

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, June 6, 2024
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Scott Brehm, John Hokamp, Lee Thao, Al Breu (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. Under public comment, Bill Clendenning inquired about sidewalks in the roundabout at 48th St & CTH W. Hawk noted that they were in the original design, but the Town of Grand Rapids pulled them out. Gene Noonan discussed the shore degradation on Lake Wazeecha.
3. The minutes of the May 2, 2024, meetings were reviewed. Motion by Thao/Breu to accept them as presented. Motion carried unanimously.
4. Supervisor Brehm encouraged the committee to open all county highways to ATV/UTV traffic. Motion by Brehm/Hahn to open all county highways to ATV/UTV's. Discussion ensued. Motion by Brehm/Hahn to amend the motion to open the following roads to ATV/UTV traffic:
 - a. CTH H, except for the portion of CTH H located in the Town of Marshfield
 - b. CTH WThe motion to amend carried 4-1. Voting no was Breu (for safety and access concerns). The amended motion was called. Amended motion carried 4-1. Voting no was Breu.
5. The Highway Dept. staff reports were highlighted and reviewed.
6. The Highway revenue report was reviewed.
7. Motion by Thao/Hokamp to approve the Highway Dept. vouchers. Motion carried unanimously.
8. Hawk presented the bids for the building. Motion by Hokamp/Brehm to approve the low bid from Ascent Construction in the amount of \$452,900. Motion carried unanimously.
9. Hawk noted he was elected to the Board of Directors of the National Association of County Engineers (NACE) and they have their conference coming up in Toronto in September. Hawk presented a resolution requesting county board approval for this out of state travel since it will be funded with levy dollars. Motion by Brehm/Thao to

approve the resolution and forward onto the county board for their consideration.
Motion carried unanimously.

10. Hawk reviewed the 2025 Highway Dept. CIP. No action taken by the committee.
11. As a part of the 2026 CTH U construction project, a large box culvert needs to be placed. Hawk recommended that after the engineering is done, county forces be used to place the culvert. This will save money and time on the total project. Motion by Hokamp/Breu to allow county forces to place the box culvert on CTH U as engineered. Motion carried unanimously.
12. There are two projects where landowners are donating land for future right-of-way. The first is on CTH BB at the intersection of USH 10. The other is on CTH Z at the intersection of Rangeline Road where a "Y" intersection will be turned into a "T" intersection. Hawk would like to send a letter of donation to the two landowners once final values have been established. Motion by Breu/Thao to allow the Highway Commission to send letters of donation for these two pieces of land. Motion carried unanimously.
13. Hawk has determined a price for the land taken out of the county forest program for the salt shed in Dexterville, that being \$24,000. He also would like to compensate some of the staff time it took to remove this parcel from the county forest acreage and feels \$2,000 would be a fair amount, to which the Parks & Forestry Dept. agrees. Motion by Breu/Brehm to transfer \$26,000 from the Highway funds to the Parks & Forestry account. Motion carried unanimously.
14. More and more municipalities are asking for the Highway Dept. to do more of their road maintenance, including snow removal, crackfilling, mowing, etc. Currently there is no contract that the county utilizes, however Hawk believe that if the department starts seeing more and more of these requests, additional resources would be needed, and a subsequent steady revenue stream be identified for those additions, via contract. He has received sample contracts from other counties and would like to tailor one for Wood County. Motion by Hahn/Breu to authorize the Highway Commissioner to negotiate with those municipalities interested in using the county resources for road maintenance. Motion carried unanimously.
15. Because CTH A will be a large scale project, the Hawk is reviewing a number of different financing sources. One source could be the HoChunk Nation through the Bureau of Indian Affairs, however they would need to own a piece of land along that stretch of road in order to use those funds for that road. A possibility could be a kiosk-sized parcel around the area by the North Wood County Park that could be an informational kiosk for the history of Powers Bluff. Motion by Brehm/Hokamp to allow the Highway Commissioner to pursue a donation of land for this purpose. Motion carried unanimously. He also stated that the Dept. of Transportation has a sum of dollars from the reallocation of federal dollars to Wisconsin, however there is a short timeline to get the planning portion of the project to a 60% completion and ready for land acquisition.

Motion by Breu/Hokamp to authorize the Highway Commissioner to pursue 60% plan completion for CTH A by the state mandated deadline. Motion carried unanimously.

16. The Parks & Forestry staff reports were reviewed.
17. Schooley presented a special use permit for First Choice Pregnancy, to be held in May, 2025. Motion by Hokamp/Thao to approve the special use permit as presented. Motion carried unanimously.
18. There are 2 applicants for the three positions open for appointment to the Wood County Wildlife Area Advisory Committee, those being incumbents Dawn Schmutzer and Jim Winkler. Motion by Breu/Thao to recommend to the county board chair the appointment of the two applicants. Motion carried unanimously.
19. Parks & Forestry revenue reports were reviewed.
20. Motion by Hokamp/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.
21. Motion by Hahn/Thao to allow per diem and mileage to Hahn and Hokamp for the ribbon cutting ceremony at Powers Bluff. Motion carried unanimously.
22. The next meeting will be held on Monday, July 1, 2024 at 11:00 AM at the Highway Department Conference Room.
23. Chairman Hahn declared the meeting adjourned at 10:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
June 6, 2024

NAME	REPRESENTING
Bill Clendenning	WCB # 15
PAT STANISLAWSK	Town of Depta
DENNIS POLACH	WCB - # 14
JEFF PERKINS	WCB # 11
GENE WOODMAN	LAKE WAZEECHA
MATT SUSA	SHERIFF
SHAWN BECKER	WCSJ
Rachel Krause	Highway
Fritz Schubert	Forest
Roland Hawk	WC Highway
Lance Pliml (Web Ex)	CB Chair
Ed Newton (Web Ex)	Finance