

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Friday, January 6, 2023**

**TIME: 9:00 a.m.**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order.
  2. Public comments. Now or at the time the item is taken up. Rules may apply.
  3. Review minutes of previous meetings.
  4. Review any claims, notices of injury, or litigation against the County, as necessary.
  5. Review any Dog License Fee Fund claims.
  6. Review for approval the vouchers and monthly reports of departments the committee oversees.
  7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
    - a. Report of Citizens Groundwater Group.
  8. Victim Impact Panel.
  9. Review County Board Rules.
  10. Attendance at meetings.
  11. Consideration of agenda items for next meeting.
  12. Set date and time of next meeting.
  13. Adjourn.
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### **Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2495 616 0794

### **Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m27e9e9af187217d8aac6161547c85426>

Meeting number (access code): 2495 616 0794

Meeting password: 010623

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

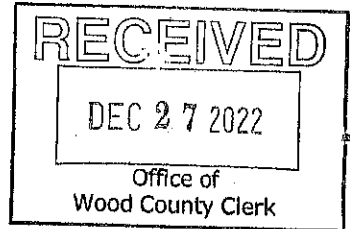
DATE: December 2, 2022  
 TIME: 9:00 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 9:56 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the November 4, 2022, meeting were reviewed. **Moved by Voight, seconded by Leichtnam, to approve the minutes. All ayes.**
4. There were no new claims/notices of injury against the County.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Leichtnam, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
7. The Committee reviewed correspondence and legislative issues.
  - a. Report of Citizens Groundwater Group.  
 Supervisor Leichtnam provided his monthly update. The minutes of the group's last meeting will be in the county board packet.
  - b. Policy on referendum explanations. Chair Clendenning explained that with the last referendum there were lots of questions from the public on the impact of it. Clendenning shared that the County Clerk does provide information to the public on every referendum but some folks just do not access the data.
8. County Board rules. None brought up for discussion.
9. ARPA funds for employee bonuses. Chair Clendenning wants to use some of the ARPA funds for employee bonuses. Discussion had on what the best use of ARPA funds is. **Moved by Clendenning to give ARPA bonuses for employees of: \$1,000 for full-time employees, \$750 for part-time employees, and \$200 for casual employees. The motion lost for a lack of a second.** Further discussion had. No action taken.

10. Violence in the Workplace Prevention Program. Human Resources Director McGrath gave an update on the Violence in the Workplace policy; said policy update is in draft form and will be going to the Operations Committee at its next meeting. Supervisor Wagner, Chair of the Operations Committee, explained that any changes to the policy would be brought before the county board. No action taken.
11. Ethics Ordinance.  
Moved by Leichtnam, seconded by Wagner, to send the modified policy on to the county board for approval with the change suggested by Supervisor Leichtnam. All ayes. (Supervisor Leichtnam's change is the adding of language explaining that complaints by the public need to go through and be sponsored by a county board supervisor.)
12. Central Wisconsin State Fair Board. Discussion had on the operations of the Fair Association. No action taken.
13. Attendance at meetings. No requests were presented.
14. No specific agenda items for the January 2023 meeting. Requests for specific items should be communicated to the Chair.
15. The next committee meeting will be January 6, 2023, at 9 a.m.
16. Meeting adjourned without objection by the Chairperson at 9:56 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

2000



# NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

CC: Corp Counsel  
HR  
Hwy

## THE INCIDENT

Date: 12/16/2022  
Time: A.M.  
Place: 9683 CTY Rd T, Marshfield, WI

The circumstances giving rise to my claim are as follows:

The snow plow hit my mailbox again breaking the plastic post. I needed to replace the mailbox as the plastic post no longer held up the mailbox. I have pictures and the broken post if needed.

The names of county personnel involved are:

The names of other witnesses are:

## THE CLAIM

I request the following monetary or other relief: \$69.99 for replacement mailbox

Date: 12/20/2022

Signature: Todd Bryn  
Print Name: Todd Bryn  
Address: 9683 CTY Rd T  
Marshfield, WI 54449  
Phone: 715-650-7873

(Rev. Jan. 18)

L:\CLERK\WP\FORMS\Claim and Injury Form.doc

Use Your  2%  
BIG CARD REBATE

**MENARDS®**

**MENARDS - MARSHFIELD  
2116 NORTH CENTRAL  
AVE.  
MARSHFIELD, WI 54449**

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 03/16/23

If you have questions regarding the  
charges on your receipt, please  
email us at:  
MFLDfrontend@menards.com



Sale Transaction

|                            |                  |
|----------------------------|------------------|
| 35CT LED C7 RD/GRN/PW *    |                  |
| 2840864 2 @5.99            | 11.98            |
| FABRIC ANGEL TREE TOPPER*  |                  |
| 2871731                    | 8.99             |
| 15" 100Q TINSEL ICICLE *   |                  |
| 2873217                    | 0.59             |
| 6PK MED KRAFT *            |                  |
| 2821162                    | 2.99             |
| 10" HD SEDIMENT CARTRIDG   |                  |
| 6922372                    | 15.99            |
| MORTON RUST DEFENSE        |                  |
| <del>1898037</del> 2 @8.98 | <del>17.96</del> |
| GENTRY POST MOUNT COMBO    |                  |
| 2151213                    | 69.99            |

|                       |        |
|-----------------------|--------|
| TOTAL                 | 128.49 |
| TAX MARATHON-WI 5.5%  | 7.07   |
| TOTAL SALE            | 135.56 |
| US DEBIT 6294         | 135.56 |
| Auth Code:618737      |        |
| Chip Inserted         |        |
| a0000000980840        |        |
| TC - 6d26c35347a0db5d |        |

TOTAL SAVINGS 16.40

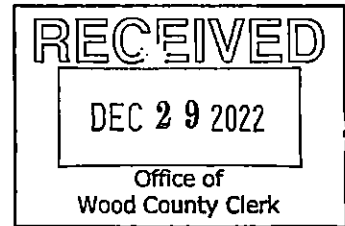
TOTAL NUMBER OF ITEMS = 9

GUEST COPY

The Cardholder acknowledges receipt of  
goods/services in the total amount shown  
hereon and agrees to pay the card issuer  
according to its <sup>6</sup>current terms.

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494



cc: Corp Counsel  
HR  
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: Dec 15-2022

Time: ?

Place: Cty Road P, Milladore, WI

The circumstances giving rise to my claim are as follows:

Plow Hit mail Box with Blade on Front of  
Truck. Breaking Post-Box, mounting Board

The names of county personnel involved are: Wis. Hwy Dept.

The names of other witnesses are: Connie Carson, Jody Hetchler  
Rich (wood specialties)

THE CLAIM

I request the following monetary or other relief: \$56.28  
For, Box Replace, wood to mount to, Labor

Dec 26-2022  
Date

Connie Carson  
Jody Hetchler  
Signature  
Print Name Connie Carson  
Address:

158 main St.  
milladore, WI 54454  
Phone: 715-207-3279

## INVOICE

**Castlerock Veterinary Hospital, Inc.**

1214 S Oak Ave.  
Marshfield, WI 54449  
715-389-1011

**FOR:** Ordinance Control Ordinance Control-WOOD CO  
Courthouse Annex  
184 2nd St North  
Wis. Rapids, WI 54494  
(715) 421-8911

**Printed:** 12-05-22 at 8:29a

**Date:** 10-24-22

**Account:** 780

**Invoice:** 237240

| Date                             | For            | Qty            | Description     | Price           | Discount | Price              |
|----------------------------------|----------------|----------------|-----------------|-----------------|----------|--------------------|
| Services by Kristy Langhoff, DVM |                |                |                 |                 |          |                    |
| 10-13-22                         | 10/13/22-Stray | 1              | Rabies 1st Exam |                 |          | 54.00              |
| 10-19-22                         |                | 1              | Rabies 2nd Exam |                 |          | 40.00              |
| 10-24-22                         |                | 1              | Rabies 3rd Exam |                 |          | 40.00              |
| <hr/>                            |                |                |                 |                 |          |                    |
| <b>Old balance</b>               |                | <b>Charges</b> |                 | <b>Payments</b> |          | <b>New balance</b> |
| 0.00                             |                | 134.00         |                 | 0.00            |          | 134.00             |

Thank you! Download the Pet Desk App to make contacting us easy. You can also email us at [castlerockvethosp@gmail.com](mailto:castlerockvethosp@gmail.com). For all your pets needs visit our online pharmacy/store at [castlerock.vetsfirstchoice.com](http://castlerock.vetsfirstchoice.com)

*Never received payout- Faxed on 10/24/22*



## INVOICE

**Castlerock Veterinary Hospital, Inc.**

1214 S Oak Ave.  
Marshfield, WI 54449  
715-389-1011

**FOR:** Ordinance Control Ordinance Control-WOOD CO  
Courthouse Annex  
184 2nd St North  
Wis. Rapids, WI 54494  
(715) 421-8911

**Printed:** 12-05-22 at 8:29a

**Date:** 12-05-22

**Account:** 780

**Invoice:** 238859

| Date                             | For            | Qty | Description     | Price | Discount | Price |
|----------------------------------|----------------|-----|-----------------|-------|----------|-------|
| Services by Makayla Schultz, DVM |                |     |                 |       |          |       |
| 11-22-22                         | 11/22/22 Stray | 1   | Rabies 1st Exam |       |          | 54.00 |
| 11-28-22                         |                | 1   | Rabies 2nd Exam |       |          | 40.00 |
| 12-02-22                         |                | 1   | Rabies 3rd Exam |       |          | 40.00 |

|                    |                |                 |
|--------------------|----------------|-----------------|
| <b>Old balance</b> | <b>Charges</b> | <b>Payments</b> |
| 134.00             | 134.00         | 0.00            |

**New balance**  
268.00

**11/22/22 Stray Cat's weight history (in lbs)**

|          |      |
|----------|------|
| 11-28-22 | 4.80 |
| 11-22-22 | 4.00 |

*Total Due*

Thank you! Download the Pet Desk App to make contacting us easy. You can also email us at [castlerockvethosp@gmail.com](mailto:castlerockvethosp@gmail.com). For all your pets needs visit our online pharmacy/store at [castlerock.vetsfirstchoice.com](http://castlerock.vetsfirstchoice.com)

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: DECEMBER 2022

For the range of vouchers: 03220075 - 03220079

| Voucher             | Vendor Name                          | Nature of Claim              | Doc Date   | Amount            | Paid |
|---------------------|--------------------------------------|------------------------------|------------|-------------------|------|
| 03220075            | NATIONAL COURT REPORTERS ASSN        | 2023 DUES - KIMBERLY COLLINS | 11/07/2022 | \$300.00          | P    |
| 03220076            | STAPLES ADVANTAGE                    | OFFICE SUPPLIES              | 12/13/2022 | \$185.35          | P    |
| 03220077            | EL FAJRI AMINE                       | INTERPRETER FEE 22CF467      | 11/18/2022 | \$150.00          |      |
| 03220078            | SWITS LTD                            | INTERPRETER FEE 22CF467      | 11/18/2022 | \$76.00           |      |
| 03220079            | THOMSON REUTERS-WEST PUBLISHING CORP | STATUTES SUBSCRIPTION        | 12/04/2022 | \$6,662.00        |      |
| <b>Grand Total:</b> |                                      |                              |            | <b>\$7,373.35</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: BRANCH 2

For the period of: DECEMBER 2022

For the range of vouchers: 04220023 - 04220023

| Voucher      | Vendor Name                   | Nature of Claim          | Doc Date   | Amount   | Paid |
|--------------|-------------------------------|--------------------------|------------|----------|------|
| 04220023     | NATIONAL COURT REPORTERS ASSN | 2023 DUES - DENISE ZAMOW | 11/28/2022 | \$300.00 | P    |
| Grand Total: |                               |                          |            | \$300.00 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: DECEMBER 2022

For the range of vouchers: 05220080 - 05220083

| Voucher             | Vendor Name                   | Nature of Claim                | Doc Date   | Amount          | Paid |
|---------------------|-------------------------------|--------------------------------|------------|-----------------|------|
| 05220080            | NATIONAL COURT REPORTERS ASSN | 2023 DUES - MICHELLE PETERSON  | 09/06/2022 | \$300.00        | P    |
| 05220081            | PETERSON MICHELLE L           | TRANSCRIPT FEE 22CF284         | 11/28/2022 | \$32.00         |      |
| 05220082            | PETERSON MICHELLE L           | TRANSCRIPTS 21CF205, 22CM267   | 12/02/2022 | \$18.00         |      |
| 05220083            | PETERSON MICHELLE L           | TRANSCRIPT 19CF707 22CM239 508 | 12/15/2022 | \$40.00         |      |
| <b>Grand Total:</b> |                               |                                |            | <b>\$390.00</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 12/2022

For the range of vouchers: 02220089 - 02220093

| Voucher             | Vendor Name                | Nature of Claim              | Doc Date   | Amount             | Paid |
|---------------------|----------------------------|------------------------------|------------|--------------------|------|
| 02220089            | CW SOLUTIONS LLC           | ELEVATE & A/V PROGRAM COSTS  | 12/27/2022 | \$11,570.02        |      |
| 02220090            | DNA DIAGNOSTICS CENTER     | 17-IND. GENETIC TESTS        | 12/27/2022 | \$408.00           |      |
| 02220091            | LEGAL LOGISTICS LLC        | 10-PROCESS OF SERVICE FEES   | 12/27/2022 | \$960.00           |      |
| 02220092            | RIVER CITY PROCESS SERVERS | 2-PROCESS OF SERVICE FEES    | 12/27/2022 | \$100.00           |      |
| 02220093            | WI DEPT OF ADMINISTRATION  | CSA/DHSS-SHARED ROUTER COSTS | 12/27/2022 | \$75.00            |      |
| <b>Grand Total:</b> |                            |                              |            | <b>\$13,113.02</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER

For the range of vouchers: 07220976 - 07221042

| Voucher  | Vendor Name                                      | Nature of Claim            | Doc Date   | Amount     | Paid |
|----------|--|----------------------------|------------|------------|------|
| 07220976 | US BANK  | Jury water and meal        | 11/02/2022 | \$172.12   | P    |
| 07220977 | STAPLES ADVANTAGE                                | Office Supplies            | 11/18/2022 | \$32.57    | P    |
| 07220978 | WEYMOUTH RICHARD D                               | Comm Services for Nov 2022 | 11/22/2022 | \$5,416.66 | P    |
| 07220979 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22GN61          | 11/15/2022 | \$500.00   | P    |
| 07220980 | BALES MARSHALL J MD                              | Med Exam - 22ME216         | 11/12/2022 | \$680.00   | P    |
| 07220981 | COMMUNITY LAW SC                                 | Atty Fee - 22CF254         | 11/16/2022 | \$860.00   | P    |
| 07220982 | COMMUNITY LAW SC                                 | Atty Fee - 21CM657         | 11/16/2022 | \$430.00   | P    |
| 07220983 | KRYSHAK LAW LLC                                  | Atty Fee - 21CF799         | 10/14/2022 | \$2,672.68 | P    |
| 07220984 | LLOYD PETER C LLC                                | Atty Fee - 22JC76 OHC      | 11/17/2022 | \$260.00   | P    |
| 07220985 | ROMANO JOSEPH                                    | Witness Fees - 93CF74      | 11/15/2022 | \$33.04    | P    |
| 07220986 | WEILAND LEGAL SERVICES                           | Atty Fee - 21GN73          | 11/17/2022 | \$110.00   | P    |
| 07220987 | WEILAND LEGAL SERVICES                           | Atty Fee - 95GN90          | 11/18/2022 | \$120.00   | P    |
| 07220988 | AMAZON CAPITAL SERVICES                          | Office Supplies            | 11/21/2022 | \$18.79    | P    |
| 07220989 | ABTS LAW LLC                                     | Atty Fee - 22JC69 & 70 IHC | 11/21/2022 | \$100.00   | P    |
| 07220990 | ABTS LAW LLC                                     | Atty Fee - 22JC71 OHC      | 11/21/2022 | \$50.00    | P    |
| 07220991 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME52          | 11/21/2022 | \$210.00   | P    |
| 07220992 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME235         | 11/21/2022 | \$360.00   | P    |
| 07220993 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME237         | 11/24/2022 | \$420.00   | P    |
| 07220994 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME235         | 11/21/2022 | \$650.00   | P    |
| 07220995 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME236         | 11/22/2022 | \$575.00   | P    |
| 07220996 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME237         | 11/23/2022 | \$770.00   | P    |
| 07220997 | FELCH HARLAND                                    | Witness Fee - 20CF581      | 10/24/2022 | \$17.60    | P    |
| 07220998 | GEBERT LAW OFFICE                                | Atty Fee - 06GN46          | 11/21/2022 | \$140.00   | P    |
| 07220999 | GEBERT LAW OFFICE                                | Atty Fee - 10GN51          | 11/21/2022 | \$140.00   | P    |
| 07221000 | GEBERT LAW OFFICE                                | Atty Fee - 84GN220         | 11/21/2022 | \$140.00   | P    |
| 07221001 | GEBERT LAW OFFICE                                | Atty Fee - 87GN233         | 11/21/2022 | \$140.00   | P    |
| 07221002 | GEBERT LAW OFFICE                                | Atty Fee - 20JC44 OHC      | 11/22/2022 | \$90.00    | P    |
| 07221003 | ILLINGSWORTH BRIAN                               | Witness Fee - 20CF581      | 10/24/2022 | \$16.00    | P    |
| 07221004 | KRYSHAK LAW LLC                                  | Atty Fee - 22CF293         | 11/21/2022 | \$1,185.28 | P    |
| 07221005 | KRYSHAK LAW LLC                                  | Atty Fee - 22CM310         | 11/21/2022 | \$324.48   | P    |

CLERK OF CIRCUIT COURT - DECEMBER

07220976 - 07221042

| Voucher  | Vendor Name                                      | Nature of Claim              | Doc Date   | Amount     | Paid |
|----------|--|------------------------------|------------|------------|------|
| 07221006 | LLOYD PETER C LLC                                | Atty Fee - 20JC148 OHC       | 11/23/2022 | \$250.00   | P    |
| 07221007 | NASH LAW GROUP                                   | Atty Fee - 22CV279 & 281     | 11/23/2022 | \$480.00   | P    |
| 07221008 | WEILAND LEGAL SERVICES                           | Atty Fee - 19GN106           | 11/17/2022 | \$110.00   | P    |
| 07221009 | WEILAND LEGAL SERVICES                           | Atty Fee - 20GN81            | 11/17/2022 | \$100.00   | P    |
| 07221010 | WEILAND LEGAL SERVICES                           | Atty Fee - 12GN34            | 11/22/2022 | \$190.00   | P    |
| 07221011 | STAPLES ADVANTAGE                                | Office Supplies              | 12/03/2022 | \$12.67    | P    |
| 07221012 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME238           | 11/30/2022 | \$570.00   | P    |
| 07221013 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22GN51            | 12/03/2022 | \$500.00   | P    |
| 07221014 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 21GN83            | 12/04/2022 | \$500.00   | P    |
| 07221015 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME246           | 12/06/2022 | \$360.00   | P    |
| 07221016 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME245           | 12/06/2022 | \$210.00   | P    |
| 07221017 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME95            | 12/07/2022 | \$420.00   | P    |
| 07221018 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME247           | 12/08/2022 | \$570.00   | P    |
| 07221019 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22GN03            | 12/10/2022 | \$500.00   | P    |
| 07221020 | BEHAVIORAL CONSULTANTS                           | Med Exam - 22CM260           | 11/29/2022 | \$1,206.00 | P    |
| 07221021 | BEHAVIORAL CONSULTANTS                           | Med Exam - 13CF271           | 11/29/2022 | \$945.00   | P    |
| 07221022 | BLUM MICHAEL R ATTORNEY                          | Atty Fee - 20GN86            | 12/09/2022 | \$260.00   | P    |
| 07221023 | CAMPELL HUNTER SHUNETTE ATTY                     | Atty Fee - 22CM130           | 11/28/2022 | \$669.87   | P    |
| 07221024 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME238           | 11/30/2022 | \$845.00   | P    |
| 07221025 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME245           | 12/06/2022 | \$575.00   | P    |
| 07221026 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME246           | 12/06/2022 | \$575.00   | P    |
| 07221027 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME247           | 12/08/2022 | \$845.00   | P    |
| 07221028 | ENDRES COURTNEY A PSY D                          | Med Exam - 16CI01            | 12/01/2022 | \$3,800.00 | P    |
| 07221029 | GEBERT LAW OFFICE                                | Atty Fee - 22CT211           | 11/29/2022 | \$387.49   | P    |
| 07221030 | GEBERT LAW OFFICE                                | Atty Fee - 22JC76 OHC        | 12/02/2022 | \$230.00   | P    |
| 07221031 | GORSKI & WITTMAN SC                              | Atty Fee - 22GN50            | 12/05/2022 | \$600.00   | P    |
| 07221032 | HILL & WALCZAK ATTYS                             | Atty Fee - 20JG24-26 IHP     | 10/25/2022 | \$1,070.00 | P    |
| 07221033 | LLOYD PETER C LLC                                | Atty Fee - 22CF448           | 12/06/2022 | \$1,065.80 | P    |
| 07221034 | LLOYD PETER C LLC                                | Atty Fee - 22CM439           | 12/06/2022 | \$404.48   | P    |
| 07221035 | NASH LAW GROUP                                   | Atty Fee - 16GN91            | 12/12/2022 | \$140.00   | P    |
| 07221036 | NASH LAW GROUP                                   | Atty Fee - 08GN40            | 12/12/2022 | \$100.00   | P    |
| 07221037 | STEVNING-ROE LAW FIRM LLC                        | Atty Fee - 92GN213           | 10/03/2022 | \$171.50   | P    |
| 07221038 | STORM BALGEMAN & KLIPPEL SC                      | Atty Fee - 17GN58            | 12/09/2022 | \$300.00   | P    |
| 07221039 | TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS     | SDC People Search - Nov 2022 | 12/01/2022 | \$110.40   | P    |
| 07221040 | WEILAND LEGAL SERVICES                           | Atty Fee - 22GN62            | 12/06/2022 | \$210.00   | P    |
| 07221041 | WEILAND LEGAL SERVICES                           | Atty Fee - 22GN64            | 12/10/2022 | \$260.00   | P    |

CLERK OF CIRCUIT COURT - DECEMBER

07220976 - 07221042

| Voucher             | Vendor Name             | Nature of Claim   | Doc Date   | Amount             | Paid |
|---------------------|-------------------------|-------------------|------------|--------------------|------|
| 07221042            | WRIGHT HALEY B ATTORNEY | Atty Fee - 12GN20 | 12/10/2022 | \$360.00           | P    |
| <b>Grand Total:</b> |                         |                   |            | <b>\$36,537.43</b> |      |

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: Corporation Counsel

For the period of: December 2022

For the range of vouchers: 09220029 - 09220032

| Voucher      | Vendor Name             | Nature of Claim    | Doc Date   | Amount   | Paid |
|--------------|-------------------------|--------------------|------------|----------|------|
| 09220029     | AMAZON CAPITAL SERVICES | office supplies    | 11/14/2022 | \$52.32  | P    |
| 09220030     | AMAZON CAPITAL SERVICES | office supplies    | 12/09/2022 | \$53.28  | P    |
| 09220031     | US BANK                 | office equipment   | 12/18/2022 | \$102.34 |      |
| 09220032     | STATE BAR OF WISCONSIN  | Appellate Practice | 12/19/2022 | \$81.68  |      |
| Grand Total: |                         |                    |            | \$289.62 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: DECEMBER 2022

For the range of vouchers: 35220045 - 35220053

| Voucher             | Vendor Name                            | Nature of Claim                | Doc Date   | Amount             | Paid |
|---------------------|--|--------------------------------|------------|--------------------|------|
| 35220045            | US 2 BEHAVIORAL HEALTH CARE INC        | LEADERSHIP CONSULTING AGREEMNT | 08/12/2022 | \$9,707.50         | P    |
| 35220046            | MARSHFIELD BOOK & STATIONERY           | GROUP ROOM FURNITURE           | 12/09/2022 | \$6,877.00         | P    |
| 35220047            | OPTIONS LAB INC                        | DRUG TESTING NOVEMBER 2022     | 11/30/2022 | \$1,347.50         | P    |
| 35220048            | THREE BRIDGES RECOVERY WI INC          | TREATMENT SERVICES 10/7-12/8   | 12/08/2022 | \$2,762.50         | P    |
| 35220049            | STAPLES ADVANTAGE                      | SUPPLIES                       | 12/09/2022 | \$51.27            | P    |
| 35220050            | STAPLES ADVANTAGE                      | PLANNERS                       | 12/09/2022 | \$87.12            | P    |
| 35220051            | US BANK                                | CLIENT HOTEL, DRUG CT REWARDS  | 12/18/2022 | \$901.80           |      |
| 35220052            | FAMILY HEALTH CENTER OF MARSHFIELD INC | NOV COUNSELING & TREATMENT SVC | 12/19/2022 | \$2,963.72         |      |
| 35220053            | RAPIDS OXFORD HOUSE                    | RENT - KG                      | 12/10/2022 | \$320.00           |      |
| <b>Grand Total:</b> |  |                                |            | <b>\$25,018.41</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: DECEMBER 2022

For the range of vouchers: 11220043 - 11220054

| Voucher             | Vendor Name                    | Nature of Claim               | Doc Date   | Amount            | Paid |
|---------------------|--------------------------------|-------------------------------|------------|-------------------|------|
| 11220043            | LAMBERT CRAIG S                | MILEAGE REIMBURSEMENT         | 12/06/2022 | \$132.67          | P    |
| 11220044            | STAPLES ADVANTAGE              | CREDIT MEMO                   | 12/02/2022 | (\$32.58)         | P    |
| 11220045            | CULHANE SHERRY                 | EXPERT TESTIMONY - 93CF74     | 12/07/2022 | \$698.00          | P    |
| 11220046            | NOVOTNY ANTONNEAU TERI         | TRANSCRIPT FEE 93CF74         | 12/07/2022 | \$270.09          | P    |
| 11220047            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/10/2022 | \$527.02          | P    |
| 11220048            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/10/2022 | \$11.99           | P    |
| 11220049            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/13/2022 | \$36.39           | P    |
| 11220050            | STAPLES ADVANTAGE              | CREDIT MEMO - OFFICE SUPPLIES | 12/15/2022 | (\$11.99)         | P    |
| 11220051            | ASHLAND COUNTY CLERK OF COURTS | CERTIFIED JOC - 19CF152       | 12/16/2022 | \$10.00           | P    |
| 11220052            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/22/2022 | \$45.28           |      |
| 11220053            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/23/2022 | \$623.97          |      |
| 11220054            | STAPLES ADVANTAGE              | OFFICE SUPPLIES               | 12/23/2022 | \$19.99           |      |
| <b>Grand Total:</b> |                                |                               |            | <b>\$2,330.83</b> |      |

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: DECEMBER 2022

For the range of vouchers: 24220042 - 24220045

| Voucher      | Vendor Name             | Nature of Claim            | Doc Date   | Amount     | Paid |
|--------------|-------------------------|----------------------------|------------|------------|------|
| 24220042     | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES            | 11/20/2022 | \$119.05   | P    |
| 24220043     | US BANK                 | TRAINING                   | 12/18/2022 | \$289.00   |      |
| 24220044     | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES            | 12/14/2022 | \$59.60    |      |
| 24220045     | FIDLAR TECHNOLOGIES INC | LAREDO USAGE DECEMBER 2022 | 12/20/2022 | \$1,920.08 |      |
| Grand Total: |                         |                            |            | \$2,387.73 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

**JANUARY 2023**

## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I continue to advocate for increased Child Support funding in the next State Budget. We are asking for an additional \$5 million per year statewide. Increased funding has been an issue in every budget over the last decade. We have been able to get increased funding from the State but we have also had issues that have reduced funding on the Federal level. The goal is to make sure the County doesn't absorb a bigger share than the State when it comes to funding the Child Support Program.
- The annual IRS Training has been completed.
- DCF has indicated they are looking to stop Human Services Departments from referring out of home placement cases to Child Support Agencies. If this change is adopted it would have a fiscal impact on both departments. I am gathering more information and will provide an update on the potential impact this would have on the County.
- I attended the WCSEA Board meeting on December 8<sup>th</sup>. The main issues we are concerned with are mentioned above.
- We have started the FFY off well in regards to our current support collection rate. The other measures are stable and we should be well positioned to meet performance.
- The current IV-D case count is 3,537.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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January 2023

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

1. November 29<sup>th</sup> and 30<sup>th</sup> – Conducted interviews for the Court Clerk – Civil position. We had 30 applicants and interviewed 5 candidates. We hired Mitzi Forde who has worked with the county for the past 5 ½ years. She comes to us from the Sheriff's Department.
2. December 2<sup>nd</sup> – Attended the Judicial & Legislative Committee meeting.
3. December 6<sup>th</sup> – Attended the Operations Committee meeting.
4. December 13<sup>th</sup> – Attended the Leadership Retreat at Nepco Lake.
5. December 19<sup>th</sup> – Mitzi Forde started in our office. We were able to have her start 2 weeks before the current clerk in that position, Kim Weiler, retires on January 3<sup>rd</sup>, 2023. After working 15 years with the county, we will surely miss her and the wealth of knowledge that she will be taking with her!
6. It is cold and flu season and we weren't able to avoid it. I'm proud to say that I have excellent staff members who are always willing to step up and help cover the office whether it's covering at the front counters, on the phone, and/or in court. I truly appreciate them for all that they do!
7. I am working on year end preparations at this time.

**Clerk of Courts Departmentwide**  
For 12 months ending 12-31-2022

|   | Actual              | 2022<br>Budget      | Variance           | Variance %      |
|---|---------------------|---------------------|--------------------|-----------------|
| <b>REVENUES</b>                                   |                     |                     |                    |                 |
| Intergovernmental Revenues                        |                     |                     |                    |                 |
| 43512 State Aid-Courts                            | \$60,378.50         | \$59,000.00         | \$1,378.50         | 2.34%           |
| 43513 State Aid - Courts IV-E Reimb Grant         | 25,908.60           | 16,000.00           | 9,908.60           | 61.93%          |
| 43514 State Aid-Court Support Services            | 86,874.00           | 90,867.00           | (3,993.00)         | (4.39%)         |
| Total Intergovernmental                           | 173,161.10          | 165,867.00          | 7,294.10           | 4.40%           |
| Fines, Forfeits and Penalties                     |                     |                     |                    |                 |
| 45115 County Share of Occupational Driver         | 200.00              | 200.00              |                    | 0.00%           |
| 45120 County Share of State Fines and Forfeitures | 104,431.92          | 130,000.00          | (25,568.08)        | (19.67%)        |
| 45130 County Forfeitures Revenue                  | 85,339.51           | 98,000.00           | (12,660.49)        | (12.92%)        |
| Total Fines, Forfeits and Penalties               | 189,971.43          | 228,200.00          | (38,228.57)        | (16.75%)        |
| Public Charges for Services                       |                     |                     |                    |                 |
| 46140 Court Fees                                  | 131,933.51          | 150,000.00          | (18,066.49)        | (12.04%)        |
| 46141 Court Fees and Costs-Marriage Counseling    | 6,085.00            | 6,000.00            | 85.00              | 1.42%           |
| 46142 Attorney and GAL Reimbursement              | 121,191.76          | 95,000.00           | 26,191.76          | 27.57%          |
| 46143 Interpreter Reimbursement                   | 6,083.09            | 5,416.25            | 666.84             | 12.31%          |
| Total Public Charges for Services                 | 265,293.36          | 256,416.25          | 8,877.11           | 3.46%           |
| Interdepartmental Charges for Services            |                     |                     |                    |                 |
| 47410 Dept Charges-Family Court Commissioner      | 2,790.10            | 1,100.00            | 1,690.10           | 153.65%         |
| 47411 Dept Charges-Clerk of Courts                | 10,075.91           | 9,000.00            | 1,075.91           | 11.95%          |
| Total Interdepartmental Charges                   | 12,866.01           | 10,100.00           | 2,766.01           | 27.39%          |
| Total Intergovernmental Charges for Services      | 12,866.01           | 10,100.00           | 2,766.01           | 27.39%          |
| Miscellaneous                                     |                     |                     |                    |                 |
| 48117 Interest-Clerk of Courts                    | 516.96              | 400.00              | 116.96             | 29.24%          |
| Total Miscellaneous                               | 516.96              | 400.00              | 116.96             | 29.24%          |
| <b>TOTAL REVENUES</b>                             | <b>641,808.86</b>   | <b>660,983.25</b>   | <b>(19,174.39)</b> | <b>(2.90%)</b>  |
| <b>EXPENDITURES</b>                               |                     |                     |                    |                 |
| General Government                                |                     |                     |                    |                 |
| 51217 Clerk of Courts-Divorce Mediation           | 10,900.00           | 25,000.00           | 14,100.00          | 56.40%          |
| 51220 Family Court Commissioner                   | 60,193.55           | 65,600.00           | 5,406.45           | 8.24%           |
| 51221 Clerk of Courts                             | 1,277,105.58        | 1,488,200.87        | 211,095.29         | 14.18%          |
| Total General Government                          | 1,348,199.13        | 1,578,800.87        | 230,601.74         | 14.61%          |
| <b>TOTAL EXPENDITURES</b>                         | <b>1,348,199.13</b> | <b>1,578,800.87</b> | <b>230,601.74</b>  | <b>14.61%</b>   |
| <b>NET INCOME (LOSS) *</b>                        | <b>(706,390.27)</b> | <b>(917,817.62)</b> | <b>211,427.35</b>  | <b>(23.04%)</b> |

This Report was generated on December 21, 2022 and includes November revenue.

For the Judicial & Legislative Committee Meeting dated: January 6, 2023  
Prepared by Kimberly A. Stimac, Clerk of Circuit Court

# CLERK OF CIRCUIT COURT

## ANNUAL REVENUE COMPARISON

|                            | Total     | 2021<br>State | County  | Muni   |     | Total     | 2022<br>State | County  | Muni    |
|----------------------------|-----------|---------------|---------|--------|-----|-----------|---------------|---------|---------|
| Jan                        | 172,499   | 124,524       | 46,601  | 1,374  | Jan | 191,442   | 144,514       | 46,220  | 708     |
| Feb                        | 164,031   | 110,559       | 52,476  | 997    | Feb | 164,672   | 111,350       | 52,618  | 705     |
| Mar                        | 214,278   | 155,788       | 57,175  | 1,316  | Mar | 230,692   | 170,253       | 58,869  | 1,570   |
| Apr                        | 199,414   | 141,811       | 55,865  | 1,738  | Apr | 173,814   | 125,280       | 47,804  | 730     |
| May                        | 172,922   | 121,928       | 49,145  | 1,848  | May | 182,647   | 129,985       | 51,986  | 676     |
| Jun                        | 201,272   | 146,828       | 52,800  | 1,644  | Jun | 179,058   | 122,517       | 56,301  | 240     |
| Jul                        | 212,945   | 157,379       | 54,411  | 1,155  | Jul | 155,300   | 109,279       | 46,021  | 428     |
| Aug                        | 179,954   | 125,817       | 52,684  | 1,453  | Aug | 172,470   | 120,135       | 51,944  | 391     |
| Sep                        | 171,872   | 127,389       | 43,094  | 1,389  | Sep | 177,221   | 126,234       | 50,671  | 315     |
| Oct                        | 152,419   | 110,569       | 40,318  | 1,532  | Oct | 201,148   | 138,473       | 61,868  | 807     |
| Nov                        | 180,860   | 118,400       | 60,721  | 1,739  | Nov | 148,613   | 107,654       | 40,153  | 806     |
| Dec                        | 150,608   | 108,507       | 41,388  | 713    | Dec | -         |               |         |         |
|                            | 2,173,074 | # 1,549,499   | 606,677 | 16,898 |     | 1,977,078 | 1,405,675     | 564,456 | 7,376   |
| 2021 YEAR TO DATE REVENUE: |           |               |         |        |     | 2,022,466 | 1,440,992     | 565,289 | 16,184  |
| INCREASE (Decrease)        |           |               |         |        |     | (45,388)  | (35,318)      | (833)   | (8,809) |





# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
December 2022

1. Rabies Control Program. I have been working with the Humane Officer, Sheriff's Department, Health Department, and the South Wood County Humane Society (SWCHS) with respect to Wood County's rabies control program. The bulk of the work moving forward is being handled by Ben Jeffrey of the Health Department and Brooke Matsch, the Humane Officer. This may or may not get around to modifying our unique contractual relationship with the SWCHS, which some of the local municipalities are less than enamored with. In that this contract has financial implications for other units of government in the county, any changes to it will be brought to the county board's attention via one committee or another.
2. McMillan Memorial Library Board. The McMillan Memorial Library is essentially a subunit of the City of Wisconsin Rapids, but it is different than other City departments in that it has a separate oversight board, that being the McMillan Memorial Library Board. That board has several members appointed to it by the Wood County Board. Frequently, City Attorney Sue Schill will serve as its legal counsel; sometimes the board retains its own counsel, lately that being Attorney Nick Flannigan; and, occasionally, I provide some legal assistance to it. An issue has come up wherein the library board is looking to close out the contract it entered a number of years ago to install and maintain solar panels on the roof of the library. There are options with that vendor on what to do with the panels at this juncture. The Water Works and Lighting Commission, another semi-autonomous offshoot of the City, has expressed an interest in acquiring the rights to the solar panels. In any event, I have been asked to assist the library board with respect to this matter and have commenced doing so. The work is essentially providing legal advice in a transactional matter; I will not be handling any litigation, should that arise. If you have any questions or concerns, please let me or the committee know.
3. Opioid Settlements. Counsel for the counties updated about 150 attendees in a recent Zoom meeting as to the opioid litigation and settlements. There is a fair amount of data pertaining to some of the defendant corporations that are in the process of settling as well as those in bankruptcy. It would seem that within a year we will know exactly what all of the proceeds to Wood County will be but each settlement has been for a different amount over a different payment period. It is likely that in early 2023, a resolution will be presented to the Wood County board seeking approval of five more of these settlements. All of the settlement funds are being processed by the same entity and the reporting obligations are likely to be the same with respect to them. Likewise, the restricted uses that can be made of the funds will be the same irrespective of their origination. Finally, we were advised that the securitization efforts that some of the counties are interested in are still being pursued but there is a problem in that all of the funds are to be used, generally speaking, for the remediation of the opioid pandemic and so paying part of the proceeds of the settlement funds to obtain those funds sooner is a problem that may or may not be overcome. Information is available online at <https://nationalopioidsettlement.com/> should the reader be interested in taking a deeper dive into this matter.



# Wood County WISCONSIN

## CRIMINAL JUSTICE DEPARTMENT

**JANUARY 2023**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Criminal Justice Coordinator, Caitlin Saylor

#### **Meetings Attended:**

- 12/1/22: Options Lab
- 12/5/22: Drug Court Staffing/Court
- 12/6/22: Central WI Partnership for Recovery
- 12/12/22: Drug Court Staffing/Court
- 12/13/22: Wood County Leadership Retreat
- 12/13/22: Clark County Jail MAT Program Introduction
- 12/15/22: COSSAP MAT Grant Meeting
- 12/19/22: Drug Court Staffing/Court
- 12/21/22: Wood County MAT Grant Meeting
- 12/21/22: Us2 Behavioral Health Collaboration Meeting
- 12/22/22: Opioid Abatement Meeting
- 12/28/22: Drug Court Staffing/Court
- 12/28/22: Family Health Center/Drug Court Meeting

#### **Department Activities:**

On December 1, all staff from the Criminal Justice Department attended session two for a mission, vision and core values workshop with Us2 Behavioral Health.

Annual Reviews for the Drug Court Case Managers were submitted to Human Resources.

#### **Drug Court**

Current participants: 25

Terminations (Year to Date): 12

Graduations (Year to Date): 12

Pending Referrals: 3

On December 19<sup>th</sup>, one individual graduated from the drug court program. The winter incentive drawing was also held on this date.

#### **Victim Impact Panel:**

In previous years, Wood County had the Victim Impact Panel program and this program has not been in operation since the previous Victim/Witness Coordinator left the position, due to workload. One of the internship activities that I attended in Outagamie County during the fall semester was the Victim Impact Panel. There were two versions, one for OWI offenses and one for drug offenses and the Criminal Justice Treatment Services Department hosted this. The attendees are defendants or individuals on probation who have criminal charges for OWI offenses or drug related offenses. They are ordered to attend this program on their court-ordered conditions or by their Probation Agent. They are required to pay a small fee to attend, which helps fund the program. During this program, there are speakers who come and present to the group.

The speakers always include a family member who has been impacted by an OWI offense and have lost a loved one. Mothers Against Drunk Driving (MADD) or the Victim/Witness Office typically helps facilitate locating a speaker. Other speakers can include a Judge, someone in recovery, or a Medication Assisted Treatment provider. The purpose of this program is for future prevention methods and so individuals who commit crimes to hear how offenses directly impact families and the community.

Previously, when working for Probation and Parole, I was a member of the Criminal Justice Task Force and this committee had a discussion about the Victim Impact Panel possibly moving to the new Criminal Justice Coordinator's responsibilities. Since I have now had training on how to operate this program, I would like to introduce this to the committee and obtain approval to start the planning process. I have discussed this with the Victim/Witness Coordinator and she is in support of this program starting again and having the Criminal Justice Department take it over.

Fiscal Impact: The main costs to this program include mileage reimbursement to the speakers. This can be funded through charging participants a small fee to attend the program, which is common in other counties. Therefore, there would be no expenses to the Criminal Justice Department.

#### Planning Process:

February: The Criminal Justice Coordinator is able to attend the Judge's meeting on February 7<sup>th</sup> at noon and invites the committee chair and/or her liaison supervisor to attend with her. The focus will be held on creating the OWI Victim Impact Panel to start with. This program will be introduced to the Judges in order to see if there is interest and if they would be able to start adding this to court ordered conditions. If approved, this program will be introduced at the next Criminal Justice Task Force meeting for approval.

Need for this Program: The District Attorney's Office reports that there were 126 OWI cases in Wood County in 2022, so they feel this program is beneficial for Wood County.



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**JANUARY 2023**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. Tag-less scanning went live on December 1<sup>st</sup>. The process to be able to return recorded documents immediately is generating positive responses. Wisconsin Rapids City Times and Marshfield Hub City Times ran a press release. I am thrilled to provide this service to Wood County!
2. I attended the Judicial and Legislative committee meeting on December 2<sup>nd</sup>.
3. On December 8<sup>th</sup> and 9<sup>th</sup>, Chief Deputy Angela Breunig, attended a virtual UW-Madison Continuing Education Leadership class.
4. Corporation Counsel Peter Kastenholtz sent a response to a customer regarding documents my office is unable to record.
5. On December 20<sup>th</sup>, I attended the Land Information Council meeting.
6. Deputy Faith Kenowski and Chief Deputy Angela Breunig attended virtual Fidler College: Avid Searching on December 20<sup>th</sup>. All staff will have the option to attend these free trainings as they become available.
7. I will be attending the Judicial and Legislative committee meeting on January 6<sup>th</sup>.

## **VICTIM WITNESS SERVICES REPORT**

Michele Newman, Coordinator  
November 23 to December 21, 2022

### **Victims/Witnesses Served:**

**232 total contacts // 201** Victims or Witnesses made contact with via phone

**28** Victims or Witnesses met with in person

2 Victims assisted with preparation of Crime Victim Compensation Application

**103** Initial contact packet information sent

**28** No contact order information

**2** No prosecutions notification

**49** Victims or Witnesses were notified of all hearings

**18** Victims or Witnesses were notified of plea agreement/sentencing

**0** Victims or Witnesses notified of sentencing after revocation

**5** Victims with restitution requested

**6** Victim Impact Statements

**7** Victims registered Vine service.

**0** Victims notified of appeals court proceedings

Total services/events // Total unique parties = **394 /229**

**Trainings/Meetings/Other:** Victim Witness Professional Association meeting via Zoom to discuss board committees and roles and discuss annual conference