

AGENDA
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Friday, June 5, 2026
TIME: 9:00 AM
LOCATION: Courthouse – Room 300

Join by phone

+1-408-418-9388 United States Toll
Access code: 2481 887 7061

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m88d87379c4acf4740464f214fee6170c>

Webinar number: 2481 887 7061

Webinar password: 060526

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Approve minutes of May 6, 2026, meeting
5. Approve vouchers, staff reports, & committee reports
6. Risk and Injury Report
7. Private Sewage
8. Land Records
9. County Surveyor
10. Planning & Zoning
 - a. Town of Lincoln Solar Energy Systems - Zoning Ordinance Amendment.
11. Economic Development
 - a. Consider release of 2026 economic development grant funds for Columbus Catholic Schools in the amount of \$12,000.
 - b. Consider release of REDI Implementation funds for Central Wisconsin State Fair proposed Sewer Improvement Project.
 - c. CEED Tour discussion
 - d. Enhanced CEED Economic Development
12. Land & Water Conservation Department
 - a. Introduce summer intern
 - b. Review and approve grassed waterway project (bids) (G. Gilbertson)
 - c. 2026 Land Conservation Committee (LCC) Training on June 9th in Merrill
13. Extension
 - a. Extension Report
 - b. Revised Extension Contract – Discussion/Signature
14. Committee requests for per diem for meeting attendance
15. Schedule next regular committee meeting – Wednesday, July 1, 2026
16. Agenda items for next meeting
17. Schedule any additional meetings if necessary
18. Adjourn

MINUTES

CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, May 6, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke (arrived at 9:04 AM), Wayne Schulz, Russ Perlock, Tim Hovendick, George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There were no public comments.
3. Under Chair's remarks, Chair Leichtnam thanked the committee for their work over the past two years and expressed his desire to dig deeper into Economic Development as a committee. More details will follow.
4. The minutes of the April 1 & 28, 2026, meetings were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Perlock to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Jason Sachs from the Aqua Skiers is requesting a release of REDI funds to fund a site plan development for additional permanent structures on Red Beach in the South Wood County Park. The committee reviewed the documentation presented in the packet. Motion by Schulz/Hovendick to approve the release of \$14,163.75 to fund the site plan as described above. Motion carried unanimously.
7. Dale Christensen from the Central Wisconsin State Fair provided an update on last year's fair and showed a video and the effect of the fair on the exhibitors. He requested the release of economic development grant funds in the amount of \$38,000 to the Junior Fair. Motion by Buttke/Hovendick to approve the release of \$38,000 of economic development grant funding to the Junior Fair. Motion carried unanimously.
8. Emily Oetzman from the Health Dept. provided the committee an update on the Catch-A-Ride startup program. She reviewed funding already received and shared they hope to have enough funding in place for an October 1, 2026 launch. She is requesting the release of \$20,000 of economic grant funding. Motion by Buttke/Schulz to approve the release of \$20,000 for the Catch-A Ride program. Motion carried unanimously.
9. Planning & Zoning Director Grueneberg provide the committee with a history and an update on the Central Wisconsin Economic Development Fund and projects it has helped in Wood County. There is currently 9 loans in Wood County. CWED lowered their borrowing rate and this has spurred numerous additional loan requests.

10. Grueneberg updated the committee on the status of the state economic development grant received to update the Helen Connor Laird theater on the UWSP at Marshfield campus. They are hoping to have final state approval of the plans sometime in June.
11. There were no bids received again for the Gilbertson grassed waterway project. This will be bid one more time before going directly to a contractor and hiring the project done. This is a low dollar amount project.
12. Additional funding from the state was received for projects on Four Mile Creek as well as Nepco Lake, thereby needing a resolution to expend those funds. Motion by Buttke/Hovendick to approve the two budget amending resolutions and forward onto the county board for their consideration. Motion carried unanimously.
13. County Conservationist Wucherpfennig reported that the DNR is asking counties to ensure compliance with NR151 on numerous sites, some that have never had Land Conservation employees on before. For Wood County, this amounts to 16 sites. Wucherpfennig expressed concern about this approach stating that some farmers may not be open to a perceived intrusion on their property. The committee suggested calling the around 8 producers to see how this is perceived by property owners and report back to the committee.
14. Wucherpfennig reviewed the current status of the ARPA funds for ground water testing being conducted through UWSP. The spots to test have been determined and letters will be going out to those landowners shortly.
15. There will be committee training coming up June 9th for all Land Conservation Committee members sponsored by North Central Land + Water Conservation Association and will be held in Merrill.
16. Area Extension Director McNelly highlighted her departments' monthly activity report and what the educators are working on.
17. Extension Area Director McNelly reported that currently there are two half time positions for Natural Resources Educator. In order to ensure the position, since there were two halftime positions, McNelly is looking to make one full-time, county funded position. Since we were already paying the two half time positions, the full-time position will come at no cost. Motion by Buttke/Perlock to approve the hiring of one full-time position and amend the Extension contract to show the change. Motion carried unanimously.
18. McNelly received word that the cranberry specialist position was approved for rehire with anticipation it will be filled by the fall. The Associate 4H position open will be filled and will be taking a larger role in expanding 4H into South Wood County.
19. Ka Zoua Thao, Community Health worker received an outstanding programming award from the state for her work in the jail. This now goes to the national level competition. The committee expressed their congratulations.

20. Requests for per diems are as follows:

- Supervisor Hovendick for attendance at the Witter Field Lighting ceremony
- All Committee members to attend the Citizens Water Group meetings for this term.
- Supervisor Leichtnam to Golden Sands RC&D for this term.

Motion by Schulz/Hovendick to approve the per diems as requested. Motion carried unanimously.

21. The next regular meeting will be on Wednesday, June 3rd at 9:00 AM..

22. Chair Leichtnam adjourned the meeting at 11:21 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: May 2026

For the range of vouchers: 30260036 - 30260041

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30260036	AMAZON CAPITAL SERVICES	Educational Materials	05/12/2026	\$57.96	P
30260037	AMAZON CAPITAL SERVICES	Office Supplies	05/12/2026	\$81.87	P
30260038	BORES TRINA	May Expenses	05/20/2026	\$104.81	P
30260039	ROMBALSKI KAYLA-ROSE	May Expenses	05/20/2026	\$193.90	P
30260040	SCOTT HANNAH	April-May Expenses	05/20/2026	\$224.89	P
30260041	US BANK	May Credit Card Statement	05/26/2026	\$1,001.96	
Grand Total:				\$1,665.39	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept.

For the period of: May 2026

For the range of vouchers: 18260043 - 18260052

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18260043	STAPLES ADVANTAGE	Office supplies	04/30/2026	\$67.52	P
18260044	STAPLES ADVANTAGE	Office supplies	05/01/2026	\$4.36	P
18260045	GILBERTSON GEORGE & JILL	Cost share cover crops (G.G.)	05/06/2026	\$1,085.00	P
18260046	AMAZON CAPITAL SERVICES	SD Memory card adapter	05/12/2026	\$5.20	P
18260047	STAPLES ADVANTAGE	Office supplies	05/13/2026	(Voided)	P
18260047R	STAPLES ADVANTAGE	Office Supplies	05/13/2026	\$32.24	
18260048	PARKER MCCRORY MFG CO	5 gel batteries - Hauke Honey	05/13/2026	\$249.53	P
18260049	STAPLES ADVANTAGE	Office supplies	05/15/2026	\$6.29	
18260050	US BANK	CBCW supplies; Field day signs	05/19/2026	\$534.03	
18260051	MENARDS-MARSHFIELD	LMPN project & field supplies	05/20/2026	\$76.15	
18260052	AMAZON CAPITAL SERVICES	Office supplies	05/26/2026	\$10.98	
Grand Total:				\$2,071.30	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: May 2026

For the range of vouchers: 22260036 - 22260046 38260008 - 38260009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22260036	BOYER KEVIN	SU-Service Per Contract	05/01/2026	\$1,126.67	P
22260037	AMAZON CAPITAL SERVICES	LR-Office Supplies	04/27/2026	\$64.81	P
22260038	MICHAEL BAKER INTERNATIONAL	LR-Prof Serv-Other	04/21/2026	\$10,235.00	P
22260039	ON Q SOLUTIONS LLC	LR-Other Pubs, Subs & Dues	04/26/2026	\$13,734.75	P
22260040	OPPORTUNITY DEVELOPMENT CENTER	PS-Prof Serv Other/Postage	04/30/2026	\$101.09	P
22260041	OPPORTUNITY DEVELOPMENT CENTER	PS-Prof Serv-Other/Postage	04/30/2026	\$1,602.62	P
22260042	CLOUDPOINT GEOSPATIAL INC	LR-ARPA Funding-Deliverables	04/30/2026	\$16,970.60	P
22260043	CLOUDPOINT GEOSPATIAL INC	LR-Operating Supplies & Exp	04/30/2026	\$21,000.00	P
22260044	SCHOOLEY DIANA	PS-Public Charges-Priv Sew	05/08/2026	\$250.00	P
22260045	ON Q SOLUTIONS LLC	LR-Operating Supplies/Exp	05/15/2026	\$10,050.00	P
22260046	US BANK	LR/PL/PS/ED Credit Card Chgs	05/19/2026	\$373.38	
38260008	CENTRAL WI STATE FAIR ASSOC	ED-Grant Funds	05/06/2026	\$38,000.00	P
38260009	AQUA SKIERS INC	ED-REDI FUNDING	05/06/2026	\$14,163.75	P
Grand Total:				\$127,672.67	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Trina Bores, 4-H AmeriCorps member

- Pittsville After School Program guest speaker
 - May 14: An in-person after school program for youth in grades 1-8 during which youth built marshmallow catapults. Through this activity, youth learned how to test a prototype, brainstorm ways to make improvements, and try again.
 - May 21: An in-person after school program for youth in grades 2-8 in which we celebrated National Eat More Fruits & Veggies Day by taste-testing different forms of the same fruits and vegetables. Youth learned how preparation makes a difference for both taste and texture.
 - May 28: An in-person after school program celebration during which Extension staff were able to share the work we've done with students with their parents while promoting future educational opportunities. Health and Well Being Educator Hannah Wendels Scott helped with this effort.
- Pittsville After School 4-H Club
 - During this month's club meeting, we learned how to decorate cupcakes using buttercream frosting and piping bags to celebrate National Devils Food Cake Day (*pictured right*).



AGRICULTURE

Matt Lippert, Agriculture Educator

- A career fair where high school students became more aware of the diversity and breadth of career opportunities are available to them so that they make more informed decisions and better prepare to develop successful careers locally.
 - **Total Reach:** 350 students, 20 agri-business groups, 12 school districts
- A selection application was developed so that scholarships could be provided to area high school seniors so that opportunities for further education are enhanced in the agricultural field.
 - **Total Reach:** 12 area school districts, 8 applicants, 4 recipients

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- **Wood County Health Department Strategic Plan Completion:** Completed an eight-month strategic planning process with the Wood County Health Department, resulting in a comprehensive 2026–2028 Strategic Plan that serves as a clear roadmap for advancing the Department’s mission, addressing emerging public health priorities, and strengthening internal operations. The process engaged staff across the organization in collaborative goal setting, prioritization, and action planning, helping to build shared ownership and alignment around key strategic directions. This effort supports more effective decision-making, enhances organizational capacity, and positions the Department to better serve the community through coordinated, forward-looking public health initiatives.
 - **Testimonials:** *“Loved the collaboration of our whole department. This leads to stronger internal relationships and communication.”; “We are positioned for the future.”; “There is a lot of excitement and energy around the new plan. This is important for staff engagement and follow-through with the plan actions.”*
- **Lieutenant Governor’s Small Business Academy:** Coordinated and delivered the Central Wisconsin in-person session of the Lieutenant Governor’s Small Business Academy on May 8, 2026, at the Marshfield Chamber of Commerce. This statewide initiative, led by the Wisconsin Economic Development Corporation, provides training and networking opportunities for entrepreneurs, small business owners, and individuals exploring business start-up opportunities. The Central Wisconsin session created a high-quality learning environment where participants connected with local resource providers, gained practical insights, and explored tools to support business development and growth. This effort contributes to strengthening the regional entrepreneurial ecosystem by increasing awareness of available support and fostering connections that encourage long-term business success.
 - **Total Reach:** *16 attendees*
 - **Testimonials:** *“I really like the topics and all people we know that can help start the journey.”; “Great resources for those just starting.”; “Excellent content, very applicable and relevant”; It was really useful and everyone was very supportive.”*

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker
Hannah Wendels Scott, Health and Well-Being Educator

Behavioral Health

- A weekly virtual program for community members from across the state of Wisconsin, where participants practice healthy coping strategies, build emotional awareness, and strengthen skills for managing stress in daily life. Through this effort, community members gain practical tools that support their well-being in both personal and professional settings.
 - **Total Reach:** *47 participants*



- A weekly program for incarcerated people in the Wood County Jail, where participants practiced healthy coping strategies, built emotional awareness, and strengthened skills for managing stress in daily life. Through this effort, participants gained tools that support their well-being during incarceration and increase their capacity to navigate reentry with resilience and confidence.
 - **Total Reach:** *14 incarcerated people (6 female, 8 male)*
- A Tai Chi class for older adults and individuals with arthritis, where participants learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. Through this activity, the program helps reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines.
 - **Total Reach:** *25 participants in basic class, 8 participants in advanced class*
- An after-school program for elementary and middle school students, where Extension colleagues across various institutes lead engaging activities focused on their area of expertise. My focus is on teaching simple coping skills and emotional awareness. Through this effort, students will strengthen their well-being and build confidence in managing everyday challenges.
 - **Total Reach:** *25 students each time*
- Building and maintaining relationships and engaging with partners to address health needs with the community of Wood County.
- The support groups serve as a monthly gathering for women and allies of women and elders to engage in discussions about often overlooked topics within their community. These monthly gatherings create a space for participants to connect with one another, learn practical ways to care for their mental and social well-being, and strengthen community bonds. Through this effort, participants build healthier habits, deepen relationships, and feel empowered to advocate for the recognition of their voices.
 - **Total Reach:** *10 elders, 7 participants*
- A bi-weekly meeting for youth to engage in open conversations, cultural storytelling, and guided activities to learn about mental health, domestic violence, and sexual assault within the community. They gain tools to recognize signs of trauma, understand healthy boundaries, and access support systems - all in a safe, judgement-free environment. Through this effort, we are fostering a generation of informed, compassionate youth who feel seen, heard, and empowered to break cycles of silence and advocate for healing and change in their families and communities.
 - **Total Reach:** *61 students*
7 in grades four and five
33 in grades 6-8
21 in grades 9-12
- An as needed meeting with community members, where I met one-on-one with them to listen to their needs, offer support, and help them identify and access local health and community resources. Through this effort, participants will gain personalized support, clearer pathways to services, and greater confidence navigating systems.
 - **Total Reach:** *10 one-on-one clients*
- A monthly food pantry pick-up for community members in Wood County, where I support families in choosing foods that their household needs and share information about additional local resources.



Through this effort, residents gain reliable access to healthier food options and feel better connected to community support.

- **Total Reach:** 12 families
- Invited as a guest speaker to discuss topics on stress, anxiety, and patience for Hmong participants, where I shared culturally grounded ways to recognize stress in the body, understand anxiety, and practice “ua siab ntev” as a strength rather than silent suffering. Through this workshop, participants gained practical tools to support their wellbeing while honoring cultural values, helping reduce stigma and strengthen emotional resilience across the community.

HEAL (Healthy Eating and Active Living)

- An experiential hydroponics harvest activity for Student Wellness Advisory Group (SWAG) students, where participants harvested lettuce grown in a hydroponics unit, immediately taste tested it, and learned about the seed-to-table process in collaboration with the Wisconsin Rapids Public Schools Food Service Department and Grove Elementary School. The harvested lettuce will also be incorporated into school meals, being served in the lunch line over the following week. Through this effort, students gained hands-on experience with food systems and developed a stronger understanding of where food comes from, increasing engagement and interest in fresh, locally grown foods.
 - **Total Reach:** 7 SWAG students
- A 5-week nutrition education series for classrooms at Grove, Howe and Mead Elementary Schools, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about how making healthy food choices will help them to be healthier in school and at home.
 - **Total Reach:** 95 kindergarten students, 30 3rd grade students
- A series of lessons for adults who are incarcerated participating in the STRONG Recovery Pod Program in the Wood County Jail. Through this series, participants will learn nutrition education, cooking skills, and participate in the StrongBodies program that improves their physical and mental health.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A 15-week series of strength training sessions (StrongBodies) for older adults/adults in the Nekoosa community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 38 participants





- A series of after-school lessons for elementary and middle school students at Pittsville Elementary School, where students learn about the five food groups, how they benefit from their overall health and well-being, and how to make healthy food and physical activity choices both at home and at school
 - **Total Reach:** 24 students
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults in the Pittsville community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 26 participants
- An Intro to Tai Chi for Arthritis and Falls Prevention class for community members, where participants got a quick, hands-on look at the basic movements and breathing used in the full program. Through this one-time class, people were able to see what the series is about and decide if this gentle, low-impact approach could help them improve balance, move with more confidence, and support their overall well-being.
 - **Total Reach:** 18 participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- A talk for members of an organization, where participants learned how to appropriately prune woody ornamentals. The goal of this program is to reduce pesticide and fertilizer misuse in consumer landscapes.
 - **Total Reach:** Approximately 80
- A planting workshop for parents and youth, where participants potted dwarf tomato plants and learned how to successfully care for them throughout the growing season. Through the therapeutic hands-on activity, participants were able to engage in positive socialization within their peer group.
 - **Total Reach:** 4 Adults, 5 Youth
- An outreach booth at Hmong Week (festival), where residents learned about Extension resources. The goal of this effort was to build trust-based partnerships with diverse communities & organizations to foster connections & enhance collaboration.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- An on-demand lesson on topics such as budgeting, credit/debt, record keeping, saving on groceries, goal setting, preventing fraud and scams, and finding affordable housing for groups such as residents at a homeless shelter, recent immigrants, a group of young parents, etc. where they learn effective strategies to manage their money. Through this, participants set and create a plan for achieving their financial goals, can create a spending plan that allows them to manage their monthly income and expenses, and can make a plan to become debt-free.
 - **Total Reach:** 34 students



- An 8-module class that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services, and building other financial competencies. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community.
 - **Total Reach:** *61 participants*
- A coaching program for families and individuals, where participants learn how to create financial goals and gain money management skills. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
 - **Total reach:** *1 individual*
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - **Total reach:** *4 participants*



LAND AND WATER CONSERVATION DEPARTMENT
STAFF REPORTS – MAY 2026

Barb Peeters

Conservation Administrative Specialist

- Processed MDV payments as received. All 2026 Wood County LWCD MDV (Multi-Discharger Variance) payments have been received totaling \$23,366.48.
- Completed April sales tax report and forwarded to Finance.
- Downloaded the May DATCP monthly report and shared with LWCD staff.
- Finalized orientation checklist for summer intern (Abby Leis) who will be with our dept. May 18th to Aug. 7th (note: she will be out of the country between June 12-30 for a Mission Trip).
- Microsoft Publisher will no longer be supported after October 2026 per notification from I.T. To be proactive, I compiled a list of Publisher documents utilized by the LWCD department and/or posted on LWCD website for discussion at our May 20th staff meeting. Discovered there are a lot of outdated forms/brochures on the LWCD website (some dating back as far as 1999), as well as the fact that the nonmetallic ordinance and animal waste ordinance were last updated/revised in 2017 and are both in need of updating. Scheduled staff meeting for June 9th to review Publisher brochures/documents and discuss updating both ordinances with County Conservationist.
- Attended May 6th CEED meeting virtually.
- Scheduled and attended May 6th staff meeting to discuss NR 151 Compliance Review being mandated by the DNR for all Wisconsin Land & Water Conservation departments.
- Generated mailing to 30 landowners for water testing project in “hot spot” areas of Grand Rapids and Nekoosa. Recorded responses from landowners interested in having their private well water tested as received.
- Processed payments for use of the no-till drill and assisted landowners with reserving no-till drill.
- Reached out to sales rep to request pricing for the unprinted seedling bags used for the tree sale to restock supply and placed order for 2027 tree sale.
- Assisted with call from Adam Scheunemann (Wis. DNR) regarding farm in Hewitt with ecoli in water (County Conservationist working remote/off).
- Notified Nick Flugaur, Safety & Risk Specialist and LWCD staff of a safety notice recall for the 2017 F-150 Ford LWCD (blue) truck.
- Processed grant payments (75% of each grant) from State of WI DNR for both Surface Water Grants (Fourmile watershed & Nepco Lake grants) totaling \$37,366.50.
- After discussion with County Conservationist regarding request from Information Technology regarding AI CoPilot Initiative, I volunteered to be the dept. representative to attend meetings/potential training for CoPilot.
- Generated reimbursement request for LWCD employee who purchased item from 3rd floor River Block vending machine and item had expired almost a YEAR ago. Vending company refunded employee for cost of item.
- Created Wis. Damage and Claims Program (WDACP) Fence Justification fillable form template for Rod Mayer/Conservation Program Coordinator.
- Attended May 12th Wellness Committee meeting and shared updates with LWCD staff and Parks/Forestry staff.
- Contacted Henricksen Account Executive regarding ongoing issues with stand-up desk not working (again!). This is the third time in three years we’ve had the same issue, so the company submitted a warranty resolution request to the manufacturer and are waiting for a response.
- Assisted Rod Mayer, Conservation Program Manager with invoicing and payment of Parmak replacement batteries for bear abatement with bee hives for Haukee Honey.
- Fielded calls resulting from LWCD flyer sent to 555 farm/landowners in Wood County. (Kendra and I felt it would be beneficial to spread the word about our department and how our dept. can assist landowners in Wood County

and initiated/created a flyer to do so.) Several landowners have reached out with potential requests for assistance and/or cost-sharing of hard practice projects as well as general questions/inquiries.

- Purged LWCD documents from 2010 through 2016 and shredded documents.
- Scheduled, set agenda, attended and took minutes at May 20th staff meeting. Meeting included follow-up by County Conservationist on agenda items carried forward from the Feb./March/April staff meetings (results of County employee engagement survey & Dept. Recognition Program (from 2/25/26 meeting); Mill Creek watershed sodium testing LWCD is taking over from Portage Co. (from 2/4/26 staff meeting). All aforementioned items were deferred by County Conservationist to next staff meeting or to potentially share info via email with staff.
- Processed cash match from the Nepco Lake District for Surface Water Grants (Fourmile Watershed and Nepco Lake grants) totaling \$7,500.00.
- Assisted with orientation of summer intern.
- Updated tree spade planter reservation form. Instead of charging \$5.00 per day for rental of tree spade, a \$20.00 deposit to rent tree spade will be collected which will be refunded to lessee once equipment is returned.
- Generated re-bid letters for grassed waterway project (G. Gilbertson).
- Assisted with cleaning Forestry Garage from tree sale held in April.
- Completed LWCD payroll percentages and forwarded to Finance prior to the May 14th & 28th payrolls.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Generated second mailing for private well testing project in Grand Rapids/Nekoosa hot spot areas due to the fact not all 15 landowners in both areas responded by the deadline. Letters sent to 5 landowners in Nekoosa/Port Edwards and 6 landowners in Grand Rapids with deadline to respond by June 8, 2026. Well sampling will begin as soon as 15 responses are received from landowners in both areas and processed through the UWSP water lab.
- Scheduled a meet & greet session for LWCD staff with Matt Krueger, Executive Director of WI Land+Water with LWCD for Wed., June 3rd at 9:00 a.m. in the department. Staff plan to take Matt to visit Luke Keuffer's farm to view the solar/stream crossing projects the dept. cost-shared on Luke's farm.
- Scheduled meeting in Riverblock Auditorium on behalf of County Conservationist on June 17th for a meeting with the NRCS State Conservationist, Assistant State Conservationist & Golden Sands RC&D.
- Ordered department supplies as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.
- Reviewed payroll reports and verified distribution by accounts/department.
- Served as point of contact for LWCD staff while County Conservationist was out of the office partial/half days on May 4, 6, 18, 21, 28 and full days on May 8, 15, 27, 29.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet and set/entered LWCD agenda items.

Emily Salvinski

Conservation Specialist

- **Monday, May 4.** Took streamflow measurements and water samples to be analyzed and the WEAL lab at 7 locations within SE Wood Co.
- **Tuesday, May 5.** Continued to take streamflow measurements and water samples within SE Wood Co. Brought samples to the WEAL lab to be tested for nutrients that affect plant growth with grant funding.
- **Wednesday, May 6.** Field checked cover crop from last year's contract that did not come up at the time. Met with farmer to work on their NMP. Took samples from the Mill Creek at 4 locations to be analyzed for total phosphorus and total suspended solids. Met with coworkers to talk about compliance visits.
- **Thursday, May 14.** Made a place for 2026 Mill Creek results and added May results to spreadsheets. Added more information to the list of possible participants well water study spreadsheet. Attended badger crop connect. Wrapped up info from last week's farm visit.

- **Friday, May 15.** Processed streamflow data: added to excel, added to SWIMS (DNR’s tracking site). Viewed pest control webinar. Gathered information for cost-share contract and started contract.
- **Tuesday, May 19.** Contacted plan writers about turning in plans. Checked addresses for well testing to make sure they were correct.
- **Wednesday, May 20.** Attended staff meeting. Updated spreadsheet and snapplus for upcoming transect.
- **Thursday, May 21.** Prepared shapefile in gis for ARPA testing participants.
- **Tuesday, May 26.** Helped with GIS question. Added CAFO farms field changes to their shapefile and added it to NMP 2026 gis database.

Kendra Wilhelm

Conservation Specialist

- Communication to partners regarding the delay in equipment shipping from the manufacturer for the two water quality testing surface water grants.
- Communication with the Nepco Lake District and their hired Clean Boats Clean Waters inspectors regarding upcoming trainings.
- Read the third edition of “Managing Cover Crops Profitability” by Sustainable Agriculture Research & Education.
- Worked with IT to have the Google Earth Pro desktop app added to the intern laptop.
- Watched a webinar on “Diving Deeper into Tile Drainage: Installation and Conservation Practice Considerations” hosted by UW-extension division of Agriculture Water Quality.
- Attended the May Lakes & Rivers Partnership meeting. The focus this month was lake, river, and watershed integration (protect and restore).
- Transferred / re-created the three invasive species fact sheets that are on the LWCD website in Canva as they were originally created in Publisher. Re-creation was necessary due to Publisher being discontinued on October 1st, 2026.
- Reviewed the draft revisions to Wisconsin Admin Code NR 40 – Invasive species identification, classification, and control. The draft economic analysis was released on May 4th and is open for comment until June 3rd.
- Participated in a staff meeting to discuss the NR 151 Compliance Project.
- Participated in the spring Cooperative Invasive Species Management Areas (CISMA) meeting.
- Created a priority “to do” list for when I return from maternity leave.
- Took the Wood County Employee Benefit Survey provided by Human Resources.
- Watched a webinar hosted by UW-Extension division of Agriculture Water Quality on the “Impacts of Cereal Rye as a Cover Crop Depending on Farm Goals.”
- Finalized the PowerPoint for presenting at the July 23rd educational session on shoreline assessment results hosted by the Nepco Lake District. PowerPoint was sent to the Nepco Lake District Board Secretary as requested.
- Created document for summer intern with links to documents for intern to review as well as Clean Boats Clean Waters information.
- Maternity leave beginning on May 14, 2026.

Kyle Andreae

Engineer Technician

- April 1 – CREP Paperwork
- April 2 – Email Correspondence
- April 3 – Holiday
- April 6 – Email Correspondence, CREP Mapping
- April 7 – Keuffer Design

- April 8 – Keuffer Design
- April 9 – Tree Unloading, Keuffer Site Visit
- April 10 – Gilbertson Design, WinSRFR Training
- April 13 – Tree Sale Prep
- April 14 – Tree Sale Prep
- April 15 – Tree Sale Prep, Lewis Site Visit
- April 16 – Tree Sale
- April 17 – Tree Sale
- April 20 – Muleski Site Investigation, Tree Sale
- April 21 – Tree Sale, Keuffer Site Visit, Lewis Site Visit
- April 22 – Wennesheimer Site Visit, Biron Erosion Investigation, Gilbertson Design
- April 23 – Staff Meeting, Biron Site Investigation and Visit
- April 24 – No-Till Drill Scheduling, Water Multimeter Communication, Gilbertson Design
- April 27 – Lippert Design
- April 28 – Biron Site Visit, Gilbertson Site Visit
- April 29 – Sick
- April 30 – Sick
- May 1 – Move No-Till Drill, Waterway and Wetland Hydraulic Restoration Training
- May 4 – Move No-Till Drill, Gilbertson Design
- May 5 – Gilbertson Design
- May 6 – Website Documentation Updates, Gilbertson Design, Lippert Design
- May 7 – Lippert Design
- May 8 – Heckel Site Visit, Runoff investigation
- May 11 – Lewis Site Visit, Lippert Design
- May 12 – Lippert Design
- May 13 – Lippert Design, No-Till Drill Move and Re-Calibrate
- May 14 – Lippert Design, No-Till Drill Coordination
- May 15 – Move and Calibrate No-Till Drill
- May 18 – Repair and Move No-Till Drill, Gilbertson Sampling Plan
- May 19 – Gilbertson Sampling Plan, No-Till Repair Estimates
- May 20 – Gilbertson Site Visit and Test Holes
- May 21 – Gilbertson Design, Gilbertson Site Visit
- May 22 – Cohort Meeting, Move No-Till Drill, Lippert Permitting
- May 25 – Holiday
- May 26 – Vehicle service, Level Logger Mapping
- May 27 – Level Logger Installation
- May 28 – Lippert Site Visit/ Design
- May 29 – Move No-Till Drill, Lippert Design

Rodney Mayer

Conservation Program Manager

- Reviewed Bach NMM plan for boundary updates and maps. Converted and updated GIS with new boundaries and road layers for mine site.

- Drafted Bach Excavating permit transfer approval letter, permit document (laminated), updated permit spreadsheet and binder, mail and email copies.
- Reviewed DNR NMM updates document.
- Created revised permits listing 2025-2026.
- Autumn Cranberry site visit – met with owner, GPSed for fence design, damage issues, etc.
- Created pic document for fence design. Completed GIS design and fence estimate.
- Created proposal documents to DNR for Autumn Cranberry fence cost share project. Sent to DNR. Project denied due to DNR budgeting for 2026. Contacted landowner and explained situation and options.
- Pond exemption info discussions and information sent to landowner.
- Hauke Honey apiary enrollment forms, signatures, ordered and delivered fencing materials. Processed enrollment, updated database, file, etc.
- Email to Twin Lakes for procedure for proposed fence under DNR contract modifications. Reviewed 4 proposal drafts, correspondence with DNR and fence contractor, disputes with landowner handled, received acceptable design, drafted variance to contract, sent to DNR for signature, issued variance to landowner for 2 gate modifications to fence.
- Bohn NMM site visit to check vegetation of site.
- Rezin Berry apiary enrollment forms, picked up temporary fence materials requested.
- Review of Bond for Bach Excavating transfer from Mid-WI with the approved plan and permit. Correspondence with Corporation Counsel. Drafted and sent denial letter due to wording in the Bond. Reviewed second draft and approved. Updated County NMM Software for permit transfer info, updated file, updated NMM spreadsheet. Drafted letter for release of previous financial assurance for Mid-WI permit.
- Preliminary look over of Brehm file in preparations for plan incoming for Vision violation site.

Abby Leis

LWCD Summer Intern

- Completed the county online safety training
- Completed Clean Boats, Clean Waters training on May 19th in Stevens Point
- Attended Citizens Water Group meeting on May 18th
- Took soil samples for a possible installation of a heavy overuse area on a farm
- Attended the bi-monthly Golden Sands RC&D council meeting on May 21st
- Watercraft inspection for Clean Boats, Clean Waters program at Lake Wazeecha on Friday, May 22nd and Friday, May 29th from 10:00 a.m. to 3:00 p.m.
- Assisted with installation of level loggers on May 27th.
- Updated CREP files

Shane Wucherpfennig

County Conservationist

- No report submitted.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for June 5, 2026

1. Economic Development (Jason Grueneberg)

Connecting Entrepreneurial Communities (CEC) Conference – On May 15th I attended the CEC Conference in Green Lake. The annual conference provided an opportunity to learn about resources for entrepreneurs as well as tools for service providers that support local businesses and entrepreneurs.

Central Wisconsin Economic Development (CWED) Fund - On May 20th I participated in the CWED Board of Directors' meeting. Agenda items included election of officers, Finance Committee update, loan committee update, monthly fund status and activity report, Administrator/Service Provider update, and consideration of 2 loan applications. I was elected to serve another term as the CWED Treasurer, and will serve on the Executive Committee, as Chair of the Loan Committee, and as Chair of the Finance Committee.

Central Wisconsin 2026 EDO & Municipality Meeting – On May 20th I attended the Central Wisconsin Economic Development Organization & Municipality meeting facilitated by Centergy and hosted by the Village of Weston. Representatives from the Wisconsin League of Municipalities provided an overview of the League, as well as recent legislative updates and legislation pertaining to housing.

Central Housing Region – On May 20th I attended the Central Wisconsin Housing Region meeting. Agenda items included public comments, the Program Manager's Report, and review of statistical reports.

Heart of Wisconsin Leadership Class Graduation – On May 28th I attended the Heart of Wisconsin Leadership Class graduation. This year's graduating class of 20 students includes Brad Cook, Code Administrator for the Planning & Zoning Department. Annually Wood County supports the leadership program by facilitating government services day at the Courthouse.

2. Planning & Zoning (Emmett Simkowski)

Office work has been steady throughout the month of May. There will be two subdivision plats in the Town of Saratoga coming forward to CEED in the near future. These are the first subdivision plats Wood County has had since 2023 which was a total of 10 parcels. The proposed plats are one 22 lot plat and one 8 lot plat. The Town of Rock's Comprehensive Plan has been approved by the Town's Plan Commission and will be under review by the Town Board mid-June. This will

also be coming to the Committee and County Board in the July/August timeframe. Along with Rock's Comprehensive Plan, I have also been working with them on updating their zoning ordinance which will follow approval of their Comprehensive Plan. I have also been working with the Town of Lincoln on updating their zoning ordinance on addressing Solar Energy Systems siting. A staff memo is included within this packet addressing their proposed changes.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Maintenance on Real Estate Transfer Data – the Department of Revenue has updated their system which means that I need to update our publication routine and schemas to match
- Georeferencing 1896 Plat Book

4. Code Administrator (Brad Cook)

5-01-2026- Answer, review, and gather information for phone calls and inquires with POWTS, SL, FL, organize office room and documentation.

5-04-2026- (3) sanitary order letter(s) reviewed and mailed TN: 03, 07, (1) soils eval C: 31 , (1) Reviewed soils, plan review, issued permit for rec HT TN:10 , review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-05-2026- (1) SF letter reviewed and issued TN:09, (1) SL permit reviewed and issued TN: 07, (1) rep conv abs cells, tanks insp TN: 07, , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-06-2026-(1) SF letter reviewed and issued TN:14, (1) Reviewed soils, plan review, issued permit for new & rep mound TN: 06, draft SL/FP Notice Letter to Townships, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-07-2026- (1) POWTS inspection report written and reviewed TN: 07, (1) SL permit reviewed and issued TN: 07 (1) well permit reviewed and issued TN :17, (2) SF letter reviewed and issued TN:07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-08-2026-(1) soils onsite eval TN:18,answer, (1) well permit reviewed and issued TN:08 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-11-2026- (1) Reviewed soils, plan review, issued permit for rep conv C: 31, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-12-2026- Draft and send copy of SL/FP zoning Letter to all Townships, (1) soils onsite eval TN: 18, (1) Reviewed soils, plan review, issued permit for new conv TN:18 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-13-2026- (1) FL permit reviewed and issued TN:07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-14-2026- ACE Leadership Program

5-15-2026- (3) SL permit reviewed and issued TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-18-2026- (3) sanitary order letter(s) reviewed and mailed TN:07, 15 , review, answer, and gather information for phone calls and inquires with POWTS, SL, FL

5-19-2026- (2) Reviewed soils, plan review, issued permit for rep conv TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-20-2026- (1) Reviewed soils, plan review, issued permit for new mound C:31 , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-21-2026- (2) POWTS insp for new HT & rec HT TN: 02,17, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-22-2026(1) SL permit reviewed and issued TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-25-2026- Holiday

5-26-2026-(2) Reviewed soils, plan review, issued permit for rec & rep HT TN: 04, 22, (1) POWTS insp for new HT TN: 03, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5. Code Technician (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications

B. Reviewed and approved soils evaluations

C. Reviewed POWTS & well codes

D. Edited/rewrote Administrator's letter

E. Assisted with daily phone calls/emails/office questions

F. Inspections/Investigations:

- 4-31-26: POWTS violation inspections TN:03; Shoreland verification inspection TN:09
- 5-1-26: Conventional inspection TN:07
- 5-6-26: Conventional inspection TN:07
- 5-12-26: Mound plow inspection TN:06
- 5-13-26: Mound reinspection TN:06
- 5-21-26: Conventional inspection TN:13; Pre-approval POWTS elevation inspection TN:18
- 5-26-26: Mound plow inspection TN:11
- 5-27-26: Mound reinspection TN:11; Holding tank inspection TN:22; Violation check drive-by TN: 22

G. Attended Meetings/Trainings/Etc.

- 5-12-26: POWTS Chat Update Webinar

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 13 sanitary permits, 5 shoreland permits, 1 floodplain permit and 10 well permits issued in May 2026.
- b. ArcGIS Pro Software Project – Julie and Victoria continue to assist Paul with various mapping projects.
- c. Attended the following meetings/trainings & activities:
 - i. May 6th CEED meeting (VW & JM)



Monday, May 18, 2026 @ 2:00 pm (Riverblock Auditorium, room 206)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
- 2.) Public Comment - None
- 3.) Approve minutes of April 20, 2026, mtg
 - a. Buttke made a motion to adopt the April 20, 2026, meeting minutes as presented. Perlock 2nd the motion. Motion passed unanimously.
- 4.) Correspondence/ Updates. Handouts/ Reports on meetings attended
- 5.) Bill Leichtnam reported that Bennet Goldstein's articles on "Nitrates in Rural, Private Wells in Central Wisconsin" will be published late summer in Wisconsin Watch (website: www.wisconsinwatch.org) and PROPUBLICA (PROPUBLICA.org)
- 6.) Focused 2026 Recommended CWG Actions:
 - a. Chair recommended revision of CWG Mission Statement to be more inclusive of the Central Sands counties. Buttke made a motion to table the revision. Hovendick 2nd the motion
 - b. CWG name and logo-a vote to change the name from CWG of Wood County to CWG of Central Wisconsin failed by a vote of 5:5.
- 7.) AI "Hyper-Scale" Data Centers in Wood Co. (demands for water/electricity
Chair and several other county supervisors attended a meeting held in early May at WRAMS. Topics discussed included: public health concerns (nitrogen oxide, PFAS), traffic congestion, road damage, length of build, and decommissioning.
- 8.) Discussion/Action ITEMS from the floor
 - a. Committee members expressed concern about people building homes in areas with poor water quality; Sue Smith, Wood County Health Department mentioned that our current ordinances do not allow that; we would need to develop a new/revised ordinance; suggested a subcommittee to discuss, but she doesn't necessarily agree with the concept; would rather take the education route to help people know when and how to test and what to do if levels are abnormal
 - b. Mortgage lenders may or may not require treatment for high levels of nitrates
 - c. May not be enforceable
- 9.) Possible agenda items for next meeting
 - a. Discussion on the next steps to get education/outreach material to the public.
- 10.) Next mtg. — June 15, 2026, 2:00 pm
- 11.) Adjourn –
 - a. Motion to adjourn was made by Clendenning and 2nd by Carrell. Motion passed unanimously.
 - b. Chairman Bill Leichtnam adjourned the meeting at 3:28 pm.

Present in the meeting: Bill Leichtnam, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tom Buttke, Sandy Cain, Russ Perlock, Shane Wucherpennig, Tim Hovendick, Linda Casper, Abby Leis, Tom Rayome,

Virtual: Sue Smith, Susan Ettner, Jen McNaley

Respectfully submitted by Susan Ettner on April 20th, 2026

DRAFT



Wood County WISCONSIN

LAND AND WATER
CONSERVATION
DEPARTMENT

CW6 Attendance
5-18-26

- | | |
|-----------------------|--------------------|
| 1. Bill Lehtman | Co. Bd. Supervisor |
| 2. Bill Clandening | WCB # 16 |
| 3. Tom Buttko | WCB # 3 |
| 4. Russ Perlock | WCB # 4 |
| 5. Linda Casper | WCB # 13 |
| 6. Sandy Cain | W.R. |
| 7. Rhonda Carrell | Saratoga |
| 8. Abby Leis | |
| 9. Shane WickerFennig | LWD |
| 10. Tom Ray | W.R. |
| 11. Brad Jones | |
| 12. Tran Howendick | WCB # 5 |

VIRTUAL ATTENDEES

- | | |
|------------------|----------------------------|
| 13. Sue Smith | Wood Co. Health Dept. Head |
| 14. Susie Ethner | CW6 Secretary |
| 15. Jen McNelly | NW-Ext Area Director |



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

DATE: May 21st, 2026
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors

FROM: Emmett Simkowski, County Planner
RE: Town of Lincoln – Zoning Ordinance Text Amendment

STAFF MEMORANDUM

Introduction:

The Town of Lincoln adopted and administers their own town zoning ordinance. On May 15th, 2026, the Town submitted an amended Zoning Ordinance to the Wood County Planning and Zoning Department for review and approval. The proposed amendment includes adding a Solar Energy Systems portion to their existing zoning code. The request is discussed further in this memo.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, and text amendments.

The Town of Lincoln Plan Commission met multiple times late winter and early spring this year working on an addition to their Zoning Ordinance to address small scale and residential solar, which was not addressed in their current ordinance. The amendment adds section **3.10 Solar Energy systems**, which includes specific standards for these uses. I have attached the three pages which it is proposed to be added to their Zoning Ordinance, but I have provided a brief summary below.

Analysis

Currently large scale solar (over 100mw) is regulated by the State of Wisconsin Public Service Commission (PSC) and local governments cannot regulate them by local zoning ordinances, this ordinance does not apply to those. This type of development generally requires 500-700 acres (5-7 acres per megawatt).

The main section of the amendment deciding what is approved by conditional use permit and what is approved by a zoning permit is written as such:

Permit Required:

- a) *No Solar Energy System may be installed or maintained in the Town of Lincoln without a Solar Energy System Conditional Use Permit granted pursuant to this section,*
- b) *The following installations are exempt from a Solar Energy System Permit:*
 - i. *Solar panel installations less than 4 square feet in size per panel (hereinafter, “small panels”) not to exceed fifteen (15) small panels on a given parcel. Where installations contain greater than fifteen (15) small panels on a given parcel, a permit shall be required. A 25-foot set-back distance shall be required.*
 - ii. *Installations oriented for public purposes, such as small panel installations for signage and lighting & related equipment installed by a municipality within the right-of-way. Where an installation for public*

purposes results in panel installations exceeding 240 square feet in total for all panels installed on a parcel a permit shall be required.

iii Building-integrated Solar Energy Systems, replacing conventional building materials with solar energy generating materials in the structure (i.e. solar shingles, windows, skylights, awnings or facades). Building-integrated systems shall still require applicable building and electrical permits.

In summary, this amendment will not restrict private Solar Energy Systems. However, it will regulate the size, location, electrical code requirements and designates the approval mechanism for the type. Systems smaller than 100mw, that do not meet the exemption above, will be reviewed as a conditional use permit. An example of a scenario where a conditional use permit would be required is a developer choosing to develop 40-80 acres as a solar farm or a large private array exceeding the standards above.

Conclusion & Recommendation

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the Planning and Zoning Department, the Town of Lincoln adhered to the process for zoning amendments as outlined in Wis. Stats. The Town Board acted on the amendment on May 12th, 2026, and approval was unanimous. Additionally, I find no conflict with any existing county planning documents and zoning programs or ordinances.

Emmett Simkowski



County Planner
Wood County Planning and Zoning Department

Attachments

1. Town of Lincoln Proposed Zoning Amendments
2. Town of Lincoln Public Hearing Notice
3. Town of Lincoln Board Minutes

3.10. Solar Energy Systems

- 1) Purpose: It is the purpose as allowed by statute of this Section to ensure the siting, construction and operation of Solar Energy Systems is adequate for protecting the health, safety and general welfare of the Town and in furtherance of the goals in the Town of Lincoln Comprehensive Plan. This ordinance is enacted to promote best practices in solar planning standards, including encouraging sustainable design, in a manner that minimizes adverse community impacts without significantly increasing the cost or efficiency of the proposed system, or which permits an alternate system of comparable cost or efficiency, per Wis. Stat. 66.0401.
 - 2) Permit Required:
 - a) No Solar Energy System may be installed or maintained in the Town of Lincoln without a Solar Energy System Conditional Use Permit granted pursuant to this Section,
 - b) The following installations are exempt from a Solar Energy System Permit:
 - i. Solar panel installations less than 4 square feet in size per panel (hereinafter, "small panels") not to exceed fifteen (15) small panels on a given parcel. Where installations contain greater than fifteen (15) small panels on a given parcel, a permit shall be required. A 25-foot set-back distance shall be required.
 - ii. Installations oriented for public purposes, such as small panel installations for signage and lighting & related equipment installed by a municipality within the right-of-way. Where an installation for public purposes results in panel installations exceeding 240 square feet in total for all panels installed on a parcel, a permit shall be required.
 - iii. Building-integrated Solar Energy Systems, replacing conventional building materials with solar energy generating materials in the structure (i.e. solar shingles, windows, skylights, awnings or facades). Building-integrated systems shall still require applicable building and electrical permits.
 - 3) Application: An application for a Solar Energy System Permit under this Section shall be submitted to the Town Zoning Administrator, and shall contain the following information:
-

- a) A description of the Solar Energy System, including size, method of installation, amount of power to be generated and whether the system is for private residential or business use or for commercial energy production.
 - b) A site plan, which shows property lines, buildings, and the location of the and height of the proposed Solar Energy System on the building (for Building-Mounted Solar Energy Systems) or on the parcel (for Ground-Mounted Solar Energy Systems).
 - c) Applications for Roof-Mounted Solar Energy Systems shall require proof that the system will not compromise the structural integrity of the building. This shall require a showing of the proposed solar attachment and existing structures attached to the roof, and a cut sheet of the solar device with the weight
- 4) General Solar Energy System Regulations: The following standards shall apply to all Solar Energy Systems permitted in the Town of Lincoln:
- a) All Solar Energy Systems shall be in compliance with all applicable local, state and federal regulatory codes, including building, electrical and, where applicable, shoreland zoning permits. Electric Solar Energy System components shall have a UL or equivalent listing, and solar hot water systems must have a SRCC rating. A plumbing permit shall be required for all Solar Hot Water Systems and at the discretion of the Building Inspector may be required for Solar Hot Air Systems.
 - b) Utility notification. All grid-integrated Solar Energy Systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement
 - c) Solar Energy Systems in residential districts or proposed on property adjacent to a residential district shall be designed to minimize the visual impacts from the public right-of-way to the extent that doing so does not affect the cost or efficacy of the system, consistent with Wis. Stat. 66.0401. Solar Energy Systems shall not be restricted for aesthetic reasons if the system is not visible from the closest edge of any public right of way other than an alley, or if the system meets the following standards:
 - i. Building-Mounted systems on pitched roofs that are visible from the nearest edge of the front right-of-way shall have the same finished pitch as the roof and be no more than ten inches above the roof.
 - ii. Building-Mounted systems on flat roofs that are visible from the nearest edge of the front right-of-way shall not be more than five (5) feet above the finished roof and are exempt from any roof equipment or mechanical system screening.
 - d) All solar energy systems using a reflector to enhance solar production shall minimize reflected light from the reflector affecting adjacent or nearby properties.
 - e) Utility notification. All grid-integrated Solar Energy Systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement.
-

- 5) Regulations for Roof-Mounted Solar Energy Systems: The following standards shall apply to all Roof-Mounted Solar Energy Systems in the Town of Lincoln:
 - a) All Roof-Mounted Solar Energy Systems shall be compliant with the State of Wisconsin Uniform Building Code and all necessary building permits shall be required.
 - b) The collector surface and mounting devices for roof-mounted solar energy systems shall not extend beyond the exterior perimeter of the building on which the system is mounted or built, unless the collector and mounting system have been explicitly engineered to safely extend beyond the edge, and setback standards are not violated. Exterior piping for solar hot water systems shall be allowed to extend beyond the perimeter of the building on a side yard exposure. Solar collectors mounted on the sides of buildings and serving as awnings are considered to be building-integrated systems and are regulated as awnings.
 - c) Roof-Mounted Solar Energy Systems shall not exceed the maximum allowed height in the applicable zoning district. For purposes for height regulations, Solar Energy Systems may be given an equivalent exception to height standards found in the applicable zoning district.
 - d) Visibility. Solar energy systems shall be designed to blend into the architecture of the building to the extent such provisions do not diminish solar production or increase costs, consistent with Wis. Stats., § 66.0401.
- 6) Regulations for Ground-Mounted Solar Energy Systems. The following standards shall apply to all Ground-Mounted Solar Energy Systems in the Town of Lincoln:
 - a) Ground-Mounted Solar Energy Systems shall not be considered a principle building but must meet the principal structure setback for the zoning district associated with the parcel on which the system is located at maximum design tilt.
 - b) Ground-Mounted Solar Energy Systems shall not exceed fifteen (15) feet in height when oriented at maximum tilt.
 - c) Ground-Mounted Solar Energy Systems shall not exceed half the building footprint of the principal structure, or 30% of the parcel size, whichever is less.

**TOWN OF LINCOLN BOARD MEETING MINUTES
 10905 FALCON ROAD MARSHFIELD, WI.
 MAY 12, 2026
 6:05 PM**

MEMBER'S PRESENT:

DAVID ROGERS/CHAIRMAN, MATT JOINER, DALTON TYSVER, RANDY SCHUELLER
 DENISE SONNEMANN/SUPERVISORS.
 KARIN STAUBER/TREASURER, KATHLEEN ALTMANN-DRINKA/CLERK.
 JANET M. BELL/DEPUTY CLERK WAS ABSENT.

PUBLIC COMMENTS:

NO PUBLIC COMMENTS

APPROVE MEETING MINUTES:

APRIL MEETING MINUTES WERE POSTED AND EMAILED TO THE BOARD MEMBERS.
 MOTION BY DENISE SONNEMANN TO APPROVE THE APRIL MEETING MINUTES.
 SECOND BY MATT JOINER ALL AYES. MOTION CARRIED.

TOWNSHIP ACCOUNT ACTIVITY FOR APRIL	
DISBURSEMENTS	\$38,684.68
CHECKING INCOME	\$52,104.17
TAX COLLECTION AMOUNT	0.00
ACCOUNT TRANSFER AMOUNT	\$10,000.00
SAVINGS INTEREST	\$558.58
BALANCES	
FORWARD BANK CHECKING	\$60,169.46
FORWARD BANK SAVINGS	\$242,103.63
PARTNERS BANK	\$342,197.71
FIRE DEPT ACTIVITY	
INCOME	\$20,928.80
INTEREST INCOME	\$0.00
EXPENSES	\$1,871.73
FIRE DEPT BALANCES	
CHECKING	\$41,672.94
SAVINGS	\$24,945.09

BUDGET AMENDMENTS:

NO BUDGET AMENDMENTS

ACCOUNTS PAYABLES: KATHLEEN ALTMANN-DRINKA, CLERK PREPARED THE ACCOUNTS/PAYROLL REPORT AND EMAILED THE REPORT TO THE BOARD MEMBERS.

MOTION BY MATT JOINER TO ACCEPT MAY ACCOUNT PAYABLES OF **\$38,684.68**
 SECOND BY DENISE SONNEMANN. ALL AYES. MOTION CARRIED.

TREASURERS REPORT: THE FINANCIAL REPORT WAS PREPARED BY KARIN STAUBER, TREASURER, AND EMAILED TO THE BOARD MEMBERS. MOTION BY MATT JOINER TO ACCEPT THE FINANCIAL REPORT. SECOND BY DALTON TYSVER. ALL AYES. MOTION CARRIED.

REPORTS OF COMMITTEE STANDING:

CONDITIONAL USE PERMIT:

MOTION BY DALTON TYSVER TO APPROVE THE RECOMMENDATION OF THE ZONING COMMITTEE TO INCLUDE THE SOLAR SECTION 3.10 TO BE INCLUDED IN THE EXISTENCE OF THE TOWN ORDINANCE. SECOND BY MATT JOINER. ALL AYES. MOTION CARRIED.

MOTION BY DALTON TYSVER TO APPROVE THE RECOMMENDATION OF THE CONDITIONAL USE PERMIT BEING A CLASS 2 NOTICE. SECOND BY MATT JOINER. ALL AYES. MOTION CARRIED.

BUILDING PERMITS:

**TREVOR & MARY PETERSON/ 11130 MILLCREEK DRIVE/NEW HOME
CONTRACTOR: GREG BROCK CONSTRUCTION**

ZONING PERMITS:

DONALD & MARLENE ROGERS/ 11782 EAGLE RD./ NEW SHED
CHAD VIERGUTZ/ 10735 FALCON ROAD/NEW GARAGE
DANA FREDERIKSEN/ 12006 US HWY 10/DOG PEN (PET ENCLOSURE)
MARK & ALYSSA LOVELAND/ 12000 FAIRWAY DRIVE/HOME ADDITION
CONTRACTOR: TOM & CHRIS ALTMANN BUILDERS
THOMAS & PATRICIA LYNCH/ 10198 RIVER EDGE LANE/NEW GARAGE
CONTRACTOR: TOM & CHRIS ALTMANN BUILDERS

FIRE DEPARTMENT:

FIRE DEPARTMENT MINUTES WERE READ BY MATT JOINER.

UNFINISHED BUSINESS:

BUILDING MAINTENANCE:

INSIDE AUTOMATIC DOOR NEEDS TO BE REPAIRED; BOTTOM OF THE DOOR GETS STUCK WHEN OPENING THE DOOR.

ROAD WORK:

NO ACTION TAKEN.

PAY SCHEDULE:

MOTION BY DENISE SONNEMANN TO APPROVE THE 2026 PAY SCHEDULE.
SECOND BY RANDY SCHUELLER. ALL AYES. MOTION CARRIED.

NEW BUSINESS:

MOWING BIDS FOR 2026:

NO ACTION TAKEN.

DAIRY LAND BALLOON JUBILEE:

THE DAIRYLAND BALLOON JUBILEE WILL BE HELD AT SEEHAFFER ACRES,
202612 HWY 97. MARSHFIELD, WI. JULY 10TH & JULY 11TH, 2026

APPROVE REQUEST FOR PROPOSAL FOR NORTHWEST SANITATION COMMISSION AND NORTHWEST RECYCLING BOARD:

MOTION BY DALTON TYSVER TO APPROVE THE REQUEST FOR PROPOSAL FOR NORTHWEST SANITATION COMMISSION AND NORTHWEST RECYCLING BOARD TO SEND THE PROPOSAL OUT.
SECOND BY DENISE SONNEMANN. ALL AYES. MOTION CARRIED.

MOTION BY MATT JOINER TO ADJOURN THE MEETING AT 8:33 PM. SECOND BY DAVID ROGERS.
ALL AYES. MOTION CARRIED.

KATHLEEN ALTMANN-DRINKA
TOWN OF LINCOLN CLERK
MAY 13, 2026

NOTICE OF PUBLIC HEARING

Please Take Notice that the town zoning committee of the Town of Lincoln, State of Wisconsin, will hold a PUBLIC HEARING at 6:00PM located in the town hall at 10905 Falcon Road, Marshfield, WI on Thursday, May 7th, 2026, at which time all people interested may be heard on the following matters:

1. **Zoning Ordinance Updates**

- a. **Update 11.07 section (B) to include: By certified mail, at least 10 days prior to the public hearing to the parties having a legal interest in any of the matters to come before the Zoning Committee at such hearing. Parties shall be defined as neighboring property owners within ¼ mile in residential and a ½ mile in all other districts.**

- b. **Update section 5.01 Procedure section (B) to include: B1 The notice for conditional use permits shall be a class 2 notice. The zoning committee shall hold a public hearing in compliance with section 11.07.**

- c. **Create Section 3.10 Solar Energy System to be included in the existing town ordinance.**

Scott Weber
Zoning Chairman

PUBLISH CLASS 2: News Herald – Legal #1 for the two weeks on Sunday, April 19th, 2026, and Sunday, April 26th, 2026 – Legal.



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 2

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County

WHEREAS, the Town of Lincoln adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on May 15th, 2026, the Town of Lincoln submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Lincoln and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on June 5th, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis., hereby approves the following amendments to the Town of Lincoln Official Zoning Ordinance:

1. Zoning Ordinance text amendment by the Town of Lincoln adding section 3.10 to their existing ordinance regulating the siting of Solar Energy Systems.



**Wood County Economic Development
(Planning & Zoning/Extension)**
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

2026 Wood County (WI) Economic Development Funding Request

Proposal Title:

Applicant Organization:

Website:

Mailing Address:

Street Address: (if different)

Contact Name & Title:

Phone:

Email:

Proposal Narrative

1. REDI Alignment (select one)

If selected other, please describe:

2. Please provide a summary of your proposal. Explain how it is consistent with and supports the Wood County REDI (Rural Economic Development Initiative) Plan.

3. Have you received funds through this grant in the past? (if yes, check box)

Have you applied in the past? (if yes, check box)

If yes, in which years did you receive funds and in which years did you apply?



**Wood County Economic Development
(Planning & Zoning/Extension)**
 400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
 Phone: 715-421-8466

Funding Considerations/Request Summary
 (provide separate spreadsheet/budget if needed)

Budget Summary		Budget Detail	
Total Organization Budget	\$	Revenue/Income	
Total Proposal Cost	\$		\$
Total Amount Requested	\$		\$
Total Match *	\$	Total Revenue/Income	\$
* Please provide a match explanation in question 6.		Expenses	
			\$
			\$
			\$
		Total Expense	\$


Project Reporting Requirement

As a reporting requirement of receiving an Economic Development Grant, a one-page summary project report will be prepared and presented to the CEED Committee. **This report must be submitted no later than Tuesday, October 1, 2026.** Funding will not be released to the applicant prior to the reporting requirement being met. Please also note that funds are not able to be carried over into the following year.


Signatures

I attest that the information in this application submitted to Wood County is true and correct.

Applicant

		
<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>

Highest Organization Elected Official/Board Chair

		
<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>



1/29/2024

Ken Heiman

Member of Campaign Steering Committee

Columbus in Motion Athletic Complex

10898 Hwy 10 West

Marshfield, WI 54449

Subject: Letter of Support for the Columbus in Motion Athletic Complex Project

Dear Mr. Heiman,

I am writing this letter on behalf of Visit Marshfield to express our wholehearted support for the proposed Columbus in Motion Athletic Complex Project initiated by your group. We believe that this endeavor aligns perfectly with our goals to bring more visitors to Marshfield while enhancing the quality of life for our residents and fostering a sense of community within Marshfield.

Visit Marshfield has always valued and supported initiatives that can drive visitors to Marshfield such as basketball & volleyball tournaments and events. Your project, aimed at improving and expanding the athletic facilities for tournament use, is particularly commendable for its potential to provide numerous benefits to our community members and visitors.

We recognize the significant role that athletic events and tournaments bring visitors to our community and support our mission. The proposed improvements, as outlined in your project proposal, demonstrate a forward-thinking and comprehensive approach to meeting your students' needs and host tournaments in a logical manner.

Furthermore, we acknowledge the efforts your group has put into securing additional funding sources and partnerships to make this project a reality with approximately 80% of the funding already secured. It is heartening to see the community come together to support such initiatives, and we are confident that the positive impact of these improvements will be felt for generations to come.

In consideration of the above, Visit Marshfield pledges its full support for the Columbus in Motion Athletic Complex Project. We will actively collaborate with your organization to explore potential avenues for financial assistance, grant opportunities, and any other resources that may contribute to the successful implementation of this project.

We look forward to witnessing the positive establishment of the Columbus in Motion Athletic Complex Project and the enrichment it will bring to the lives of our residents and visitors. Visit Marshfield estimates based on the 26 proposed tournaments the facility could make a \$836,160 economic impact to Marshfield, see the attached economic data for more information. Thank you for your dedication to enhancing the community, and please do not hesitate to reach out if you require any further assistance or collaboration.

Sincerely, Matt McLean

Executive Director - Visit Marshfield



10898 US Highway 10 West
Marshfield, WI 54449
Phone 715-676-2177
Fax 715-676-3636

01/29/2024

To Whom It May Concern:

I'm writing today to share my support of the CCS (Columbus Catholic Schools) Building Project. I'd also like to point out that this project contains a number of elements that offer economic benefits to the Marshfield area but also opportunities for our youth in the Marshfield and surrounding areas as well.

Buildings comprised of this physical size and design provide the Marshfield area, as well as the smaller cities that surround, a new ability to be competitive. We see a number of places that allow for both Class D1 and Class D2 teams to both attend state and out-of-state competitions. The use of this building is tailored to match the needs for additional Class D3, D4 and D5 competitions/tournaments for sports such as volleyball and basketball that are vastly underserved. Planning committees have discussed the potential combination of approximately 26 different tournaments – with each hosting 16 individual teams. A single tournament would be a huge economic impact to the community between lodging, meals, fuel, etc.....let alone 26 tournaments!

The open concept also increases opportunities beyond the sports sector. The building can also act as a venue for theatre performances, festivals, and other activities. Furthermore, the plan, I believe, has allowed for both educational areas (i.e. classrooms) as well as a center to promote physical training and safety. These classrooms are to serve not only the school week, but extra-curricular activities on the weekends as well.

As noted, I am in high support of this CCS Building Project. My hope is that you would see the many benefits as well.

Respectfully,

Ken Heiman
General Manager/Partner
Nasonville Dairy, Inc.

CENTURY 21

Gold Key Realty, Inc.

1643 N Central Avenue
Marshfield, WI 54449
(715) 387-2121

This letter is to show our complete support from Century 21 Gold Key Realty Inc for the new Columbus Education and Fieldhouse facility. Not only will this new building allow Columbus Catholic Schools to grow as our enrollment keeps getting higher every year but the new state of the art fieldhouse will bring exciting things that will make a huge difference to our community. We will be able to hold large state tournaments in several different sports. The facility will be available to other organizations as well including other schools.

This will have a very powerful effect on the economics of our city and other businesses. Not only from the teams, families and friends coming to Marshfield but also keeping our families here in Marshfield as we host the events. Traveling to Marshfield rather than traveling away makes a very strong impact on our city.

Columbus Catholic Schools takes great pride in their school and students and it shows in our community and in the families in our area.

Respectfully,



Rita Blenker

Broker/Owner

CENTURY 21 Gold Key Realty Inc.

Each office is Independently Owned and Operated





Draxler Transport, Inc.

P.O. Box 1121 • Marshfield, WI 54449
Marshfield Office (715) 591-2222 • Fax (715) 591-6983

January 29, 2024

Dear Grant Evaluation Committee Members:

Please accept this enthusiastic letter of support of the Columbus Catholic Schools building project; a project that enhances the well being and financial vitality of our rural community in Central Wisconsin. As a life-long resident and business owner in Marshfield, I believe strongly in the importance of such investments to attract and retain young people and families who are our future.

The financial benefits of athletic facilities in small communities are innumerable and well-documented. From an economic standpoint, such facilities add economic vitality for the hosting site, but also for the restaurant, lodging, and retail industry. Youth sports and other school-based activities also provide an environment where young people find a community, learn valuable lessons, and unite families. These are healthy places for children to thrive. Such facilities enhance local engagement and sense of pride.

This project has already generated significant support in our community. Our community sees that continual re-investment in our infrastructure and facilities will guide our future vitality.

Thank you for considering our request and recognizing the importance of investing in rural Wisconsin.

Sincerely,

Marty J. Draxler

President, Draxler Transport

Proposed Sewer Improvement Project

Central Wisconsin State Fair – Marshfield Fairgrounds Park

The Central Wisconsin State Fair (CWSF) is seeking funding assistance for the installation of a new sanitary sewer line at Marshfield Fairgrounds Park. This project is necessary to address current sanitation concerns, improve public health and safety, and support future expansion and development of the fairgrounds.

Currently, there is no sanitary sewer access on the south side of 17th Street. As a result, the existing hog barn, Jer Lang Show Palace, and the proposed future livestock facility east of the current hog barn do not have adequate sewer service available. The lack of proper sewer structure has created ongoing operational and environmental concerns, particularly involving livestock wash water and hog waste runoff.

Currently, waste and wash water from the hog wash rack is allowed to flow across portions of the fairground's property south of the hog barn. This creates potential public health and sanitation risks due to possible human contact with livestock waste during events and facility use. In addition, continued runoff and water issues have contributed to deterioration near the hog barn retaining wall, which has begun to lean and may create future structural and safety concerns if not addressed.

To resolve these issues, CWSF proposes the installation of a new sanitary sewer line connecting to the City of Marshfield sewer system at South Vine Street and East 19th Street. The proposed sewer line would extend approximately 400 feet east, then continue north approximately 575 feet toward 17th Street. At that point, the line would be stubbed in both directions to accommodate both current and future facility needs.

The proposed additions include:

- An eastern stub connection to serve the proposed new livestock facility, including potential restroom and washroom capabilities.
- A western extension approximately 155 feet to connect directly to the existing hog wash rack and eliminate the current waste runoff issue.
- Additional stub-outs near the current tent area and Jer Lang Show Palace to support future building expansion and infrastructure improvements.

While the immediate purpose of this project is to address sanitation and livestock waste management concerns, the sewer installation will also provide long-term structure improvements that support future fairgrounds development and increased event capabilities.

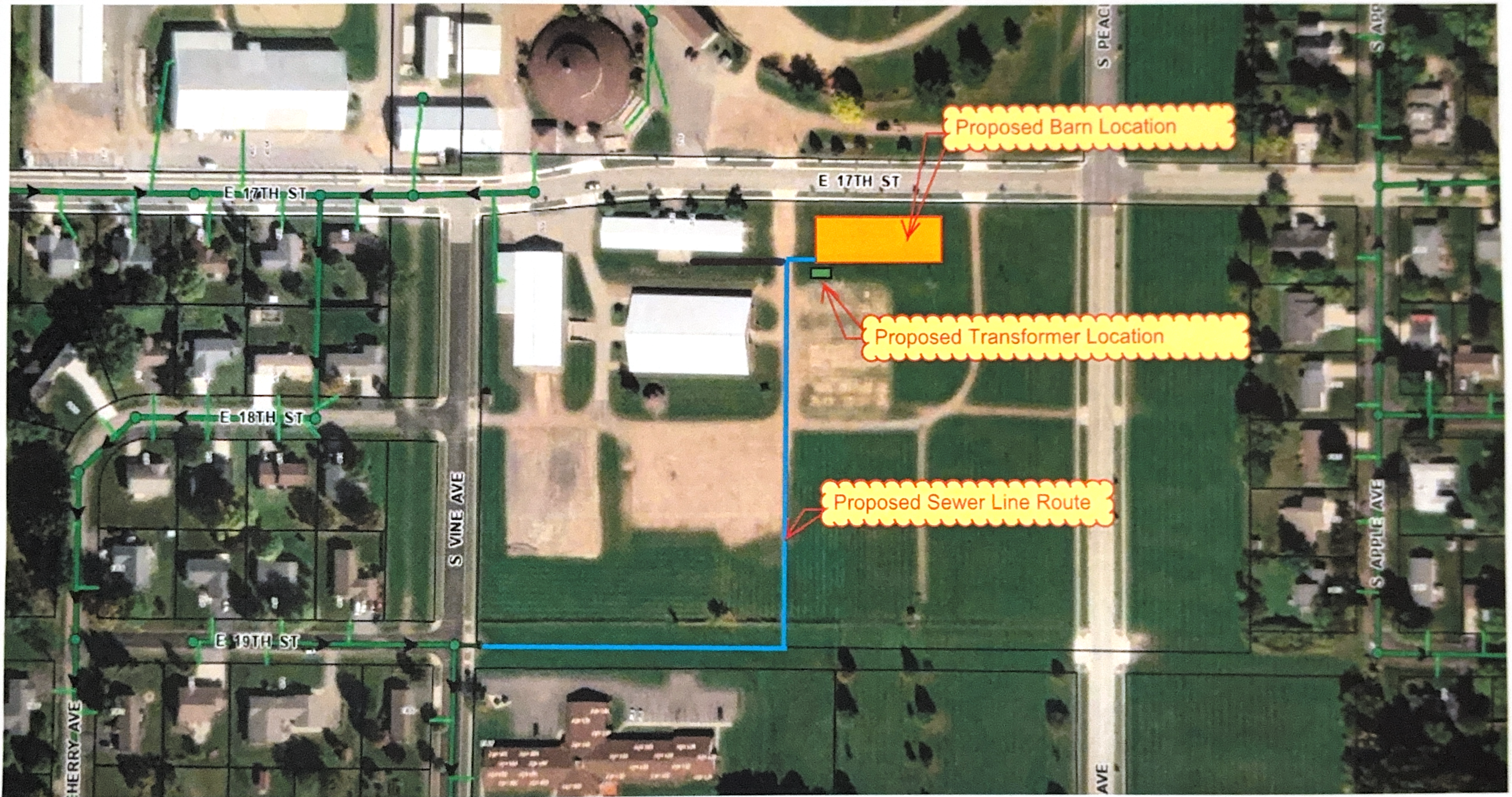
The Central Wisconsin State Fair plays an important role in the local and regional economy and serves as a major community gathering space for Central Wisconsin. During the annual fair alone, approximately 62,000 visitors attend over the course of one week. In addition, there are

over 236,000 annual website visitors, and the fair attracts guests from over 26 states. The CWSF contributes an estimated economic impact of approximately \$373,000 to the local economy.

Investment in this project will improve public health and safety, modernize aging structures, support future growth opportunities, and help ensure the continued success of the Central Wisconsin State Fair and Marshfield Fairgrounds Park as a regional destination for agriculture, entertainment, and community events.

After discussing with contractors, the estimated cost of the proposed sewer project is approximately \$65,000. The Central Wisconsin State Fair Association has committed \$20,000 toward the completion of the project. To help address the remaining costs, we are respectfully requesting additional funding support in the amount of \$30,000 to assist with the installation of the new sanitary sewer line and related improvements. Attached is a map outlining the proposed sewer improvement project and the planned route of the new sewer line.

Thank you for your consideration and support of this important improvement project for the Central Wisconsin State Fair, Marshfield Fairgrounds Park, and the surrounding community.





Extension
UNIVERSITY OF WISCONSIN-MADISON
WOOD COUNTY

May 26, 2026

To: Wood County CEED Committee

RE: Amended and Restated Contract Between Wood County and Board of Regents of the University of Wisconsin System

The June CEED Committee Agenda includes an item for review and signature of the Amended and Restated Contract Between Wood County and Board of Regents of the University of Wisconsin System.

At the May CEED Committee meeting the Committee took action to approve combining two partially funded NRE positions into one full-time, fully county funded NRE position. After that action, the Committee expressed a desire to have an amended contract that reflected this change.

Included in the packet is an amended and restated contract. Changes to the text of the contract are denoted in yellow highlighting and you will see the position amended to reflect one full-time NRE position funded entirely by the County. There were no changes to amount charged for the position.

Should these amendments be acceptable to the Committee, the Committee may sign the amended and restated contract.

Please feel free to reach out to me at any time with any additional questions you might have. I look forward to discussing this item with you at the June CEED Committee meeting.

Sincerely,

Jen McNelly
Area 7 Extension Director
UW-Madison Division of Extension
jennifer.mcnelly@wisc.edu
Work Cell Phone: 715-214-8913

**Amended and Restated
Contract Between Wood County and
Board of Regents of the University of Wisconsin System**

This **Amended and Restated** contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as Extension educators deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension educators based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Whereas, the parties previously entered into that certain contract between the County and Extension, dated January, 1, 2026 (the “Prior Agreement”); and

Now therefore, the parties agree as follows:

1. **Amendment and Restatement, Term, Amendment & Termination.**
 - a. Effective as of January 1, 2026, this Agreement amends, restates, supersedes, and replaces the **Prior Agreement**
 - b. The term of this contract is one (1) year. The term shall run from January 1, 2026 through December 31, 2026, unless amended or terminated as set forth below.
 - c. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.

- d. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.1.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:

- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
- b. Provide an Area Extension Director (AED) to serve as County department head and supervise Extension staff at no cost to the County.
- c. Invoice the County semi-annually, in May and November for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to the County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to \$401,251 for the period of January 1, 2026 through December 31, 2026 as allocated below.

Co-Funded Positions	Fee	FTE	Total
[4-H Extension Educator	\$49,063	1.0	\$49,063
[Agriculture Extension Educator – Cranberry]	\$49,063	0.5	\$24,532
[Human Development and Relationships Educator]	\$49,063	1.0	\$49,063
[Community Development Educator]	\$49,063	1.0	\$49,063
[Agriculture Extension Educator – Dairy]	\$49,063	0.5	\$24,532
First Educator Discount			(\$10,000)
Subtotal			\$ 186,253
Proposed or fully-county funded positions and other county contributions	Fee	FTE	Total
[Natural Resources Educator – Water	\$90,529	1.0	\$90,529

Resources			
[Horticulture Educator]	\$86,214	0.3	\$25,864
4-H Associate Educator	\$62,040	0.5	\$31,020
Health and Well-being Educator	\$84,480	0.8	\$67,584
Final Total			\$ 401,251

- b. Provide travel funds, office facilities (for Wood County located at: 400 Market Street, Wisconsin Rapids, WI 54495), information technology equipment (such as computers, printer, and phones) and internet connectivity, office supplies, and educational programming materials to the Extension educators identified in 3.1(a),
 - c. Provide salary and fringe benefits for the County clerical support staff who support the Extension educators identified in 3.1(a),
 - d. Provide other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
- 3.2 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.
4. **Delegation of Financial Budget Authority.** The parties hereby acknowledge that Extension will employ an Area Extension Director (AED), whose responsibilities may include certain budget-related functions as set forth in the Delegation of Financial Budget Authority Form (DFBA Form) attached hereto as **Exhibit A**. County may authorize the AED to carry out such functions on its behalf, but only to the extent specified in in the DFBA Form, which must be signed by an authorized representative of County in order to be effective. The County may rescind such authorization at any time by providing written notice to Extension. In the event that the parties execute a new agreement governing the subject matter of this agreement such that the term of this agreement and the term of the new agreement run consecutively, the parties agree that the delegations set forth in a duly signed DFBA Form shall remain in effect upon execution of the new agreement unless the County rescinds such authorization by providing written notice to Extension.
5. **General Conditions** This contract is established under the following conditions:
- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.

- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1 of this contract (fully county funded) are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2026 through December 31, 2026, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by May 31st and the second half of the total contract by November 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Cybersecurity Provisions.** Each party shall be responsible for the response to, remediation of, and any resulting notification requirements related to cybersecurity breaches of their own information technology systems or those of any third parties hired on their behalf. This responsibility includes the financial costs of any breaches, e.g., forensics, remediation, notifications, etc. The County and Extension shall determine their individual need for cyber liability insurance coverage. Any breaches that could impact Extension data classified as moderate or high risk must be reported to Extension staff, via the Area Extension Director, and the University of Wisconsin - Madison Cybersecurity Operation Center (CSOC) Help Desk, 608-264-4357 following the risk-based timelines outline in the UWSA System Policy 1033 and associated Incident Response Plan. Following a reported breach event, the County will provide a primary staff contact and periodic response updates to

Extension and the CSOC until event closure. Any breaches that could impact County data will be reported to the County immediately upon learning of the breach. The County shall provide the Area Director with the expressed point person or position for which to report a breach.

- e. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- f. **Nondiscrimination Statement.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. The University of Wisconsin–Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law..

By: _____ Date: _____ By: _____ Date: _____
County Representative **County Representative**

By: _____ Date: _____ By: _____ Date: _____
County Representative **County Representative**

By: _____ Date: _____ By: _____ Date: _____
Area Extension Director **County Representative**
UW-Madison, Division of Extension

By: _____ Date: _____ By: _____ Date: _____
Director of Financial Services **On Behalf of Board of Regents of**
UW-Madison, Division of Extension **The University of Wisconsin System**