

**AGENDA**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE: Monday, June 3, 2024**

**TIME: 9:00 AM**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
  - c. IT CIP
5. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
6. Future Agenda Items
7. Set date and time of next meeting – Monday July 1, 2024
8. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2482 244 6713

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mf37fb4d5e7388e5b64c41e88447f6b45>

Meeting number (access code): 2482 244 6713

Meeting password: 060324

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, May 6, 2024  
**TIME:** 9:00 a.m.  
**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the April 1 & 23, 2024, meetings were reviewed. Motion by Hamilton/Brehm to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The IT CIP was presented and questions answered. Motion by Hamilton/Polach to approve the CIP and forward onto the Operations Committee. Motion carried unanimously.
7. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed.
9. The Maintenance CIP was presented and questions answered. Motion by Hamilton/Penzkover to approve the CIP and forward onto the Operations Committee. Motion carried unanimously.
10. The next meeting will be held on Monday, June 3<sup>rd</sup> at 9:00 AM.
11. Chairman Breu declared the meeting adjourned at 9:26 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

**Property & Information Technology Committee  
May 6, 2024**

NAME	REPRESENTING
AL BREV	WC #6
AMY KAUF	IT
RVANTASSEL	WC MAINT
DENNIS POLACH	WCB-14
NICOLE GESSERT	WC - MAINT.
Lance Pimi (WebEx)	CB Chair
Ed Newton (WebEx)	Finance
Kimberly Stimac (WebEx)	Clerk of Court
Tara Jensen (WebEx)	Register in Probate

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Tuesday, May 21, 2024

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The resolution amending the 2024 Maintenance budget was presented. Motion by Hamilton/Penzkover to approve the resolution and forward it onto the county board for their consideration. Motion carried 4-1. Polach voted no.
4. Chairman Breu declared the meeting adjourned at 9:02 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



# Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MAY 2024

For the range of vouchers: 27240170 - 27240217

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240170	AMAZON CAPITAL SERVICES	PKS PHONE CASES, SCR N PROTECT	04/25/2024	\$85.04	P
27240171	AMAZON CAPITAL SERVICES	HS PHONE CASE, PROTECT FOR NG	04/25/2024	\$23.95	P
27240172	CDW GOVERNMENT INC	KOFAX LICENSES FOR PEPD	04/12/2024	\$248.52	P
27240173	CDW GOVERNMENT INC	CORONER KOFAX PDF LICENSE	04/17/2024	\$124.26	P
27240174	INSIGHT PUBLIC SECTOR INC	IT MONITOR	03/05/2024	\$150.59	P
27240175	SOLARUS	PHONE CHARGES ACCT 00063942-1	05/01/2024	\$2,156.06	P
27240176	SOLARUS	PHONE CHGS ACCT 0007856-5	05/01/2024	\$224.72	P
27240177	SOLARUS	PHONE CHGS ACCT 00061009-7	05/01/2024	\$69.99	P
27240178	TDS TELECOM	PHONE CHARGES	04/28/2024	\$72.87	P
27240179	TDS TELECOM	PHONE CHARGES	04/28/2024	\$59.06	P
27240180	TDS TELECOM	PHONE CHARGES	04/28/2024	\$44.66	P
27240181	TDS TELECOM	PHONE CHARGES	04/28/2024	\$57.81	P
27240182	TDS TELECOM	PHONE CHARGES	04/28/2024	\$20.10	P
27240183	AMAZON CAPITAL SERVICES	HS HEADSET FOR OPC RECEPTION	04/30/2024	\$191.06	P
27240184	AT&T MOBILITY	MONTHLY CELL CHARGES	04/23/2024	\$3,290.32	P
27240185	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	04/23/2024	\$395.62	P
27240186	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	05/01/2024	\$134.99	P
27240187	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	05/01/2024	\$966.05	P
27240188	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	05/01/2024	\$2,643.81	P
27240189	FRONTIER	PHONE CHARGES	04/19/2024	\$68.92	P
27240190	GOLDFAX	NETWORK FAXING APR 2024	05/05/2024	\$85.50	P
27240191	PAESSLER AG	PRTG 1000 MAINTENANCE	05/01/2024	\$947.46	P
27240192	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	05/03/2024	\$7,663.00	P
27240193	US CELLULAR	CELL PHONE CHGS ACCT 277407322	04/16/2024	\$615.54	P
27240194	US CELLULAR	CELL PHONE CHGS ACCT 851710598	04/16/2024	\$90.91	P
27240195	US CELLULAR	CELL PHONE CHGS ACCT 203538532	04/20/2024	\$2,165.67	P
27240196	US CELLULAR	CELL PHONE CHGS ACCT 203391922	04/20/2024	\$21.36	P
27240197	VERIZON	CELL CHGS ACCT 242258062-00001	05/01/2024	\$5,384.79	P
27240198	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	05/01/2024	\$312.93	P
27240199	AMAZON CAPITAL SERVICES	1YP7-9X7Q-QT4Q	05/06/2024	\$23.50	P
27240200	AMAZON CAPITAL SERVICES	HS JABRA HEADSET FOR K.M.	05/09/2024	\$199.95	P
27240201	CORE BTS INC	CORE SWITCH PROJECT	05/09/2024	\$352.50	P
27240202	RHYME BUSINESS PRODUCTS	1ST QTR 2024 BILLING	05/06/2024	\$9,168.25	P
27240203	AMAZON CAPITAL SERVICES	JABRA SPEAKERS, SUPPLIES	05/17/2024	\$207.61	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240204	AMAZON CAPITAL SERVICES	HS CHARGERS FOR H.M.	05/20/2024	\$10.36	P
27240205	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	05/01/2024	\$3.49	P
27240206	CERTEGY PAYMENT SOLUTIONS LLC	ACCT 27019253 GODADDY.COM	05/16/2024	\$95.88	P
27240207	INSIGHT PUBLIC SECTOR INC	2024 O365 ANNUAL SUBSCRIPTIONS	05/08/2024	\$165,353.30	P
27240208	VISTA IT GROUP	EW WIRELESS PHONE	05/14/2024	\$300.10	P
27240209	US BANK	SNAGIT, NP ANTENNA, GIPAW REG	05/17/2024	\$1,080.48	
27240210	CORE BTS INC	CORE SWITCH PROJECT	05/23/2024	\$1,267.50	
27240211	ISI TELEMAGEMENT SOLUTIONS INC	2024 ISI VOIP RENEWAL	04/17/2024	\$7,356.72	
27240212	FRONTIER	PHONE CHARGES	05/19/2024	\$69.40	
27240213	TDS TELECOM	PHONE CHARGES	05/28/2024	\$72.87	
27240214	TDS TELECOM	PHONE CHARGES	05/28/2024	\$59.06	
27240215	TDS TELECOM	PHONE CHARGES	05/28/2024	\$44.66	
27240216	TDS TELECOM	PHONE CHARGES	05/28/2024	\$57.56	
27240217	TDS TELECOM	PHONE CHARGES	05/28/2024	\$16.90	
<b>Grand Total:</b>				<b>\$214,055.65</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### May 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. IT staff work to collect and report more data needed by the Finance Department to meet new accounting audit requirements and concerning subscription-based software assets.
3. Updated and applied code fixes for Emergency Management's BNI, Building Number Identification, in-house system.
4. Completed an update that was requested for the in-house system, Dispatch Hub. The Hub provides various information to Dispatch such as on call schedules and contacts for departments.
5. Spent significant time investigating an ongoing issue with Human Services Electronic Health Record System, SmartCare. Provided detailed information to SmartCare vendor, Streamline in hopes of a speedy resolution.
6. A few more of the retired County Board iPads have been gratefully donated to local non-profits in the area.
7. Continued development of the new Election Results website to complete features needed for upcoming elections.
8. Working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID.
9. Investigation and planning for a necessary update to Sheriff's Department Citation System (TraCS) continues.





# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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10. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. Priority support continues for billing staff at both facilities while the claims management vendor works to resolve a security breach that occurred in February 2024 and the EHR (electronic health records) vendor works to assist and provide services thru a provisional claims processing clearinghouse. Super user training continues and results in improved support of the EHR (electronic health record) system. Project work continues, including attending training webinars, to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Project work begins, including attending informational meetings, to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of July 1, 2024 and December 31, 2024, respectively, would result in reduction of CMS and DHS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
  11. All Court related network connections in the Courthouse have been migrated from the back of Branch I into the Wood County datacenter. With the exception of 3 non-critical connections, everything went without a hitch. Connections were operational within a day.
  12. Worked with the Health Department to update HealthSpace, Environmental Health Recordkeeping System that is provided by DHS to track health inspections and licensing required to maintain public health. This program also allows licensees to pay their fees online via Point and Pay.
  13. Network staff continues configuring our SIEM solution, Arctic Wolf. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
  14. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
  15. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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16. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
  17. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
  18. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
  19. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. System migration begins with go-live set for July 15, 2023. Migration of the property tax system will trigger the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system.
  20. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
  21. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when clocks will no longer interface with the time tracking system. TimeStar application VPN\on-site only access restrictions have been implemented. This need was flagged by our new security monitoring software, Arctic Wolf. Additional work was completed to allow access for DA and CCAP employees to access TimeStar from State Computers.
  22. Programming staff continue support for the ESS, employee self service portal, for payroll reports and employee benefits open enrollment.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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23. Staff has been working on configuring our on-premise Exchange servers to work with O365 (Exchange Online). These changes will allow us to run a hybrid email system and/or move to the cloud when support on our current system expires.
  24. Completed the migration of the email archiving solution. One minor issue continues to be investigated.
  25. Our current email encryption service migrated to a new hosted site. This change affected the way individuals encrypt emails. Staff worked to implement the new way clients needs to register to use encryption.
  26. Continue to review connectivity at North Park. As their reliance of network connectivity increases it is more important to provide a more stable connection. There are challenges to provide solid connectivity and current connections have been problematic. IT is testing a backup solution to help provide a more stable connection.
  27. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. Core Switches are a critical component for access to critical infrastructure. Great care is being exercised to ensure minimal downtime when the new hardware goes into production. Good progress is being made on migrating to the new cores.
  28. Network staff continue working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution with redundant VoIP circuits to minimize downtime due to failed provider hardware and outdated circuit technology. Network staff were onsite to assist with the installation of the vendor provided network equipment. The entire transition is scheduled to take place in June.
  29. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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30. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work is complete to implement procedures that place significant restriction on the vendor use of a remote assistance software, Octopus. The new restriction enhances security while minimally impeding remote upgrade assistance functionality.
  31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
  32. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, and HR departments have been migrated to O365, with more departments scheduled to migrate soon.
  33. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor to discuss unmet needs of current system.
  34. Work continues with CIS to update the software configurations to meet the new jail housing needs.
  35. The 1<sup>st</sup> PC order for 2024 was placed and hardware has arrived and most equipment has been deployed. New devices include the update to Windows 11 and Office 365 as both products will be rolled out in 2024. The planning of the 2<sup>nd</sup> PC order as well as the 2024 & 2025 orders for the Sheriff's Department has begun.
  36. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
  37. For the month of April, 539 helpdesk requests were created, with staff completing 538 tickets and leaving 103 open requests. In addition, there are currently 127 project requests.
  38. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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39. The Systems Technician vacancy that was filled April 22<sup>nd</sup> is open again. The person that began that position gave notice and their last day was May 31<sup>st</sup>. Recruitment to fill the vacancy has begun.
  40. Staff continues to work with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center. One of the challenges is to add the new housing levels and options in the CIS Law Enforcement System.
  41. Continued work on the Central Records SharePoint site. This site will allow for improved collaboration and communication with the agencies that utilize CIS, the County-wide Law Enforcement software.
  42. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Spring Conference in Oshkosh, WI. This conference helps government IT professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included CyberSecurity, MyWisconsin ID program, Leveraging AI, Microsoft 365, and Virtualization.
  43. IT staff have continued to support County Board members and the new iPads by arriving before each committee meeting to ensure that support is readily available.
  44. Staff continue to conduct weekly orientation to help new employees understand the importance of protecting Wood County's network and resources, as well providing instruction on how to contact the IT department for assistance.
  45. Updated costs for implementing new server infrastructure and Office 365 for the Village of Port Edwards has been reviewed and presented to the Port Edwards staff.
  46. Work continues to expand the use of our helpdesk ticketing software to incorporate more accurate license management, loaner hardware tracking, and documentation.

# Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: MAY 2024

For the range of vouchers: 19240296 - 19240396

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240296	AMAZON CAPITAL SERVICES	SUPPLIES	04/24/2024	(Voided)	P
19240296R	AMAZON CAPITAL SERVICES	SUPPLIES	04/24/2024	\$14.99	P
19240297	AMAZON CAPITAL SERVICES	ID BADGE HOLDERS	04/22/2024	(Voided)	P
19240297R	AMAZON CAPITAL SERVICES	ID BADGE HOLDERS	04/22/2024	\$44.00	P
19240298	ACE HARDWARE	CH HARDWARE	04/11/2024	(Voided)	P
19240298R	ACE HARDWARE	CH HARDWARE	04/11/2024	\$5.59	P
19240299	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	04/25/2024	(Voided)	P
19240299R	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	04/25/2024	\$6,581.65	P
19240300	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	04/25/2024	(Voided)	P
19240300R	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	04/25/2024	\$4,177.95	P
19240301	COMPLETE CONTROL	CH SECURITY - CAMERA REPAIR	04/11/2024	(Voided)	P
19240301R	COMPLETE CONTROL	CH SECURITY - CAMERA REPAIR	04/11/2024	\$2,920.87	P
19240302	COMPLETE CONTROL	R.I.P. - DOOR RELEASE INSTALL	04/18/2024	(Voided)	P
19240302R	COMPLETE CONTROL	R.I.P. - DOOR RELEASE INSTALL	04/18/2024	\$436.92	P
19240303	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/10/2024	(Voided)	P
19240303R	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/10/2024	\$605.37	P
19240304	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	04/19/2024	(Voided)	P
19240304R	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	04/19/2024	\$139.58	P
19240305	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/24/2024	(Voided)	P
19240305R	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/24/2024	\$597.05	P
19240306	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/25/2024	(Voided)	P
19240306R	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/25/2024	\$12.88	P
19240307	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/25/2024	(Voided)	P
19240307R	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/25/2024	\$188.00	P
19240308	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/25/2024	(Voided)	P
19240308R	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/25/2024	\$668.40	P
19240309	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	04/25/2024	(Voided)	P
19240309R	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	04/25/2024	\$61.39	P
19240310	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/25/2024	(Voided)	P
19240310R	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/25/2024	\$103.68	P
19240311	NASSCO INC	CLEANING SUPPLIES	04/30/2024	\$191.20	P
19240312	ACE HARDWARE	CH HARDWARE	04/29/2024	\$13.96	P
19240313	ADVANCE AUTO PARTS (Wis Rapids)	OIL CHG SUPPLIES FOR TAHOE	04/23/2024	\$42.08	P
19240314	APEX ENGINEERING INC	CH HTG SYSTEM - DESIGN	04/30/2024	\$15,000.00	P

## Committee Report - County of Wood

MAINTENANCE - MAY 2024

19240296 - 19240396

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240315	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC APR 2024	05/02/2024	\$4,390.27	P
19240316	FIRE & SAFETY EQUIPMENT INC	FIRE SYSTEM & EXTINGUISHER SVC	04/30/2024	\$2,206.24	P
19240317	GRAYBAR	ELECTRICAL SUPPLIES	04/18/2024	\$126.96	P
19240318	GRAINGER (Maintenance)	JAIL KITCHEN FAN	04/29/2024	\$32.25	P
19240319	GRAINGER (Maintenance)	JAIL PLUMBING SUPPLIES	04/30/2024	\$399.28	P
19240320	NICK MICHELS & SONS	RB ROOF REPAIR	04/15/2024	\$230.00	P
19240321	POMP'S TIRE SERVICE INC - Milw	TIRE REPAIR	04/29/2024	\$32.86	P
19240322	SPARKS SEPTIC SERVICE	PUMP & CLEAN JAIL KITCHEN TANK	04/09/2024	\$150.00	P
19240323	SUPERIOR CHEMICAL CORPORATION	SHOP SUPPLIES	05/01/2024	\$159.87	P
19240324	NASSCO INC	JAIL PROJ - TISSUE DISPENSERS	04/18/2024	\$746.21	P
19240325	NASSCO INC	JAIL PROJ - TOWEL DISPENSERS	04/19/2024	\$52.00	P
19240326	THE SAMUELS GROUP INC	JAIL PROJECT - 28TH PAYMENT	05/01/2024	\$2,728,658.38	P
19240327	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	04/24/2024	\$121,505.97	P
19240328	DIAMOND BUSINESS GRAPHICS	printing-criminal justice	05/08/2024	\$36.94	P
19240329	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	05/06/2024	\$5.98	P
19240330	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/09/2024	\$39.08	P
19240331	AKITABOX INC	UPDATES TO PROGRAM	05/07/2024	\$250.00	P
19240332	COMPLETE CONTROL	CH SECURITY - CAMERA SETUP	04/30/2024	\$265.00	P
19240333	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	05/09/2024	\$1,944.78	P
19240334	GRAINGER (Maintenance)	AIR FILTERS	05/07/2024	\$86.88	P
19240335	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	05/02/2024	\$1,515.42	P
19240336	NICK MICHELS & SONS	RB ROOF REPAIR	05/01/2024	\$283.00	P
19240337	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZE, WEED CONTROL	05/04/2024	\$135.00	P
19240338	SUPERIOR CHEMICAL CORPORATION	SHOP SUPPLIES	05/06/2024	\$748.62	P
19240339	WASTE MANAGEMENT	WASTE DISPOSAL FEES	05/03/2024	\$1,265.47	P
19240340	WE ENERGIES	GAS SERVICE JAIL	05/02/2024	\$483.34	P
19240341	WE ENERGIES	GAS SERVICE JAIL 441 SARATOGA	05/02/2024	\$57.12	P
19240342	WE ENERGIES	GAS SERVICE RIVER BLOCK	05/02/2024	\$712.98	P
19240343	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	05/03/2024	\$42.43	P
19240344	WE ENERGIES	GAS SERVICE COURTHOUSE	05/02/2024	\$940.33	P
19240345	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	05/03/2024	\$146.75	P
19240346	FORENSIC PHOTONICS LLC	JAIL PROJ - PRINT IMAGING SYST	05/07/2024	\$65,000.00	P
19240347	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	04/25/2024	\$41,578.65	P
19240348	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/03/2024	\$83,827.05	P
19240349	DIAMOND BUSINESS GRAPHICS	PRINTING-EM	05/14/2024	\$29.72	P
19240350	DIAMOND BUSINESS GRAPHICS	PRINTING-EM	05/14/2024	\$29.72	P
19240351	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/12/2024	\$23.17	P
19240352	SUMMIT FIRE PROTECTION	SEMI ANNUAL FIRE INSPECTION	05/13/2024	\$711.00	P
19240353	COMPLETE CONTROL	CH MEP UPDATES-LABOR&MATERIALS	04/30/2024	\$1,147.48	P
19240354	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	05/13/2024	\$42.00	P
19240355	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	05/13/2024	\$42.00	P
19240356	GRAINGER (Maintenance)	JAIL SUPPLIES	05/13/2024	\$18.08	P
19240357	GRAINGER (Maintenance)	RELIEF VALVES	05/13/2024	\$71.25	P
19240358	HOME DEPOT CREDIT SERV (Maintenance)	JAIL,CH/SHOP,CH UPDATES,BR1,RB	05/05/2024	\$2,351.19	P

Committee Report - County of Wood

MAINTENANCE - MAY 2024

19240296 - 19240396

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240359	MAVO SYSTEMS WISCONSIN LLC	BR 1 - ABATEMENT	05/09/2024	\$17,280.00	P
19240360	PBBS EQUIPMENT CORPORATION	RB BOILER REPAIRS	05/08/2024	\$1,039.46	P
19240361	RAPIDS FORD LLC	2013 FORD F250 REPAIRS	05/10/2024	\$2,895.42	P
19240362	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	05/14/2024	\$3,026.60	P
19240363	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	05/14/2024	\$109.20	P
19240364	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET ST	05/14/2024	\$26.69	P
19240365	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	05/14/2024	\$1,065.12	P
19240366	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	05/14/2024	\$43.00	P
19240367	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	05/14/2024	\$50.49	P
19240368	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	05/14/2024	\$41.10	P
19240369	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	05/14/2024	\$47.84	P
19240370	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	05/14/2024	\$8.24	P
19240371	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	05/14/2024	\$101.18	P
19240372	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/14/2024	\$11,423.04	P
19240373	NORTHSTAR ENVIRONMENTAL TESTING LLC	CH ENVIROMENTAL TESTING	05/15/2024	\$860.00	P
19240374	US BANK	PART FOR AIR COMPRESSOR	05/17/2024	\$99.11	
19240375	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/06/2024	\$194,612.29	P
19240376	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	04/30/2024	\$9,879.40	P
19240377	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/02/2024	\$5,162.90	P
19240378	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/07/2024	\$91,116.80	P
19240379	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/09/2024	\$251.64	P
19240380	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - IDF HARDWARE	05/13/2024	\$45,900.00	P
19240381	AMAZON CAPITAL SERVICES	CREDIT MEMO - OFFICE SUPPLIES	05/18/2024	(\$20.60)	
19240382	AMAZON CAPITAL SERVICES	GROUNDS CARE	05/20/2024	\$69.00	
19240383	ACE HARDWARE	CH SUPPLIES	05/16/2024	\$59.71	
19240384	COMPLETE CONTROL	BR 1 - FIRE ALARM INSTALLS	05/14/2024	\$2,907.10	
19240385	COMPLETE CONTROL	BR 1-ACCESS CONTROL MATERIALS	05/14/2024	\$652.30	
19240386	COMPLETE CONTROL	CH SECURITY - AVIGILON SERVICE	05/15/2024	\$546.00	
19240387	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/08/2024	\$605.37	
19240388	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	05/17/2024	\$139.58	
19240389	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/22/2024	\$597.05	
19240390	GRAINGER (Maintenance)	MOISTURE METER	05/21/2024	\$82.52	
19240391	NORTHSTAR ENVIRONMENTAL TESTING LLC	BR 1 - ASBESTOS TESTING	05/09/2024	\$785.00	
19240392	WINSUPPLY OF WISCONSIN RAPIDS	BR 1 - SUPPLIES	05/03/2024	\$166.89	
19240393	WINSUPPLY OF WISCONSIN RAPIDS	JAIL SUPPLIES	05/06/2024	\$135.00	
19240394	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	05/25/2024	\$6,581.65	
19240395	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	05/25/2024	\$4,177.95	
19240396	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	05/21/2024	\$265.00	
<b>Grand Total:</b>				<b>\$3,497,115.32</b>	



Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



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## Letter of Comments June 2024

### Ongoing Projects and Planning

**Jail Project** – As evidence of the challenge we have in coordinating contractor schedules and our project timeline, we just took delivery of the generators that will provide emergency power for the new facility; the initial lead time was estimated to be 48-52 weeks, although the actual delivery ended up closer to 90 weeks.

Some finishes continue inside and out, while mechanical, electrical, and plumbing infrastructure still have many weeks of installation remaining. County Board members who wish to walk through the new facility should contact me to make arrangements.

**Courthouse** – Demolition of the old Branch 1 office space is complete. Contractors are now working on mechanical, electrical, and plumbing updates.

The design for Courthouse heating system replacement should be complete in the next several weeks; in the meantime, enough details have been gathered to update the estimated project cost. Initial estimates ranged from 3 to 5 million dollars, and now I have been told to expect the cost to be 3.5 to 3.9 million dollars. This work includes replacement of the centralized steam boilers and heating equipment/controls for the entire Courthouse, all of which dates back to 1954.

**River Block** – Some of the equipment needed for the power supply update has arrived; our utility provider is finalizing some details and should be informing us of their timeline for repairs in the coming weeks.

### Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property owners regarding accessibility improvements at the Courthouse.