

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Friday, June 2, 2023**

**TIME: 9:00 a.m.**

**LOCATION: Safety Conference Room 105, Wood County Courthouse**

1. Call meeting to order.
  2. Public comments. Now or at the time the item is taken up. Rules may apply.
  3. Review minutes of previous meetings.
  4. Review any claims, notices of injury, or litigation against the County, as necessary.
  5. Review any Dog License Fee Fund claims.
  6. Review for approval the vouchers and monthly reports of departments the committee oversees.
  7. Criminal Justice Coordinator.
    - a. Intern
    - b. Out-of-state travel.
  8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
    - a. Report of Citizens Groundwater Group.
    - b. Price County Resolution – Re: Act 216 Concerns
  9. Review County Board Rules.
  10. Attendance at meetings.
  11. Consideration of agenda items for next meeting.
  12. Set date and time of next meeting.
  13. Tour of Branch 4 Courtroom
  14. Adjourn.
- 

**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2481 503 7149

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mac123a721ee35047c945873894305c86>

Meeting number (access code): 2481 503 7149

Meeting password: 060223

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: May 5, 2023  
 TIME: 9:00 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 9:17 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight  
 OTHERS PRESENT: Trent Miner. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. There were no public comments offered.
3. The minutes for the April 6, 2023, meetings were reviewed. There being no objection, the chair declared them approved as presented.
4. The Committee reviewed the claim of Richard Rennhack. This claim will be provided to the county board.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Voight, seconded by Zurfluh, to approve the reports and payment of department vouchers. Motion carried unanimously**
7. The Committee reviewed correspondence and legislative issues.
  - a. Report of Citizens Groundwater Group. Chairman Clendenning reported on the Conservation Lobby Day held in Madison.
  - b. The committee expressed a desire to invite legislative staff to attend these meetings virtually to provide reports. Chairman Clendenning will follow up with this.
8. Agenda items for the June 2023 meeting:
  - Tour of Branch 4 Courtroom
9. The next committee meeting will be June 2, 2023, at 9:00 AM.
10. Meeting adjourned without objection by the Chairperson at 9:17 AM.

Minutes taken by Trent Miner and are in draft format until approved at the next meeting.

# Judicial & Legislative Committee Meeting

Date: May 5, 2023

NAME (PLEASE PRINT)	REPRESENTING
Tiffany Ringer	ROD
Kim Stmac	COC
Brent Vignier	CSA
Lance Pliml	OB Chair
Caitlin Saylor	Via WebEx
Brad Hamilton	Via WebEx

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: MAY 2023

For the range of vouchers: 03230032 - 03230054

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03230032	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/22/2023	\$10.99	P
03230033	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/22/2023	\$62.46	P
03230034	SWITS LTD	INTERPRETER 23CT86,30	04/30/2023	\$53.50	P
03230035	DILLON CONNIE G	TRANSCRIPT FEE 18CF301	04/25/2023	\$58.00	P
03230036	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/02/2023	\$3.89	
03230037	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/11/2023	\$1.27	
03230038	THOMSON REUTERS-WEST PUBLISHING CORP	STAT ANNOTATED, CRIM LAW,PROC	05/04/2023	\$2,550.00	
03230039	WEBER LISA M	TRANSCRIPTS 22CM240, 22CM332	05/08/2023	\$33.00	
03230040	COLLINS KIMBERLY	TRANSCRIPTS 22CF99	04/20/2023	\$42.00	
03230041	COLLINS KIMBERLY	TRANSCRIPTS 21CF83 22CF71,445	04/20/2023	\$30.00	
03230042	COLLINS KIMBERLY	TRANSCRIPTS 18CF133	04/20/2023	\$22.00	
03230043	COLLINS KIMBERLY	TRANSCRIPTS 22CF22 22CF251	04/20/2023	\$72.00	
03230044	COLLINS KIMBERLY	TRANSCRIPTS 22CF124 22CF278	04/20/2023	\$44.00	
03230045	COLLINS KIMBERLY	TRANSCRIPTS 22CF127, 22CF503	04/20/2023	\$42.00	
03230046	COLLINS KIMBERLY	TRANSCRIPT 20CF695 21CF120 591	04/20/2023	\$32.00	
03230047	COLLINS KIMBERLY	TRANSCRIPTS 21CF548	04/25/2023	\$32.00	
03230048	COLLINS KIMBERLY	TRANSCRIPTS 22CF288	05/02/2023	\$64.00	
03230049	COLLINS KIMBERLY	TRANSCRIPTS 20CF142	05/03/2023	\$42.00	
03230050	COLLINS KIMBERLY	TRANSCRIPTS 22CF253	05/08/2023	\$60.00	
03230051	COLLINS KIMBERLY	TRANSCRIPTS 22CF439	05/08/2023	\$40.00	
03230052	COLLINS KIMBERLY	TRANSCRIPTS 20CF247, 366, 616	05/08/2023	\$50.00	
03230053	COLLINS KIMBERLY	TRANSCRIPTS 22CF551	05/08/2023	\$34.00	
03230054	COLLINS KIMBERLY	TRANSCRIPTS 20CF153	05/10/2023	\$54.00	
<b>Grand Total:</b>				<b>\$3,433.11</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: BRANCH 2

For the period of: MAY 2023

For the range of vouchers: 04230010 - 04230012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04230010	SWITS LTD	INTERPRETER FEES	04/30/2023	\$349.02	P
04230011	BRAZEAU NICHOLAS J JR	DRYCLEANING JUDGE'S ROBE	05/19/2023	\$18.99	
04230012	SWITS LTD	INTERPRETER FEES	05/15/2023	\$258.01	
<b>Grand Total:</b>				<b>\$626.02</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: BRANCH 3

For the period of: MAY 2023

For the range of vouchers: 05230024 - 05230026

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05230024	SWITS LTD	INTERPRETER FEES	04/30/2023	\$185.50	P
05230025	SWITS LTD	INTERPRETER FEE 23CT115 23CT43	05/15/2023	\$102.00	
05230026	PETERSON MICHELLE L	TRANSCRIPTS 22CF79	04/21/2023	\$26.00	
<b>Grand Total:</b>				<b>\$313.50</b>	

Signatures

Committee Chair: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 05/2023

For the range of vouchers: 02230036 - 02230043

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02230036	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/23/2023	\$31.23	
02230037	CW SOLUTIONS LLC	ELEVATE & A&V PROGRAM COSTS	05/23/2023	\$13,203.97	
02230038	DNA DIAGNOSTICS CENTER	14-IND. GENETIC TESTS	05/23/2023	\$351.00	
02230039	LEGAL LOGISTICS LLC	13-PROCESS OF SERVICE FEES	05/23/2023	\$1,050.00	
02230040	SWITS LTD	INTERPRETER COSTS	05/23/2023	\$27.00	
02230041	WCSEA	5-WCSEA MEMBERSHIP FEES	05/23/2023	\$250.00	
02230042	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	05/23/2023	\$75.00	
02230043	RIVER CITY PROCESS SERVERS	17-PROCESS OF SERVICE FEES	05/23/2023	\$705.00	
<b>Grand Total:</b>				<b>\$15,693.20</b>	

## Signatures

Committee Chair:

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## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: MAY

For the range of vouchers: 07230306 - 07230362

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230306	WEYMOUTH RICHARD D	Services as Court Comm-Apr 23	04/26/2023	\$5,416.66	P
07230307	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23JC11 OHC	04/19/2023	\$140.00	P
07230308	ABTS GRUBOFSKI & VRUWINK LLC	Atty fee - 23CV127 - 129	04/19/2023	\$1,010.00	P
07230309	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23CM30	04/26/2023	\$352.37	P
07230310	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23JI03	04/26/2023	\$963.24	P
07230311	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME214	04/24/2023	\$210.00	P
07230312	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 23JM90	04/27/2023	\$210.00	P
07230313	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17GN38	04/27/2023	\$500.00	P
07230314	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exaa - 23ME94	04/28/2023	\$360.00	P
07230315	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 23GN31	04/28/2023	\$500.00	P
07230316	BEHAVIORAL CONSULTANTS	Med Exam - 22CM520	04/26/2023	\$900.00	P
07230317	CARMICHAEL & QUARTEMONT S C	Atty Fee - 17GN13	04/20/2023	\$315.00	P
07230318	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 23JM90	04/27/2023	\$900.00	P
07230319	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 23ME94	04/28/2023	\$650.00	P
07230320	GARDNER ROBERT A ATTY	Atty Fee - 22CF417	04/27/2023	\$546.33	P
07230321	GEBERT LAW OFFICE	Atty Fee - 22PA04	05/01/2023	\$150.00	P
07230322	GEBERT LAW OFFICE	Atty Fee - 22PA21PJ	05/01/2023	\$100.00	P
07230323	GEBERT LAW OFFICE	Atty Fee - 22PA33	05/01/2023	\$130.00	P
07230324	GEBERT LAW OFFICE	Atty Fee - 22PA07	05/01/2023	\$110.00	P
07230325	GORSKI & WITTMAN SC	Atty fee - 21GN10	04/25/2023	\$160.00	P
07230326	GORSKI & WITTMAN SC	Atty Fee - 17GN90	05/01/2023	\$270.19	P
07230327	HIGHER MIND PSYCHOLOGICAL CONSULTING LLC	Med Exam - 23GN02	04/28/2023	\$1,800.00	P
07230328	ILLINGSWORTH BRIAN	Witness Fees - 20CF58	04/28/2023	\$61.60	P
07230329	LUESCHOW KAREN ATTY AT LAW	Atty Fee - 20CF650	04/28/2023	\$2,300.00	P
07230330	OSWALD NATHAN	Atty Fee - 23CM577	04/20/2023	\$342.64	P
07230331	OSWALD NATHAN	Atty Fee - 23CF470	04/25/2023	\$1,152.92	P
07230332	PATEL SANGITA MD	Med Exam - 22ME77	04/30/2023	\$999.00	P
07230333	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SDC People Search April 2023	05/01/2023	\$75.00	P
07230334	WEILAND LEGAL SERVICES	Atty Fee - 23GN17	04/18/2023	\$555.85	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230335	WEILAND LEGAL SERVICES	Atty Fee - 23CM459	04/26/2023	\$393.43	P
07230336	WEILAND LEGAL SERVICES	Atty Fee - 22CF625	04/30/2023	\$582.37	P
07230337	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee - 22FA390	04/17/2023	\$175.00	P
07230338	WCCCA	2023 WCCA Smr Conf Reg	05/02/2023	\$135.00	P
07230339	CENTRAL WI COMMUNITY LAW INC	Atty Fee - 22CF33	04/23/2023	\$330.00	P
07230340	AMAZON CAPITAL SERVICES	Circuit Court Seals-Ink Stmps	05/03/2023	\$53.10	P
07230341	AMAZON CAPITAL SERVICES	Office Supplies	05/08/2023	\$146.70	P
07230342	AMAZON CAPITAL SERVICES	Office Supplies	05/08/2023	\$68.18	P
07230343	ABTS GRUBOFSKI & VRUWINK LLC	Atty fee - 22CT460	05/03/2023	\$240.00	P
07230344	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 22CF593	05/03/2023	\$390.00	P
07230345	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23JG03 -06 OHP	05/03/2023	\$290.00	P
07230346	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 22CT366	05/03/2023	\$390.00	P
07230347	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 22CM372	05/03/2023	\$300.00	P
07230348	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23CV133	05/03/2023	\$320.00	P
07230349	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 22CF584	05/09/2023	\$230.00	P
07230350	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23JG11 & 12 OHP	05/09/2023	\$230.00	P
07230351	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 23ME101	05/04/2023	\$570.00	P
07230352	BRATCHER LAW OFFICE LLC	Atty Fee - 06GN17	03/06/2023	\$290.14	P
07230353	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 23ME101	05/09/2023	\$845.00	P
07230354	GARDNER ROBERT A ATTY	Atty fee - 22CF580	05/01/2023	\$495.28	P
07230355	GEBERT LAW OFFICE	Mediation Services-April 2023	05/09/2023	\$925.00	P
07230356	GORSKI & WITTMAN SC	Atty Fee - 11GN07	05/05/2023	\$170.00	P
07230357	GORSKI & WITTMAN SC	Atty Fee - 18GN30	05/05/2023	\$205.90	P
07230358	GORSKI & WITTMAN SC	Atty Fee - 22GN14	05/05/2023	\$244.23	P
07230359	GORSKI & WITTMAN SC	Atty Fee - 15GN26	05/05/2023	\$220.00	P
07230360	GORSKI & WITTMAN SC	Atty Fee - 89GN216	05/05/2023	\$200.00	P
07230361	HILL & WALCZAK ATTYS	Mediation Services-April 2023	05/09/2023	\$150.00	P
07230362	LOBERG LAW OFFICE LLP	Atty Fee - 11GN51	04/21/2023	\$347.50	P
<b>Grand Total:</b>				<b>\$30,117.63</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: May 2023

For the range of vouchers: 09230009 - 09230012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09230009	STATE BAR OF WISCONSIN	2024 State bar dues	05/22/2023	\$507.50	
09230010	STATE BAR OF WISCONSIN	Wis Public Records	05/12/2023	\$68.02	
09230011	STATE BAR OF WISCONSIN	Wis Civil Procedure	04/20/2023	\$88.99	
09230012	US BANK	US Bank statement	05/17/2023	\$490.00	
<b>Grand Total:</b>				<b>\$1,154.51</b>	

## Signatures

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## Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: MAY 2023

For the range of vouchers: 35230024 - 35230030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35230024	NADCP	CONF REG - GEBERT, WOLF	05/05/2023	\$1,790.00	P
35230025	RAPIDS OXFORD HOUSE	Rent - JE	05/06/2023	\$400.00	P
35230026	THREE BRIDGES RECOVERY WI INC	Treatment Serv 3/2/23-4/26/23	05/02/2023	\$575.00	P
35230027	WATCP	Conference Registration Fees	05/08/2023	\$2,125.00	P
35230028	US 2 BEHAVIORAL HEALTH CARE INC	DRUG COURT EVALUATION - 2 OF 4	03/16/2023	\$7,500.00	P
35230029	GEBERT TIMOTHY S	REIMB FOR CONF FLIGHT, LODGING	05/15/2023	\$1,979.96	P
35230030	US BANK	CONF LODGING, REGISTRATION	05/17/2023	\$2,878.71	
<b>Grand Total:</b>				<b>\$17,248.67</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: MAY 2023

For the range of vouchers: 24230013 - 24230014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24230013	FIDLAR TECHNOLOGIES INC	LAREDO USAGE APRIL 2023	04/21/2023	\$1,872.70	P
24230014	WI REGISTER OF DEEDS ASSOCIATION	SUMMER CONFERENCE - RINGER	05/05/2023	\$200.00	P
<b>Grand Total:</b>				<b>\$2,072.70</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: MAY 2023

For the range of vouchers: 32230005 - 32230005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32230005	HEINZEN PRINTING INC	LETTERHEAD	05/22/2023	\$334.00	
<b>Grand Total:</b>				<b>\$334.00</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Wood County

## WISCONSIN

CHILD SUPPORT  
AGENCY

**JUNE 2023**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I continue to advocate for increased Child Support funding in the next State Budget. Several Child Support Directors and I met with the Legislative Fiscal Bureau (LFB) to discuss increased funding. We discussed the need and reason for the increase. The LFB will use the information we presented to help them draft a budget paper for the Joint Committee on Finance.
- I attended the WCSEA meeting on May 10<sup>th</sup> and the Directors' Dialogue on May 11<sup>th</sup> and 12<sup>th</sup>.
- I attended the Department Head Meeting on May 24<sup>th</sup>.
- On June 15<sup>th</sup> I will be meeting with the Wisconsin County Human Services Association and the Wisconsin Department of Children and Families to learn more on possible changes to out of home placement referrals.
- On June 21<sup>st</sup> I will be participating in more Civil Rights training from DCF. They are mandating additional training for Child Support Directors.
- We are on target to meet three out of four performance measures at this time. Our current support percentage is 79.98% so we are very close to the 80% threshold. Every other month we fluctuate from meeting the measure to not meeting the measure.
- The current IV-D case count is 3,587.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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June 2023

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

1. May 1<sup>st</sup> –
  - a. We had 2 applicants who did not work out for the Court Clerk position that was posted. We had someone within the office interested in moving to the position so Mitzi Forde will move from Court Clerk – Civil to Court Clerk for Branch 1. This is a lateral move for Mitzi. Recruitment for the Court Clerk - Civil position will be posted.
2. May 2<sup>nd</sup> –
  - a. Attended the Operations Committee meeting.
3. May 8<sup>th</sup> –
  - a. Attended the Wisconsin Counties Association County Leadership weekly meeting virtually.
4. May 11<sup>th</sup> –
  - a. Submitted the Annual Report of Actual Revenues and Expenditures to the Director of State Courts as required under Wis. Stat. 758.19(5)(3).
5. May 12<sup>th</sup> –
  - a. Court Clerk – Civil position is posted and will be open until 5/30/2023.
6. May 15<sup>th</sup> –
  - a. Attended the Wisconsin Counties Association County Leadership weekly meeting virtually.
7. May 24<sup>th</sup> –
  - a. Attended the Department Head Leadership meeting at Powers Bluff.
  - b. Attended the Wisconsin Counties Association webinar on Public Records.





# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
May 2023

1. Residential Options Committee. The committee has been struggling in finding a placement for the current subject the state is looking to release. Statutory placement restrictions in conjunction with a very fast moving real estate market are the reasons we have not been able to meet the statutory timeline for placing the subject. The committee has and will continue to communicate to the court as to our due diligence in locating a placement and I expect that there will not be a sanction for going beyond the 90-day placement period allowed by law.
2. Olson ETF Appeal. The County has succeeded on its two motions for partial summary judgment in this administrative appeal. The Administrative Law Judge determined that the 7-year statute of limitations applied and that although Olson should have been treated as WRS eligible back in 2008 when the 600 hours worked per year rule applied, because Olson is only able to backdate her WRS eligibility to mid-2015, the 1200-hour rule implemented in 2011 will apply to her. There are still some factual disputes that will need to be resolved by hearing or stipulation of the parties.
3. Representing the County. As in-house civil counsel for the County, there are many times where duties not well defined in the position description need to be performed. One such duty is to communicate with unruly folks who are interacting with other County staff. Typically, County staff will be attempting to provide services to a client and a third party will make that difficult. My office will be contacted and I will communicate, typically in writing, with the transgressor and try to get them to change their errant ways. Failure on their part to do so can then end up in some sort of court involvement. Another, not infrequent, scenario is a real property owner who tries to record some document in the Register of Deeds Office, which alleges that they are effectively not subject to the taxing system of the state and county. I return those filings with the ROD and analogous written communications to the Treasurer's Office to the filer/sender with an explanation that their attempts at exempting themselves from the law are not effective and the County will not participate in them. I bring this topic to your attention, as these are the types of folks who truly believe that they have been wronged by the system, that being Wood County, and they may want to involve you in remedying their perceived injustice. If one of these malcontents contacts you, I wish you well.
4. Procedure for Convening In Closed Session. Every meeting of a governmental body must initially be convened in open session. Wis. Stat. §§ 19.83 and 19.85(1). Before convening in closed session, the governmental body must follow the procedure set forth in Wis. Stat. § 19.85(1) which requires that the governmental body pass a motion, by recorded majority vote, to convene in closed session. If a motion is unanimous, there is no requirement to record the votes individually. Before the governmental body votes on the motion, the chief presiding officer must announce and record in open session the nature of the business to be discussed and the specific statutory exemption that is claimed to authorize the closed session. 66 Op. Atty. Gen. 93, 97-98. Stating only the statute section number of the applicable exemption is not sufficient because many exemptions contain more than one reason for authorizing closure. It is worth noting that the intent to go into closed session should be listed on the agenda if it is known but that not so identifying the expectation to go into closed session on an agenda does not prevent a governmental body from going into closed session. The governmental body must limit its discussion in closed session to the business specified in the announcement. Wis. Stat. § 19.85(1).

5. Voting In an Authorized Closed Session. With some regularity, the question comes up as to whether a governmental body (committee or county board) can vote in closed session. It may. The Wisconsin Supreme Court has held that Wis. Stat. § 14.90 (1959), a predecessor to the current open meetings law, authorized a governmental body to vote in closed session on matters that were the legitimate subject of deliberation in closed session. *Cities S. O. Co.*, 21 Wis. 2d at 538. The Court reasoned, “Voting is an integral part of deliberating and merely formalizes the result reached in the deliberating process.” *Id.* at 539. In *Schaeve*, 125 Wis. 2d at 53, the Court of Appeals commented on the propriety of voting in closed session under the current open meetings law. The Court indicated that a governmental body must vote in open session unless an exemption in Wis. Stat. § 19.85(1) expressly authorizes voting in closed session. *Id.* The Attorney General advises that a governmental body vote in open session, unless the vote is clearly an integral part of deliberations authorized to be conducted in closed session. Stated another way, a governmental body should vote in open session, unless doing so would compromise the need for the closed session. *Accord, Epping*, 218 Wis. 2d at 524.



# Wood County

## WISCONSIN

CRIMINAL JUSTICE  
DEPARTMENT

MAY 2023

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

#### Meetings Attended:

- 4/3: Drug Court Staffing/Court
- 4/4: Department Team Meeting, Automon/AIMS online demonstration
- 4/6: Judicial and Legislative Committee Meeting
- 4/10: Drug Court Staffing/Court
- 4/11: Wood County Drug Court Program Evaluation Meeting – Us2 Behavioral Healthcare
- 4/12: Leadership Growth – Us2 Behavioral Healthcare
- 4/17: Drug Court Staffing/Court, Opioid Taskforce Meeting
- 4/18: Wood County Board of Supervisors, Clark County Jail MAT Meeting
- 4/19: Criminal Justice Task Force, Equity in the Criminal Legal System (Outagamie County)
- 4/20: Drug Court Oversight Meeting, COSSAP MAT Grant Meeting
- 4/24: Drug Court Staffing/Court
- 4/26 – 4/28: WI Association of Treatment Court Professionals Conference

#### Department Activities

##### Recruitment

Full-time case manager, Jessica Cliver, resigned from Wood County, effective 4/28/23 to take another position. One full-time case manager position has been posted for hire and interviews will occur on 5/3/23. The Criminal Justice Coordinator will be covering the main duties of Drug Court, along with the part-time employee. This includes weekend drug testing.

The Criminal Justice Coordinator interviewed a Bachelor of Social Work student from UW Stevens Point and extended the internship offer to this person. The student will be completing 400 hours of internship from June to December and will assist with Drug Court and the Medication Assisted Treatment program.

Options Lab was able to hire one male medical specimen collector for Wisconsin Rapids. He will begin contracted employment on 5/1/23. Wood County is responsible for 60 percent of the wages and Options Lab will cover the remaining 40 percent of the wages. This will allow for more flexibility to hire a full-time case manager based on skills versus the ability to conduct observed drug testing. There is active recruiting happening for a male medical specimen collector for the Marshfield area and interviews were conducted during the end of April.

##### Marshfield

Options Lab signed a lease for a Marshfield office space, beginning on May 1, 2023. This space will be

utilized for drug testing and in-person case management for Drug Court. The Criminal Justice Department will be reimbursing Options Lab for the cost of rent as part of the contract with them.

### **Drug Court**

Current participants: 26  
2023 Terminations (Year to Date): 5  
2023 Graduations (Year to Date): 4  
Pending Referrals: 2

The TAD Grant Reports for the first quarter of 2023 are being submitted by the end of the month.

Twelve members of the Drug Court team in Wood County attended the WI Association of Treatment Court Professionals conference in the Wisconsin Dells. This conference is a required training per the TAD grant. Members were able to attend with the support of the county, scholarships, and partner agency financial contributions for their team members.

Due to the full-time case manager's resignation, a third spot for the National Association of Treatment Court Professionals conference was open. It was brought to the Criminal Justice Coordinator's attention that Judge-elect Gebert has interest in treatment courts. This idea was presented to Judge Potter and Judge Wolf about extending an invite to him to attend the conference and both felt it was a good idea to see if he had interest in going. Judge-elect Gebert will be attending the conference this summer with the Criminal Justice Coordinator and Judge Wolf.

### Drug Testing

Since the termination of one full-time case manager, the Criminal Justice Coordinator has covered extra drug testing duties in his absence, and the part-time case manager has also assisted with Marshfield testing.

Drug testing dates covered by the Criminal Justice Coordinator in Marshfield and on weekends include: 2/16, 2/23, 2/28, 3/25, 3/26, 3/28, 4/1, 4/2, 4/6, 4/13, 4/20, 4/22, 4/23, 4/29, 4/30

### COSSAP MAT Grant:

Participants who remain active under medical care/counseling: 8  
New referrals: 4

The COSSAP MAT Grant reports for the 4<sup>th</sup> quarter of the grant were submitted during the month of April.



# Wood County

## WISCONSIN

CRIMINAL JUSTICE  
DEPARTMENT

JUNE 2023

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

#### Meetings Attended:

- 5/1: Drug Court Staffing/Court
- 5/2: Central WI Partnership for Recovery
- 5/4: COSSAP Data Analysis Workgroup
- 5/5: Judicial and Legislative Committee
- 5/8: Drug Court Staffing/Court
- 5/10: Drug Court Project Evaluation Meeting with Us2 Behavioral Health Care
- 5/15: Drug Court Staffing/Court
- 5/16: Drug Court Termination Hearing
- 5/19: Wood County Opioid Task Force Meeting
- 5/22: Drug Court Staffing/Court
- 5/23: Wood County Board of Supervisors, WATCP Coordinator Networking
- 5/25: Family Health Center – MAT Program Update
- 5/30: Drug Court Review Hearing

#### Department Activities

##### Recruitment

One full-time case manager position was filled and the staff person will start on Tuesday, 5/30/23. Recruitment for the other full-time position will be on hold, as the part-time case manager and intern will be able to assist.

Two part-time male medical specimen collectors have been hired/training by Options Lab and are assisting with UA collection in Wisconsin Rapids and Marshfield.

The Criminal Justice Coordinator interviewed a Bachelor of Social Work student from UW Stevens Point and extended the internship offer to this person. The student will be completing 400 hours of internship from June to December and will assist with Drug Court and the Medication Assisted Treatment program. The Criminal Justice Department is requesting that the intern receives a monthly stipend, calculated at \$15/hour. The stipend can be fully funded through the COSSAP MAT Grant and a smaller percentage from the Drug Court grant. There will be no additional expenses to Wood County or tax levy to host this intern.

##### Out of State Travel Request

The Criminal Justice Coordinator is requesting permission for out of state travel from August 28-30 to Arlington, VA for the COSSAP/COSSUP National Forum conference. Attendance at this conference is mandatory for all programs under the COSSAP MAT Grant. All travel expenses are covered under the grant. Caitlin Saylor and members from Family Health Center and Three Bridges Recovery will be attending this

conference.

### **Drug Court**

Current participants: 23

2023 Terminations (Year to Date): 7

2023 Graduations (Year to Date): 3

Pending Referrals: 2

Caitlin Saylor, Judge Todd Wolf and Judge-elect Timothy Gebert will be attending the National Association of Drug Court Professionals conference in Houston, TX from June 25-29. Out of State travel has already been approved by the committee and funding is provided through the TAD Grant.

### **Criminal Justice Coordinator – update**

The Criminal Justice Coordinator, Caitlin Saylor, concluded her social work generalist internship on 5/12/23 with Outagamie County’s Criminal Justice Treatment Services department. During this internship, I was able to observe and train under multiple programs which do not exist in Wood County and would not have had the opportunity to do so if without this specific field placement. I was also asked to be a regular member of the Equity in the Criminal Legal System committee.

- CORE Data Entry – TAD Grant
- Safe Streets Treatment Options Program (OWI Supervision)
- Public Safety Assessment
- Impaired Driver’s Assessment
- Alcohol and Drug Victim Impact Panel
- Veteran’s Court
- Mental Health Court
- Low Risk/High Needs Drug Court
- Safe Exchange
-



# Wood County

## WISCONSIN

**REGISTER OF  
DEEDS OFFICE**

*Tiffany R. Ringer*  
Register of Deeds

**JUNE 2023**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. On May 1<sup>st</sup> and 8<sup>th</sup>, I attended the WCA County Leadership virtual meeting.
2. I continue to work with the Nepco Lake District on their 282 Parcels. I've reviewed their document and look forward to recording soon.
3. Clint, from Fidlar, visited the office on May 9<sup>th</sup>. I am thrilled to share that Wood County has a QR Code for easy access to enroll in Property Fraud Alert! Along with email and phone calls, PFA now offers the option of text alert notifications. The QR Code will be added to Wood County PFA flyers. If you haven't signed up for this service yet, please take the time to do so.



4. On May 10<sup>th</sup>, I attended the WRDA Board meeting in Weston.
5. Deputies Jill Vruwink and Joy Kraft attended the virtual Fidlar College training on May 16<sup>th</sup>.
6. I attended the PRIA Local meeting in Weston on May 17<sup>th</sup>.
7. I attended the WRDA Legislative committee meeting on May 19<sup>th</sup>. Daniel's Law and Privacy Shielding is the forefront of conversation. I will share updates on the Real Estate Transfer Fee Bill at the committee meeting.
8. May 22<sup>nd</sup> – 24<sup>th</sup>, I attended Fidlar Symposium in Illinois.

## **VICTIM WITNESS SERVICES REPORT**

Michele Newman, Coordinator

April 26<sup>th</sup> to May 22<sup>nd</sup> 2023

### **Victims/Witnesses Served:**

**247 total contacts // 210** Victims or Witnesses made contact with via phone

**32** Victims or Witnesses met with in person

0 Victims assisted with preparation of Crime Victim Compensation Application

**100** Initial contact packet information sent

**36** No contact order information

**2** No prosecutions notification

**49** Victims or Witnesses were notified of all hearings

**19** Victims or Witnesses were notified of plea agreement/sentencing

**1** Victims or Witnesses notified of sentencing after revocation

**8** Victims with restitution requested

**9** Victim Impact Statements

**5** Victims registered Vine service.

**0** Victims notified of appeals court proceedings

Total services/events // Total unique parties = **408 /252**

**Trainings/Meetings/Other:** Monica Waltenberry, VW Specialist attended the Wisconsin Victim Witness Professional's annual convention May 10<sup>th</sup> to the 12<sup>th</sup>.



Resolution 19-23

**Request the State of Wisconsin to Address Concerns of Act 216, Relating to Distributing the Proceeds from the Sale of Tax Delinquent Property to the Former Owner**

WHEREAS, under the previous State law addressing sale of tax delinquent property, counties retained the net proceeds from the sale unless the property was the homestead of the former owner(s) and the former owner(s) requested such payment; and

WHEREAS, before a tax delinquent property is foreclosed upon, the property must be delinquent for a minimum of three years; and

WHEREAS, before a tax delinquent property is foreclosed upon, the owner receives notice of the pending action and is given the opportunity to pay the back taxes, including the potential for a payment plan; and

WHEREAS, if the sale of the tax delinquent property does not cover the past due taxes, other associated costs and costs of processing the foreclosure, the county taxpayers are ultimately responsible to absorb the loss; and

WHEREAS, Act 216 purportedly requires a county to pay the net proceeds of the sale of tax delinquent property to any former owner, regardless of whether the former owner requests the payment and regardless of whether the former owner used the property as his or her homestead, and hold such proceeds for five years if the former owner does not request payment; and

WHEREAS, the Act further attempts to require a county to pay off any lien placed on the property at the time of the foreclosure sale, notwithstanding the fact that all liens are discharged at the time of the foreclosure judgment, causing confusion for counties and courts; and

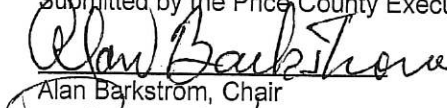
WHEREAS, the Act is further imprudent for the following reasons:

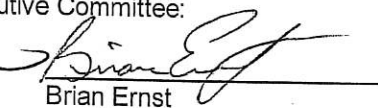
1. most often in tax foreclosure cases, property owners are not responsive;
2. it shifts the risk of loss onto the county causing the county to have an incentive to NOT exercise its authority to foreclosure, leading to many blighted properties throughout the county;
3. the Act purported to cause counties to act as realtors for private parties;
4. the Act requires treasurers to make complex ownership decisions between parties, tenants-in-common; LLCs, corporations and decedents' estates.

NOW THEREFORE BE IT RESOLVED that the Price County Board of Supervisors urges the Legislature to repeal the changes implemented by Act 216, or, in the alternative, to modify the law to take away the risk to counties and consider a provision to place any proceeds from the sale of tax delinquent properties in a segregated account established by the county to be used for clean-up of blighted properties; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Tony Evers, Legislators representing Price County, the Wisconsin Counties Association and all Wisconsin Counties.

Submitted by the Price County Executive Committee:

  
Alan Barkstrom, Chair


  
Brian Ernst

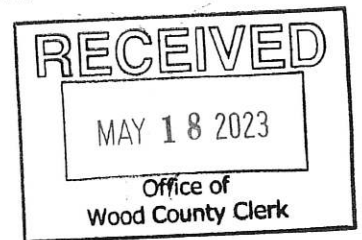
  
Jeff Hallstrand

  
Paula Houdek

  
*excused*  
Larry Palecek

Reviewed by County Administrator:

  
Nicholas Trimner



Adopted by the Price County Board of Supervisors this 16<sup>th</sup> day of May 2023.

  
Jeff Hallstrand, County Board Vice-chair

  
Jean Gottwald, County Clerk

*cc: Jeff Gehrt*