

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Thursday, September 5, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the August 5, 2024, meetings were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. IT Director Kaup presented the 2025 Information Technology budget for review. Motion by Hamilton/Polach to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried 4-1. Voting no was Brehm (budget was over the 3% guideline from the Operations Committee).
7. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed.
9. Van Tassel reported he on contacts he has made with adjacent property owners. Nothing of substance to report from those initial discussions.
10. Facilities Manager Van Tassel presented the 2025 Maintenance budget for review. Motion by Hamilton/Polach to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried unanimously.
11. The next meeting will be held on Monday, October 7th at 9:00 AM.
12. Chairman Breu declared the meeting adjourned at 10:04 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

