$1,024.69 | Single    | \$751.75   |
| Family                       | \$2,350.71 | Family    | \$1,724.59 |

| Fixed Fees                 |          |      |
|----------------------------|----------|------|
| Administration Fee         | \$60.15  | PEPM |
| Stop Loss Specific Premium | \$272.51 | PEPM |
| Stop Loss Agg Premium      | \$4.35   | PEPM |
| Amwins Gene Therapy        | \$4.75   | PEPM |

## Plan Experience

| 2025            | Fixed Cost Analysis |             |                                    |                    |                     |                  |                   | Variable Cost Analysis |                          |                |                 |   |                     | Total Cost      | Enrollment |         |          |          |                 | Funding & Loss Ratio |                    |
|-----------------|---------------------|-------------|------------------------------------|--------------------|---------------------|------------------|-------------------|------------------------|--------------------------|----------------|-----------------|---|---------------------|-----------------|------------|---------|----------|----------|-----------------|----------------------|--------------------|
| Month           | Medical Admin       | Rx Admin    | Stop Loss and Gene Therapy Premium | Network Cost Share | Retiree Prem Offset | Rx Rebate Offset | Total Fixed Costs | Medical Paid Claims    | Prescription Drug Claims | Rx 'n Go Costs | Stop Loss Reimb | Rx Rebate True Up and Pricing Guarantee | Total Variable Cost | Total Plan Cost | PPO SGL    | PPO FAM | HDHP SGL | HDHP FAM | Total Contracts | Monthly Funding      | Monthly Loss Ratio |
| Jan 2025        | \$30,134.31         | \$7,500.41  | \$142,213.05                       | \$12,385.15        | -\$3,685.71         | -\$30,134.31     | \$158,412.90      | \$638,303.14           | \$166,851.44             | \$33,790.00    | -\$43,000.28    | \$0.00                                  | \$795,944.30        | \$954,357.20    | 140        | 324     | 19       | 22       | 505             | \$957,310.87         | 99.69%             |
| Feb 2025        | \$30,386.35         | \$7,564.41  | \$143,339.49                       | \$15,335.62        | \$0.00              | -\$30,616.35     | \$166,009.52      | \$868,941.53           | \$170,568.78             | \$16,435.56    | -\$101,083.66   | \$0.00                                  | \$954,862.21        | \$1,120,871.73  | 142        | 326     | 20       | 21       | 509             | \$963,088.83         | 116.38%            |
| Mar 2025        | \$31,097.55         | \$9,478.49  | \$145,310.76                       | \$14,621.30        | -\$7,547.76         | -\$31,097.55     | \$161,862.79      | \$876,088.37           | \$245,956.80             | \$41,240.64    | \$0.00          | -\$64,406.37                            | \$1,098,879.44      | \$1,260,742.23  | 144        | 328     | 21       | 23       | 516             | \$974,040.56         | 129.43%            |
| Apr 2025        | \$30,977.25         | \$12,249.11 | \$145,029.15                       | \$13,367.05        | -\$3,773.88         | -\$30,977.25     | \$166,871.43      | \$790,418.31           | \$191,374.65             | \$29,385.00    | -\$99,871.83    | \$0.00                                  | \$911,306.13        | \$1,078,177.56  | 147        | 325     | 21       | 22       | 515             | \$968,337.91         | 111.34%            |
| May 2025        | \$30,932.10         | \$6,975.83  | \$144,747.54                       | \$19,379.44        | -\$3,773.88         | -\$30,917.10     | \$167,343.93      | \$764,974.79           | \$229,812.18             | \$25,084.44    | -\$22,342.07    | \$0.00                                  | \$997,529.34        | \$1,164,873.27  | 147        | 323     | 23       | 21       | 514             | \$963,415.40         | 120.91%            |
| Jun 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Jul 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Aug 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Sep 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Oct 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Nov 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| Dec 2025        |                     |             |                                    |                    |                     |                  |                   |                        |                          |                |                 |   |                     |                 |            |         |          |          |                 |                      |                    |
| 2025 Totals     | \$153,528           | \$43,768.25 | \$720,639.99                       | \$75,088.56        | -\$18,781.23        | -\$153,742.56    | \$820,500.57      | \$3,938,726.14         | \$1,004,563.85           | \$145,935.64   | -\$266,297.84   | -\$64,406.37                            | \$4,758,521.42      | \$5,579,021.99  | 720        | 1626    | 104      | 109      | 2559            | \$4,826,193.57       | 115.60%            |
| % of Total Cost | 2.75%               | 0.78%       | 12.92%                             | 1.35%              | -0.34%              | -2.76%           | 14.71%            | 70.60%                 | 18.01%                   | 2.62%          | -4.77%          | -1.15%                                  | 85.29%              | 100.00%         |            |         |          |          |                 |                      |                    |

Pending reimbursements as of 5/31/2025:

\$41,265.33

## Key Indicators

|                           |     |
|---------------------------|-----|
| Average Single Enrollment | 165 |
| Average FAM Enrollment    | 347 |
| Average Family Enrollment | 512 |

|                   |                |
|-------------------|----------------|
| Total Plan Costs  | \$5,579,021.99 |
| Plan Funding      | \$4,826,193.57 |
| Dollar Difference | (\$752,828.42) |
| Loss Ratio        | 115.60%        |

|                                      |             |
|--------------------------------------|-------------|
| Fixed Costs per Employee per Year    | \$3,847.60  |
| Variable Costs per Employee per Year | \$22,314.29 |
| Total Costs per Employee per Year    | \$26,161.89 |

## Wood County

2026 PEPY Pre-Renewal Projection

|   |              |
|---|--------------|
|   |              |
| <b>2022-2025 Claims Per Employee Per Year (PEPY)</b>              | \$20,867.76  |
| <b>Administration Cost (+0% Estimated Increase)</b>               | \$0.00       |
| <b>Network Access Discount Share (2% of In-Network Savings)</b>   | \$279.14     |
| <b>Rx Admin Fees</b>  | \$169.77     |
| <b>Stop Loss (+15% Spec, +5% Agg Estimated Increases)</b>         | \$3,815.45   |
| <b>PBM Rx Contract Improvement Savings PEPY</b>                   | (\$681.25)   |
| <b>Amwins Gene Therapy</b>  | \$57.00      |
| <b>Wellness Program Expenses</b>                                  | \$380.00     |
| <b>2026 Projected Total PEPY Plan Costs</b>                       | \$24,887.87  |
| <b>2026 Projected Total PEPY Plan Costs less EE Contributions</b> | \$22,399.09  |
|   |              |
| <b>2026 Projected Expenses</b>                                    | \$12,792,367 |
| <b>2025 Budgeted</b>  | \$11,560,985 |
| <b>Projected 2026 Increase (%)</b>                                | 10.65%       |
| <b>Projected 2026 Increase (\$)</b>                               | \$1,231,382  |

Horton Recommending a +5% Increase to Funding Rates & Employee Premiums = \$600,000 Savings

# SPECIALTY: OPTIMIZED

As healthcare costs continue to rise, it is essential to implement a solution to contain and **revolutionize specialty spend**. OptiMed Health Partners specializes in ensuring a competitive and innovative specialty program that not only minimizes the price you pay, but maximizes the value you receive.

Our services are designed to complement the relationship between you and your clients while providing savings and enhanced healthcare outcomes that continue to promote your service offering.

## PROVEN SAVINGS



With dual-accreditation, national distribution, site of care optimization, integrated care management and medication therapy management, OptiMed's specialty management solutions uses targeted, patient-focused clinical programs to effectively manage these complex and high-cost conditions.

- **Acquisition Cost + Pricing Structure**
- **Pharmacy + Medically-billed Specialty Medications**
- **Simple-to-Use Process Delivering Substantial Savings**
- **Quality Clinical Care Ensures Value for your Spend**

## IMPLEMENTATION MADE SIMPLE

### PHARMACY-BILLED PROCESS

1. Continue to use your PBM's step therapy and prior authorization (PA) processes
2. Identify patients, either by:
  - a. Mandating OptiMed as preferred specialty provider on POS messaging
  - b. Or, review the plan's retrospective claims analysis after the first fill and redirect the patient to OptiMed
3. OptiMed will charge through an **acquisition cost + fee structure**, maximizing on upfront savings and collective purchasing power

### MEDICALLY-BILLED PROCESS

1. Review OptiMed's list of medications (with NDC numbers and J-codes)
2. Use current review and approval processes to identify patients, and either:
  - a. Mandate OptiMed as the preferred provider on approval process
  - b. Or, review the plan's retrospective claims analysis after the first fill and redirect the patient to OptiMed
3. OptiMed will charge through an **acquisition cost + fee structure**, maximizing on upfront savings and collective purchasing power

## DEMONSTRATED SAVINGS >>

## INFLUENTIAL SAVINGS



### DEMONSTRATED SAVINGS IN THE PHARMACY-BILLED PROCESS

Our specialty pharmacy management can produce hearty savings, averaging

**\$5,000 to \$12,000**  
per specialty patient\*

### SUBSTANTIAL SAVINGS IN THE MEDICALLY-BILLED PROCESS

Depending on site of care of the administered product, this program has produced savings of

**\$5,000 to \$360,000**  
per specialty patient\*

\*Actual savings may vary; savings determined case by case; savings are per year

## CONTACT US TO LEARN MORE ABOUT YOUR OPPORTUNITIES TO SAVE

In order to remain competitive in the ever-evolving market it is important to find the right partnerships. OptiMed's services enhance healthcare investments, maximizing outcomes and driving savings for all your stakeholders.

**Let's discuss ways we can partner together.**



6480 Technology Avenue, Suite A  
Kalamazoo, MI 49009



877.232.2857  
Fax: 877.326.2856



[optimedhealthpartners.com](http://optimedhealthpartners.com)  
[info@optimedhealthpartners.com](mailto:info@optimedhealthpartners.com)

# Wood County

OptiMed Savings Analysis - Prescription Drugs, Claims Paid 5/1/2024 - 4/30/2025

| Domestic Savings   |             |
|--|-------------|
| Number of Claimants Identified   | 25          |
| Number of Drugs Identified   | 15          |
| Total Cost with 2025 Inflation Assumption on 2024-2025 Claims              | \$1,078,761 |
| OptiMed Domestic Price on Identified Drugs & Claims Within                 | \$939,349   |
| OptiMed's Assumed Savings, From the Exact Claims Within 2024-2025 Data Set | \$139,412   |

| Importation Savings  |             |
|--|-------------|
| Number of Claimants Identified   | 25          |
| Number of Drugs Identified   | 15          |
| Total Cost with 2025 Inflation Assumption on 2024-2025 Claims              | \$1,078,761 |
| Importation Price on Identified Drugs & Claims within                      | \$640,121   |
| OptiMed's Assumed Savings, From the Exact Claims Within 2024-2025 Data Set | \$488,640   |

Note: This analysis is a claims cost comparison. Rebates and other financials, such as a stop loss credit, are not included herein. These financials should be discussed separately, as there may be additional financial benefits to the group for installing this program.

# Wood County

## PPO - 2026 Medical Plan Design Option Factors

|  | Estimated Potential Savings / % Total Plan Cost | Estimated Annual Savings |
|--|---|--------------------------|
| <b>Deductible Changes (Currently \$500/\$1,500)</b>                        |   |                          |
| To \$750 Single / \$2,250 Family   | 0.82%   | \$97,003                 |
| To \$1,000 Single / \$3,000 Family   | 1.50%   | \$177,444                |
| <b>Out of Pocket Maximum - Ded &amp; Coins (Currently \$1,150/\$3,450)</b> |   |                          |
| To \$1,500 Single / \$4,500 Family   | 1.72%   | \$109,942                |
| <b>Coinsurance (90%)</b>   |   |                          |
| To 80%   | 0.30%   | \$35,489                 |
| <b>Increase PCP/SCP Copay (Currently \$25/50)</b>                          |   |                          |
| To \$30/\$60   | 0.50%   | \$59,148                 |
| <b>Urgent Care Copay Change (Currently \$75)</b>                           |   |                          |
| To \$100   | 0.11%   | \$12,898                 |
| <b>Emergency Room Copay (Currently \$300)</b>                              |   |                          |
| To \$350   | 0.15%   | \$17,500                 |
| To \$400   | 0.30%   | \$35,000                 |
| <b>Rx Deductible - Tier 2&amp;3 (Currently \$100 EE /\$200 Fam)</b>        |   |                          |
| Increase to \$150 / \$300  | 0.15%   | \$17,744                 |
| Increase to \$200 / \$400  | 0.27%   | \$31,940                 |
| <b>Rx Copays (Currently \$10 / \$30 / \$50)</b>                            |   |                          |
| Increase Prescription Copays (\$10 / \$35 / \$60)                          | 0.18%   | \$21,293                 |
| Add Tier 4 Specialty Rx Copay (\$100)                                      | 0.10%   | \$24,800                 |
| Add Tier 4 Specialty Rx Copay (\$150)                                      | 0.15%   | \$32,800                 |
| Add Tier 4 Specialty Rx Copay (\$200)                                      | 0.20%   | \$39,000                 |
| Add Tier 4 Specialty Rx Copay (\$250)                                      | 0.30%   | \$44,000                 |



# Wood County

Health Benefits Plan Design Benchmarking 2025

| Employer and Plans              | In-Network<br>Deductible<br>Single / Family | In-Network<br>Out-of-Pocket<br>Single / Family | In-Network<br>Coinsurance | Primary Care /<br>Specialist Copays | Rx Deductible | Rx Copays                  |
|---------------------------------|---|--|---------------------------|-------------------------------------|---------------|----------------------------|
| <b>Wood County</b>              |   |  |                           |                                     |               |                            |
| Anthem Blue Preferred POS Plan  | \$500 / \$1,500                             | \$1,150 / \$3,450                              | 90%                       | \$25 / \$50                         | \$100 / \$200 | \$10 / \$30 / \$50         |
| Anthem Blue Preferred HDHP Plan | \$3,200 / \$6,400                           | \$4,000 / \$8,000                              | 90%                       | 90% / \$90%                         | N/A           | 90% / 90% / 90%            |
| <b>Taylor County</b>            |   |  |                           |                                     |               |                            |
| UHC Choice Plus PPO             | \$3,000 / \$5,500                           | \$6,500 / \$9,000                              | 80%                       | \$30 / \$75                         | N/A           | \$10 / \$30 / \$50         |
| <b>Jackson County</b>           |   |  |                           |                                     |               |                            |
| Quartz HMO with HRA             | \$1,000 / \$2,000                           | \$1,500 / \$3,000                              | 80%                       | 80% / 80%                           | N/A           | \$10 / \$35 / \$50 / \$200 |
| Quartz HMO HDHP with HRA        | \$1,650 / \$3,300                           | \$2,500 / \$5,000                              | 80%                       | 80% / 80%                           | N/A           | 80% / 80% / 80% / 80%      |
| <b>Portage County</b>           |   |  |                           |                                     |               |                            |
| PPO Plan                        | \$1,500 / \$3,000                           | \$8,350 / \$12,850                             | 80%                       | \$30 / \$50                         | N/A           | \$10 / \$35 / \$60 / \$100 |
| HDHP Plan                       | \$2,000 / \$4,000                           | \$4,000 / \$8,000                              | 90%                       | 90% / 90%                           | N/A           | 90% / 90% / 90% / 90%      |
| <b>Clark County</b>             |   |  |                           |                                     |               |                            |
| UHC Choice Plus PPO             | \$100 / \$200                               | \$1,600 / \$3,200                              | 85%                       | \$20 / \$40                         | N/A           | \$10 / \$20 / \$35         |
| <b>Marathon County</b>          |   |  |                           |                                     |               |                            |
| PPO with HRA                    | \$750 / \$1,500                             | \$3,350 / \$4,125 / \$5,000                    | 90%                       | \$25                                | N/A           | \$5 / \$20 / \$40          |

# Wood County

## 2026 Recommendations Summary

| Changes to the Plan                                  | Savings            |
|--|--------------------|
| 5% increase to Funding Rates & Employee Premiums     | \$600,000          |
| Adding OptiMed Specialty Rx Importation Program      | \$488,640          |
| Increasing the PPO Plan OOP to \$1,500 S / \$4,500 F | \$109,942          |
| Add Tier 4 Specialty Rx Copay of \$150 Per Fill      | \$32,800           |
| <b>Total Savings</b>                                 | <b>\$1,231,382</b> |
| <b>Target Savings</b>                                | <b>\$1,231,382</b> |







To: Kimberly McGrath  
Human Resources Director

From: Victoria McGrath, Ph.D. SPHR  
DEO

Date: June 19, 2025

Re: 2025 Pay Grade Appeals

I am in receipt of 5 requests for pay grade changes. The following is the recommendations of the consultant.

| Department         | Job Title                              | PG | Requested PG | Reason  | Approved PG | Approved Title                           |
|--------------------|--|----|--------------|---|-------------|--|
| Attorney's Office  | Administrative Assistant I             | D  | E            | Additional duties align with Administrative Assistant II job responsibilities | E           | Administrative Assistant II              |
| Edgewater Haven    | Inservice & Infection Prevention Coord | KK | LL           | Additional responsibilities align with positions in LL                        | LL          | Long Term Care Social Service Supervisor |
| Human Services     | Family Resource Specialist             | E  | F            | Additional responsibilities do not rise to the level of positions in PG F     | No Change   |  |
| Norwood Health Ctr | Long Term Care Social Services Coord   | II | JJ           | Additional responsibilities do not rise to the level of                       | No Change   |  |

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| Department       | Job Title                      | PG | Requested PG | Reason   | Approved PG | Approved Title |
|------------------|--------------------------------|----|--------------|--|-------------|----------------|
|                  |                                |    |              | positions in PG JJ   |             |                |
| Parks & Forestry | Maintenance Program Supervisor | J  | K            | Additional responsibilities do not rise to the level of positions in PG K; Market data also supports pay grade J | No Change   |                |

In addition to the appeal documents, the consultant reviewed job descriptions for positions in the current and requested pay grade. Further, external market data was reviewed to ensure the pay grade aligned with the external market.

Please let me know if you have any questions regarding the recommendations.