

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, December 4, 2025
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Scott Brehm, Lee Thao, Al Breu, John Hokamp

OTHERS PRESENT: Rachel Krause, Highway Program Assistant, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. Public Comment – Lights at a business in CTH W are very bright. B. Clendenning has received complaints. S. Brehm received complaints about the speed of snowplows.
3. Correspondence – none
4. The minutes of the November 6, 2025 meeting were reviewed. Motion by Breu/Hokamp to accept them as presented. Motion carried unanimously.
5. Highway Staff reports were reviewed. Meeting with Village of Biron regarding CTH U through the Village of Biron. All right of way will be transferred to the Village. Resolutions to JT this section and CSM will be coming in 2026. No municipal boundaries will be redrawn. Village of Biron will pay 50% of right of way acquisition costs and 5% of the County's construction costs.
6. Highway revenue report was reviewed.
7. Motion to approve Highway vouchers by Hokamp/Thao. Motion carried unanimously.
8. CTH N bridge abutments were poured, deck will poured next week. Anticipated to reopen in February.
9. At the direction of the committee Hawk has been investigating financing options for one patrol truck in 2026. Kreit has agreed to finance the chassis and the build. In the past each vendor had been paid separately. If Kreit would finance the entire build, there would be a 3-4% charge on the vender invoices for the build. To avoid this both chassis could be financed, or financing could be sought with a local lender.

10. Discussion on how CTH F/HH intersection and CTH AA were being paid for. Funds for CTH F/HH intersection will come from bonded money and grant funds. CTH AA will come from a combination of bonded money, grant funds and GTA.
11. CTH A driveway letter was delivered on 11/17/2025 and the owner has until Sunday to comply. Hawk will work with corporation counsel to see how to proceed if the property owner does not comply with the demands of the letter.
12. Motion to approve the mastic and crack filler quotes by Breu/Brehm. Motion carried unanimously.
13. Update on the CTH B/BB property. A project needed to be created with the Marshfield Area Community Foundation to accept the donated funds. The Foundation approved the creation of the project. Resolutions have been approved by the PIT committee to create the fund and purchase the property. The donor of the funds has made an offer to purchase the property. If the resolutions are approved by county board Commissioner Hawk will create the project with Marshfield Area Community Foundation and the Highway Department can take over the current offer to purchase and pay with the donated funds.
14. STH 186/USH 10 intersection no updates.
15. Parks and Forestry staff reports were reviewed.
16. Special Use Permits – none at this time
17. Open spaces plan was reviewed. Motion to approve the Parks, Recreation, and Open Spaces Plan Update Resolution by Brehm/Breu. Motion carried unanimously.
18. Schooley reviewed parks fees to be adjusted for 2027. Motion to approve the Parks and Forestry Fees by Thao/Hokamp. Motion carried unanimously.
19. Motion to approve Fall Timber Bids by Hokamp/Breu. Motion carried unanimously.
20. Forestry contract extensions were presented. Motion to extend the contracts presented by Breu/Hokamp. Motion carried unanimously.
21. Parks & Forestry revenue reports were reviewed
22. Motion to approve Parks & Forestry vouchers by Thao/Breu. Motion carried unanimously.
23. The next meeting will be held on Thursday, January 8, 2026, at 9:00 a.m. at the Highway Department Conference Room.

24. Motion to move into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluation of the department heads the committee oversees by Breu/Hokamp. Motion carried unanimously.

25. Motion by Brehm/Thao to return to open session.

26. Chair Hahn declared the meeting adjourned at 10:22 AM.

Minutes taken by Rachel Krause, Highway Department Program Assistant, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
December 4, 2025

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