

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, November 4, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. Under public comment, Chair Valenstein recognized Finance Director Yang for 10 years of service to the county.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program.
5. Yang presented two resolutions from the Health Department amending the Healthy Smiles budget and the Adams/Juneau budget. The increase in expenditures is covered by the same increase in revenues. Motion by Zurfluh/Rozar to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
6. Yang reviewed the adjustments to the budget previously acted on by the committee. She stated the budget has been posted by County Clerk Miner pursuant to statutes. Motion by Rozar/Zurfluh to grant employees a step increase (2.5%) as of 1-1-2026 with a 2% COLA taking effect on 7-1-2026 as this would be 2026 budget neutral. Discussion followed. Motion failed 2-3. Voting no were Valenstein, Pliml, & Zurfluh.
7. Human Resources Director McGrath presented a resolution ratifying the Sheriff's Deputy Union Contract from 2026-2028. Motion by Pliml/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. The next regular meeting will be held on Tuesday, December 2, 2025, at 10:00 AM.
9. Chair Valenstein adjourned the meeting at 10:49 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
November 4, 2025

NAME	REPRESENTING
Jeff Penzkofer	County Board
Scott BREHM	CB #9
R VANTASSEL	MAINT
Darrin Steinbach	Finance
Panya Yang	Finance
Heather Gehrt	Treasurer
Bill Clendinning	WCB #15
DENNIS POLACH	wcb - 14
Bill Leitchnam	wcb - 19
Kim Stimac	Clerk of Courts
TARA JENSEN	Probate
Riley Peterson	Wellness
Shawn Greer	WCSJ
Charlie Hoyerfrye	WCSJ
Dillon Ksionek	Criminal Justice
Amy Kamp (WebEx)	IT
Nick Huggar (WebEx)	HR
Tony Bastien (WebEx)	Dispatch
Health Dept (WebEx)	
Jeff ? (WebEx)	
Kelli Szymanski (WebEx)	HR
Mary Schlagenhaft (WebEx)	Human Services
Brandon Vuwink (WebEx)	Human Services
Katie Haanstad (WebEx)	Human Services
Chad Schooley (WebEx)	POF