

MINUTES
EDGEWATER HAVEN DONATION AD HOC COMMITTEE

DATE: Thursday, February 22, 2024
TIME: 4:00 PM
PLACE: Edgewater Haven Nursing Home Conference Room 110

MEMBERS PRESENT: Kathy Zellner, Tracey Draper, John Hokamp, Justin Cieslewicz, Tom Buttke, Matt Passineau

OTHERS PRESENT: Brandon Vruwink, Tiffany Koeshall

1. Chairman Buttke called the meeting to order at 4:00pm.
2. Chairman Buttke declared there was a quorum present.
3. There was no public comment.
4. The minutes of the October 26, 2024 meeting were reviewed. Motion by Hokamp/Draper to approve them as presented. Motion carried unanimously.
5. An update was provided on the donation balance by Zellner: \$5449.90
6. There are no new quotes for items or projects. Everything has been purchased except for the plaque.
7. Donation plaque options were reviewed and discussed. The Wood County logo is a tree so working with Awards and More to create more of an art piece plaque that looks like a tree with different color leaves for the level of donations. Updated the original donation tiers to add for lower level donations: Tier 1: \$500-\$2499 and Tier 2: \$2500-\$4999. Motion to add the small tiers to the original 4 tiers by Hokamp/Passineau. Motion carries unanimously.
8. Tour of Edgewater Haven to review purchased items: 10 AC units, 2 blanket warmers, activity room updates with new closets, outside bench, composite for other bench, 5 hip chairs, patio table/chairs, family room table/chairs, 5 water fountains, Tovertafel, 500 wing wall removal, fish tank.
9. Items for next agenda: none.
10. Next meeting date: tentatively at the next Edgewater Haven HHSC committee meeting- Justin will let committee know.
11. Motion to adjourn by Hokamp/Passineau. Motion carried unanimously.

Minutes taken by Tiffany Koeshall, Executive Administrative Assistant, and are in draft form until approved at the next meeting.