

## MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

**DATE:** Tuesday, July 7, 2026  
**TIME:** 8:30 AM  
**PLACE:** Courthouse – Room 300

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 8:30 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Hovendick/Voight to approve the minutes of the June 2, 2026, meeting as presented. Motion carried unanimously.
4. Two dog claims were submitted to the committee and reviewed by Corporation Counsel Flanagan. Motion by Voight/Leichtnam to approve the claims of South Wood County Humane Society for \$120.00 and Progressive Veterinary Services, LLC for \$114.00. Motion carried unanimously.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Perlock to approve them as presented. Motion carried unanimously.
6. A resolution from Waushara County regarding the expansion of the definition of “forfeiture expenses” to include drug-related treatment, diversion, and law enforcement program costs was reviewed by the committee. No action was taken by the committee.
7. The topic of hiring a coordinator to oversee the Deferred Prosecution Agreement and Deferred Entry of Judgment programs was revisited by the committee. Criminal Justice Coordinator Ksionek reviewed some conservative financial numbers with the committee and noted that if the position started mid-September, there is enough grant funding in place to fund the position through 2027. In addition, if this position was housed within his office and oversight, he could act as the coordinator and a case manager could be hired for the day-to-day functions, thereby saving money. Motion by Clendenning/Hovendick to direct the Criminal Justice Coordinator to draft a resolution authorizing the hiring of a case manager position for deferred prosecution agreements and deferred entry of judgment programs and bring it back to the August committee meeting. Motion carried unanimously.
8. The next meeting will be on Tuesday, August 4, 2026, at 8:30 AM.
9. Motion by Leichtnam/Perlock to adjourn. Motion carried at 9:03 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

