

Minutes

Laird Fine Arts Building Renovation Advisory Committee City of Marshfield/UWSP-Marshfield/Wood County

DATE

September 9, 2026

TIME

2:00 pm

MEETING CALLED TO ORDER BY

Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Wood County Director of Zoning and Economic Development Jason Grueneberg, Marshfield City Planner James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, Project Manager Tom Zink, Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert, and Theater Manager for Marshfield and Wausau Kris Berge were present. Others present included Matt Polum and multiple project presenters.

INTRODUCTION

Quorum was established at 2:00 pm. Chair Rozar called the meeting to order at 2:01 pm.

INTERVIEWS

The Committee interviewed four potential design firms. The firms present were Berners Schober, Dimension IV, Somerville, and Strang. They were interviewed in alphabetical order. Each group was given a 30-minute interview; 10 minutes to introduce themselves and 20 minutes to answer questions.

Chair Rozar asked the same questions of every group and other members of the Committee asked follow-up questions. The questions are listed below:

- Why are you excited about this project, and why do you think you are a good fit?
- Given the size and scope of this project and the bidding requirements for local government outlined in Chapter 66 of Wisconsin State Statutes, what is your recommendation for project delivery?
- Please share your thoughts regarding a construction manager at risk versus a construction manager as agent, and how your firm might handle some of that role if contracted for construction administration.
- With the initial information you have reviewed about our project, what can you share about how you will structure your fees? Do you have an example of fee percentages, and what services would be included?
- How are delays caused by approvals, funding, or unknown conditions handled? How do you hold your consultant team and later the contractor accountable to milestones?

- Our project team includes members with construction knowledge and project management experience — one who works full-time at the project location and one who plans to visit weekly. Does this impact your recommendation for project delivery?
- What documentation protects the county when unexpected conditions arise?

DISCUSSION

The Committee discussed initial impressions of the interviews and agreed to delay a decision. Project priorities were further clarified among the Committee members.

TASKS

Jason will request clarification of specific Project criteria and distribute those clarifications to the Committee.

NEXT MEETING

The next meeting is scheduled for Thursday, September 17 at 2 pm. The meeting was adjourned by Chair Rozar at 5:01 pm.