

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, September 3, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:01 AM.
2. There was no public comment.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. County Board Chair Pliml is calling a meeting of the ARPA Adhoc Committee for Thursday, September 12th at 9:00 AM to finalize disbursements.
5. County Clerk Miner presented the 2025 County Clerk budgets. Motion by Rozar/Pliml to approve the budget as presented. Motion carried unanimously.
6. County Treasurer Gehrt presented the 2025 Treasurer budgets. Motion by Pliml/Hahn to approve the budget as presented. Motion carried unanimously.
7. Wellness Coordinator Boeshaar provided a departmental update.
8. Finance Director Newton provided a departmental update. All of the pay plan data that had been approved by the Operations Committee was hand entered into the budget software for the departments.
9. Newton & Deputy Finance Director Yang presented the 2025 Finance Dept. budget. Motion by Pliml/Rozar to approve the budget as presented. Motion carried unanimously.
10. Newton informed the committee that our bond rating has remained at Aa2 with the new borrowing.
11. Newton reported on the arbitrage payment made to the IRS of approximately \$94,000. The payment is from excess interest earned on borrowed money and not able to be spent down in the time limits set forth by IRS rule.

12. Human Resources Director McGrath presented the 2025 Human Resources budgets. Motion by Rozar/Zurfluh to approve the budgets as presented. Motion carried unanimously.
13. McGrath presented a resolution memorializing the actions taken by the Operations Committee with the new wage plan implementation. Motion by Hahn/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. McGrath discussed the cost-of-living adjustments for constitutionally elected officials. According to her and Corp Counsel Kastenholz, because the county is not doing an across the board increase to all pay plans due to the implementation of the updated pay plan, it is not legal to make any adjustments to the elected officials pay plans for 2025.
15. The next regular meeting date will be held on Tuesday, October 1, 2024, at 9:00 AM. The budget meeting is scheduled for Wednesday, September 25, 2024 at 9:00 AM.
16. Chair Valenstein adjourned the meeting at 9:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
September 3, 2024**

NAME	REPRESENTING
Bill Clederning	WCB # 15
Ed Newton	Finance
Panya yang	Finance
DENNIS POLACH	WCB - 14
JEFF PERKINS	WCB #11
Sue Smith	Health
Heather Gehrt	Treasurer
Kim McGrath	HR
Amy Kemp (Web Ex)	IT
Karin DeShaar (Web Ex)	Wellness
Marissa Kornack (Web Ex)	Norwood
Nick Flanagan (Web Ex)	HR
Brad Hamilton (Web Ex)	CB Dist 18
Kimberly Stimar (Web Ex)	Clerk of Courts
Jatie Miloch (Web Ex)	Human Services
Brandon Vrawink (Web Ex)	Human Services
Mary Schlagenhaft (Web Ex)	Human Services
Tony Bastien (Web Ex)	Dispatch