

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, July 6, 2026
TIME: 9:00 AM
LOCATION: Courthouse – Room 300

1. Call meeting to order
2. Public Comments
3. Approve minutes of June 1, 2026, meeting
- 4. Information Technology**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discuss IT Policy regarding Department Head Requests
- 5. Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discuss Marshfield University Campus project
 - d. Discuss property for sale adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – Monday, August 3, 2026
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Access code: 2496 174 9673

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m2bc482b998510abab81a9e666bd569d4>
Webinar number: 2496 174 9673
Webinar password: 070626

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 1, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Brad Hamilton (WebEx), Paul Goldberg, Linda Casper

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the May 4, 2026, meeting were reviewed. Motion by Hamilton/Goldberg to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Facilities Director Van Tassel & Planning & Zoning Director Grueneberg briefly discussed the community area network infrastructure being proposed while the Jackson St. project is being done. While it may not benefit the county at the onset, and while the county does not have jurisdiction to place a conduit for future fiber usage, it makes sense to drop the conduit into the project now that the road is under construction. County Board Chair Pliml will discuss with the Mayor.
9. The next meeting will be held on Monday, July 6, 2026, at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:26 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JUNE 2026

For the range of vouchers: 27260198 - 27260239

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260198	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	05/23/2026	\$565.18	P
27260199	AT&T MOBILITY	MONTHLY CELL CHARGES	05/23/2026	\$4,074.32	P
27260200	AT&T MOBILITY	MONTHLY CELL CHARGES	05/23/2026	\$1,654.50	P
27260201	FRONTIER	PHONE CHARGES	05/19/2026	\$119.10	P
27260202	HEARTLAND BUSINESS SYSTEMS LLC	RADIO NETWORK REDUNDANCY	05/27/2026	\$7,933.00	P
27260203	INSIGHT PUBLIC SECTOR INC	OFFICE 365 ANNUAL PAYMENT	05/12/2026	\$173,035.15	P
27260204	INSIGHT PUBLIC SECTOR INC	2026 2ND PC ORDER	05/18/2026	\$3,810.52	P
27260205	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	05/16/2026	\$1,860.00	P
27260206	MNJ TECHNOLOGIES DIRECT INC	2026 3RD & 4TH QTR PERIPHERALS	05/26/2026	\$2,383.64	P
27260207	NUOLOGIX LLC	MANAGE ENGINE RENEWAL	05/08/2026	\$34,090.40	P
27260208	US CELLULAR	CELL PHONE CHGS ACCT 277407322	04/16/2026	(\$0.66)	P
27260209	US CELLULAR	CELL PHONE CHGS ACCT 203538532	05/20/2026	\$470.90	P
27260210	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	06/03/2026	\$8,160.96	P
27260211	CDW GOVERNMENT INC	2026 COMMVAULT MAINTENANCE	06/08/2026	\$37,726.00	P
27260212	GOLDFAX	NETWORK FAXING MAY 2026	06/04/2026	\$77.10	P
27260213	TDS TELECOM	PHONE CHARGES	05/28/2026	\$59.87	P
27260214	TDS TELECOM	PHONE CHARGES	05/28/2026	\$45.07	P
27260215	TDS TELECOM	PHONE CHARGES	05/28/2026	\$57.97	P
27260216	TDS TELECOM	PHONE CHARGES	05/28/2026	\$17.35	P
27260217	VERIZON	CELL CHGS ACCT 242258062-00001	06/01/2026	\$5,225.63	P
27260218	MNJ TECHNOLOGY SERVICES LLC	PROF SVCS - ONLINE BACKUPS	04/30/2026	\$5,428.10	P
27260219	AMAZON CAPITAL SERVICES	HS MOUSE & KEYBOARD FOR S.D.	06/16/2026	\$98.68	P
27260220	AMAZON CAPITAL SERVICES	IT PHONE CASE FOR M.I.	06/17/2026	\$21.99	P
27260221	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	06/01/2026	\$2.92	P
27260222	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	06/01/2026	\$245.00	P
27260223	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	06/01/2026	\$1,242.52	P
27260224	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	06/01/2026	\$319.48	P
27260225	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	06/01/2026	\$2,666.37	P
27260226	HEARTLAND BUSINESS SYSTEMS LLC	RADIO NETWORK REDUNDANCY	06/10/2026	\$3,399.34	P
27260227	US BANK	GODADDY, FIXME.IT, LODGING	06/17/2026	\$3,308.98	P
27260228	AMAZON CAPITAL SERVICES	HLTH WIC IPAD CASES	06/22/2026	\$46.98	P
27260229	AMAZON CAPITAL SERVICES	UW MOUSE & KEYBOARD FOR J.S.	06/22/2026	\$21.48	P
27260230	AMAZON CAPITAL SERVICES	HWY PHONE CASE & PROTECTOR	06/22/2026	\$20.82	P
27260231	AMAZON CAPITAL SERVICES	HS PHONE CASE FOR M.P.	06/23/2026	\$9.99	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260232	AMAZON CAPITAL SERVICES	IT CART TIRE REPLACEMENT	06/23/2026	\$28.49	
27260233	INSIGHT PUBLIC SECTOR INC	AI LICENSES	06/01/2026	\$11,625.25	
27260234	MNJ TECHNOLOGIES DIRECT INC	HS PERIPHERALS	06/11/2026	\$163.21	
27260235	MNJ TECHNOLOGIES DIRECT INC	HS PERIPHERALS	06/16/2026	\$340.52	
27260236	SOLARUS	PHONE CHGS ACCT 00063942-1	07/01/2026	\$5,339.71	
27260237	SOLARUS	PHONE CHGS ACCT 00077856-5	07/01/2026	\$224.97	
27260238	SOLARUS	PHONE CHGS ACCT 00061009-7	07/01/2026	\$69.99	
27260239	TWEET GAROT MECHANICAL INC	2026 DATACENTER AC MAINTENANCE	06/19/2026	\$1,507.50	
Grand Total:				\$317,498.29	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2026

1. The County phone line contract ends at the end of July. Staff work with multiple vendors to secure the best pricing and support.
2. Network staff replaced the internet router. Earlier this year when the County data circuit contracts were up, pricing for triple the internet speed was secured for a lower cost than the previous circuit. In order to take advantage of the increased speed, new hardware needed to be in place. Staff worked after hours to place and migrate to the new hardware. During the migration, internet was down for less than 5 minutes.
3. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive migration is being researched and tested. A preliminary group from several departments has been identified. These staff will work with IT on the implementation and rollout. This will involve setting up a Wood County tenant to ensure County data is secure.
4. Staff continue to assist county email users with mailbox cleanup in preparation for migration of the County Outlook email system. We have been identifying possible issues and making changes to improve the overall process of moving user mailboxes. A lot of time has gone into the planning of migration to Exchange Online. Testing with moving on premises mailboxes to the cloud continues.
5. The EvenTide project for Dispatch was completed. This replaced their current solution as the emergency protocols recording software in Dispatch. There are enhancements to the new solution that dispatch staff would like to see implemented. IT will continue to work towards completing these configuration changes.
6. Upgraded the Citrix NetScalers and Console to the latest versions. The updates patch vulnerabilities as well as fix bugs. This upgrade also allows us to run the current version on a FIPS 140-3, (Federal Information Processing Standard 140) validated image.
7. Triaged and followed up with 12 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.



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INFORMATION TECHNOLOGY

8. Programming staff composed an RFP for a replacement system for HRMS, payroll and Finance. The RFP was released in late January. Staff reviewed responses received by the March 25th deadline. Finance, HR, the Treasurer and IT staff met to review RFP's and narrow down options. Demos for the two vendors of interest were held. Meetings were held in June to discuss next steps. Continued work with the Finance Department and Treasurer's Office on selecting, planning and implementing a new general ledger accounting software system.
9. A total of 11 actionable security alerts were received this month. Each incident was addressed and resolved. Users were contacted along with their supervisors to reinforce safe browsing practices and additional training was assigned.
10. Hardware to create redundancies for the critical path for the radio network is now arriving. This setup will help ensure public safety, quick highway radio recovery in the event of hardware failures, and the ability to switch to backup hardware during security patching.
11. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. IT continues to make progress with the migration to Exchange Online. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
12. Staff continues to work with CIS, Countywide law enforcement software, on resolving interface and various software issues. IT staff spends time following up on issues and assisting with troubleshooting on the servers and user devices. IT is piloting a ticketing system with CIS. The new ticketing system will allow us to view our support requests, comments, assigned support contact and track status.
13. Staff continues preparing for the CIS upgrades that will be completed in July or August.
14. GIS provided IT with updated map files for CIS and they should be available in the CIS Update Manager by early August.
15. Completed system improvement research for Land and Water Conservation Tree Sales system.



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INFORMATION TECHNOLOGY

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16. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 17. Staff worked on troubleshooting issues with the Norwood paging system. Norwood has requested an upgrade to this system as part of their CIP, IT strongly supports this replacement.
 18. Staff have held several meetings with vendors who attended the Spring GIPAW Conference to discuss alternative backup solutions, virtualization platforms, and security products.
 19. Reviewed status of printing devices with our Print Management provider. Service calls and printed page volumes were considered as an evaluation of current demand and productivity of installed machines. Did not note major areas for improvement but will monitor a few for adjustments to provide a reliable service for the county departments.
 20. The new IT request form and procedure developed and implemented has improved handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
 21. Continue to rollout the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. This month policy restriction was enforced to Health, Human Services, and Sheriff's employees began testing the policy. The only department remaining is Dispatch. Once the last departments are completed, all devices will have the Software Restriction Policy enforced.
 22. Time has been spent preparing for migrating Wood County's paging system to the latest version of software. There are some intricacies that need to be observed such as changing the way the paging system communicates with phones to allow for the old and new systems to be operating at the same time.
 23. For the month of May, 556 helpdesk requests were created, with staff completing 556 tickets and leaving 140 open requests. In addition, there are currently 224 project requests.



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INFORMATION TECHNOLOGY

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24. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions.
 25. Staff continue reaching out to other anchor organizations in our community about the interest in bringing another networking provider into the Wisconsin Rapids area. There are several benefits to this including different internet services such as redundant circuits where our websites would remain available, even if internet services were interrupted in South Wood County, the ability to connect primary sites on the north and south end of Wood County without running our own fiber, and the ability to add a cellular backup to some of our remote sites, such as Parks, for a reasonable cost.
 26. Support for GCS\Catalis property tax systems is ongoing. Initial training and migration of the 34 municipalities to the new system is complete. Training and communication regarding the Register of Deeds data interface to the Treasurer's tax system was investigated and addressed. Work and research begins to create and support an import of tax data into the Dynamics, the general ledger system.
 27. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems.
 28. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
 29. IT network staff work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and backups of config files.
 30. Met with various companies regarding an external network pen test. After reviewing proposals, a vendor was selected to perform this test. Testing will be scheduled in the near future.
 31. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign. A 2026 Social Engineering Red Flags training was assigned to all staff.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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32. Employees submitted approximately 192 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 33. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter PC Replacement orders. Most equipment in quarter 1-3 arrived. Quarter 4 equipment is still in transit. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive.
 34. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Project request is complete and approved for an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts. Highway project request research and approval for equipment needed for air emissions training and regulation compliance has been completed.
 35. System\code improvement for the in-house Planning & Zoning permitting system continues.
 36. Continued work improving database server security.
 37. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management is complete. Claims user setup process was tested, refined and step by step procedures documented.
 38. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 39. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. CMS (Centers for Medicare and Medicaid_ PBJ data format new requirements were complete and submission issues have been resolved.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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40. The Register of Deeds work to upgrade AVID/Apex application is scheduled for early July. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early July 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.
 41. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications.
 42. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
 43. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JUNE 2026

For the range of vouchers: 19260362 - 19260431

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260362	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	06/01/2026	\$47.78	P
19260363	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/01/2026	\$31.86	P
19260364	JF AHERN CO	CH BOILER TRAINING	05/27/2026	\$438.00	P
19260365	AIR FILTRATION SPECIALISTS LLC	AIR FILTERS	05/18/2026	\$141.70	P
19260366	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC MAY 2026	06/01/2026	\$4,891.00	P
19260367	JOHNSON CONTROLS BUILDING SOLUTIONS LLC	ANNUAL SERVICE AGREEMENT	05/19/2026	\$4,124.00	P
19260368	MMJV LLC	CH MEP - CHILLER STARTUP	05/26/2026	\$2,850.00	P
19260369	WATER WORKS & LIGHTING COMMISSION	SHERIFF LOCKUP OUTDOOR LIGHTS	05/27/2026	\$12.88	P
19260370	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER/ELEC SVC JOINT USE	05/27/2026	\$168.27	P
19260371	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK WATER/SEWER	05/27/2026	\$629.53	P
19260372	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SVC SHERIFF LOCKUP	05/27/2026	\$75.51	P
19260373	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK OUTSIDE LIGHTING	05/27/2026	\$109.08	P
19260374	WINSUPPLY OF WISCONSIN RAPIDS	RB SUPPLIES	05/22/2026	\$8.58	P
19260375	JF AHERN CO	CH HVAC CONTRACTOR SVCS	02/16/2026	\$17,997.00	P
19260376	JF AHERN CO	CH HVAC CONTRACTOR SVCS	02/16/2026	\$171,379.40	P
19260377	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	06/03/2026	\$38.64	P
19260378	ASCENT CONSTRUCTION LLC	EM WINDOW WELL EXCAVATION	06/03/2026	\$945.00	P
19260379	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	05/13/2026	\$51.28	P
19260380	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	05/29/2026	\$76.67	P
19260381	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - KEYS	06/08/2026	\$82.10	P
19260382	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES & KEYS	06/08/2026	\$231.22	P
19260383	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	06/01/2026	\$1,023.85	P
19260384	WATER WORKS & LIGHTING COMMISSION	CH MEP - AFTER HOURS STANDBY	05/29/2026	\$397.48	P
19260385	WE ENERGIES	GAS SERVICE JT USE BLDG - MAY	06/04/2026	\$45.01	P
19260386	WE ENERGIES	GAS SERVICE RIVER BLOCK - MAY	06/01/2026	\$634.66	P
19260387	WE ENERGIES	GAS SERVICE LEC - MAY	06/03/2026	\$2,308.51	P
19260388	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-MAY	06/04/2026	\$10.28	P
19260389	WE ENERGIES	GAS SERVICE COURTHOUSE - MAY	06/02/2026	\$521.39	P
19260390	THE SAMUELS GROUP INC	JAIL PROJECT - 53RD PAYMENT	06/02/2026	\$115,219.07	P
19260391	NETWORK SERVICES COMPANY (Imperial Dade)	CLEANING SUPPLIES	06/09/2026	\$264.16	P
19260392	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	06/10/2026	\$1,113.69	P
19260393	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CARD READERS	06/09/2026	\$2,540.00	P
19260394	HOME DEPOT CREDIT SERV (Maintenance)	JAIL, CH/SHOP, RB	06/05/2026	\$2,591.27	P
19260395	NAPA CENTRAL WI AUTO PARTS	GENERATOR COOLANT	06/11/2026	\$40.24	P

Committee Report - County of Wood

MAINTENANCE - JUNE 2026

19260362 - 19260431

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260396	POMP'S TIRE SERVICE INC - Milw	TRACTOR TIRE	06/09/2026	\$34.05	P
19260397	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZE, SPRINKLER STARTUP	06/06/2026	\$271.00	P
19260398	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER LEC	06/10/2026	\$4,203.90	P
19260399	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE LEC	06/10/2026	\$12,937.65	P
19260400	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER SERVICE COURTHOUSE	06/10/2026	\$853.95	P
19260401	WATER WORKS & LIGHTING COMMISSION	ELEC SVC COURTHOUSE SECURITY	06/10/2026	\$22.72	P
19260402	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE BAKER LOT	06/10/2026	\$31.99	P
19260403	WATER WORKS & LIGHTING COMMISSION	RB PARKING LOT STORM SEWER	06/10/2026	\$51.38	P
19260404	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK STORM SEWER	06/10/2026	\$59.80	P
19260405	WATER WORKS & LIGHTING COMMISSION	SARATOGA ST STORM SEWER	06/10/2026	\$10.30	P
19260406	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE STORM SEWER	06/10/2026	\$126.47	P
19260407	WATER WORKS & LIGHTING COMMISSION	181 MARKET ST STORM SEWER	06/10/2026	\$8.02	P
19260408	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE ELECTRIC	06/10/2026	\$9,814.20	P
19260409	WATER WORKS & LIGHTING COMMISSION	184 2ND ST N STORM SEWER	06/10/2026	\$11.34	P
19260410	WATER WORKS & LIGHTING COMMISSION	180 2ND ST N STORM SEWER	06/10/2026	\$14.65	P
19260411	WATER WORKS & LIGHTING COMMISSION	321 MARKET ST STORM SEWER	06/10/2026	\$3.42	P
19260412	NETWORK SERVICES COMPANY (Imperial Dade)	CLEANING SUPPLIES	06/16/2026	\$138.66	P
19260413	DM STAMPS & SPECIALTIES	STAMPS	06/16/2026	\$43.44	P
19260414	NETWORK SERVICES COMPANY (Imperial Dade)	NETWORK SERVICES COMPANY (Impe	06/16/2026	\$0.00	P
19260415	AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	06/19/2026	\$14.08	
19260416	AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	06/23/2026	\$131.97	
19260417	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	06/23/2026	\$14.99	
19260418	ACE HARDWARE	JAIL SUPPLIES	06/03/2026	\$13.35	
19260419	DOORWORKS INC	PM-PARKING GARAGE & SALLY PORT	06/02/2026	\$605.00	
19260420	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	06/15/2026	\$42.00	
19260421	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	06/15/2026	\$63.00	
19260422	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES & KEYS	06/16/2026	\$132.96	
19260423	GRAINGER (Maintenance)	CH MEP - V BELT PULLEY	06/03/2026	\$18.89	
19260424	HAZARD SKATE AND SPORTS	EMPLOYEE APPAREL	06/12/2026	\$152.39	
19260425	RAPIDS SIGN INC	CH SIGNAGE	06/19/2026	\$45.00	
19260426	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	06/16/2026	\$175.00	
19260427	SUPERIOR CHEMICAL LLC	SHOP SUPPLIES	06/19/2026	\$1,335.82	
19260428	WISCONSIN VALLEY BUILDING PRODUCTS	RB SUPPLIES	06/19/2026	\$343.00	
19260429	US BANK	JAIL SUPPLIES	06/17/2026	\$168.42	
19260430	NASSCO INC	SUPPLIES	06/23/2026	\$720.55	
19260431	NETWORK SERVICES COMPANY (Imperial Dade)	CLEANING SUPPLIES	06/23/2026	\$1,297.42	
Grand Total:				\$364,949.89	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments July 2026

Ongoing Projects and Planning

Jail Project – The engineer and contractor have implemented part of their solution to prevent the water infiltration affecting the first floor of the Courthouse where the old jail was demolished. There has been some improvement; additional measures will be taken in the future.

The security electronics contractor is still working on a few items and should be submitting close-out documents soon.

Building automation system adjustments are ongoing.

Courthouse – The second phase of road construction near the courthouse will begin soon; I met with City staff on June 25th to discuss access to our facility during the work, and they have assured me that the work crew will do their best to maintain vehicle access to the small ADA parking lot near the main entrance, as well as pedestrian access between the north (Baker St) parking lot and the main entrance. Construction phasing, put together by the City Engineering Department, is attached to this report.

Recent survey and design work has identified the required right-of-way that must be dedicated to the City for the alteration of Jackson, Market, and Second streets; pursuant to the development agreement between the City and County, I will work with the appropriate parties to complete this process in the coming weeks.

Contractors are continuing to update components and programming for the courthouse chiller to keep it operating more effectively; some of the recent hot and humid days have been challenging for our historic facility.

River Block – Working to update some of the air conditioning equipment that is beginning to struggle during warmer weather; the original design has made the system challenging to maintain and should be modified in order to provide more reliable operation.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

Re: Roadway Construction – East Jackson St (Jackson St Bridge to East Grand Ave)

Dear Property Owner,

Phase 2 of the E Jackson St project is set to begin in early to mid-July. Phase II will be from the Jackson St Bridge to 3rd St / Market St, including 2nd St N between E Jackson St and Baker St.

PHASE II – WORK AREA



Scheduling and Phasing

Once work begins on Phase II there will be an initial closure (Phase II-A) that will still allow some traffic to continue moving through the area. During this initial phase, pavement will be removed and bypass pumping will be set up to facilitate that sanitary sewer replacement.



PHASE II - A

Once things are set up and ready in Phase II-A, the 1st St N and E Jackson St intersection will be closed in Phase II-B, which will also impact traffic across the bridge for approximately two weeks while utilities are replaced within the intersection. Once complete, temporary pavement will be reinstalled, and the 1st St N and E Jackson St intersection will be reopened.



PHASE II - B



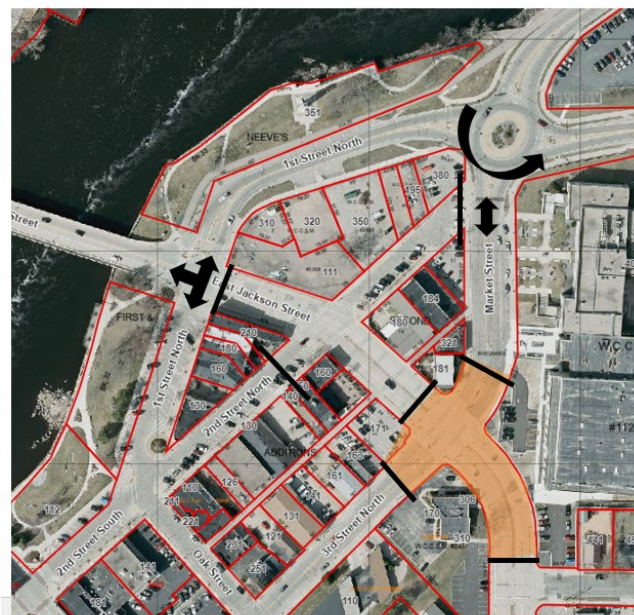
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Following Phase II-B, work will be focused on E Jackson St between 2nd St and 3rd St in Phase II-C, including extending utilities north on 2nd St toward the Baker St roundabout. Utilities will then be placed within the Baker St roundabout requiring the roundabout to be closed for approximately 2 weeks.



PHASE II - C

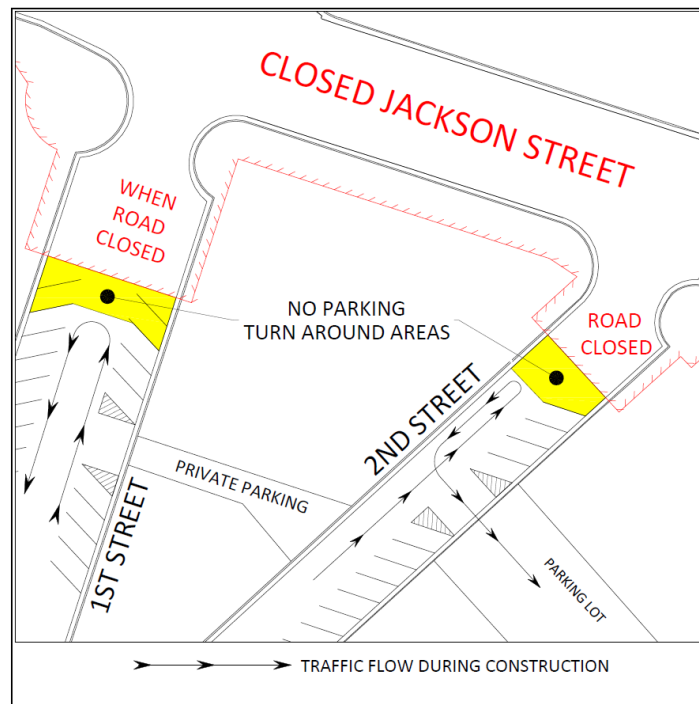
After work at the Baker St roundabout utility work will focus on E Jackson St at the 3rd St intersection and toward the east in Phase II-D. During this time, it may be possible to re-open 1st St N between E Jackson St and Baker St. Timing and coordination between road grading work and the concrete & asphalt paving contractor will play into what will be opened or remain closed.



PHASE II - D

Traffic Flow

With 1st St and 2nd St, south of E Jackson St, being one-way streets, we will need to allow temporary two-traffic and allow for a turnaround on both streets while the E Jackson St is closed. To facilitate this, the Engineering Dpt will create a graphic that each of the businesses can distribute to their customers. Furthermore, we will post signage at the intersection of Oak St & 1st St/2nd St to aid customers in navigating the changes to the traffic patterns. Graphics will look like this.



If you have any other questions or concerns, please feel free to contact me at 715-421-8251 in the Engineering Department.

Sincerely,

Joe Eichstadt, P.E.
City Engineer

The construction plans and schedules can be found on City's website at <https://www.wirapids.gov/198/Transportation-projects.html>. Furthermore, if you'd like to receive weekly construction updates please subscribe.



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Street Closures Project Updates

Cc: Mayor Zacher, Public Works Committee, Alderpersons, Todd Weiler (WWLC), Derek Budsberg (Wastewater), Adam Breunig (WWLC), McKenna Schudy (WWLC), Paul Vollert, Matt Graf, Cody Knutson, Engineering Dept, File