

AGENDA OPERATIONS COMMITTEE

DATE: Tuesday, October 6, 2026
TIME: 11:00 AM
LOCATION: Courthouse – Room 300

Join by phone

+1-408-418-9388 United States Toll
Webinar number: 2495 057 7588

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mba05a9edfff7c61ad9c22a6213db36ff>

Webinar number: 2495 057 7588
Webinar password: 100626

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
 - a. Review/approve minutes from September 1 & 29, 2026, committee meetings
 - b. Review monthly letters of comment from department heads.
 - c. Approval of departments vouchers – County Clerk, Finance, Human Resources, and Treasurer.
4. Consider engagement with Reinhart Boerner Van Duren, s.c., to review bonds issued by Wood County
5. **WELLNESS COORDINATOR**
 - a. Monthly update
6. **FINANCE**
 - a. Resolution - Create 3 Community Health Worker Positions
 - b. Discuss 2027 Budget
7. Consider any agenda items for next meeting
8. Set next regular committee meeting date – Tuesday, November 3, 2026 – 10:00 AM
9. Adjourn

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, September 1, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
4. Finance Director Yang requested that additional funding available from the Courthouse HVAC project be reallocated to the engineering of the parking lot and design for the front of the courthouse. Consensus of the committee was to allow this reallocation.
5. County Clerk Miner presented the 2027 County Clerk budgets for review. Motion by Pliml/Hahn to tentatively approve the budgets as presented. Motion carried unanimously.
6. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
7. County Treasurer Gehrt presented the 2027 Treasurer budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
8. Yang reported that our Moody's bond rating for this year's borrowing remained at a Aa2. This is one of the 3 highest ratings available. She noted some of the methodology used in obtaining and maintaining ratings.
9. Yang presented the 2027 Finance Dept. budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
10. HR Director McGrath presented the 2027 Human Resources budgets for review. Motion by Hahn/Pliml to tentatively approve the 2027 Human Resources budgets as presented. Motion carried unanimously.

11. McGrath is requesting the committee to approve 2 vacation day drawings to be given out, randomly, for any employee (except elected officials & HR employees) that attends any one of the 5 upcoming open enrollment meetings held throughout the county. These would be given out as a one vacation day for two employees. Motion by Pliml/Rozar to allow for 5 vacation day random drawings to be given for any employee, minus the exceptions, attending the open enrollment meetings. Motion carried unanimously.
12. The next monthly meeting will be held on Tuesday, October 6, 2026, at 10:00 AM.
13. Chair Valenstein adjourned the meeting at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
September 1, 2026

NAME	REPRESENTING
DENNIS POLACH	WCB - 14
Bill Coadenring	WCB - 15
Jeff Burkow	WCB 11
Glenn Smith	Health
PANYIA YANG	FINANCE
DARRIN STEINBACH	FINANCE
Kim McGrath	HR
Kelli Szymanski	HR
Heather Gehrt	Treasurer
Kimberly Stimac	Clerk of Courts
TARA JENSEN	PROBATE
R. VANTASSEL	MAINT
Katie DeKleyn	County Clerk
Marissa Kornack (WebEx)	Norwood
Nick Flugaur (WebEx)	HR
Amy Kaye (WebEx)	IT
Brandon Krawink (WebEx)	Human Services
Justin Cielewicz (WebEx)	Edgewater Haven
Matt Ivers (WebEx)	IT
Tiffany Ringer (WebEx)	Register of Deeds

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, September 29, 2026
TIME: 10:00 AM
PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:04 AM.
2. There was no public comment.
3. Finance Director Yang provided the committee with the current overview of the 2027 budget as it stands as of today.
4. Department heads listed below presented further clarification of their budget requests to the committee:
 - a. Health Dept. – Sue Smith, Maci Mancl – Reviewed how the determination is conducted for expenses based on grant funding vs. levied dollars.
 - b. Human Services – Brandon Vruwink – Reviewed the risk reserve amount designated for child out-of-home placements and the current number of the out-of-home placements.
 - c. Highway Dept. – Roland Hawk, John Peckham – Reviewed equipment purchases, the amount the machinery account generates and the need to purchase some equipment on levy dollars.
 - d. Parks & Forestry – Chad Schooley – Reviewed vehicle fleet replacement timelines and how the department purchases and prioritizes needs.
 - e. Sheriff's Dept. – Shawn Becker, Quentin Ellis – Reviewed transportation line item with explanation of when this line is used. Reviewed the timeline of purchase of squad cars and other personnel vehicles. Reviewed the need of the Bear Cat special response vehicle.
 - f. Victim Witness – Cristin Jolee – Reviewed the additional 0.5 FTE and how the programming revenue was increased due to the addition. Revised numbers were shared.
 - g. Land & Water Conservation – Shane Wucherpfennig – Reviewed replacement of GIS equipment and the non-emergent need of purchase at this time. Committee consensus, along with Wucherpfennig agreeing, was to postpone the purchase of equipment with the understanding if the current unit goes down, the county would purchase one immediately.
 - h. Information Technology – Amy Kaup – Review of software costs and renewals, noting that Microsoft subscription is the state pricing.

5. Yang reviewed the following proposed budgets:
 - a. Library Tax
 - b. UWSP at Marshfield – noted that the City of Marshfield rejected their half of the request.
 - c. Ho-Chunk Nation funding
 - d. Contingency
 - e. Payment in lieu of taxes
6. Final decisions regarding the budget to be considered at the next Operations Committee meeting on October 6th.
7. Chair Valenstein adjourned the meeting at 11:55 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
September 29, 2026

NAME	REPRESENTING
JEFF PERKINS	WCB#11
Katie Miloch	WCHSD
PANYIA YANG	FINANCE
DARRIN STEINBACH	Finance
DENNIS POLACH	WCB-14
BRAD HAMILTON	WCB 18
ROLAND HAWK	HIGHWAY
JOHN PECKHAM	HIGHWAY
SHAWN BECKER	SHERIFF
QUENTIN ELLIS	SHERIFF
AMY KAUF	IT
Shane Wachterpfennig	LWCA
Sarah Christensen (WebEx)	Emergency Mgmt
Linda Casper (WebEx)	County Board
Cristin Jolee	Victim Witness
Sue Smith (WebEx)	Health Dept
Kristie Egge	Health Dept
Mary Mangel	Health Dept
Jatie DeKlyen (WebEx)	County Clerk
Victoria Wilson (WebEx)	Pa 3
Mary Schlagenhaft (WebEx)	Human Services
Chad Schooley	Pa 4



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – October 2026

- I attended the Wisconsin County Association's annual conference in Wisconsin Dells and in addition to the normal trainings and meetings the County Clerks have during this time, I was a part of one of the breakout sessions with my "clerkmates" from Dunn, Marathon, and Rock Counties talking about the various duties of the county clerk. It was well attended, especially by Wood County supervisors, for which you have my heartfelt thanks! It was a fun session.
- All ballots were received, tested, and distributed to the municipalities by the statutory deadline of September 16th. The timeline to get absentee ballots out for a federal election for those with a request on file is 47 days prior to the election, which in this case was September 17th. As noted previously, there just is not a lot of time between the certification of the August Partisan Primary and the time we need to get those ballots out. This year, we had less than two weeks to program, print, conduct L&A testing, and get the ballot distributed.
- In addition, the City of Wisconsin Rapids has ordered a recall election for Aldermanic District 7 in the city. Recall petitions were submitted and subsequently verified. The recall process is on a statutory timeline. In this case, the recall election will be the week before the November general election, on October 27th and will be conducted at City Hall. We are doing the programming and ballot order for the city and billing those charges back to them. I will be in the office that night in case something comes up.
- I am working with ES&S, our election system vendor, on the upgrade that is a part of the CIP for 2027, and in doing so, it appears they are going to pencil us in for the upgrade between the November election and the February primary. My goal is to get the equipment at a lower price than if we wait longer. Now, that puts extreme pressure on us in the office as this will include an upgrade to our programming. So, we will have a very short timeline to learn that program and get it out the door.
- In the past month or so, 3 municipal clerks have resigned for various reasons. We are working with all of them to make sure that the November election goes off without a hitch as well as making sure that absentee ballots get sent out in accordance with the statutory mandates.
- For the November CEED and HIRC meetings, staff from those departments will be taking the minutes as these fall on days immediately following election day. Wednesday we will have most of our municipalities bringing back all of their returns and ballots, and Thursday we will start the canvass.
- Secretary of State Rubio announced that passport applicants will be able to do their initial application online starting in 2027 or 2028. If this does go through, a big chunk of our revenue will be gone. I will keep you updated.



Wood County

WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Date: 9/30/2026
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. ARPA Funds

As of August 31, 2026, we have roughly \$1.25 million remaining – the majority being \$1.12 million of park improvements/building, \$32,509 for radio system updates, Land & Water Conservation of \$92,228 for various projects, and Planning & Zoning of \$9,700 for LiDAR. Funds must be expended by the end of 2026. Note that should there be funds remaining at year-end, they can only be applied to current projects that were obligated by the end of 2024. We cannot apply them to new projects.

2. New Financial Software-Update

IT and I met with representatives for the new financial software to discuss project kickoff. We were provided with a checklist to go over that'll help with the implementation process. We'll continue to work with IT to see what we all need to do to get the ball rolling.

AGENDA ITEMS

Resolution – Create Three (3) Community Health Worker Positions (Health Department)

This resolution authorizes three new full-time (0.97 FTE / 2,015 hours) positions within the Health Department. Funded entirely by the 5-year renewable DHS Rural Health Transformation grant, these roles carry no local tax levy impact. If grant funding ceases, the department will evaluate all FTEs during the annual budget process to prioritize essential programming within existing fiscal parameters.

Finalize 2027 Budget Draft

During our September 29 budget meeting, we reduced expenses by \$23,000 by removing the 2027 CIP request for Land & Water Conservation. We are also incorporating \$208,534 in additional Highway GTA revenue into the Highway budget. After being provided with more clarification from Victim Witness in regard to state reimbursement for operational expenses, we added an additional \$50,380 there as well. With these adjustments, our current deficit stands at approximately \$4.2 million. I am asking the committee to identify definitive cuts at our October 6 meeting so we can compile the complete draft budget document for Trent by October 23.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

September 30, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – September 2026

Human Resources Activity

	September 2026	2026 Year-to Date
Applications Received	128	1,062
Positions Filled	12	117
Promotions/Transfers	6	40
New Hire Orientations	8	73
Terminations, Voluntary	5*	70
Terminations, Involuntary	1	7
Retirements	0	11
Turnover Rate	.78%	12.38%
Exit Interviews	1	32

*One of these is casual

Human Resources Narrative

General Highlights

1. Open Enrollment for 2027 begins on October 6th and will run through November 6th. Open Enrollment meetings will be held at various County locations throughout October 6th-8th. Representatives from Anovia and Holista will be in attendance at all meetings to present information about these new benefits. All employees are strongly encouraged to attend, and spouses are also encouraged to attend. We will be conducting a drawing in which employees who attended a session may be eligible to win one of five free vacation days! We are grateful to the Operations Committee for approving this incentive to increase attendance at these meetings.
2. Day 1 of the 2026 Leadership Retreat, **Improving Culture and Engagement Through Change Leadership vs. Change Management** was held on September 24th. We are again partnering with Mid-State Technical College (MSTC) for our annual professional development event, which is scheduled to take place over a total of three (3) half-days this fall. This year's retreat will be focused on building a strategy for improving employee engagement using our results from this year's survey. Preparations are underway for days 2 and 3 on November 11th and 19th!
3. I was honored to be elected as President of the Wisconsin Association of County Personnel Directors (WACPD) at their Fall Membership Meeting on September 17th. Having previously served as Vice President of the organization, I am looking forward to continuing to serve the members in this new capacity.

Meetings & Trainings

1. Attended the Operations Committee meeting on September 1st.
2. Attended County Board on September 15th.
3. Attended the Health & Human Services Committee on September 24th.
4. Attended the Health Department's All-Staff Meeting on September 10th to provide information and education on the status of the Wood County Health Fund, what it means to be self-funded, and how employees impact plan design.
5. Attended the Wisconsin Association of County Personnel Directors (WACPD) Fall Conference on September 16th-18th where topics presented included: Generative AI as an Internal Consultant, Workforce Energy Management – Old Ways, New World Don't Mix, The Hidden Elements of Change, Mastering the Macro, Employee Financial Wellness: The Hidden Driver of Productivity, Engagement, and Retention, Hot Legal Topics & Trends...Including the FLSA and More!, Pharmacy Trends, and Putting Yourself in the Top 1% - And No One Has To Know How You're Doing It.
6. Attended kick-off/implementation calls with Anovia and Holista on September 10th and 29th.
7. Attended the monthly conference call with The Horton Group on September 22nd to discuss various benefit topics including the 2027 renewal.
8. Attended a virtual meeting with Cyber Recruiter on September 22nd to review our account and various features of the platform.
9. Attended an Unemployment Appeal Hearing on September 23rd in which a former employee was appealing the initial determination.
10. Attended a virtual meeting with Lumelight and The Horton Group on September 28th to discuss the results of the NQTL Mental Health Parity Analysis that was completed on our health insurance plans.
11. Attended an in-person meeting with our new account manager, Dan Mongovern, and Ken Kuberka from The Horton Group on September 29th.
12. Held individual staff and team meetings to discuss and provide updates on the department's identified 2026 goals.

Benefits

1. Updated Employee Self Service (ESS) Portal with 2027 insurance premiums in preparation for Open Enrollment.
2. Finalized the 2027 Benefit Guide and posted it to the Employee Intranet in preparation for Open Enrollment.
3. Activated our 2027 Flexible Spending Accounts (FSA) benefits with Employee Benefits Corporation (EBC).
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily. Reported new hires with the Wisconsin New Hire Reporting Center.
2. Assisted multiple departments with interviews and selection process.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.

5. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Sponsored multiple positions on Indeed.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Court	Court Clerk	Position posted; deadline 9/28/26
New Position	Criminal Justice	Diversion Program Case Manager	Position posted; interviews conducted, offer extended and accepted, filled internally 9/28/26
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/23/26
Replacement	Highway	Truck Operator	Position posted; deadline 10/12/26
Replacements	Human Services	CLTS Support & Service Coordinator I or II (2)	Positions posted, interviews conducted, both positions filled 9/14 & 9/21/26
Replacement/New positions	Human Services	Economic Support Specialists (4)	Position posted; interviews conducted, three WR positions filled, new position in Mfld posted until 10/5/26
Replacement	Human Services	RN – CCS/CSP	Position posted; deadline 10/19/26
Replacement	Human Services	Mental Health/SUD Therapist	Position posted; deadline 10/19/26
Replacement	Human Services	Admin Asst II-FS/Payroll	Position posted; deadline 10/6/26
Replacement	Human Services	Lead Social Worker – IA	Position posted; deadline 9/14/26
Replacement	Human Services	Intake Coord-Outpatient	Position posted; interviews conducted, filled internally 9/28/26
New Position	Human Services	CLTS Support & Service Coordinator I or II	Position posted; deadline 10/5/26
Replacement	Human Services	Transportation Program Assistant	Position posted; deadline 10/5/26
Replacement	Human Services	Admin Asst II-OPC-Scheduling/Reception	Position posted; deadline 10/12/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 10/19/26
Replacement	Norwood	Casual Receptionist	Position posted; deadline 10/19/26
New Position	Norwood	Health Unit Coord – 100%	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 10/5/26
Replacements	Sheriff	Correction Officers (Req #0114262290)	Position posted; interviews continually being conducted and positions filled, ongoing recruitment, one position filled 8/3/26, another filled on 9/8/26
Replacements	Sheriff	Part Time Deputies	Position posted; deadline 10/31/26
Replacements	Sheriff	Deputy Sheriff	Position posted; deadline 10/4/26

Replacements	Sheriff	Correction Officers (Req #0911262409)	Position posted; deadline 12/7/26
Replacement	Veterans	Veterans Rep I	Position posted; interviews conducted, references conducted, offer letter extended and accepted, filled 10/5/26

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on September 2nd, Norwood Safety Committee on September 8th, and Highway Safety Work Group on September 21st.
4. Conducted train-the-trainer for three (3) Norwood staff in respirator fit testing on September 8th.
5. Conducted AHA Basic Life Support (BLS) class for five (5) Emergency Management staff and one (1) UW-Extension volunteer on September 22nd.
6. Completed required application documents for 2027 County Mutual insurance renewals.

NEW Workers' Compensation Claims (1)

1. 9/4/26 – Edgewater – Employee's R foot run over by hoier lift while transferring resident (late report)

OPEN Workers' Compensation Claims (5)

1. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
2. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail (surgery required)
3. 2/6/26 – Norwood – Employee strained lower back while transferring resident
4. 5/24/26 – Dispatch – Employee fell on steps in Dispatch Center, injuring L upper arm
5. 8/23/26 – Sheriff's – Employee injured L ankle/scraped L forearm after slipping going down basement stairs at private residence

First Aid Injuries (4)

1. 8/27/26 – Highway – Employee fell off back of equipment, injuring L knee.
2. 9/5/26 – Sheriff's – Employee suffered scratches/bruises after dealing with resistive subject
3. 9/20/26 – Edgewater – Employee fell on R side when leg gave out while working on 500 wing
4. 9/24/26 – EM – Employee had piece of debris fall on L foot while removing playground equipment

Property/Vehicle Damage Claims (2)

1. 8/25/26 – Sheriff's – Squad was damaged while performing PIT maneuver to apprehend fleeing subject (actual damage \$5,402.40) – restitution will be pursued
2. 9/3/26 – Parks – NEPCO Lake Shelter well pump failure/electrical panel damage; probable lightning strike (est. damage unknown)

OPEN EEOC/ERD Claims (1)

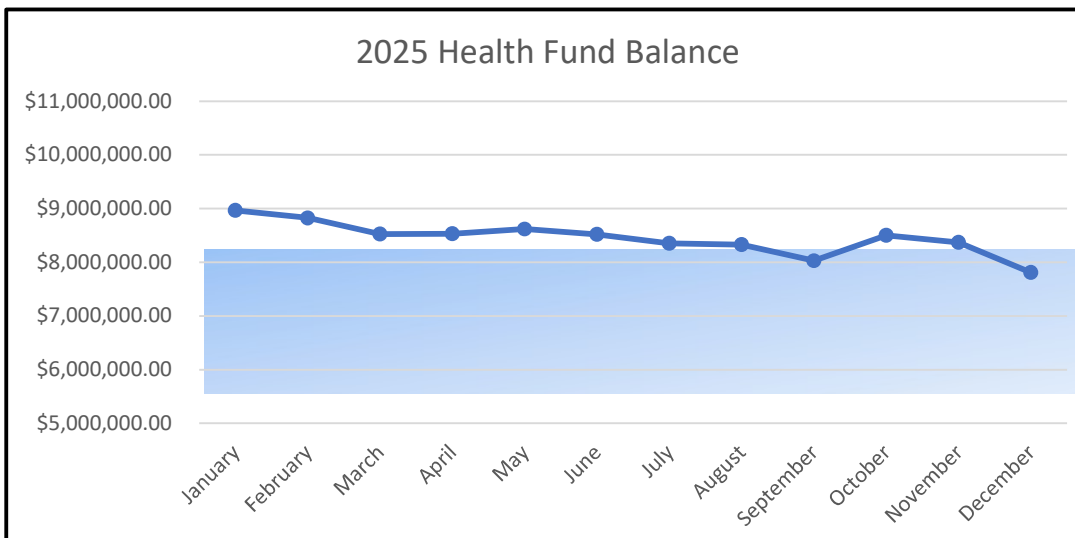
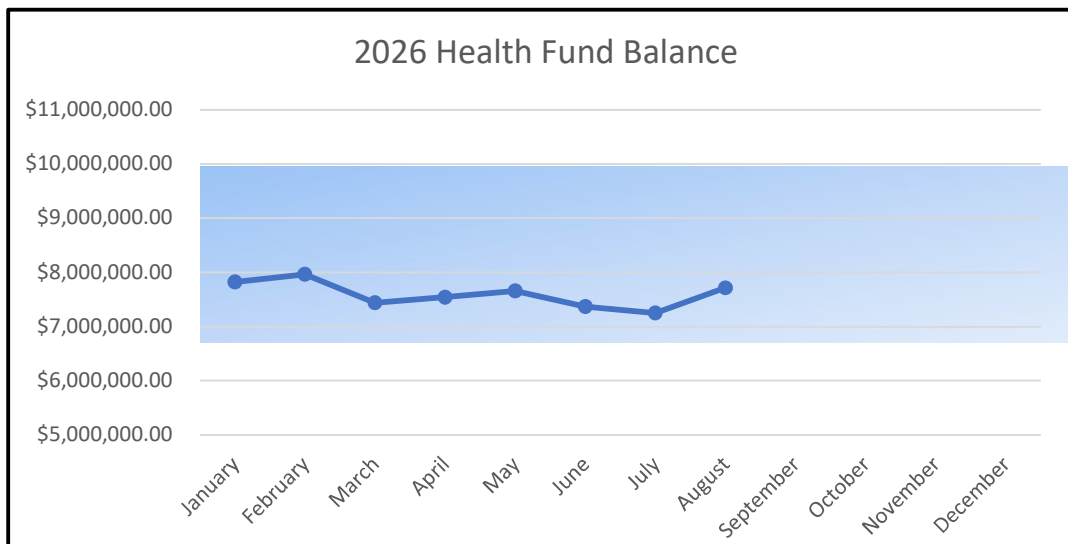
1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.

Other

1. Created and distributed the Monthly Manager Resource, titled "Self-Funded Insurance" to all Wood County managers and supervisors.
2. Quarter 3 Random DOT Selections completed.

3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on September 8th, 14th, 21st, and 28th.
7. Conducted exit interviews on September 30th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

	2026	2025
	Health Fund Balance	Health Fund Balance
January	\$ 7,823,335.02	\$ 8,964,253.00
February	\$ 7,964,930.45	\$ 8,825,436.93
March	\$ 7,437,558.04	\$ 8,523,449.03
April	\$ 7,543,191.47	\$ 8,528,653.07
May	\$ 7,658,519.55	\$ 8,616,729.58
June	\$ 7,368,795.39	\$ 8,518,696.37
July	\$ 7,248,494.78	\$ 8,352,009.13
August	\$ 7,710,665.69	\$ 8,328,467.11
September		\$ 8,030,198.08
October		\$ 8,500,559.51
November		\$ 8,365,945.25
December		\$ 7,806,444.21



For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—OCTOBER 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in September.
2. Attended Operations Committee Meeting on September 1.
3. Hosted Wisconsin County Treasurers' District 6 Meeting at Hotel Marshfield on September 14. The district then went and toured the hotel as I will be hosting the 2027 Summer Annual Conference there in June.
4. Attended County Board Meeting on September 15.
5. Attended Wisconsin Counties Association Annual Conference in Wisconsin Dells September 20-22.
6. Attended United Way Officer's Meeting on September 29.
7. Attended the Powers Bluff ribbon cutting ceremony on September 30.
8. Completed IT assigned training: Creating Strong Passwords.
9. As the Board of Reviews are being completed, the Real Property Lister has been busy matching numbers with the Assessor and submitting the Statement of Assessment to the Department of Revenue.
10. After the Board of Reviews are finished, I have been busy calculating and sending out any Ag-Use Conversion charges for people that took land out of Agriculture and assigning them a fee. This cost gets split 50/50 with the municipality. If the fee is not paid, then it will go on the tax bill with interest.
11. Sales tax is about 47% ahead of where we were at this time last year. Overall, we need about \$2.7 million dollars more, over the next 4 months, to make our budgeted amount for the year.



Wood County

WISCONSIN

Employee Wellness

Riley Peterson

Letter of Comments – September 2026

- Body composition testing was offered in September via the InBody analysis machine at the Courthouse, Riverblock, Norwood and Patriot's Tower. Participants had the opportunity to get measurements such as fat mass/percentage, skeletal muscle mass, lean dry mass, and water weight tested all in less than 10 minutes. After the assessment, the participants were provided with a detailed review of the numbers from the Wellness Coordinator.
- I have been working with the Public Health Nursing to coordinate the upcoming flu vaccine clinic in October; they continue to be a great help in organizing and staffing these events. There will be two clinic days at Riverblock in Wisconsin Rapids (10/14, 10/21), and one clinic held at Patriot's Tower in Marshfield (10/12).
- I've started building the Wellness Portal for the 2027 program. This is the space where participants access challenges, health assessments, educational resources, schedules, and their biometric results from previous years. The portal will be ready for participants as we move into the new program year.
- The Q4 Wellness Challenge will begin in October. The Wellness Committee selected a Bingo Mood Booster challenge as the final activity of the year. Participants will track mood-boosting strategies on a virtual bingo card, engaging in activities they enjoy while learning about the positive impact these habits can have on their overall health. Weekly education will be provided throughout the challenge to support stress reduction and improved mood. Successful completion of this challenge will be worth 300 points toward the Wellness Program.
- I continue to conduct weekly onboarding for new hires and employees who have not yet enrolled in the Wellness Program, including creating wellness portal accounts and initiating the qualifying activity process.

COUNTY BOARD CLAIMS

Aug-26

Paid September 2026

District #		MONTH	PER DIEM	MILEAGE	Other Expense s	TOTAL
1	Wayne Schulz Jr	August-26	\$ 350.00	\$ 107.92	\$ -	\$ 457.92
2	Donna Rozar	August-26	\$ 530.00	\$ 278.16	\$ -	\$ 808.16
3	Thomas Buttke	August-26			\$ -	\$ -
4	Russell Perlock	August-26	\$ 350.00	\$ 212.80	\$ -	\$ 562.80
5	Timothy Hovendick	August-26	\$ 350.00	\$ 212.80	\$ -	\$ 562.80
6	Allen Breu	August-26	\$ 365.00	\$ 144.40	\$ -	\$ 509.40
7	William Voight	August-26	\$ 350.00	\$ 139.84	\$ -	\$ 489.84
8	Jake Hahn	August-26	\$ 495.00	\$ 82.08	\$ -	\$ 577.08
9	Paul Goldberg	August-26	\$ 300.00	\$ 115.52	\$ -	\$ 415.52
10	Lee Thao	August-26			\$ -	\$ -
11	Jeff Penzkover	August-26	\$ 350.00	\$ 56.24	\$ -	\$ 406.24
12	Laura Valenstein	August-26			\$ -	\$ -
13	Linda Casper	August-26	\$ 300.00	\$ 59.28	\$ -	\$ 359.28
14	Dennis Polach	August-26			\$ -	\$ -
15	William Clendenning	August-26	\$ 780.00	\$ 617.12	\$ 8.00	\$ 1,405.12
16	Lance Pliml	August-26	\$ 1,100.00	\$ 246.24	\$ -	\$ 1,346.24
17	Joseph Zurfluh	August-26	\$ 315.00	\$ 25.08	\$ -	\$ 340.08
18	Brad Hamilton	August-26	\$ 400.00	\$ 13.68	\$ -	\$ 413.68
19	Bill Leichtnam	August-26	\$ 480.00	\$ 109.44	\$ -	\$ 589.44
	Marie Topping	August-26	\$ 50.00	\$ -	\$ -	\$ 50.00
	TOTAL:		\$ 6,865.00	\$ 2,420.60	\$ 8.00	\$ 9,293.60

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: September 2026

For the range of vouchers: 06260100 - 06260145

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06260100	AMAZON CAPITAL SERVICES	Office Supplies	08/27/2026	\$64.99	P
06260101	AMAZON CAPITAL SERVICES	Office Supplies	08/27/2026	\$43.98	P
06260102	ELECTION SYSTEMS & SOFTWARE	Test Deck - General Election	08/28/2026	\$171.29	P
06260103	CASTLEROCK VETERINARY CLINIC	Animal Claim - Rabies Exam	08/20/2026	(Voided)	P
06260104	GANNETT WISCONSIN LOCALIQ	Various Ads	09/02/2026	\$1,613.56	P
06260105	ELECTION SYSTEMS & SOFTWARE	Absentee Ballots - Gen Elect	09/03/2026	\$4,627.78	P
06260106	STAPLES ADVANTAGE	Office Supplies - Dogs	09/04/2026	\$44.80	P
06260107	ELECTION SYSTEMS & SOFTWARE	Freight Charge - Ballots	09/04/2026	\$777.59	P
06260108	NATIONAL BAND AND TAG CO	Dog Tags	09/09/2026	\$876.00	P
06260109	ELECTION SYSTEMS & SOFTWARE	Ballots - General Election	09/08/2026	\$535.37	P
06260110	TOWN OF ARPIN	Town of Arpin Dog Lister	09/16/2026	\$52.50	P
06260111	TOWN OF CAMERON	Town of Cameron Dog Lister	09/16/2026	\$29.00	P
06260112	TOWN OF DEXTER	Town of Dexter Dog lister	09/16/2026	\$45.00	P
06260113	TOWN OF GRAND RAPIDS	Town of Gr. Rapids Dog Lister	09/16/2026	\$551.00	P
06260114	TOWN OF HANSEN	Town of Hansen Dog Lister	09/16/2026	\$39.50	P
06260115	TOWN OF HILES	Town of Hiles Dog Lister	09/16/2026	\$11.50	P
06260116	TOWN OF LINCOLN	Town of Lincoln Dog Lister	09/16/2026	\$62.50	P
06260117	TOWN OF MARSHFIELD	Town of Marshfield Dog Lister	09/16/2026	\$43.50	P
06260118	TOWN OF MILLADORE	Town of Milladore Dog Lister	09/16/2026	\$36.00	P
06260119	TOWN OF PORT EDWARDS	Town of Port Edwards Dog Liste	09/16/2026	\$50.50	P
06260120	TOWN OF REMINGTON	Town of Remington Dog Lister	09/16/2026	\$17.50	P
06260121	TOWN OF RICHFIELD	Town of Richfield Dog Lister	09/16/2026	\$80.00	P
06260122	TOWN OF ROCK	Town of Rock Dog Lister	09/16/2026	\$42.50	P
06260123	TOWN OF RUDOLPH	Town of Rudolph Dog lister	09/16/2026	\$51.50	P
06260124	TOWN OF SARATOGA	Town of Saratoga Dog Lister	09/16/2026	\$384.00	P
06260125	TOWN OF SENECA	Town of Seneca Dog Lister	09/16/2026	\$55.00	P
06260126	TOWN OF SHERRY	Town of Sherry	09/16/2026	\$39.50	P
06260127	TOWN OF SIGEL	Town of Sigel Dog Lister	09/16/2026	\$85.00	P
06260128	TOWN OF WOOD	Town of Wood Dog Lister	09/16/2026	\$41.50	P
06260129	VILLAGE OF ARPIN	Village of Arpin Dog Lister	09/16/2026	\$21.50	P
06260130	VILLAGE OF AUBURNDALE TR D MARTH	Village of Auburndale	09/16/2026	\$35.00	P
06260131	VILLAGE OF BIRON	Village of Biron Dog Lister	09/16/2026	\$42.50	P
06260132	VILLAGE OF HEWITT	Village of Hewitt Dog Lister	09/16/2026	\$74.00	P
06260133	VILLAGE OF MILLADORE	Village of Milladore Dog Liste	09/16/2026	\$14.00	P

Committee Report - County of Wood

County Clerk - September 2026

06260100 - 06260145

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06260134	VILLAGE OF PORT EDWARDS TREAS	Village of Port Ed Dog Lister	09/16/2026	\$43.50	P
06260135	CITY OF MARSHFIELD TREASURER	City of Marshfield Dog Lister	09/16/2026	\$377.50	P
06260136	CITY OF NEKOOSA TREASURER	City of Nekoosa Dog Lister	09/16/2026	\$65.00	P
06260137	CITY OF PITTSVILLE TREASURER	City of Pittsville	09/16/2026	\$79.50	P
06260138	CITY OF WIS RAPIDS TREASURER	City of WR Dog Lister	09/16/2026	\$296.00	P
06260139	ELECTION SYSTEMS & SOFTWARE	ExpressVote - Mtnce/Firmware	09/16/2026	\$189.00	P
06260140	AMAZON CAPITAL SERVICES	Office Supplies	09/16/2026	\$73.98	P
06260141	CASTLEROCK VETERINARY CLINIC	Animal Claim	09/21/2026	\$185.15	P
06260142	UNITED MAILING SERVICE	Monthly Mail Fees	09/08/2026	\$1,260.72	P
06260143	NATIONAL ASSN OF COUNTIES	2027 Membership Dues	08/28/2026	\$1,484.00	P
06260144	US BANK	VISA Charges	09/23/2026	\$433.74	P
06260145	VERIZON	Monthly Modem Fee	09/19/2026	\$16.81	P
Grand Total:				\$15,164.76	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: SEPTEMBER 2026

For the range of vouchers: 14260155 - 14260178

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14260155	CITY OF MARSHFIELD	2026 PILOT PROGRAM	09/01/2026	\$35,269.62	P
14260156	CITY OF MARSHFIELD	2026 PILOT PAYMENT	09/01/2026	\$28,329.77	P
14260157	PORT EDWARDS SCHOOL DISTRICT	2026 PILOT PAYMENT	09/01/2026	\$4,964.33	P
14260158	TOWN OF GRAND RAPIDS	2026 PILOT PAYMENT	09/01/2026	\$899.91	P
14260159	VILLAGE OF PORT EDWARDS TREAS	2026 PILOT PAYMENT	09/01/2026	\$4,442.21	P
14260160	WISCONSIN RAPIDS SCHOOL DISTRICT (Peach St)	2026 PILOT PAYMENT	09/01/2026	\$3,438.39	P
14260161	HARRING MARK STANDING CHAPTER 13 TRUSTEE	FINAL GARNISHMENT PAYMENT	09/03/2026	\$761.54	P
14260162	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	09/03/2026	\$6,695.24	P
14260163	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	09/03/2026	\$3,868.79	P
14260164	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	09/03/2026	\$3,998.91	P
14260165	OREGON CHILD SUPPORT	OR CHILD SUPPORT PAYMENT	09/03/2026	\$98.58	P
14260166	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	09/03/2026	\$355.85	P
14260167	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/04/2026	\$34.94	P
14260168	UWSP - MARSHFIELD COMMISSION (Finance Uses)	STUCCO REPAIR CIP REIMBURSE	08/27/2026	\$18,850.00	P
14260169	WIPFLI JACE	09/03/26 DIRECT DEPOSIT RETURN	09/03/2026	\$25.00	P
14260170	AMAZON CAPITAL SERVICES	BINDERS	09/10/2026	\$28.49	P
14260171	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	09/17/2026	\$6,629.82	P
14260172	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	09/17/2026	\$3,796.94	P
14260173	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	09/17/2026	\$3,920.89	P
14260174	OREGON CHILD SUPPORT	OR CHILD SUPPORT PAYMENT	09/17/2026	\$82.15	P
14260175	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	09/17/2026	\$355.85	P
14260176	WI DIVISION OF UNEMPLOYMENT INSURANCE	GARNISHMENT PAYMENT	09/17/2026	\$57.30	P
14260177	US BANK	GFOA TRAINING	09/17/2026	\$175.00	P
14260178	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/22/2026	\$10.95	P
Grand Total:				\$127,090.47	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: SEPTEMBER 2026

For the range of vouchers: 17260086 - 17260095 23260038 - 23260044

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17260086	US BANK	P-Card Charges	08/17/2026	\$1,101.00	P
17260087	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	09/01/2026	\$5,432.25	P
17260088	WELD RILEY SC	Legal Fees	08/25/2026	\$720.00	P
17260089	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	09/01/2026	\$550.00	P
17260090	SANFORD HEALTH OCCMED	Drug Testing	08/31/2026	\$261.00	P
17260091	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	09/01/2026	\$318.00	P
17260092	WI DEPT OF WORKFORCE DEVELOPMENT	Aug 2026 Unemployment Charges	09/23/2026	\$790.94	P
17260093	AMAZON CAPITAL SERVICES	Office Supplies	09/08/2026	\$39.99	
17260094	US BANK	P-Card Charges	09/01/2026	\$15.00	
17260095	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	09/01/2026	\$159.00	
23260038	HERITAGE AUTO BODY LLC	HS Van	08/25/2026	\$4,397.81	P
23260039	WESTSIDE AUTO BODY	Unit #17	09/10/2026	\$703.10	P
23260040	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2026	\$811.00	P
23260041	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2026	\$4,999.00	P
23260042	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	09/01/2026	\$1,176.00	P
23260043	J & D AUTO BODY	Vehicle Damage - Squad 17	08/25/2026	\$1,043.00	P
23260044	TJ'S AUTO & COLLISION REPAIR	Squad #28	09/22/2026	\$5,402.40	
Grand Total:				\$27,919.49	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: SEPTEMBER 2026

For the range of vouchers: 28260188 - 28260210

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28260188	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/02/2026	\$182.86	P
28260189	CITY OF MARSHFIELD	AUGUST SPECIAL CHARGES	09/02/2026	\$434.55	P
28260190	CITY OF NEKOOSA TREASURER	AUGUST SPECIAL CHARGES	09/02/2026	\$449.34	P
28260191	TOWN OF PORT EDWARDS	AUGUST SPECIAL CHARGES	09/02/2026	\$1,010.02	P
28260192	TOWN OF SARATOGA	AUGUST SPECIAL CHARGES	09/02/2026	\$774.00	P
28260193	TOWN OF CAMERON	AUGUST SPECIAL CHARGES	09/02/2026	\$273.49	P
28260194	TOWN OF GRAND RAPIDS	AUGUST SPECIAL CHARGES	09/02/2026	\$985.80	P
28260195	TOWN OF MARSHFIELD	AUGUST SPECIAL CHARGES	09/02/2026	\$273.49	P
28260196	TOWN OF RICHFIELD	AUGUST SPECIAL CHARGES	09/02/2026	\$212.06	P
28260197	TOWN OF ROCK	AUGUST SPECIAL CHARGES	09/02/2026	\$337.18	P
28260198	VILLAGE OF VESPER	AUGUST SPECIAL CHARGES	09/02/2026	\$506.40	P
28260199	VILLAGE OF BIRON	AUGUST SPECIAL CHARGES	09/02/2026	\$359.89	P
28260200	VILLAGE OF MILLADORE	AUGUST SPECIAL CHARGES	09/02/2026	\$161.47	P
28260201	VILLAGE OF PORT EDWARDS TREAS	AUGUST SPECIAL CHARGES	09/02/2026	\$328.25	P
28260202	ADVOCACY PROGRAMS OF FAMILY SERVICE	TAX OVERPAYMENT REFUND	09/09/2026	\$338.28	P
28260203	ASYLUM SCRAP SERVICES INC	TAX OVERPAYMENT REFUND	09/09/2026	\$15.65	P
28260204	NEAR NORTH TITLE GROUP	TAX OVERPAYMENT REFUND	09/09/2026	\$100.84	P
28260205	WI DEPT OF ADMINISTRATION	AUGUST WI LAND INFO	09/09/2026	\$7,049.00	P
28260206	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING	09/09/2026	\$60.00	P
28260207	CORELOGIC	TAX OVERPAYMENT REFUND	09/23/2026	\$31.05	P
28260208	ECC CORROSION INC	TAX OVERPAYMENT REFUND	09/23/2026	\$208.00	P
28260209	STATE OF WISCONSIN TREASURER	AUG CLERK OF COURT REVENUE	09/23/2026	\$140,269.81	P
28260210	STROH SARAH	TAX OVERPAYMENT REFUND	09/23/2026	\$6.85	P
Grand Total:				\$154,368.28	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Member: _____

September 15, 2026

David B. Schulz
Direct Dial: 414-298-8326
dschulz@reinhartlaw.com

SENT BY EMAIL

Wisconsin Counties referenced on Schedule I

Dear Sir or Madam:

Re: Legal Representation

Thank you for asking Reinhart Boerner Van Deuren s.c. ("Reinhart," "we," "our" or "us") to provide legal services. This letter describes our representation and confirms the terms of this engagement.

IDENTITY OF CLIENT

In this matter, we will represent and counsel only the Counties referenced on Schedule I attached hereto ("you" or "your"). For the avoidance of doubt, we do not represent other Counties that participated in the bond issuances referenced on Schedule I (the "Bonds"). We do not agree to represent, and we do not owe any duty to, any of your affiliates, or any other persons or entities, including but not limited to, any other government entities or agencies ("Affiliates"), unless we agree otherwise in writing. There are no third-party beneficiaries to this engagement. You should not give us confidential information pertaining to your Affiliates because we may represent clients with adverse interests. You agree that your relationships with any such Affiliates shall not be deemed to create a conflict of interest for us. You agree that if any such Affiliate asserts the existence of a conflict of interest because of any such relationship, you waive that conflict and will obtain a conflict waiver from such Affiliate. Our engagement agreement, and our assessment of conflicts of interest, will be interpreted in compliance with the applicable Rules of Professional Conduct for attorneys and the obligations we owe to our other clients.

Ideally, each of you would have separate counsel. There are issues where you may have potentially conflicting interests. For example, because we separately represent Rock County and Oneida County with respect to their financing to or for the benefit of Bug Tussel (as defined on Schedule I), there is a risk for the other Counties that we could be more favorably disposed toward Rock County or Oneida County and their preferences regarding the representation. This could impact the positions taken and outcome of the matter, potentially in a manner less favorable to the other Counties than they would like. We do not think this will happen, as you are each our client in this matter, but it is a risk you should consider. In addition, there are other issues where you may have potentially conflicting interests (e.g., different stages of development by Bug Tussel in your

County). However, you each have said that, given the current similarity of your respective interests, you wish our firm to represent both/all of you in connection with this matter, and you agree to waive any conflict of interest with respect to our joint representation of you.

You and we agree that we will take direction in this matter only when that direction is provided by all of you acting together.

You and we agree that there will be no confidences among us regarding the work we do for you. In other words, if we receive information from or about one of you that we believe the other(s) of you should have to make decisions regarding this representation, we shall provide the other(s) with that information. To agree otherwise would prevent us from representing both/all of you at the same time. Any information disclosed by one of you to us in connection with this representation may not be protected by attorney/client privilege in a subsequent legal proceeding asserted by or against one of you involving another of you.

If you disagree among yourselves with respect to any issue, we will ask you to resolve your differences among yourselves, without our assistance. If you cannot resolve your differences, we may not be able to represent any of you with respect to that issue. If the differences among you are serious, or if, in our sole discretion, we determine that a conflict of interest has developed among you, we may be required to withdraw from representing one or more of you, causing you costs and delays. [Notwithstanding the foregoing, if you disagree among yourselves with respect to the subject matter of this representation, or if, in our sole discretion, we determine that a conflict of interest has developed among you, you agree that we may terminate our representation of the Counties other than Rock County and Oneida County and continue to represent Rock County and Oneida County while the other Counties retain successor counsel to represent them in the matter. This could cause costs and delays for all of you, and all the Counties would still be obligated to pay for our costs and fees for all parties through the date of such termination. In addition, you each agree that we would be entitled to use in our continuing representation of Rock County and Oneida County all information learned during the joint representation.

SCOPE OF ENGAGEMENT

We will provide legal advice and assistance to you, as requested in connection your participation in the Bonds. If, in the future, you request that we perform other services on other matters, we may account for them separately, but unless we agree otherwise, all matters will be subject to the terms of this letter.

ATTORNEYS ASSIGNED TO THE MATTER

I will personally supervise the work we perform. We may involve other attorneys, paralegals and legal assistants who have knowledge and experience appropriate for this matter. Paralegals and legal assistants are not authorized to render legal advice but provide important support services

on a cost-efficient basis. In addition to me, at this point, Frank DiCastri and Sara McNamara will be involved in this matter.

FEES AND COSTS

Except as otherwise agreed, we will send our invoices to you at the email address you provide (initially, as referenced on Schedule I). To protect attorney/client privilege, where applicable, you should provide us with an accurate email address that belongs to you. Each of you will be responsible for payment of one-eleventh (1/11th) of each invoice. We will follow the enclosed billing policies and procedures. If you elect to pay our invoices by credit card, you will be charged an associated merchant fee of approximately 3%. The amount of the fee will be a pass-through to you of the amount charged by the credit card processor and will be disclosed to you before you make payment. This fee reflects the costs incurred to process payments by credit card and will not generate any profit for us. If you pay by credit card you agree that you are consenting to pay the associated merchant fee directly, and that we may charge your credit card and display our firm name on the credit card invoice. Due to trust accounting rules in some jurisdictions, we currently do not accept payment by credit card for fees and costs not yet incurred, such as retainers and advanced fees. If you do not understand the credit card payment merchant fee or how it will be charged, or if you have any other questions or comments regarding our policies, please contact me or our Credit Manager.

If, as a result of the engagement, we are required to produce documents or appear as a witness in connection with any litigation, arbitration, mediation, investigation or regulatory proceeding involving you, you also agree to pay the costs and expenses (including attorney and staff time at then scheduled hourly rates) reasonably incurred by us in connection with such a requirement. This provision survives the termination of our representation of you.

HOURLY RATES

We agree to handle this matter on an hourly basis with respect to fees. Our fees will be calculated based on our hourly rates as in effect from time to time. However, depending on the circumstances associated with a matter, we occasionally recommend transitioning to an alternate fee structure. An hour of service generally bears a rate ranging from about \$245 to \$420 for a paralegal or legal assistant, \$385 to \$630 for a junior associate, and \$535 to \$1,195 and greater for our most senior and experienced attorneys. Normally, the average hourly rate for the personnel working on a particular engagement will fall in the \$400 to \$725 range, but may be higher with extensive senior attorney involvement. My hourly billable rate is \$775, Frank DiCastri's hourly billing rate is \$675 and Sara McNamara's hourly billing rate is \$620. In addition to our fees, you agree to be responsible for any costs and disbursements as set forth in the enclosed billing policies and procedures.

NO ADVANCED FEE

As we are not requiring an advanced fee before beginning this engagement, we ask that you pay our monthly invoices within ten (10) days after receipt. Of course, if you have any questions about any services rendered or costs incurred, please feel free to call me at any time.

USE OF OUTSIDE BILLING VENDORS

If you or your insurance company or other representative or affiliate ask us to use an outside billing vendor, please be aware that the vendor's terms may include, among other important provisions:

- A privacy policy that may affect or reduce your privacy rights; substantial limits on the vendor's obligations with respect to data breaches and protection of your confidential information; imposition on you of security obligations; and your consent to transfers and use of data and personal information;
- Substantial disclaimers and limitations on the vendor's liability and imposition on you of liability for various risks;
- Inclusion of laws of other jurisdictions and inclusion of dispute resolution procedures (potentially including waiver of your right to a jury trial).

You acknowledge and agree that before we are directed to use an outside billing vendor, you will have reviewed, and agreed to the outside billing vendor's terms, that we will use the vendor's services pursuant to such terms, and that we may transmit information regarding you and your matter to and from such vendor in connection with this representation.

DISPOSITION OF DOCUMENTS AND FILES

In the ordinary course, we close most client matters within two (2) years after we complete work on the matter. As to estate planning matters, we generally do not consider the matter complete until after the client's death. After we close the matter, we typically retain files in that matter for a retention period of ten (10) years; longer periods may apply to certain tax, intellectual property, and other matters. If during that retention period you wish to obtain documents from the files, you should contact us and we will collect, process and provide the files in a reasonable period of time. Please keep us informed if your contact information changes. In the ordinary course, we maintain files only in electronic format, and if you request files we will provide them to you in that format. You will remain obligated to pay outstanding fees, costs and disbursements related to the matter. At any time after the retention period expires, we reserve the right to destroy or otherwise dispose of any files and records relating to the matter in a manner that preserves the confidentiality of your information, without further notice to you, and it is our intention to do so. Notwithstanding the foregoing, we reserve the right to retain a copy of records for our file in accordance with our

records retention and destruction policy, and to obtain from you copies of records transferred to you.

COMMUNICATIONS; THIRD-PARTY SERVICE PROVIDER AND AI CONSENTS

It is likely that during the course of this engagement both you and we will use electronic devices and Internet services (which may include unencrypted wired or wireless email, cellular telephones, voice over Internet, electronic data/document web sites and other technology) to communicate and to send or make available documents. Although the use of this technology involves some degree of risk that third parties may “hack into” or otherwise access confidential communications, we believe you agree that the benefits of using this technology outweigh the risk of accidental disclosure. Nevertheless, just as we have policies and systems in place designed to make our electronic communications with you reasonably secure, it is equally important that you also communicate with us in a manner that reasonably protects the confidentiality of information we share and any attorney-client privilege that may apply to our communications. Particularly in light of publicized security breaches in some industries, please use care in communicating via computers or electronic devices, networks or Internet addresses that are owned or controlled or may be accessed by others. When communicating with us, please use, at a minimum, generally accepted privacy and security principles and standards (referred to more generally as IT controls) to safeguard the confidentiality, integrity and availability of the information. Please do not forward to others the communications you receive from us so that attorney/client privilege, where applicable, can be protected. Any device you use should be password protected and not accessible for use by any third party. You are responsible for ensuring that any transfers of personal data or information to us comply with all applicable laws.

You grant us permission to contact you by email and any other reasonable means, and you acknowledge that we collect, process and store information relating to you and the representation in accordance with our privacy policy. In addition, in some cases, we use third-party service providers in connection with general business operations and/or to assist with matters relating to the representation. For example, we use third-party cloud-based services and other hosts to process, transmit, store and access information regarding the representation of our clients. Accordingly, information regarding you and your matter may be transmitted to and from a third-party cloud-based service provider in connection with this representation. We also may use third-party litigation discovery management services, software and technology service providers and other third-party service providers. You agree that we may use such service providers in connection with the representation and disclose information regarding you and your matter to such providers as may be necessary in connection with the representation.

During this engagement, we may use generative artificial intelligence (“GenAI”) to enhance and streamline certain aspects of our services. For example, we may use this technology to aid in document analysis, summarize information, or assist in legal research. Like any technology, GenAI carries some degree of risk, which may include the risk of errors in GenAI-generated content, data security vulnerabilities, and system malfunctions. We have implemented reasonable measures to

safeguard against these risks, and our lawyers maintain responsibility for oversight of GenAI-generated outputs. We believe that the benefits of using this technology outweigh the related risks. By executing this letter or accepting our services you consent to the use of this technology. You may withdraw or change the scope of that consent at any time by contacting us in writing.

AUTHORIZATION TO DEAL WITH OTHER ADVISORS

In connection with this representation, it may occasionally be necessary, appropriate or useful for us to deal with and obtain information from your other advisors, including but not limited to, Attolles Law, s.c. , your accountants, life insurance agents and investment advisers. By retaining us, you authorize us to deal with your advisors (including providing your information to them as we deem necessary) and you authorize your advisers to deal with us. Information provided to or in the presence of third parties may not be protected by attorney/client privilege.

DISCLOSURE OF REPRESENTATION

From time to time, we provide client names to law firm ratings agencies (e.g., Best Lawyers/Best Law Firms; Chambers & Partners; Super Lawyers) so that we can continue to look for ways to improve our services. As part of this engagement, you agree that we may disclose to ratings agencies, both during and after the term of this engagement (1) the fact that we represent(ed) you; and (2) your contact information. We will not disclose any other information to them about you or about our representation of you without your prior consent. We understand that clients with certain sensitive matters may decide to opt out of this disclosure. If in the future you have any concerns about us disclosing your name please contact us.

INTERNAL PRIVILEGE

In part because of the number of clients Reinhart represents and the complexity of the matters we become involved in, from time to time issues arise that raise questions as to our duties under the professional conduct rules that apply to lawyers. These might include, e.g., conflict of interest issues, and could even include issues raised because of a dispute between us and a client over the handling of a matter. Under normal circumstances when such issues arise, we would seek the advice of our General Counsel who is experienced in such matters. Historically, we have considered such consultations to be attorney-client privileged conversations between our personnel and our counsel. However, there have been judicial decisions in some jurisdictions indicating that under some circumstances such conversations could involve a conflict of interest between the client and us and that our consultation with our counsel may not be privileged, unless we either withdraw from the representation of the client or obtain the client's consent to consult with our counsel.

We believe that it is in our clients' interest, as well as our interest, that in the event legal ethics or related issues arise during a representation, we receive considered analysis of our obligations. Accordingly, as part of our agreement concerning our representation of you, you agree that if we determine in our own discretion during the course of the representation that it is either necessary or appropriate to consult with our legal counsel (either our internal counsel or, if we

choose, outside counsel), we may do so and that our continued representation of you shall not waive any attorney-client privilege that we may have to protect the confidentiality of our communications with our counsel, and you waive any conflict that may be deemed to arise from such consultation.

SERVICE CORPORATION STATUS

We are required by the Wisconsin Supreme Court rules relating to the practice of law through a service corporation, SCR 20.5.7(e), to clarify for all new clients the law relating to our professional malpractice liability. If malpractice occurs in our representation, our clients are protected by our malpractice insurance policy as well as our assets. In addition, the Reinhart attorney who represents the client may be personally liable to the client for any negligence in his or her representation as well as that of any attorney or staff member whom he or she supervises. However, because we are a limited liability entity, the client may not look to the personal assets of other attorneys in the firm who were not involved in representing the client.

TERMINATION OR WITHDRAWAL

We expect to continue our representation until conclusion of our work on the matter involved. Unless previously terminated, our representation will terminate upon our sending our final statement for services rendered in this matter. You may, at any time, instruct us in writing to cease activities and we will promptly take the steps necessary to conclude our representation. Those steps would include preparing the materials appropriate for transferring the matter to another counsel, if requested. Similarly, we reserve the right to terminate our representation at any time upon reasonable notice to you. You agree to execute any documents necessary to permit us to withdraw from representing you, and to promptly pay all fees, costs and disbursements incurred through the date of termination. Following conclusion of the matter, changes may occur in applicable law that could have an impact upon your future rights and liabilities. Unless you engage us after completion of the matter to provide additional advice on issues arising from the matter, we have no continuing obligation to advise you with respect to future legal developments.

OTHER CLIENT MATTERS

As you know, we represent many other companies and individuals, including without limitation financial institutions and borrowers in financing and other business transactions. You agree that we may, while representing or advocating for other clients, take positions that you may deem adverse to your interests or your position in this matter. However, we will not advocate a position that conflicts with your position in this matter before the same decision-maker.

In addition, mergers and acquisitions can create conflicts of interest for existing attorney-client relationships. You agree that any such merger or acquisition will not create an attorney-client relationship with any other person beyond you and will not affect our attorney-client relationship with any other client. You agree that you will not seek to disqualify us from any matter based on an alleged conflict arising from a merger or acquisition. If any person or entity asserts a conflict of

interest following a merger or acquisition, you waive that conflict and will obtain a waiver of the conflict from the person or entity involved.

It is possible that while we represent you, some of our present or future clients will have disputes or transactions with you. As an example, we may represent companies or individuals who are entering into loan or other transactions with you or your affiliates. In connection with such transactions, we may issue and deliver opinion letters to these clients, which in some instances may be relied upon by you as a third-party lender. In order to avoid unreasonable restrictions on the scope of our practice, we request, as a condition to our agreement to represent you, your agreement that we will not be disqualified from representing other clients in matters in which their interests are directly adverse to your interests, including adverse parties in litigation, so long as the other clients' matters (the "Other Matters") do not substantially relate to the matter on which we represent you pursuant to this engagement letter (this "Matter"). Examples of such Other Matters include project development, real estate acquisition, entitlement, regulatory, permitting and similar matters. Under the Rules of Professional Conduct for Attorneys, we may not represent a client if the representation will be directly adverse to another client unless we reasonably believe we will be able to provide competent and diligent representation to each affected client, and each affected client gives its informed, written consent. This means that we must explain to the affected clients the material risks of, and the reasonably available alternatives to, our representation, and we cannot proceed unless the affected clients consent. Risks include the possibility that our representation of the other client in the Other Matter theoretically could cause us to represent you in this Matter less vigorously than would otherwise be the case, or affect the exercise of our independent professional judgment or loyalty to you. We would not represent you in the Other Matter. The most likely alternative to your consent to our representation of such other clients is that they will need to identify and engage other lawyers for the Other Matters. Because the Other Matters would be unrelated to this Matter, we do not believe there is any material risk that our commitment and dedication to your interests in this Matter will be adversely affected. We would not use any of your proprietary or confidential information of a nonpublic nature acquired by us as a result of our representation of you to your disadvantage in any other matter. By your signature below, you consent to our representations in the Other Matters notwithstanding such conflict of interest, and you agree not to use this engagement as grounds to seek our disqualification from such future representations. This consent is irrevocable. You should know that, in similar engagement letters with many of our other clients, we have asked for similar agreements to preserve our ability to represent you.

CONCLUSION

This letter and its enclosure set forth the entire agreement governing our relationship with you, absent a subsequent signed agreement to the contrary between us. Notwithstanding the foregoing, we reserve the right to update our Billing Policies and Procedures and terms of service from time to time, effective upon communication to you. You will be deemed to have accepted such updated terms unless you object within a reasonable time following our communication. We do not agree to any guidelines or terms that are inconsistent with or additional to the terms of this letter or

our obligations to others under the Rules of Professional Conduct for Attorneys. Our agreement shall be governed by and interpreted in accordance with the laws of the State of Wisconsin, without regard to its conflict of laws principles. Signatures to this agreement delivered by facsimile and/or electronic means will be deemed original and binding. If, at any time, you have questions or comments regarding this relationship, the contents of this letter or the enclosed billing policies and procedures, or any invoice, please contact me or another of our attorneys with whom you are working. **We encourage you to discuss any aspect of this engagement with us, and to consult with other counsel of your choice about any terms of this letter, including any requested consents and waivers.**

Please confirm that you have accepted this arrangement on the above terms by sending me a copy of this letter signed by you. Without limiting the foregoing, instructing us with respect to this engagement constitutes your acceptance of this agreement including requested consents and waivers of conflicts. Thank you again for consulting us. We look forward to a mutually satisfying relationship.

Yours very truly,

REINHART BOERNER VAN DEUREN s.c.

BY *David Schulz*

David B. Schulz

62285823v1

cc Andrew Phillips, Attolles Law, s.c. (by email)
Ben Conrad, Attolles Law, s.c. (by email)

Accepted and agreed to as of the

___ day of _____, 2026

_____ COUNTY, WISCONSIN

BY _____

SCHEDULE I

Wisconsin Counties Party to Representation:

1. Calumet County
Todd Romenesko (todd.romenesko@calumetcounty.org), Matt Payette (matthew.payette@calumetcounty.org), Kimberly Tenerelli (kimberly.tenerelli@calumetcounty.org)
2. Forest County
Sam Augustin (district3@co.forest.wi.us), Nora Matuszewski (nmatuszewski@co.forest.wi.us), Paul Pyant (ppayant@sommerolk.com)
3. Jefferson County
Michael Lucky (MLuckey@jeffersoncountywi.gov), Danielle Thompson (DThompson@jeffersoncountywi.gov)
4. Iowa County
Clint Langreck (clinton.langreck@iowacounty.org), David Morzenti (dcmorzentilaw@outlook.com)
5. Marathon County
Lance Leonhard (lance.leonhard@marathoncounty.gov), Brian Desmond (brian.desmond@marathoncounty.gov)
6. Oneida County
Chad Lynch (clynch@oneidacountywi.gov);
7. Outagamie County
Dawn Shaha (dawn.shaha@outagamie.org), Thomas Nelson (Thomas.Nelson@outagamie.org)
8. Price County
Nick Trimner (nick.trimner@pricecounty.wi.gov)
9. Rock County
Richard Greenlee (richard.greenlee@co.rock.wi.us)
10. Waushara County
Ruth Zouski (ruth.zouski@da.wi.gov)
11. Wood County
Nick B. Flanagan (nick.flanagan@woodcountywi.gov), Lance Pliml (lance1@charter.net)

The "Bonds" means, collectively:

- A. \$70,000,000 Fond du Lac County, Wisconsin Taxable Revenue Bonds, Series 2021 (Bug Tussel 1, LLC Project) (Social Bonds)
Applicable Counties: Calumet County, Marathon County and Waushara County
- B. \$92,900,000 Fond du Lac County, Wisconsin Taxable Revenue Bonds, Series 2022A (Bug Tussel 1, LLC Project) (Social Bonds)
Applicable Counties: Iowa County, Jefferson County, Rock County and Wood County
- C. \$58,000,000 Fond du Lac County, Wisconsin, Taxable Revenue Bonds, Series 2023 (Bug Tussel 1, LLC Project) (Social Bonds)
Applicable Counties: Oneida County and Outagamie County
- D. \$52,000,000 Fond du Lac County, Wisconsin Taxable Revenue Bonds, Series 2024 (Bug Tussel 2, LLC Project) (Social Bonds)
Applicable Counties: Forest County, Price County, Jefferson County and Waushara County

"Bug Tussel" means, collectively, Bug Tussel 1, LLC and Bug Tussel 2, LLC.

BILLING POLICIES AND PROCEDURES

TO OUR CLIENTS:

Experience has shown that the attorney-client relationship works best when there is a mutual understanding about fees and payment terms. Accordingly, this memorandum is intended to briefly explain our billing policies and procedures. We encourage you to discuss them with us any time you have questions.

To help us determine a reasonable fee for our services, we ask each of our attorneys and legal assistants to maintain time records for each client and matter. The attorney responsible for your account reviews the time records each month before an invoice is rendered. We assign hourly rates to all attorneys and legal assistants, depending upon the nature of the work, their experience level and other factors, and increase these rates from time to time. In most situations, our fees will be based on these hourly rates. If our fees will not be based entirely or at all on our hourly rates, we will come to an agreement with you to that effect. The rates may increase from time to time during the course of our engagement and the new rates will be reflected on our invoices. We view such rates as only an internal measure of costs, and not as the sole determinant of our fees in all cases. When calculating fees, we also consider the following factors:

1. the time and labor required, the novelty and difficulty of the questions involved and the skill requisite to perform the services properly;
2. the likelihood that the acceptance of the particular engagement will preclude us from taking on other engagements;
3. the fee customarily charged in our locality for similar services;
4. the amount involved and the results obtained;
5. the time limitations imposed by you or by the circumstances;
6. the nature and length of our professional relationship with you;
7. the experience, reputation and ability of the attorneys performing the services;
8. whether our fee is fixed or contingent; and
9. any unforeseen circumstances arising in the course of our representation.

It is our policy to serve you with the most effective support systems available, while at the same time allocating the costs of such systems according to the extent of usage by individual clients. Therefore, in addition to our fees for legal services, we also charge separately for certain costs and expense disbursements, including outsourced litigation discovery management services, postage, messenger, courier and other communication costs, document production, computer research facilities (e.g., Westlaw), court reporter fees, travel expenses and other costs and expenses incurred

on your behalf. In connection with some costs, we include a reasonable allocation of our expenses directly related to the cost. We will forward to you large vendor invoices for direct payment to the vendor. In particular, you may be expected to pay directly all fees payable to local counsel, expert witnesses and other professionals and all filing fees.

It is also our policy to obtain an advanced fee or retainer from new clients and from existing clients under certain circumstances. The attorney responsible for the engagement will determine the amount and terms of the advanced fee or retainer arrangement. Occasionally, it may be appropriate to require an advanced fee or retainer after the commencement of the engagement or to require an increase in a prior advanced fee or retainer depending on the scope of the work. For example, prior to a protracted trial, we may require the posting of an advanced fee or retainer sufficient to cover expected fees.

Due to the uncertainties involved, any estimates of anticipated fees that we provide, whether for budgeting purposes or otherwise, are necessarily only an approximation of the actual fees. Such estimates are not a maximum or minimum fee quotation. We will determine our actual fees in accordance with the policies described above.

Typically, we will send you an invoice each month via the ODDR billing platform. Please work with your Reinhart contact to provide your billing email address to ensure timely delivery of invoices. Our invoices are due and payable net ten (10) days from receipt unless we have expressly agreed to other payment terms. If you elect to pay our invoices by credit card, you will be charged an associated merchant fee of approximately 3%. The amount of the fee will be a pass-through to you of the amount charged by the credit card processor and will be disclosed to you before you make payment. This fee reflects the costs incurred to process payments by credit card and will not generate any profit for us. If you pay by credit card you agree that you are consenting to pay the associated merchant fee directly, and that we may charge your credit card and display our firm name on the credit card invoice. If you do not understand the merchant fee or how it will be charged, please contact our Credit manager. Due to trust accounting rules in some jurisdictions, we currently do not accept payment by credit card for fees and costs not yet incurred, such as retainers and advanced fees. If any invoice is past due, without limiting other remedies available to us, and subject to applicable law, we may charge interest on amounts outstanding for more than ninety (90) days, and/or suspend performance of services until arrangements satisfactory to us have been made for payment of outstanding invoices and future fees and expenses.

We make every effort to include disbursements in the invoice for the month in which they are incurred. However, some disbursements, such as filing fees and overnight courier, are not available to us until the following months, in which case a supplemental invoice will be rendered to you for these additional charges.

In closing, let us assure you that it has always been and will continue to be our goal to provide legal services to you on the most cost-efficient basis possible. If at any time you wish to discuss either our billing policies and procedures generally or a specific invoice, we encourage you to contact us.

REINHART BOERNER VAN DEUREN s.c.



RESOLUTION#

DATE October 20, 2026

Effective
Date

October 20, 2026

Page 1 of 2

Introduced by Health & Human Services Committee; Operations Committee

Motion:	Adopted:	☐
1 st	Lost:	☐
2 nd	Tabled:	☐
No: _____	Yes: _____	Absent: _____
Number of votes required:		
☐ Majority	☒ Two-thirds	
Reviewed by: _____	NF _____	, Corp Counsel
Reviewed by: _____	PY _____	, Finance Dir.

INTENT & SYNOPSIS: To increase budgeted FTEs for the Health Department by creating three (.97 FTE) Community Health Worker positions.

FISCAL NOTE: No cost to Wood County.

Source of Funding: Wisconsin Department of Health Services
Rural Health Transformation (RHT)

Anticipated wage and benefits for three Community Health Workers based upon Grade F Step 1 with an anticipated start date of December 1, 2026 is:

2026

Wages: \$12,946.29

Fringe: \$2,121.56

Total: \$15,067.85

2027

Wages: \$149,251.05

Fringe: \$82,442.58

Total: \$231,693.63

WHEREAS, the Wood County Health Department has been awarded funding for our commitment to expanding community-centered access to care in rural and semi-rural communities, and

WHEREAS, funding must be allocated towards new Community Health Worker (CHW) positions, and

WHEREAS, a CHW (Peer Support) will offer numerous benefits including guidance and connections with resources for those with substance use disorder to help reduce relapse rates, improve access to social support, enhance overall treatment satisfaction and outcomes, and support overdose prevention, and

WHEREAS, the CHWs (Parents as Teachers) will bridge clinical care and community needs, implement interventions to support healthy birth and child development outcomes in high risk populations that will reduce health care costs, improve chronic

disease management and increase preventive care access, and

WHEREAS, all CHWs will utilize strategies from the Community Health Assessment and Community Health Improvement Plan that was developed in collaboration with multiple community partners, agencies, and residents, and

WHEREAS, these positions are fully funded by the Community Health Worker grant program.

Adopted by the County Board of Wood County, October 20, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors approves the FTE increase by creating three (.97 FTE) Community Health Worker positions, one to directly support Wood County's response to the opioid crisis and two to directly support the Parents as Teachers program.

BE IT FURTHER RESOLVED, when grant funds are no longer able to support the positions in full, the Health Department will review all department FTEs during the budget process with the oversight committee to prioritize programs and make sure continuance is justified and budget parameters are met.

BE IT FURTHER RESOLVED, to amend the Public Health (54121) budget for 2026 by appropriating \$15,067.85 from State Grants (43551) and pursuant to Wis. Stats. § 65.90(5) the County Clerk is Directed to post a Class 1 notice of this budget change within 15 days.