

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 1, 2026
TIME: 9:00 AM
LOCATION: Courthouse – Room 300

1. Call meeting to order
2. Public Comments
3. Approve minutes of May 4, 2026, meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discussion regarding Community Area Network (CAN) infrastructure – related to Jackson Street construction project
6. Future Agenda Items
7. Set date and time of next meeting – Monday, July 6, 2026
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Access code: 2491 713 0353

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mdf776f3233716e7374086c8d8935e00d>

Webinar number: 2491 713 0353

Webinar password: 060126

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, May 4, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Dennis Polach, Brad Hamilton, Paul Goldberg, Linda Casper

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the April 6 & 28, 2026, meetings were reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Facilities Director Van Tassel briefly discussed the community area network infrastructure being proposed while the Jackson St. project is being done. Planning & Zoning Director Grueneberg was planning on being present today to explain it, however he was called to a different meeting. This will be on the agenda for next month.
9. The next meeting will be held on Monday, June 1, 2026, at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:30 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MAY 2026

For the range of vouchers: 27260164 - 27260197

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260164	AMAZON CAPITAL SERVICES	MF HS WIRELESS MOUSE	05/01/2026	\$27.99	P
27260165	AMAZON CAPITAL SERVICES	MF HS WIRELESS KEYBOARD	05/05/2026	\$43.69	P
27260166	AMAZON CAPITAL SERVICES	NW PHONE CASES	05/06/2026	\$26.70	P
27260167	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	04/23/2026	\$542.07	P
27260168	AT&T MOBILITY	MONTHLY CELL CHARGES	04/23/2026	\$1,658.61	P
27260169	AT&T MOBILITY	MONTHLY CELL CHARGES	04/23/2026	\$4,053.46	P
27260170	CISCO SYSTEMS CAPITAL CORP	EA ANNUAL LEASE AGREEMENT	04/30/2026	\$68,292.78	P
27260171	FRONTIER	PHONE CHARGES	04/19/2026	\$119.22	P
27260172	GOLDFAX	NETWORK FAXING APR 2026	05/05/2026	\$74.95	P
27260173	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	04/06/2026	\$12,315.80	P
27260174	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	05/03/2026	\$8,160.96	P
27260175	TDS TELECOM	PHONE CHARGES	04/28/2026	\$59.87	P
27260176	TDS TELECOM	PHONE CHARGES	04/28/2026	\$45.07	P
27260177	TDS TELECOM	PHONE CHARGES	04/28/2026	\$59.92	P
27260178	TDS TELECOM	PHONE CHARGES	04/28/2026	\$16.35	P
27260179	US CELLULAR	CELL PHONE CHGS ACCT 203538532	04/20/2026	\$470.90	P
27260180	AMAZON CAPITAL SERVICES	EM VC SYSTEMS - PROJECTOR	05/06/2026	\$1,179.98	P
27260181	AMAZON CAPITAL SERVICES	IT NETWORK ETHERNET CABLES	05/09/2026	\$132.78	P
27260182	AMAZON CAPITAL SERVICES	HS POWER ADAPTER FOR A.A.	05/12/2026	\$27.24	P
27260183	VERIZON	CELL CHGS ACCT 242258062-00001	05/01/2026	\$5,373.76	P
27260184	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	05/01/2026	\$2.70	P
27260185	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	05/01/2026	\$245.00	P
27260186	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	05/01/2026	\$1,219.16	P
27260187	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	05/01/2026	\$322.78	P
27260188	US BANK	SNAGIT RENEWAL	05/19/2026	\$39.21	P
27260189	BAYCOM INC	2026 3RD PC ORDER-RUGGED DEV	05/26/2026	\$3,996.00	P
27260190	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	05/01/2026	\$2,666.37	P
27260191	INSIGHT PUBLIC SECTOR INC	REMOTE DESKTOP SVCS CAL	01/26/2026	\$15,490.50	P
27260192	INSIGHT PUBLIC SECTOR INC	3 MO CISCO ISE RENEWAL	03/31/2026	\$141.00	P
27260193	INSIGHT PUBLIC SECTOR INC	VPN LICENSING EA	05/05/2026	\$2,909.13	P
27260194	MNJ TECHNOLOGIES DIRECT INC	2026 3RD & 4TH QTR PERIPHERALS	05/19/2026	\$5,370.93	P
27260195	SOLARUS	PHONE CHGS ACCT 00063942-1	06/01/2026	\$5,257.78	P
27260196	SOLARUS	PHONE CHGS ACCT 00077856-5	06/01/2026	\$226.49	P

Committee Report - County of Wood

INFORMATION TECHNOLOGY - MAY 2026

27260164 - 27260197

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260197	SOLARUS	PHONE CHGS ACCT 00061009-7	06/01/2026	\$69.99	
Grand Total:				\$140,639.14	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

May 2026

1. The Citrix environment, the County's virtual server and application software, major overhaul was completed in April. This Citrix solution provides access to several key software systems. New storage hardware, infrastructure servers and Virtual Machines have been built and are in production. This overhaul has extended our support window and support OS updates. All users are utilizing the new environment. This provided increased performance, and related servers are patched up to the most current level as well. Users have been using the new environment for the last month without issue. The old servers and equipment were decommissioned and retired.
2. Staff began to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive migration is being researched and tested. A preliminary group from several departments has been identified. These staff will work with IT on the implementation and rollout. This will involve setting up a Wood County tenant to ensure County data is secure.
3. Programming staff composed an RFP for a replacement system for HRMS, payroll and Finance. The RFP was released in late January. Staff is reviewing responses received by the March 25th deadline. Finance, HR, the Treasurer and IT staff met to review RFP's and narrow down options. Demos for the two vendors of interest were held. A meeting is scheduled in early June to discuss next steps.
4. Completed a utility to automate management of client records for the Human Services Transportation program.
5. Triaged and followed up with 20 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
6. A total of 3 actionable security alerts were received this month. Each incident was addressed and resolved. Users were contacted along with their supervisors to reinforce safe browsing practices and additional training was assigned. All incidents this month were related to user's unsafe web browsing practices.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
7. The final server has been migrated to new hardware. This completes the server refresh project that has been ongoing for approximately a year.
 8. Hardware to create redundancies for the critical path for the radio network is now arriving. This setup will help ensure public safety, quick highway radio recovery in the event of hardware failures, and the ability to switch to backup hardware during security patching.
 9. The firewalls and management server were upgraded. These patches address various bugs and provide enhancements to the platform.
 10. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. IT continues to make progress with the migration to Exchange Online. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
 11. Staff continues to work with CIS, Countywide law enforcement software, on resolving interface and various software issues. IT staff spends time following up on issues and assisting with troubleshooting on the servers and user devices. IT is piloting a ticketing system with CIS. The new ticketing system will allow us to view our support requests, comments, assigned support contact and track status.
 12. Staff begins preparing for the CIS upgrades that will be completed in June or July.
 13. GIS provided IT with updated map files for CIS and they should be available in the CIS Update Manager by early June.
 14. Completed updates to the Dispatch Hub information portal website.
 15. Staff continue to assist county email users with mailbox cleanup in preparation for migration of the County Outlook email system. Network staff has been working with various vendors on a plan for our overall migration to Exchange Online. We have been identifying possible issues and making changes to improve the overall process of moving user mailboxes.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
16. Print environment upgrades have been completed. This includes server OS upgrades, and print accounting software upgrades.
 17. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Spring Conference in Appleton, WI. This conference helps government IT professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included Proactive CyberSecurity, AI as Infrastructure, Physical Security, Intelligent Collaboration, Cyber Recovery, and Virtualization.
 18. Reviewed status of printing devices with our Print Management provider. Service calls and printed page volumes were considered as an evaluation of current demand and productivity of installed machines. Did not note major areas for improvement but will monitor a few for adjustments to provide a reliable service for the county departments.
 19. The new IT request form and procedure developed and implemented has improved handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
 20. Continue to rollout of Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. This month policy restriction was enforced to Marshfield/Norwood, the Sheriff department employees began testing the policy. The only departments that remain are Human Services and Health. Once these last two departments are completed, all devices will have the Software Restriction Policy enforced.
 21. Time has been spent preparing for migrating Wood County's paging system to the latest version of software. There are some intricacies that need to be observed such as changing the way the paging system communicates with phones to allow for the old and new systems to be operating at the same time.
 22. For the month of April, 578 helpdesk requests were created, with staff completing 585 tickets and leaving 112 open requests. In addition, there are currently 156 project requests.
 23. Working on a request from the Clerk's office to simplify the expense submission process for Supervisors and address iPad usability concerns.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
24. Staff began reaching out to other anchor organizations in our community about the interest in bringing another networking provider into the Wisconsin Rapids area. There are several benefits to this including different internet services such as redundant circuits where our websites would remain available, even if internet services were interrupted in South Wood County, the ability to connect primary sites on the north and south end of Wood County without running our own fiber, and the ability to add a cellular backup to some of our remote sites, such as Parks, for a reasonable cost.
 25. Support for GCS\Catalis property tax systems is ongoing. Initial training and migration of the 34 municipalities to the new system is complete. Training and communication regarding the Register of Deeds data interface to the Treasurer's tax system was investigated and addressed. Work and research begins to create and support an import of tax data into Dynamics, the general ledger system.
 26. Worked with our ISP (Internet Service Provider) to ensure our new faster internet connection is setup properly and is ready for us to migrate to it.
 27. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions.
 28. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems.
 29. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
 30. IT network staff work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logic diagrams, and backups of config files.
 31. Met with various companies regarding an external network pen test. After reviewing proposals, a vendor was selected to perform this test. Testing will be scheduled in the near future.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
32. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
 33. Employees submitted approximately 124 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 34. The EvenTide project for Dispatch continues. This will replace their current solution as the emergency protocols recording software in Dispatch. An issue with ANI/ALI (911) information was reported and IT staff worked to resolve the issue. Configuration changes were made to the system that provides address information for 911 calls to allow for the completion of the call recorder upgrades that happened in April.
 35. The 2026 PC replacement 1st and 2nd quarter devices order has been placed. Unfortunately, there have been delays and hardware for the 1st order has yet to be delivered as there are constraints on machines nationwide right now. Some equipment has been slowly showing up. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter orders. Traveled for on-site visits to County facilities to place new equipment deployments for orders that did arrive.
 36. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Project request is complete and approved for an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts. Highway project request research and approval for equipment needed for air emissions training and regulation compliance has been completed.
 37. System\code improvement for the in-house Planning & Zoning permitting system continues.
 38. Continued work improving database server security.
 39. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management is complete. Claims user setup process was tested, refined and step by step procedures documented. New Edgewater claims users have been setup, configured and the settings are continue to be adjusted.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
40. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications.
 41. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 42. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is finished. CMS (Centers for Medicare and Medicaid_ PBJ data format new requirements were complete and submission issues have been resolved.
 43. The Register of Deeds work to upgrade another application is complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early June 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.
 44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
 45. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: MAY 2026

For the range of vouchers: 19260291 - 19260361 50121089 - 50121089

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260291	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC APR 2026	05/01/2026	\$4,457.26	P
19260292	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	04/22/2026	\$375.75	P
19260293	ECON ELECTRIC	CH CHILLER SERVICE CALL	04/24/2026	\$1,457.19	P
19260294	MICHEL'S ROOFING	CH ROOF REPAIRS	04/27/2026	\$668.00	P
19260295	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/29/2026	\$12.88	P
19260296	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/29/2026	\$188.53	P
19260297	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/29/2026	\$591.18	P
19260298	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	04/29/2026	\$66.23	P
19260299	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/29/2026	\$108.90	P
19260300	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	05/01/2026	\$1,023.85	P
19260301	MIDLAND PAPER	CLEANING SUPPLIES	05/06/2026	\$87.02	P
19260302	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	05/11/2026	\$31.85	P
19260303	COMPLETE CONTROL	CH SERVICE CALL	04/30/2026	\$1,467.36	P
19260304	COMPLETE CONTROL	CH SERVICE CALL	04/30/2026	\$244.00	P
19260305	NAPA CENTRAL WI AUTO PARTS	LAWN TRACTOR BATTERY	05/01/2026	\$56.99	P
19260306	WE ENERGIES	GAS SERVICE JT USE BLDG - APR	05/06/2026	\$170.27	P
19260307	WE ENERGIES	GAS SERVICE RIVER BLOCK - APR	05/01/2026	\$645.03	P
19260308	WE ENERGIES	GAS SERVICE LEC - APR	05/05/2026	\$4,551.30	P
19260309	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-APR	05/06/2026	\$48.08	P
19260310	WE ENERGIES	GAS SERVICE COURTHOUSE - APR	05/04/2026	\$619.86	P
19260311	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	04/30/2026	\$9.00	P
19260312	HARBOR FREIGHT COMMERCIAL ACCOUNT	JAIL FF&E - GANTRY CRANE	04/20/2026	\$922.97	P
19260313	THE SAMUELS GROUP INC	JAIL PROJECT - 52ND PAYMENT	05/06/2026	\$485,886.28	P
19260314	DM STAMPS & SPECIALTIES	STAMPS	05/12/2026	\$43.44	P
19260315	QUALITY PLUS PRINTING INC	SUPPLIES	05/12/2026	\$72.50	P
19260316	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	05/13/2026	\$1,511.55	P
19260317	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES & KEYS	03/20/2026	\$124.56	P
19260318	HOME DEPOT CREDIT SERV (Maintenance)	JAIL, CH/SHOP, RB, LEC FF&E	05/05/2026	\$3,205.51	P
19260319	OTIS ELEVATOR CO	RB ELEVATOR SURCHARGE	04/30/2026	\$350.00	P
19260320	OTIS ELEVATOR CO	CH/LEC ELEVATOR SURCHARGE	04/30/2026	\$825.00	P
19260321	POWER PAC INC	2026 TORO LAWN MOWER	04/12/2026	\$6,945.47	P
19260322	WATER WORKS & LIGHTING COMM	WATER/SEWER LEC	05/13/2026	\$3,965.64	P
19260323	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE LEC	05/13/2026	\$12,314.35	P
19260324	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	05/13/2026	\$823.27	P

Committee Report - County of Wood

MAINTENANCE - MAY 2026

50121089 - 50121089 19260291 - 19260361

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260325	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	05/13/2026	\$22.72	P
19260326	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	05/13/2026	\$37.62	P
19260327	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	05/13/2026	\$51.38	P
19260328	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	05/13/2026	\$59.80	P
19260329	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	05/13/2026	\$10.30	P
19260330	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	05/13/2026	\$126.47	P
19260331	WATER WORKS & LIGHTING COMM	181 MARKET ST STORM SEWER	05/13/2026	\$8.02	P
19260332	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/13/2026	\$8,701.40	P
19260333	WATER WORKS & LIGHTING COMM	184 2ND ST N STORM SEWER	05/13/2026	\$11.34	P
19260334	WATER WORKS & LIGHTING COMM	180 2ND ST N STORM SEWER	05/13/2026	\$14.65	P
19260335	WATER WORKS & LIGHTING COMM	321 MARKET ST STORM SEWER	05/13/2026	\$3.42	P
19260336	INSIGHT FS	GENERATOR FUEL	04/15/2026	\$4,795.54	P
19260337	ROTO GRAPHIC PRINTING INC	PRINTING	05/19/2026	\$31.00	P
19260338	ROTO GRAPHIC PRINTING INC	PRINTING	05/19/2026	\$26.00	P
19260339	ROTO GRAPHIC PRINTING INC	PRINTING	05/19/2026	\$29.00	P
19260340	AMAZON CAPITAL SERVICES	LAMINATOR SUPPLIES	05/12/2026	\$37.30	
19260341	AMAZON CAPITAL SERVICES	DOORSTOPS	05/12/2026	\$45.45	
19260342	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/14/2026	\$74.62	
19260343	AMAZON CAPITAL SERVICES	LANYARDS	05/19/2026	\$17.88	
19260344	AMAZON CAPITAL SERVICES	ADDING MACHINE	05/19/2026	\$59.99	
19260345	AMAZON CAPITAL SERVICES	DOORSTOPS	05/20/2026	\$29.98	
19260346	AMAZON CAPITAL SERVICES	CASTERS FOR MTG ROOM TABLES	05/20/2026	\$135.60	
19260347	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/26/2026	\$7.99	
19260348	ACE HARDWARE	SHOP SUPPLIES	05/05/2026	\$6.99	
19260349	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	05/26/2026	\$8,556.53	
19260350	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	05/26/2026	\$4,303.29	
19260351	SUMMIT FIRE PROTECTION	SEMI ANNUAL FIRE INSPECTION	05/18/2026	\$744.45	
19260352	COMPLETE CONTROL	CH MEP UPDATES - CHILLER	05/22/2026	\$10,958.93	
19260353	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	05/18/2026	\$42.00	
19260354	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	05/18/2026	\$63.00	
19260355	HAZARD SKATE AND SPORTS	EMPLOYEE APPAREL	05/01/2026	\$88.32	
19260356	RAPIDS RENTAL & SUPPLY	LAWN MOWER PARTS	05/13/2026	\$717.96	
19260357	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	05/19/2026	\$140.00	
19260358	US BANK	CH SECURITY, EDGEWATER	05/19/2026	\$3,129.85	
19260359	SCHILLING SUPPLY COMPANY	supplies	05/27/2026	\$783.00	
19260360	NETWORK SERVICES COMPANY (Imperial Dade)	supplies	05/27/2026	\$2,481.60	
19260361	ACE HARDWARE	CH SUPPLIES	05/26/2026	\$152.98	
50121089	MILLCRAFT PAPER COMPANY		05/06/2026	\$2,775.96	P
Grand Total:				\$583,153.40	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Letter of Comments June 2026

Ongoing Projects and Planning

Jail Project – The security electronics contractor is working on a few lingering punch list items and has advised that close-out documents will be turned over soon.

The engineer and contractor have come up with some ideas for preventing the water infiltration affecting the first floor of the Courthouse where the old jail was demolished. Their solutions should be finalized soon and implemented over the next several weeks.

Building automation system adjustments are ongoing.

Courthouse – Some of the deficient parts on the courthouse chiller have been replaced and the chiller is back in service; additional updates will occur in the next few weeks, along with updated programming to improve system operation.

Reconstruction of Jackson Street, south of the Courthouse, has begun; the first phase of construction should not have any impact to current facility access or parking. The second phase of construction, scheduled to begin in July, will mark the beginning of a lengthy period of time during which facility access and parking will be moderately impacted.

A survey of parcels along Jackson and Market Streets will occur in the next few weeks; this survey will provide the information necessary for project engineers to begin designing the Market Street parking lot.

River Block – Working to replace and update lighting in multiple areas of the building, as well as adjust light levels to better accommodate employees.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.

Planning & Zoning Director Grueneberg and I continue meeting with City staff regarding Courthouse parcel changes and an opportunity to coordinate street construction with infrastructure for a future Community Area Network.