

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, December 5, 2025
TIME: 9:00 AM
LOCATION: Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meeting of October 31, 2025.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
8. Review and approve retainer agreement with Chris Lummis for Family Court Commissioner and Small Claims Court Commissioner
9. Attendance at meetings.
10. Consideration of agenda items for next meeting.
11. Set date and time of next meeting. (Friday, January 2, 2026 – 9:00 AM)
12. Adjourn.

Join by phone

+1-408-418-9388 United States Toll
Access Code: 2485 760 0961

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mcca04c56658f809528f6664d495a53c4>
Webinar number: 2485 760 0961
Webinar password: 120525

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, October 31, 2025

TIME: 2:00 PM

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 2:00 PM and declared a quorum present.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the September 26, 2025, meeting as presented. Motion carried unanimously.
4. There were no claims against the county.
5. The committee discussed the 2026 Wood County budget, briefly.
6. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Perlock to approve them as presented. Motion carried unanimously.
7. Supervisor Leichtnam provided a verbal report from the recent meeting of the Citizens Water Group.
8. Motion by Leichtnam/Hovendick to approve per diem for Supervisor Voight attending the Operations Committee meeting of October 14th. Motion carried unanimously.
9. The next meetings will be held on Friday, December 5, 2025, at 9:00 AM.
10. Motion by Leichtnam/Hovendick to go into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluations for the department heads the committee oversees. Motion carried unanimously.
11. Motion by Leichtnam/Hovendick to return to open session. Motion carried unanimously.
12. Motion by Hovendick/Perlock to adjourn. Motion carried unanimously at 2:44 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee

October 31, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: NOVEMBER 2025

For the range of vouchers: 03250061 - 03250064

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250061	LIVERNASH ALICIA	TRANSCRIPTS 24CF526 24CF661	10/21/2025	\$65.00	P
03250062	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/31/2025	\$125.86	P
03250063	AMAZON CAPITAL SERVICES	CREDIT - OFFICE SUPPLIES	10/23/2025	(\$39.99)	P
03250064	SWITS LTD	INTERPRETER FEES	11/10/2025	\$264.50	P
Grand Total:				\$415.37	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: NOVEMBER 2025

For the range of vouchers: 04250039 - 04250044

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250039	BRAZEAU NICHOLAS J JR	REIMBURSE ROBE CLEANING	11/05/2025	\$32.64	P
04250040	BRAZEAU NICHOLAS J JR	REIMBURSE ROBE REPAIR	10/24/2025	\$42.20	P
04250041	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/28/2025	\$5.33	P
04250042	MENDEZ JOHN	OCT INTERPRETER BR 1, 2, 3 & 4	11/13/2025	\$735.00	P
04250043	SWITS LTD	INTERPRETER FEES	11/10/2025	\$339.50	P
04250044	ZAMOW DENISE	TRANSCRIPT FEES	11/11/2025	\$16.00	
Grand Total:				\$1,170.67	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: NOVEMBER 2025

For the range of vouchers: 05250053 - 05250062

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250053	SWITS LTD	INTERPRETER FEES	11/10/2025	\$290.50	P
05250054	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	11/07/2025	\$96.50	P
05250055	ZAMOW DENISE	TRANSCRIPTS 18CF252	11/11/2025	\$44.00	
05250056	PETERSON MICHELLE L	TRANSCRIPTS 24CF599 24FO286	10/27/2025	\$66.00	
05250057	PETERSON MICHELLE L	TRANSCRIPT FEES	10/27/2025	\$42.00	
05250058	PETERSON MICHELLE L	TRANSCRIPTS 25CM231	10/27/2025	\$64.00	
05250059	PETERSON MICHELLE L	TRANSCRIPT FEES	10/27/2025	\$64.00	
05250060	PETERSON MICHELLE L	TRANSCRIPTS 24CF675	10/30/2025	\$46.00	
05250061	PETERSON MICHELLE L	TRANSCRIPTS 25CF374	11/19/2025	\$38.00	
05250062	PETERSON MICHELLE L	TRANSCRIPTS 15CF57	11/21/2025	\$50.00	
Grand Total:				\$801.00	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: NOVEMBER 2025

For the range of vouchers: 34250036 - 34250036

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250036	SWITS LTD	INTERPRETER FEES	11/10/2025	\$450.00	P
Grand Total:				\$450.00	

Signatures

Committee Chair: _____

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 11/2025

For the range of vouchers: 02250104 - 02250113

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250104	CW SOLUTIONS LLC	A&V PROGRAM COSTS	11/24/2025	\$2,848.11	
02250105	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	11/24/2025	\$6,845.63	
02250106	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	11/24/2025	\$6,851.92	
02250107	DNA DIAGNOSTICS CENTER INC	8-GENETIC TESTS	11/24/2025	\$241.00	
02250108	LEGAL LOGISTICS LLC	12-PROCESS OF SERVICE FEES	11/24/2025	\$1,045.00	
02250109	MCCORMICK SARA	12-PROCESS OF SERVICE FEES	11/24/2025	\$630.00	
02250110	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	11/24/2025	\$66.67	
02250111	RADTKE LONN J	20-PROCESS OF SERVICE FEES	11/24/2025	\$1,000.00	
02250112	SWITS LTD	INTEPRETER FEES	11/24/2025	\$62.00	
02250113	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	11/24/2025	\$50.00	
Grand Total:				\$19,640.33	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: October - November 2025

For the range of vouchers: 09250049 - 09250055

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09250049	STATE BAR OF WISCONSIN	Replacement Binder	10/08/2025	\$21.00	P
09250050	AMAZON CAPITAL SERVICES	Office Supplies	10/10/2025	\$117.03	P
09250051	THE SAMUELS GROUP INC	Nick / Furniture Order	10/16/2025	\$12,117.09	P
09250052	AMAZON CAPITAL SERVICES	Office Supplies	10/17/2025	\$91.60	P
09250053	AMAZON CAPITAL SERVICES	Credit / Office Supplies	10/23/2025	(\$16.99)	P
09250054	AMAZON CAPITAL SERVICES	Office Supplies	10/28/2025	\$68.66	P
09250055	STATE BAR OF WISCONSIN	WI Discovery Law	10/23/2025	\$141.50	
Grand Total:				\$12,539.89	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: NOVEMBER 2025

For the range of vouchers: 35250095 - 35250106

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250095	SOUTHERN HEALTH PARTNERS INC	OCTOBER 2025 MEDS	10/31/2025	\$1,851.75	P
35250096	SOUTHERN HEALTH PARTNERS INC	REIMBURSEMENT OF EMR	11/02/2025	\$7,432.25	P
35250097	SOUTHERN HEALTH PARTNERS INC	SEPTEMBER 2025 MEDS	09/30/2025	\$6,773.82	P
35250098	OPTIONS LAB INC	DRUG TESTING - OCT 2025	10/31/2025	\$3,842.50	P
35250099	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS OCT 2025	10/31/2025	\$750.00	P
35250100	OPPORTUNITY DEVELOPMENT CENTER	RSAT PROGRAM OCT 2025	10/31/2025	\$2,656.25	P
35250101	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - OCT 2025	11/12/2025	\$1,000.00	P
35250102	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - OCT 2025	11/12/2025	\$1,768.50	P
35250103	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - OCT 2025	11/12/2025	\$4,590.00	P
35250104	THREE BRIDGES RECOVERY WI INC	WC OPIOID SERVICES - OCT 2025	11/12/2025	\$2,497.50	P
35250105	US BANK	DC SUPPLIES	11/18/2025	\$274.03	
35250106	AMAZON CAPITAL SERVICES	SUPPLIES	11/20/2025	\$247.67	
Grand Total:				\$33,684.27	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: NOVEMBER 2025

For the range of vouchers: 11250056 - 11250059

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250056	UW MADISON ACCOUNTING SERVICES	CONFERENCE REGISTRATION	10/21/2025	\$100.00	P
11250057	AMAZON CAPITAL SERVICES	PAPER CUTTER	11/04/2025	\$23.73	P
11250058	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/04/2025	\$46.26	P
11250059	US BANK	LODGING, CONFERENCE	11/18/2025	\$495.70	
Grand Total:				\$665.69	

Signatures

Committee Chair: _____

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Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: NOVEMBER 2025

For the range of vouchers: 33250018 - 33250020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33250018	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/04/2025	\$18.89	P
33250019	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/24/2025	\$9.76	P
33250020	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/24/2025	\$9.60	P
Grand Total:				\$38.25	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: NOVEMBER 2025

For the range of vouchers: 24250034 - 24250038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250034	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/03/2025	\$50.00	P
24250035	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/07/2025	\$62.29	P
24250036	AMAZON CAPITAL SERVICES	CREDIT - OFFICE SUPPLIES	11/08/2025	(\$62.29)	P
24250037	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/12/2025	\$143.04	P
24250038	FIDLAR TECHNOLOGIES INC	LAREDO USAGE NOVEMBER 2025	11/19/2025	\$2,266.82	
Grand Total:				\$2,459.86	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: NOVEMBER 2025

For the range of vouchers: 32250019 - 32250020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32250019	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/27/2025	\$67.81	P
32250020	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/30/2025	\$22.39	P
Grand Total:				\$90.20	

Signatures

Committee Chair:

Committee Member:

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Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

DECEMBER 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- As we move into December, we will start work on annual trainings that are required by the Bureau of Child Support.
- We are back to full staff now as everyone is back from leave. We had been down at least one staff member since July.
- I attended the Department Head Meeting on November 19th.
- On Friday December 5th Claire Evers the Policy Initiatives Advisor with the Wisconsin Department of Children and Families will be onsite for a tour and discussion. We will be talking about potential changes to the ELEVATE Program.
- I will be attending the WCSEA Board meeting on December 11th.
- We started the first month of the Federal Fiscal year with strong arrears collection numbers. Current support collections are off slightly with a collection rate of 79.09%
- The current IV-D case count is 3,712.



Wood County

WISCONSIN

CORPORATION
COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

November 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and Ch. 54/55 (guardianship/protective placement) matters handled by my office in the month of October 2025:

- 19 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 13 Guardianship/Protective Placement Hearings
- 29 WATTS Review/Contested Hearings

Child Support – During the month of October, the Corporation Counsel's office participated in six dates for Child Support related hearings (in custody and hearing days) which included two hearings relating to requests for a stay in support amounts owed during periods of incarceration.

CAPTA Hearings – During the month of October, the Corporation Counsel's office participated in one CAPTA scheduled prehearing conference and advocated to the Wisconsin Division of Hearings and Appeals in support of a motion to dismiss due to appellant's abandonment of their appeal.

Wood County Annual Leadership Retreat:

On November 13, 2025, I joined approximately 68 Wood County Supervisors, Managers and Department Heads to participate in the annual Leadership Retreat at MSTC. The retreat focused on building high-functioning teams, team problem solving, and AI basics. I particularly enjoyed the morning session on team problem solving, as it was interactive and a great opportunity to work collaboratively with colleagues in finding innovative ways to approach unique issues and problem solve.

Presentation and Team Meeting with Human Services Department:

In the month of November, the Corporation Counsel's Office participated in team-meetings with the Human Services Department, which included:

1. Presentation at Human Services Leadership Team meeting regarding open records laws. This included information regarding processing and responding to open records requests.
2. Joint meeting with Corporation Counsel's Office and APS/EMH to review processes relating to Ch. 51 (mental health) and Ch. 54/55 (guardianship/protective placement) matters. The meeting was a great opportunity to bring everyone together to review procedures, debrief on more complex matters, and get insight/input on upcoming items. We plan to have periodic meetings of a similar nature in 2026.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

November 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

10/21/2025: Collaborative meeting with Clark County about Jail Programming
10/21/2025: Mental Health Court Staffing/Court
10/23/2025: DHS 2026 contract meeting
10/23/2025: Staffing with Outpatient Clinic
10/24/2025: DOJ site visit/compliance review (2023 visit)
10/27/2025: Drug Court Staffing/Court
10/29/2025: Mental Health Court Staffing/Court
10/30/2025: Staffing with Outpatient Clinic
10/31/2025: Judicial and Legislative Sub-Committee meetings
11/3/2025: Drug court Staffing/Court
11/4/2025: Operations Sub-Committee Meeting
11/5/2025: Mental Health Court Staffing/Court
11/6/2025: Staffing with Outpatient Clinic
11/7/2025: Wood County Opioid Task Force
11/10/2025: Drug Court Staffing/Court
11/11/2025: Treatment Pod Application Review
11/12/2025: County Board Meeting
11/12/2025: Criminal Justice Task Force Meeting
11/12/2025: Mental Health Court
11/13/2025: Wood County Leadership Retreat at MSTC
11/17/2025: Overdose Fatality Review Team
11/17/2025: Presentation on Human Services, Criminal Justice, and Mental Health at UWSP
11/19/2025: Mental Health Court Staffing/Court
11/20/2025: Drug Court Sustainability Meeting
11/20/2025: Monthly DOJ RSAT Meeting
11/20/2025: Monthly DOJ Deflection Meeting
11/20/2025: Staffing with Outpatient Clinic
11/21/2025: Presentation at Assumption High School
11/21/2025: Meeting with Portage County DA Concerning Diversion Programming
11/24/2025: Drug Court Staffing
11/24/2025: Criminal Justice Coordinator statewide monthly virtual round table

Adult Drug Treatment Court:

Current Participants: 22
Active Referrals: 1
Pending Referrals: 1
2025 Admissions: 20
2025 Terminations: 6

2025 Graduations: 14
2025 Referrals: 38

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. November's meeting focused almost entirely on team composition and on the members of our team that are leaving the county in the near future. We spoke about potential replacements, specifically individuals who would be a good fit for our culture. Also, the potential need to evaluate our application review process moving forward.

We received word that our TAD funding and budget for 2026 has been approved. The County Executive and I have already signed the agreement and returned it to the DOJ. We should have everything in place to continue our treatment court next year after securing the same amount of funding as we did in 2025.

Jail Programming (STRONG):

Medication Assisted Treatment Program (MARF):

Current Participants: 33

Year to date participants: 136

Jail Residential Treatment Program (RSAT):

Current Participants: 15 (8 males and 7 females)

Year to date graduates: 10

Year to date participants: 40

We reviewed applications for our next cycle of recovery pod programming this month and had 41 total applications for 16 available beds. The number of applications has increased with each cycle, and to see so many interested in this program speaks volumes about the level of demand there is for treatment opportunities within the Wood County Jail. The newest cohort has already started programming at the time of this report.

Emily Primeau has now been approved to have a portion of her salary tax levied, which will have an immediate impact on our jail programming in 2026, even with just an extra 16 hours. This added flexibility will provide me with opportunities to grow if needed but also will provide a safety net of sorts (if my funding situation changes drastically). I am grateful for the support that I received from other departments, the judicial and legislative committee, and the county board as a whole in this request.

Other Matters:

My departments request for County Opioid Settlement dollars was preliminarily granted by the Opioid Task Force, pending final approval by the oversight committee and the county board. This will also allow me some financial flexibility moving forward and will be instrumental in accommodating some of the gaps in funding that came from my reduced contracts in 2026.

After speaking with several invested parties here in Wood County, I have started speaking with other counties about their diversion programming. I met with Portage County on November 21st and plan to go to Marathon County on December 15th. A diversion program is appealing to most every agency that I have spoken with that works within the criminal justice system here in Wood County and is something that would have a major impact on our current justice system back logs and delays.



Wood County WISCONSIN

REGISTER IN PROBATE

December 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- November 4 – Operation Committee Meeting
- November 11 – Monthly Judges Meeting
- November 12 – CCIP (Children's Court Improvement Program) Zoom training focused on Wisconsin Indian Child Welfare Act (WICWA)
- November 12 – Annual County Budget Hearing and Operations Committee Meeting
- November 12 – County Board Meeting
- November 13 – Wood County Annual Leadership Retreat at Mid-State Technical College
- November 19 – Wood County Department Head Meeting

The Probate Office has 3 small printers and a large copier/fax machine. The small printers are connected through CCAP for our computers through the state. Working with CCAP and the Wood County IT Department we were able to have the large printer/copier connected for printing from our state computers. The large printer will be more cost effective when we have large print jobs. Overtime this will be a savings in our print costs.

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

DECEMBER 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership weekly meetings for the month.
- I attended several WRDA Legislative committee virtual meetings this month.
- I attended Property Records Industry Association's (PRIA) virtual training: Recording Corrective Documents.
- Wendy Markworth, from IT, and I attended an informational meeting regarding the WI Department of Revenue upgrade that is scheduled for January 2026. Fidler shared their plan and provided dates to our county for the necessary & required software updates. This is a major change for DOR and we will do everything possible to ensure there are no disruptions to recording.
- I attended the Wood County Board of Supervisors meeting.
- All Register of Deeds Deputies attended one of the Wisconsin Land Title Association's Title Examiner Courses. Chief Deputy Breunig successfully completed all six courses and was awarded her "Graduate" plaque. Congratulations on this accomplishment!
- Per the request of Katie Miloch, Deputy Director of Human Services, I gave a short presentation on Property Fraud Alert to the Adult Protective Services group. Thank you for the opportunity to share.

RETAINER AGREEMENT

WOOD COUNTY, a Wisconsin County (hereinafter referred to as the "County") hereby retains Chris Lummis (hereinafter referred to as "Lummis") as its Family Court Commissioner and its Small Claims Court Commissioner.

IT IS UNDERSTOOD AND AGREED that pursuant to Wis. Stat. s. 757.68 County is hiring Lummis, and Lummis agrees, directly or via a designee acceptable to the Wood County Circuit Court Judges, to provide Family Court Commissioner services on the following terms and conditions:

1. This agreement becomes effective January 1, 2026, and shall terminate on December 31, 2026. Lummis and County acknowledge that Lummis's ability to provide Family Court Services is contingent upon the approval of the Chief Judge of the 9th Judicial District. Both parties acknowledge and are aware that Lummis as well as any designee retained by Lummis, serves at the pleasure of the Chief Judge of the 9th Judicial District and the Judges of Wood County. Lummis and County reserve the right to renegotiate the terms and conditions of this contract with regard to compensation and/or services provided on an annual basis.
2. Family Court Commissioner services shall be as set forth by statute under 757.69 and 767.105, including but not be limited to, mediation services, conducting hearings and issuing orders on motions for post-divorce and post-paternity judgment revisions of child support; conducting hearings and issuing orders on petitions for domestic abuse, child abuse, vulnerable adult and harassment injunctions; conducting hearings and issuing orders on Orders to Show Cause for Temporary Orders in divorce actions; conducting hearings and issuing orders on child support tax intercept appeals; conducting hearings and issuing orders on child support arrearage appeals; stipulated divorces, paternity cases, and to provide information and counsel to Wood County residents regarding family court procedures. County and Lummis acknowledge that the scope of Family Court Commissioner services provided is dependent upon the authorization to provide said services being granted by the Chief Judge of the 9th Judicial District. As of January 1, 2026, Lummis is authorized to provide all Family Court services described herein. Lummis is responsible for timely accomplishing the services set forth herein and will work directly with the Clerk of Court's Office in scheduling said matters.
3. The County shall provide Lummis with necessary office space, furnishings, supplies and services, including a computer, telephone and copy machine.

4. The County will pay to Lummis the sum of \$ at the end of each month except December which will be in the amount of \$ for the services rendered herein.
5. Telephone calls to and from Lummis from County employees, elected officials, family law attorneys and Wood County residents concerning Family Court Commissioner matters will be included in the scope of services covered by this payment. County will not be charged for Family Court Commissioner continuing education expenses and Lummis's office expenses including, but not limited to, secretarial services, travel expenses, long distance telephone calls, fax fees, postage and photocopy charges.
6. Lummis shall maintain all licenses, certifications and continuing education requirements necessary to perform the duties of a Family Court Commissioner
7. Lummis shall notify a Wood County Circuit Court judge immediately whenever he is unable to provide the required services herein. Lummis shall not delegate the services set forth herein without a prior oral or written authorization of at least one Wood County Circuit Court Judge. Lummis shall be responsible for paying any approved designee directly.
8. Lummis shall report to the Wood County Circuit Court Judges in a manner that those judges collectively set forth from time to time. The services provided by Lummis shall be performed in a manner that meets industry standards and is satisfactory to the Wood County Circuit Court judges as well as the Chief Judge of the 9th Judicial District.
9. Lummis and County shall sign any and all documents necessary for the execution of the contract. Specifically, Lummis shall enter into the Standard Cooperative Agreement with the Wood County Child Support Agency as required by the State of Wisconsin.
10. Lummis is being retained as an independent contractor and not as an employee. Any reference herein to Lummis also applies to any designee of Lummis.
11. Failure of either party to comply with any part of this Contract may be considered adequate cause for revision or termination by the other party.

12. This agreement represents the entire agreement between the parties. Any mutually agreed-upon changes concerning this agreement must be in writing to be effective and to avoid misunderstanding.

Dated this day of October 2025

Dated this day of October 2025

WOOD COUNTY

CHRIS LUMMIS

By:

Chris Lummis

Begin forwarded message:

From: Julie Terrill <Julie.Terrill@WICOURTS.GOV>

Subject: FCC Retainer Agreement

Date: November 12, 2025 at 10:12:33 AM CST

To: "Nicholas B. Flanagan"

Judge wanted me to get the number to you for FCC wages to be paid. The contract calls for \$4,583.33 January through Nov. and \$4,583.34 in December. If you have any questions let me know. Thank you!

Julie L. Terrill

Judicial Assistant

Circuit Court Branch 2

P O Box 8095

Wisconsin Rapids WI 54495

Phone: (715)421-8518

Fax: (715)421-8535