

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, September 17, 2024
TIME: 9:30 AM
LOCATION: County Board Room/Branch 3 Courtroom

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hokamp

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Veterans Service Commission – 3-year term – Bev Ghiloni

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

Recognition of Long-Term Employees

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

ADRC-CW Update – Mike Rhea

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, October 15, 2024

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2486 151 3272

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m6d37170777897786253895f6b2b5a11a>

Meeting number (access code): 2486 151 3272

Meeting password: 091724

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

August 20, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, August 20, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Rozar gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Leichtnam/Hamilton to approve the following appointment: Wood County Wildlife Area Advisory Committee – Term ending June 30, 2027 – Sophia Figueroa. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Sheriff Becker updated the board on a police involved shooting that occurred today. Supervisor Hamilton stated the Central Wisconsin State Fair starts today as well and encouraged attendance.

Committee minutes presented: Operations.

RESOLUTION 24-8-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2024 UWSP-Marshfield Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2023.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved Capital funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57640	Capital Projects UWSP-Mfld		\$20,786
34300	Fund Balance	\$ 20,786	

Motion by Rozar/Breu to adopt Resolution 24-8-1. Motion carried. Voting no was Clendenning.

RESOLUTION 24-8-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$7,909.35

Motion by Hamilton/Schulz to adopt Resolution 24-8-2. Motion carried unanimously.

RESOLUTION 24-8-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: Resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$10,000,000 General Obligation Promissory Notes.

Motion by Hamilton/Voight to adopt Resolution 24-8-3. Motion carried. Voting no was Perlock.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board.

RESOLUTION 24-8-4

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To advocate for increased mental health funding to be included in the 2025-2027 state biennial budget.

FISCAL NOTE: No cost to Wood County, additional state funding would reduce the burden on Wood County taxpayers.

Motion by Clendenning/Leichtnam to adopt Resolution 24-8-4. Motion carried unanimously.

Committee minutes presented: Public Safety, Civil Service Commission, Conservation, Education, & Economic Development, North Central Wisconsin Tourism Partnership Board, Land Information Council, Census Review & Redistricting, Judicial & Legislative, Highway Infrastructure & Recreation, Wood County State Wildlife Advisory.

RESOLUTION 24-8-5

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To give the Parks and Forestry Director and/or Forest Administrator and the Highway Infrastructure and Recreation Committee authorization to apply for reimbursement for Fish and Game and Wildlife Habitat Projects through the County Conservation Fund.

FISCAL NOTE: This is a 50/50 matching fund grant for projects totaling approximately \$5,000.00 per year. 50% would come from the grant award and 50% would come from the Parks & Forestry Capital Projects account 245-2107-48500-000-000.

Motion by Schulz/Breu to adopt Resolution 24-8-5. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Central Wisconsin State Fair Board of Directors, South Central Library System Board of Trustees, UW Commission.

Without objection, Chairman Pliml adjourned the meeting at 9:57 AM. Next scheduled county board meeting is September 17, 2024.

Trent Miner
County Clerk

REFERRALS FOR SEPTEMBER 17, 2024 – COUNTY BOARD

- Memo from North Central Wisconsin Regional Planning Commission announcing a public hearing for the Town of Port Edwards Comprehensive Plan. Referred to Planning & Zoning Director Grueneberg and CEED Chairman Leichtnam.

**MINUTES
OPERATIONS COMMITTEE**

DATE: Tuesday, August 20, 2024

TIME: 8:00 AM

PLACE: Courthouse – Rm 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml

MEMBER EXCUSED: Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet

1. Chair Valenstein called the meeting to order at 8:00 AM.
2. There was no public comment.
3. Treasurer Gehrt presented a resolution to sell back a tax deeded property to the former owner. Motion by Rozar/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Human Resources Director presented 4 options to implement the revised pay structure along with cost estimates of each. After discussion, motion by Pliml/Rozar to implement Option 4 (Place employees in the step of their assigned grade that provides a minimum of a 3% increase and then ensure employees with at least 5 years of consecutive service (as of 12/31/2024) are at least Step 3) effective January 1, 2025. Motion carried unanimously.
5. Chair Valenstein declared the meeting adjourned at 8:22 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee

August 20, 2024

NAME	REPRESENTING
Joe Smith	Health Dept
Ed Newton	Finance
Bill Cledemans	WCB #15
DENNIS POLACH	wcb-14
Kelli Szymanski	HR
Kim McGrath	HR
Heather Gehrt	Treasurer
Kim Stimac	C.O.C.
Tara Jensen	PRD/HR
Brent Vruwink	ISSD
Brent Vruwink	CSA
Danyang	Finance
Amy Karp (WebEx)	IT
Nicole Gessert (WebEx)	Mtace
Justin Ciolewicz (WebEx)	Edgewater Haven
Katie Miloch (WebEx)	Human Services
Tony Bastien (WebEx)	Dispatch
Chad Schooley (WebEx)	Parks & Forestry
Mary Schlagenhaft (WebEx)	Human Services
Nick Flugaur (WebEx)	HR
Darrin Steinback (WebEx)	Human Services
2 unidentified (WebEx)	

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, September 3, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:01 AM.
2. There was no public comment.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. County Board Chair Pliml is calling a meeting of the ARPA Adhoc Committee for Thursday, September 12th at 9:00 AM to finalize disbursements.
5. County Clerk Miner presented the 2025 County Clerk budgets. Motion by Rozar/Pliml to approve the budget as presented. Motion carried unanimously.
6. County Treasurer Gehrt presented the 2025 Treasurer budgets. Motion by Pliml/Hahn to approve the budget as presented. Motion carried unanimously.
7. Wellness Coordinator Boeshaar provided a departmental update.
8. Finance Director Newton provided a departmental update. All of the pay plan data that had been approved by the Operations Committee was hand entered into the budget software for the departments.
9. Newton & Deputy Finance Director Yang presented the 2025 Finance Dept. budget. Motion by Pliml/Rozar to approve the budget as presented. Motion carried unanimously.
10. Newton informed the committee that our bond rating has remained at Aa2 with the new borrowing.
11. Newton reported on the arbitrage payment made to the IRS of approximately \$94,000. The payment is from excess interest earned on borrowed money and not able to be spent down in the time limits set forth by IRS rule.

12. Human Resources Director McGrath presented the 2025 Human Resources budgets. Motion by Rozar/Zurfluh to approve the budgets as presented. Motion carried unanimously.
13. McGrath presented a resolution memorializing the actions taken by the Operations Committee with the new wage plan implementation. Motion by Hahn/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. McGrath discussed the cost-of-living adjustments for constitutionally elected officials. According to her and Corp Counsel Kastenholz, because the county is not doing an across the board increase to all pay plans due to the implementation of the updated pay plan, it is not legal to make any adjustments to the elected officials pay plans for 2025.
15. The next regular meeting date will be held on Tuesday, October 1, 2024, at 9:00 AM. The budget meeting is scheduled for Wednesday, September 25, 2024 at 9:00 AM.
16. Chair Valenstein adjourned the meeting at 9:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
September 3, 2024**

NAME	REPRESENTING
Bill Clederning	WCB #15
Ed Newton	Finance
Panya yang	Finance
DENNIS POLACH	WCB - 14
JEFF PERKINS	WCB #11
Sue Smith	Health
Heather Gehrt	Treasurer
Kim McGrath	HR
Amy Kemp (Web Ex)	IT
Kyrin DeShaar (Web Ex)	Wellness
Marissa Kornack (Web Ex)	Norwood
Nick Flanagan (Web Ex)	HR
Brad Hamilton (Web Ex)	CB Dist 18
Kimberly Stimac (Web Ex)	Clerk of Courts
Jatie Miloch (Web Ex)	Human Services
Brandon Vrawink (Web Ex)	Human Services
Mary Schlagenhaft (Web Ex)	Human Services
Tony Bastien (Web Ex)	Dispatch

MINUTES
ARPA ADHOC COMMITTEE

DATE: Thursday, September 12, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Lance Pliml, Laura Valenstein, Joseph Zurfluh (WebEx), Bill Leichtnam, Bill Clendenning (WebEx), Jake Hahn, Al Breu (WebEx)

MEMBER EXCUSED: Donna Rozar

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chairman Pliml called the meeting to order at 9:00 AM.
2. Under public comment, Kelly Borchardt from Childcaring, Inc., requested that funding be set aside for the continuing child care issues in the county. Jason Knott of the Pittsville School District also requested that funding be maintained for child care and reviewed the operations in the Pittsville School District as it relates to their Child Care Center.
3. Motion by Valenstein/Leichtnam to approve the minutes of previous meeting. Motion carried unanimously.
4. The committee reviewed the amount of ARPA funding remaining and the requests made to date for the remainder of the funding. They also reviewed the requests made, but not allocated from the last meeting. Motion by Leichtnam/Valenstein to recommend the following projects be funded at the amounts noted, and that a resolution be drafted appropriating those funds:
 - Highway Dept. – Marshfield Fuel System - \$400,000
 - Parks Dept. – Playground Replacement - \$50,000
 - Health Dept. – Child Care - \$500,000
 - Parks Dept. – Powers Bluff Trailhead Shelter Building - \$2,100,000
 - Parks Dept. – South Park Storm Shelter - \$294,754
 - Land & Water Conservation – Various Projects, not including the reverse osmosis systems - \$119,500
 - Planning & Zoning – Additional LiDAR deliverables - \$242,425

Motion carried unanimously.

5. Chairman Pliml adjourned the meeting at 9:50 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**ARPA Adhoc Committee
September 12, 2024**

NAME	REPRESENTING
PANYIA YANU EN NEWTON	FINANCE
Kelly Borchardt	childcare, Inc.
CHAD SCHOLEY	P/F
Jason Greenberg	P/R
Keanan Gehrt	Treasurer
RVANTASSE	MAIAT
Kayla Rombalski	Extension
Victoria Wilson (WebEx)	P-3
Jason Knott (WebEx)	Pittsville School District
Shane Wackerpfennig (WebEx)	LWCA



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – September 2024

- The Partisan Primary is now past us and we are well into the November election ordering and planning. The rush is on, in that we will not have final certification of candidates, etc. until about September 3rd, and absentee ballots must be in the mail no later than September 19th due to state and federal law. The timing is crazy tight.
- Speaking of the Partisan Primary, the county had a 38.59% turnout, which is really pretty good for this election. Top municipality turnouts include:
 - Town of Cary – 45.02%
 - Village of Milladore (Wood County portion) – 43.98%
 - City of Marshfield (Wood County portion) – 43.04%
- That all being said, election night was interesting. It got to be about 8:20 and I had not had any results in yet. I thought for sure I would have had a couple of the small municipalities in. Suddenly, the phones all lit up with clerks and chief election inspectors stating that they could not modem the results and were getting error codes. We have contingencies in place for if that happens, so it all worked out. About 8:30 PM, the modems started to send results. I had the last results entered just before 10:00 PM and I only had to hand enter about 10 municipalities.
- The 2025 budget is included in your packet. The biggest increases were in items I do not control, which we will discuss at the meeting.
- I am planning, tentatively, to do some training prior to the November election. There are different scenarios available to different types of voters during this election, so I want to ensure poll workers are aware of them. They are oddities and 97% of the municipalities will not have any issues, but it is good to have it in the back of their minds. We will be back to full staff by the end of September, thank goodness, which will allow for me to get that training set up.
- I am also starting to plan, even if initially, for what happens if we have a recount of the Presidential election. As you know, these things usually happen the week of Thanksgiving, including the holiday and weekend following, so we will start to think about recruitment of folks that can work that timeframe. I have also had preliminary discussions with Courthouse Security with what that scenario might look like as well. Hopefully, all of the preparation will be for naught.
- In looking at our marriage license numbers, I really am starting to doubt whether we will meet our marriage license budget this year (340). Our numbers are WAY down compared to every year on record, including during COVID. Stay tuned.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 30, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2024

Human Resources Activity

	August 2024	2024 Year-to-Date
Applications Received	186	1,299
Positions Filled	12	124
Promotions/Transfers	4	42
New Hire Orientations	11	95
Terminations, Voluntary	8	84
Terminations, Involuntary	8*	15
Retirements	1	7
Turnover Rate	1.73%	1.62%
Exit Interviews	5	33

*This is the result of the closure of the Crisis unit

Human Resources Narrative

General Highlights

1. The 2024 Market Review project is complete! Implementation options and recommendations for both the general county and care facilities wage plans were presented to the Operations Committee in August. An implementation model was selected and wage information was provided to Finance as well as Department Heads. A resolution confirming the implementation model selected will be presented to the Operations Committee at their September meeting.
2. With regards to the closure of the Bridgeway unit and telephonic/mobile Crisis services, and the layoff procedures of the impacted staff, Forward Services was onsite at Norwood on August 5th and 6th to present information on services available to these staff members through the WIOA Dislocated Worker Program.
3. Communication was sent to all employees regarding the revised Employee Policy Handbook and the new electronic format. All employees are required to turn in a new Handbook Acknowledgment to Human Resources by September 19th.
4. Continued preparations for the 2024 Leadership Retreat to be held at Mid-State Technical College on Wednesday, November 20th. The leadership topics to be presented this year are Leader Identity, Team Building, and Communication. We are anticipating approximately 70 attendees (all Wood County Department Heads and departmental supervisors have been invited and encouraged to attend). We are looking forward to another successful retreat!

5. Completed the Q2 2024 Wood County Core Value Awards process. To be nominated, a Wood County employee would have been witnessed exemplifying one or more of the six identified Wood County Core Values. A total of 6 nominations were received for the quarter, of which Department Heads reviewed and voted on at their Q3 Department Head meeting. The following employees were selected to receive a Core Values Award:
 - Compassion: Karli Tomsyck, UW-Extension
 - Professionalism: Kassie Scheckel, Human Services
 - Initiative: Karriann Teresinski, Human ServicesThese employees will receive their merit pay award on the September 5th payroll.
6. Finalized the Human Resources/Wellness/Risk Management 2025 budget. Budget reports and an overview will be presented to the Operations Committee on September 3rd.

Meetings & Trainings

1. Attended the Operations Committee meetings on August 6th and 20th.
2. Attended County Board on August 20th.
3. Attended the Health & Human Services Committee on August 22nd.
4. Attended von Briesen's Public Sector Town Hall: Collective Bargaining webinar on August 8th.
5. Held the monthly conference call with The Horton Group on August 27th to discuss various benefit topics.
6. Attended and facilitated the Department Head Meeting on August 28th.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2024 goals.
8. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Continued work on 2025 Open Enrollment including finalizing premium rates, updating the Benefit Guide, and creating the Open Enrollment Presentation.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Dispatch	Dispatcher	Vacancy filled utilizing eligibility list, position filled 8/26/2024.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/23/2024.
Replacement	Highway	Truck Operator	Vacancy filled internally 8/18/2024.
Replacement	Highway	Equipment Operator – End Loader	Position posted, deadline 9/2/2024.
Replacement	Human Services	CCS Service Facilitator (Mfld)	Position posted, interviews conducted, filled internally 8/18/2024.
New	Human Services	Support & Service Coordinators (2)	Positions posted, interviews conducted, final candidates selected, references and backgrounds completed, offer extended and accepted, filled 8/12 and 9/9/2024.
Replacement	Human Services	FSET Case Manager	Position posted, deadline 9/2/2024.
New	Human Services	CSP Manager	Position posted, interviews conducted, final candidate selected, references and background completed, offer accepted, filled 9/23/2024.
New	Human Services	CSP Case Manager (2)	Positions posted, interviews conducted, filled internally 9/1 and 9/30/2024.
Replacement	Human Services	Economic Support Specialist (Mfld)	Position posted, interviews conducted, filled internally 8/26/2024.
Replacement	Human Services	Family Resource Coordinator	Position posted, interviews conducted, final candidate selected, references and background completed, offer accepted, filled 8/19/2024.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 9/2/2024.
Replacement	Human Services	Case Mgr/SW-Ongoing	Position posted, deadline 9/2/2024.
Replacement	Human Services	SW – Permanency Support Coordinator	Position posted, deadline 9/2/2024.
Replacement	Human Services	CCS Program Manager	Position posted, deadline 9/2/2024.
Replacement	Human Services	CCS Service Facilitator (2)	Position posted, deadline 9/2/2024.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception	Position posted, interviews conducted, acceptance withdrawn 8/26/2024. Position was reposted, deadline 9/16/2024.
Replacement	IT	IT Intern	Position posted, interviews conducted, final candidate selected, references and background completed, offer accepted, filled 8/26/2024.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/11/2024.
Replacement	Planning & Zoning	Program Assistant	Position posted, interviewing 8/29/2024.

New	Sheriff	Correction Officers (2)	Position posted, multiple backgrounds completed, multiple interviews conducted. Two positions filled 8/5 and 8/26/2024.
Replacement	Sheriff	Jail Sergeant (2)	Both position filled internally 9/1/2024.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
3. Attended Edgewater Haven Safety Committee meeting on 8/7/24, and Norwood’s Safety Committee on 8/13/24.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Attended quarterly ODIP meeting with WI Department of Workforce Development on 8/13/24.
6. Conducted AHA BLS skills testing session for Norwood RN on 8/21/24.
7. Completed approval process as Training Center Faculty for our CPR/AED TC on 8/28/24. This allows us to approve new internal instructors and monitor instructor renewals.

NEW Workers’ Compensation Claims (4)

1. 8/2/24 – Edgewater – Employee suffered upper back/arm/shoulder strain while lifting resident
2. 8/14/24 – Sheriff’s (Corrections) – Employee injured L ring finger falling while walking up stairs in the new jail
3. 8/16/24 – Edgewater Haven – Employee strained R upper back while assisting resident off commode
4. 8/22/24 – Highway – Employee struck in L eye by metal shaving while cutting signpost (PPE was in use)

OPEN Workers’ Compensation Claims (5)

1. 12/7/23 – Sheriff’s – Employee is seeking treatment for mental health conditions as a result of employment with the Department
2. 1/12/24 – Sheriff’s – Employee is experiencing lingering effects from conceded WC injury to L shoulder from 2003
3. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands
4. 6/4/24 – Highway – Employee bruised R knee after slipping while surveying culvert
5. 6/21/24 – EM – Employee injured R shoulder while moving rototiller at North Park Shop (late report)

CLOSED Workers’ Compensation Claims (4)

1. 6/26/24 – Highway – Employee sprained R wrist and cut R hand after tripping on block at asphalt plant
2. 7/2/24 – Highway – Employee injured L shoulder while removing tire rings and barrels from truck at Highway Shop
3. 7/15/24 – Highway – Employee was exposed to poison ivy or poison oak while weed trimming on the side of STH 173
4. 7/23/24 – Edgewater – Employee injured L knee running into cart in walk-in cooler while unloading food stocks

First Aid Injuries (6)

1. 7/29/24 – Human Services – Employee was bitten by care provider’s dog while performing home visit
2. 8/1/24 – Norwood – Employee cut R middle finger knuckle on metal conduit, after drilling into floor

3. 8/14/24 – Human Services – Employee was struck by item thrown by customer’s child at a Portage County office
4. 8/20/24 – Sheriff’s (Corrections) – Employee was bitten on R hand by combative inmate while changing over to suicide smock.
5. 8/21/24 – Norwood – Employee cut tip of L middle finger with knife while cutting food in kitchen
6. 8/23/24 – Norwood – Employee strained lower back after tripping while moving restraint chair

Property/Vehicle Damage Claims (5)

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County’s equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge, and have now exceeded the County’s deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building’s HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer.
3. 7/28/24 – Sheriff’s – Squad 20 struck deer while responding to emergency call (est. damage \$2,531.04)
4. 8/1/24 – Parks – Ranger van stalled and was washed into Yellow River at North Park Campground. Van was extracted by towing company downstream from incident site on 8/4/24 (actual recovery cost \$16,270.00).
5. 8/22/24 – Sheriff’s – Deer ran into side of Squad while travelling on County Road A (est. damage \$3,024.20)

Liability Claims (2)

1. 6/8/24 – Parks – Claimant alleges damage to camper by falling branch at North Park (claimed damage \$2,150.80) – investigation underway
2. 7/24/24 – Highway – Claimant alleges tire damage and towing costs from unprotected manhole cover on STH 54 (est. damage \$697.87). After investigation conducted, the County has no liability on this claim. Denial letter to be issued by County Mutual.

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Mediation was held on July 30, 2024; all settlement offers were rejected by both parties.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community focused announcements.

2. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the July Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on August 5th, 12th, 19th, and 26th.
7. Conducted exit interviews on August 1st, 15th, 27th, and 28th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—SEPTEMBER 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in August.
2. Attended the Operations Committee meetings on August 6 & 20.
3. Participated in Wisconsin Counties Association Webinar on Act 207 on August 14.
4. Attended United Way Board of Directors meeting on August 14.
5. Participated with Finance and WISC on an arbitrage phone call on August 15.
6. Attended County Board meeting on August 20.
7. Paid out all taxing jurisdictions settlement payments on August 20.
8. After wage information was completed submitted budget to Finance on August 23.
9. Participated in a zoom call with our credit card provider, Point & Pay for needed updates/upgrades for UW Extension on August 23.
10. Attended WCTA Executive Board meeting in Mauston on August 26.
11. With the assistance of the Sheriff's and Maintenance Departments, inspected and locked up properties for upcoming tax deed sealed bid sale on August 27.
12. Attended Department Head meeting at Courthouse on August 28 and then received a tour of the jail.
13. This office sent out a little over 900 notices for all years' delinquent taxes (2021-2023) to try to lessen tax certificates being issued on September 1 for the delinquent 2023 taxes. Total amount as of that printing outstanding was just under \$2.5 million.



Wood County

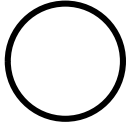
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – August 2024

- A good portion of my time in August was spent figuring out the 2024 flu shot clinics, which are scheduled to be held in October. Last month I brought awareness to the committee the option of having contracted Aspirus nursing staff administer the flu shots at Riverblock for all interested Wood County staff based in WI Rapids. This is due to Wood County nursing staff not being able to assist this year in WI Rapids. A service agreement with Aspirus has been finalized to bring qualified, contracted staff onsite to administer 2 of the 3 flu shot clinics this year. The other flu shot clinic will be held in Marshfield and coordinated by a Wood County nursing staff member from Norwood. Clinic preparations are underway - rooms have been reserved and I have created an initial sign-up page. An initial communication will be sent to all staff once we receive the vaccines.
- The Quarter 3 Wellness Challenge, “*Real Food*” will be wrapping up at the end of the week. Participants were given an abundance of helpful nutrition tips, healthy recipes, and resources throughout the 6-week activity. A final recap, the emphasis of this challenge was to encourage participants to add more nutrient dense foods into their weekly diets in replace of processed foods. There were 122 employees who completed the challenge.
- I will be conducting body composition testing in September via the InBody analysis machine. Participants will have the opportunity to get measurements such as fat mass/percentage, skeletal muscle mass, lean dry mass, and water weight tested all in less than 10 minutes. After the assessment, the participants will get a detailed review of the numbers from the Wellness Coordinator. An initial kickoff email was sent last week, and registration is now available at www.managewell.com.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.



RESOLUTION#

ITEM#

DATE

September 18, 2024

Effective Date

January 1, 2025

Introduced by
Page 1 of 1

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To implement the General County and Care Facilities Wage Plans that have been revised as a result of a Market Review to ensure fair and competitive wages for Wood County employees not covered by union contracts, and excluding elected officials and employees compensated outside of the wage plans.

FISCAL NOTE: None in 2024. If adopted, based upon standard projections, the cost of implementation is approximately \$1,888,000 in wages in 2025 (a 5.7% increase).

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

WHEREAS, the Operations Committee directed the Human Resources Department to hire a wage consultant to complete a Market Review of the two non-elected, non-represented Wood County Wage Plans, and

WHEREAS, McGrath Human Resources Group was hired to conduct the Market Review and determined that the current General County and Care Facilities wage plans had fallen below the average market rate, and

WHEREAS, the recommendation of the McGrath Human Resources Group was that the grades and numbers of steps in the wage plans remain the same, but the wage rates for the steps be updated to be in line with the market and the difference between steps be standardized to 2.5% throughout the entire schedule, and

WHEREAS, there were 31 positions identified as significantly below market and therefore were recommended to be adjusted up one grade each,

and

WHEREAS, the Operations Committee accepted the recommended changes to the Wage Plans and a proposed implementation model at their meeting on August 20, 2024, and

WHEREAS, the implementation of the revised wage plans supersede the Wage Plan Policy in the Wood County Employee Policy Handbook as it pertains to annual step increases;

NOW, THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors accepts the General County and Care Facilities Wage Plans for Wood County employees not covered by union contracts, and excluding elected officials and employees compensated outside of the wage plans, with an implementation date effective January 1, 2025 by placing all affected employees in the step of their assigned grade that provides a minimum of a 3% increase and then ensure employees with at least five (5) years of consecutive services as of 12/31/2024 are at least step 3.

BE IT FURTHER RESOLVED, these wage projections are included in the 2025 budget and not final until and unless the Wood County Board of Supervisors adopts and approves the 2025 budget at their November 12, 2024 meeting.

()

Laura Valenstein (Chair)

Donna Rozar

Jake Hahn

Lance Pliml

Joseph Zurfluh

Adopted by the County Board of Wood County, this 18 day of September 20 24 .

County Clerk

County Board Chairman

Wood County General County Wage Structure 2025 DRAFT

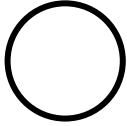
NOTE: ALL ANNUALIZED HOURS ARE BASED ON 2,080 FULL-TIME HOURS

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
S	\$ 61.70	\$ 63.24	\$ 64.82	\$ 66.44	\$ 68.10	\$ 69.80	\$ 71.55	\$ 73.34	\$ 75.17	\$ 77.05	\$ 78.98	\$ 80.95	\$ 82.97	\$ 85.04	\$ 87.17	\$ 89.35
	\$ 128,336.00	\$ 131,539.20	\$ 134,825.60	\$ 138,195.20	\$ 141,648.00	\$ 145,184.00	\$ 148,824.00	\$ 152,547.20	\$ 156,353.60	\$ 160,264.00	\$ 164,278.40	\$ 168,376.00	\$ 172,577.60	\$ 176,883.20	\$ 181,313.60	\$ 185,848.00
R	\$ 58.20	\$ 59.65	\$ 61.14	\$ 62.67	\$ 64.24	\$ 65.85	\$ 67.50	\$ 69.19	\$ 70.92	\$ 72.69	\$ 74.51	\$ 76.37	\$ 78.28	\$ 80.24	\$ 82.25	\$ 84.31
	\$ 121,056.00	\$ 124,072.00	\$ 127,171.20	\$ 130,353.60	\$ 133,619.20	\$ 136,968.00	\$ 140,400.00	\$ 143,915.20	\$ 147,513.60	\$ 151,195.20	\$ 154,980.80	\$ 158,849.60	\$ 162,822.40	\$ 166,899.20	\$ 171,080.00	\$ 175,364.80
Q	\$ 54.90	\$ 56.27	\$ 57.68	\$ 59.12	\$ 60.60	\$ 62.12	\$ 63.67	\$ 65.26	\$ 66.89	\$ 68.56	\$ 70.27	\$ 72.03	\$ 73.83	\$ 75.68	\$ 77.57	\$ 79.51
	\$ 114,192.00	\$ 117,041.60	\$ 119,974.40	\$ 122,969.60	\$ 126,048.00	\$ 129,209.60	\$ 132,433.60	\$ 135,740.80	\$ 139,131.20	\$ 142,604.80	\$ 146,161.60	\$ 149,822.40	\$ 153,566.40	\$ 157,414.40	\$ 161,345.60	\$ 165,380.80
P	\$ 51.80	\$ 53.09	\$ 54.42	\$ 55.78	\$ 57.17	\$ 58.60	\$ 60.07	\$ 61.57	\$ 63.11	\$ 64.69	\$ 66.31	\$ 67.97	\$ 69.67	\$ 71.41	\$ 73.20	\$ 75.03
	\$ 107,744.00	\$ 110,427.20	\$ 113,193.60	\$ 116,022.40	\$ 118,913.60	\$ 121,888.00	\$ 124,945.60	\$ 128,065.60	\$ 131,268.80	\$ 134,555.20	\$ 137,924.80	\$ 141,377.60	\$ 144,913.60	\$ 148,532.80	\$ 152,256.00	\$ 156,062.40
O	\$ 48.36	\$ 49.57	\$ 50.81	\$ 52.08	\$ 53.38	\$ 54.71	\$ 56.08	\$ 57.48	\$ 58.92	\$ 60.39	\$ 61.90	\$ 63.45	\$ 65.04	\$ 66.67	\$ 68.34	\$ 70.05
	\$ 100,588.80	\$ 103,105.60	\$ 105,684.80	\$ 108,326.40	\$ 111,030.40	\$ 113,796.80	\$ 116,646.40	\$ 119,558.40	\$ 122,553.60	\$ 125,611.20	\$ 128,752.00	\$ 131,976.00	\$ 135,283.20	\$ 138,673.60	\$ 142,147.20	\$ 145,704.00
N	\$ 45.61	\$ 46.75	\$ 47.92	\$ 49.12	\$ 50.35	\$ 51.61	\$ 52.90	\$ 54.22	\$ 55.58	\$ 56.97	\$ 58.39	\$ 59.85	\$ 61.35	\$ 62.88	\$ 64.45	\$ 66.06
	\$ 94,868.80	\$ 97,240.00	\$ 99,673.60	\$ 102,169.60	\$ 104,728.00	\$ 107,348.80	\$ 110,032.00	\$ 112,777.60	\$ 115,606.40	\$ 118,497.60	\$ 121,451.20	\$ 124,488.00	\$ 127,608.00	\$ 130,790.40	\$ 134,056.00	\$ 137,404.80
M	\$ 42.85	\$ 43.92	\$ 45.02	\$ 46.15	\$ 47.30	\$ 48.48	\$ 49.69	\$ 50.93	\$ 52.20	\$ 53.51	\$ 54.85	\$ 56.22	\$ 57.63	\$ 59.07	\$ 60.55	\$ 62.06
	\$ 89,128.00	\$ 91,353.60	\$ 93,641.60	\$ 95,992.00	\$ 98,384.00	\$ 100,838.40	\$ 103,355.20	\$ 105,934.40	\$ 108,576.00	\$ 111,300.80	\$ 114,088.00	\$ 116,937.60	\$ 119,870.40	\$ 122,865.60	\$ 125,944.00	\$ 129,084.80
L	\$ 38.96	\$ 39.93	\$ 40.93	\$ 41.95	\$ 43.00	\$ 44.07	\$ 45.17	\$ 46.30	\$ 47.46	\$ 48.65	\$ 49.87	\$ 51.12	\$ 52.40	\$ 53.71	\$ 55.05	\$ 56.43
	\$ 81,036.80	\$ 83,054.40	\$ 85,134.40	\$ 87,256.00	\$ 89,440.00	\$ 91,665.60	\$ 93,953.60	\$ 96,304.00	\$ 98,716.80	\$ 101,192.00	\$ 103,729.60	\$ 106,329.60	\$ 108,992.00	\$ 111,716.80	\$ 114,504.00	\$ 117,374.40
K	\$ 36.27	\$ 37.18	\$ 38.11	\$ 39.06	\$ 40.04	\$ 41.04	\$ 42.07	\$ 43.12	\$ 44.20	\$ 45.31	\$ 46.44	\$ 47.60	\$ 48.79	\$ 50.01	\$ 51.26	\$ 52.54
	\$ 75,441.60	\$ 77,334.40	\$ 79,268.80	\$ 81,244.80	\$ 83,283.20	\$ 85,363.20	\$ 87,505.60	\$ 89,689.60	\$ 91,936.00	\$ 94,244.80	\$ 96,595.20	\$ 99,008.00	\$ 101,483.20	\$ 104,020.80	\$ 106,620.80	\$ 109,283.20
J	\$ 33.59	\$ 34.43	\$ 35.29	\$ 36.17	\$ 37.07	\$ 38.00	\$ 38.95	\$ 39.92	\$ 40.92	\$ 41.94	\$ 42.99	\$ 44.06	\$ 45.16	\$ 46.29	\$ 47.45	\$ 48.64
	\$ 69,867.20	\$ 71,614.40	\$ 73,403.20	\$ 75,233.60	\$ 77,105.60	\$ 79,040.00	\$ 81,016.00	\$ 83,033.60	\$ 85,113.60	\$ 87,235.20	\$ 89,419.20	\$ 91,644.80	\$ 93,932.80	\$ 96,283.20	\$ 98,696.00	\$ 101,171.20
I	\$ 30.94	\$ 31.71	\$ 32.50	\$ 33.31	\$ 34.14	\$ 34.99	\$ 35.86	\$ 36.76	\$ 37.68	\$ 38.62	\$ 39.59	\$ 40.58	\$ 41.59	\$ 42.63	\$ 43.70	\$ 44.79
	\$ 64,355.20	\$ 65,956.80	\$ 67,600.00	\$ 69,284.80	\$ 71,011.20	\$ 72,779.20	\$ 74,588.80	\$ 76,460.80	\$ 78,374.40	\$ 80,329.60	\$ 82,347.20	\$ 84,406.40	\$ 86,507.20	\$ 88,670.40	\$ 90,896.00	\$ 93,163.20
H	\$ 28.64	\$ 29.36	\$ 30.09	\$ 30.84	\$ 31.61	\$ 32.40	\$ 33.21	\$ 34.04	\$ 34.89	\$ 35.76	\$ 36.65	\$ 37.57	\$ 38.51	\$ 39.47	\$ 40.46	\$ 41.47
	\$ 59,571.20	\$ 61,068.80	\$ 62,587.20	\$ 64,147.20	\$ 65,748.80	\$ 67,392.00	\$ 69,076.80	\$ 70,803.20	\$ 72,571.20	\$ 74,380.80	\$ 76,232.00	\$ 78,145.60	\$ 80,100.80	\$ 82,097.60	\$ 84,156.80	\$ 86,257.60
G	\$ 26.52	\$ 27.18	\$ 27.86	\$ 28.56	\$ 29.27	\$ 30.00	\$ 30.75	\$ 31.52	\$ 32.31	\$ 33.12	\$ 33.95	\$ 34.80	\$ 35.67	\$ 36.56	\$ 37.47	\$ 38.41
	\$ 55,161.60	\$ 56,534.40	\$ 57,948.80	\$ 59,404.80	\$ 60,881.60	\$ 62,400.00	\$ 63,960.00	\$ 65,561.60	\$ 67,204.80	\$ 68,889.60	\$ 70,616.00	\$ 72,384.00	\$ 74,193.60	\$ 76,044.80	\$ 77,937.60	\$ 79,892.80
F	\$ 23.74	\$ 24.33	\$ 24.94	\$ 25.56	\$ 26.20	\$ 26.86	\$ 27.53	\$ 28.22	\$ 28.93	\$ 29.65	\$ 30.39	\$ 31.15	\$ 31.93	\$ 32.73	\$ 33.55	\$ 34.39
	\$ 49,379.20	\$ 50,606.40	\$ 51,875.20	\$ 53,164.80	\$ 54,496.00	\$ 55,868.80	\$ 57,262.40	\$ 58,697.60	\$ 60,174.40	\$ 61,672.00	\$ 63,211.20	\$ 64,792.00	\$ 66,414.40	\$ 68,078.40	\$ 69,784.00	\$ 71,531.20
E	\$ 20.97	\$ 21.49	\$ 22.03	\$ 22.58	\$ 23.14	\$ 23.72	\$ 24.31	\$ 24.92	\$ 25.54	\$ 26.18	\$ 26.83	\$ 27.50	\$ 28.19	\$ 28.89	\$ 29.61	\$ 30.35
	\$ 43,617.60	\$ 44,699.20	\$ 45,822.40	\$ 46,966.40	\$ 48,131.20	\$ 49,337.60	\$ 50,564.80	\$ 51,833.60	\$ 53,123.20	\$ 54,454.40	\$ 55,806.40	\$ 57,200.00	\$ 58,635.20	\$ 60,091.20	\$ 61,588.80	\$ 63,128.00
D	\$ 19.05	\$ 19.53	\$ 20.02	\$ 20.52	\$ 21.03	\$ 21.56	\$ 22.10	\$ 22.65	\$ 23.22	\$ 23.80	\$ 24.40	\$ 25.01	\$ 25.64	\$ 26.28	\$ 26.94	\$ 27.61
	\$ 39,624.00	\$ 40,622.40	\$ 41,641.60	\$ 42,681.60	\$ 43,742.40	\$ 44,844.80	\$ 45,968.00	\$ 47,112.00	\$ 48,297.60	\$ 49,504.00	\$ 50,752.00	\$ 52,020.80	\$ 53,331.20	\$ 54,662.40	\$ 56,035.20	\$ 57,428.80
C	\$ 17.33	\$ 17.76	\$ 18.20	\$ 18.65	\$ 19.12	\$ 19.60	\$ 20.09	\$ 20.59	\$ 21.10	\$ 21.63	\$ 22.17	\$ 22.72	\$ 23.29	\$ 23.87	\$ 24.47	\$ 25.08
	\$ 36,046.40	\$ 36,940.80	\$ 37,856.00	\$ 38,792.00	\$ 39,769.60	\$ 40,768.00	\$ 41,787.20	\$ 42,827.20	\$ 43,888.00	\$ 44,990.40	\$ 46,113.60	\$ 47,257.60	\$ 48,443.20	\$ 49,649.60	\$ 50,897.60	\$ 52,166.40
B	\$ 15.45	\$ 15.84	\$ 16.24	\$ 16.65	\$ 17.07	\$ 17.50	\$ 17.94	\$ 18.39	\$ 18.85	\$ 19.32	\$ 19.80	\$ 20.30	\$ 20.81	\$ 21.33	\$ 21.86	\$ 22.41
	\$ 32,136.00	\$ 32,947.20	\$ 33,779.20	\$ 34,632.00	\$ 35,505.60	\$ 36,400.00	\$ 37,315.20	\$ 38,251.20	\$ 39,208.00	\$ 40,185.60	\$ 41,184.00	\$ 42,224.00	\$ 43,284.80	\$ 44,366.40	\$ 45,468.80	\$ 46,612.80
A	\$ 14.15	\$ 14.50	\$ 14.86	\$ 15.23	\$ 15.61	\$ 16.00	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.55	\$ 19.01	\$ 19.49	\$ 19.98	\$ 20.48
	\$ 29,432.00	\$ 30,160.00	\$ 30,908.80	\$ 31,678.40	\$ 32,468.80	\$ 33,280.00	\$ 34,112.00	\$ 34,964.80	\$ 35,838.40	\$ 36,732.80	\$ 37,648.00	\$ 38,584.00	\$ 39,540.80	\$ 40,539.20	\$ 41,558.40	\$ 42,598.40

Wood County Care Facilities Wage Structure 2025 DRAFT

NOTE: ALL ANNUALIZED HOURS ARE BASED ON 2,080 FULL-TIME HOURS

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
QQ	\$119,184.00 \$57.30	\$122,158.40 \$58.73	\$125,216.00 \$60.20	\$128,336.00 \$61.70	\$131,539.20 \$63.24	\$134,825.60 \$64.82	\$138,195.20 \$66.44	\$141,648.00 \$68.10	\$145,184.00 \$69.80	\$148,824.00 \$71.55	\$152,547.20 \$73.34	\$156,353.60 \$75.17	\$160,264.00 \$77.05	\$164,278.40 \$78.98	\$168,376.00 \$80.95	\$172,577.60 \$82.97
PP	\$109,324.80 \$52.56	\$112,049.60 \$53.87	\$114,857.60 \$55.22	\$117,728.00 \$56.60	\$120,660.80 \$58.01	\$123,676.80 \$59.46	\$126,776.00 \$60.95	\$129,937.60 \$62.47	\$133,182.40 \$64.03	\$136,510.40 \$65.63	\$139,921.60 \$67.27	\$143,416.00 \$68.95	\$146,993.60 \$70.67	\$150,675.20 \$72.44	\$154,440.00 \$74.25	\$158,308.80 \$76.11
OO	\$101,108.80 \$48.61	\$103,646.40 \$49.83	\$106,246.40 \$51.08	\$108,908.80 \$52.36	\$111,633.60 \$53.67	\$114,420.80 \$55.01	\$117,291.20 \$56.39	\$120,224.00 \$57.80	\$123,240.00 \$59.25	\$126,318.40 \$60.73	\$129,480.00 \$62.25	\$132,724.80 \$63.81	\$136,052.80 \$65.41	\$139,464.00 \$67.05	\$142,958.40 \$68.73	\$146,536.00 \$70.45
NN	\$96,283.20 \$46.29	\$98,696.00 \$47.45	\$101,171.20 \$48.64	\$103,708.80 \$49.86	\$106,308.80 \$51.11	\$108,971.20 \$52.39	\$111,696.00 \$53.70	\$114,483.20 \$55.04	\$117,353.60 \$56.42	\$120,286.40 \$57.83	\$123,302.40 \$59.28	\$126,380.80 \$60.76	\$129,542.40 \$62.28	\$132,787.20 \$63.84	\$136,115.20 \$65.44	\$139,526.40 \$67.08
MM	\$89,648.00 \$43.10	\$91,894.40 \$44.18	\$94,182.40 \$45.28	\$96,532.80 \$46.41	\$98,945.60 \$47.57	\$101,420.80 \$48.76	\$103,958.40 \$49.98	\$106,558.40 \$51.23	\$109,220.80 \$52.51	\$111,945.60 \$53.82	\$114,753.60 \$55.17	\$117,624.00 \$56.55	\$120,556.80 \$57.96	\$123,572.80 \$59.41	\$126,672.00 \$60.90	\$129,833.60 \$62.42
LL	\$82,992.00 \$39.90	\$85,072.00 \$40.90	\$87,193.60 \$41.92	\$89,377.60 \$42.97	\$91,603.20 \$44.04	\$93,891.20 \$45.14	\$96,241.60 \$46.27	\$98,654.40 \$47.43	\$101,129.60 \$48.62	\$103,667.20 \$49.84	\$106,267.20 \$51.09	\$108,929.60 \$52.37	\$111,654.40 \$53.68	\$114,441.60 \$55.02	\$117,312.00 \$56.40	\$120,244.80 \$57.81
KK	\$76,315.20 \$36.69	\$78,228.80 \$37.61	\$80,184.00 \$38.55	\$82,180.80 \$39.51	\$84,240.00 \$40.50	\$86,340.80 \$41.51	\$88,504.00 \$42.55	\$90,708.80 \$43.61	\$92,976.00 \$44.70	\$95,305.60 \$45.82	\$97,697.60 \$46.97	\$100,131.20 \$48.14	\$102,627.20 \$49.34	\$105,185.60 \$50.57	\$107,806.40 \$51.83	\$110,510.40 \$53.13
JJ	\$72,675.20 \$34.94	\$74,484.80 \$35.81	\$76,356.80 \$36.71	\$78,270.40 \$37.63	\$80,225.60 \$38.57	\$82,222.40 \$39.53	\$84,281.60 \$40.52	\$86,382.40 \$41.53	\$88,545.60 \$42.57	\$90,750.40 \$43.63	\$93,017.60 \$44.72	\$95,347.20 \$45.84	\$97,739.20 \$46.99	\$100,172.80 \$48.16	\$102,668.80 \$49.36	\$105,227.20 \$50.59
II	\$66,081.60 \$31.77	\$67,724.80 \$32.56	\$69,409.60 \$33.37	\$71,136.00 \$34.20	\$72,924.80 \$35.06	\$74,755.20 \$35.94	\$76,627.20 \$36.84	\$78,540.80 \$37.76	\$80,496.00 \$38.70	\$82,513.60 \$39.67	\$84,572.80 \$40.66	\$86,694.40 \$41.68	\$88,857.60 \$42.72	\$91,083.20 \$43.79	\$93,350.40 \$44.88	\$95,680.00 \$46.00
HH	\$60,049.60 \$28.87	\$61,547.20 \$29.59	\$63,086.40 \$30.33	\$64,667.20 \$31.09	\$66,289.60 \$31.87	\$67,953.60 \$32.67	\$69,659.20 \$33.49	\$71,406.40 \$34.33	\$73,195.20 \$35.19	\$75,025.60 \$36.07	\$76,897.60 \$36.97	\$78,811.20 \$37.89	\$80,787.20 \$38.84	\$82,804.80 \$39.81	\$84,884.80 \$40.81	\$87,006.40 \$41.83
GH	\$54,100.80 \$26.01	\$55,452.80 \$26.66	\$56,846.40 \$27.33	\$58,260.80 \$28.01	\$59,716.80 \$28.71	\$61,214.40 \$29.43	\$62,753.60 \$30.17	\$64,313.60 \$30.92	\$65,915.20 \$31.69	\$67,558.40 \$32.48	\$69,243.20 \$33.29	\$70,969.60 \$34.12	\$72,737.60 \$34.97	\$74,547.20 \$35.84	\$76,419.20 \$36.74	\$78,332.80 \$37.66
GG	\$49,171.20 \$23.64	\$50,398.40 \$24.23	\$51,667.20 \$24.84	\$52,956.80 \$25.46	\$54,288.00 \$26.10	\$55,640.00 \$26.75	\$57,033.60 \$27.42	\$58,468.80 \$28.11	\$59,924.80 \$28.81	\$61,422.40 \$29.53	\$62,961.60 \$30.27	\$64,542.40 \$31.03	\$66,164.80 \$31.81	\$67,828.80 \$32.61	\$69,534.40 \$33.43	\$71,281.60 \$34.27
FF	\$45,968.00 \$22.10	\$47,112.00 \$22.65	\$48,297.60 \$23.22	\$49,504.00 \$23.80	\$50,731.20 \$24.39	\$52,000.00 \$25.00	\$53,310.40 \$25.63	\$54,641.60 \$26.27	\$56,014.40 \$26.93	\$57,408.00 \$27.60	\$58,843.20 \$28.29	\$60,320.00 \$29.00	\$61,838.40 \$29.73	\$63,377.60 \$30.47	\$64,958.40 \$31.23	\$66,580.80 \$32.01
EF	\$41,038.40 \$19.73	\$42,057.60 \$20.22	\$43,118.40 \$20.73	\$44,200.00 \$21.25	\$45,302.40 \$21.78	\$46,425.60 \$22.32	\$47,590.40 \$22.88	\$48,776.00 \$23.45	\$50,003.20 \$24.04	\$51,251.20 \$24.64	\$52,540.80 \$25.26	\$53,851.20 \$25.89	\$55,203.20 \$26.54	\$56,576.00 \$27.20	\$57,990.40 \$27.88	\$59,446.40 \$28.58
EE	\$38,001.60 \$18.27	\$38,958.40 \$18.73	\$39,936.00 \$19.20	\$40,934.40 \$19.68	\$41,953.60 \$20.17	\$42,993.60 \$20.67	\$44,075.20 \$21.19	\$45,177.60 \$21.72	\$46,300.80 \$22.26	\$47,465.60 \$22.82	\$48,651.20 \$23.39	\$49,857.60 \$23.97	\$51,105.60 \$24.57	\$52,374.40 \$25.18	\$53,684.80 \$25.81	\$55,036.80 \$26.46
DD	\$34,528.00 \$16.60	\$35,380.80 \$17.01	\$36,275.20 \$17.44	\$37,190.40 \$17.88	\$38,126.40 \$18.33	\$39,083.20 \$18.79	\$40,060.80 \$19.26	\$41,059.20 \$19.74	\$42,078.40 \$20.23	\$43,139.20 \$20.74	\$44,220.80 \$21.26	\$45,323.20 \$21.79	\$46,446.40 \$22.33	\$47,611.20 \$22.89	\$48,796.80 \$23.46	\$50,024.00 \$24.05
CC	\$31,366.40 \$15.08	\$32,156.80 \$15.46	\$32,968.00 \$15.85	\$33,800.00 \$16.25	\$34,652.80 \$16.66	\$35,526.40 \$17.08	\$36,420.80 \$17.51	\$37,336.00 \$17.95	\$38,272.00 \$18.40	\$39,228.80 \$18.86	\$40,206.40 \$19.33	\$41,204.80 \$19.81	\$42,244.80 \$20.31	\$43,305.60 \$20.82	\$44,387.20 \$21.34	\$45,489.60 \$21.87
BB	\$27,310.40 \$13.13	\$27,996.80 \$13.46	\$28,704.00 \$13.80	\$29,411.20 \$14.14	\$30,139.20 \$14.49	\$30,888.00 \$14.85	\$31,657.60 \$15.22	\$32,448.00 \$15.60	\$33,259.20 \$15.99	\$34,091.20 \$16.39	\$34,944.00 \$16.80	\$35,817.60 \$17.22	\$36,712.00 \$17.65	\$37,627.20 \$18.09	\$38,563.20 \$18.54	\$39,520.00 \$19.00
AA	\$ 24,814.40 \$11.93	\$ 25,438.40 \$12.23	\$ 26,083.20 \$12.54	\$ 26,728.00 \$12.85	\$ 27,393.60 \$13.17	\$ 28,080.00 \$13.50	\$ 28,787.20 \$13.84	\$ 29,515.20 \$14.19	\$ 30,243.20 \$14.54	\$ 30,992.00 \$14.90	\$ 31,761.60 \$15.27	\$ 32,552.00 \$15.65	\$ 33,363.20 \$16.04	\$ 34,195.20 \$16.44	\$ 35,048.00 \$16.85	\$ 35,921.60 \$17.27



ITEM#

DATE

September 18, 2024

Upon Passage &

Effective Date

Publication

RESOLUTION#

Introduced by
Page 1 of 1

ARPA ADHOC COMMITTEE

EN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To approve the use of American Rescue Plan Act (ARPA) funds for the construction of Highway Marshfield Fuel System and Parks and Forestry Playground Replacement.

FISCAL NOTE: \$450,000

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
43300	ARPA Funds	\$450,000	
57521	Capital Projects-Parks		\$ 50,000
57310	Capital Projects-Highway		\$ 400,000

SOURCE OF MONEY: American Rescue Plan Act Fund (ARPA)

WHEREAS, the ARPA Committee authorized the projects at a cost of \$450,000 for 2025, and

WHEREAS, by the Wood County Board of Supervisors, that \$450,000 of the American Rescue Plan Act fund be appropriated for the construction of the Marshfield Fuel System and Parks Playground Replacement, and

THEREFORE BE IT RESOLVED, these funds be available for the Parks and Forestry Department (57521) by appropriating \$50,000 of unexpended ARPA proceeds (43300); and for the Highway Department (57310) by appropriating \$400,000 of unexpended ARPA proceeds (43300), and

BE IT FURTHER RESOLVED, these funds be available for the Highway and Parks and Forestry department through the completion of the project

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Lance Pliml (Chair)

Bill Leichtnam

Donna Rozar

Bill Clendenning

Laura Valenstein

Al Breu

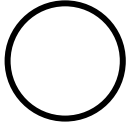
Joseph Zurfluh

Jake Hahn

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by ARPA FUNDING ADHOC COMMITTEE
Page 1 of 1

EN

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PK</u>	, Corp Counsel
Reviewed by: <u>EN</u>	, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budgets of the functions listed below for projects that were approved with American Rescue Plan Act (ARPA) funding.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent American Rescue Plan Act (ARPA). The adjustment to the budget totals \$3,256,679 as listed below:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
43300	ARPA Funds	\$3,256,679	
57521	Capital Projects-Parks		\$2,394,754
54121	Public Health		\$ 500,000
56121	L&W - Administration		\$ 119,500
56320	P&Z – Land Record		\$ 242,425

WHEREAS, the ARPA Funding Ad Hoc Committee authorized several project requests at a cost of \$3,256,679 at their September 12, 2024 meeting and unanimously recommended funding for the following projects:

WC Child Care Task Force	\$ 500,000
Powers Bluff Trailhead Shelter Building	\$ 2,100,000
South Park Storm Shelter additional funds	\$ 294,754
L&W - Drone purchase	\$ 19,500
L&W - Water Quality Improve Practices	\$ 90,000
L&W - Field Test Plot Field Days	\$ 10,000
P&Z – LiDAR Additional Deliverables	\$ 242,425

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the aforementioned projects with a transfer from ARPA Funds (43300) totaling \$3,256,679 to the following functions: Parks & Forestry Capital Projects (57521) - \$2,394,754; Public Health (54121) - \$500,000; Land & Water Conservation (56121) - \$119,500; and Planning & Zoning Land Record (56320) - \$242,425.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

Lance Pliml (Chair)

Bill Leichtnam

Donna Rozar

Bill Clendenning

Laura Valenstein

Al Breu

Joseph Zurfluh

Jake Hahn

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, August 22, 2024
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Room 110

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Rebecca Spiros

MEMBERS EXCUSED: Mary Jo Wheeler-Schueller, Leslie Kronstedt, Kristin Iniguez

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed. Clarification was offered on pulled items. Motion by Buttke/Hokamp to approve the consent agenda. Motion carried unanimously.
4. Health Director Smith requested approval for out-of-state travel for an employee to attend the Preparedness Summit by NACCHO (National Association of City and County Health Officials) April 29-May 2, 2025, in Houston TX with all expenses paid using Public Health Emergency Preparedness grant funds. Motion by Valenstein/Thao to approve the out of state travel request. Motion carried unanimously.
5. Smith and Health Dept. Manager Kathy Alft presented the proposed 2025 Health Dept. budget, reviewing the fluctuations. Motion by Buttke/Thao to approve the 2025 Health Dept. budget and forward onto the Operations Committee for review. Motion carried unanimously.
6. Norwood Administrator Marissa Kornack reviewed the current status of the water supply mitigation plan. She reported that the design/engineering contract has been executed and should be completed in the first quarter of 2025.
7. Veterans Service Officer Larson presented the proposed 2025 Veterans budget, reviewing the fluctuations. He forwarded the request by the Veterans Service Commission to leave the extra funding (estimated at \$2,455) in their non-lapsing budget instead of being used as a budget offset. Motion by Buttke/Hokamp to approve the 2025 Veterans budget, to include the Veterans Service Commission's request. Motion carried unanimously.
8. There will be a special meeting on Thursday, August 29th at 5:00 PM at River Block to review the 2025 Human Services budget. The next regular meeting will be held on

Thursday, September 26th at 5:00 PM at the Wood County Annex & Health Center in Marshfield.

9. Motion by Valenstein/Spiros to move into closed session pursuant to Wis Stats 19.85 (1)(f) to consider a leave of absence request. Motion carried unanimously.

10. Motion by Valenstein/Thao to move back into open session. Motion carried unanimously.

11. Chair Rozar declared the meeting adjourned at 6:14 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee
August 22, 2024

NAME	REPRESENTING
Kathy Alf	Health
Jue Smith	"
Rock Larson	Vogelers
Darrin Steinbach	Human Services
Katie Niloch	Human Services
Brandon Vrwink	HSD
Marilyn Kamaek	Newwood
Bill Clewley	WCD # 15
Justin Cielewicz	Edgewater Haven

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, August 29, 2024
TIME: 5:00 PM
PLACE: River Block Building – Room 206

MEMBERS PRESENT: Donna Rozar, Lee Thao, Tom Buttke, John Hokamp, Laura Valenstein, Rebecca Spiros (WebEx), Leslie Kronstedt, Mary Jo Wheeler-Schueller (WebEx, arriving at 5:15 PM),

MEMBERS ABSENT: Kristin Iniguez

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. Human Services Director presented the 2025 Human Services budget to the committee and reviewed the variables within each budget. Both Edgewater and Norwood levies are down. The Community budget met the parameter of a 3% increase. Vruwink discussed a successful grant opportunity to address the truancy issue in South Wood County. Because the grant is only for South Wood County, he stated he was able to add some dollars to have a position added to North Wood County to address this issue as well. The risk reserve fund is currently at \$1 million with the approved goal of being at \$1.5 million. Vruwink estimates that another \$250K will be deposited into that fund after year end reconciliation. Motion by Hokamp/Kronstedt to approve the 2025 Human Services budgets and forward onto the Operations Committee for their consideration. Motion carried. Voting no was Wheeler-Schueller.
4. Chair Rozar declared the meeting adjourned at 5:50 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee
August 29, 2024

NAME	REPRESENTING
Bill Glendinning	WCB-#15
Marissa Karhaek	Norwood
Ed Newton	Finance
Katie Miloch	WCHSD
Brandon Vervwin	WCHSD
Mary Schlagerhoff	WCHSD
Wendy Schagerhoff	WCHSD
Lance Pliml	CB Chair

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- Our leadership team started meeting with the Aspirus Riverview leadership team several months ago to keep one another updated on top priorities and work on a joint healthy birth project. The meetings have been very productive in getting work done and building relationships.
- I continue to serve as a mentor for Tina in Juneau County. I will also continue as Interim Juneau County Health Officer until Tina finishes up her credits to be statutorily qualified to take on the Health Officer role.
- I was recently reappointed to serve on the National Association of Counties Health and Human Services Steering Committee. This is a national group that meets virtually each month and in-person at the NACo Legislative Conference in February and the NACo Annual Conference in July each year. The focus of the work is on federal policies that impact health, human services, and related departments. I also made travel arrangements for the NACo Opioid Solutions Leadership Network meeting in Seattle next month.
- I've been working on an opioid harm reduction toolkit intended for county governmental leadership to help others understand what harm reduction is and what it isn't and what research says about the various harm reduction strategies we currently have.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff met with the MACCI Business Development Director to discuss how WCHD and MACCI can partner on initiatives and share communication with our contact lists.
- Staff analyzed Youth Risk Behavior Surveillance results from the past five years, created a data trend summary, and shared it with school leadership during a Wood County Health Department/School partner meeting.
- The final grant report for the DHS Qualitative Data Grant was submitted. Staff are working on creating a report to share publicly.
- Staff completed multiple narrative write-ups for Public Health Accreditation Board (PHAB) reaccreditation.
- Staff completed a statewide public health data infrastructure assessment.
- A UW Madison Master of Public Health (MPH) student developed an alcohol outlet density map for Wood County using GIS and is working on adding a crime data overlay.

Communication/Branding

Communication policies, guides, and other documents are being updated for PHAB accreditation. An article on Social Wellness was written and published in the Pittsville Record.

Community Health Assessment

Staff shared the results of the Community Health Assessment (CHA) on the radio. A UW Milwaukee MPH Epidemiology student analyzed CHA survey results by subpopulations.

Community Health Improvement Plan

Staff are working on the Community Health Improvement Plan (CHIP) planning phase to determine goals, objectives, and strategies for new health priorities.

Incarceration

An update was made to a brochure meant to provide statewide resources for people who are released from jail. This brochure is being printed and given to organizations in the community that work with formerly incarcerated people.

Housing

Staff provided updates from the Wood County Housing Task Force at the REDI Roundtable meeting on July 11. Another Wood County Housing Task Force meeting took place on July 30. The group is reviewing a draft of the Wood County Housing Study as part of Wood County's Comprehensive Plan. The group is also planning a Housing Open House for spring that will serve as a day filled with resources, education, and support for people looking for affordable housing options in the area.

Transportation and Recreation

The U.S. DOT SMART Transportation grant was submitted on July 12. We will hear back if we are awarded the grant sometime in February or March. Grant funds will be used to plan the "Waupaca Catch-a-Ride" program details and pilot the program in a seven-county region in Wisconsin (Adams, Clark, Juneau, Marathon, Portage, Taylor, and Wood) and ten counties in Texas.

Substance Use – IMPACT

- *Drug-Free Communities Grant Progress Report:* Drug-Free Communities (DFC) grant recipients must submit annual progress reports. Progress reports were done every six months in the past, but the CDC has switched them to be due annually. DFC-paid staff worked on the progress report from August 1, 2023, through July 31, 2024. The report encompasses all the work of IMPACT during this period. Along with the progress report is a data management plan, a collation classification tool, and core measure data are also due. The due date for this year's report is August 15.
- *Alcohol workgroup:* Members of the alcohol workgroup have been collaborating with representatives from DHS and the Wisconsin Alcohol Policy Project to develop best practice guidelines around alcohol licensing. The workgroup partnered with the Wood County Sheriff's Department to produce materials for conducting alcohol age compliance checks in the county. Data from the POLD (Place of Last Drink) from January 1, 2024, to June 30, 2024, was analyzed, and a report was generated. This data will be shared with law enforcement agencies in Wood County to facilitate a better understanding of establishments that may require additional resources or training related to responsible beverage serving.
- *THC Committee:* Members of the IMPACT THC Committee have been meeting with THC retailers in Wood County as part of an ongoing evaluation of the hemp-derived products ordinance. They document their interactions and identify potential obstacles that may affect retailers' compliance with the ordinance. The goal is to find ways to support the retailers. The retailers have been provided with ID sheets from the Department of Transportation to assist them in identifying valid customer IDs, and best practice recommendations including keeping items behind the counter.
- Healthy People Wood County staff met with the Clark County Health Department regarding a hemp ordinance that would place an age restriction on products with psychoactive properties, similar to the ordinances in place in Wood County and local municipalities.
- *Opioid Settlement:* The Wood County opioid task force released a request for proposals for the FY 2025 opioid settlement funds. Awards will be based on proposals with evidence-based support that fall within the approved uses of funds in the categories of prevention, harm reduction, treatment, recovery, criminal justice, law enforcement, community grants, and evaluation/communication/stigma reduction as approved by County Board in the Opioid Settlement Plan. Wood County currently has just over \$1 million, \$550,000 of which is earmarked for a Federally Qualified Health Center construction in Wisconsin Rapids. Due to this initial allocation of funds supporting treatment, additional treatment projects may be considered but will not be prioritized in the first year of funding by the Opioid Task Force.
- *Narcan Direct Program:* In July, 76 Narcan kits were distributed to community members through various targeted strategies, and 57 individuals were trained in overdose prevention and Narcan administration. Narcan training was provided at Mary's place in Wisconsin Rapids on July 15, with 13 people in attendance. Adult day treatment participants were also provided with Narcan training, which happens monthly. On July 25, 32 Wood County employees were trained.
- *LifePoint Program:* Fourteen individuals participated in the Wood County LifePoint program in July. Additionally, 33 other people we supported through this program. It is estimated that over 800 syringes were returned for proper disposal, and numerous resources were provided to support the health of this vulnerable population. Ongoing needs continue to be identified for participants, including barriers and gaps in access to treatment/recovery services.

Access to Healthy Foods

- *Wisconsin Rapids Downtown Farmer's Market:* National Farmer's Market Week is this week, and we are excited to celebrate our vendors. On Thursday, August 8, there will be a dance performance between 10 am and 12 pm by Central WI Nkauj Ntxhais. There will be giveaways; visitors can enter to win one of two \$20 farmer's market gift certificates by stopping at the management booth to sign up, and kids can complete a bingo card for prizes. Please show your support by visiting our market!
- In July, we had 67 vendors and processed the following:
 - \$1,777 in Debit/Credit transactions
 - \$1,167 in SNAP/EBT transactions
 - \$460 in SNAP/EBT Double Dollar Match Program
 - \$420 in Aspirus Fruit and Veggies RX Program
 - \$49,429 Sales reported by market vendors

Safe Kids Wood & Clark Counties

Staff scheduled Facebook posts for August and attended National Night Out, which had a booth on bike safety. Staff gave away 20 helmets, brain pencil erasers, and Clifford Bike Safety books at the event. They also held a Safe Kids Coalition meeting, which included discussing what projects everyone is working on. Staff completed car seat reporting/DOT reporting.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Water Lab

Logan Manthe successfully completed proficiency testing for nitrates last month. The Wood County Water Lab has completed both bacteria and nitrate requirements for certification through August 2025.

New Businesses and Consultations

Staff completed a pre-licensing inspection for J-Rolls Mobile Food Establishment based in the Marshfield area. A pre-licensing inspection was completed for Lindsey Bar due to change in ownership. A pre-licensing inspection was

completed for Noodles & Company, a new location in Wisconsin Rapids. A pre-licensing inspection was completed for Jags Mercy Farms in Marshfield. Pre-licensing inspections were completed for three new short-term rentals in Wood County last month.

Complaint Investigations

Twelve complaint investigations were completed in the month of July.

- A complaint was received regarding living conditions inside of an assisted living center. Staff provided the complainant resources to address the concerns.
- A caller reported food safety concerns at a licensed food establishment. Staff completed an onsite complaint inspection and provided food safety education as it related to the complaint.
- A complaint was received regarding a licensed lodging facility for overall uncleanliness and bugs. Staff completed a complaint inspection. No bugs were observed. Corrective actions are in place for more frequent cleaning.
- A complaint was received regarding campers on a parcel of property not having a license. Staff provided education and a license was not required.
- A complaint was reported regarding garbage and poor living conditions. Staff were onsite, but no public health hazards were observed.
- A caller reported mold inside a rental unit. Staff were onsite and observed water damage from condensation, but no public health ordinance violations.
- A complaint was received regarding poor indoor air quality in a home. Staff provided education and recommended a dehumidifier.
- A caller reported mold in a rental unit. Staff contacted the landlord, and a plumber has been hired to address the issue.
- A complaint was received regarding a hoarding problem inside a home and a possible fire hazard. Staff investigated the concern, but it did not present any health hazards at this time. No further action was necessary. Education was provided to the homeowner.
- A complaint was received regarding mold in an apartment unit. The tenant has since moved out and is no longer living in the unit.
- A complaint was received regarding living conditions inside a home. Environmental health staff were onsite and discovered multiple health hazards. Orders have been issued to the property owner.
- A caller reported cockroaches and bedbugs in a home. Professional treatment has been completed at the residence.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

Healthy Smiles received our Award Letter from Wisconsin Seal-A-Smile for the 2024-25 school year. We will be paid for providing screenings, sealants, multiple fluoride varnish applications, and entering data. On September 4-5, Wisconsin Seal-A-Smile will be holding their annual meeting in Wausau.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Family Health and Injury Prevention

2023 data report is complete and attached. The health department is collaborating with Aspirus Riverview Hospital to take a deeper dive into birth outcomes data. We are currently in the process of reviewing and analyzing data on births from July 2023 through June 2024.

Parents as Teachers (PAT)

- We have submitted a letter of intent to the Wisconsin Partnership Community Impact Grant Program to expand our PAT reach. We received notification that we have passed stage 1 of the grant process and are now working to complete the full application. The grant would support an additional bilingual parent educator for 2025-2028.
- The PAT team is currently working to complete our first full year Affiliate Performance Report. Our preliminary report shows we are meeting 19 of the 21 essential requirements. As a first full-year affiliate, this is an exceptional accomplishment. Quality improvement measures are in place to address the two missed requirements.

Emergency Preparedness

- Emergency Preparedness efforts at the Health Department have been focused around the upcoming PHAB (Public Health Accreditation Board) re-accreditation process. This involves review of current public health emergency response plans and ensuring collaboration from partner agencies.
- Planning is underway for a collaborative workshop with Wisconsin Rapids Fire Department and Wisconsin Rapids Police Department to review an active shooter scenario. Public Health and Human Services have an active role in reunification, accountability, and mass fatality operations in this workshop.

Communicable Disease

- H5N1 (Highly Pathogenic Avian Influenza) is still a nationwide health concern as more dairy cattle herds and poultry flocks are becoming infected. To date, Wisconsin has not seen any human infections of H5N1. The Health Department has updated its Avian Influenza response plans and checklists to adapt to the current CDC recommendations. Folks that work directly with poultry or dairy cattle are highly encouraged to wear personal protective equipment such as gloves and face masks.

- Pertussis (Whooping Cough) activity has been on the rise in Wisconsin. To date in 2024, Wisconsin has 278 confirmed pertussis cases statewide, compared to a total of 51 cases reported in 2023. While cases range in age from 1 month to 79 years, over half of the cases are in teens aged 11–18 years. Fifteen infants have been identified with Pertussis and three have been hospitalized. No deaths have been reported. Wood County has recently seen its first cases in 2024. There are currently three lab-confirmed cases known in Wood County. In 2023, Wood County only saw one case of pertussis. Local healthcare providers have been advised to maintain a high level of suspicion for those presenting with pertussis symptoms, and test and treat accordingly.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC issued 1,075 WIC Farmers Market Nutrition Program (FMNP) vouchers to 215 WIC participants in June and 1,645 to 329 participants in July. WIC attends the Wisconsin Rapids Downtown Farmers Market on Thursdays and the 1st Saturday per month to issue vouchers and assist families with any WIC questions.
- Staff started implementing the new ONE (Online Nutrition Education) platform on July 22 and feedback from WIC participants has been positive so far. Staff will use ONE in place of WICHealth.org to have WIC participants complete online lessons and be able to share handouts/information with participants.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1447	1444	1477	1481	1494	1480	1477	1501					
Active (final)	1450	1456	1492	1496	1512	1493	1499						
Participating	1448	1444	1482	1493	1512	1487	1485	1504					

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT August 2024

Director Update by Brandon Vruwink

The Human Services Department is in the middle of our budget process. By the August Health and Human Services Committee meeting, our budget will have been submitted to Finance and will be ready for review. As I noted in my previous update to the committee, the cost of contracted services has continued to increase, and that will be reflected in our budget. We continue reviewing gap areas within our service array and working to address them in the budget. Please feel free to reach out with any questions.

Our landlord at the DC Steinle Plaza notified me that they plan to sell the building. The plan is to close on the sale by the end of August. I have been assured that there will be no changes other than having a new ownership group. As a reminder, we have just over five years remaining on the lease, which runs through October 31, 2029. Currently, the space meets our needs, but it is tight on the second floor. As we get closer to the end of our lease, the committee will need to assess our space needs and determine if the space continues to meet our needs. I will be sure to keep this on your radar.

I am pleased to report that Katie Miloch has graduated from the National Association of Counties Leadership Academy! Over the past several months, Katie embraced the opportunity to grow and learn from colleagues across the country. Katie was honored to be chosen as one of the graduation speakers. Please join me in congratulating Katie on her graduation and the honor of being selected as a speaker.

Deputy Director Update by Katie Miloch

This past month has been busy preparing for next year's budget and working through the transition for Crisis to switch over to Northwest Connections. This is scheduled to occur at the end of August and we appreciate the patience and understanding community partners have shown as we work through this process, as well as our dedicated staff who have stepped up to ensure shift coverage on the Crisis line. I have worked closely with Division Administrator Stephanie Gudmunsen as we prepare for the launch of the certified CSP program. I am grateful for the committee's decision to pursue this much needed resource and am hopeful this program will serve a gap for those with chronic mental illness in our community.

Human Services was able to host a training for county staff to learn more about the Victim Services that PDC offers. Just over 80 staff from several departments attended this and had great feedback. Additionally, Human Services teams were invited to Ho-Chunk's Healing Camp where we had an informational booth and provided handouts on community resources, family services, and behavioral health. This was well received and have already been invited back for next year's event.

I have completed the High Performance Leadership program offered through NACo. This was a twelve week online program which included small-group meetings, individualized assignments, and large group sessions. This training focused on best practices in leadership, organizational development/change management, negotiation and collaboration, and effective business communication. I was honored to be asked to speak at our graduation ceremony and am thankful for the opportunity to have had this training.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings Review and Updates for Division Policies. Performance Evaluations for team members up to date. All team members worked together to cover shortages in immediate needs due to absences and/or vacancies.
- Additional accomplishments: Ongoing EHR Smartcare learning, updating workflows and processes. Program changes for Bridgeway unit, Crisis Services, CSP program budget considerations.
- 2024 Budget Projections and 2025 Budget entered into Questica and confirmed with Support Document. This involved working as a cohesive team at all locations and with all departments to ensure accuracy.

Accounting and Accounts Payable Team

- Budget preparation
- Worked with IT for Transportation adjustments needed and process familiarization
- CST Work plan education with DHS, presented 2025 Budget and Application
- Contract coordinator completing annual audit reviews for vendors
- Met with CCS vendor to discuss billing/invoice discrepancies
- Leading Age Rate Setting
- Northern Region Financial Managers Meeting
- Discussed Financial modeling needs with WIPFLI for EW CBRF discussion, prepared needed documents
- General ledger cleanup for Human Services Department
- Backup help during vacancy for state reporting position and cross training with new hire

Support Services Team

- Behavioral Health Clinic service notes: We are transcribing 7/23/24; 29 notes are outside the 14-day window
We currently have a total of 99 dictations waiting for transcriptionists as of 8/13/24
July: Total Service Notes 246/188 entered by Units
All dictation was OPC in July
- Records Released:
Behavioral Health Records Released: 97
Family Service Record / Background checks released: 39
Records pending/in progress: 21
Total Completed: 136

Other Unit Information

- Support Services Staff updates- no vacant positions
 - 2 staff on intermittent FMLA
 - 1 staff on FMLA 2 weeks in Aug
- HIPAA:
 - 1 HIPAA/ Confidentially breach in July- investigated found no phi confidentiality only -written contact- confirmed resolved
- Continue w/ destruction FS MFLD records at NHC >RB- FS records is currently on hold during onboarding of new Admin support staff

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows, additional program changes
- Ongoing Testing of 270/271 eligibility verification file transfers
- Onboarding of State Reporting clerk, job training.
- One (1) vacancy, BHSU Outpatient Clinic Receptionist. Interviews conducted.

Insurance Claims created and submitted for current reporting

- Norwood: 276 Claims submitted in the Amount of \$1,230,790
- Edgewater: 68 Claims submitted in the Amount of \$518,468
- Community: 1,472 Claims submitted in the amount of \$157,766
- Community: Accounts Receivable receipts: \$355,248

Service Admission Intakes - by Location

- NHC Admissions: 26 Hospital, 4 LTC
- Bridgeway: 1
- Edgewater: 5
- Community
 - 53 intakes for new clients conducted
 - 1,286 Appointments Scheduled, 755 Attended (58%)

2024 TRIP Monies received YTD:

- Norwood: \$29,895
- Community: \$33,263

Community Resources Update by Olivia Lloyd

Transportation: In July, the Transportation program provided 849 bus rides. Of these rides, 204 were for employment, and 132 were for medical. The program also provided 93 volunteer rides. Of these, 36 were for employment, and 57 were for medical.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 2448 households. The program has also issued 1016 crisis payments and 81 HVAC services.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of July we had 6 admissions and 10 readmissions. Current Memory Care census is 16 residents. Census comparison to last year:

July 2023 – 41.13 average census with 7.03 rehab

July 2024 – 44.45 average census with 7.23 rehab

July 2023 – Admissions 13/Discharges 5/Readmissions 8/Deaths 3

July 2024 – Admissions 6/Discharges 4/Readmissions 10/Deaths 3

Personnel Update: Open positions of writing this: Nursing – Licensed Nurses: 2 Fulltime Nurses
Activities: 1 Fulltime Recreational Therapy Aide

Since last report all CNA positions have been filled. The CNA wage changes approved by the Health and Human Services Committee and implemented July 1, 2024 have been successful in recruitment and retention of CNAs.

Quality Assurance Performance Improvement (QAPI): Edgewater Haven's QAPI Committee met on July 23, 2024. At the meeting Edgewater Leadership provided updates pertinent to the conditions of the residents and quality metrics of the facility. The quality measures, which are derived from the MDS Assessment Process, are compared to state and national trends, in which Edgewater's quality marks remain 5 star. Discussion was held regarding the facility's annual survey and the plan of correction. The plan of correction will be reviewed at upcoming QAPI meetings.

Facility Assessment: The new CMS Staffing Mandate required all skilled nursing facilities in the nation to make significant updates to their facility assessment by August 10, 2024. Within the Facility Assessment it is separated into detailed subchapters including: Facility Overview, Services and Resources, Equipment and Supplies, Facility Personnel, Competencies, Residents, and Facility and Community Risk.

Each subchapter was reviewed for compliance. To meet the requirement of the CMS Staffing Mandate in which the following elements were added to the facility assessment in the facility personnel and residents subchapters:

- Facility Personnel
 - Edgewater Haven Person-Centered Staffing Plan
 - Edgewater Haven Staffing Calculator
 - Edgewater Haven Retention Plan
 - Edgewater Haven Recruitment Plan
 - Edgewater Haven Crisis Staffing Plan
- Residents
 - Edgewater Haven Resident Acuity Admission and Staffing Process
 - Edgewater Haven Resident Centered Care Plan
 - Edgewater Haven Notification of Resident Change in Condition

The remaining subchapters of the facility assessment met the requirements of the CMS Staffing Mandate and they were last updated in February of 2024.

The Facility Assessment was reviewed at Edgewater Haven's QAPI Committee meeting on July 23, 2024. The QAPI Committee will review the Facility Assessment at its upcoming quarterly meetings.

Norwood Health Center Update by Marissa Kornack

As has been mentioned for the last couple of months, the final rule on minimum staffing standards for nursing homes was issued by the Centers for Medicare and Medicaid Services (CMS) in May. This rule included three phases for staggered implementation. The first phase requires that within 90-days of the final rule publication, facilities must meet the revised facility assessment requirements. While the requirement for facilities to have a facility assessment has existed for years, the new requirements focus on including provisions centered around staffing, resident acuity, recruitment/retention, and workforce unavailability. Norwood's facility assessment has been updated to include all of the new requirements. Our quality assurance performance improvement (QAPI) committee will monitor, review, and approve revisions at monthly or quarterly meetings moving forward.

Along those same lines, we held our quarterly quality assurance performance improvement (QAPI) and medical staff meeting on July 17. Quality measures, patient/resident outcomes, satisfaction surveys, ongoing quality improvement projects, and various data were reviewed and discussed.

Health Information Department by Jerin Turner

We are currently recruiting for a casual receptionist. We will be moving forward with interviews to fill that position.

We are in the process of submitting patient level data to Quality Net, a division of the Centers for Medicare and Medicaid Services (CMS) that handles the reporting of psychiatric hospital quality measures. The due date for submission is 8/15/2024.

Norwood Nursing Department by Liz Masanz

We are currently utilizing two agency CNAs to cover open positions. There are 5.50 vacant CNA FTEs at this time, along with three casual CNA position. We continue to struggle recruiting CNAs, namely candidates actually showing up for a scheduled interview and then following up with us after the interview/verbal offer being made. We have also experienced at least three candidates no calling/no showing to scheduled orientation. For nurses, we have a 60% weekender RN position, casual RN position, and a 100% RN position vacant and posted.

Marissa and Liz continue every other week meetings with Oak Medical regarding transitioning to them providing medical directorship and physician services, which is currently provided by Marshfield Clinic. Oak Medical is now providing coverage to the two other nursing homes in Marshfield. The delaying factor in making the transition is the ability for Oak Medical to obtain additional physicians/practitioners to meet the needs of our facility.

Admissions Unit: The average census for the month of July was 8.13 and 6.65 year-to-date. Average length of stay for July was 7.48 and 5.95 YTD. There were twenty-seven admissions and twenty-five discharges, with three 30-day readmissions.

Marissa, Liz (DON), Krissy (Head Nurse), and Dr. Gouthro (treatment director) have been meeting to discuss possible barriers to admissions and census. This includes reviewing and drafting some changes to the medical clearance requirements in order to streamline the admission process. These proposed changes will be presented and discussed with the rest of the medical staff.

Long Term Care: The long-term care unit had four admissions and one discharge in July, with an average census of 7.94 on Crossroads and 13.84 on Pathways, with the year to date averages being 9.51 and 12.96 respectively.

The team continues survey preparation, meeting weekly to review critical element pathways and revised processes/policies as needed. We anticipate survey occurring late October/early November. Director of nursing and head nurse continued to work on revising/updating the facility assessment to meet the August 8 deadline.

Court proceedings continue against the former social worker, with a final pre-trial hearing scheduled for 9/5.

We are currently recruiting to replace the client services assistant position. The position is posted with interviews scheduled with qualified applicants.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of July were 6,331 with revenue of \$46,757. Meals for the year are 41,325 with revenue of \$305,201.

As of writing this, we have a .50 FTE dietary aide vacancy. The position is posted and accepting applications.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates: 2023 Carry Over Projects

- Air Handler Rebuild: Materials have arrived for the air handlers. We plan to begin installation once the weather turns milder, possibly this fall.
- Building Security- Lobby: Work on the Lobby renovation have begun. The first week has been productive, if not slightly disruptive to our daily routines. Every effort is being made to accommodate our residents' needs during this process. Completion is expected in late August.

Capital Improvement Updates: 2024

- Water Pipe Replacement, Phase. 1: The contract with the design firm has been executed. The timeline for start of the design/engineering portion of the project will not begin until the fourth quarter of this year, with expected completion of design documents the first quarter of 2025.
- Wall Padding for Admissions Seclusion Room: The wall padding has been installed. By all accounts, the process went smoothly.
- Sidewalk / Paving Replacement: we are scheduled to begin replacing deteriorated walkways and a portion of the driveway near the loading dock later this summer. The concrete work was awarded to Hildebrandt Concrete and the paving by Wood Co. Highway Dept.

Other Maintenance:

Water Management: The Plan Approval Application for installing a disinfectant injection system was finally approved by the Office of Plan Review and Inspection. The disinfecting system is scheduled to be installed in early August. Flushing and filtering will continue for now.

Handrail Replacement: The Maintenance Dept. has been working on replacing wood handrails in the facility. All of the handrails in the residential spaces were completed in 2023 and much of the work in the main halls and ramps has been done in 2024, with only Ramp 1 (by Crossroads) to be completed. Not only is this an aesthetic improvement, the new extruded aluminum rails are easily cleaned which will improve infection control.

Bridgeway Transition: We have been working on preparing the former Bridgeway location for the upcoming transition to office space for the certified CSP program. This includes moving some offices and adding locks and data lines as needed. Maintenance will be working with IT to complete the latter.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: August 22 , 2024

July 2024 Activity: During the month of June we completed/submitted 301 federal forms include:

- 36 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 27 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 28 New claims for disability compensation
- 1 New claims for veterans pension
- 2 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 17 New applications for VA Healthcare
- 34 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 14 Burial and marker applications
- 27 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of August 15, 2024:
 - a. July 20 – Wisconsin Department of Veterans Affairs Training (video).
 - b. July 31 –Midstate Technical College Veterans benefit Boot Camp
 - c. August 13 – Tomah VA Medical Center Directors quarterly meeting with CVSOs and Congressional Liaisons
2. Near Future:
 - a. August 20 - VA Regional office Director's VSO call in.
 - b. August 21-25 Booth at the Central Wisconsin State Fair
 - c. September 17 - VA Regional office Director's VSO call in.
 - d. September 19 – Wisconsin Department of Veterans Affairs Training (video).
 - e. October 4 – Table at the Marshfield Senior Health Fair
 - f. October 14-18 CVSO/TVSO Association Fall Training Conference

Office updates:

1. **UPDATE**-Veteran's Video Conference room. Updated rent figures for Courthouse security office and the Veteran's Department discovered 115 square feet of space (interior walls and hallway) that were not billed in the past. This amounts to an increase of \$1,380 or 13% of the 2024 rent for Just the current veteran space. Rent for 2025 will be \$1,620 which will be covered by the increase (\$4,313) in the State grant to counties for improvement of veterans services. The remaining \$1380 will be an increase in our normal office function and covered by tax levy.
2. Video disability compensation exam. This month a veteran had issues with his home internet connectivity and had to abort his video (telemedicine) compensation exam. This type exam is where a medical provider examines the veteran on a claimed disability and then opines on if the disability is due to military service and the current level of disability. Veteran was able to reschedule the exam and have it conducted here in our office. A staff member had to clear the

office to allow for the private medical exam. Once we establish the Video/Conference room in the former security office we will be able to provide this service (privacy) with no interruption of staff.

**MINUTES
PUBLIC SAFETY COMMITTEE**

DATE: Monday, September 9, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh (WebEx), William Voight, Brad Hamilton, Dennis Polach, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Hamilton called the meeting to order at 9:00 AM.
2. The minutes of the August 12, 2024, meeting were reviewed. Motion by Voight/Polach to accept them as presented. Motion carried unanimously.
3. The next meeting will be held on Monday, October 14, 2024, at 9:00 AM.
4. Under public comment, Mary Jo Wheeler-Schueller expressed concerns about a recent emergency call that initiated at one of her places of business.
5. The Communications Dept. presented their report and bill listing for review.
6. Communications Director Engel presented the 2025 Communication budget for review. Motion by Polach/Penzkover to approve the budget and forward to the Operations Committee for their review. Motion carried unanimously.
7. The Emergency Management Dept. presented their report and bill listing for review.
8. Emergency Management Director Christensen presented the 2025 Emergency Management budgets for review. Motion by Zurfluh/Penzkover to approve the budget and forward to the Operations Committee for their review. Motion carried unanimously.
9. The Dispatch Dept. presented their report and bill listing for review.
10. Dispatch Manager Bastien presented the 2025 Dispatch budget for review. Motion by Polach/Penzkover for approve the budget and forward to the Operations Committee for their review. Motion carried unanimously.
11. The Coroner presented their report and bill listing.
12. Sheriff Becker reviewed various reports and activities of the Sheriff's Department.

13. Sheriff Becker & Chief Deputy Ellis presented the 2025 Humane Officer budget for review. Motion by Polach/Penzkover to approve the budget and forward to the Operations Committee for their review. Motion carried unanimously.
14. Sheriff Becker & Chief Deputy Ellis presented the 2025 Sheriff's Department budget for review. Motion by Voight/Polach to approve the budget and forward to the Operations Committee for their review. Motion carried unanimously.
15. Motion by Hamilton/Zurfluh to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
16. Vice Chair Hamilton declared the meeting adjourned 10:09 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
September 9, 2024**

NAME	REPRESENTING
Sara Christensen	EM
Dave Patton	Coroner
Dennis Polach	WCB-14
Ed Newton	Finance
Erik Engel	Communications
GELVIS	WCSA
Shawn Beeler	WCSA
Charlie Hoogstra	WCSA
Mary Jo Wheeler-Schueler	Wheeler's of Wisc. Rapids & MFLD
Dillon Schener	Wheeler's of Wisc. Rapids & MFLD
Tony Bashem	Dispatch
R. SABECH	Wood County Sheriff's Dept.
R VANTASSE	MAINT.
Lance Pliml (WebEx)	CB Chain
Pa Nyia Yang (WebEx)	Finance

**WOOD COUNTY SHERIFF'S DEPARTMENT
NEWS RELEASE FORM**

TYPE OF CRASH OR INCIDENT: FATAL CRASH - MOTORCYCLE VS CAR

DATE: AUGUST 31, 2024 TIME: 11:51 PM

LOCATION: SOUTH BIRON DR NEAR STRAWBERRY LANE TOWNSHIP OF BIRON

DETAILS: On the above date and time the Wood County Dispatch Center received a call of a crash involving a vehicle versus motorcycle on South Biron Drive, near Strawberry Lane in the Township of Biron. Units from the Wisconsin Rapids Police Department, Wood County Sheriff's Department, Wisconsin State Patrol, Wood County Rescue and EMS responded to the scene. Life saving measures were attempted with the operator of the motorcycle. These attempts were unsuccessful and the motorcycle operator was pronounced dead at the scene. Initial on scene investigation indicates the vehicle was traveling northbound on South Biron Drive, crossed the centerline and struck the southbound motorcycle. The vehicle driver is suspected of operating while under the influence. The vehicle driver was arrested for the 3rd Offense OWI and violation of bond conditions. During the course of the investigation it was learned a passenger in the vehicle fled the scene. This subject was later located in the Village of Plover, Portage County Wisconsin. This incident remains under investigation. The Wood County Sheriff's Department was assisted at by Wisconsin Rapids Police Department, Wisconsin Rapids Fire and Ambulance, Wood County Rescue, Wood County Dispatch Center, Biron First Responders, Wood County Coroner, Wisconsin State Patrol, Grand Rapids Police Department, Plover Police Department and Nieman's Tow Service.

RELEASE OF NAMES: (Please check one)

- ALL NAME MAY BE RELEASED**
- NAMES MAY BE RELEASED AFTER:**

SEPTEMBER 2, 2024 5:00PM
(DATE) (TIME)

NAMES INVOLVED (AGES, ADDRESSES):

Motorcycle Operator Miles E. Duerr (Deceased)	Age 28	WI Rapids
Vehicle Operator Rait M. Abdiu	Age 25	WI Rapids
Vehicle Passenger Trevor S. Paulson	Age 21	Stevens Point

INVESTIGATING OFFICER: Downs



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

WOOD COUNTY SHERIFF'S DEPARTMENT
NEWS RELEASE
9/4/24

The Wood County Sheriff's Department along with agencies throughout Central Wisconsin have noticed a significant increase in critical incidences involving violent individuals with firearms this summer. As previously released on August 20th, 2024 multiple members of our law enforcement communities were fired upon by one of these violent individuals. During a vehicle pursuit on August 20th, 2024, Clinton H. Mayotte fired at five or more law enforcement officers while attempting to flee. It is clear that Mayotte was not just firing at officers to deter officers from pursuing him but to try and kill them. Thankfully no officers were struck or injured during this outrageous violent act that span over several miles. Mayotte was shot by an officer after a standoff while he continued to fire at officers.

Mayotte was treated by these same officers that he was trying to kill and then transported to a nearby hospital where he was treated. Yesterday on 9/3/24 Mayotte stood in front of the Honorable Nicholas Brazeau, Jr who placed him on a high cash bond of \$2.11 million dollars.



Clinton H. Mayotte (Age 40)

Sheriff Becker, along with the law enforcement community, strives to end these violent incidents before they start. But it's important that the public knows that we will not back down to these individuals and will continue to protect the public. If you know a person showing violent tendencies, please report them to law enforcement so prevention measures can take place.

The Wisconsin Department of Justice- Criminal Investigation is conducting the investigation of this incident.

Respectfully,

Wood County Lt. Scott Goldberg



August Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

August Training Descriptions

Date	Type	Description
5-Aug	Business Meeting	August Business Meeting
12-Aug	Project Lifesaver	Individually practiced finding PLS transmitter. Also hung dry suit hangers in ATV trailer and performed other truck maintenance.
19-Aug	Work Night	Performed checks and maintenance on vehicles. Discussed future trainings.
26-Aug	Water Rescue	Training with the airboat.

Call Summary

Call #	53	54	55	56	57
Date	8/1/2024	8/3/2024	8/3/2024	8/4/2024	8/6/2024
Time	22:06	17:13	21:39	13:17	14:37
Day of Week	Thursday	Saturday	Saturday	Sunday	Tuesday
Township	Richfield	Grand Rapids	Richfield	Sigel	Wisconsin Rapids
Location	7500 PARK LN	32ND & GRIFFITH AVE	7500 PARK LN	CTH F & CTH HH	521 LINCOLN ST
Rescue 3	T. Young	M. Klein	M. Klein	D. Westfall	B. Diggles
Rescue 4	B. Diggles				
Rescue 5					
10-22ed			Yes		
Call Type	Water Rescue	Traffic/Scene Containment	Water Rescue	10-50 w/ Unknown Injuries	Other
Medical/Extrication					
Ambulance	Pittsville			UEMR	
EMR					
Fire	Vesper			Vesper	
Air					
Tools/Equipment Used	Rope, Yellow Boat	Stop Signs			Airboat
Notes	Richfield, Arpin, Pittsville, Hewitt, Remington FD & Marshfield Ambulance also on scene.				
Other members on scene	M. Wiberg (R2) M. Klein	M. Wiberg (R2)			M. Wiberg (R2)

Call Summary

Call #	58	59	60	61	62
Date	8/13/2024	8/17/2024	8/18/2024	8/21/2024	8/23
Time	19:57	22:07	19:16	19:57	10:54
Day of Week	Tuesday	Saturday	Sunday	Wednesday	Friday
Township	Saratoga	Grand Rapids	Saratoga	Seneca	Wisconsin Rapids
Location	13431 CTH Z	64TH ST N & WASHINGTON AVE	STH 73 S & TOWER RD	RANGE RD & SENECA RD	1055 17TH AV N
Rescue 3	B. Diggles	T. Young	D. Westfall	B. Franz	J. Van Ert
Rescue 4					
Rescue 5					
10-22ed		Yes		Yes	
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries	10-50 w/ Unknown Injuries	Other
Medical/ Extrication					Extrication
Ambulance	WRFD		WRFD	WRFD	
EMR	Saratoga		Saratoga	Port Edwards	
Fire	Nekoosa		Grand Rapids	Port Edwards	
Air					
Tools/ Equipment Used					Spreader
Notes					
Other members on scene	M. Wiberg T. Young		M. Klein B. Diggles	B. Diggles D. Westfall	

Call Summary

Call #	63	64	65		
Date	8/24/2024	8/31/2024	8/31/2024		
Time	20:47	5:06	23:54		
Day of Week	Saturday	Saturday	Saturday		
Township	Saratoga	Saratoga	Wisconsin Rapids		
Location	6520 STH 13 S	CTH Z & SILVER CANOE DR	1ST ST N & STRAWBERRY LN		
Rescue 3		C. Stoflet	B. Franz		
Rescue 4					
Rescue 5					
10-22ed	Yes				
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries		
Medical/ Extrication					
Ambulance		WRFD	WRFD		
EMR		Saratoga	Biron		
Fire		Nekoosa	WRFD		
Air					
Tools/ Equipment Used					
Notes					
Other members on scene		B. Diggles			

Special Events Summary

Date	8/3/2024	8/6/2024			
Day of Week	Saturday	Tuesday			
Event	Car Cruise	National Night Out			
Host					
Location	32ND & GRIFFITH AVE	WITTER FIELD			
Vehicle Used	R3	R3			
Tools/ Equipment Used		Airboat			
Members at event	M. Wiberg M. Klein	M. Wiberg B. Diggles			
Event Description	Traffic control for Car Cruise.	Participated in show & tell for National Night Out at Witter Field.			



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

September 3, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – August 2024

The Crime Stoppers program received 17 tips in the month of August 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on July 10, 2024. The next regular meeting will be on September 11, 2024, at 6:30 P.M. There was no meeting in August.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	13	1	2
K9 Bingo	12	5	0
K9 Timo	14	2	0
K9 Rosco	14	1	2
K9 Lola	0	0	10

TRAINING (MONTHLY) –

Wood County Sheriff's Department K9 teams participated in monthly training with Wisconsin Rapids Police Department, Nekoosa Police Department, and Marshfield Police Department. Training venues included Witter Field in Wisconsin Rapids, Wisconsin Rapids East Junior High, Nieman's Towing and Recovery and Wood County Range. Training consisted of narcotic detection (open area, lockers, vehicles, buildings), building search for man with apprehension, and muzzle work.

TRAINING (INDIVIDUAL) –

- K9 Sig was trained an extra hour for WRPD. He conducted apprehension on a decoy and he was removed by their personal.
- K9 Rosco completed narcotic training and ball obedience training on duty time.
- K9 Timo completed narcotic and obedience training during on duty time.
- K9 Bingo completed odor detection, obedience and tracking training during on duty time.

USEAGE –

- K9 Sig assisted WRPD on a traffic stop. No indication was observed.
- K9 Rosco completed a sniff of Mary's Place in Marshfield. No indications or change in behavior.
- K9 Bingo had five deployments during the month of August.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Assisted Plover Police Department with locating a missing person. Bingo searched area near residence and into wooded area. Ultimately, the subject was located and Bingo was moving towards that same direction.
 - In the Township of Rudolph, Bingo was deployed to locate subject who was violating restraining order. Bingo was removed from squad car, announcements were made, and subject announced his location and surrendered.
 - Assisted Wisconsin Rapids Police Department in searching several wooded areas after a complaint of someone screaming for help. No change of behavior observed, and no persons located during search.
 - After high risk incident involving a shooting, Bingo assisted Wisconsin Department of Criminal Investigation with locating evidence. Bingo had a change of behavior and indication near a tree. Later evidence was located several feet from that same tree.
 - Bingo was deployed for a business alarm in the Town of Seneca. Deputies observed open door on building, and announcements were made. Bingo assisted in clearing the building, and no persons were located.
- K9 Timo had two deployments during the month of August.
- K9 Timo assisted Wisconsin Rapids Police Department with a narcotic detection sniff around a vehicle. Indication was observed and 1 gram of marijuana was located inside vehicle.
 - K9 Timo deployed on a Wood County Sheriff's Department traffic stop for a narcotic detection sniff. Indication was observed and 20 ecstasy pills, 8.1 grams methamphetamine, and 1 gram of marijuana were located.

DEMO/COMMUNITY –

- K9 Sig had 2 Demos this month one was for the Ax throwing event in Portage County. The second event was for the Central Wisconsin State Fair.
- K9 Rosco had two demos for August, Wheelers brat fry, and Wisconsin State Fair.
- K9 Lola attended axe throwing fundraiser, retirement parties, Power of Story Telling, National Night Out, met with inmates going to court, pinning ceremony, ACACIA event in Marshfield, Wheeler brat fry, and greeted employees coming into courthouse.

ADDITIONAL INFORMATION –

Brandon Christianson was promoted from Sergeant to Lieutenant starting August 23, 2024. Lieutenant Christianson will be taking over as the new Sheriff's Department K9 Coordinator.

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

7-21-24 to 8-17-24

Animal Bites:	<u>Dog</u>	<u>Cat</u>
• NKPD	1	0
• PEPD	0	0
• WRPD	0	0
• GRPD	1	0
• PIPD	0	0
• Saratoga	1	0
• Port Edwards	1	0
• Arpin	1	0
• Rock	0	1

Neglect/Abuse Case: 2

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 5

Follow-up-Susa: 0

Monthly Hours: 22.00

2024 YTD Hours: 258.50

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

August 2024

ATV

- Patrol Hours 57
- Citations-3
- Warnings-4

BOAT

- N/A

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

August 2023 (08/04/24 to 08/31/24)

Patrol

Overtime hours:	102.5
Comp time hours:	234.75
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	4
Comp time hours:	19.5

Security Services

Overtime hours:	3.75
Comp time hours:	23

TOTAL CALL OUT:	30
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services August 2024 Report

For the month of August, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	84
O.C. -	6
Misc. Items -	4

The miscellaneous items that were located were three (3) pairs of scissors and some 9mm ammo.

Security Services screened 7,719 people entering the courthouse for the month of August. Security Services had 31 security requests from different departments within the Courthouse for the month. We also served 10 civil process papers and fulfilled three (3) warrants for the month.

Security Services handled three (3) complaint in the jail. The complaints were for Theft, issue of worthless checks and Battery to a Corrections Officer. Security Services also arrested an individual for bail jumping because he came to court intoxicated.

For the month of August Security found a lost debit card and worked late on the 13th for the election night.

During the Month of August, I utilize part-time employees for 24 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	195	81	32	240	82	32	214	69	43	201	75	45
2	174	69	22	178	73	26	199	80	32	229	76	32	222	71	42	203	75	44
3	177	68	23	180	73	26	201	80	32	229	77	33	218	71	42	207	75	44
4	174	71	21	182	73	26	201	80	31	228	80	35	209	74	41	211	73	46
5	167	67	20	182	73	26	196	79	30	230	79	35	212	74	41	215	73	47
6	173	73	21	183	72	25	197	77	30	231	80	35	213	74	41	217	76	46
7	173	73	20	186	72	26	194	77	30	236	80	35	210	73	42	214	76	47
8	175	73	19	187	69	26	195	78	31	239	80	35	208	72	41	215	77	49
9	169	71	19	188	64	25	198	81	32	231	79	35	216	76	42	216	77	47
10	167	70	20	188	64	25	199	81	32	225	78	35	208	76	42	216	77	44
11	166	68	21	188	63	25	202	81	32	224	79	38	212	79	43	210	75	44
12	169	69	23	186	63	24	203	80	32	227	79	39	216	79	42	205	75	43
13	170	72	24	184	60	25	203	80	33	232	81	40	215	79	41	205	77	44
14	169	72	24	190	59	26	211	82	33	231	81	39	211	78	41	206	80	45
15	170	72	24	190	57	27	211	82	32	234	81	39	205	77	41	204	80	45
16	173	72	25	194	65	29	213	80	33	236	80	38	204	76	41	202	80	44
17	166	71	26	195	70	30	213	80	32	233	78	39	200	74	41	204	80	42
18	165	68	26	196	70	30	219	80	31	233	75	37	200	73	40	194	76	41
19	168	72	26	198	70	30	222	79	31	229	76	38	198	73	40	197	75	40
20	174	77	29	192	67	30	222	78	31	230	75	42	199	73	40	196	76	38
21	175	77	29	191	66	30	222	84	31	233	75	42	200	71	41	192	74	38
22	177	77	28	195	68	30	223	81	32	234	75	41	200	69	42	195	74	38
23	174	75	28	199	73	30	219	79	33	231	72	42	200	69	43	193	74	37
24	179	74	26	198	79	30	223	79	33	223	71	42	200	71	43	196	74	37
25	175	74	26	199	79	30	221	79	33	218	75	42	198	72	44	193	72	37
26	178	77	27	199	79	30	225	78	35	218	74	42	200	72	44	192	72	38
27	176	75	25	191	77	33	229	78	36	217	77	41	199	72	44	193	71	37
28	179	75	25	198	77	33	229	79	35	220	77	41	201	72	44	190	71	37
29	179	75	22	197	76	33	227	82	35	220	77	41	207	71	44	194	71	39
30	176	74	22				232	82	34	217	74	42	204	66	46	200	71	39
31	177	71	23				234	82	34				204	70	46			
WCJail	172.77			189.97			212.19			228.60			206.55			202.53		
Shipped	72.29			69.83			79.97			77.43			73.10			75.07		
EMP	23.74			27.97			32.35			38.23			42.19			42.07		
Avg Length of Stay (Days)	32.60			26.30			38.30			26.40			35.30			28.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	202	71	39	188	68	31	192	71	34	0	0	0	0	0	0	0
2	205	71	39	185	71	31	194	71	33							
3	209	71	39	189	73	31	192	71	33							
4	207	70	37	189	73	31										
5	208	70	37	189	73	30										
6	210	70	37	186	72	31										
7	210	70	35	189	72	34										
8	209	70	32	184	71	35										
9	208	68	32	181	71	37										
10	210	67	32	184	74	37										
11	211	64	32	189	74	37										
12	210	66	32	193	74	37										
13	214	67	32	191	72	37										
14	213	67	31	191	77	37										
15	216	67	31	187	75	39										
16	214	70	32	188	74	38										
17	216	70	33	187	72	37										
18	212	70	34	189	72	36										
19	212	69	34	188	72	35										
20	212	67	35	187	71	35										
21	210	67	35	190	67	36										
22	215	67	35	187	68	36										
23	214	66	36	188	67	36										
24	214	61	34	190	71	38										
25	212	69	32	190	71	37										
26	208	68	30	188	71	37										
27	202	68	33	188	68	38										
28	203	68	33	190	67	37										
29	207	68	32	189	65	35										
30	202	67	33	194	68	37										
31	190	64	31	193	72	36										
WCJail	209.19			188.42			192.67			0.00			0.00			0.00
Shipped	68.00			71.16			71.00			0.00			0.00			0.00
EMP	33.84			35.45			33.33			0.00			0.00			0.00
Avg Length of Stay (Days)	42.50			31.20			0.00			0.00			0.00			0.00

2023 Yearly Averages

Total	200.32
Safekeeper	73.09
EMP	34.35
LENGTH of STAY	32.58

SK Total
WP 75

Notes COVID



no new inmates



Network interruption

Color indicates low population	165	01/18/24
Color indicates high population	240	04/01/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	75	69	71	74	79	81	122	82	97	69	78	75
2	77	69	73	73	84	80	117	76	104	71	81	75
3	80	68	76	73	86	80	115	77	102	71	85	75
4	76	71	78	73	87	80	108	80	91	74	89	73
5	73	67	77	73	84	79	112	79	94	74	92	73
6	73	73	80	72	87	77	112	80	95	74	92	76
7	74	73	82	72	84	77	117	80	92	73	88	76
8	77	73	86	69	82	78	120	80	92	72	86	77
9	73	71	93	64	81	81	113	79	95	76	89	77
10	71	70	93	64	82	81	108	78	87	76	92	77
11	71	68	94	63	85	81	103	79	86	79	86	75
12	71	69	93	63	86	80	104	79	91	79	83	75
13	68	72	93	60	86	80	106	81	91	79	80	77
14	67	72	101	59	92	82	106	81	89	78	77	80
15	68	72	102	57	93	82	109	81	84	77	75	80
16	70	72	96	65	96	80	114	80	84	76	74	80
17	63	71	91	70	97	80	112	78	82	74	77	80
18	65	68	92	70	104	80	116	75	84	73	74	76
19	64	72	94	70	108	79	111	76	82	73	79	75
20	61	77	91	67	109	78	109	75	83	73	78	76
21	63	77	91	66	102	84	112	75	85	71	77	74
22	66	77	93	68	105	81	114	75	86	69	80	74
23	66	75	92	73	103	79	113	72	85	69	79	74
24	74	74	85	79	107	79	106	71	83	71	82	74
25	70	74	86	79	105	79	97	75	79	72	81	72
26	68	77	87	79	107	78	98	74	81	72	79	72
27	71	75	78	77	109	78	94	77	80	72	82	71
28	74	75	85	77	111	79	97	77	82	72	79	71
29	77	75	85	76	106	82	97	77	89	71	81	71
30	75	74			112	82	96	74	89	66	87	71
31	78	71			114	82			85	70		
WOOD	70.94		87.52		95.90		108.60		88.03		82.07	
WPSO	72.29		69.83		79.97		77.43		73.10		75.07	
TOTAL	172.77		189.97		212.19		228.60		206.55		202.53	

MONTH	High	Low
January	80	61
February	102	71
March	114	79
April	122	94
May	104	79
June	92	74

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2024
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July		August		September		October		November		December	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	89	71	88	68	82	71	0	0	0	0	0	0
2	93	71	82	71	86	71						
3	97	71	84	73	84	71						
4	99	70	84	73								
5	100	70	85	73								
6	102	70	82	72								
7	104	70	82	72								
8	105	70	77	71								
9	106	68	71	71								
10	109	67	71	74								
11	114	64	76	74								
12	111	66	80	74								
13	114	67	80	72								
14	114	67	75	77								
15	117	67	71	75								
16	111	70	74	74								
17	110	70	75	72								
18	106	70	78	72								
19	107	69	78	72								
20	108	67	78	71								
21	106	67	84	67								
22	111	67	80	68								
23	110	66	82	67								
24	118	61	78	71								
25	110	69	79	71								
26	109	68	77	71								
27	100	68	79	68								
28	101	68	82	67								
29	106	68	85	65								
30	101	67	85	68								
31	94	64	81	72								
WOOD	105.87		79.45		84.00		0.00		0.00		0.00	
WPSO	68.00		71.16		71.00		0.00		0.00		0.00	
TOTAL	209.19		188.42		192.67		0.00		0.00		0.00	

2024 Safe Keeper Averages		
WOOD Co Jail	89.15	108
WAUPACA Co	73.09	75
Total Population	200.32	183

Yellow Shut down for COVID

MONTH	High	Low
July	117	89
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

no new inmates

Waupaca	Limited SK
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Network interruption

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	2025	\$69,963.75	\$90,679.50	\$20,715.75	\$43,641.18	\$27,293.64
March	2479	\$85,649.45	\$111,009.62	\$25,360.17	\$69,001.35	\$27,825.60
April	2323	\$80,259.65	\$104,023.94	\$23,764.29	\$92,765.64	\$24,664.53
May	2266	\$78,290.30	\$101,471.48	\$23,181.18	\$115,946.82	\$27,743.76
June	2252	\$77,806.60	\$100,844.56	\$23,037.96	\$138,984.78	\$25,820.52
July	2108	\$72,831.40	\$94,396.24	\$21,564.84	\$160,549.62	\$27,580.08
August	2206	\$76,217.30	\$98,784.68	\$22,567.38	\$183,117.00	\$26,260.41
September	213	\$7,359.15	\$9,538.14	\$2,178.99	\$185,295.99	\$26,362.71
October	0	\$0.00	\$0.00	\$0.00	\$185,295.99	\$29,227.11
November	0	\$0.00	\$0.00	\$0.00	\$185,295.99	\$26,782.14
December	0	\$0.00	\$0.00	\$0.00	\$185,295.99	\$25,380.63
TOTAL	18113	\$625,804.15	\$811,100.14	\$185,295.99		\$321,140.16

\$34.55

\$44.78

Electronic Monitoring 2024 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2024 Total Amount	2023 Total Amount
January	23.74	\$21,563.04	\$21,563.04	\$33,432.32
February	27.97	\$23,766.11	\$45,329.15	\$26,158.44
March	32.35	\$29,383.51	\$74,712.66	\$28,747.73
April	38.23	\$33,604.17	\$108,316.83	\$31,006.60
May	42.19	\$38,321.18	\$146,638.00	\$27,833.17
June	42.07	\$36,979.53	\$183,617.53	\$24,712.84
July	33.84	\$30,736.87	\$214,354.41	\$24,520.42
August	35.45	\$32,199.24	\$246,553.64	\$22,061.27
September	0	\$0.00	\$246,553.64	\$20,258.04
October	0	\$0.00	\$246,553.64	\$27,274.27
November	0	\$0.00	\$246,553.64	\$29,669.18
December	0	\$0.00	\$246,553.64	\$26,776.34
TOTAL	39.41	\$246,553.64	\$246,553.64	\$322,450.62

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$173,375.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$260,062.50	\$293,625.00
APRIL	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$346,750.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$433,437.50	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$520,125.00	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$606,812.50	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$693,500.00	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$693,500.00	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$693,500.00	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$693,500.00	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$693,500.00	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$0.00	\$693,500.00	\$693,500.00		\$1,179,225.00

2024 is a 75 average
Waupaca \$38.00 per bed per day (75)

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2871	2803	2780	0	8454	\$24,909.05
February	2793	2717	2791	0	8301	\$20,927.98
March	2947	2871	2911	0	8729	\$21,317.12
April	4167	4112	4095	0	12374	\$28,176.82
May	2742	2668	2660	0	8070	\$20,693.80
June	2586	2553	2487	0	7626	\$21,138.76
July	3995	3911	3923	0	11829	\$22,599.64
August	2538	2462	2437	0	7437	\$21,062.52
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	24639	24097	24084	0	72820	\$180,825.69

Cost per meal **\$2.48**

Cost per day **\$7.45**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$180,825.69	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	72,820	0	0	0
Cost per Meal	\$2.82	\$2.48	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.45	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2024**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	0	0	0	0	0	0	131	47	178
FEBRUARY	0	1	1	0	0	1	142	49	191
MARCH	0	0	0	0	0	0	130	56	186
APRIL	0	1	1	0	0	1	106	55	161
MAY	0	0	0	0	0	0	131	43	174
JUNE	0	0	0	0	0	0	126	40	166
JULY	0	0	0	0	0	0	146	41	187
AUGUST	0	0	0	0	0	0	117	36	153
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	2	2	0	0	2	1029	367	

TOTAL SCANNED

1396

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, September 4, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock

MEMBERS EXCUSED: Wayne Schulz, Joe Behlen

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of August 7 & 13, 2024, were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.
4. Motion by Hovendick/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Ben Tanko from Alliant Energy reviewed the possibility of a lease agreement for wind energy for the Wood County land in Marathon County being leased to the Board of Regents for the Experimental Station. Planning & Zoning Director Grueneberg will discuss this possibility with the Board of Regents and bring this subject back at a future meeting.
6. Extension Area Director Solin presented the 2025 Extension budget for review. Motion by Buttke/Hovendick to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried unanimously.
7. County Conservationist Wucherpennig presented the 2025 Land & Water Conservation Dept. budget for review. Motion by Hovendick/Perlock to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried unanimously.
8. Wucherpennig discussed the field day being held in Portage County coming up on September 17th. Committee members interested need to pre-register for the event.
9. Wucherpennig presented an update on the progress of the LWRM Plan update. A draft plan is posted to the LWCD website. The committee will need to hold a public hearing in November before it goes to the full county board for approval.
10. Wucherpennig updated the committee on the ongoing violations of non-metallic mines and manure runoff. These are progressing through the various legal proceedings.

11. Marshfield Parks & Recreation Director Justin Casperson reviewed the progress of the Braem Park Pickleball Courts and requested release of the economic grant funding allocated to the project. Motion by Buttke/Perlock to approve the release of \$25,000 of economic grant funding to the City of Marshfield for the Braem Park Pickleball Courts. Motion carried unanimously.
12. Casperson requested reallocation of \$12,500 of previously approved grant funding from the Wenzel Plaza restroom to the Braem Park Pickleball Courts, since the city has not decided what avenue to pursue with the restrooms. In addition, the Pickleball Courts bids came in over budget. Motion by Hovendick/Buttke to reallocate \$12,500 of economic development grant funding to the Braem Park Pickleball Court project. Motion carried unanimously.
13. City of Wisconsin Rapids Director of Community Development Kyle Kearns presented the progress of the downtown waterfront plan being conducted and requested the release of the \$25,000 economic development grant funding for this purpose. The plan is expected to be complete by the end of the year. Motion by Leichtnam/Hovendick to release \$25,000 of economic development grant funding to the City of Wisconsin Rapids for the waterfront plan. Motion carried unanimously.
14. Representatives of the North Wood County Historical Society requested release of \$25,000 of economic grant dollars for updates to the Upham Mansion but have not completed any of the work associated with the grant fund request yet but assured the committee that by the end of November, there would be significant progress. Motion by Buttke/Hovendick to approve the release of \$25,000 of economic development grant dollars to the North Wood County Historical Society. Motion carried unanimously.
15. Planning & Zoning Director Grueneberg presented the 2025 Planning & Zoning budgets to the committee for review. Motion by Buttke/Perlock to approve the budgets as presented and forward to the Operations Committee for their review. Motion carried unanimously.
16. Grueneberg reminded the committee of the tour coming up on Friday, September 13th at 8:00 AM beginning in front of the courthouse.
17. Grueneberg presented the 2025 Economic Development budget to the committee for review. Motion by Buttke/Perlock to approve the budget and forward to the Operations Committee for their consideration. Motion carried unanimously.
18. The next regular meeting will be held on Wednesday, October 2nd at 9:00 AM.
19. Motion by Buttke/Hovendick to adjourn the meeting. Motion carried unanimously at 11:01 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
September 4, 2024**

NAME	REPRESENTING
Bill O'Leary	WCB #15
Jeff Perz	WCB #1
DENNIS POLACH	WCB - 14
Ed Newton	Finance
Tim Houender	WCB # 5
Jeremy Sohe	Extension
Russ Perlock	WCB #4
Victoria Wilson	P&Z
Peter Kastentholz	Corp. Counsel
Kayla Rombakski	EXTENSION
JUSTIN CASPERSON	CITY OF MARSHFIELD
Jason Grueneberg	P&Z
Barb Peeters (Web Ex)	LWCD
Lance Pliml (Web Ex)	CB Chair

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
July 18th, 2024
Wood County River Block/Online

Attendees: Shane Wucherpennig (Wood); Gary Beastrom (Member-at-Large); Amanda Gurklis (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Kevin Munkwitz (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Jared Mader (Marathon). Bill Clendenning (Wood) and Amberle Schwartz (Portage) were also present.

CALL TO ORDER: President Wucherpennig called the meeting to order at 9:34 a.m. The start of the meeting was delayed due to an initial lack of a quorum.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Walker, which was seconded by Beastrom, to approve the minutes from the May 2024 meeting. Motion carried unanimously.

CLOSED SESSION: CLOSED SESSION: A motion was made by Walker, which was seconded by Beastrom to go into closed session. Motion carried. A motion was made by Beastrom, which was seconded by Walker, to end the closed session. Motion carried.

TREASURER'S REPORT: Hilgart presented the treasurer's report. A motion was made by Beastrom, which was seconded by Walker, to forward the report to the full council. Motion carried.

STAFF AND MEMBERSHIP:

Hiring Updates: Prior to the official start of the meeting, Glad reported to those in attendance on hiring updates. Nine positions were filled.

Al Barden Tribute: A tree was planted and the placement of a bench is planned.

POLICY & PROCEDURES: Glad reported that benefit changes are being looked at for possible implementation in 2025.

PR & COMMUNICATIONS: Glad reported that Carmen Wolfe was hired.

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made by Beastrom, which was seconded by Walker, to adjourn. Motion carried. The meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Bob Walker
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
July 18th, 2024
Wood County River Block/Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Jacob Fluor (Golden Sands RC&D Staff); Kevin Munkwitz (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Denise Hilgart (Golden Sands RC&D Staff); Erin Richards (Golden Sands RC&D Staff); Brooke Patrick (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Al Drabek (Marathon); Asher Maliepaard (Golden Sands RC&D Staff); Kristin McAdow (Golden Sands RC&D Staff); Claire Harwood (Golden Sands RC&D Staff); Brady Albers (Golden Sands RC&D Staff); Gary Beastrom (Member-at-Large); Amberle Schwartz (Portage); Rick Nitz (Golden Sands RC&D Staff); Thor Gustafson (Golden Sands RC&D).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Walker, which was seconded by Clendenning, to approve the minutes from the May 2024 meeting. Motion carried unanimously.

ELECTION OF COMMITTEE CHAIR: A motion was made by Clendenning, which was seconded by Beastrom, for a unanimous ballot for Brent Tesmer as committee chair.

PROJECT UPDATES:

Cooperative Forestry: Fluor and Harwood reported on the meeting. A demonstration forest field day will be held in Monroe County next week. Other events are being considered/planned. Brochures for all of the demonstration forests have been updated. A demonstration forest MOU has been drafted.

Central Wisconsin Invasives Partnership (CWIP): Fluor reported that field work and reporting is being done. A work project that was carried out by volunteers was done on a private parcel, and additional projects are being considered.

Northeast Wisconsin Invasives Partnership (NEWIP): Harwood reported on work through social media and public events. Control work is under way at various sites. Additional projects are being sought. A meeting for NEWIP and CWIP partners is being planned for October 8th.

Tree Shelters: Munkwitz reported that sales are slowing down, as they usually do during mid-season.

Urban Conservation: Nitz reported that project work is underway.

Stevens Point Area Neighborhood Gardens (SPANG): Richards reported on work with partners and improvements being made at a local site.

NACD Technical Assistance Project/Managed Grazing: Several staff offered updates on their respective work, including working with landowners on mapping cost-sharing applications, grazing plans and follow-up, and outreach events coming up in the next few months.

Waupaca County Conservation Field Day (WCCFD): Glad reported that the 2024 event is planned for September 27th with a rain date of October 4th. Planning is underway.

Water Appreciation Day Event: Glad reported that an event was held May 17th.

Habitat for Karner Blue Butterfly, Poweshiek Skipperling, & Other Pollinators: Glad reported that field work is underway.

Central Wisconsin Windshed: Glad reported that field work is underway for the 2024 season.

NEW PROJECTS: Glad presented a NRCS Co-employment Collaboration project, a \$1.8 million agreement with the NRCS, starting October 1st. A motion was made by Clendenning, which was seconded by Walker, to recommend approval of the project by the full board. Motion carried.

MEMBER REPORTS: None.

OTHER BUSINESS: Committee members continued earlier discussion about splitting the current Forestry/Ag/Wildlife committee meetings into separate committees, one for Agriculture and the other for Forestry/Wildlife. A motion was made by Clendenning, which was seconded by Walker, to recommend approval of the split by the full board; with one committee focusing on Agriculture and the other on Forestry & Wildlife. Motion carried.

ADJOURNMENT: A motion was made by Beastro, which was seconded by Clendenning, to adjourn. Meeting adjourned at 10:55 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
July 18th, 2024
Wood County River Block/Online

Attendees: Joe Tomandl (Taylor); Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Andrew Senderhauf (Golden Sands RC&D Staff); Nathan Sandwick (Golden Sands RC&D Staff); Mara Lince (Golden Sands RC&D Staff); Jared Mader (Marathon).

CALL TO ORDER: Tomandl called the meeting to order at 10:01 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Tomandl, to approve the May 2024 meeting minutes. Motion carried unanimously.

ELECTION OF COMMITTEE CHAIRPERSON: Nominations for Chair and Vice-Chair were solicited. Discussion about the process: Elections are every 2 years, which means a 2-year term for Chair/Vice-chair positions. Nominations were made for Chair and Vice-Chair: Tomandl to continue as Chair, Leichtnam for Vice-Chair. A motion was made by Leichtnam, which was seconded by Tomandl, to elect Tomandl to Chair and Leichtnam to Vice-Chair. Motion carried unanimously.

NEW PROJECTS: None.

COUNTY AND STAFF UPDATES:

Senderhauf: The Lake Management Partnership Network (LMPN) program is going well this season. Twelve counties are participating. The purple loosestrife biocontrol program is working with volunteers to raise biocontrol beetles again, and have been releasing beetles the last couple of weeks. The beetles were reported moving to new sites, so they are dispersing as hoped.

Lince: Working in Jackson County, which is new to our LMPN program. She has been making introductions to partners, hosted a display table at outdoor club events, and participated in the Columbia and Jackson County Fairs. Need to make connections in Juneau and Columbia Counties as well, since those counties are still relatively new to our LMPN program and haven't had a lot of attention yet. Lince also mentioned that her previous work on Elk monitoring in Wisconsin has been helpful in connecting with outdoors clubs. Her diverse background is serving her well in her new position.

Thorstenson: Clean Boats, Clean Waters (CBCW) program is doing great this season. All LTEs are great this season. 2 are serving Waupaca Chain 'O Lakes, 1 at Lake Helen (Po Co), 1 serves Silver and Pearl Lakes (Waushara Co). There has also been a lot of interest in information about native biocontrol weevils for Eurasian watermilfoil. Thorstenson has one contract to examine the samples for Brandy Lake, Vilas County, and to provide the weevil data for that lake's management planning program. A few orders for acrylic blocks continue to come in.

Sandwick: Just started his position with RC&D and is here to listen and learn today.

Gurklis: The Waupaca County Conservation Field Day is being planned now, with approximately 300 students attending. Dates planned are September 27th (with October 4th backup date in case of hazardous weather). She taught 33 groundwater lessons and 23 AIS lessons to a total of 981 students. Talking with Green Lake County now about funding for groundwater lessons in 2025, which would be a new program in that county.

Hamerla: Buckthorn removal event in Taylor County. Youth Expo in Medford. AIS presentation at Mead Lake District, purple loosestrife biocontrol work in Marathon County, Big Bass (Marathon Co) EWM newly identified and EWM training for volunteers. Big Bass has had good volunteer participation in EWM hand pulling. 39 plants pulled at training. 50 more plants were found later. A great effort by the Big Bass Lake volunteers to slow the spread of this new EWM population.

Leichtnam (Wood County): LWCD is busy with field work. In fall, there will be a CEED committee tour. All day tour of LWCD and Econ Dev projects. 10 year plans are being revised now. Lake Wazeecha is closed for the big ski shows right now.

Tomandl (Taylor County): Tessmer (Co Con) returning to sprayin wild parsnip sites, year 3 = gone! Results appear very good! Homeowner water testing program for metals and bacteria has been popular with the public. Purple loosestrife beetles are being released for biocontrol. Weather has been an issue, causing run-off, blowouts, and erosion.

Mader (Marathon County): Conservation staff presented to the board regarding 3 waterway projects going on now. Shoreline restoration project finished. WI River Basin Bash public education event is tomorrow (7/19).

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made to adjourn the meeting. The meeting was adjourned at 10:53 am.

Respectfully submitted,

Amy Thorstenson
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
July 18th, 2024
Wood County River Block/Online

Attendees: Bob Walker (Member-at-Large); Bill Clendenning (Wood); Al Drabek (Marathon); Joe Tomandl (Taylor); Brent Tessmer (Taylor); Ken Borzick (Marquette); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Amberle Schwartz (Portage); Nancy Eggleston (Portage); Jared Mader (Marathon); Amanda Gurklis (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D Staff); Kevin Munkwitz (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Nathan Sandwick (Golden Sands RC&D Staff).

CALL TO ORDER: The meeting was called to order by Bob Walker at 11:00 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Tomandl, to approve the May 2024 minutes. Motion carried.

TREASURER'S REPORT: Hilgart provided the Treasurer's Report for May through June. The Associated Checking Account ending balance was \$6,366.57. The Associated Savings Account ending balance was \$39,394.49. The Associated Money Market Account ending balance was \$89,906.28. The Simplicity Money Market Account ending balance was \$235,617.80. The Simplicity Savings Account ending balance was \$100.04. A motion was made by Leichtnam, which was seconded by Eggleston, to accept the treasurer's report. Motion carried.

ELECTIONS:

Nominations for the offices of President, Vice-President, Secretary, and Treasurer were solicited. Walker noted that three officers (Wucherpennig, Beastrom, and himself) had previously expressed willingness to continue to serve in their current positions. A motion was made by Clendenning, which was seconded by Tomandl, to elect these three for another term in their respective positions: Wucherpennig as President, Walker as Vice President, and Beastrom as Treasurer. Motion carried unanimously.

Thorstenson explained the need for council members to fill officer positions, including Secretary. Our bylaws allow the position of Treasurer to be combined with Secretary. Beastrom expressed that he could not fulfill both, just Treasurer. A motion was made by Clendenning, which was seconded by Drabek, to postpone the election of secretary until the next meeting. Motion carried.

OLD BUSINESS:

Groundwater Legislation: It was noted that the Wisconsin Legislature will not be in session again until January.

WI RC&D Association: No recent updates from WI RC&D Association. Walker noted that he has yet to be replaced since stepping down as president.

PRESENTATION: Maliepaard gave a presentation on Solar Grazing. Maliepaard's presentation touched on solar grazing in the context of Agrivoltaics, various benefits, options for fencing and water supply, available forage recommendations, types of livestock, and other design considerations. Glad distributed a short informational handout about the proposed Vista Sands project for reference, and noted that Lynn Markham is invited to provide additional information about the topic at a future Council meeting.

NEW PROJECTS: Glad presented the NRCS co-employment project. A motion was made by Clendenning, which was seconded by Drabek, to approve the NRCS co-employment project continuation. Motion carried.

STAFF/PROJECT UPDATES: Staff reports were sent out prior to the meeting and paper copies were available during the meeting. Upon request, Glad shared updates on new hires in recent months. Walker noted that growth comes with new administrative challenges.

AGENCY/PARTNER REPORTS: None.

COMMITTEE REPORTS: Walker suggested that the Council hold off on discussing committee reports and proceed to the next item on the agenda. No one objected.

OTHER BUSINESS:

Glad noted that Golden Sands RC&D will be developing its Diversity, Equity, and Inclusion (DEI) plan. She distributed a form for council members to provide demographic information about themselves.

Glad urged Council members to stay to get their pictures taken immediately after today's meeting. Glad provided an overview of delegates' roles and voting rights on the Council according to bylaws. She also noted that several counties have yet to pay 2024 membership dues, and that invoices for 2025 dues will be sent out soon. The Council regularly meets on the third Thursday of odd numbered months. Upcoming meeting dates are noted on the agenda.

It was reported that the Forestry/Agriculture/Wildlife Committee had moved to propose dividing itself into two separate committees, namely "Agriculture" and "Forestry and Wildlife". A motion was made by Clendenning, which was seconded by Eggleston, to reorganize the Council's Forestry/Agriculture/Wildlife Committee into two separate committees: "Agriculture" and "Forestry and Wildlife". Motion carried.

ADJOURNMENT: The meeting adjourned upon a motion that was made by Walker.

Respectfully submitted,

Nathan Sandwick
Temporary Recording Secretary



NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE

August 14, 2024

Zoom Meeting

MINUTES

CALL TO ORDER: Chair Clyde Nelson called the meeting to order at 1:01 p.m.

ROLL CALL: PRESENT: Mike Miller, Forest County; Keri Beck, Langlade County; Clyde Nelson, Merrill Chamber; Autumn Timblin, Marinette County; Ann Maletzke, Spur of the Moment Ranch (Oconto County); Malorie Paine, Plover Area CVB; Michael Tautges, Oneida County; and James Przybylski, Shawano County. **EXCUSED:** Collette Sorgel, Oneida County; Michelle Eron, Shawano County; and Matt McLean, Wood County. **OTHERS PRESENT:** Renee Krueger, Lincoln County; Meredith Kleker, Wisconsin Rapids Area CVB; Jacqui Sharpe, Three Lakes Chamber; and Krystal Westphal, Minocqua Chamber. **WCA STAFF:** Sarah Diedrick-Kasdorf.

COMMITTEE OVERVIEW: Sarah Diedrick-Kasdorf reviewed with tourism committee members the duties of the committee, along with the requirements for voting and nonvoting members.

TOURISM COMMITTEE LEADERSHIP ELECTIONS:

Chairperson: Nominations were opened for chairperson of the North Central Wisconsin Tourism Partnership Tourism Committee. Clyde Nelson was nominated. Motion by Tautges, second by Paine, to close nominations and cast a unanimous ballot for Clyde Nelson to serve as chairperson of the Tourism Committee. Motion carried.

Vice Chairperson: Nominations were opened for vice chairperson of the North Central Wisconsin Tourism Partnership Tourism Committee. Autumn Timblin was nominated. Motion by Nelson, second by Tautges, to close nominations and cast a unanimous ballot for Autumn Timblin to serve as vice chairperson of the Tourism Committee. Motion carried.

REVIEW OF 2024 PROMOTIONS BUDGET AND PROJECT LEADS: The committee reviewed the 2024 adopted budget and reassigned project leads where necessary. New project leads include:

- Green Bay RV & Camping Expo Booths – Autumn Timblin
- Department of Tourism Co-op – Malorie Paine
- Website/Social Media Boosts – Keri Beck

Tourism Committee members discussed the booth for the Green Bay RV and Camping Expo. The committee will examine the need for new tablecloths and banners for the booth, along with the need to purchase additional bags and giveaways. The need to have an activity at the booth was also discussed. Krystal offered the use of a Plinko game. The trade show policy regarding items to be distributed per county will be reviewed and discussed at the next meeting.

With regard to participation in the Department of Tourism Co-op, the use of a QR code on ads was recommended as a way to measure effectiveness. Committee members also discussed the need to place information in the Google drive so it is available and accessible when project leads change hands.

Keri Beck recently sent information to the group requesting all to make website updates to county pages as needed. A three-month promotion is currently running to drive traffic to the website – focus on hiking, biking, fishing. Information on the promotion will be sent to the full tourism committee.

Chair Nelson created a small group to investigate attending an additional trade show in 2025.

DEVELOPMENT OF 2025 NORTH CENTRAL WISCONSIN TOURISM

PARTNERSHIP BUDGET: Budget cost estimates should be turned in to Sarah by September 4.

DISCUSSION ON 2025 DUES AMOUNTS: The North Central Wisconsin Tourism Partnership Board of Directors took action to maintain dues at 2024 levels.

SET NEXT MEETING DATE/MEETING SCHEDULE: The committee agreed to meet the second Wednesday of each month at 2:00 p.m.

ADJOURN: Motion by Paine, second by Timblin, to adjourn. Motion carried. The meeting adjourned at 2:24 p.m.



Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Malina Carattini, 4-H AmeriCorps member

- Aerodynamics and Model Airplanes was an in-person program series for middle school aged youth at the McMillan Memorial Library where youth learned about flight. Youth built two model airplane gliders and experimented with making alterations to impact the flight path.
 - **Total Reach:** 7 youth

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a Pasture Walk. The goal is to reach dairy producers that graze, other livestock grazers and a focus on organic grazing so that they will gain skill and confidence in utilizing grazing on their farms.
- A webinar, one session part of Badger Dairy Insight, for dairy farmers and dairy industry professionals, where participants learned about risks of feeding rations without adequate fiber levels and potential dry matter and nutrient losses during silage preservation.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A meeting of the Wood County Digital Equity Solutions Team / Broadband Team in which attendees discussed BEAD (Broadband Equity, Access, and Deployment) funding updates from the Wisconsin Broadband Office, Wood County's Broadband Plan, and a Livable Communities grant funding to expand digital equity. The intent of the Wood County Digital Equity Solutions Team is to ensure equitable access to high-speed internet and devices throughout Wood County.
 - **Total Reach:** 11 meeting attendees
- Presentations to two Regional HR Workshops, hosted by the chambers of commerce in Marshfield and Wisconsin Rapids, in which attendees learned about the work of REDI implementation teams in Wood County, including topics of Broadband, Housing, Child Care and Entrepreneurship. Event attendees are human resources staff for a variety of employers in Wood County and learning about the REDI work is a way to expand awareness of these efforts.
 - **Total Reach:** 36 Marshfield workshop attendees and 26 Wisconsin Rapids workshop attendees
- Planning for a strategic planning effort for a non-profit with locations in Wisconsin Rapids and Marshfield {The Hannah Center} to enhance their capacity to meet organizational goals and mission. The impact of this effort is to identify objectives to strengthen the organization's board/staff partnership and ensure sustainability for both locations of the organization.

- A regular meeting of the Wood County Housing Task Force in which attendees reviewed a draft Wood County Housing Study Report and suggested changes/additions to policy and program guidance, as well as discussed a potential housing open house event. The Housing Study Report is significant as it serves as the housing chapter of Wood County's updated comprehensive plan, and the recommendations will be given to elected officials and municipalities for possible implementation. The overall goal of this effort is to increase available and affordable housing stock for those seeking to buy or rent in Wood County.
- A partnership between Mid-State Technical College and Wood County in which the County CEED Committee provided funding for emerging and aspiring entrepreneurs to take Mid-State's "Entrepreneurial Foundations" course at no charge if they are a Wood County resident. In addition, planning for a low-stakes business pitch competition called "The First Pitch" in which aspiring entrepreneurs are able to share their business idea for a chance to win \$100. Both of these efforts, and the collaboration with Mid-State, are meant to strengthen Wood County's entrepreneurial ecosystem and make it easier for aspiring entrepreneurs to access professional development and networking to grow their business idea.
- A presentation to Wisconsin REV [Rural Entrepreneurial Venture] community leaders where attendees learned the overarching principles of the "Strategic Doing" methodology and began to use the framework for entrepreneurial action planning in their communities. Introducing the framework enabled attendees to get right to work on planning realistic and actionable outcomes that will enhance their entrepreneurial ecosystem.
 - **Total Reach:** 23 Zoom attendees
- Planning for a fall workshop focused on Entrepreneurship and Placemaking efforts in Marathon, Portage, and Wood Counties. The goal, under the Strategic Doing framework, is to bring together stakeholders from across the region in order to establish action-based work groups to support, enhance, and grow efforts towards placemaking and an entrepreneurial ecosystem within the region.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- 5 Grower marsh visits were conducted around Warrens to gather information to complete and Needs Assessment, and to establish relationships with growers.
- Ride-alongs with Integrated Pest Management Scouts were conducted to learn about current practices in IPM during mid-season, as well as to establish grower relationship and conduct Needs Assessments with growers.
- A tour of the Warrens Cold Storage facility was conducted to understand alternative markets for cranberry growers.
- Soil samples for a Vilas County Nitrogen Optimization Pilot Project were collected and submitted for analysis to determine the soil and tissue outcomes of and adjusted nitrogen application strategy.
- A troubleshooting visit for potential Upright Die Back was conducted and samples were collected for the UW Plant Pathology Lab.



- Field observations were made at a 2023-2024 cycle Nitrogen Optimization Pilot Project to assess upright development and growth under 4 nitrogen timing regimens.
- A field visit ride-along with Ocean Spray's Senior Agricultural Scientist was undertaken to develop grower relationships and understand the roles handler scientists play for growers.
- A meeting was held to transition Pesticide Applicator Training to the new Pesticide Applicator Training Coordinator.
- A training session was held encouraging & educating a NOPP Outreach Specialist in her upcoming presentation on cranberry production.
- A Cranberry Summer Field Day was held, attracting 830+ growers, to share best practices in cranberry production as well as connect growers, researchers, and industry partners. Mini-Clinics on in season stress detection, genetics, and biofertilizers were presented with UW as well as marsh tours with research inputs.

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- FoodWise staff in the Central Wisconsin Region are planning for the development of a Farmers Market Collaborative to bring market managers and key leaders in the region together and build a support system around markets in rural communities where resources and capacity is limited. Total Reach: All of the farmers markets in the "Central WI Region" will have the opportunity to be a part of the collaborative.
- A FoodWise activity table at the Wisconsin Rapids Downtown Farmers Market, where activities, recipes, seasonal produce information/samples, and food assistance benefits information is shared to provide indirect education to the community about the benefits of shopping at their local farmers market and what forms of payment the market accepts.
- A 4-week nutrition education series (Around the Table) for teens, where the youth engage in hands-on cooking, conversations, and interactive activities that build a healthy connection to food, self, and their community.
 - **Total Reach:** 3 youth and their social workers
- A monthly series of nutrition education lessons for adults/older adults, where participants learn about the benefits of making healthy choices and balancing physical activity with food and nutrition. Participants engage in conversation based learning techniques, activities, and have a recipe demonstration to enjoy during class.
 - **Total Reach:** 12 participants
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this



partnership is to promote the boxes with community partners with the overall goal to improve food security.

- **Total Reach:** 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A research study to better understand the health needs and priorities of the Wood County Hmong community members. Focus groups were implemented in two communities. Results from this study will help the Extension Rural Health Connection research team at UW-Madison, Division of Extension in determining the roles and responsibilities of a Hmong community health worker.
 - **Total Reach:** 24 Wood County community members
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County.
- Building relationships and engaging with partners to address health needs with the Hmong community within Wood County

HORTICULTURE

Janell Wehr, Horticulture Educator

- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are

able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.

- **Total Reach:** 5 individuals attended the six module in-person series in August.
- A 10 session virtual series (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
 - **Total Reach:** 6 participants attended the Healthy Relationships and Community Engagement sessions

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- A study to better understand the dynamics of nitrate leaching and examine the feasibility and impact of interseeding cover crops in potato systems. This work will help potato growers improve their practices to minimize nitrate losses.
- A field day for farmers and non-farmers in and around the Big Roche-A-Cri watershed, where attendees learned about an on-farm research project that was conducted by Farmers of the Roche-A-Cri and Petenwell & Castle Rock Stewards group members and Extension and UW-Madison researchers. Through this field day, attendees learned about the dynamics of nitrate leaching and examined the feasibility and impact of interseeding cover crops in a potato system. Attendees also learned ways in which on-farm research trials will help potato growers improve their practices to minimize nitrate losses.
 - **Total Reach:** 25 attendees including agency staff, non-farming community members, producers and agronomists
- A facilitated discussion with Farmers of the Roche-A-Cri, a producer-led watershed protection group, where the group discussed new collaboration opportunities and educational programming efforts. Through this discussion, group members identified priority areas for education programming and research that will serve the community and natural resources needs of the Big Roche-A-Cri and Little Roche-A-Cri watersheds.
 - **Total Reach:** 8 producer-led group members
- A presentation for attendees of the 2024 National Wildlife Federation Growing Outreach Conference, where attendees learned about a social indicator survey that was conducted to better understand producer's awareness levels, attitudes, constraints, capacity and behavior towards water quality and conservation practices. The goal of this effort was to inform attendees about ways social science efforts can be incorporated into watershed management planning. Another goal of this effort was to inform attendees about planning, implementing, and evaluation conservation practices based on the needs of stakeholders within a watershed.
 - **Total Reach:** Approximately 70 attendees



- Planning for an educational science event [Science By The River] for Wood County families, in collaboration with local partners where attendees engaged in science demonstrations and presentations in order to spark curiosity and an interest in science and STEM fields. *Community Development Educator, Kayla Rombalski and FoodWise Nutrition Educator, Hannah Wendels, also participated.*
- We are currently working on revising the groundwater section of the Wood County Land and Water Management Plan for Wood County in collaboration with Wood County Land and Water Conservation Department. The goal is to revise groundwater information and resources within the Wood County Land and Water Management Plan, so that the 10 year plan has current information that can serve as guide for management activities and local decision makers in Wood County. In addition we are working to develop groundwater management tools, such as nitrate risk map for Wood County that can be used as part of the planning process and as a support tools for decision makers.
- A presentation for county and state partners, where the audience learned about producer-led watershed protection group in Central Wisconsin and the value of utilizing social science efforts in conservation management. Through this effort, county and state partners explored ways to collaborate with producer-led watershed protection groups to help improve water quality, and discussed ways in which social science efforts can be utilized to inform and measure progress of watershed management plans.
 - **Total Reach:** *Estimated 40 attendees that include County Land & Water staff and DNR staff*



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - August 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Scheduled, created agenda, attended and took minutes at August 1st and August 29th staff meetings.
- Processed six cost share reimbursement DATCP payments totaling \$64,229.80 for projects completed in April, May & June 2024 (DATCP didn't release 2024 cost share funds until late July).
- Attended August 6th Wellness Committee meeting and shared updates with LWCD staff.
- Attended August 7th CEED committee meeting via WebEx.
- Participated in removal of teasel (invasive species) on August 8th.
- Completed July sales tax report and submitted to Finance department.
- Generated bid summary for waste facility closure and typed up cost share contract (Strobel).
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Completed LWCD payroll percentages and forwarded to Finance prior to August 8th & 22nd payrolls.
- Reviewed payroll reports and payroll registers.
- Continued to work on the 2025 LWCD budget. Met with County Conservationist on August 12th to review all budget line items and review my budget projections for the Land Conservation, DATCP/grants, Wildlife Abatement, Nonmetallic Mining, MDV and Mill Creek budgets. Worked with Finance to adjust payroll allocations between budgets to minimize effect on tax levy.
- Revised 2025 tree & shrub order form/tree descriptions due to changes in reserve order by nursery.
- Generated 18 cost share contracts for cover crops (A. Weiler, Flying Dollar Cattle/L. DeBoer, K. Eastling, J. Raikowski, J. Bernick, McMillan Farms). Seeing increase in requests for cost sharing of cover crops due to wet spring/summer which prevented farmers from planting cash crops. Worked with Conservation Specialist to determine amounts of cost share between SEG grant funds, MDV and Mill Creek grant funds.
- Compiled list of landowners in Mill Creek watershed with nutrient management plans on file for 2024 to contact regarding potential for cost sharing of cover crops.
- Posted first draft of 2025 LWRM plan on website and notified the Community Advisory Committee via email that the draft is available on the LWCD website for review and feedback. Forwarded editable draft to DNR Water Resources Specialist for his input and edits to plan.
- Reviewed DATCP Monthly Report for August 2024 and shared with LWCD staff.
- Assisted Conservation Program Coordinator with second quarter reimbursement request to WiDNR.
- Reviewed the DATCP Preliminary 2025 Joint Allocation Plan and discovered a 2025 grant totaling \$70,400.00 (for R. Lewis project) and a \$10,000 Innovation grant (for staff & support) were awarded to Wood Co. LWCD. This resulted in significant time revamping 2025 budget projections and payroll allocations.
- Assisted Conservation Program Coordinator with mailing Wildlife Damage Abatement and Claims Program applications to landowners.
- Tried Kofax Power PDF program as a replacement for Adobe program which will result in cost savings for initial 2025 license costs and significant cost savings in annual license renewals thereafter.
- Processed payments from 2024 Innovations Grant totaling \$25,283.56 (harvestable buffers/Roth Golden Acres \$23,906.25 and Central WI Farmers Expo \$1,377.31).
- Finalized 2025 LWCD budget projections and reviewed with County Conservationist on August 19, 20 and 21. Worked with Finance to further adjust payroll allocations. Submitted estimated revenue/expenses to Finance.
- Promoted 2025 LWCD budget on behalf of County Conservationist. Ran reports for committee packets.
- Processed cost share payments to landowners (J. Raikowski, A. Weiler, Flying Dollar Cattle/L. DeBoer).
- Created online Google RSVP form for joint Field Day on 9/17/24 with EPPIC and Wood Co. LWCD. Arranged caterer for lunch which will be provided free of cost to attendees via grant funds.
- Deposited AWO permit payments and no-till drill rental payments as received.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.

Activities Report for Kyle Andreae – August, 2024

- August 1 – Staff meeting, Bauer as-built, David Drinkwine site visit
- August 2 – David Drinkwine erosion score, Bauer design change
- August 5 – Junemann correspondence, Keuffer site visit
- August 6 – Ruess permitting
- August 7 – Strobel bid opening, Knuth site visit, Ruess permitting
- August 8 – Technical committee meeting
- August 9 – Snapshot day
- August 10 – Keuffer construction check
- August 12 – Junemann correspondence, Grassl correspondence, Stroble permit application review
- August 13 – Strobel site visit permit approval, CREP contract reviews
- August 14 – CREP inspections and database management
- August 15 – CREP inspections and database management, New computer install
- August 16 – CREP contract review and database management
- August 19 – New computer setup, Mentorship meeting, CRP contract review
- August 20 – CRP contract review
- August 21 – Ruess permitting
- August 22 – Ruess permitting
- August 23 – Ruess permitting
- August 26 – No-till drill move, Ruess permitting
- August 27 – NE Area Technical Tour
- August 28 – Ruess permitting,
- August 29 – Ruess permitting, staff meeting
- August 30 – Ruess permitting



Activities Report for Kendra Wilhelm (Kundinger) – August 2024

- Participated in the August 1st staff meeting.
- Attended the August Lakes & Rivers Partnership Meeting. August's theme was Lake, River, and Watershed Integration.
 - This was an in-person meeting/field day at Big Eau Pleine County Park.
 - Agenda items included an overview and update of the Wisconsin River TMDL, conservation agriculture, producer-led watershed groups, social science, and breakout discussions.
- Attended a solar farm tour in Black River Falls.
 - Visited two solar farm integrated sites – one with solar arrays and pollinator gardens and one with sheep grazing within solar arrays.
- Completed the Mill Creek water quality sampling.
- Hosted Snapshot Day as a site leader at Nepco County Park.
 - Snapshot Day is a statewide, one-day event connecting volunteers, water lovers, and local groups in a search for aquatic invasive species.
 - We had a total of 11 volunteers this year and received positive feedback on the event with many planning to participate and bring other volunteers with them next year.
 - No new aquatic invasive species were found. One mystery plant was found, but it was identified as a unique variation of native water celery.
- Attended Nepco Lake District's annual meeting.
- Completed stream flow monitoring. All data was recorded in SWIMS.
- Completed an early detection survey on Lake Wazeecha. All data was recorded in SWIMS.
 - One new aquatic invasive species was discovered (aquatic forget-me-not).
- Created a new shoreline restoration section for the Wood County Land and Water Resource Management Plan.
- Began communication with producers regarding cover crop cost-sharing along with the creation of a new tracking spreadsheet and getting contracts signed.
 - 820.6 acres have been enrolled in our cover crop cost-share program this month.
- Discovered and verified a new invasive cut-leaf teasel population in a roadside ditch along a county highway. All seed heads were cut off and disposed of to keep the plants from spreading.
- Assisted a producer in completing their nutrient management plan.
- Attended the August Nepco Lake District Board Meeting to answer any surface water grant related questions.
- Hosted a shoreline stabilization workshop for members of the public. Nepco Lake District members/landowners were the targeted audience as they move towards their goal of obtaining a Healthy Lakes and Rivers grant.
- Participated in multiple planning meetings for our joint cover crop field day with the Eau Pleine Partnership for Integrated Conservation (EPPIC).
- Participated in the August 29th staff meeting.

Activities Report for Rod Mayer – August 2024

- Correspondence/emails to new crop owners for wildlife damage enrollment info.
- Completed review to Nikolai Day Road expansion NMM reclamation plan – sent to Vreeland & Associates and DNR.
- Staff meetings 8/1/24 and 8/29/24
- Saratoga Cranberry – completed wildlife Act82 (shooting permit/no claims) enrolled lands map of all owned property, added additional lands, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Veedum Cranberry - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- John Breuch - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Shawn Dupee - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Held meeting at office with Vreeland & Associates to go over Nikolai Day Road NMM mine site expansion reclamation plan – went over missing details, corrections, clarifications needed, etc.
- Processed Veedum Cranberry and Shawn Dupee Act 82 paperwork with signatures – updated database – sent to DNR.
- Received wetland layer from Star Eng. For B&R Fruin site violation – converted to useable layer, set up in GIS mine map, sent copy to DNR wetland specialist.
- Behrend - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Mueske - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Completed Knuth alfalfa appraisal for wildlife damage. Created GIS map of damaged acres, calculated damage tons per acre with totals, completed appraisal forms, updated DNR database.
- DNR correspondence for Fruin and Vision violation NMM sites – updated files.
- Emails to landowner for determination of deer damage to apple trees per DNR correspondence and determination of commercial crop.
- Correspondence into Timberline Cranberry (Glacial Lake) for new marsh area – for possible future wildlife fence build.
- DNR contact for corrections to the new wildlife damage database.
- Reviewed Corp Counsels draft for Set Of Requests For Admissions To Defendant for Maple Ridge 2 violation. Completed draft with clarifications/additions – sent to Peter and Shane. (worked through several drafts with Peter and Shane)
- DNR phone meeting Vision Cranberry wetland discussion.
- Reviewed DNR stormwaters review requirements sent for Nikolai Day Rd mine site.
- Emailed pond exemption info to Scholl – phone correspondence.
- Reviewed Ron Bohn NMM reclamation plan – Created layers map – discussed info with Tom Altmann (interest in purchasing the property) – explained options – concerns with Ch 30, expansion, etc. Sent map with correspondence to Tom.
- Discussed Scheunaman mine site with NRCS – for using wetland scrap permitting to get material to stabilize final bank on mine area.
- Worked with IT for PC replacement – programs loading, licensing, etc.
- Oelke, Pavloski, & Wayerski - completed wildlife Act82 enrolled lands map of all owned property, mapped land additions, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner. Researched Village Port Edwards addition areas with no firearm ordinance for Pavloski fields.
- Set up ArcMap on new PC – tool bars, etc.
- Reviewed Scholl pond exemption – map, letter, approval, spreadsheet, email to owner.
- Completed 2nd ¼ wildlife damage and abatement program reimbursement report – updated DNR database – sent to DNR.
- Wolosek NMM correspondence – discussed changes needed if purchase additional parcel for change in haul road.
- Reviewed Earth 186 NMM site financial assurance renewal – found error – received corrections, updated file, software, and spreadsheet.
- Breuch - completed wildlife Act82 enrolled lands map of all owned property, computed gross and huntable acres, completed enrollment forms & permit app forms for signatures, sent to crop owner.
- Processed Mueske, Behrend, Wayerski, Oelke, Pavloski, Saratoga Cranberry Act 82 signatures – updated database – sent to DNR.

August Staff Report

Claire Tiarks – LWCD Summer Intern

- Entered data from the Transect into SnapPlus database
- Researched information for internship final project
- Dug up invasive Teasle plant to prevent further spreading
- Snapshot Day- Aquatic Invasive Species (AIS) outreach + education event
- Attended monthly Lakes and Rivers Partnership Meeting in person
- Attended a Wisconsin Solar Farm tour
- Collected samples for Mill Creek Water Quality
- Collected Streamflow data
- Conducted an early detection survey for AIS on Wazeecha Lake
- Assisted in CRP field inspections
- Verified cover crop fields for cost share funds
- Packaged tree gel for tree sale
- Helped in updating a Nutrient Management Plan with a farmer



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig – August 2024

- August 1 – Land & Water Resource Management Plan follow up with partnering departments, Virtual meetings, Staff meeting
- August 2 – Virtual meetings, Field visit, Land & Water Resource Management Plan
- August 5 – Met with Dustin Vreeland on the Nikolay Day Road NMM, Land & Water Resource Management Plan
- August 6 – Lakes and Rivers Partnership Meeting in Marathon County
- August 7 – Bid Opening, CEED Meeting, Virtual meetings
- August 8 – Hoffman Enterprises, LLC site inspections, Phone & email correspondence, virtual meetings, contracts
- August 9 – Off
- August 12 – Budgets
- August 13 – Budget Review with Barb Peeters, Virtual meetings, Land & Water Resource Management plan
- August 14– Field visits, violation follow up, contracts, landowner follow ups
- August 15 – Budget review with Barb Peeters, Virtual meetings
- August 16 – PACRS meeting, Updating cover crop planting spreadsheet, Land & Water Resource Management plan
- August 19 – Finalize Budget with Barb Peeters, Land & Water Resource Management plan, Updating cover crop planting spreadsheet
- August 20 – Land & Water Resource Management plan
- August 21 – Land & Water Resource Management plan
- August 22 – Planning meeting for joint field day with Marathon County, Land & Water Resource Management plan
- August 23 – Promote budget to Finance Dept., Field visits, violation follow up, Land & Water Resource Management plan
- August 26 – Land & Water Resource Management plan
- August 27 – Land & Water Resource Management plan
- August 28 – Land & Water Resource Management plan, Department Head meeting
- August 26 – Land & Water Resource Management plan, Staff meeting, Met with Brad Leverence on Cover Crop Maps
- August 30 – Land & Water Resource Management plan



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Vacant, Program Assistant

RE: Staff Report for September 4, 2024

1. **Economic Development (Jason Grueneberg)**

Vesper Housing Project – The conversion of the Vesper Elementary School to senior housing continues to move forward at a rapid pace. This will be a stop on the CEED Tour on September 13th. I have already submitted and received a reimbursement for \$130,000 from the Wisconsin Economic Development Corporation (WEDC) that will go to the developer. The second request will include an additional \$70,000 of the \$200,000 WEDC Ide Sites grant that was committed to this project.

Wisconsin Economic Development Corporation (WEDC) – On August 8th, Kayla Rombalski and I met with our WEDC regional representative Melinda Osterberg. The purpose of the meeting was to better understand a few new grant programs provided by the WEDC and how they might fit with projects and initiatives in Wood County.

North Central Wisconsin Regional Planning Commission (NCWRPC)- On August 12th County Planner Emily Arndt and I met with the staff of the NCWRPC. The purpose of the meeting was to discuss projects that we are currently working on, as well as establishing the work program for 2025.

Wisconsin Rapids Downtown Plan – On August 14th Facilities Director Rueben Tassel and I met with the consultants that are facilitating the downtown planning process. The purpose of the meeting was to share some of the concepts and ideas regarding the area in front of the Courthouse, commonly referred to as the “Triangle Development”.

Digital Equity Solutions Team (DEST) – On August 15th I participated in the DEST meeting. At the meeting there was an update on the upcoming Broadband Equity, Access and Deployment grant, finalization of the County Broadband Plan, and discussion on the “Livable Communities” grant that will provide elderly and disabled with refurbished computers and training.

Central Wisconsin Economic Development Fund (CWED) – On August 21st I participated in the CWED Board of Directors’ meeting. Some of the agenda items included approval of 2 new Board members, policy and procedure manual updates, Finance and Loan Committee updates, the monthly activity report, and the Administrator/Service Provider update.

Wood County Housing Task Force – on August 27th the Wood County Housing Task Force held a meeting. Some of the items discussed included review of the County Housing Plan draft, discussion about a housing open house to be held in 2025, and housing project updates.

Staffing – On August 29th I interviewed 2 candidates for the vacant Program Assistant position in the department. If all goes well, an offer will be extended to one of applicants. With that position filled the department will be fully staffed.

2. Planning & Zoning (Emily Arndt)

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan.
2. Completed a first full draft of the updated zoning ordinance for the Town of Rock.
3. Continued correspondence with Town of Cameron.
4. Assisted multiple towns with zoning ordinance update questions.
5. Working through review and approval of CSMs and Condo Plats
6. Continued planning the organization of future Comprehensive Plans
7. Continued working with staff to ensure that questions are answered in a proficient manner

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping – getting set up with NG911 Software Support through the Department of Military Affairs' contract with Geo-Comm
- Hydrology Mapping
- Custom Map requests – park maps, zoning maps

4. Code Administrator (Brad Cook)

8-1-2024- (2) well permits reviewed and issued TN: 13,18, answer phone calls and inquires with POWTS, SL, FL.

8-2-2024- (1) Reviewed soils, plan review, issued permit for rep HT TN: 20, (1) mound plow insp. TN: 01

8-5-2024- (1) mound re-insp. TN:01, answer phone calls and inquires with POWTS, SL, FL.

8-6-2024- (1) Reviewed soils, plan review, issued permit for new HT TN: 14, (1) mound plow insp. TN: 01, (1) conv. insp TN: 19

8-7-2024- (1) Reviewed soils, plan review, issued permit for new HT TN: 12, (1) well permit reviewed and issue TN:08, (2) HS letters written and sent TN:07, 10, (1) SL insp. TN: 18,(1) conv. insp TN:18

8-8-2024- (1) soils eval TN: 09, answer phone calls and inquires with POWTS, SL, FL.

8-9-2024- (1) FL permit reviewed and issued TN:08, (1) mound, tanks insp TN:01, answer phone calls and inquires with POWTS, SL, FL.

8-12-2024-(3) well permits reviewed and issued TN: 03, 10, (2) HS letters written and issued TN: 18,19, (1) FL permit reviewed and issued TN:13

8-13-2024- (1) mound plow, abs cell, tank insp TN: 06, answer phone calls and inquires with POWTS, SL, FL.

8-14-2024- (1) well permit reviewed and issued TN: 28, (1) mound plow, abs cell, tank insp TN: 19, (1) HT insp. TN:10

8-15-2024-- (2) Reviewed soils, plan review, issued permit for new conv TN:07,18, (1) well permit reviewed and issued TN:06, answer phone calls and inquires with POWTS, SL, FL.

8-16-2024- (1) soil eval TN: 18, answer phone calls and inquires with POWTS, SL, FL.

8-19-2024- (3) Reviewed soils, plan review, issued permit for rep mound, HT TN: 11,15, 19, (1) SL permit reviewed and issued TN:18 , (1) HT insp TN: 03

8-20-2024- (2) HT and conv insp. TN: 11,18, answer phone calls and inquires with POWTS, SL, FL.

8-21-2024- (1) well permit reviewed and issued TN: 04, (1) mound plow, abs cell, tank insp TN:18

8-22-2024- (1) well permit reviewed and issued TN: 18, (1) Reviewed soils, plan review, issued permit for rep mound TN: 08, (1) mound plow insp TN: 01

8-23-2024-(1) well permit reviewed and issued TN: 04, (1) HT insp TN: 14, (1) mound re-insp. TN: 01, (1) tank rep insp TN: 17, (1) SL insp 17

8-26-2024- (2) well permits reviewed and issued TN:07,18, (1) SL permit reviewed and issued TN: 04, (1) Reviewed soils, plan review, issued permit for new HT TN: 07

8-27-2024- (1) Reviewed soils, plan review, issued permit for new HT TN: 17, (1) HS-POWTS inp TN: 10, (1) HT insp TN:12, (1) mound/tank insp TN:01

5. **Code Technician (Kayla Rautio)**

A. Studied for POWTS exam

B. Continued training of POWTS plan reviews

C. Reviewed well delegation permits

D. Worked on GIS project

E. Inspections/Investigations:

- 7-31-24: Mound tanks inspection TN: 10
- 8-2-24: Mound plow inspection TN: 02
- 8-6-24: Conventional inspection TN: 19
- 8-7-24: Shoreland zoning and POWTS on-site investigation TN: 18; Conventional inspection TN:18
- 8-9-24: Mound tanks inspection TN: 02

- 8-13-24: Mound plow inspection TN: 06; Mound re-inspection and tanks TN: 06
 - 8-14-24: Mound plow inspection TN: 19; Mound re-inspection TN: 19; Holding tank inspection TN: 10
 - 8-19-24: Holding tank inspection TN: 03
 - 8-20-24: Conventional inspection TN: 18; Holding tank inspection TN: 11
 - 8-22-24: Mound plow inspection TN: 01; Holding tank inspection TN: 20
 - 8-23-24: Holding tank inspection TN: 14; Mound re-inspection TN: 01; Mound tank inspection TN: 17; Shoreland/ Floodplain zoning on-site investigation TN: 07
 - 8-27-24: Mound tanks inspection TN: 01
 - 8-28-24: Shoreland zoning on-site investigation TN: 17
- F. Attended Meetings/Trainings/Etc.
- 8-21-24: POWTS exam
 - 8-23-24: Staff meeting

6. Office Activity (Victoria Wilson)

- a. Monthly Sanitary and Well Permit Activity – There were 11 sanitary permits, 2 shoreland permits, 2 floodplain and 18 well permits issued in August 2024.
- b. Septic Maintenance Notices – The second notices for property owners that have not had their septic maintenance done, will go out on September 23rd. Approximately 800 notices will be mailed out.
- c. CEED Tour – The CEED tour agenda has been finalized. The deadline to sign up for the tour is Friday September 6th.
- d. Attended the following meetings/trainings & activities:
 - i. August 7, 2024 CEED meeting (via Webex)
 - ii. August 13, 2024 CEED meeting
 - iii. August 23, 2024 Staff meeting

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, September 6, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam (WebEx), William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the August 1, 2024, meeting, as presented. Motion carried unanimously.
4. The claims of LSGT Services, LLC d/b/a Coinhub, Central Wisconsin Auto Parts, Inc., Rebecca Mroczenski, and Summer Johns were reviewed. Motion by Clendenning/Voight to deny the claim of Rebecca Mroczenski. Motion carried unanimously. The claims will be forwarded to the county board.
5. The dog claim from Castlerock Veterinary Hospital was reviewed. Motion by Hovendick/Perlock to pay \$90.40 of this claim (rabies checks only). Motion carried unanimously.
6. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Voight/Hovendick to approve them as presented. Motion carried unanimously.
7. Criminal Justice Coordinator Saylor requested out-of-state travel approval to attend a conference being conducted in Nevada from Sept. 24-25, 2024, relating to a program that office oversees. Motion by Hovendick/Perlock to approve the out-of-state travel request as presented. Motion carried unanimously.
8. Saylor requested to add a paid social work intern to her office to assist the case manager in their duties. The cost, completely covered by grant funding, would be \$15.00/hour for no more than 400 hours. Motion by Clendenning/Hovendick to approve the internship as presented. Motion carried unanimously.
9. The budgets were presented for all of the departments the committee oversees by those listed below, which variances explained. The motion to approve them as presented and forward to the Operations Committee for their consideration was made

and seconded by those supervisors listed succeeding the departments listed below. All motions carried unanimously.

- a. District Attorney – Craig Lambert – (Leichtnam/Hovendick)
- b. Victim Witness – Alicia Parenteau – (Leichtnam/Perlock)
- c. Branch 1, 2, 3, 4 – Janel Tepp & Kayla Clark – (Voight/Hovendick)
- d. Child Support – Brent Vruwink – (Hovendick/Perlock)
- e. Clerk of Courts – Kimberly Stimac – (Voight/Perlock)
- f. Corp Counsel – Peter Kastenholz – (Voight/Hovendick)
- g. Criminal Justice – Caitlin Saylor – (Clendenning/Hovendick)
- h. Register in Probate – Tara Jensen – (Clendenning/Perlock)
- i. Register of Deeds – Tiffany Ringer – (Perlock/Hovendick)

10. Supervisor Leichtnam provided a report of the Citizens Water Group meeting recently held as well as ideas for upcoming meetings.

11. The next meeting will be held on Friday, October 4th at 9:00 AM.

12. Chairman Clendenning declared the meeting adjourned at 9:51 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Judicial & Legislative Committee
September 6, 2024**

NAME	REPRESENTING
Alicia Parenteau	Victim Witness
Tom Howaduck	WCBAS
ED Newton	FINANCE
Panyuyang	
Russ Perlock	WCB #4
Jeffery Ringer	ROD
Kim Stimac	C.O.C.
Tara Jensen	PROBATE
Peter Restaboli	Corp. Counsel
Naoya Clark	branch 3
Janet Tipp	Branch 1
Caitlin Sawyer	CRIMINAL JUSTICE
Brent Vreeman	CSA
Lambert	D.A.
Amy Paup (Web Ex)	IT

August 8, 2024

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Peter Kastenholz
Wood County Sheriff's Department
Wood County Clerk

Wood County Courthouse
400 Market Street
Wisconsin Rapids, WI 54494

Re: Notice of Injury and Claim – LSGT Services, LLC d/b/a/ Coinhub

To Whom it May Concern:

Please be advised that we have been retained to represent LSGT Services, LLC d/b/a Coinhub (“*Coinhub*”) in a civil suit involving the wrongful conversion of money and related damages following an unlawful seizure and distribution of property of Coinhub’s by the Wood County Sheriff’s Department. Because the action will be brought against the Wood County Sheriff’s Department, a governmental department, this notice is being provided to you pursuant to Wis. Stat. § 893.80. As required by the statute, this letter states the address of the claimant (3430 E Russell Rd Ste 330, Las Vegas, NV 89120) and provides an itemized statement of the requested relief. Wis. Stat. § 893.80(1d)(b).

On April 9, 2024 Coinhub received a search warrant from the Wood County Circuit Court allowing the Wood County Sheriff’s Department to seize as evidence \$20,000 in US Currency held within the Bitcoin ATM belonging to Coinhub located within the CITGO gas station at 3660 8th Street South Wisconsin Rapids, Wisconsin. The warrant alleged that probable cause existed to seize \$20,000 in U.S. currency as evidence related to the Sheriff Department’s investigation into the crime of theft of bitcoin committed by an unknown scammer. In response, Coinhub immediately offered to cooperate with the investigation but notified the Sheriff’s Department in writing and verbally that it objected to the seizure of its money from the machine.

On April 12, the Wood County Sheriff’s Department executed the search warrant and removed \$20,000 in currency from the ATM. After the Sheriff’s Department seized the money, Coinhub petitioned the Wood County circuit court for the return of the money again explaining that the alleged victim had purchased bitcoin from Coinhub and then provided the digital wallet address where that bitcoin should be placed. Once the customer completed this transaction, and the bitcoin was placed into the digital wallet as directed, it was irreversible. Coinhub also notified the County

of its claim to the seized currency and requested a hearing to determine the ownership of the money pursuant to Wis. Stat. § 968.20.

Unbeknownst to Coinhub, at a time that the Sheriff's Department has not disclosed, the Sheriff's Department gave the seized money to a third party, which the Sheriff's department has represented is the alleged victim in the initial investigation into the theft of bitcoin. This action was unlawful, and has caused Coinhub a loss of its property, and resulted in damages, fees and costs.

As a result of the Sheriff's Department's unlawful actions and practices, including ignoring Coinhub's claim of ownership, and giving away cash that was allegedly seized as evidence, Coinhub: (i) was deprived of its opportunity to have its claim of ownership evaluated by the court under Wis. Stat. § 968.20 (ii) lost revenues and profits; (iii) incurred fees and costs; and (iv) ultimately, was deprived of its lawfully owned property.

Damages to Coinhub continue to accrue. Because of the Sheriff's Department unlawful actions, Coinhub intends to pursue at least the following claims:

- 1) Conversion;
- 2) Recovery of personal property;
- 3) Wrongful taking of personal property;
- 4) Damages for injury to property;
- 5) Tortious interference with business operations;
- 6) Wrongful attachment;
- 7) Intentional misconduct; and
- 8) Other common law and statutory claims.

Coinhub respectfully requests the following relief:

- 1) Return of the \$20,000 seized, plus interest thereon;
- 2) Damages for conversion, recovery and the wrongful taking of Coinhub's personal property;
- 3) Damages for injury to Coinhub's personal property;
- 4) Damages for interference with Coinhub's business;
- 5) Damages for wrongful attachment and intentional misconduct; and
- 6) Reasonable attorneys' fees and costs.

Pursuant to Wis. Stat. §893.80(1g), you have 120 days to serve a notice of disallowance of the claims set forth herein. Upon receipt of the notice of disallowance or the passage of 120 days, whichever is sooner, Coinhub will file suit and seek full recovery of all damages.

Please contact me if you have any questions.

Wood County Clerk
August 8, 2024
Page 3

Sincerely,

Will M. Conley

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

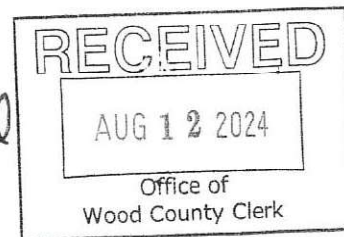
THE INCIDENT

Date: 7/24/2024

Time: Approx. 2:45pm

Place: WI RAPIDS - HWY 54 & 48TH ST

*cc: Corp Counsel
HR
Hwy*



The circumstances giving rise to my claim are as follows:

NAPA Auto Parts Delivery Driver was traveling east on Hwy 54 by 48th Street, when they drove over an uncovered manhole. The vehicle sustained damage including two blown out tires and two bent rims. Since the vehicle had aftermarket rims, we could not find two replacements to match so we had to replace all four rims and tires. Both towing and repair bills are attached for reference.

The names of county personnel involved are: Trent Miner (County Clerk),

Roland Hawk (Wood County Highway Commissioner), Amy Ubinger (DOT)

The names of other witnesses are: Todd Lange - Delivery Driver

THE CLAIM

I request the following monetary or other relief: \$697.87 - Reimbursement for Towing and Repair Bills.

8/7/2024

Date

Scott Furgason

Signature

Print Name: Scott Furgason - Owner

Address: Central Wisconsin Auto Parts, Inc.

3525 Main Street

Stevens Point, WI 54481

Phone: 715-342-1850



Niemans Towing & Recovery, Inc.

2141 West Grand Avenue, Wisconsin Rapids WI 54495

Phone: (715) 423-4250 | Fax:

Payments can be made online by visiting twbk.co/u4pD8C

Invoice

#27775

NON ACCOUNT CUSTOMER
2141 W GRAND AVENUE
WISCONSIN RAPIDS WI 54495

Invoice #	27775	Authorized by	NON ACCOUNT CUSTOMER
Tow Reason	Tow	Tow From	WI-54 & 48th St N, Grand Rapids, WI 54494, USA
Dispatcher	Amber Nieman	Tow To	4540 8th St S, Wisconsin Rapids, WI 54494, USA (Schierl Tire & Auto Service)
Driver	Steve Nieman		
Truck	#19 International Flatbed		
Date/Time Completed	7/24/2024 @ 3:10 PM		
Notes	2 FLAT TIRES ACROSS FROM NEINFELDT CYCLE DRIVER IS GETTING PICKED UP		

Year	Make	Model	Color	VIN	Plate	Odometer
2010	Honda	Fit	White	JHMGE8H68AS023408	AAD8706 WI	-

Charge Description	Quantity	Price	Line Total
Fuel Surcharge	1	\$6.00	\$6.00
Standard Light Duty Tow	1	\$60.00	\$60.00
		Subtotal	\$66.00
		Standard Tax Rate - 5.5% Tax	\$3.63
		Grand Total	\$69.63
		Amount Due:	\$69.63

Niemans Service Inc. appreciates your business. If you have any questions regarding this invoice, please call 715-423-4250 or email office@niemanstowing.com. Please note we impose a surcharge of 4% on the total transaction amount on all credit card payments which is not greater than our cost of acceptance.

Signature: _____

USDOT: 1294330



INVOICE NO. 7033789

SCHIERL TIRE AND SERVICE-WISCONSIN RAPIDS
4540 8TH ST S, WISCONSIN RAPIDS, WI 54494
EMAIL: SchierlTireRapids@teamschierl.com PHONE: 715-423-1600

NAPA WR
8TH ST SO
WISCONSIN RAPIDS, WI 54494
H: 715-424-2180

CUSTOMER NUMBER: 2002685

Table with columns: VEHICLE, TAG, VIN, MILES, DATE, PART NO., DESCRIPTION, MECH, QTY, FET, PRICE, AMOUNT. Includes vehicle details for a 2010 Honda Fit and a detailed list of tire services and parts with associated costs.

Signature [Handwritten Signature]



INVOICE NO. **7033789**

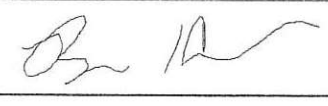
SCHIERL TIRE AND SERVICE-WISCONSIN RAPIDS

4540 8TH ST S, WISCONSIN RAPIDS, WI 54494
 EMAIL: SchierlTireRapids@teamschierl.com PHONE: 715-423-1600

NAPA WR
 8TH ST SO
 WISCONSIN RAPIDS, WI 54494
 H: 715-424-2180

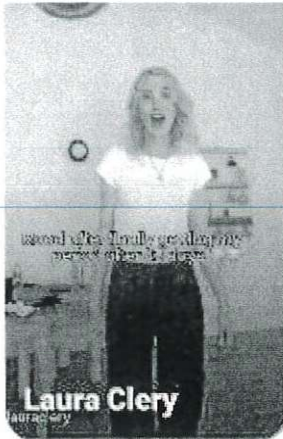
CUSTOMER NUMBER: 2002685

VEHICLE	TAG	VIN	MILES	DATE		
2010 HONDA FIT	AAD8706 (WI)	JHMGE8H68AS023408	271271	7/29/2024		
PART NO.	DESCRIPTION	MECH	QTY	FET	PRICE	AMOUNT
						INCIDENTALS 5.00
						SHOP SUPPLIES (RETAIL) 7.19
						SALES TAX 32.75
						TOTAL 628.24
ACCOUNT=2706	APPROVAL CODE=SALE:619261:393195232:2145280840:N					VISA 628.24
						AMOUNT DUE 0.00

Signature 



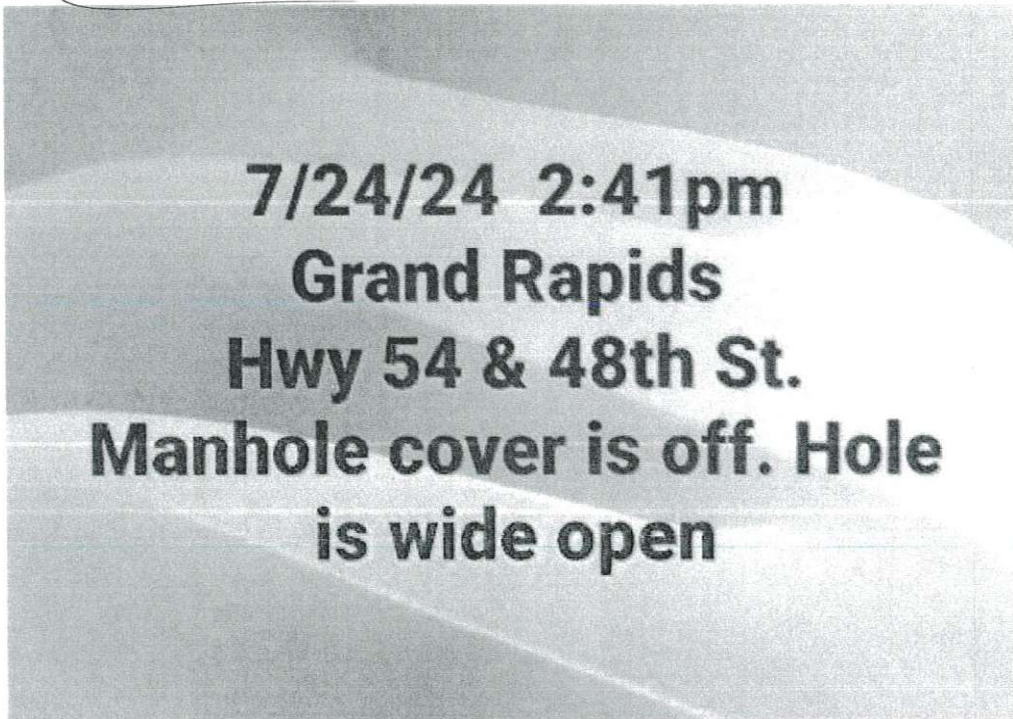
Create story



Wisconsin Rapids Area Scanner Group And News · Cancel



Bullet Smith · 18h · 🌐



- An employee saw this on facebook - after incident.
- printed for proof that manhole cover was off.

👍👍 17

5 comments

👍 Like

💬 Comment

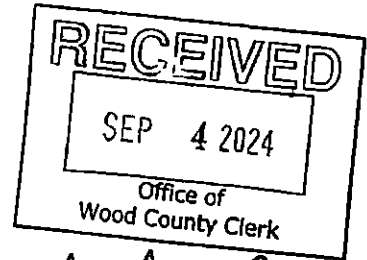
📧 Send



Write a comment...



Neil Johnson likes Allstate.



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: June 19 2024
Time: APX 7am - 6:50am
Place: Hemlock Creek Apt (Home)

The circumstances giving rise to my claim are as follows:

There was damage done to my vehicle while it was parked at home. #

The names of county personnel involved are: ~~Highway~~ Wood County Highway

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: TO have my vehicle fixed. I have included an estimate with the persons information. They also have pictures of the damage.

8-29-24
Date

Summer Johns
Signature

Print Name: Summer Johns

Address: 6594 Cameron Ave
Apt 1 Vesper WI
54489

Phone: 715-712-4422



Johnson & Sons Co, Inc

1910 West Grand Ave
 Wisconsin Rapids, WI 54495
 Work Phone: (715) 423-5210
 bodyshop@johnsonchrysler.com

Estimate

Est # 2870
 ID # 14752502

Vehicle Info: 2017 Jeep -Cherokee Latitude / 1C4PJMCB2HD218414 / Body Type: 4 Door Utility / Engine: 2.4L 4 Cyl Gas Injected / Drive Type: 4WD

Owner: summer johns

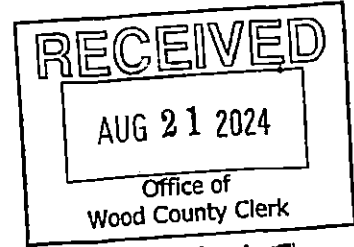
Insurance Company: Inspection Date: 07/12/2024 /

Qper	Description	Part Number	Price	Labor
FRONT BUMPER				
1	R&I BUMPER COVER ASSY (FRT BUMPER COVER)			1.8 hrs. Body
FRONT LAMPS				
2	R&I LEFT R&I HEADLAMP (L HEADLAMP ASSY)			0.3 hrs. Body
3	R&I LEFT R&I HEADLAMP (L HEADLAMP ASSY)			0.3 hrs. Body
HOOD				
4	Blend HOOD PANEL 1.5 hrs. Blend			1.5 hrs. Refinish
FRONT FENDER				
5	Replace L FENDER PANEL 0.8 hrs. Clearcoat	68103309AF	\$422.00	2.4 hrs. Body 2 hrs. Paint panel 0.8 hrs. Refinish
6	R&I L FENDER LINER			0.4 hrs. Body
7	R&I R FENDER LINER			0.4 hrs. Body
FRONT DOOR				
8	Blend L FRT DOOR SHELL 1.1 hrs. Blend			1.1 hrs. Refinish
9	R&I L FRT DOOR APPLIQUE			0.3 hrs. Body
10	R&I L FRT DOOR REAR VIEW MIRROR			0.9 hrs. Body
11	Replace L FRT DOOR ADHESIVE NAMEPLATE	68423952AC	\$198.00	0.2 hrs. Body
12	R&I L FRT DOOR MOULDING			0.4 hrs. Body

Totals

Type	Labor Time	Cost	Total	Taxable
Body Labor	7.4	\$70.00	\$518.00	✓
Paint Labor	5.4	\$70.00	\$378.00	✓
Paint Supplies	5.4	\$50.00	\$270.00	✓
OEM Parts			\$620.00	✓
Taxable Amount			\$1,786.00	
Tax	5.5%		\$98.23	
Grand Total			\$1,884.23	

NOTICE OF INJURY AND CLAIM



To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc: Corp Counsel
HR
Pof

THE INCIDENT

Date: June 8, 2024

Time: 7:10 pm

Place: North Wood County Park Site 77

The circumstances giving rise to my claim are as follows:

Dead tree branch fell on camper causing damage to
camper roof and interior cabinet. There was no inclement
weather at time of incident. It was sunny with no wind
or rain. Site 77 had 2-3 dead or dying trees. Park employee
notified of incident. Employee stated they were aware
of multiple ~~dead~~ dead or dying trees throughout park,
but "do not have time to remove them."
See attached pictures of damage and branch

The names of county personnel involved are: Notified park employee
Scott Tranbarger

The names of other witnesses are: Samantha Mroczewski 715-216-1910
Michelle Herman 715-310-4269

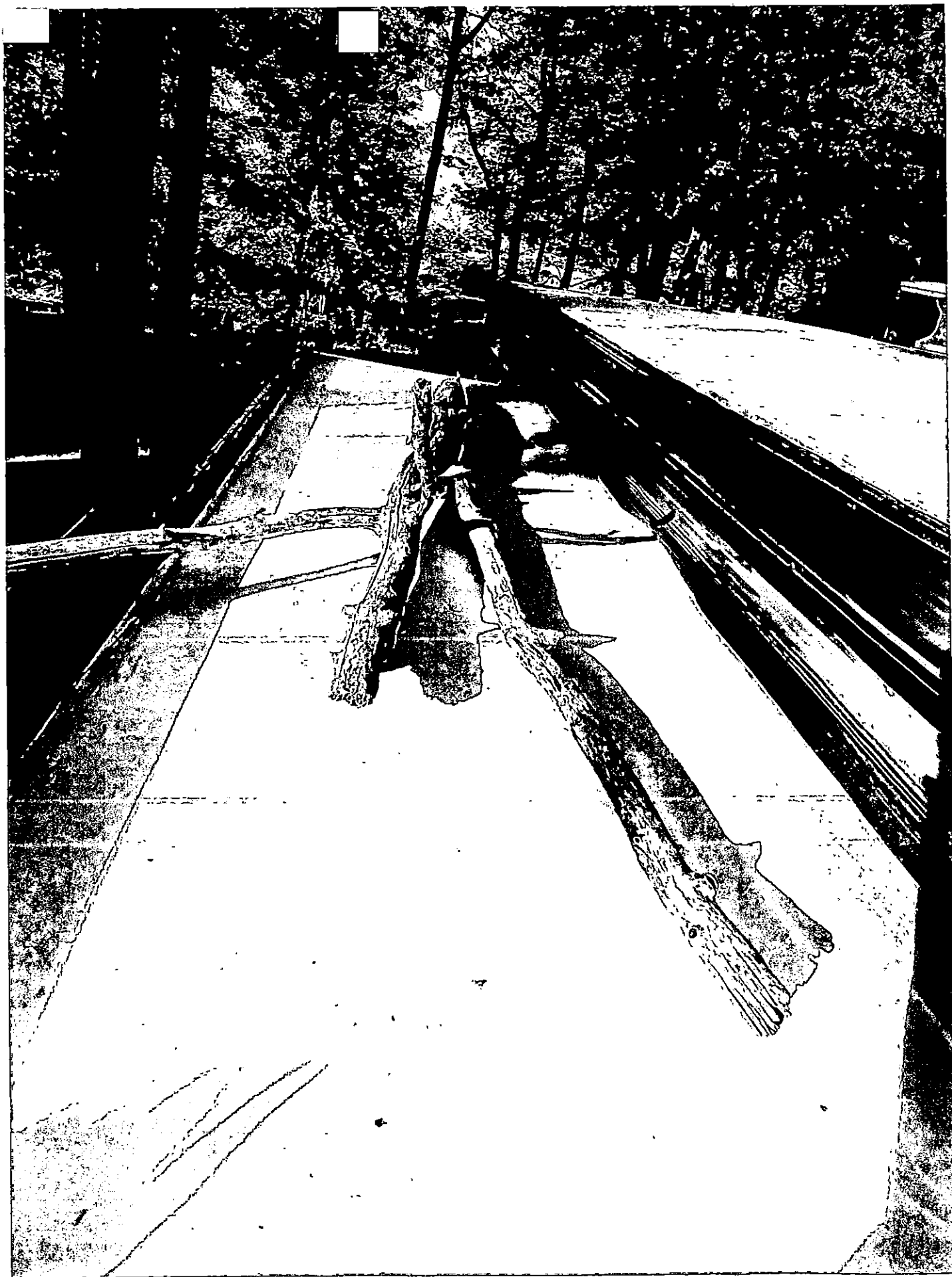
THE CLAIM

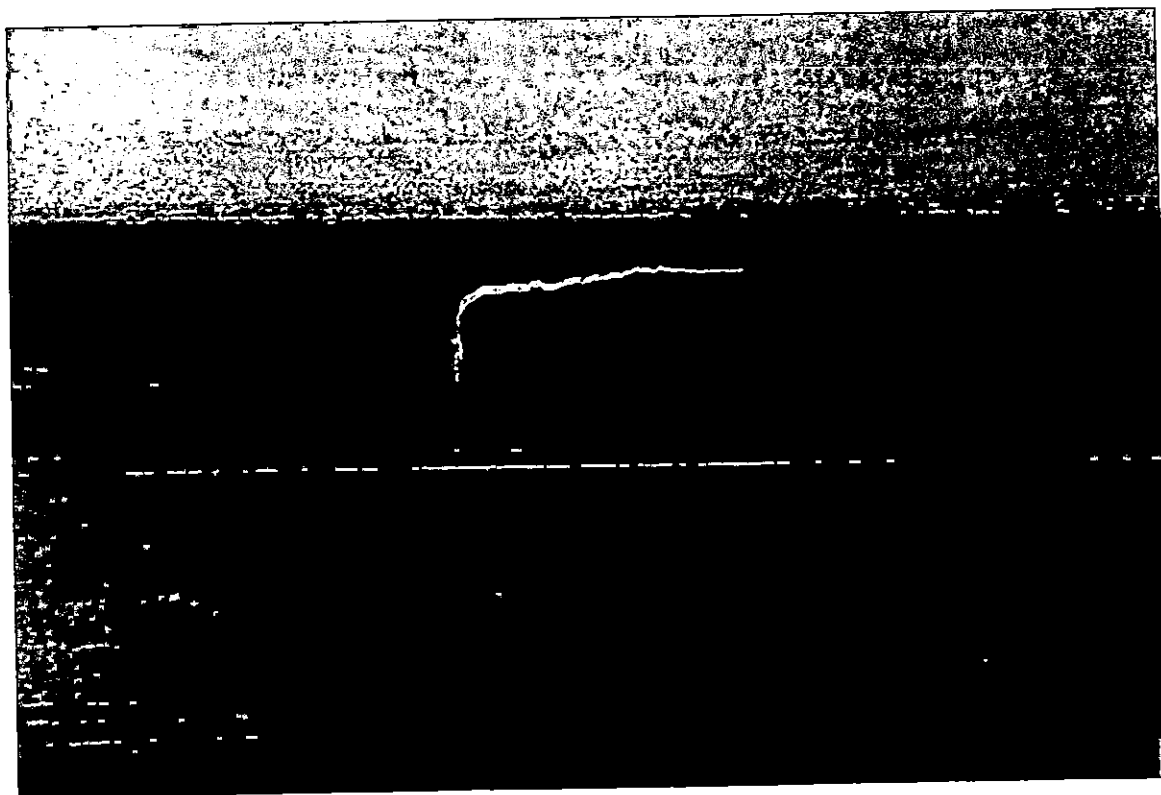
I request the following monetary or other relief: Cost of repair - \$2150.50
Receipt included.

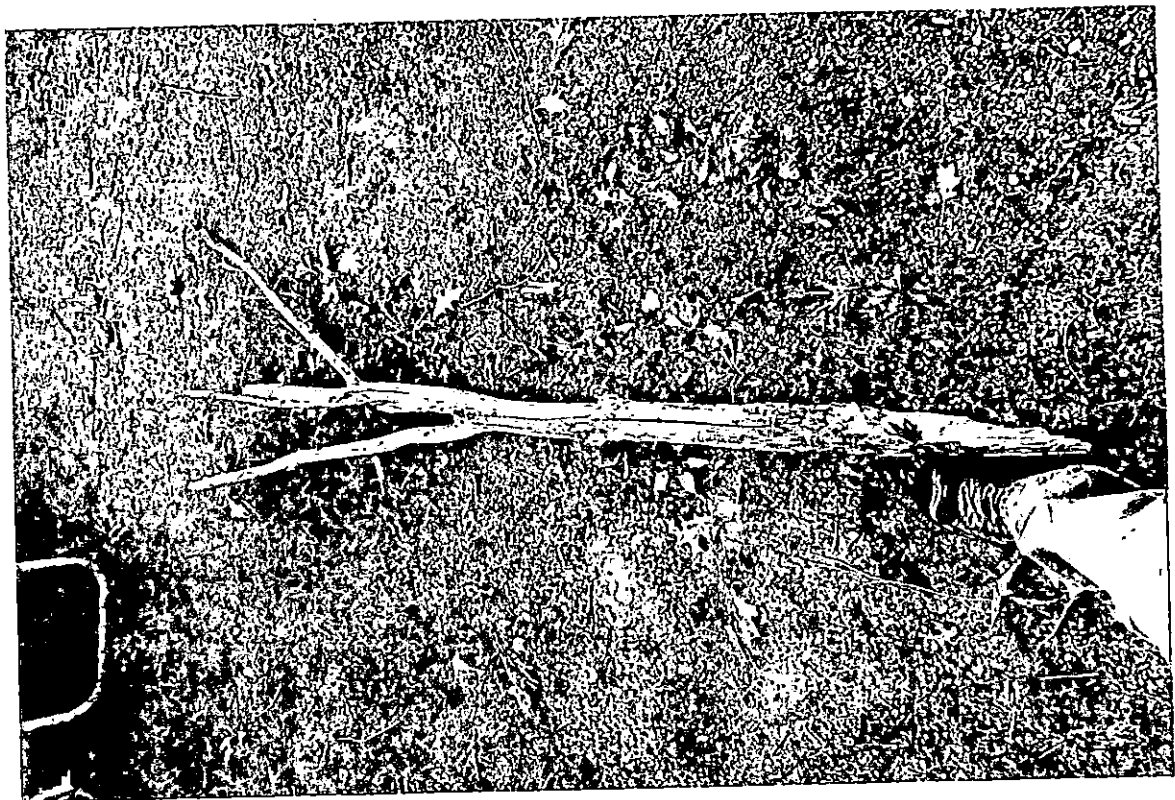
August 16, 2024
Date

Rebecca Mroczewski
Signature
Print Name: Rebecca Mroczewski
Address: 231570 County Rd J
Wausau, WI 54403

Phone: 715-470-7726







Shoeder's RV and Marine, Inc.
 2230 N Stevens Street
 P.O. Box 917
 Rhinelander, WI 54501
 Phone: 715-365-7722

Repair Order Invoice

Doc Number: 45995
 Service Writer: Scott Borths
 Date Printed: 07/13/2024
 Date Promised: 06/15/2024
 Cashier: Skyler Shaw
 Cashier Date: 07/13/2024

THOMAS MROCZENSKI
 231570 COUNTY ROAD J
 WAUSAU, WI 54403

Customer Information
 Cell Phone: 7152503336
 Email: MROCZENSKI@GMAIL.COM

Unit 2019 Jayco JAY FLIGHT 267BHS **Color:** **Keyboard:**
 VIN/Serial No:1UJBJ0BP5K17W0504 **Plate:** **Odom/Hrs In:0** **Out:0**

SLIDE OUT

Description:CUSTOMER STATES A TREE BRANCH CAME DOWN INTO THE ROOF OF THE SLIDE OUT, PUNCTURED THE ROOF AND THEN PUNCTURED THE FRAME ON THE CABINET ON THE INSIDE

Resolution:PICTURES IN FOLDER OF DAMAGE. 6/17/2024

Parts				
Part #	Qty	Description	Price	Discount
0239324	12.00	RUBBER ROOF MEMBRANE WHITE	\$7.95	\$0.00
0161170	1.00	TAPE,BUTYL 3/16X1X20 WHITE	\$12.95	\$0.00
0809.1042	3.00	ULTRA SEALANT TUBE 10 OZ	\$14.79	\$0.00
1427.1436	1.00	EXTREME TAPE 4"X25 WHITE	\$46.05	\$0.00
MISC0	1.00	SHEET PLYWOOD 4X8	\$70.00	(\$20.00)
MISC1	1.00	GLUE RUBBER ROOF	\$30.00	\$0.00
0294862	1.00	STILE 56"X 3" X 3/4"	\$39.90	\$0.00
Parts Subtotal				\$318.67

Labor			
Description	Technician	Hours	Total
DIAGNOSE/ ESTIMATE	Russel Litzen	1.5	\$210.00
	Russel Litzen	10.5	\$1,470.00
Labor Subtotal			\$1,680.00
Job Subtotal			\$1,998.67

Approve: Decline:

All Jobs Subtotal:	\$1,998.67
Shop Supplies:	\$40.00
Tax:	\$112.13
Total:	\$2,150.80
Less Deposits:	\$0.00
Check(CHECK NUMBER 6296):	(\$2,150.80)
Total Due:	\$0.00

INVOICE

Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.
Marshfield, WI 54449
715-389-1011

Printed: 08-28-24 at 8:13a
Date: 08-28-24
Account: 16814
Invoice: 264778

FOR: Keith Szaflarski
1809 Sawyer Dr #13
Marshfield, WI 54449
(715) 555-5555

Date	For	Qty	Description	Price	Discount	Price
Services by Makayla Schultz, DVM						
08-20-24	Karma	1	Rabies 2nd Exam			45.20
08-27-24		1	Rabies 3rd Exam			45.20
08-27-24		1	OSHA Compliance/Med Waste Fee			6.60
08-27-24		1	Rabies Vacc Canine 1st-1 yr			25.10
<hr/>						
Old balance	Charges	Payments				New balance
0.00	122.10	0.00				122.10

Reminders for: Karma		Last done
08/25	Annual Physical Exam	
08/25	Scribenote Authorization	08-27-24
08/25	Rabies Vacc Canine	

Thank you! Download the Pet Desk App to make contacting us easy. You can also email us at castlerockvethosp@gmail.com. For all your pets needs visit our online pharmacy/store at castlerock.vetsfirstchoice.com. If you LOVED your visit at our clinic today please leave us a good Google review.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

SEPTEMBER 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I have completed the 2024 Child Support Budget and forwarded it to Finance. The budget reduces the amount of County Levy needed to fund the Child Support Agency.
- I attended the Northern Region Leadership Meeting on August 14th.
- I attended the State Policy Advisory Committee Meeting on August 15th.
- I attended the Department Head Meeting on August 28th.
- The Bureau of Regional Operations will visit the agency on September 10th to complete the Annual Review.
- I will be attending the WCA Annual Conference on September 23rd. I will be working the vendor booth for the Wisconsin Child Support Enforcement Association. I will also be doing a presentation on the Child Support Program.
- As we approach the end of the Federal Fiscal Year we are on target to meet and exceed all 4 performance measures.
- The current IV-D case count is 3,719. This is an increase of 129 cases compared to last year at this time.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

September 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

August 1, 2024 – Attended the Judicial and Legislative Committee meeting.

August 6, 2024 – Attended the Operations Committee meeting and the monthly judges meeting.

August 19, 2024 – Hosted a zoom meeting for the WCCCA Planning Committee to finalize the agenda for the fall conference. I am excited to attend the conference with the topics that we have chosen this time around. That conference is October 9 thru 11 in Rothschild.

August 20, 2024 – Attended the Operations Committee meeting and County Board meeting.

August 22, 2024 – The majority of the month was spent preparing the budget. Submitted my 2025 budget to Finance.

Interpreters – We recently had a case that required two in person American Sign Language interpreters. The cost of this for one hearing is over \$1,200. There will be a second hearing that is needed with the same costs. I will be applying for emergency funding thru the State of Wisconsin.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
August 2024

1. Coinhub. LSGT Services, LLC, a/k/a Coinhub, has provided notice that it intends to appeal the dismissal of their petition to have the Court order the return of the \$20k taken per warrant from their 'vending' machine. The funds were already turned over to the victim of the crime. It is not likely there will be any monetary judgment against the County as a result of the appeal, even if successful, but the appeal will consume a fair amount of time to handle. Coinhub has also filed a Notice of Injury and Claim against the County alleging the Sheriff's Department gave away its funds in an illegal manner. This is technically a separate matter from the ongoing litigation. Since Coinhub is alleging the Sheriff's Department acted outside of its authority, I have asked our Insurance Administrator, Nick Flugaur, to forward the claim onto our third-party administrator, which he has done. It would appear that Coinhub is looking to make an example out of this situation for other governmental entities in Wisconsin, so that they do not remit scammed funds to victims when those funds are physically present in the Coinhub vending machines.
2. ARPA/Opioid Funds. I have worked up a form subrecipient contract for the Health Department to use with entities the County provides opioid or ARPA funds to.
3. Grievances. About every five years or so someone will file a grievance against me with my licensing authority, the State Bar's Office of Lawyer Regulation (OLR). None of the complaints against me have gone anywhere, generally being dismissed without investigation as being non-meritorious. In January this year, I was notified by the OLR that a person had filed a complaint based upon my actions as counsel for the Child Support Agency. The notice was a telephone call that advised me of the complaint and that the OLR would not be conducting an investigation as the complaint did not allege any violations of the rules of professional conduct that govern my licensure. I have now received notice from the OLR that the complainant appealed the dismissal but that the dismissal was being affirmed without an investigation as the allegations had to do with issues like sufficiency of the evidence and other evidentiary matters that are not within the purview of the OLR. Most of the prior complaints about me have been filed by folks with serious mental health issues that impacted their ability to recognize reality. This complainant is what I would term a Sovereign Citizen, although he does not like that designation. He also does not like to be called by his given name, Adam Rappley. I bring this to your attention because Mr. Rappley continues to have issues with various county departments. One of those departments recently routed me materials that Mr. Rappley has tried to record in the Register of Deed's Office which are not appropriate for recording. I have routed the documents back to Mr. Rappley along with his Western Union money order, explaining why they cannot be recorded. It would not surprise me if Mr. Rappley would at some point contact one or more of the County Board Supervisors to complain about my 'illegal activities'. I share this information with you to give you a heads-up about him. As always, please let me know if you have any questions or concerns.



Wood County

WISCONSIN

CRIMINAL JUSTICE
DEPARTMENT

SEPTEMBER 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

8/5/24: Drug Court Staffing/Court
8/6/24: Opportunity for Hope meeting to discuss RSAT Grant
8/12/24: Drug Court Staffing/Court
8/13/24: IMPACT Meeting
8/19/24: Drug Court Staffing/Court
8/15/24: Drug Court Monthly Meeting, DOJ COSSUP/RSAT Grant Meeting
8/26/24: Drug Court Staffing/Court
8/29/24: Drug Court Policy Subcommittee Meeting

Drug Court

Current participants: 24
Pending Admissions: 1
2024 Terminations (Year to Date): 9
2024 Graduations (Year to Date): 3
Pending Referrals: 2

Drug Court has re-activated the Policy Subcommittee, consisting of core team members of the Judge, District Attorney's Office, Public Defender's Office, Treatment, and Criminal Justice Department.

A resolution is being submitted to support a paid, social work intern position. The Criminal Justice Department hosts an annual social work intern from UW Stevens Point, with the goal of training new social workers in the field of criminal justice. Extra funds were available with the TAD Grant. Social work interns must go through a selection and interview process and are expected to maintain case manager level duties while interning. The intern must complete 400 hours from September 2024 – May 2025.

Residential Substance Abuse Treatment Grant

The COSSAP MAT Grant funding is ending on 9/30/24. The Department of Justice notified the Criminal Justice Department that they were one of five sites selected to continue their program and be placed under the Residential Substance Abuse and Treatment grant. Wood County will receive \$131,295 in grant funds and our program will be funded until at least 2027.

This grant will continue to fund the Medication Assisted Recovery Program in the Wood County

Jail. It will continue to fund peer recovery coaching/groups in the Wood County Jail, medication for alcohol and opioid use disorder and a part-time case manager position. New additions with this grant include clinical AODA services and a proposal for a nurse practitioner position.

A resolution is being submitted to support a new, grant funded position for a nurse practitioner position in the Wood County Jail, to start in fall of 2024. The proposed job description is attached. This position, as of the date of this submission, has been sent to HR for salary review but has not been completed. The Wood County Sheriff's Department and Jail is supportive of this position.

Department Budget:

The 2025 Budget for the Criminal Justice Department was able to fall within less than the 3% allowable increase for its overall budget. The case manager positions received a significant wage increase, with their position grade move from Grade G to Grade H. The department has been anticipating a potential grade change, and was able to accommodate its budget for the significant increase.

JOB DESCRIPTION

POSITION TITLE: Addiction Medicine Nurse Practitioner

JOB SUMMARY

The Addiction Medicine Nurse Practitioner is a skilled member of the justice involved care team who provides medical and educational services to individuals according to State of WI regulations, and within the scope of the Nurse Practitioner License in the State of Wisconsin.

ESSENTIAL JOB FUNCTIONS

1. Obtains addiction medicine focused medical history and physical data to ensure accurate patient records.
2. Performs appropriate physical examinations and records findings in patient records.
3. Interprets data to determine and order appropriate laboratory and diagnostic tests.
4. Synthesizes data to establish a diagnosis and treatment plan.
5. Provides appropriate information to individuals and their identified care team concerning medications, plan of care, and treatment regimes.
6. Works collaboratively with care team members to ensure complete delivery of prescribed care.
7. Arranges appropriate referrals to other health care professionals and facilities as necessary.
8. Provides health education to individuals and their care team about ways to improve, promote, and maintain their health status, including but not limited to information on disease/disease processes, self-care practices, and positive choices.
9. Maintains accurate records, medication lists, and documentation of care and follow-up for administrative purposes and reimbursement of services.
10. Adheres to the drug formulary used by the practice to be compliant with agreement.
11. Identifies barriers to patient care flow or delivery and assists in formulating corrective action.
12. Oversees and intervenes with clinical issues and supports/directs triage by clinical staff when necessary.
13. Demonstrates responsibility for individual performance and efficient utilization of resources To ensure timely completion of duties and to promote financial viability.
14. Follows established safety precautions and procedures in the performance of all duties in

order to

ensure a safe environment.

15. Serves as the primary care practitioner to assigned patients and acts as a primary care consultant

to other health practitioners.

16. Completes history and physical examinations, performs differential diagnostic assessments, treatment interventions, preventative health screenings, and patient education.

17. Provides recommendations for post-release primary care and participates in care coordination with community-based care providers.

18. Provides necessary information to care team regarding addictive disorders and co-occurring or co-morbidity health concerns.

19. Utilizes appropriate medication based on best practices.

20. Works closely with other care team and corrections personnel to ensure that each treatment modality is appropriate for the individual in addition to working with other medical providers, emergency room medical staff, hospital staff, and community partners.

21. Develops and/or participates in the development of patient education materials and recommends community resources to meet patient and family needs.

22. Regular attendance is required in order to carry out the essential functions of the position.

23. Reviews and meets ongoing competency requirements of the role to maintain the skills, knowledge and abilities to perform, within scope, role specific functions.

ADDITIONAL DUTIES

1. Will direct and coordinate crisis medical/clinical addiction services to specified individuals within the Wood County Jail. This includes crisis intervention, assessment, differential diagnosis, crisis treatment planning, medication assisted treatment management, engagement, family interventions, medication assisted treatment inductions, patient education, risk assessment, and discharge planning.

2. Prepares prescription orders for medications and controlled substances.

3. Triage jail staff telephone calls and troubleshoots questions to ease concerns of the individual and corrections staff.

4. Actively participates in selected committee activities.
6. Engages and staffs with the Medication Assisted Recovery Program, Wood County Adult Drug Treatment Court, and other criminal justice programming as needed.
7. Participants in ongoing training activities related to addiction, recovery and medical care.
8. Other duties as assigned.

JOB QUALIFICATIONS

EDUCATION

For positions requiring education beyond a high school diploma or equivalent, educational qualifications must be from an institution whose accreditation is recognized by the Council for Higher Education and Accreditation.

Minimum Required: Master's Degree in Nursing.

Preferred/Optional: Doctor of Nursing Practice. Certification in Addiction Nursing.

EXPERIENCE

Minimum Required: Two years of Advanced Practice Nurse Practitioner experience. Experience with prescribing medication assisted treatment medications, specifically buprenorphine and naltrexone containing products.

Preferred/Optional: One year in addiction medicine team based care specialty.

CERTIFICATIONS/LICENSES

The following licensure(s), certification(s), registration(s), etc., are required for this position. Licenses with restrictions are subject to review to determine if restrictions are substantially related to the position.

Minimum Required: Current Wisconsin RN Licensure, Nurse Practitioner Certification by a national certifying body. Advanced Practice Nurse Prescriber Certification. Basic Life Support (BLS) certification awarded by the American Heart Association (AHA).

Preferred/Optional: None



September 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- The Probate Department budget was submitted August 22, 2024.
- We are currently working to close out the 2023 Annual Accounts and Reports that are still missing for those under a guardianship. Annual accounting of a ward's funds is required to be filed annually. Annual Accounts are mailed out in January of each year with a due date of April 15th. Just under 900 Annual Accounts and Reports are mailed out from our office each year.
- 08/05 - WI Association County Leadership virtual weekly meeting
- 08/06 – Monthly Judges Meeting
- 08/12 - WI Association County Leadership virtual weekly meeting
- 08/15 – Juvenile Justice & Delinquency Prevention Act Zoom training
- 08/19 – WI Association County Leadership virtual weekly meeting
- 08/20 – Operations Committee meeting
- 08/20 – County Board Meeting
- 08/26 - WI Association County Leadership virtual weekly meeting
- 08/28 – Quarterly Department Head meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

SEPTEMBER 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- Attended the Judicial and Legislative committee meeting on August 1st.
- The beta testing for the Swift software continues to go well. Suggested changes were provided to the Fidlar team and I anticipate testing to be wrapped up soon. I will discuss our feedback at the Fidlar user group meeting next month with other users across the State.
- Attended the Judicial Privacy Shielding Workgroup virtual meeting on August 13th.
- Attended the WRDA Board meeting in Weston on August 14th.
- Attended the Property Records Industry Association (PRIA) conference virtually. Some of the topics this year included: property fraud, cyberattacks, and AI. This conference provides excellent sessions to partners across the Nation.
- Thanks to the assistance of Facilities Manager, Reuben Van Tassel, his staff and Brian Brink from OEI, the clear sound deterrent walls are installed on each station. The best news, they were free! A BIG thank you to all parties involved!
- My staff and I continue to work with Clerk of Court, Kimberly Stimac and her staff to update the procedures on court order for name changes. In doing this, we've ensured the revenue for vital records will remain in Wood County.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Tuesday, August 20, 2024

TIME: 9:15 AM

PLACE: Courthouse – Rm 114

MEMBERS PRESENT: Jake Hahn, Al Breu, John Hokamp, Lee Thao.

MEMBER EXCUSED: Scott Brehm

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:15 AM and declared a quorum present.
2. There was no public comment.
3. Parks & Forestry Director Schooley presented a resolution allowing for the application of funding from the Fish and Game and Wildlife Habitat Projects through the County Conservation Fund. This is a cost match with the Consolidated Muskies Club for restocking. Motion by Breu/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Chairman Hahn declared the meeting adjourned at 9:16 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Wednesday, September 11, 2024

TIME: 8:00 AM

PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Scott Brehm, John Hokamp, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 8:00 AM and declared a quorum present.
2. A Village of Biron resident requested the speed limit on a portion of CTH U be reduced due to safety factors. Supervisor Clendenning asked about passing zones on Griffith Ave. Hawk reported he is working on a grant to conduct a safety study on the entire segment, east of 8th Street.
3. Under correspondence Hawk reported a variance request will be forthcoming from a resident in the Village of Arpin wanting to build a residence within the allowable set backs for county highways.
4. The minutes of the August 1 & 20, 2024, meetings were reviewed. Motion by Breu/Hokamp to accept the minutes as presented. Motion carried unanimously.
5. Hawk brought forward a request for the opening of Griffith Ave. from 20th St to 9th St. since all of the Town of Grand Rapids roads are open to ATV/UTV traffic. The committee reviewed municipal boundaries within this area, as well as the upcoming referendum in the City of Wisconsin Rapids to adopt an ATV/UTV ordinance. The committee took no action on this request and will wait for the results of the referendum. Supervisor Breu brought up concerns shared by the Town of Marshfield board and residents of previous committee action opening up sections of CTH T & H.
6. Representative from the City of Wisconsin Rapids were present to request the committee provide a letter of support for the planning process of the possibility of relocating the railroad in the City of Wisconsin Rapids that crosses Grand Ave. This is a continuation of a study completed in previous years, but there may be federal funding to help with the costs of relocation. Motion by Hahn/Brehm to direct the Parks & Forestry Director and Highway Commissioner to draft a letter of support and bring back to the committee for review and approval prior to the county board meeting. Motion carried unanimously.
7. Hawk presented a resolution of appreciation from the Wisconsin County Highway Association to former Supervisor Dave LaFontaine for his years of service to the committee, county, and state.

8. The Highway Dept. staff reports were highlighted and reviewed.
9. The Highway revenue report was reviewed.
10. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
11. The 2025 Highway Budget and CIP were updated to include the new wage structure approved by the Operations Committee. Motion by Hahn/Hokamp to approve the budget and CIP as presented. Motion carried unanimously.
12. Hawk updated the committee on the ongoing issue regarding the roof and floor drains at the Wisconsin Rapids Shop. In order to meet current laws, the roof drains have been disconnected from the sanitary sewer system and is running above ground. This is not a long-term fix, however, and work will continue.
13. Hawk stated the women's locker room bids were reviewed after the committee meeting last month. There was only one complete bidder, that being Accent Construction. After review of the Facilities Manager, the contract was awarded to them.
14. Hawk reported on the vacated parcel on the corner of CTH A and Richfield Drive that was discussed last month. The letter has been sent to the DNR in regard to liability, however they have not yet responded. More information will be forthcoming.
15. Hawk presented a request to lower the speed limit on a section of CTH U due to the upcoming reconstruction of this road. By lowering the speed limit now, it will hopefully get drivers used to the slower speed limit that will be needed when the project is complete. Motion by Hahn/Brehm to lower the speed limit on CTH U to 25 MPH from Huffman Road, approximately 800 to the west. Motion carried unanimously.
16. Hawk discussed the current situation on CTH AA/Plank Hill. A public information meeting was held and at that time it was determined the town was not interested in taking over any portion of the road. Hawk informed the committee he is looking for additional funding to repair this section of road with the hopes of being able to do it in late 2025.
17. Hawk reviewed the cost share percentages as it relates to crossings and bike paths on CTH U. No action taken by the committee. This was informational only.
18. The Parks & Forestry staff reports were reviewed.
19. Schooley presented the updated 2025 Parks & Forestry budget and reviewed the proposed dredging project at Red Sands beach. The Aqua Skiers applied for a CEED Economic Development grant in the amount of \$31,000 for 2025, however it was hoped this project could be done yet this year. Consensus of the committee was to move forward with the dredging and allocate funding via resolution at the end of the year.

Motion by Thao/Hokamp to approve the 2025 Parks & Forestry budget as presented.
Motion carried unanimously.

20. Parks & Forestry revenue reports were reviewed.

21. Motion by Thao/Breu to approve the Parks & Forestry vouchers. Motion carried unanimously.

22. Motion by Hahn/Hokamp to approve per diem for those committee members attending the North Central Region meeting on September 26th in Stratford. Motion carried unanimously.

23. The next meeting will be held on Thursday, October 3, 2024, at 9:00 AM at the Highway Department Conference Room.

24. Chairman Hahn declared the meeting adjourned at 9:10 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Highway Infrastructure & Recreation Committee
September 11, 2024**

NAME	REPRESENTING
Bill Clendinning	WCB #15 - GR Board
Jeff Perry	WCB #11
Mike Smith	Town of Grand Rapids PW
Tom Wilm	City of Wis. Rapids
Gawn Hutchison	WDMR
Matt Zacher	W.R.
Stacie Hedger	WCPF
Dr. Schuchert	Forest
R VANTASSEL	MAINT.
Dennis Santora	SEER
Doug & Sharon Villeneuve	Village of Byron residents
Roland Hawk	Hwy
Lance Pliml	CB Chain
DENNIS POLACIA	WCB-14
Ed Newton (WebEx)	Finance



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

September 5, 2024

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for September 11, 2024 HIRC meeting

Department Activities

Personnel/Administration

Loader operator voluntarily demoted to vacant truck operator position in August. Loader position was posted and interviews are scheduled for September 16.

Store room attendant retired September 4 with 35 years of service with Wood County Highway. Replacement, with HIRC approval was hired June 10 and prepared to assume the position September 5.

All Summer Help and LTEs except one have returned to school or ended their seasonal position with the highway department for 2024.

Ascent Construction was the only contractor who submitted a complete bid package for the Unisex Locker room construction at the Wisconsin Rapids facility. Four carpentry contractors submitted bids as prime, however only Ascent Construction submitted with HVAC, Electrical, and Plumbing subcontractors, bid bond and insurance. Commissioner awarded Ascent Construction the project with HIRC approval from August meeting.

Commissioner is working with engineering consultant performing preliminary engineering design of CTH A to submit a General Liability Clarification Letter to WisDNR for a property located along CTH A. This property has been abandoned by owners due to contaminated soil and well. Bank has contacted Commissioner to see if Highway would accept property for R/W purposes.

Commissioner and staff are performing preliminary engineering surveys, soil and pavement borings in preparation for engineering a new bridge and roadway approach for CTH AA (Plank Hill). Commissioner is preparing plans to be able to take advantage of potential grants or prospective funding sources in 2025 if available.

During a July rain storm, water was backing up in the garage floor drains of the Wisconsin Rapids shop. City Sanitary crews televised and cleaned storm and sanitary lines between the building and the street. Doing so revealed the 12-inch storm lines had been connected to the 4-inch sanitary lines. This was probably done in the 1970's as a result of the clean water act. All roof drains, floor drains, and sanitary lines were connected to and routed to the sanitary system. Upon discovering this, the City Waste Water Department directed Highway to disconnect roof drains from the system and route the roof water out to the surface. Several roof drains are being redirected to convey roof water to drains and ditches around the building. Work is ongoing and may need to be carried over into 2025.

Highway/Facility Projects

2024 Engineering Projects

- WisDOT STP Project CTH F & HH Intersection *Construction 2026*
 - Design Engineering 80% Complete
 - R/W acquisition is on schedule for late 2024
- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Design Engineering 100% Complete
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - DNR, FERC, US ACOE coordination ongoing
 - Working with WisDOT & Vil of Biron on early acquisition of R/W on target for 2025
 - Environmental Document & Design Study Report submitted in July. Waiting for approval.
 - Working with WC Parks on constructing a pond in Grand Rapids to provide fill material. Anticipate pond construction winter of 2024-2025.
 - Coordination of box culvert extension, possibly performed by Wood Co Hwy. in 2025
 - Commissioner has met several times in August with property owners near Huffman Rd.
 - Several residents have requested the speed limit be reduced from 35 MPH to 25 MPH just west of Huffman Road.
- CTH Z BIA funded 2024 pavement replacement *Construction 2024*
 - Bridge repairs and culvert installation completed June 18.
 - Cold in Place Recycled pavement completed June 25
 - Range Line Road intersection work complete July 12.
 - Paving started September 4.
 - Anticipate completion September 30.
- CTH BB Realignment Project
 - Due to property owner request for changes plan revisions on going.
 - WDNR & USACE wetland documentation completed in July
 - R/W appraisal/negotiations complete, property owner will donate required parcels.
 - Construction anticipated to begin *late 2024 or early 2025*.
- CTH K & P Intersection
 - Project complete and open to traffic August 2.
- Marshfield Brine Building
 - Meeting with contractor July 25
 - Preconstruction meeting scheduled for September 10.
 - Contractor has acquired all permits to begin work September 16.
- CTH A Corridor Preliminary Engineering
 - Preliminary engineering underway
 - Haz Mat report
 - Crash analysis
 - Alignment
 - Profile
 - Cross-sections
 - Intersection analysis
 - Commissioner exploring funding options
 - Abandoned property is being offered to WCH for R/W purposes

Highway Maintenance

Work in August included:

- Sign replacements,
- Beam guard repairs,
- Pavement repairs,

- Mowing/brush cutting
- Shoulder maintenance
- Ditching
- Culvert replacement
- Pavement sealant applications (GPS – Gilsonite Preservation Seal)

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- August 5, CTH U Sheet pile meeting for culvert replacement
- August 5, Special WCHA BOD meeting, virtual
- August 5, CTH BB property owner meeting – change in road alignment
- August 6, WCHA Conference Coordinating Meeting
- August 12, WCHA, WCA <20 Local Bridge Aid, Virtual
- August 12, WCHA Exec Committee meeting – Wisconsin Dells
- August 20, Wood County Board of Supervisors meeting
- August 21, North Central Region Commissioner meeting, Shawano County
- August 26, Local Program Advisory Forum, virtual
- August 26, CTH U Environmental Progress meeting
- August 27, WCHA BOD meeting
- August 27, CTH U property owner meeting
- August 28, Department Head meeting
- August 28, CTH U property owner meeting
- August 29, CTH U WisDOT Environmental check in meeting
- August 29, CTH A progress meeting
- September 4, WCHA Conference Coordinating meeting

EQUIPMENT

The tandem Mack patrol truck purchased in 2022 is expected to be delivered for service in September. The single axel International patrol truck purchased in 2022 is anticipated to be delivered for service in November or December.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are as anticipated at this point of the year. We have been working on several Road Aid and Bridge Aid projects so the revenue will be booked as those projects get completed. Asphalt revenues continue to come in as we run the plant full-time. Revenues from the State are on target.

Other

I have completed the budget and Finance has input the new wage rates. As directed by the Committee at the August HIRC, I kept all other figures the same so any changes to the August version of the budget presented today is due to wages. As of the date of HIRC, the budget has been promoted to Finance and the Operations Committee.

This month continues the educational series, Bookkeepers Corner, which I began a few months ago. The chapter this month is on the Transportation Cost Pool – Bituminous Operations.

TRANSPORTATION COST POOLS – BITUMINOUS OPERATIONS

With regards to the Bituminous Operations (Asphalt Plant) cost pool, per the Uniform Cost Accounting System manual, “all expenses of operating bituminous plants are to be charged to this account”.

The Bituminous Operations cost pool is represented in Function 53260.

Debits to the pool – “All labor associated with operating the bituminous plant is directly charged to this cost pool. Plants, conveyors, dryers, and screening equipment used exclusively for production of bituminous concrete, plant mix or other similar products are not part of the machinery operations account. All expenses of operating such equipment are recorded in this account at the appropriate line code. The expenses for materials and supplies, either from inventory charge outs or vendor invoices and contractual services, required to operate the bituminous plant are charged to this cost pool”.

Credits to the pool – When hot mix asphalt or various patches are mixed, they are either added to inventory or charged to projects. Use or sale of those products at a rate determined at the beginning of the year result in revenues to the pool.

As a reminder, the cost pools encompass both expenses and revenues. Unlike most accounting systems, the revenues within the cost pools are accounted for under expense functions (50000 series of numbers in the third segment of the County’s account numbers). The revenue accounts within those expense functions are referred to as Cost Allocation accounts.

The result of this practice, when the Transportation Cost Pool is “over-recovering” its costs, and when a particular function’s expenses and cost allocations are combined, is a credit balance (number will show in parentheses on Revenue Report). When the Transportation Cost Pool is “under-recovering” its costs, the combined accounts will show a debit balance (the number will not be in parentheses on the Revenue Report).

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, August 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91	0.00%
43531	State Aid-Transportation	1,660,042.86	2,497,341.00	(837,298.14)	(33.53%)
43534	State Aid-LRIP	462,691.55	816,480.00	(353,788.45)	(43.33%)
	Total Intergovernmental	<u>2,273,758.32</u>	<u>3,313,821.00</u>	<u>(1,040,062.68)</u>	<u>(31.39%)</u>
Licenses and Permits					
44101	Utility Permits	19,407.39	29,200.00	(9,792.61)	(33.54%)
	Total Licenses and Permits	<u>19,407.39</u>	<u>29,200.00</u>	<u>(9,792.61)</u>	<u>(33.54%)</u>
Intergovernmental Charges for Services					
47230	State Charges	793,681.88	1,061,555.00	(267,873.12)	(25.23%)
47231	State Charges-Highway	153,966.54	307,190.00	(153,223.46)	(49.88%)
47232	State Charges-Machinery	25,671.03		25,671.03	0.00%
47300	Local Gov Chgs	367,434.45	525,383.00	(157,948.55)	(30.06%)
47330	Local Gov Chgs-Transp	372,725.09	1,130,895.00	(758,169.91)	(67.04%)
47332	Local Gov Chgs-Roads	11,237.74	424,793.00	(413,555.26)	(97.35%)
47333	Local Gov Chgs-Bridges		84,227.00	(84,227.00)	(100.00%)
	Total Charges to Other Governments	<u>1,724,716.73</u>	<u>3,534,043.00</u>	<u>(1,809,326.27)</u>	<u>(51.20%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	452,403.61	2,481,327.00	(2,028,923.39)	(81.77%)
	Total Interdepartmental Charges	<u>452,403.61</u>	<u>2,481,327.00</u>	<u>(2,028,923.39)</u>	<u>(81.77%)</u>
	Total Intergovernmental Charges for Services	<u>2,177,120.34</u>	<u>6,015,370.00</u>	<u>(3,838,249.66)</u>	<u>(63.81%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	7,843.25	6,700.00	1,143.25	17.06%
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
	Total Miscellaneous	<u>7,843.25</u>	<u>26,700.00</u>	<u>(18,856.75)</u>	<u>(70.62%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,137,517.00	(2,137,517.00)	(100.00%)
49280	Transfer from Trust Funds	462,691.55		462,691.55	0.00%
	Total Other Financing Sources	<u>462,691.55</u>	<u>2,137,517.00</u>	<u>(1,674,825.45)</u>	<u>(78.35%)</u>
	TOTAL REVENUES	<u>4,940,820.85</u>	<u>11,522,608.00</u>	<u>(6,581,787.15)</u>	<u>(57.12%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	362,121.53	413,359.51	51,237.98	12.40%
53120	Hwy-Engineer	139,416.90	271,100.38	131,683.48	48.57%
53191	Hwy-Other Administration	238,027.93	364,803.97	126,776.04	34.75%
53210	Hwy-Employee Taxes & Benefits	(770,919.21)	(0.01)	770,919.20	#####
53220	Hwy-Field Tools	(41,951.21)	(0.08)	41,951.13	#####
53230	Hwy-Shop Operations	212,920.02	331,761.59	118,841.57	35.82%
53232	Hwy-Fuel Handling	(11,441.36)	(23,105.00)	(11,663.64)	50.48%
53240	Hwy-Machinery Operations	(971,578.01)	(580,718.15)	390,859.86	(67.31%)
53250	Hwy-Crushing Operations	36,483.84	0.44	(36,483.40)	#####
53251	Hwy-Crushing Operations Production	105,746.12	(0.13)	(105,746.25)	#####
53260	Hwy-Bituminous Ops	74,807.97	234,143.57	159,335.60	68.05%
53266	Hwy-Bituminous Ops	709,655.71	1,957,351.50	1,247,695.79	63.74%
53270	Hwy-Buildings & Grounds	169,590.54	376,257.96	206,667.42	54.93%
53290	Hwy-Salt Brine Operations	21,081.88	(0.40)	(21,082.28)	5,270,570.00%
53291	Hwy-Salt Brine Operations	1,339.88	(0.40)	(1,340.28)	335,070.00%
53281	Hwy-Acquisition of Capital Assets	937,973.72		(937,973.72)	0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	2,110,752.51	2,895,462.40	784,709.89	27.10%
53312	Hwy-Snow Remov	547,830.04	907,384.18	359,554.14	39.63%
53313	Hwy-Maintenance Gang	113,339.65	217,092.62	103,752.97	47.79%
53314	Hwy-Maint Gang-Materials	3,434.94	3,160.00	(274.94)	(8.70%)
53320	Hwy-Maint STHS	841,757.17	1,061,555.11	219,797.94	20.71%
53330	Hwy-Local Roads	565,400.22	1,130,894.59	565,494.37	50.00%
53340	Hwy-County-Aid Road Construction	56,136.38	478,363.75	422,227.37	88.26%
53341	Hwy-County-Aid Bridge Construction	110,090.14	134,227.18	24,137.04	17.98%
53490	Hwy-State & Local Other Services	370,215.38	525,383.46	155,168.08	29.53%
53491	Hwy-ATV Route Signage		40,000.01	40,000.01	100.00%
	Total Public Works-Highway	<u>5,932,232.68</u>	<u>10,762,220.97</u>	<u>4,829,988.29</u>	<u>44.88%</u>
	Capital Outlay				

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, August 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
57310	Highway Capital Projects	1,664,508.13	2,246,682.03	582,173.90	25.91%
57930	Depreciation & Amortization	1,967.47		(1,967.47)	0.00%
	Total Capital Outlay	<u>1,666,475.60</u>	<u>2,246,682.03</u>	<u>580,206.43</u>	<u>25.83%</u>
	Other Financing Uses				
59210	Transfers to General Fund	462,691.55		(462,691.55)	0.00%
	Total Other Financing Uses	<u>462,691.55</u>		<u>(462,691.55)</u>	<u>0.00%</u>
	TOTAL EXPENDITURES	<u>8,061,399.83</u>	<u>13,008,903.00</u>	<u>4,947,503.17</u>	<u>38.03%</u>
	NET INCOME (LOSS) *	<u>(3,120,578.98)</u>	<u>(1,486,295.00)</u>	<u>(1,634,283.98)</u>	<u>109.96%</u>



Parks & Forestry Department Reports

September 11, 2024

Director Report, by Chad Schooley

- Continue assisting with South Park storm shelter project management. Scheduled to be completed by mid September.
- Powers Bluff maintenance shop construction project is on hold pending final funding approval. As discussed at August HIRC, contractors were notified that final funding would be decided at the next ARPA meeting, by the end of August. Since this meeting was not held, it is looking like we will have to rebid the project if/when the funding is approved.
- With the updated wage/benefit data entered into the budget, we have included the updated budget documents in the packet.
- Continue assisting with South Park campground design. Due to additional septic/water/electrical details being worked on, we are now planning on presenting the renderings/cost estimates at the October HIRC meeting.
- Discover Wisconsin was filming in our parks during the weeks of August 26th and September 2nd.
- Held our annual employee meeting/ appreciation cookout on August 8th at the Nepco shelter building.
- Met with contractor overseeing electrical service install feeding the new Powers Bluff trailhead parking lot.
- Working with engineer to quote design for North Park bridge near shelter building.
- Following the meeting, we will be going on our annual Parks, Forestry & Highway Tour. A tour stop list and map is included in the packet.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park-New Campground Entrance Gate being installed.
- South Park- Old wood fence roof-steal is in and will be put on this fall.
- NEPCO-Erosion control and walk path upgrades.
- North Park-Reshape and lengthen out camp pads to appropriate size.
- North Park-south campground Entrance/Exit Road to be widened & uplifted by Wood County Hwy. Dept.
- Dexter Park-Reshape and level out camp pads to appropriate size.

Maintenance Operations

- 2025 Chevy 1 ton from Wheelers has been picked up. Truck at Monroe Inc. getting fitted for dump box & tool box.
- South Park: Firewood processing completed.
- North Park: Shelter concrete countertops were overlaid with epoxy. Shelter Parking Lot was restriped.

- Dexter Park: Firewood processing operations completed. State Hwy 80 boat landing parking lot restriped.
- Powers Bluff: Tube, ski hill, and trails are mowed.
- NEPCO: Parking Lots were restriped. Entrance Road shouldering done by staff.

Employee Matters

- LTE's finishing up for the summer. Had a full crew for the summer season.
- Rangers going back to 40 hour work week after Labor Day.

Snowmobile/ATV

- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin has been awarded to Earth, Inc. Should be started late fall early winter.
- Hay Creek ATV project: The bridge install company, Janke General Contractors, Inc. has ordered the bridge and installation is set for this fall. Peterson Road section is completed with road base/culverts and now working on Hay Creek side to bridge site.
- Grant Reimbursement process ongoing for projects and maintenance of ATV/Snowmobile trails.

Office Supervisor Report, by Stacie Kleifgen

- 2025 Budget work. Reconciled 2024 estimates, audited account budget lines to ensure expenses were coming out of proper accounts and made adjustments as needed, prepared reports.
- Working with Sheriff's Department to update process of unpaid violations and citations.
- Met with office staff to brainstorm ideas for 90th Anniversary
- Beginning process of updating Parks & Forestry ordinances.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Two active timber sales in August showing slow progress. Three additional timber sales have been cut but wood has largely been stranded since spring breakup due to wet ground aconditions and limited access.
- Timber sale establishment Compartment 56.
- Assisted with P&F budget, forestry related items.
- Site Prep planning. Chemical site prep with use of drone contractor scheduled for late August/early September.
- Participated with WCFA Personnel Committee. Conducted annual performance review of Executive Director.
- Investigated illegal deer stands and food plots. Contacted DNR Warden and Wood County Law Enforcement.
- Attended site prep "trencher" demo.
- Forestry Technician: Cleaned (2X) and mowed shooting range, performed compartment recon, Hay Creek ATV trail ditching and road base: Peterson Road portion of ATV trail substantially completed, Hay Creek Road portion currently under construction.

Good afternoon,

I am reaching out on behalf of the City of Wisconsin Rapids soliciting support for a rail relocation planning project on the west side of Wisconsin Rapids. The proposal would impact the section of rail from Port Edwards thru the W Grand Ave crossing and would relocate to the rail further west, essentially bypassing the urban areas.

The City became aware of a federal grant opportunity to eliminate rail crossings in the City of Wisconsin Rapids and perhaps even Port Edwards. This relocation would increase safety for motorists, pedestrians and bicyclists, as well as, reduce delays and lost costs for OTR drivers. Many other ancillary items such as traffic signals, rail crossings, utility maintenance, etc. would also see a benefit in relocating the rail. Additionally, the residents would see a benefit in moving the train horn further away from neighborhoods.

In 2022/23, the City conducted a feasibility study to look at options. A lot of these current efforts to move this project forward is a continuation of work already performed by the DOT and City in early 2000s when W Grand Ave was being reconstructed. At that time there was a significant amount of movement toward the rail relocation option.

2023 Rail Feasibility Study - www.wirapids.org/uploads/1/0/3/3/103347874/rpt_22277_034_wisconsin_rapids_feasibility_2023-02-03.pdf. See pages 14 and 15 for relocation options.

If you find value in supporting any portions of this project, even if it's just planning efforts to consider options further, we would greatly appreciate a letter of support. If you so chose to provide a letter we would ask that it be on your department letterhead and be addressed to the Office of the Secretary of Transportation. The letters can be scanned/emailed back to me for inclusion into the grant application packet. The grant application deadline is 9/23/24. If you plan to send a letter of support, please do so before 9/18.

The Honorable Pete Buttigieg
Office of the Secretary of Transportation
U.S. Department of Transportation (DOT)
1200 New Jersey Avenue, SE
Washington, DC 20590

I know all of you are extremely busy and this is a big ask, but a letter of support would be greatly appreciated. If you have any questions about the project and would like to speak with me on it just let me know.

Thank you!

Joe Eichsteadt, PE
City Engineer
City of Wisconsin Rapids
444 W Grand Ave, Wisconsin Rapids, WI 54495
715-421-8251
715-315-0062

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

September (August Revenue)

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	12/31/2024	\$2,252.88	\$116,542.95	\$116,542.95	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	12/31/2024		\$201,324.04	\$201,324.04	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025	\$202.77	\$76,019.72	\$76,019.72	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026	\$951.72	\$1,655.06	\$951.72	-\$703.34
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00	\$0.00	\$0.00	
Payments Received This Month:						\$3,417.37	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	(703.34)
2024 Budgeted Total Revenues						\$350,000			
2024 Total County Forestry Revenues this month (90%)						\$3,075.63			
2024 Total Township Revenues this month (10%):						\$341.74			
2024 TOTAL NET FORESTRY REVENUE TO DATE:						\$300,956.80			

Jobs Finished
Jobs Started
Jobs Continuing/Reactivated
Jobs Gone Inactive

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

August Revenue - September HIRC

BUDGETED REVENUES 2024	46721 SOURCE	FEES	YTD REVENUE	YTD REVENUE	AUG REV	AUG REV	ACTUAL REV
			2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$433,019.17	\$ 445,140.00	\$90,250.29	\$69,373.07	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$29,364.22	\$ 31,982.46	\$9,483.14	\$ 8,482.69	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$6,610.30	\$ 8,359.16	\$2,773.91	\$ 2,226.74	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$2,046.36	\$ 2,290.22	\$795.55	\$ 509.00	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$93.46	\$ 180.98	\$37.91	\$ 27.79	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$567.77	\$ 555.45	\$230.33	\$ 276.78	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$43,693.08	\$ 36,627.05	\$6,807.37	\$ 4,932.71	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$11,821.84	\$ 10,269.38	\$1,742.56	\$ 585.45	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ -	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$2,971.24	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$3,826.96	\$ 3,467.80	\$314.45	\$ 323.76	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$3,901.10	\$ 6,845.04	\$463.46	\$ 677.99	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$22,741.45	\$ 20,726.84	\$2,146.86	\$ 1,977.99	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$6,767.38	\$ 4,818.86	\$739.57	\$ 959.45	\$ 15,433.37
\$ 8,800.00	Gift Certificates	Gift Certificates	\$241.69	\$ 94.79	\$0.00	\$ -	\$ 7,889.91
\$ 850,000.00			\$568,116.26	\$605,045.27	\$115,785.40	\$90,353.42	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$300,956.80	\$ 144,543.25	\$3,075.63	\$ 9.00	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$869,073.06	\$749,588.52	\$118,861.03	\$90,362.42	\$1,391,787.25

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Thursday, September 5, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the August 5, 2024, meetings were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. IT Director Kaup presented the 2025 Information Technology budget for review. Motion by Hamilton/Polach to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried 4-1. Voting no was Brehm (budget was over the 3% guideline from the Operations Committee).
7. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed.
9. Van Tassel reported he on contacts he has made with adjacent property owners. Nothing of substance to report from those initial discussions.
10. Facilities Manager Van Tassel presented the 2025 Maintenance budget for review. Motion by Hamilton/Polach to approve the budget as presented and forward to the Operations Committee for their consideration. Motion carried unanimously.
11. The next meeting will be held on Monday, October 7th at 9:00 AM.
12. Chairman Breu declared the meeting adjourned at 10:04 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

**Property & Information Technology Committee
September 5, 2024**

NAME	REPRESENTING
Ed Newton	Finance
R VANTASSEZ	MAINT.
DENNIS POLACH	WCB-14
Bill (Woodward?)	WCB-15
NICOLE GRESSERT	MAINT.
AL BREU	WC #6
Amy KAUP	IT
Lance Pliml	CB Chair



Wood County WISCONSIN

INFORMATION TECHNOLOGY

August 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Network staff have been working with Communications on the requirements for the IP network for the microwave network that is used for radio communications in preparations for the new equipment that is being placed.
3. Network staff was onsite at the Central Wisconsin State Fair to troubleshoot issues with the network connection for the mobile command center. FirstNet/AT&T is still unable to provide us with a connection with low enough latency to use the remote position PC for the Dispatch radio/phone system.
4. Published a design update and new informational pages for the Employee Intranet web pages.
5. Began work on automating records management and retention for HR personnel files.
6. Prepared systems and updated website for the change in the Crisis Line. Calls will be forwarded to Northwest Connection as of August 29th.
7. Support for the Highway time and materials tracking system was reviewed and enhanced.
8. Attended the United Way campaign coordinator training and will assist the Treasurer in the upcoming Wood County United Way campaign.
9. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Migration of the property tax system triggers the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system.
10. Preparing all devices to move to the new Virus scanning software and installation of the new client. Configured system to run in tandem to ensure coverage prior to removing the old virus software.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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11. Worked with the Coroner to setup a shared drive and created a plan to migrate from the current SharePoint site.
 12. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is in CIS Train environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
 13. Continue working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID. In July the agreement with CIS for the one-way interface for Guardian RFID was completed. This project will begin once new Jail Housing is approved. Staff are currently preparing switching for the new LEC, but we are still waiting for electrical to be completed and the closets to be cleaned before we can place equipment.
 14. Continue work on preparing data for migration from Human Services IMS, current Document Management system & TCM, Electronic Health Record System, into Laserfiche, Countywide Document Management system.
 15. Continue to work on the server infrastructure CIP project to replace end of life servers at several locations throughout the County. Information has been collected, configurations have been reviewed & updated, and quotes are being reviewed.
 16. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, Communications, Corporation Counsel, Finance, and HR departments have been migrated to O365. Migrations in Child Support, Dispatch, Health, Human Services, Planning & Zoning, Register of Deeds and Sheriff are underway, with more departments scheduled to migrate soon.
 17. Reviewed server refresh activities and costs with Village of Port Edwards to update older systems.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

18. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR offline procedures and functionality were improved significantly for both Norwood and Edgewater. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
19. Met with Matrix, Norwood and IT staff for the WISHIN project. A technical meeting was held to discuss the role of Matrix, Norwood electronic health record system, in facilitating an interface. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024 would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility. We await the response of WISHIN to see if a secure web service for the interface is possible so we can move forward with this project.
20. Substantial time was spend researching new endpoint protection software. Current software was very problematic and caused interference with legitimate software and used excessive resources to complete standard scanning tasks. Implementation of the new solution has begun and completion is expected at the end of August. We anticipate this software will run more efficiently and provide IT staff with more analytical capabilities when researching potential malicious activity.
21. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
22. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
23. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. System preparation for Fall open enrollment begins.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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24. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
 25. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
 26. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 27. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 28. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 29. Support is ongoing and another Cyber Recruiter upgrade is complete, the HRMS extension system and website used for new hire applications.
 30. Staff have been working with the Parks Department to implement a solution that will allow them to remotely unlock the door at the new storm shelter at South Wood County Park using an app on their phone or desktop as long as there is power and internet connectivity at the location. This system will also allow them to schedule specific times to lock and unlock the doors.
 31. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. Core Switches are a critical component for access to critical infrastructure. Great care is being exercised to ensure minimal downtime when the new hardware goes into production. Good progress is being made on migrating to the new cores.
 32. Completed the migration of the email archiving solution. One minor issue continues to be investigated.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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33. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
 34. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. The Monarch interface was configured and updated to function with the new property tax system.
 35. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 36. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of current system.
 37. The PC Replacement 2nd order has started to arrive. Staff are working to configure and place the new devices. New devices include the update to Windows 11 and Office 365.
 38. Due to a substantial maintenance increase in the attendant console software used by Humans Services, research on an alternative solution has begun. Attendant console software allows people who receive a lot of phone calls, such as a receptionist, to manage multiple calls at the same time and easily view the availability of staff and transfer calls.
 39. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 40. For the month of July, 552 helpdesk requests were created, with staff completing 568 tickets and leaving 127 open requests. In addition, there are currently 183 project requests.
 41. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 42. Our new IT Intern, Skyler Raschke, began on August 26th.



Letter of Comments September 2024

Ongoing Projects and Planning

Jail Project – The appearance of a nearly complete exterior is an ongoing challenge for the project management team; it is getting increasingly difficult to convince most people that there is around four months of work remaining before we can occupy the new facility.

Contractors continue to work on interior finishes and coordination of mechanical and other infrastructure system startup and programming. All systems must be tested and in conformance with multiple regulations/standards prior to certification for occupancy.

Courthouse – Design and engineering for the Courthouse heating system replacement is ongoing; plans and specifications should be finished in October, at which time the project can be let out for contractors to bid. Our hope is to receive bids early in December and award contracts the first week of January 2025.

The Branch 1 office space is nearly complete. Staff should be settled in to the updated offices by early October.

River Block – Some of the work necessary for the update to our power supply has begun. Our utility provider is planning a weekend power outage at the end of September in order to install a permanent power supply cable and remove the temporary cable that currently serves the building.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

As a more complete picture of the 2025 budget comes into view, there may be some adjustments to consider with regard to the overlapping utility costs of both our old and new jails.

CWSF Board of Directors Meeting Minutes

July 15th, 2024 AT 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Gary Bymers, Kari Schwingle, Sandy Leonhard, Brad Hamilton, Heather Wellach, Joyce Karl, Scott Karl, Kara McManus, Peggy Sue Behselich

Not Present: Derek Wehrman (excused), Jeff Viergutz (excused) , Nick Wayerski (excused)

The meeting of the Central Wisconsin State Fair Board was called to order at 6:33pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from June were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Heather Wellach seconded. All approved.

Financial Report: Heather made a motion to approve Financial Report, Brad Hamilton seconded. All approved.

Executive Report: Building has been presented to the County Board at City Council. Seems to have gone over well. Mayor thanked the Fair and Dale for doing such a great job. Need to come up with a plan to eliminate solicitors at the gates during the fair. We are able to set up an area designated for protestors. Will work with legal to determine what we can and cannot do.

Junior Fair: Did not meet yet. Will meet this Wednesday. Fair entry ends today, just working through a couple situations.

Fair Update: Things are moving forward well. Will have the fair books out this week to distribution. Our merchandise vendors are filling up, still have some room for more. Food vendors are all booked and taken care of.

Fair Park Management: We did receive city payment and are good for the year. Working on getting the fourth of July ruts rolled out.

Topics to be Discussed:

A. Executive Committee: No reason to have a meeting

B. Sponsorship Committee:

-**New Sponsors:** Pulled in a new large sponsorship this week! They are also working with the WOW tent. Blue Ribbon building has had some much needed updates from Draxler Transport and we are extremely grateful for that work.

C. Market Committee:

-**Geofencing:** Geofencing was cut off early June. We have purchased TV streaming commercials in place and there has been a significant spike in sales. We will continue to run up through the fair with Channel 7. Geofencing will kick in mid-July and will run until opening day.

-**Newspapers:** Looking into doing something with the Times.

-**Visit Marshfield – Round Barn:** Video was taken to feature in a segment.

D. Fairest of the Fair

- Ambassadors:** Have been busy as Dairy days, Hub City Days and getting involved in the fair.
- Upcoming Events – Hub City Days:** Looking at new activities for them to do.
- Fairest Reunion – August 23rd**

E. Volunteer Committee:

-**Updates:** Looking for some new groups. Needing a new garbage crew. Will be paid positions. Working through our Pepsi vendor with product and ice pick ups.

-**What is needed?** Been bringing in volunteers. Still need them for Thursday, Saturday and Sunday. Gates are starting to get filled as well. Need to fill the walk up gate. Bartenders – will need some kind of security for VIP. Cart volunteers are full as well.

F. Livestock Committee: Hard stop for registration on August 1st.

-**Facility Updates:** Things are going well, everything is here, just needs to be installed

-**Traffic Flow Map:** Haven't worked on that quite yet. Will put that together soon.

-**Bovine Avian Flu:** All dairy cattle need to be tested 7 days prior to the show and be negative.

Must also provide their own milking claw.

G. Draft Horse Committee: Working on more sponsorships. Anyone willing to help, would be fantastic.

-**Sponsors:** Any new sponsors would be great!

H. Building and Grounds Committee:

-**Electrical:** Campground has been completed. Working with Parks and Rec and Park Inspector to get bids for more service. Working through some new panels needing updates as well. Adding electric on North side of pig barn as well.

-**Washrack Upgrade and Improvement:** Have all the parts, just needs to be installed

-**Round Barn Updates:** Has been repainted and it looks great!

I. WOW Committee:

-**Updates/Schedule:** Schedule is set for this. Everything is moving along well.

J. Fair Activities and Contest:

-**Pedal Tractor races:** Minor adjustments to add times.

-**Flowerbed Folly:**

-**Need Signs:** Ready to be put up fair night.

-**New Contest Ideas**

-**Scavenger Hunt:** This probably won't be happening.

-**Bubble Blowing Competition:** Haley is working on this.

-**Any other Ideas?** None

K. Other Information

-**Welcome Event**

-**Business After 5 – Program:** Putting together a few ideas.

-**November 30th Christmas Show:** Will take place in the Junior Fair Building. Will have some food to compliment, a cash bar, maybe a silent auction. Will help fund the new Building.

-**2025 Bluegrass Fest:** Working with someone to get a contract in place for a show next year.

L. Scholarships: Don't have a copy to present quite yet.

New Business: None

Agenda Item for next meeting: Scholarships, Next meeting August 12th.

Next Meeting: August 12th at 6:30pm.

Adjournment: Heather Wellach made a motion to adjourn at 8:09pm to adjourn. Brad Hamilton seconded. All approved.

Respectfully,

Kari Schwingle

JUNIOR FAIR BOARD MINUTES

July 17, 2024

Hewitt Village Hall, Hewitt WI

July 17th meeting of the Central WI Jr. Fair Board was called to order by President-elect Megan Kunding at 7:03 pm at the Hewitt Village Hall.

MEMBERS PRESENT: Brittany Bauer, Tracy Benson, Lisa Blanchard, Jodie Budtke, Amanda Budtke, Kitty Bymers, Romelle Bymers, Mallory Ceyress, Dale Christensen, Mark Cournoyer, George Gilbertson, Lori Haffenbredl, Bob Hartwig, Tim Heeg, Laura Huber, Katlyn Kohl, Megan Kunding, Emma Kunding, Jessica Lindow, Betty Peterson, Steve Redmond, Josh Sabo, Andrew Seefeldt, Mark Seefeldt, Beth Spindler, Laura Strigel, and Dave Urban.

EXCUSED: Virginia Krause

MEMBERS ABSENT: Kurt Hartwig and Heather Wellach

GUESTS: Richard Haffenbredl and Sharon Schaefer

ADDITIONS TO THE AGENDA: Fair-Entry – Romelle and Flower Beds

SECRETARY'S MINUTES: Approved as presented

TREASURER'S REPORT: Approved as presented.

FAIR BOARD REPORT: Dale reported that all the electrical work in the campground area has been completed. The new wash rack has been updated. More electricity to Pat's Barn can't be added at this time. It will need to be monitored during the fair to see if things are working well. Changes around the manure pit area by Pat's Barn has been worked on. Because of the avian flu health issues with milking cows, all exhibitors with milking cows will need to bring their own milking claw. All dairy animals will have the health papers checked before they can be unloaded from the trailers. Letters will be sent to all dairy exhibitors about this issue.

EXTENSION REPORT: Jr. Fair exhibitors who had problems with their entries have until 10 pm on July 17th to make the corrections. The Extension office will be hiring to fill an associate professor and an Americorp position.

OLD BUSINESS:

- Judges – All but two contracts have been returned. There is still no rabbit judge hired.
- Improvements – Steve has been working on cutting out the 20 additional shelving sets. They will then need painting. The scanners have arrived. The Extension Office will check them out and tag them.
- Scholarship – There were no applicants.
- Signage - The Fair Office purchased six sandwich boards that can be used for signage.
- Superintendent's Workshop – Laura will lead the Junior Fair superintendent's workshop on Appreciation night – Wednesday, August 7th. The meal will start at 5:30 with the workshop to follow. A sign-up sheet for food items was passed around. Invitations will go out on July 18th.

NEW BUSINESS:

- Honoring Gordie - Josh will order a plaque to be presented to Gordie Sternweis for his many, many years of service in the poultry department. He will be honored at the Superintendent's workshop in August.
- Work Schedule - Day is scheduled for Saturday, August 17. The day will start with the unloading of the shelving units in the Junior Fair Building at 8:00 am. After that work can begin in the other areas.
- Overnight Supervision – Tim will check on the barns on Monday night of the fair, Brittany will take Tuesday night and Tracy will take Wednesday night.
- Entry Day Food Order – Megan will check with Heather to see if she can order the food for Monday, August 19th. Lisa was agreed to pick up the order.
- Flower Beds – Lisa has contacted the mayor to judge the flower beds. New club signs need to be made for the beds. Information about who has enrolled can be obtained from Haley in the fair office. There is no criteria sheet that has been made.
- Entry Problems - There were two exhibitors who they didn't enroll in a youth group before the deadline. Lori moved to not allow them to enter because they missed the deadline for enrolling. Katlyn seconded. MC Because of family issues, one exhibitor forgot to enter his goat. All his other items were entered on time. Jodie moved to allow him to add his goat entry. Betty seconded. MC
- Fair-Entry Programs – Romelle asked how long are we going to keep records on fair-entry for past years. It was decided that we will keep 5 years of past fairs. We can also delete 2020 since there was no fair that year.
- Farm Olympics – Sharon Schaefer, who is working with the Wonders of Wisconsin, would like to set-up a Farm Olympic events during the fair. She is looking for suggestions from the group. It was suggested to have the event on Tuesday evening following the Dress-a-Cow in the Show Palace. There would be a sign-up fee and prize money offered to the winning team or teams. Any money raised from the event would go to the Junior Fair. Teams could consist of youth and possibly some adults with 4-6 on a team. She will make up a flyer that can go out to all the clubs.

Department Reports:

- Market Sale – There are about 145 exhibitors participating in the Market Sale program. Two poultry birds will be auctioned at the sale to benefit Jr. Fair projects.
- Dairy – Nothing to report
- Horse – Because of the rainy summer several of the training sessions had to be cancelled. There is still one more planned.

AGENDA ITEMS FOR THE NEXT MEETING: Improvements (scanners, shelving), Judges, Signage, Ribbons, Jr. Fair Office Coverage, Jr. Fair Tasks, Food Order for Entry Day

The next meeting will be August 7th at the Junior Fair Building on the fairgrounds following the superintendent's workshop at 7:00pm. Brittany moved to adjourn the meeting. Tim seconded. Meeting adjourned at 8:20 pm.

Respectfully submitted,
Romelle Bymers,
Recording Secretary

South Central Library System Board of Trustees Minutes

7/25/2024, 12:15 p.m.

1650 Pankratz Street, Madison

Meeting held via Zoom & in person

Action Items:

Approved the extension of the current SCLS strategic plan through 2025

Present: C. Clark, B. Clendenning, S. Feith, J. Fordham, N. Foth, S. Garcia, J. Honl, M. Howe, M. Jorgensen, M. Nelson, D. Peterson, G. Poulson, L. Ross, H. St. Maurice, T. Walske, J. Wright

Excused: B. Carus

Absent: P. Cox

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden

Guests: None

Call to Order: 12:15 p.m. J. Honl, President

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 6/27/2024 Minutes

- a. Motion: M. Howe moved approved of the 6/27/2024. S. Feith seconded.
- b. Changes or corrections: S. Feith requested the minutes be amended to more accurately reflect the context of her comment in information sharing regarding the purchase of special collection items at MCM.
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$259,345.82

- a. Motion: J. Honl reviewed the bills for payment. S. Feith moved approval. N. Foth seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Committee Reports:

- a. The Budget/Finance/Personnel committee will meet August 15th at 1:00 p.m. virtually.
- b. The Personnel committee will meet August 22nd at 11 a.m. to perform the 6 month system director review.
- c. The Advocacy committee needs to set up a time to meet.

Action Item: Approve the extension of the current SCLS strategic plan through 2025.

- a. Motion: N. Foth moved approval of the extension of the current SCLS strategic plan through 2025. M. Nelson seconded.
- b. Discussion: None
- c. Vote: Motion carried.

System Director's Report: You may view the System Director report online.

Discussion:

- a. Annual library visit reports on website – S. Schultz inquired whether the board would like to continue having the library visit reports posted to the website. Several board members noted they enjoy reading the reports and feel it's important to know what is going on in the libraries. SCLS wants to make sure libraries can share their concerns honestly so when SCLS staff attend the visits, any concerns raised will be addressed, but not included in the reports that are put on the website. S. Shultz will continue to include interesting information from the library visits into her system directors report monthly.

Information Sharing:

- a. Trustee training week registration shared via email. Great programs are available.
- b. M. Howe noted Project 2025 mentions librarians and censorship. He inquired whether this is something that needs to be addressed in the near future. It was suggested the Advocacy Committee should discuss this topic.
- c. The Portage County Public Library has hired a new director that will start in September. The hiring committee did a great job of organizing the process and SCLS staff were very helpful. The committee also used the outline SCLS had created for hiring a director.

Adjournment: 1:10 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/7/25/2024

MINUTES
JAIL CONSTRUCTION ADHOC

DATE: ~~Tuesday, May 21, 2024~~ **Tuesday, August 20, 2024**

TIME: 10:36 AM

PLACE: Courthouse – County Clerk’s Office, Room 101

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, William Voight, Lee Thao, Al Breu, Dennis Polach, John Hokamp

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 10:09 AM.
2. There was no public comment.
3. Motion by Breu/Thao to approve the minutes of the previous meetings. Motion carried unanimously.
4. Construction update: Samuels Group reviewed progress to date. Of note:
 - Finish items being placed. Substantial completion slated for end of October with occupancy most likely being early 2025.
5. There were no change orders needing committee action. Facilities Manager Van Tassel reviewed some smaller change orders.
6. Finance Director Newton reviewed cash flow for 2025 and, along with Kurt Berner, roughly estimated there will be close to \$5M left of the contingency to fund other capital projects. This is a very preliminary estimate.
7. Van Tassel reviewed the current condition of the house being used as the construction office. The condition of the building is poor, at best. His recommendation is to demolish this house and fill in the basement, making it a green space for now. Motion by Breu/Hokamp to demolish the house when the project is completed. Motion carried unanimously.
8. Chair Valenstein adjourned the meeting at 10:39 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Jail Construction Adhoc Committee

August 20, 2024

NAME	REPRESENTING
KURT BERNER	SAMUELS GROUP
Brian Venter	Samuel's Group
Phil Kolman	Samuel's Group
Bill @ 1079 mg	WCB #15
Ed Newton	Finance
R VANTASSEL	MAINT.
AL BREU	WC #6
John Hakamp	wc #13
BILL VOIGHT	WC 7
Lee Theo	WC #10
John Hkn	WCB
DENNIS POLTCH	WCB-14
Lance Pliml	CB Chair
Shawn Decker	Wood Co Sheriff