

**AGENDA
OPERATIONS COMMITTEE**

DATE: Tuesday, March 3, 2026
TIME: 10:00 AM
LOCATION: Courthouse – Room 302

Join by phone

+1-408-418-9388 United States Toll
Access code: 2484 988 9255

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mdfd4cc8495e75f111b1984e1a13af275>

Webinar number: 2484 988 9255
Webinar password: 030326

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
 - a. Review/approve minutes from February 3, 2026, committee meeting
 - b. Review monthly letters of comment from department heads.
 - c. Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. **WELLNESS COORDINATOR**
 - a. Monthly update
5. **FINANCE**
 - a. Resolutions –
 - i. Committed Funds YE Balances
 - ii. Amend 2025 Budget - Child Support-5 County
 - iii. Amend 2025 Budget - Highway
 - iv. Amend 2025 Budget - Debt Service
 - b. Motion to transfer from
 - i. State Aid Courts (III) budget to Branch III budget
 - ii. State Aid Courts (IV) budget to Branch IV budget
6. **HUMAN RESOURCES**
 - a. Resolution- Elected Official Salaries (2027-2030 terms)
7. Consider any agenda items for next meeting
8. Set next regular committee meeting date – Tuesday, April 7, 2026 – 10:00 AM
9. Adjourn

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, February 3, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
5. Finance Director Yang presented 3 resolutions amending the 2026 budget to include:
 - Sheriff Traffic Safety – BOTS Grant
 - Edgewater Administration – CBRF Design carryover
 - Maintenance Capital Projects – HVAC project carryoverMotion by Rozar/Pliml to approve the aforementioned resolutions and forward onto the county board for their consideration. Motion carried unanimously.
6. Yang presented 9 resolutions amending the 2025 budget to include:
 - Corporation Counsel
 - Dispatch
 - Emergency Management
 - Land Conservation – DATCP
 - Parks – Administration
 - Parks – Capital Projects
 - Planning & Zoning – Land Record
 - Register in Probate
 - TreasurerMotion by Hahn/Zurfluh to approve the aforementioned resolutions and forward onto the county board for their consideration. Motion carried unanimously.
7. HR Director McGrath presented 2025 metrics based on turnover and usage of the recruitment and retention policy. Multiple documents denoting percentages and quantities were presented to the committee for review.

8. McGrath reviewed the current pay structure for the Clerk of Courts and Sheriff and the comparables coming in. These wages need to be set by the March meeting in order to comply with state statutes of having them set before the circulation of nomination papers. Once change being recommended was moving the Clerk of Courts to 2080 hours from 2015 hours, as this is the last constitutional officer at that rate. More information will follow next month.
9. The next meeting will be held on Tuesday, March 3, 2026, at 10:00 AM.
10. Chair Valenstein adjourned the meeting at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
February 3, 2026**

NAME	REPRESENTING
Bill Gendroning	wcb #15
JUSTIN CIBULWICZ	EDGEBWATER
DENNIS POLACH	wcb-14
Joe Smith	Heaven
Pamela LANG	Finance
Darrin Steinbach	Finance
Riley Peterson	Wellness
Kim McGrath	HR
Kelli Szymanski	HR
Shawn Beela	wcsd
G ELLIS	wcsd
Charles Hoagster	wcsd
Tara Wesner	Private
Tara Wesner	Clerk of Courts
Heather Gehrt	Treasurer
Bridgette Vranovic	WCHSD
Tony Bastien	DISPATCH
Amy KAUF	IT
Nick Flanagan (Web Ex)	HR
Victoria Wilson (Web Ex)	P-3
Amy Kauf (Web Ex)	IT
Marissa Kornack (Web Ex)	Norwood
Tiffany Ringes (Web Ex)	Register of Deeds
Katie Webber (Web Ex)	Human Services
Brad Hamilton (Web Ex)	CB District 18



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – March 2026

- The Spring Primary is now behind us and we are finalizing the Spring Election and getting into the Fall Election cycle. We only had 12 municipalities that had a Spring Primary, which included those in County Board District #9, as well as the primary for the Marshfield School Board. Highest percentage turnout was the Village of Vesper with 30.14% turnout. The lowest was the City of Wisconsin Rapids, Ward 6, which was the only ward in the entire City that had a primary, and came in at 3.88%. They had it kind of rough. Out of 464 registered voters, they only had 18 voters, with 13 of those being absentee ballots. I'll let you do the math on how many folks came through the door that day. I, personally, have sat through a day like that. It is incredibly long. At night, the Chief Deputy and I handled the results coming in and those folks that brought their returns in that night. All of the Marshfield area contingent brought their returns in early the next morning.
- My thanks to Security Services for their service on Election Night. I was grateful to Lt. Peterson, Officer Burroughs and the entire staff for keeping everything flowing so well as the verdict for the 8-day murder trial was announced the same evening as our election activities.
- As mentioned previously, I wanted to take a look at the way we process outgoing mail to see if, at the end of the current lease for our mail machine, whether or not it paid to get another machine or to pay to have our mail carrier apply all postage to our outgoing mail. That analysis has been completed and by the looks of things, if we did not lease another mail machine and had our mail carrier apply all postage, it could save the county an estimated \$4,000 - \$5,000 per year. There are still some issues to be worked out, so this preliminary decision is not final yet, but if I was forced to make that decision today, we would be tossing our mail machine into the river.
- The election agreements with the municipalities have been coming in slowly but surely and I anticipate, and have requested, that they all be in by the end of March. This will relate to the CIP request I will present to you at the April meeting. I am currently awaiting updated costs of the hardware/software, as the current figures I have are from last year when I presented this to you then.
- I presented at the Leadership Class from the Heart of Wisconsin Chamber of Commerce that was held here recently. I discussed the roles and responsibilities of the County Clerk.
- I've scheduled election trainings on Wednesday, March 25th and Saturday, March 28th at the Pittsville Community Hall and will be discussing the new observer rule as well as the status of some current election-related lawsuits that have had some actions associated with it. I am anticipating this to be a two-hour session and will count towards recertification hours for clerks and chief inspectors.



Wood County

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Office of
Finance Director

PaNya Yang
Finance Director

Date: 2/26/2026
To: Operations Committee
From: PaNya Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. ARPA Funds

As of January 31, 2026, we have roughly \$3.66 million remaining – the majority being \$2.95 million of park improvements/building, \$505,000 for radio system updates, Land & Water Conservation of \$105,729 for various projects, and Planning & Zoning of \$94,572 for LiDAR. Funds must be expended by the end of 2026.

2. 2025 Budgets/Year-end

We are still reviewing 2025 budgets and making sure to draft budget amending resolutions as necessary. We'll most likely have a couple more as we wait for some last-minute entries.

Reports generated currently show a General Fund surplus of approximately \$270,000. It could be a little higher as some last-minute revenues come in. While this is a preliminary and unofficial figure, it suggests a significant improvement over our initial (\$2.56) million budget deficit. Provided there are no major fluctuations from now until June, an overall increase in the General Fund of around \$3 million (more or less) is possible, primarily supported by interfund transfers from the Human Services, Edgewater, and Norwood departments. We estimated an increase of about \$2.3 million during the 2026 budget, so I think we're somewhat in the ballpark. Again, take this with a grain of salt as numbers will not be finalized until June.

3. 2027-2031 CIP Requests

The Finance Department issued instructions for the 2027-2031 Capital Improvement Plan (CIP) in early February. All department heads should submit their requests to Finance by March 31, with the goal of presenting them to their respective oversight committees by April. Any final updates must be provided to Finance by Friday, April 24, so a draft summary can be prepared for the May Operations Committee meeting. Notably, we have increased the capital expenditure threshold from \$5,000 to \$10,000. This change aligns with the 2024 revision of the Federal Uniform Guidance (2 CFR 200.1)*, which governs our federal funding requirements.

**The Federal Uniform Guidance is the official "rulebook" for managing federal grants and agreements. It establishes a standardized framework for how federal funds are awarded, spent, and audited across all non-federal entities, such as state and local governments, universities, and nonprofits.*



Wood County

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Office of
Finance Director

PaNya Yang
Finance Director

AGENDA ITEMS

Resolutions

1. Committed Funds YE Balances

This resolution is an annual requirement under governmental accounting standards to ensure our financial reporting is accurate. By passing this, the Board formally 'earmarks' specific funds for designated projects. This official action is necessary for these funds to be properly classified as committed or assigned in the Annual Comprehensive Financial Report (ACFR).

2. Amend 2025 Budget – Child Support – 5 County

This resolution seeks to amend the 2025 Child Support-5 County budget for unanticipated expenditures of \$11,796.91. The source of funding is unanticipated revenue from Child Support-5 County State Aid. There is no fiscal impact.

3. Amend 2025 Budget – Highway

This is an annual housekeeping resolution for Highway. This resolution seeks to amend various Highway functions across governmental and enterprise funds for a total of \$3,322,740.31. Sources of funding are \$2,623,145.48 of unanticipated revenues from various functions and transfer of available appropriations of \$699,595.00 from the Highway Machinery Operations Supplies & Expenses budget. There is no fiscal impact.

4. Amend 2025 Budget – Debt Service

This resolution seeks to amend the 2025 Debt Service Paying Agent budget for additional cost issuance fees not anticipated during the original budget process of \$86,990. The source of funding is unanticipated revenues from Debt Premium revenue. There is no fiscal impact.

Motion to Transfer From:

1. State Aid Courts (III) budget to Branch III Budget

Circuit Court Branch III had additional interpreter fees not anticipated during the original budget process. This caused an overage in the overall budget of approximately \$215. The source of funding is unanticipated state aid revenue that was received in excess of the original budgeted amount. Because the overage in Branch III's budget is the lesser of \$5,000 or 10% of the budgeted expenditure function, the Operations Committee is allowed to approve the budget amendment with a motion rather than a County Board resolution.

Therefore, I will be seeking a motion from the committee to approve the amendment of Circuit Court Branch III's (51214) 2025 budget by appropriating \$215 of unanticipated revenues from State-Aid Courts (43512).

2. State Aid Courts (IV) budget to Branch IV Budget

Circuit Court Branch IV had additional interpreter fees not anticipated during the original budget process. This caused an overage in the overall budget of approximately \$700. The source of funding is unanticipated state aid revenue that was received in excess of the original budgeted amount. Because the overage in Branch IV's budget is the lesser of \$5,000 or 10% of the budgeted expenditure function,



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Office of
Finance Director

PaNya Yang
Finance Director

the Operations Committee is allowed to approve the budget amendment with a motion rather than a County Board resolution.

Therefore, I will be seeking a motion from the committee to approve the amendment of Circuit Court Branch IV's (51216) 2025 budget by appropriating \$700 of unanticipated revenues from State-Aid Courts (43512).



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 27, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2026

Human Resources Activity

	February 2026	2026 Year-to Date
Applications Received	83	186
Positions Filled	5	13
Promotions/Transfers	1	3
New Hire Orientations	5	12
Terminations, Voluntary	9*	14
Terminations, Involuntary	1	1
Retirements	0	2
Turnover Rate	1.3%	2.5%
Exit Interviews	3	5

*Three of these are casual

Human Resources Narrative

General Highlights

1. We are continuing to work with the Workforce Development Department at Mid-State Technical College on our first-ever Wood County Employee Engagement Survey. The survey was completed last month; total participation by Wood County employees was 68%. Results are expected to start rolling out to departments in early March. The comprehensive report will be provided to the Operations committee at their April meeting. Departments will be encouraged to share their reports/results with their staff and begin action planning on any identified opportunities for improvement.
2. Gathered salary comparables for the positions of Clerk of Courts and Sheriff and drafted a resolution for presentation and discussion at the Committee's March meeting. These salaries need to be set by resolution prior to April 15, 2026 for the term starting January 2027.

Meetings & Trainings

1. Attended the Operations Committee meeting on February 3rd.
2. Attended Public Safety Committee on February 9th.
3. Attended County Board on February 17th (Asst HR Director).
4. Attended Health & Human Services Committee on February 26th.

5. Attended the Heart of WI Network Exchange for HR Professionals on February 4th. Atty Tichareva, Nash Law Group, presented on “Critical Employee Documentation and Key Employment Law Changes for 2026”.
6. Attended the monthly conference call with The Horton Group on February 24th to discuss various benefit topics.
7. Attended the February von Briesen Public Sector Town Hall, “Navigating Problematic Public Records Requests” on February 24th.
8. Attended the quarterly Department Head Meeting on Feb 25th.
9. Held individual staff and team meetings to discuss and provide updates on the department’s identified 2026 goals.
10. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Distribution of 2025 1095-C forms took place this month to all full-time and part-time employees enrolled in medical insurance. The filing of Form 1094-C was submitted timely to the IRS.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Currently running an Indeed campaign for three positions in Human Services.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Admin Assistant – Floater	Position posted; interviews conducted, references completed, offer extended and accepted, filled 2/16/26
Replacement	Corporation Counsel	Legal Admin Assistant – PT 70%	Position posted; interviews being conducted
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 3/9/26

Replacement	Highway	Mechanic II	Position posted; deadline 3/2/26
Replacement	Highway	Truck Operator	Position posted; interviews conducted, DL & references checked, offer to be extended, start date to be determined
Replacement	Highway	Engineering Intern	Position posted; deadline 4/13/26
Replacement(s)	Highway	LTE Truck Operators	Position posted; deadline 4/13/26
Replacement(s)	Highway	Summer Help	Position posted; deadline 4/13/26
Replacement	Human Services	Mental Health/SUD Therapist	Position posted; deadline 3/2/26
Replacement	Human Services	Family Interaction Worker	Position posted; deadline 3/16/26
Replacement	Human Services	Mental Health Case Mgr (CCS Service Facilitator)	Position posted; deadline 3/2/26
New positions (3)	Human Services	CLTS Support & Service Coordinators (I & II)	Positions posted; deadline 3/9/26, one position filled 2/23/26
Replacement	Human Services	Mental Health Case Mgr (EMH/APS Coordinator)	Position posted; deadline 3/2/26
Replacement	Human Services	Case Mgr/SW – IA	Position posted; deadline 3/16/26
Replacement	IT	Network Analyst	Position posted; interviews conducted, references completed, offer extended and accepted, filled 3/2/26
New Position	Maintenance	Maintenance Technician (moved from Building Automation Specialist)	Position posted; deadline 3/9/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 4/20/2026
Replacement	Parks	Summer Help	Position posted; deadline 4/13/26
Replacement	Parks	Camp Ranger – CERA Park	Position posted; deadline 3/9/26
Replacement	Sheriff	Deputy Sheriff – Establish Eligibility List	Position posted; written test conducted on 1/31/26. Interviews conducted 2/24 & 2/26/26
Replacements	Sheriff	Correction Officers	Position posted; deadline 4/6/26

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Conducted N95/P100 fit testing for 31 Highway staff on February 4th, and 15 students/staff at Edgewater Haven on February 23rd.
4. Attended Edgewater Safety Committee on February 4th and Norwood Safety Committee on February 17th.
5. Continuing to track down and collect 2025 Annual Safety Training certifications. This annual training was due January 16, 2026. Currently, approximately 30 certificates remain outstanding.

NEW Workers' Compensation Claims (4)

1. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail
2. 1/29/26 – Norwood – Employee strained lower back while providing care to resident
3. 2/6/26 – Norwood – Employee strained lower back while transferring resident
4. 2/11/26 – Highway – Employee cut R thumb while trying to loosen brushing blade

OPEN Workers' Compensation Claims (5)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
3. 10/27/25 – Edgewater Haven – Employee strained R bicep/arm while lifting resident
4. 12/26/25 – Edgewater – Employee injured R side of body slipping on ice while leaving work
5. 1/5/26 – Human Services – Employee was involved in MVC with private vehicle while returning from home visit

CLOSED Workers' Compensation Claims (3)

1. 12/13/25 – Sheriff's – Employee suffered pain/swelling to R hand after going to ground while taking combative juvenile into custody (restitution will be requested).
2. 12/22/25 – County Board – Elected official slipped and fell on snow/ice outside Courthouse.
3. 12/26/25 – Human Services – Employee injured lower back slipping on ice in Centralia lot.

First Aid Injuries (8)

1. 1/19/26 – Human Services – Employee was bitten on L hand by dog at home visit
2. 2/2/26 – Human Services – Employee was bitten on L earlobe by cat during home visit
3. 2/2/26 – Emergency Management – Employee strained lower back after slipping on ice at Powers Bluff Shop
4. 2/3/26 – Edgewater – Employee crushed L pointer finger in pill crusher
5. 2/4/26 – Human Services – Employee was bitten on back of L arm by dog at home visit
6. 2/6/26 – Norwood – Employee strained R shoulder/lower back while transferring resident
7. 2/19/26 – Human Services – Employee slipped on snow/ice in River Block parking lot
8. 2/23/26 – Dispatch – Employee struck back of head on bottom side of desk while cleaning

Property/Vehicle Damage Claims (1)

1. 2/5/26 – Sheriff's – Squad struck concrete pillar in underground parking area of Courthouse (est. damage \$1,698.25)

Liability Claims

Various mailbox claims were received throughout the month. All claims were investigated by Highway Department and Safety/Risk.

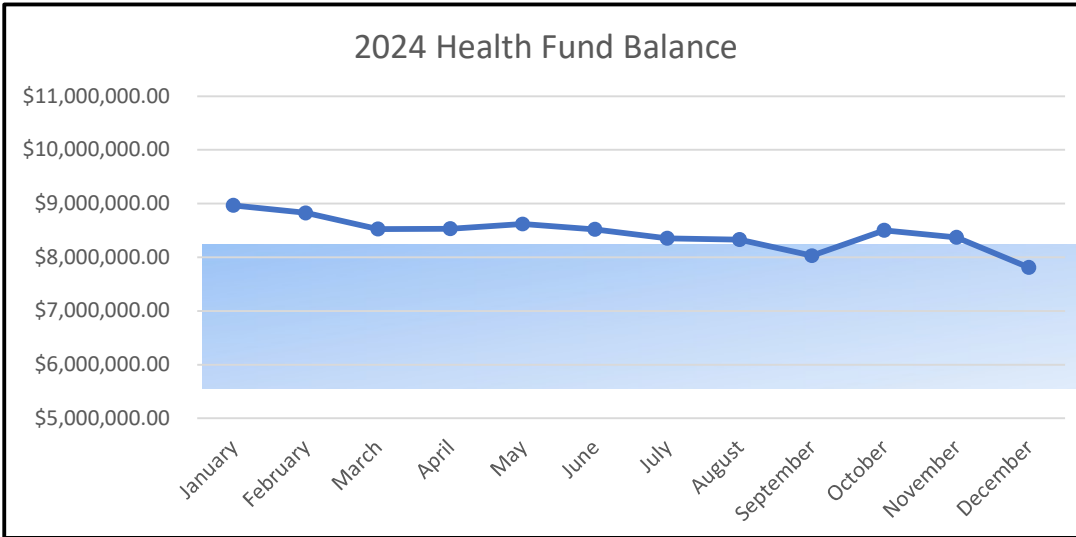
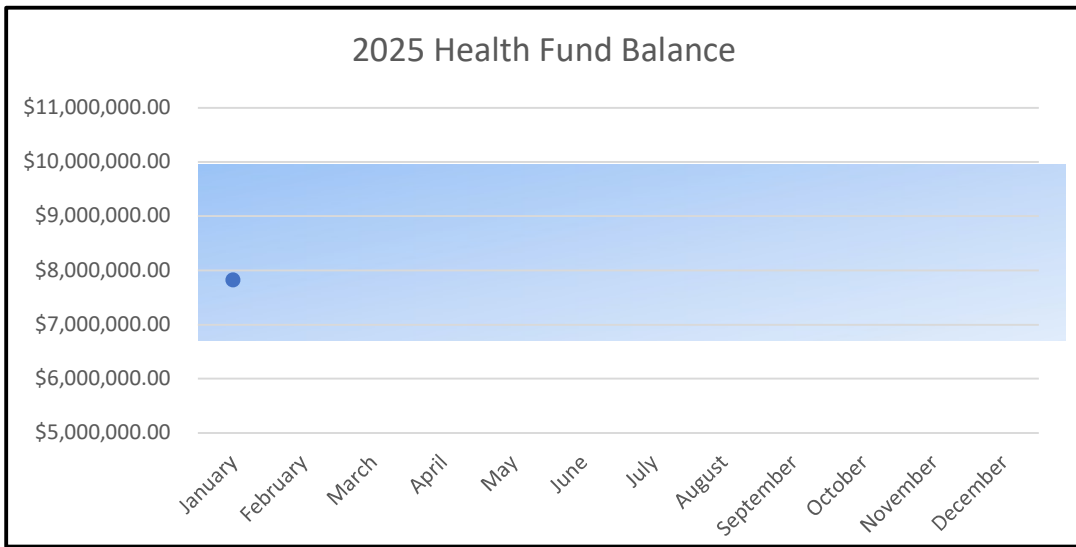
OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025. The EEOC issued a dismissal of the claim on February 19, 2026.
3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025. The EEOC issued a dismissal of the claim on February 17, 2026.

Other

1. Created and distributed the Monthly Manager Resource, titled "Department Recognition Program" to all Wood County managers and supervisors.
2. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
3. First quarter Random DOT selections completed.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on February 9th, 16th, and 23rd.
7. Conducted exit interviews on February 10th, 12th, and 13th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

	2026 Health Fund Balance	2025 Health Fund Balance
January	\$ 7,823,335.02	\$ 8,964,253.00
February		\$ 8,825,436.93
March		\$ 8,523,449.03
April		\$ 8,528,653.07
May		\$ 8,616,729.58
June		\$ 8,518,696.37
July		\$ 8,352,009.13
August		\$ 8,328,467.11
September		\$ 8,030,198.08
October		\$ 8,500,559.51
November		\$ 8,365,945.25
December		\$ 7,806,444.21



For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MARCH 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in February.
2. Attended Operations meeting on February 3.
3. Participated in United Way Board of Directors meeting and Annual Meetings on February 11.
4. Participated in Government Day for Heart of Wisconsin Leadership Day on February 12.
5. Attended County Board meeting on February 17.
6. Participated in a Zoom Meeting with a new company vetted by WCA, cashVest, which conducts transaction-level analysis to determine if Wood County has our money invested to give us our best return possible. I have a follow up meeting with examples scheduled in March.
7. Participated in Zoom Meeting with Catalis, our tax software system, for a semi-annual review of our account satisfaction on February 20.
8. Participated in a Zoom Meeting with other Treasurer's regarding planning for the October Conference and having tax software system user meetings and topics on February 24.
9. Attended Department Head meeting on February 25.
10. Participated in a Zoom Meeting with other members of the WCCO Legal Defense Fund where I serve as 2nd Vice President on February 25.
11. Added new participants to the HSA account in the banking program for automatic deductions and adjusted deposit amounts on some.
12. The office sent out 1,338 delinquent notices for 2022-2025 years taxes. This number is slightly up from last year 2021-2024 with 1,240 notices. This equates to about \$500,000 more in delinquencies this year. I firmly believe a lot of the 2025 delinquent taxes are due to the mail system. This office has received many more phone calls than in previous years about mail never making it to the municipal treasurer and checks not being cashed. Many of the envelopes show up without postal stamps on them and so this office must consider them delinquent per state statute.
This year the County switched the Municipalities software to the same one used by the County, which allowed everyone to collect online payments. With the price of postage going up and the uncertainty of the mail, the online option to pay by electronic check for a fee of \$1.50 is looking better and better!
13. I will not be attending the meeting, so if you have questions, please reach out before then. Thank you!



Wood County

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Employee Wellness

Riley Peterson

Letter of Comments – February 2026

- The 2026 onsite biometric screenings remain in progress. There have been 6 screenings completed thus far, covering Riverblock, Courthouse, Highway, Edgewater and Norwood locations. There are 2 more screenings scheduled and will be held at Riverblock and Courthouse again. These screenings have been well attended and running smoothly.
- The Quarter 1 challenge “Under Pressure” is in its final week. This 4-week challenge was created to help participants lower their blood pressure through education and challenging them to embrace different habits around nutrition, exercise, stress and sleep. This topic was chosen due to the increased number of high blood pressures seen in the 2025 aggregate report.
- Participants continue to sign up for health coaching (the 3rd qualifying activity). This schedule was opened earlier than in previous years in hopes of discussing biometric results sooner to their testing dates. These appointments have been with me and another Aspirus Health Coach, Isabella Berg.
- Monthly educational topics have been added to the wellness portal; if a participant passes the quiz attached to the topic, they earn points for the wellness program. The topic this month is reading nutrition labels.
- The Wood County Intranet Employee Wellness page has added Financial Wellness to the “Additional Wellness Resources” tab. This provides financial security resources for employees in addition to the resources page added in ManageWell this year.
- The weekly occurrence of working with new hires and/or employees who have previously not enrolled in the Wellness Program continues. I’ve been working with them to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.

COUNTY BOARD CLAIMS

Jan-26

Paid February 2026

District #		MONTH	PER DIEM	MILEAGE	Other Expenses	TOTAL
1	Wayne Schulz Jr	January-26	\$ 350.00	\$ 108.78	\$ -	\$ 458.78
2	Donna Rozar	January-26	\$ 415.00	\$ 208.80	\$ -	\$ 623.80
3	Thomas Buttke	Dec - Jan 26	\$ 780.00	\$ 281.30	\$ -	\$ 1,061.30
4	Russell Perlock	January-26	\$ 350.00	\$ 152.25	\$ -	\$ 502.25
5	Timothy Hovendick	January-26	\$ 350.00	\$ 152.25	\$ -	\$ 502.25
6	Allen Breu	January-26	\$ 315.00	\$ 87.00	\$ -	\$ 402.00
7	William Voight	January-26	\$ 350.00	\$ 100.05	\$ -	\$ 450.05
8	Jake Hahn	January-26	\$ 315.00	\$ 50.40	\$ -	\$ 365.40
9	Scott Brehm	January-26	\$ 300.00	\$ 46.40	\$ -	\$ 346.40
10	Lee Thao	January-26	\$ -	\$ -	\$ -	\$ -
11	Jeff Penzkover	January-26	\$ 350.00	\$ -	\$ -	\$ 350.00
12	Laura Valenstein	January-26	\$ 395.00	\$ -	\$ -	\$ 395.00
13	John Hokamp	January-26	\$ 300.00	\$ 18.85	\$ -	\$ 318.85
14	Dennis Polach	January-26	\$ 350.00	\$ 33.67	\$ -	\$ 383.67
15	William Clendenning	January-26	\$ 615.00	\$ 284.93	\$ -	\$ 899.93
16	Lance Pliml	January-26	\$ 900.00	\$ 52.20	\$ -	\$ 952.20
17	Joseph Zurfluh	January-26	\$ 390.00	\$ 20.30	\$ -	\$ 410.30
18	Brad Hamilton	January-26	\$ 515.00	\$ 146.45	\$ -	\$ 661.45
19	Bill Leichtnam	January-26	\$ 530.00	\$ 166.75	\$ -	\$ 696.75
	Michael Feirer	January-26	\$ 50.00	\$ -	\$ -	\$ 50.00
	Lee Garrels	January-26	\$ 50.00	\$ 30.45	\$ -	\$ 80.45
	Bev Ghiloni	January-26	\$ 50.00	\$ 7.25	\$ -	\$ 57.25
	Thomas Heiser	January-26	\$ 65.00	\$ -	\$ -	\$ 65.00
	Leslie Kronstedt	January-26	\$ 50.00	\$ 7.25	\$ -	\$ 57.25
	David Laude	January-26	\$ 50.00	\$ -	\$ -	\$ 50.00
	Robert Levendoske	January-26	\$ 50.00	\$ 50.75	\$ -	\$ 100.75
	Michael Meyers	January-26	\$ 50.00	\$ 50.75	\$ -	\$ 100.75
	Marie Topping	January-26	\$ 50.00	\$ -	\$ -	\$ 50.00
	Linda Schmidt	January-26	\$ 50.00	\$ 5.08	\$ -	\$ 55.08
			\$ 8,385.00	\$ 2,061.91	\$ -	\$ 10,446.91

Chair

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: February 2026

For the range of vouchers: 06250183 - 06250185 06260014 - 06260025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06250183	WI DEPT OF ADMINISTRATION	Dog Licensing & Marriage Fees	12/31/2025	\$10,204.50	P
06250184	SOUTH WOOD COUNTY HUMANE SOCIETY	2025 Contract	12/31/2025	\$9,803.60	P
06250185	TOWN OF LINCOLN	Dog License Overpayment 2025	12/31/2025	\$102.00	P
06260014	AMAZON CAPITAL SERVICES	Office Supplies	02/02/2026	\$43.98	P
06260015	GANNETT WISCONSIN LOCALIQ	Various Ads	01/31/2026	\$306.00	P
06260016	STAPLES ADVANTAGE	Office Supplies	02/04/2026	\$128.63	P
06260017	AMAZON CAPITAL SERVICES	Office Supplies	02/11/2026	\$169.98	P
06260018	UNITED MAILING SERVICE	Monthly Mail Fees	02/10/2026	\$1,141.73	P
06260019	AMAZON CAPITAL SERVICES	Office Supplies	02/17/2026	\$17.99	P
06260020	ELECTION SYSTEMS & SOFTWARE	DS200 Licenses/Mtnce	02/09/2026	\$10,138.92	P
06260021	US BANK	VISA Charges	02/17/2026	\$1,111.76	
06260022	CEPRESS CINDY	Canvass Board	02/19/2026	\$60.15	
06260023	HALL DEBORAH M	Canvass Board	02/19/2026	\$102.50	
06260024	STAPLES ADVANTAGE	Office Supplies	02/19/2026	\$18.68	
06260025	STAPLES ADVANTAGE	Office Supplies	02/24/2026	\$31.89	
Grand Total:				\$33,382.31	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: FEBRUARY 2026

For the range of vouchers: 14260027 - 14260043

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14260027	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	02/05/2026	\$761.54	P
14260028	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	02/05/2026	\$6,734.27	P
14260029	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/05/2026	\$3,736.49	P
14260030	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	02/05/2026	\$4,202.27	P
14260031	SOUTH CENTRAL LIBRARY SYSTEM	2026 DELIVERY SERVICES	01/31/2026	\$16,665.00	P
14260032	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	02/05/2026	\$355.85	P
14260033	WIPFLI LLP	2025 AUDIT PROGRESS BILLING	02/10/2026	\$7,950.00	P
14260034	BANK-A-COUNT CORPORATION	A/P CHECK STOCK	02/12/2026	\$1,200.00	P
14260035	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/12/2026	\$31.23	P
14260036	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	02/19/2026	\$761.54	P
14260037	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	02/19/2026	\$6,715.78	P
14260038	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/19/2026	\$3,754.09	P
14260039	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	02/19/2026	\$4,248.55	P
14260040	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	02/19/2026	\$355.85	P
14260041	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/12/2026	\$35.16	P
14260042	US BANK	W-2 FILING, WGFOA DUES	02/17/2026	\$1,280.60	
14260043	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/23/2026	\$54.98	
Grand Total:				\$58,843.20	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: DECEMBER 2025

For the range of vouchers: 23250067 - 23250068

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23250067	TJ'S AUTO & COLLISION REPAIR	LWCD Truck	12/30/2025	\$15,565.94	P
23250068	DWD BUREAU OF FINANCE	ODIP	10/15/2025	\$78.18	P
Grand Total:				\$15,644.12	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: FEBRUARY 2026

For the range of vouchers: 17260004 - 17260020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17260004	HEART OF WIS CHAMBER OF COMMERCE	Service & Recognition Program	02/04/2026	\$255.00	P
17260005	MCHS OCCUPATIONAL HEALTH	Drug & Alcohol Testing	01/26/2026	\$82.00	P
17260006	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	02/02/2026	\$6,045.00	P
17260007	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	02/02/2026	\$7,184.25	P
17260008	AMAZON CAPITAL SERVICES	Office Supplies	01/29/2026	\$15.97	P
17260009	AMAZON CAPITAL SERVICES	Office Supplies	01/29/2026	\$12.18	P
17260010	LUCHINI SARA	Tuition Assistance	02/11/2026	\$1,500.00	P
17260011	AMAZON CAPITAL SERVICES	Office Supples	02/11/2026	\$34.34	P
17260012	HEART OF WIS CHAMBER OF COMMERCE	Service & Recognition Program	02/18/2026	\$65.00	P
17260013	WELD RILEY SC	Legal Fees	02/09/2026	\$600.00	P
17260014	CONCENTRA HEALTH SERVICES INC	HY- Random Management Fee	01/21/2026	\$250.00	P
17260015	US BANK	P-Card Charges	02/18/2026	\$2,306.10	
17260016	WI DEPT OF WORKFORCE DEVELOPMENT	January 26 Unemployment Charge	02/24/2026	\$939.75	P
17260017	AMAZON CAPITAL SERVICES	Office Supplies	02/25/2026	\$61.03	
17260018	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	02/02/2026	\$159.00	
17260019	OPPORTUNITY DEVELOPMENT CENTER	Recognition Program	02/18/2026	\$291.00	
17260020	OPPORTUNITY DEVELOPMENT CENTER	Recognition Program	02/23/2026	\$50.00	
Grand Total:				\$19,850.62	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: FEBRUARY 2026

For the range of vouchers: 28260025 - 28260039

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28260025	CITY OF MARSHFIELD	JANUARY SPECIAL CHARGES	02/04/2026	\$784.09	P
28260026	CITY OF NEKOOSA TREASURER	JANUARY SPECIAL CHARGES	02/04/2026	\$850.63	P
28260027	CITY OF WISCONSIN RAPIDS	JANUARY SPECIAL CHARGES	02/04/2026	\$2,269.15	P
28260028	TOWN OF PORT EDWARDS	JANUARY SPECIAL CHARGES	02/04/2026	\$206.71	P
28260029	TOWN OF REMINGTON	JANUARY SPECIAL CHARGES	02/04/2026	\$212.24	P
28260030	TOWN OF SARATOGA	JANUARY SPECIAL CHARGES	02/04/2026	\$982.67	P
28260031	TOWN OF GRAND RAPIDS	JANUARY SPECIAL CHARGES	02/04/2026	\$342.48	P
28260032	TOWN OF HANSEN	JANUARY SPECIAL CHARGES	02/04/2026	\$257.60	P
28260033	TOWN OF LINCOLN	JANUARY SPECIAL CHARGES	02/04/2026	\$333.76	P
28260034	TOWN OF MARSHFIELD	JANUARY SPECIAL CHARGES	02/04/2026	\$274.17	P
28260035	TOWN OF RICHFIELD	JANUARY SPECIAL CHARGES	02/04/2026	\$332.64	P
28260036	VILLAGE OF ARPIN TREASURER	JANUARY SPECIAL CHARGES	02/04/2026	\$1,908.06	P
28260037	VILLAGE OF PORT EDWARDS TREAS	JANUARY SPECIAL CHARGES	02/04/2026	\$231.04	P
28260038	WI DEPT OF ADMINISTRATION	JANUARY WI LAND INFO	02/04/2026	\$5,964.00	P
28260039	STATE OF WISCONSIN TREASURER	JAN CLERK OF COURTS REVENUES	02/18/2026	\$128,082.72	P
Grand Total:				\$143,031.96	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



RESOLUTION#

DATE March 17, 2026

Effective
Date

Upon passage & posting

Page 1 of 2

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2025:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2025 is projected to be \$7,339,251 detailed as follows:

Account General Fund Committed	Account Name	Actual 12/31/2024	Projected 12/31/2025
51440	Clerk Elections	\$242,329	\$258,559
52130	Police Radio	31,301	31,301
52530	Building Numbering	26,222	27,534
54122	Public Health WIC	4,169	4,170
54128	Health-Grants	6,430	3,789
54130	Health-Dental Sealants	51,496	51,029
54132	Juneau/Adams	388,510	457,633
51433	HR Labor Relations	170,001	182,791
56121	Land Conservation	89,105	107,221
59210	Permits & Fines	11,287	13,737
56315	Census Redistricting	4,500	4,500
51931	Property & Liability Ins	(165,318)	(155,866)
51711	Reg of Deeds-Redaction	2,387	12
52131	Indian Law Enforcement	51,712	55,557
52712	Electronic Monitoring	630,403	705,435
52721	Jail Surcharge	447,725	517,494
51451	Voice-Over IP	183,009	105,049
55660	UW Ext Project Accounts	176,816	159,400
54710	Veteran's Relief	25,652	24,309
54730	Veteran's Relief Donations	1,885	1,869
51316	Victim Witness Task Force	6,230	6,230
	Total Committed	\$2,385,850	\$2,561,753

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman

Assigned Funds Account Name	Actual 12/31/2024	Projected 12/31/2025
Other Governmental Funds Assigned		
County Highways	(31,725)	1,621,996
Human Services Fund (before deferral of revenues)	1,484,960	1,766,037
ADRC	174,287	174,287
Parks and Forestry	(448,580)	15,925
Land Records and Private Sewage	583,611	407,883
Land Conservation	149,935	186,710
Transportation and Economic Development	58,755	89,262
Sheriff and corrections	515,398	515,398
Total Other Governmental	2,486,642	4,777,498
Total Governmental Funds Committed and Assigned	\$4,872,492	\$7,339,251

WHEREAS, governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

WHEREAS, one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

WHEREAS, these commitments and assignments involve the reserve of resources resulting from unexpected revenues or other appropriations intended for specific future expenditures, and

WHEREAS, the reporting rules require that these limitations be imposed and approved at the County’s highest level of decision making (i.e. County Board of Supervisors), and

WHEREAS, each of the above elements of committed and assigned fund balance have been detailed in the 2025 and 2026 budgets as “carryover/non-lapsing” balances, and

NOW THEREFORE BE IT RESOLVED, that the above functions have their balances shown as “committed and assigned” for the financial statements dated December 31, 2025.



RESOLUTION#

DATE March 17, 2026

Effective
Date

Upon passage & posting

Page 1 of 1

Introduced by Judicial and Legislative & Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2025 Child Support - 5 County (51333) budget for additional expenditures not anticipated during the original budget process:

FISCAL NOTE: No cost to Wood County. The source of funding is unanticipated revenues from Child Support-5 County state aid. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51333	CS - 5 County		\$11,796.91
43568	CS - 5 County State Aid	\$11,796.91	

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Child Support – 5 County budget incurred unexpected 2025 expenditures for other professional services, and

WHEREAS, Child Support received additional state aid revenue for the 5 County program that was not anticipated during the original budget process, and the amount received is sufficient to cover the unanticipated overage in expenditures, and

WHEREAS, Rule 5.03 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Child Support – 5 County (51333) budget by appropriating \$11,796.91 of unanticipated revenues from Child Support – 5 County State Aid (43568), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post notice of this budget change within 15 days.

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman



RESOLUTION#

DATE March 17, 2026
 Effective _____
 Date Upon Passage & Posting

Page 1 of 2

Introduced by Highway Infrastructure and Recreation and Operations

JBP

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	_____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NF _____	, Corp Counsel
Reviewed by: _____	PY _____	, Finance Dir.

INTENT & SYNOPSIS: To amend the 2025 budget of various Highway functions listed below for additional expenditures of \$3,322,740.31 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

The adjustment to the budget is as follows:

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
104-1616-43531-000-000	State Aid Transportation	30,141.81	
104-1650-47332-000-000	Revenue from Districts-Roads	160,378.73	
104-1660-47333-000-000	Revenue from Districts-Bridges	32,680.67	
404-1690-49110-000-000	Hwy Capital Proj-Debt Proceeds	273,750.00	
404-1690-49280-000-000	Transfer from Other Funds	470,745.05	

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman

Account	Account Name	Debit	Credit
604-1623-53240-000-341	Machinery Operations	699,594.83	
604-1670-47230-000-000	State Revenue	921,997.03	
604-1670-47330-000-000	Local Revenue	733,452.19	
604-1620-53220-000-341	Field Tools-Operating		70,008.73
104-1609-53251-000-341	Crushing Ops Prod Supplies & Expense		37,482.73
104-1611-53120-000-341	Engineer Other Operating		17,824.08
104-1612-53191-000-349	Other Administration Other Operating		12,317.73
104-1617-53313-000-376	Operations Materials-Maint. GANG		124,209.56
104-1640-53312-000-341	Snow Removal CTHS Supplies		499,746.62
104-1641-53291-000-341	Salt Brine Operations – Production		4,674.16
104-1650-53340-000-730	County-Aid Road Construction		229,434.93
104-1660-53341-000-730	County-Aid Bridge Construction		8,780.59
404-1690-57310-501-340	HWY-Capital Projects		578,226.75
604-1625-53270-271-249	Buildings & Grounds		64,843.39
604-1627-53290-000-341	Salt Brine Ops Supplies & Expense		33,894.25
604-1628-53250-000-341	Crushing Ops Machinery Supp & Exp.		31,003.69
604-1670-53320-000-343	State Highway Maintenance		921,997.03
604-1671-53330-000-340	Local Roads		493,167.60
604-1671-53331-001-340	Local Roads Chipseal		195,128.47

WHEREAS, final funding of expenditures for field tools, crushing production operations, engineer services, other administration services, GANG maintenance, snow removal, salt brine production operations, county-aid road construction, county-aid bridge construction, capital projects, buildings and grounds, salt brine machinery operations, crushing machinery operations, state highway maintenance, local roads maintenance, and local roads chipseal operations are able to be funded by higher than anticipated revenues, as well as functions under budget, and

WHEREAS, Rule 5.03 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

NOW THEREFORE BE IT RESOLVED, to amend the Wood County Highway budget for 2025 by appropriating unanticipated revenues of \$2,623,145.48, and functions under budget funds of \$699,594.83, thereby approving the allocation of the additional revenues and functions under budget funds to the expenditures as set forth above, and

BE IT FURTHER RESOLVED that pursuant to Wis Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.



RESOLUTION#

DATE March 17, 2026

Effective
Date

Upon passage & posting

Page 1 of 1

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2025 Debt Service Paying Agent (58295) budget for debt issuance costs not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of funding is unanticipated revenues from Debt Service - Debt Premium revenue.

Account	Account Name	Debit	Credit
58295	Debt Service Paying Agent		\$86,990
48500	Debt Svc Debt Premium	\$86,990	

WHEREAS, the County issued debt in 2025 to fund 2026 CIP projects and any related professional fees incurred for the debt issuance, and

WHEREAS, debt issuance fees were higher than anticipated during the original budget process, and

WHEREAS, unanticipated revenue of debt premium received was \$302,020.50 and is more than sufficient to cover the overage in debt issuance fees, and

WHEREAS, Rule 5.03 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Debt Service Paying Agent (58295) budget by appropriating \$86,990 of unanticipated revenues from Debt Service Debt Premium (48500), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post notice of this budget change within 15 days.

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman



RESOLUTION#

DATE March 17, 2026

Effective
Date

January 4, 2027

Page 1 of 1

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To establish the rate of pay for the Clerk of Courts and Sheriff for the 2027-2030 term of office, beginning January 2027.

FISCAL NOTE:

	Clerk of Courts	Sheriff
2027 Gross Wages	\$97,468.80	\$141,876.80
Benefit Costs*	\$33,036.50	\$51,626.73
Total	\$130,505.30	\$193,503.53

*Benefit costs include the employer-provided portion of FICA/Social Security, Retirement/WRS, Worker’s Compensation, Health, Vision, and Life Insurance premiums. All benefits are calculated using the 2026 rates and may be subject to change annually. The PEHP is not an included benefit for Elected Officials.

WHEREAS, 59.22(1)(a) Wis. Stats., requires that the County Board establish the total annual compensation for county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers, and

WHEREAS, the earliest time for filing nomination papers for the Clerk of Courts and Sheriff is April 15, 2026, and

WHEREAS, the annual rates of pay for the Wood County elected officials are included in the attached Wood County Elected Officials Pay Structure, and

WHEREAS, an increase of 5% shall be applied to the Clerk of Courts wage for 2027 and an increase of 8% shall be applied to the Sheriff wage for 2027. No other wage adjustment shall be applied to the Clerk

of Courts or Sheriff wages in 2027.

NOW THEREFORE BE IT RESOLVED, that the compensation for the Clerk of Courts shall be a newly created Grade 12A of the Wood County Elected Officials Pay Structure with a one-time 5% increase applied to Step 11 (based off of the existing Grade 12 of the current structure) and the compensation for the Sheriff shall be Grade 18 of the Wood County Elected Officials Pay Structure with a one-time 8% increase applied to Step 11, effective January 4, 2027;

BE IT FURTHER RESOLVED, that commencing 2028, the only wage adjustment that can be made to the annual rates of pay during the elected officials’ term of office is the application of the of the cost of living adjustment (COLA) as determined and approved by the Wood County Board of Supervisors and applied uniformly to all Wood County Pay Plans;

BE IT FURTHER RESOLVED, that the Clerk of Courts and Sheriff shall be paid for a total of 2,080 hours annually based on the rate of pay in the assigned Wood County Elected Officials Pay Structure;

BE IT FURTHER RESOLVED, that the Clerk of Courts and Sheriff are eligible for the same health, vision, dental, and life insurances and retirement benefits available (with the exclusion of the PEHP benefit) to the non-elected department heads and that said benefits are subject to the same terms and conditions as the non-elected department heads.

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman

Wood County Elected Officials Pay Structure 2027

Grade	JOB TITLE	Job Code	DEPARTMENT	Step 11
18	Sheriff	1901	25-Sheriff & Corrections	\$68.21 \$141,876.80
12A	Clerk of Courts	3142	07-Clerk of Courts	\$46.86 \$97,468.80
12	County Clerk	1301	06-Clerk	TBD (\$44.63 + COLA)
	Register of Deeds	3001	24-Register Of Deeds	
	Treasurer	3401	28-Treasurer	

* All elected officials listed above are placed at Step 11 of their respective Grade

* All elected officials listed above are budgeted at 2080 annual hours

Per resolution #18-3-10 (dated 3/20/2018 and effective 1/7/2019), the compensation for the elected Coroner is set at:

\$15,000 salary per year

\$85 per diem for calls (regardless of duration)