

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, August 6, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:01 AM.
2. There was no public comment.
3. Motion by Rozar/Hahn to approve the consent agenda. Motion carried unanimously.
4. County Board Chair Pliml indicated that as numbers become more solidified, and after a meeting of the Jail Construction Adhoc Committee, a better idea of where borrowed funding will be used and where ARPA funding will be used. An ARPA Adhoc meeting will be called for not long after the County Board meeting to finalize those disbursements.
5. Wellness Coordinator Boeshaar provided a departmental update.
6. Finance Director Newton provided a departmental update.
7. Newton presented a request for tuition reimbursement for an employee obtaining their bachelor's degree in accounting. Motion by Rozar/Hahn to approve the tuition reimbursement request as presented. Motion carried unanimously.
8. Justin Fischer from Baird presented the financial implications of the last debt issuance for the new jail. Even after this debt, the county retains over 70% of its borrowing capacity.
9. The initial resolution for borrowing was presented to the committee. Motion by Zurfluh/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. As mentioned last month, UWSP at Marshfield had a CIP HVAC project in 2023 that ended up being \$20,000 less than budgeted. Since that time, a controller has gone out and needs to be replaced. A resolution was presented by Newton to carry over the excess funding from 2023 to fund the controllers in 2024. Motion by Rozar/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

11. Tim Deaton, from the Horton Group, reviewed up-to-date medical claim numbers as well as projections for the rest of 2024. A voluntary prescription drug plan will be introduced in 2025. In addition various other plan changes for 2025 were discussed as listed below:
 - a. Hearing Aids. Motion by Rozar/Hahn to approve adding a hearing aid benefit to the current offering, allowing a max benefit of \$1,500 per hearing aid, per ear, for both ears every three years. Further, that the plan allow coverage for hearing aid specialists in addition to audiologists. Motion carried unanimously.
 - b. Dental. Currently the county does not contribute to the dental premium. Motion by Pliml/Hahn to have the county contribute 50% of the dental insurance premium beginning in 2025. Motion carried unanimously.
 - c. Health Insurance Rate: After reviewing claim numbers and various projections, motion by Rozar/Zurfluh to increase the health insurance premiums to the departments and employees on the PPO Plan by 4.5% in 2025. In addition the high deductible plan remain the same premium level. Motion carried unanimously.
12. Dr. Victoria McGrath, from McGrath Consulting Group, presented the information her firm garnered for the county's pay plan update. Generally, 65% of the starting wages of the county are under market. She reviewed some positions that needed to move grades. In addition she provided recommendations for the pay structure the county currently has. The Operations Committee will meet prior to county board to discuss implementation strategies.
13. The next regular meeting date will be held on Tuesday, September 3, 2024, at 9:00 AM.
14. Chair Valenstein adjourned the meeting at 10:33 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
August 6, 2024**

NAME	REPRESENTING
Bill Clendinning	WCB#15
Tim Deaton	Horton
Jeff Perkowski	WCB#11
ED NEWTON	FINANCE
PANYIA YANG	
Joe Smith	Heath
Kim McGrath	HR
Kelli Szymanski	HR
DENNIS POLACH	WCB-14
Heather Gehrt	Treasurer
Brandon Vranwink	HSO
Roland Hawk	Hwy
Kimberly Stmiric	COC.
Tasha Jensen	PM/DATA
RUVANTASSEC	MAINT.
QUENTIN ELLIS	SHERIFFS
CAITLIN SAYLOR	Criminal Justice
Brent Vranwink	CSA
Peter Kastenholz	Corp. Counsel
Brad Hamilton (WebEx)	CB District 18
Amy Kaup (WebEx)	IT
Nicole Gessert (WebEx)	Mtnc
Ryan Zaehner (WebEx)	Wellness
Marissa Korrack (WebEx)	Norwood Admin
Nick Flugaur (WebEx)	HR
Justin Cielowicz (WebEx)	Elgewater Admin
Sarah Christensen (WebEx)	Emergency Mgmt

