

AGENDA FOR MARCH 21, 2023 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Wood County CDBG Housing Committee – 2 year term – Laura Francis, Ken Curry
ADRC-CW Board – Citizen Member – Maria Pregler
Nepco Lake District Commissioners

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

Travis & Melissa Marti – Wisconsin Outstanding Young Farmer Recognition

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, April 18, 2023

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2492 347 4337

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=meb587fb60d3247d20fc6dc526d6509a2>

Meeting number (access code): 2492 347 4337

Meeting password: 032123

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

February 14, 2023 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, February 14, 2023.

Vice Chair Valenstein called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Polach, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Excused was Pliml.

Supervisor Rozar gave the invocation and led the Pledge of Allegiance.

Motion by Leichtnam/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Zurfluh to appoint Mary Jo Wheeler-Schueller to the Health & Human Services Committee. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Operations.

Vice Chair Valenstein declared her intention on taking the first 21 resolutions with one vote. No objection heard.

RESOLUTION 23-2-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for Property and Liability Insurance (51931) for higher than anticipated premium expenditures.

FISCAL NOTE: To transfer \$36,465 from available balance in contingency (51590) to the Property and Liability Insurance budget (51931). At the time of this request the funds available in contingency are \$528,013. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51931	Property & Liability Insurance		\$36,465
51590	Contingency	\$36,465	

Motion by Rozar/Breu to adopt Resolution 23-2-1. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2023 UW-Wood County Commission Capital Projects budget to include

expenditures for projects that were in process but not completed at December 31, 2022

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57640	Capital Projects UWSP Marshfield		\$93,802
34113	Fund Balance Capital Project	\$93,802	

Motion by Rozar/Breu to adopt Resolution 23-2-2. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 Debt Service budget for interest and issuance costs for Capital Projects that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of the funding are transfers available and not anticipated to be spent in the Debt Service Principal and Capital Projects Paying Agent & Fiscal budgets. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
58240	Debt Service Interest		\$187,881
58295	Paying Agent – Debt Service		\$137,716
58140	Debt Service Principal	\$295,000	
58295	Paying Agent – Capital Projects	\$ 30,597	

Motion by Rozar/Breu to adopt Resolution 23-2-3. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-4

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenses are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers are available and are not anticipated to be spent in the appropriations to be transferred out, or are funded with additional unbudgeted/unexpected Funding. The adjustment to budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54219	Edgewater/Admin		\$126,000
43240	Edgewater/Admin/Rev	\$126,000	
54425	Human Services/FSET		\$119,000
43561	Human Services/FSET/Rev	\$119,000	
54326	Norwood Admissions		\$525,000
54324	Norwood Crossroads		\$110,000
54325	Norwood Pathways		\$ 50,000
43561	Norwood Admin/Rev	\$130,000	

46531	Norwood Admin/Rev	\$297,000
54317	Norwood BW	\$ 23,000
54350	Norwood Dietary	\$170,000
54363	Norwood Records	\$ 30,000
54365	Norwood Administration	\$ 35,000

Motion by Rozar/Breu to adopt Resolution 23-2-4. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-5

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To approve the use of American Rescue Plan Act (ARPA) funds for the additional expense for Capital Improvement Plan (CIP) 20-22-005 in the Human Services, Norwood Healthcare (NHC) 2022 Budget

FISCAL NOTE: \$30,000

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43300	ARPA Proceeds	\$30,000	
57420	Capital Projects/NHC		\$30,000

Motion by Rozar/Breu to adopt Resolution 23-2-5. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-6

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 Norwood and Edgewater Capital Projects budgets to include expenditures that were approved but not included in the 2022 budget.

FISCAL NOTE: No cost to Wood County. The source of the funding is from previously approved ARPA funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57412	Capital Projects – Edgewater		\$ 46,000
57420	Capital Projects – Norwood		\$210,000
43300	ARPA Proceeds	\$256,000	

Motion by Rozar/Breu to adopt Resolution 23-2-6. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-7

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for Coroner for additional revenues and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
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51231	Coroner		\$45,500
46221	Public Charges-Cremation	\$23,000	
46230	Death Certificates	\$22,500	

Motion by Rozar/Breu to adopt Resolution 23-2-7. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-8

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Communications Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57210	Capital Projects		\$40,000
34113	Fund Balance Capital Project	\$40,000	

Motion by Rozar/Breu to adopt Resolution 23-2-8. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-9

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Radio Engineer budget to include 2022 unspent funds for equipment expenditures that were not able to be completed or obtained during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent funds from the 2022 Radio Engineer budget. The monies will be expended in 2023. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52130	Radio Engineer Police Radio Equip		\$74,624
34300	Fund Balance	\$74,624	

Motion by Rozar/Breu to adopt Resolution 23-2-9. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-10

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for the Emergency Management – Building Number Identification (BNI) function (52530) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Local Government Charges. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52530	Emergency Management BNI		\$66,350

Motion by Rozar/Breu to adopt Resolution 23-2-10. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-11

INTENT & SYNOPSIS: To amend the 2022 budget for the Emergency Management Admin function (52520) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from State Aid. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52520	Emergency Management Admin		\$6,400
43528	State Aid-Emergency Mgmt.	\$6,400	

Motion by Rozar/Breu to adopt Resolution 23-2-11. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-12

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2023 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) grant budget for unanticipated state aid monies and to appropriate those monies to the DATCP grant budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from the DATCP. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56122	DATCP Grant		\$32,410
43586-001	State Aid	\$32,410	

Motion by Rozar/Breu to adopt Resolution 23-2-12. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-13

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2022 Wood County 14-Mile Creek grant budget for unanticipated state aid monies and to appropriate those monies to 14-Mile Creek expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from the Wisconsin Department of Natural Resources. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56129	14-Mile Creek		\$11,850
43586-000-482	State Aid	\$11,850	

Motion by Rozar/Breu to adopt Resolution 23-2-13. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-14

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension's Project Revenue Clean Sweep and 4H Community Youth accounts. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
55660	UW Extension – Projects		\$22,295
46772	UW Extension - Proj Revenue	\$22,295	

Motion by Rozar/Breu to adopt Resolution 23-2-14. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-15

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Transportation & Economic Development budget for additional Rural Economic Development Plan (REDI) implementation expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 Transportation & Economic Development budget.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
34112	Fund Balance	\$49,082	
56750	Trans & Ec Dev Grants		\$49,082

Motion by Rozar/Breu to adopt Resolution 23-2-15. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-16

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Transportation & Economic Development budget to include 2022 unspent funds for an Economic Development Grant project for the Village of Port Edwards that they were unable to complete in 2022.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 budget of the Planning & Zoning Department.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56750	Trans & Ec Dev Grants		\$10,000
34112	Fund Balance	\$10,000	

Motion by Rozar/Breu to adopt Resolution 23-2-16. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-17

Introduced by: Operations and Judicial & Legislative Committees

INTENT & SYNOPSIS: To amend the 2022 budget for the Justice Coordinator Drug Court (51242) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$9,340 from available balance in contingency (51590) to Justice Coordinator Drug Court (51242). At the time of this request, the funds available in contingency are \$528,013. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51242	Justice Coordinator Drug Crt		\$9,340
51590	Contingency	\$9,340	

Motion by Rozar/Breu to adopt Resolution 23-2-17. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-18

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Parks and Forestry Department budget to include 2022 unspent funds for playground equipment replacement and Dexter County Park swimming pond construction.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 budget of the Parks and Forestry Department. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43300	Proceeds from ARPA	\$150,000	
57521	Capital Projects – P&F		\$150,000

Motion by Rozar/Breu to adopt Resolution 23-2-18. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-19

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Information Technologies Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt and ARPA funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57127	Capital Projects IT		\$160,981
34112	Fund Balance Capital Project	\$ 54,883	
43300	ARPA Proceeds	\$106,098	

Motion by Rozar/Breu to adopt Resolution 23-2-19. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-20

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for Information Technology, PC Replacement (51452) for expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of the funding is the non-lapsing PC Replacement Designated Fund Balance. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
33900	PC Replacement Designated Fund Balance	\$7,139	
51452	PC Replacement Budget		\$7,139

Motion by Rozar/Breu to adopt Resolution 23-2-20. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-21

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Maintenance Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt and ARPA funds. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
57119	Capital Projects		\$131,384
34113	Fund Balance Capital Project	\$57,584	
43300	ARPA Proceeds	\$73,800	

Motion by Rozar/Breu to adopt Resolution 23-2-21. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-22

Introduced by: Operations Committee

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Finance Director.

FISCAL NOTE: \$1,000 for travel expenses and registration fee.

Motion by Hamilton/Clendenning to adopt Resolution 23-2-22. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-23

Introduced by: Operations Committee

INTENT & SYNOPSIS: To formally adopt the “Workplace Violence Prevention Program.”

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 23-2-2. Motion carried unanimously. Excused was Pliml.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board of Directors, Veterans Service Commission, Public Safety.

RESOLUTION 23-2-24

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To grant a political leave of absence to Wood County Sheriff, Shawn Becker, for the term of January 2, 2023 through January 4, 2027.

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 23-2-24. Motion carried. Voting no was Winch. Excused was Pliml.

RESOLUTION 23-2-25

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from Wood County Jail inmate account as per office of the Wood County Sheriff.

FISCAL NOTE: As per resolution – Total to be cancelled \$51.70

Motion by Hamilton/Leichtnam to adopt Resolution 23-2-25. Motion carried unanimously. Excused was Pliml.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

Supervisor Leichtnam gave a lengthy lecture on the nitrate report included in the packet. He was joined by County Conservationist Wucherpfennig.

Committee minutes presented: Highway Infrastructure & Recreation.

RESOLUTION 23-2-26

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To create one (1.0 FTE) position at the Highway Department asphalt production facility, effective March 1, 2023.

FISCAL NOTE: Wages and fringes total \$75,586.55.

Motion by Hamilton/Clendenning to adopt Resolution 23-2-26. Motion carried. Voting no was Winch. Excused was Pliml.

Committee minutes presented: Property & Information Technology, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board of Directors, South Central Library System Board of Trustees.

SPECIAL ORDER OF BUSINESS

Jail Construction Update

Kurt Berner of Samuels Group and Facilities Manager Van Tassel gave a brief pictorial and verbal update on the jail project. The project is moving ahead on time and on budget with no reportable loss time injuries to date. More information will follow at the Jail Construction Adhoc meeting after county board.

Without objection, Vice Chair Valenstein adjourned the meeting at 10:29 a.m. Next scheduled county board meeting is March 21, 2023.

Trent Miner
County Clerk

REFERRALS FOR MARCH 21, 2023 – COUNTY BOARD

- Letter from Wis DOT, Division of Transportation System Development stating their decision of putting a roundabout at the intersection of STH 73/80 and CTH A in Pittsville. Referred to County Board Supervisors & Highway Commissioner Hawk.
- Letter from Public Service Commission requesting public comments for a supplemental environmental assessment for the Wood County Solar Project. Referred to CEED & Planning & Zoning Director Grueneberg.
- Letter from June Trautschold expressing gratitude to Veterans Service Officer Larson for his expertise and support. Referred to County Board Supervisors & CVSO Staff.
- Memo from Wood County Planning & Zoning announcing the public hearing for the City of Nekoosa Comprehensive Plan Update. Referred to CEED Committee.

OPERATIONS COMMITTEE

DATE: Tuesday, March 7, 2023
TIME: 9:00 AM
LOCATION: Courthouse - Conference Room 114

Members present: Ed Wagner, Laura Valenstein, Adam Fischer, Lance Pliml, Donna Rozar

Others present (In person or via WebEx for all or part of the meeting): Trent Miner, Reuben VanTassel, Bill Clendenning, Jeff Penzkover, Dennis Polach, Kimberly McGrath, Ed Newton, Cody Kolpack, Ryan Boeshaar, Amy Kaup, Sue Smith, Dale Christensen, Justin Casperson, Brandon Vruwink, Pat Kilty, Nick Flugaur, Mary Solheim, Jason DeMarco

1. Chairman Wagner called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The consent agenda was reviewed. Motion by Fischer/Valenstein to approve the consent agenda. Motion carried unanimously.
4. Pliml stated that there will probably be a meeting of the ARPA Committee called later in the month of March to look at the various funding requests that have been coming in.
5. Justin Casperson, Marshfield Parks & Rec Director, along with other representatives of the City of Marshfield and the Central Wisconsin State Fair, presented a request for \$50,000 of ARPA funds to update some obsolete and emergent electric service needs at the Fairgrounds. The City of Marshfield has committed this amount as their share. The electrical inspector for the city inquired about long term plans at the fairgrounds so as not to have to make updates only to have them moved again a few years later. He was informed that this committee does not have jurisdiction over those questions and should address them with the Fair Board and Fairgrounds Commission. Committee members also requested a written, long-term plan for the Fairgrounds before expending funding. Motion by Fischer/Valenstein to forward this funding request to the ARPA Committee for their consideration. Motion carried unanimously.
6. VanTassel updated the committee on the current power outage affecting River Block. Those employees are located in various offices within the Courthouse. Background of how River Block receives its power was shared. Crews are currently looking for the issue that caused the outage, along with coming up with temporary power to the building to keep the temperature up in the building. There will be more conversations about power reliability and redundancy coming in the future.
7. Miner discussed recent issues with the election reporting system and how network cards have had to be replaced twice in the 2 years of usage of this system. He explained the timeline of the current system and the upgrade that will take place later this year. He will present a budget amending resolution later in the year to cover the unforeseen cost of the upgrade with funds from the non-lapsing election budget.
8. Wellness Coordinator Boeshaar gave an update on Wellness Program activities.
9. Finance Director Newton provided an update on Finance Department activities including work-arounds used during the power outage at River Block and possible contingency plans moving forward.

10. Newton presented 3 budget amending resolution for committee consideration. All of these are just clean up budget items from last year. Motion by Fischer/Pliml to approve the resolutions and forward onto county board. Motion carried unanimously.
11. Motion by Valenstein/Fischer to go into closed session pursuant to Wis. Stat. s. 19.85(1)(e) and s. 19.85 (1)(g), to discuss pending litigation. Roll call vote resulted in all voting aye. Motion carried unanimously at 10:09 AM.
12. Motion by Valenstein/Fischer to return to open session. Motion carried unanimously at 10:14 AM.
13. The next regular meeting will be held on Tuesday, April 4, 2023 at 9:00 AM.
14. Chair Wagner declared the meeting adjourned at 10:15 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – March 2023

- The February primary is in the books. We had a countywide turnout of 28.13% which is REALLY high for a primary. Top percentages in the county were:
 - Town of Hiles – 34.65%
 - Village of Vesper – 33.77%
 - Town of Dexter – 32.78%
 - Town of Rock – 32.66%

It should also be noted that one of the reporting units in the City of Marshfield had 40.18% (Wards 3 & 13) although the entire City came in at 30.35%. That makes trying to predict the Spring Election ballot order “challenging” to say the least. There are a couple of municipalities that are going to go high because of the local competition in them and we will bump those up. Canvass was held that following Friday and no concerns were noted.

- This was the first election we ran with the ExpressVote machines and the reaction seemed to be positive, especially amongst the poll workers not having to lug around the 70 lb. AutoMark anymore. The AutoMarks were picked the beginning of February by the recycler.
- We worked through a potential issue on Election Day. Market St. in front of the courthouse was closed longer than had been originally anticipated. Working with the Facilities Manager and the contractor, we were able to open it up for election night and the following morning so our municipal clerks had better access to the building to drop off their election materials.
- Out of the pot, into the frying pan, as they say.....we are gearing up for the April election and getting all of the necessary notices published and ready for posting, as well as getting ballots prepared and distributed by the statutory deadline.
- We have had a couple of issues with our election system that necessitated upgrading to a more current version a couple of years ahead of what I had planned. I will report to you at the meeting on what had, and has, transpired.
- This past month a number of hours was put into the Nepco Lake District being proposed. This will be the first Lake District in Wood County. This office receives and verifies the petitions and sends out notices of public hearing to all those land owners and the newspaper. There are 279 parcels to be included in this Lake District.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2023

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2023

Human Resources Activity

	February 2023	2023 Year-to-Date
Applications Received	96	227
Positions Filled	6	24
Promotions/Transfers	2	10
New Hire Orientations	8	20
Terminations, Voluntary	10*	20
Terminations, Involuntary	3	6
Retirements	1	3
Exit Interviews	5	6

*6 of these are casual positions

Human Resources Narrative

General Highlights

1. Completed the Q4 2022 Wood County Core Value Awards process. To be nominated, a Wood County employee would have been witnessed exemplifying one or more of the six identified Wood County Core Values. A total of three nominations were received for the quarter, of which Department Heads reviewed and voted on at their Q1 Department Head meeting. Jaren Mancl, IT Department, was the sole recipient of a Core Value Award this quarter. He was nominated for exemplifying the Core Value of Professionalism. The merit pay award will be paid to him on the March 9th payroll.
2. Following County Board approval of the Workplace Violence Prevention Program, communicated the program and request form to employees. The updated program can be found on the Wood County Intranet, under Safety & Risk Management, Written Safety Programs and Policies.

Meetings & Trainings

1. Attended the Operations Committee Meeting on February 7th.
2. Attended County Board on February 14th.
3. Attended WPELRA's Annual Training Conference in Madison on February 2nd and 3rd. Topics included a statewide legislative update, labor negotiations, compensation programs, self-funded health plans, recruitment, and servant leadership.

4. Met with the Finance Director and Deputy Finance Director on February 7th to discuss the Property & Liability 2023 budget, funding, and future projections.
5. Attended SPAHRA's monthly meeting, Lessons from 2,000 Conflicts, with Michael Rust, on February 8th.
6. Met with representatives from The Advantage Group to discuss alternative supplemental insurance plans/vendors on February 8th.
7. Attended the Q1 Department Head Meeting on February 22nd.
8. Held the monthly conference call with The Horton Group on February 28th to discuss various benefit topics.
9. Held individual staff and team meetings to discuss and provide updates on the department's identified 2023 goals.
10. Staff attended various meetings/trainings including:
 - a. With the Wellness Coordinator, met with representatives from the YMCA to discuss membership discounts for Wood County employees on February 1st
 - b. Monthly Wellness Committee meeting on February 14th
 - c. Demo of the Wellness Portal with The Horton Group on February 15th
 - d. SPAHRA February roundtable discussion on February 22nd
 - e. Webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Submitted the CMS Creditable Coverage disclosure form.
8. Reviewed and approved 1095/1094C forms for ACA Reporting.
9. Researched and obtained the information necessary for the CMS D1 Reporting for 2021 and 2022.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Conducted research on a recruitment texting platform, Emissary. IT Department currently reviewing the privacy policy and their User/Subscription Agreement to ensure it will integrate with our current system.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations (including out-of-state) for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Circuit Court Branch I	Legal Admin Assistant - Floater	Position posted, applications reviewed, interviews scheduled 2/24/2023.
Replacement	Clerk of Courts	Court Clerk	Position posted, applications reviewed, final candidate selected, references completed, offer extended and accepted. Filled 2/20/2023.
Replacement	Clerk of Courts	Chief Deputy Clerk of Court	Position posted, deadline 2/28/2023.
New position	Clerk of Courts	Court Clerk – Branch 4	Position posted, deadline 3/6/2023.
Replacement	Criminal Justice	Case Manager – Casual (FT position on hold)	Position posted, deadline 3/9/2023.
Replacement(s)	Dispatch	Dispatcher(s)	Position posted, assessment conducted at MSTC, interviews conducted. References completed, offers accepted, both positions filled as of 2/27/2023.
Replacement(s)- Eligibility List	Dispatch	Dispatchers	Position posted, deadline 3/20/2023. Assessment to be held in April.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 4/10/2023.
Replacement	Edgewater	Certified Dietary Manager	Position posted, interviews conducted, offer accepted and withdrawn (anticipated start 2/6/2023). Reposted, deadline 2/27/2023.
Replacement	Health	Community Health Worker (PATCH)	Position posted, deadline 2/27/2023.
Replacement	Highway	Highway Engineer	Position posted, deadline 3/13/2023.
Replacement	Highway	LTE Truck Operator	Position posted, deadline 3/13/2023.
Replacement	Highway	Summer Help	Position posted, deadline 3/13/2023.
Replacement	Highway	Mechanic II	Position posted, deadline 3/27/2023.
Replacement	Highway	Equipment Operator – Scream	Position posted, interviews completed, conducting reference checks on final candidate.
Replacement	Human Services	Case Manager/Social Worker – Ongoing (Mfld)	Position posted, deadline 3/3/2023.
Replacement	Human Services	Bus Driver-Casual	Position posted, deadline 3/3/2023.
Replacement	Human Services	Family Interaction Worker – Casual	Positions posted, deadline 2/27/2023.
Replacement	Human Services	Behavioral Health Outpatient Clinic Manager	Position posted, deadline 3/17/2023.
Replacement	Human Services (Norwood)	Accountant	Position posted, deadline 3/3/2023.
Replacement	Human Services	Crisis Interventionist – Casual	Position posted, deadline 3/10/2023.
Replacement	Human Services	Family Resource Coordinator-Marshfield	Position posted, deadline 3/13/2023.

Replacement	Human Services	B23 Service Coordinator – Certified or Uncertified	Position posted, filled internally 2/20/2023.
Replacement	Human Services	EMH/APS Coordinator	Position posted, deadline 2/27/2023.
Replacement	Human Services	Support & Service Coordinator	Position posted, deadline 3/6/2023.
Replacement	Human Services	CST Coordinator	Position posted, deadline 3/13/2023.
Replacement	IT/Systems	Systems Technician	Position posted, interviewing in March.
Replacement	Land Conservation	Conservation Administrative Specialist	Position posted, interviewing 2/28/2023.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Position posted, deadline 2/28/2023.
Replacement	Parks & Forestry	LTE I & LTE II	Positions posted, interviews conducted, multiple positions filled. Deadline 4/3/2023.
Replacements	Parks & Forestry	Camp Rangers – Dexter and South Park	Positions posted, interviews, conducted, references completed, offer accepted for Dexter position and completing references for South Park.
Replacement	Planning & Zoning	Program Assistant	Position posted, interviewing 3/1 & 3/8/2023.
Replacements – Establish Eligibility List	Sheriff	Correction Officers	Position posted, deadline 3/6/2023.
Replacement	Sheriff	Jail Sergeant	Position filled internally 3/3/2023.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms, including the Workplace Violence Prevention Program.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Submitted renewal information for Norwood's Professional Liability insurance.
4. Attended Edgewater Haven Safety Committee meeting.

NEW Workers' Compensation Claims (3)

1. 1/31/23 – Sheriff's (Corrections) – Combative inmate spit in face of employee while being restrained
2. 2/1/23 – Sheriff's – Employee injured R ankle/calf while taking resistive subject into custody (restitution will be sought)
3. 2/15/23 – Sheriff's (Corrections) – Combative inmate spit on L arm and in L eye of employee while CO was conducting cell checks

OPEN Workers' Compensation Claims (4)

1. 12/20/22 – Sheriff's (Corrections) – Needlestick injury to employee's R thumb while removing items from lock box
2. 12/22/22 – Sheriff's – Employee injured R shoulder falling on South steps at Courthouse near Jail entrance (surgery required).
3. 12/31/22 – Edgewater – Employee strained L shoulder transferring resident with EZ lift
4. 1/5/23 – Human Services – Employee injured back/neck slipping on ice in Norwood parking lot

CLOSED Workers' Compensation Claims (4)

1. 11/11/22 – Sheriff's (Corrections) – Employee had potential bloodborne pathogen exposure when combative inmate spit into face and eyes
2. 12/22/22 – Parks – Employee was struck in the R eye by branch while clearing debris at Powers Bluff
3. 12/27/22 – Highway – Employee strained lower back shoveling snow and ice on bridge deck
4. 1/9/23 – Highway – Employee sprained L ankle slipping while exiting equipment at Highway Shop

First Aid Injuries (3)

1. 2/1/23 – Highway – Employee strained lower back while removing chain guard at the asphalt plant
2. 2/7/23 – Human Services (MFLD) – Employee twisted L ankle/scraped L palm slipping on ice at Steinle Plaza
3. 2/25/23 – Sheriff's – Employee suffered abrasions to L hand and L knee while taking resistive subject into custody

Property/Vehicle Damage Claims (2)

1. 2/6/23 – Parks – Dexter Plow Truck backed into trailer at Shop (est. damage \$5,111.42)
2. 2/10/23 – Sheriff's – Squad 33 struck deer while on routine patrol (actual damage \$3,896.53)

Liability Claims (3)

Various mailbox claims were received throughout the month. Per Highway Department policy, the maximum reimbursement for damages has increased to \$100.

1. 10/6/22 – Sheriff's – Claimant alleges property damage and psychological trauma from warrant executed
2. 1/25/23 – Highway – Claimant alleges County truck threw rocks and damaged windshield (est. damage \$400.00) – Investigation underway
3. 2/23/23 – Highway – Plow truck struck pole in City of Pittsville during plowing operations (est. damage unknown)

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. A hearing is tentatively scheduled for June 2023. Six Wood County employees are scheduled for depositions in March and April 2023.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing is scheduled for July 19 & 20, 2023.

OPEN WRS/ETF Appeal (1)

1. 9/25/22- Former Humane Officer submitted an appeal to the Department of Employee Trust Funds to appeal the County's decision on her eligibility determination. Continued discussions with Corporation Council who filed a Stipulation of Facts on February 22nd.

Other

1. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.
2. Sent DOT Random 1st Quarter selection list to three departments for 10 randomly selected employees who hold a CDL license, due date March 6th.
3. Began the process of updating email addresses in HRMS along with adding personal email addresses.
4. Responded to multiple Open Records requests.
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Reconciled and processed the January Unemployment Insurance payment.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on February 6th, 13th, 20th, and 27th.
9. Conducted exit interviews on February 1st, 14th, 16th, 20th, and 27th.
10. Conducted CPR Training for Dispatch employees on February 16th and 22nd.
11. Responded to multiple verifications of employment.
12. Replied to multiple requests from surrounding counties with varied information.
13. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MARCH 2023

1. Attended Wisconsin Counties Association weekly calls on Mondays in February.
2. Met with WoodTrust Bank to open new account for Edgewater on February 6.
3. Attended Operations Committee meeting on February 7.
4. Attended United Way Board of Directors Meeting on February 8.
5. Participated in the Heart of Wisconsin Leadership class by speaking about the Treasurer's office and what my position does on February 9.
6. Attended United Way training on February 10.
7. Attended County Board meeting on February 14.
8. Participated in a zoom meeting with Catalis (GCS) our tax software company regarding the upcoming upgrades on February 16.
9. Attended United Way Training for Board of Directors on January 31.
10. All settlements were due to the taxing jurisdictions by February 21. We still have 1 municipality that has not paid. In conversation with the Town Clerk, it seems like the checks may have been lost in the mail. I will wait until I am back in the office to follow up if payment has still not been received.
11. The office sent out just over 1200 delinquent notices including the current year taxes for about \$3.8 million.
12. We had a tax payer come in and pay off all outstanding delinquent taxes in the amount of \$140,000.
13. Sales tax revenue for the month of January was over \$800,000!!
14. I will be unable to attend the Committee meeting as I will be in Madison at the Wisconsin County Constitutional Officers Conference March 6-8. If you have questions, please feel free to reach out to me before then.



Wood County

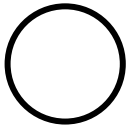
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – February 2023

- As the deadlines for the first 2 qualifying activities (biometric screening and health assessment) are approaching, I have been assisting a lot of employees with how to get them completed and sending out reminders to participants. Due to the winter storm we had the 3rd week of the month, I had to cancel a screening at Norwood in Marshfield. This screening has been rescheduled for a later date in March.
- There was a total of 228 participants who completed their biometrics (step #1) and 157 who completed their health assessment (step #2) in February. The deadline to complete these 2 qualifying activities for a reduced rate on the health insurance for 2024 is March 31, 2023.
- The quarter 1 Wellness Challenge “*Digital Overload*” is in full swing as this is the final week. A total of 160 people signed up for the challenge. The 4-week challenge is focused on learning more about how digital habits can affect our wellbeing and having participants work on developing new habits to replace and reduce screen time.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- The Spring 2023 InBody assessments will be conducted in March and April. The InBody Body Composition Analysis is a piece of equipment that allows participants to analyze what their body is made of using electricity. The InBody measures total body water, dry lean mass, body fat mass, muscle mass, and body fat percentage. I have scheduled dates and reserved rooms in place for the various Wood County locations.



RESOLUTION#

Introduced by
Page 1 of 2

HEALTH & HUMAN SERVCIES COMMITTEE & OPERATIONS COMMITTEE

ITEM#
DATE March 21, 2023
Effective Date Upon Passage & Publication

MJS

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EW

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 budget for Human Services Norwood Health Center (NHC) correcting General Ledger account number from passed Resolution Item #23-2-4 , dated February 14, 2023.

FISCAL NOTE: No additional cost to Wood County.

The Adjustment to budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
43561	Norwood Admin/Rev		130,000
46531	Norwood Admin/Rev		297,000
43240	Norwood Admin/Rev	130,000	
46536	Norwood Admin/Rev	297,000	

WHEREAS, the programs requiring transfers between Norwood Administrative (43561, 43240,46536) have unbudgeted revenues which need to be recorded in correct revenue accounts, correction needed for previously passed Resolution Item # 23-2-4, dated February 14, 2023, and

THEREFORE BE IT RESOLVED, to amend the Wood County Budget for Norwood Health Center (NHC) in the amount of \$130,000 from NHC Administration account (43561) to (43240) and to amend NHC in the amount of \$297,000 from NHC Administration account (46531) to (46536), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

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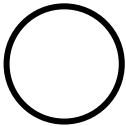
Adam Fischer, Chair
Donna Rozar, Vice Chair
Tom Buttke
John Hokamp
Lee Thao

Lori Nordman
Dr.Kristen Iniguez
Rebecca Spiros, RN
Mary Jo Wheeler-Schueller

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by HEALTH & HUMAN SERVCIES COMMITTEE & OPERATIONS COMMITTEE
Page 2 of 2

ITEM# _____
DATE March 21, 2023
Effective Date: Upon Passage & Publication

Committee

()

Ed Wagner-Chair

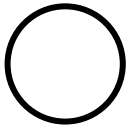
Lance Pliml

Laura Valenstein

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE March 21, 2023
Effective Date Upon Passage & Publication

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Majority

☒

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension’s 4H General project revenue account. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
55660	UW Extension - Projects		\$6,005
46772	UW Extension - Proj Revenue	\$6,005	

WHEREAS, the Wood County UW Extension incurred additional expenditures in the 4H General program that were not anticipated during the 2022 budget; and

WHEREAS, the unanticipated revenues in UW-Extension’s project revenue accounts are sufficient to cover the additional expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2022 by transferring \$6,005 from UW Extension - Project Revenue (46772) to the UW Extension – Projects (55660) function, and

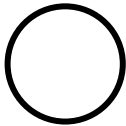
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
LAURA VALENSTEIN
ADAM FISCHER

Adopted by the County Board of Wood County, this day of 20 .

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee and Operations Committee

ITEM# 6 -
DATE March 21, 2023
Effective Date Upon passage & publication

SMG

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2022 Parks and Forestry Department Admin budget (55210) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Parks (46721) and Forestry (46813) revenue accounts. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
55210	Parks and Forestry Admin		\$19,966
46721	Parks Revenue	\$9,792	
46813	Forestry Revenue	\$10,174	

WHEREAS, the Parks and Forestry Administration budget has incurred unanticipated expenditures due to the increased cost of maintenance goods and professional services in 2022, and;

WHEREAS, revenues from Parks and Forestry user fees and timber sales exceeded the 2022 budget and will offset the unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE, BE IT RESOLVED to amend the Parks & Forestry Admin budget (55210) for 2022 by appropriating \$19,966 of unanticipated

revenues from Parks (46721) and Forestry (46813) revenue accounts, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats 65.90(5), the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

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Jake Hahn (Chairman)	Ed Wagner (Chairman)
John Hokamp	Adam Fischer
Lee Thao	Lance Pliml
Al Breu	Laura Valenstein
Dennis LaFontaine	Donna Rozar

Adopted by the County Board of Wood County, this _____ day of _____ 20 23 .

County Clerk County Board Chairman

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 23, 2023

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Adam Fischer, Tom Buttke, John Hokamp, Lee Thao, Lori Nordman
(via WebEx) Kristen Iniguez DO, Donna Rozar, Rebecca Spiros RN

EXCUSED: Mary Jo Wheeler-Schueller

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Kyle Theiler, Marissa Kornack, Lee Ackermann, Mary Schlagenhaft, Olivia Lloyd (Human Services); Rock Larson (Veterans Service); Kathy Alft, Ben Jeffrey, Kristie Egge, Melony Johnson, Ashley Normington (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning, Dennis Polach (County Board Supervisors),

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Fischer declared a quorum.

3) Public Comments

- n/a

4) Syringe Services Program at River Block

Ashley Normington introduced the idea of a possible LifePoint satellite program for Wood County. Syringe Services Programs (SSPs) fact sheets and FAQ documents were shared with committee members. Gary Garski (Portage County Health & Human Services) was introduced to share his experience with a syringe access program. Megan Birginal (3-Bridges Recovery) shared additional information with benefits of a program. There were no committee member questions at this time.

5) Environmental Health 2023-2024 license fee changes (agenda item moved with consensus of committee)

Ben Jeffrey presented the proposed 2023-2024 license fee schedule changes. Motion (Buttke/Hokamp) to approve the fee schedule as presented. All ayes. Motion carried.

6) Adopt the Wood County Rabies Control Policy and Procedures and the statutory penalty provisions attendant thereto via the Wood County Code of Ordinances (agenda item moved with consensus of committee)

Ben Jeffrey explained the reason for adding the language in the Wood County Code of Ordinances. Motion (Thao/Buttke) to support the Resolution as presented and forward to the Public Safety Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

7) Consent Agenda

Edgewater Haven Page 41 pulled

8) Discussion and consideration of items removed from consent agenda

- EDGEWATER HAVEN – Kyle Theiler responded to question regarding snow and ice removal. Motion (Hokamp/Thao) to approve the consent agenda. All ayes. Motion carried.

9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

10) River Block Renovations

Reuben Van Tassel provided an update with progress towards the River Block renovations. Reuben shared anticipated planning with next steps.

11) Edgewater Haven Ad Hoc Committee Update

Kyle Theiler provided a brief update with activity.

12) Human Services Risk Reserve Policy

Brandon Vruwink reported on use of risk reserve funds, noting nothing is anticipated being needed at this time.

13) Resolution to amend the 2022 Norwood Health Center budget

Motion (Rozar/Thao) to support the Resolution as presented and forward to the Operations Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

14) Consideration of using additional Transportation Program Trust funding to purchase a new bus

Brandon Vruwink provided an update with plans to purchase a new bus and unanticipated increase in costs. Brandon explained where additional funding is available and Wood County's increase in contribution. Brandon further described the potential for funding from the Transportation Program Trust. Motion (Buttke/Hokamp) to purchase the bus with funding as presented. All ayes. Motion carried.

15) Norwood Health Center Lobby/Building Security Project Proposal

Marissa Kornack and Lee Ackerman presented a proposal for redesigned access to the Norwood Health and Annex entrance to provide increased security. Additional exterior security issues were shared with proposed improvements for consideration. Brandon Vruwink responded to the question if this would qualify for ARPA dollars. Motion (Buttke/Nordman) to send the proposal to the ARPA Committee for consideration and approval. All ayes. Motion carried.

16) Health Department out-of-state travel request to attend the NACCHO (National Association City & County Health Officials) Annual Conference in Denver CO July 10-13, 2023 with all expenses paid with grant funds

Conference details and learning objectives were shared in the committee packet. Motion (Buttke/Hokamp) to authorize attendance to the NACCHO Annual Conference in Denver CO with all expenses paid using grant funds. All ayes. Motion carried.

17) Health Department out-of-state travel request to attend the Prevention Technology Transfer Center (PTTC) Prevention Core Competencies Pilot Training in Minneapolis MN March 13-15, 2023 with all expenses paid by scholarship award or grant funds

Kathy Alft shared conference details and learning objectives and noted this agenda item is an update only. Due to time constraints, along with the fact that funds are available from other than tax levy sources, and in concurrence with HHSC Chair Fischer, County Board Chair Lance Pliml approved the travel. All expenses will be covered by the PTTC National Coordinating Office.

18) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

19) Items for Future Agenda

The Chair noted items for future agendas.

20) Next Meeting(s)

- March 23, 2023, 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

21) Closed Session

Motion (Hokamp/Buttke) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider three leave of absence requests. Fischer: Aye, Rozar: Aye, Buttke: Aye, Hokamp: Aye, Thao: Aye, Iniquez: Aye, Spiros: Aye, Nordman: Aye. Motion carried. The Committee went into closed session at 5:52 p.m.

22) Return to Open Session

Motion (Hokamp/Thao) to return to open session at 6:00 p.m. All ayes. Motion carried.

23) Adjourn

Chair Fischer declared the meeting adjourned at 6:00 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN

Vacation

I will be on vacation when you meet in February, enjoying some much needed sunshine and beach time. Kathy and Chairman Fischer know how to reach me if you need anything. Have a great meeting!

Child Care Access

We worked closely with Childcaring, Inc. on their application to Legacy Foundation to support child care access needs in the greater Wisconsin Rapids area.

You may have seen the Governor's press release about his funding priorities. Child care was mentioned several times as a priority. We will continue to monitor the state budget process to determine where funding ends up being allocated for child care initiatives. We want to avoid requesting local ARPA dollars for something that will otherwise be funded by state funds. More to come as we stay on top of this issue.

Opioid Abatement Planning

Staff are finalizing a data collection tool that is being created to gather information from partners about services that currently exist in an effort to determine gaps in services and resources that are in alignment with the opioids settlement allowable expenses. We are also waiting on additional guidance and information from the Wisconsin Counties Association Opioid Task force as well as the National Association of Counties Opioid Leadership Strategy group. We are being very diligent about planning for this work since resources are limited and we want to assure the biggest bang for our buck. We also value the recommendations and guidance of these other groups and do not want to get out ahead of that guidance.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Health People Wood County (HPWC) Community Health Improvement Plan

- Developed annual report information for the CHA (Community Health Assessment), CHIP (Community Health Improvement Plan), community engagement, and health equity. Meeting with HPWC staff leads to update the HPWC CHIP Monitoring Plan, which is done twice each year.
- Continuously conducting one on one meetings for the WPHA (WI Public Health Association) CHA/CHIP pilot we were chosen to participate in; working with hospital system partners to update CHA survey questions and focus group questions. Working on activities in the action plan for the qualitative data grant we received from DHS – met with partners to serve as sub-grantees to assist with recruitment of focus group participants and facilitate the focus groups; developing questions for the focus groups.
- Staff reviewed Aspirus Riverview Hospital's Implementation Strategy document, which outlines the community facing strategies they are focusing on to address top health priorities amongst community members.
- Progress was made on two internal resources for Healthy People Wood County. One is a software package that'll help produce and maintain a community facing dashboard. This dashboard will contain relevant data and information pertaining to the Community Health Assessment and Community Health Improvement Plan. The other internal resource started was the Healthy People Wood County Performance Management Workbook. The workbook will focus on the key activities of the Healthy People Wood County team to identify how the team is doing in varying workflows and to identify any areas of improvement the team would like to focus on for 2023.

Mental Health Matters

The local clubhouses had their monthly advisory board meeting to discuss the happenings of the two clubhouses and to review the standards they seek to meet in order to maintain an accreditation level of work and functionality. Additionally, the storyteller workgroup, a closely associated workgroup to the clubhouse, met in January to strategize its key activities for the start of 2023 to move forward the training and recruitment of storytellers and preparing for community presentations. One key decision made during the storyteller workgroup meeting was that the storyteller training, Up to Me, needed to be revised and consolidated into a manageable one day, one to two hour training. Julia, the AmeriCorps member for the Wood County Health Department, started work on preparing the Up to Me Training and is set to report back to the storyteller workgroup in early February.

Another community initiative of Mental Health Matters is to deliver the suicide prevention training, Question, Persuade, Refer (QPR), to various groups and populations. In January, a QPR training was delivered to the PATCH teen workgroup during one of their enrichment nights. Traditionally, the vast majority of the QPR trainings that have been done recently have been to adult populations, so this was an opportunity to deliver the training to a youth population instead. Since the

QPR training appeared to be well received by the youth, there is now more interest in seeking ways to deliver the training to additional youth groups in Wood County.

Substance Use – IMPACT

Community members were invited to attend the IMPACT meeting January 9 at a new time that was more conducive to PATCH Teen Educators to attend. This was an immense change to allow youth to have their voice be a part of these meetings. Participants heard from Aspirus on their Opioid Governance Council including the reason it was formed, the makeup of the council, accomplishments, and the intersection of the council with the community. The next IMPACT meeting will take place Wednesday, March 1.

- *THC Committee:* The THC Committee completed a second round of environmental scans to compliment previous information gathered from scans. This gives a baseline for how many retailers are selling psychoactive cannabinoids and observations of how products are being sold. A total of 24 retailers have been identified in Wood County and each retailer has varying standards for how products are marketed and sold. This committee will continue to provide education and awareness around Wood County ordinance 236.06, and glean information from retailers to help determine what resources and trainings may be needed to support compliance.
A presentation was given to the Wood County Towns Association on January 20 that provided an overview of Wood County's newly enacted ordinance, and shared why this committee found a need to have the ordinance in place. To date, three local municipalities within the county have adopted the language into their local municipal codes.
- *Rx Committee:* Efforts are underway to plan for and promote the April 22, 2023 Drug Take Back event. Wisconsin has been a top contributor to these disposal events that remind individuals about the importance of securing or properly disposing of all medications. These initiatives both protect our drinking water from pharmaceutical contaminants, as well as prevent prescription drug misuse that can lead to health implications including substance use disorder and unintentional overdose death.
- *NARCAN Direct Program:* Public health has been invited to share information with the Adult Day Treatment Groups once a month. These trainings will include information on sexually transmitted disease and communicable diseases, such as Hepatitis C and HIV, as well as train individuals in NARCAN administration and Overdose Prevention. These important trainings were identified to support high-risk individuals. An additional training took place Monday, January 23 at Aspirus Riverview in the MSTC Simulation Center. There will be additional trainings offered through MSTC. Community agencies have been reaching out to public health to request NARCAN in order to comply with new state requirements.
- *Recovery Support:* Three Bridges Recovery Wisconsin, Inc. hired a 0.5 FTE Office Manager through the Building Communities of Recovery (BCOR) Support grant. Housed in Wisconsin Rapids, the non-profit is the only peer recovery support organization in central Wisconsin and is now serving seven counties. Progress was made to get peer recovery coaches in the Langlade Jail, and the organization partnered with a men's sober living facility in the same county to offer donated office space.
- *Providers and Teens Communicating for Health (PATCH):* PATCH Teen Educators participated in the quarterly IMPACT meeting, where they were able to meet members and key stakeholders in the community to address health disparities as it relates to youth substance use. A PATCH for Providers workshop was presented to guidance counselors, social workers, and school psychologists at Lincoln High School for Professional Development Day. School staff shared excellent feedback and were impressed with the teens' presentation, as they have been asked to return for additional workshop presentations. A QPR (Question, Persuade and Refer) training for suicide prevention was completed by the teens, along with enactments to further support them in using these new skills with their peers.

Increase Access to Healthy Food

- The regional coordinator is currently working with the Wausau Farmers Market in their process of becoming a nonprofit. Support is also being provided to the Waupaca Farmers Market as it works through a change in their fiscal structure, which also includes the market becoming a nonprofit. In the last month, through conversations with market managers and other partners, there has been planning of a Central Wisconsin Market Token program. Staff also continues to stay connected with Farm2Facts as they process the data collected in the 2022 market season. Lastly, continuous coordination takes place with the two graduate students from UWSP supporting the USDA grant and sustainability plan for farmers markets.
- Wisconsin Rapids Downtown Farmers Market has renewed its application to vend at the downtown location with the City of Wisconsin Rapids. Meetings with community partners are underway to talk about support needed for the market, especially on Saturday's. There is discussion about increasing our vendor fees slightly to help offset the cost of cleaning the porta-potty twice a week this market season.

Health in All Policies

We are working with the City of WI Rapids Community Development Department on next steps to share the Health Impact Assessment widely and develop an action plan to implement recommendations from the assessment.

Recreation and Transportation

Planning for bike share 2023 is underway. Sponsorships and donations are currently being sought to help cover the cost of the technology for the app to utilize the program.

Safe Kids Wood & Clark Counties

The Safe Kids coalition meeting took place last month. We began editing bike helmet forms & selected schools to go to this year for bike helmet fittings. We are currently working on selecting a date to go into the schools for those interested in purchasing a helmet. We also met with Safe Kids Coordinators to review our Safe Kids Action Plan for 2023.

Health equity

Created a Health Equity 2022 Year in Review document to share the 2022 highlights.

Other

A staff member continues to serve on WPHA's Policy & Advocacy Committee. Another staff is on the board as the Secretary.

Personal update

Niki Lucht's daughter Miley's esophageal repair surgery and stomach surgery went very well! They were able to connect the two ends of her esophagus which they were 95% sure wouldn't be an option after her 3rd complication surgery back in October. Her surgeons said it was the best case scenario and her recovery has been going very well so far. They're hoping to bring her home in the next month or so. It's been a long, difficult journey but they are finally seeing a light at the end of the tunnel. The girls turned 6 months old at the end of January!

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

AGC MOU Update

The AGC Groundwater MOU expired on December 31, 2022. A closing meeting was held on Tuesday, January 10, 2023. A final summary of the data collected through the MOU was presented to those attending the meeting, and shared to local health departments as well as other agencies involved. With the MOU expired, AGC has chosen to end their involvement moving forward and made it clear that they will not be conducting any further studies in the area. AGC will continue water treatment for qualified residents in the affected area while supplies last. Future communications between the parties involved in the MOU will be handled as needed.

Through the AGC MOU from 2019-2022, the Wood County Health Department conducted outreach efforts to residents within the area defined as the "AGC Corridor." Over the nearly 4-year period, staff collected over 580 residential well samples to identify nitrate contamination in groundwater. Under the MOU, any resident with a nitrate result over 10 mg/L was provided resources to obtain safe drinking water until a reverse osmosis system could be professionally installed. A reverse osmosis system is typically a single point filtration device that filters nitrates to a level acceptable for safe drinking water. Staff members were able to provide education to residents throughout southern Wood and northern Juneau Counties related to groundwater contamination. As groundwater contamination persists in the area, staff continue to provide education and attend local groundwater meetings, as well as available trainings on emerging contaminants.

New Businesses and Consultations

A pre-licensing inspection was completed for Fleur De Lis, which will be moving into a new building, formerly known as Crabby Dave's. A pre-licensing inspection was completed for Carriage Café, a mobile food establishment based out of southern Wood County. Jims BBQ received a pre-licensing inspection due to a change of ownership. A plan review was conducted for a local swimming pool for changes in chemical feeding systems. Staff provided a consultation this month with a Wood County establishment on food safety practices as well.

Complaint Investigations

Eight complaint investigations were completed in the month of January.

- A complaint was received regarding bedbugs in a residence. Staff were onsite to provide information for treatment. No health hazards were observed at the time of visit.
- A complaint was received regarding bedbugs in a licensed establishment. Staff were onsite and found no evidence of bedbugs. It was noted that the complainant was charged \$50 for smoking in the room of concern.
- A complaint was received regarding smoke from a neighboring property. This complaint investigation is currently ongoing.
- A caller reported an unsanitary shake machine at a licensed establishment. Staff were onsite for investigation, but found no violations, and a clean machine.
- A complaint was received regarding bedbugs in an apartment complex. Staff contacted the landlord and professional treatment is being conducted.
- A homeowner requested a consultation on mold growth in their home. Staff were onsite and provided cleaning information as well as signs and symptoms that may indicate a visit to a primary care provider may be warranted.
- A tenant reported maintenance and sewage issues at a rental complex. Staff contacted property management and the sewage issues have since been addressed. No other health hazards at this time.
- A complaint was received regarding living conditions in a licensed lodging facility. Staff were onsite and found violations that required corrective action by the operator. A follow up inspection will occur.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Nicole Burlingame, RDH

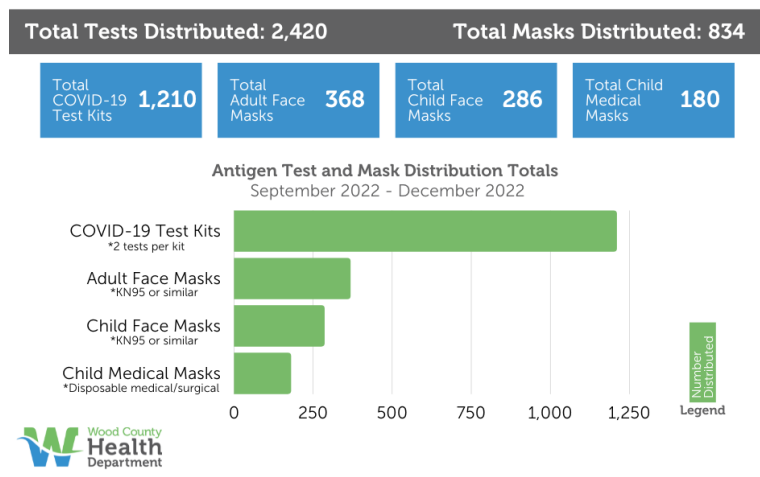
The sealant program is in progress at the elementary and middle schools. We are continuing to provide oral screenings, education, dental sealant, and fluoride varnishes. The first and second fluoride varnish visits have been completed at all of the Wood County Head Starts. We have provided preventative dental care to 1,199 children so far this school year.

COMMUNICABLE DISEASE & FAMILY HEALTH AND INJURY PREVENTION REPORTS – ERICA SHERMAN, MSN, RN, IBCLC

COVID-19 and other respiratory illness

As of February 1, we are no longer offering COVID testing by appointment. The general public and businesses can still obtain home test kits and masks upon request (through our website: <https://hipaa.jotform.com/wchd8911/covid-19-tests-and-masks-order-form>). Below is an infographic depicting test kits and masks distributed September thru December 2022.

Wood County Health Department COVID-19 Antigen Test & Mask Distribution Summary September - December 2022



Regularly scheduled COVID vaccine clinics have been discontinued as well. We will continue to provide COVID vaccine at our monthly routine vaccination clinics and at pop-up sites in partnership with H2N.

Our region is currently experiencing moderate levels of influenza-like illness with predominant circulating viruses in the state being rhinovirus/enterovirus. Percent positive influenza continues to decline in Wisconsin. COVID Community Level in Wood County is low.

Parents as Teachers

Our Community Health Worker position has been filled and three staff members have started training. We hope to begin accepting referrals in early spring. This program will engage parents in home visiting through an evidence-based model focusing on parent-child interaction, child development, and well-being.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, CLC

- WIC continues to complete most appointments over the phone during this time. In person appointments are available, upon request, one day per month. The physical presence waiver to allow appointments over the phone currently goes through August 9. The waiver is tied to the public health emergency declaration, which is now set to expire, and requires WIC agencies provide remote services 90 days past the expiration of the public health emergency declaration. During this time Congress, the National WIC Association, Wisconsin WIC Association, and State WIC employees are working to change policies on a federal level to allow for flexibilities for remote services after the waivers expire.

Caseload for 2023 (Contracted caseload 1359)

	Dec 2022	Jan 2023	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1313	1320											
Active (final)	1334												
Participating	1326	1327											

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT February 2023

Director's Report by Brandon Vruwink

I, along with other representatives from Wood County, attended the County Ambassador Program on January 25. We met with all seven of our legislators. We spoke about Wood County's and the state's needs, particularly related to Mental Health and Crisis Services. The next meeting for the CAP program is on April 12, which is called "Human Services Day at the Capital." The primary focus in April is on Human Services issues. The list of topics we plan to address is wide-ranging. I will include the issues being addressed in a future update.

The Nursing Home industry also has groups that advocate on our behalf. WCA and the Wisconsin Association of County Homes support advocacy efforts, but the leader in this area is Leading Age Wisconsin. Leading Age is hosting a day at the capital on March 14 for all member Nursing Homes. Marissa, Kyle, and I plan to attend and visit with our legislators to discuss issues important to both Edgewater Haven and Norwood Health Center. It is important for providers from across the state to share our perspectives on what is happening within the Nursing Home Industry with our local representatives.

At the time of this writing, the Governor has released only bits and pieces of his 2023-2025 biennial budget. By the time the H&HS Committee meets, the entire budget will have been released. While the Governor's budget is a starting point, the legislature will review and modify it over the next several months. To date, the Governor has made several proposals that address the need for additional mental health funding. Funding for mental health services is a significant need, but many other areas need additional financial support. I plan to provide further updates in my March report.

I am pleased to report the security enhancements are nearly complete at the River Block Building. While there are a few more doors to open, the building is much more secure. I appreciate the courtesy and professionalism of the Maintenance Team, along with the contractors who have been on-site to finish the project. Facilities Manager Van Tassel and I have continued planning for additional office buildouts within River Block. We have an open space that can be converted into 4-5 offices to accommodate staff needs. The room is located in an area that will cause little disruption to staff while undergoing renovation. I look forward to working with Reuben as this project moves forward.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to: Health & Human Services Committee, Operations, County Board, Team Building, Division Budget projection, Division Specific Management, Process and Individual Progress Meetings and any Performance Evaluations for team members submitted timely. All team members worked together to cover shortages in immediate needs due to absences and vacancies.

Additional accomplishments: Ongoing EHR SmartCare learning, workflows and processes.

Claims and A/R team:

- Ongoing SmartCare meeting, testing, progress and workflows
- Review of Payer contracts for Bridgeway unit
- Exploration and testing of updating electronic fiscal record in SNF/Admissions Electronic Health Records system for efficiencies

Insurance claims created and submitted for current reporting

- Norwood: 242 claims in the amount of \$1,108,451

- Edgewater: 64 claims submitted in the amount of \$423,500
- Community: 4427 claims in the amount of \$416,668
 - Accounts receivable receipts: \$322,455

Service Admission Intakes - by Location

- NHC Admissions: 23, SNF 1
- Bridgeway: 8
- Edgewater: 20
- Community: 72 intakes,
 - 1332 appointments scheduled, 832 attended (62.4%)

TRIP Monies received YTD:

- Norwood: \$0
- Community: \$2,456

Accounting and A/P Team:

- One Vacant Position – NHC Accountant, interviewed applicants
- Confirmed 2023 payroll changes with Finance
- Team helped cross train new hire for state reporting
- Team helped with necessary duties /cross training
- Medicaid Rate Review with WIPFLI
- Met with new Community Resource Manager for Budget and fiscal processes
- Met with BH Division Admin re: productivity reports from new EHR
- PFR funding discussion with Marissa, Kyle, Brandon on using remaining funds for 2023 (thru 6/30)
- Worked with NHC team and Community team on tracking C/Adjustments from cash receipts
 - Developed an updated tracker for both locations that are similar
- Worked with Contract Coordinator and various vendors
- Team discussion regarding 1099 information efficiently when posting vouchers, created change with SACWICs integration to accomplish goal
- Team member conducted TSSF refresher meeting with staff to answer questions
- Attended WACH re: SP Awards for County Nursing Homes and impact to budget planning.

Support Services Team:

- No vacant positions
- FMLA 1 staff returned to work on 1/20/23
- 1 staff on intermittent FMLA
- *Behavioral Health Clinic* service note: As of 2/9/23 entered within 10 days from dictation: Clinicians are doing a hybrid mix of entering their own notes and some dictation. All Intakes and Evaluations continue to be dictated. There are five Admin Services staff that transcribe on a daily basis, each are *Reviewers* for assigned clinicians. Dictation continues to be completed on the average within 10 days of *Date of Service* (there are exceptions due to staff absences/time off/ high # of FS case transfers using dictation/ court case voicemails).
- Monitor Administration Budget – on track with end of year projections
- HIPAA:
 - 0 Confidentially breach in January
- Attend monthly Admin Services Managers' meeting
- Attend SmartCare meetings, and provide ongoing support and training to BH and Admin Services
- Work with Unit Support staff, BH Administrator and Patient Accounts Manager on Weekly signing of OPC service notes
- Work on destruction of RB- FS records : On target to have RB 231 reorganized by mid-March

Edgewater Haven Update by Kyle Theiler

In the month of January we had 20 admissions. Current Memory Care census stayed consistent with an average daily census around 18.

Census comparison to last year:

January 2022 – 44.1 average census with 4.35 rehab

January 2023 – 46.16 average census with 8.97 rehab

Admissions/Discharges Comparison:

January 2022 – Admissions 6/Discharges 2/Readmissions 3/Deaths 3

January 2023– Admissions 20/Discharges 9/Readmission 1/Deaths 6

Personnel Updates: Open position as of writing this: Nursing – 1 PT .5 LPN; 1 PT .9 CNA. Dietary – Certified Dietary Manager, 1 FT Dietary Aide.

The dietary manager that was recruited took a promotion at their current company. Therefore, we are still searching for someone to fill this role. I have renewed my Indeed resume search subscription in an effort to recruit for this position. We are also recruiting for a full time dietary aide. I have had some applicants for this position and hope to fill it in the near future.

January was a solid month for nursing recruitment. As of writing this, we are down to one part time LPN position. Last year, we had almost six full time nurse positions between registered and licensed practical nurses. We will continue to recruit for the last position that needs to be filled. We also continue to recruit for casual nurses.

CNA recruitment has slowed down. I will utilize the Indeed resume search subscription to try and recruit for this last opening. I am looking forward to the CNA course that we will be rolling out this summer.

COVID-19 Updates: We continue to see a few staff member cases each month. This month there were two staff members that tested positive for COVID-19. Thankfully, there were no staff or residents that contracted the virus from these staff members. We are hopeful that we are coming near the end of flu season.

There were no major updates related to COVID-19 regulations in the nursing home setting during January.

Capital Improvement Projects: Work continues on the capital improvement projects for 2023.

Our health information coordinator ordered both lifts that were approved via the health and human service committee last month. We are hoping that those arrive in the near future.

Both the lower breakroom and 400/500 wing public bathroom projects are tentatively scheduled to begin in late March. We expect both projects to take about a month to complete. Both of these areas were tested for asbestos. The breakroom was positive for asbestos so abatement will be part of this project.

I appreciate our lead maintenance person, Ron Landwehr, for his effort on getting 2023 CIP off to a great start.

Networking Events: On January 12th, I attended one of Governor's listening sessions in Wausau. The event was well attended and I was able to advocate for an increase in funding for nursing home settings. The break out room I attended had several senior living advocates including people from ADRC, assisted

livings, and other nursing homes. It was exciting to see many individuals give up their time to advocate for the populations they care for.

Fire: On January 18th, the fire alarms activated around 10:45pm. Staff responded to the location of the kitchen which was displayed on the fire monitoring system. When staff arrived, there was the presence of smoke and a strong electrical smell. Multiple fire department agencies responded as well as Edgewater's maintenance lead, and myself. Once on-site, the fire department determined there was no hotspots or active flames. It was determined that a bearing on the kitchen hood exhaust fan failed. When this failed smoke entered the kitchen causing the fire alarm to activate. No one was injured or evacuated during this event. The incident was reported to the state of Wisconsin DHS. I was very impressed with our nursing team as they responded quickly and appropriately to the event.

Employment & Training Update by Lacey Piekarski

Independent Living: The 9-county NorthCentral Independent Living (IL) Program concluded 2022 serving 103 youth (defined as receiving one service through case management). Of those 103 youth served, 19 were new to the IL Program and 84 continued services from early in 2022. In 2022, eligibility to serve young adults expanded to include youth ages 17.5 until their 22nd birthday. This increase in eligibility allowed for 43 youth to continue working with the IL Program between their 21st and 23rd birthdays through 2022.

The Independent Living Program Youth Advisory Council (YAC) meets locally monthly for youth ages 14–26 with experience in the child welfare system and out-of-home-care. From the local YAC., we attend the State Youth Advisory Council meetings. In 2022, a local YAC member was voted and accepted the State YAC Historian role. We are excited to support this leadership opportunity at the state-level for them.

FSET: The NorthCentral FSET Program concluded calendar year 2022 with 819 enrolled customers, a slight decrease from 12/31/21 (853 enrolled customers at that point-in-time). The Wood County FSET team continues to provide coverage due to staff transitions for Adams County and Wood County – Wisconsin Rapids caseloads. Through 12/31/22, Portage, Adams, and Wood County FSET caseloads averaged 62% of the regional caseload total (508 of 819 regional customers).

Community partner collaboration continues, specifically to connect customers to financial resources as the unwinding of pandemic benefit relief continues. The FSET Program website has been a valuable resource for both customers and staff to update and access information – www.myfset.net > Community Resources for all nine counties served.

Brighter Futures Initiative – LEO (Learn Empower Oneself) Program: In 2022, the LEO Program served over 1,000 students through ongoing partnerships with Lincoln, Nekoosa, River Cities, Pittsville, and Columbus Catholic High Schools, in addition to a new partnership with Wisconsin Rapids Area Middle School (WRAMS). Through this new partnership, The LEO Program facilitated middle school-centric LEO curriculum to all eighth grade WRAMS students through their health class. After completing The LEO Program, 92% of youth reported that the curriculum was somewhat or very valuable in helping them make healthy choices, including not using drugs, substances, or vapor products; they also demonstrated increased resiliency by 26%. In addition to this curriculum, a LEO Coordinator also provided new opportunities for intensive mentorship for youth attending school in possession of or under the influence of a substance, as an alternative to a detention, sanction, or ticket. Referrals were received from the WRAMS administration and School Resource Officer.

Following participation in The High School LEO Program curriculum, 45% of youth reported an improvement in making it through stressful events, a 31% improvement in resiliency and a 23% decrease in daily social media use, each of which are key factors in preventing substance use and

cultivating healthy habits. Additionally, at least six months after program completion, youth reported 10% lower rates of vaping or Juuling and 12% lower rates of alcohol use in the last 30 days than their Wood County peers.

The LEO Program also continued to adapt, strengthen, and grow their partnership with the Adolescent Diversion Program (ADP) to provide an adapted version of curriculum to youth intersecting with youth justice programming. Youth who participated in the program reported the ability to consistently identify LEO tools, which help them make healthy choices and communicate in a logical and rational manner.

Norwood Health Center Update by Marissa Kornack

We have finalized our plans for the lobby security project and plan to bring forward a proposal to the committee at the February meeting to discuss possible funding options.

It was announced the public health emergency related to COVID-19 will end on May 11. Industry groups have reminded providers that the announcement was directed to the general public and not health care settings who will continue with infection prevention protocol and immunization requirements according to the CDC and CMS. The largest question that remains in my mind is if there will continue to be federal or state funding to support testing requirements past the end of the PHE.

Kyle, Brandon, and I will be traveling to Madison on March 14 to participate in Leading Age Wisconsin's Advocacy Day at the Capitol. We will have scheduled visits with our state legislators to continue to advocate for nursing home Medicaid rates that cover the cost of care.

Norwood Nursing Department by Liz Masanz

We currently have two agency nurse aides to cover the two vacant FTEs we have. Unfortunately, we continue to see multiple staff members testing positive for COVID-19, influenza, RSV, or a combination. Staff continue to screen at the kiosk and wear masks at all times around staff and residents.

Admissions Unit: Dr. Reimers continues as our acting treatment director via telehealth through contract, with locum psychiatrist coverage on the weekend. We had 22 admissions and 21 discharges in January, with an average daily census of 10. We are looking forward to the new providers starting in March to cover psychiatric needs in the facility.

Our bi-annual DHS 75 and 61 survey will occur on February 7. This will be our first time being surveyed under the re-written DHS 75 regulations, which were effective in October 2022.

Long Term Care Unit: The long term care unit had two admissions and one discharge in January. Amanda, the head nurse, enrolled in a wound care certification course which is online and self-paced. Once the course is completed, she will take the state licensing exam. Both units continue to be very full. Megan, our social work assistant, went full time at the beginning of the year from a 60% position. It was a much needed increase in hours in order to adequately provide services to the residents, such as coordinating placements and addressing high acuity behavioral care issues.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of January were 5,188 with revenue of \$37,591.23. As of January 1, we are operating under the renewed 2023-2025 contract with the ADRC.

Staffing levels continued to hold steady this month. As of writing this, we only have one 50% dietary aide position open.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Projects: We have hit the ground running in regards to our 2023 CIP. So far we have secured quotes for a replacement lawn mower and accepted the bid from Power Pac of Marshfield. Not only did they offer the lowest price, but also gave the most for trade-in on our old model. Lead time may be into April so I was glad to get this order in. Power Pac offered to let us use our current trade-in mower until the new one arrives.

Quotes for replacing the East Entrance doors and Level 4 Pathways Renovation, Phase 5 (which is also replacement of doors), are being gathered. We continue to see elevated pricing for these materials. I should be able to report on all the bids in next month's update.

We are waiting on quotes for the HVAC Renovation, Phase 6 (our last one), the Kitchen Compressor replacement (also the last one), and the Air Handler Rebuild projects.

Utilities: The last Natural Gas bill (December) was not as high as expected compared to the jump we saw in November. As for January, we have had some very cold stretches, which is to be expected.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: February 23, 2023

January 2023 Activity: During the month of January we completed/submitted 384 federal forms to include:

- 29 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 15 Appeals – Higher level review, Notice of Disagreement (appeal)
- 13 new claims for disability compensation
- 0 new claims for veterans pension
- 3 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 11 new applications for VA Healthcare
- 29 appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 11 burial and marker applications

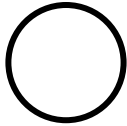
Activities:

1. Completed as of February 15, 2023:
 - a. January 19 – CVSO Association Leadership meeting with Federal VA Milwaukee Regional Office Director (Virtual).
 - b. January 19 – Wisconsin Department of Veterans Affairs monthly training (virtual).
 - c. January 24 – National Veterans Legal Services Webinar on VA Benefits for Mental Health Disorders.
 - d. January 25 – Wisconsin Counties Association Capital Ambassador Program.
 - e. January 31 – CVSO Association leadership meeting with Brian Jones new Wisconsin Department of Veterans Affairs Division of Veterans Benefits Administrator.
 - f. February 7 – Wood County CCS/CVSO meeting.
 - g. February 7 – Meeting with Congressman Van Orden constituent POC on Veterans.
 - h. February 8 – Southern Wood County Homeless coalition meeting.
 - i. February 13 – Veteran Service Commission meeting.
 - j. February 14 – Tomah VA Medical Center CVSO and Congressional Liaison meeting (virtual).
 - k. February 15 – Governors 2023-2025 Biennial Budget Address (invited attendee)
2. Near Future:
 - a. February 16 – Wisconsin Department of Veteran's Affairs monthly video training.
 - b. February 17 – CVSO Association of WI Executive Committee meeting (virtual)
 - c. February 17 - Wisconsin Department of Veterans Affairs monthly training (virtual).
 - d. February 21- Milwaukee Federal VA Regional Office VSO Call in.
 - e. February 22 – Wood County Department Head meeting.
 - f. February 23 – National Veterans Legal Services webinar on VA Benefits based on National Guard or Reserve Service.

Office updates:

1. Governor Evers' Blue Ribbon Commission on Veteran's Opportunity. The Supplemental grant application and MOU for the \$19,178 has been submitted. This is in addition to the \$14,300 Grant authorized in the state budget and the Department budget for 2023.

2. Governor's Bieneum Budget. Prior to the budget address a press release announced additional proposals to veteran issues/programs. Below are some of the highlights (full press release is attached):
 - a. \$500,000 to evaluate post-9/11 veteran needs arising from the increase in multiple deployments, higher survival rates, and longer-term use of skilled nursing.
 - b. Extend the Wisconsin Disabled Veterans and Surviving Spouses Property tax Credit to 70% or greater disabled Veterans (currently must be 100% disabled).
 - c. Expand the credit to those who rent (similar to Homestead Credit but VA Disability based not income).
 - d. **\$6.7 million to help WDVA recruit and retain nursing positions.**
 - e. \$2.8 million over biennium to UW system to provide services tailored to veterans, military personnel and their families.
 - f. \$450,000 annually to assist employers that hire veterans transitioning to civilian life.
 - g. **Doubling the amount of funding for the CVSO/TVSO Grants** (Wood County would be eligible for \$28,600 in addition to the supplemental grant in item 1 above. Currently grant is \$14,300).
3. More changes at the Wisconsin Department of Veterans. Secretary Designee Bond has appointed as Deputy Secretary (his former position) Christopher McElgunn formerly from Department of Administration and also Workforce Development. Replacing retiring career executive Kathy Still as Assistant Deputy Secretary is Joseph Hoey former Chief of Staff to last session's Senate Minority Leader Janet Bewley. The new Administrator of the Division of Veterans Benefits is Brian Jones who worked for the department in a lesser capacity during the period of 2011-2018. The CVSO Association leadership is engaging the new team.
4. New program available for Veterans Rental Assistance Program (VRAP). This new program is a spin off of the Heat for Heroes energy assistance program which meshes with the Wisconsin Home Energy Assistance Program. This new program will use some government dollars and some private fundraising/donations specifics are just coming to light. We do have one veteran that we are having apply. See attached flyer.
5. Volume 6 issue 1 of Windicators-Contributions of Veterans to the Wisconsin Economy published. The University of Wisconsin Division of Extension has put together a report on the impact of the Federal VA spending and benefits impact on the Wisconsin economy. Report is attached and found online at <https://economicdevelopment.extension.wisc.edu/articles/windicators-volume-6-number-1-contributions-of-veterans-to-the-wisconsin-economy/>



ORDINANCE#

Introduced by
Page 1 of 1

Health & Human Services and Public Safety Committees

ITEM#
DATE March 21, 2023
Effective Date Upon passage & publication

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To adopt the Wood County Rabies Control Policy and Procedures and the statutory penalty provisions attendant thereto via the Wood County Code of Ordinances.

FISCAL NOTE: Adoption of the ordinance will allow for a more efficient and less costly means of administering the county rabies control program.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wis. Stat. s. 95.21 establishes a rabies control program and Wis. Admin. Code ATCP 13 allows for counties to administer a local rabies control program, and

WHEREAS, Wood County has long had a local rabies control program which complies with statutory and administrative code requirements, and

WHEREAS, if the county’s rabies control program and the statutory penalty provisions are adopted by reference via county ordinance, then certain training costs for mandatory training on rabies control procedures will be funded by the state, thereby allowing for more people to be trained and a more efficient administration of the program.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS as follows:

Section 1. To add the following language to section 280.02 of the Wood County Humane Officer Ordinance: “The Wood County Health Department’s Rabies Control Policy and Procedure, as periodically updated by the Health and Human Service Committee, in conjunction with Wis. Stat. s. 95.21, Rabies Control Program, as updated, are hereby adopted by reference. The penalty provisions set forth in Wis. Stat. s. 95.21(1), as updated, are applicable to any violation of the Rabies Control Policy and Procedure.”

Section 2. This ordinance shall become effective upon passage and publication, as provided for by law.

{ }

ADAM FISCHER (Chair)

DONNA ROZAR

JOHN HOKAMP

LEE THAO

TOM BUTTKE

REBECCA SPIROS, RN

KRISTIN INIQUEZ, DO

LORI NORDMAN

JOSEPH H. ZURFLUH (Chair)

WILLIAM VOIGHT

DENNIS POLACH

BRAD HAMILTON

WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

Minutes of the Wood County Public Safety Committee

DATE: February 13, 2023

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Brad Hamilton, Dennis Polach

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Jeff Penzkover, Ed Newton, Erik Engel, Quentin Ellis, Ted

PRESENT: Ashbeck, Alexa Acker, Kelli Trzinski, Bill Clendenning, Tony Bastien, Matt Susa, Amanda Zwetz

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

2. Review minutes of January 9, 2022:

Motion by Hamilton, second by Voight to approve the minutes of the January 9, 2022 meeting as presented. Motion carried unanimously.

3. Public Comments:

None

4. Set date, time and location of next meeting

March 13, 2022

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications January 2023 Claims:

The Committee reviewed the Communications January 2023 claims. Clarification was given on the two invoices from Edge Consulting Engineers. Stated they were tower inspections for the Bluff and Nekoosa towers.

b. Communications Report:

The Committee reviewed the Communications report.

c. Communications Budget Amending Resolutions:

The Committee reviewed the Communications Resolutions.

Motion by Hamilton, second by Winch to approve the Communications Resolutions as presented. Motion carried unanimously.

6. Emergency Management Department:

a. Emergency Management January 2023 Claims:

The Committee reviewed the Emergency Management January 2023 claims. Clarification was given on the US Bank charges, was due to a repair from the BNI/Work Relief van. Stated all of the BNI charges do get billed back to the municipalities.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Will follow up on unknown areas of spills from this month.

c. Emergency Management Budget Amending Resolutions:

The Committee reviewed the Emergency Management Resolutions.

Motion by Voight, second by Hamilton to approve the Emergency Management Resolutions as presented. Motion carried unanimously.

7. Dispatch Department:

a. Dispatch January 2023 Claims:

The Committee reviewed the Dispatch January 2023 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. Director states the equipment from the NextGen911 grant will be ordered and signed for this month. It will be about \$130,000 with the grant covering 80% of the funds and the county covering 20% of the funds. Stated two new dispatchers were hired leaving the department only one position short of full staff. Will be working with HR to establish a new eligibility list.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. January 2022 Claims:

The Committee reviewed the Coroner January 2022 claims.

9. Sheriff's Department:

a. Correspondences:

Chief Deputy Ellis spoke about the Polar Plunge and the combined efforts of jail staff and Sheriff's Department staff raising almost \$5000 to support Special Olympics. This year's plunge team consisted of Corrections Officers Macy Griepentrog, Elizabeth Link, Jace Wipfli, Amanda Edgerly, Sheriff Shawn Becker, Corrections Officer Tina Cegielski, Deputy Terry Johnson, Sergeant Brandon Christianson, Part Time Deputy Dustin Turner, and Jail Sergeant Thomas King.

Chief Deputy Ellis spoke about the press release and thank you letter from the Milwaukee Police Department. He stated suspects were found in Grand Rapids after a shooting in Milwaukee and were taken into custody without incident.

Chief Deputy Ellis spoke about the armed robbery that happened at approximately 9:30 p.m. on February 12, 2023 at the Food Tree in the Town of Rudolph. He stated at this time the suspect is still at large.

b. Becker Leave of Absence Resolution

Motion by Voight, second by Hamilton to grant political leave of absence to Wood County Sheriff, Shawn Becker, for the term of January 2, 2023 through January 4, 2027. Zurlfuh-yes Voight-yes Hamilton-yes Polach-yes Winch-no

c. Stale Dated Check Resolution:

Motion by Hamilton, second by Voight to cancel stale dated checks as recommended by the auditors. Said checks from Wood county Jail inmate account as per office of the Wood County Sheriff. Motion carried unanimously.

d. ARPA Funding Request:

Chief Deputy Ellis stated the Department's tasers, body cameras, and squad cameras are past their equipment use life. He stated the Department has submitted a request for ARPA funding to fund a five-year, approximately \$240,000 to \$250,000 per year agreement with Axon for new equipment and a cloud based data management system. If ARPA funds are not available to facilitate the project, the Department will need to do so through the budget process.

e. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

f. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

g. K-9 Project:

The Committee reviewed the K-9 report.

h. Humane Officer

The Committee reviewed the Humane Officer report.

Sgt. Matthew Susa talked about the new rabies quarantine ordinance that will be implemented in the future through the State of Wisconsin and the Wood County Health Department. He also spoke about Humane Officer Matsch making new flow charts for all the jurisdictions to follow for calls.

i. January 2022 Claims:

The Committee reviewed the Sheriff's Department January 2022 claims.

j. Hiring Process:

Chief Deputy Ellis stated Jessica Reblin started last Monday, February 6, 2023, in the front office. This makes the front office fully staffed.

Chief Deputy Ellis stated the Sheriff's Department and the jail are fully staffed and the jail is starting to hire the first wave of the eight new corrections officers for the new facility.

k. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

l. Overtime:

The Committee reviewed the overtime reports.

m. Courthouse Security:

The Committee reviewed the Courthouse Security report.

n. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Nothing to Report

10. January 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Voight to approve the January 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items for Next Meeting:

None

12. Adjourn

Meeting adjourned at 9:51 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department and Emergency Management.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF



This year the Wood County Sheriff's Department's Polar Plunge Team raised almost \$5,000.00 for Special Olympics!!!! They plunged together in the balmy Wisconsin River near Anchor Bay on February 4th. Thank you to all of those who donated to the team.

This year's plunge team, Corrections Officers Macy Griepentrog, Elizabeth Link, Jace Wipfli, Amanda Edgerly, Sheriff Shawn Becker, Corrections Officer Tina Cegielski, Deputy Terry Johnson, Sergeant Brandon Christianson, Part Time Deputy Dustin Turner, And jail Sergeant Thomas King.



Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 935-7200

January 17, 2023

Sheriff Shawn Becker
Wood County Sheriff's Department
400 Market St
PO Box 8095
Wisconsin Rapids, WI 54494

On Friday January 6th, 2023 Milwaukee Police Officers attempted to stop a stolen vehicle in the City of Milwaukee. The vehicle fled from the stop, and officers pursued. During the pursuit, the occupants of the fleeing vehicle fired shots at the officers and subsequently got away. The fleeing vehicle was located abandoned in Milwaukee. The Milwaukee Police Department Homicide Unit and Special Investigations Division conducted the investigation and identified two subjects who were involved in the incident. Those individuals were tracked to an address in Wisconsin Rapids, WI.

Milwaukee PD investigators reached out to the Wood County Sheriff's Department for assistance in locating and arresting these subjects. On January 10th, 2023 our detectives and officers met with members of the Wood County SWAT team, Wisconsin Rapids Police Department, the Grand Rapids Police Department, the Marshfield Police Department, the Wisconsin Rapids Fire Department, and the United Emergency Medical Response ambulance service. A team of approximately 50 officers was assembled and helped with the apprehension of three wanted subjects through the execution of a search warrant at 5810 73rd St S in Wisconsin Rapids. The response was overwhelming and impressive. This team utilized two MRAP vehicles, drones, counter snipers, K-9 units and SWAT personnel to safely take these individuals into custody. Further, the weapon used to shoot at the officers was located during the search of the residence.

The cooperation and collaboration demonstrated by the Wood County Sheriff's Department, Wisconsin Rapids Police Department, the Grand Rapids Police Department, the Marshfield Police Department, the Wisconsin Rapids Fire Department, and the United Emergency Medical Response ambulance service with our department was remarkable. The Milwaukee Police Department is grateful for these partnerships and should the need arise in the future, we would be honored to return the hospitality we were shown.

Sincerely,

A handwritten signature in black ink, appearing to read "J. B. Norman", is written over a horizontal line.

Jeffrey B. Norman
Chief of Police

WOOD COUNTY SHERIFF'S DEPARTMENT
NEWS RELEASE
January 13, 2023

On January 6, 2023 the Milwaukee Police Department was involved in a vehicle pursuit with a stolen vehicle. During that vehicle pursuit suspects began shooting at officers who were involved in the pursuit. The pursuit was terminated by the Milwaukee Police Department and they started an investigation into identifying the shooters.

Milwaukee Police Department Detectives contacted the Wood County Sheriff's Department Investigations Division on January 10, 2023 as they had developed information on individuals within Wood County in connection to the shooting and vehicle pursuit. The Milwaukee Police Detectives worked with the Wood County Sheriff's Department Investigators to pinpoint and locate the residence within Wood County where the suspects were staying.

On January 11, 2023 the Wood County Sheriff's Department Special Response Team, Marshfield Police Department Special Response Team, Wisconsin Rapids Police Department Special Response Team, Grand Rapids Police Department, and Milwaukee Police Department executed a search warrant to apprehend Afrishawn Dedrick (Age 21), and Tyshe'onna Jones (Age 21) in the Town of Grand Rapids, Wood County, Wisconsin. Shortly before 1 PM on January 11, 2023, both Dedrick and Jones were taken into custody and are being held in the Milwaukee County Jail.



Afrishawn Dedrick (Age 21)



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF



Tyshe'onna Jones (Age 21)

This is a good example of a joint investigation between multiple agencies throughout the State of Wisconsin. It was impressive to see how smoothly the largest law enforcement agency in the state worked with local agencies here in Central Wisconsin. The sizes of the departments may be drastically different but it was clear that we all have the same goal to serve our communities.

Below is a link that contains media coverage from the Milwaukee area regarding the seriousness of the offense that prompted our response. This is an example of how dangerous and unpredictable the law enforcement profession is.

<https://www.wisn.com/article/milwaukee-police-shot-at-during-vehicle-chase/42417923>

Sheriff Shawn Becker



January Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

January Training Descriptions

Date	Type	Description
3-Jan	Business Meeting	January Business Meeting
10-Jan	Work Night	Equipment and vehicle checks, call sheet completed. Raffle update.
17-Jan	Work Night	Equipment and vehicle checks, call sheet completed. Raffle update.
24-Jan	Other	CPR Refresher.
31-Jan	Work Night	Equipment and vehicle checks, call sheet completed. Raffle update.

Call #	1	2	3	4	5
Date	1/9/2023	1/11/2023	1/12/2023	1/14/2023	1/28/2023
Time	9:55	18:48	13:54	22:17	9:26
Day of Week	Monday	Wednesday	Thursday	Saturday	Sunday
Township	Saratoga	Saratoga	Saratoga	Pittsville	Biron
Location	RANGER RD & STH 13 S	10929 STH 13 S	STH 13 & STH 73	1524 NECEDAH RD	32ND ST N & STH 54
Rescue 3	D. Westfall	D. Westfall	A. Bork	B. Franz	
Rescue 4					
Rescue 5					
10-22ed	Yes			Yes	Yes
Call Type	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Injuries	Traffic/Scene Containment	10-50 w/ Unknown Injuries
Medical/Extrication					
Ambulance	WRFD	WRFD	WRFD	Pittsville	
EMR	Saratoga	Saratoga	Saratoga		
Fire	Nekoosa	Nekoosa	Nekoosa	Pittsville	
Air					
Tools/Equipment Used					
Notes					
Other members on scene		J. Habeck M. Wiberg	M. Wiberg	D. Westfall	



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

February 6, 2023

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – January 2023

For the end of the month of December 2022 (from Dec. 22-31) there were 5 additional Crime Stoppers tips received bringing the December monthly total from 11 to 16.

The Crime Stoppers program received 27 tips in the month of January 2023 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on January 18, 2023. The next regular meeting will be on February 8, 2023 at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 2023 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	2	0
K9 Ace	14	1	2
K9 Timo	15	4	1
K9 Rosco	16.5	6	2
K9 Bingo	13	0	0

TRAINING (MONTHLY) –

- During the month of January Sergeant Arendt and K9 Timo, Sergeant B. Christianson and K9 Ace/K9 Bingo, Deputy Pidgeon and K9 Sig, and Deputy Beathard with K9 Rosco trained with the Wisconsin Rapids Police Department and Nekoosa Police Department K9s for monthly training. During this training teams focused on Narcotic Detection (buildings, vehicle, building exterior, lockers, and luggage), tracking (hard surface), building search for person, and obedience. Training venues included WOSO/WRPD range house, Wisconsin Rapids Area Middle School, and MSTC Campus.

TRAINING (INDIVIDUAL) –

- Sergeant Arendt and K9 Timo had 3 hours of on duty training during the month of January. During these hours, Sergeant Arendt and K9 Timo trained narcotic detection, obedience around reward balls and bite sleeves/suits, and tracking.
- Sergeant Christianson and K9 Ace completed training while on duty in the area of narcotic detection and tracking.
- Sergeant Christianson and K9 Bingo completed training in the area of explosive detection and tracking, and familiarized some of the shift with Bingo and his capabilities.
- Deputy Beathard and K9 Rosco completed on duty training in narcotic detection.

USEAGE –

- Sergeant Arendt and K9 Timo had 8 K9 requests and 4 deployments for the month of January. Three of these deployments were narcotic sniffs of vehicles. Of those three sniffs, one sniff resulted in no indication of the vehicle and two sniffs resulted in indications and vehicle



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

searches. These searches revealed, .4g methamphetamine, 2.32g marijuana, 14 suspected fentanyl pills, 135 Propranolol pills, 100 Bupirone pills, 22 Trazodone pills, 2 Quetiapine pills, and 19 pieces of drug paraphernalia. Another deployment was a search of a residential basement where it was suspected that someone was inside. No persons were located.

- K9 Sig was deployed at a search warrant and located some Marijuana. He was also deployed on a traffic stop and did not indicate.
- Sergeant Christianson and K9 Ace had one deployment in the month of January. Indication was observed on a traffic stop and drug paraphernalia was located.
- Sergeant Christianson and K9 Bingo did not have any deployments in January.
- Deputy Beathard and K9 Rosco had six deployments. These deployments were narcotic sniffs of vehicles.

DEMO/COMMUNITY –

- Sergeant Arendt and K9 Timo did a demonstration for Samoset Council Pack 118 at the Masonic Lodge in Wisconsin Rapids.
- Sergeant Christianson and K9 Ace did two demonstrations, both at Immanuel Lutheran School in Wisconsin Rapids.
- Deputy Beathard and K9 Rosco did two demonstrations one for Teen Leadership and the other for ODC.

ADDITIONAL INFORMATION –

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

12-11-22 THROUGH 01-21-23

Animal Bites:

- Dogs-8
- Cats-3
- Other-0

Neglect/Abuse Case: 2

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 1

Major Incidents: 0

Follow-up-Brooke: 2

Follow-up-Susa: 1

Training Hours: 8.50

- Brooke assisted WRPD with an inspection warrant where 22 cats were removed and turned over to the South Wood County Humane Society.
- Wood County did an inspection warrant in the Town of Port Edwards for three cats that were not being taken care of due to the owner being incarcerated.

Submitted by:

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JANUARY 2023

ATV

- Patrol Hours 57
- Citations-0
- Warnings-1

BOAT

- No Activity

SNOWMOBILE

- Patrol Hours 20.5
- Citations -5
- Warnings- 1
- New snowmobiles were purchased and currently being equipped with emergency lights.

Submitted by

Sgt. Matt Susa

OVERTIME BREAKDOWN 2022 (HRS.)							2022
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	12.00	72.00	153.00	0.00	237.00	8
February	0.00	60.00	60.00	194.00	192.00	506.00	58
March	0.00	183.50	0.00	122.95	212.00	518.45	36
April	0.00	110.00	0.00	60.00	560.00	730.00	0
May	0.00	24.00	0.00	60.00	420.00	504.00	0
June	0.00	12.50	156.00	112.50	72.00	353.00	0
July	0.00	48.00	120.00	120.00	444.00	280.00	0
August	24.00	120.00	0.00	60.00	336.00	540.00	0
September	0.00	48.00	0.00	66.00	348.00	462.00	0
October	24.00	120.00	192.00	96.00	344.00	776.00	0
November	0.00	84.00	132.00	132.00	520.00	868.00	0
December	0.00	78.50	204.00	156.00	336.00	774.50	0
TOTALS	48.00	900.50	936.00	1332.45	3784.00	6548.95	102

OVERTIME BREAKDOWN 2023 (HRS.)							2023
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	0.00	0.00	0.00	
February	0.00	0.00	0.00	0.00	0.00	0.00	
March	0.00	0.00	0.00	0.00	0.00	0.00	
April	0.00	0.00	0.00	0.00	0.00	0.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00	0



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

December 2022 (12/25/22to 02/04/23)

Patrol

Overtime hours:	48.33
Comp time hours:	266.5
Call Out:	0
Holiday Pay/Comp hours:	318

Investigations

Overtime hours:	15.25
Comp time hours:	33.25
Call Out:	0

Security Services

Overtime hours:	0
Comp time hours:	8.625

TOTAL CALL OUT: 0

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services January 2023 Report

For the month of January 2023, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	105
O.C. -	7
Misc. Items -	15

The miscellaneous items that were located were two (2) holsters, 3 pairs of scissors, a metal cut off wheel, a window punch and numerous hand tools.

Security Services screened 9,079 people entering the courthouse for the month. Security Services had 41 security requests from different departments within the Courthouse for the month. There were four (4) jury trials this month.

Security Services had to go "hands on" with a female subject in Branch one that was being disorderly. The subject was taken into custody and charged with disorderly conduct and bail jumping. We also arrested a subject this month on warrants.

For the month, we were contacted by the jail on two (2) separate occasions to investigate crimes that happened in the jail. Both incidences were inmates that caused damage to county property. Both individuals were charged with Criminal Damage to Property.

During the Month of January, I utilize part-time employees for 20 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	204	81	39	210	93	33	0	0	0	0	0	0	0	0	0	0	0	0
2	201	81	39	204	91	32												
3	200	81	37	202	95	32												
4	196	82	37	197	93	32												
5	201	81	37	195	91	29												
6	198	79	36	197	91	29												
7	196	77	36															
8	198	77	36															
9	199	77	36															
10	201	75	34															
11	193	75	34															
12	195	75	34															
13	192	79	34															
14	200	83	33															
15	198	83	29															
16	193	83	28															
17	196	86	30															
18	193	84	31															
19	191	85	32															
20	194	85	31															
21	201	83	31															
22	202	83	31															
23	204	83	31															
24	196	82	31															
25	206	83	31															
26	211	88	30															
27	205	91	30															
28	205	90	31															
29	208	90	31															
30	208	90	30															
31	207	89	30															
WCJail	199.74			200.83			0.00			0.00			0.00			0.00		
Shipped	82.61			92.33			0.00			0.00			0.00			0.00		
EMP	32.90			31.17			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	37.80			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																	
3																	
4																	
5																	
6																	
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26																	
27																	
28																	
29																	
30																	
31																	
WCJail	0.00			0.00				0.00				0.00				0.00	
Shipped	0.00			0.00				0.00				0.00				0.00	
EMP	0.00			0.00				0.00				0.00				0.00	
Avg Length of Stay (Days)	0.00			0.00				0.00				0.00				0.00	

2023 Yearly Averages

Total	200.29
Safekeeper	87.47
EMP	32.03
LENGTH of STAY	37.80

SK Total
WP 75
AD 15
SK 90

Color indicates low population	191	01/19/23
Color indicates high population	211	01/26/23

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	78	67	14	77	78	15	0	0	0	0	0	0	0	0	0	0	0	0
2	74	67	14	74	76	15												
3	75	67	14	68	80	15												
4	70	67	15	65	78	15												
5	76	66	15	68	76	15												
6	76	64	15	70	76	15												
7	77	62	15															
8	79	62	15															
9	80	62	15															
10	86	60	15															
11	78	60	15															
12	80	60	15															
13	72	64	15															
14	77	68	15															
15	79	68	15															
16	75	68	15															
17	74	71	15															
18	70	69	15															
19	68	70	15															
20	72	70	15															
21	79	69	14															
22	81	69	14															
23	83	69	14															
24	76	68	14															
25	85	68	15															
26	86	73	15															
27	77	76	15															
28	77	75	15															
29	80	75	15															
30	81	75	15															
31	81	74	15															
WOOD	77.48			70.33			0.00			0.00			0.00			0.00		
WPSO	67.84			77.33			0.00			0.00			0.00			0.00		
ADSO	14.77			15.00			0.00			0.00			0.00			0.00		
TOTAL	199.74			200.83			0.00			0.00			0.00			0.00		

MONTH	High	Low
January	86	68
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
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28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2023 Safe Keeper Averages		
WOOD Co Jail	73.91	108
WAUPACA Co	72.59	75
ADAMS Co	14.89	15
Total Population	200.29	198

Yellow Shut down for COVID

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$36.36/DAY	OUT OF COUNTY Including Wages/mileage \$44.43/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2022 TOTAL AMOUNT
January	2561	\$93,117.96	\$113,785.23	\$20,667.27	\$20,667.27	\$36,829.80
February	554	\$20,143.44	\$24,614.22	\$4,470.78	\$25,138.05	\$32,038.30
March	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$35,586.60
April	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$34,421.10
May	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$35,599.55
June	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$33,229.70
July	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$33,061.35
August	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$34,990.90
September	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$34,291.60
October	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$36,842.75
November	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$31,999.45
December	0	\$0.00	\$0.00	\$0.00	\$25,138.05	\$30,419.55
TOTAL	3115	\$113,261.40	\$138,399.45	\$25,138.05		\$409,310.65

\$36.36

\$44.43

Electronic Monitoring 2023 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2023 Total Amount	2022 Total Amount
January	32.90	\$29,883.07	\$29,883.07	\$39,438.39
February	0.00	\$0.00	\$29,883.07	\$38,616.23
March	0.00	\$0.00	\$29,883.07	\$39,583.71
April	0.00	\$0.00	\$29,883.07	\$40,346.10
May	0.00	\$0.00	\$29,883.07	\$39,411.14
June	0.00	\$0.00	\$29,883.07	\$38,825.43
July	0.00	\$0.00	\$29,883.07	\$43,453.07
August	0.00	\$0.00	\$29,883.07	\$42,372.20
September	0.00	\$0.00	\$29,883.07	\$41,726.13
October	0.00	\$0.00	\$29,883.07	\$42,481.19
November	0.00	\$0.00	\$29,883.07	\$39,493.47
December	0.00	\$0.00	\$29,883.07	\$38,675.41
TOTAL	2.74	\$29,883.07	\$29,883.07	\$484,422.47

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING

2023

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2023 YTD TOTAL	2022 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$196,800.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$295,200.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$393,600.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$492,000.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$590,400.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$688,800.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$787,200.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$885,600.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$984,000.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$1,082,400.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$1,180,800.00
TOTALS	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00		\$1,180,800.00

2023 is a 90 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2023						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3102	2988	2975	0	7279	\$25,200.70
February	0	0	0	0	0	\$0.00
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	3102	2988	2975	0	7279	\$25,200.70
TOTAL	6204	5976	5950	0	14558	\$50,401.40

Cost per meal **\$3.46**

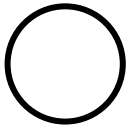
Cost per day **\$10.39**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$25,200.70	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	7,279	0	0	0	0
Cost per Meal	\$3.46	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$10.39	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

TEK84 INTERCEPT BODY SCANNER

[illegible]

1/30/2023



RESOLUTION#

Introduced by Public Safety
Page 1 of 1

ITEM# 3-
DATE March 21, 2023
Effective Date Upon passage & publication

Committee

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

XTwo-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EN, Finance Dir.

QAE
INTENT & SYNOPSIS: To provide for unanticipated revenue from the State of Wisconsin, Department of Administration to offset increased fuel costs for our fleet of vehicles in 2023.

FISCAL NOTE: The costs to be funded in the 2023 budget are in lines 101-2501-52110-000-232 (Sheriff Administration-Repair and Maintenance Vehicles). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52110	Sheriff Administration		\$24,432.60
43521	State Aid LE	\$24,432.60	

Source of Money: State of Wisconsin, Department of Administration grant funding.

WHEREAS, fuel costs have been significantly higher than anticipated or budgeted for in 2023, and

WHEREAS, the Wood County Sheriff’s Department vehicle maintenance budget is restricted in nature and would be compensated \$24,432.60 to help offset these higher than anticipated costs, and

WHEREAS, without these unanticipated revenues, the Sheriff Administration Repair and Maintenance-Vehicles will exceed budgeted amounts, and

NOW THEREFORE BE IT RESOLVED to amend the Wood County Sheriff Administration (52110) Budget for 2023 to add \$24,432.60 of unanticipated revenue from the Department of Administration into the Sheriff revenue account (43521)

known as State Aid Law Enforcement.

BE IT FURTHER RESOLVED that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

JOSEPH ZURFLUH (Chairman)
DENNIS POLACH
WILLIAM WINCH
BRAD HAMILTON
WILLIAM VOIGHT

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MARCH 8, 2023
WOOD COUNTY COURTHOUSE, ROOM 114, WISCONSIN RAPIDS, WI

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Dave LaFontaine, Laura Valenstein, Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig

Planning & Zoning Staff: Jason Grueneberg, Kevin Boyer, Jeff Brewbaker, Adam DeKleyn

Extension Staff: Jeremy Solin, Karli Tomsyck

Others Present (for part or all of the meeting): Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Ben Jeffrey (Wood County Health Department – WebEx), Peter Kastenholz (Corporate Counsel), Tom Turchi (City of Marshfield - WebEx), Eric Hummel, Jeff Mayer

1. **Call meeting to order.** Chairperson Leichtnam called the CEED meeting to order at 9:00am.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*).**
Facilities Director Reuben Van Tassel provided the committee with an update on the Riverblock building power outage.
4. **Review Correspondence.**
Jason Grueneberg shared there have been two resignations in Planning & Zoning this week. Adam DeKleyn has accepted a position with the Village of Plover and Scott Custer has accepted a position with the DNR. Jason wished them well and thanked them for their service to Wood County. Adam DeKleyn shared that he will be the Community Development Manager for the Village of Plover. He appreciates the opportunity Wood County has given him over the past 7 years and has enjoyed working with the CEED Committee, Planning & Zoning department and everyone at the County as a whole.
5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the February 1, 2023 CEED meeting, 2) bills from Extension, Land & Water Conservation and Planning & Zoning and 3) staff activity reports from Laura Huber, Jasmine Carbajal, Matt Lippert, Kayla Rombalski, Allison Jonjak, Hannah Wendels, Mallory McGivern, Janell Wehr, Jackie Carattini, Anna James, Caleb Armstrong, Kyle Andreae, Lori Ruess, Rod Mayer, Shane Wucherpennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** Supervisor LaFontaine requested review of the Extension staff activity report.

<i>Motion by Dave LaFontaine to approve and accept the February 1, 2023 CEED minutes, bills from Extension, Land & Water Conservation and Planning & Zoning, and Land & Water Conservation and Planning & Zoning staff activity reports. Second by Laura Valenstein. Motion carried unanimously.</i>
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6. **Review items, if any, pulled from Consent Agenda.**
Supervisor LaFontaine shared that when looking at the Extension staff activity report, there is a question about who is doing the activities because of the way it's written. He would appreciate if there was a statement noting that these are activities that Extension members either participated in, led or planned.

Jeremy Solin, Area Extension Director, explained the reporting system is state wide and there is a standard structure of how activities have to be submitted. He shared that what you see in the report are submissions by educators in this county about activities done in Wood County.

Supervisor LaFontaine is concerned that the report format is denying the staff credit for all that they're doing. Following discussion, it was decided that an introductory paragraph will be included in future Extension reports.

Motion by Dave LaFontaine to approve the Extension staff activity report as presented. Second by Jake Hahn. Motion carried unanimously.

7. Risk and Injury Report. None.

8. Land & Water Conservation Department

a. Wisconsin Land + Water Conservation Annual Conference update.

Shane Wucherpennig shared this was a 3 day conference held last week at Chula Vista in Wisconsin Dells. It was the first in person conference since March 2020. 518 people attended.

b. Discuss RC&D membership dues.

Shane Wucherpennig provided a brief background on RC&D membership dues. A motion was made by CEED to pay 75% of dues in 2022 and 100% the next year, based on evaluation of services provided by RC&D. There is \$1900 in the 2023 budget for dues but it is a matter of whether the committee feels services are adequate. Following discussion, it was decided that this should be brought back to the agenda one more time.

c. Consider recommendations for NEPCO Lake District Board.

Eric Hummel shared he lives on Nepco Lake and has been a permanent resident for 4.5 years. About 9 months ago, a group of volunteers felt they needed to find a way to get the lake in better condition. It was determined that forming a lake district was the best way to go.

A lake district is a special unit of government; fees are collected. The group is hoping that Wood County and others will help on this journey. To start a lake district, a petition has to go out. Eric noted it went to every person on the lake. 51% of individuals have to vote yes, per state statute. Currently, 63% of individuals have responded yes to the Nepco petition.

Eric shared there is a lot to do between now and getting formal approval of the entire Wood County board. One part is to identify a committee and set up a temporary commission until the first annual meeting of the Lake District. A public hearing will be held on March 21st at 8:30am, before the County Board meeting. Lengthy discussion followed.

Corporate Counsel Kastenholz explained there will be 4 appointments to the committee if the resolution is passed by County Board; 3 being residents, 1 either from the CEED committee or a person nominated by the CEED committee.

d. Update on Conservation Administrative Specialist position.

Shane shared they conducted interviews last week and brought 2 candidates back for final interviews and meet and greet with staff. Shane made a formal offer this morning; they accepted and will likely be starting around March 27th.

e. Committee Reports

i. **Citizen's Groundwater Committee meeting.**

Chair Leichtnam shared the last meeting speaker talked about PFAS. 22 states have standards for forever chemicals; Wisconsin does not.

The next meeting will be held on Monday, March 20th at 2pm in River Block.

ii. **Health Committee report.** None.

iii. **Central Sands Groundwater County Collaborative (CSGWCC) committee report.**

Chair Leichtnam shared there was a final announcement of a date for their gap analysis grant project. The final report will be shared on April 6th from 6:30-8:30pm at Marquette County Extension Annex building in Montello at 480 Underwood Avenue.

CSGWCC meetings are held the fourth Monday of each month.

Supervisor Valenstein suggested moving committee reports to the consent agenda to be approved with minutes, activity reports, etc. Following discussion, it was decided this should be added to the April meeting agenda.

iv. **Golden Sands RC&D report.**

Golden Sands RC&D will meet next Thursday, March 16th at River Block in Room 206. There will be 4 meetings starting at 9am.

9. Private Sewage.

a. Application for Low Flow Holding Tank in the town of Hansen

Jeff Brewbaker shared this application is a rarity. Holding tanks are a system of last resort in the County. An exception can be granted for sites with less than 150 gallons per day such as seasonal cabins.

Motion by Dave LaFontaine to approve application for low flow holding tank for Irvin Vollert as presented. Second by Laura Valenstein. Motion carried unanimously.

10. Land Records. None.

11. County Surveyor.

a. Review proposals and select surveyor to complete Public Land Survey System maintenance for corners affected by road construction projects.

Kevin Boyer shared they received 4 bids; Badger-Land Survey, Rutzen Survey Services, Riverside Land Surveying and Quest Civil Engineers.

Kevin considers all 4 bids to be qualified and based on cost, he recommends committee approval of Badger-Land Survey contract.

Motion by Laura Valenstein to approve Badger-Land Survey bid to complete Public Land Survey System maintenance for corners affected by road construction projects at a cost of \$200.00 per corner. Second by Dave LaFontaine. Motion carried unanimously.

b. Discussion of Request for Proposal process for proposed highway right-of-way project.

Kevin Boyer shared background information on highway right-of-ways. He has been working with Roland Hawk, Highway Commissioner, on the proposed project. Kevin would like to use \$10,000 of the County Surveyor budget that was previously dedicated to PLSS project and the Highway Department will be putting up \$15,000. Discussion followed.

Motion by Dave LaFontaine to approve RFP process for proposed highway right-of-way project. Second by Jake Hahn. Motion carried unanimously.

c. Presentation of 2023 Annual Report by the Wood County Surveyor, Kevin Boyer.

Kevin Boyer shared a brief background; he was appointed County Surveyor January 1st, 2009 and is a

contract employee. It's mostly an office position here and field work is contracted out. Kevin also highlighted recent projects and office work.

Kevin noted they are done with PLSS project. He has now been talking to the Highway Department, Register of Deeds and Treasurer's office as there are a lot of county right-of-way problems.

12. Planning

a. Present County Plat Review Annual Report

Adam DeKleyn shared the program is administered county wide in all of the incorporated areas of the county. It basically promotes orderly division and development of land by identifying specific standards and requirements for subdivisions.

Trends from 2022 include:

- Substantial decrease in number of land divisions in the county
- No new subdivisions plats in 2022
- Overall, CSM totals were still above the 5 year average.

b. Present County Well-Water Systems Annual Report and general program overview.

Adam DeKleyn provided a general overview of the well program. It is a newer program and was implemented at the beginning of 2022. Administration of the program is to protect the groundwater and drinking water in Wood County done through regulating and reviewing the location of new private wells being constructed in the county and also by allowing Planning & Zoning the authority to require filling and sealing of unused, non-compliant or dangerous private wells.

Adam noted in 2022, the Planning & Zoning office cited 115 new wells properly located and permitted in the county. Those wells will also be inspected and information made available to the public, well drillers, realtors, etc. Adam also shared 43 is the number of unsafe, non-compliant or unused wells that were filled and sealed. There is a map included in the annual report as well. Discussion followed.

c. Consider resolution approving a Town of Grand Rapids zoning amendment/rezone.

Motion by Jake Hahn to approve resolution for Town of Grand Rapids zoning amendment/rezone. Second by Tom Buttke. Motion carried unanimously.

13. Economic Development

a. Consider request for REDI implementation funding for ATV/UTV signage in the city of Marshfield.

Jason Grueneberg explained that the City of Marshfield opened up roads after the first of the year for ATV/UTV usage but didn't have funding for signage at that time. Some county signage has been funded through REDI funds.

Tom Turchi, Director of Public Works, shared they are getting things ready to start opening in April and want to make sure there aren't issues with the Police Department and users with roads that are prohibited.

Motion by Tom Buttke to approve release REDI implementation funds for ATV/UTV signage in the city of Marshfield in the amount of \$11,000.00. Second by Dave LaFontaine. Motion carried unanimously.

b. Broadband planning grant update.

Jason Grueneberg shared there is a planning grant from state to do planning at county level. Jason signed off on it on Tuesday. He noted the approach they're taking right now is regional.

c. Update on Central Wisconsin Days 2023.

Jason Grueneberg shared a flyer with the committee. The event is a day to go down to Madison and talk to the state legislature. It will be held on April 5th.

14. Extension

a. General Office Update

Jeremy Solin provided the following updates:

- Allison Jonjak shared that there was a grant proposal recently funded to fund some research on nitrogen efficiency in cranberry bogs, related to water quality issues. Allison is excited to have funding come through. The grant came from DATCP. Marshes involved in this will include some partially located in Wood County.
- Anna James and Shane Wucherpennig are planning the Central Wisconsin Farm Profitability Expo. It is coming up on March 22nd. This is another effort to help farms be more sustainable but also consider alternative treatments to help with water quality issues and a variety of other factors.
- The Healthy Communities Coordinator FoodWise position has approval from state leadership to be rehired. This position works across the area. Jeremy hopes to have someone on board in the next couple of months.
- 4-H Creative Arts Day is coming up on April 1st. Jeremy shared a flyer and invited CEED Committee to attend. The event will be held in Pittsville.

b. Wood County Real Colors Sessions

Extension is providing a training for county staff on Real Colors. There was a request from a county department to do the training so it has now been opened up to all county staff. There will be two sessions.

Real Colors is a personality traits training to help understand how to better work with each other. Laura Huber and Jackie Carattini will be leading the trainings on Tuesday, April 11th and Wednesday, April 12th.

15. Requests for per diem for meeting attendants. None.

16. Schedule next regular committee meeting. The next regular CEED meeting is scheduled for Wednesday, April 5th, 2023 at 9:00am at Wood County Courthouse Room #114.

17. Agenda items for next meeting. *Agenda items are due by Wednesday, March 29th.*

- RC&D Membership Dues
- Moving Committee Reports to Consent Agenda

18. Schedule any additional meetings if necessary. None.

19. Adjourn.

Motion by Tom Buttke to adjourn the meeting at 11:10am. Second by Dave LaFontaine. Motion carried unanimously.

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
January 19th, 2023
Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Robert Bauer (Golden Sands RC&D Staff); Jacob Fluor (Golden Sands RC&D Staff); Al Drabek (Marathon); Amalia Priest (Golden Sands RC&D Staff); Rick Nitz (Golden Sands RC&D Staff); Brooke Sperberg (Golden Sands RC&D Staff); Lindsey Laskowski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Walker, to approve the minutes from the November 2022 meeting. Motion carried unanimously.

PROJECT UPDATES:

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Fluor reported on administrative, communication, and follow-up work on projects involving both partnerships. Steering committee meetings are being planned and potential grant opportunities are being evaluated.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Bauer introduced Rick Nitz, a new NRCS hire who will be working out of the Union Grove office. Nitz will focus on urban agriculture and small producers. Bauer and Laskowski reported on continuing efforts to assist landowners seeking funding for work under their conservation plans.

Tree Shelters: Burzynski reported on preparations for the 2023 season, including a postcard mailing.

Stevens Point Area Neighborhood Gardens (SPANG): Burzynski reported that deer fencing was installed at one of the Stevens Point sites.

NACD Technical Assistance Project/Managed Grazing: Sperberg reported that follow-up is underway on many 2022 projects; including grazing plans. Several grazing project plans are in progress. A winter microbial workshop, which was held in December, attracted around 25 participants. Golden Sands RC&D will have a booth at an upcoming Grassworks conference. Events are being planned for 2023.

NEW PROJECTS: Burzynski reviewed the terms and conditions for a grant from the James E. Dutton Foundation, which is providing \$3,000 for the implementation of wildlife lessons for 5th graders. A motion was made by Clendenning, which was second by Walker, to recommend full board approval of the terms and conditions of the grant. Motion carried.

MEMBER REPORTS: None

OTHER BUSINESS: None

ADJOURNMENT: A motion was made by Walker, which was second by Clendenning, to adjourn.
Meeting adjourned at 10:49 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
January 19th, 2023
Online

Attendees: Ed Hernandez (Waushara); Gary Beastro (Member-at-Large); Bill Clendenning (Wood); Kendra Kunding (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Denise Hilgart (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Al Drabek (Marathon); Robert Bauer (Golden Sands RC&D Staff); Steve Bradley (Portage); Shane Wucherpennig (Member-at-Large); Todd Morris (Green Lake); Bob Walker (Member-at-Large); Joe Tomandl (Taylor); Amalia Priest (Golden Sands RC&D Staff).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:02 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Rosenthal, which was seconded by Clendenning, to approve the minutes from the November 2022 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart walked the group through the balances for each account. A motion was made by Leichtnam which was seconded by Wucherpennig, to accept and file the treasurer's report. Motion carried unanimously.

OLD BUSINESS:

Groundwater Legislation: Leichtnam reported that he heard from two Representatives, Rozar and Krug. The Republican Caucus is working on a flat tax. There are some mixed reviews on whether groundwater issues will be brought forward.

NEW BUSINESS:

Voluntary membership dues: Invoices will be sent out soon, as well as a summary of accomplishments in each county for 2022. This information will also be available on Golden Sands RC&D's website.

Virtual Council Member Binder: A link will be made available to council members.

Board of Directors List: Thorstenson gave an update regarding the Board of Directors List. She asked each county to confirm members and will contact counties with vacancies.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Walker reported that the committee held a closed session. The Treasurer's report was reviewed and approved to be sent to the full council for approval. The January newsletter was sent out. The online publication for the 2022 Highlights is underway.

Forestry/Agriculture/Wildlife Committee Report: Walker reported on the CWIP and NWIP projects. Grant opportunities are currently being evaluated. Bauer introduced Rick Nitz as the new NRCS hire working out of the Union Grove office. Work continues under conservation plans. Promotional preparations for 2023 tree shelters were discussed. Fencing has been installed in one of the Stevens Point area gardens. Follow up on NACD plans were discussed. Several project plans are being considered. A winter microbial workshop was held with approximately 25 in attendance. Golden Sands RC&D will have a booth at the Grassworks Conference in February. Additional events for 2023 are being planned. A \$3000 grant for wildlife lessons is being considered through the James E. Dutton Foundation.

Water Committee Report: Hamerla reported that staff have been busy working on renewals for CBCW watercraft inspector positions this summer. AIS staff are currently completing grant reporting. 2023 planning with each county will be forthcoming. The Wetlands Conference will be held February 21st-23rd in Stevens Point and Golden Sands RC&D will have a booth there. Purple Loosestrife biocontrol planning is going on. Wolosek will be working on "Project Red", as well as more outreach on lakes that are having carp issues. The Taylor County tree sale went well and engineering projects continue. Wood County discussed its tree sale. Wucherpennig gave an update on their 5 year water testing study. The 9 Key Element plan continues. Marquette County is moving forward with Nitrate testing. Green Lake County gave updates regarding water quality project planning, 9 Key Element plan, and boat wash station construction. Waushara County continues to meet with the Fox-Wolf Watershed Alliance and discuss upcoming projects. Discussing with Waupaca County the possibility of becoming part of the Upper Fox-Wolf Demonstration project.

NEW PROJECTS: Burzynski reviewed the terms and conditions for a grant from the James E. Dutton Foundation, which is providing \$3,000 for the implementation of wildlife lessons for 5th graders. A motion was made by Walker, which was seconded by Rosenthal, to approve the James E Dutton Foundation Grant Terms, Conditions, and Understandings. Motion approved unanimously.

STAFF/PROJECT UPDATES: Staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: Bauer gave NRCS updates. The Ag Census is due February 6th. The Conservation Stewardship Program has a deadline of February 10th. Nitz gave a brief introduction about himself.

OTHER BUSINESS: None

NEXT MEETING: The March 16th meeting will be in Wood County at the River Block Building.

ADJOURNMENT: A motion was made to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,

Ed Hernandez
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
January 19th, 2023
Online

Attendees: Gary Beastrom (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Bill Clendenning (Wood); Shane Wucherpennig (Member-at-Large); Kendra Kunderling (Golden Sands RC&D Staff). Unexcused Absence: Diane Hanson (Marathon). Excused Absence: Reesa Evans (Member-at-Large).

CALL TO ORDER: Hernandez called the meeting to order at 9:00 a.m.

INTRODUCTIONS: None required.

APPROVAL OF MINUTES: A motion was made by Walker, which was seconded by Wucherpennig, to approve the minutes from the November 2022 meeting. Motion carried unanimously.

Into Closed Session: A motion was made by Wucherpennig, which was seconded by Beastrom, for the committee to go into a closed session at 9:03 a.m.

Out of Closed Session: A motion was made by Walker, which was seconded by Beastrom, for the committee to come out of a closed session at 9:37 a.m.

TREASURER'S REPORT: The treasurer's report was presented by Hilgart. A motion was made by Wucherpennig, which was seconded by Hernandez, to approve the report and forward it to the full council. Motion carried unanimously.

STAFF AND MEMBERSHIP:

Hiring Updates: Kunderling reported that Rick Nitz was hired through the NRCS agreement. An offer was extended to a candidate for NRCS work in the Madison office.

Planning for future board turnover: Kunderling reported on training she recently attended to improve board continuity and performance as new persons join the board. She will have more information on this for our March meeting.

PR AND COMMUNICATIONS: Thorstenson reported that the January newsletter went out. Kunderling and Burzynski reported that work is underway on production of the online Annual Highlights for 2022.

OTHER BUSINESS: None.

ADJOURNMENT: The meeting was adjourned at 9:50 a.m. upon a motion made by Wucherpennig, which was seconded by Beastrom.

Respectfully submitted,

Bob Walker
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
January 19th, 2023
Online

Attendees: Al Rosenthal (Marquette); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Shane Wucherpennig (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Kendra Kunding (Golden Sands RC&D Staff); Colton Wolosek (Golden Sands RC&D Staff); Todd Morris (Green Lake).

CALL TO ORDER: Tomandl called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Rosenthal, to approve the November 2022 Minutes. Motion carried unanimously.

NEW PROJECTS: N/A

COUNTY AND STAFF UPDATES:

Hamerla: Reported that the Lake Monitoring and Protection Network (LMPN) 2022 reporting was being completed and that 2023 funding was secured. 2023 Wetlands Conference is February 21st-23rd in Stevens Point. He will be attending and Golden Sands RC&D will have an educational booth. There is a Pet Surrender Event at Schmeckle Reserve on February 25th; Golden Sands RC&D will co-host.

Kunding: Reported that the 2022 LMPN funding was being wrapped up and the 2023 funding was awarded. Project summaries will be going out to counties and partners.

Thorstenson: Reported that she is drafting project renewals for recurring CBCW (Clean Boats, Clean Waters) contracts. She will share position announcements when they are ready.

Wolosek: Reported he is doing AIS planning. Specifically, he is doing outreach to increase involvement with Project RED (Riverine Early Detection). He is also looking to see if there are AIS opportunities in some of the Southern partnering counties in dealing with common carp issues.

Green Lake: Morris reported that they are doing a lot of water quality project planning. They are doing 9 Key Element funding planning. The boat wash station water well is complete and the pad to park the portable wash station is scheduled to be poured. The wash station unit is ready to go.

Marquette: Rosenthal reported that the Marquette County Lakes Association was moving forward and had good energy from the new leaders. The county is moving forward with nitrate testing. The county budget worked out so employees raises will be an option and furlough days should be avoided.

Taylor: Tomandl reported that the tree sale went very well and the county engineer is busy planning new projects.

Waushara: Hernandez reported that they partnered with the Fox Wolf Watershed Alliance, under a subaward from the USDA, to hire 4-5 agronomists. Still looking into involvement with the farm network, no-till drill, and cover crops. Their groundwater testing is complete. They plan to do follow up testing on private wells which tested >10 PPM. Tests will continue for the next five years to develop a long term trend. Cost of these tests will be covered. Hernandez also shared that their Inner Agency meeting will be held January 26th in Wautoma. Additional news about groundwater will be shared. Katrina Shankland plans to attend (in person or virtually).

Wood: Wucherpennig reported that the tree sale is final. They typically sell approximately 20,000 trees. They had issues with some varieties selling out or were not available. The five year nitrate study is complete and will be sharing results. The county is applying for funding to continue their 9 Key Element plan as they move into their 4th year. They are part of the 6 county collaborative for groundwater nitrates. The data is final and a report is coming out soon. A public meeting is scheduled for sometime between March 9th through early April. They hope to work with USGS to keep the dataset together in order to continue to build on that baseline in future years.

Leichtnam reported that the political priority of groundwater didn't look good right now, as comments varied, based on communications with Representatives Rozar and Krug. Flat tax proposal is a much higher priority. He also mentioned ARPA money available right now for citizens with contaminated wells.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Rosenthal, to adjourn the meeting. The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Chris Hamerla
Temporary Recording Secretary

Central Sands Groundwater County Collaborative (CSGCC) Meeting

December 19, 2022 - 10:00 am

In-person at Hancock Agricultural Research Station, also an option to Join via Zoom

Present: Bill Leichtnam (Chair), Bill Clendenning, Jen McNelly, Nathan Sandwick, Mary Robl, Todd Wahler, Ed Hernandez, Mark Piechowski, Patrick Kilbey, Al Rosenthal, Anna James.

1. Call to order and attendance – not enough attendees for a quorum
2. Review and approval of prior meeting minutes – no quorum for approval, prior minutes still in draft
3. County groundwater updates from conservation and public health
Juneau and Adams – no one present

Waushara – Todd: ARPA program for RO treatment systems - 24 people with nitrate systems installed, 1 - 1.5 dozen going through process, and other inquiries. Funding: \$6800 for whole house, \$1200 single point, all systems installed were single point except 2, about \$43,000 spent thus far. Cost share is 80-20%. Newspaper has been best advertisement, did 2 PSAs, also word of mouth. Also working on text amendments for zoning codes.

Wood – no one present, Bill L. encouraged HD members to participate. About a week ago in Port Edwards about 40 residents attended meeting about high nitrates and neonicotinoids. Speaker was county board chair. No county participation.

Portage – Jen: ARPA program - 250 water samples done, 23 applications for systems, 10 reimbursed, 5 Transient Non-community systems received reimbursement for their systems. \$1500 for residential systems, no cost share. TN water systems - well replacements or systems. Funding for monitoring wells for Nelsonville did not pass county finance committee. Nelsonville issue was on WPT's Here and Now.

Marquette – Pat: have ARPA money available to start out county-wide testing. Waiting on guidance for monitoring plan from current research project.

Al: 501c3 status, Natural Resource Foundation works for Golden Sands RC&D. NRF accepts funds but won't allow us to take money out when we want to. Must stay in foundation for certain number of quarters. Al will try to get NRF at our 1/23 meeting.

Bill C. mentioned Mead Witter Foundation with the papermill as possible funding source.

Al asked if one of our counties could act as a fiscal agent, but they wouldn't be a 501c3. Would need to talk to CC and finance independently and then discuss together. Nate talked to his finance to find out what questions we should ask.

4. Continue Next Steps Discussion: Jen: develop uniform monitoring strategy among our counties. Meeting with Kevin Masarik, taking study and developing it.

Juneau – monitoring NE, looking at a no till drill

Adams – monitoring, talking treatment

Waushara – both

Wood – no till drill, monitoring

Portage – monitoring, treatment

Marquette – monitoring only

5. Future CSGCC Projects to help our residents – no counties had meetings like Port Edwards.
6. Current research project

Juneau Co vice chair Chris Zindorf concerned about roll out of Water Resource Guide in March 2023 because no longer plan to have Carla present to all county boards.

Jen reminded: we plan to invite all county board members to meeting at Tri-County school, record the meeting so it could be viewed by county board members, and offer for Jen or Mark Parsons to attend county board meetings upon request. Todd suggested a highlights reel (shorter version of the full video.)

Feb 23 date – Tri-County School in Plainfield will work, but date is not firmed yet, possibly beginning of March instead, likely a Thursday but not 3rd Thursday. Bill L. and Bill C. will check with Tri-County for other available date.

Water Resource Guide is in review and comment by Kevin and John Exo, and possibly other reviewers, estimated early 2023.

7. Natural Resources Foundation – see Al's info above
8. Funding CSGCC/Pass-through financial agent

Wood County HHS was given money by a former resident of Edgewater nursing home. County CC gave HHS a 501c3 status.

Nathan: Momentum for pursuing funding/501c3 status would be clarifying purpose of our group. Impetus is coming more from supervisors instead of LC and HD staff.

Ed, Jen, Todd: LC's are not looking for something long term because we have work to do. Looking for monitoring strategy to be in place. Beyond that, 501c3 is an idea but not something for right now. Full group rather than supervisor led, go back to small group meetings and reconvene.

Bill L.: Supervisors will gladly step back.

9. Agenda items for next meeting
1/23 meeting tentative - may have a February meeting date instead, Nathan will send email with questions about what has been of value as a participant, what could be improved.
10. Adjourn – ended informal meeting



4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- A hands-on, educational activity where 4-H Wood County youth learned about cuban sandwiches and tostones. The goal was to show youth a new skill in the kitchen that they can use in their personal lives.
- A training for adults who are interested in becoming 4-H volunteers, where adults learned what Extension is, how volunteers contribute to Extension programs, volunteer roles and responsibilities, what makes a quality youth development program, and what resources are available to 4-H volunteers. This effort is intended to prepare all future 4-H volunteers.
- A hands-on, educational activity where 4-H Wood County youth learned about empanadas in order to practice making their own from beginning to end and be able to make them again at home.
- An interactive teaching session where Wood County youth in 3rd grade and up where they learned to make two Chinese food items in order to learn about Chinese culture and practice their cooking skills. The goal was to expose youth to learn about other cultures while fostering youth interest in cooking and help them grow skills/independence in the kitchen.

4-H Parent Testimonial following a 4-H Foodie Program:

"You don't understand how big of a deal that was for him (youth participant) yesterday. He was super excited all week. He loves to cook and bake, but doesn't like new foods. Usually refuses to try new foods, even with bribing. I will take half of an egg roll as a win! I am glad this is available for him!"



AGRICULTURE

Matt Lippert, Agriculture Educator

- An event for farm women, where participants learned about strategic thinking/ diversification ideas. This effort is designed to educate farm women about other business opportunities for their farm, so they can be sustainable.
 - **Pictured right:** Dairy producers shared on a panel how they have diversified their dairy farms with alternative direct marketing businesses.





COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning for a STEM focused community event [Science By The River 2023] in collaboration with partnering organizations in the community. The goal of this event is to increase interest in science-based education and discovery learning amongst families and youth.
- Planning for renewal of the Regional Economic Development Initiative [REDI] plan for Wood County, completed in 2021, and convening meetings for subject matter experts in each identified strategy. The purpose of this plan is to enhance the economic vitality of Wood County by projecting future needs, identifying strengths, and addressing some of the existing barriers.

CRANBERRIES

Allison Jonjak, Cranberry Educator

- A training for cranberry growers about nutrient management, macro and micro nutrient needs of cranberries, and nutrient absorption in cranberry growing conditions. This training also reviewed how growers can create and maintain Nutrient Management Plans to ensure efficient and sustainable use of nutrients on their farms.
- A Cranberry School was hosted, sharing the latest research on nematodes, soil pH, soil health, the chemical screening program, genetics, pathology, physiology, and molecular biology in cranberry production with cranberry growers. This information helps cranberry growers to raise economic, sustainable, high yielding crops.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

- A public forum for community leaders of South Wood County, where members of the South Wood County Cultural Coalition shared data from needs assessments from underrepresented communities within the area. This effort is designed to better support and honor South Wood County's unique cultural assets.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A 6-week series of nutrition education lessons for older adults (Nutrition for Healthy Aging), where participants learn about the benefits of making healthy choices and about nutrition needs as one ages. Participants engage in conversation based learning techniques, activities, and have a recipe demonstration to enjoy during class.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices.

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.



Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.

- A comprehensive Harvest of the Month social marketing campaign implemented in the WRPS School District where Wisconsin-grown produce is served in school meal programs, students and staff engage and learn about WI-grown produce, and educational information is shared with parents/caregivers.

This effort was designed to increase consumption of Wisconsin-grown fruits and vegetables.

- A 5-week nutrition education series for fifth grade students at Grove Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A public forum for community leaders of South Wood County, where members of the South Wood County Cultural Coalition shared data from needs assessments from underrepresented communities within the area. This effort is designed to better support and honor South Wood County's unique cultural assets.
- A therapeutic horticulture lesson for FOCUS (Feeding Our Communities with United Services) clients, where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A therapeutic horticulture lesson for Hmong women from the Women's Community (serving survivors of domestic violence), where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A therapeutic horticulture lesson for Hmong elders at the Hmong American Center's ADRC Senior dinner, where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A community of practice for horticulture educators where we explore strategies and resources to expand horticulture education and outreach to underrepresented audiences. The goal of participating in this group is to dig into ways we can locally continue to grow and enhance our horticulture programs to reach more diverse audiences.
- Planning for the creation of a repository of existing horticultural resources in multiple languages for home/community gardeners of all abilities. The goal of this effort is to make this repository accessible on the Horticulture Topic Hub.
- Developing informal learning communities utilizing the Horticulture Program's social media for all Wisconsin gardeners, including underserved populations. The goal of this effort is to provide accurate, practical and up-to-date information to the public primarily through the topic hub in order to bolster educational outreach efforts in support of addressing the Horticulture Program objectives.



HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- An online 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- Financial coaching sessions with residents where we support them in setting and developing financial goals, designed to assist clients in developing the skills to meet basic needs.
- Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage safe and sober housing stability.
- A series of monthly, in-person workshops (Rent Smart) for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is to encourage safe and sober housing stability.
- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- Planning for a watershed scale social indicator study. The goal of this effort is to effectively identify where community programming and educational materials are needed based on feedback from local agricultural producers.
- Attended a kickoff event for Farmers for Tomorrow where Dave Brandt was the guest speaker. The goal of this event was to give a recap of group activities in 2022 while also providing an update on the events that Farmers for Tomorrow will be hosting in 2023.
- Led a panel discussion at the 2023 Wisconsin Potato and Vegetable Grower Association and UW-Madison Extension Grower Education Conference. The purpose of this panel was to provide producer led watershed protection group members with an opportunity to share their experiences and information about producer led groups with conference attendees.
- Planning for the Central Wisconsin Farm Profitability Expo. The goal of this event is to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmer' return on investment.
- A meeting with Farmers of the Roche-A-Cri and Eau Pleine Partnership for Integrated Conservation (EPPIC), producer led watershed protection groups. The goal of these meetings is to plan for upcoming educational events and opportunities that each group will host in 2023.



Activities Report for Shane Wucherpennig – February, 2023

- **February 1** – CEED meeting
- **February 2** – Iworq proposal zoom meeting, CWFPE planning meeting
- **February 3** – Virtual meetings, project planning
- **February 6** – WCA County Leadership meeting, Mill Creek TRM grant application
- **February 7** – Database management updates, Summer intern correspondence, Review Conservation Administrative Specialist applications
- **February 8** – Project database updates
- **February 9** – Landowner project designs, virtual meetings
- **February 10** – virtual meetings, conference calls
- **February 13** – Zoom meeting with County Cons. On Groundwater concerns
- **February 14** – County Board, TRM grant program application webinar, Agriculture water quality winter webinar series
- **February 15** – virtual meeting, phone correspondence, project updates
- **February 16** – CWFPE planning meeting, follow up with MSTC to help host event
- **February 17** – Virtual meetings, Planning updates for CWFPE event
- **February 20** – Review Conservation Administrative Specialist applications, Citizen's (wood county) groundwater group meeting
- **February 21** – Review Conservation Administrative Specialist applications
- **February 22**– Virtual meetings, Webinar, Department Head mgt.
- **February 23** – Virtual meetings, CWFPE planning with Anna James
- **February 24** – Virtual meetings, Review Conservation Administrative Specialist applications
- **February 27** – CSGCC meeting - virtual
- **February 28** – Conservation Administrative Specialist applicant interviews

Staff Report for February

Caleb Armstrong

- Wrapped up the Nutrient Management education classes for farmers in Spencer and Wausau.
 - Collaborated with other conservationist from the surrounding counties on getting together for the Nutrient Management education class held in March in Wisconsin Rapids.
 - We worked on presentations and who is giving which ones as the first class usually lasts about 6 hours of education.
- Working on preparing nutrient management plans for the farmers that are attending our class from Wood County.
 - We should have roughly 6 new farmers attending writing their first ever Nutrient Management plan.
- Attended a winter grazing tour at Jason Cavidini's farm who is the state grazing specialist for Wisconsin.
 - He talked to us about the importance for soil fertility to have a good established winter paddock system.
 - Also explained about the importance of having good spaced bales so the cattle don't leave too much and they don't punch out the land around the bales.
- Attended a training that was specifically designed for grazers with the importance of Nutrient Management.
 - This training was showing them the importance of good soil test, good manure tests, and understanding when and how to rotate cattle to keep a profitable system in place.
- Was asked to work with Kirk Langfoss on presenting to the UWSP students about how counties use Nutrient Management to monitor and run their programs at a government level.
 - We showed students how each programs relates to Nutrient Management and how farmers can become more efficient in their work with a good solid plan that is followed.
 - The reason we were asked to speak about it is the class is designed around Nutrient Management and the students might write a plan of their own at the end of the year.

Activities Report for Kyle Andreae – February, 2023

- February 1 – Schill Design/ Site visit
- February 2 – Off
- February 3 – Schill Design
- February 6 – Schill Design
- February 7 – Schill Design
- February 8 – Schill Design
- February 9 – Schill Design
- February 10 – Schill Design/ Out Sick
- February 13 – Schill Design
- February 14 – Schill Design, Borchert Inspections/ as Built
- February 15 – Borchert as Built
- February 16 – Borchert as Built, Schill Design
- February 17 – Schill Design, Borchert as Built
- February 20 – Schill Design
- February 21 – Borchert as Built
- February 22 – Borchert as Built/ Site visit, Schill Site visit
- February 23 – Borchert as Built, Schill Design
- February 24 – Borchert as Built, Schill Design
- February 25 – Borchert Site Visit
- February 27 – Schill Design, Update Average Price List Based on 2022 Construction.
- February 28 – Schill Design

***Activities Report for Lori Ruess
February 2023***

- Attended February 1st CEED meeting and typed minutes.
- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed January sales tax report and forwarded to Finance.
- Assembled budget information for audit.
- Year-end budget reconciliation and emailed Finance necessary information.
- Completed two CREP Practice payment reimbursement requests and forwarded to DATCP for payment.
- Trained Emily on vouchers and Dynamics.
- Assisted Rod with fourth quarter Wildlife Damage Abatement and Claims reimbursement.
- Completed tree and shrub sale refunds.
- Started preparing information for annual tree and shrub distribution.
- Sent request to agencies for 2022 Annual Report information.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 9, and February 23, payrolls.
- Worked on the LWCD office procedure manual.
- Logged and deposited MDV payments as received.
- Completed required IT training.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Rod Mayer – February 2023

- Completed exemption paperwork for Knuth & Raikowski – determined by DNR for ag tag harvest objectives for 2022. (Database, write up, signatures, sent to DNR)
- Attended Land & Water Area meeting in Wausau.
- Called NMM operators for reminders of financial assurance expirations coming up.
- Completed and sent non-metallic mine site public information request – listing all active sites, material, location, and contacts.
- Reviewed Nikolay – Mid WI financial assurance – update file, spreadsheet, and software.
- Completed three wildlife damage claims for the entire 2022 year – letter, signatures, file updates, scans, update software, sent to DNR.
- Reviewed and updated NMM fees and financial assurance for Kolo, Doine, Nikolai, Becker, and Dupee.
- Correspondence with landowner and DNR storm water for possible exemption for licensed fish pond dredge exemption to NMM permitting.
- Review & update Earth, Crist, and Bohn financial assurance – file, spreadsheet, software.
- Completed Area poster contest awards – 10 posters. Delivered prizes to school for 1st, 2nd, and 3rd place. Trophy and gift cards.
- Worked with landowner (Klein) for pond exemption – reviewed – issued exemption. Updated file, spreadsheet, letter to landowner, and sent to DNR.
- Completed Act82 shooting permit paperwork for Arnold Strawberry – site visit revealed deer eating bedding straw – vines freezing. (Maps, paperwork, signatures, update file and database, sent to DNR.)
- Completed and sent final tree sale order to two nurseries for out Spring sale.
- Went to processors for final paperwork and audited for deer donation program. Looked up results for CWD testing on donated deer. Worked with pantries to get meat picked up. Issued payment to processors and completed final report to DNR. (8 deer donated to pantries – 337 lbs.)
- Worked with IT to re-adjust Kolo financial assurance changes.
- Processed Raikowski and Marti WM-40 enrollments for wildlife full claim program for 2023.
- Correspondence with four landowners for wildlife damage program in 2023.
- Completed tree sale spreadsheet for cost/profit, tracking, etc.
- Worked with corp counsel for change in banks and financial assurance for Billerud mine site – formerly Verso. Completed reviews, received changes, accepted and updated new, canceled previous with Wells Fargo (was req. to send all previous letters of credit and amendments back to bank – copied all for file.)
- Completed annual 2022 Non-Metallic reclamation permitting report to DNR with all final numbers and calculations.
- Reviewed Laura Lane tree sale invoice.
- Completed 4th Quarter Wildlife Damage and Abatement Program reimbursement report. Scanned 43 pages, updated DNR software, signatures, sent to DNR.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, February 20, 2023

TIME: 2:00 p.m.

LOCATION: Wood County Riverblock Building, Conference Room 206 & Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Bill Clendenning, Gordon Gottbeheut, Myra Gottbeheut, Bruce Dimick, Shane Wucherpennig, Scott Bordeaux, Robert Sorenson, Rhonda Carrell, Cecile Stelzer-Johnson, Scott Custer, and Lance Pliml

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.

2. **Speaker—Cecile Stelzer-Johnson:**

Topic – “Vetting Products Containing PFAS” – Q & A to follow.

Cecile presented a power point on PFAS. The following bullet points were included:

- Forever chemicals: Pervasive, ubiquitous, dangerous to our health.
- How the body gets rid of toxins.
- Symptoms of PFAS exposure.
- Where are they?
- How can I avoid these products?
- But I’m in Wisconsin. My water is safe to drink, right?
- Ok, can I cleanse? Get rid of it?
- PFAS may have an Achilles’ heel.
- PFAS’ Achilles’ heel.
- 10 down, 11,990 to go.
- So what is the chemical industry doing?

The Power Point and supporting materials will be included in the email that goes out with these notes.

3. **Public Comment:**

None

4. **Approve Minutes of January 16th, 2023 meeting:**

Motion by Rhonda Carrell made a motion to approve the minutes from January 16th. Second by Bruce Dimick. Motion carried unanimously.

5. **Chair’s Remarks:**

Bill shared a newspaper clipping from February 8th Wisconsin Rapids Daily Tribune titled “Three bills in the legislature that aim to tackle Wisconsin’s water quality.” Bill stated the references the article made to the bills are inaccurate and outdated.

6. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**

Cecile Stelzer-Johnson mentioned Portage County Groundwater Citizen Advisory Committee that has managed to block a lot of stuff.

7. **Information on upcoming related events/meetings/Plan Conservation Lobby Day (April 25th)- Vice Chair Bruce Dimick.**

Bruce talked about plans for getting ready for Conservation Lobby Day. He suggested having Katrina Shankland join the group and give a pep talk on how to approach legislators.

8. **Future Speakers** – Suggestions welcome – March open.

9. **Agenda Items for next meeting** (next agenda comes out one week prior)

10. **Next Meeting** – Mon., March 20th, 2023; 2:00 pm
11. **Adjourn:**
Bruce Dimick declared the meeting adjourned at 3:40 p.m.

Notes by Victoria Wilson, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for March 8, 2022

1. Economic Development (Jason Grueneberg)

Property and Information Technology Committee Meeting – On February 6th I met with the PIT Committee to discuss what to do with 33 acres of County-owned property on the east side of 17th Ave. across from the Highway Shop. The recommendation was to hold off on selling any of the property until County staff can determine if there will be any future needs for all or part of the property. A recommendation will be made to the PIT Committee later this year.

UWEX Broadband Webinar – On February 6th I participated in a UWEX Broadband discussion regarding upcoming grant opportunities for counties to apply for planning funds. All counties will have to respond by March 7th if they will participate in the planning grant process, and if they will do it individually or as a region. I have been talking with Centergy, our regional economic development organization to determine if we will participate in a regional broadband planning effort, or complete our own county plan.

Cultural Leadership Roundtable – On February 7th I attended a South Wood County Cultural Coalition Roundtable meeting at McMillan Memorial library. This was the result of a UniverCity (UW UniverCity Alliance) Year project that was initiated by the City of Wisconsin Rapids. The Cultural Leadership Roundtable was held to share survey result regarding cultural diversity in South Wood County and garner support for ongoing efforts of the Cultural Coalition.

Heart of Wisconsin (HOW) Leadership Class – On February 9th I facilitated a class for the HOW Leadership Class at the Courthouse on government services. The session included a tour of the jail and courts, panel discussion with local elected leaders, presentations by County departments, and a discussion on ARPA funds with Chairman Pliml. A big thank you to all of the elected leaders and staff that made this session a huge success.

Entrepreneur Ecosystem – On February 15th and March 1st I participated in Central Wisconsin Entrepreneur Ecosystem meetings. The purpose of the effort that is led by the University of Wisconsin Stevens Point is to identify all the participants in the ecosystem and understand/develop connections among the entities.

Central Wisconsin Economic Development (CWED) Fund – On February 16th I participated in a CWED Loan Committee meeting. Purpose of the meeting was to review a loan request for a veterinary clinic in central Wisconsin. Currently the Loan Committee is considering a loan request for a restaurant purchase in the region.

County Regulation of Large Solar Farms – On February 22nd I attended a webinar on County regulation of large solar farms. The webinar was facilitated by the Wisconsin Counties Association.

Workforce Housing Summit Webinar – On February 27th I participated in a Workforce Housing webinar facilitated by Competitive Wisconsin, Inc. The summit included a presentation on housing trends and need in the state, and panelists discussed the issues that they are facing as well as some of the possible solutions to housing issues.

Wood County Economic Development Roundtable – On March 2nd I participated in the Wood County Economic Development Roundtable. In addition to updates from participants, steps were taken to address REDI Plan implementation and the groups that will lead those efforts.

2. Planning& Zoning (Adam DeKleyn)

February was a busy month in the P&Z Dept. County Plat Review substantially picked up. A 14 lot residential preliminary subdivision plat was submitted for review. I'm also working with developers on 2 other proposed subdivision plats. At some point, these preliminary plats will require review and conditional approval from CEED. I provided land use planning and zoning assistance to several municipalities and community officials over the past month. A few highlights...I've completed a land use planning and zoning update and comprehensive plan update for the City of Nekoosa. The PC recommended adoption at our last meeting. I'm finalizing, once again, an official zoning map for the Town of Auburndale. I'm working with the Town of Cameron on a community survey to be used to guide an update/supplement to their comprehensive plan. I'm also starting the beginning legwork on a P&Z update and comp plan update for the Town of Rock. I have annual reports included in this packet for your reference and review. I've also included a Town of Grand Rapids zoning amendment for your review and approval. Lastly, Utility Scale Solar...wow... I've been receiving a lot of inquiries, questions, concerns and input on this issue from town officials and residents. I will be presenting on utility scale solar as a land use at an upcoming Wood County Towns Association Meeting. Oh and if you didn't hear...6 more weeks of winter. Happy February.

3. Land Records (Paul Bernard)

- Designing an online data downloads portal
- NG911 work with addressing database
- Digitizing hydrography datasets
- Integrating improved coordinates from our public land survey system contracts
- Addressing/parcel mapping as needed
- Custom maps

4. **Code Administrator (Jeff Brewbaker)**

01-25-2023- Issued conventional permit TN: 18, Issued shoreland zoning permit for new house on seven-mile creek TN: 18, Soils evaluation, plan review, and permit A+0 mound TN: 01, Soils evaluation, plan, and permit replacement conventional Village of Port

01-26-2023- (4) inspection reports TN: 12, 06, 14, and 17

01-27-2023- Studied component manuals for Eljen and Geo-mat projects

01-30-2023- (3) inspection reports TN: 07, 18, and 18, Reviewed soils evaluation and hydrograph TN: 07, Holding tank replacement permit TN: 15

01-31-2023- Inspection report 3 bedroom Eljen Pod mound

02-01-2023- Reviewed soils information and interpretive determination report for a new mound TN: 10

02-02-2023- Worked on program fee and maintenance violations

02-06-2023- Meeting with Peter regarding Sheriff Service on small claims service

02-07-2023- Gathered educational notes for spring plumber/soil tester training

02-08-2023- Developed Power Point for state approved 3 credit class

02-09-2023- Holding tank inspection TN: 10

02-10-2023- First Supply training in Plover 6 credits for various license

02-13-2023- Issued mound renewal permit TN: 11

02-14-2023- Shoreland zoning on-site for vegetative buffer TN: 18, Reviewed soils evaluation, plan review, and issued permit for anew A+0 mound TN: 11

02-15-2023- Worked on response for Shane W. regarding shoreland zoning, Reviewed Low-Flow holding tank soil test and plan TN: 08

02-16-2023- Focused on refining topics for spring training seminar.

02-17-2023- Vacation Day

02-20-2023- Vacation Day

02-21-2023- Dr. Appointment am. Insp report replacement holding tank TN:10

02-22-2023- Reviewed soils evaluation, plan, and issued permit for an Individual System Design (System in Fill) with A+4 soils TN: 07

02-23-2023- Covered phones and counter due to numerous absent staff, worked on power point for training local soil testers & plumbers of all types, also obtained 3 credits of continuing education for licenses listed previous

02-24-2023- Reviewed soils evaluation, plan review, and issued permit for new A+0 mound TN: 15

02-27-2023 Practiced and refined Power Point to be presented on 3/2/23.

02-28-2023 – Gathered electronics for presentation and made sure the venue was ready, Took reading at Eichorn Well for CST

5. Code Technician (Scott Custer)

1-27-2023 – POWTS program State audit.

1-30-2023 – Well permit review and approval X 1. Holding tank revision approval X 1 TN-01. Inspection report X 2.

1-31-2023 – NR 115 meeting with Land Conservation. Inspection reports x 4.

2-1-2023 – Inspection report X 6. Sanitary inspection spreadsheet updated.

2-2-2023 – Shoreland/Floodplain project TN-07 my office. Program fee reviewed list and reviewed regulations for implementing a program fee.

2-3-2023 – Program fee meeting. Workflow meeting.

2-6-2023 – Program fee meeting with C.C. Inspection reports X 3. Internet security training.

2-7-2023 – Shoreland mitigation meeting with contractor. Spring POWTS Program power point for my section.

2-8-2023 – Spring POWTS Program power point for my section.

2-9-2023 – GIS meeting. Inspection report X 3.

2-10-2023 – Inspection report X 3.

2-13-2023 – Shoreland/Floodplain permit meeting with landowner. Well permit review and approval X 1. Holding tank agreement letter to land owner TN-02.

2-14-2023 – Shoreland site inspection TN-18. ARPA contaminated well grant research.

2-15-2023 – NR-115 changes letter for State leg/admin committee.

2-16-2023 – Holding tank permit review and approval TN-02. Well permit review and approval X 1. Shoreland permit review and approval TN-07.

2-17-2023 – Review and approved soil test. Mitigation plan review.

2-20-2023 – Covered office, short staffed. Hosted WebX for citizen's ground water meeting.

2-21-2023 – Inspection report X 4.

2-22-2023 – Inspection report X 4.

2-23-2023 – Inspection report X 3.

2-24-2023 – Inspection report X 4.

2-27-2023 – Inspection report X 6. Well permit review and approval X 1.

2-28-2023 – Prepared for POWTS presentation. Well permit review and approval X 1.

6. Office Activity (Victoria Wilson)

- a. Monthly Sanitary, Shoreland, Floodplain and Well Permit Activity – There were seven sanitary permits, one shoreland permit and four well permits issued in February 2023.
- b. ArcGIS Pro Software Project – Victoria continues to assist Paul with Point of Interest projects.
- c. Attended the following meetings/trainings & activities:
 - i. HOW Leadership Training-Assisted Jason with coordination and time keeping.
 - ii. Typed up notes for Citizen's Groundwater Group meeting.



DEPARTMENT OF PLANNING AND ZONING

DATE: March 8, 2023
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Town of Grand Rapids - Zoning Map Amendment/Rezone

STAFF MEMORANDUM

Introduction:

The Town of Grand Rapids adopted and administers their own town zoning ordinance. On January 19, 2023 the Town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (P&Z) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Lot 2 of CSM 11222 (S23 T22N R6E) Parcel #: 0700677AA

Existing zoning on the above referenced parcel is Agricultural (A) (*Map 1*). The request is to rezone the newly created 1.97 acre parcel to Residential-One and Two Family (R-2) (*Map 2*). The purpose of the rezone is to allow for residential development. Additionally, the town's zoning ordinance prohibits parcels under 5 acres in size to be zoned Agricultural. There's no Wood County Floodplain Zoning or Shoreland Zoning on the parcel under discussion.

The Town Plan Commission recommended approval of the zoning amendment on October 10, 2022. Subsequently, the Town Board held a public hearing and approved the zoning amendment on December 13, 2022. The Town Board also amended its [Comprehensive Plan - Future Land Use Map](#) (pg.131) for consistency purposes - changing the future land use from agricultural to residential for this site. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the P&Z, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any existing county planning and zoning programs or ordinances.

I recommend forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving a zoning map amendment to the Town of Grand Rapids Official Zoning Map.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

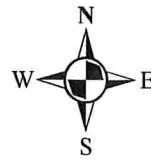
(ZA-2023-001)

Map 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2023-001)

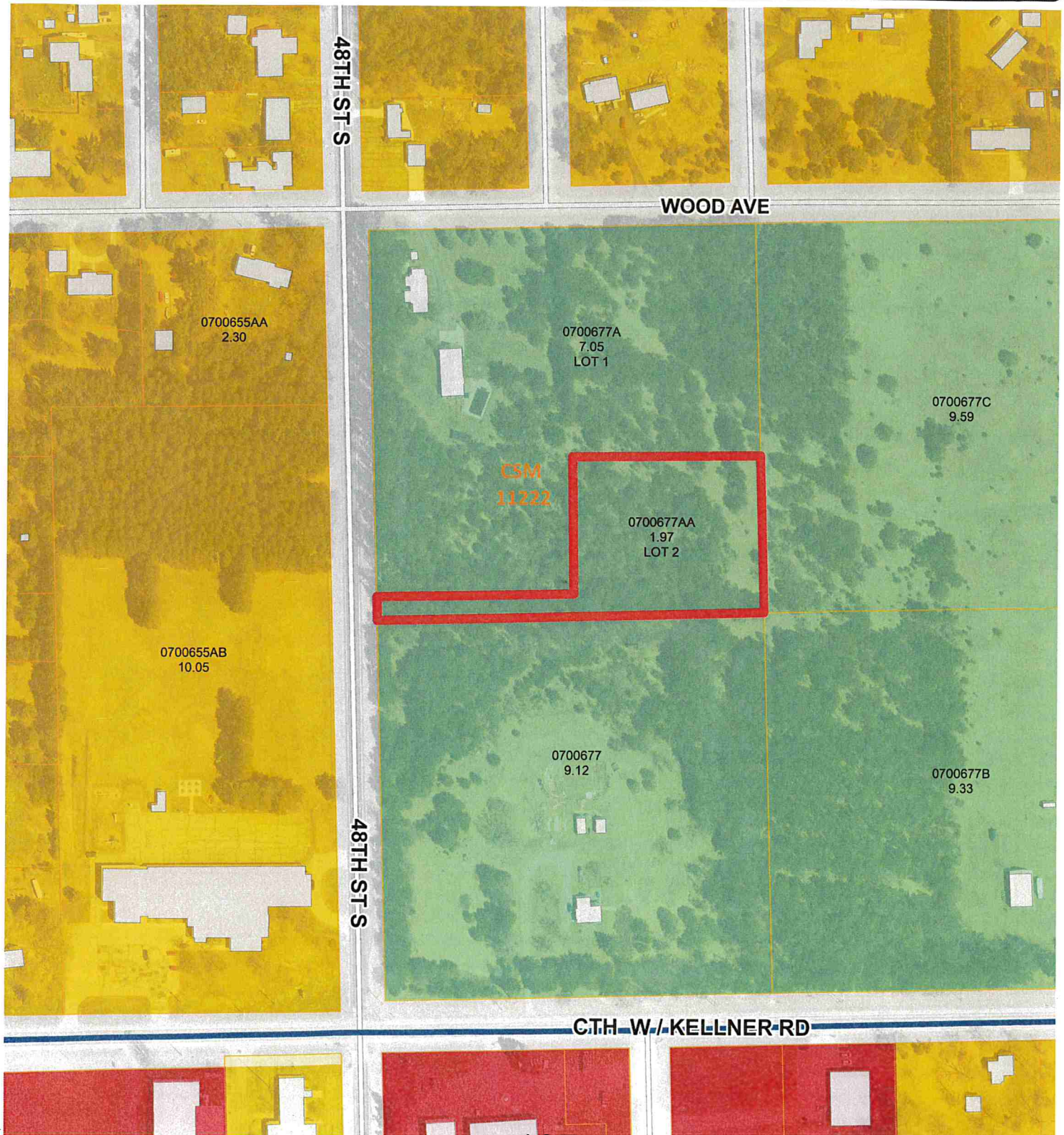
Legend

- | | |
|---|---|
|  Agriculture (A) |  Parcels |
|  Residential (R-2) |  Rezone Area |
|  Commercial (B-1) | |



0 125 250 500 Feet






Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2023)



Map 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2023-001)

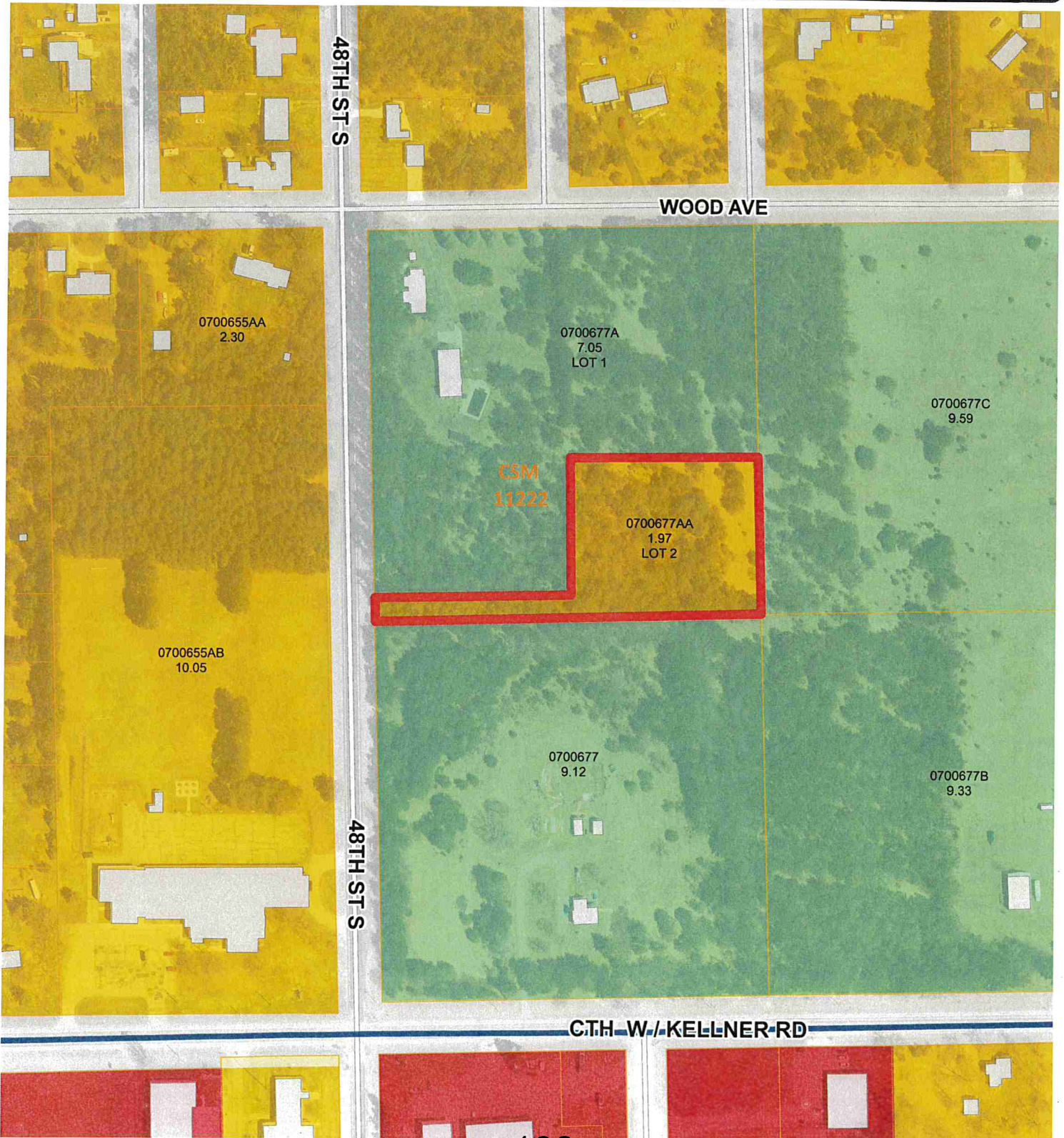
Legend

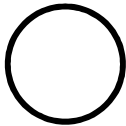
- | | |
|---|---|
|  Agriculture (A) |  Parcels |
|  Residential (R-2) |  Rezone Area |
|  Commercial (B-1) | |



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2023)





RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE
Effective Date

March 21, 2023
March 21, 2023

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: PAK, Corp Counsel		
Reviewed by: , Finance Dir.		

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Official Zoning Map.

FISCAL NOTE: None.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on January 19, 2023 the Town of Grand Rapids submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on March 8, 2023 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendment/rezone:

- (1) Lot 2 of CSM 11222 (S23 T22N R6E)
Parcel #: 0700677AA
Rezone from Agriculture (A) to Residential – One and Two Family (R-2)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

{ }

BILL LEICHTNAM, (Chair)
DAVE LAFONTAINE
JAKE HAHN
TOM BUTTKE
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this 21st day of March 20 23 .

County Clerk County Board Chairman

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: March 3, 2023
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 10:04 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the February 3, 2023, meeting were reviewed.
Moved by Zurfluh, seconded by Voight, to approve the minutes.
All ayes.
4. The Committee reviewed the claims of Nicholas-Steven:Felella, Kathleen Collins, and Roger Sherwood. These claims will be provided to the county board.
5. There was one new animal claim against the County.
Moved by Voight, seconded by Leichtnam, to pay the dog license fund claim of Castlerock Veterinary Hospital in the amount of \$561. All ayes.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Wagner, seconded by Voight, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group.
 Report given by Supervisor Leichtnam. See the group's minutes in the county board packet. General discussion had on PFAS and upcoming regulation of municipal wells to test for them.
8. NEPCO Lake District.
Moved by Wagner, seconded by Clendenning, to forward this matter to the CEED Committee such that it can take action on the petitions to create a NEPCO Lake District. 2 ayes, 3 nays.
 The motion failed.

Moved by Clendenning, seconded by Voight, to have the Judicial and Legislative Committee conduct a public hearing on the petitions to create a NEPCO Lake District and to conduct said hearing on March 21, 2023, at 8:30 a.m. All ayes.

9. Opioid settlement agreement.
Moved by Wagner, seconded by Voight, to approve the resolution to authorize the Corporation Counsel to execute the Settlement Agreements. All ayes.
10. County Board rules. No discussion had.
11. Attendance at meetings.
Moved by Zurfluh, seconded by Leichtnam, to authorize any committee members to attend the Synergy meeting. All ayes.
12. No specific agenda items for the meeting in April 2023.
13. The next regular committee meeting will be April 6, 2023, at 1:30 p.m.
14. Meeting adjourned without objection by the Chairperson at 10:04 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

Judicial & Legislative Committee Meeting

Date: March 3 2023

NAME (PLEASE PRINT)	REPRESENTING
Jeff Ruckow	WCBH
Ed Newton	Finance
Eric Hummel	NEPA Lake District Volunteers
Heather Gehrt	Treasurer
Tiffany Ringer	ROD
Brent Vrhvick	CSA
NAM JONAM	PROBATE
C. Lambert	D.A.
Ray Bossert	Port Edwards Admin.
AV	
Lance Pliml	County Board Chair
Carlin Saylor	Criminal Justice Coordinator
Kimberly Stimac	Clerk of Courts
Paul Bernard	Land Records Coordinator
Sue Smith	Public Health Director
Trent Miner	County Clerk

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, February 13, 2023
TIME: 11:00 a.m.
LOCATION: Room 114, Wood County Courthouse
TIME ADJOURNED: 11:45 a.m.
MEMBERS PRESENT: See Attached List.

1. At 11:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. Review the Order for Supervised Release Plans and determine how to proceed. DHS Supervised Release Specialist Scott Timm advised the committee:
 - a. R.Z. had child victims but likely does not meet the statutory standards for a serious child sex offender. Scott will gather and share more detailed information on R.Z.
 - b. L.K. is a serious child sex offender and will therefore have the additional statutory set-back requirements apply.
4. Review potential placement limitations.
 - a. L.K. has one or more disabilities such that he has qualified for services from Lakeland Care Inc., which is a managed care organization. Lakeland will be doing an assessment on L.K. in the next week or so and will advise on disability related placement limitations. He may need a Community Based Residential Care Facility (CBRF) or an Adult Family Home (AFH). It is possible that L.K. will have to be placed in a statutorily compliant residence with 24/7 services provided for him. Scott Timm suggested we have a representative of Lakeland involved in L.K.'s matter to participate in future committee meetings. Scott will try and identify who that representative will be.
 - b. Regarding R.Z., Scott said it might be possible to place R.Z. in the home where the last sexually violent person placed resides. Scott will check the contract and advise. If it is possible, the Sheriff's Department will check the neighborhood to see if anything relevant has changed since the last placement and Paul will check his maps with the same goal.
 - c. The Committee decided we should move ahead and see if there are any placement options in the community in

case L.K. does not end up in a CBRF or an AFH. The Corporation Counsel's office will work with Paul in GIS to accomplish this and may work with one or more vendors to ascertain their interest in acquiring property that meet the various standards.

5. The next committee meeting will be Monday, February 27, 2023, at 11:00 a.m. The committee may need to go into closed session to discuss medical data per Wis. Stat. § 19.82 (1)(f).

6. Meeting adjourned by consensus at 11:45 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

Residential Options Committee Meeting

Date: February 13, 2023

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Thursday, February 27, 2023
TIME: 11:03 a.m.
LOCATION: Room 114, Wood County Courthouse
TIME ADJOURNED: 11:35 a.m.
MEMBERS PRESENT: See attached list

1. At 11:03 a.m., the meeting was called to order.
2. Public comments. None at this time.
1. The minutes for the February 13, 2023, meeting were reviewed. **Moved by Quentin Ellis, seconded by Paul Bernard, to approve the minutes. All ayes.**
3. Placement update regarding R.Z. Scott Timm spoke regarding R.Z.'s placement restrictions. R.Z. is able to be housed within a residential home and does not have any additional placement restrictions as he is not a serious child sex offender. The Committee came to a consensus and identified the current active residential option on Knuth Road as a potential placement, subject to a neighborhood check by the Wood County Sheriff's Department.
Paul Bernard shared data on the Residential Options Committee (ROC) Map in regards to this placement.
Peter Kastenholz will complete a report to the Department of Health Services to finalize R.Z.'s residential placement option.
4. The Committee discussed L.K. Scott Timm shared data pertaining to L.K. He is eligible for family care services through Lakeland Care and was believed to need placement in an adult family home (AFH) or community based residential care facility (CBRF). L.K. is a serious child sex offender and will require additional restrictions as defined by Wis. Stat. § 980.08(4)(dm)1.c.
Tania Reindl with Lakeland Care spoke and provided information that L.K. does not pass Lakeland Care's parameters for an AFH or CBRF placement.
Peter Kastenholz clarified Tania Reindl's assertions that at this time, the Residential Options Committee will be responsible for finding a residential option for L.K., and Lakeland Care will be responsible for providing services when he is placed, including medication management.

5. The Committee reviewed potential placement locations for L.K. Two potential placement locations were reviewed utilizing the ROC Map by Paul Bernard and Erin Trantow. There were no objections by the Committee to pursue either location. The Corporation Counsel's office will reach out to the landlord Wood County is actively working with to check if they are interested in one property over the other. The Sheriff's Department will then complete an investigation into the demographics of the neighborhood to determine whether there are any restrictions that would hinder the ability to place the individual.
6. The next committee meeting will be March 6, 2023 at 9:00 a.m.
7. Meeting adjourned by consensus at 11:35 a.m.

Minutes taken by Erin Trantow and are in draft format until approved at the next meeting.

Residential Options Committee Meeting

Date: February 27, 2023

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, March 6, 2023
TIME: 9:05 a.m.
LOCATION: Room 115, Wood County Courthouse
TIME ADJOURNED: 9:26 a.m.
MEMBERS PRESENT: See attached list

1. At 9:05 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the February 27, 2023, meeting were reviewed. **Moved by Quentin Ellis, seconded by Scott Goldberg, to approve the minutes. All ayes.**
4. Placement at 5055 Knuth Road was reviewed. **Moved by Peter Kastenholz, seconded by Charles Hoogesteger, to approve placement of R.Z. at 5055 Knuth Road, Wisconsin Rapids, WI 54495. All ayes**

Quentin Ellis asked for an explanation on whether traffic will increase for the location so they are informed what to report to nearby residents as law enforcement does receive frequent calls from the public regarding the property. Scott Timm responded by stating the new individual will receive no more or less visits than the current tenant, so it is reasonable to expect the vehicles visiting to double due to each individual having their own cares.

5. The report to Department of Health Services for R.Z. was reviewed. **Moved by Charles Hoogesteger, seconded by Paul Bernard, to approve the report be sent to Department of Health Services. All ayes.**
6. Update regarding placement search for L.K. Discussion was had regarding 10330 County Road E. Law enforcement will complete the formal investigation and if cleared, the landlord Wood County is working with will be notified to complete their review of the property for interest to purchase.

3240 West Grand Avenue location was removed from the search due to the proximity to an apartment complex.
7. The next committee meeting will be March 20, 2023, at 9:00 a.m.
8. Meeting adjourned by consensus at 9:26 a.m.

Minutes taken by Erin Trantow and are in draft format until approved at the next meeting.

Residential Options Committee Meeting

Date: March 6, 2023

[illegible]



Wood County WISCONSIN

**CORPORATION
COUNSEL OFFICE**

Peter A. Kastenholtz
CORPORATION COUNSEL

RESIDENTIAL OPTIONS COMMITTEE REPORT

March 6, 2023

Pursuant to Wis. Stat. s. 980.08, the Court has notified the County that a petition of a person (the subject) requesting supervised release in Wood County has been granted (Wood County Case No. 16-CI-01). Consequently, being the subject's county of residence, the Wood County Residential Options Committee (the Committee) has been reactivated in order to fulfill its statutory obligation to prepare a report that identifies an appropriate residential placement for the subject such that he can be placed on supervised release.

Upon receiving the Court's referral, the Committee met and reviewed the statutory criteria for placement. The Committee was advised that the subject is not a serious child sex offender, as that phrase is identified by law, and therefore only the standard setbacks apply to his placement.

The Committee had met less than a year ago to identify a placement option for a different person who was eventually placed on supervised release. The Committee determined that the placement of that person in the past was at a home that has more than one bedroom and that the lease for that home did not limit the State from placing an additional person there. In fact, from a monetary and convenience standpoint, it makes sense to use the existing placement for an additional person. The Committee was advised that it is the preference of the State Department of Health Services to have no more than two persons placed in a single home. With all of that information, the Committee determined that it was appropriate to use this property, that being 5055 Knuth Road, Wisconsin Rapids, WI 54495, to place the subject.

The Wood County Sheriff's Department then conducted a review of the neighborhood of the property to verify that it continues to meet the various statutory setback requirements and has now reported back to the Committee that it does. With that, the Committee has passed a motion identifying the 5055 Knuth Road property as being an appropriate placement for the subject for which the owner has already entered into a lease with the state. The Committee has also approved the submission of this report to the State Department of Health Services, and in doing so, believes that it has fulfilled its statutory obligations as well as its duty to the community.

If there is anything further the Division of Health Services or the Court feel that the Committee needs to do, please advise us accordingly.

Thank you.

Members of the Wood County Residential Options Committee.

INVOICE

Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.
Marshfield, WI 54449
715-389-1011

FOR: Ordinance Control Ordinance Control-WOOD CO
Courthouse Annex
184 2nd St North
Wis. Rapids, WI 54494
(715) 421-8911

Printed: 02-06-23 at 9:45a

Date: 02-06-23

Account: 780

Invoice: 241218

Date	For	Qty	Description	Price	Discount	Price
Services by Adam Kubica, DVM						
01-30-23	Jimmer	1	Rabies 2nd Exam			42.00
01-30-23	Riley	1	Rabies 2nd Exam			42.00
01-30-23	Shorty	1	On-Site Visit			25.00
01-30-23		1	Technician Time			21.00
01-30-23		1	Rabies 2nd Exam			42.00
02-02-23	Jimmer	1	Rabies 3rd Exam			42.00
02-02-23	Riley	1	Rabies 3rd Exam			42.00
02-02-23	Shorty	1	On-Site Visit			25.00
02-02-23		1	Technician Time			21.00
02-02-23		1	Rabies 3rd Exam			42.00
Services by Makayla Schultz, DVM						
01-24-23	Jimmer	1	Rabies 1st Exam			57.00
01-24-23	Riley	1	Rabies 1st Exam			57.00
01-24-23	Shorty	1	On-Site Visit			25.00
01-24-23		1	Technician Time			21.00
01-24-23		1	Rabies 1st Exam			57.00

Old balance	Charges	Payments
0.00	561.00	0.00

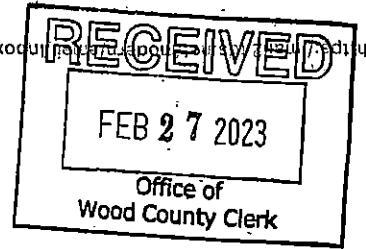
New balance
561.00

Thank you! Download the Pet Desk App to make contacting us easy. You can also email

NOTICE OF INJURY AND CLAIM

(APPENDIX Q)

cc: Corp Counsel
HR
Sheriff



To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

Date: ~~Oct~~ Oct 04, 2022

FEB 28 2023

Time: 0400 - 1200 approx

WOOD CO. CORP. COUNSEL

Place: 7087 State Hwy 184, Uesper, WI 54489

The circumstances giving rise to my claim are as follows:

A no knock search warrant

The names of county personnel involved are: Sgt John Matthews & Lt Scott Goldberg & many other officers

The names of other witnesses are: spouse Ronald A. Collins

THE CLAIM

I request the following relief: 500.00 - ind deductible for front door

Date: 02/27/80

Signature: Kathleen M Collins
Print Name: Kathleen M Collins
Address: 7087 State Hwy 184
Uesper, WI 54489

* Please disregard any other monetary amounts other than the 500.00 for the insurance deductible. A rethought this & this is what I am requesting. Thank You. Kathleen Collins

NOTICE OF INJURY AND CLAIM - Continued

(APPENDIX Q)

Wisconsin Statute section 893.80(1)(a) requires that "within 120 days after the happening of the event giving rise to the claim, written notice of the circumstances of the claim signed by the party, agent or attorney" must be served on the clerk of Wood County.

Thereafter, according to Wisconsin Statute section 893.80(1) (b), a claim containing the address of the claimant and an itemized statement of the relief sought must be presented to the Wood County Clerk.

This document serves as both the notice of injury and claim, discussed above. Please complete the form to the best of your ability. County staff are not allowed to assist you in completing the form.

Your claim may be investigated by County staff or agents of the County's insurance carrier.

The County or its insurance carrier's agent may: settle your claim with you; deny your claim within 120 days of your presenting it to the clerk; or simply not respond to the claim; in which case you should deem the claim denied after 120 days.

With respect to your claim, be advised that pursuant to section 893.80(3), stats., except as otherwise specifically provided for by law, "the amount recoverable by any person for any damages, injuries or death in any action founded on tort (negligence) against any...political corporation [county], governmental subdivision or agency thereof and against their officers, officials, agents or employees for acts done in their official capacity or in the course of their agency or employment, whether proceeded against jointly or severally, shall not exceed \$50,000."

Wood County's insurance carrier will not accept direct communications from persons who do not have a claim filed against the County.

NOTICE OF INJURY AND CLAIM

(APPENDIX Q)

RECEIVED

JAN 31 2023

Office of
Wood County Clerk

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
HR
Sheriff

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

Date: Oct 06 2022

FEB 02 2023

Time: 0400-1200 approx

WOOD CO. CORP. COUNSEL

Place: 7087 State Hwy 186 Vesper, WI 54489

The circumstances giving rise to my claim are as follows:

A no knock search warrant stating in 3rd paragraph, that in our residence was meth, drug para + other controlled substances, scales, syringes + smoking device.

My husband + I didn't know why these people broke into our home for several hrs until Scott Goldberg arrived with the no knock search warrant + explain what they were doing at our home.
We were not read our rights.
We were both hand cuffed.

The names of county personnel involved are: Sergeant John Matthews,
Det Scott Goldberg + many others unknown to me.

The names of other witnesses are: My spouse Ronald A. Collins

THE CLAIM

I request the following relief: \$500.00 for insurance deductible for front door -
I continue to suffer Flashbacks of the flash bangs which cause lack of sleep + fear.
Embarrassment in the community. My husband has serious heart
condition - pacemaker/defibr, brain aneurysm + high risk for stroke see to elven

01/31/2023

Date

Kathleen M Collins

Signature

Print Name: Kathleen M Collins

Address: 7087 State Hwy 186
Vesper, WI 54489

* They could have come over any time of the day/night + we would have let them in to search w/o all the commotion. We have nothing to hide. They didn't find anything in their search on 10/6/22. I am requesting the full amount of \$50,000.00. I am in counseling 76 to help w/ flashbacks

Claim Number: 1121762-225036
Policy Number: WIA2713360
Date of Loss: October 6, 2022
Date Reported: October 7, 2022
Underwriting Co: American Strategic Insurance Corp
Insured Location: 7087 STATE HIGHWAY 186, VESPER, WI, 54489-9632

Dear Ronald and Kathleen Collins,

Please accept this letter in response to the claim submitted to us for the peril of Other.

Enclosed you will find additional claim documents. Any payment addressed in this letter is being sent separately. If our understanding of your loss is incorrect in any way, please let us know as soon as possible.

In response to the reported claim, we completed our investigation and reviewed the policy. Based on our review, we have found damage to your home's entry from a police action in which you were exonerated from any involvement in the crime.

A payment in the amount of **\$2,578.40** is being issued. Here is a recap of the claim payment:

Dwelling	(\$)
Replacement Cost Value	3,078.40
Less Depreciation	0.00
Actual Cash Value	3,078.40
Less All Other Peril Deductible	500.00
Net Claim	2,578.40

While coverage has been provided as explained above, we are continuing our investigation regarding **cleanup of trailer debris that remains on your property**. We await the pending information. We reserve our rights under the policy and your duties after loss to the investigation to this portion of the loss.

If your loss includes dwelling damage, your policy provides for the actual cost of the repairs less your deductible and less any non-recoverable depreciation up to the amount of coverage. **Should the actual repairs be less than our estimated costs** the final payment due, if any, will be based on the actual cost incurred to repair or replace your property.

Our position set out above is based upon the information we have to date. Should you have any other information that you would like for us to consider or that you feel would affect our coverage investigation and subsequent coverage

Phone: (866) 274-5677 • Fax: (866) 274-3299 • www.AmericanStrategic.com
The ASI group is an affiliate of The Progressive Corporation and is rated A (Excellent) by A.M. Best Co.

Suffering from Flashbacks 25,000.00
lack of sleep due to Flashbacks 5,000.00
counseling due to Flashbacks, etc 2500.00
embarrassment in community 7,500.00
bad dreams of no knock search warrant 5000.00
lack of enjoyment since no knock search warrant 4500.

PROGRESSIVE HOME CLAIMS
PO BOX 5009
ANTIOCH, TN 37011-5009

PROGRESSIVE[®]
HOME

December 22, 2022

RONALD COLLINS AND KATHLEEN COLLINS
7087 STATE HIGHWAY 186
VESPER, WI 54489-9632

State Of Wisconsin

02/06/2023

23CF 75
23TR 201
Wood County

Counter Claim, And Summary Judgment

Nicholas-Steven:Felella

Case # BG733953-3

Plaintiff

BG733954-4

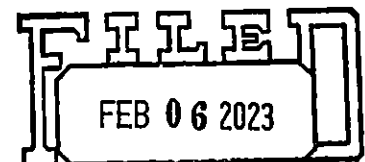
V.

BG733955-5

DEPUTY MITCHEL JAZDZEWSKI Et. al.

Officer ID 451 WOOD COUNTY DEPT

(In His Official Capacity And Private)



**CLERK OF COURT
Wood County, Wis.**

DA: AUSTIN MOGARD Et. al.

Judge:(Any Or All)

WOOD COUNTY DISTRICT ATTORNEY

(In His Official Capacity And Private)

**"And All That Where There And Named In The Incident
Report On 02/01/2023"**

Deffendants

By Special Devine Apperance

**Now Comes The Plaintiff Nicholas-Steven:Felella The Living
Man. Living Soul, Executor And Beneficiary Of My Minor**

Case 2:20-cv-00070 Document 1-1 Filed 02/03/21 Page 2 of 10

**Estate I'am Here By Special Devine Apperance Your Honor,
Too Settle This Matter, And I Am Calling For A
Constitutional Court Of Record I Am Now Asking The Court
For A Summary Jugement Based Apond The Truth And
Facts Placed Apond The Court Of Recored By My
Documents, And I Stand Firmly Apon My UN-A-LIEN-ABLE
Rights**

The Truth And Facts

- 1. As I Was Traveling East Bound On Town Line Road.**
- 2. Heading To Work Approximately Around Between
5:15am-5:30am.**
- 3. I Came To The Intersection Of Town Line Road And
48TH Street.**
- 4. Did Not Make A Complete Stop! But Slowed Down
Enough Too See That There Was No Other Traffic. And
Proceeded With Caution!**
- 5. About A Quater Mile Or So; Down The Road, I Look In
The Rear View Mirror And Saw Emergency Lights So I
Proceeded To Slown Down.**
- 6. Then As I Pulled Over I Notice The The Emergency Lights
Were Behind Me.**
- 7. The Deputy Identify Himself As Wood County Deputy**

- Officer Michel Jazdzewski! And I Recognitized Him From
My Last Incounter With Him A Few Months Back.
8. He Then Asked If I Knew Why, He Was Pulling Me Over?
9. I Stated No I Did Not Know? Then He Stated That I Blew
A Stop Sign!
10. I Then Stated That I Did A Hollwood Stop, I Was
Running a Little Late For Work. And That There Was No
Other Cars.
11. He Then Stated That I Did Stop At All, I Said I Slowed
Down Enough To Know It Was Safe.
12. He Asked If I Had A Driver License? I Said No Cause I
Don't Need A License Too Constitutionally Travel Along
These Highways, Roadways, And Byeways Of This Great
Land Of Ours! I Handed Him A Freedom From Goverment
Card In Which It States My Intention To Be Free From
Government Tyranny And A State ID.
13. He Then Asked When Was The Last Time I Had
Anything Too Drinking Or Smoking This Morrining?
14. I Stated No! I'm On My Way To Work He Then Said,
When Was The Last Time I Had Anything To Drink Or
Smoke I Said No! Then He Stated Just Wait Here, He
Walked Back To His Car.
15. I Then Sat There For Awhile, I Then Made A Call To My
Ex-Wife Dawn Felella, And Stated That I Got Pulled Over &

By The Same Sheriff From The Last Encounter We Had With Him. A Few Months Ago. A Few More Moments Went By And I Told (Dawn) That While I Was On The Phone With Her, I Was Going To Text My Boss And Explain That I Was Going To A Little Late This Morning Coming Into Work.

16. After A Few Moments Went By A Second Deputy Came Up On The Passenger Side Of The Car And Said He Was The First Deputy, Was His Partner And Asked If The Other Deputy Explained Anything To Me About What Was Going On? I Responded With 'What'? Didn't Explain Anything To Me Then He Asked What Was On The Seat Of The Car, And Again; I Respond 'What'? He Said Something But Couldn't Hear Him That Well. Then He Just Walked Away.

17. After A Few Minutes Later Deputy Mitchel Jazdzewski, Came Back And Asked Me To Step Out Of The Car!

18. I Was Very Reluctant To Get Out Of The Car, But I Did And When I Did I Looked Over To See That There Was Seven To Eight Other Deputies Waiting For Me. The First Thing That Ran Through My Mind Was; What Happen To The Man In Memphis Tennessee. Is What Going To Happened To Me. I Thought I Was Next To Die.

19. Then I Said What Its Going To Take All Of You For Just Me So As Deputy Jazdzewski Told Me That He Want To

Search The Car. And I Said Not Without A Search Warrant
To Search The Car & Me

20. Then He Said That The K-9 Was Going To Walk Aroud
The Car, I Told Him It Does'nt Matter No Not Without A
Search Warrant. Then He Said He Don't Need One!

21. Then The Deputy Started To Search Me He Took
Everything Out Of My Pockets. Asked If I Had Any
Weapons On Me? I Stated I Did A Knife In The Sheath On
My Belt And A Leathermen Witch I Did Not Get Back In My
Proterty.

22. Then He Stated That The K-9 Hit On The Car. And I Said
Not Searching The Car Without A Warrant & Then I Went
To Remove My Keys From The Deputy's Car To Put Back
Into My Pocket.

23. Next Thing I Knew That Someone Grabbed Me From
Behind In A Choke Hold Then Was Slammed To The
Ground Next I Felt A Knee Kick To My Ribs, A Couple Times
Then I Felt Someone Punch Me In My Jaw a Couple Times,
Punched To The Right Side Of The Head A Couple Times,
And Everyone Yealing Stop Resisting At Me.

24. When There Is Seven To Eight Of Them On One, How
Much Could One Resist?

25. And now When I See Emergency Lights, I Am Infear For
My Life. Everytime, Because Of What These Deputys Did To

Me.

**I Do Believe That Deputy Mitchel Jazdzewski, Had Every
Intinction To Tresspass Against Me, And Do Something To
Me By Any Means Necessary, For Any Other Reason Is;
Because Of Our Last Encounter We Had Together Months
Before**

My Rights Of Defense Against Unlawfull Arrest

Plummer V. State, 136 Ind. 366

John Bad Elk V. U.S. 177 U.S. 529

Housh V. People 75 Ill.491

State V. Leach 7 Conn. 452

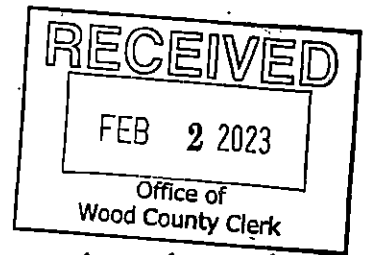
State V. Gleason 32 Kan. 245

Ballard V. State 43 Ohio 349

State V. Rousseau 241 P2d 447

State V. Spaulding 34 Minn. 3621

**Now I Will Provide A List Of Counter Charges To Be
Brought Up Against All The Deputys, And All Involved In
Tresspassing Against Me And Theft To My Property; And
Involation To Their Oath Too The Constitution, And The
Un-A-Line-Able Bill Of Rights!**



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 1-25-23

Time: early morning

Place: County Trunk A

The circumstances giving rise to my claim are as follows:

County Truck went by and threw up rocks
hit lower driver side of windshield 1 x 2 now I
is starting hairline crack

The names of county personnel involved are: County Plow Truck

The names of other witnesses are: Betty Sherwood

THE CLAIM

I request the following monetary or other relief: 400.00 to fix windshield
at Central Wisconsin Glass

1-31-23
Date

Roger Sherwood
Signature
Print Name: Roger Sherwood
Address: 6669 Berthel Road
Appl Wf 54410
Phone: 715-884-6552



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

MARCH 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- On February 8th I participated in the Northeast and Northern Region Child Support Leadership Call.
- On February 8th I met with the Wisconsin Institute for Research on Poverty to discuss the ELEVATE program.
- On February 13th I attended a meeting with the Department of Children and Families and the Wisconsin County Human Services Association to discuss Foster Care referrals.
- Governor Evers released his biennial budget on February 15th. I am pleased to report he included the additional five million dollar per year increase we requested to fund county child support agencies. We will now work with the legislature to get the additional funding in the budget they send to the Governor.
- I attended WCSEA meetings on February 16th and 17th.
- The January performance numbers have been released. We are on target to meet all four Federal Performance measures.
- The current IV-D case count is 3,564.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

March 2023

Monthly Report to the Judicial and Legislative Committee

Prepared by Kimberly Stimac, Clerk of Circuit Court

1. February 3rd –
 - a. Attended the Judicial and Legislative Committee meeting.
 - b. Court clerk position offer was accepted by Abigail Ashbeck. She starts February 20th.
2. February 6th –
 - a. Attended the Property and Information Technology Committee meeting virtually.
3. February 7th –
 - a. Attended the Operations Committee meeting virtually.
4. February 9th –
 - a. Received a retirement resignation from Chief Deputy Laura Clark. Laura has been with the county for over 30 years with the last 6 years in the Clerk of Courts office as the Chief Deputy Clerk. She was appointed as interim Clerk of Courts in July 2022 when former Clerk of Court Cindy Joosten retired. She has been my rock since I started in September!. Her last day with the county will be May 1st.
5. February 14th –
 - a. Attended the County Board meeting.
 - b. Chief Deputy clerk position has been posted and will run through February 28th.
6. February 15th through 17th -
 - a. Branch 4 Court Clerk position has been posted and will run through March 6th. This position will not start until May.
 - b. Attended the New Clerk Orientation and 2023 Clerks of Circuit Court Institute offered by the Director of State Courts - Office of Court Operations and Judicial Education at the Kalahari in the Wisconsin Dells. Participation in the New Clerk Orientation was by invitation only and offered to any Clerk of Circuit Court that was appointed and/or elected after the 2018 election. This was the largest group of new clerks they've ever had with over 30 new clerks attending. It was great to connect with other new clerks and hear their stories.
 - c. The Wisconsin Clerks of Circuit Court Association met and held their business meeting.
 - i. I continue to be a part of the Program Committee and this year I will serve as the chairperson.
 - ii. I am also now a member of the New Clerks Committee.
7. February 20th –
 - a. Court Clerk, Abigail Ashbeck, started and is currently training with Jackie Arnold. Jackie's last day will be March 1st.
8. February 22nd –
 - a. Attended the Department Head Meeting.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE February 2023

1. Opioid Settlements. The second major set of settlements will be presented to the committee and the board via resolution this month. Other than the identity of the defendants and the dollar amounts, these settlements are similar to the last ones insofar as payments coming in over a period of years and the requirement under both the settlement and state statute that the funds be used for opioid related matters. It appears from the report of the Health Directors that a study is being conducted on the best use of these funds to address the opioid crisis.
2. Property Tax Assessments. As you may be aware, local municipalities have assessors who assess the value of local property such that the property owners pay their fair share of the taxes levied by the various units of local government. When it comes to major commercial and industrial properties, including the mills and the large health care facilities, the State itself does those assessments. The assessments done by the State can then be appealed via a state appeal process verses the local boards of review. Sometimes these appeals can go to multiple steps before finally being resolved. When those resolutions are made, either through agreement of the parties or the results of litigation, there can end up being a lowering of the valuation of the property that dates back several years. When dealing with highly valued properties, like the Marshfield medical facilities and the mills in the south end of the county, this can lead to a huge deficiency that must be shared on a pro-rata basis by the local taxing entities. There are several of these property valuation appeals going on right now and their outcome will significantly impact the County from a financial standpoint. Although the State's Department of Justice appoints counsel to defend the assessments, often one or more local unit of government will retain counsel or property valuation experts to better protect the interests of the local taxpayers. It is likely that the City of Wisconsin Rapids will be looking to have the local taxing units, including the County, assist in fighting an appeal of the valuation of the mill in Wisconsin Rapids. If and when such a request comes through, I will share it with you for your consideration and possible action by the county board.
3. Residential Options Committee. This committee is a statutorily mandated entity that identifies a location in the county where a person who has been treated as a sexually violent person can be placed in the community for supervision by the State. The placement happens when the committing court determines, among other things, that it is substantially probable that the person will not engage in an act of sexual violence while on supervised release. There are strict standards on where such a person can be placed and tight time frames on how long it can take to accomplish the mandate. The committee, which my office provides services to, is currently involved in two such placements. Although it is designed to be an apolitical process, it is something that you should be aware of.
4. HIPAA Reports. Once a year I am required by law to file with the federal government a comprehensive report on all HIPAA violations by county staff for the prior year. Having done so again, recently, and considering how many employees the county has that deal with health records of one sort or another, it is amazing to me how well your staff does in protecting the confidentiality of their clients, and I wanted to share this good news with you.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

MARCH 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 2/2: TAD Project Evaluation w/ Department of Justice, COSSAP MAT Data Analysis Workgroup
- 2/3: Judicial and Legislative Committee
- 2/6: Drug Court Staffing/Court
- 2/7: Judge's Meeting
- 2/8: Leadership Growth Meeting – Us2 Behavioral Healthcare
- 2/9: UWSP Social Work Department
- 2/13: Drug Court Staffing/Court
- 2/14: Wood County Board of Supervisors
- 2/15: Leadership Growth Meeting, Clinical Supervision Strategies – Us2 Behavioral Healthcare, Equity in the Criminal Legal System – Outagamie County
- 2/16: COSSAP MAT Grant Meeting w/ Department of Justice
- 2/22: Department Head Meeting
- 2/24: Outagamie County Veteran's Court
- 2/27: Drug Court Staffing/Court

Department Activities

OWI Victim Impact Panel: Criminal Justice Coordinator, Caitlin Saylor and Supervisor Ed Wagner attended the Judge's meeting on 2/7/23 to propose re-starting the Victim Impact Panel in Wood County. This was approved and will be brought to the next Criminal Justice Task Force Meeting.

As of 2/13/23, there is one staff vacancy for a full-time case manager in the Criminal Justice Department due to a termination. The current staff member was given a temporary increase in wages due to the extra duties they will be required to cover. This increase is able to be funded through the grant. In order to save on wages and anticipated comp time payout/unemployment costs, a decision was made to recruit for a temporary, casual position to assist with case management duties.

Drug Court

Current participants: 27

2023 Terminations (Year to Date): 1

2023 Graduations (Year to Date): 2

Pending Referrals: 4

Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) Medication Assisted Treatment (MAT) Program:

Year to Date:

Referrals: 22

Intakes Completed: 19

Initiated MAT in Jail Participants: 12

Vivitrol injections completed post release: 9

The Wood County Sheriff's Department approved the Criminal Justice Coordinator to notify the DOJ that Wood County would like to apply for another grant term, starting in September 2023.



Wood County

WISCONSIN

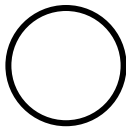
REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MARCH 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On February 3rd, I attended the Judicial and Legislative committee meeting.
2. Deputy Joy Kraft, provided the Sheriff's Department with requested vital records.
3. I worked with Karrie Moore, from Register in Probate, on proper use of vital records.
4. On February 8th, the Winnebago County Register of Deeds and her Deputy came to Wood County to demo Tag-less scanning procedures as they're considering the change.
5. Clint, from Fidlar, dropped in for an office visit on February 8th to provide annual updates. We also discussed upcoming projects and back-up procedures.
6. On February 9th, I attended the WRDA board meeting in Weston.
7. I spoke with Sarah Diedrick-Kasdorf, from WCA, inquiring on the possibility of combining a WRDA conference with a WCA conference in the future.
8. On February 21st, I attended the WRDA District 7 meeting in Stevens Point.
9. I attended the Property Records Industry Association virtual conference on February 21st through 23rd.
10. On February 25th, the Maintenance Department will begin to remove part of the wall in the office.
11. I will be attending WCA Legislative Exchange in Madison February 28th to March 1st.
12. I will be attending the Judicial and Legislative committee meeting on March 3rd.



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 3

ITEM# 5-
DATE March 21, 2023
Effective Date March 21, 2023

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To authorize and direct the Corporation Counsel to execute: the Settlement Agreements with Teva, Allergan, CVS, Walmart, and Walgreens, an Allocation MOU (Addendum) and the AG MOU.

FISCAL NOTE: Approximately \$1.85 million in settlement funds, minus legal fees, received over a 13-year period.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, in Resolution No. 17-9-11, the County Board of Supervisors authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC, and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s expenditure of vast sums of money and other resources to combat the opioid epidemic, and

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants, and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”), and

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country to prepare some cases for trial and engage in extensive settlement discussions with the Opioid Defendants, and

WHEREAS, the settlement discussions with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC., CVS Health Corporation, CVS Pharmacy, Walmart, Inc. and Walgreen Co. (the “Settling Defendants”) resulted in tentative agreements as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation, and

WHEREAS, copies of the Settlement Agreements representing the terms of the tentative settlement agreements with the Settling Defendants are on file in the Corporation Counsel’s office, and

WHEREAS, the Settlement Agreements provide, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreement) upon the occurrence of certain events detailed in the Settlement Agreements, and

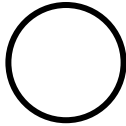
WHEREAS, the County is a Participating Subdivision in the Settlement Agreements and has the opportunity to participate in the benefits associated with the Settlement Agreements provided the County (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a copy of which is on file in the Corporation Counsel’s office (the “Allocation MOU”); (c) approves the Memorandum of Understanding with the Wisconsin Attorney General

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BILL CLENDENNING (Chair)
BILL LEICHTNAM
WILLIAM VOIGHT
ED WAGNER
JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION# _____

Introduced by Judicial & Legislative Committee

Page 2 of 3

Committee

regarding allocation of settlement proceeds, a copy of which is on file in the Corporation Counsel’s office (the “AG MOU”); and (d) the Legislature’s Joint Committee on Finance approves the terms of the Settlement Agreements and the AG MOU, and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on Finance is required to approve the Settlement Agreements and the AG MOU, and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State, and

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreements must be deposited in a segregated account (the “Opioid Abatement Account”) and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreements, and

WHEREAS, the Law Firms have engaged in extensive discussions with counsel for all other Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreement will be allocated, and

WHEREAS, the County has previously established an Opioid Abatement Account for the receipt of the proceeds of the Litigation, and

WHEREAS, the County’s Opioid Abatement Account is separate from the County’s general fund, the contents of which may not be commingled with any other County funds, and shall be dedicated to funding opioid abatement measures as provided in the various Settlement Agreements, and

WHEREAS, pursuant to the County’s engagement agreement with the Law Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms’ costs and disbursements, to the Law Firms as compensation for the Law Firms’ efforts in the Litigation and any settlements, and

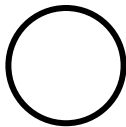
WHEREAS, the Law Firms anticipate making application to the national fee fund established in the Settlement Agreements seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with the County as they have done in the past, and

WHEREAS, it is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy the County’s obligations under the engagement agreement with the Law Firms, and

WHEREAS, the County, by this Resolution, and pursuant to the authority granted the County in the applicable Order emanating from the Litigation in relation to the Settlement Agreements and payment of attorney fees, shall execute an Escrow Agreement, which shall among other things direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreements to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by the County (the “Attorney Fees Account”) in order to fund a state-level “backstop” for payment of the fees, costs, and disbursements of the Law Firms, and

WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreements exceed an amount equal to 25% of the amounts allocated to the County in the Allocation MOU, and

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RESOLUTION# _____

Introduced by Judicial & Legislative Committee

Page 3 of 3

Committee

WHEREAS, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements, the Addendum (the Allocation MOU), and the AG MOU, with the proceeds of the settlement going to the County’s Opioid Abatement Account, and

WHEREAS, the County, by this Resolution, shall authorize the County’s Corporation Counsel to finalize and execute any escrow agreement and other document or agreement necessary to effectuate the Settlement Agreements and the other agreements referenced herein, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve:

The execution of the Settlement Agreements with Teva, Allergan, CVS, Walmart and Walgreen and any and all documents ancillary thereto and authorizes the Corporation Counsel to execute same.

The final negotiation and execution of the Addendum (Allocation MOU) in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Corporation Counsel to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Allocation MOU provided to the Board with this Resolution.

The final negotiation and execution of the AG MOU in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Corporation Counsel to execute same.

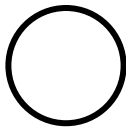
The execution by the Corporation Counsel of any additional documents and agreements for the receipt and disbursement of the proceeds of the Settlement Agreements as referenced in the Addendum.

BE IT FURTHER RESOLVED: the County hereby directs that all proceeds from the Settlement Agreements not otherwise directed to the Attorney Fees Account established under the Escrow Agreement shall be deposited in the Opioid Abatement Account.

BE IT FURTHER RESOLVED: the County hereby authorizes the escrow agent under the Escrow Agreement to establish an account separate and distinct from any account containing funds allocated or allocable to the County, which shall be referred to by the County as the “Attorney Fees Account.” The escrow agent shall deposit an amount equal to 20% of the County’s proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed, and approved.

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RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 1

ITEM# 5-
DATE March 21, 2023
Effective Date March 21, 2023

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To authorize the creation of the NEPCO Lake District.

FISCAL NOTE: There is no fiscal impact to the county. The Lake District itself would have limited taxing authority on certain property within its boundaries.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wis. Stat. s. 33.24 permits a county to establish a lake district when certain conditions are met, and

WHEREAS, a lake district is a separate legal entity operated by a board of commissioners who can levy assessments on properties within the district to carry out programs of lake protection, rehabilitation, and recreational uses, and

WHEREAS, the Village of Port Edwards and the Towns of Saratoga and Grand Rapids have all passed resolutions in support of the establishment of a lake district covering land adjacent to Lake NEPCO and have filed with the County Clerk those resolutions along with petitions for the establishment of a lake district signed by well over 51% of the landowners who would be a part of the district, and

WHEREAS, the petitions and resolutions met the statutory criteria that required the county to have a committee hold a hearing on the petitions within thirty days, and

WHEREAS, the Judicial and Legislative Committee has held said hearing after providing the requisite notice to interested parties and the public, and

WHEREAS, the Committee having held the hearing and finding that it is in the best interest of the landowners who would be in the proposed district to form same, the Committee, by this resolution, reports to and requests of the County Board to order the establishment of the NEPCO Lake District.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES:

1.

To render findings that: the proposed lake district is necessary; that the petition to create the lake district has been signed by over 51% of owners of property within the proposed district boundaries; that the public health, comfort, convenience and necessity, and public welfare will be promoted by the establishment of the district; and that the property to be included in the district will be benefitted by the establishment of the proposed district.
2.

To order the creation of the NEPCO Lake District with boundaries as set forth on the map and legal description filed with the County Clerk in conjunction with the petitions.
3.

To direct the County Board Chairman to name this date three (3) commissioners to the NEPCO Lake District, all of whom shall own property within the district and at least one of whom shall reside in the district, said commissioners to serve until the first annual meeting of the district.
4.

To direct the County Board Chair to name this date as an additional member of the commission a member of the Conservation, Education & Economic Development Committee or a person nominated by the Committee.

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BILL CLENDENNING (Chair)

BILL LEICHTNAM

WILLIAM VOIGHT

ED WAGNER

JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY AND DATE: Thursday, March 2, 2023
PLACE: Hwy. Dept., 555 17th Ave N, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 9:45 a.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor Dave LaFontaine, Supervisor Lee Thao, Supervisor John Hokamp, Supervisor Al Breu (WebEx).

OTHERS PRESENT: John Peckham, Highway Dept.; Fritz Schubert, Forest Administrator; Supervisor Bill Clendenning, Supervisor Dennis Polach, Supervisor Jeff Penzkover; Ruben VanTassel, Courthouse Maintenance; Sandra Green, Parks and Forestry Office Supervisor; Chad Schooley, Parks & Forestry Director

OTHERS PRESENT VIA WEBEX: County Board Chair Lance Pliml; Ed Newton, Finance Director;

1. Call meeting to order. Meeting called to order at 9:00 am.
2. Declaration of quorum. Declared.
3. Public comments. None
4. Correspondence. None
5. Approve minutes from previous committee meetings. **Motion by D. LaFontaine, second by L. Thao. Motion carried.**
6. ATV Trail/Route system update
 - a. Route Updates. Chairman Hahn: City of Marshfield will possibly open some roads to local businesses.
7. **HIGHWAY**
 - a. Highway staff reports.
 - b. Highway revenue report.
 - c. Highway vouchers. **Motion to approve revenue reports and vouchers by D. LaFontaine, second by A. Breu. Motion carried.**
 - d. STH 73/80/CTH A, Intersection. Supervisor Hahn: DOT has decided to place a round-a-bout just N. of Pittsville. There is a public comment session scheduled.
 - e. CTH W Access. (RE: CTH Z/Griffith Ave). B. Clendenning and L. Pliml provided some background information regarding the location this round-a-bout would be located in and the reason the Hwy. Dept. feel this is needed. There is not a public session scheduled at this time. It would be in the best interest to schedule and hold a public comment session. The justification for this and the design is in question. J. Peckham will speak with R. Hawk in regards to providing the consultant agreement with project timelines.
 - f. Space Needs Study. *Tabled for next month.*
 - g. Bituminous Bids.
 - h. Milling and Pulverizing Quotes. **Motion to approve the bituminous bids and the milling/pulverizing quotes which are most advantageous to Wood County by D. LaFontaine and second by J. Hokamp. Motion carried.**
 - i. WCHA Utilities Accommodation Policy. *Tabled for next month.*

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. Forestry update from F. Schubert. Has not been a great winter, but doing OK considering the conditions. Revenue has picked up and should continue into the next month. One crew working hard on a white pine final harvest, trying to get as much wood hauled as possible before road postings come on. C. Schooley; at Powers Bluff, they are continuing construction on the Multi-Use trail. We were able to open up the tube/ski hill and this weekend will be open as well. We are hoping to get a couple more weekends of tubing but the weather will be the deciding factor obviously. L. Pliml stated that ARPA funding meetings will be scheduled soon but the County has until the end of 2024 to designate allocations accordingly regarding the Powers Bluff Development project. C. Schooley stated we were awarded the DNR stewardship grant to construct the trailhead entrance road/parking lot at Powers Bluff, but will need the cost share from the County, which will hopefully come from additional ARPA funds.
- b. Special Use permits.
 - (1) Requests for Disc Golf Tournaments at NWCP. Jacob Ford to host five one-day tournaments. Charge is a \$50 fee and each pass at \$2/participant.
 - (2) Don Kempen, member of the Consolidated Musky Club. Request for shelter reservation fee reduction for 2 upcoming events at Nepco in 2023. The club has donated money several times over the past 15 years to go towards musky stocking in Nepco Lake and the Wisconsin River. They have two shelter reservations 5/2/23, Nepco shelter for an awards banquet and 9/14 for a fundraiser for the organization. Events will be held on a weekday and are open to the public. Chad is in favor of a fee reduction for both of these events. **Motion by D. LaFontaine to reduce the reservation fee by 50% and second by J. Hokamp. Motion carried.**
 - (3) Port Edwards Lions Club fisherie January 2, 2024. Nepco Lake County Park.
- c. Resolution for exceeding 2022 budgeted operating expenses. **Motion by J. Hokamp and second by L. Thao. Motion carried.**
- d. Parks and Forestry revenue reports. F. Schubert added that the Hwy property timber cutting contract is completed. Revenues received are double that of those estimated on the contract (Total = \$67K+).
- e. Parks & Forestry vouchers. **Motion to approve by D. LaFontaine and second by L. Thao. Motion carried.**

9. Attendance at Meetings. None.

10. Future Agenda Items

- a. Marshfield Shared Campus (Hwy.)
- b. Space Needs Study (Hwy.)
- c. WCHA Utilities Accommodation Policy (Hwy.)
- d. Powers Bluff Trailhead Shelter Project building plans & cost estimate. (Parks)
- e. South Park campground expansion. There are a few potential funding sources and C. Schooley will continue putting this information together. F. Schubert will bring an estimate of timber removal if it is ready. (Parks)
- f. Northern Long Eared Bat. USFWS will be listing as an endangered species on March 31, 2023. This will have management implications for our forest. Will likely bring more info and possible resolution next month (Forestry).

11. Set next regular meeting date: May 4, 2023 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495

12. Adjournment. Meeting adjourned at 9:48 am.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

February 23, 2023

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for March 2, 2023 HIRC meeting

Department Activities

Personnel/Administration

Interviews for the vacant mechanic position were conducted February 14 & 16. Two candidates who were qualified both turned down the offer due to salary. Screed Operator interviews were conducted on February 14 & 16 and an offer has been made and accepted. Start date is anticipated in the next 3 weeks. A truck operator position has opened and will be posted in the next week.

Commissioner attended WTA District Meeting in Marshfield February 17

Commissioner presented funding/grant options for WTA County meeting February 17

Commissioner attended County Board February 14,

Commissioner attended Department Head meeting February 22 and discussed a need to develop a policy for Highway & Parks regarding sick leave.

WCHA has completed a revision of the Wisconsin County Highway Association Utility Accommodation Policy. A copy will provided for review.

Highway/Facility Projects

2023 Construction Projects:

- Department has accepted AC Oil bids as well as chip seal oil bids

- Department has accepted pulverizing and milling bids

- Department has posted Cold-in-place recycling bids for CTH F & CTH W (approvals in April)

- Crews will be crushing recycled asphalt for 2023 paving projects

- Crews will be producing recycled asphalt chips for 2023 chip seal projects.

The Highway Department will be participating in a National Road Research Alliance project on CTH F in 2023 with H.G. Meigs LLC an asphalt materials company. NRRA will provide materials to test on center line joints where center line rumble strips are placed to study certain materials that may improve rumble strip durability.

Highway Department has completed the purchase of the CTH F & HH property and has removed the piles of used tires. Utilities have been contacted and all will be cleared for demolition within 4 -5 weeks
Demolition of the two houses acquired on the 14 acres adjacent to the Wisconsin Rapids Highway

Department will be demo-ed in late March, all utilities have been cleared and staff are working on demolition permits.

Space needs study for Wisconsin Rapids facility has been presented to the HIRC in February. Next steps for the project include: wetland delineation, soil borings, and zoning updates. Commissioner is looking for HIRC approval on recommendations.

Highway Maintenance

Work in January included:

- Sign replacements
- Snow & Ice control
- Roadside brushing & clearing
- Patching holes
- Placing mastic on cracks

Commissioner rescheduled Local Road Forum from Thursday, February 23 to Tuesday, March 7 due to winter storm.

WCHA

Commissioner will be attending TDA Fly-In in Washington DC March 1 & 2,

Commissioner met with WisDOT Secretary, Craig Thompson and members of his administration February 8

Commissioner attended LRIP & STP Administration virtual meeting with WisDOT, WTA, League of Municipalities, February 24.

EQUIPMENT

New asphalt drum has been installed at the asphalt plant. Recycled asphalt hoppers have been delivered and staff will be working on installation in the next 2 - 3 months.

Two neighboring counties have expressed interest in sharing and crushing recycled asphalt with Wood County Highway. This work would take place in the spring and early summer.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

Roland and I met with Ed Newton, Finance Director, about trading the ARRA funds that were meant for Highway with another department's levy funds. The reason for the swap is that federal funds do not count in the construction costs part of the General Transportation Aids formula. Finance has made the journal entry for the trade.

We have received the first of three General Transportation Aids payments for the year. This payment is equal to 25% of the total aids.

Expenses

Expenses are as anticipated.

Our snow budget is doing okay at this time but may have some trouble later in the year.

Other

I have concluded the closing of the 2022 books. There were no surprises during the close. I will now begin preparing audit workpapers and the State Annual Report.

My staff and I will attend our department's annual Municipal Spring Forum, at which I will do a presentation on the Road and Bridge Aid Programs. While this was originally scheduled for February 23rd, weather issues have caused a change in schedule. The forum will now be on March 7th.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, February 28, 2023

	Actual	2023 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43300		\$2,000,000.00	(\$2,000,000.00)	(100.00%)
43531	578,082.99	2,497,341.00	(1,919,258.01)	(76.85%)
43534		995,000.00	(995,000.00)	(100.00%)
	578,082.99	5,492,341.00	(4,914,258.01)	(89.47%)
Licenses and Permits				
44101	2,540.00	16,000.00	(13,460.00)	(84.13%)
	2,540.00	16,000.00	(13,460.00)	(84.13%)
Public Charges for Services				
46813	27,864.29		27,864.29	0.00%
	27,864.29		27,864.29	0.00%
Intergovernmental Charges for Services				
47230		1,029,390.00	(1,029,390.00)	(100.00%)
47231	70,815.52	288,990.00	(218,174.48)	(75.50%)
47232	16,976.93		16,976.93	0.00%
47300	16,925.03	521,679.00	(504,753.97)	(96.76%)
47330		1,121,957.00	(1,121,957.00)	(100.00%)
47332		424,793.00	(424,793.00)	(100.00%)
47333		84,227.00	(84,227.00)	(100.00%)
	104,717.48	3,471,036.00	(3,366,318.52)	(96.98%)
Interdepartmental Charges for Services				
47470	3,359.44	2,224,867.00	(2,221,507.56)	(99.85%)
	3,359.44	2,224,867.00	(2,221,507.56)	(99.85%)
	108,076.92	5,695,903.00	(5,587,826.08)	(98.10%)
Miscellaneous				
48340	2,446.00	6,700.00	(4,254.00)	(63.49%)
48520		20,000.00	(20,000.00)	(100.00%)
	2,446.00	26,700.00	(24,254.00)	(90.84%)
Other Financing Sources				
49110		1,189,403.00	(1,189,403.00)	(100.00%)
		1,189,403.00	(1,189,403.00)	(100.00%)
TOTAL REVENUES	719,010.20	12,420,347.00	(11,701,336.80)	(94.21%)
EXPENDITURES				
Public Works-Highway				
53110	56,849.40	386,321.12	329,471.72	85.28%
53120	13,545.76	266,622.56	253,076.80	94.92%
53191	54,332.39	344,381.70	290,049.31	84.22%
53210	(851,968.85)	0.39	851,969.24	#####
53220	(23,791.14)	58.61	23,849.75	40,692.29%
53230	43,684.99	323,926.73	280,241.74	86.51%
53232	890.00	(23,105.00)	(23,995.00)	103.85%
53240	(380,873.20)	(514,120.38)	(133,247.18)	25.92%
53260	10,161.31	231,275.79	221,114.48	95.61%
53262		42,745.47	42,745.47	100.00%
53266		1,951,426.62	1,951,426.62	100.00%
53270	36,269.86	269,410.81	233,140.95	86.54%
53290	(3,392.24)	(0.35)	3,391.89	(969,111.43%)
53291	26,489.61	(0.35)	(26,489.96)	7,568,560.00%
53281	366,293.97		(366,293.97)	0.00%
53310		22,884.11	22,884.11	100.00%
53311	166,283.76	2,958,691.62	2,792,407.86	94.38%
53312	314,542.64	907,384.45	592,841.81	65.34%
53313	9,269.23	111,393.31	102,124.08	91.68%
53314	1,575.00	3,160.00	1,585.00	50.16%
53320	320,871.97	1,029,389.85	708,517.88	68.83%
53330	74,863.61	1,121,957.41	1,047,093.80	93.33%
53340		478,363.90	478,363.90	100.00%
53341		134,226.51	134,226.51	100.00%
53490	111,529.54	521,678.94	410,149.40	78.62%
53491	99.83	39,999.78	39,899.95	99.75%
Total Public Works-Highway	347,527.44	10,608,073.60	10,260,546.16	96.72%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, February 28, 2023

		Actual	2023 Budget	Variance	Variance %
	Capital Outlay				
57310	Highway Capital Projects	6,048.36	3,164,881.67	3,158,833.31	99.81%
	Total Capital Outlay	6,048.36	3,164,881.67	3,158,833.31	99.81%
	TOTAL EXPENDITURES	353,575.80	13,772,955.27	13,419,379.47	97.43%
	NET INCOME (LOSS) *	365,434.40	(1,352,608.27)	1,718,042.67	(127.02%)



Parks & Forestry Department Reports

March 2, 2023

Director Report, by Chad Schooley

- The final grant award paperwork has been signed and submitted for the South Park storm shelter building construction project. I will be meeting with Emergency Management, and the design company, to discuss next steps. We hope to get the project bid out within the next couple months, once all permits have been secured.
- Continue oversight of the multi-use trail building project at Powers Bluff. Hwy staff have returned to this project for the trail section in the front field, off Hwy N. Soliciting quotes for a boardwalk structure, which will be a part of this trail system.
- Continue content design work for historical signage at Powers Bluff.
- Included resolution in the packet for exceeding 2022 budgeted expenditures in our main Parks and Forestry Admin (55210) account. Parks and Forestry revenues, in excess of budgeted amounts, will be used to cover the overage.
- Assisted in setting up the "Mobile Pass" program for purchasing park passes remotely.
- Assisted in editing the 2023 P&F brochure.
- Participated in a leadership panel for the Heart of Wisconsin Leadership Academy.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Soliciting quotes for South Park Maintenance Shop improvements (Concrete slab with drain, interior wall, insulating, etc.)
- South Park shower building exhaust system currently being installed by Ron's Refrigeration.
- Soliciting quotes for South Park Loop 2 Vault Toilet Storm Damage Repair.
- Dexter Park's 2nd wood storage building supplies are ordered and awaiting concrete slab quote for the project.
- Dexter Park board walk planking replacement. Lumber is in. Parks Staff will tear out and install.
- Dexter Park information boards/kiosks built.
- North Park Suspension Bridge repair updates. Working with Highway bridge inspection crew on getting a plan together and quotes to follow.
- Future Powers Bluff Trailhead Parking Lot cleared of trees and brush.

Maintenance Operations

- Dead tree removal and firewood processing, hauling, brush chipping, etc.
- Cross Country ski trail maintenance: grooming Powers Bluff and Richfield 360.
- Powers Bluff Tube/Ski hill operations, weather permitting.
- Table and equipment repair/maintenance in all parks.
- Spring supplies ordered and coming in sporadically.
- Snow plowing, removing, deicing in all park areas of use.
- Looking at dozer replacement and fleet vehicle replacement.
- Sign replacement/updating at Rapids Sign.

Employee Matters

- Powers Bluff Schedule for Winter Sports. First Responders and LTE's in place.
- Interviewing LTE candidates for summer employment.
- Assisted Sandra Green on interviewing Camp Ranger candidates.
- Working with Midwest Truck Driving School in Escanaba, MI on getting Mitch Darr in for CDL training.

Snowmobile/ATV

- Updating Wood County ATV Map.
- Attended AWSC meeting at Sherriland Ballroom on Monday, Feb 6th. Reminded clubs to get Storm Damage entries into SNARS for DNR approval.
- Snowmobile Trails in Wood County are ALL currently closed.
- Awaiting DQ Farms snowmobile bridge project reimbursement from DNR.
- DNR Permits were granted for a Clear Span Bridge, Wetland Disturbance and Soil Erosion Control for Hay Creek ATV trail project. H & H Study from Jewell Engineering is completed for project. Working with Planning and Zoning and DNR on getting Floodplain permit for bridge structure.
- Highway Department is grubbing stumps off of Hay Creek Road for Hay Creek ATV Trail Project, weather permitting.

Office Supervisor Report, by Sandra Green

- Printed and sent Wellness materials to field staff.
- Printed and sent updated shelter reservation calendars to field staff.
- Handed in 2022 Audit materials to Finance.
- Updated Travel WI, Facebook, IG and website with updates to Winter Recreation activities.
- Completed work creating a new Parks & Forestry annual brochure.
- New camping/shelter reservation system w/updates, revisions, etc.
- Continuing to assist training for Dan Vollert in Snowmobile/ATV Trail Coordinator duties.
- Conducted interviews for two Camp Rangers. We chose two individuals and references are currently being done.
- Creating brochures/forms/flyers for the new Mobile Pass System.
- Updating signage for the campgrounds.
- Completed a KnowBe4 IT Training.
- Processed Township Forest Timber Revenue for 2022.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently seven active timber sales: scaled wood, job site inspections, routine timber sale administration.
- Continued oversight and work on ditch cleaning project. 99% of tree removal has been completed. Wood has been stacked for hauling to parks (for firewood) at a later date.
- Attended County Forest/DNR Climate Change Adaptation Workshop.
- Participated in WCFA County Forest Administrators quarterly conference call.
- Timber Sale establishment (compartments 49 & 50).
- Forestry Technician: Recon, ATV trail maintenance, assisted with timber sale administration / wood scaling, Cleared/froze down portion of Haycreek ATV trail to allow highway dept. wheeled excavator access for purpose of stump removal, Assisted with evaluation of possible used dozer purchase.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2023**

FEBRUARY REVENUE - MARCH HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2023	YTD REVENUE 2022	FEBRUARY REV 2023	FEBRUARY REV 2022	ACTUAL REV 2022
\$ 570,000.00	Camping Reservations	\$10 Resv. Fee+/\$20/\$25/\$28/\$35	\$59,448.34	\$ 67,240.27	\$26,657.08	\$ 31,582.78	\$ 530,122.88
\$ 40,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 42,160.18
\$ 7,500.00	Ice	\$4 (7 lbs.) /\$7 (20 lbs.)	\$0.00	\$ -	\$0.00	\$ -	\$ 7,509.00
\$ 3,500.00	Non-Camper Dump Station	\$20	\$0.00	\$ -	\$0.00	\$ -	\$ 3,432.24
\$ 250.00	Camper Storage	\$15/wk - \$60/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 284.36
\$ 600.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 560.19
\$ 53,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$8,143.13	\$ 11,800.95	\$3,085.31	\$ 5,568.72	\$ 51,682.24
\$ 12,000.00	Shelters - Open	Various Fees based on location of shelter.	\$1,492.89	\$ 1,303.32	\$1,066.35	\$ 592.42	\$ 10,876.77
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$50 / \$10 per picnic table	\$0.00	\$ -	\$0.00	\$ -	\$ 2,984.83
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$12/\$20/\$300/\$400/\$500/\$550/\$600	\$24,206.44	\$ 22,887.76	\$4,596.49	\$ 10,417.95	\$ 27,061.85
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$1,557.34	\$ 2,016.83	\$278.67	\$ 477.73	\$ 2,424.90
\$ 4,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40	\$0.00	\$ 18.96	\$0.00	\$ 18.96	\$ 3,896.07
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 23,000.00	Boat Launch	\$25/annual; \$7/daily	\$91.00	\$ 18.96	\$23.70	\$ 18.96	\$ 22,910.64
\$ 27,150.00	Miscellaneous*		\$111.62	\$ -	\$0.00	\$ -	\$ 28,943.81
\$ 5,000.00	Gift Certificates	Gift Certificates	\$113.74	\$ 100.00	\$0.00	\$ -	\$ 4,942.00
\$ 774,500.00	46721 Dynamics Balance end of this month:	\$95,164.53	\$95,164.50	\$ 105,387.05	\$35,707.60	\$48,677.52	\$739,791.96
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	48500 - Powers Bluff Project Donations Non-Lapsing	Informational purposes only.	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$56,653.45	\$ 1,541.08	\$37,632.67	\$ 1,541.08	\$ 378,720.19
\$ 6,500.00	48300 - Auctions - Non-Lapsing	WI Surplus	\$0.00	\$ -	\$0.00	\$ -	\$ 19,104.88
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 1,247.00
		TOTAL REVENUE:	\$151,817.95	\$106,928.13	\$73,340.27	\$50,218.60	\$1,138,864.03

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

March (February Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
748	5-16	FUTUREWOOD	*18,522.1	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/22		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/23	\$6,473.68	\$37,477.20	\$37,477.20	\$0.00
780	2-16	YODER	42,886.00	07/10/20	06/01/23	\$0.00	\$16,598.19	\$0.00	-\$16,598.19
781	5-19	YODER	9,720.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23	\$9,898.34	\$169,555.82	\$167,095.72	-\$2,460.10
788	2-21	YODER	35,900.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
789	3-21	KOERNER	10,570.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	15,600.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
792	6-21	YODER	27,870.00	11/24/21	12/03/23	\$23,578.10	\$57,821.71	\$57,608.95	-\$212.76
793	7-21	NW HARDWOODS	163,302.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
794	8-21	SCHREINER	28,965.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
795	1-22	LAMBERT	46,070.00	05/27/22	06/30/24		\$47,241.21	\$47,241.21	\$0.00
796	2-22	KOERNER	110,780.80	05/27/22	06/30/24	\$1,583.51	\$98,913.94	\$98,014.86	-\$899.08
797	3-22	SCHREINER	30,770.00	05/27/22	06/30/25		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	194,468.10	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
799	5-22	SCHREINER	20,200.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	16,440.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	11,750.00	08/04/22	07/30/25		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	15,958.40	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	21,057.80	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	84,093.60	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
805	11-22	YODER	17,390.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	12,847.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	9,450.00	12/31/22	12/31/25	\$280.45	\$280.45	\$280.45	\$0.00
755		FIREWOOD					\$0.00	\$0.00	

Payments Received This Month: **\$41,814.08** AMOUNT BILLED TO DATE AMOUNT RCVD TO DATE **(20,170.13)**

						\$ RECEIVED CURRENT MONTH			
2023 Budgeted Total Revenues						\$350,000	Jobs Finished		
2023 Total County Forestry Revenues this month (90%)						\$37,632.67	Jobs Started		
2023 Total Township Revenues this month (10%):						\$4,181.41	Jobs Continuing/Reactivated		
							Jobs Gone Inactive		
2023 TOTAL NET FORESTRY REVENUE TO DATE:						\$56,653.45			

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, March 6, 2023
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Jeff Penzkover, Brad Hamilton, Bill Winch (via WebEx)

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: None
3. Approve minutes from the previous meetings.

Motion (Hamilton/Polach) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisor Polach asked for clarification on items within the Information Technology vouchers. IT Director Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) IT Director Kaup highlighted her monthly report and answered questions.

5. (a) Supervisors Hamilton and Polach asked for clarification on items within the Maintenance vouchers. Facilities Manager Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Penzkover) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Facilities Manager Van Tassel shared additional information and answered questions pertaining to his monthly report.

(c) Van Tassel shared information regarding current work load within his department and potential changes. Discussion ensued.

Supervisor Clendenning inquired about the status of recycling sustainability. Van Tassel indicated he has a meeting scheduled for Wednesday with staff from Extension to discuss recycling. Van Tassel will report the results of this meeting to the Committee next month.

(d) Van Tassel shared cost figures for a couple option changes to cleaning services at the Courthouse. Discussion ensued.

Motion (Hamilton/Penzkover) to approve an increase in contracted cleaning services to include office common areas. Motion carried unanimously.

6. Van Tassel shared information regarding the Seventeenth Avenue property. Discussion ensued.
7. Van Tassel shared information regarding an outstanding invoice for the Twelfth Street property. Discussion ensued. Van Tassel will follow up with the utilities.
8. Supervisor Penzkover requested attendance at an upcoming legislative meeting at Mid-State Technical College (MSTC).

Motion (Hamilton/Polach) to approve attendance at the upcoming MSTC legislative meeting for Supervisor Penzkover. Motion carried unanimously.

9. Agenda items for the next meeting:

- Twelfth Street Property
- County Owned Properties
- Renewable & Sustainable Initiatives

10. The next Committee meeting will be Monday, April 3rd, 2023 at 9:00 a.m. in meeting room 114.

Motion (Hamilton/Penzkover) to go into closed session pursuant to Wis. State. 19.85(1)(c) to consider performance evaluation data of any public employee.

Motion by roll call vote: Al Breu: Yes, Brad Hamilton: Yes, Dennis Polach: Yes, Jeff Penzkover: Yes, Bill Winch: Yes.

Supervisor Winch left the meeting.

Motion (Hamilton/Penzkover) to return to open session, at 10:44 a.m.

Motion by roll call vote: Al Breu: Yes, Brad Hamilton: Yes, Dennis Polach: Yes, Jeff Penzkover: Yes.

Motion (Hamilton/Polach) for Facilities Manager and HR Director to draft and present a Maintenance Supervisor job description at the next regular meeting. Motion carried unanimously.

11. Chair Breu declared the meeting adjourned at 10:47 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**Property & Information Technology Committee Meeting
March 6, 2023**

[illegible]



Wood County WISCONSIN

INFORMATION TECHNOLOGY

February 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Continued migration of public web services to a new web server as part of the move to the woodcountywi.gov domain. Most web sites and services are now accessible through the new domain.
3. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
4. Resumed work with the Treasurer's and Finance departments to begin using Electronic Funds Transfer (EFT) rather than paper checks for some accounts payable.
5. Continued work on developing an updated internal employee web portal with a new, easier to update and easier to navigate design.
6. Setup a new Call Handler and Hunt Group for Edgewater Reception.
7. Continued work on setting up Coroner iPads. This includes configuring a secure way to access files and creating instructions.
8. Major updates applied to the Cyber Recruiter system to get the county on the most current version.
9. Update applied to the Emergency Management's BNI, Building Number Index, site to allow for ease of use.
10. Applied quarterly updates to systems running Sage HRMS, Payroll and HR software.
11. Discovery phase for replacing the Norwood Facility Infection Control software is progressing. Investigation into the current electronic patient record (EHR) system's infection tracking functionality is being conducted for due diligence.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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12. Resolved ongoing issue with Dispatch Medical Question Software (ProQA) not working properly with CIS Law Enforcement System
 13. System analysis, server build, testing, and production application configuration is complete for a project to meet another new and extremely detailed reporting requirement of Centers for Medicare & Medicaid Services (CMS). Workstation installations, deployment and system training and implementation is complete. Norwood staff have begun using the new CART application. Work extending data import and export functionality continues. Failure to meet the new Inpatient Psychiatric Facilities Quality Reporting Program (IPFQR) requirements deadline of July 1, 2023 would result in a 2% reduction of CMS revenue for the Norwood Healthcare Facility, loss of estimated \$100K annually, and violation of the public reporting requirements. IPFQR collected data is also presented on the CMS Care Compare website for the public to research and select medical providers.
 14. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server replacements will be scheduled for 2023.
 15. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration is progressing. System migration will now be scheduled to begin in May 2024 and we do prefer this later timeframe.
 16. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Network and hardware punching clock configuration updates for TimeStar and the new .gov domain are complete.
 17. IT staff has started restoring and importing 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 18. Continue work on the Health WIC Breastfeeding application to update and fix various issues.
 19. Troubleshoot SmartCare, Human Services Electronic Health Record System, login issue.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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20. Network staff continue to research SIEM (Security Information and Event Management) software. This would give our team a better ability to sort through the logs created by our security appliances and track attempted attacks on our network infrastructure.
 21. Staff have worked with a third-party vendor to identify what is needed to better integrate our video conferencing units into our telephone system and add functionality to our Webex conferencing software. This will allow us to remove an analog phone system currently being used in our Courtrooms and have been causing ongoing issues in Branch 1.
 22. In 2025 our current Microsoft Office Suite will no longer be supported. In effort to begin this massive change to Microsoft's Office 365 (O365), IT staff are already working to get O365 setup using best practices and to ensure ample time to test, train and plan. This change at it will affect all staff. We continue to work to implement O365 to a small group of users which includes the Coroner and IT staff.
 23. Reviewing Email Distribution groups to ensure these are setup properly and all group members are receiving emails.
 24. Our Network Analyst, who has taken on the cybersecurity role for IT, attended an On-Demand SANS training. He was able to secure this training for free through the Wisconsin CRT (Cyber Response Team). Through the SANS training site, this training would normally cost \$8,275.
 25. Continue to investigate all cyber threats that are reported by security infrastructure alerts or County employees.
 26. Continued work on developing an updated internal employee web portal with a new, easier to update and easier to navigate design.
 27. The first order for PC Replacement was placed, and hardware is already beginning to arrive. This is a big improvement over hardware delivery delays seen in previous years.
 28. Worked with Highway Staff to review video conference needs.
 29. Conducted interviews for the vacated System Technician position.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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30. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. This month a 2023 Internet Security Training was assigned to all employees.
 31. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access. This month included troubleshooting and updating Webex licensing in order for basic users to be able to host small meetings.
 32. For the month of January, 674 helpdesk requests were created, with staff completing 659 tickets and leaving 107 open requests. In addition, there are currently 72 project requests.
 33. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 34. The printer refresh has begun and a lot of time was spent in February planning for these updates and initial installations.
 35. Networking staff have implemented a new backup solution for the Village of Port Edwards. The new solution will provide a large cost savings to the Village.
 36. Documentation has continued on Information Technology programs and processes. Some of the major systems being documented include PortBlocker, password manager, phone system processes, tablets/iPads and print management.
 37. Training interns is ongoing. Currently the IT Department has two interns.
 38. Work continues on several security related projects including the implementation of PortBlocker, encrypted storage devices, and a new password manager that allows users to securely store passwords.
 39. Working with vendor to resolve issues with latest update to end point protection software. This software is causing issues with some departments accessing specific business related websites. There is currently a workaround until a permanent resolution can be put in place.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments March 2023

Ongoing Projects and Planning

Jail Project – Although our recent weather has been less cooperative for construction, contractors have continued taking steps forward and are now beginning to set some of the structural steel. I continue to be busy with review of project documentation and the myriad of details that must be coordinated among all contractors working on the new jail.

Courthouse – Branch 4 continues to see slow progress; while I expect to have the courtroom ready before the State's deadline, the delays are further evidence of the ongoing supply chain issues and material shortages we will continue dealing with in the foreseeable future.

One of the next steps in the long-range plan for the third floor of the Courthouse is to relocate the Register in Probate offices. The new location, which was approved a few years ago, is between the District Attorney and Clerk of Courts; the work for this relocation will begin this summer.

A recently approved position for the IT Department will require an alteration to their office space; we are working with IT to provide adequate accommodations.

River Block – The changes to access inside River Block will include the relocation of some shared items, including a safe, department mail bins, and vending machines. Similar to initiating security and screening at the Courthouse, we will experience some minor inconvenience as we acclimate to the changes. I will work with departments to make adjustments if needed to ensure their needs are met.

Equipment for the upcoming elevator control replacement has been ordered. With two elevators in the building, the contractor should be able to keep one elevator in service throughout the project; this will help minimize inconvenience for staff and visitors who are unable to utilize the stairs.

Miscellaneous

Attended PIT, HHS, HIRC, County Board, and numerous project meetings.

Continuing to update CIP documents in preparation for the next budget cycle.



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

Thursday, February 9th, 2023

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

MINUTES

1. Call to Order
2. Roll Call Attendance: Roll taken by Angela Hansen
 - a. Board attendance: Norbert Ashbeck, Robert Benishek, Bill Clendenning, Chris Dickinson, Mike Feirer, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, John Medo, Kathy Meyer, Tony Omernik, Greta Rusch, Dona Schwichtenberg,
 - b. Staff members in attendance: Mike Rhea, Traci Zernicke, Steve Prell, Barb Hartwig, Kit Ruesch, Angela Hansen, Erin Wells, Ronda James
 - c. Others in attendance: Penny Hurlbert, Doug Curler, Chris Holman, Lance Leonhard
3. Public Comments
 - a. Tony Omernik mentioned some of the opportunities to collaborate with Landing located within the Woodson YMCA downtown campus.
 - b. Ann Lemmer requests agenda item #8 move to the end of the agenda, no objection from the board.
4. Approval of Minutes – 1/12/23
 - a. Motion to approve the minutes by Mike Feirer, seconded by Greta Rusch.
 - b. Motion passed, minutes approved.
5. Discussion/possible action: Wausau Office relocation proposal
 - a. Lance Leonhard, Marathon County Administrator and Chris Holman, Marathon County Deputy Administrator present a proposed space for the ADRC-CW at the Marathon County Lakeview campus, 1100 Lake View Drive in Wausau.
 - b. Questions from the board regarding the age of the space, size of the space, renovation, office type, office furniture and equipment.
 - c. Costs are undetermined for this project. Conversations between Marathon County and the ADRC-CW continue as the proposal has to go to the Marathon County board as well.

- i. Will Hascall makes a motion to allow Mike Rhea to continue exploring the option of moving to the Marathon County campus, Dona Schwichtenberg seconded the motion.
 - ii. Motion passed, conversation between ADRC-CW and Marathon County will continue.
- 6. Discussion/possible action: Strategic Goals update
 - a. Mike Rhea updates the board on the status of the organizational strategic goals.
 - b. Complete document included in board packet.
 - c. No action taken.
- 7. Discussion/possible action: Board attendance policy
 - a. Questions regarding the language of the policy and review of board policies in general.
 - b. Sub-Committee meeting set for 2/10/2023 for policy review.
 - c. Suggest to have a policy review on the regular agenda.
 - d. No action taken
- 8. Discussion/possible action: ROLL CALL VOTE TO GO INTO CLOSED SESSION pursuant to WI Statutes Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, namely, review of the annual performance review for the Executive Director of the ADRC of Central Wisconsin
 - a. Item moved to after agenda item #12 per public comment.
- 9. Motion to Return to Open Session and Possible Announcement(s) on Closed Session Item(s)
 - a. Item moved to after agenda item #12 per public comment.
- 10. Discussion/possible action: Lynn's Catering Contract Addendum request
 - a. Lynn's Catering is asking that the increase previously agreed upon be made permanent as part of the contract.
 - b. Chris Dickinson makes a motion to approve the increase with a review of six months, seconded by Bill Clendenning.
 - i. Amendment to the motion to extend the review to the end of 2023 with language for annual review by Norbert Ashbeck, seconded by Adam Fischer.
 - c. Amendment approved and passed.
 - d. Motion approved and passed.
- 11. Discussion/possible action: Advocacy Days
 - a. Calendar of events in board packet.
- 12. Operations Report
 - a. Mike Rhea provides highlights.
 - b. Full report in board packet.



13. Discussion/possible action: ROLL CALL VOTE TO GO INTO CLOSED SESSION pursuant to WI Statutes Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, namely, review of the annual performance review for the Executive Director of the ADRC of Central Wisconsin
 - a. Was item #8, discussed after agenda item #12
 - b. Motion to go into closed session by Bill Clendenning, seconded by Mike Feirer.
 - c. Roll call vote to go into closed session by Angela Hansen.
 - d. All votes yes, Board in closed session.
 - i. Room cleared, recording stopped.
14. Motion to Return to Open Session and Possible Announcement(s) on Closed Session Item(s)
 - a. No records for this item.
15. Future Agenda Items
 - a. Further Discussion regarding ENDS Statements
16. Adjournment
 - a. No records for this item.



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

Thursday, March 9th, 2023

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

MINUTES DRAFT

1. Call to Order:
 - a. Meeting called to order by Ann Lemmer at 9:30 am.
2. Roll Call Attendance:
 - a. Board members present: Norbert Ashbeck, Robert Benishek, Bill Clendenning, Chris Dickinson, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, John Medo, Kathy Meyer, Greta Rusch, and Dona Schwichtenberg
 - b. Board members excused: Mike Feirer and Tony Omernik
 - c. Staff present: Kit Ruesch, Mike Rhea, Jennifer Clark, Steve Prell, Ronda James, Barb Hartwig, Peggy Kurth, Traci Zernicke, and Angela Hansen
 - d. Others present: Lance Leonhard, Chris Holman Dora Gorski, Jim Torgerson
3. Public Comments:
 - a. Mike Rhea touched base on the ADRC-CW presence at Alzheimer's Advocacy Day in Madison.
4. Approval of Minutes – 2/9/23
 - a. Motion to approve minutes by Norbert Ashbeck, seconded by Greta Rusch.
 - b. Motion approved, minutes approved.
5. Discussion/possible action: Wausau Office relocation proposal
 - a. Supporting documents for space footprint and lease costs for three different options included in the board packet.
 - b. Mike Rhea, Chris Holman, and Lance Leonhard provide updates on the potential relocation for the Wausau office to the Lakeview Campus site.
 - c. Chris Holman and Lance Leonhard field questions from the board.
 - d. Lance Leonhard provides the financial impact of the potential move. The lease would include utilities, cleaning, and general maintenance.
 - e. Norbert Ashbeck opens up the question of the ADRC-CW taking on APS in the new space. The topic is not in discussion under the current leadership of either organization.
 - i. Motion to allow Marathon County to proceed with developing the space for the ADRC-CW Wausau office by John Medo, seconded by Norbert Ashbeck.

- ii. Motion carries as amended.
- f. Jim Torgerson, advisory committee member, comments directly on the difficulty accessing the current space from an individual with mobility disabilities perspective.
- g. Several comments clarifying the role of the board to direct the ADRC-CW and not Marathon County.
 - i. Motion to amend the previous motion to focus the direction to explore Option B as a ceiling for the ADRC-CW planning, seconded by Bill Clendenning.
 - ii. Motion carried by majority agreement.
- 6. Discussion/possible action: Finance report
 - a. Finance reports provided in the board packet.
 - b. Steve Prell presents the new reports generated by Workday. New format pulls the information directly.
 - i. Motion to accept the financial report by, seconded by Greta Rusch.
 - ii. Motion carries, report accepted.
- 7. Discussion/possible action-Review of office lease expiration dates and next steps
 - a. All offices and nutrition sites lease costs and terms provided in the board packet.
 - b. Leases up for renewal for Marshfield, Merrill, Wausau, and Wisconsin Rapids offices.
 - c. Mike Rhea asks if the board would like him to explore other county spaces for potential offices for the ADRC-CW.
 - i. Mike Rhea will explore options as well as discuss leases with the landlords and bring the information back to the board.
 - d. Questions about the Wood county offices in Wisconsin Rapids and Marshfield.
 - i. There is an opportunity to reduce the footprint of the Marshfield office.
 - e. Steve Prell asks if the board has an opinion about the ADRC-CW being in a county or city owned building rather than a privately owned building.
- 8. Discussion/possible action: Strategic Goals proposal/Ends Statements
 - a. Mike Rhea presents a draft to the board. Asks for direction from the board.
 - b. Bill Clendenning suggests the document be reviewed by the executive committee.
 - c. No action taken.
- 9. Discussion/possible action: 4th quarter Quality report-Kit
 - a. Complete report in the board packet.
 - b. Kit Ruesch presents the 4th quarter report which will essentially be the annual report numbers.
 - i. Dementia Care Specialist data included in the report upon request from the board.
 - ii. Resource Specialist call types now include customer demographic groups upon request from the board.
 - c. Ann Lemmer asks for specific data on customers over 80 years of age for next time.
 - d. Board driven requests for specific data measures are welcomed.
 - e. No action taken
- 10. Discussion/possible action: Board Policy draft review-Closed session meeting policy, policy review committee
 - a. Policy draft in the board packet.
 - i. Jim Hampton provides some comments: Sub-committees should be included in the policy. How documents should be handled after the closed sessions. Protocol for



guests being allowed in closed sessions. After the closed session, is there a report out needed?

- ii. Bill Clendenning states the policy is more about who isn't allowed and what is done in a closed session should be decided prior to the closed session.

- b. Policy was reviewed by the Marathon and Wood County Corporation Council.
- c. No action taken

11. Discussion/possible action: Board member application- Maria Pregler

- a. Applicant's resume in the board packet.
- b. Motion to approve application by Bill Clendenning, seconded by Norbert Ashbeck.
- c. Motion carried, application approved.
 - i. Minutes and application forwarded to the member county boards for approval.

12. Education: Community Health Education-Jen Clark

- a. Item tabled in the interest of time.

13. Operations Report

- a. Full report in the board packet.
- b. Mike Rhea highlights a few things in the operations report.
 - i. Volunteer Coordinator position developed from a Community Health Educator position.
 - ii. The Community Resource Manager position is not being filled. Tasks were distributed among the other members of the leadership team.
 - 1. Dona Schwichtenberg asks where the tasks of the Community Resource Manager position and Aging Director are.

14. Future Agenda Items

- a. Health Educator presentation
- b. Unaudited finance report
- c. Lifelines, process of getting a device

15. Adjournment

- a. Meeting adjourned at 11:58 am

MARSHFIELD FAIRGROUNDS COMMISSION
Thursday, January 19, 2023 Meeting Minutes

1. CALL TO ORDER:

Meeting was called to order by Chairperson Tom Witzel at 12:05 p.m. at the 2nd Street Community Center.

ROLL CALL:

Present: Commissioners Tom Witzel, Bill Winch, Natasha Tompkins, Jeff Penzkover, Tom Buttke.

Absent: Pete Hendler.

Also Present: Justin Casperson, Parks & Recreation Director; Dale Christianson, CWSFA Manager, Adam Fischer, Wood County Board Supervisor.

2. APPROVAL OF MINUTES: *Motion by Tompkins, seconded by Penzkover to approve the October 13, 2022 Fairgrounds Commission meeting minutes; motion carried 5-0.*

3. CONFLICT OF INTEREST: None.

4. PUBLIC COMMENT: None.

5. FAIRGROUNDS COMMISSION:

- A. Financial Statement: Casperson shared the bank statement from the Wood County Treasury Department. The balance as of December 31, 2022 is \$17,040.44.
- B. Approval of Bills: None.
- C. Round Barn Windows: Casperson notified the windows were installed by Woodstock Construction. One window needs middle dividers, which Woodstock is aware and waiting for the company to build a new window.
- D. 10-Year Loan Update: Casperson told the Commission that the 10-year note ended at the end of 2022. For the past 10-years the Commission received \$50,000 (\$25,000 from City & \$25,000 from County) to be used for capital projects. The City has not taken any formal action on a 2023 payment. The County said they are not paying their \$25,000 until the Commission provides a list of projects.
- E. Capital Improvement List: Casperson and Christianson explained the concept of a new expo/office building in place of the Jr. Fair Expo and storage buildings to the south or in that area. The project entails replace the Jr. Fair Expo, John Deere Storage, Green Beef and Small Animal building and replace with a 25,000+ SF building that includes an office, kitchen, restrooms, and a large year-round expo area. There was some discussion about possibly keeping some of those building and moving the new Expo building somewhere else on the property. Casperson and Christianson plan to meet with Marawood Construction to discuss a new building budget. The estimate timeline from Marawood is 60-days.

6. FAIRGROUNDS MANAGEMENT REPORT: Christianson told the Commission the City froze the 2022 rates for 2023. The CWSFA agreed to the freeze, but wanted to still have the ability to come back to the City of inflation or costs get out of control.

7. CWSF REPORT: Christianson reported that the Fair went well, even with rain on Saturday and Sunday.

8. PARKS AND RECREATION: No report.

9. FUTURE AGENDA ITEMS: None.

10. NEXT MEETING: TBD – Based on Marawood's response on the Expo budget

11. ADJOURNMENT: Meeting adjourned by Witzel at 12:54pm

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation

South Central Library System Board of Trustees Minutes
1/26/2023, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held via BlueJeans & in person

Action Items:

Approved the election of officers for 2023

Present: D. Berland, B. Clendenning, P. Cox, S. Feith, N. Foth, M. Furgal, E. Galanter, J. Honl, M. Nelson, G. Poulson, J. Sayer, T. Walske, J. Wright

Absent: N. Brien, T. Teelin

Excused: L. Ross

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Guests: D. Flanigan, Keller Inc.

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Jessica Sayer and David Berland, newly appointed Dane County Representatives to the board, were introduced.
- b. Requests to address the Board: None

Approval of previous meeting minutes: 12/16/2022

- a. Motion: P. Cox moved approval of the 12/16/2022 minutes. T. Walske seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. 2 abstentions

Financial Statements: K. Goeden provided an overview of the financial statements. S. Feith had a ground lease question. K. Goeden noted our auditor instructed us to record it as it was presented. E. Galanter inquired about fundraising for SCLS. T. Walske noted the SCLS Foundation raises funds through the Cornerstone event.

Bills for Payments: The payment amount is \$683,538.86

- a. Motion: T. Walske reviewed the bills for payment and moved approval. N. Foth seconded.
- b. Discussion:
- c. Vote: Motion carried.

Presentation: Discussion of Building Project: D. Flanigan noted the building plans will go to bid 2/2/23. The bid opening will be 3/2/2023 at the Pankratz location and N. Brien volunteered to read the bids. Keller will analyze the bids and bring their recommendation to the board in March for approval.

Committee Reports:

Need to hear from folks regarding committees that they want to serve. G. Poulson will be contacting trustees to serve.

- a. Advocacy: Legislative Day is Feb 7th. You may still sign up to attend on-site at Madison Public Library on the day of the event.
- b. Finance 2023 committee meeting dates: June 13th at 1:30 (joint meeting with Personnel) to review the mid-year budget, 8/15 pm at 1:30 to finalize 2024 budget. P. Cox noted he will continue to serve on the committee.

c. Personnel Committees: 2023 Committee meeting dates. Will meet 2/6 at 9:00 prior to the next board meeting to review employee handbook revisions and 6/22 at 11:00 for the director 6 month check in. J. Honl, chair, will remain on the Personnel committee as well as S. Feith.

d. Bylaws: Reactivate and form a committee that can meet this year to review. J. Honl volunteered to serve on the committee.

d. Building Needs Assessment Work Group: M. Van Pelt noted the details of what the group has been working on, such as approval of a landscaping plan and the electrical and data plan. Maintenance agreements, such as snow removal, HVAC, fire extinguisher/fire alarm/ sprinklers, are in the works for the Pankratz site.

Action Items: None

Recess the January Board Meeting for the Purpose of Conducting the 2023 SCLS Annual Meeting

i. Motion: S. Feith moved to recess the January Board Meeting for the Purpose of Conducting the 2023 Annual Meeting. M. Furgal seconded

ii. Discussion: None

iii. Vote: Motion carried.

I. Convene the 2023 SCLS Annual Meeting

a. Election of Officers – Nomination Committee

President: Gary Poulson

Vice President: Joan Honl

Secretary: Mary Nelson

Treasurer: Nancy Foth

i. Motion: M. Furgal moved approval of the 2023 slate of officers as presented. P. Cox seconded.

ii. Discussion: None

iii. Vote: Motion carried.

M. Nelson moved to adjourn the Annual Meeting and reconvene the January SCLS Board meeting. T. Walske seconded. Motion carried.

SCLS Foundation Report: M. Van Pelt noted there is an opening on the foundation board for a board member. \$13, 865.22 was raised at the last Cornerstone.

System Director's Report: You may view the System Director report online. Marathon County Public Library voted NOT to join SCLS. They are staying with Wisconsin Valley Library Service. Deb Haeffner has worked for SCLS for 40 years!

Discussion:

a. SCLS Time line for 2024 Budget

b. 2023 Schedule for Meeting Topics

c. 2023 Board Education Topics: If there are topics you would like, please let M. Van Pelt know. S. Feith requested a financial statement presentation in March by K. Goeden.

d. 2023 Committee Assignments

e. Revision of Technology Services Agreement: The main reason for the revisions is based on cybersecurity concerns. While SCLS has cybersecurity insurance, in the past it was mainly to cover the cost of informing libraries and patrons if a breach to the patron database occurred and the cost of

reloading data or rebuilding the database. Cyber threats have escalated to continual hacking attacks/attempts and ransomware. The increased needed protection comes at a higher price and insurance companies are requiring more proof of clients' safety protocols and how they partition various services and databases. The SCLS cybersecurity insurance policy does not cover SCLS member libraries. SCLS has met with its insurance provider and attorney to revise its "Agreement to Participate in SCLS Technology Services" to strengthen the language involving cybersecurity.

The new agreement will be signed by all SCLS member libraries whether they pay for technology services or not. SCLS provides some technology services like Office 365, database authentication, web hosting and cooperative equipment purchases for no charge to its members. Up until now, members who received free services did not sign an agreement. This will clarify that even if something is free, SCLS holds no liability for the service provided.

As part of the discussion around the new agreement, SCLS will be encouraging members to make sure that they have cybersecurity insurance. Along with the improved insurance, SCLS will continue to do everything in its power to build a strong defense against intrusions, hacking or other incidents of misuse to its network, equipment or software. Part of that defense is to make the member libraries aware that both of us need to take precautions and be proactive in protecting our shared computer system.

Administrative Council (AC) Report: Met 1/19/2023. You may view the minutes online.

Other Business: M. Nelson noted she read an article from Pat Behling, former SCLS trustee. E. Galanter stated Emily St. John Mandel, author of *The Glass Hotel*, *Station Eleven* and *Sea of Tranquility*, will be at the Monona Terrace at noon on 4/17/23.

Information sharing:

Adjournment: 1:30 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt
BOT/Minutes/1/26/2023

The University COMMISSION



Marshfield
UW-Stevens Point



City of Marshfield



Commissioners

VOTING MEMBERS

Al Breu, Vice-Chair

Mike Feirer

Jake Hahn

Nick Poeschel

Donna Rozar, Chair

Rebecca Spiros

EX-OFFICIO

NON-VOTING MEMBERS

Lois TeStrake, Mayor

Lance Pliml

2000 West 5th Street
Marshfield, WI 54449
715-389-6536
FAX 715-389-6517

(APPROVED) 02-09-23

MINUTES OF THE UNIVERSITY COMMISSION (UWSP at
MARSHFIELD) MEETING OF NOVEMBER 10, 2022.

Spiros (by Zoom)

Vice Chair Breu, filling in for Rozar, called the meeting to order at 5:00
p.m.

Present: Rozar (by Phone), Hahn (in Person), Breu (by Zoom), and
Absent: Poeschel, Feirer

Also present: Michelle Boernke, Campus Executive (by Zoom); Brian
Panzer, Facilities Manager (by Zoom); Mike Zsido (by Zoom), Facilities
Operation Coordinator; Bill Clendenning (by Zoom), Wood County Board
Supervisor District 15; and Ralph Nussbaum (in Person), UW Commission
Bookkeeper

Breu declared a quorum.

There were no public comments.

Motion (Rozar/Hahn) to approve the minutes from August 11, 2022, and
place on file. Motion carried.

Motion (Spiros/Rozar) to approve and place on file the Register Report.
Motion carried.

Motion (Hahn/Spiros) to approve and place on file the Comparing Budget
to Actual Expenses. Motion carried.

Motion (Rozar/Spiros) to approve and place on file the Financial Activity
since 8/8/22 Report. Motion Carried.

Panzer gave an overview of his report, which included an update on the
200-ton chiller replacement, which could be delayed again, if that occurs he
will reach out to the city and county and request those allocated funds be
carried over into the new year. The anticipated completion date could be
early in 2023. Panzer also noted that the City of Marshfield reduced the
campus maintenance/operating budget for FY23 by \$2,300, which will also

reduce the County's portion by \$2,300 also for FY23. Panzer and Boernke recommend that efforts be made to try and reduce costs, but if that is not possible (i.e. snow removal), those reductions to be taken from the security camera replacement and repair, which was budgeted at \$6,700, leaving \$2,100 for FY23. No other comments. Motion (Rozar/Hahn) to receive and place on file the Facilities Manager Report. Motion carried.

Per our 5-year contract with Turf Tamers, the new fees for 22-23 snow and ice removal will be increasing by approximately 20%. Panzer noted the price increases are within the range of other area contractors. Many contractors are not accepting new clients at this time, as there is a shortage of providers. Panzer recommends approval of this fee per our contract. Motion by (Hahn/Rozar) to approve the 2022-2023 snow and ice removal updated contract fees. Pricing document placed on file. Motion carried.

Boernke provided the Campus Executive Report in the packet prior to the meeting. Dean Stock noted reference checks were being complete for the three candidate finalists and hopes to have an announcement of the new hire for Campus Executive by November 24, 2022. No further questions or comments from the members.

There was no formal Chair's report.

Next regular meeting dates for 2023 are scheduled for 5:00 p.m. on Feb. 9th, May 11th, Aug. 10th, and Nov. 9th.

No further business.

Meeting adjourned at 5:45 p.m.

Minutes taken for Poeschel, Secretary by Michelle Boernke

Minutes of the Jail Construction ADHOC Committee

DATE: February 14, 2023

PRESENT: Laura Valenstein, Al Breu, David LaFontaine, Adam Fischer, Jake Hahn, John Hokamp Lee Thao

EXCUSED:
NOT

PRESENT:

OTHERS Quentin Ellis, Reuben VanTassel, Kelli Trzinski, Kurt Berner, Jeff Penzkover, Bill

PRESENT: Clendenning, Dennis Polach, Phil Kalman, Tim Nordlund, Nick Flugaur, Joe Keena, Ted Ashbeck, Ed Newton, Mike Feirer, Kimberly Stimac, William Voight, Amy Kaup

LOCATION: Wood County Courthouse

1. Call to Order:

Supervisor Valenstein called the meeting to order at 10:42 a.m.

2. Review minutes of December 20, 2022:

Motion by LaFontaine, second by Thao to approve the minutes of the December 20, 2022 meeting as presented. Motion carried unanimously.

3. Construction project update from Samuel's Group:

Kurt Berner discussed the construction update. Kurt stated the project is going great at this time.

4. Division 6 re-bid status and approve if necessary:

Kurt stated all line items were bid on except for carpentry. These line items were broken down into smaller packages and one bid for wood, plastics, and composites was bid on and given to CD Smith.

Kurt stated from this point forward he would only be bring a contingency log to the meetings.

5. Review change orders and approve if necessary:

Motion by LaFontaine, second by Breu to approve the spreadsheet as presented with new contract values to include change orders or any of those values. Motion carried unanimously.

6. **Set next meeting date:**

April 18, 2023

10:00 or immediately following County Board meeting

Room 114

7. **Adjourn:**

Meeting adjourned at 11:07 a.m. by Supervisor Valenstein.

Minutes taken by Wood County Sheriff's Department



RESOLUTION # 23-3-1

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

CONGRATULATING TRAVIS & MELISSA MARTI – WINNERS OF THE 2023 WISCONSIN’S
OUTSTANDING YOUNG FARMER AWARD

WHEREAS, Marti Farms is a 3rd generation farm located in the Towns of Arpin and Hansen, and,

WHEREAS, Ronald Marti started Marti Farms in 1954 and it has passed through the generations to Mick & Kitty Marti and now Travis & Melissa Marti, and,

WHEREAS, in 1966, Ron & Arlene Marti, the founders of Marti Farms, were named Outstanding Young Farmers in Wood County, and,

WHEREAS, in 1988, Mick & Kitty Marti, the second generation, were named Outstanding Young Farmers in Wood County, and,

WHEREAS, at the 69th Annual Outstanding Young Farmer Awards held in January of 2023, the third generation of the family, Travis & Melissa Marti were awarded the Wisconsin Outstanding Young Farmers, and,

WHEREAS, when Travis joined the farm, the family milked 160 cows and had 150 replacement stock. Through hard work and innovation, this has grown to 535 cows with 450 replacements with the rolling herd average rising to 30,600 lbs. of milk, and,

WHEREAS, farm education is a very important to the Marti Family, with many posts about actual farm facts and the daily life of a dairy farmer being posted frequently on their social media accounts, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors offer their heartfelt congratulations to Travis & Melissa Marti and the entire Marti Family on this well-deserved recognition, and,

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to them in honor of this auspicious occasion.

WOOD COUNTY BOARD OF SUPERVISORS

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Adopted by the Wood County Board of Supervisors this 21st day of March, 2023.