

## PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

**DATE: Tuesday, September 5, 2023**

**TIME: 9:00 AM**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order
2. Public Comments
3. Seneca Road Cemetery
4. Approve minutes from previous meetings
5. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
  - c. IT 2024 Budget
6. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
  - c. Maintenance 2024 Budget
  - d. Review Draft Lease for Market Street Property
  - e. Consider Resolution regarding River Block Power Supply
7. Future Agenda Items
8. Set date and time of next meeting
9. \*\* The Committee may go into closed session pursuant to Wis. Stats 19.85(1)(e) to discuss negotiation for the acquisition of property within the "Triangle Development"
10. Return to open session
11. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2480 665 8606

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m6406878348a95101245aba1b95084103>

Meeting number (access code): 2480 665 8606

Meeting password: 090523



# Wood County Land Information Office

Author: Wood County Land Information Office

Date Printed: 8/29/2023 1:49 PM

DISCLAIMER: This map is not a survey. No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features. Wood County assumes no liability related to the use of this map.

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, August 7, 2023

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, William Winch, Brad

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the July 10, 2023 meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed with explanation given.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel discussed the possible need of another space needs study for future planning. No action taken.
9. VanTassel presented the draft lease agreement for the Market Street properties the county just acquired. Motion by Hamilton/Penzkover to approve the lease as presented. Motion carried unanimously.
10. VanTassel stated a grant writer is looking at various grant funding sources for having solar on the jail roof. More information will be shared once received.
11. Future agenda items
  - a. 2024 Information Technology and Maintenance budget review
12. The next meeting will be held on Tuesday September 5<sup>th</sup> at 9:00 AM.
13. Chairman Breu declared the meeting adjourned at 10:12 AM. The committee then toured the Branch 4 courtroom.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

PIT Committee  
August 7, 2023

NAME	REPRESENTING
RVAITASSE	WC MAINT.
AMY KAUP	IT
JASON DEMARCO	IT
DENNIS POLACH	WCB-19
ALBREU	WCB-6
YANA JAMESON	PRIVATE
Lance Pliml	Web Ex
Kimberly Stimac	Web Ex
Ed Newton	Web Ex

# Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: AUGUST 2023

For the range of vouchers: 27230316 - 27230380

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27230316	FRONTIER	PHONE CHARGES	07/19/2023	\$136.94	P
27230317	INTER-QUEST CORP	BRANCH 4 AUDIO	07/17/2023	\$12,815.33	P
27230318	INTER-QUEST CORP	BRANCH 4 AUDIO - CREDIT	07/27/2023	(\$364.56)	P
27230319	SOLARUS	PHONE CHGS ACCT 00063942-1	08/01/2023	\$2,138.02	P
27230320	SOLARUS	PHONE CHGS ACCT 00077856-5	08/01/2023	\$221.12	P
27230321	SOLARUS	PHONE CHGS ACCT 00061009-7	08/01/2023	\$69.99	P
27230322	TDS TELECOM	PHONE CHARGES	07/28/2023	\$71.37	P
27230323	TDS TELECOM	PHONE CHARGES	07/28/2023	\$58.71	P
27230324	TDS TELECOM	PHONE CHARGES	07/28/2023	\$44.26	P
27230325	TDS TELECOM	PHONE CHARGES	07/28/2023	\$57.36	P
27230326	TDS TELECOM	PHONE CHARGES	07/28/2023	\$17.70	P
27230327	US CELLULAR	CELL PHONE CHGS ACCT 277407322	07/16/2023	\$506.01	P
27230328	US CELLULAR	CELL PHONE CHGS ACCT 851710598	07/16/2023	\$164.46	P
27230329	US CELLULAR	CELL PHONE CHGS ACCT 203538532	07/20/2023	\$2,161.97	P
27230330	US CELLULAR	CELL PHONE CHGS ACCT 203391922	07/20/2023	\$7.69	P
27230331	TWEET GAROT MECHANICAL INC	DATACENTER AC MAINTENANCE	07/31/2023	\$1,410.55	P
27230332	AMAZON CAPITAL SERVICES	HS WIRELESS HEADSET	07/28/2023	\$168.81	P
27230333	AMAZON CAPITAL SERVICES	VETERANS SMART CARD READER	07/28/2023	\$14.71	P
27230334	AMAZON CAPITAL SERVICES	HLTH - HEADSET FOR DFC	07/30/2023	\$42.97	P
27230335	AMAZON CAPITAL SERVICES	HS - HEADSET PARTS KIT	07/31/2023	\$33.98	P
27230336	AMAZON CAPITAL SERVICES	PARKS PHONE CASE FOR FS	08/01/2023	\$16.99	P
27230337	AMAZON CAPITAL SERVICES	HS HEADSET EAR CUSHIONS	08/02/2023	\$23.98	P
27230338	CDW GOVERNMENT INC	MAINT BLUEBEAM REVU SUPPORT	07/12/2023	\$139.43	P
27230339	COMPUTER INFORMATION SYSTEMS INC	CIS 2024 MAINTENANCE	08/01/2023	\$62,149.71	P
27230340	ELECTROLINE INC	DATA CENTER UPS MAINTENANCE	07/21/2023	\$6,450.00	P
27230341	GOLDFAX	NETWORK FAXING JULY 2023	08/04/2023	\$77.60	P
27230342	INTER-QUEST CORP	BRANCH 4 AUDIO	06/30/2023	\$7,216.62	P
27230343	INTER-QUEST CORP	BRANCH 4 AUDIO, VC	07/31/2023	\$12,608.12	P
27230344	OFFICE ENTERPRISES INC	JG CHAIR, DS KEYBOARD TRAY	07/20/2023	\$670.00	P
27230345	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	08/03/2023	\$7,599.00	P
27230346	RHYME BUSINESS PRODUCTS	2ND QTR 2023 BILLING	08/03/2023	\$5,448.11	P
27230347	RHYME (Portage)	2ND QTR 2023 BILLING	07/31/2023	\$1,443.94	P
27230348	VERIZON	CELL CHGS ACCT 242258062-00001	08/01/2023	\$5,848.81	P
27230349	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	07/23/2023	\$424.46	P

INFORMATION TECHNOLOGY - AUGUST  
2023

27230316 - 27230380

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27230350	AT&T MOBILITY	MONTHLY CELL CHARGES	07/23/2023	\$2,161.92	P
27230351	CDW GOVERNMENT INC	HS - SNAGIT RENEWAL	07/26/2023	\$32.13	P
27230352	CHARTER COMMUNICATIONS (IL Address)	MFLD FIBER ACCT 0364818	08/01/2023	\$437.46	P
27230353	CHARTER COMMUNICATIONS (IL Address)	INTERNET PRO100 ACCT 0209726	08/01/2023	\$134.99	P
27230354	CHARTER COMMUNICATIONS (PA Address)	NETWORK SERVICES	08/01/2023	\$2,608.49	P
27230355	AMAZON CAPITAL SERVICES	HLTH - 65W CHARGER COVID	08/08/2023	\$23.85	P
27230356	AMAZON CAPITAL SERVICES	HLTH - 65W CHARGER FOR L.E.	08/08/2023	\$23.85	P
27230357	AMAZON CAPITAL SERVICES	HS - LAPTOP CHARGER FOR K.W.	08/07/2023	\$23.85	P
27230358	AMAZON CAPITAL SERVICES	BR 1 HEADSET, CABLE, LIGHT	08/09/2023	\$101.96	P
27230359	AMAZON CAPITAL SERVICES	DEXTER UPS	08/11/2023	\$179.99	P
27230360	AMAZON CAPITAL SERVICES	CJC - CHARGER, MOUSE	08/11/2023	\$45.86	P
27230361	AMAZON CAPITAL SERVICES	LWC - KEYBOARD, MOUSE	08/11/2023	\$34.99	P
27230362	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	08/01/2023	\$6.84	P
27230363	CHARTER COMMUNICATIONS (IL Address)	WR FIBER ACCT 0294876	08/01/2023	\$1,197.56	P
27230364	INSIGHT PUBLIC SECTOR INC	HS - 2ND MONITORS	08/02/2023	\$773.00	P
27230365	INSIGHT PUBLIC SECTOR INC	HS - NEW POSITION EQUIPMENT	08/05/2023	\$387.42	P
27230366	INSIGHT PUBLIC SECTOR INC	HS - NEW POSITION EQUIPMENT	08/14/2023	\$1,347.37	P
27230367	INSIGHT PUBLIC SECTOR INC	MSA 2050 MAINTENANCE 2023	08/15/2023	\$4,317.67	P
27230368	INSIGHT PUBLIC SECTOR INC	EXCHANGE SRVR MAINTENANCE 2023	08/15/2023	\$6,511.85	P
27230369	VISTA IT GROUP	EW - PHONE BATTERY	08/15/2023	\$113.07	P
27230370	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	08/03/2023	\$64.00	P
27230371	US BANK	CONF LODGING, SOFTWARE	08/17/2023	\$2,353.26	
27230372	AMAZON CAPITAL SERVICES	HLTH - WIRELESS MOUSE	08/15/2023	\$24.81	
27230373	AMAZON CAPITAL SERVICES	CJC - SCREEN PROTECTORS	08/17/2023	\$7.86	
27230374	AMAZON CAPITAL SERVICES	PKS - PHONE CASE, SCRN PROTECT	08/18/2023	\$30.91	
27230375	AMAZON CAPITAL SERVICES	EW - WIRELESS MOUSE FOR LZ	08/22/2023	\$19.99	
27230376	AMAZON CAPITAL SERVICES	BR 1 - PHONE HEADSET FOR J.T.	08/24/2023	\$233.84	
27230377	AMAZON CAPITAL SERVICES	EW - PHONE CASE	08/27/2023	\$23.50	
27230378	FRONTIER	PHONE CHARGES	08/16/2023	\$136.88	
27230379	INTER-QUEST CORP	ROD - WEBEX LICENSE	08/25/2023	\$184.29	
27230380	INTER-QUEST CORP	MIXER REPLACEMENTS BR 1-3 AUDIO	08/25/2023	\$14,078.85	
<b>Grand Total:</b>				<b>\$167,516.47</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_





# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### August 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. Extensive web updates for the Health Department continue as WCHD staff work to keep their information current.
2. Assisted Marshfield Police Department with migration to Portals XL. The Wood County Dispatch Center has also started testing on one of their machines. This replaces the legacy Portal 100 system used for DOJ/DOT queries.
3. The Wood County provided PCs for dispatch have been replaced. The radio/phone PCs have also been replaced prior to the Next-Gen 911 transition.
4. Staff continue working with our vendor to address an issue with our Guest WiFi access.
5. The network staff has been attending to multiple outages affecting our Wide Area Network (WAN) circuits between locations. One was due to the construction on County Highway W and the other was due to some fiber optic cables that were cut in the Marshfield area.
6. Completed Branch IV networking and video conference systems.
7. Preparation has begun to replace the 32 Sheriff Squad Computers. With the assistance of Sheriff Department deputies, testing was conducted to ensure the cell provided offers the best countywide service on the new devices.
8. Work is complete for the upgrade to the server and database for the Phoenix Fuel management system for the Highway Department and go-live was successful.
9. Assisted with several office moves for employees at Riverblock and Edgewater.
10. Conducted several virtual vendor escorts. To remain in Compliance County IT staff need to monitor any activity performed on County servers by software vendors.
11. Assisted the Treasurer with coordinating the United Way campaign.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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12. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
  13. Completed printer refresh for the Sheriff's Department and Marshfield Highway.
  14. Enhanced security for new employee onboard procedures.
  15. Research on user verification options was started.
  16. Work continues to create draft policies that are recommended/required to remain compliant with HIPAA regulations.
  17. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
  18. Worked with the Treasurer's and Finance departments to use Electronic Funds Transfer (EFT) for some accounts payable.
  19. Supported Finance Department in preparing the 2024 budget in Qwestica budgeting software.
  20. Created new reporting features in the Planning & Zoning permits system.
  21. Continued work consolidating programming source control systems in order to organize historical and ongoing projects, and eliminate a server as part of the Server OS update project.
  22. Updated TraCS law enforcement citation software server in preparation for new squad car laptop deployment.
  23. Resolved an issue with the public GIS Land Records Viewer performance that was caused by a software defect introduced by a recent upgrade. A hotfix patch resolved the problem.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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24. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Extensive work to setup and configure new providers for Edgewater Haven continues as we work to replace the recently retired provider. IT works to create support documentation for a pharmacy application, FrameworkLink by HealthDirect, used at both facilities. Review of tablet request for Edgewater is complete and research and selection of equipment to protect existing laptops begins in order to meet sanitation needs.
  25. Wood County staff continue to expand their cyber security knowledge through phishing and training campaigns. IT staff continue to expand their knowledge through MS-ISAC membership calls, vendor sponsored workshops, and a mentorship with a Cybersecurity Executive.
  26. Continue to investigate bugs within Human Services Electronic Health Record System, SmartCare.
  27. Research and approval of a new replacement software, VetPro, for Veteran's Office system is complete. Work continues to select and order new tablets for signature collection. System testing will begin after placing tablets followed by migration and implementation.
  28. Server build, database build and workstation application installation is complete for ~~for~~ a project to replace and update Highway Department Scale hardware and software at Wisconsin Rapids and Marshfield locations. Kiosk<sub>7</sub> hardware, has been delivered and installation, configuration and system go-live is tentatively scheduled for end of August 2023.
  29. IT now uses and has published the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost effective solutions.
  30. Created a SharePoint site for the Maintenance Department.
  31. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration was finished in late May but adjustments continue as the vendor completes migrations for other counties. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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32. In 2025 our current Microsoft Office Suite will no longer be supported. In effort to begin this massive change to Microsoft's Office 365 (O365), IT staff is already working to get O365 setup using best practices and to ensure ample time to test, train and plan. This change will affect all staff. We continue to work to deploy O365 to a small group of users which now includes the Coroner, Maintenance, select Norwood staff and IT staff. Training on O365 and SharePoint continues.
  33. Continue to investigate all cyber threats that are reported by security infrastructure alerts or County employees.
  34. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
  35. For the month of July, 527 helpdesk requests were created, with staff completing 506 tickets and leaving 115 open requests. In addition, there are currently 72 project requests.
  36. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
  37. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server replacements will be scheduled for 2023.
  38. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
  39. IT Management attended meetings of the Broadband / Digital Equity Solutions Team.
  40. Work on the 2024 budget has been completed. IT manages three budgets: IT Main, VOIP, and PC Replacement. Provided departments software and hardware costs for 2024.
  41. Programming staff work to provide review and support of systems previously assigned to the now vacant analyst position.

## INFORMATION TECHNOLOGY

### Mission:

The Wood County Information Technology Department is a service organization dedicated to providing and supporting the county wide voice/IP phone system, secure network infrastructure and computer systems necessary to acquire, organize, preserve, process, and access the data and information that is vital for conducting County operations.

### Challenge:

The challenge of the Information Technology Department is to maintain and support existing software and hardware at the highest security and functionality level possible while constantly implementing and supporting additional systems and utilizing resources within strict budget, deadline and staffing limitations.

### Activities:

The Information Technology Department provides employees with reliable access to phone and computer systems and 24/7 support of numerous systems. It distributes operating system upgrades and new applications across the county's entire network. It engineers and manages network and phone infrastructure, servers, PCs, printers and applications across various locations. It designs and creates in house applications. It provides vendor application selection, project management, installation, configuration and support.



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
<b>27 - Information Technology</b>					
<b>2701 - IT</b>					
<u>Revenue / Funding Source</u>					
2701-47415 - Local Dept Charges-Systems					
47 - Intergov. Charges for Services	500	+100.00%	0	763	1,000
2701-47415 - Local Dept Charges-Systems Total	<b>500</b>	<b>+100.00%</b>	<b>0</b>	<b>763</b>	<b>1,000</b>
Revenue / Funding Source Total	<b>500</b>	<b>+100.00%</b>	<b>0</b>	<b>763</b>	<b>1,000</b>
<u>Expense / Expenditure</u>					
2701-51450 - Information Systems					
100 - Personnel Services	1,432,474	+2.96%	1,391,253	792,179	1,352,729
200 - Contractual Services	764,033	+48.27%	515,316	428,737	539,359
300 - Supplies and Expense	79,315	-5.93%	84,315	8,262	88,488
500 - Fixed Charges	148,454	+7.68%	137,861	92,797	141,401
800 - Capital Outlay	0	0.00%	0	6,766	6,766
2701-51450 - Information Systems Total	<b>2,424,276</b>	<b>+13.88%</b>	<b>2,128,745</b>	<b>1,328,741</b>	<b>2,128,744</b>
Expense / Expenditure Total	<b>2,424,276</b>	<b>+13.88%</b>	<b>2,128,745</b>	<b>1,328,741</b>	<b>2,128,744</b>
<b>2701 - IT Total</b>	<b>2,423,776</b>	<b>+13.86%</b>	<b>2,128,745</b>	<b>1,327,979</b>	<b>2,127,744</b>
<b>2702 - IT-Voice Over IP</b>					
<u>Revenue / Funding Source</u>					
2702-47415 - Local Dept Charges-Systems					
47 - Intergov. Charges for Services	122,000	+0.74%	121,100	73,944	123,500
2702-47415 - Local Dept Charges-Systems Total	<b>122,000</b>	<b>+0.74%</b>	<b>121,100</b>	<b>73,944</b>	<b>123,500</b>
Revenue / Funding Source Total	<b>122,000</b>	<b>+0.74%</b>	<b>121,100</b>	<b>73,944</b>	<b>123,500</b>
<u>Expense / Expenditure</u>					
2702-51451 - Voice Over IP					
200 - Contractual Services	36,500	+2.24%	35,700	20,769	34,779
300 - Supplies and Expense	135,200	+4.16%	129,800	63,535	92,451
800 - Capital Outlay	0	0.00%	0	38,270	38,270
2702-51451 - Voice Over IP Total	<b>171,700</b>	<b>+3.75%</b>	<b>165,500</b>	<b>122,574</b>	<b>165,500</b>
Expense / Expenditure Total	<b>171,700</b>	<b>+3.75%</b>	<b>165,500</b>	<b>122,574</b>	<b>165,500</b>
<b>2702 - IT-Voice Over IP Total</b>	<b>49,700</b>	<b>+11.94%</b>	<b>44,400</b>	<b>48,630</b>	<b>42,000</b>
<b>2703 - IT-PC Replacement</b>					
<u>Revenue / Funding Source</u>					
2703-47415 - Local Dept Charges-Systems					
47 - Intergov. Charges for Services	234,815	+1.68%	230,935	153,957	230,909
2703-47415 - Local Dept Charges-Systems Total	<b>234,815</b>	<b>+1.68%</b>	<b>230,935</b>	<b>153,957</b>	<b>230,909</b>
Revenue / Funding Source Total	<b>234,815</b>	<b>+1.68%</b>	<b>230,935</b>	<b>153,957</b>	<b>230,909</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
<u>Expense / Expenditure</u>					
2703-51452 - PC Replacement					
300 - Supplies and Expense	347,500	-8.87%	381,330	204,382	322,752
800 - Capital Outlay	0	0.00%	0	0	
2703-51452 - PC Replacement Total	<b>347,500</b>	<b>-8.87%</b>	<b>381,330</b>	<b>204,382</b>	<b>322,752</b>
Expense / Expenditure Total	<b>347,500</b>	<b>-8.87%</b>	<b>381,330</b>	<b>204,382</b>	<b>322,752</b>
<b>2703 - IT-PC Replacement Total</b>	<b>112,685</b>	<b>-25.07%</b>	<b>150,395</b>	<b>50,425</b>	<b>91,843</b>
<b>27 - Information Technology Total</b>	<b>2,586,161</b>	<b>+11.30%</b>	<b>2,323,540</b>	<b>1,427,034</b>	<b>2,261,587</b>



# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
27 - Information Technology						
2701 - IT						
<u>Revenue / Funding Source</u>						
2701-47415 - Local Dept Charges-Systems						
101-2701-47415-???-000	47-000 - Intergovernmental Charges for Services	500	0	500	0.00%	
<u>Expense / Expenditure</u>						
2701-51450 - Information Systems						
101-2701-51450-???-101	101 - Wages-Permanent	871,561	850,566	20,996	+2.47%	
101-2701-51450-???-107	107 - Sick Leave	46,181	44,144	2,037	+4.61%	
101-2701-51450-???-108	108 - Vacation	66,078	60,690	5,388	+8.88%	
101-2701-51450-???-109	109 - Holiday	38,273	36,596	1,677	+4.58%	
101-2701-51450-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-2701-51450-???-119	119 - In or Out Call Pay	15,300	15,300	0	0.00%	
101-2701-51450-???-120	120 - FICA	79,361	77,058	2,302	+2.99%	
101-2701-51450-???-130	130 - Health Insurance	217,581	208,650	8,931	+4.28%	
101-2701-51450-???-132	132 - Post Employment Benefits	13,744	13,247	498	+3.76%	
101-2701-51450-???-133	133 - Vision Insurance	545	623	(78)	-12.53%	
101-2701-51450-???-140	140 - Life Insurance	151	136	15	+11.11%	
101-2701-51450-???-151	151 - Retirement	69,717	65,742	3,975	+6.05%	
101-2701-51450-???-156	156 - Unemployment Compensation	0	0	0	0.00%	
101-2701-51450-???-160	160 - Worker's Compensation	6,782	11,301	(4,519)	-39.99%	
101-2701-51450-???-172	172 - Training / Conference / CPE	7,200	7,200	0	0.00%	
101-2701-51450-???-219	219 - Prof Serv-Other	25,000	31,195	(6,195)	-19.86%	





# Department Operating Budget Narrative

101-2701-51450-???-221	221 - Utility Service-Cellphone / Telephone	67,920	60,800	7,120	+11.71%	County Clerk Budget Transfer 3k, increased speeds
101-2701-51450-???-230	230 - R/M Serv-PC Replacement	9,535	10,125	(590)	-5.83%	
101-2701-51450-???-243	243 - R/M Serv Other-Equipment	661,578	413,196	248,382	+60.11%	Office 365 Countywide Subscription, Increase in Maintenance Agreements
101-2701-51450-???-311	311 - Office Supplies	1,400	1,400	0	0.00%	
101-2701-51450-???-312	312 - Copy Expense	100	100	0	0.00%	
101-2701-51450-???-313	313 - Postage	15	15	0	0.00%	
101-2701-51450-???-325	325 - Dues & Subscriptions	100	100	0	0.00%	
101-2701-51450-???-331	331 - Mileage	3,700	3,700	0	0.00%	
101-2701-51450-???-332	332 - Meals	0	0	0	0.00%	
101-2701-51450-???-333	333 - Lodging / Hotels	4,000	4,000	0	0.00%	
101-2701-51450-???-336	336 - Parking	0	0	0	0.00%	
101-2701-51450-???-350	350 - Repair & Maintenance Supplies	70,000	75,000	(5,000)	-6.67%	
101-2701-51450-???-511	511 - Insurance-Liability	9,207	6,210	2,997	+48.26%	
101-2701-51450-???-531	531 - Rent-Interdepartment	44,760	44,760	0	0.00%	
101-2701-51450-???-532	532 - Rent-Building	1,232	1,232	0	0.00%	
101-2701-51450-???-535	535 - Leases-Equipment	93,256	85,660	7,596	+8.87%	Child Support and Sheriff Added to Contact. Entire County Contract
101-2701-51450-???-814	814 - Computers & Printers	0	0	0	0.00%	

## 2702 - IT-Voice Over IP

### Revenue / Funding Source

#### 2702-47415 - Local Dept Charges-Systems

101-2702-47415-???-000	47-000 - Intergovernmental Charges for Services	122,000	121,100	900	+0.74%	
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### Expense / Expenditure

#### 2702-51451 - Voice Over IP

101-2702-51451-???-221	221 - Utility Service-Cellphone / Telephone	36,500	35,700	800	+2.24%	
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# Department Operating Budget Narrative

101-2702-51451-???-341	341 - Operating Supplies & Expense	42,300	36,900	5,400	+14.63%
101-2702-51451-???-350	350 - Repair & Maintenance Supplies	92,900	92,900	0	0.00%
101-2702-51451-???-814	814 - Computers & Printers	0	0	0	0.00%

## 2703 - IT-PC Replacement

### Revenue / Funding Source

#### 2703-47415 - Local Dept Charges-Systems

705-2703-47415-???-000	47-000 - Intergovernmental Charges for Services	234,815	230,935	3,880	+1.68% increase in number of devices, more laptops
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### Expense / Expenditure

#### 2703-51452 - PC Replacement

705-2703-51452-???-350	350 - Repair & Maintenance Supplies	347,500	381,330	(33,830)	-8.87% less expensive equipment up for replacement
705-2703-51452-???-814	814 - Computers & Printers	0	0	0	0.00%

<b>Total 27 - Information Technology</b>		<b>2,586,161</b>	<b>2,323,540</b>	<b>262,621</b>	<b>+11.30%</b>
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# Department Operating Budget Summary

2024 Budget Summary						
<b>Department: 27 - Information Technology</b>	2701 - IT	2702 - IT-Voice Over IP	2703 - IT-PC Replacement	2024 Total	Change %	2023 Budget
Revenue / Funding Source						
47 - Intergov. Charges for Services	500	122,000	234,815	<b>357,315</b>	+1.50%	352,035
Revenue / Funding Source Total	500	122,000	234,815	<b>357,315</b>	+1.50%	352,035
Expense / Expenditure						
100 - Personnel Services	1,432,474			<b>1,432,474</b>	+2.96%	1,391,253
200 - Contractual Services	764,033	36,500		<b>800,533</b>	+45.28%	551,016
300 - Supplies and Expense	79,315	135,200	347,500	<b>562,015</b>	-5.61%	595,445
500 - Fixed Charges	148,454			<b>148,454</b>	+7.68%	137,861
Expense / Expenditure Total	2,424,276	171,700	347,500	<b>2,943,476</b>	+10.01%	2,675,575
<b>Beginning Carryover</b>	0	200,506	200,890	<b>401,396</b>	-24.10%	528,836
<b>Ending Carryover</b>	0	150,806	88,205	<b>239,011</b>	-28.45%	334,041
<b>27 - Information Technology Total</b>	2,423,776	0	0	<b>2,423,776</b>	+13.86%	2,128,745

2023 Budget Summary				
<b>Department: 27 - Information Technology</b>	2701 - IT	2702 - IT-Voice Over IP	2703 - IT-PC Replacement	2023 Budget
Revenue / Funding Source				
47 - Intergov. Charges for Services	0	121,100	230,935	<b>352,035</b>
Revenue / Funding Source Total	0	121,100	230,935	<b>352,035</b>
Expense / Expenditure				
100 - Personnel Services	1,391,253			<b>1,391,253</b>
200 - Contractual Services	515,316	35,700		<b>551,016</b>
300 - Supplies and Expense	84,315	129,800	381,330	<b>595,445</b>
500 - Fixed Charges	137,861			<b>137,861</b>
Expense / Expenditure Total	2,128,745	165,500	381,330	<b>2,675,575</b>
<b>Beginning Carryover</b>	0	223,655	305,181	<b>528,836</b>
<b>Ending Carryover</b>	0	179,255	154,786	<b>334,041</b>
<b>27 - Information Technology Total</b>	2,128,745	0	0	<b>2,128,745</b>

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2024  
 Forecast Year 2024  
 Department or Sub-Department 27 - Information Technology

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
27 - Information Technology			1,022,093	385,278	17,903	1,425,274	29,040	-	13.96
<b>Grand Total</b>			<b>1,022,093</b>	<b>385,278</b>	<b>17,903</b>	<b>1,425,274</b>	<b>29,040</b>	<b>-</b>	<b>13.96</b>

## Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: AUGUST 2023

For the range of vouchers: 19230581 - 19230669 50121069 - 50121069

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230581	AMAZON CAPITAL SERVICES	PVC CARDS	07/23/2023	\$265.37	P
19230582	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/24/2023	\$66.49	P
19230583	AMAZON CAPITAL SERVICES	BR 4 CHAIR MAT, SHOP SUPPLIES	07/25/2023	\$190.57	P
19230584	AMAZON CAPITAL SERVICES	BR 4 CHAIR MATS	07/26/2023	\$86.38	P
19230585	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/27/2023	\$4.79	P
19230586	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	07/25/2023	\$6,581.65	P
19230587	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	07/25/2023	\$3,979.85	P
19230588	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - LIGHTING	07/12/2023	\$284.23	P
19230589	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - LIGHTING	07/13/2023	\$55.99	P
19230590	CRESCENT ELECTRIC SUPPLY CO	CAT6 CABLE	07/13/2023	\$221.00	P
19230591	CRESCENT ELECTRIC SUPPLY CO	CAT6 CABLE	07/13/2023	\$221.00	P
19230592	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - LIGHTING	07/17/2023	\$162.98	P
19230593	RON'S REFRIGERATION & AC INC	DISPATCH A/C REPAIR	07/21/2023	\$5,929.25	P
19230594	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	07/26/2023	\$12.36	P
19230595	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	07/26/2023	\$215.24	P
19230596	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	07/26/2023	\$631.72	P
19230597	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	07/26/2023	\$46.93	P
19230598	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	07/26/2023	\$96.60	P
19230599	NASSCO INC	CLEANING SUPPLIES	08/01/2023	\$2,335.42	P
19230600	DM STAMPS & SPECIALTIES	STAMPS	08/01/2023	\$89.33	P
19230601	AMAZON CAPITAL SERVICES	BADGE REELS	07/30/2023	\$16.99	P
19230602	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC JULY 2023	08/02/2023	\$6,479.60	P
19230603	HENRICKSEN AND COMPANY INC	CH UPDATES - BR 4 BLINDS	08/01/2023	\$1,451.48	P
19230604	OFFICE ENTERPRISES INC	CH UPDATES - BR 4 FURN INSTALL	07/31/2023	\$400.00	P
19230605	QUALITY PLUS PRINTING INC	CH UPDATES - BR 4 SIGNAGE	07/31/2023	\$165.00	P
19230606	WASTE MANAGEMENT	WASTE DISPOSAL FEES	08/03/2023	\$994.60	P
19230607	WE ENERGIES	GAS SERVICE JAIL	08/03/2023	\$251.28	P
19230608	WE ENERGIES	GAS SERVICE 321 MARKET ST	08/03/2023	\$4.29	P
19230609	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	08/03/2023	\$11.22	P
19230610	WE ENERGIES	GAS SERVICE RIVER BLOCK	08/03/2023	\$294.94	P
19230611	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	08/03/2023	\$10.89	P
19230612	WE ENERGIES	GAS SERVICE COURTHOUSE	08/03/2023	\$270.20	P
19230613	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	08/03/2023	\$10.89	P
19230614	THE SAMUELS GROUP INC	JAIL PROJECT - 19TH PAYMENT	08/02/2023	\$3,667,399.29	P

## Committee Report - County of Wood

MAINTENANCE - AUGUST 2023

50121069 - 50121069 19230581 - 19230669

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230615	MOBILELINK	SUPPLIES	08/09/2023	\$205.00	P
19230616	DM STAMPS & SPECIALTIES	STAMPS	08/09/2023	\$36.49	P
19230617	AMAZON CAPITAL SERVICES	CH UPDATES - BR 4 AUDIO CABLE	08/07/2023	\$137.30	P
19230618	BAUER'S FLOOR MART	CH UPDATES - CARPET TILE GLUE	07/28/2023	\$150.00	P
19230619	GRAINGER (Maintenance)	JAIL PLUMBING SUPPLIES	08/08/2023	\$555.45	P
19230620	PBBS EQUIPMENT CORPORATION	RB ANNUAL BOILER SERVICE	08/02/2023	\$775.00	P
19230621	PBBS EQUIPMENT CORPORATION	RB ANNUAL BOILER SERVICE	08/02/2023	\$697.50	P
19230622	PBBS EQUIPMENT CORPORATION	RB BOILER REPAIRS	08/02/2023	\$4,639.80	P
19230623	PER MAR SECURITY SERVICES	RB FIRE ALARM SERVICE CALL	08/08/2023	\$285.12	P
19230624	PROSPERITY GRANTS LLC	GRANT SEARCH - SOLAR PROJECT	08/07/2023	\$250.00	P
19230625	SUPERIOR CHEMICAL CORPORATION	SHOP SUPPLIES	08/09/2023	\$215.38	P
19230626	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	07/30/2023	\$78,996.34	P
19230627	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/15/2023	\$42.93	P
19230628	AMAZON CAPITAL SERVICES	CALENDARS	08/15/2023	\$40.38	P
19230629	AMAZON CAPITAL SERVICES	SUPPLIES	08/15/2023	\$133.99	P
19230630	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	08/16/2023	\$240.89	P
19230631	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	08/10/2023	\$535.38	P
19230632	FIRE & SAFETY EQUIPMENT INC	CH FIRE EXTINGUISHER	08/09/2023	\$313.90	P
19230633	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	08/17/2023	\$42.00	P
19230634	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	08/17/2023	\$42.00	P
19230635	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES AND KEYS	08/11/2023	\$124.40	P
19230636	HOME DEPOT CREDIT SERV (Maintenance)	CH, RB, TREAS LOCKUP	08/05/2023	\$845.17	P
19230637	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	08/15/2023	\$70.00	P
19230638	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	08/14/2023	\$2,836.03	P
19230639	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	08/14/2023	\$161.58	P
19230640	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET ST	08/14/2023	\$91.26	P
19230641	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	08/14/2023	\$1,065.12	P
19230642	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	08/14/2023	\$37.85	P
19230643	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	08/14/2023	\$41.27	P
19230644	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	08/14/2023	\$38.92	P
19230645	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	08/14/2023	\$45.30	P
19230646	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	08/14/2023	\$7.80	P
19230647	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	08/14/2023	\$95.81	P
19230648	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	08/14/2023	\$13,388.55	P
19230649	SUPERIOR CHEMICAL CORPORATION	CLEANING SUPPLIES	08/23/2023	\$440.64	P
19230650	SUPERIOR CHEMICAL CORPORATION	CLEANING SUPPLIES	08/23/2023	\$127.51	P
19230651	DIAMOND BUSINESS GRAPHICS	PRINTING	08/23/2023	\$26.29	P
19230652	DIAMOND BUSINESS GRAPHICS	PRINTING	08/23/2023	\$54.80	P
19230653	DIAMOND BUSINESS GRAPHICS	PRINTING	08/23/2023	\$41.06	P
19230654	DIAMOND BUSINESS GRAPHICS	PRINTING	08/23/2023	\$268.25	P
19230655	NASSCO INC	CLEANING SUPPLIES	08/23/2023	\$146.46	P
19230656	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/23/2023	\$15.77	P
19230657	QUALITY PLUS PRINTING INC	PRINTING	08/23/2023	\$440.00	P
19230658	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	08/02/2023	\$541.61	

Committee Report - County of Wood

MAINTENANCE - AUGUST 2023

50121069 - 50121069 19230581 - 19230669

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230659	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	08/11/2023	\$122.32	
19230660	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	08/16/2023	\$463.05	
19230661	MENARDS - PLOVER	CH SUPPLIES	08/14/2023	\$1.88	
19230662	SUPERIOR CHEMICAL CORPORATION	ICE MELT	08/22/2023	\$3,317.00	
19230663	WISCONSIN VALLEY BUILDING PRODUCTS	RB SUPPLIES	08/17/2023	\$79.99	
19230664	US BANK	RB SUPPLIES	08/17/2023	\$118.97	
19230665	SUPERIOR CHEMICAL CORPORATION	CREDIT - ICE MELT	08/30/2023	(\$3,317.00)	
19230666	SUPERIOR CHEMICAL CORPORATION	ICE MELT	08/30/2023	\$3,282.00	
19230667	DIAMOND BUSINESS GRAPHICS	PRINTING	08/30/2023	\$41.06	
19230668	DM STAMPS & SPECIALTIES	STAMPS	08/30/2023	\$22.49	
19230669	DM STAMPS & SPECIALTIES	STAMPS	08/30/2023	\$37.45	
50121069	NASSCO INC		08/01/2023	\$56.26	P
<b>Grand Total:</b>				<b>\$3,812,749.59</b>	

Signatures

Committee Chair: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_



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## Letter of Comments September 2023

### Ongoing Projects and Planning

**Jail Project** – Second and third floors of the new jail are very busy with construction; most trades are making great progress each week. Considering the scale and nature of our project, the minimal use of contingency up to this point should be viewed as a success. I am still reviewing potential areas where savings may be found.

**Courthouse** – Most updates to our facilities are approved by our County Board and oversight committees; however, some of the remodeling at our Courthouse must also be reviewed and approved by the State of Wisconsin Ninth Judicial District Chief Judge, as outlined in Supreme Court Rule 68. I am working with Court staff on a few upcoming court-related projects that must be approved by our District Chief Judge.

I am still in communication with the City and other property owners regarding future improvements to Courthouse access along Market Street.

**River Block** – The approved update to the elevator controls is tentatively scheduled to begin before the end of September; there should be minimal disruption to building access, as the contractor plans to keep one of the two elevators operational during the work.

I am still working with all necessary entities on long-term enhancements to the power supply at River Block; although some progress has been made recently, the complex nature of utility regulation and other lease/easement details will prevent the process from moving along quickly.

**Space Needs** – As much as we work to plan ahead, there are many times when departments are unable to predict when the need will arise for an additional office; an example of this is grant-funded positions. While this causes challenges, we do our best to remain flexible and meet the ever-changing needs within our facilities.

### Miscellaneous

Attended PIT, Operations, H&HS, County Board, and numerous project meetings.

Received a request that some of our area youth be allowed to paint the trash receptacles at River Block as part of a community beautification project.





# Wood County

## WISCONSIN

Reuben Van Tassel  
Facilities Manager

## Wood County Maintenance Department

Technician Service Hours: 6:00am - 4:30pm M-F

General Office Hours: 6:00am – 2:00pm M-F

Phone: (715) 421-8404

## Mission Statement

The Maintenance Department strives to create safe, clean, and efficient facilities in which Wood County departments can operate and serve the public.

## Statement of Services

The Maintenance Department directly manages the Courthouse, Jail, River Block, and several outlying properties.

Responsibilities include:

- Maintain and repair external structures such as roofs, windows, and parking lots.
- Maintain and repair internal systems such as mechanical, electrical, plumbing, and security.
- General upkeep such as janitorial services, snow removal, waste removal, and grounds care.
- Evaluate the changing needs of departments and provide updates/remodeling.
- Administer ordering of paper, cleaning, and other general supplies.

The Facilities Manager also assists with project planning/management at all County facilities as needed.



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
<b>19 - Maintenance</b>					
<b>1901 - Maintenance- Courthouse &amp; Jail</b>					
<u>Revenue / Funding Source</u>					
1901-47430 - Local Dept Charges-Blding Rent					
47 - Intergov. Charges for Services	908,643	0.00%	908,643	617,414	908,643
1901-47430 - Local Dept Charges-Blding Rent Total	<b>908,643</b>	<b>0.00%</b>	<b>908,643</b>	<b>617,414</b>	<b>908,643</b>
1901-48000 - Miscellaneous Revenue					
48 - Miscellaneous Revenues	0	0.00%	0	0	0
1901-48000 - Miscellaneous Revenue Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
1901-48910 - Cafeteria/Vending Machine Rev					
48 - Miscellaneous Revenues	400	0.00%	400	230	400
1901-48910 - Cafeteria/Vending Machine Rev Total	<b>400</b>	<b>0.00%</b>	<b>400</b>	<b>230</b>	<b>400</b>
Revenue / Funding Source Total	<b>909,043</b>	<b>0.00%</b>	<b>909,043</b>	<b>617,644</b>	<b>909,043</b>
<u>Expense / Expenditure</u>					
1901-51611 - Courthouse & Jail					
100 - Personnel Services	388,495	+24.55%	311,912	196,298	312,024
200 - Contractual Services	444,680	-2.92%	458,040	252,892	458,040
300 - Supplies and Expense	82,480	+6.59%	77,380	62,757	87,424
500 - Fixed Charges	41,250	+12.04%	36,816	24,544	36,816
600 - Debt Service	240	0.00%	240	71	240
800 - Capital Outlay	250,000	-63.10%	677,500	642,551	659,728
900 - Other Financing Uses	0	0.00%	0	0	0
1901-51611 - Courthouse & Jail Total	<b>1,207,145</b>	<b>-22.71%</b>	<b>1,561,889</b>	<b>1,179,113</b>	<b>1,554,272</b>
1901-59270 - Transfer to Internal Service Funds					
900 - Other Financing Uses	120,308	+250.27%	(80,060)	0	0
1901-59270 - Transfer to Internal Service Funds Total	<b>120,308</b>	<b>+250.27%</b>	<b>(80,060)</b>	<b>0</b>	<b>0</b>
Expense / Expenditure Total	<b>1,327,453</b>	<b>-10.42%</b>	<b>1,481,829</b>	<b>1,179,113</b>	<b>1,554,272</b>
<b>1901 - Maintenance- Courthouse &amp; Jail Total</b>	<b>418,410</b>	<b>-26.95%</b>	<b>572,786</b>	<b>561,470</b>	<b>645,229</b>
<b>1903 - Maintenance-Unified Building</b>					
<u>Revenue / Funding Source</u>					
1903-47432 - Local Dept Chrsgs-Unified Rent					
47 - Intergov. Charges for Services	0	0.00%	0	0	0
1903-47432 - Local Dept Chrsgs-Unified Rent Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
1903-48210 - Miscellaneous Revenue					
48 - Miscellaneous Revenues	0	0.00%	0	0	0
1903-48210 - Miscellaneous Revenue Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue / Funding Source Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
<u>Expense / Expenditure</u>					
1903-51630 - Unified Services Building					
200 - Contractual Services	0	-100.00%	19,500	49	49
500 - Fixed Charges	0	-100.00%	1,424	949	830
800 - Capital Outlay	0	0.00%	0	0	0
900 - Other Financing Uses	0	0.00%	0	0	0
1903-51630 - Unified Services Building Total	<b>0</b>	<b>-100.00%</b>	<b>20,924</b>	<b>998</b>	<b>879</b>
1903-59270 - Transfer to Internal Service Funds					
900 - Other Financing Uses	0	+100.00%	(20,924)	0	0
1903-59270 - Transfer to Internal Service Funds Total	<b>0</b>	<b>+100.00%</b>	<b>(20,924)</b>	<b>0</b>	<b>0</b>
Expense / Expenditure Total	<b>0</b>	<b>+100.00%</b>	<b>0</b>	<b>998</b>	<b>879</b>
<b>1903 - Maintenance-Unified Building Total</b>	<b>0</b>	<b>+100.00%</b>	<b>0</b>	<b>998</b>	<b>879</b>
<b>1904 - Maintenance-Joint Use Building</b>					
<u>Revenue / Funding Source</u>					
1904-47410 - Local Dept Charges-Gen Govt					
47 - Intergov. Charges for Services	8,000	0.00%	8,000	5,333	8,000
1904-47410 - Local Dept Charges-Gen Govt Total	<b>8,000</b>	<b>0.00%</b>	<b>8,000</b>	<b>5,333</b>	<b>8,000</b>
Revenue / Funding Source Total	<b>8,000</b>	<b>0.00%</b>	<b>8,000</b>	<b>5,333</b>	<b>8,000</b>
<u>Expense / Expenditure</u>					
1904-51640 - Joint Use Building					
200 - Contractual Services	11,850	0.00%	11,850	3,957	11,550
300 - Supplies and Expense	500	+150.00%	200	385	500
500 - Fixed Charges	1,733	+21.71%	1,424	949	1,424
1904-51640 - Joint Use Building Total	<b>14,083</b>	<b>+4.52%</b>	<b>13,474</b>	<b>5,291</b>	<b>13,474</b>
1904-59270 - Transfer to Internal Service Funds					
900 - Other Financing Uses	(6,083)	-11.13%	(5,474)	0	0
1904-59270 - Transfer to Internal Service Funds Total	<b>(6,083)</b>	<b>-11.13%</b>	<b>(5,474)</b>	<b>0</b>	<b>0</b>
Expense / Expenditure Total	<b>8,000</b>	<b>0.00%</b>	<b>8,000</b>	<b>5,291</b>	<b>13,474</b>
<b>1904 - Maintenance-Joint Use Building Total</b>	<b>0</b>	<b>+19.44%</b>	<b>0</b>	<b>(42)</b>	<b>5,474</b>
<b>1905 - Maintenance-Sheriff Lockup</b>					
<u>Revenue / Funding Source</u>					
1905-47435 - Local Dept Chrges-Sheriff Rent					
47 - Intergov. Charges for Services	16,000	0.00%	16,000	10,667	16,000
1905-47435 - Local Dept Chrges-Sheriff Rent Total	<b>16,000</b>	<b>0.00%</b>	<b>16,000</b>	<b>10,667</b>	<b>16,000</b>
Revenue / Funding Source Total	<b>16,000</b>	<b>0.00%</b>	<b>16,000</b>	<b>10,667</b>	<b>16,000</b>
<u>Expense / Expenditure</u>					
1905-51650 - Sheriff Lockup					
200 - Contractual Services	7,800	0.00%	7,800	1,448	7,800



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
300 - Supplies and Expense	150	0.00%	150	0	150
500 - Fixed Charges	1,733	+21.71%	1,424	949	1,424
1905-51650 - Sheriff Lockup Total	<b>9,683</b>	<b>+3.30%</b>	<b>9,374</b>	<b>2,398</b>	<b>9,374</b>
1905-59270 - Transfer to Internal Service Funds					
900 - Other Financing Uses	6,317	-4.66%	6,626	0	0
1905-59270 - Transfer to Internal Service Funds Total	<b>6,317</b>	<b>-4.66%</b>	<b>6,626</b>	<b>0</b>	<b>0</b>
Expense / Expenditure Total	<b>16,000</b>	<b>0.00%</b>	<b>16,000</b>	<b>2,398</b>	<b>9,374</b>
<b>1905 - Maintenance-Sheriff Lockup Total</b>	<b>0</b>	<b>+19.44%</b>	<b>0</b>	<b>(8,269)</b>	<b>(6,626)</b>
<b>1908 - Maintenance-River Block</b>					
<u>Revenue / Funding Source</u>					
1908-47438 - Interdepart Rent-River Block					
47 - Intergov. Charges for Services	600,708	0.00%	600,708	403,032	600,708
1908-47438 - Interdepart Rent-River Block Total	<b>600,708</b>	<b>0.00%</b>	<b>600,708</b>	<b>403,032</b>	<b>600,708</b>
1908-49350 - Contributions from Gen Fund					
49 - Other Financing Sources	0	0.00%	0	0	0
1908-49350 - Contributions from Gen Fund Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue / Funding Source Total	<b>600,708</b>	<b>0.00%</b>	<b>600,708</b>	<b>403,032</b>	<b>600,708</b>
<u>Expense / Expenditure</u>					
1908-51670 - Building Maint-River Block					
100 - Personnel Services	192,093	+28.69%	149,264	95,210	149,338
200 - Contractual Services	235,250	0.00%	235,250	129,857	235,250
300 - Supplies and Expense	32,000	0.00%	32,000	12,733	32,000
500 - Fixed Charges	10,907	+16.49%	9,363	7,242	9,613
800 - Capital Outlay	250,000	+233.33%	75,000	22,101	75,000
900 - Other Financing Uses	(119,542)	-219.74%	99,832	0	0
1908-51670 - Building Maint-River Block Total	<b>600,708</b>	<b>0.00%</b>	<b>600,708</b>	<b>267,143</b>	<b>501,201</b>
Expense / Expenditure Total	<b>600,708</b>	<b>0.00%</b>	<b>600,708</b>	<b>267,143</b>	<b>501,201</b>
<b>1908 - Maintenance-River Block Total</b>	<b>0</b>	<b>-54.94%</b>	<b>0</b>	<b>(135,889)</b>	<b>(99,507)</b>
<b>1909 - Maintenance-Triangle Buildings</b>					
<u>Revenue / Funding Source</u>					
1909-48200 - Triangle Buildings-Rental Income					
48 - Miscellaneous Revenues	3,000	+100.00%	0	0	2,900
1909-48200 - Triangle Buildings-Rental Income Total	<b>3,000</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>2,900</b>
Revenue / Funding Source Total	<b>3,000</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>2,900</b>
<u>Expense / Expenditure</u>					
1909-51680 - Triangle Buildings					
200 - Contractual Services	4,000	+100.00%	0	0	0
500 - Fixed Charges	0	0.00%	0	0	0



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2024 Budget	% Change	2023 Budget	2023 Actual	2023 Estimate
800 - Capital Outlay	0	0.00%	0	0	0
900 - Other Financing Uses	0	0.00%	0	0	0
1909-51680 - Triangle Buildings Total	<b>4,000</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
1909-59270 - Transfer to Internal Service Funds					
900 - Other Financing Uses	(1,000)	-100.00%	0	0	0
1909-59270 - Transfer to Internal Service Funds Total	<b>(1,000)</b>	<b>-100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expense / Expenditure Total	<b>3,000</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1909 - Maintenance-Triangle Buildings Total</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>(2,900)</b>
<b>19 - Maintenance Total</b>	<b>418,409</b>	<b>-26.95%</b>	<b>572,785</b>	<b>418,267</b>	<b>542,549</b>



# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
<b>19 - Maintenance</b>						
1901 - Maintenance- Courthouse & Jail						
Revenue / Funding Source						
1901-47430 - Local Dept Charges-Blding Rent						
703-1901-47430-???-000	47-000 - Intergovernmental Charges for Services	908,643	908,643	0	0.00%	
1901-48000 - Miscellaneous Revenue						
703-1901-48000-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
1901-48910 - Cafeteria/Vending Machine Rev						
703-1901-48910-???-000	48-000 - Miscellaneous Revenues	400	400	0	0.00%	
Expense / Expenditure						
1901-51611 - Courthouse & Jail						
703-1901-51611-???-101	101 - Wages-Permanent	218,309	163,002	55,306	+33.93%	ADDITIONAL FTE
703-1901-51611-???-107	107 - Sick Leave	10,691	8,381	2,309	+27.55%	ADDITIONAL FTE
703-1901-51611-???-108	108 - Vacation	12,353	9,827	2,526	+25.70%	ADDITIONAL FTE
703-1901-51611-???-109	109 - Holiday	8,869	6,946	1,923	+27.69%	ADDITIONAL FTE
703-1901-51611-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	ADDITIONAL FTE
703-1901-51611-???-111	111 - Clothing Allowance	1,250	750	500	+66.67%	ADDITIONAL FTE
703-1901-51611-???-113	113 - Shift Premium	15,000	15,000	0	0.00%	ADDITIONAL FTE
703-1901-51611-???-115	115 - Overtime	10,000	12,749	(2,749)	-21.56%	ADDITIONAL FTE
703-1901-51611-???-119	119 - In or Out Call Pay	1,500	1,500	0	0.00%	ADDITIONAL FTE
703-1901-51611-???-120	120 - FICA	19,399	16,517	2,882	+17.45%	ADDITIONAL FTE
703-1901-51611-???-130	130 - Health Insurance	63,601	51,360	12,241	+23.83%	ADDITIONAL FTE
703-1901-51611-???-132	132 - Post Employment Benefits	2,924	3,702	(777)	-21.00%	ADDITIONAL FTE
703-1901-51611-???-133	133 - Vision Insurance	223	187	36	+19.14%	ADDITIONAL FTE
703-1901-51611-???-140	140 - Life Insurance	60	51	9	+17.65%	ADDITIONAL FTE
703-1901-51611-???-151	151 - Retirement	17,497	14,682	2,816	+19.18%	ADDITIONAL FTE
703-1901-51611-???-152	152 - Net Pension Contribution	0	0	0	0.00%	
703-1901-51611-???-160	160 - Worker's Compensation	3,318	4,258	(940)	-22.07%	
703-1901-51611-???-172	172 - Training / Conference / CPE	3,500	3,000	500	+16.67%	INCREASED TRAINING COSTS
703-1901-51611-???-219	219 - Prof Serv-Other	47,500	47,500	0	0.00%	
703-1901-51611-???-221	221 - Utility Service-Cellphone / Telephone	3,000	3,000	0	0.00%	
703-1901-51611-???-223	223 - Utility Service-Sewer	45,000	45,000	0	0.00%	
703-1901-51611-???-224	224 - Utility Service-Electric	145,000	145,000	0	0.00%	
703-1901-51611-???-225	225 - Utility Service-Gas	75,000	75,000	0	0.00%	
703-1901-51611-???-227	227 - Utility Service-Garbage	7,000	5,500	1,500	+27.27%	INCREASED VENDOR COSTS
703-1901-51611-???-230	230 - R/M Serv-PC Replacement	2,180	2,040	140	+6.86%	
703-1901-51611-???-235	235 - R/M Serv-Janitorial	100,000	115,000	(15,000)	-13.04%	SERVICE REDUCTION
703-1901-51611-???-243	243 - R/M Serv Other-Equipment	20,000	20,000	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
703-1901-51611-???-311	311 - Office Supplies	1,500	1,500	0	0.00%	
703-1901-51611-???-312	312 - Copy Expense	300	300	0	0.00%	
703-1901-51611-???-313	313 - Postage	30	30	0	0.00%	
703-1901-51611-???-328	328 - Dues	300	200	100	+50.00%	SUBSCRIPTION COST INCREASE
703-1901-51611-???-331	331 - Mileage	1,000	1,000	0	0.00%	
703-1901-51611-???-332	332 - Meals	50	50	0	0.00%	
703-1901-51611-???-333	333 - Lodging / Hotels	300	300	0	0.00%	
703-1901-51611-???-336	336 - Parking	0	0	0	0.00%	
703-1901-51611-???-341	341 - Operating Supplies & Expense	19,000	19,000	0	0.00%	
703-1901-51611-???-351	351 - Building Supplies-Maintenance	20,000	15,000	5,000	+33.33%	MATERIALS COST INCREASE
703-1901-51611-???-391	391 - Supplies & Expense	40,000	40,000	0	0.00%	
703-1901-51611-???-512	512 - Insurance-Vehicles	4,069	3,343	726	+21.71%	
703-1901-51611-???-513	513 - Insurance-Property	20,786	17,078	3,708	+21.71%	
703-1901-51611-???-531	531 - Rent-Interdepartment	16,395	16,395	0	0.00%	
703-1901-51611-???-621	621 - Interest - Highway	240	240	0	0.00%	
703-1901-51611-???-810	810 - Capital Equipment	0	10,000	(10,000)	-100.00%	DEFERRED TO 2026 DUE TO JAIL
703-1901-51611-???-813	813 - Vehicles	0	75,000	(75,000)	-100.00%	
703-1901-51611-???-821	821 - Land Improvements	0	332,500	(332,500)	-100.00%	
703-1901-51611-???-822	822 - Building Improvements	250,000	260,000	(10,000)	-3.85%	
703-1901-51611-???-980	980 - Outlay Offset	0	0	0	0.00%	
1901-59270 - Transfer to Internal Service						
703-1901-59270-???-917	917 - Transfer to Internal Serv Fund	120,308	(80,060)	200,368	+250.27%	
1903 - Maintenance-Unified Building						
<u>Revenue / Funding Source</u>						
1903-47432 - Local Dept Chrgs-Unified Rent						
703-1903-47432-???-000	47-000 - Intergovernmental Charges for Services	0	0	0	0.00%	
1903-48210 - Miscellaneous Revenue						
703-1903-48210-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
<u>Expense / Expenditure</u>						
1903-51630 - Unified Services Building						
703-1903-51630-???-222	222 - Utility Service-Water & Sewer	0	5,000	(5,000)	-100.00%	PROPERTY SOLD
703-1903-51630-???-224	224 - Utility Service-Electric	0	7,500	(7,500)	-100.00%	PROPERTY SOLD
703-1903-51630-???-225	225 - Utility Service-Gas	0	2,500	(2,500)	-100.00%	PROPERTY SOLD
703-1903-51630-???-231	231 - R/M Serv-Buildings	0	1,500	(1,500)	-100.00%	PROPERTY SOLD
703-1903-51630-???-233	233 - R/M Serv-Equipment	0	1,500	(1,500)	-100.00%	PROPERTY SOLD
703-1903-51630-???-235	235 - R/M Serv-Janitorial	0	1,500	(1,500)	-100.00%	PROPERTY SOLD



# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
703-1903-51630-???-513	513 - Insurance-Property	0	1,424	(1,424)	-100.00%	PROPERTY SOLD
703-1903-51630-???-822	822 - Building Improvements	0	0	0	0.00%	
703-1903-51630-???-980	980 - Outlay Offset	0	0	0	0.00%	
1903-59270 - Transfer to Internal Service						
703-1903-59270-???-917	917 - Transfer to Internal Serv Fund	0	(20,924)	20,924	+100.00%	
1904 - Maintenance-Joint Use Building						
<u>Revenue / Funding Source</u>						
1904-47410 - Local Dept Charges-Gen Govt						
703-1904-47410-???-000	47-000 - Intergovernmental Charges for Services	8,000	8,000	0	0.00%	
<u>Expense / Expenditure</u>						
1904-51640 - Joint Use Building						
703-1904-51640-???-219	219 - Prof Serv-Other	5,000	5,000	0	0.00%	
703-1904-51640-???-222	222 - Utility Service-Water & Sewer	700	700	0	0.00%	
703-1904-51640-???-224	224 - Utility Service-Electric	2,150	2,150	0	0.00%	
703-1904-51640-???-225	225 - Utility Service-Gas	4,000	4,000	0	0.00%	
703-1904-51640-???-391	391 - Supplies & Expense	500	200	300	+150.00%	INCREASE IN MATERIAL COSTS
703-1904-51640-???-513	513 - Insurance-Property	1,733	1,424	309	+21.71%	
1904-59270 - Transfer to Internal Service						
703-1904-59270-???-917	917 - Transfer to Internal Serv Fund	(6,083)	(5,474)	(609)	-11.13%	
1905 - Maintenance-Sheriff Lockup						
<u>Revenue / Funding Source</u>						
1905-47435 - Local Dept Chrges-Sheriff Rent						
703-1905-47435-???-000	47-000 - Intergovernmental Charges for Services	16,000	16,000	0	0.00%	
<u>Expense / Expenditure</u>						
1905-51650 - Sheriff Lockup						
703-1905-51650-???-224	224 - Utility Service-Electric	1,300	1,300	0	0.00%	
703-1905-51650-???-225	225 - Utility Service-Gas	2,000	2,000	0	0.00%	
703-1905-51650-???-241	241 - R/M Serv Other-Buildings	4,500	4,500	0	0.00%	
703-1905-51650-???-350	350 - Repair & Maintenance Supplies	150	150	0	0.00%	
703-1905-51650-???-513	513 - Insurance-Property	1,733	1,424	309	+21.71%	
1905-59270 - Transfer to Internal Service						
703-1905-59270-???-917	917 - Transfer to Internal Serv Fund	6,317	6,626	(309)	-4.66%	
1908 - Maintenance-River Block						
<u>Revenue / Funding Source</u>						





# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
1908-47438 - Interdepart Rent-River Block						
703-1908-47438-???-000	47-000 - Intergovernmental Charges for Services	600,708	600,708	0	0.00%	
1908-49350 - Contributions from Gen Fund						
703-1908-49350-???-000	49-000 - Other Financing Sources	0	0	0	0.00%	
<u>Expense / Expenditure</u>						
1908-51670 - Building Maint-River Block						
703-1908-51670-???-101	101 - Wages-Permanent	114,213	86,358	27,855	+32.25%	ADDITIONAL FTE
703-1908-51670-???-107	107 - Sick Leave	6,140	4,653	1,487	+31.96%	ADDITIONAL FTE
703-1908-51670-???-108	108 - Vacation	7,007	5,389	1,618	+30.03%	ADDITIONAL FTE
703-1908-51670-???-109	109 - Holiday	5,094	3,856	1,238	+32.12%	ADDITIONAL FTE
703-1908-51670-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
703-1908-51670-???-111	111 - Clothing Allowance	0	0	0	0.00%	
703-1908-51670-???-115	115 - Overtime	3,500	3,984	(484)	-12.15%	ADDITIONAL FTE
703-1908-51670-???-120	120 - FICA	10,133	7,974	2,158	+27.07%	ADDITIONAL FTE
703-1908-51670-???-130	130 - Health Insurance	33,474	25,680	7,794	+30.35%	ADDITIONAL FTE
703-1908-51670-???-132	132 - Post Employment Benefits	1,218	1,674	(456)	-27.27%	ADDITIONAL FTE
703-1908-51670-???-133	133 - Vision Insurance	115	125	(10)	-8.23%	ADDITIONAL FTE
703-1908-51670-???-140	140 - Life Insurance	30	24	6	+25.00%	ADDITIONAL FTE
703-1908-51670-???-151	151 - Retirement	9,139	7,088	2,051	+28.94%	ADDITIONAL FTE
703-1908-51670-???-160	160 - Worker's Compensation	2,031	2,458	(427)	-17.39%	
703-1908-51670-???-219	219 - Prof Serv-Other	47,500	47,500	0	0.00%	
703-1908-51670-???-221	221 - Utility Service-Cellphone / Telephone	750	750	0	0.00%	
703-1908-51670-???-223	223 - Utility Service-Sewer	8,000	8,000	0	0.00%	
703-1908-51670-???-224	224 - Utility Service-Electric	75,000	75,000	0	0.00%	
703-1908-51670-???-225	225 - Utility Service-Gas	30,000	30,000	0	0.00%	
703-1908-51670-???-227	227 - Utility Service-Garbage	4,000	4,000	0	0.00%	
703-1908-51670-???-235	235 - R/M Serv-Janitorial	70,000	70,000	0	0.00%	
703-1908-51670-???-331	331 - Mileage	0	0	0	0.00%	
703-1908-51670-???-332	332 - Meals	0	0	0	0.00%	
703-1908-51670-???-333	333 - Lodging / Hotels	0	0	0	0.00%	
703-1908-51670-???-336	336 - Parking	0	0	0	0.00%	
703-1908-51670-???-341	341 - Operating Supplies & Expense	12,000	12,000	0	0.00%	
703-1908-51670-???-351	351 - Building Supplies-Maintenance	0	0	0	0.00%	
703-1908-51670-???-391	391 - Supplies & Expense	20,000	20,000	0	0.00%	
703-1908-51670-???-513	513 - Insurance-Property	8,657	7,113	1,544	+21.71%	
703-1908-51670-???-532	532 - Rent-Building	2,250	2,250	0	0.00%	
703-1908-51670-???-819	819 - Other Equipment	100,000	0	100,000	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2024 Requested	2023 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
703-1908-51670-???-822	822 - Building Improvements	150,000	75,000	75,000	+100.00%	C.I.P. PROJECTS
703-1908-51670-???-917	917 - Transfer to Internal Serv Fund	(119,542)	99,832	(219,374)	-219.74%	
703-1908-51670-???-980	980 - Outlay Offset	0	0	0	0.00%	
1909 - Maintenance-Triangle Buildings						
<u>Revenue / Funding Source</u>						
1909-48200 - Triangle Buildings-Rental Income						
703-1909-48200-???-000	48-000 - Miscellaneous Revenues	3,000	0	3,000	0.00%	
<u>Expense / Expenditure</u>						
1909-51680 - Triangle Buildings						
703-1909-51680-???-222	222 - Utility Service-Water & Sewer	1,000	0	1,000	0.00%	
703-1909-51680-???-224	224 - Utility Service-Electric	1,000	0	1,000	0.00%	
703-1909-51680-???-225	225 - Utility Service-Gas	2,000	0	2,000	0.00%	
703-1909-51680-???-231	231 - R/M Serv-Buildings	0	0	0	0.00%	
703-1909-51680-???-233	233 - R/M Serv-Equipment	0	0	0	0.00%	
703-1909-51680-???-235	235 - R/M Serv-Janitorial	0	0	0	0.00%	
703-1909-51680-???-513	513 - Insurance-Property	0	0	0	0.00%	
703-1909-51680-???-822	822 - Building Improvements	0	0	0	0.00%	
703-1909-51680-???-980	980 - Outlay Offset	0	0	0	0.00%	
1909-59270 - Transfer to Internal Service						
703-1909-59270-???-917	917 - Transfer to Internal Serv Fund	(1,000)	0	(1,000)	0.00%	
<b>Total 19 - Maintenance</b>		<b>418,409</b>	<b>572,785</b>	<b>(154,376)</b>	<b>-26.95%</b>	



# Department Operating Budget Summary

2024 Budget Summary									
<b>Department: 19 - Maintenance</b>	1901 - Maintenance- Courthouse & Jail	1903 - Maintenance- Unified Building	1904 - Maintenance-Joint Use Building	1905 - Maintenance- Sheriff Lockup	1908 - Maintenance-River Block	1909 - Maintenance- Triangle Buildings	<b>2024 Total</b>	Change %	2023 Budget
Revenue / Funding Source									
47 - Intergov. Charges for Services	908,643	0	8,000	16,000	600,708		<b>1,533,351</b>	0.00%	1,533,351
48 - Miscellaneous Revenues	400	0				3,000	<b>3,400</b>	+750.00%	400
49 - Other Financing Sources					0		<b>0</b>	0.00%	0
Revenue / Funding Source Total	909,043	0	8,000	16,000	600,708	3,000	<b>1,536,751</b>	+0.20%	1,533,751
Expense / Expenditure									
100 - Personnel Services	388,495				192,093		<b>580,588</b>	+25.89%	461,176
200 - Contractual Services	444,680	0	11,850	7,800	235,250	4,000	<b>703,580</b>	-3.94%	732,440
300 - Supplies and Expense	82,480		500	150	32,000		<b>115,130</b>	+4.92%	109,730
500 - Fixed Charges	41,250	0	1,733	1,733	10,907	0	<b>55,622</b>	+10.25%	50,450
600 - Debt Service	240						<b>240</b>	0.00%	240
Total Operating Expenditures	957,145	0	14,083	9,683	470,250	4,000	<b>1,455,160</b>	+7.47%	1,354,036
800 - Capital Outlay	250,000	0			250,000	0	<b>500,000</b>	+56.25%	320,000
900 - Other Financing Uses	120,308	0	(6,083)	6,317	(119,542)	(1,000)	<b>0</b>	0.00%	0
Expense / Expenditure Total	1,327,453	0	8,000	16,000	600,708	3,000	<b>1,955,160</b>	+16.79%	1,674,036
Beginning Carryover	959,143	0	0	0	0	0	<b>959,143</b>	-11.40%	1,082,604
Ending Carryover	540,733	0	0	0	0	0	<b>540,733</b>	-42.62%	942,318
<b>19 - Maintenance Total</b>	(0)	0	(0)	(0)	0	0	<b>0</b>	0.00%	0

2023 Budget Summary							
<b>Department: 19 - Maintenance</b>	1901 - Maintenance- Courthouse & Jail	1903 - Maintenance- Unified Building	1904 - Maintenance-Joint Use Building	1905 - Maintenance- Sheriff Lockup	1908 - Maintenance-River Block	1909 - Maintenance- Triangle Buildings	<b>2023 Budget</b>
Revenue / Funding Source							
47 - Intergov. Charges for Services	908,643	0	8,000	16,000	600,708		<b>1,533,351</b>
48 - Miscellaneous Revenues	400	0				0	<b>400</b>
49 - Other Financing Sources					0		<b>0</b>
Revenue / Funding Source Total	909,043	0	8,000	16,000	600,708	0	<b>1,533,751</b>
Expense / Expenditure							
100 - Personnel Services	311,912				149,264		<b>461,176</b>
200 - Contractual Services	458,040	19,500	11,850	7,800	235,250	0	<b>732,440</b>
300 - Supplies and Expense	77,380		200	150	32,000		<b>109,730</b>
500 - Fixed Charges	36,816	1,424	1,424	1,424	9,363	0	<b>50,450</b>
600 - Debt Service	240						<b>240</b>
Total Operating Expenditures	884,389	20,924	13,474	9,374	425,876	0	<b>1,354,036</b>
800 - Capital Outlay	245,000	0			75,000	0	<b>320,000</b>
900 - Other Financing Uses	(80,060)	(20,924)	(5,474)	6,626	99,832	0	<b>0</b>
Expense / Expenditure Total	1,049,329	(0)	8,000	16,000	600,708	0	<b>2,106,536</b>
Beginning Carryover	1,082,604	0	0	0	0	0	<b>1,082,604</b>
Ending Carryover	942,318	0	0	0	0	0	<b>942,318</b>
<b>19 - Maintenance Total</b>	(0)	(0)	(0)	(0)	0	0	<b>0</b>

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2024  
 Forecast Year 2024  
 Department or Sub-Department 19 - Maintenance

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
19 - Maintenance										
1901 - Maintenance- Courthouse & Jail				238,584	104,311	17,712	360,608	7,904	-	3.80
1908 - Maintenance-River Block				132,454	56,139	-	188,593	4,160	-	2.00
Total 19 - Maintenance				371,039	160,450	17,712	549,201	12,064	-	5.80
<b>Grand Total</b>				<b>371,039</b>	<b>160,450</b>	<b>17,712</b>	<b>549,201</b>	<b>12,064</b>	<b>-</b>	<b>5.80</b>