

## **MINUTES OPERATIONS COMMITTEE**

**DATE:** Tuesday, September 1, 2026

**TIME:** 10:00 AM

**PLACE:** Courthouse – Rm 300

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
4. Finance Director Yang requested that additional funding available from the Courthouse HVAC project be reallocated to the engineering of the parking lot and design for the front of the courthouse. Consensus of the committee was to allow this reallocation.
5. County Clerk Miner presented the 2027 County Clerk budgets for review. Motion by Pliml/Hahn to tentatively approve the budgets as presented. Motion carried unanimously.
6. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
7. County Treasurer Gehrt presented the 2027 Treasurer budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
8. Yang reported that our Moody's bond rating for this year's borrowing remained at a Aa2. This is one of the 3 highest ratings available. She noted some of the methodology used in obtaining and maintaining ratings.
9. Yang presented the 2027 Finance Dept. budget for review. Motion by Rozar/Zurfluh to tentatively approve the budget as presented. Motion carried unanimously.
10. HR Director McGrath presented the 2027 Human Resources budgets for review. Motion by Hahn/Pliml to tentatively approve the 2027 Human Resources budgets as presented. Motion carried unanimously.

11. McGrath is requesting the committee to approve 2 vacation day drawings to be given out, randomly, for any employee (except elected officials & HR employees) that attends any one of the 5 upcoming open enrollment meetings held throughout the county. These would be given out as a one vacation day for two employees. Motion by Pliml/Rozar to allow for 5 vacation day random drawings to be given for any employee, minus the exceptions, attending the open enrollment meetings. Motion carried unanimously.
12. The next monthly meeting will be held on Tuesday, October 6, 2026, at 10:00 AM.
13. Chair Valenstein adjourned the meeting at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

## Operations Committee

### September 1, 2026

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