

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, August 19, 2025
TIME: 9:30 AM
LOCATION: Courthouse – Room 300

CALL TO ORDER

ROLL CALL

EXCUSALS:

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES TO INCLUDE:

A . Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,500,000 General Obligation Promissory Notes

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

Parks & Forestry Annual Report – Director Schooley

The County Board may go into closed session pursuant to Wis Stats 19.85 (1)(e) to review proposed development agreement with the City of Wisconsin Rapids.

Return to open session

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, September 16, 2025

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2489 536 6362

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m7d6e1a88db5b360128608f4b3c76257e>

Meeting number (access code): 2489 536 6362

Meeting password: 081925

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

July 22, 2025 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, July 22, 2025.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Zurfluh gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Schulz to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Buttke/Leichtnam to approve the following appointments: Board of Adjustments – 3-year term – Lance Pliml & Al Breu (alternate). Motion carried by voice vote.

There was no public comment.

Human Services Director Vruwink recognized long term employee, Mary Schlagenhaft, on achieving 25 years of service to Wood County.

Referrals were noted.

Committee minutes presented: Operations.

Chairman Pliml declared his intention on taking the first 2 resolutions with one vote. No objection heard.

RESOLUTION 25-7-1

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2025 Human Services CLTS (54450) budget to fund a reimbursement to the State of Wisconsin Department of Health Services (DHS) resulting from the 2024 CLTS annual reconciliation.

FISCAL NOTE: No additional cost to Wood County. The 2024 DHS/CLTS annual reconciliation determined a surplus of revenue over operational expenses in the amount of \$248,355.10. This amount will be funded with 2024 Human Services budget surplus.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
49210	Transfer from GF	\$248,355.10	
54450	CLTS		\$248,355.10

Motion by Rozar/Hamilton to adopt Resolution 25-7-1. Motion carried unanimously.

RESOLUTION 25-7-2

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2025 budget for Veterans Relief with a transfer of available appropriations from committed fund balance.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed in the Veterans Relief account is available in a non-lapsing, committed fund balance, and the adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54710	Veterans Relief		\$8,000
34210	Committed Fund Balance	\$8,000	

Motion by Rozar/Hamilton to adopt Resolution 25-7-2. Motion carried unanimously.

RESOLUTION 25-7-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from County General Account as per office of the County Treasurer.

FISCAL NOTE: As per resolution-total to be canceled \$1,909.19.

Motion by Breu/Schulz to adopt Resolution 25-7-3. Motion carried unanimously.

RESOLUTION 25-7-4

Introduced by: Operations Committee

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE:	TAXES 2021 – 2024 \$22,300.16
	SPEC. CHARGES 1,219.24
	PUBLICATION FEES 1,022.40
	TAX DEEDING EXP 1,345.00
	TOTAL \$25,886.80

Motion by Brehm/Zurfluh to adopt Resolution 25-7-4. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Veterans Service Commission, Public Safety, Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central Wisconsin Tourism Partnership Tourism, Judicial & Legislative, Residential Options.

RESOLUTION 25-7-5

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To set the additional yearly stipend for the Administrative Coordinator beginning with the new term of office commencing April 21, 2026.

FISCAL NOTE: An increase of \$10,000 over the current amount.

Motion by Clendenning/Zurfluh to adopt Resolution 25-7-5. Motion carried. Voting no was Polach.

RESOLUTION 25-7-6

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To set the compensation of the County Board of Supervisors beginning with the new term of office commencing April 21, 2026.

FISCAL NOTE: Using 2024 data, the increase would be approximately \$27,863 but is dependent on the number of meetings attended by the County Board Supervisors.

Motion by Clendenning/Breu to adopt Resolution 25-7-6. Motion lost. Voting no were Schulz, Rozar, Perlock, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, & Zurfluh.

RESOLUTION 25-7-7

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To update the Rules and Committees of the Wood County Board of Supervisors.

FISCAL NOTE: None

Motion by Hamilton/Leichtnam to adopt Resolution 25-7-7. Motion carried unanimously.

Committee minutes presented: Highway, Infrastructure & Recreation.

RESOLUTION 25-7-8

Introduced by: Highway, Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To authorize out-of-state travel for two (2) Highway Department employees.

FISCAL NOTE: Hotel: \$250
 Meals: \$112
 Fuel: \$250
 Total: \$612

Motion by Buttke/Brehm to adopt Resolution 25-7-8. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Marshfield Fairgrounds Commission, McMillan Library Board of Trustees, South Central Library System Board of Trustees.

RESOLUTION 25-7-9

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

Mary Schlagenhaft – 25 years – Human Services

Motion by Schulz/Penzkover to adopt Resolution 25-7-9. Motion carried via voice vote.

Without objection, Chairman Pliml adjourned the meeting at 10:11 AM. Next scheduled county board meeting is August 19, 2025.

Trent Miner
County Clerk

REFERRALS FOR AUGUST 19, 2025 – COUNTY BOARD

- NONE

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, August 5, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar (WebEx, arrived 10:14 AM),
Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program and introduced himself as the new Wellness Coordinator to the committee.
5. Justin Fisher, from Baird, reviewed the borrowing proposal for 2026, and discussed our total borrowing limits, as well as market indicators moving forward.
6. Finance Director Yang handed out the finalized 2026 CIP for the committee to review.
7. Finance Director Yang presented the initial resolution for borrowing to the committee. Motion by Pliml/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Yang presented a resolution to amend the 2025 budget for the Sheriff's Dept. to accept a WI Dept of Justice grant and create an FTE. Motion by Zurfluh/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. Human Resources Director McGrath reviewed the annual wage grade appeals that was held over from last month (Park Maintenance Supervisor). After the consultant reviewed the request for a second time, the initial recommendation of remaining at the current grade stands. Motion by Pliml/Valenstein to not move the position in grade, but to recommend to the Parks & Forestry Director to increase the step of the current employee, as allowed by current policy. Motion carried 3-2. Voting no were Hahn & Zurfluh.

10. The next regular meeting will be held on Tuesday, September 2, 2025, at 10:00 AM.

11. Chair Valenstein adjourned the meeting at 10:34 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
August 5, 2025

NAME	REPRESENTING
Bill Cledeearing	#15
Kim McGrath	HR
Darrin Steinbeck	Finance
PANJIA YANU	Finance
DENNIS POLACH	WCB-14
Heather Gehrt	Treasurer
Kim Stimac	C.O.C.
TARA JENSEN	Private
QUENTIN ELLIS	SHERIFF'S
Lily Peterson	Wellness
Shawn Becker	WCSO
Marissa Kornack (Web Ex)	Norwood
Amphaur (Web Ex)	IT
Scott Brehm (Web Ex)	CB Dist 9
Victoria Wilson (Web Ex)	P-3
Nick Flugaur (Web Ex)	HR
Katie Haanstad (Web Ex)	Human Services
Mary Schlagenhaft (Web Ex)	Human Services
Kelli Szymanski (Web Ex)	HR
Justin Cieblewicz (Web Ex)	Edgewater Haven



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – August 2025

- Construction of the Election Programming room is about complete and is going to serve us very well as we take Wood County into this next step in making sure our elections are as secure as possible. My thanks to the Facilities Dept. for their work, and to the Sheriff's Dept. for leaving all kinds of great furniture in their old space for us to furnish our room with! Chief Deputy DeKleyn and I went "shopping" a few times up there and found some great finds.
- We have started working on the budget and this year I have been training the Chief Deputy on the process. We will present that to you next month.
- Because we have no elections for the rest of the year, we do other projects that have been either neglected or put off on the side. One of those projects is updating, cataloging, and organizing our relocation orders and determining whether or not we need to retain them, and if so, for how long. Program Assistant Khang is jumping in on that one and doing a good job. We will also be looking at old Farmland Preservation agreements and determining whether or not we need to keep them, or if they can be destroyed, as well.
- Because of the space we have gained by destroying obsolete records, we were able to send another large file cabinet to surplus and in its place put in racking in order to hold additional supplies for elections. Recall, now that "both sides of the aisle" have embraced absentee voting, both via mail and in-person, the need to have additional absentee envelopes on hand requires additional space for the storage of those envelopes. Before COVID, we were lucky to get 10% turnout in absentee. In the spring election of 2025, that number closed in on 40%. That is a lot of envelopes for all the municipalities.
- Questions have come up in regards to our elections upgrade, which we are still working through. There is a new tabulator going to be certified by the state this year and I have a couple of municipalities that are looking to buy new to replace their aging and problematic units. However, in order for us all to be on one system, an upgrade needs to happen to our old DS200s in order to work with the DS300s. But, because Wood County was the first in the state to bring in DS200s, they may be too old to upgrade. Stay tuned. We are still in the information gathering stage on this.
- I have started to think about doing away with checks as a form of payment in our office. This past month we have had 2 non-sufficient fund checks be returned to us from passport applications. That, in blunt terms, sucks, big time. Now that we have the ability to pay with debit/credit card, the time for checks may be coming to an end. I have not made a final decision yet, but to say that I am irked by the NSF's would be a gross understatement.



Wood County

WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Date: 7/30/2025
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

Departmental Activities

Finance Department Updates

a. ARPA Funds

As of June 30th, we still have about \$5.5 million to spend – the majority being \$3.45 million of park improvements/building and \$1.17 million for the radio system update. The smaller amounts consist of \$265,000 for the courthouse heating system, Land & Water Conservation with \$222,000, Highway with \$232,000, Planning & Zoning with \$145,000 and Sheriff with \$60,000.

b. 2026 Budget - ongoing

Departments are busy working on their budgets. Finance has assisted multiple departments and individuals with questions and changes to be made in the budget software. Overall, it's going well. I sent out budget instructions to departments on July 9th. Departments are expected to have their budgets promoted to Finance review by Wednesday, August 20th. Departments should present their budgets to their oversight committee in September at the latest. The Operations Committee will then hold a special meeting towards mid to late September to invite the oversight committee chairperson and their department heads to answer questions related to their budget request.

c. State Budget - Policy Change Impacts Sales Tax Revenue

Previously, the sales tax exemption for electricity and natural gas in Wisconsin applied only during the months of November through April. However, under the state's new budget, the exemption will be extended year-round, starting October 1, 2025, according to the Wisconsin Department of Revenue. This change is expected to save Wisconsin residents an estimated \$178 million over the next two years. The sales tax will be automatically removed from energy bills beginning October 1.

This will affect county governments in two ways – decrease in sales tax revenue for the counties and a decrease in shared revenue payments received from the state. *(Wisconsin 2023 Act 12 made significant changes to county and municipal shared revenue by allocating 20% of the state sales collections to local governments. Therefore, as state sales collections grow, so too will distributions to county governments and vice versa).*

How much of an impact is this to us specifically? While estimating the financial impact for individual counties is a challenge in itself due to non-existent quality data at the state level, information from Forward Analytics (the research arm of the WCA) estimates that in the next fiscal year, county sales tax collections will be 1.5% lower than what they would have been without the exemptions. Therefore, with annual county sales tax revenue ranging from \$8-\$9 million, that will mean a loss in revenues of \$120,000-\$130,000. For state shared revenue, we are estimated to receive an increase of \$138,000 in 2026. However, we would have received an additional \$28,000 totaling \$166,000 without the policy change. In total, we'll probably lose out on \$148,000 to \$158,000 in 2026 sales tax revenue. In the



Wood County

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Office of
Finance Director

PaNyia Yang
Finance Director

grand scheme of things, this isn't absolutely terrible. However, when you think about how that amount of money can fund a CIP project or a full-time position, it sure does make a difference.

d. Moody's Rating call

Our Moody's Bond Rating phone call has been scheduled for August 14th. I don't expect a ratings change, but we will know the results toward the end of August. In the meantime, I have been gathering information from the City of WR and Marshfield and our County departments for this call, mostly related to economic development and 2024 results and activities.

Agenda Items

Final Draft – 2026 CIP Summary

I've included in the packet the final draft of the 2026 CIP based on the discussion held at our last committee meeting. I also e-mailed this to the committee members shortly after our meeting.

To get the Debt request down to \$4,500,000, the following changes/updates were made:

1. REMOVED

- a. Edgewater – Omnitrainer (*purchase in 2025 with surplus*)
- b. Highway – Bridge Replacement
- c. Maintenance – Child Support Remodel & Updates
- d. Norwood
 - i. Water Pipe Replacement Phase 3 (*use general fund reserves*)
 - ii. Bladder Scanner (*purchase in 2025 with surplus*)
 - iii. Crossroads Security (*purchase in 2025 with surplus*)
 - iv. Tilt Skillet Braising Pan (*purchase in 2025 with surplus*)
 - v. Hoyer Lift (*purchase in 2025 with surplus*)
 - vi. Water softener & laundry water heater #2 (*included with water pipe replacement phase 3*)
- e. Parks – Boat Dock Replacement at Nepco (*moved to tax levy*)

2. REDUCED

- a. Highway - Bituminous Overlays/Construction from \$3,219,915 to \$2,725,250, a difference of \$494,665 to be funded with general fund reserves

Baird Presentation – Debt Borrowing

Justin Fischer from Baird will be present at our committee meeting to discuss and answer any questions related to our debt borrowing of \$4,500,000 this year.

Resolutions

a. Debt Borrowing

This resolution will be authorizing the issuance and establishing the parameters for the sale of general obligation promissory notes not to exceed \$4,500,000 for 2026 CIP projects.

b. Sheriff – Accept WI DOJ Grant and Create a 1.0 FTE position

This resolution is seeking to accept the WI DOJ COSSUP grant fund totaling \$350,000 and to create a Coordinated Response Specialist position (1.0 FTE) with said funds for the remainder of 2025, 2026, and partial 2027. Part of 2027 and future years will require County budgeted funds to continue the position and contracted services.



Wood County

Operations Committee Meeting

August 5, 2025

Justin A. Fischer, Managing Director

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827

Wood County

Operations Committee

August 5, 2025

Financing Plan



				Preliminary									
				\$4,500,000						TOTAL			
				G.O. Promissory Notes						COMBINED		COMBINED	
				Dated: 10/2/2025						NET		NET	
LEVY YEAR	YEAR DUE	EXISTING NET DEBT SERVICE (A)	EXISTING NET MILL RATE (B)	PRINCIPAL (10/1)	INTEREST (4/1 & 10/1) TIC= 4.00%	LESS: HYPOTHETICAL BID PREMIUM	TOTAL	COMBINED FUTURE DEBT SERVICE (C)	COMBINED NET DEBT SERVICE	NET MILL RATE (B)	IMPACT OVER PRIOR YEAR	YEAR DUE	
2024	2025	\$9,998,276	\$1.31						\$9,998,276	\$1.31		2025	
2025	2026	\$9,926,444	\$1.27	\$570,000	\$246,813	(\$246,813)	\$570,000		\$10,496,444	\$1.34	\$0.03	2026	
2026	2027	\$9,631,994	\$1.20	\$385,000	\$216,150	(\$42,804)	\$558,346	\$525,000	\$10,715,340	\$1.34	\$0.00	2027	
2027	2028	\$9,267,144	\$1.13	\$365,000	\$194,975		\$559,975	\$1,101,200	\$10,928,319	\$1.33	(\$0.01)	2028	
2028	2029	\$9,099,494	\$1.08	\$385,000	\$174,900		\$559,900	\$1,456,000	\$11,115,394	\$1.32	(\$0.01)	2029	
2029	2030	\$9,101,644	\$1.06	\$400,000	\$153,725		\$553,725	\$1,652,600	\$11,307,969	\$1.31	(\$0.01)	2030	
2030	2031	\$8,940,044	\$1.01	\$430,000	\$131,725		\$561,725	\$2,002,000	\$11,503,769	\$1.30	(\$0.01)	2031	
2031	2032	\$8,825,394	\$0.97	\$455,000	\$108,075		\$563,075	\$2,305,800	\$11,694,269	\$1.29	(\$0.01)	2032	
2032	2033	\$8,667,094	\$0.93	\$475,000	\$83,050		\$558,050	\$2,410,200	\$11,635,344	\$1.25	(\$0.04)	2033	
2033	2034	\$8,658,844	\$0.91	\$505,000	\$56,925		\$561,925	\$2,402,600	\$11,623,369	\$1.22	(\$0.03)	2034	
2034	2035	\$8,176,044	\$0.84	\$530,000	\$29,150		\$559,150	\$2,407,200	\$11,142,394	\$1.14	(\$0.08)	2035	
2035	2036	\$8,133,244	\$0.81					\$2,403,400	\$10,536,644	\$1.05	(\$0.09)	2036	
2036	2037	\$7,935,244	\$0.77					\$1,846,400	\$9,781,644	\$0.95	(\$0.10)	2037	
2037	2038	\$7,723,956	\$0.74					\$1,293,200	\$9,017,156	\$0.86	(\$0.09)	2038	
2038	2039	\$7,457,650	\$0.69					\$634,400	\$8,092,050	\$0.75	(\$0.11)	2039	
2039	2040	\$7,181,550	\$0.65						\$7,181,550	\$0.65	(\$0.10)	2040	
2040	2041	\$6,895,463	\$0.61						\$6,895,463	\$0.61	(\$0.04)	2041	
2041	2042	\$6,505,650	\$0.56						\$6,505,650	\$0.56	(\$0.05)	2042	
2042	2043	\$5,720,400	\$0.48						\$5,720,400	\$0.48	(\$0.08)	2043	
2043	2044	\$468,000	\$0.04						\$468,000	\$0.04	(\$0.44)	2044	
		\$158,313,569		\$4,500,000	\$1,395,488	(\$289,616)	\$5,605,871	\$22,440,000	\$186,359,441				

(A) Net of bid premium of \$139,118 from the 2024 G.O. Promissory Notes.

(B) Mill rate based on the 2024 Equalized Valuation (TID-OUT) of \$7,619,832,500 with annual growth of 2.50% thereafter.

(C) Includes hypothetical future CIP borrowings (2026-2029) of \$4,500,000 amortized over 10-years at planning interest rates of 4.00%.

This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.

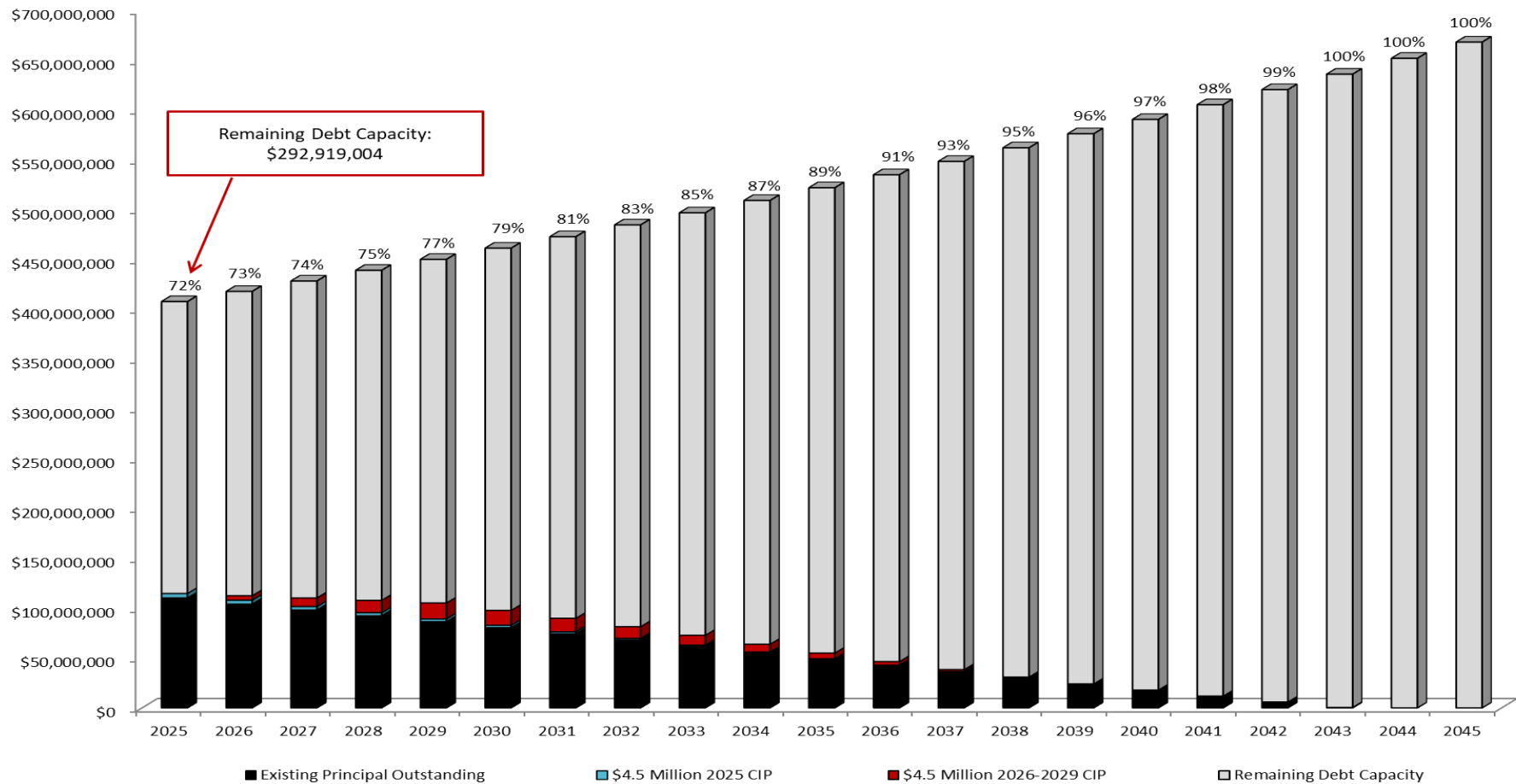
Wood County

Operations Committee

August 5, 2025

GO Debt Capacity (5% of Equalized Valuation)

As of Year-End December 31st



Note: Future capacity based on the 2024 Equalized Valuation (TID-IN) of \$7,955,395,200 with annual growth of 2.50% thereafter.

Wood County

Operations Committee

August 5, 2025

Tentative Timeline

Wood County Tentative Financing Timetable⁽¹⁾ General Obligation Promissory Notes

July2025							August2025							September2025							October2025								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2		1	2	3	4	5	6					1	2	3	4	
6	7	8	9	10	11	12		3	4	5	6	7	8	9	7	8	9	10	11	12	13		5	6	7	8	9	10	11
13	14	15	16	17	18	19		10	11	12	13	14	15	16	14	15	16	17	18	19	20		12	13	14	15	16	17	18
20	21	22	23	24	25	26		17	18	19	20	21	22	23	21	22	23	24	25	26	27		19	20	21	22	23	24	25
27	28	29	30	31				24	25	26	27	28	29	30	28	29	30						26	27	28	29	30	31	
								31																					

Monday, July 7, 2025	Official Statement Disclosure Questionnaire sent to the County for the preparation of the Preliminary Official Statement ("POS").
Monday, July 21, 2025	Requested information due to Baird from the County.
Thursday, July 24, 2025	Draft POS to Support Banker and Banker for review.
Thursday, July 31, 2025	Comments received from Support Banker and Banker. Updated Draft POS e-mailed to the County and Bond Counsel for review.
Tuesday, August 5, 2025	Operations Committee considers plan of finance and "Not to Exceed" Parameters Borrowing Resolution for the GO Promissory Notes.
Thursday, August 7, 2025	Comments received from the County and Bond Counsel on the Draft POS. Updated Draft POS forwarded to Moody's, County and Banker.
Week of August 11, 2025	Moody's conference call scheduled.
Tuesday, August 19, 2025	County Board considers Parameters Resolutions for GO Promissory Notes.
Monday, August 25, 2025	Baird due diligence call. Moody's rating report received.
Tuesday, August 26, 2025	Preliminary Official Statement distributed.
Early September, 2025	GO Promissory Notes sale when ready and timing is optimal. Authorized Officer signs Approving Certificate.
Early October, 2025	Settlement Date.

⁽¹⁾Baird will be closed on Monday, September 1, 2025 in observance of Labor Day.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

July 31, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – July 2025

Human Resources Activity

	July 2025	2025 Year-to-Date
Applications Received	162	1,167
Positions Filled	15	117
Promotions/Transfers	2	30
New Hire Orientations	15	89
Terminations, Voluntary	5*	52
Terminations, Involuntary	2	6
Retirements	0	10
Turnover Rate	.44%	.92%
Exit Interviews	2	24

*Three of these are casual

Human Resources Narrative

General Highlights

1. Finalized the 2026 Health Insurance premiums with a 5% increase, as approved by the Operations Committee. There will be no change to Dental, Vision, Life, and Disability premiums in 2026.
2. At the request of the Committee, revisited the wage grade appeal recommendation for the Maintenance Program Supervisor in the Parks & Forestry Department, along with the Parks Director. This appeal recommendation will be returning the Committee at the August meeting.
3. Continued preparations for the 2025 Leadership Retreat. We are again partnering with Mid-State Technical College for our annual professional development day, which is scheduled to take place on Thursday, November 13th. The agenda has been finalized and shared out to departments. This year's retreat will focus on Building High Functioning Teams, Team Problem Solving, and AI Leadership. All Wood County managers and supervisors are invited and encouraged to attend!
4. With the changeover in Wellness Coordinators, we successfully supported the transition along with our account management team at Aspirus. We appreciate Ryan's service and support over the last three years and wish him the very best! We are looking forward to working with Riley in his new role. We reviewed the wellness budget, policies, processes, and structure with Riley and ensured he knows where to go for resources and support.

Meetings & Trainings

1. Attended the Operations Committee meeting on July 8th.
2. Attended County Board on July 22nd.
3. Attended the monthly conference call with The Horton Group on July 22nd to discuss various benefit topics, including the 2026 renewal process.
4. Held individual staff and team meetings to discuss and provide updates on the department's identified 2025 goals.
5. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
3. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
4. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Court Clerk – Family/ Paternity	Position posted: interviews conducted, references completed, offer extended and accepted, filled 7/28/2025
Replacement(s)	Dispatch	Dispatchers (2 vacancies) – Establish Eligibility List	Position posted, deadline 8/3/2025
Replacement	District Attorney	Legal Administrative Assistant	Position posted, deadline 7/28/2025
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/8/2025
Replacement	Edgewater	Maintenance Technician	Position posted; interviews conducted, references/DL check/background completed, offer extended and accepted, filled 7/28/2025

Replacement	Human Services	Casual Bus Driver	Position posted; interviews conducted, references/DL check/background completed, offer extended and accepted, filled 7/28/2025
Replacement	Human Services	Family Interaction Worker	Position posted; deadline 7/21/2025, applications being reviewed
Replacements	Human Services	CCS Case Mgr (Support & Service Coordinator) 1-Mfld, 3-WR	Positions posted; two WR positions filled 7/14 and 8/4/2025. Two remaining positions (WR & Mfld) posted, deadline 8/11/2025
Replacement	Human Services	Case Mgr/SW-IA	Position posted; applications being reviewed
Replacement	Human Services	Mental Hlth/SUD	Position posted; deadline 8/18/2025
Replacement	Human Services	Case Mgr/SW-Ongoing	Position posted; applications being reviewed
Replacement	IT/Systems	Network Analyst	Position posted; deadline 7/28/2025
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 8/4/2025
Replacement	Sheriff	Corrections Officers – Establish Eligibility List	Position posted; deadline 8/4/2025

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Norwood Safety Committee on July 15th.
4. Attended Wood County LEPC meeting on July 23rd.
5. Met with Emergency Management, Dispatch, Edgewater, Norwood, and IT staff on various dates to discuss messaging in the Everbridge System.

NEW Workers' Compensation Claims (2)

1. 7/4/25 – Sheriff's – Employee suffered various injuries while attempting to restrain combative individual
2. 7/11/25 – Sheriff's – Employee was kicked in the torso and head while attempting to restrain combative individual

OPEN Workers' Compensation Claims (1)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)

CLOSED Workers' Compensation Claims (3)

1. 5/24/25 – Edgewater – Employee had numbness/tingling in R shoulder and arm following extended shift
2. 6/8/25 – Norwood – Employee suffered lower-back pain while transferring resident to bed
3. 6/23/25 – Norwood – Employee experienced lower-back pain while assisting resident out of recliner

First Aid Injuries (1)

1. 7/4/25 – Sheriff's – Employee suffered bruise to R hand while attempting to restrain combative subject

Liability Claims (1)

1. 6/2/25 – Highway – Claimant alleges windshield/paint damage from rocks thrown from Highway dump truck (investigation underway)

OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025. No recent activity.
3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025.

Other

1. Quarter 3 Random DOT selections distributed; due no later than August 25, 2025.
2. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the June Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on July 7th, 14th, 21st, and 28th.
7. Conducted an exit interview on July 8th, and 11th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—AUGUST 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in July.
2. Attended Operations Committee meeting on July 8.
3. Participated in a portfolio update meeting with American Deposit Management on July 8.
4. Participated in a Webex regarding a new platform for communications with groups to keep from jamming up emails on County servers on July 10.
5. Participated in a Webex with 3 other County Treasurers who are presenting at the upcoming Municipal Clerk/Treasurer Institute on July 10.
6. Participated in a Webex with DNR Staff and other panelists that will be presenting on Brownfields on July 11.
7. Helped to instruct two classes to students in the UW-Green Bay Clerk's & Treasurer's Institute program on July 17. The morning session was four hours and was on Tax Roll Preparation, the afternoon session was two hours and was on Tax Collections & Settlement. Participants seemed to enjoy the class and had lots of great questions. This is the second year in a row I was asked to present.
8. Attended County Board meeting on July 22.
9. Collected property taxes in person at the Marshfield City Hall on July 23. Collections went without a hitch and many compliments from constituents for coming to Marshfield to collect property taxes.
10. I have been attempting to work on the budget as time allows when the office is not swamped with mail, walk in customers, or phone calls for property tax collections.
11. Sales tax rebounded for July and we are about halfway to meeting our projected revenue for the year.



Wood County

WISCONSIN

Employee Wellness

Riley Peterson

Letter of Comments – July 2025

- This past month, I have been working closely with Ryan and Patrick in hopes for a smooth transition of the Wellness Coordinator duties. During this time, I have been able to gain access to everything I should need in order to keep things running as planned. I will be onsite in the River Block building on Tuesdays for additional support and attending meetings in person when possible.
- The updated Wellness Bulletin Boards have been receiving attention as several participants have been sending in their wellness coupons that can be found on these boards. These coupons provide an educational question each quarter about various health topics and can be submitted for points if the right answer is provided.
- There will be a lunch & learn activity for the month of August titled “*Positive Communication*”. The emphasis behind this activity is to work on our social dimension of wellness. The topics covered will include active listening, non-verbal communication, and conflict resolution. Those who participate will earn wellness points towards the 2025 wellness program.
- The Q3 Neuro Wellness Challenge will be starting mid-August. This 4-week challenge will focus on overall brain/cognitive health. This will provide participants with a list of activities they can pick from that range from physical health, strategy/mind games, or even positive thinking. Communications for this will start in early August.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.



RESOLUTION#

DATE August 19, 2025

Effective
Date

Upon passage & posting

Page 1 of 2

Introduced by Public Safety and Operations Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

INTENT & SYNOPSIS: To accept WI DOJ COSSUP grant funding totaling \$350,000 and create a Coordinated Response Specialist position. (1.0 FTE)

FISCAL NOTE: 2025 and 2026 will be entirely funded by grant. One half of 2027 will be funded by the grant but would require \$83,077.75 County budgeted funds to continue the position and contracted services.

Anticipated wages and benefits based on 2025 General County Wage Scale:

	2025	2026	2027
Wages:	\$33,280	\$66,560	\$66,560
Fringe:	\$17,191.25	\$34,382.50	\$34,382.50
Training:	\$8,944.50	\$8,944.50	\$0
Supplies:	\$3,941.50	\$7,783	\$7,783
Consultants:	\$28,665	\$57,330	\$57,330
Total:	\$92,022.25	\$175,000	\$166,055.5
Grant funded:	\$92,022.25	\$175,000	\$82,977.75
Cost to County	\$0.00	\$0.00	\$83,077.75

WHEREAS, in 2023 a survey conducted by the Wood County Jail Discharge Planner, 67% of respondents indicated that substance use played a role in their current incarceration, and

WHEREAS, the individual selected for the Coordinated Response Specialist position will be expected work closely with our existing Mental Health Investigator Sergeant and to develop a county-wide deflection program with Active Outreach, Nalaxone Plus, and Self-Referral pathways. This person will also be responsible for participating in cross-sector, collaborative, community partnerships that focus on addressing the addiction and associated mental health issues in Wood County, and

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

County Board Chairman

WHEREAS, the individual selected for the Coordinated Response Specialist position will be expected to engage at least 525 individuals with substance use challenges and develop 260 care plans to connect participants to needed resources and reduce criminal activity, recidivism, and associated costs, and

NOW THEREFORE BE IT RESOLVED, To accept DOJ COSSUP grant funding and create a Coordinated Response Specialist position (1.0 FTE), Pay Grade G, 2080 Hours annually, FLSA Status Non-Exempt, Department: Sheriff.

BE IT FURTHER RESOLVED to amend the Sheriff's Department Admin Budget (52110) for 2025 by appropriating \$92,022.25 of unanticipated revenue from WI DOJ COSSUP grant funding into the State Aid account (43521).

**RESOLUTION#**DATE
Effective
Date

August 19, 2025

Upon passage and posting

Page 1 of 17

Introduced by **Operations Committee**

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

INTENT & SYNOPSIS: RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of Wood County, Wisconsin (the "County") to raise funds for public purposes, including paying the cost of capital improvement projects (the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, none of the proceeds of the Notes (defined below) shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by property taxes;

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to authorize the issuance of and to sell the general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the

"Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the County (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

County Board Chairman

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of the County to delegate to either the Finance Director or, if the Finance Director is unavailable, the Chairperson (each, an "Authorized Officer") the authority to accept the Proposal on behalf of the County so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, Notes aggregating the principal amount of not to exceed FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000). The purchase price to be paid to the County for the Notes shall not be less than 97.75% of the principal amount of the Notes and the difference between the initial public offering price of the Notes and the purchase price to be paid to the County by the Purchaser shall not exceed 2.25% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the Purchaser's compensation.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$4,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$450,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$450,000; and that the aggregate principal amount of the Notes shall not exceed \$4,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$4,500,000.

<u>Date</u>	<u>Principal Amount</u>
10-01-2026	\$570,000
10-01-2027	385,000
10-01-2028	365,000
10-01-2029	385,000
10-01-2030	400,000
10-01-2031	430,000
10-01-2032	455,000
10-01-2033	475,000
10-01-2034	505,000
10-01-2035	530,000

Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2026 or on such other date approved by an Authorized Officer in the Approving Certificate. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 4.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the County shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2025 through 2034 for the payments due in the years 2026 through 2035 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. To the extent necessary, the County hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay interest on the Notes coming due in 2025, if any, as may be set forth on Schedule III of the Approving Certificate.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2025" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and

interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an

appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent") unless a third party fiscal agent or mandatory redemption agent is specified in the Approving Certificate. If a third party fiscal agent or mandatory redemption agent is appointed in the Approving Certificate, the County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter into a Fiscal Agency Agreement or Mandatory Redemption Agreement between the County and such agent.

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The County Board of Supervisors hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by an Authorized Officer or other officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and

County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded August 19, 2025.

Lance A. Pliml
Chairperson

ATTEST:

Trent Miner
County Clerk

(SEAL)

EXHIBIT A

APPROVING CERTIFICATE

The undersigned [Finance Director] OR [Chairperson] of Wood County, Wisconsin (the "County"), hereby certifies that:

1. Resolution. On August 19, 2025, the County Board of Supervisors of the County adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$4,500,000 General Obligation Promissory Notes of the County (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the County and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$4,500,000 approved by the Resolution, and shall mature on October 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$450,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
10-01-2026	\$570,000	\$_____
10-01-2027	385,000	_____
10-01-2028	365,000	_____
10-01-2029	385,000	_____
10-01-2030	400,000	_____
10-01-2031	430,000	_____
10-01-2032	455,000	_____
10-01-2033	475,000	_____
10-01-2034	505,000	_____
10-01-2035	530,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 4.50%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 97.75% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering price provided by the Purchaser of the Notes (\$_____) and the purchase price to be paid to the County by the Purchaser (\$_____) is \$_____, or _____% of the principal amount of the Notes, which does not exceed 2.25% of the principal amount of the

Notes. The portion of such amount representing Purchaser's compensation is \$_____, or not more than 1.00% of the principal amount of the Notes.

4. Redemption Provisions of the Notes. [The Notes maturing on October 1, 20__ and thereafter shall be subject to redemption prior to maturity, at the option of the County, on October 1, 20__ or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. [Payment of the Notes; Mandatory Redemption Agent. Pursuant to Section 12 of the Resolution, _____, _____, _____, is named mandatory redemption agent for the Notes.]

6. [First Interest Payment Date. Pursuant to Section 2 of the Resolution, the first interest payment date shall be [_____]].

7. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the County have been irrevocably pledged and there has been levied on all of the taxable property in the County, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

8. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

9. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2025 pursuant to the authority delegated to me in the Resolution.

[_____
PaNyia Yang
Finance Director]

OR

[_____
Lance A. Pliml
Chairperson]

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

[SCHEDULE MRP TO APPROVING CERTIFICATE

Mandatory Redemption Provision

The Notes due on October 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$_____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$_____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$_____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$_____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Note)

REGISTERED
NO. R-____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WOOD COUNTY
GENERAL OBLIGATION PROMISSORY NOTE

DOLLARS
\$_____

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

October 1, _____, 2025 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$_____)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on [April 1, 2026] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$4,500,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of capital improvement projects, as authorized by a resolution adopted on August 19, 2025, as supplemented by an Approving Certificate, dated _____, 2025 (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the County Board of Supervisors for said date.

The Notes maturing on October 1, 20__ and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 20__ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Resolution, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wood County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WOOD COUNTY, WISCONSIN

By: _____
Lance A. Pliml
Chairperson

(SEAL)

By: _____
Trent Miner

County Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, June 26, 2025
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Rachel Stankowski, Marie Topping, Leslie Kronstedt

MEMBER EXCUSED: Dr. Tim Golemgski

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed with inquiries being addressed. Motion by Valenstein/Thao to approve the consent agenda. Motion carried unanimously.
4. Supervisor Clendenning asked that the Veterans Memorial Update be added to this agenda as a request from a constituent. However, he is now asking this item be removed. Veterans Service Officer Larson and County Clerk Miner explained that the county does not fund anything with the memorial in front of the courthouse, and the 2009 resolution of the Wood County Board spells out roles and responsibilities of this area. Any inquiries about the area and memory stone donations are directed to the citizen committee that developed the area. There has been some damage done to the cobblestones by the HVAC contractor and that will be fixed by them before the project is completed.
5. Public Health Policy & Communication Coordinator Kayleigh Mengel gave a presentation on a pilot program called Catch-a-Ride. This is currently being done in Waupaca County with hopes it will take off in Wood County. She explained the concept and where this program would come into play outside of what is currently offered for transportation. This item was identified as a need in the strategic planning process just completed.
6. Health Dept. Supervisor of Strategic Initiatives Kristie Egge reviewed the Health Committee Toolkit that has been put together and is being used around that state as a learning tool for local boards of health. It has many hyperlinks attached for more information and various topic germane to the Health Dept. and committee members.

7. Egge reviewed the mid-year opioid settlement grant update with the committee as well as an anticipated payment schedule going forward. The report is linked to the county website, on the home page.
8. Linda Casper presented the Safe Haven Baby Box concept to the committee. The state law has been changed whereby it allows for newborns to be given up by their mothers within certain time frames. The box is usually located within fire department structures as one of the prerequisites is that when a baby is placed in the box, an alarm goes off, and within 5 minutes, a first-responder has to remove the child from the box. The consensus of the committee was to support this concept for the placement of a box somewhere in Wood County.
9. Edgewater Haven Administrator Cieslewicz reported on the water lateral failure earlier this year and the actions taken to date to remedy the damage caused to the electrical lines of the generator. The conduit will need to be cleaned out from the sediment that was flushed into the lines due to the lateral failure. Bid documents will be going out soon and work with the insurance company continues.
10. Cieslewicz reported that the design contract with the Samuels Group for the CBRF has been finalized and signed with a kickoff meeting scheduled within the week.
11. Norwood Administrator Kornack reviewed the current status of the Norwood water management noting that design work continues with the hopes of going to bid later this fall.
12. Motion by Hokamp/Thao to go into closed session pursuant to 19.85(1)(f) Wis. Stats to consider leave of absence requests. Motion carried unanimously.
13. Motion by Buttke/Kronstedt to return to open session. Motion carried unanimously.
14. The next meeting will be held on Thursday, August 28th at 5:00 PM at the Wood County Annex & Health Center Classroom.
15. Chair Rozar declared the meeting adjourned at 6:32 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

July 24, 2025

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North Central Community Action Program- Board Meeting Minutes-6/16/25

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, June 16, 2025, via zoom as individual staff and Board members logged in from their remote locations. The meeting was called to order at 5:31 pm by Vice-President Lenore Breit.

Pam took roll:

Present	Absent	Staff
Robinson	Fischer (ex)	Diane
Dorava	Lemmer (ex)	Pam
Valenstein	Lang (ex)	Tony
Rotter	Nyen (ex)	
Zacher	McGivern	
Guerrero	West	
Kieper	Conway	
Vorpagel		
Breit		

Guests: Mike Webber, Partner WIPFLI and Braeden Sucharski, Manager of our audit team, are here to present the agency audit report.

WIPFLI 2025 Audit Presentation: Mike Webber presented the 2025 audit report. Pam reported the Board had received the full audit report as well as WIPFLI's power point report. Motion was made by Steve Robinson to approve the 2025 NCCAP agency audit report. Second was made by Francisco Guerrero. Motion carried.

Finance Committee: Diane reported the committee met via email to review and approve another annual Line of Credit for \$300,000 with Prevail Bank. The committee approved the new \$300,000 Line of Credit. Motion was made by Matt Zacher to approve the Finance Committee's recommendation to accept the new \$300,000 line of credit. Second was made by Peter Rotter. Motion carried. Pam reported we have not needed the line of credit and may be lucky enough not to need it at all within the next one-year term. It appears the AmeriCorps program caused our largest cash flow issues, and we no longer operate that program, so it does alleviate a lot of cash flow issues. Pam reported it is a good thing Diane did not renew the AmeriCorps program as it appears the funding has been eliminated at the federal level.

Minutes: Lenore Breit asked if there were any changes or questions. A motion was made by Holly Kieper to accept the April minutes as presented. Second was made by Joe Dorava. Motion carried.

Financial Statements: Pam reviewed the financial statements. Pam discussed ytd expenses versus budget estimates. Pam reviewed the balance sheet items and discussed our current cash flow position. Again, it appears most of our cash flow issues this time of year were caused by our AmeriCorps program. Pam stated the Other liability account balance is our 1st quarter pension accrual. Pam reported there will

be budget changes as most of our programs are not on a calendar year. Diane applied for and was awarded the PSH expansion grant so those dollars will increase. Motion was made by Peter Rotter to approve the financial statements. Second was made by Steve Robinson. Motion carried. Christine Vorpapel asked about the AmeriCorps program funding and Pam explained the program was eliminated by DOGE and is now in a court battle so it is unknown where the funds stand at this moment.

2025- 990 report: Pam reviewed the 990 report and explained the dollars are exactly what is reported in our agency audit. Motion was made by Joe Dorava to approve the 990 as presented. Second was made by Steve Robinson. Motion carried.

Community Needs Assessment: Diane reviewed the community needs assessment. Motion was made by Matt Zacher to accept the Community Needs Assessment as presented. Second was made by Joe Dorava. Motion carried. Christine Vorpapel stated the community needs assessment was excellent.

Financial Procedures Manual Review: Pam reviewed the changes which were sent out to the Board in advance of the meeting. Section III. Cash disbursements – we added Positive Pay to our banking procedures. Section IV. Micro purchasing limits were changed from \$3,000 to \$5,000. Section XIX. Record Retention had specific dates removed. Section XX. Security and IT Procedures had specific dates removed as the tasks are reviewed annually. Motion was made by Peter Rotter to approve the changes to our Financial Procedures Manual as presented. Second was made by Joe Dorava. Motion carried.

Weatherization: Tony reported we have completed 398 units in this contract, July through May. We are behind in our planned units and our average cost per unit is higher than we anticipated, therefore, we will complete less units in this contract. Our current deferral rate is 42%. We have received the wx contract for the period of 7/1/25 thru 6/30/26 totaling \$6,057,586. Motion was made by Joe Dorava to accept the wx contract. Second was made by Steve Robinson. Motion carried.

Next Meeting Date: Our next meeting will be August 11, 2025, at the Community Partners Campus- 360 Grand Avenue, Wausau, 6:00 p.m.

Lenore Breit declared the meeting adjourned at 6:14 pm.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- I will be unable to attend your meeting this month as I'm having surgery on the same day. Others will be prepared to address all agenda items in an efficient manner. Feel free to reach out if you have any questions when you see the packet.
- We have been working with the City of Wisconsin Rapids to get a Safe Haven Baby Box to our area. They have declined at this time; however, I understand that Supervisor Penzkover continues to work with them in his capacity as a City Council member. As a backup, we would like to pursue the feasibility of having one installed in the Courthouse. The only locations where they are allowed by law is at a fire department, hospital/EMS, or law enforcement agency. We are working to determine whether the Sheriff's Department would be allowable, with the baby box being installed somewhere on the Courthouse property. I also reached out to Aspirus but have not received a response.
- We have an updated draft of the Opioid Abatement Plan. It is included in your packet, and we will highlight just a few things during our July meeting. In the meantime, if you have any questions, feel free to reach out to me. I did also present the plan to the Judicial and Legislative Committee.
- Our Epidemiologist created an orientation toolkit for our Health and Human Services Committee. It is intended to be used electronically as there are multiple links to educational articles and videos. It can be found here: <https://bit.ly/WoodBOHtoolkit>. I encourage you to look at it, even if you've served on the committee for a while. You will likely find some new information. I've also included the toolkit in your packet.
- Donna and I had the opportunity to attend the National Association of Counties annual conference in Philadelphia. I've included the schedule that I developed for us to keep everything straight as there are many breakout sessions offered simultaneously. Unfortunately, I did take a fall and broke my nose and my kneecap. That is the surgery that I will be having on the day of the committee meeting, to screw the kneecap back together. But the conference was excellent nonetheless!
- We continue to work through updates and predictions about our various funding sources. As you know, we had funding eliminated for three of our Community Health Worker positions and those employees were released several weeks ago. Our immunization grant was cut by 50%. Our public health preparedness grant is still somewhat unknown, but the latest information we received was to budget with a 30% reduction. Our 2026 budget will be a challenge, and Kathy is hard at work putting the pieces together.
- I am very pleased with the funding that has been allocated in our state budget for childcare.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff created dashboards for the 2023 Youth Risk Behavioral Survey (YRBS) middle school data and shared them with school partners.
- Staff presented to new health officers about policy and advocacy work in a local health department.
- Data was analyzed from the youth THC survey.
- Staff completed Overdose Fatality Review (OFR) training.
- Staff presented for a UW Public Health Infrastructure Grant Spotlight series about departments narrative work.
- Staff are updating the Community Engagement Toolkit for the department.
- Staff are serving as a mentor for a group of three residents in the New 2 Public Health (N2PH) residency program.

Communication/Branding

- Trained health department staff on our Media, Marketing, and Communications Policy.
- Formed a Communications Committee for health department staff. Our first meeting will be held on July 17 and will include at least one staff member from each team to gather diverse perspectives. The goal of the committee is to better align our communication efforts as a department and increase our communication to external audiences.
- Updated Healthy People Wood County Communications Plan for 2025-2026 with staff.
- Attended Wisconsin Department of Health Services Communications Strategy Workgroup meetings to continue working on developing a strategic roadmap for public health in Wisconsin.
- New and updated pages were published on the Healthy People Wood County Website healthypeoplewoodcounty.org. Meetings are being held to review and update the identified priority area pages on the Healthy People Wood County website.

Community Health Improvement Plan Work

- Staff are meeting to review and update the 2025-2027 Community Health Improvement monitoring and evaluation plan.
- Meetings with our partner health system are being held to discuss the alignment of efforts and to plan future meetings.

- The Community Health Improvement Plan is being disseminated to partners, organizations, and community members, and staff are collaborating to align efforts.

Policy

Staff met with Senate Health Committee Chair Rachael Cabral-Guevara. We also met with Senator Patrick Testin, Vice-Chair of the Senate Health Committee, to share about our health department services, Community Health Assessment and Community Health Improvement Plan, Central Wisconsin Catch a Ride, and Childcare, and learn more about his work.

Financial Security

Staff met with the UW-Extension Human Development and Relationships Educator to discuss financial wellness.

Central Wisconsin Farmers Market Collaborative (CWPMC)

- The webpage for our Central WI Farmers Market Collaborative is live: <https://marathon.extension.wisc.edu/central-wisconsin-farmers-market-collaborative/>. Sign up for the bimonthly e-newsletter and read through the website. Data Collection at Farmers Market is in full swing; in June, staff attended the following markets: Rome 2 times, Stevens Point 2 times, Wausau, and Clintonville.
- Staff planned and hosted the first Central WI Farmers Market Collaborative Steering Committee meeting.
- Staff attended a webinar regarding boosting the local food economy with *Taste the Local Difference*.
- Staff did a news interview with Stevens Point Journal and designed and printed Wisconsin Rapids Downtown Farmers Market yard signs with vinyl stickers.
- Staff designed posters for Wausau and Wisconsin Rapids Downtown Farmers Markets and the student intern will be distributing them.
- Staff created a final work plan for graduate assistant students to better meet deadlines and stay organized.
- Staff will be conducting a 'Tap Talk' through Golden Sands Research Conservation and Development in October and will spend time preparing information and a presentation outline for promotions.
- Staff are guiding graduate students in sponsorship acquisition for SP Farmers Market and have received two donations thus far.
- Staff created the first agenda for the WI Farmers Market Association, serving as secretary.
- Staff met with UW Extension to begin formulating a plan for the Farmers Market vendor and market manager workshops for winter 2026 and met with the new Local Foods Coordinator recently hired for REAP and partner on grant work, began formulating a plan for completed grant objectives.

Housing

Staff attended two webinars to learn more about creative solutions to increase workforce housing in Wood County.

Mental Health

- Meetings are taking place with partners to evaluate the scope of Mental Health in our county and to align efforts, collaborate, and provide support to address the objectives of our mental health action plan focusing on the use of technology and the impact of social media on youth mental health, social belonging, and adverse childhood experiences (ACEs).
- An evidence-based quality improvement project is being conducted to assess and address the impact of technology and social media use on youth mental health in Wood County. This initiative is part of the New to Public Health residency program and aligns with the strategic goals outlined in the Community Health Improvement Plan.

IMPACT (Substance Use)

- *State Opioid Response (SOR)*: Wood County Health Department ordered 80 medication lock boxes through SOR funding to distribute to community residents free of charge. Lock boxes are a great preventative measure to ensure medications are secure in the home. With lock box distribution, IMPACT relays information about properly securing and disposing of medications to reduce instances of diversion and preventing groundwater contamination with improper disposal (flushing or throwing away pharmaceuticals in the trash).
- *LifePoint*: The Wood County LifePoint Program celebrated two years of operations in June. Seven people participated in the program and additionally supported 22 others with harm reduction resources. Many participants are sharing concerns about xylazine ("tranq") in the area, which is a veterinary tranquilizer that does not have FDA approval for human use. It is often added to other illicit substances as a potentiator, especially the fast-acting fentanyl to increase longevity. This substance has been known to complicate overdoses (as naloxone will not reverse the effects) and cause severe skin wounds on the limbs. Roughly 450 syringes were returned to the program for safe disposal.
- *Focus Group*: Vivent Health facilitated a focus group for people who use drugs to ask about their experience with various harm reduction services in Wood County. Five individuals participated and provided great feedback in how programs and services are provided and promoted in the county. Another focus group is planned to take place later in the year for people in recovery for substance use disorder.
- *Public Health Vending Machine (PHVM)*: The 3 South Wood County PHVMs vended a total of 218 supplies in June, while the 3 North Wood County PHVMs vended 116 supplies. The top vended items are naloxone, fentanyl and xylazine testing strips, and menstrual pads. Many of the supplies that were out of stock have been ordered and will be restocked in the coming months.

- *Naloxone Direct Program:* Five participants of the Adult Day Treatment Program were trained to administer naloxone to reverse an opioid overdose. Additionally, 18 naloxone kits were distributed to community members and the Biron Fire Department of first responders to use in opioid overdose emergencies.
- *Marshfield Area Coalition for Youth (MACY) Drug Task Force:* The MACY Drug Task Force is strategic planning to establish a roadmap for achieving goals and objectives laid out in the Drug Free Communities (DFC) workplan. The group will continue planning over the next two months.
- *Fostering HOPE Event:* Members of the IMPACT Team attended the Fostering HOPE event in Wisconsin Rapids on June 12. The event trained participants to connect with today's youth and create better opportunities for working with young people in the community. It also provided coalition members a chance to network with other organizations focused on youth initiatives.
- *THC Committee Meeting:* The THC Committee met on June 23 to review data from the Youth THC Survey. The survey had 425 responses from youth and young adults regarding their observations and perceptions of THC use among their peers. The team shared current updates from Wood County THC retailers' report around THC products in the community, including the increase in THC beverages in locations that previously did not sell any THC products. The committee explored options to address concerns around youth THC use, which included ways to educate retailers.
- *IMPACT Year in Review:* IMPACT created and disseminated its 2024 Accomplishments handout. The handout highlights the achievements IMPACT has realized over the past year. To view the handout, please visit our webpage at <https://www.healthypeoplewoodcounty.org/substanceuse>.
- *Alcohol Workgroup:* Members of the Alcohol Workgroup met with representatives from the Wisconsin Alcohol Policy Project to discuss addressing temporary licensing conditions in Wood County. These conditions aim to create safe and kid-friendly events that generate revenue and mitigate negative outcomes. Team members also met with local business owners to discuss licensing conditions, as well as parents concerned about youth access to alcohol at events.

Transportation and Recreation

- Wrote and submitted a Wood County Economic Development Grant for Central Wisconsin Catch a Ride.
- Met with staff at Feonix Mobility Rising to discuss branding and marketing for Central Wisconsin Catch a Ride.
- River Riders and Marshfield Community Bike Share was featured in the news. On July 1, Hannah Wendels Scott interviewed with News Channel 7 to talk about the bike share program and celebrate its 10th season in Wood County. In the article, they discussed the early beginnings of the program, how far it has come, and why it is important to this community. One quote from the article that speaks to the community that bike share and physical activity in general can create, "One of my favorite parts is when I can go to a community ride and meet somebody new and share in that love for biking." Check out the full article and video here: <https://www.wsaw.com/2025/07/02/wood-county-bike-share-program-hits-10-year-milestone/>

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

2024-2025 License Year

A new license year began July 1, 2025. Staff completed the remaining annual inspections for the DATCP Agent Program during the month of June. All licensed facilities should have a new license posted valid July 1, 2025 – June 30, 2026.

New Businesses and Consultations

A pre-licensing inspection was completed for Domino's in Marshfield for a new location. A pre-licensing inspection was completed for Smokin' BBQ, a new catering business located in the Marshfield area. Staff completed a food safety training at a food establishment in Wisconsin Rapids. A pre-licensing inspection was completed for Taqueria Monarca, a new retail food establishment serving meals in Marshfield. A pre-licensing inspection was completed for Marshfield Chaparrals for serving meals. Environmental health staff also completed transient retail food inspections at Cranberry Blossom Fest, Lunch by the River, and the Farmer's Market in Wisconsin Rapids last month.

Complaint Investigations

Six complaint investigations were completed in the month of June.

- A complaint was received regarding bedbugs at a licensed lodging facility. Staff conducted an onsite investigation. No bedbug activity was observed. Staff provided educational information on pest control.
- A complaint was received regarding poor living conditions in a residence. Staff were onsite and observed poor cleaning inside the home due to a medical condition. The owner of the residence has received cleaning assistance.
- A caller reported black stuff in the house and believed septic was being pumped into the woods. Staff contacted the landlord to discuss the complaint. An eviction was ongoing, and the septic system was legal and in working order. Staff have been unable to contact the complainant for follow-up.
- A complaint was received regarding garbage and possible poor living conditions. Upon follow-up, staff learned an eviction was processed and the landlord was cleaning up the home. No further follow-up needed.
- A mold complaint was received. Staff were onsite, but the mold had already been cleaned and was no longer visible. Education for mold control was given to the tenant.
- A complaint was received on a licensed pool regarding cloudy water and a non-functional water fountain. Staff completed a complaint inspection; no violations were observed at the time of inspection.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

During the 2024/2025 school year the Healthy Smiles for Wood County program provided oral screenings and oral health education for 1854 children. 3,666 fluoride treatments were applied on 1854 children and 1724 sealants were placed. The number of children found with unmet dental needs totaled 300 and all these children were referred to their dentist or case managed for dental treatment. The application for Wisconsin Seal-A-Smile funding for the 2025/2026 school year will be released this month. Healthy Smiles is currently providing Dental Hygiene services in the Health Department for BadgerCare+ families, also seeing students at the Boys and Girls Club of Wisconsin Rapids and providing services to the patients in Norwood.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- The Farmers Market Nutrition Program (FMNP) usually starts June 1 but was delayed until July 1 due to a decrease in program funding. WIC has started issuing FMNP vouchers as of July 1 for those interested on a first come first serve basis.
- WIC is partnering with MCH and Aspirus this year to help families gain additional access to farmers market produce through the Aspirus Fruit and Veggie Rx Program.
- The Bilingual Program Support position has been filled. We are excited that Aldo Contreras started in this position on Monday, July 7, 2025.
- We've had a drop in caseload the past couple months. There has been an increase in family's ineligible for the WIC program due to no longer being eligible for BadgerCare and an increase in families moving out state and dropping off our WIC program.

Caseload for 2024 (Contracted caseload 1676)

	Dec 2024	Jan 2025	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1517	1531	1532	1528	1504	1471	1398						
Active (final)	1529	1534	1541	1527	1508	1478							
Participating	1518	1534	1540	1527	1504	1479	1408						

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT July 2025

Director Update by Brandon Vruwink

The Human Services Department has begun work on the 2026 budget. Due to the size and scope of our budget, we initiate the process as soon as we receive the parameters letter from the Operations Committee. We will hold internal meetings over the next several weeks to develop the 2026 budget. One of the areas that we will review carefully is the cost of contractual services. Over the past four years, we have witnessed a steady increase in the prices of supplies and services. We have tried to limit the increases by shopping around and working with providers to identify efficiencies. While overall inflation numbers appear to be cooling, labor market pressures have continued to push wages up, which in turn increases the cost of contractual services. I am sharing this with you as I anticipate an increase in expenses for our contracted service budget lines. We will review these expenses as we develop the 2026 budget to ensure we have an accurate picture of actual costs. Please feel free to reach out with any questions as we work through the budget process.

Speaking of the budget, the state budget was signed in early July. The budget allocates funds to counties over the next two calendar years. Like most budgets, it was a mixed bag for the Human Services Department. We did well in the area of long-term care, as our budget priorities were funded. On the Community side, we did not see the funding increases in the area of mental health or Youth Justice that we hoped for. The funding in these areas remained at the status quo, which, given inflationary pressures, means that we are generally going backwards. There was one bright spot: the governor used his line-item veto authority to reduce the corrections rate increases. The rates were expected to increase to \$2500 and \$2700 per day. The governor vetoed (crossed out the 2) and changed the rates to \$500 and \$700 a day, respectively. The veto lowers the rate significantly from the current rate of over \$1250/ per day. While we hope to avoid corrections placements, the veto will provide significant relief if we need to use one.

The next piece of legislation signed was the federal reconciliation bill, known as “One Beautiful Big Bill” (BBB). The bill makes several changes to both the SNAP (Supplemental Nutrition Assistance Program), also known as Food Stamps, and the Medicaid program. Many of these changes will not be implemented until early 2026. One of the most significant changes for counties is a change in the cost share of administering the Food Stamp program. Currently, there is a 50/50 Federal and County cost share on the administration of Food Stamps. The BBB changes the cost share to a 25/75 cost share, with counties assuming the larger portion of financial responsibility. This change is scheduled for implementation, effective October 1, 2026. That means the last quarter of next year will mark the beginning of the financial shift. We are unsure of the exact cost, but based on past financial data, it could be upwards of \$150,000 to \$200,000 per year, resulting in a cost shift to Wood County. I hope that the state offers assistance with this cost. We have not received additional information from the state at this time. We will need to account for increased costs in our 2026 budget.

Additional changes to Medicaid Work requirements are forthcoming. Implementation is expected by January 1, 2027. The implementation of work requirements for Medicaid will be a seismic shift, requiring a great deal of collaboration between county income maintenance teams and work program staff. I will be closely monitoring the details for this implementation of work requirements. I will keep you updated as I learn more about the implementation of the BBB.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- June 2025 Department Budget meetings were conducted.
- Additional accomplishments: Ongoing EHR SmartCare learning, Cross training, workflows and processes reviewed and updated as need.
- 2026 Budget planning meeting with various staff members, FTE worksheets sent out and returned by Department heads, worksheets prepared, meetings scheduled.
- Wisconsin Medicaid Cost Report (WIMCR) process continued
- Continued onboarding of Administrative Services Assistant Manager

Accounting and Accounts Payable Team

- Admin Fiscal Assistant attended Financial Managers Orientation
- Admin Fiscal Assistant attended Children's Long Term Services (CLTS) Unit Meeting to train staff on how to use Forward Health Portal to search for prior authorizations
- Added 8 new CLTS enrollments (5 from waitlist & 3 transfers from another county)
- Added 1 new CLTS provider and updated list of services available in all CLTS staff's workbooks
- Entered all 2024 time for WIMCR staff into WIMCR files
- Entered 27 new CCOP kids into HSRS
- Participated during the ADP site visit for fiscal needs and received positive feedback from the state representative
- Prepared summary of FTEs by sub-department as prep for 2026 Budget and updated based on supervisor feedback
- Contract Coordinator added 3 new contracts
- Submitted all state reports for May 2025
- Submitted FSET budget with partner provider CW Solutions
- Edgewater & Norwood have submitted all our SNF audit needs, new for 2024 Year End
- Edgewater had 4 new staff orientation

Support Services Team

Behavioral Health Clinic service notes: We are transcribing 6/24/25; 8 notes are outside a 14-day window. We currently have a total 60 dictations waiting for transcriptionists as of 7/11/25

Total Service Notes created in June 171, 188 entered

Records Released:

Behavioral Health Records Released: 97

Family Service Record / Background checks released: 20

Records pending/in progress: 17

Total Completed: 117

Other Unit Information

- Support Services Staff updates – no vacant positions; 1 staff on intermittent FMLA; 2 annual evals completed
- Attended RB Lobby Reception Unit Meeting
- Attended Smartcare superuser mtgs and Portal demos
- Attended Judicial Engagement Team (JET) meeting- Family Services management team, state rep, District Attorney
- Attended demos/meetings /review department needs for speech to text software solutions
- HIPAA:

0 HIPAA/ Confidentially breaches - investigated /resolved *ONGOING

- Privacy/Security: in progress- SRA risk mitigation 1 of 11 completed; partnership with MetaStar- BH Connect; DHS funded
- Participated in WI -Behavioral Health County Community (BHCC) Committee - county workgroup Reproductive Health Attestations and HIPAA updates
- Attended HIPAA and Privacy meeting with Corporation Counsel/NHC management
- Met with BH Administrator and OPC Manager re: Updates effecting 42 CFR part 2 and 45 CFR 160 & 164 update forms, practices, EHR-capabilities
- IMS/TCM migration to Laserfiche- in progress- retention list was provided to IT- 4/1/2025.
- Dictation Software Updates-Winscribe is sunsetting; in progress -Coordinate with IT on AI options or Dragon. Continue to review options and demos for dictation software
 - Records Retention: Continue w/ destruction of past retention client documents
- FS MFLD records 4th floor - up to date
- RB- FS records destruction/move to vault continues

Claims & Accounts Receivable, Client Interactions

- Ongoing Testing of 270/271 eligibility verification file transfers. Update to Test E.HR software gives greater capability to test current data
- Testing of 835 Electronic EOB file at NHC location. Additional review of Matrix set up for pathing needs
- Monthly A/R review to determine collectability
- Community Uncollectable A/R accounts write offs approved by HSD Director and Admin Services Div. Admin, amount \$ 19,799 sent to TRIP
- Wrap up of WIPFLI Engagement at Edgewater of A/R Claims submission. Outcome report of efficiencies to be reviewed in July with WIPFLI and Management/Business office

Insurance Claims created and submitted for current reporting period

- Norwood: 273 Claims Billed: \$1,331,508
- Edgewater: 89 Claims \$871,569
- Community: 5,597 claims submitted in the amount of \$587,879, cash receipts \$443,134

Service Admission Intakes - by Location

- NHC Admissions: 28 Hospital, 1 LTC
- Edgewater: 10
- Community
 - 54 intakes for new clients conducted (currently no waiting list for therapy at OPC)
 - 2,123 appointments scheduled, 1,139 attended (76.8%)

2025 TRIP Monies received YTD:

- Norwood: \$34,492
- Community: \$29,445

Family Services Update by Jodi Liegl

Out of Home Care Numbers: At the present time, we have the following number of youth in restrictive placements:

Type of Facility	Number of Youth	Cost Per Day Range
Group Homes	2	\$300/day
Residential Treatment Centers	4	\$649.80 - \$772.78/day
Secure Detention	0	\$150 - \$500/day

Corrections	1	\$1000/day
Mental Health Hospital (pending accepted placement)	1	\$1632/day with some MA reimbursement
Psychiatric Residential Treatment Centers (out of state)	1	\$1500/day

Groups: The family services team facilitates several groups for youth and parents. The goals of groups are to enhance skills, promote prosocial activities, and gain insight from shared experiences. The following groups are happening this summer:

- *Healthy Relationships Group:* This is a seven-week course that explores the different aspects that go into maintaining healthy relationships with friends, family, and romantic partners. Topics covered include self-worth, emotion identification, boundaries, communication, and handling conflict.
- *Aggression Replacement Training (ART) Group:* ART is a cognitive-behaviorally-based intervention designed to serve youth who display violent and aggressive behavior. ART consists of three components: social skills training, where youth learn how to replace aggressive behaviors with prosocial behaviors; anger control training, where youth learn how to handle anger-provoking situations; and moral reasoning training, where youth learn how to perspective-take and develop concern for others.
- *Health Masculinity Group:* Utilizing the Mask You Live In curriculum, this group works to help young men as they struggle to stay true to themselves while negotiating society's narrow definition of masculinity. This group encourages young men to think critically about stereotypes that impact their lives every day. Through activities and discussions, young men learn to question and critique what it means to "be a man".
- *Health and Fitness Group:* Youth mentors facilitate this group at the YMCA. Youth are introduced to various fitness routines; education is provided on nutrition and healthy habits. Youth are also provided individual services to identify fitness/health goals and plans are developed to assist them reach these goals.
- *Independent Living Group:* This group is designed for youth ages 14-18 with the goal of building vital skills to support their transition into adulthood. Using the Casey Life Skills framework, the group focuses on daily living tasks, healthy relationships, employment and education readiness, mental and physical health care, money management, online safety and civic engagement. Group sessions are held once per month with the goal of providing youth with useful, real-world tools while keeping the sessions engaging and supportive.
- *Making Sense of Your Worth:* This is a curriculum designed to gain positive self-worth. It is not specifically a parenting class, but participants will learn how their self-worth impacts parenting. This class focusses on processing through past lies that we've been told, such as "I don't belong", "I am not good enough", or "I don't deserve better". Participants will learn ways to unsubscribe from those lies and start to believe we are and always have been precious and priceless. As a facilitator, I was simultaneously trained in and participated in the program, so I have been able to experience firsthand the life changing mental and emotional shifts this program can bring when completed.
- *Empowering Parents:* A five-week course for parents based on Trust-Based Relational Intervention (TBRI®). TBRI® is an attachment-based, trauma-informed intervention, and its main concept is connection. It provides individuals with tangible tools and strategies that focus on Empowering Principles, to address physical needs; Connecting Principles, for attachment needs; and Correcting Principles, to disarm fear-based behaviors. The groups focus on identifying parental strengths, brain development, attachment cycle, connecting through play, empathy, and developmentally appropriate expectations, regulating the body and mind with

an awareness of sensory needs, and setting boundaries and guiding behaviors through the power of choices.

Personnel: We are actively recruiting for a child protective services initial assessment worker and a child protective services ongoing worker.

Employment & Training Programs Update by Lacey Piekarski

FoodShare Employment & Training (FSET) Program- The FSET Program, serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Oneida, Vilas, Forest counties, experienced a decrease in enrolled customers in the month of June, primarily in the Portage, Wood, and Marathon counties. This can be attributed to Job Retention periods ending after successfully obtaining new employment, transition and audit of cases in Portage County for engagement, and no longer eligible for FoodShare benefits.

06/30/25 Enrolled Customer Caseload Total: 773

06/30/24 Enrolled Customer Caseload Total: 891

Reasons customers were disenrolled from FSET in June:

- Entered new employment while enrolled in FSET and successfully maintained 90 days (35.84%)
- Non-participation in the program for > 60 days (25.43%)
- Participant requested to disenroll from FSET (16.76%)
- No longer FoodShare eligible (14.45%)

We continue to communicate with referred customers using various contact methods (text, mail, email, phone) to share FSET information and encourage enrollment. Additionally, staff will be trained in adapting scheduling to meet the requests of customers through the remainder of FSET FFY2025 (July – Sept).

Personnel: In the month of June, three FSET Case Manager vacancies were filled (2 – Portage County, 1 – Wood County, WI Rapids). In addition, the contracted FSET Program Support Specialist located at Riverblock resigned. This vacancy was also filled in June.

Independent Living (IL) Program- On April 29, 2025, the Region 1 Independent Living Program hosted a site visit with the Department of Children & Families. The visit included review of required data metrics including housing, health, employment, education, permanent connections and youth voice. DCF's written feedback summarized, "the team works well together, closely collaborating and playing to each other's strengths. They constantly work to evolve the program and to strategically and creatively address IL clients' wants and needs."

For the remainder of 2025 - 2026, the IL team identifies the following goals:

- Continue connection with child welfare agencies to provide strong transitional partnerships for youth
- Continue momentum of the Youth Advisory Council, including state-level Youth Advisory Council representation
- Better identify youth affiliation with Wisconsin tribes and improve partnerships with tribes in the region

From January 1, 2025 – June 30, 2025, the 9-county IL region reported 132 youth aging out-of-care and eligible for IL services, 105 of which were active throughout this period of time (or 79.55%). As of June 30th, 96 youth were actively engaged in voluntary IL case management. Data totals for this period will be available in August for each of the six measured metric areas.

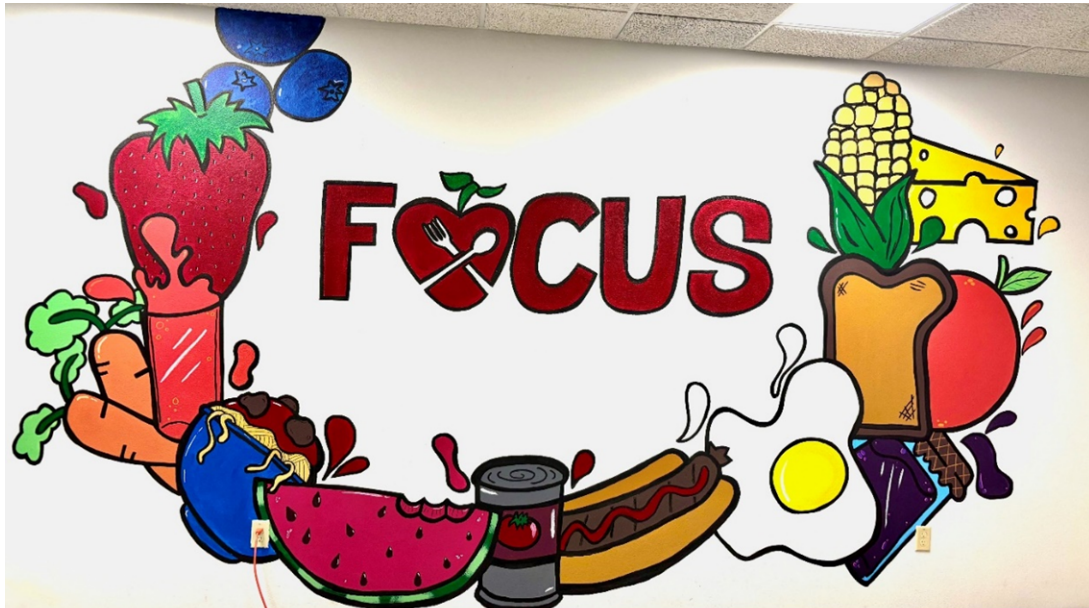
Community Resources Update by Olivia Lloyd

Transportation: In June, the Transportation program provided 708 bus rides. Of these rides, 242 were for employment, and 93 were for medical. The program also provided 93 volunteer rides. Of these, 26 were for employment, and 37 were for medical.

WHEAP: Since the 2025 heating season began October 1, 2024, Wood County has provided Energy Assistance services to 2359 households. The program has also provided HVAC services to 79 households. All HVAC (furnace and A/C) referrals have been placed on hold by the state due to the high number of referrals they've already received. The water conservation program has also been put on hold.

Youth Diversion Update by Angela O'Day

The Human Services Youth Programming team painted a mural at the FOCUS Food Pantry/Neighborhood Table Meal site in June. 10 youth painted the image in the Neighborhood Table dining area. The project engaged youth in service to their community and allowed them to get creative. The youth were honored with a pancake celebration during the 7/10 Neighborhood Table meal.



Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of June, we had 10 admissions and 9 readmissions. Current Memory Care census is 13 residents. Census comparison to last year:

June 2024 – 46.03 average census with 4.17 rehab

June 2025 – 46.23 average census with 10.97 rehab

June 2024 – Admissions 5/Discharges 6/Readmissions 4/Deaths 2

June 2025 – Admissions 10/Discharges 9/Readmissions 9/Deaths 2

Personnel Update: Open positions of writing this:

Nursing: Licensed Nurses: 2 Full-time Nurses, 1 Part-time Nurse

Maintenance: 1 Full-time Maintenance Technician

State Biennial Budget: The Wisconsin State Assembly, State Senate, and Governor signed into law the 2025-2027 Biennial Budget. The budget was positive in regard to the state's long term care providers. More specifically this budget provided the funds for the Medicaid-Cost-to-Continue for nursing home reimbursement, therefore we will experience the same level of reimbursement as we have over the last two years. This budget included the Family Care Minimum Fee Schedule which requires the Managed Care Organizations, i.e. Inlusa and Lakeland, to reimburse assisted living facilities a minimum payment that pays for the cost of care. Finally, this budget also provided \$2,000,000 in additional resources to the WisCaregiver Careers program to continue to focus on supporting individuals to become certified nursing assistants and growing our state's long-term care workforce. I would like to thank Supervisor Rozar, Director Vruwink, and Norwood Administrator Kornack for advocating with myself and speaking with our elected officials and educating them on the importance of long-term care and its impact on our county and health system as a whole.

Norwood Health Center Update by Marissa Kornack

We appreciate the support of the Health and Human Services and Operations Committees in supporting and passing our updated shift differentials for nursing staff, as well as the market wage adjustment for RNs. We are collaborating with HR and Finance on an implementation date, which is mostly dependent on the programming changes required in Timestar (payroll system).

We have continued our preparation for the 2026 budget. In August, the ADRC will publish their RFP for the meals on wheels/congregate meal contract in Wood County for 2026-2028, but we have already been conducting extensive modeling/work on what our bid may look like over the past couple of months. Given the very large decrease in volume of meals and the volatility experienced related to the cuts made by the ADRC in 2025, we plan to only pursue bidding a one-year contract at this time, with hopes that the volatility experienced eases with that additional year of experience that we may be able to make a more informed decision regarding a longer contract starting in the following years. The contract usually is not awarded until October, so we will likely need to prepare the Norwood budget for two scenarios: being awarded the contract or not. Another aspect we have been working on is modeling out the adjustment of our staffing pattern given our increased/above budget census and increase in acuity/safety concerns. This will involve adding a few FTEs (techs and nurses) to our 2026 budget to run that staffing pattern.

Health Information Department by Jerin Turner

An offer has been extended for the vacant casual receptionist position.

Norwood Nursing Department by Liz Masanz

For nurses, we continue to have 1.6 FTEs and three casual positions vacant, and a full-time nurse off on a 12-week leave, which necessitates the continued use of four agency nurses. One of the agency nurse contracts will end this month, as we were successful in recruiting one full-time NOC shift RN, who is currently completing orientation/onboarding.

For CNAs, we do not currently have any full-time positions available, only casual. However, we anticipate three of our full-time techs/CNAs dropping to either part time or casual status in August related to pursuing educational opportunities.

Admissions Unit: The average census for the month of June was 8.33 and 7.96 YTD through June. Average length of stay for June was 7.84 and 7.99 YTD. There were twenty-seven admissions and twenty-five discharges, with six 30-day readmissions.

The inpatient social workers are all working on ASAM training for the updated protocol.

We are still waiting for our CMS survey for the hospital unit.

Long Term Care: The long- term care unit had three admission and one discharge in June, with an average census of 12.03 on Crossroads and 13.13 on Pathways, and 12.17 and 13.54 YTD respectively, all of which are above budgeted census.

We welcomed Melanie Kurz as the new head nurse on June 23rd, coming to us with experience as an assistant director of nursing at a local nursing home. We are working on onboarding and training Melanie into her new role.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of June were 4,480 (lowest total in three years) with revenue of \$34,275 (lowest total in three years). Congregate meals year to date were 28,779 (17.7% decrease compared YTD to last year), with revenue of \$220,230 (15% decrease compared YTD to last year). Meal reductions and impact on budget continue to be monitored and managed closely.

Of the 6,065 meals decrease YTD compared to June of 2024, Marshfield site makes up 75% of the decrease at 4,582. The Marshfield site also makes up \$35,128.19 of the total revenue decrease. Since the closing of Cedar Rail in October of 2024, the Marshfield site located at the Senior Center, has not made up the gap in meals lost due to the closing.

Food Services Supervisor is proposing bidding only a one-year contract instead of the normal 3-year contract with the ADRC for 2026 when they release their RFP in August. This is due to the decrease in meals being much larger than the estimated cuts provided to us by the ADRC, which has led to increased volatility and a decrease in confidence in their projections. Additionally, due to the volume decrease, our costs continue increasing year to year, putting the possibility of future contracts with the ADRC in jeopardy because the cost per meal could become unreasonable due to the overhead costs associated with our operation.

We have successfully hired a new employee into the vacant 100% dietary aide position.

Norwood Maintenance Department by Lee Ackerman

CIP Updates:

Water Pipe Replacement- Plan design for this project is still in process, expected to be completed by late August/early September.

Update on easement status: We heard back from the Marshfield Clinic regarding expanding our existing land easement from just transportation to also include utilities; The Clinic opted to not allow that access as there are fiber optic cables in that location and they did not want to risk damage to those circuits.

We also heard back from managers of the Fig Ave. apartment buildings; they were open to discussing the matter should we wish to pursue it. However, CMG (design engineer) discussed our options with WQI (water specialist) who advised that they “strongly advise” against having a long water supply line, such as would be required should we use the Fig Ave. main, as this could cause even more biofilm growth.

Considering these facts, it was decided that Option #2 (adding a second water supply line from the Chestnut Ave. main) was the best option. A civil engineer is being consulted to obtain plans for that work.

Circulating Fans- Focus on Energy responded to our application for energy incentives for the upgrades to the circulating fans, stating that the expected credit will be \$8,479.37. This will be paid out once the project has been completed later this year.

Passenger Elevator Repairs- This project is still on track to begin later in July.

Other Maintenance:

Water Management- Since the last report, a new supply of disinfectant was brought in to replace the remaining few gallons of the “old” batch, which immediately brought about a significant increase in levels. Maintenance continues to adjust the settings to optimize the disinfectant levels throughout the building.

Chiller- During the annual service on the A/C chiller, the contractor identified a small leak in one of the two compressors. The repair will cost around \$7,900. Also, an ongoing communication issue has been identified as a bad communication modem on the chiller; the replacement part will be around \$1,300. We are able to cover these expenses in our operating budget.

Window replacement- Four large windows in the front of the facility were replaced this summer due to cracks. Some cracks appeared more than a year ago, some more recently, though none seem to be related. The first three installed did not match the existing windows due to the installer’s error and the protective film was applied poorly. For these reasons, the installer will replace at their expense to correct the issues. The fourth window was correct and matches very well.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, August 11, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Joseph Zurfluh, Dennis Polach, William Voight, Brad Hamilton

MEMBER EXCUSED: Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the previous meeting were reviewed. Motion by Hamilton/Polach to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, September 8, 2025, at 9:00 AM.
5. A review of the history of the Central Records Committee and its lack of any bylaws was reviewed. County Clerk Miner stated that former County Board Chair Koran started the county portion of this committee in 1992 by appointing members but none of those members were ever ratified by the entire county board. No bylaws exist in the county board record. Krokstrom reviewed the history going back even farther with Dispatch Manager Bastien explaining how the committee functions now. Consensus of the committee was to leave this advisory committee as it is now.
6. The Communications Department presented their report and bill listing for review.
7. The Emergency Management Department presented their report and bill listing for review.
8. The Dispatch Department presented their report and bill listing for review. Long term siren upgrades were discussed.
9. Coroner Patton reviewed the monthly report and bill listing.
10. Sheriff Becker reviewed various reports and activities of the Sheriff's Department. He highlighted the following:
 - Currently working on 2026 budget where two corrections officer position additions will be requested.
 - Work continues on the Weeks case which involved a trip to Arizona to interview a person.
 - Auburndale School District is looking to have the Sheriff's Dept. provide a School Resource Officer and are willing to fund a portion of the cost. A resolution will be forthcoming on the hiring of this position.

11. Becker presented a resolution to amend the 2025 budget for the Sheriff's Dept. to accept a WI Dept of Justice grant and create an FTE for a social worker position. Motion by Hamilton/Voight to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
12. Motion by Voight/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
13. Agenda item for next meeting:
 - 2026 Budget proposals from departments the committee oversees.
14. Chairman Zurfluh declared the meeting adjourned 10:02 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Public Safety Committee

August 11, 2025

[illegible]



July Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

July Training Descriptions

Date	Type	Description
7-Jul	Business Meeting	July Business Meeting
14-Jul	Extrication	New member extrication training - overview of spreader, cutter, and pump operation
21-Jul	Work Night	Cleaned shop.
28-Jul	Work Night	Cleaned shop + storage area.

Call Summary

Call #	43	44	45	46	47
Date	7/3/2025	7/9/2025	7/11/2025	7/12/2025	7/14/2025
Time	19:14	18:09	14:40	8:46	20:50
Day of Week	Thursday	Wednesday	Friday	Saturday	Monday
Township	Wisconsin Rapids	Saratoga	Saratoga	Port Edwards	Saratoga
Location	3520 8TH ST S	80TH ST S & STH 73 S	599 STH 73 S	WISCONSIN RIVER DR & JEFFERSON AVE	783 TEN MILE AVE
Rescue 3					
Rescue 4	M. Wiberg	B. Franz	Out of Service	M. Wiberg	T. Young
Rescue 5					
10-22ed	Yes			Yes	
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Water Rescue	10-50 w/ Injuries
Medical/ Extrication					
Ambulance	WRFD	WRFD		WRFD	WRFD
EMR		Saratoga		Port Edwards	Saratoga
Fire	WRFD	Rome		Grand Rapids	Rome
Air					
Tools/ Equipment Used					
Notes				PEVFD also on scene.	
Other members on scene					D. Westfall

Call Summary

Call #	48	49	50	51	
Date	7/16/2025	7/20/2025	7/23/2025	7/30/2025	
Time	12:50	21:12	9:17	3:55	
Day of Week	Wednesday	Sunday	Wednesday	Wednesday	
Township	Grand Rapids	Grand Rapids	Rudolph	Sigel	
Location	CTH Z & 64TH ST	80TH ST N & WASHINGTON AVE	CTH C & CTH O	CTH F & CTH HH	
Rescue 3		D. Westfall		T. Young	
Rescue 4	M. Wiberg		J. Van Ert		
Rescue 5					
10-22ed			Yes	Yes	
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	
Medical/Extrication					
Ambulance	UEMR	UEMR			
EMR	Grand Rapids	Grand Rapids			
Fire	Grand Rapids	Grand Rapids			
Air					
Tools/Equipment Used					
Notes					
Other members on scene					



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 30th, 2025

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – July 2025

The Crime Stoppers program received 29 tips in the month of July 2025 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on July 9th, 2025. The next regular meeting will be on August 6th, 2025, at 6:30 P.M.

Respectfully Submitted,

Daniel Berres
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 2025 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	0	0
K9 Bingo	15	0	0
K9 Timo	13.5	3	0
K9 Rosco	17	6	0
K9 Lola	SEE	BELOW	

TRAINING (MONTHLY) –

- Wood County Sheriff's Department trained with the Wisconsin Rapids Police Department and Nekoosa Police Department. Training venues included Auburndale High School, Draxler's Truck Yard in Marshfield, Heeg Well Drilling property in Auburndale, and Dave's Service Center in Auburndale. Training areas consisted of odor detection (lockers, buildings, and vehicles), tracking, and practicing SKIDDS techniques upstairs utilizing long line and obedience.

TRAINING (INDIVIDUAL) –

- K9 Rosco completed training in blank cars, obedience and narcotics.
- Sergeant Arendt and K9 Timo had 1.5 hours of on-duty training consisting of drug detection and obedience.
- Lieutenant Christianson and K9 Bingo completed three hours of on-duty training in the areas of tracking and odor detection.

USEAGE –

- Deputy Beathard and K9 Rosco had 6 deployments in the month of July. Three of these deployments were for vehicle sniffs during traffic stops. One deployment resulted in no indication and two of these deployments resulted in indications and searches of vehicles. These searches located 15g cocaine and THC vape devices. Another deployment was at Mary's Place where a search was conducted but nothing was located. Deputy Beathard and K9 Rosco assisted with the search at Ho-Chunk Gaming Casino with no indications. The final deployment was a drug sniff at a residence following a search warrant.
- Sergeant Arendt and K9 Timo had 3 deployments in the month of July. One deployment was on a traffic stop that resulted in a search. Located during this search was 27.6g of Fentanyl and



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

13.7g marijuana. Another deployment was at Ho-Chunk Gaming Casino. Sergeant Arendt and K9 Timo searched multiple out buildings and employee parking area. K9 Timo did indicate on one vehicle that resulted in a search. Located during the search was 2 separate THC vape pens. The final K9 deployment was assisting WRPD. Male subject was wanted by Department of Corrections and fleeing on foot from officers. Subject was located down by the river and K9 Timo was deployed for a possible apprehension. Prior to getting in contact with the subject he was warned a K9 was enroute and surrendered peacefully.

ADDITIONAL INFORMATION –

July 2025 Lola's Work and Training Log

July 1st

Visited with inmates on 4th floor

July 2nd

Jail Tour with Potential Employee

July 10th

Three Bridges Recovery Graduation

July 11th

Attended three jail interviews

July 14th-18th

Lola on Vacation

July 23rd

Jail Interview

July 25th

Jail Interview

Attended Retirement Party for Terri from the Credit Union

July 30

Attended Jail Interview

Visited Deputies with MH Officer Brundidge

July 31st

Jail Interview

Lola visits the 4th floor inmates almost daily. She visited with Inmates in A, and B Pods during the month.

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

06-22-25 to 07-19-25

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Bat</u>
• Arpin	0	0	
• Auburndale	0	0	
• Grand Rapids	0	0	
• Nekoosa	0	1	
• Wis. Rapids	2	1	
• Wood	1	0	
• Marshfield	1	0	
• Saratoga	0	1	
• Port Edwards	1	0	
• Lincoln	1	0	
• Cary	1	0	

Neglect/Abuse Case: 2

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 2

Major Incidents: 0

Follow-up-Brooke: 1

Follow-up-Susa: 1

Monthly Hours: 34.25

2025 YTD Hours: 185.75

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

July 2025

ATV

- Patrol Hours - 60
- Citations - 2
- Warnings - 3

BOAT

- Patrol Hours - 42
- Citations - 2
- Warnings - 1

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

JULY 2025 (07/06/25to 08/02/25)

Patrol

Overtime hours:	191.8
Comp time hours:	151.375
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	38.58
Comp time hours:	4.25

Security Services

Overtime hours:	8
Comp time hours:	3

TOTAL CALL OUT:	15
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services July 2025 Report

For the month of July, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	65
O.C. -	3
Misc. Items -	9

The miscellaneous items that were located were two (2) pairs of scissors, three (3) sets of brass knuckles, a paint scrapper, a screwdriver and two (2) holsters.

Security Services screened 7,734 people entering the courthouse in July. Security Services had 30 security requests from different departments within the Courthouse for the month. Two of those requests were for disruptive/combative individuals within the courthouse and one was for an elderly female having a medical attack in the Baker Parking Lot.

We also served 6 civil process papers, posted a writ of restitution and executed a writ and fulfilled eight (8) warrants entering the courthouse for the month of July.

In July Security handled four (4) jail complaints. Three of those complaints were for Criminal Damage to Property and one for theft.

During the Month of July, I utilize part-time employees for 30 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson



SCHOOL DISTRICT OF AUBURNDALE

10564 School Ave. • P.O. Box 139 • Auburndale, WI 54412
715-652-2117 • Fax: 715-652-2836 • <http://www.aubschools.com>

July 28, 2025

Dear Sheriff Becker,

I am writing to reiterate the interest our district has in working with the Wood County Sheriff's Department to have a resource officer in the School District of Auburndale. We have had a number of discussions on this topic, and I am hopeful that we can have an officer in place for the 2025-26 school year.

Having been the principal at Auburndale Middle School and High School for the last six years, there have been numerous times I have had to reach out to the Wood County Sheriff's Department for assistance. Unfortunately, the Village of Auburndale does not have a police department, so we do not have any law enforcement officers in our vicinity for the majority of the school day. Our district has around 800 students in attendance each day, including around 420 in my building. Fortunately, the majority of calls are not emergency calls, but there is always the potential for that.

This past school year, we had one particularly stressful incident which involved having a firearm on the school premise. This resulted in a building lock-down, and the response time from law enforcement was not ideal. This put added stress upon our students, staff and community.

Along with having an officer in our district as a deterrent for illegal activities and being able to respond quickly in emergencies, I also see the value of the day-to-day interactions with our students. I am a proud supporter of law enforcement, and I want to give officers the opportunity to build positive relationships with our youth. I see the value in having an officer present regularly to help with that.

As the incoming superintendent, I am putting school safety as a top priority. Having a school resource officer would be a huge step in the right direction. As a small district, we can not afford our own officer, so we are reaching out to the Wood County Sheriff's Department for assistance. As a school district we are willing to contribute up to \$60,000 annually for the next three years. This contribution would be to help contribute to the cost of the resource officer. Please reach out to me with any questions.

Sincerely,

Steven Van Wyhe
Superintendent



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

US HWY 10 Cross Traffic Monthly Report

July 2025 (07/01/25 to 07/31/25)

MINUTES – 60
WARNINGS – 0
CITATIONS – 0
CRASHES – 2 (Deer Property Damage)

Intersection	Time Spent (min)	Citations	Warnings
USH 10/Day RD	120	0	0
USH 10/CTH T	0	0	0
USH 10/CTH E	0	0	0
USH 10/STH 186	0	0	0
USH 10/North RD	0	0	0
USH 10/CTH K	0	0	0
USH 10/Blueberry RD	0	0	0
USH 10/CTH N	0	0	0
USH 10/CTH S	0	0	0
USH 10/Brookside RD	0	0	0
USH 10/CTH F	0	0	0
Totals:	60	0	0

Submitted By: Charles Hoogesteger – Operations Captain

WOOD COUNTY JAIL

January - June 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	189	77	30	198	75	30	188	71	29	188	0	24	192	0	24	193	0	35
2	189	77	30	197	75	30	188	71	29	185	0	25	185	0	27	194	0	35
3	187	76	28	201	75	30	189	71	28	188	0	24	187	0	30	185	0	35
4	190	75	27	195	72	30	177	69	26	179	0	25	191	0	30	190	0	35
5	193	75	27	199	72	34	181	69	25	187	0	25	189	0	29	187	0	34
6	193	75	27	202	73	34	184	70	25	185	0	24	188	0	29	189	0	34
7	189	73	28	198	69	34	183	69	26	185	0	24	187	0	29	194	0	34
8	194	72	29	194	69	34	179	68	26	179	0	23	187	0	29	198	0	34
9	193	69	29	193	69	32	177	68	26	184	0	23	184	0	29	200	0	34
10	193	68	31	195	69	32	175	68	23	187	0	23	185	0	28	204	0	34
11	197	73	32	197	69	32	178	65	23	192	0	26	188	0	28	202	0	33
12	196	73	32	200	67	32	177	65	24	193	0	25	189	0	26	198	0	31
13	198	73	32	199	64	33	179	62	24	196	0	24	189	0	27	196	0	33
14	195	70	31	202	67	33	178	61	26	200	0	24	185	0	27	196	0	33
15	195	70	30	200	70	34	180	59	27	197	0	24	185	0	28	195	0	31
16	201	73	31	201	70	33	179	59	27	198	0	24	194	0	32	198	0	31
17	194	72	30	202	70	32	180	59	27	202	0	24	194	0	32	198	0	31
18	200	74	31	193	68	32	180	56	28	196	0	24	194	0	32	200	0	31
19	205	74	31	187	66	32	181	53	28	196	0	25	190	0	32	198	0	33
20	207	74	31	194	72	32	177	50	30	197	0	25	190	0	33	192	0	32
21	208	74	31	191	70	31	180	47	30	200	0	25	187	0	33	194	0	32
22	203	74	32	195	72	31	184	44	30	202	0	24	188	0	35	193	0	32
23	204	75	32	195	72	31	189	44	30	200	0	24	192	0	35	191	0	31
24	200	77	32	197	72	30	188	44	29	197	0	24	192	0	35	194	0	30
25	204	74	32	186	70	31	182	41	29	192	0	24	191	0	33	188	0	30
26	202	73	32	185	69	29	190	35	28	194	0	25	191	0	33	186	0	30
27	203	73	32	187	71	29	191	33	28	192	0	25	190	0	33	189	0	29
28	201	73	33	183	70	29	192	30	28	193	0	25	195	0	36	190	0	28
29	199	72	34				205	10	27	190	0	26	187	0	35	195	0	28
30	201	76	34				199	10	27	188	0	24	183	0	34	199	0	28
31	198	74	33				198	0	27				185	0	35			
WCJail	197.5			195.2			184.1			192.1			188.8			194.20		
Shipped	73.5			70.3			52.3			0.0			0.0			0.00		
EMP	30.8			31.6			27.1			24.4			30.9			32.03		
Avg Length of Stay (Days)	30.2			44.9			30.5			33.3			24.3			28.3		

WOOD COUNTY JAIL

July - December 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	202	0	28	191	0	31	0	0	0	0	0	0	0	0	0	0	0	0
2	201	0	26															
3	202	0	25															
4	201	0	23															
5	201	0	23															
6	208	0	22															
7	213	0	22															
8	205	0	24															
9	200	0	26															
10	203	0	26															
11	196	0	27															
12	196	0	27															
13	200	0	28															
14	199	0	28															
15	192	0	28															
16	190	0	27															
17	192	0	27															
18	189	0	27															
19	191	0	28															
20	196	0	28															
21	195	0	28															
22	195	0	30															
23	196	0	30															
24	195	0	32															
25	195	0	32															
26	194	0	31															
27	194	0	31															
28	191	0	30															
29	188	0	30															
30	186	0	31															
31	190	0	31															
WCJail	196.65			191.0			0.0			0.0			0.0			0.0		
Shipped	0.00			0.0			0.0			0.0			0.0			0.0		
EMP	27.61			31.0			0.0			0.0			0.0			0.0		
Avg Length of Stay (Days)	32.5																	

2025 Yearly Averages

Total	192.44
Safekeeper	65.34
EMP	29.43

Date Population

Color indicates low population	3/10/2025	175
Color indicates high population	7/7/2025	213

Orange indicates the last day of Safe Keeper housing

January - June 2025
DAILY POPULATION BREAK DOWN BY LOCATION (ENDED 03-30-2025)

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	80	77	91	75	84	71	161	0	165	0	154	0
2	80	77	90	75	84	71	157	0	155	0	155	0
3	80	76	94	75	86	71	161	0	154	0	146	0
4	86	75	91	72	77	69	151	0	158	0	151	0
5	89	75	90	72	82	69	159	0	157	0	149	0
6	89	75	91	73	85	70	157	0	156	0	151	0
7	86	73	91	69	85	69	158	0	155	0	156	0
8	91	72	87	69	82	68	153	0	154	0	160	0
9	93	69	88	69	80	68	158	0	150	0	162	0
10	92	68	90	69	81	68	161	0	152	0	166	0
11	90	73	91	69	87	65	163	0	155	0	165	0
12	89	73	97	67	85	65	165	0	158	0	163	0
13	91	73	98	64	90	62	169	0	157	0	159	0
14	92	70	98	67	88	61	173	0	154	0	160	0
15	93	70	92	70	91	59	170	0	153	0	161	0
16	95	73	94	70	90	59	171	0	158	0	164	0
17	90	72	96	70	91	59	175	0	158	0	164	0
18	93	74	90	68	93	56	168	0	158	0	166	0
19	98	74	86	66	97	53	168	0	154	0	162	0
20	100	74	87	72	93	50	169	0	153	0	157	0
21	101	74	87	70	99	47	172	0	151	0	158	0
22	95	74	89	72	104	44	175	0	148	0	158	0
23	95	75	89	72	112	44	173	0	154	0	157	0
24	89	77	92	72	111	44	170	0	154	0	161	0
25	96	74	82	70	109	41	165	0	155	0	155	0
26	95	73	83	69	124	35	166	0	155	0	153	0
27	96	73	84	71	127	33	163	0	154	0	157	0
28	93	73	80	70	131	30	165	0	155	0	159	0
29	91	72			159	10	161	0	149	0	164	0
30	89	76			159	10	161	0	146	0	168	0
31	89	74			168	0			146	0		
WOOD	91.16		89.93		101.10		164.60		154.23		158.70	
WPSO	73.48		70.25		52.29		0.00		0.00		0.00	
TOTAL	197.45		195.21		184.13		192.07		188.84		194.20	

MONTH	High	Low
January	101	80
February	98	80
March	168	77
April	175	151
May	158	146
June	168	146

Orange indicates the last day of Safe Keeper housing

2025 Safe Keeper Averages		
WOOD Co Jail	126.62	108
WAUPACA Co	65.34	75
Total Population	191.98	0

New Facility Total beds
80% = 232 290
Yellow New Facility open date 03-22-2025

SAFE KEEPER DIFFERENCE

2025

MONTH	BED DAYS	WOOD CTY COSTS \$41.26/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$51.23/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2024 TOTAL AMOUNT
January	2278	\$93,990.28	\$116,701.94	\$22,711.66	\$22,711.66	\$22,925.43
February	1967	\$81,158.42	\$100,769.41	\$19,610.99	\$42,322.65	\$20,715.75
March	1621	\$66,882.46	\$83,043.83	\$16,161.37	\$58,484.02	\$25,360.17
April	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,764.29
May	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,181.18
June	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,037.96
July	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,564.84
August	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$22,567.38
September	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,974.04
October	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,933.12
November	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,467.62
December	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$24,633.84
TOTAL	5866	\$242,031.16	\$300,515.18	\$58,484.02	\$123,518.33	\$275,125.62

41.26
51.23

Electronic Monitoring 2025 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2025 Total Amount	2024 Total Amount
January	30.80	\$27,975.64	\$27,975.64	\$39,438.39
February	31.60	\$25,924.64	\$53,900.28	\$38,616.23
March	27.10	\$24,614.93	\$78,515.21	\$39,583.71
April	24.40	\$21,447.60	\$99,962.81	\$40,346.10
May	30.90	\$28,066.47	\$128,029.28	\$39,411.14
June	32.03	\$28,154.37	\$156,183.65	\$38,825.43
July	9.77	\$8,874.09	\$165,057.74	\$43,453.07
August	0.00	\$0.00	\$165,057.74	\$42,372.20
September	0.00	\$0.00	\$165,057.74	\$41,726.13
October	0.00	\$0.00	\$165,057.74	\$42,481.19
November	0.00	\$0.00	\$165,057.74	\$39,493.47
December	0.00	\$0.00	\$165,057.74	\$38,675.41
TOTAL	15.55	\$165,057.74	\$165,057.74	\$484,422.47

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING							
2025							
MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2025 YTD TOTAL	2024 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$88,350.00	\$88,350.00	\$88,350.00	\$86,687.50
FEBRUARY	\$0.00	\$0.00	\$0.00	\$79,800.00	\$79,800.00	\$168,150.00	\$173,375.00
MARCH	\$0.00	\$0.00	\$0.00	\$79,800.00	\$79,800.00	\$247,950.00	\$260,062.50
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$346,750.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$433,437.50
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$520,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$606,812.50
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$693,500.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$780,187.50
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$866,875.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$953,562.50
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$1,040,250.00
TOTALS	\$0.00	\$0.00	\$0.00	\$247,950.00	\$247,950.00		\$1,040,250.00

2025 is a 75 average
Waupaca \$38.00 per bed day (75) Safe Keeper Housing to end 03/2025

Wood County Sheriff's Department Kitchen Report 2025						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3559	3500	3446	0	10505	\$26,833.08
February	2891	2875	2790	2102	10658	\$21,648.28
March	2968	2959	2902	0	8829	\$21,999.17
April	6348	6304	6159	30	18841	\$37,158.87
May	4907	4817	4748	8	14480	\$28,526.84
June	5097	4855	4919	0	14871	\$29,281.01
July	5384	5237	5262	0	15883	\$31,326.79
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	31154	30547	30226	2140	94067	\$196,774.04

Cost per meal **\$2.09**

Cost per day **\$6.28**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$269,109.64	\$196,774.04	\$0.00	\$0.00
Number of Meals	87,953	104,072	94,067	0	0
Cost per Meal	\$2.82	\$2.59	\$2.09	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.76	\$6.28	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2025

MONTH	FOUND ITEMS Male or Female		CONTRABAND FOUND INTERNAL EXTERNAL		DRUGS MALE or FEMALE		TOTAL SCANNED MALE FEMALE		Monthly Total
JANUARY	1	0	1	0	1	0	130	53	183
FEBRUARY	0	0	0	0	0	0	33	18	51
MARCH	0	0	0	0	0	0	48	13	61
APRIL	0	0	0	0	0	0	149	50	199
MAY	0	0	0	0	0	0	141	44	185
JUNE	0	0	0	0	0	0	149	51	200
JULY	0	0	0	0	0	0	124	45	169
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	1	0	1	0	1	0	774	274	

TOTAL SCANNED

1048

MINUTES

CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Thursday, July 24, 2025
TIME: 8:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 8:00 AM and declared a quorum present.
2. Under public comment, Scott Brehm announced that the Village of Vesper was pulling the Stemparosa Estates Garage Build from consideration.
3. Chair Leichtnam, along with the committee, reviewed the definitions of economic development, discussed the process that would be used today, and reviewed the actual amount of funding available for the grants. Concerns were shared about the number of applications by one entity applied for as well as the total number of applications this year. Historical data was provided as it related to the funding of the two Chambers and the two Airports.
4. The committee recessed at 9:12 AM and reconvened at 9:30 AM.
5. Each of the applications were reviewed by the committee with the following motions being offered:
 - a. Motion by Schulz/Hovendick to tentatively approve the request for South Wood County Airport Commission in the amount of \$15,000. Motion carried unanimously.
 - b. Motion by Hovendick/Buttke to tentatively approve the request for the Marshfield Municipal Airport in the amount of \$15,000. Motion carried unanimously.
 - c. Motion by Buttke/Hovendick to tentatively approve the request of Heart of Wisconsin Chamber of Commerce in the amount of \$25,000. Motion carried unanimously.
 - d. Motion by Leichtnam/Schulz to tentatively approve the request of Marshfield Area Chamber of Commerce & Industry in the amount of \$25,000. Motion carried unanimously.
 - e. Motion by Leichtnam/Perlock to tentatively approve the REDI Implementation Grant amount of \$50,000. Motion carried unanimously.
6. The committee, by consensus denied the application of MLC Productions/North Wood County Hist Society for the Adler Theater Business History Docufilm.

7. The committee recessed at 11:35 AM and reconvened at 12:05 PM.
8. The committee continued its review of the economic development grant applications.
9. Hovendick was excused at 1:00 PM.
10. Motion by Schulz/Buttke to adjourn. Motion carried unanimously at 1:17 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
July 24, 2025

NAME	REPRESENTING
Jason Gruenberg	Planning + Zoning
Scott BREHM	WCB#9
JEFF PERKOVER	WCB#11
Wayne Schulz	WCB#1
Amanda Blasnowski	Marshfield Area YMCA
Denise Sonnenmann	MACCI
Staci Kivi	How Chamber
Jan Brockman	RVFD
Rodney Brockman	Remington Vol. Fire Dept.
Vickie Schmitzler	City of Marshfield Historic Preservation Commission
Melinda Meyer	WEDC / Center
Meredith Bickel	Wis Rapids Area CFB
David Eaton	Columbus Catholic Schools
Sarah Franklin	Child Care Centers of Marshfield
Dyane Boushach	Child Care Centers of Marshfield
Sarah King	MSTC
Jake Klingforth	City of Wis. Rapids
Jon Evenson	Village of Biran
Kallee Dhein	CITY OF NEKOSSA
Melissa Hreck	regional farmers market coordinator
Hannah Wendt Scott	WCHD / Bike Share / Farm Market
Jake H	UCO
Via WebEx	
Lance Plim	CB Chair
Katie Dekleyn	County Clerk
Julie Manel	P-3
Suzanne Chang	County Clerk
Kristie Egge	Health Dept
Jeff Gaier	MFD Airport
Steve Barg	C / MFD
Renee Losiewski	C / Pittsville
Rick Schmidt	C / Nekossa

MINUTES

CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, August 6, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Wayne Schulz, Russ Perlock, George Gilbertson

MEMBER EXCUSED: Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of the July 2, 2025 meeting were presented. Motion by Buttke/Schulz to approve the minutes as presented. Motion carried unanimously.
4. The minutes of the July 24, 2025 meeting were presented. Motion by Buttke/Perlock to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Jenna Hanson & Isabell Grethen from Main Street Marshfield presented an update to their grant funded project, WELCOME BACK and showed photos of the progress made on a number of store backs in Marshfield. Motion by Schulz/Leichtnam to approve the release of economic grant funding of \$18,875 to Main Street Marshfield. Motion failed 2-2. Voting no were Buttke & Perlock.
7. Motion by Schulz/Perlock to reconsider the above request at a future meeting. Motion carried unanimously. It will be placed on both the special CEED meeting agendas of August 13th and September 3rd. dependent on Main Street representation at either meeting.
8. Area Extension Director Gatterman reviewed a letter from Extension Dean Karl Martin, alerting the state that the SNAP funding that was in place to fund the FoodWISE Educator had been eliminated at the federal level and layoff notices have been sent out to those employees affected, effective October 1, 2025. There may be some state funding allowed to keep the program going until the end of the year, but that is unknown at this time. Gatterman stated he will be putting a full time, county funded position in the 2026 budget for a Nutrition Educator for 2026. This will be discussed more next month.
9. County Conservationist Wucherpennig reported that the summer intern is no longer employed by the county so there is some funding that will not be expended this year due to that termination.

10. Wucherpfennig presented the 2026 Land & Water Conservation Dept. budget for the committee to review. Motion by Buttke/Perlock to approve the budget as presented and forward to the Finance Dept. Motion carried unanimously.
11. Wucherpfennig reported on the current status of the nitrate well testing and the ARPA funded reverse osmosis system requests to date. They are ready to move on the first round of these and are looking for committee permission to consider those in the next group of contamination (15-20 ppm). Committee consensus directed Wucherpfennig to continue as presented and discussed.
12. Wucherpfennig reported that salt testing will be conducted in September along the Mill Creek Watershed, working with Portage County.
13. Wucherpfennig updated the committee on the status of various violations in the county.
14. Leichtnam requested that the committee consider having the existing Citizens Water Group be an advisory committee of CEED. He reviewed the history of the organization and the progress made by them. Motion by Buttke/Perlock to approve the Citizens Water Group be an advisory subcommittee of CEED. Motion carried unanimously. Corp Counsel Flanagan will draft a resolution for the county board to ratify this move.
15. Leichtnam reviewed the economic development grant process and recommended tweaks to the process. He listed 6 items for the committee to consider at a later meeting.
16. The next regular meeting will be held on Wednesday, September 3rd, at 9:00 AM. A special meeting to review the economic development grant applications will be Wednesday, August 13th at 9:00 AM.
17. Chairman Leichtnam declared the meeting adjourned at 10:37 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee

August 6, 2025

[illegible]

NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE

July 9, 2025

Zoom Meeting

MINUTES

CALL TO ORDER: The chair and vice-chair were not present for this meeting. Motion by Hamilton, second by Miller, to elect Keri Beck as temporary chair. Motion carried. Keri Beck called the meeting to order at 2:03 p.m.

ROLL CALL: PRESENT: Mike Miller, Forest County; Keri Beck, Langlade County; Ann Maletzke, Spur of the Moment Ranch (Oconto County); Michelle Eron, Shawano County; James Przybylski, Shawano County; Brad Hamilton, Wood County; and Meredith Kleker, Wisconsin Rapids CVB. **EXCUSED:** Clyde Nelson, Merrill Chamber; Matt McLean, Marshfield CVB; Megan Vruwink, Stevens Point Area CVB; Autumn Timblin, Marinette County; and Malorie Paine, Plover CVB. **OTHERS PRESENT:** Christopher Jennings, Travel Wisconsin. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Hamilton, second by Miller, to approve the minutes of the June 11, 2025 meeting. Motion carried.

FINANCIAL REPORT: The financial report was emailed out to the members of the tourism committee. Revenue in 2025 totals \$10,441.81; expenses paid to date total \$2,394.95; the account balance is \$41,016.88.

REVIEW OF 2025 MARKETING PLAN: Registration for the 2026 Green Bay show is now open. Sarah will reach out to Autumn to let her know to register the North Central Wisconsin Tourism Partnership for the event.

A discussion was also held on the website – where does the domain name sit? The committee would like to explore moving the domain name (Cloudflare) to ensure access and continuity.

STRATEGIC PLAN: Counties were reminded to include the North Central Wisconsin visitor survey link on your websites and social media. Sarah will send a reminder to the group.

CREATION OF 2026 NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP

BUDGET: The budget will be constructed for recommendation to the board at the September day-long meeting. Members were reminded to fill out the Doodle poll. Items to discuss in September include the website, logo refresh, participation in the state co-op program, social media, etc.

REVIEW OF AREA TOURISM NUMBERS: Members reviewed the 2024 area tourism numbers and were encouraged to share those numbers with their county boards.

TRAVEL WISCONSIN UPDATE: Christopher Jennings reported on the following: 2024 tourism economics report – beat 2019 pre-Covid numbers, Christopher is willing to attend county meetings to defend tourism investment; next grant deadline is August 1; WATVA UTV/ATV trail guide is available; Travel Green program; points of interest/event listings partner portal updating soon. Christopher will check on the date for the co-op roll out and the close/pay date for the Travel Guide. Members also discussed the Wisconsin Historical Tour.

NEXT MEETING DATE: The next meeting will be held at 2:00 p.m. on August 13, 2025.

ADJOURN: Chair Beck adjourned the meeting at 2:47 p.m.

MINUTES

WOOD COUNTY LAND INFORMATION COUNCIL COMMITTEE

DATE: Wednesday, August 13, 2025
TIME: 8:00 AM
PLACE: Courthouse – Conference Rm #114

MEMBERS PRESENT: Bill Leichtnam, Heather Gehrt, Paul Bernard, Andrew Jennings, Tony Bastien, Kevin Boyer, Allen Breu

MEMBER EXCUSED: Tiffany Ringer, Brian Spranger

OTHERS PRESENT: Katie DeKleyn, Chief Deputy County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 8:00 AM.
2. Introductions were made.
3. Chairman Leichtnam declared a quorum was present.
4. There was no public comment.
5. The minutes of the previous meeting were reviewed. Motion by Breu/Bernard to approve the minutes as presented. Motion carried unanimously.
6. Land Information Officer, Paul Bernard provided a budget update. There are four proposed projects for 2026. Bernard will formalize this for the September CEED Committee meeting.
 1. Scanning project of Right of Way Plats that are held in the County Clerk's office and the Highway Department. A quote from On Q has been requested.
 2. Purchasing a new scanner to replace their current aging scanner. A quote has been requested.
 3. Planimetric's, to digitize planimetric features from the new high resolution 2025 air photos. A quote has been requested from Cloud Point.
 4. Highway Right of Way Mapping Projects, Bernard has budgeted \$10,000 for this project.
7. Bernard presented a demo of the new web mapping applications, which included the permit explorer, real estate recon, and land records viewer.

8. Agenda items for next meeting include the budget and demo web mapping.
9. The next meeting is set tentatively for December.
10. Motion by Bernard/Boyer to adjourn the meeting. Motion carried unanimously.
11. Chairman Leichtnam declared the meeting adjourned at 8:52 AM.

Minutes taken by Katie DeKleyn, Chief Deputy County Clerk, and are in draft form until approved at the next meeting.

[illegible]



Monday, July 21, 2025 @ 2:00pm (Riverblock Auditorium, room 206 and virtually on Webex)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
- 2.) Public Comment – None
- 3.) Motion to approve June 16, 2025 meeting minutes as they were presented was made by Gordon Gottbeheut and seconded by Bruce Dimmick. Motion passed unanimously.
- 4.) Correspondence / Updates–July Speakers / Handouts / Reports on meetings attended
 - a. There was a handout provided that altered to CWG that it is listed in the Directory of non-profit organizations at NGO's 1.
 - b. Kaysee Beckstrom from Clean Wisconsin was present at the meeting to learn more about CWG and the work that they are doing. The meeting attendees shared how they had been involved in CWG and water related issues. Kaysee also shared handouts about the work that Clean Wisconsin was doing.
 - c. Jen McNelly shared that at the Sept. 15 meeting Mike Miller will be giving a presentation on Neonics and water resources in WI and member of the state assembly Vinnie Miresse will be present to talk about bi-partisan legislation he introduced aimed at protecting pollinators. This information should be shared with anyone who you think might be interested in learning more about this topic!
- 5.) '25 Projects–Pollinator Initiative (Winters); Other Projects Timeline & Planning
 - a. There was a discussion about who might be able to attend the August CWG meeting to speak about local pollinators. It was suggested that Kathy McGrath would be a good speaker. Sandy Cain will reach out to Kathy to see if she is available for the August meeting.
- 6.) Discussion items from the floor
 - a. It was suggested that minutes from the CWG meeting should be included in the CEED packet for County Supervisors. A motion was made by Rhonda Carroll to include a copy of the draft monthly minutes to be included in the following months CEED packet. Ken Winters 2nd the motion. There was no discussion the motion passed unanimously. Jen McNelly will send a copy of the minutes with a draft watermark to Trent Miner and Bill Leichtnam for inclusion in the CEED packet.
- 7.) Possible agenda items for next mtg. (Please Note–Agenda submitted one week prior)
 - a. The booth for Science by the River should be discussed at the August Meeting.
- 8.) Next mtg.—August 18, 2025, 2:00 pm
- 9.) Adjourn – A motion to adjourn was made by Rhonda Carroll and 2nd by Bruce Dimmick. No discussion was had and the motion passed unanimously.

Chairman Bill Leichtnam adjourned the meeting at 3:24 pm.

Present in the meeting: Bill Leichtnam, Jen McNelly, Sandy Cain, Rhonda Carrell, Bill Clendenning, Bruce Dimmick, Ken Winters, Gordon Gottbeheit, Kendra Wilhelm, and Kaysee Beckstrom.

Respectfully submitted by Jen McNelly on July 23, 2025

DRAFT

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, Bilingual 4-H Associate Educator

Trina Bores, 4-H AmeriCorps member

- A 3-day travel experience (*Discover Wisconsin*) for middle grade 4-H and adult advisors where they learned about Wisconsin's rich history and culture as through travel to eastern Wisconsin. We stayed on a college campus and travelled to Door County, Manitowoc, and Green Bay locations during the day. This travel experience helped youth develop independence, youth voice, and flexibility.
 - **Total Reach:** 36 youth, 2 adult volunteers, 7 adult staff
 - **Pictured right:** youth engineered cardboard locomotives at the National Railroad Museum
- An in-person education program in which youth participants of the Nekoosa Public Library's Summer Reading Program interact with 4-H hands-on learning. Youth learned about what plants need to live while creating and planting their own "grass man." Through this activity, youth and families learned about the 4-H program while also learning about plants.
 - **Total Reach:** 50 total people - 35 youth and 15 adults
- An in-person day camp for youth in grades K-5 where youth met zoo staff and learned about how staff care for animals' overall health through enrichment activities. Youth also learned about different animal groups, animal tracking, and more. This program was open to all youth, and we were happy to welcome 7 youth who are not 4-H members.
 - **Total Reach:** 28 youth in grades K-5, 1 youth in grade 12
 - **Pictured right:** youth learn about animal tracks by pouring plaster casts



AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a spreadsheet tool for dairy producers and consultants. The goal is to help producers understand the value of managing inventory and to be able to use the spreadsheet to account for loss and varying qualities of feed, and storage methods so that they can better plan and manage feed inventories. Feed is the largest expense on a dairy farm, accounting for about half of all input costs.

- An article in print and on the internet for a general farm audience, which highlighted the many advances in grazing systems that have made it more productive and worth the consideration of producers as a sound economical way to manage livestock production systems.
 - **Total Reach:** *The Wisconsin Agriculturist has a circulation of 22,000 with multiple members per household in the distribution. The web version is available to a wider audience over an extended period of time and is still having new views after the print publication.*

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning for a regional rural housing summit hosted in Stevens Point in collaboration with state and regional CDI educators, and local, regional, and state housing partners. The goal is to engage developers, local government, and housing practitioners around rural housing solutions and best practices in order to increase affordable workforce housing and local economies in their area.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- An updated suite of nutrient management publications is being prepared to enable cranberry farmers to reference the most up-to-date information regarding nitrogen, phosphorous, potassium, and micronutrient needs and efficiency for cranberry production. The current publication suite is from 2000, and does not address modern hybrids in sufficient depth.
- A Virtual Brown Bag was hosted, connecting growers with realtime field updates on protoventuria leaf spot, hail, insect flight, and weed management.
- A Virtual Brown Bag was hosted, providing growers with realtime field updates on pollinator behavior, insect sweeping result trends, and heat stress management.
- Extension Mini Clinics are being planned for Cranberry Summer Field Day, to showcase current UW research on weed management screening trials, protoventuria leaf spot and virus testing, and physiology research trials.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- An introductory series of StrongBodies and Tai Chi for adults who are incarcerated, where during Tai Chi they learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. During StrongBodies they engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness. Through both of these activities, the program helps reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines.



- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health & nutrition education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 20 registered adults/older adults
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A nutrition education program offered in partnership with the Wood County Health Department's Parents as Teachers program for families and their children, where participants met at the Wisconsin Rapids Downtown Farmers Market and engaged in a recipe activity where we made rainbow farmers market kebabs and talked about how fruits and vegetables help us to be healthy. Parents also learned how to use their FoodShare/EBT cards and WIC Farmers Market Vouchers at the farmers market.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- Bi-weekly summer meetings for Hmong youth, attending Wisconsin Rapids Area Middle School and Lincoln High School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 15 youth registered, 5 consistently attending
- An introductory series of StrongBodies and Tai Chi for adults who are incarcerated, where during Tai Chi they learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. During StrongBodies they engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness. Through both of these activities, the program helps reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines.
- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health & nutrition education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 20 registered adults/older adults
- Building relationships and engaging with partners to address health needs with the Hmong community within Wood County.
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.



- **Total Reach:** 8 one-on-one clients
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - **Total Reach:** 4 justice involved males

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- Development of a stakeholder engagement survey for community members who use and value Nepco Lake, where participants will be invited to identify key issues, opportunities, and long-term goals related to the lake. The goal is to gather insights that will play a vital role in guiding the Nepco Lake District through its strategic planning process. By incorporating community feedback, the District aims to align its strategic direction with the needs, priorities, and aspirations of those who live near and enjoy Nepco Lake.
- Planning for a Health and Conservation Fall Summit for County Health and Land and Water Conservation Department Staff, as well as state agency representatives in collaboration with Wisconsin Land and Water. The goal is for county representatives to learn more about emerging water-related health and conservation issues, so that they can use the information from the summit to address these issues in their counties.
- Planning for a nutrient loss reduction strategy stakeholder roundtable event for agricultural producers, partners and agency representatives in collaboration with the Wisconsin Department of Natural Resources, Wisconsin Land and Water, and UW-Madison Division of Extension. The goal is for



stakeholders to come together at a one day event to discuss nutrient loss reduction strategy actions that can help inform and guide an updated state nutrient loss reduction strategy.

- A compilation of water quality and private well data and information for private wells exceeding the nitrate-nitrogen drinking water standard in Wood County. This information will help the Wood County Land and Water Conservation Department prioritize ARPA funding for well treatment systems and areas where additional efforts could be taken.
 - **Total Reach:** 20 private well owners
- A series of four summer school lessons on natural resources for outdoor adventure summer school participants in 3rd and 4th grade, where they learned about a variety of natural resources topics so that they can better understand and appreciate the outdoor world.
 - **Total Reach:** 20 students and 4 teachers
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects.
 - **Total Reach:** 15 Citizen Members of the Wood County Citizen Water Group



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - July 2025

- Generated cost share contracts for residue management (T. Bulgrin) totaling \$4,922.85 utilizing both SWRM SEG grant funds and Mill Creek Watershed TRM grant funds.
- Completed annual Wood County Civil Rights Training and submitted certificate of completion to Human Resources.
- Assisted with creation of flyer for Keuffer Grazing Tour scheduled for August 12th and posted to LWCD website. The event is being sponsored by our department with lunch and expenses covered by grant monies. This is a unique grazing tour showcasing LWCD projects for Luke Keuffer's managed rotational grazing system, solar watering system and stream crossing (interesting note: the solar watering system designed by Kyle Andreae, Wood County LWCD Engineer Technician, is currently the **only** one in the state of Wisconsin! Kyle has been asked to be a presenter at the WI Land+Water Conference in March for the solar watering system.)
- Submitted 30-day Class I Public Notice for Earth-Biron Quarry nonmetallic mining reclamation permit for a proposed nonmetallic mine in the Village of Biron for publication in the Wisconsin Rapids Daily Tribune. Mailed notices to the village and to landowners within 300 feet of parcel.
- Attended July 2nd CEED committee meeting.
- Arranged catering for Keuffer Grazing Tour on August 12th, tracked RSVP's as received.
- Assisted Kendra with creation and ordering of signage for field day events.
- Downloaded the DATCP monthly report for July and shared with LWCD staff.
- Submitted 30-day Class I Public Notice for publication in the Marshfield Herald News for a nonmetallic mining reclamation permit to continue to mine an existing quarry in the Town of Marshfield on property owned by Mathy Construction Company. Mailed notices to the township and landowners within 300 feet of parcel.
- Processed reimbursements for Nutrient Management Farmer Education (NMFE) as received. Wood County is the financial manager in 2025 for the DATCP NMFE Grant and responsible for processing reimbursements to class attendees for Wood, Marathon, Taylor, Clark, Portage and Lincoln counties.
- Scheduled, created agendas, attended and took minutes at July 8th staff meeting.
- Attended Wellness Committee meeting on July 8th and shared information with LWCD staff & Parks-Forestry staff.
- Assisted with completion of the annual countywide transect survey of cropland on July 9th. This survey gathers information on conservation tillage and soil loss rates and provides a database of reliable information that can be used to monitor trends which can be used to direct program activities.
- Generated drafts of two cost-share contracts for whole-house reverse osmosis (RO) systems for landowners with private wells testing over 20 ppm, one at 20.54 ppm (R. Randorf) and the other at 21.234 ppm (M. Sorenson). ARPA groundwater grant funds will be used to cost share installation of RO systems with an 80/20 cost share rate.
- Reviewed the 2026 Budget Instruction Packet and 5-Year LWCD Budget Comparison from Finance on July 10th.
- Calculated 2026 budget figures for LWCD, DATCP, Wildlife, Nonmetallic Mining, MDV, Mill Creek, LMPN/Surface Water Grant budgets. Worked on budget figures on a daily basis to compile budget data and enter into Questica. Scheduled meeting to review my projections/data with County Conservationist after he returns from vacation (off July 9-22).
- Attended the EPPIC farm tour at Miltrim Farms on July 15th. Miltrim Farms is a 4th generation dairy farm who milk around 2,200 milk cows and crop about 5,000 acres of corn for grain, silage and grass hay. They currently have 2,500 no-till acres, 2,700 acres in cover crops and use low disturbance manure injector on 3,500 acres. Through the use of precision ag, they have converted some of their headland acres into perennial grasses and pollinators.
- Processed payments for rental of no-till drill as received.
- Completed LWCD payroll percentages and forwarded to Finance prior to the July 10th and 24th payrolls. Compiled step-by-step instructions for processing payroll percentages in the event the County Conservationist had to submit them while I was on vacation.
- Reviewed payroll reports and verified distribution by accounts/department.
- Reserved caterer for Field Day event on October 7th (Dustin Albert Demo Trials Field Day).
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Processed animal waste ordinance permit fee for Destiny Farms.

- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Ordered department supplies and processed invoices/payments.
- Met with Rod Mayer/Conservation Program Manager to determine 2026 budget for Wildlife Damage & Abatement program revenue and expenses.
- Submitted requests for 2026 budgetary quotes to DNR (for MDV revenue), ESRI (ARC-Pro licenses), I.T. Director (for Adobe Pro license renewals, Kofax license renewals, PC replacement costs) and to DLT (for auto-CAD annual license renewals).
- Worked with Deputy Finance Director to have journal entry requests corrected in the 2025 LWCD budget after discovering a few discrepancies while working on budget estimates.
- Worked with Conservation Specialist to determine estimated 2026 revenue/expenses for Surface Water Grant funds (3-year grant) and the ARPA Water Quality Improvement Practices grant funds and entered into 2026 budget.
- 2026 Budget: obtained 2026 data for PC Replacement and calculated amounts between Land/Water, Nonmetallic Mining and Wildlife Abatement and Claims programs; estimated revenue/expenses for 2026 tree/shrub/seed sale.
- Assisted with Mill Creek water sampling on July 17th.
- Vacation days July 18th through July 25th.
- Met with County Conservationist on July 28th to review my 2026 LWCD budget projections and budget data.
- Verified wildlife damage general ledger, printed reports and assembled all invoices and attachments for second quarter 2025 reimbursement request to the WiDNR.
- Entered total estimated revenue and expenses for 2025 LWCD budget after comparing the 5-year budget comparison provided by Finance with 2025 budget and actual 2025 budget figures.
- Processed two cost-share contracts and payments to landowner for residue management (T. Bulgrin) totaling \$4,922.85.
- Processed two cost share contracts and payments for streambank/shoreline protection (K. Lewis) totaling \$75,769.58 utilizing TRM grant funds and SWRM grant funds. Submitted contract to Register of Deeds to be recorded prior to submission of reimbursement requests.
- Met with County Conservationist on July 30th to review additional tweaks to the 2026 LWCD budget. Verified all revenue and expenses for budgets (LWCD, DATCP, Wildlife Damage & Abatement, Nonmetallic Mining, MDV, and Mill Creek).
- Revised cost share contract for cover crops (C. Boerboom)
- Generated the required reports for 2026 budget to include in CEED meeting packet for approval at the August 6th CEED meeting and also sent to Finance Director and Deputy Finance Director for review prior to placing in packet.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet.
- Served as point of contact for LWCD staff while County Conservationist was on vacation between July 9-22 and/or out of the office on July 2, 3, 7, 28 & 29.

Activities Report for Emily Salvinski

-July 2025-

- **Thursday, July 3.** Prepped maps for Roth's buffer check. NMFE related paperwork, emails.
- **Thursday, July 10.** Spot checked Roth's buffers from 2024. Labelled and organized photos from spot checks. Attended online UW badger crop connect.
- **Friday, July 11.** Entered each farmers information (names, acres, type of course they attended) into NMFE final grant report.
- **Friday, July 18.** Completed phosphorus reduction calculations for a contract and entered into GIS. Completed civil rights training.
- **Tuesday, July 22.** Took streamflow measurements at 6 locations within SE Wood Co and entered results into SWIMS and our files.
- **Wednesday, July 23.** Used snapplus to view different scenarios relating to possible over application. Entered in Mill Creek phosphorus results into charts.
- **Thursday, July 24.** Attended Badger Crop Connect. Looked into how to change NMFE budget categories and what they have to be adjusted to. Worked on NM enforcement letter.
- **Monday, July 28.** Contacted farmers to find out if they will be soil testing (and getting reimbursed for them). Worked with flow meter supplier to get part.
- **Tuesday, July 29.** Worked on snap plus phosphorus reductions and added information to gis. Worked on contract and adding that into GIS.

Activities Report for Kyle Andreae – July, 2025

- July 1 – Transect Survey
- July 2 – Destiny farms plan review
- July 3 – Vacation
- July 4 – Holiday
- July 7 – Vacation
- July 8 – Staff meeting, Destiny farms plan review
- July 9 – Transect Survey, Lewis site visit
- July 10 – Lewis Construction Inspections, Presented solar design workshop
- July 11 – Keuffer correspondence, Lewis construction inspections, Cutler construction inspections.
- July 14 – Destiny farms permit.
- July 15 – Destiny farms pre-construction meeting, Complaint investigation, Lewis construction inspections.
- July 16 – No-till drill repair, Lewis construction inspections, Lewis as-built
- July 17 – Lewis as-built
- July 18 – Lewis as-built
- July 21 – Lewis site visit, Lewis as-built, Manure complaint investigation
- July 22 – Lewis as-built, Manure complaint investigation
- July 23 – Manure complaint investigation
- July 24 – Manure complaint investigation
- July 25 – Lewis as-built, Krohn design
- July 28 – Krohn design
- July 29 – Krohn design
- July 30 – Krohn design
- July 31 – Krohn design



Activities Report for Kendra Wilhelm – July 2025

- Coordinated the use and transport of the no-till drill for 3 operators.
 - This consists of answering questions via phone, managing the schedule of the no-till drill, and transporting the no-till drill to renters.
- Created a flyer for the August 12th Grazing Tour at Luke Keuffer's. Worked with Kyle and Barb to create a map that depicts the meeting/parking location for the event and finalizing the flyer.
 - Worked with Barb to design and order field day signs that can be used at this and future events.
- Communicated with Highway Department staff on scheduling a meeting regarding their new spray truck and to map/monitor spraying locations.
- Entered Clean Boats Clean Waters data on July 2nd, July 9th, and July 21st.
- Met with a farmer within the Mill Creek watershed regarding no-till fields and cost-sharing. Cost-share contracts have been created, signed, and fields have been verified.
- Attended a webinar focused on skills for building farmer networks.
 - Reviewed the new curriculum that was released by UW-Extension.
- Worked with a farmer via phone to troubleshoot Snap Plus Version 3 issues. Scheduled an in-person meeting to work with the new version of nutrient management planning software.
- Submitted the Lake Monitoring & Protection Network semi-annual report to DNR.
- Coordinated with Nico on scheduling Clean Boats Clean Waters watercraft inspections during the Great Lakes Landing Blitz.
- Assisted with the annual transect survey and prepped the Snap Plus database for data entry.
- Shared details about the August 12th Grazing Tour at Luke Keuffer's with multiple parties.
- Attended the CEED meeting.
- Participated in the July 8th staff meeting.
- Joined DNR staff for an aquatic invasive species early detection survey on Dexter Lake. Aquatic forget-me-not was the only new invasive species found.
- Reached out to the Village of Port Edwards Public Works department regarding a walking path being constructed through a known population of non-native phragmites with the concern of material being moved off-site. Through discussion, no material was removed and relocated. Communicated this to the DNR AIS biologist as well.
- Attended a meeting with a Wood County Highway Department staff member to discuss their new spraying system and check out known heavy populations of invasive species that have been sprayed.
- Verified harvestable buffers at Roth Golden Acres.
- Created a flyer for Albert Acres' Demo Trials Field Day that is taking place on October 7th.
- Updated managed invasive species map and information in ArcGIS Pro.
- Transported the no-till drill to Junction City.
- Ordered parts to fix no-till drill.
- Gathered aquatic invasive species and native look-a-like specimens to preserve and use at future educational events.
- Attended a field day at Miltrim Farms that focused on cover crops, soil health, and a robot milking system.
- Transported the no-till drill back to storage.
- Coordinated with the UW State Laboratory of Hygiene to ensure correct shipping of lake water quality samples of total nitrogen, total phosphorus, and chlorophyll-a.
- Attended a training on the new Snap Plus Version 3 nutrient management software hosted by DATCP.
- Completed Mill Creek water quality sampling for the month of July.
- Coordinated with Caleb Armstrong from Marathon County on creating and finalizing flyer for Dustin Albert's field day upcoming on October 7th.

- Communicated and coordinated with Portage County Land & Water Conservation Department on planning of the joint effort to complete a shoreline assessment on Nepco Lake.
- Started creating a presentation for an educational session on aquatic invasive species and the Clean Boats Clean Waters program for an educational session in September.
 - I am partnering with a Nepco Lake District Board Member and a DNR staff member on the presentation.
- Attended the July Citizens Water Group meeting.
- Attended the July Nepco Lake District Board meeting.
 - Provided a Nepco Lake District Board Member with aquatic invasive species handouts to help satisfy one of their surface water education grant deliverables.
- Took water quality samples and Secchi disk readings on Dexter and Wazeecha Lakes per DNR's request to be a deliverable on the Lake Monitoring & Protection Network grant. Water samples were shipped to the State Lab of Hygiene for analysis of total nitrogen, total phosphorus, and chlorophyll-a.
- Completed a giant hogweed survey at the UW-Arboretum in Marshfield. No giant hogweed plants were found.
- Completed monitoring at two pet shops in Marshfield as part of the Organisms in Trade portion of the Lake Monitoring & Protection Network grant project. The only aquatic invasive species found were Malaysian Trumpet Snails, which are common hitchhikers sent with other aquarium trade shipments. The pet store owner is disposing of the snails to help prevent the spread.
- Sent an email to all registered Snapshot Day volunteers regarding details for the event on August 9th.
- Participated in a meeting with Portage County Conservation Technician, Andrew Senderhauf, regarding planning for the shoreline assessment we are partnering on for Nepco Lake. Discussions involved the new app Portage County created and what reports/maps/data is available from the app after the survey is complete.

Activities Report for Rod Mayer – JULY 2025

- Mathy – Marshfield plan review – stormwater plan review – sent review to Mathy for erosion protection edits needed in reclamation plan.
- Earth Biron draft 4 review (161 pages). Sent review draft to Earth. Received reviewed plan edits. Drafted public notice document, created landowners within 300' of parcel listing, worked with Barb to publish class 1 and send mailings. Sent copies and process listing to Earth.
- Drone pick up and initial flight training.
- Met with landowner (Wegner/Grossman) for Wildlife Act 82 info.
- Brehm correspondence for insufficient plans & info and info needed to Star Engineering.
- Created GIS map for new Mathy-Marshfield and Vision mine sites.
- Completed DNR regulatory NR135 survey.
- Reviewed draft 5 of Mathy-Marshfield plan. Researched public notice for joint jurisdiction. Drafted Public notice, landowners within 300' of parcel listing, worked with Barb for class 1 publication and landowner letter mailings.
- Review of Earth 186 runoff violation DNR correspondence. Updated file.
- Staff meeting 7/8/25.
- Schneider FA renewal – operator and bank contacts, draft review, approval, update file, database, and software.
- Pond site exemption info sent to landowner.
- Grimm Act 82 correspondence – landowner info, created field maps, acre calcs, enrollment form, permit app form, landowner signatures, damage info and recommended quota info to DNR, processed to DNR database, to DNR for permits issued.
- Landowner/township correspondence for pond build issues.
- Met with Seigil Town Chairman for Brehm operation issues – lack of permitting – etc.
- Earth/Biron site visit – GPSed current disturbed prior to permitting – created GIS map – etc.
- Correspondence with Town of Arpin for road flooding issue – answered questions about historical pond etc.
- Apiary research – new producer correspondence into program – etc.
- Reviewed Earth Maple Ridge 2 final judgement.
- Knuth Act 82 enrollment. Worked with DNR for multiple enrollment to one producer issues, completed field maps and acre calcs, enrollment form, permit form, signatures, processed into DNR database, sent to DNR to issue permits.
- Earth 186 DNR violation – reviewed SWPP permitting comments from DNR. Updated file.
- Picked up Apiary equipment from Kauth (Moonlight Apiary). Created inventory listing and stocked in storage shed. Sent equipment listing to new Apiary.
- Reviewed Earth Cephess possible CH 30 joint jurisdiction issues (DNR/Earth). Updated files.
- Email to earth requesting layers for GIS mapping on new sites.
- Canada goose research – site evaluation with producer – advice given to abate damage.
- Grossman AND Garnder (Hay Creek) Act 82 enrollments – landowner info, created field maps, acre calcs, enrollment form, permit app form, landowner signatures, processed to DNR database, to DNR for permits issued.
- Ron Bohn seeding info correspondence for site reclamation.
- New Act 82 correspondence for Kollross – several phone calls – info needed etc. created field maps, acre calcs, enrollment form, permit app form, landowner signatures, processed to DNR database, to DNR for permits issued.



LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Shane Wucherpfennig – July 2025

- Visited Lewis Streambank site.
- Attended CEED meeting.
- Held staff meeting
- Finalized Earth Inc. settlement with Nick Flannagan and the stipulation document for hearing. The document has been reviewed and signed by the judge. Wood County received the \$25,000 forfeiture.
- Approved timesheets and payroll percentages.
- Participated in Health and Conservation Committee meeting
- Vacation
- Field work and investigation of fish kill on the East Fork of the Hemlock Creek.
- Participated on a Teams meeting with DNR staff on the East Fork of the Hemlock spill and investigation.
- Staff activity report and CEED agenda.
- Reviewed new contracts and signed for various grants.
- Attended an NRCS statewide workgroup meeting.
- Met with several landowners to interview and use the “High Nitrate Questionnaire” as part of the pre-application to determine eligibility for treatment systems using ARPA Funds.
- Met with Barb Peeters to discuss department budget.
- Met with Tracy Arnold – Portage County & Jen McNelly about the Mill Creek Watershed.
- Met with Summer Intern to discuss concerns and terminated employment effective July 25th.
- Kyle and I practiced flying the Department Drone.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for August 6, 2025

1. Economic Development (Jason Grueneberg)

Downtown Wisconsin Rapids Triangle Development – In the past month Reuben Van Tassel and I have been meeting with City of Wisconsin Rapids staff regarding the Triangle Development in front of the Courthouse. The City is in the process of drafting an intergovernmental agreement that outlines the cooperative redevelopment of the Triangle between the City and the County. The agreement will be brought to the Property and Information Technology Committee for review.

Wood County Community Development Block Grant (CDBG) Housing Repair Program – I continue to work on closing out the Wood County Housing repair program. On July 15th I picked up the program files from the Juneau County Housing Authority. We will need to maintain the files in Wood County and track any payments or satisfactions of mortgage.

Central Wisconsin Economic Development Fund (CWED) – On July 16th I participated in the CWED Board of Directors' meeting. Agenda items included a fund status report, approval of May and June financials, a loan activity report, approval of a Start Up loan, a loan renewal, and the fund administrator report.

Comprehensive Economic Development Strategy (CEDs) – The North Central Wisconsin Regional Plan Commission is currently in the process of updating its CEDs. This planning document is updated every 5 years so that the region is eligible for Economic Development Administration (EDA) grant funding. I participated in the planning kickoff meeting that was held on July 17th, and I serve on the oversight committee that will work with NCWRPC staff and guide the process.

Wood County Unit of the Wisconsin Towns Association – On July 18th I attended the Wood County Towns Association Meeting. I presented on the current zoning structure in the County and how County zoning could be implemented and administered.

Wood County Economic Development Grant for 2026 – In the past couple of months we have been receiving and processing applications for 2026 Wood County Economic Development Grants. On July 24th the CEED Committee met to review applications. A follow-up review meeting is scheduled for August 13th at 9am.

North Central Wisconsin Regional Plan Commission (NCWRPC) – On July 29th the NCWRPC quarterly meeting was held. Some of the agenda items included establishing the 2026 levy rate and caps, review of the Wisconsin Regional Orthoimagery Consortium (WROC) Request for Qualifications (RFQ), presentation of the 2025 Draft Regional Comprehensive Plan, and a public hearing on the comprehensive plan.

2. Planning & Zoning (Emily Arndt)

a. On Maternity Leave

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Creating new Land Records Viewer
- Working with Health, Highway & Land Conservation departments on various projects

4. Code Administrator (Brad Cook)

6-27-2025- (1) new conv inspection TN: 13, (1) new HT insp TN 01: I.T. Training requirements for employees,answer phone calls and inquires with POWTS, SL, FL.

6-30-2025- HS 25-019 letter writtend and sent to owner TN: 22, (1) Reviewed soils, plan review, issued permit for new HT, (2) rep conv insp TN: 07, answer phone calls and inquires with POWTS, SL, FL.

7-1-2025- (1) plan review, issued permit for privy TN: 13, (1) Reviewed soils, plan review, issued permit for rep conv TN: 04, (2) new/rep HT insp TN: 07,10, answer phone calls and inquires with POWTS, SL, FL

7-2-2025- (1) rep HT insp TN: 07, answer phone calls and inquires with POWTS, SL, FL

7-3-2025- Vacation

7-4-2025- Holiday

7-7-2025- (1) Reviewed soils, plan review, issued permit for new conv TN: 07, (1) tanks insp TN: 01, answer phone calls and inquires with POWTS, SL, FL.

7-8-2025- (1) State-POWTS chat meeting, answer phone calls and inquires with POWTS, SL, FL.

7-9-2025- (1) Reviewed soils, plan review, issued permit for new In-Fill System TN: 07, (1) Reviewed soils, plan review, issued permit for rep HT TN: 16, (1) HS 25-020 letter written and sent to owner TN: 01, answer phone calls and inquires with POWTS, SL, FL.

7-10-2025- (1) Reviewed soils, plan review, issued permit for new HT TN: 16, (2) new/rep HT insp TN:11,12, answer phone calls and inquires with POWTS, SL, FL.

7-11-2025-(1) soils onsite insp TN: 07, (1) privy onsite insp TN: 04, answer phone calls and inquires with POWTS, SL, FL.

7-14-2025- (1) mound plow insp TN:01, (1) Reviewed soils, plan review, issued permit for new mound TN: 04, answer phone calls and inquires with POWTS, SL, FL.

7-15-2025- (1) HS 25-021 letter written and sent to owner TN: 18, (2) SF 25-015 letter written and sent TN: 22: 07, answer phone calls and inquires with POWTS, SL, FL.

7-16-2025- (1) well permit reviewed and issued TN: 13, (1) Reviewed soils, plan review, issued permit for rep conv TN: 19, answer phone calls and inquires with POWTS, SL, FL

7-17-2025- (1) rep conv insp TN:07, (1) in-fill system insp TN: 07 , answer phone calls and inquires with POWTS, SL, FL.

7-18-2025- Truck Maintenance for work truck, answer phone calls and inquires with POWTS, SL, FL.

7-21-25- (2) Reviewed soils, plan review, issued permit for new conv TN:07, 18, (2) well permits reviewed and issued TN: 07,18, answer phone calls and inquires with POWTS, SL, FL.

7-22-2025- (1) new conv insp TN: 07, (1) HT insp TN: 04, answer phone calls and inquires with POWTS, SL, FL.

7-23-2025- (1) well permit reviewed and issued V: 27, answer phone calls and inquires with POWTS, SL, FL.

7-24-2025- (2) new conv insp TN: 13, work truck maintenance, answer phone calls and inquires with POWTS, SL, FL.

7-25-2025- (1) mound plow insp TN:04, answer phone calls and inquires with POWTS, SL, FL.

7-28-2025- (2) well permits reviewed and issued TN: 07, (2) Reviewed soils, plan review, issued permits for rep conv and new mound TN: 04, 13, answer phone calls and inquires with POWTS, SL, FL.

7-29-25- (1) new HT Insp TN: 16, (2) POWTS onsite visits TN: 03, answer phone calls and inquires with POWTS, SL, FL.

5. Code Technician (Kayla Rautio)

- A.** Continued soils and floodplain education
- B.** Reviewed and approved POWTS & well permit applications
- C.** Reviewed soil evaluations
- D.** Completed inspection reports
- E.** Reviewed shoreland permit
- F.** Assisted with daily phone calls/emails/office questions
- G.** Inspections/Investigations:

- 6-25-25: Well inspection TN: 18
- 6-26-25: Conventional inspection TN: 18; Well inspection TN: 18
- 6-30-25: Conventional inspections (2) TN: 07
- 7-1-25: Holding tank inspections TN: 07, 10
- 7-2-25: Holding tank inspection TN: 07
- 7-3-25: Conventional inspection TN: 18
- 7-7-25: Mound tanks & sewer inspection TN: 01
- 7-10-25: Holding tank inspection TN: 12; Well inspection TN: 12; Building sewer inspection TN: 11
- 7-15-25: Mound inspection TN: 01; Holding tank inspection TN: 04; Well inspection TN:04
- 7-22-25: Holding tank inspection TN: 06
- 7-24-25: Conventional inspections (2) TN: 13
- 7-25-25: Mound plow inspection TN: 04

H. Attended Meetings/Trainings/Etc.

- 6-26-25: WC Security Awareness Training
- 7-7-25 Sent out Holding Tank Agreement letter and Shoreland Buffer Correspondence letter
- 7-8-25: DSPS POWTS Chat Update
- 7-9-25: HR Civil Rights Training
- 7-18-25: Took work truck in for servicing

6. Office Activity (Victoria Wilson & Julie MancI)

- a. Monthly Sanitary and Well Permit Activity – There were 21 sanitary permits, 1 shoreland permit, 10 well permits issued in July and 3 CSMs were processed and 6 recorded.
- b. ArcGIS Pro Software Projects – Julie continues to assist Paul with GIS mapping projects.
- c. Attended the following meetings/trainings & activities:
 - i. Civil Rights training (VW & JM)
 - ii. July 2nd CEED Meeting (VW & JM)
 - iii. July 16th ED Grant discussion with Jason G and Bill L (VW)
 - iv. July 24th CEED Grant review meeting (VW & JM)



RESOLUTION#

DATE August 19, 2025

Effective
Date

August 19, 2025

Page 1 of 1

Introduced by Conservation, Education & Economic Development Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To designate the Citizens Water Group of Wood County as an advisory subcommittee of the Wood County Conservation, Education & Economic Development Committee.

FISCAL NOTE: No fiscal impact to Wood County.

WHEREAS, the County Board recognizes the importance of protecting groundwater and surface water quality, and,

WHEREAS, the Citizen's Water Group of Wood County (CWG) was created in 2016 with the goal of investigating and educating the public on water issues, and,

WHEREAS, the CWG's membership consists of affected residents, two (2) Wood County Supervisors, a representative of the Wood County Health Department, a representative of the Wood County Land and Water Department, and the UW-Extension Groundwater Educator.

WHEREAS, recognizing CWG as an advisory sub-committee to the Wood County Conservation, Education, and Economic Development (CEED) Committee will aid in the CEED Committee more effectively researching and promoting best practices, education and proactive management of clean water.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the Citizen's Water Group of Wood County is hereby designated as an advisory subcommittee of the Wood County Conservation, Education, and Economic Development Committee.

BE IT FURTHER RESOLVED, that the CWG shall have an ongoing reporting authority to the CEED Committee, in which they will present any findings and recommendations related to the goal of promoting Clean Water to the CEED Committee for consideration.

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

County Board Chairman

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, August 1, 2025
TIME: 9:00 AM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,
Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Leichtnam/Voight to approve the minutes of the previous meetings as presented. Motion carried unanimously.
4. There were no claims against the county or dog fund.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided a verbal report from the recent meeting of the Citizen Water Group.
7. Corp Counsel Flanagan presented a resolution on the future authorization of opioid settlements coming to the county. Motion by Voight/Perlock to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. At the request of Supervisor Voight, the agenda item related to the mandatory wearing of identification badges was discussed. Each county board supervisor is issued a name tag when they are elected to the county board, and committee consensus was to encourage them being worn by supervisors during meetings. Chairman Pliml stated he would so suggest at a future county board meeting.
9. The next meeting will be held on Friday, August 1st at 9:00 AM. The following dates were also committed to:
 - a. September monthly meeting – Friday, August 29th at 2:00 PM.
 - b. Review of 2026 budget proposals – Tuesday, September 9th at 9:00 AM.
10. Motion by Leichtnam/Hovendick to adjourn. Motion carried unanimously at 9:40 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

August 1, 2025

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Wood County WISCONSIN

CHILD SUPPORT
AGENCY

AUGUST 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I have the preliminary funding numbers from DCF so the budget process should go smoothly.
- August is “Child Support Awareness Month”. This is a wonderful way to acknowledge agency staff for all the great work they do to help children and families.
- Shannon Lobner and I continue to prepare for the Triennial Child Support on-site review by the Bureau of Regional Operations. The Bureau will spend a whole day in the agency on August 12th reviewing operations, policy, Civil Rights compliance and IRS compliance.
- On July 10th staff members and I participated in Civil Rights training as mandated by DCF.
- I attended the WCSEA Board meeting on July 10th.
- Agency performance continues to be a focus. We are on target to meet all of the measures. We are putting a real emphasis on improving the arrears numbers over the next two months.
- The current IV-D case count is 3,747.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

August 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Judicial & Legislative Committee meeting on 7/3/2025.
- Operations Committee meeting on 7/8/2025.
- Monthly judges meeting on 7/17/2025.
- Wood County Board of Supervisors on 7/22/2025.

I'm happy to announce that we have a new Family/Paternity clerk starting on Monday July 28th.

Each of the courtrooms will be getting an audio/visual equipment upgrade. This will require 2 weeks time for each courtroom in order for that to be accomplished. That means each courtroom cannot be used for hearings during that 2-week time period. We were able to set dates for each of the courtrooms and with the assistance of the Judicial Assistants will be moving hearings to other courtrooms. The following weeks have been set:

September 15 thru September 26 – Branch 4
September 29 thru October 10 – Branch 3
October 13 thru October 24 – Branch 2
November 3 thru November 15 – Branch 1

During this time, I anticipate having to use the Reserve Courtroom more. We have issues with sound in the Reserve Courtroom because there are no amplified microphones. We currently have a lapel microphone for the Court Commissioner to wear that allows the parties to hear him thru the portable speaker, but we do not have that for the parties at counsel table so the court struggles to hear and is constantly asking parties to speak up. It is rather uncomfortable when the court has to interrupt a victim testifying for a restraining order. I have spoken with IT and we believe we have a solution that may help, but at some point, it would be nice to have a permanent solution for a sound system for the court and the parties to be able to hear each other.

As if that wasn't enough, it is possible that the HVAC upgrades will also take two weeks for each courtroom, however, the Branch 2/Reserve Courtroom area will need 3 weeks. I will be attending a meeting on July 29th to discuss scheduling those time periods. We are hoping that the HVAC and AV upgrades can take place at the same time to minimize the disruption to the court's schedules.

Since the demolition of the old jail, my office has been uncomfortably humid. Envelopes were actually partially sealing before we could use them. Maintenance brought us a dehumidifier which has helped quite a bit. We recently had no air conditioning and the office got up to 84 degrees. My staff are ROCKSTARS for working thru the uncomfortable temperatures and humidity. BUT we are really looking forward to consistency and no more construction.

September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
Br 3 – Duty	BRANCH 4 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					
21	22	23	24	25	26	27
Br 1 - Duty	BRANCH 4 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					
28	29	30				
Br 1 – Duty 9/29 – 10/1 Br 2 – Duty 10/2 -10/3	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 9/29 & 9/30 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					

October

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Br 1 – Duty 9/29 – 10/1 Br 2 – Duty 10/2 -10/3			1	2	3	4
	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 9/29 & 9/30 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					
Br 2 – Duty 10/6-10/8 Br 1 – Duty 10/9 – 10/10	5	6	7	8	9	10
	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 10/6 & 10/7 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					11
Br 3 – Duty	12	13	14	15	16	17
	BRANCH 2 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 10/15 Mental Health Court in Branch 1 10/16-10/17 Br 1 open for hearings					18
Br 4 – Duty	19	20	21	22	23	24
	BRANCH 2 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					25
Br 1 – Duty	26	27	28	29	30	31
	BRANCH 2 HVAC INSTALLMENTS COURTROOM UNAVAILABLE ALL WEEK					

November

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 Br 2 - Duty	3	4	5	6	7	8
	BRANCH 1 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 11/4 Jury Trial will be held in Branch 4					
9 Br 3 - Duty	10	11	12	13	14	15
	BRANCH 1 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 11/10 – Jail for Branch 3					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



Wood County

WISCONSIN

CORPORATION
COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

July 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of July 2025:

- 19 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 10 Guardianship/Protective Placement Hearings
- 24 WATTS Review/Contested Hearings

Child Support – During the month of July, the Corporation Counsel's office participated in two dates for Child Support related hearings.

CAPTA Hearing & Supporting Brief – The Corporation Counsel's office represents the County Human Services Department in active contested Child Abuse Prevention and Treatment Act (CAPTA) matters. This occurs when an individual requests an appeal of the final determination of child abuse and/or neglect. In July, my office prepared and filed a pre-hearing brief with the Wisconsin Division of Hearings and Appeals in support of the County's motion to dismiss due to an untimely appeal request. Our office currently has five open CAPTA matters (consisting of active hearings and matters held in abeyance until disposition of companion charges).

Ch. 980 Committee and Related Matters – Last month, I attended one Ch. 980 related hearing (Alternative to Revocation). The Residential Options Committee also met last month to review the Court's order to locate new housing and made a report of recommendation to the Department of Health Services regarding an appropriate residential placement option for that individual.

Utility-scale Solar Project Meetings:

During the month of July, I participated in meetings with the Town of Saratoga officials related to proposed utility-scale solar developments in Wood County. These included a meeting related to the Saratoga Solar Project, LLC development (located in the Town of Saratoga, Public Service Commission (PSC) Docket 9816-CE-100), as well as the proposed Akron Solar LLC development (consisting of three 40-ac. parcels in the Town of Saratoga, with the remainder located within Adams County, PSC Docket 9832-CE-100). A general overview of the meetings follows:

- Saratoga Solar Project – Current owner Invenergy provided a 2025 project update. The meeting included Wood County Highway Commissioner Hawk and provided an update on Limited Beginning of Construction (LBOC) activities, to commence Fall 2025, including inverter foundation installation and tree clearing. Full construction anticipated for Fall 2026, with projected operational status by May 2028. We discussed roads needed for entrance/exit

during the LBOC activities, as well as update on Joint Development Agreement (JDA) requirements for Vegetation Management Plan as well as standards and specs for snow-fence installation on HWY 13.

- Akron Solar Project – We held a brief phone call with developer representatives, who provided a limited overview of anticipated project components in Wood County (limited to a switch yard) and reviewed projected Wood County roads to be used. Representatives presented their initial draft JDA. It is anticipated the Town of Saratoga and Wood County may work collectively on a combined JDA with the developer, rather than individual development agreements. This is common with development agreements of this sort, and provided our interests align, makes sense to do. To that end, we have been working through potential updates to the JDA. I will keep this Committee, the County Board Chairperson, as well as the CEED Committee Chairperson, updated on any new developments on this item and any relevant status changes to their application for Certificate of Public Convenience and Necessity submitted to the PSC, for situational awareness.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

June 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

6/23/2025: Drug Court Staffing/Court
6/25/2025: Mental Health Court Staffing/Court
6/26/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic
6/6/2025: Judicial and Legislative Committee Meeting
6/30/2025: Drug Court Staffing/Court
7/2/2025: Mental Health Court Staffing/Court
7/3/2025: Weekly Staffing with WCHS Outpatient Clinic
7/7/2025: Drug Court Staffing/Court
7/9/2025: Informational/Collaboration Meeting with Ho-Chunk Nation Behavioral Health representatives
7/9/2025: RSAT monthly training/webinar
7/9/2025: Mental Health Court Staffing/Court
7/10/2025: Narcan Training with Health Department
7/10/2025: Recovery Pod Graduation
7/10/2025: Drug Court Sustainability Meeting
7/10/2025: Weekly Staffing with WCHS Outpatient Clinic
7/11/2025: DOC/DCC Presentation on Jail Programming
7/14/2025: Drug Court Staffing/Court
7/16/2025: Mental Health Court Staffing/Court
7/17/2025: Weekly Staffing with WCHS Outpatient Clinic
7/17/2025: Monthly DOJ RSAT Meeting
7/21/2025: Hope Consortium All-Regions Meeting
7/21/2025: Drug Court Staffing/Court
7/22/2025: County Board Meeting
7/22/2025: Meeting with Finance Concerning 2026 Budget
7/23/2025: Mental Health Court Staffing/Court

Adult Drug Treatment Court:

Current Participants: 24
Active Referrals: 2
Pending Referrals: 1
2025 Admissions: 16
2025 Terminations: 4
2025 Graduations: 9
2025 Referrals: 30

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from

month to month. This month we discussed changes to the team now that Judge Wolf has retired, and Emily Nolan-Plutchak has been announced as the next Branch 3 Judge. We also discussed potential changes involving our core team moving forward. Financial sustainability also remained a key discussion point.

Two members of our team attended a free one-day-training on Treatment Court Standards on 7/16/2025 that is part of a larger series of trainings that is being coordinated by the DOJ. Both case managers, the Sheriff's Department representative on our drug court team, and I have now attended one of these trainings this year.

Jail Programming:

We continue to get regular requests and self-referrals from those that are incarcerated to participate in STRONG. After reviewing the way that we have been running the program, I have decided that we need to be more specific in what makes someone eligible to be in our program. Ideally, we could help everyone that is seeking support within the jail, but that is not realistic with the resources currently available to us. We will most likely be narrowing our scope in the coming weeks in an effort to build a more sustainable program.

Jail Programming (STRONG):

Current participants: 62

Total YTD participants: 117

Medication Assisted Treatment Program (MARF):

Current Participants: 34

Year to date participants: 87

Jail Residential Treatment Program (RSAT):

Current Participants: 0 (we are reviewing application for the next cycle on 8/5)

Year to date graduates: 3

Year to date participants: 13

We had our first treatment pod graduation in the new jail facility on 7/10/2025. This was a smaller graduation, with only 3 total graduates, but we started off this treatment pod cycle without full groups to begin with. There has been a considerable amount of interest in the upcoming cycle, and we have already exceeded the number of applications that we got for the round that was just completed. We have received 25 applications with nearly two weeks to go before we are even set to review them.

A large portion of our jail programming is funded by an Opiate Settlement Fund allotment from DHS. This allotment ran from July 2024-June 2025. I had a conversation with the DHS representative that oversees this funding on 7/25/2025 and she reported that the DHS is supposed to announce where they will send the funding for this coming contract year in late August. She assured me that she is happy with the work that we are doing, and that we will be notified as soon as she knows more. I have yet to get the official fiscal report back from them, but reporting for the last contract year is complete and I have a general idea of what I will have left to spend down in the next contract year. I think it is very realistic to sustain our program (as it currently is) until the end of this calendar year based off the preliminary calculations that I have made.

Other Matters:

I had a meeting with the finance department on 7/22/2025 to receive instruction on how best to build my budget for 2026. I will continue to work with them to create a fiscally responsible budget for 2026 and I will make sure that it is complete by the September sub-committee deadline given by the finance department.



Wood County

WISCONSIN

DISTRICT ATTORNEY
Jonathan E Barnett

August 1, 2025
Report to Judicial and Legislative Committee

The District Attorneys Office pulled numbers to see the distribution of certain types of offenses. So far in 2025, Wood County has referrals for 108 domestic cases, 151 drug related cases, 17 child abuse cases, 3 homicide cases (one driving, one drug delivery and one intentional), and 21 sexual assaults. There have been 307 referred cases that were classified as felonies.

We are still awaiting Michael Montgomery's start date. He is finishing up a family law case in Montana and State law prohibits ADAs from practicing law outside of their roles in prosecution. We anticipate the start date will be August 25, 2025, but we still need to verify. Michael has stated he is willing to serve as the primary CHIPS/juvenile prosecutor. This should help to improve communications with the Department of Human Services in these matters. We also have an offer and acceptance from Lisa Temich to fill our other ADA position. She had previously worked in immigration law and is a Spanish speaking attorney. She is originally from Marshfield and is returning to Wood County.

The State budget that was recently passed includes an additional two ADA positions for Wood County. According to the Department of Administration, we can fill those positions starting October 6, 2025. Our office has a few applications that we are going to keep in consideration for the time being so long as the applicants are able to wait until October. Additionally, with the increase in attorneys, the District Attorney's office is anticipating a request in budgeting that additional support staff will need to be added. We will be requesting two additional Legal Assistants. In anticipation of the new attorneys and new support staff, we have contacted Facilities and discussed the need to adjust the use of office space in the current space to facility additional people in the office.

One of the Legal Assistants in the District Attorney's office will be leaving at the end of summer to attend law school. Julia Briski and the District Attorney are beginning the interview process and working with Human Resources to have a week long overlap and ensure coverage for court needs

The District Attorney attending the Judge's Meeting on July 16, 2025. The District Attorney presented a proposal for a Domestic Abuse No Contact Waiver Protocol. This concept is still being worked out. The Family Resource Center and the Personal Development Center are both on board. The protocol would require that any change to a no contact condition of bond would require that the victim meet with either the FRC or PDC to complete a safety plan and become aware of the resources available at those locations. Only after that would the FRC/PDC contact the DA's office and the Victim could sign a waiver with the Victim Witness staff. This would be filed along with an order. We are still working on the documents involved and the way to ensure law enforcement is made aware.

The District Attorney also attended the Youth Justice training provided by Human Services. Judge Jerabek and Judge Gebert were both also present. The District Attorney and ADA Jenny Zima attended the Adult Treatment Court Sustainability Meeting on July 10, 2025. The District Attorney also attended the Wisconsin Towns Association meeting on July 18, 2025.

The District Attorney set up a listening session in Marshfield for July 19, 2025. This information was put out through the Marshfield Library, the Marshfield Police Department and the PDC. A Facebook event was created and posted as well. No one attended. District Attorney still plans to schedule another such session early in 2026, but will be looking for additional ways to get the word out.



Wood County

WISCONSIN

REGISTER IN
PROBATE

August 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- July 3 – Judicial and Legislative Committee Meeting
- July 8 – Operation Committee Meeting
- July 22 – County Board Meeting
- July 30 – Juvenile Clerk Meet Up training provided by WI Circuit Court Improvement Program on debt collection and restitution in juvenile cases via Zoom.

The Wisconsin Historical Society informed Register in Probates around the state that they are interested in receiving any adult mental health and guardianship cases that we may have in any format (paper, microfilm, volumes, etc.) that were commenced prior to 1970. Our office has a large number of old cases in volumes, microfilm and paper files. We are starting the process of sorting through these cases and will be happy to provide any cases that we have.

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

AUGUST 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership meetings for the month.
- I completed the required civil rights training per HR.
- I attended the Operations Committee meeting.
- ROD staff and I attended a Fidlar College Continuing Education webinar.
- I attended the WRDA Legislative Committee meeting.
- I attended the WCA General Government & Finance Steering Committee virtual meeting.
- I attended the Wood County Board meeting.
- The document type consolidation project is expected to be finalized this month. Starting with 192 document types, the goal is to drop below 100 to ease the recording and searching process for everyone.
- Clint Heitz, Partner Relationship Manager from Fidlar Technologies, visited the office. The new LifeCycle contract for 2026-2029 was reviewed and approved by Corporation Counsel Flanagan. I've signed and submitted to Fidlar.



VICTIM WITNESS SERVICES REPORT

June 24 – July 24 2025

This is a general overview of Victim/Witness services for above reporting period

225 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims and witnesses
- Coordinate consultation with attorneys
- Escort victims to hearings
- Assist with victim impact statements
- Restitution
- Community Referrals
- Crime Victim Compensation
- Trial Preparation

199 - Victim Notifications

(initial packet, hearings, bench warrant, dismissal, disposition, sentence after revocation, bond modification requests)

Victim / Witness Service Totals Served – YTD (1/1/2025-7/24/2025)

- 1396 total DA cases
- 742 parties identified as victims | 303 elected services (62%)
- Goal is to increase awareness and usage
- Monitor on monthly basis

Additional Information :

- January- May 2025 State Reimbursement Request - we received \$46,609.54. rate of request is 54%.
- \$6,505,984.05 total State reimbursement for 71 Victim Witness Programs

Respectfully,

Alicia Parenteau, Victim Witness Coordinator



RESOLUTION#

DATE August 19, 2025

Effective

Date August 19, 2025

Page 1 of 2

Introduced by Judicial & Legislative Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To delegate the authority to enter into Settlement Agreements with Opioid Defendants.

FISCAL NOTE: Wood County is projected to receive approximately \$1.57 million from initial Opioid Settlements through 2038.

WHEREAS, in Resolution No. 17-9-11, the Wood County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLP (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s vast expenditure of money and resources to combat the opioid epidemic, and

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants, and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”), and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation, and

WHEREAS, Section 165.12(4)(b)(2) of the Wisconsin Statutes provides that proceeds from the Settlement Agreement must be deposited in a segregated account, and may be expended only for approved purposes for opioid abatement as provided in the Settlement Agreements, and

WHEREAS, several of the Opioid Defendants previously agreed to settlement terms with the Plaintiffs’ Executive Committee (“PEC”), which is comprised of attorneys representative of all litigating local governments around the country, subject to individual approval of the litigating local governments, including Wood County, and

WHEREAS, Resolution 21-12-11 authorized and directed Wood County Board Chairman Pliml to enter into Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., Janssen Pharmaceutica, Inc., to execute the MOU Allocating Settlement Proceeds and the MOU with the Attorney General, and

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

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County Board Chairman

WHEREAS, Resolution 23-3-8 authorized and directed the Corporation Counsel to execute the Settlement Agreements with Teva, Allergan, CVS, Walmart and Walgreens, an Allocation MOU and MOU with the Attorney General, and

WHEREAS, given concerns surrounding timing for participation in future settlements combined with the number of anticipated settlements, it would be prudent to provide an opportunity for Wood County to create a process whereby the authority to enter into settlement agreements is delegated to a responsible County officer or officers provided that any such settlement agreement is recommended by the PEC and the Law Firms, and

WHEREAS, the intent of this Resolution is to delegate to the specified County officer or officers the authority to enter into settlement agreements with any Opioid Defendant from the date of this Resolution forward provided (a) the settlement is recommended for approval by the PEC and the Law Firms; and (b) the Wood County share of proceeds from any such settlement is consistent with the shares established in Exhibit A to Addendum Two, a copy of which is attached to this Resolution and which is consistent with the allocations established in previous settlements with Opioid Defendants.

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors hereby makes the following resolutions:

1. The County Board hereby delegates authority to the Corporation Counsel to enter into a settlement agreement, including without limitation the execution of any and all ancillary documents and agreements necessary to effectuate a settlement, with any Opioid Defendant provided (a) the PEC and the Law Firms shall have recommended the settlement; and (b) the Wood County share of proceeds from any such settlement is consistent with the shares established in Exhibit A to Addendum Two, a copy of which is attached to this Resolution and which is consistent with the allocations established in previous settlements with Opioid Defendants.
2. Prior to executing any settlement agreement or any document related thereto, the Corporation Counsel shall provide notice to the County Board Chairperson of the proposed settlement and the terms related thereto.
3. The Corporation Counsel shall provide a copy of any executed settlement agreement, or any document related thereto to the County Treasurer and Finance Director.
4. The Corporation Counsel is authorized and directed to take any and all such other and further action necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED, all proceeds from any settlement agreement not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the applicable settlement agreement.

BE IT FURTHER RESOLVED, the County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from a settlement agreement into the Attorney Fees Account unless such other amount is established by the applicable settlement agreement. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from a settlement agreement attributable to Local Governments (as that term is defined in the MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from any fee fund established in a settlement agreement and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED, that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Wednesday, August 7, 2025
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu, Scott Brehm, Lee Thao, John Hokamp

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Wood County Rifle & Pistol Club representatives Jack & Cheryl Konkol, described changes they wished to make out at the shooting range to be able to incorporate more pistol shooting. The current set up is basically set up for rifles. They also are going to move a storage shed onto the current footprint. All of the work will be in the existing range and will be at the club's expense. Motion by Hahn/Breu to approve the changes as presented. Motion carried unanimously.
4. The minutes of the July 9, 2025, were presented. Hawk noted that on item #10, it was to be noted that it is the "proposed" owner looking to make a land donation, not the current owner. Motion by Breu/Hokamp to accept the minutes as corrected. Motion carried unanimously.
5. The Highway Dept. staff reports were highlighted and reviewed.
6. The Highway revenue report was reviewed.
7. Motion by Thao/Brehm to approve the Highway Dept. vouchers. Motion carried unanimously.
8. Commissioner Hawk reported that the DOT has funded their portion of the Dexterville salt shed in fiscal year 2026, so it is possible the county may have to come up with their funding prior to 2027, when it was proposed in the CIP. He is working with the state to be able to carryover the state funding until we have it budgeted.
9. There is a landowner along Griffith Avenue that has 4 parcels that has been subdivided for over 20 years looking for highway access, however under the current rules, this would not be allowed because of the spacing and speed of the road. While no request has been filed, there may be a need for the committee to act on this in the future.
10. Hawk & Accounting Supervisor Peckham reviewed the current status of the 2026 Highway Dept. budget and the variance associated with it. A more finalized version will be presented at the September meeting.
11. The Parks & Forestry staff reports were reviewed.

12. A land trade proposal in the county forest by Wilderness LLC was presented. Forest Administrator Schubert highlight the issues surrounding the current encroachment as well as the proposal that was submitted by Wilderness LLC. At this point, he does not recommend moving forward with this proposal. Motion by Hahn/Brey to reject the proposal and have the Forest Administrator, along with Corp Counsel, draft a different agreement. Motion carried unanimously.
13. Parks & Forestry Director Schooley reviewed the special use permit for the following entities and locations:
 - a. Jeremiahs Crossing at Dexter Park
 - b. Midwest Independent Living and Nepco ParkMotion by Thao/Hokamp to approve the special use permit as presented. Motion carried unanimously.
14. Schooley gave an update on the status of the Maintenance Shop at Powers Bluff, the status of the shelter house construction at Powers Bluff, and upgrades at CERA Park. He also reviewed the total camping nights, to date, at each of the parks.
15. The committee tentatively scheduled the HIRC Tour for their October 2nd meeting.
16. The Parks & Forestry revenue reports were reviewed.
17. Motion by Hokamp/Thao to approve Parks & Forestry vouchers. Motion approved unanimously.
18. The committee reviewed the action of the Operations Committee as it relates to the Maintenance Supervisor position upgrade request.
19. The 2026 draft Parks & Forestry budget administration budget was presented. Schooley reviewed some of the variances associated with both revenues and expenditures. A more finalized version will be presented at the next meeting.
20. The next meeting will be held on Thursday, September 4th, at 9:00 AM at the Highway Department Conference Room.
21. Chairman Hahn declared the meeting adjourned at 10:18 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
August 7, 2025

[illegible]



Wood County WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

July 31, 2025

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for August 7, 2025, HIRC meeting

Department Activities

Personnel/Administration

Highway Department currently has no vacancies.

On Tuesday, July 29 the Federal Highway Administration and WisDOT Bureau of Structures conducted two (2) field reviews on two Wood County bridges. The field reviews are designed to examine inspection report documentation to justify the National Bridge Inventory (NBI) condition ratings for the Deck, Superstructure, and Substructure within allowable tolerances per the FHWA. Both inspections passed with high marks and no corrective actions were required.

An inquiry was made to the Highway Department regarding access on CTH Z (Griffith Ave) for three 0.46-acre parcels that were platted in the late 1960's which is several years prior to the current access policy. When the parcels were platted and sold, the owner never installed driveways. Highway staff provided options for access that align with the current policy, however the individual did not like the proposal and questioned if the Highway Department has authority to dictate where the access can be constructed. The person inquiring did not submit an official permit for constructing a driveway.

Commissioner and staff have been working on proposed 2026 budget.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Design Engineering complete
 - R/W acquisition complete.
 - Project will be LET for Bids November 2025
- WisDOT STP Bridge CTH N (STH 186 – CTH N) **Construction 2025**
 - LET for Bids on 12-10-24 (\$416,823) Pheifer Brothers Construction Co
 - Preconstruction meeting is scheduled for August 21
- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - Design Engineering 90% Complete
 - R/W Plat recorded and R/W acquisition nearly complete
 - Borrow site (pond) anticipated summer/fall 2025.
 - Coordination of box culvert replacement, to be performed by Wood Co Hwy. in August 2025
- CTH BB Realignment Project
 - Anticipated completion August 2025

- Marshfield Brine Building
 - Work completed,
 - Commissioner obtained a new High-capacity brine maker through WisDOT. Expect to take delivery later in 2025, will be operational before 2026 winter season.
- CTH A Corridor Preliminary Engineering
 - 30% Preliminary engineering complete
 - Commissioner submitted Federal Build/Raise Grant 1-29-25/**NOT AWARDED in Round 1.**
- CTH AA Lynn Creek
 - Preliminary Road & Structure Plans 90% complete.
 - Preliminary Estimate \$1.9 million
 - Commissioner exploring funding options
 - Commissioner reassigned \$139,651 LRIP funds to the Lynn Creek Bridge replacement
- Marshfield Facility Fueling Station
 - Work began July 29 and is expected to take 6 – 8 weeks to complete

Highway Maintenance

Work in July included:

- Asphalt patches
- Concrete blow-up repairs
- Sign replacements
- Culvert replacements
- Mowing & spraying roadside vegetation

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- July 2 – WCHA Special Board of Director's meeting, virtual
- July 8 – WCHA By-Law Review Committee, virtual
- July 9 – HIRC Meeting
- July 14 – WCHA Executive Committee meeting, virtual
- July 16 – North Central Region Commissioner meeting, Crandon
- July 17 – CTH AA, Plank Hill/Lynn Creek Progress Meeting, Virtual
- July 21 – WCHA Board of Director's meeting, virtual
- July 22 – County Board meeting
- July 22 – Meeting with Town of Remington Road Superintendent
- July 23 – Wood County Local Emergency Planning Committee, virtual
- July 24 – WisDOT Local Road Entitlement System stake holder meeting, virtual
- July 24 – Marshfield Facility Fuel System preconstruction meeting
- July 29 – Federal Highway Administration bridge inspection field reviews
- July 30 – Village of Biron pre-construction meeting for CTH U structure replacement
- July 31 – WisDOT Local Officials meeting for STH 186, virtual

EQUIPMENT

New high capacity brine maker is anticipated to be installed at the Marshfield facility between October and early December. WisDOT is providing 100% of the funding to purchase the brine maker and equipment. WisDOT has also committed to funding 60% of a new salt shed to be constructed on the Dexterville site located near the intersection of STH 80 and STH 54. The WisDOT funding is available as part of their FY 2026 budget. The Highway Department is requesting \$300,000 for the County's share of the salt shed and to prepare the site for construction.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

We received the second of three General Transportation Aids payments in early July. We have started up the asphalt plant so asphalt revenues have started to come in. Also, the increased trucking due to construction projects has resulted in higher machinery fund revenues, shown as an offset to expenses in Fund 53240. Local municipal revenues are traditionally low at this time of year while we focus on state and county work.

Other

I have begun work on the budget. I worked with Finance on the Position Allocation spreadsheet as a preliminary document utilized for budget preparation.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Thursday, July 31, 2025

		2025		
		Actual	Budget	Variance
				Variance %
REVENUES				
Intergovernmental Revenues				
43300	Federal Grants-American Recovery & Reinvest Act	\$172,714.73	\$400,000.00	(\$227,285.27)
43531	State Aid-Transportation	1,909,049.31	2,497,341.00	(588,291.69)
43534	State Aid-LRIP	470,745.05	844,061.00	(373,315.95)
	Total Intergovernmental	2,552,509.09	3,741,402.00	(1,188,892.91)
Licenses and Permits				
44101	Utility Permits	21,287.63	30,550.00	(9,262.37)
	Total Licenses and Permits	21,287.63	30,550.00	(9,262.37)
Intergovernmental Charges for Services				
47230	State Charges	989,783.18	1,264,109.00	(274,325.82)
47231	State Charges-Highway	174,125.02	268,014.00	(93,888.98)
47232	State Charges-Machinery	26,423.91	(14,629.00)	41,052.91
47300	Local Gov Chgs	242,906.02	848,896.00	(605,989.98)
47330	Local Gov Chgs-Transp	341,507.90	1,964,726.00	(1,623,218.10)
47332	Local Gov Chgs-Roads		267,134.00	(267,134.00)
47333	Local Gov Chgs-Bridges		117,697.00	(117,697.00)
	Total Charges to Other Governments	1,774,746.03	4,715,947.00	(2,941,200.97)
Interdepartmental Charges for Services				
47470	Dept Charges-Highway	364,480.06	2,731,559.00	(2,367,078.94)
	Total Interdepartmental Charges	364,480.06	2,731,559.00	(2,367,078.94)
	Total Intergovernmental Charges for Services	2,139,226.09	7,447,506.00	(5,308,279.91)
Miscellaneous				
48340	Gain/Loss-Sale of Salvage and Waste	2,730.20	10,605.00	(7,874.80)
	Total Miscellaneous	2,730.20	10,605.00	(7,874.80)
Other Financing Sources				
49110	Proceeds from Long-Term Debt		2,451,500.00	(2,451,500.00)
49280	Transfer from Trust Funds	470,745.05		470,745.05
	Total Other Financing Sources	470,745.05	2,451,500.00	(1,980,754.95)
TOTAL REVENUES		5,186,498.06	13,681,563.00	(8,495,064.94)
EXPENDITURES				
Public Works-Highway				
53110	Hwy-Administration	259,315.36	437,391.41	178,076.05
53120	Hwy-Engineer	127,736.99	210,931.64	83,194.65
53191	Hwy-Other Administration	232,973.28	402,931.49	169,958.21
53210	Hwy-Employee Taxes & Benefits	(1,081,465.12)		1,081,465.12
53220	Hwy-Field Tools	24,594.05	(45,534.22)	(70,128.27)
53230	Hwy-Shop Operations	181,025.74	397,971.95	216,946.21
53232	Hwy-Fuel Handling	(12,634.24)	(17,766.00)	(5,131.76)
53240	Hwy-Machinery Operations	(1,090,184.64)	(71,912.30)	1,018,272.34
53250	Hwy-Crushing Operations	32,505.94	17,936.97	(14,568.97)
53251	Hwy-Crushing Operations Production	88,169.32	103,564.60	15,395.28
53260	Hwy-Bituminous Ops	69,340.17	214,888.22	145,548.05
53266	Hwy-Bituminous Ops	456,614.34	2,017,610.84	1,560,996.50
53270	Hwy-Buildings & Grounds	210,130.60	233,326.35	23,195.75
53290	Hwy-Salt Brine Operations	(7,886.78)	(1,013.49)	6,873.29
53291	Hwy-Salt Brine Operations	14,888.50	(4,800.49)	(19,688.99)
53281	Hwy-Acquisition of Capital Assets	652,213.13		(652,213.13)
53310	Hwy-Maintenance CTHS		65,522.15	65,522.15
53311	Hwy-Maint CTHS Patrol Sectn	1,597,341.20	2,296,960.44	699,619.24
53312	Hwy-Snow Remov	828,323.60	990,000.16	161,676.56
53313	Hwy-Maintenance Gang	116,787.14	217,072.03	100,284.89
53314	Hwy-Maint Gang-Materials	2,090.00	8,302.00	6,212.00
53320	Hwy-Maint STHS	1,214,555.78	1,264,109.05	49,553.27
53330	Hwy-Local Roads	558,985.77	1,964,726.04	1,405,740.27
53340	Hwy-County-Aid Road Construction	105,126.82	330,037.42	224,910.60
53341	Hwy-County-Aid Bridge Construction	81,372.28	250,731.09	169,358.81
53490	Hwy-State & Local Other Services	309,538.22	848,895.86	539,357.64
53491	Hwy-ATV Route Signage		17,346.37	17,346.37
	Total Public Works-Highway	4,971,457.45	12,149,229.58	7,177,772.13
Capital Outlay				
57310	Highway Capital Projects	1,573,216.27	3,423,665.39	1,850,449.12

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, July 31, 2025

		2025		
		Actual	Budget	Variance
				Variance %
	Total Capital Outlay	1,573,216.27	3,423,665.39	1,850,449.12
	Other Financing Uses			54.05%
59210	Transfers to General Fund	470,745.05		(470,745.05)
	Total Other Financing Uses	470,745.05		0.00%
	TOTAL EXPENDITURES	7,015,418.77	15,572,894.97	(470,745.05)
	NET INCOME (LOSS) *	(1,828,920.71)	(1,891,331.97)	0.00%
				54.95%
				(1,828,920.71)
				(1,891,331.97)
				62,411.26
				(3.30%)



Parks & Forestry Department Reports

August 7, 2025

Director Report, by Chad Schooley

- There was a portion of the 2024 Annual Report missing in the July HIRC packet - we have included the full report in this month's packet. I will be presenting the annual report at the August 19th County Board meeting.
- All contracts are signed, and the pre construction contractor meeting was held, for the Powers Bluff trailhead shelter building.
- The endurance mountain bike race held at Powers Bluff attracted 24 riders. Although it was a smaller number than expected, it was a great 1st race for all involved. Thank you to all the volunteers who worked hard at getting the course "race ready"!
- Still waiting on door hardware at Cera Park shelter building. This is the final item to complete for the remodel project that was bid out. I will be getting quotes for re-shingling the shelter building as well.
- Continue assisting with update of Parks, Recreation, and Open Spaces plan.
- Received multiple compliments during the State Waterski Show Tournament regarding the condition/appearance of the park. A reflection of our very dedicated staff!
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park-cap north fireplace chimney on Red Beach Stone Shelter.
- South Park-Campground Storage Shed Preparation.
- CERA Park-Shelter Restroom Remodel Project complete. Just waiting on door hardware.
- Dexter Park: New beachhouse shelter design.
- Dexter Park: Shelter Parking Lot to be blacktopped by Highway.
- North Park: Installed informational sign for Campground river crossing & new high water gate.
- Power Bluff: New Trailhead Shelter about to start.

Maintenance Operations

- ALL Parks: Mowing, string trimming, shelter & bathroom cleaning, wood fence filling.
- Dexter Park: Mowing & improving walkpath.
- South Park: Storm cleanup from June 23 storm that took down many trees throughout park.
- North Park & Powers Bluff: Mowing/string trimming riverbanks and tube & ski hills.
- Powers Bluff: New Shop setup. Moving things in from old shop. New work benches, air compressor with hose adapters, racking, etc.
- Powers Bluff: Bike & MultiUse Trails being mowed, sprayed by staff & volunteer group.

- CERA Park: Trucks & Tractor inherited with Park were auctioned off, with funds being placed in auction account for future equipment purchases. Setting up next auction with old mowers, swimming pool equipment, and other odds & ends.
- CERA Park: Replacing sand around playground structures. Landscaping around shelter area.
- CERA Park: Getting new door hardware and/or rekeyed in all buildings to common keys.
- CERA Park: Diagnosing Septic issues - replacing pump, and cleaning pool area out.

Employee Matters

- CERA Park LTE-II resigned for full time employment elsewhere. Covering duties with FTE staff.
- FTE evaluations completed and sent over to HR.
- Looking at updating three FTE's from Class B CDL to a Class A through Highway Department CDL training program.

Snowmobile/ATV

- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin is being done by Earth Inc. Abutments are installed, rip-rapped, and bridge is set. Project approaches will be completed once things dry up in area.
- 2024-2025 Snowmobile Trail Maintenance Grant Reimbursement Request was sent in and payment has been received.
- 2024-2025 ATV Trail Maintenance Grant Reimbursement Request was sent in and awaiting payment.
- 2024-2025 ATV Intensive Use Area Grant Reimbursement Request will be sent out shortly upon completion.
- Range Road ATV Connector Trail to Intensive Use Area is being stripped of stumps and shaped up by Highway Dept. Hoping to install road base this fall/winter.

Office Supervisor Report, by Stacie Kleifgen

- Began prep work for 2026 Budget. Reconciling 2025 Budget, Projects, ARPA Funded Projects and Non-Lapsing Accounts.
- Conducted Support Staff Performance Evaluation.
- Researched Hotel Blocks and Conference Space for 2026 WCFA Conference
- Created document to track revenues and expenses for Cera Park

Forest Administrator Report, by Fritz Schubert

- Timber Sales: One active timber sale in July. Logging activity has slowed which is typical for this time of year on our forest. Activity may increase in the next couple months as ground conditions improve and seasonal contract restrictions expire.
- Worked with contractors finalizing contracts for tracts sold during May 2025 timber bid.
- Worked with contractors finalizing contract extensions previously approved.
- Investigated land trade proposal (information is in HIRC packet).
- Met Rifle and Pistol Club representative and investigated range improvement proposal (information is in HIRC packet).
- Timber sale establishment in compartment 37.
- Forestry Technician: Cleaned and mowed shooting range. Painted forestry gates. Skid steer maintenance and repairs. Fecon brush mowing in South Bluff Block of County Forest. Brush hog ATV trail maintenance on East Hazelnut (used highway department tractor and boom mower). Removed beaver dam on forest access road south of Dexterville cemetery.



Wood County WISCONSIN

PARKS AND
FORESTRY
DEPARTMENT

January 15, 2025

To: Coast to Coast Cranberry, LLC

From: Chad Schooley, Wood County Parks and Forestry Director

RE: Encroachments on Wood County property by Wilderness Cranberry, LLC

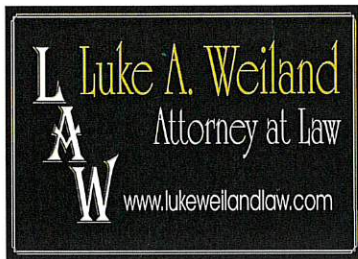
The Wood County Parks and Forestry Department (Wood County) has been made aware of property it controls being encroached upon by property owned by Wilderness Cranberry, LLC., which property Wilderness is looking to convey to Coast to Coast, LLC. Wood County is advised that Coast to Coast is looking to have some assurance by Wood County that it will work with Coast to Coast to resolve the encroachment issues to the satisfaction of Coast to Coast post purchase of the property at issue.

To this end, Wood County agrees to work with Coast to Coast to resolve the existing encroachment issues to the extent that the County has control of those issues. Full resolution may require involvement and action by the State of Wisconsin. Meanwhile, Coast to Coast is advised that some actions the County would need to take to resolve the encroachment issues will require committee and County Board approval and the Parks and Forestry Department cannot guarantee these entities will take any specific action on any matter brought before them.

Finally, Wood County will point out that the encroachment issues can be resolved by Wilderness Cranberry, LLC, or its successors in interest, simply by removing the encroachments from the County's property.

Chad Schooley, Director

Chad Schooley



Luke A. Weiland,

Certified to practice in:

Attorney at Law, LLC

240 2nd Street South, Suite #304

PO Box 576

Wisconsin Rapids, Wisconsin 54495-0576

Phone: 715-422-6808

Fax: 715-422-6898

Illinois

Wisconsin

June 5, 2025

VIA US MAIL:

Wood County Forestry
Attn: Frederick Schubert
111 W Jackson Street
Wisconsin Rapids, WI 54495

**Re: Proposed Land Swap with Wood County – Coast to Coast Cranberry, Inc.
(FGM Wilderness LLC/Mariani Cranberry)**

Dear Mr. Schubert,

As you have been previously been made aware, my office is assisting as legal counsel with the above-captioned matter as we first began discussions back in March of this year.

Enclosed, please find the formal LAND TRANSACTION APPLICATION that William Haddow has executed on behalf of FGM Wilderness LLC, in relation to the potential land swap previously discussed between you and Mr. Haddow along with the applicable fee via a check numbered 002005 in the amount of \$125.00 as to the application fee process.

As highlighted hereiwith, you will note that the potential land swap involves property that is in current use by the above-entity and has been by its successor for approximately sixty years as cranberry marsh production. Below, please find the highlights of the same and please present this to the Wood County Board accordingly.

- **Wood County would convey** a +/- 7.5-acre strip, the location and boundaries of which are depicted on the enclosed/exhibited map;
- **In exchange**, Wood County would receive a +/- 13-acre parcel owned by Coast to Coast Cranberry, Inc.;
- Additionally, there is a **0.22-acre parcel** located in Jackson County that crosses Cranberry Road. This parcel may be made available to Wood County either via easement or transfer, potentially allowing direct public access from the road.

Please note that any final determinations regarding this trade are contingent upon an independent third-party appraisal. Should the valuation reveal a discrepancy in property values, my client is prepared to cover any financial difference in accordance with the agreed-upon 2-to-1 value ratio.

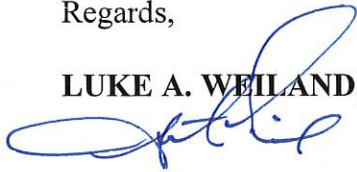
Finally, if/when you would like myself and William Haddow to participate in any ongoing discussions or presentation, please contact me with a date and time.

Thank you for your time and attention to this matter. I look forward to your response and to working collaboratively to bring this potential land exchange to a successful outcome.

Sincerely,

Regards,

LUKE A. WEILAND, ATTORNEY AT LAW, LLC



Luke A. Weiland

/law

Encl.

Cc: Bill Haddow; w/encl; via e-mail

Instructions: See page 3

Application fee: \$25.00, \$50.00, or \$125.00 dependent on type of transaction requested.

WOOD COUNTY PARK AND FORESTRY DEPARTMENT

LAND TRANSACTION APPLICATION

1. Type of request (mark one).

- _____ a. Purchase of County land.
- _____ b. Trade for County land.
- _____ c. Easement request.
- X d. Request permit or agreement for special use.

2. Applicant information.

Name FGM WILDERNESS LLC (Coast to Coast Cranberries)
(Mariani Cranberry)

Address 6011 Washington Street
Wisconsin Rapids, WI 54494

Phone _____ Business 715/ 213-1568 Home _____

3. Brief description of your project or request.

Request to trade land that has been historically used as a cranberry
dike that infringes on WOOD COUNTY LAND THROUGH A 2-1 TRADE
TO CLEAN UP BORDERING PROPERTY LINES. (~ 7.5 ACRES IN TOTAL)
ADDITIONALLY, APPLICANT IS OPEN TO PROVIDE AN EASEMENT TO
COUNTY FOR LEGAL ACCESS OFF OF CRANBERRY ROAD. (SEE MAPPING)

4. Location (Legal description, attach map if possible).
(SEE ATTACHED MAP)

WESTERN BORDER OF PARCEL NO. 1400654 AND 1400666. (NE 1/4
FW AND SE 1/4) OF SECTION 5, TOWNSHIP 21 N., RANGE 2 EAST, TOWN OF HILLS

5. Purpose and need (Include history and background as appropriate).

THIS PROPERTY HAS BEEN USED AND MAINTAINED AS A DIKE FOR THE
CRANBERRY MARSH PREVIOUSLY KNOWN AS WILDERNESS CRANBERRIES LLC
WHOM USED IT AS SUCH FOR PREVIOUS 50+ YEARS BEFORE SELLING TO ENTRY
HOLDING UNDER NAME OF FGM WILDERNESS LLC. THE DIKE IS USED FOR
GENERAL TRAVEL, REGULAR MAINTENANCE, and water holding with the cranberry
operation/agriculture.

LAND TRANSACTION APPLICATION
CONTINUED, PAGE 2

6. Physical changes proposed (Describe plans for land clearing, ditching, earth moving, etc.).

- NONE -

7. Construction plans (Describe plans for any structures).

- NONE -

8. Alternatives (Is it possible to do your proposal on other lands? Why or why not?)

NO, BECAUSE THIS is where the marsh is located and cranberries grow immediately to the west of location in beds established for many years.

9. List any permits you will need to install this project.

- None -

* The proposed trading lands are also attached herewith.

- WOOD CO. PARCEL NO. 1400687 WITH IDENTIFIED +/- 13 ACRES LOCATED @ N 1/2 NW OF SECT. 7, TOWNSHIP 21 N, RANGE 2 EAST, TOWN OF HILES
- EASEMENT - JACKSON CO. PARCEL NO. 012-0634.0000; NE 1/4 OF SE 1/4 OF SEC. 1, R01 E,

I hereby certify that the information I have provided is true to CITY POINT the best of my knowledge.

408 6-4-25
Date

Signature

WOOD COUNTY PARK & FOREST LAND TRANSACTION POLICY AND PROCEDURES

This policy pertains to proposals initiated by third parties. It does not apply to proposals introduced by the County.

STATEMENT OF COMMITMENT

Wood County is committed to the preservation of the open spaces created by the ownership of large blocks of public land. The County is committed to the concept that public land is beneficial to the people of the County. Wood County's public land provides the base resource for the local timber industry and for the County's tourist industry. It provides habitat for wildlife and fish, it provides watershed stability and protection and it provides extensive outdoor recreation opportunities for the general public.

GOALS AND OBJECTIVES

Wood County's goal in establishing a public land ownership policy is to preserve, whenever possible, County-owned lands located within the County forest blocking boundaries, and the other lands managed by the Park & Forestry Department, and to actively manage those lands for multiple resource uses in an environmentally acceptable manner.

Objectives for the public land ownership policy are as follows:

1. Create a clearly defined, timely and orderly process for handling proposals to purchase, use and/or develop public lands for private purposes.
2. Ensure that any such proposals are truly beneficial to the people of the County.
3. Ensure that the proposals are viable, not speculative and that they are well planned and environmentally acceptable.
4. Establish minimum fee criteria for the sale of or conveyance of property rights on public lands.
5. Define types and categories of property rights conveyances.
6. Define minimum standards and requirements of grantees in ownership or property rights conveyances.

PROCEDURES

This section outlines the steps which will be followed in processing requests for the purchase or trade of County owned lands as well as requests for permits or agreements involving the use of county-owned lands. The procedures shall apply to all county-owned lands within the blocking boundaries of the land managed by the Park & Forestry Department.

A. Application, screening and referral.

1. Request for purchase, trade or special use is filed at the Park & Forestry Department on the prescribed application form. This form is available at the office of the Park & Forestry Department during normal business hours. The non-refundable fee for processing of the application is \$25.00 for an incidental proposal, \$50.00 for a minor proposal, and \$125.00 for a major proposal.

2. The application shall be referred to the Forest Administrator.

3. The Forest Administrator shall review the application for completeness and shall determine whether the proposal is incidental, minor, or major.

An incidental proposal is a request for a special use permit of very short time duration and involves no, or minimal, physical alteration of the land or vegetation and does not exclude the use of the land by others. An example of this would be a 3 month permit to cross county property using an existing road or frozen marsh to harvest timber on adjoining private property.

A minor proposal is a request for a special use permit or license which involves little or no physical alteration of the land or vegetation and which does not exclude the use of the land by others. An example would be a 5 year permit to cross County land, on an existing trail, to access private property.

A major proposal includes all easements, sales, trades, or leases of County lands.

B. Processing of referred applications.

1. The Forest Administrator shall investigate all proposals in detail and shall prepare a written recommendation to the Park & Forestry Committee. When appropriate, the Forest Administrator shall also inform the Chairperson of the affected township of the application and shall invite comment on the

proposal from the township. When appropriate, the Forest Administrator shall also inform the Wisconsin Department of Natural Resources liaison forester of the application and shall consult with the liaison forester in the investigation and processing of the application in accordance with s. 28.11, Wis. Stats.

The Forest Administrator will work directly with the applicant and other persons as necessary in gathering information for completion of the written investigation.

2. For incidental proposals the Forest Administrator may approve and issue a permit for up to 4 months. Details of the approval will be forwarded, in writing, to the Park & Forestry Committee for their review and file.

3. For minor proposals the Park & Forestry Committee shall approve or deny the request in accordance with County policy for permitted uses of County lands.

4. For major proposals, which include land sale or exchange, the Park & Forestry Committee shall review the Forest Administrator's recommendation and, if unfamiliar with the properties, visit the sites involved.

If the Park & Forestry Committee determines the major proposal has merit and is in the best interest of the County, then prior to submitting a resolution to the County Board for approval consideration, the Park & Forestry Committee will schedule a public informational meeting.

The Park & Forestry Committee shall, as soon as practical after the public information meeting, deliberate to determine whether to accept or reject the proposal. It is understood the Park & Forestry Committee, at their discretion, may enter into further negotiations with the applicant. When appropriate, the Wisconsin DNR liaison forester shall be kept abreast of all actions taken and will be invited to submit responses in that regard.

a. If the major proposal, in its final form, is accepted by the Park & Forestry Committee a resolution detailing the terms of the transaction will be prepared and forwarded to the Wood County Board for approval consideration. Passage of a major proposal will require a two thirds majority vote of the Wood County Board.

b. Section 28.11, Wis. Stats., will govern resolutions involving the withdrawal of lands from the County Forest Program.

REQUIREMENTS

Because of the high value of public lands to all the people of the County, requests for the purchase of County-owned lands which lie within the county forest blocking boundaries will not normally be considered. If, after proper consideration, it is determined that the applicant's proposal will put the land to a higher and better use and will benefit the people of the County to a greater extent, then the land may be recommended, by the Park & Forestry Committee, for withdrawal from the County Forest Program.

When the proposed use of the land is acceptable but does not require a transfer of ownership, the County may, at its discretion, offer a conveyance of property right through the appropriate legal instrument.

A. Conveyance of Ownership.

County land ownership can be transferred either by outright sale, by land trade or by a combination of the two. Any conveyance of ownership must be accompanied by a separate agreement which lists the specific uses allowed for the land.

1. Outright Sales

The sale price of any county lands shall not be less than double the value set by a qualified real estate appraiser selected by the County (appraisal fees to be paid by the applicant). The final sale even then is subject to the discretion of the County Board. Approval requires a two-third majority vote of the Board.

Monetary proceeds from the sale of these lands shall be deposited in a non-lapsing fund known as the County Forest Land Fund. This fund shall be used only for the acquisition of other lands for addition to the County forest system in order to maintain the public land base.

2. Land Trades

From time to time it is advantageous to trade lands. Any trade proposals must include lands suitable to the County for timber production, wildlife management, outdoor recreation and/or watershed protection. The value of lands taken in trade shall not be less than double the value of lands being traded. All values are to be established by a qualified real estate appraiser selected by the County (appraisal fees to be paid by the applicant). The final terms of any trade are subject to the discretion of the County Board, and require a two-thirds majority vote for approval.

3. Combined Transactions

Combinations of cash plus land may be given consideration at the discretion of the Park & Forestry Committee, provided the terms and conditions hereinbefore set forth are adhered to.

B. Conveyance of Property Rights

Requests for the use of County lands may be granted by one of several legal instruments. The instrument used shall be the one which relinquishes the least amount of County control over the land. Examples of legal instruments and their appropriate application are listed below.

1. Easement.

An easement is a right which entitles the holder to use the land of another for a special purpose not inconsistent with the general property rights of the owner. This type of instrument is usually appropriate for utility routes and public road rights-of-way.

2. Lease.

A lease is a written document by which possession of real property and/or improvements is given by the owner to another for a specified period of time for consideration. Lands under the County Forest Law may only be leased under the conditions in s. 28.11, Wis. Stats.

3. License or Permit.

A license or permit is a written document conferring a right, power or privilege to do a particular act or series of acts on land of another without possessing any interest therein. A license or permit can be revoked at the owner's pleasure and is usually assignable. A license or permit is distinguished from an easement or a lease which implies an interest in the land.

Such things as the right to flow lands for agricultural purposes should be handled by this means as opposed to an easement. Most other activities dealing with private individual's specific use of County forest lands should also be handled by license or permit.

4. Agreement.

An agreement is a written document executed by two or more persons expressing a mutual and common purpose. An agreement usually spells out in detail the responsibilities, obligations, conditions, liabilities, etc. of all parties concerned and would be an appropriate instrument for dealing with such activities as public school forests and sanitary landfills because of the number of items of consideration usually involved.

C. Terms of Property Rights Conveyances.

Any agreement, license, permit, lease or easement granted must contain at least the following information, requirements and terms. More requirements and terms may be added as needed to protect the interests of the County.

1. Location by legal description.
2. Permitted use(s).
3. Fee for the use of the land (lump sum or periodic payment).
4. Expiration date - There will be no conveyances exceeding 99 years under this section. The shortest term possible shall be considered.
5. Right of the County to cancel or suspend conveyed rights with or without cause.
6. Requirement for grantee to restore the premises to original condition upon expiration or cancellation of the conveyance.

Any sale or trade must contain at least the following information requirements, or terms. More requirements and terms may be added as needed to protect the interests of the County.

1. Location by legal description.
2. Permitted use(s).
3. Sale price and terms of the sale or trade.
4. Reversionary clauses if any.

Other terms to be considered for inclusion into a sale, trade or other conveyance shall include timber, mineral, public hunting and fishing, and other rights and terms as appropriate

D. Exception

In instances involving encroachments that are the result of updated surveys, relocation of survey markers, property line changes as a result of previously mentioned survey activity; and the net impact to the County Forest is three acres or less; the Wood County Park and Forestry Committee may deviate from the previously mentioned guidelines and is empowered to resolve such situations as it sees fit. This exception requires that the County adhere to state statute 28.11 and all other statutes pertaining to the management of County Forest Lands.

TAX DEED LAND

From time to time the County takes ownership of tax delinquent private lands. Some of these lands lie within the County Forest blocking boundaries and may be of interest for addition to the County Forest system.

Whenever the County takes a tax deed to lands the following procedure shall be observed.

1. Upon completion of tax deeding procedures the County Treasurer shall notify the Forest Administrator of the presence of property that has been tax deeded.
2. The Forest Administrator shall forward a recommendation to the Park & Forestry Committee to consider the land for addition to the county forest.
3. If the land is desirable the Park & Forestry Committee shall sponsor a resolution to the County Board to add the land to the County forest and (if applicable) to enter the land under the County Forest Law. Approval of the resolution requires a simple majority vote of the County Board.

APPLICATION FORM FOR LAND TRANSACTIONS

The application form referred to in the PROCEDURES section has been designed to solicit basic information from the applicant as to the nature of the proposal, the location and the urgency of using County lands as opposed to other lands in the area. It is designed to be straight forward and easy to complete, yet requires the applicant have a clearly thought out and planned proposal. A chart illustrating the application/approval process is contained in appendix 1.

FOREST ADMINISTRATOR'S INVESTIGATION & RECOMMENDATION

LAND TRADE PROPOSAL

FGM WILDERNESS LLC

(Coast to Coast Cranberries)

July 23, 2025

FGM Wilderness LLC has proposed a land trade with Wood County which involves Wood County Forest and Wood County Wildlife Area Lands. Wood County sent a letter to Coast to Coast Cranberries pertaining to an encroachment issue due to past owners Wilderness Cranberry LLC, and willingness to work with Coast to Coast to resolve the situation (see attached January 15, 2025 letter). A summary of pertinent factors, attributes, considerations and Forest Administrator's recommendation follows:

Location (refer to attached map): Wood County parcels are on the western boundaries of Wood County Forest (3.75 acres) and Wood County Wildlife Area (3.75 acres). FGM parcels are located adjacent to the western boundary of Wood County Wildlife Area. All Parcels are in Remington Township. It is important to note FGM parcels are outside the blocking boundaries of the Wood County Forest established in the Wood County Forest Comprehensive 15-Year Land Use Plan.

Land Features and Condition: Wood County Parcels contain cranberry infrastructure (beds, ditches, water control structures, roads), partially wooded ditch banks, and wetlands. FGM parcels contain partially forested wooded wetlands (white pine, tamarack, spruce, red maple, oak) and marsh.

Land Value: Unknown, will require DNR approved appraisals. Acreage of Wood County parcels is 7.5 acres. Acreage of FGM parcels is 13.22 acres (.22 acres located in Jackson County).

Timber Value: Minimal on both parcels. Estimate approximately \$500.00 on Wood County parcels and \$2000 on FGM parcels. Realistically, timber harvest and management potential on all parcels is unlikely due to access and operational concerns for logging machinery.

Recreational Value: In general, recreational value associated with all parcels is not great due to their small size, location, and physical characteristics. Most likely public uses are hunting and nature study. Walk in access to Wood County Parcels is fair from Berry Road. Public access could be greatly improved if access was allowed on existing FGM road encroached upon Wood County lands. Walk in access to FGM parcels is fair from Cranberry Road and Wood County Wildlife Area land which is open to public use.

Wisconsin DNR Approval: County Forest land trades require evaluation by WDNR. Part of the evaluation requires determination whether the proposal has a greater benefit to residents of the county and state by withdrawing the parcels from the County Forest vs maintaining entry of the parcels. Furthermore, the Wood County Forest 15-Year plan mentions *"If, in the opinion of the*

Committee and county board, the land will be put to better and higher use and will benefit people of the county and State to a greater extent by being withdrawn from the County Forest Law program, the County should follow the withdrawal procedure as outlined by the Public Lands Handbook”.

Other considerations: If this land trade is to proceed there are going to be cost items to consider including DNR approved land appraisals, land surveying, drafting of documents, recording of deeds. Additionally, thought should be given to past practice in relation to land trades as well as how this trade proposal may deviate from past practice. Lastly, should this particular land trade not meet with County and/or State approval, thought should be given to other possible land trades or solutions to remedy the encroachment.

Recommendation: In my opinion this proposal is not advantageous to Wood County. It provides very little (if any) benefits related to timber management, access, and recreation. While it may clean up an encroachment issue, it complicates blocking boundaries. Additionally, this trade will result in greater control of ditches and water supply for FGM, which seems very beneficial to cranberry operations, but no benefit to the County Forest in return. Furthermore, past Wood County Forest land trades have resulted in improvements to timber management, recreation, access, blocking, etc. and have been a win-win situation for both parties involved. Lastly in relation to the idea of “better and higher” use, as well as the likelihood of WDNR approval, my experience tells me the FGM proposal falls short. My recommendation to the HIRC Committee is to decline this proposal and encourage FGM to come back with another proposal that may be more advantageous to **both** parties.

Fritz Schubert

Wood County Forest Administrator

Wood County Forest Proposed Land Trade Area Map

WCF Blocking Boundary

State Highway 54

River Road

Berry Road

Weisner Road

Cranberry Road

Wood County Forest

← Proposed Land Trade Area
From WCF Estimated 3.75 Acres

← Proposed Land Trade Area
From WCWA Estimated 3.75 Acres

← Proposed Land Trade Area to
WCF Estimated 13 Acres

← This Parcel is in Jackson County
Proposed Easement or Land Trade
0.22 Acres

Wood County Wildlife Area

158

Legend

— Roads

Proposed land Trade Area to WCF

Proposed Land Trade From WCF

Proposed Land Trade From WCWA

Current WCF Blocking Boundary

Wood County Forest Boundary

Wood County Wildlife Area Boundary

Scale 1:24,000



JOB NAME Wood County Rifle and Pistol Club outdoor Range

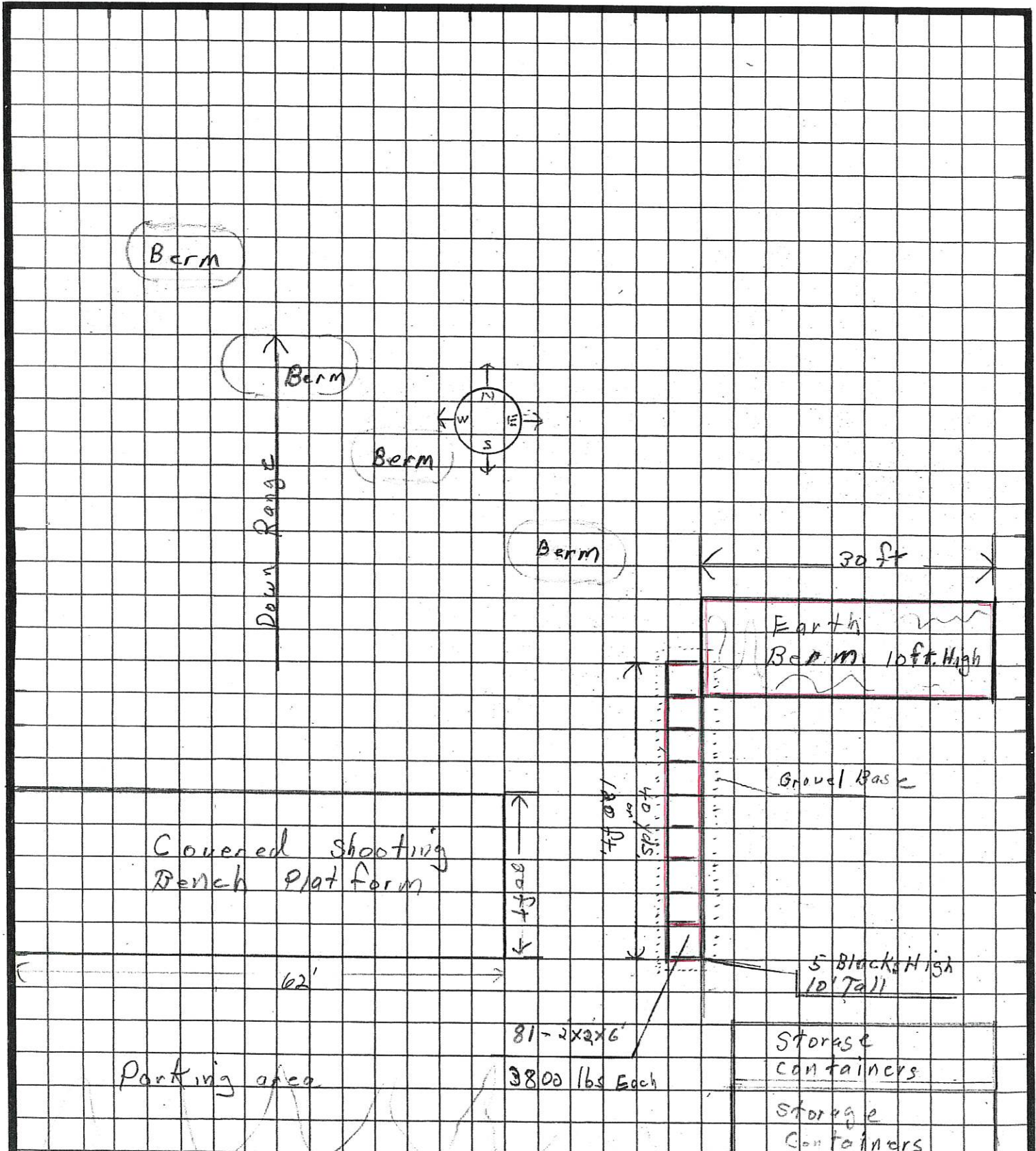
Page 1 of 2

UNIT TAG Pistol Range Dividing Wall and Berm

Date 1/1/1

REPRESENTATIVE _____

S.O. _____



JOB NAME Storage Shed for Targets

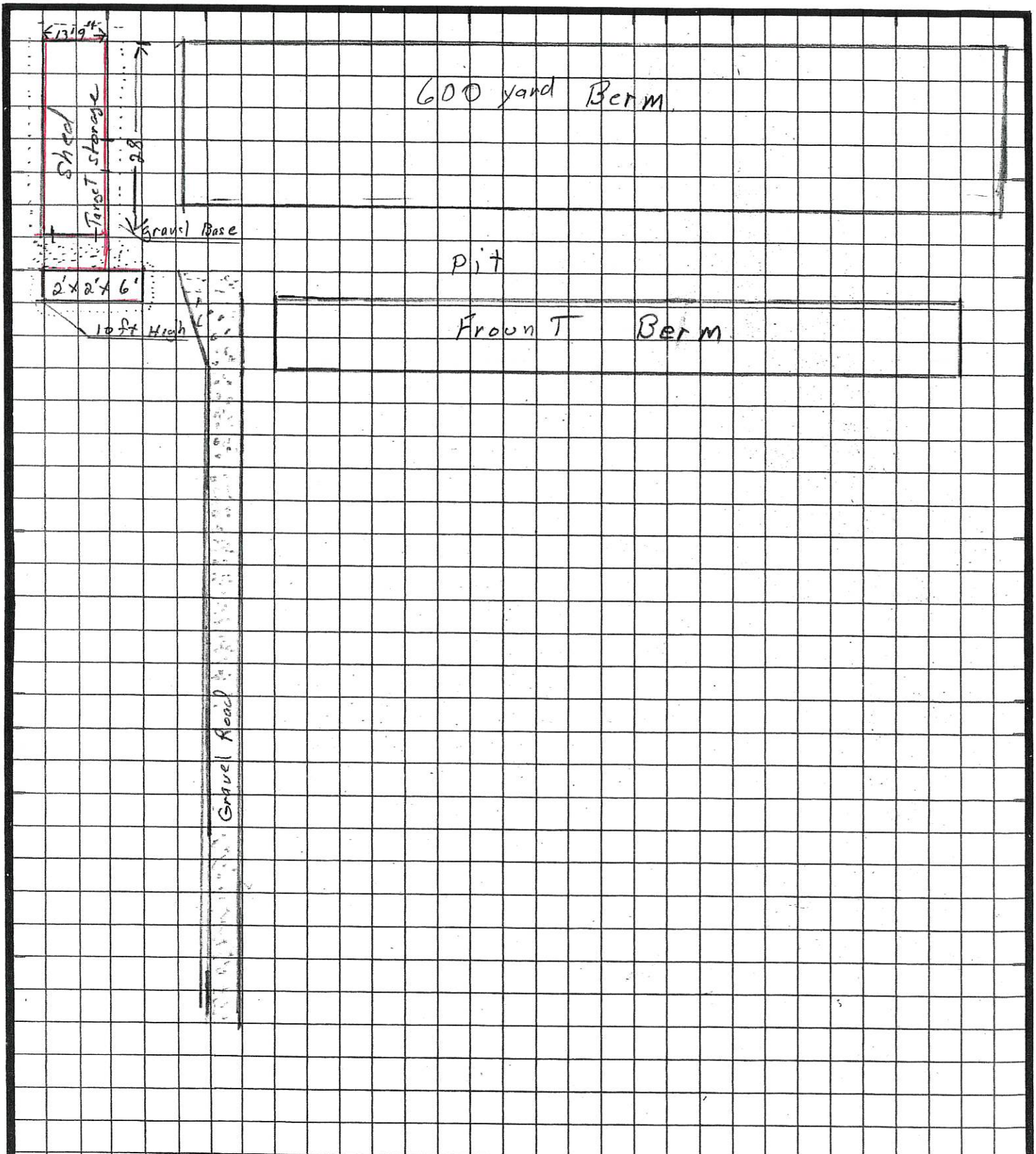
UNIT TAG _____

REPRESENTATIVE _____

Page 2 of 2

Date / /

S.O. _____



**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

July 2025 Revenue (August HIRC)

Budget Year 2025

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	MIDWEST HW	\$42,886.00	7/10/2020	7/31/2026		\$31,778.92	\$31,778.92	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2025		\$0.00	\$0.00	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2026		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/31/2026		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/31/2026		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/31/2025		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2025		\$103,155.10	\$103,155.10	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/30/2026		\$7,418.12	\$7,418.12	\$0.00
814	6-23	FLINK	\$21,055.00	4/28/2025	3/31/2028		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
826	6-24	BIEWER	\$158,818.20	12/19/2024	12/31/2026		\$0.00	\$0.00	\$0.00
827	7-24	MEDDA	\$60,286.80	12/19/2024	12/31/2026		\$0.00	\$0.00	\$0.00
828	8-24	MIDWEST HW	\$75,328.40	12/19/2024	12/31/2026		\$0.00	\$0.00	\$0.00
829	9-24	WEEKLY	\$34,063.30	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
832	2-25	KOERNER	\$19,840.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
833	3-25	KOERNER	\$7,740.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
834	4-25	WEEKLY	\$36,980.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
835	7-25	FLINK	\$10,350.00	7/7/2025	6/30/2027		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$9.66	\$114.32	\$114.32	
Total Active Contract Value			\$972,833.55	Payments Received This Month:			\$9.66		
						\$ RECEIVED CURRENT MONTH			
2025 Budgeted Total Revenues						\$400,000	Jobs Finished		
2025 Total County Forestry Revenues this month (90%)						\$8.69	Jobs Started		
2025 Total Township Revenues this month (10%):						\$0.97	Jobs Continuing/Reactivated		
							Jobs Gone Inactive		
2025 TOTAL NET FORESTRY REVENUE TO DATE:					\$199,828.59				

WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2025

July Revenue - August HIRC

BUDGETED REVENUES 2025	46721 SOURCE	FEES	YTD REVENUE 2025	YTD REVENUE 2024	JUL REV 2025	JUL REV 2024	ACTUAL REV 2024
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$405,485.04	\$ 342,083.53	\$123,344.43	\$ 83,446.31	\$ 559,084.56
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$21,965.12	\$ 19,881.08	\$8,323.32	\$ 7,775.50	\$ 39,888.11
\$ 10,000.00	Ice	\$4 (small) /\$9 (large)	\$4,420.14	\$ 3,836.39	\$2,608.65	\$ 2,175.99	\$ 7,887.62
\$ 3,900.00	Non-Camper Dump Station	\$20	\$1,023.05	\$ 1,250.81	\$558.59	\$ 587.97	\$ 2,905.41
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$0.00	\$ 55.55	\$0.00	\$ -	\$ 99.87
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$342.65	\$ 337.44	\$224.64	\$ 131.75	\$ 802.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$35,437.65	\$ 36,885.71	\$5,009.34	\$ 4,081.48	\$ 62,254.51
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$10,782.26	\$ 9,633.78	\$1,830.64	\$ 1,333.28	\$ 12,862.13
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$1,109.00	\$ 450.24	\$0.00	\$ -	\$ 450.24
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$13,797.44	\$ 1,729.54	\$0.00	\$ -	\$ 1,824.33
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$2,244.30	\$ 3,512.51	\$529.85	\$ 678.48	\$ 4,936.78
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$3,122.33	\$ 3,437.64	\$667.91	\$ 537.91	\$ 4,677.66
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$19,346.11	\$ 20,594.59	\$5,079.02	\$ 5,047.36	\$ 24,755.49
\$ 17,000.00	Miscellaneous		\$3,616.01	\$ 6,027.81	\$2,160.00	\$ -	\$ 19,360.22
\$ 8,800.00	Gift Certificates	Gift Certificates	\$0.00	\$ 241.69	\$0.00	\$ -	\$ 9,035.75
\$ 850,000.00			\$522,691.10	\$449,958.31	\$150,336.39	\$105,796.03	\$ 750,825.53
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$201,013.91	\$ 297,881.17	\$8.69	\$ -	\$ 377,740.88
\$ 1,250,000.00		TOTAL REVENUE:	\$723,705.01	\$747,839.48	\$150,345.08	\$105,796.03	\$1,128,566.41



2024

ANNUAL REPORT



HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE (HIRC) 2024 WOOD COUNTY BOARD OF SUPERVISORS MEMBERS



Jake Hahn
Chair



Allen Breu
Vice Chair



Scott Brehm



John Hokamp



Lee Thao

2024 Wood County Parks & Forestry Employees

Parks & Forestry Director	Chad Schooley
Forest Administrator	Fritz Schubert
Parks Maintenance Program Supervisor	Dan Vollert
Parks & Forestry Office Supervisor	Stacie Kleifgen
Parks & Forestry Program Assistant	Monica Anderson
Forest Technician	Clyde Dammann
Parks Lead Maintenance Dexter Park	Matt Huber
Parks Lead Maintenance North Park & Powers Bluff	Jeff Okonek
Parks Lean Maintenance South Park & Nepco	Brad O'Donnell
Parks Maintenance Dexter Park	Mitch Darr
Parks Maintenance North Park & Powers Bluff	Seth Dupee
Parks Maintenance South Park & Nepco	Jesse Kostolny
Parks Maintenance South Park & Nepco	Dawson Simon
Parks Maintenance All Parks	Jonathan Rahm

2024 Seasonal Employees

LTE II Dexter Park	Jerome Kumm
	Lane O'Donnell
LTE II North Park & Powers Bluff	Elric Guldán
	Kenneth Schroeder
LTE II South Park & Nepco	Henry Niedbalski
	Morgan Reichl
	Lydia Smits
	Jacob Thomas
Ranger Dexter Park	Nathan Beatty
Ranger North Park	Scott Tranbarger
Ranger South Park	Weston Glomsted
Host Dexter Park	Ken & Peggy Rowe
Host North Park	Ron & Kay Hardesty
Host South Park	Bruce Foster
First Responders Powers Bluff Winter Recreation Area	Chris Bohl
	Christina Klein

Director's Report

Chad Schooley, Parks & Forestry Director

Two Thousand Twenty Four (2024) marked the 89th (1935-2024) anniversary of the Wood County Parks system. Over the past 89 years, our parks have developed into one of the premier county park systems in the state. Our mission statement is "To develop, maintain, and operate facilities, resources, and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost".

In addition to our parks system, Wood County owns and manages approximately 38,000 acres of county forest property. Wood County was one of the initial counties in the state to enroll land under the County Forest Crop Law, beginning in 1932. Through the years, this program has gone through numerous changes. The forestry program's mission statement is: To manage, conserve and protect these resources on a sustainable basis for present and future generations.

In 1991, the Wood County Parks Department merged with the Forestry Department to form the Wood County Parks and Forestry Department.

Wood County P&F properties hosted several large community events in 2024, including: Winter and summer Kiwanis Youth Outdoor Events, State Waterski Show Tournament, Bluegrass Music Festival, and multiple other non-profit fundraising events.

Camping, disc golf, and boat landing pass sales remained high in 2024. With the construction of single track bike trails at Powers Bluff in '22 and '23, future revenue from trail passes are expected to increase in future years.

Tourism continued to play a huge role in economic development and impact within Wood County. According to Travel Wisconsin, Wood County saw \$115.5 million of direct visitor spending in 2024; a 4.2% increase over 2023. Wood County Parks and Forestry played a huge role in bringing visitors to our area.

In this annual report, we have summarized some of the different projects and timber sales that were completed in 2024. Larger projects completed in 2024 included: Construction of a storm shelter at South Wood County Park, completion of a 4-mile ATV trail in south west Wood County, and groundbreaking for the new Powers Bluff maintenance shop.

The Parks and Forestry Department maintains a variety of properties with the help of local volunteers and clubs. Some of the clubs that we worked with in 2024 included the Central Wisconsin ATV Riders club, 7 snowmobile clubs, River Cities Nordic Ski club, 2 disc golf clubs, MSTC Urban Forestry program, 3 campground hosts, members of the Friends of Powers Bluff, as well as many other volunteers. Without their assistance, we could not provide the opportunities that we do. The Parks and Forestry Department is also a host site for Emergency Management work crews throughout the year. In 2024, this crew worked 1,291 hours for the department.

The WCP&F Department has continued to pursue Federal and State DNR matching grants in the development and improvement of our parks. In 2024, Wood County applied for and was awarded a County Conservation Aids Grant, which was used as a matching fund for musky stocking in the Wisconsin River. The Consolidated Musky Club donated the matching funds for this grant. Wood County continues to receive funds annually for the WI DNR snowmobile and ATV trail maintenance grant program. Wood County was also awarded grant funding for establishing a 1.5 mile ATV trail between Range Road and Hwy 54.

An unexpected opportunity was presented to Wood County in August, 2024. Representatives from Consolidated Water and Power Co. (CWPCO) contacted P&F staff to discuss the possibility of taking over management of CERA Park. This park was developed, beginning in the 1970's, by employees of Consolidated Papers for the purpose of creating a recreational area for employees and their families. CWPCO made the decision not to renew the lease with the employee group beyond its term, ending December 31, 2024. By resolution, Wood County Board of Supervisors, approved entering into a 10 year lease with CWPCO to manage the park, and to sign an MOU outlining the intent and process of transferring ownership to Wood County.

County Forest operations continue to be an important resource to Wood County. There are 37,823 acres of managed "County Forest Land" for timber production and public hunting, fishing, wildlife watching, and other non-consumptive recreational uses. We also administer the timber sales program to manage the forest on Wood County Forest Lands. In 2024 timber revenue declined following a near record the previous year. In spite of poor winter logging conditions, 2024 timber revenue was \$419,712.08 (gross) or \$377,740.87 (net), thus exceeding budgeted timber revenue (\$350,000).

PARK PROJECTS

SOUTH PARK

1. Storm Shelter construction, parking lot expansion and paving.
2. Open shelter improvements including: new electrical service fed from storm shelter, new concrete counter tops with outlets, new LED lighting, outlets, gutters/downspouts, and concrete sidewalk around shelter.
3. Completed maintenance shop work bay remodel.
4. Reroofed wood fence shed.

POWERS BLUFF

1. Maintenance shop area prepped, and construction started.
2. Trailhead shelter site prepped for construction including: parking lot expansion, building site cleared/lifted/compacted, and roadway expansion.
3. Trailhead kiosk installed at top of bluff.
4. Single track bike trail drainage improvements and boardwalk construction

DEXTER PARK

1. Added overhead lighting near wood fence.
2. Continue upgrading campsite pads, as needed
3. Boat Landing and beach parking lot crack filling and striping

NORTH PARK

1. Completed rebuild of west side of suspension bridge.
2. Upgraded south campground entrance with new culverts, road widening, and adding gravel surface material- with intent of leaving it open all camping season.
3. Installed gates, lighting, and signage on north campground entrance.

NEPCO

1. Trailhead kiosk relocated and roof installed at upper parking lot.
2. Entrance road and parking lot crack filling and striping.

ATV

1. Peterson Road-Hay Creek Road ATV Trail development including new bridge, 4 miles of trail shaping, and adding road base surface.

Snowmobile

1. Completed Plum Road-Rudolph River Rover Snowmobile trail culvert installation project.
2. Started Auburndale (DH) Snowmobile Bridge Replacement Project, off of Cty. Hwy. N, Arpin.

Other

1. Assisted Discover Wisconsin Media with creating and filming episode highlighting Wood County Parks' 90 year history.



Forest Administrator's Report

Fritz Schubert, Forest Administrator

TIMBER SALES AND RECON

- Established 11 County Forest timber sales totaling 490 acres. Three tracts went unsold totaling 132 acres, appraised at \$61,255.00.
- Total bid value was \$622,672.65 in spring (4-30-24) and winter (12-17-24) bid openings. *Note: Verso mill closure in July 2020, uncertainty in local timber markets, and other economic pressures continued to have negative effects resulting in decreased bidding, unsold tracts, and lower average stumpage prices, especially in regards to aspen and mixed hardwood pulpwood.*
- Routine administration of all active timber sales. There were 14 timber sales active during 2024.
- For 2024 Timber Revenue = \$419,712.08 (Gross) - or - \$377,740.87 (Net).
- Updated compartment reconnaissance data on 1,335 Acres.

ACCESS/ FOREST ROADS & TRAILS

- Mowed grass and small brush on 22.10 miles of county forest access roads.
- Fecon/brush mowed 1.25 miles of County Forest access roads and trails.
- Road improvement projects:
 1. Hazelnut Trail - Improved approximately .25 miles with addition of 1.25" road base and regraded other rough areas.
 2. Installed one culvert: Access road to tract 1-24 in compartment 31.
 3. ATV Intensive Use Area – Continued project to improve emergency access routes for first responders.
- Mowed all hunter-parking areas.

TREE PLANTING, SITE PREPERATION, INVASIVE SPECIES, & TSI

- Hand planted 81,200 red pine and 5,400 white pine seedlings:

compartment 73-stand 11 (63acres)
compartment 71-stand 20 (13 acres)
- Mechanical site prep with DNR Heavy Dozer and Roller-Chopper:

compartment 19-stand 1 (30acres)
compartment 20-stand 20 (18 acres)
compartment 62-stand 1 (30 acres)

- Chemical site prep/pre-planting herbicide treatment (drone application):
 - compartment 19-stand 1 (30 acres)
 - compartment 20-stand 20 (18 acres)
 - compartment 62-stand 1 (30 acres)
 - compartment 71-stand 2 (29 acres)
- Invasive species (buckthorn) herbicide treatment: compartment 79-stand 8 (10 acres)

LAND TRANSACTIONS

- Completed process of removing 3.4 acres from Wood County Forest in the Dexterville area east of HWY 80, for the purpose of new Highway Dept. salt shed facility.
- Received inquiries and began investigation of possible proposals by two different cranberry growers adjacent to county forest.

ACCESS & PERMIT ISSUES

- Began HIRC Committee approved ditch cleaning project proposed by Cranberry Creek Cranberries Inc. Worked with applicant planning phases of the project which will involve: obtaining necessary permits (if any), removing trees on ditch banks, and leveling approximately 2900 feet of drainage ditches. Subsequent phases will involve removal of accumulated debris from ditch, brush grinding/mulching, final grading, and seeding. County will be compensated for timber value and pulpwood generated from tree removal may be placed in locations for utilization by firewood cutters.
- There were no access permits or other access related issues in 2024.

RECREATION RELATED

- Graded and maintained signage on Wood County ATV Trails located on Wood County Forest (5.1 miles).
- ATV intensive use area: maintained signs, painted trees/color coded loops and segments, improved sections of trail.
- Continued work on Hay Creek ATV Trail project. Assisted HWY Department with preliminary road grading and drainage improvements, installed culverts, placed and spread road base on entire trail (Parks dept. dozer and skid steer, rented mini excavator). This project involved a significant amount of forest technician's time.
- Shooting Range maintenance: mowing (6x), cleaning (15x). Clean-ups consisted of whole range efforts, or simply emptying barrels depending on need. The Wilderness Sportsman's Club assisted clean-up efforts at times. Graded parking lot and improved drainage.
- Worked with individuals associated with new mountain bike trail in South Bluff block of County Forest. Trail was inspected and they were notified of structures and leftover materials to be removed, signage to be installed, and limits placed on further development.
- Mowed access and areas associated with Handicapped Hunter Blinds.
- Began effort to improve Handicapped Hunter Blind system including: perimeter establishment, signage, reservations, and rules.
- Removed several illegal ladder stands and one large prefab "box blind". Stands and blind sold on public auction site.

WILDLIFE RELATED

- Attended Wood County Wildlife Area Committee meetings, provided input/information, and performed designated duties.
- Wildlife projects “funded with Nickel-an-Acre” State Grant: No projects were undertaken in 2024 and funds were carried over for 2025 project(s).
- Conducted Karner Blue Butterfly surveys as needed for timber sale purposes. Completed and submitted necessary reports to WDNR.
- Continued and monitored process of redrafting/renewing Karner Blue Butterfly SHCA. This issue seems to have been temporarily put on hold by USFWS.
- Investigated beaver dam activity/complaints. Removed one beaver dam and installed new culvert on county forest access road in compartment 67. Enlisted volunteer help from professional trappers. Beaver activity continues to increase and is becoming a management problem as fur prices have plummeted and trapper numbers have decreased.
- Skunk Creek Dam – Mowed grass and brush on dike as required by DNR dam program.
- Mowed various wildlife openings located throughout county forest during regular road and trail mowing efforts.
- Monitored developments related to new federally listed endangered bat species including development of Habitat Protection Plan (HCP) and possible county participation.

OTHER

- Fire on Wood County Forest: Occurred April 21, 2024 within ATV Intensive Use Area. The fire encompassed 1.29 acres with minimal damage to the forest. The official cause of the fire was listed as machinery.
- Located section corners and ran property lines between county and adjacent private land as needed. Located 6 section corners and survey markers. Total line distance run was approximately 1.25 miles.
- Investigated and answered questions related to several instances of illegal camping in developed area associated with ATV Intensive Use Area. These “campers” were most likely homeless. Situations such as this are increasing yearly but have been resolved peacefully with assistance from Wood County Sheriff Dept.
- Contributed to parks firewood efforts by locating suitable supply of firewood from Wood County Forest, arranging harvest and transport of wood.
- Set up several public firewood cutting areas.
- Investigated several instances of dumping, illegal tree cutting, and illegal motorized use on the county forest.
- Cleaned up and disposed of tires and other large items dumped along roads in the County Forest.

MEETINGS AND TRAINING

- Served on WCFA Personnel Committee, and Legislative/Certification Committee.
- WCFA: Attended fall forest administrator meeting, quarterly conference calls, and summer tour.
- Training:
 - 1) Wood County: Peter Kastenholz contract training.
 - 2) Attended drone chemical site prep demo on Jackson County Forest.
 - 3) DNR firefighter annual refresher.
- Attended regular monthly HIRC meetings.

2024 Parks & Forestry Budget Summary

	Revenue	Expense	Beginning Carryover	Ending Carryover	Parks Total
2101 Parks Administration	\$1,273,679	\$2,067,303	\$0	\$0	\$793,624
2102 Parks Snowmobile Trails	\$448,060	\$428,060	\$20,577	\$40,577	\$0
2103 Parks ATV Trail Maintenance	\$321,245	\$319,444	\$12,266	\$14,067	\$0
2104 Parks State Wildlife Habitat	\$1,767	\$2,500	\$0	\$(733)	\$0
2105 Parks County Forests State Aid	\$0.00	\$0.00	\$319,257	\$319,257	\$0
2106 Parks State Forestry Road	\$3,654	\$6,000	\$3,130	\$784	\$0
2107 Parks Capital Projects	\$840,455	\$861,955	\$188,885	\$167,375.00	\$0
2108 Parks Powers Bluff Dev. Projects	\$500	\$10,000	\$3,778	\$5,722	\$0
	\$2,780,936	\$3,515,665	\$547,893	\$173,097	\$734,720

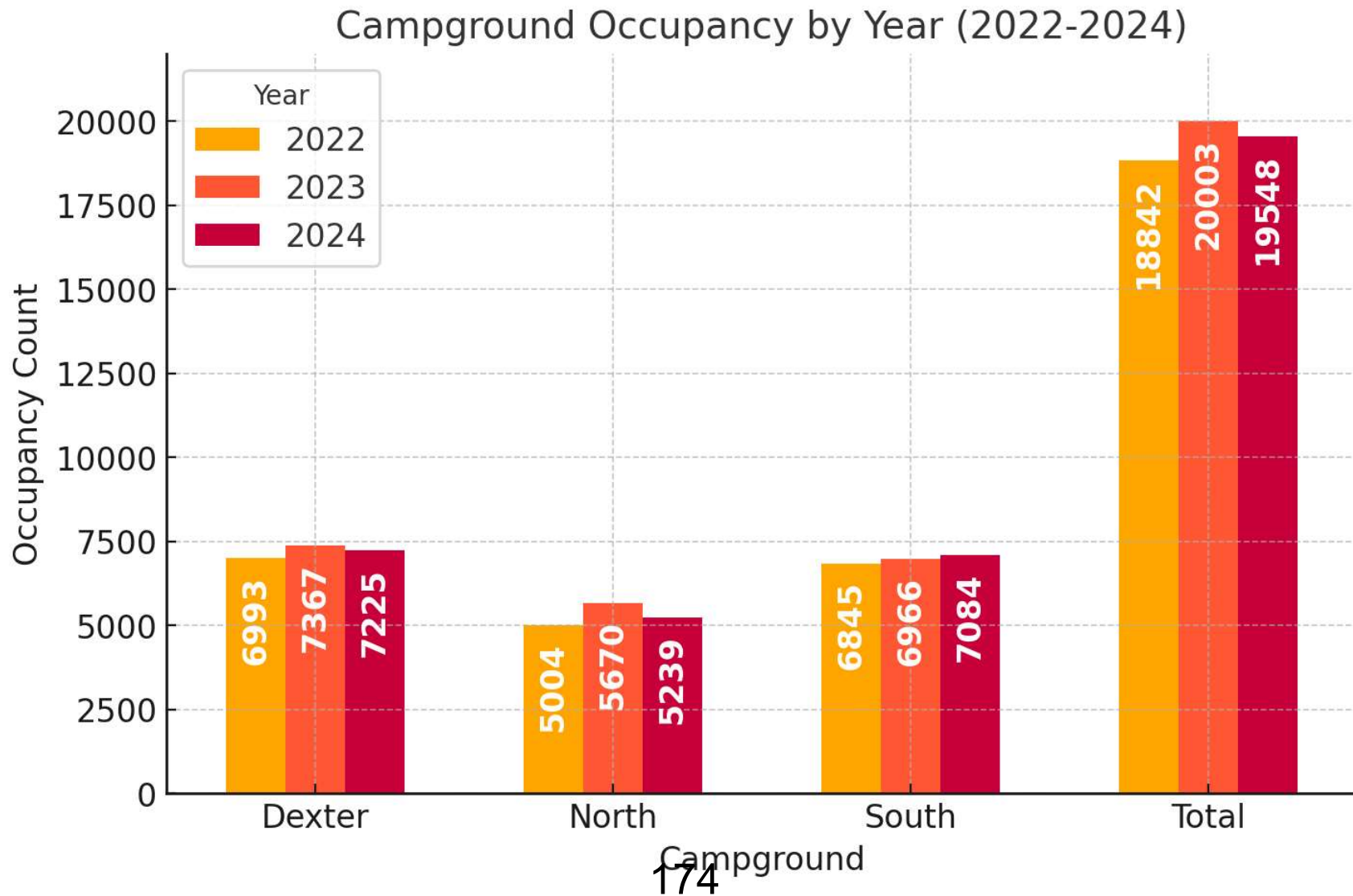
Net Tax Levy 3 Year Summary

	2022	2023	2024
Parks Operation Expenses	\$2,654,592.53	\$2,907,653.18	\$3,644,867.18
Parks Revenues	\$1,847,402.07	\$2,021,796.50	\$1,825,921.18
Carry Over	\$5,389.37	-\$138,520.28	-\$956,433.98
Net Tax Levy	(\$812,579.83)	(747,336.40)	(862,512.02)

Wood County Parks & Forestry 2-Year Net Revenue Comparison

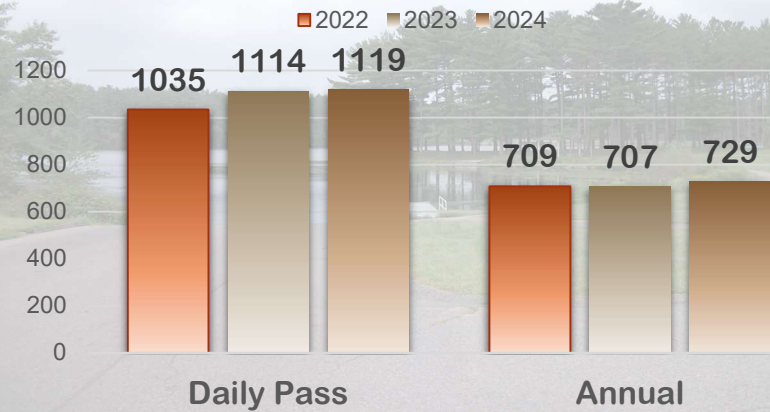
	2023	2024	Percent Change	
43581 State Aid-Forestry				
Forestry Admin Grant	\$53,890.17	\$54,757.88	↑	2%
45123 County Parks Violations				
Violations/Fines	\$1,113.00	\$969.43	↓	-13%
46721 County Parks Revenue				
Camping Services	\$606,863.90	\$610,688.42	↑	1%
Shelters	\$63,553.15	\$75,116.64	↑	18%
Powers Bluff Winter Recreation	\$33,687.24	\$1,824.33	↓	-95%
Trail Passes	\$4,175.49	\$4,936.78	↑	18%
Disc Golf	\$7,657.44	\$4,677.66	↓	-39%
Boat Launch	\$22,496.22	\$24,755.49	↑	10%
Gift Certificates	\$7,889.91	\$9,035.75	↑	15%
Miscellaneous	\$15,480.76	\$19,810.46	↑	28%
46813 County Forest Revenue				
Timber Sales	\$629,794.17	\$377,574.37	↓	-40%
Wood Cutting Permits	\$189.00	\$166.50	↓	-12%
48200 Rental Income				
DNR Lease	\$16,464.34	\$16,464.34		0%

WOOD COUNTY PARKS CAMPING OCCUPANCY 3 YEAR COMPARISON

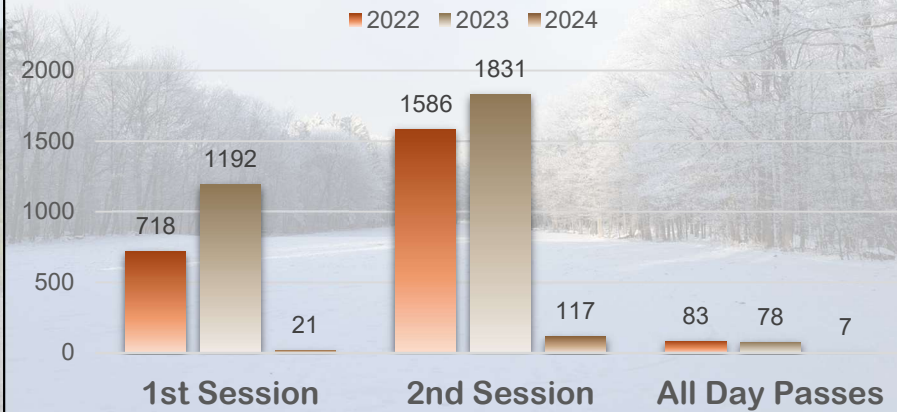


WOOD COUNTY PARKS PASSES 3 YEAR COMPARISON

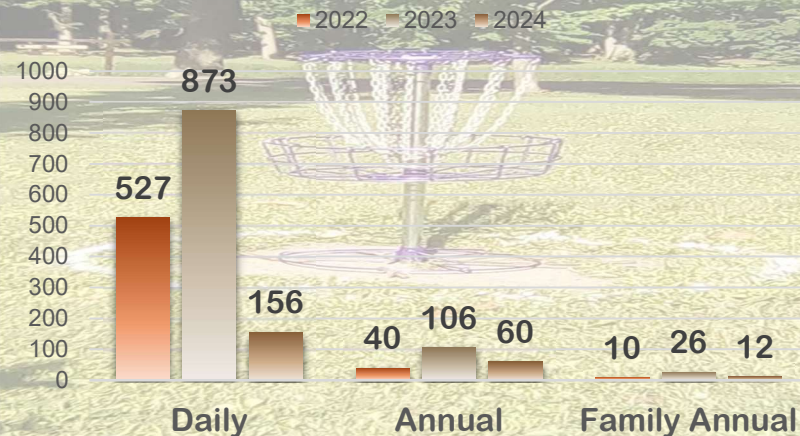
Boat Launch



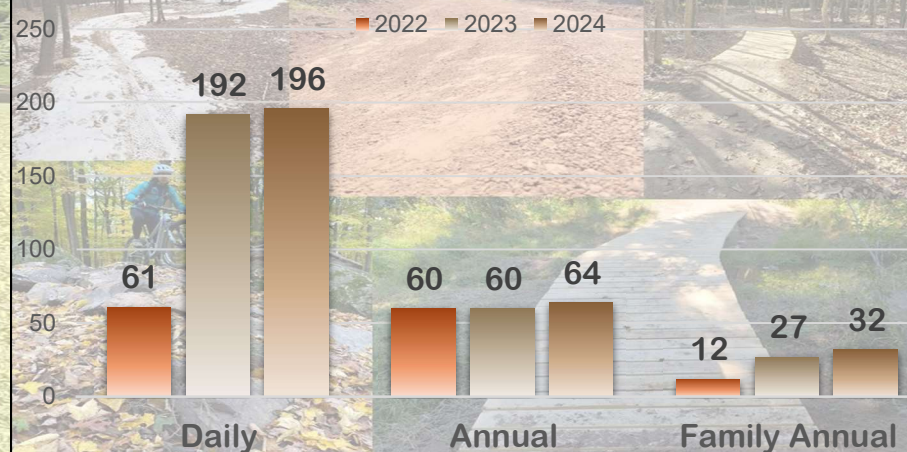
Powers Bluff



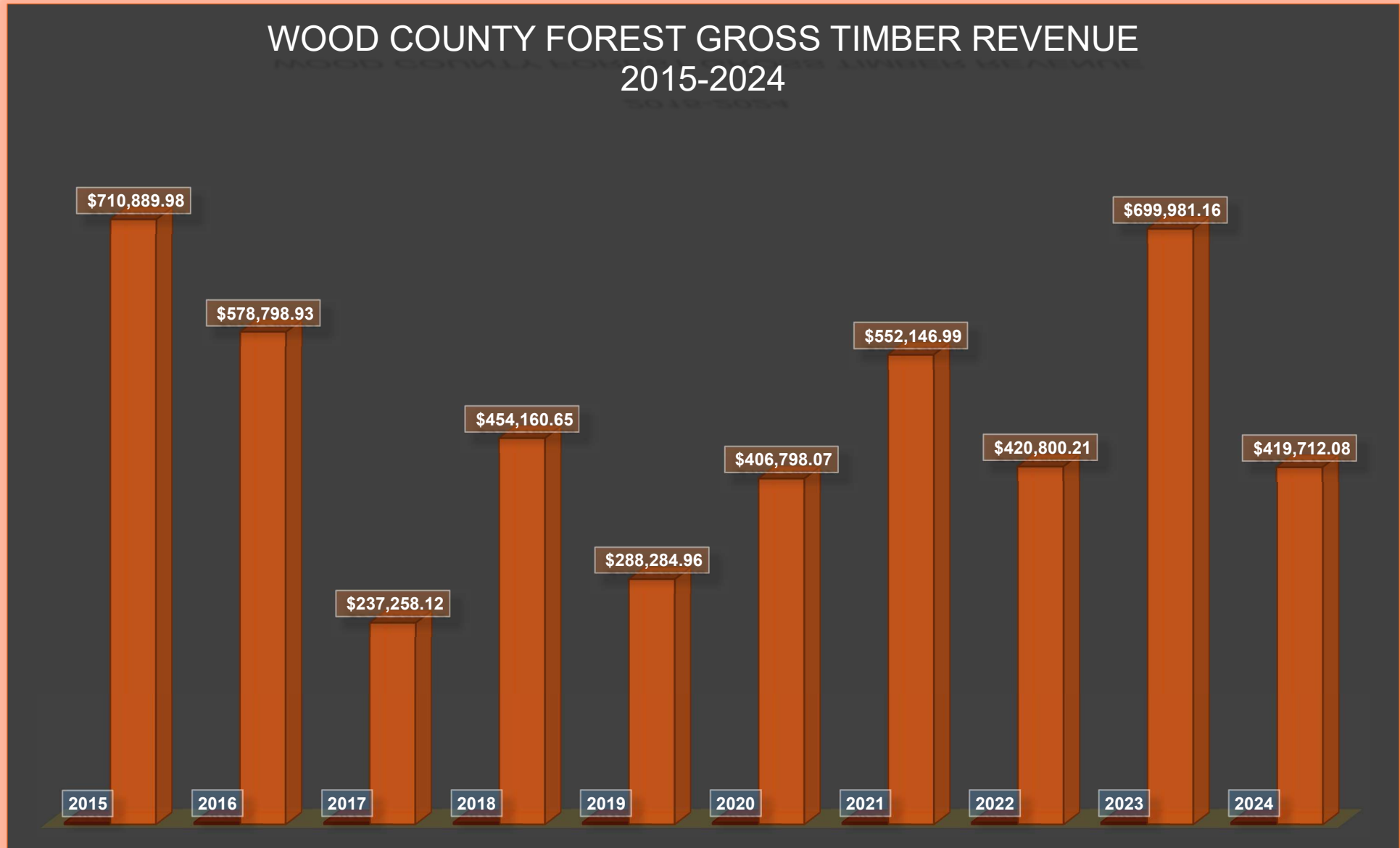
Disc Golf



Trail Passes



WOOD COUNTY FOREST GROSS TIMBER REVENUE 2015-2024



Wood County Forest Timber Harvest

		2023		2024	
		Total Contractors - 10		Total Contractors - 6	
		Total Contracts - 18		Total Contracts - 14	
Timber Species	Unit	Quantity	Average Price Per Unit (Weighted Average)	Quantity	Average Price Per Unit (Weighted Average)
Mixed Hardwood Pulpwood	Cords	44.413	\$20.00	0	\$ -
Mixed Hardwood Firewood	Cords	124.58	\$14.84	53.229	\$0.50
Oak Firewood	Cords	210.228	\$10.47	103.846	\$12.06
Red Maple Sawlogs	MBF	0	\$ -	0	\$ -
Mixed Hardwood Sawlogs	MBF	91.11	\$256.61	19.07	\$142.33
Oak Sawlogs	MBF	421.31	\$471.91	35.73	\$189.63
White Oak Sawlogs	MBF	0	\$ -	0	\$ -
Red Pine Commingled Product	Tons	5,857.442	\$35.99	5579.51	\$36.67
White Pine Commingled Product	Tons	6,677.798	\$31.54	1187.763	\$29.19
Aspen Pulpwood	Tons	1,641.863	\$7.94	1667.667	\$6.50
Mixed Hardwood Pulpwood	Tons	1,641.863	\$9.56	3884.252	\$7.41
Oak Pulpwood	Tons	4,916.438	\$11.13	2130.066	\$8.20
Jack Pine Pulpwood	Tons	0	\$ -	26.67	\$13.00
Red Pine Pulpwood	Tons	2,373.182	\$21.34	1021.754	\$22.67
White Pine Pulpwood	Tons	310.677	\$12.00	9.01	\$12.00
White Spruce Pulpwood	Tons	167.37	\$31.47	18.55	\$31.47
Total Cords		379.331		157.075	
Total MBF		512.42		54.8	
Total Tons		28,921.75		15,525.24	
Total Gross Revenue		\$699,981.16		\$419,712.08	

2024 Timber Sales Tract Summary – Wood County Forest

Tract #	Township	Acres	Appraised Value	Bid Value
11-23	Hiles	66	\$58,575.00	\$124,257.30
12-23	Port Edwards	30	\$53,925.00	\$115,113.25
1-24	Port Edwards	35	\$10,835.00	\$26,270.00
2-24	Hiles	38	\$18,445.00	\$ -
3-24	Hiles	57	\$8,500.00	\$9,318.70
5-24	Dexter	35	\$33,250.00	\$53,280.00
4-24	Richfield	52	\$14,710.00	\$ -
6-24	Seneca	49	\$94,600.00	\$158,818.20
7-24	Dexter	37	\$40,620.00	\$60,286.80
8-24	Dexter	49	\$44,570.00	\$75,328.40
9-24	Hiles	42	\$28,100.00	\$ -
Totals		490	\$406,130.00	\$622,672.65

2024 County Forest Timber Revenue Payment to Towns

Total Township Revenue: \$41,971.20

Township	Acres in County Forest	% of Total Acres	10% Payment
Cary	701.37	1.8544	\$778.31
Cranmoor	3,601.08	9.5209	\$3,996.04
Dexter	7,880.48	20.8353	\$8,744.83
Hiles	9,360.28	24.7477	\$10,386.91
Port Edwards	5,602.18	14.8116	\$6,216.61
Remington	6,582.71	17.4041	\$7,304.71
Richfield	358	.9465	\$397.26
Seneca	3,736.71	9.8795	\$4,146.54
Total	37,822.81	100.00	\$41,971.20

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, August 4, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Supervisor Penzkover discussed the Safe Haven Baby Box concept and the actions taken, to date, to place this in Wood County. At one point, it appeared that the Courthouse would be a viable option, however because of security requirements of the building, this option is no longer viable. The group is currently working on placing one at the Wisconsin Rapids Fire Department.
9. Motion by Hamilton/Polach to go into closed session pursuant to Wis. Stats 19.85(1)(e), to discuss negotiation for the acquisition of property within the "Triangle Development". Motion carried unanimously.
10. Motion by Brehm/Hamilton to return to open session. Motion carried unanimously.
11. The next meeting will be held on Tuesday, September 2nd at 8:00 AM with the department 2026 budgets on the agenda.
12. Chairman Breu declared the meeting adjourned at 10:05 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
August 4, 2025

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Wood County WISCONSIN

INFORMATION TECHNOLOGY

July 2025

1. Staff continue to work on multiple items related to the Law Enforcement Center occupancy. Network staff have migrated all non-detention cameras to different network hardware in preparation of completely segregating detention systems from other Wood County networks. While moving these camera connections, they have also connected all in-ceiling paging speakers to the network. This will allow for future expansion of Wood County's paging system into the new building.
2. Completed development and deployment of new the public search utility for the Planning & Zoning Permits system. The new permit search can be found linked from the official Planning & Zoning web page.
3. Progress continues to be made on the Courthouse network refresh project. This project is one of the CIP projects that was approved for this year.
4. Resolved an issue with the data interface for fire departments which supplies them with updated dispatch information for each fire call.
5. Network staff continue to work with the Communications Department on the radio upgrade project. The vendor was onsite for installation the week of June 16th. Network staff had taken steps to meet requirements as outlined and provided remote access to verify. Upon switchover, issues were found by the vendor. Staff continue to work with the Communications Department and vendors to address these before the next switchover is scheduled.
6. Network staff work to draft and update Network Diagrams and a Network Map Topology for official IT use and assisting with current and future networking projects.
7. Assisted Finance staff with preparations for 2026 Budget work.
8. Provided information and answered numerous budget related questions for other departments.
9. Encountered the first security event that resulted in an employee losing access to the County network. Worked with HR and the Department Head to review repeated security concerns and provide information.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

10. Assisted Dispatch with their CJIS audit, providing information on standards and network layouts to meet requirements. All IT staff reviewed and signed TIME System Security Awareness Certification and the Management Control agreement between IT and Dispatch was renewed.
11. Staff completed questionnaires, updated network maps, and met with both Marshfield and Port Edwards staff regarding their CJIS audits. Both organizations received all information needed from the County to complete their audit.
12. In effort to mitigate security risks from users that attempt to download programs or documents on their computers, software restrictions are being tested. Once in place this will disallow installing programs from commonly exploited locations and downloading unwanted software/malware.
13. Triaged and followed up with 23 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
14. Investigated 21 alerts received from the County's SEIM, Security Information and Event management system. Most of these alerts were for login attempts that seemed unusual. In each instance IT staff reached out to the user in question to verify the attempt was legitimate. As a result, Network staff increased the security of access to the Wood County systems by expanding the use of Geo-blocking.
15. Assisted Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. Including updated end-user computing devices for staff and Trustees.
16. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office. Staff attended a demo of the interface and received a proposal. Sheriff Department staff are currently reviewing costs of the interface.
17. Installed a new multi-function printer for Victim Witness to allow staff access to a shared office machine.
18. The IT Security Team continues the Security Awareness Program. Second quarter training was assigned. Employees completing training by the deadline improved by 5% between quarter 1 and quarter 2 training.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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19. Edgewater Administration changed the company they use to provide Therapy Services. This resulted in a change of technology needs. Several things need to happen in a very short time to accommodate when the new company can begin providing services. IT staff worked with a local internet provider to obtain a new internet connection with wireless access at the facility. IT staff tested the speed and strength of the connection. An analog phone line will be installed to support the new multi-function device.
 20. Staff revamped and improved the automated reminder system for all training modules. Standard new hire and CJIS new hire training also have automated reminders and alerts configured to ensure timely completion.
 21. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 22. AI usage guidelines have been outlined and terms of use agreement forms made available. Users can now request AI access. AI general access is blocked. An AI policy is being drafted and was shared with HR and feedback has been received.
 23. Employees submitted approximately 162 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 24. The Central Records subcommittee met July 16th to review requested RFI's, request for information, for a new Law Enforcement System. The RFI was sent out in May and numerous responses were received. After reviewing information, the subcommittee decided that staying with CIS was in the best interest of all organizations at this time. The subcommittee's work is complete.
 25. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and payroll.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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26. The upgrade to CIS Computer Aided Dispatch (CAD) software was completed July 15th. This was a major upgrade and necessary before other Dispatch project work can begin. The upgrade changed how mobile devices communicate with the server so extensive research and troubleshooting with WRPD, a script was created by network staff to resolve the issues. This script was distributed to all police departments and their IT Support.
 27. Researched, evaluated, and identified a replacement dictation software for Human Services. Licenses have been purchased and HS and IT staff will be working to coordinate installing the software.
 28. Staff continue the review of the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, and One Drive and work to migrate email servers to Exchange Online. The email migration process is working. Staff continue to review plans for backup and email encryption for the new environment.
 29. The Courtrooms A/V system project progress continues. This update will improve reliability for in room and video conference communication. A room to house the new equipment has been located. The vendor has completed cable installation. The data closet buildout is underway. A schedule to install new equipment has been set and will start in September. All four branches will be updated.
 30. System\code improvement for the in-house Planning & Zoning permitting system continues.
 31. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 32. Completed data migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.
 33. Continued work on the conversion of TCM client data to PDF for storage in Laserfiche.
 34. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Research begins to address a request by Edgewater Haven Director to utilize AI supported software that can vet and speed up admission referral processes.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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35. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. Security and best practice research is scheduled to address a request by the County GIS specialist for the City of Marshfield GIS specialist to obtain direct access to the County tax database.
36. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Research and preparation work begins for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid).
37. For the month of June, 553 helpdesk requests were created, with staff completing 534 tickets and leaving 140 open requests. In addition, there are currently 199 project requests.
38. Discovery phase continues for a project request from the Highway Department to replace the current Highway permit system with Delasoft vendor software. Research is scheduled concerning an app requested by Highway staff that will assist in tracking Caterpillar equipment.
39. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed vendor supplied system upgrade. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project.
40. Continued work with WISHIN and Matrix on the CCD and ADT interfaces. Norwood Admin and IT have accounts for the test environment to verify information that is being sent to WISHIN. The WISHIN Pulse testing and training for staff has been completed. The WISHIN Pulse production environment went live on July 14th. IT continues to monitor admissions and discharges at Norwood to ensure the correct information is being sent to WISHIN.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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41. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 42. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidar Technologies, with server and application updates and maintenance on a regular basis.
 43. The 2025 PC replacement 3rd quarter order has been placed. Projects for the devices have been created. The docks and monitors have already arrived as well. Quarter 2 replacements are 66% completed. Staff are reviewing department needs for tablets and mobile devices to replace equipment due for replacement.
 44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 45. Continue to apply numerous security patches to servers and network hardware. These updates include fixes for functionality and security patches that keep servers and network hardware as secure as possible.
 46. Research is scheduled for a Veteran's office record system for a user request for client notifications via text messaging functionality.
 47. IT staff is researching an Always On VPN. This will ensure that all communications from Wood County devices are secure using an encrypted connection even while connected to public or home networks. Additional options for restricting internet access are also being researched.
 48. Began work on the three IT Department budgets.
 49. Lor Yang will be hired as a County employee effective August 5th. Lor has worked as a contracted Network Analyst for the last six months. The IT Department still has one Network Analyst vacancy.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments August 2025

Ongoing Projects and Planning

Jail Project – Remaining construction is underway. Demolition of the approved structures adjacent to the Courthouse was scheduled to begin in July; however, the contractor has been a few weeks behind schedule. This delay in demolition will not affect the timeline for remaining construction.

Building automation system programming and adjustments are ongoing; the increased amount of mechanical and other equipment that has been added to our automation systems has substantially increased the amount of time that must be dedicated to monitor these systems for proper operation and to reduce downtime.

Courthouse – The State of Wisconsin recently approved two additional positions for our District Attorney's office; this was not expected and will require us to accommodate additional staff in the DA's office space within the next several weeks.

I have been asked to review the possibility of locating a Safe Haven Baby Box at our Courthouse/Jail facility. In discussing some of the details regarding state law, staffing requirements, and building security with our Sheriff, Corporation Counsel, and Security Committee Chairperson, our facility complies with WI State Statute 48.195 for the placement of a Newborn Infant Safety Device; however, the specific device in consideration includes a lease & service agreement that presents some challenges to our current staffing and security. This topic will require additional time to determine viability.

HVAC system replacement will continue for the next few months. The contractor is doing their best to provide climate control during the work; employees working in the building have been patient and accommodating of the varying temperatures. Additional work related to the HVAC system update is ongoing throughout the building including control wiring, duct work reconfiguration, and miscellaneous work as needed.

River Block – The second phase of roof replacement was initially scheduled to begin in July; however, inclement weather and other scheduling conflicts have forced the contractor to delay starting our project until later August/September.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Attended PIT, Public Safety, County Board, HHS, and numerous project meetings.

JUNIOR FAIR BOARD MINUTES

June 18, 2025

Jr. Fair Building - Marshfield

June 18th meeting of the Central WI Jr. Fair Board was called to order by President Megan Kunding at 7:00 pm at the Jr. Fair Building.

MEMBERS PRESENT: Brittany Bauer, Lisa Blanchard, Jason Bernick, Amanda Budtke, Jodie Budtke, Kitty Bymers, Romelle Bymers, George Gilbertson, Lori Haffenbredl, Laura Huber, Virginia Krause, Megan Kunding, Jessica Lindow, Betty Peterson, Steve Redmond, Josh Sabo, Andrew Seefeldt, Mark Seefeldt, Laura Strigel, and Dave Urban.

EXCUSED: Tracy Benson, Mallory Cepress, Katlyn Kohl, Emma Kunding, and Heather Wellach.

MEMBERS ABSENT: Dale Christensen, Bob Hartwig, Tim Heeg, Beth Spindler, and Kurt Hartwig.

GUESTS: Richard Haffenbredl, Sharon Seehafer, and Ann Lindow

ADDITIONS TO THE AGENDA: Fair Assistance, Banking Update, Ag. Olympics

SECRETARY'S MINUTES: Approved as printed.

TREASURER'S REPORT: Approved as presented.

FAIR BOARD REPORT: No Report

EXTENSION REPORT: Laura reported that the office is working on creating a video on how to fill out faire entry focusing on commonly made errors. Youth may exhibit in the Jr. Fair as long as they have not reached their 20th birthday by January 1.

OLD BUSINESS:

- Improvements – peg boards, signage – Members will take a look at the peg boards at the conclusion of the meeting. The group will work on lowering some of them, repairing broken ones and painting. A drawing of the signage was shown to the group. There will be more discussion on this at our July meeting. One suggestion was to add the youth groups' logos to the banners.
- Superintendent's Workshop – The workshop will be held on August 6 in the Jr. Fair building. With a meal at 6 followed by the workshop. The Extension Office will take care of the informational part of the program. The proposed menu for the meal would include beef, cheesy potatoes, beans and watermelon. Bette, Lori and Megan volunteered to make desserts. There was a question about the beverage. The committee will report at the next meeting.
- Judges – Names of judges are still needed for sheep and cats. Most contracts have been returned but there are still a few out. Missing contracts are: dairy (Jessica), beef, both horse judges, rabbits, exotics, and Cultural Arts (Lapman). Members were asked to remind their judges to get their contracts in as soon as possible.
- Animal Letter – The letter that will be sent to all livestock exhibits was reviewed. This will be sent out with their fair materials in July.

NEW BUSINESS:

- Junior Fair Office Coverage – Tabled until the July meeting
- Overnight Supervision – Tabled until the July meeting
- Banking Update - Since George has moved to a new address changes need to be made at the bank. Josh moved to update the mailing address for the Junior Fair Financial Statements at the First State Bank. George Gilbertson, Junior Fair Treasurer, has a new mailing address: 9964 Stadt Road, Marshfield, WI 54449. This relates to accounts ending in 6022, 5796, 5791, 7890. Laura Strigel seconded. Motion carried.
- Fair Assistance - Mid-State will not be beginning classes before the fair, therefore, there are several faculty members who may be able to help out at the fair. Suggested areas that may need help are: Cultural Arts on Monday starting at 1, Photography starting at 7, flowers starting at 1 and possibly Jr. Fair office coverage.
- Ag Olympics – Sharon will again be getting sponsors for the Ag Olympics. The competition will be at the same time as last year in the Show Palace. There will only be 5 teams per age groups – 8-12, 13-17, and over 18 with 5 people on each team. Sign-up will be due on Monday of the fair on a first come, first serve basis. Prize money will remain the same as last year.
- Wonder Of Wisconsin -Sharon is also working with this program. She will be setting up a standard exhibit along with special guests. She will be having an Ugly Weed Contest. Entries will be due on Monday of the fair by 6pm. On Friday there will be a speaker who will identify the weeds and talk about them.

Department Reports:

- Market Sale – The next workshop will be in July. The showing and fitting clinic went very well. Jason would like to thank the youth who led the clinics for their excellent leadership and the Thorson for hosting the beef clinic.
- Dairy – No report
- Horse – Katlyn has set up many workshop and riding clinics for July and August. They will be held at the fairgrounds.

AGENDA ITEMS FOR THE NEXT MEETING: Improvements, Signage, Judges, Superintendent's Workshop, Jr. Fair Office coverage, overnight supervision, entry problems

The next meeting will be July 16 at the Hewitt Village Hall in Hewitt at 7:00 pm. Dave moved to adjourn the meeting. Lori seconded. MC Meeting adjourned at 8:00 pm.

Respectfully submitted,
Romelle Bymers,
Recording Secretary



Board of Trustees

Meeting Minutes for

June 18, 2025

1. Call to Order: President St.Myers called the meeting of the McMillan Library Board of Trustees to order at 5:00p.m.

2. Roll Call:

Board Members:

Andrea Galván

Dennis Martin

Michael Timm

William Clendenning

Evan O'Day

~~Karen Schill~~ - excused

~~Ron Rasmussen~~ - excused

Scott Kellogg

Conni O'Keefe

Emily Kent - *late*

Susan Feith

Elizabeth St.Myers

Administration: Heather Kinkade, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Public Comment:

5. Approval of Previous Minutes

Motion by W. Clendenning to approve the minutes of the May 21, 2025 Board Meeting, second by A. Galván. Motion carried unanimously.

6. Treasurer's Report

a. Monthly Finance Reports

May invoice submittal has a reconciliation error - \$6,049.25 for B&T and \$1,683.05 for Midwest tape were paid; \$546.07 difference between what board approved and what was paid; new total for the month is \$47,005.40.

b. Payment of the Bills

Motion by W. Clendenning to approve the June bills at \$37,005.58, second by S. Feith. Motion carried unanimously.

Motion by S. Feith to amend the approved total for May bills to \$47,005.40, second by A. Galván. Motion carried unanimously.

Motion by E. O'Day to approve the June Endowment bills at \$750, second by C. O'Keefe. Motion carried unanimously.

Board of Trustees

7. Director's Report

a. Library Use and Events: Director Kinkade has been busy with meetings throughout the city, speaking on the radio, and her first department heads meeting; draft budget is due July 31, 2025.

b. Statistics: Director Kinkade summarized

c. Miscellaneous: N/A

d. Meet the Board: N/A

8. Committee Reports

a. Services Committee: will meet again later in the summer/early fall

b. Buildings & Grounds Committee: did not meet

c. Finance Committee: met June 11th, draft 2026 budget discussed

d. Personnel Committee: met June 12th, discussed updated job descriptions

8. Unfinished Business

a. Library Board By-Laws Review:

E. Kent arrived at 5:28pm

Article V Section 7: Roberts Rules for Small Boards, discussed; language will change to reflect small boards as long as meet requirements

thumbs up to keep as is: 4

thumbs down is switch to Small Board: 6

Article VI: combining of Building and Grounds/Finance and Services/Personnel discussed

thumbs up, to make proposed changes: 8

thumbs down, look at different combo: 2

Article VI Section 3: language will stay

Article VI Section 4: Ad Hoc committee; consensus is to make the proposed change

b. Elevator Project Update: bid opening on July 10th at Jewell's office

9. New Business

a. Term Limits: been a change in what the Board was previously told about the ability to add term limits to board members, just has to be approved by City Council; new members as they come in would be limited, current board members would be grandfathered in; M. Timm will discuss with L. Pliml at County to see if they'd be on board with change. Table for now to gather more information; proposal would be to limit to three consecutive terms (9 years), take a year off before seeking reappointment.

b. Endowment Board Appointment: E. Kent resigned, E. St. Myers would like to appoint C. O'Keefe



Board of Trustees

Motion by M. Timm to approve C. O'Keefe to the Endowment Board, second by S. Kellogg. Motion carried, S. Feith opposed due to timing.

E. Kent left at 6:23pm

c. Endowment Policy:

Motion by A. Galván to approve the Endowment Policy, second by M. Timm. Motion carried unanimously

d. Grant Management Policy: changes discussed

Motion by C. O'Keefe to approve the Grant Management Policy, second by S. Kellogg. Motion carried, with S. Feith and W. Clendenning opposed.

e. Teen Space Remodel:

Motion by W. Clendenning to approve the proposed teen space remodel budget, second by C. O'Keefe. Motion carried unanimously.

f. Draft 2026 Budget: reviewed and discussed

Motion by W. Clendenning to present budget as discussed, variance will be corrected, makerspace-technology will be reduced, deficit will be reflected, second by S. Kellogg. Motion carried unanimously.

g. Job Description Update

i. Library Assistant:

ii. Community Engagement Librarian:

Motion by S. Feith to table the job description updates until the next Board meeting, second by W. Clendenning. In Favor: Martin, Clendenning, Galván, Feith, Timm; Opposed: O'Keefe, O'Day, St. Myers, Kellogg; Galván then changed her vote to opposed.

Clendenning left at 7:46pm

Motion by E. O'Day to approve the Library Assistant and Community Engagement Librarian job descriptions as presented, seconded by C. O'Keefe. Motion carried unanimously.

10. Information Requests

11. Items for Next Agenda

12. Adjournment

Motion to adjourn by A. Galván , second by M. Timm. Motion carried unanimously.

Meeting adjourned by President E. St.Myers at 7:55pm.

Respectfully Submitted: Claire Parrish, Assistant Director

MINUTES
South Central Library System Board of Trustees
June 26, 2025

Present: Joan Honl (Portage Co.), President; Jacob Wright (Dane Co.), Vice President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Richard Bloomquist (Dane Co.); Gen Carter (MPL Rep., online); Chassitti Clark (Dane Co., online); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co., online); Nancy Foth (Portage Co.); Michael Howe (Dane Co.); Marlee Jorgensen (Dane Co.); Gary Poulson (Dane Co.); Henry St. Maurice (Columbia Co.); Amanda Smith (Dane Co.). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

Absent: Brenda Carus (Green Co.); Ann Mueller (Green Co., Alternate); David Peterson (Dane Co.).

1. Call to Order

President J. Honl called the meeting to order at 12:15 p.m.

2. Welcome and Introductions

J. Honl welcomed new board members Richard Bloomquist and Amanda Smith, who introduced themselves.

3. Changes/Additions to the Agenda

None.

4. Requests to Address the Board

None.

5. Approval of the Previous Meeting Minutes

Motion by N. Foth to approve the minutes of the May 22, 2025, Board of Trustees Meeting Minutes. Seconded by G. Poulson. **Motion carried with J. Honl abstaining.**

6. Review of Financial Statements

K. Goeden provided an overview the financial statements.

7. Presentation and Approval of Bills for Payment

Motion by S. Feith to approve bills for payment in the amount of \$191,350.93. Seconded by M. Howe. **Motion carried unanimously.**

8. Reports

a. Committees

i. Budget & Finance/Personnel: 2025 Mid-Year Budget & Notes

Budget & Finance Committee Chair M. Nelson presented a report on the Committees' review of the 2025 Mid-Year Budget and Notes, which took place on June 11.

ii. Personnel: Review of the System Director

Personnel Chair N. Foth presented a report on the annual performance evaluation of Director S. Schultz, which took place on June 26. The report included the status of Schultz's 2025 goals and a preview of her 2026 goals.

b. System Director's Report

S. Schultz's report is available in the documents online.

9. Approval of the 2025 Mid-Year Budget and Notes

Motion by M. Nelson to approve the 2025 Mid-Year Budget & Notes as presented. Seconded by M. Howe. Brief discussion followed, comprised of clarifying questions. **Motion carried unanimously.**

8. Next Meeting: July 24, 2025

The next meeting's bill examiner will be J. Honl, with M. Howe serving as alternate. N. Foth shared that McGill Elementary School students recently donated \$1,000 to the Portage County Library Foundation, and expressed how touched she was that the children decided to do this on their own initiative. J. Honl shared an example of how the Almond Branch is meeting patrons and community members where they are, via a diaper donation program. M. Howe noted that the SCLS Board agenda no longer includes a sharing section, and requested that it be added back to the agenda of future meetings.

9. Adjournment

Motion by B. Clendenning to adjourn, seconded by M. Howe. **Motion carried unanimously.** Meeting adjourned by President J. Honl at 12:54 p.m.

Respectfully submitted: S. Schultz, System Director

BOT/Minutes/06-26-2025



RESOLUTION#

DATE August 19, 2025
Effective
Date August 19, 2025

Page 1 of 1

Introduced by Property & Information Technology Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To authorize entry into the attached Agreement with the City of Wisconsin Rapids to provide for improved accessibility to the Courthouse.

FISCAL NOTE: The final cost of the improved accessibility is yet to be determined, decisions on how to fund the project will be decided by the County Board.

WHEREAS, the County Board voted to build a new jail which now lies on property previously utilized for parking at the Courthouse, and

WHEREAS, even with the prior Avon Street parking lot, accessibility was, and remains, an issue for those that are required to visit the Courthouse, and

WHEREAS, the Property & Information Technology Committee, in conjunction with County and City staff, has negotiated in good faith the attached Agreement with the City of Wisconsin Rapids and finds it to be of great benefit to Wood County in addressing the accessibility and parking issues with the Courthouse, as well as enhancing the downtown area of the City of Wisconsin Rapids.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the County Board Chairman and County Clerk to enter into the attached Agreement and to execute those documents necessary to implement same.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

County Board Chairman