

AGENDA FOR FEBRUARY 20, 2024 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Kevin Stellman – ADRC-CW Advisory Board

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, March 19, 2024

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2490 063 0348

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mf3afa5dd969d56bf7dd5365da4d9fd11>

Meeting number (access code): 2490 063 0348

Meeting password: 022024

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

January 16, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, January 16, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Polach, Pliml, Rozar, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Absent was Thao.

County Clerk Miner gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/LaFontaine to accept the resignation of Supervisor Fischer from the Jail Construction Adhoc Committee. Motion carried by voice vote.

Motion by Leichtnam/Breu to approve the following appointments: Supervisor Polach – Jail Construction Adhoc Committee; Emily Arndt – Central Housing Region (Alternate). Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Operations

RESOLUTION 24-1-1

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 budget of various Highway functions listed in the body of the resolution for additional expenditures of \$2,761,580 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Motion by Clendenning/Breu to adopt Resolution 24-1-1. Motion carried unanimously. Absent was Thao.

RESOLUTION 24-1-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To approve the continuation of the self-insured Worker's Compensation Program for the County of Wood in compliance with Wisconsin Administrative Code DWD 80.60(3).

FISCAL NOTE: The general assessment rate for self-insured employers is pro-rated and assessed as a percentage of the State of Wisconsin Worker's Compensation Division costs compared to insurers claim costs.

Motion by Hamilton/Leichtnam to adopt Resolution 24-1-2. Motion carried unanimously. Absent was Thao.

Committee minutes presented: Health & Human Services.

RESOLUTION 24-1-3

Introduced by: Health & Human Services, Public Safety, and Judicial & Legislative Committees

INTENT & SYNOPSIS: To allocate Opioid Settlement Funds to address the opioid crisis in Wood County.

FISCAL NOTE: Wood County is projected to receive approximately \$1.57 million from the initial Opioid Settlement over the next 15 years (ending in 2038).

Motion by Fischer/Clendenning to adopt Resolution 24-1-3. Motion carried unanimously. Absent was Thao.

Committee minutes presented: Public Safety.

RESOLUTION 24-1-4

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol, to finance additional patrol for seat belt enforcement from January 1, 2024 through September 30, 2024.

FISCAL NOTE: The costs to be funded in the 2024 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52140	Sheriff Traffic		\$21,561.75
43521	State Traffic Aids	\$21,561.75	

Motion by Breu/Hamilton to adopt Resolution 24-1-4. Motion carried unanimously. Absent was Thao.

Committee minutes presented: Conservation, Education & Economic Development, Golden Sands Resource Conservation & Development Council, Census Review & Redistricting, Land Information Council.

Supervisor Thao joins the meeting at 9:52 AM.

RESOLUTION 24-1-5

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: To authorize entry into a developer and operations agreement pertaining to the establishment and management of a large solar array complex expansion.

FISCAL NOTE: None. By law the County will indirectly receive a payment in lieu of tax type of compensation from the operator of any power generating utility such as this one irrespective of the agreement. The agreement serves more to protect the interests of the County than it does to directly deal with compensation.

Motion by Hamilton/LaFontaine to adopt Resolution 24-1-5. Motion carried. Voting no was Breu. .

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation.

RESOLUTION 24-1-6

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: Approval of the 2024 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$56,315

Motion by Breu/Leichtnam to adopt Resolution 24-1-6. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, South Central Library Board of Trustees, Jail Construction Adhoc.

RESOLUTION 24-1-7

Introduced by: County Board Chair Pliml

INTENT & SYNOPSIS: To approve the 2024 Wood County Emergency Fire Warden List

FISCAL NOTE: None

Motion by Hamilton/Zurfluh to adopt Resolution 24-1-7. Motion carried unanimously.

RESOLUTION 24-1-8

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Kenneth Shong.

Motion by Hamilton/LaFontaine to adopt Resolution 24-1-8. Motion carried by voice vote. The board stood for a minute of silence in memory of former Supervisor Shong.

Without objection, Chairman Pliml adjourned the meeting at 10:07 a.m. Next scheduled county board meeting is February 20, 2024.

Trent Miner
County Clerk

REFERRALS FOR FEBRUARY 20, 2023 – COUNTY BOARD

- None

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, February 8, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Ed Wagner, Lance Pliml, Laura Valenstein (WebEx), Adam Fischer, Donna Rozar (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Wagner called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Pliml/Fischer to approve the consent agenda. Motion carried unanimously.
4. Pliml reported that there is nothing new on the ARPA issue. He is planning on calling a meeting before the end of the month to allocate remaining dollars with the hopes the Courthouse heating estimates might be more firmed up by then.
5. Wellness Coordinator Boeshaar provided a departmental update.
6. Finance Director Newton provided a departmental update.
7. Newton presented 12 resolutions amending a number budgets to the committee. They include: Amend 2023 UW Extension Budget, Amend 2023 Health Department Budget, Amend 2023 Human Services ARPA Projects, Amend 2023 Human Services Budget, Amend 2023 Communications Budget and ARPA Projects, Amend 2023 EM BNI Budget, Amend 2023 EM Budget, Amend 2023 Debt Service Budget, Amend 2023 UWSP Marshfield ARPA Projects, Amend 2023 Jail Capital Projects, Amend 2023 Maintenance CIP Projects, and Amend 2023 Property & Liability Budget. Motion by Pliml/Fischer to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
8. The Committed Fund resolution was presented by Newton. Motion by Fischer/Pliml to approve the resolution and forward onto the county board for consideration. Motion carried unanimously.
9. Newton and Miner reported that an incorrect levy number was used in both the apportionment and levy limit worksheet, whereby causing an increase in the total levy received and a subsequent decrease in the shared revenue payment. The error is well documented by both offices so will not be an issue in 2024.

10. McGrath reviewed the various proposals for a market review of the 2024 wage plan. She stated the lowest cost one is from McGrath Consulting Group (no relation) for \$12,350. This company also does work for Portage and Marathon Counties. This can be covered in this year's budget. Motion by Fischer/Pliml to approve the quote from McGrath Consulting Group for the market review. Motion carried unanimously.
11. McGrath provided a report on how many different positions in the county work non-traditional hours. Of those that responded, 48% of the positions work outside the normal business hours. This project was done to ascertain whether a change in the vacation policy was needed. Motion by Pliml/Rozar to leave the current vacation policy in place. Motion carried unanimously.
12. McGrath shared comparable and options for setting the wages for the County Clerk, Treasurer, and Register of Deeds for the next term of office starting in 2025. This must be done no later than the March County Board meeting. The incumbent office holders shared information on the current status of a number of counties that are in the same process, as well as how the various functions have changed. The committee directed McGrath to explore the cost of different percentage increases, including if the positions were placed at the same as the Clerk of Courts. This will be an agenda item for the next meeting.
13. The next meeting will be on Tuesday, March 12, 2024 at 9:00 AM.
14. Chair Wagner adjourned the meeting at 9:58 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee

February 8, 2024

[illegible]



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – February 2024

- 2023, in the County Clerk's Office, by the numbers:

	2022	2023
Outgoing Mail Pieces Processed	127,808	124,846
DMV Titles & Renewals Processed	675	530
Marriage License Applications	420	384
Passport Applications Accepted	624	845
Timber Cutting Notices Processed	81	75
Elections Administered	4	2

Discussion on the numbers:

- Marriage Licenses – A little decrease again. If you were to put the marriage license numbers on a spreadsheet, it would look like you were having a coronary. It's up, it's down. I do not have a good reason for it.
- Passports – We absolutely SMOKED the previous record of 752, set in 2019 before COVID hit. Will our increases
- DMV Services – This is down another 21% from last year. I will be making a decision by the middle of 2024 whether or not to keep offering this service.
- Timber Cutting Permits – Another little drop this year. Assuming that the loss of markets in the area has some affect on this.

-
- Human Resources will be bringing up the pay for the constitutional officers for the next term of office. This will include the County Clerk position as well as the Treasurer and Register of Deeds. I will have information I will present in that regard and look forward to discussing it with you.
 - The Spring Election is set, which is necessitated a primary election to be held on Tuesday, February 20th. We have primary contests for Mayor in Wisconsin Rapids and Nekoosa, School Board members in Stevens Point and Marshfield.
 - There will be 2 statewide constitutional amendment questions on the ballot this spring dealing with election administration. In addition, the Port Edwards School District has two questions dealing with bonding and exceeding the levy limit. The Stevens Point School District also has a question on exceeding their revenue limit.
 - I have a blood drive scheduled for Friday, February 2nd here at the courthouse. With a severe blood shortage in the nation, the Red Cross is always eager to come in a do the drive.
 - I did election trainings for my clerks and chief inspectors on Wednesday, January 24th

and Saturday, January 27th. We had about 60 participants on Wednesday, and 30 on Saturday morning. My thanks once again to the City of Pittsville for allowing me the use of their Community Hall. I will be doing some more trainings on equipment in the Town of Remington on a Saturday morning coming up closer to the Spring Election. In addition, the Town of Dexter will be purchasing a tabulator and I will be doing the training for them as well.

- The dog fund in 2023 ending up in the black by \$7.49. This amount (up to \$1,000) is able to be retained by my office as a revenue to help offset the time and expense it takes in administering the dog license program. Don't worry.....we will not spend it all in one place.
- We will be disbursing ballots by February 14th for the UOCAVA voters in the county so that we can get those out by the federally mandated date. This ballot will only include the Presidential Preference Primary contest on it. Once the full ballot is ready to go after the Spring Primary, another ballot will be sent to the military and temporary overseas voters with all the contests on it. Permanent overseas residents are only able to vote in federal elections, so do not get a full ballot.



Wood County WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—FEBRUARY 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in January.
2. Attended the Operations Committee meeting on January 2.
3. The office was notified in early December that the company we use for tax deed title reports was going to close due to retirement. I put together and RFP and sent it out to four different companies. I received responses from three companies and agreed to a one year contract with one of them. Over fifty title reports were sent out on January 16 and all are already back!
4. Attended County Board meeting on January 16.
5. Attended Foundation for Rural Housing zoom meeting on January 22.
6. Attended ARPA funding meeting on January 23.
7. Attended REDI Housing Task Force meeting on January 23.
8. Attended WCA webinar on Social Media via zoom on January 24.
9. The sales tax for the county came in at just over \$8 million dollars for 2023 which is about 3.8% above the 2022 sales tax total of \$7.7 million.
10. All January settlements were completed and paid by the January 16 statutory deadline to taxing jurisdictions.
11. 2024 lottery credit applications are being sent out to qualifying residents who have become eligible in 2024.
12. Human Resources will be bringing up the pay for the constitutional officers of County Clerk, Register of Deeds, and Treasurer. I will be bringing information to share with the committee on this topic.



Wood County

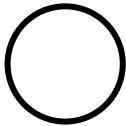
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – January 2024

- The cash incentives payout report for the 2023 wellness program has been finalized. We had a total of 170 participants who earned a cash incentive. To summarize, there were 64 participants who qualified for the Gold Package, 47 participants who qualified for the Silver Package, and 59 participants who qualified for the Bronze Package. The payouts were included on their January 11, 2024 paycheck.
- Registration for the Quarter 1 Wellness Challenge, “*Prioritizing SELF*” is now available in the wellness portal. This will be a 4-week challenge which will focus on taking care of ourselves to ensure that both our physical and emotional needs are met. I will be providing participants with a plethora of self-care practices/examples, and practical strategies on how to increase one’s level of self-care. I am also going to be sharing pre-recorded videos from a couple Aspirus professionals in the Counseling and Clinical Therapy profession. The challenge started this week.
- A lot of my time over the past month has been planning the onsite biometric screenings that are held at the various Wood County locations. There have been 3 screenings thus far and all have gone very smoothly. The remaining screenings are set, and sign-ups have been created in the wellness portal at www.managewell.com. There are 2 backup dates available in case a screening needs to be cancelled due to weather or other circumstances. If participants are unable to attend an onsite biometric event, there are alternative options in which to complete this activity by the set deadline of March 31, 2024.
- I launched a new activity in the wellness portal titled “*Mini Challenges*”. This activity only takes 1-week to complete and different challenge topics will be promoted throughout the year. The purpose behind this activity is to practice implementing tiny habits and taking small deliberate steps that can lead to long term success with achieving goals. A total of 85 employees participated in the first mini challenge of the year, which closed on January 31.
- I am working closely with any new hires and/or employees who have previously not enrolled in the Wellness Program to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 2

ITEM#
DATE February 20, 2024
Effective Date February 20, 2024

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

EN

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2023:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2023 is projected to be \$7,208,823 detailed as Follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

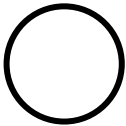
Account		Actual	Projected
General Fund	Account Name	12/31/2022	12/31/2023
51440	Clerk Elections	\$154,659	\$272,659
52130	Police Radio	31,301	31,301
52530	Building Numbering	44,099	24,923
54122	Public Health WIC	4,219	4,218
54128	Health-Grants	6,380	6,380
54130	Health-Dental Sealants	38,738	17,135
54132	Juneau/Adams	171,610	260,610
51433	HR Labor Relations	144,246	157,446
56121	Land Conservation	70,196	75,871
59210	Permits & Fines	8,597	8,597
56315	Census Redistricting	4,500	4,500
51931	Property & Liability Ins	(89,448)	(121,860)
51711	Reg of Deeds-Redaction	2,387	2,387
52131	Indian Law Enforcement	49,891	49,500
52712	Electronic Monitoring	571,789	622,383
52721	Jail Surcharge	294,282	353,769
51451	Voice-Over IP	242,506	200,506
55660	UW Ext Project Accounts	158,359	162,359
54710	Veteran's Relief	18,533	20,314
54730	Veteran's Relief Donations	2,685	2,685
51316	Victim Witness Task Force	6,230	6,230
Total Committed		\$1,935,759	\$2,161,913

Assigned Funds	Actual	Projected
Account Name	12/31/2022	12/31/2023
Other Governmental Funds Assigned		
County Highways	2,684,863	2,016,513
Human Services Fund (before deferral of revenues)	1,173,286	1,423,486
ADRC	152,420	152,420
Parks and Forestry	646,372	558,063
Land Records and Private Sewage	512,454	456,124
Land Conservation	148,666	146,491
Transportation and Economic Development	120,866	61,813
Sheriff and corrections	212,991	232,000
Total Other Governmental	5,651,918	5,046,910
Total Governmental Funds Committed and Assigned	\$7,587,677	\$7,208,823

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Adopted by the County Board of Wood County, this day of January 20 .

County ClerkCounty Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 2

Committee

WHEREAS governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

WHEREAS one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

WHEREAS these commitments and assignments involve the reserve of resources resulting from unexpended revenues or other appropriations intended for specific future expenditures, and

WHEREAS the reporting rules require that these limitations be imposed and approved at the County’s highest level of decision making (i.e. County Board of Supervisors), and

WHEREAS each of the above elements of committed and assigned fund balance have been detailed in the 2023 and 2024 budgets as “carryover/non-lapsing” balances, and

THEREFORE BE IT RESOLVED that the above functions have their balances shown as “committed and assigned” for the financial statements dated December 31, 2023.

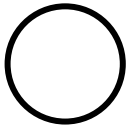
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ED WAGNER (Chair)
LAURA VALENSTEIN
ADAM FISCHER
LANCE PLIML
DONNA ROZAR

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 Debt Service budget for additional debt interest, principal, and paying agent costs that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding are transfers available and not anticipated to be spent in the Debt Service Principal budget and unanticipated revenues of debt premium received from refunding bonds. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
9300-58240	Debt Service Interest		\$5,000
9300-58140	Debt Service Principal	\$5,000	
9300-58295	Debt Service Paying Agent		\$351,580
1400-58140	Debt Service Principal-Finance		\$115,000
1400-58240	Debt service Interest-Finance		\$348,750
9300-48500	Debt Service-Debt Premium	\$815,330	

WHEREAS, there was additional debt principal, interest and paying agent fees that were not anticipated during the 2023 budget process, and

WHEREAS, there is available unspent appropriations under debt principal’s budget and sufficient unanticipated revenues of debt premium to cover these overages, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the 2023 Debt Service budget for the transfers of available appropriations out of Debt Service Principal (9300-58140) of \$5,000 to fund additional expenditures in Debt Service Interest (9300-58240) and appropriate \$815,330 of unanticipated revenues from Debt Service-Debt Premium (9300-48500) to fund overages in Debt Service Principal-Finance (1400-58140) of \$115,000, Debt Service Interest (1400-58240) of \$348,750, and Debt Service Paying Agent (9300-58295) of \$351,580, and

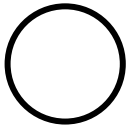
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE
Effective Date

February 20, 2024

Upon Passage & Posting

PY

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 budget for the Capital Projects-Sheriff/Jail function (57211) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is available funds from Capital Projects fund balance. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
57211	Capital Projects Sheriff/Jail		\$36,300,000
34113	Capital Projects Fund Balance	\$36,300,000	

WHEREAS, the Capital Projects-Sheriff/Jail function incurred additional expenditures that were not anticipated during the original budget process due to ongoing construction of the jail project, and

WHEREAS, there is sufficient funds to cover these overages in the Capital Projects fund balance from 2021 and 2022 debt borrowing for the jail, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the 2023 Capital Projects-Sheriff/Jail budget (57211) budget by appropriating \$36,300,000 from Capital Projects fund balance (34113), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

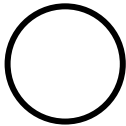
ADAM FISCHER

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

NF

INTENT & SYNOPSIS: To amend the 2023 budget for Property and Liability Insurance (51931) for higher than anticipated deductible expenses.

FISCAL NOTE: The source of funding is unanticipated revenues from Insurance Recoveries (48440) and transfers of \$79,447 from available balance in contingency (51590) to the Property and Liability Insurance budget (51931). At the time of this request the funds available in contingency are \$583,444. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
51931	Property & Liability Insurance		\$169,601
48440	Insurance Recoveries	\$90,154	
51590	Contingency	\$79,447	

WHEREAS, Property Insurance deductible costs were greater than anticipated due to several unforeseen incidents, including two power-related incidents at the River Block building, and

WHEREAS, the aforementioned costs were not anticipated during the 2023 budget process, and

WHEREAS, the County has already recovered \$90,154 from insurance for repairs either already made or to be made in 2024, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures.

THEREFORE BE IT RESOLVED, to amend the Property & Liability (51931) 2023 budget of \$169,601 with unanticipated revenues from Insurance Recoveries (48440) of \$90,154 and with a transfer from the contingency fund (51590) of \$79,447 to fund the unanticipated expenditures, and

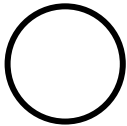
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services Committee; Operations Committee

ITEM#
DATE February 20, 2024
Effective Date Upon Passage and Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 Public Health budget to include 2023 unspent funds for projects that will be using American Rescue Plan Act (ARPA) funding.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent funds from the 2023 Public Health budget. The monies will be expended in 2024. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54121	Public Health		\$2,000,000
43300	ARPA Proceeds	\$2,000,000	

WHEREAS, the Public Health budget will have unexpended funds from the 2023 budget year, and

WHEREAS, funds budgeted for the Family Health Center were not expended in 2023, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County Public Health budget account (54121) for 2024 by appropriating \$2,000,000 from ARPA Proceeds (43300) with unspent monies from the 2023 budget year, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is required to post a notice of this budget change within 15 days.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

OPERATIONS COMMITTEE

Ed Wagner (CHAIR)

Donna Rozar

Adam Fischer

Lance Pliml

Laura Valenstein

HEALTH & HUMAN SERVICES COMMITTEE

Adam Fischer (CHAIR)

Donna Rozar

John Hokamp

Lee Thao

Tom Buttke

Kristen Iniguez, DO

Rebecca Spiros, RN

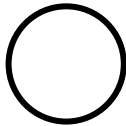
Lori Nordman

Mary Jo Wheeler-Schueller

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

MJS

INTENT & SYNOPSIS: To amend the 2023 Budget for Human Services, Norwood Health Center (NHC) and Edgewater Haven (EW) programs for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unbudgeted/unanticipated revenues from grant funding.

Sources of Funding:
• 2023 COVID19 (C19) Provider Relief Funding (PRF) for Long Term Care (LTC) facilities

The Adjustment to budget is as follows:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
54319	EW C19 EXP		25,065
54319	EW GIFTED FUND EXP		80,935
43240	EW C19 PRF FUNDING	106,000	
54365	NHC C19 EXP		147,178
43240	NHC C19 PRF FUNDING	147,178	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Edgewater Grant Funded (43240) and Norwood Administration (43240) have unanticipated/unbudgeted revenues to fund cost exceeding the budget at function level, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at a function level”, and

THEREFORE BE IT RESOLVED, to amend the 2023 Wood County Budget for Edgewater Haven (54319) to reflect the use of additional unanticipated/unbudgeted EW revenues (43240) of \$106,000 and to amend the 2023 Wood County Budget for Norwood Health Center (54365) to reflect the use of additional unanticipated/unbudgeted NHC revenues (43240) of \$147,178, and

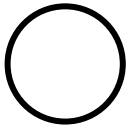
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to post notice of the budget change within 15 days.

{ }

ADAM FISCHER (CHAIR)
DONNA ROZAR
TOM BUTTKE
JOHN HOKAMP
LEE THAO

KRISTIN INIQUEZ
LORI NORDMAN
REBECCA SPIROS
MARY JO WHEELER

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.



RESOLUTION# _____

Introduced by Health & Human Services and Operations Committee
Page 1 of 2

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

MJS

INTENT & SYNOPSIS: To amend the 2024 Human Services Department, Norwood Health Center, Capital Projects budget to include expenditures for projects that were in progress but not completed at December 31, 2023.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent funds from previously approved Capital Projects and ARPA funds. The Adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
57420	Capital Projects Norwood		60,720
43300	ARPA Funds	60,720	
54351	Norwood-Plant Ops & Mtnce		122,119
43300	ARPA Funds	122,119	

WHEREAS, The Health & Human Services Committee as well as the ARPA Committee authorized several projects at a cost of \$293,000 for 2023, and

WHEREAS, only \$110,161 was actually expended in 2023 leaving an additional appropriated funds of \$182,839, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Human Services Department, Norwood Health Center Capital Projects budget (57420) for 2024 by appropriating \$60,720 of unexpended ARPA proceeds (43300); and amend the Human Service Department, Norwood Health Center Plant Operations and Maintenance budget (54351) for 2024 by appropriating \$122,119 of unexpended ARPA proceeds (43300).

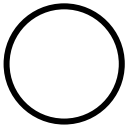
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

ADAM FISCHER (CHAIR)
DONNA ROZAR
TOM BUTTKE
JOHN HOKAMP
LEE THAO

KRISTIN INIQUEZ
LORI NORDMAN
REBECCA SPIROS
MARY JO WHEELER

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 2

Committee

()

ED WAGNER (CHAIR)

DONNA ROZAR

ADAM FISCHER

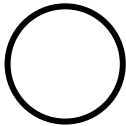
LANCE PILML

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Public Safety and Operations Committee

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 Communications Capital Projects and Repair & Maintenance budget to include expenditures for projects that were in process but not completed at December 31, 2023:

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved ARPA funds and unspent funds from Communication’s 2023 Radio Engineer budget. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
57230	Capital Projects		\$1,405,280
43300	ARPA Proceeds	\$1,405,280	
52130	Radio Engineer Repair & Maint.		\$40,286
34300	Fund Balance	\$40,286	

WHEREAS, the Public Safety Committee authorized a capital project (radio updates) at a cost of \$1,774,940 for 2023, and

WHEREAS, while the project started in 2023, it is not anticipated to be completed until approximately 2025, and

WHEREAS, Communication’s Radio Engineer budget will have unexpended funds from the 2023 budget year, and

WHEREAS, funds carried over will be used to supplement for overages on the Radio Updates CIP project, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Communications Capital Projects budget (57230) for 2024 by appropriating \$1,405,280 of unexpended proceeds in the ARPA fund (43300) and amend Communication’s Radio Engineer budget (52130) for 2024 by appropriating \$40,286 from fund balance (34300) for Communications department project expenditures, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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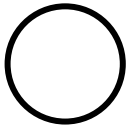
JOSEPH ZURFLUH (Chair)
WILLIAM VOIGHT
BRAD HAMILTON
DENNIS POLACH
WILLIAM WINCH

ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Public Safety and Operations Committee
Page 1 of 1

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

PY

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 budget for the Emergency Management – Building Number Identification (BNI) function (52530) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Local Government Charges and available balance from fund balance. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52530	Emergency Management BNI		\$22,200
47391	Local Government Chrgs BNI	\$2,200	
34210	EM BNI Fund Balance	\$20,000	

WHEREAS, the Emergency Management BNI budget incurred additional expenditures that were not anticipated during the original budget process for additional supplies and expenses, as well as, the purchase of a new BNI truck, and

WHEREAS, there is additional unanticipated revenues received from Local Government charges that can be applied to the overage, and

WHEREAS, funds received from sale of the old BNI truck in 2022 is in the BNI fund balance and is to be applied to the purchase of the new vehicle, and

WHEREAS, there is sufficient funds in BNI’s fund balance to

cover the remaining overage, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Emergency Management BNI (52530) budget for 2023 by appropriating \$2,200 of unanticipated revenues from Local Government Charges BNI (47391) and \$20,000 from BNI fund balance (34210), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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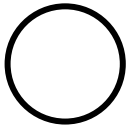
ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
LAURA VALENSTEIN

JOSEPH H ZURFLUH (CHAIR)
WILLIAM VOIGHT
BRAD HAMILTON
DENNIS POLACH
WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Public Safety and Operations Committee
Page 1 of 1

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

PY

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 budget for the Emergency Management Admin function (52520) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from State Aid. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52520	Emergency Management Admin		\$30,000
43528	State Aid-Emergency Mgmt.	\$30,000	

WHEREAS the Emergency Management Admin budget incurred additional expenditures that were not anticipated during the original budget process due to the purchase of a subscription to Everbridge Mass Communication System and Training Grants expenditures, and

WHEREAS, the payments received from the State Grants will be sufficient to cover the unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Emergency Management Admin (52520) budget for 2023 by appropriating \$30,000 of unanticipated revenues from State Aid Emergency Management (43528), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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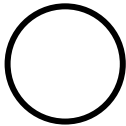
ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
LAURA VALENSTEIN

JOSEPH H ZURFLUH (CHAIR)
WILLIAM VOIGHT
BRAD HAMILTON
DENNIS POLACH
WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Majority

☒

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension’s 4H Community Youth account. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
55660	UW Extension - Projects		\$20,000
46772	UW Extension - Proj Revenue	\$20,000	

WHEREAS, the Wood County UW Extension incurred unanticipated expenditures in 4H Community Youth programs that were not anticipated during the 2023 budget; and

WHEREAS, the unanticipated revenues in UW-Extension’s project revenue account is sufficient to cover the additional expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2023 by transferring \$20,000 from UW Extension - Project Revenue (46772) to the UW Extension – Projects (55660) function, and

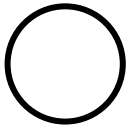
BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML
LAURA VALENSTEIN
ADAM FISCHER

Adopted by the County Board of Wood County, this day of 20 .

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Property & Information Technology Committee & Operations Committee

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

Majority

XTwo-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2024 Maintenance budget to include expenditures for projects that were in process but not completed at December 31, 2023:

FISCAL NOTE: No additional cost to Wood County. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51611	Building Improvements		\$20,000
33900	Maintenance Fund	\$20,000	
57119	CP Building Improvements		\$39,232
34113	Capital Projects Fund Balance	\$39,232	

WHEREAS, the Wood County Board authorized capital improvements in the 2023 Maintenance budget, and

WHEREAS, the projects, while started in 2023, could not be completed until 2024 due to material and equipment delays, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Maintenance Department budget (51611) for 2024 by appropriating \$20,000 of unexpended proceeds from the Maintenance Fund (33900) and amend the Capital Projects Building Improvements budget (57119) for 2024 by appropriating \$39,232 from Capital Projects Fund balance (34113) for building improvements, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a Class 4 notice of this budget change within 15 days.

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ALLEN BREU (Chair)

DENNIS POLACH

WILLIAM WINCH

BRAD HAMILTON

JEFF PENZKOVER

ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

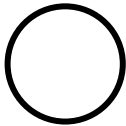
ADAM FISCHER

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE February 20, 2024
Effective Date Upon Passage & Posting

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Majority

☒

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 UWSP-Marshfield Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2023:

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved ARPA funds. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
57640	Capital Projects UWSP-Mfld		\$81,411
43300	ARPA Proceeds	\$ 81,411	

WHEREAS, the County Board authorized UWSP-Marshfield’s CIP request during the 2023 budget process to replace the HVAC roof top unit at a cost of \$107,500 for Wood County’s portion, and

WHEREAS, only \$26,089 was actually expended in 2023 leaving an additional unappropriated funds of \$81,411, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED to amend the UWSP-Marshfield Capital Projects budget (57640) for 2024 by appropriating \$81,411 of unexpended ARPA Proceeds (43300) for the remaining UWSP-Marshfield project expenditures, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

ADAM FISCHER

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, January 25, 2024
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center - Classroom

MEMBERS PRESENT: Adam Fischer, Donna Rozar (WebEx), Tom Buttke, John Hokamp, Lee Thao, Rebecca Spiros (WebEx), Kristin Iniguez (WebEx), Mary Jo Wheeler-Schueller (WebEx)

MEMBERS EXCUSED: Lori Nordman

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chairman Fischer called the meeting to order at 5:00 PM
2. Chair Fischer declared a quorum present.
3. There were no public comments
4. The consent agenda was presented for approval. Motion by Buttke/Thao to approve the consent agenda. Motion carried unanimously.
5. The updated dates for the HHS Committee meetings, to include Edgewater Haven, was reviewed.
6. Heath Director Smith presented a resolution to amend the 2024 Public Health budget to include 2023 unspent funds for projects that will be using American Rescue Plan Act (ARPA) funding. Motion by Rozar/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Smith provided an update to the Child Care Task Force plan that was recently presented to the ARPA Committee. The plan has been narrowed in scope to include 3 objectives instead of 5, with a cost of approximately \$3 million.
8. Smith presented the request from the Family Health Center for a new clinic proposal in Wisconsin Rapids. The request for ARPA funds has increased by \$450,000. Motion by Buttke/Hokamp to express support for this additional funding to the ARPA Committee. Motion carried unanimously.
9. Vruwink provided data concerning out of home placements of children in Wood County, compared those numbers with those of other counties, and provided rationale behind those numbers. A long conversation with the committee occurred centering around the root causes of the out of home placements and possible solutions to the problem.

Chairman Fischer requested Vruwink provide the committee with more information on the issues surrounding youth issues facing Human Services.

10. Vruwink requested that a contracted, level 3 foster home social worker be moved to a county employee. There is a small cost savings to this move. Motion by Buttke/Hokamp to approve the switch in employee status from contracted to county employee. Motion carried unanimously.
11. Vruwink requested permission for a staff member to attend the Trust-Based Relational Intervention Training held in Houston, Texas March 18-22, with all expenses paid through scholarship and grant funding. Motion by Hokamp/Thao to approve the out of state travel request. Motion carried unanimously.
12. Fiscal Services Manager Schlagenhaft presented a resolution to amend the Human Services, Norwood Health Center 2024 Capital Projects budget to include 2023 unspent American Rescue Plan Act funds to complete projects that have carried over to 2024. Motion by Buttke/Thao to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
13. Edgewater Administrator Cieslewicz presented 2023 Wisconsin Long Term Care Market Study, done by Baker Tilly and released to the public back in November. He then compared that information to the 2010 Edgewater Strategic Plan that was completed by Wood County. After discussion it was decided that it may be beneficial to update the strategic plan. The committee will review Edgewater budget numbers later in the year to ascertain the ability of absorbing this cost within the 2024 budget. A tour of the facility for the committee was requested and will occur at the next meeting.
14. Fiscal Services Manager Schlagenhaft presented a resolution to amend the Human Services budget for a number of functions due to excess COVID 19 provider relief funding. Motion by Buttke/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
15. Vruwink requested permission from the committee to solicit donations for the purchase of birthday presents for out of home placement children that do not receive them. This would be much like the Christmas present program already conducted by Human Services. Motion by Buttke/Hokamp to approve the request. Motion carried unanimously.
16. Wheeler-Schueller discussed a proposed community center in the Mill Creek area and the activities being held there. She is asking for the committee to write a letter of support for this venture. Consensus of the committee was to have Chairman Fischer draft the letter of support on behalf of the committee.
17. Future agenda items:
 - a. Tour of Edgewater Haven
 - b. Education on Children and Youth Issues in Wood County

18. Future meetings:

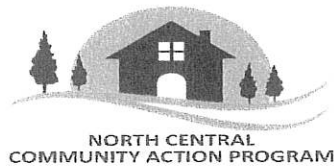
- a. Edgewater Haven Donation Adhoc Committee, Thursday, February 22, 2024, 4:00pm, Edgewater Haven
- b. Thursday, February 22, 2024, 5:00 PM, Edgewater Haven

19. Chairman Fischer declared the meeting adjourned at 6:53 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

January 25, 2024

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North Central Community Action Program- Board Meeting Minutes-12/04/23

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, December 4, 2023, via Zoom as individual Board members and staff logged in from their remote locations. The meeting was called to order at 6:00 pm by President Jennifer Lemmer.

Pam took roll:

Present	Absent	Staff
Osness	Nyen (ex)	Diane
Lang	Hebert	Pam
Lemmer	West	Tony
Robinson		
Valenstein		
Rotter		
Breit		
McGivern		
Van Krey		
Guerrero		
Blaser		
Kieper		
Fischer		
Ashbeck		

Minutes: Jennifer Lemmer asked if there were any changes or questions. A motion was made by Norbert Ashbeck to accept the minutes as presented. Second was made by Steve Robinson. Motion carried.

Finance Committee: Mandy Lang reported the finance committee met and reviewed the expenses and approved the financial statements. Pam reviewed the Balance sheet and the Statement of Revenue and Expenses for October. Pam discussed the increase in sub-contractor and measure expenses due to an increase in emergency furnace and water referrals. Pam reported our 2023 agency audit is scheduled to start 2/26/24. A motion was made by Steve Osness to approve the financial statements. Second was made by Peter Rotter. Motion carried.

2024 Agency Budget: Pam reviewed the 2024 agency budget. There were large increases in our Weatherization and Americorps grants and a reduction in the amount remaining in our TBRA grant. In addition to an increase in the anticipated amount of emergency furnace referrals the State also added an emergency water referral program during 2023 that will continue in conjunction with our weatherization contract. Pam reported 2 additional contracts that were added in 2023 and will continue into 2024, FHC Rent ready program and the Marathon County Family Keys program. Pam reviewed the anticipated expenses for 2024. Michelle Van Krey asked about the training dollars and Pam and Tony both discussed the separate training budget through the weatherization program. A motion was made

by Steve Robinson to approve the 2024 agency budget. Second was made by Holly Kieper. Motion carried.

Housing/WERA/WHH Program Updates: Diane discussed our housing programs. Prevention, TBRA, and PSH housing programs are full. Our Rapid Rehousing clients are having difficulty finding available housing. There just aren't a lot of one bedrooms available right now.

Our rental assistance funding is completely out in Wausau and Marshfield, Wisconsin Rapids and Merrill have a small amount left. Outreach staff are still seeing clients to provide referrals, budgeting assistance, and screening for Coordinated Entry. CE (Coordinated Entry) allows us to place people on our housing programs lists so when openings do exist, we can fill the openings.

WERA is officially done now, and we are just providing housing stability to clients in the form of referrals and budgeting.

Wisconsin Help for Homeowners is still available and to date the State has paid out on 352 cases on behalf of NCCAP clients in the amount of \$3,328,337. 319 cases have been denied for a number of reasons, most of the time the client fails to send the required documentation to facilitate payment.

Diane reported she made updates to our agency website. Housing was changed to Rental Assistance to prevent people from assuming we could find them housing.

Discussion on Wausau Office Location at the CPC- Jennifer Lemmer discussed her phone calls and meeting with the President and Director of the CPC and one of their Board members which happens to be an attorney. Jennifer invited Diane and she also attended the meeting which was held in her office. Jennifer and Diane discussed issues with confidentiality and safety concerns. Jennifer Lemmer reported remodeling options given to them however they would want us to cover some of the costs, total amount unknown. Jennifer asked the Board to consider these questions- Do you want us to help pay for remodeling costs? Do you want to support Diane in looking for new space? Do you want to form a committee to review options? After much discussion Board members are to email Jennifer by December 15th if they are interested in being a part of a committee. The committee will report back at the February meeting.

Weatherization: Tony reported 64 audits were completed in November and 28 units were completed. We are short about 7 usable audits and 11 completed units to date. The current deferral rate is back up to 50%.

Jennifer Lemmer declared the meeting adjourned at 6:58 pm.

Next Meeting Date: Our next meeting will be February 12, 2024, via Zoom.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: August 14, 2023

PLACE: Room 115 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 10:01 A.M.

MEETING ADJOURNED AT: 10:50 A.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser and Michael Feirer

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission
Chairman Tom Heiser called the meeting to order at 10:01 A.M.

1. Public input: None.
2. The June 21, 2023 minutes were reviewed. Tom Heiser moved to amend the minutes to correct the spelling of his name. Second by Beverly Ghiloni, motion passed. Michael Feirer motioned to approve the minutes as amended and the motion was seconded by Beverly Ghiloni. Motion passed unanimously.
3. Wisconsin's open meeting law requirements were posted with the County Clerk's Office as required.
4. At 10:05 A.M. Tom Heiser moved and Michael Feirer seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Michael Feirer moved and Tom Heiser seconded to exit closed session at 10:38 A.M. Motion carried unanimously.
5. Motion to approve grant for veteran assistance for automobile repair up to \$2,300 by Beverly Ghiloni seconded by Tom Heiser. Motion passed unanimously.
6. The next scheduled meeting will be held on January 10, 2024 at 1:00 P.M. in the Courthouse, in Wisconsin Rapids.
7. Michael Feirer moved and Beverly Ghiloni seconded a motion to adjourn at 10:50 P.M. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN.

Opioid Settlement Plan and Resolution – The plan and resolution passed unanimously in the Judicial and Legislative, Public Safety, HHS, and Operations Committees. They also passed full county board unanimously.

Child Care Update – This is an agenda item this month to give us an opportunity to discuss it and respond to any questions. The Child Care Task Force met on January 4 to discuss the progress made with the Dream Up grant and the updated ARPA request for funding. I've placed the presentation done for the ARPA Committee in your packet. In addition, here is a synopsis of recent work conducted by Childcaring, Inc. thanks to the Dream Up grant.

- **Goal 1: By February 2024, provide two opportunities for childcare providers who operate in Wood County to come together to network, collaborate, and engage in shared learning events.**

Childcaring, Inc. staff planned and facilitated a two-day collaboration, through a supportive and facilitated cohort, with directors/administrators from Wood County to build relationships and shared services. Eleven directors attended. Participants were asked to participate in a gallery walk that included the following questions: What are the core operations you need to keep your program open? What are the challenges you face when operating/running your program? What is going well in your center? What are ways we, as center directors/administrators, can work together to share operating services? The second session was held on November 29 with 12 directors attending. The Dream Up/Child Care Task Force Chairs were invited to provide updates and information about the current work of the group. The conversation continued, furthering the discussion from the first session breaking down the topics into four main categories; staff, training/education, services, and supplies. The directors talked about ways to work together to cut down on cost and time through shared services. They were able to network and discuss possible ways to work strategically to best support their program and business. Some of the topics discussed included teacher/sub pool, farm to table/food coop, bulk ordering as a group, local resources and making connections for all programs, cleaning services, continuation of the director group, etc. The directors found commonality in their struggles and support through conversation about steps to move forward. Each participant received \$108.70 per cohort attended.

- **Goal 2: By February 2024, provide 16 group child care providers with grant funding to be used for things like employee recruitment and retention or expansion.**

Childcaring, Inc. staff are finalizing the grant application, guidelines, reports, and introductory emails. There are now 15 full-day regulated group child care centers serving infant/toddlers and older children. All 15 applied for this funding, so each received \$4,250 before the holidays (\$63,750 total). Reports with receipts are due by 2/2/24.

Communicable Disease Prevention and Control – I was able to attend the webinar series part one of three: "Wisconsin's Public Health Laws in Preventing and Controlling Communicable Diseases". If you're interested in viewing the recording of the presentation, it is available here: <https://vimeo.com/902220265/74b28da069?share=copy>

ARPA Requests – The ARPA Committee met on January 23 at 9am in Room 114 of the Courthouse. We partnered on two requests. One was for another \$450,000 for the Federally Qualified Health Center construction in Wisconsin Rapids. This would round out the county's contribution at a total of \$3 million of the approximately \$17.5 million project. The other was for funding to support the child care system in Wood County.

Dental Care at Norwood – Staff have been working with Marissa to develop a plan for our Dental Hygienist to provide some limited dental care to patients at Norwood. Arrangements are in process.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Staff attended the Wood County Housing Task Force meeting and the Heart of Wisconsin Community Leadership meeting. Staff are working within the Community Leadership group on a project to create a free recreation and tool share for the community. Staff organized part three of implicit bias training for all staff.

Communication/Branding

Staff continues to work with the AmeriCorps member to develop branding and communications for Healthy People Wood County. Several updates are being made to the community health website. A year-end communication report for both Healthy People Wood County and Wood County Health Department is being created to go over successes from 2023 and opportunities for 2024. Staff organized a transforming narrative training for all staff and are updating the Wood County Health Department Workforce Development Plan.

Community Health Assessment (CHA)

CHA Survey closed December 15 and our final number of responses was 3215, which is more than double the most responses we've ever had in previous years.

- 3215 total responses including online & paper
 - 3172 English responses
 - 43 Spanish responses
- 2770 online survey responses
 - 2744 English
 - 26 Spanish
- 445 paper surveys completed
 - 428 English
 - 17 Spanish
 - 258 of these completed at vaccine clinics with the CHWs

Staff completed a draft of the Community Health Assessment Survey Report. A Wood County Health Department Intern, Zoe Waltz, created draft Data Fact Sheets on various health priority areas. The Data Fact Sheets included both primary and secondary data around a given health priority area to allow for a more objective view of the state and urgency around a health priority based on the existing data for Wood County and how it compares to state and federal level data. Two Data Deep Dive meetings were held to share Community Health Assessment Survey results and additional secondary data with community leaders. Community leaders completed a prioritization survey to narrow down the top health issues that will be included in the Community Health Improvement Plan and will determine what will be focused on for the next three years. Staff are currently conducting biannual Community Health Improvement Plan Monitoring meetings to update the monitoring plan. Staff completed 11 one-on-one interviews through the qualitative data grant to learn the impacts of COVID-19. Zoe concluded her internship in December. Aidan Stotz, a UW-Madison student, will be serving as the new Health Department intern to provide additional capacity for the data efforts of the Community Health Assessment. Aidan's primary focus will be to analyze the qualitative data (the open-ended responses) from the survey, which will provide supplemental information for the overall decision-making process.

Community Health Improvement Plan

- *Housing*: Staff are continuing to plan and prepare for the Wood County Housing Summit on March 7. Additional research is being done on potential solutions to improve affordable housing.
- *Incarceration*: Edits were made to the Electronic Monitoring Program (EMP) survey that the UniverCity Year students drafted, and it is now being implemented by the EMP Coordinator and EMP clients. The first survey was taken on January 9. The plan is to have all participants take the survey during intake and monthly thereafter. Results will be compiled and analyzed to see what is working well and what areas could be improved.

IMPACT

- *Substance Use Survey Results*: IMPACT met on December 6 and heard from two UWSP practicum students who presented the results of the 2023 Wood County Opinion Survey on Substance Use. There were 25 people in attendance, and the data will be used to help inform future initiatives, as well as help evaluate whether our current initiatives are making a difference in the community. Survey results can be requested from Jacob Wagner: jacob.wagner@woodcountywi.gov
- *Community Engagement*:
 - IMPACT members met with representatives from the Hmong and Hispanic communities. A representative from each community signed up to be a part of the IMPACT team to bring the representation of their communities within the work on IMPACT. It is vital to be intentional about reaching populations within our community that we don't always have represented at the table.
 - An IMPACT orientation was also provided to a Marshfield Clinic representative in December. Regular community mapping and outreach ensure that we are including multiple individuals and organizations that make up our community so that we can have a collaborative approach to addressing substance use.
 - IMPACT was present at a holiday health resource fair on December 15, hosted by the Health Department and H2N. Resources were distributed to attendees, and four individuals signed up to become a part of IMPACT. During the event, IMPACT members also presented on WIRI Radio, promoting IMPACT's work and how to become a part of the team.
- *Alcohol Workgroup*: The Alcohol Workgroup held a planning meeting with representatives from the Marshfield Police Department and Marshfield Clinic for Place of Last Drink (POLD), alcohol age compliance checks, and to discuss additional data for community needs around addressing alcohol. An additional meeting was held with the Director of the Wisconsin Alcohol Policy Project to help plan for future discussions with other community members including law enforcement and policymakers. With the new alcohol bill in place for WI, a team is developing an action plan and next steps to implement best practice solutions to prevent underage drinking, reduce excessive alcohol use, and prevent injury and death.
- *THC Committee*:
 - Two UWSP students completed their practicum with the Health Department and IMPACT, which was focused on measuring youth access to psychoactive hemp products in Wood County. The students conducted a community scan of establishments selling hemp-derived cannabinoid products, looking specifically for whether retailers are verifying

- age, whether they post signage for the age of sales, and how products are marketed. The students worked with Health Department staff to analyze the results of the scans. A presentation and handout with scan results were developed, and the students will have the opportunity to present their findings at the THC committee meeting in January.
- Wood County Health Department is participating in a State Council on Alcohol and Other Drug Abuse (SCAODA) Hemp Ad-Hoc Workgroup. The Workgroup is researching evidence-based and best practice recommendations for state, regional, and local strategies that can prevent youth access to hemp-derived products that have been shown to be harmful to the developing adolescent brain. A report of recommendations will be presented to SCAODA, and the Council will either adopt or reject the recommendation report. Past reports have been published on the Wisconsin Department of Health Services website: <https://www.dhs.wisconsin.gov/scaoda/adhoccommitteereports.htm>
 - *WI Wins Program*: A round of tobacco compliance checks was completed in December. Ten retail locations were checked, with 1 retailer selling a tobacco/nicotine product to a youth volunteer. This retailer was given additional educational materials as a reminder of what the federal law requires. The other retailers received a letter congratulating them on passing their compliance checks. Each retailer was also given a postcard as a reminder of tobacco 21. Volunteers must be under the age of 18, as our state law does not currently match the federal Tobacco 21 law.
 - *Dose of Reality Roundtable*: Wood County Health Department participated in a Dose of Reality roundtable discussion in Wausau hosted by the Wisconsin Department of Health Services (DHS) and Department of Justice (DOJ) with Governor Tony Evers, Attorney General Josh Kaul, DHS Secretary-Designee Kirsten Johnson, and DHS Policy Director and Acting Director of Opioid Initiatives Paul Krupski. These roundtable events took place at various locations across the state and brought together local communities who are working toward preventing overdose deaths in the state and helping those struggling with opioid use. The event provided the opportunity to share what our plans would be with Opioid Settlement funds, as well as the struggles our community continues to face.
 - *Providers and Teens Communicating for Health (PATCH)*: The PATCH teen educators have been fast at work building a presentation on vaping for the Marshfield School District. The teens have also been building a presentation on youth leadership in the community that will be presented at the Youth in Action Summit in Wisconsin Dells. In December, the PATCH teens heard from presenters from the Family Center regarding sexual violence and rape culture as well as hearing from a presenter on healthy boundaries in relationships.
 - *Partner Support*: The Marshfield Area Coalition for Youth (MACY) Drug Task Force held strategic planning meetings around writing two federal grants: Drug Free Communities (DFC) Support Program, and Strategic Prevention Framework-Partnerships for Success (SPF-PFS). The DFC funding was held in Marshfield at one time, but since that time, the coalition has formed its own 501(c) 3 and expanded the scope of its service area to include surrounding communities. The SPF-PFS grant would allow for additional capacity around mental health and substance use initiatives. Healthy People Wood County will support the grant applications for “northern” Wood County.
 - *LifePoint*: The LifePoint Program continues to see an increase in participants and is seeing several used syringes returned for proper disposal. One of the main goals of the program is to improve community health and safety, so seeing these numbers increase is a benefit to the entire community. The program saw 15 individuals in December, with those participants reporting helping an additional 40 others. We do see participants who share that they do not need supplies for themselves, but they are trying to help others be safer and get them connected to helping resources. We have had several accounts of participants who have shared they are interested in treatment, and we have been able to connect them to various community resources. Methamphetamine continues to be the top-reported drug of choice among program participants. With the nature of our current drug supply, we know there to be increased danger of fentanyl (a powerful opioid) being mixed in with the methamphetamine supply, so we make an effort to provide this education and encourage all participants to become trained, have nasal naloxone spray (Narcan) available, and test their drugs before use with fentanyl test strips. In 2024, LifePoint staff will begin collecting data on what impact fentanyl test strips have on changing the way people use drugs. This type of data is collected through Vivent Health, and their data shows significant changes that indicate people who use drugs want to stay safe, even though they are living with a substance use disorder.
 - *Narcan Direct Program*: Wood County Health Department distributed 54 Narcan kits in December, including restocking Marshfield Police Department and training individuals participating in the Adult Drug Treatment Program through Human Services and LifePoint. In December, nine individuals were trained in administering Narcan.

Safe Kids Wood & Clark Counties

Staff entered Child Death Review cases into the reporting system and completed end-of-year reporting. Staff hosted the Trunk or Junk Campaign at Pittsville Elementary - and gave away materials to those who drive to help them prepare for winter (little shovel, scrapers, etc.). We had our first Safety City Planning meeting and plan to start Safety City back up in Marshfield the week of June 17.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Lead Safe Homes Program

Applications will continue to be accepted for qualifying families and landlords located throughout Wood, Adams, and Juneau counties. Lead can affect a child’s brain development, growth, and cause lifelong health issues. Preventing lead exposure is important as there is no safe level of lead. To learn more about the program and/or to find out if your home qualifies visit: <https://www.dhs.wisconsin.gov/lead/lshp.htm>

Radon Awareness Month

January is radon awareness month. Radon is a naturally occurring gas that is radioactive and can cause lung cancer. About 1 out of 10 homes in Wisconsin has high radon levels. Radon test kits are available for \$5 from the Wood County Health Department during the month of January. Environmental Health Staff are completing radon trainings this month as well. These trainings include radon mitigation strategies as well as radon measurement techniques.

New Businesses and Consultations

A pre-licensing inspection was completed for Cupcakes on 8th in Marshfield. A pre-licensing inspection was completed for Pizza Hut, as they are opening a new location in Wisconsin Rapids. A pre-licensing inspection was completed for Misty's Menu due to new ownership. A pre-licensing inspection was completed for Bucks N Berry's in Babcock due to new ownership.

Complaint Investigations

Seven complaint investigations were received in the month of December.

- A complaint was received regarding maintenance issues going unfixed in an apartment complex. Staff spoke with the landlord and the issues have since been fixed.
- A caller reported animal feces in a rental home. Staff spoke with the landlord and determined a health hazard was not present.
- A caller reported bedbugs inside a rental home. Staff issued orders and treatment for bedbugs has begun.
- Staff received a complaint from an employee at a licensed food establishment. The complaint was not related to the health department's purview and the manager was notified.
- A food illness complaint was received. Staff conducted a complaint inspection at the licensed food establishment. No violations were found at the time of inspection.
- A complaint was received regarding a lack of hair restraints being used at a licensed food establishment. Staff completed a complaint inspection and provided education for the food handlers at the time of the visit.
- A caller reported bedbugs in a housing complex. Staff contacted the landlord and professional treatment is already underway.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Nicole Burlingame, RDH

The sealant program is in progress at the elementary and middle schools. We are continuing to provide oral screenings, education, and fluoride varnishes. The first fluoride varnish visit has been completed at all of the Wood County Head Starts and the second fluoride varnish visits have begun. We have provided preventative dental care to 1475 children so far this school year.

COMMUNICABLE DISEASE & FAMILY HEALTH AND INJURY PREVENTION REPORTS – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

January's PAT group connection included a time to celebrate the New Year and reflect on 2023 with our PAT families. More than 40 individuals attended our PAT holiday group connection in Marshfield on January 5. The group connection included story time and early literacy promotion, a craft, food, and a reflection/goal-setting activity.

Maternal-Child Health (MCH)

We are wrapping up reporting requirements for our MCH block grant. The 2023 focus was on developmental screening and social connections. In 2023, five of our staff were trained in administration of developmental screening tools (ASQ-3 and ASQ-SE2). Thirty-two screenings were conducted on infants and children under age 3 years since June 2023.

Emergency Preparedness

Efforts are being made to establish regular department-wide mini training sessions on hazard vulnerability areas within Wood County. These trainings will be administered to health department and emergency response staff within the county. Our Emergency Preparedness Coordinator is collaborating with Emergency Management to identify, assess, and implement training consistent with the Wood County Integrated Preparedness Plan for 2023-2026.

Communicable Disease

See attached Quarter 4 and 2023 Year-to-Date table of reportable diseases. There have been three pediatric RSV deaths in Wisconsin since November 1 (none in Wood County). Influenza-like illness is high. RSV, influenza, and COVID-19 are all circulating widely (Wisconsin Department of Health Services).

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC started hybrid appointments on August 10 under the new ARPA waiver that allows remote appointment options through September 2026. Under this waiver, WIC needs to gather height, weight, and hemoglobin results either from referral data from a provider or in the WIC office. We have 1-5 families coming for an in person appointment each clinic day. The rest remain virtual.
- WIC currently has a position open for a casual WIC Nutritionist/Health Educator.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2022	Jan 2023	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1313	1320	1366	1353	1369	1367	1387	1388	1437	1434	1457	1479	1447
Active (final)	1334	1329	1367	1363	1382	1373	1395	1402	1446	1442	1466	1490	
Participating	1326	1327	1366	1363	1377	1373	1395	1402	1441	1436	1459	1480	1448

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

January 2024

Director's Report by Brandon Vruwink

The Human Services Department struggles to attract interest for our licensed mental health positions. The recruitment of licensed professionals is not unique to Wood County, as there is a shortage of professionals statewide, particularly those interested in taking on management and clinical roles. Tiffany Koeshall has explored other options to post our positions in an effort to get more applicants. We will move forward with trying these new options to see if they generate interest. We plan to review positions to see if separating job responsibilities will attract more candidates interested in only clinical work.

Deputy Director Miloch has started in her new role and is introducing herself to the community partners she has not yet met. This will be a process that will take several months. Creating connections and building collaborative relationships is one of her goals for the first six months in her new role.

We continue to see an increase in the need for services for children in Wood County. The number of children facing mental health, substance abuse, and other complex needs continues to grow. I plan to share Wood County data with the Health and Human Services Committee at the January meeting.

The Human Services Administrative Team and I are beginning to prepare a training series for managers and those interested in leadership opportunities. The training series is in development and will be rolled out by this spring. As we look to the future, leadership development is critical to setting up the department for long-term success. While several training opportunities exist statewide, understanding the Wood County process and policies is critical. I am excited to work collaboratively with our Administrative Team to deliver the training series to those interested in exploring leadership formally or informally.

Our 2023 year-end budget work has begun as we begin evaluating year-end data. The early review of our budget is better than the estimate we prepared in August. We can share our final budget data with you once we have all of our 2023 bills paid.

The Maintenance Team has nearly completed the office buildout on the second floor of River Block. The space was formerly used as a break/storage area. It has now been remodeled to offer five additional office spaces. The new offices will allow workers traveling from other locations to have a confidential workplace. The space should be ready for occupancy by early February. Thank you to the Maintenance Team for their work on this project.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2023 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings. Performance Evaluations for team members. All team members worked together to cover shortages in immediate needs due to absences and vacancies.
- Currently no Vacancies in this Division
- Additional accomplishments: Ongoing EHR Smartcare learning, workflows and processes

Accounting and Accounts Payable Team

- Contract process moving forward
 - Rates are being received and moved forward for approval
- EW Appraisal Walkthrough with WI State Auditor
- Inventory review/discussion/education with NHC department heads
- Worked with IT to review E-signature requirements, options
- CLTS transition to Gainwell meetings attended by Fiscal Admin Assistant
- Review HIPPS with EW MDS Coordinator, discussed impact to VA Contract
- 2024 vouchers being review and updated
- Price Transparency posted/completed for NHC
- A/R Aging review meeting
 - Attempt to be more efficient in process team transitioned to documenting notes electronically on spreadsheet
 - Next in person meeting was not needed due to process change, efficiency possible found

Support Services Team

- We are transcribing **1/3/2024 as of 1/9/2024**; 44 dictation jobs are within a 6 day window.
 - December : Total Service Notes 260/ 235 entered by Unit**
 - OPC: dictated 225/completed 203 – majority entered w/in 5 days
 - FS: dictated 35/completed 32- majority entered w/in 1 day
- Records Released
 - Behavioral Health Records Released: **63**
 - Family Service Record / Background checks Released: **25**
 - Records pending/in progress: **9**
 - Total Completed: **88**

Other Unit Information

- No vacant positions
- 1 staff on intermittent FMLA
- 1 staff on FMLA, anticipated return to work 2/26/2024
- 2 staff upcoming FMLA. Feb 7 and Feb 19, 2024

Behavioral Health Clinic service notes

- Monitor and evaluate service note review system weekly. Dictation for the year still continues to be completed on the average UNDER 12 days of Date Of Service
- Work with OPC Manager : Review OPC Program Assistant Interim plan (coverage during FMLA)
- Attend SmartCare Errors meeting: with Administration & Managers develop plan to isolate errors, note corrections needed and billing requirements
- Attend SmartCare Patient Portal meeting: Work with designated BH managers on plan
- Work with Unit Support Services and OPC Clinic staff assist w/fixing & monitoring errors/weekly signing of OPC service notes
- Develop schedule for staff that provide coverage in RB and MFLD Reception for upcoming month.
- Provide consultation and on site coverage of Reception coverage in MFLD and RB

- Work with FS Division Administrator and records staff on FS Records Custodian process (review/redact/release- per guidelines) all 25 Family Services Records were released using this process
- Monitor Administration Budget
- HIPAA:
 - 0 HIPAA/ Confidentially breach in December
 - Review and suggest updates on HIPAA & Risk related Policies
- Continue w/ destruction of RB- FS records; FS File Room extended due to building construction
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/ or in person; Ensure reception areas and all essential duties have coverage

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows
- Testing of 270/271 eligibility verification file transfers
- Continued research on additional payer sources for all locations
- Start of updated United Health Care Contract for NHC facility

Insurance Claims created and submitted for current reporting

- Norwood: 226 Claims submitted in the Amount of \$1,021,996
- Edgewater: 86 Claims submitted in the Amount of \$429,474
- Community: 4,760 Claims submitted in the amount of \$523,750
- Community: Accounts Receivable receipts: \$314,864

Service Admission Intakes - by Location

- NHC Admissions: 25, LTC 1
- Bridgeway: 8
- Edgewater: 11
- Community
 - 36 intakes conducted, 53 updates and 8 walk ins
 - 1,168 Appointments Scheduled, 791 Attended (68%)

2023 TRIP Monies received YTD:

- Norwood: \$22,409
- Community: \$38,357

Community Resources Update by Olivia Lloyd

Transportation: In December, the Transportation program provided 654 bus rides. Of these rides, 184 were for employment, and 62 were for medical. The program also provided 97 volunteer rides. Of these, 34 were for employment, and 63 were for medical.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 1584 households. The program has also provided 12 households with furnace repairs, and 18 households with furnace replacements.

Community Elves: The Community Elves program had another successful year. The program provided gifts for 633 Wood County children. Over 30 community members, businesses and WCHSD staff donated to the program. We received thousands of gifts and a total of \$3878 in monetary donations which helped fulfill additional family requests and provide household necessities.



Edgewater Haven Update by Justin Cieslewicz

Census Updates: In the month of December we had 17 admissions and 7 readmissions. Current Memory Care census is 15 residents. Census comparison to last year:

December 2022 – 45.74 average census with 9.16 rehab

December 2023 – 44.03 average census with 8.84 rehab

Admissions/Discharges Comparison:

December 2022 – Admissions 13/Discharges 11/Readmissions 6/Deaths 3

December 2023 – Admissions 17/Discharges 14/Readmissions 7/Deaths 1

Personnel Updates: *Personnel Updates:* Open positions of writing this: Nursing – CNAs: .97 CNA, .97 CNA, .97 CNA. Med Techs: .97 Med Tech/CNA

CNA training course: We will be holding our first state approved CNA training course in the spring of 2024. The program was initially approved by the State of Wisconsin in 2021, however with covid restrictions and personnel changes the program has been on hold. We will work with the FSET program to assist in recruiting for the course. We are optimistic that the wage increases that were approved by the Health and Human Services Committee will assist in recruiting potential students to the program.

Maintenance Update: The damaged cast iron sewer line on the 300 south wing was repaired on December 13, 2023 by relining the existing sewer line with an infused seamless liner. The extent of the damage was over 30 feet long. The sewer line is not easily accessible as this part of the building does not have a basement in which the sewer lines laid in the sand underneath the concrete floor. The plumbing contractor was able to repair the damaged cast iron sewer line in under four hours. This repair was non-invasive and the residents were not displaced. The total cost for the repair was \$11,770.

Norwood Health Center Update by Marissa Kornack

The criminal investigation of a former employee and their alleged misappropriation/exploitation of funds has concluded. Charges have been filed by the Marshfield Police Department with the DA's office. The Department of Safety and Professional Services (DSPS) has still not taken action on the former employee's license. This means they are free and clear to obtain another job working with

vulnerable individuals, which is abhorrent considering they have been aware of the situation since June.

After our citations (related to abovementioned employee's action), were upheld in the first level of appeals in August, we filed the second level of appeal in September. An administrative law judge and attorney from CMS (Centers for Medicare and Medicaid Services) were assigned to the case. Our attorneys have been in communication with the assigned CMS attorney related to the pending fines and appeal. Preliminary negotiations indicate CMS is amenable to not levying the Civil Money Penalty (CMP) fines should we agree to withdraw our appeal. This has not been finalized, but we hope to have more information to share next month.

Norwood Nursing Department by Liz Masanz

We are currently utilizing three agency CNAs to cover open positions. There are 4.50 vacant CNA FTEs, along with seven casual positions. We had success in hiring one full time CNA, along with two casual CNAs moving into full time positions in the last month.

Admissions Unit: The average census for the month of December was 4.94 with an average census of 6.70 year to date. There were twenty-five admissions and twenty-eight discharges, with one 30-day readmission. The average length of stay year to date is 7.82 days, with it being 7.39 in December.

We currently have three psychiatric nurse practitioner student completing clinicals on the unit.

Long Term Care: The long- term care unit had one admissions and no discharges in December, with an average census of 11.76 on Crossroads and 12.47 on Pathways year to date.

The annual Christmas Tea was a huge success—there was the largest family and friend attendance we have seen in years.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of December were 5,896 with revenue of \$42,757. Meals for the year are 71,412 with revenue of \$517,559.

As of writing this, we have .50 dietary aide FTE open. This is a huge improvement over our situation a couple of months ago, which makes covering the schedule much more manageable.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates:

- Building Security- plans have been submitted to DHS for the Plan Approval process which could take several months to complete. The next steps would be to put out the work for bids, award bids, and schedule the tasks. This is expected to take another 1-2 months. Once DHS approves the plan, a request for bids will be published for the construction portion. It is not uncommon for DHS to take 1-3 months to approve plans.
- East Entrance Doors- the overhead door for the East loading dock remains on backorder as of Dec. 31, 2023.
- Air Handler Rebuild (Phase 1): the supplier informed us that the delivery of supplies has been delayed and may not be shipped until early January. Once they arrive, there is a considerable amount of work to be done / coordinated to complete installation.

Other Maintenance:

Dishwasher- as of Dec. 31, 2023, the dishwasher has not been shipped to Norwood.

Water Management- as part of Norwood's Water Management Plan, water samples taken from various location within the facility are tested for legionella bacteria. A recent water sample test showed small amounts in (4) locations. Though not unusual for a building of this age, we took significant measures to both ensure the safety of our residents and staff and pursue means of reducing or eliminating the hazard. This included: conferring with the DHS Infection Preventionist and Industrial Hygienist, as well as having both individuals tour our building and offer advice on identifying potential risks and how to mitigate those risks.

Filters were ordered and installed in all of the residential shower heads on Pathways, Crossroads, and Bridgeway as these are common areas where infections can transmit. Also, a rigorous program of hard flushing of all water lines was implemented. A bottled water receptacle was put in place to offer safe drinking water to residents and staff until we can safely return to using conventional sources. Per the advice of the State experts, we have been going through the building and identifying any areas where water could stagnate and flushing or removing those sections.

The DHS Industrial Hygienist encouraged seeking assistance from a local water treatment expert who could offer guidance, supply filters, do testing, and offer remediation of antigens if necessary; fortunately, we already established a relationship with U. S Water in Weston, WI who can supply all of those needs.

Following the regular flushing regimen for just a few days, we were able to see healthy levels of disinfectant (chlorine) in water samples taken at faucets furthest from the utility supply point, which indicates that the purifying agent is being carried throughout the building. We were advised this is evidence that flushing an effective treatment for our conditions. We will be retesting the same sites in early January to confirm that these methods are effective in removing harmful agents.

Family Services by Jodi Liegl

Foster Care Holiday Celebration: On December 5th, Family Services hosted the annual Wood County Foster Family Holiday Celebration at Wildwood Station in Marshfield. There were 54 people in attendance (foster parents and children) along with workers. Some of the foster families, children and youth came early to help workers decorate the space. Evening events included: a meal (which donations from Simplicity Credit Union and Kwik Trip generously funded), ornament making, a scavenger hunt, cookie decorating, hot chocolate station, photo backdrop, music, and walking through the Christmas light display at Marshfield Zoo.

Grant Awarded Training: In June 2023, Wood County Human Services Department was informed by Wisconsin Department of Children and Families of the grant award for Foster Parent Training through the Foster Parent Grant. The grant allows two staff to complete Trust Based Relational Intervention/TBRI® practitioner training. TBRI ® is an attachment-based, trauma-informed intervention that is designed to meet the complex needs of vulnerable children. TBRI® uses Empowering Principles to address physical needs, Connecting Principles for attachment needs, and Correcting Principles to disarm fear-based behaviors. While the intervention is based on years of attachment, sensory processing, and neuroscience research, the heartbeat of TBRI® is connection.

TBRI® Practitioner Training is for professionals to learn about Trust-Based Relational Intervention® and use it within their professional capacity. This core training experience is designed to prepare practitioners for working with children, families, and in systems of care impacted by trauma. After successful completion of the TBRI® Practitioner Training, all TBRI® Practitioners may train within their organization using the TBRI® Caregiver Training Package. TBRI® Caregiver Training will be offered to all providers licensed by Wood County in group and/or individual sessions. This will also aid in the retention of foster parents as it will provide a natural support group

and networking amongst providers through group learning sessions. Additionally, foster parents will be more equipped to care for the children in their homes and have tangible tools and strategies to utilize in caring for the needs of children who have experienced trauma.

TBRI® is designed to meet the complex needs of children who have experienced adversity, early harm, toxic stress, and/or trauma. Because of their histories, it is often difficult for these children to trust the loving adults in their lives, which often results in perplexing behaviors. TBRI® offers practical tools for parents, caregivers, teachers, or anyone who works with children, to see the “whole child” in their care and help that child reach his highest potential. Because of their histories, children who have experienced trauma have changes in their bodies, brains, behaviors, and belief systems. While a variety of parenting strategies may be successful in typical circumstances, children with histories of harm need caregiving that meets their unique needs and addresses the whole child.

Through providing this training to licensed providers, they will be more equipped to meet the complex needs of children who have experienced trauma, leading to better quality care for children and enhanced placement stability as providers will possess the skills and knowledge to care for the individual needs of the children in their home. Survey feedback from Wood County licensed providers have indicated they want more training on trauma, education on children's behaviors, and effective discipline strategies. When feedback was gathered for the purposes of this grant proposal from providers, one stated it would be helpful to have a joint training offered to families of origin and foster families. The intention for the Wood County staff members as TBRI® practitioners would be to expand TBRI® group sessions to foster families and families of origin as a joint training. All caregivers can and children benefit from the TBRI®. The benefits of offering this training to foster families and families of origin would include: fostering a relationship between the provider and family of origin, consistency of care for the child in family and provider homes, and shared foundation of parenting practices and tools which are rooted in connection.

Megan Kessler applied to the highly competitive TBRI® Practitioner Training and was accepted into the session held March 18th through the 22nd. Out of state travel is required as there are no training sessions held in Wisconsin. The training session that Ms. Kessler was approved for is occurring in Houston, Texas. The grant covers the TBRI® training fee, transportation, lodging, and meals.

Relative Caregiver Support Grant Award: Wood County was notified of our award for the Relative Caregiver Support Grant in the amount of \$9,550. The overall goal of the plan is to continue to increase agency and community support for relative caregivers and the children in their care to promote family stability, reunification, education, and wellness. The Kinship Coordinator and Permanency Support Coordinator will continue to collaborate to increase outreach to relative caregiver homes and subsequently boost the support group attendance by 25% in comparison to 2023. Additional relative caregivers will be identified through collaboration among agency workers and community outreach. The agency will expand culturally appropriate initiatives to provide education on substance use, de-escalation, and reunification. Direct feedback received from relative caregivers was collected through phone calls, emails, mail, and in-person discussions to identify the unique needs of families and construct a plan to support these requests. Among these requests was the continued need to provide an inclusive community of support and to provide emergency concrete resources. The general outcomes sought of this plan are to continue to promote positive relations between relative caregivers and children in order to expand their supportive network.

Personnel: Family Services is currently recruiting for a Family Find and Engagement Case Manager/Social Worker. This is a newly created position, previously part of the Access and Initial Assessment team in Family Services. Position vacancies allow an opportunity to assess the needs

across the division and be innovative in how we serve families. This position will be responsible for assisting in the support of families when out of home placement has occurred with a focus on fostering connections with relatives and informal supports, exploring placement options, and enhancing the youth's long-term support network. The position will also assist with the coordination and facilitation of case mappings related to permanency as well as family team meetings.

Youth Diversion Update by Angela O'Day

Personnel: A new team member filled the vacant youth mentor position on 12/4/23. Their training including information on family systems, developmental relationships, Kids at Hope, BITS from the Carey Guides, and time shadowing with youth justice social workers and the youth programming team. They have been matched with their first youth and have jumped into contributing to related youth programming projects.

Community Engagements and Projects

Rise Up: Our Rise Up mural workshops at McMillan Library wrapped up on 12/19. The Rise Up artist will now spend 1-2 months drafting the design for the community mural based on the youth's input during the 8 part workshop series. Once the design is completed, participating youth and community members will paint the mural on cloth segments during community paint days in a paint by number format. We will continue to seek funding to bring the community mural to completion throughout the first half of 2024.

America Walks: In coordination with the City of Wisconsin Rapids, we applied for a grant through America Walks to install crosswalk art with program youth near McMillan Library in summer 2024. We were notified of the \$1,500 grant award in December. Crosswalk art has been shown to increase safety and walkability of intersections, and the funds will be used to purchase road safe paint. Staff and youth will paint a design featuring river rapids on the selected crosswalk. We pursued the grant in order to provide opportunity for our youth to get involved in a cutting edge project that beautifies our community.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: January 25, 2024

December 2023 Activity: During the month of December we completed/submitted 275 federal forms include:

- 40 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 14 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 27 New claims for disability compensation
- 0 New claims for veterans pension
- 0 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 14 New applications for VA Healthcare
- 28 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 14 Burial and marker applications

Activities:

1. Completed as of November 8, 2023:
 - a. December 19- Milwaukee VA Regional Office Director's VSO call in.
 - b. December 21 - Wisconsin Department of Veterans Affairs Claims/program video training.
 - c. January 9 – Wood County Veteran Service Commission meeting.
 - d. January 16 - Milwaukee VA Regional Office Director's VSO call in.
2. Near Future:
 - a. January 19 – CVSO Association Executive Committee meeting in Green Bay.
 - b. January 31 – Tomah VA Medical Center meeting with new Suicide Prevention Staff.
 - c. February 6-7 WCA legislative Conference.

Office updates:

1. State Supplemental Grant (\$19,178 to be used 2023-2024) update \$15,389.56 expended to date. Purchased but waiting installation two lobby digital displays to better present current issues to veterans. Remaining \$3,708.44 to be expended in 2024.
2. Individual impact- Vietnam Veteran's Widow came in due to information she received on the PACT Act wondering if she could reopen her claim for Dependency and Indemnity Compensation (DIC) based on her husband's death which was denied service connection in 2010. Office staff reviewed the file and pointed out to the VA that all the information was in the file back in 2010 and they made a clear error on the decision to deny. Widow received DIC (monthly award amount of \$1,612 tax free per month going forward) and \$203,978.47 in tax free retro active payment. Widow will also receive CHAMPVA Health care and the Wisconsin Veteran and Surviving Spouse Property tax Credit.
3. Outreach the Veterans Office is coordinating with the VA Hospital Tomah to conduct a Veterans Expo this summer in Wisconsin Rapids and this fall in Marshfield as part of that the Hospital Director hopes to conduct a Town Hall meeting with the area veterans.

MINUTES
PUBLIC SAFETY COMMITTEE

DATE: Monday, February 12, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Brad Hamilton, Dennis Polach,
William Winch

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the January 8, 2024 meeting were reviewed. Motion by Hamilton/Voight to accept them as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, March 11, 2024 at 9:00 AM in Room 114.
5. The Communications Dept. presented their report and bill listing for review.
6. Engel presented a resolution to carry over funds for projects not completed in 2023. Motion by Hamilton/Polach to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. The Emergency Management Dept. presented their report and bill listing for review.
8. Christensen presented to resolution to amend the budgets of BNI and Emergency Management Administration for additional funding and expenditures not anticipated in the 2023 budget. Motion by Hamilton/Polach to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. The Dispatch Dept. presented their report and bill listing.
10. The Coroner presented their report and bill listing. Patton highlighted the new storage facility he is renting as well as the ongoing configuration for the new laptops they will be receiving.
11. Sheriff Becker reviewed, and highlighted, the following within their report.
 - a. The Sheriff's Dept. raised over \$11,000 for Special Olympics during the Polar Plunge event.
 - b. K9 Ace has now retired.
 - c. Lola, the new therapy K9 for the Sheriff's Dept. was introduced to the committee.

12. An out-of-state travel request for Investigator Sgt. Doug Christenson to attend All-Rise Conference in California was presented. This conference deals with various treatment courts. This is completely grant funded and no county levy is being used. Motion by Hamilton/Voight to approve the out-of-state travel request. Motion carried unanimously.
13. Motion by Hamilton/Winch to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
14. Chairman Zurfluh declared the meeting adjourned 9:31 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

February 12, 2024

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MINUTES CIVIL SERVICE COMMISSION

DATE: Wednesday, February 14, 2024
TIME: 10:00 AM
LOCATION Courthouse – Room 115

Members Present: Mike Meyers, Dave Laude, Robert Levendoske, Gus Mancuso

Member Excused: Lee Garrels

Others present: Sheriff Shawn Becker, Capt. Charlie Hoogesteger

1. Chairman Meyers called the meeting to order at 10:05 AM.
2. There were no public comments.
3. Motion by Laude, seconded by Mancuso to go into closed session pursuant to Wis. Stats 19.85 (1)(c) to review the Eligibility List for the Wood County Sheriff's Department. Roll call vote resulted in the motion passing unanimously.
4. Motion by Laude, seconded by Mancuso, to return to open session. Motion carried unanimously.
5. The Commission took action to tentatively schedule testing in order to establish a new eligibility list. The posting for the testing will be done on March 1, 2024 with the testing being held on May 18, 2024. This will comply with the 45-day requirement.
6. Sheriff Becker discussed plans to establish a "CORRECTIONS OFFICER OF THE YEAR", "FRONT OFFICE SUPPORT" and various other awards for the Sheriff's Dept. employees and involving the Civil Service Commission in those discussions.
7. Motion by Laude, seconded by Mancuso to adjourn. Motion carried at 10:55 AM.

Robert Levendoske
Secretary

WOOD COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Minutes

DATE: January 17, 2024 (Wednesday)

TIME: 1:00 PM

PLACE: Wood County EOC

In Attendance: Sarah Christensen Emergency Management, William Winch Wood County Board, Kris Barteck ERCO Worldwide, Quentin Ellis Wood County Sheriff's Department, Sara Luchini Wood County Health Department, Josh Sabo Nelson-Jameson Inc., Lance Pliml Wood County Board, Teresa Erler Wisconsin Emergency Management, Bill Clendenning Wood County Board, John Peckham Highway Department.

Sarah Christensen called the meeting to order at 1:02 p.m.

1. Minutes of October 2023 Meeting

Motion made by John Peckham, second by Quentin Ellis to approve the minutes of the October 2023 meeting as presented. Motion carried unanimously.

2. Public Comments

No public comments.

3. LEPC Bylaws

Reviewed the Bylaws. No changes requested.

Motion by Quentin, second by John to approved the bylaws and State Compliance Inspector. Motion carried unanimously.

4. Compliance Inspector

See above number 3.

5. Membership List/Elect Chair/Vice Chair/Secretary

Alexa Acker has left the employ and therefore we need a new secretary.

Quentin Ellis nominates Sarah Christensen for Chair of the LEPC Committee. Second by John Peckham. No other nominations received. Unanimous votes for Sarah to remain as the Chair of the LEPC Committee.

Sarah Christensen nominates Shawn Becker to continue as Vice Chair of the LEPC Committee. Second by John Peckham. No other nominations received. Unanimous votes for Shawn to remain as the Chair of the LEPC Committee.

Sarah Christensen nominates Nick Flugaur to be the new Secretary of the LEPC Committee. With his extensive background in Emergency Management and LEPC Committees he would make an excellent Secretary. Second by Quentin Ellis. No other nominations received. Unanimous votes for Nick to be the Secretary of the LEPC Committee.

6. Training

Sarah talked about the Governor's Conference on Emergency Management. There are many different tracks this year with something for just about everyone. The dates are March 13-15 (pre-conference training on the 13th) at the Grand Geneva Resort in Lake Geneva WI.

Reminders were given about the FEMA Independent Study website, www.training.fema.gov/is , and the State of Wisconsin Training Website www.trainingwisconsin.org . They both list a variety of free in person or virtual training options on a variety of subjects.

7. HazMat Incidents

HazMat Incidents were reviewed. No questions.

8. Adjournment

Motion made by Quentin Ellis, second by John Peckham to adjourn the meeting at 1:10 p.m. Motion carried unanimously.



January Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

January Training Descriptions

Date	Type	Description
2-Jan	Business Meeting	January Business Meeting
8-Jan	Other	Removed R4 topper and prepped truck bed to have tonneau cover placed within next week.
15-Jan	Other	Washed airboat and R4 at the highway shop.
22-Jan	Water Rescue	Ice water practice training at LHS pool; included used of PFD, throwable flotation device, backboard, horse collar, and RDC (banana boat).
29-Jan	Water Rescue	Ice water recertification with other local fire departments at Grand Rapids Lions Club.

Call Summary

Call #	1	2	3	4	5
Date	1/3/2024	1/8/2024	1/9/2024	1/11/2024	1/14/2024
Time	14:49	17:02	7:23	15:28	8:44
Day of Week	Wednesday	Monday	Tuesday	Thursday	Sunday
Township	Port Edwards	Saratoga	Saratoga	Saratoga	Saratoga
Location	STH 54 & STH 73	STH 13 & STH 73	STH 13 S & EVERGREN AVE	CTH U & STH 73 S	STH 73 S & MILL AVE
Rescue 3	J. Habeck	E. Moreno	B. Franz	E. Moreno	T. Young
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries
Medical/Extrication					
Ambulance	WRFD	WRFD	WRFD	WRFD	WRFD
EMR	Port Edwards	Saratoga	Saratoga	Saratoga	Saratoga
Fire	Port Edwards	Nekoosa	Nekoosa	Rome	Grand Rapids
Air					
Tools/Equipment Used			Rescue 2 on scene		Rescue 2 on scene; Stop sign used
Notes					
Other members on scene		M. Wiberg B. Franz T. Young M. Klein	M. Wiberg	T. Young	M. Wiberg

Call Summary

Call #	6				
Date	1/16/2024				
Time	17:34				
Day of Week	Tuesday				
Township	Port Edwards				
Location	421 STH 73 - AMCO GAS STATION				
Rescue 3	M. Wiberg				
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Unknown Injuries				
Medical/ Extrication					
Ambulance	WRFD				
EMR					
Fire					
Air					
Tools/ Equipment Used					
Notes					
Other members on scene	M. Klein				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

February 1, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – January 2024

The Crime Stoppers program received 30 tips in the month of January 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on January 10, 2024. The next regular meeting will be on February 14, 2024 at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	2	0
K9 Ace	-	-	-
K9 Timo	14	2	0
K9 Rosco	13	1	0
K9 Bingo	14	1	0

TRAINING (MONTHLY) -

During the month of January Sergeant Arendt with K9 Timo, Sergeant B. Christianson with K9 Bingo, Deputy Pidgeon with K9 Sig, and Deputy Beathard with K9 Rosco trained with the Wisconsin Rapids Police Department K9 unit for monthly training. During this training, teams focused on narcotic detection (buildings), building search for person (civil), obedience around bite equipment, and general obedience. Training venues included WOSO/WRPD range, Ocean Spray building, and East Jr High School.

TRAINING (INDIVIDUAL) –

- Deputy Pidgeon and K9 Sig worked on extra obedience training.
- K9 Rosco and Deputy Beathard worked on short lead obedience, and narcotic hides on and off lead.
- Sergeant Arendt and K9 Timo had 2 hours of on duty training. During this time they worked on narcotic detection, general obedience, and door popper exercises.
- Sergeant Christianson and K9 Bingo completed two hours of on duty training. Training was in the area of odor detection and obedience with door popper exercises.

USEAGE –

- K9 Sig assisted with a traffic stop indication however nothing was located. Also K9 Sig conducted a building search for an individual in a suspected burglary case. No person was found at the location.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- K9 Rosco was deployed for a search warrant in the town of Marshfield. K9 Rosco was utilized on perimeter and then during searches of exterior buildings/sheds on property and the exterior of one vehicle.
- Sergeant Arendt and K9 Timo had 2 deployments for the month of January. Both of these deployments were narcotic sniffs of vehicles. One of these sniffs resulted in no indication and the other resulted in an indication and vehicle search. The search revealed methamphetamine and fentanyl.
- Sergeant Christianson and K9 Bingo had one deployment during the month of January. They assisted Deputies in taking a suspect into custody after a pursuit in an ATV.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION – Sergeant Christianson retired K9 Ace, and his final shift was January 4, 2024.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

11-23-23 to 12-23-23

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Skunk</u>
• NKPD	1	0	
• PEPD	0	0	
• WRPD	2	0	
• GRPD	1	0	
• PIPD	0	0	
• Saratoga	1	0	1
• Auburndale	0	0	
• Biron	1	0	

Neglect/Abuse Case: 2

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 2

Follow-up-Susa: 2

Monthly Hours: 12.75

2023 YTD Hours: 450.00

2024 YTD Hours: 7.50

Submitted by:

Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JANUARY 2024

ATV

- Patrol Hours 37.5
- Citations-6
- Warnings-0

BOAT

- No Activity

SNOWMOBILE

- Patrol Hours 42
- Citations -2
- Warnings- 4

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

January 2023 (12/24/23to 02/03/24)

Patrol

Overtime hours:	121
Comp time hours:	220.125
Holiday Pay/Comp hours:	381/60

Investigations

Overtime hours:	31.75
Comp time hours:	40.3125

Security Services

Overtime hours:	21.5
Comp time hours:	17.25

TOTAL CALL OUT:	3
-----------------	---

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services January 2024 Report

For the month of January, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	106
O.C. -	9
Misc. Items -	14

The miscellaneous items that were located were five (5) scissors, two (2) self-defense weapons, three (3) window punches and multiple different hand tools.

Security Services screened 8,710 people entering the courthouse in January. Security Services had 36 security requests from different departments within the Courthouse for the month and we had four-(4) jury trial. We also served 15 civil process paper, assisted with an eviction and fulfilled eight (8) warrants.

Security Services handled five (5) complaints in the jail this month. The reports were for criminal damage to property and sexual offenses.

During the Month of January, I utilize part-time employees for 29 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	0	0	0	0	0	0	0	0	0	0	0	0
2	174	69	22	178	73	26												
3	177	68	23	180	73	26												
4	174	71	21	182	73	26												
5	167	67	20	182	73	26												
6	173	73	21	183	72	25												
7	173	73	20	186	72	26												
8	175	73	19															
9	169	71	19															
10	167	70	20															
11	166	68	21															
12	169	69	23															
13	170	72	24															
14	169	72	24															
15	170	72	24															
16	173	72	25															
17	166	71	26															
18	165	68	26															
19	168	72	26															
20	174	77	29															
21	175	77	29															
22	177	77	28															
23	174	75	28															
24	179	74	26															
25	175	74	26															
26	178	77	27															
27	176	75	25															
28	179	75	25															
29	179	75	22															
30	176	74	22															
31	177	71	23															
WCJail	172.77			180.86			0.00			0.00			0.00			0.00		
Shipped	72.29			72.86			0.00			0.00			0.00			0.00		
EMP	23.74			25.71			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	32.60			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																	
3																	
4																	
5																	
6																	
7																	
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29																	
30																	
31																	
WCJail	0.00			0.00				0.00				0.00				0.00	
Shipped	0.00			0.00				0.00				0.00				0.00	
EMP	0.00			0.00				0.00				0.00				0.00	
Avg Length of Stay (Days)	0.00			0.00				0.00				0.00				0.00	

2023 Yearly Averages

Total	176.82
Safekeeper	72.57
EMP	24.73
LENGTH of STAY	32.60

SK Total
WP 75

Color indicates low population	165	01/18/24
Color indicates high population	179	01/28/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP	
1	75	69		71	74		0	0		0	0		0	0		0	0	
2	77	69		73	73													
3	80	68		76	73													
4	76	71		78	73													
5	73	67		77	73													
6	73	73		80	72													
7	74	73		82	72													
8	77	73																
9	73	71																
10	71	70																
11	71	68																
12	71	69																
13	68	72																
14	67	72																
15	68	72																
16	70	72																
17	63	71																
18	65	68																
19	64	72																
20	61	77																
21	63	77																
22	66	77																
23	66	75																
24	74	74																
25	70	74																
26	68	77																
27	71	75																
28	74	75																
29	77	75																
30	75	74																
31	78	71																
WOOD	70.94			76.71			0.00			0.00			0.00			0.00		
WPSO	72.29			72.86			0.00			0.00			0.00			0.00		
TOTAL	172.77			180.86			0.00			0.00			0.00			0.00		

MONTH	High	Low
January	80	61
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2024
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP		Wood	WP	
1	0	0		0	0		0	0		0	0		0	0		0	0	
2																		
3																		
4																		
5																		
6																		
7																		
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24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2024 Safe Keeper Averages			
WOOD Co Jail	73.82	108	
WAUPACA Co	72.57	75	Yellow
Total Population	176.82	183	Shut down for COVID

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	510	\$17,620.50	\$22,837.80	\$5,217.30	\$28,142.73	\$27,293.64
March	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$27,825.60
April	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$24,664.53
May	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$27,743.76
June	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$25,820.52
July	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$27,580.08
August	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$26,260.41
September	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$26,362.71
October	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$29,227.11
November	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$26,782.14
December	0	\$0.00	\$0.00	\$0.00	\$28,142.73	\$25,380.63
TOTAL	2751	\$95,047.05	\$123,189.78	\$28,142.73		\$321,140.16

\$34.55

\$44.78

Electronic 20

Monthly Savings vs. C

Month	Monthly Average	Monthly Savings
January	23.74	\$21,563.04
February	0	\$0.00
March	0	\$0.00
April	0	\$0.00
May	0	\$0.00
June	0	\$0.00
July	0	\$0.00
August	0	\$0.00
September	0	\$0.00
October	0	\$0.00
November	0	\$0.00
December	0	\$0.00
TOTAL	23.74	\$21,563.04

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



Monitoring

024

Out of County Housing

YTD 2024	2023
Total Amount	Total Amount
\$21,563.04	\$33,432.32
\$21,563.04	\$26,158.44
\$21,563.04	\$28,747.73
\$21,563.04	\$31,006.60
\$21,563.04	\$27,833.17
\$21,563.04	\$24,712.84
\$21,563.04	\$24,520.42
\$21,563.04	\$22,061.27
\$21,563.04	\$20,258.04
\$21,563.04	\$27,274.27
\$21,563.04	\$29,669.18
\$21,563.04	\$26,776.34
\$21,563.04	\$322,450.62

SAFE KEEPER HOUSE

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA
JANUARY	\$0.00	\$0.00	\$0.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$82,125.00

2024 is a 75 average

Waupaca \$36.00 per bed day (75)

SING		
MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
\$82,125.00	\$82,125.00	\$98,400.00
\$0.00	\$82,125.00	\$195,225.00
\$0.00	\$82,125.00	\$293,625.00
\$0.00	\$82,125.00	\$392,025.00
\$0.00	\$82,125.00	\$490,425.00
\$0.00	\$82,125.00	\$588,825.00
\$0.00	\$82,125.00	\$687,225.00
\$0.00	\$82,125.00	\$785,625.00
\$0.00	\$82,125.00	\$884,025.00
\$0.00	\$82,125.00	\$982,425.00
\$0.00	\$82,125.00	\$1,080,825.00
\$0.00	\$82,125.00	\$1,179,225.00
\$82,125.00		\$1,179,225.00

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2285	2236	2219	0	6740	\$20,049.85
February	586	567	561	0	1714	\$4,859.20
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	2871	2803	2780	0	8454	\$24,909.05

Cost per meal **\$2.95**

Cost per day **\$8.84**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$24,909.05	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	8454	0	0	0
Cost per Meal	\$2.82	\$2.95	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$8.84	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2023

MONTH	FOUND ITEMS Male or Female		CONTRABAND FOUND INTERNAL EXTERNAL		DRUGS MALE or FEMALE	
JANUARY	0	0	0	0	0	0
FEBRUARY	0	0	0	0	0	0
MARCH	0	0	0	0	0	0
APRIL	0	0	0	0	0	0
MAY	0	0	0	0	0	0
JUNE	0	0	0	0	0	0
JULY	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

TOTAL MALE	SCANNED FEMALE	Monthly
		Total
131	47	178
9	0	9
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
140	47	
TOTAL SCANNED		
187		

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, February 7, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Dave LaFontaine, Jake Hahn, Tom Buttke, Joe Behlen

MEMBER EXCUSED: Laura Valenstein

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by LaFontaine/Buttke to approve the minutes of the previous meetings. Motion carried unanimously.
4. Motion by LaFontaine/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Area Extension Director Solin provided an email updated due to his absence from the meeting:
 - a. Jen McNelly has been hired for the Groundwater Natural Resources Educator position. She starts next week. Jen was previously the Water Quality Specialist with Portage County Land & Water. Thank you to Chair Leichtnam for being on the interview team.
 - b. The Bilingual Community Health Educator position is posted. We hope to have that position start sometime in March.
 - c. Rombalski reported that the City of Pittsville was successful in receiving a THRIVE Grant for Rural Development. This grant can be used for planning of a larger scale project in the City.
6. Wucherpennig presented the dues request from Golden Sands RC&D. The full price is \$1,900 per year however Wood County has historically only paid 75% of that total. Motion by Buttke/LaFontaine to pay the 75% rate (\$1,425) for 2024. Motion carried unanimously.
7. The Land & Water Conservation Conference is coming up March 6-8, 2024 in Green Bay. Let Wucherpennig know if you wish to attend.

8. Wucherpennig reported that he presented the LWCD request for ARPA funding to the ARPA Adhoc Committee. They will meet again to review the presentations, and allocate the dollars.
9. Grueneberg discussed the upcoming Housing Summit and asked for REDI Implementation Funds to help defray any costs associated with presenting this conference. Motion by Hahn/LaFontaine to approve up to \$1,000 of REDI Implementation Funds for this purpose. Motion carried unanimously.
10. Grueneberg requested REDI Implementation Funds to help fund broadband infrastructure initiatives geared towards the northern townships in the county. Motion by Hahn/Buttke to approve not more than \$7,500 of REDI Implementation Funds for this purpose. Motion carried unanimously.
11. The Wood County Housing Summit is coming up on March 7th at Mid-State Technical College. If any committee members wish to attend, they are to get with the County Clerk's office to register. A meeting notice will be posted for this summit.
12. Grueneberg highlighted the 3 Uniquely Wisconsin videos that were linked in the CEED packet and encourage those in attendance to view them. They will also be posted to other venues as well.
13. The committee, along with Grueneberg and Rombalski, reviewed the application for economic development grants for 2025. Suggestions were made to staff for improvements to the form and process. They will be incorporated into a final document, to be presented at a future meeting.
14. Extension Associate Professor Jackie Carattini discussed the various programming that she is involved with that includes the Hmong Community. By doing this type of outreach, it builds relationships for future programming needs for minority communities. Much of the programming development has been paid for by grant funding.
15. The next regular meeting will be held on Wednesday, March 6th at 9:00 AM.
16. Motion by Buttke/LaFontaine to adjourn. Motion carried unanimously at 10:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee

February 7, 2024

[illegible]

JOINT MEETING OF THE NORTH CENTRAL ITBEC BOARD AND THE NORTH CENTRAL ITBEC TOURISM ADVISORY COMMITTEE

November 30, 2023

Northcentral Technical College
Antigo, Wisconsin

MINUTES

CALL TO ORDER: Vice Chair Lance Pliml called the meeting to order at 10:03 a.m.

ROLL CALL:

North Central ITBEC Board:

PRESENT: Terry Poltrock, Langlade County; Greg Hartwig, Lincoln County; Stephanie Holman, Oconto County; Chris Schultz, Oneida County; Arlyn Tober, Shawano County; Lance Pliml, Wood County; William Chaney, Forest County; Keri Beck, Langlade County; Bill Korrer, Oneida County; Phil Idsvoog, Portage County; Jim Przybylski, Shawano County; and Brad Hamilton, Wood County. **ABSENT/EXCUSED:** Fran Modschiedler, Florence County; Cindy Gretzinger, Forest County; Glen Broderick, Marinette County; Al Haga, Portage County; Jennifer Short, Marinette County; and Samantha Boucher, Oconto County.

North Central ITBEC Tourism Advisory Committee:

PRESENT: William Chaney, Forest County; Mike Miller, Forest County; Keri Beck, Langlade County; Sherry Hulett, Tomahawk Regional Chamber; Autumn Timblin, Marinette County Tourism; Jennifer Short, Marinette County Tourism; Stephanie Holman, Oconto County; Chris Schultz, Oneida County; Collette Sorgel, Oneida County; Phil Idsvoog, Portage County; Arlyn Tober, Shawano County; Jim Przybylski, Shawano County; and Chris Shafer, Forest County. **EXCUSED/ABSENT:** Chad Hedmark, Florence County; Jason Neuens, Florence County; Clyde Nelson, Merrill Area Chamber; Samantha Boucher, Oconto County; and Sara Brish, Stevens Point Area CVB.

Others Present: Meredith Kleker, Wisconsin Rapids Area CVB; Michelle Eron, Shawano Country Tourism; Jeff Anderson, Travel Wisconsin; and Jim Rosenberg, WEDC.

WCA Staff: Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Idsvoog, second by Chaney, to approve the minutes of the September 28, 2023 meeting. Motion carried.

NORTH CENTRAL ITBEC FINANCIAL REPORT: Sarah Diedrick-Kasdorf reviewed the financial report (dated November 27, 2023) that was emailed out to board members: total revenue for 2023 is \$13,036.73; expenses paid in 2023 totaled \$20,928.95; the 2023 account balance was \$29,530.38.

NORTH CENTRAL ITBEC PROJECT UPDATES: Projects for 2023 are winding down and the ITBEC is gearing up for 2024. The Green Bay RV and Camping Expo is scheduled for the end of January 2024 and participation in the state's 2024 co-op program was secured.

CONSIDERATION OF 2024 NORTH CENTRAL ITBEC BUDGET: Motion by Chaney, second by Idsvoog, to adopt the 2024 budget as presented. Motion carried. A meeting of the region's tourism directors will be scheduled to discuss budget implementation.

DISCUSSION AND CONSIDERATION OF MODIFICATIONS TO THE BYLAWS OF THE NORTH CENTRAL ITBEC: Sarah Diedrick-Kasdorf reviewed with committee members a set of updated bylaws. Committee members were asked to review the draft bylaws and be prepared to take action at the January meeting.

2024 MEETING SCHEDULE: Sarah Diedrick-Kasdorf distributed the meeting schedule for 2024. The board will continue to meet the last Thursday of the month every other month.

STATE DEPARTMENT UPDATES:

Tourism/Travel Wisconsin: Jeff Anderson reported on the following: wrap-up of the fall campaign, over one million views on the fall color report page; upcoming winter campaign webinar, currently recruiting snow reporters; four JEM grants awarded to destinations in the North Central ITBEC area; tourism information center grant program.

Wisconsin Economic Development Corporation: Jim Rosenberg reported on funding provided to WEDC in the state budget to recruit talent to the state of Wisconsin.

NEXT MEETING DATE AND LOCATION: The next meeting is scheduled for January 25, 2024.

WCA UPDATE: Sarah Diedrick-Kasdorf reported on the following: December *In the Board Room* series on county board rules; Legislature out until January; Congressionally-Directed spending.

ADJOURN: Chair Pliml adjourned the meeting at 11:07 a.m.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

Malina Carattini, 4-H Americorps member

- A program for Wood County 4-H Discovery Days, where participants learned plant selection and container gardening skills. This effort is designed to support science literacy in youth.
- An educational and active activity for Wood county 4-H cloverbuds in grades K-2nd. The goal of the activity was for youth to learn about MyPlate guidelines and be active by playing a game to reinforce information learned.
 - *The Wood County 4-H Club, Golden Glow, invited Bilingual 4-H educator, Jasmine Carbajal, to lead an activity with the club's cloverbuds. Cloverbuds are youth in grades K-2nd and their focus for the month of January was wellness. The cloverbuds learned about the main five MyPlate food group guidelines. Then, they were active by running around identifying which group a food belonged to. Playing the identification game, gave the cloverbuds an opportunity to exercise and reinforce knowledge that they learned from the lesson. Finally, they made a healthy snack that consisted of a rice cake with peanut butter, cheerios, apple and banana slices, and blueberries. They made their snack look like an owl to make it extra fun and they all verbally expressed they loved it!*



AGRICULTURE

Matt Lippert, Agriculture Educator

- A presentation on methods of preventing the incidence and severity of milk fever was presented to producer group so that they may improve herd health and make better choices about managing this challenging metabolic disorder.
 - *This event was hosted by a facility managed by the plain faith community. Most of the members of the community are both crop and livestock producers and this topic stresses the importance of integrating both cropping systems and livestock feeding and management practices to improve forage productivity and animal health. Discussion highlighted that producers increased awareness of soil fertility practices that both improve forage production and reduce metabolic disorders greatly affecting dairy profitability and sustainability.*
- A presentation for the Marshfield Area Chamber of Commerce and Industry (MACCI) Agriculture Business committee, where members of the committee learned best practices for effective and accessible social media. This effort was designed to increase capacity to address community needs.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning for a basic grant proposal workshop for local government, businesses, and organization members and staff. The goal of this effort is for people to learn how to find, write and apply for grants so that they can carry out the activities of their organization, business, or government unit.
- Facilitation of a Wood County Broadband / Digital Equity Solutions Team meeting during which plans for TDS' expansion of services in Wood County through E-ACAM were discussed, as well as details reviewed for the Wood County Broadband Plan and Wood County Community Area Network (CAN) Plan. The outcome of this meeting is continuing to make progress on goals related to broadband infrastructure in Wood County.
- Coordinated the submission of a Thrive Rural Wisconsin grant application through the Wisconsin Economic Development Corporation's Office of Rural Prosperity for the City of Pittsville, in partnership with Wood County Planning & Zoning. This effort, characterized by intensive collaboration and a tight timeline, aims to significantly advance the Community Economic Analysis for Rural Wisconsin Communities plan for Pittsville, enhancing its economic development potential.
- Planning for the Wood County Housing Summit, a focused event on housing challenges in Wood County bringing together residents, housing industry representatives, government/non-profit partners, legislators and more to discuss solutions. This event will be held March 7 and is being planned in partnership with the Wood County Housing Task Force. The outcome of the Housing Summit is to involve key stakeholders in brainstorming housing solutions.
- Planning for a revised Economic Development granting process for the CEED Committee in which the application is modified and a scoring rubric is created to serve the CEED Committee's needs and provide clear expectations on funding allocations to interested entities. The impact of this effort is to streamline the granting process at each step, making the administration of the grant easier for all involved. These Economic Development grants are a unique feature of Wood County government and provide a great resource to grantees.
- Development of a Wood County Economic Development year-end report for the CEED Committee and other stakeholders where a summary of 2023 REDI implementation activities is provided. Through this summary the work of the REDI implementation teams is quantified, and provided as quantitative data. This data (outputs) will be combined in 2024 to show outcomes for REDI implementation in Wood County, which contributes to the County's economic vitality.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Hosted Wisconsin Cranberry School, for 336 attendees, featuring results of research throughout the year
- Administered Pesticide Applicator Training session and tests for 62 participants



- Received President's Award from Wisconsin State Cranberry Growers Association
- Developed 3 Nitrogen Optimization Pilot Program studies with 3 cranberry growers to submit DATCP grants this cycle
- Planned nutrient management training

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - *Each month, FoodWise partners with United Way of South Wood/Adams County and the Hunger Coalition at FOCUS Food Pantry to provide a free "Stockbox" pickup of commodity food from the Hunger Relief Federation. The Housing Authority of Wisconsin Rapids delivers the boxes to home-bound individuals. The program happens once per month and provides a free box of food to 60+ seniors and continues to grow each month.*
- A nutrition education class for Jefferson Elementary School families, where parents learned about the importance of providing children with healthy foods to choose from. Families also received healthy snack/meal strategies and created a snack together to encourage them to make healthier meals at home.
- A 5-week nutrition education series for third grade classrooms at Mead Elementary School, where they learn about the importance of eating five food groups, introduce label reading, and the importance of food and physical activity. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A 5-week nutrition education series for third grade classrooms at Howe Elementary School, where they learn about the importance of eating five food groups, introduce label reading, and the importance of food and physical activity. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, and about being physically active to help them to be healthier in school and at home.

- Working with partners in Clark, Marathon, Portage and Wood Counties to build a new platform that directly focuses on food access mapping for those with limited incomes. The goal of this effort is to provide current, reliable food access information for all community stakeholders in Central Wisconsin and the state.

HORTICULTURE

Janell Wehr, Horticulture Educator

- Developing informal learning communities utilizing the Horticulture Program's social media for all Wisconsin gardeners, including underserved populations. The goal of this effort is to provide accurate, practical and up-to-date information to the public primarily through the topic hub in order to foster engagement and bolster educational outreach efforts in support of addressing the Horticulture Program objectives.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- A presentation for the Marshfield Area Chamber of Commerce and Industry (MACCI) Agriculture Business committee, where members of the committee learned best practices for effective and accessible social media. This effort was designed to increase capacity to address community needs.
- A program for Wood County 4 H Discovery Days, where participants learned plant selection and container gardening skills. This effort is designed to support science literacy in youth.
 - In "#BestBuds4Life" Wood County 4-H club participants learned about plant propagation. Participants first learned the conditions necessary for African violets to thrive by learning about their native habitat. Next, participants learned about plant anatomy and physiology, and the requirements for leaf propagation. Finally, participants practiced propagation skills, starting their own plants to take home and grow. If successful, participants have the opportunity of showing their grown plants at the Wood County Fair in 2024.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A 6-session wellness series (WeCOPE) for child care providers where they learned different strategies that support awareness of mind-body connection. The goal of this effort is to offer skills to decrease stress and increase positive emotions of participants.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A 7-session course, Planning AHEAD that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored.
- Planning with the Central Wisconsin Partnership for Recovery Safe and Sober Housing initiative to determine which Extension curriculum to use to meet local housing needs and the pre-rental educational component for

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their program. Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. This effort is designed to encourage safe and sober housing stability.

- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- A 3-session Rent Smart train-the-trainer event that prepares social service providers to lead this curriculum that helps participants find and keep safe and affordable housing. Rent Smart is a course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- A facilitated discussion for producers and conservation professionals in the Springbrook and Upper Eau Claire River watersheds where participants will learn about the Producer-Led Watershed Protection Grant Program. The goal of this meeting is for producers to identify conservation related concerns, local stakeholders, and engagement/commitment in order to determine if forming a producer-led watershed protection group is in the best interest of the environment and community members.
- A collaborative planning effort between Wisconsin Department of Natural Resources and Petenwell and Castle Rock Stewards (PACRS) to gather all citizen led water protection and restoration groups in the greater Wisconsin River basin area. The goal of this effort is to increase collaboration amongst the groups, identify goals and initiatives for improving water quality, and assessing community needs.
- A social indicator survey to better understand agricultural producer's awareness, attitudes, constraints, capacity, and behavior towards water quality and conservation practices. Results from this survey will provide conservation practitioners and educators with important information for planning, implementing, and evaluating conservation practices based on the needs of agricultural producers.
- A survey of agencies and organizations that support farmer-led watershed groups in Wisconsin was conducted to better understand how these groups are functioning and the nature of support they receive from their partners. Results of the survey will be used to inform decisions about what types of support are most beneficial and most needed by the farmer-led groups.



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - January 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Completed LWCD payroll percentages and forwarded to Finance prior to Jan. 11 & 25 payrolls.
- Reviewed payroll reports and payroll registers; requested retirement account be corrected.
- Worked with DATCP Conservation Grant Specialist to address questions regarding Wood County's Cost Share Extension Request for submission of required forms.
- Responded to numerous customer inquiries via phone & email regarding the tree/shrub/seed sale.
- Scheduled, attended and typed minutes for January 3rd staff meeting.
- Attended January 3rd CEED meeting via WebEx.
- Assisted customers who came to the office to complete tree order forms/drop off order/payments.
- Completed December sales tax report and forwarded to Finance.
- Placed Exotic Pet Surrender flyer on LWCD web page.
- Attended Wellness Committee meeting on Jan. 9th and shared updates with LWCD staff.
- Processed nonmetallic mining annual permit fees as received.
- Created 2024 spreadsheets and documents (payroll, voucher templates, truck mileage, etc.).
- Worked with I.T. to resolve issue with LWCD phone line down from 8pm on 1/10/24 through 11am on 1/11/24. Unable to make/receive calls during that time frame (incoming calls went to voicemail).
- Processed certified letter for an outstanding contract payment and tracked delivery.
- Updated/submitted annual government account authorized user forms for LWCD Menards accounts.
- Assisted County Conservationist with MDV data and printed reports for annual MDV plans.
- Reviewed DATCP's monthly report for Jan. 2024 & brought pertinent items to attention of LWCD staff.
- Worked with Human Services (HS) staff regarding interoffice mail delivery to courthouse as well as two separate checks sent in error to LWCD from the State of WI for HS records requests.
- Submitted journal entry to transfer nonmetallic mine (NMM) permit fees received in 2023 from the deferred liability account into the 2024 NMM budget.
- Processed certified letter for a waste transfer facility violation and tracked delivery.
- Assisted with judging posters and ordered prizes for the 2024 Conservation Poster Contest Winners.
- Assisted Human Services (HS) staff members with process & location of documents for HS Social Committee fundraiser (Valentine candy grams) which I chaired in previous HS position.
- Began compiling data for 2023 Audit (DATCP grant/cost sharing, MDV revenue/cost sharing, Mill Creek grant/cost sharing, DATCP staff & support grant, NMFE grant/cost sharing).
- Updated Non-Metallic Mining forms on LWCD website.
- Processed the LWCD Fixed Asset Inventory report and submitted to Finance.
- Worked with I.T. for over a week to resolve issues with tree program not sending receipts to customers.
- Processed 62 tree, shrub and wildflower order forms and deposited payments (as received).
- Processed wildflower/grass seed/food plot orders through Pheasants Forever for April sale.
- Finalized tree order and assisted Rod with submission of final count to Hramor Nursery. For the 2024 April tree/shrub sale, processed a total of 140 pre-orders for 12,655 trees/shrubs, 8 lbs. of tree gel and 158 tree shelters.
- Assisted Rod with mailing of wildlife enrollment forms.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Emily Salvinski

-January 2024-

- **Wednesday, January 3.** Attended staff meeting. Worked on updating mailing list for Portage Co for a Friends of Mill Creek Meeting. Worked on Mill Creek reporting in DNR's BITS program.
- **Thursday, January 4.** Worked on updating mailing list for Portage Co. Finished preparing MDV shapefile with missing contract info and reductions to enter into BITS.
- **Tuesday, January 9.** Printed, folded, added to envelopes mailing for upcoming Nutrient Management Farmer Education classes.
- **Wednesday, January 10.** Finished mapping for cost-share work done in 2023 from our office. Mapped conservation work done by farmer group.
- **Thursday, January 11.** Mapped conservation work done by farmer group. Finished totaling total acres and reductions for work done in 2023.
- **Monday, January 15.** Combined individual cost-share folders into previous combined year shapefiles (MDV 2023 combined with MDV 2020-2022 and so on). Updated map and graph to go into no-till brochure.
- **Tuesday, January 16.** Reviewed a newly submitted nutrient management plan for farm that is receiving cost-sharing for nutrient management. Added map to new nutrient management 2024 shapefile. Cleared the NMP excel list for incoming plans.
- **Thursday, January 25.** Processed a submitted nutrient management plan. Tried different things in the new arc GIS pro.
- **Friday, January 26.** Worked on entering attachments into BITS, the DNR's reporting system.

Activities Report for Kyle Andreae – January, 2024

- January 1 – Holiday
- January 2 – Theil site visit, Shill communications
- January 3 – Pankratz design
- January 4 – Theil correspondence, Pankratz design
- January 5 – Theil correspondence, Pnakratz design
- January 8 – Theil as-built
- January 9 – Pankratz design
- January 10 – Gorst project correspondence, Pankratz design
- January 11 – Pankratz design
- January 12 – Vacation
- January 15 – Theil as-built, Pankratz design
- January 16 – Pankratz design
- January 17 – Pankratz design
- January 18 – Shill site visit, Pankratz design
- January 19 – Theil as-built
- January 22-24 – Sick
- January 25 – Theil as-built, Pankratz design
- January 26 – Tri-Star Dairy as-built review, Theil correspondence
- January 29 – Theil as-built, Tri-Star Dairy as-built review
- January 30 – CAFO Workshop
- January 31 – Pankratz design



Activities Report for Kendra Kundinger – January 2024

- Read and Reviewed Wisconsin State Legislature Chapter 33: Public Inland Waters.
- Created/finalized tracking documents needed for the 2024 Lake Monitoring and Protection Network grant program.
- Watched the Winter Water Talk “Can we Farm and Fish at the Same Time?” hosted by Water Action Volunteers and the Citizen Lake Monitoring Network.
- Created aquatic invasive species fact sheets to put on the Wood County Land & Water website.
- Attended the DATCP nutrient management online training.
- Handed out flyers for the Exotic Pet Surrender Event to Wood County pet shops and feed stores.
 - The Exotic Pet Surrender Event is a regional event hosted by J&R Aquatic Animal Rescue where people can bring their exotic pets they can no longer care for – no questions asked – and the animals will be rehomed. This event keeps animals from being released into the wild, which could be harmful to the animal and the environment.
- Met with the chair of the Nepco Lake District twice to discuss plans moving forward and how the Land & Water Conservation Department may be of assistance.
 - Reviewed Lake District goals and provided feedback.
- Attended the webinar “Sulfur’s Emergence as the Fourth Essential Nutrient” hosted by the American Society of Agronomy.
- Attended the Aquatic Plant Management Annual Meeting hosted by DNR.
- Attended the “15th Annual Agroforestry Symposium: Silvopasture in Practice” hosted by the University of Missouri.
- Participated in the required Lake Monitoring and Protection Network grant planning meeting with the DNR AIS Biologist for Wood County.
- Attended the “Riparian Water Rights in Wisconsin” webinar hosted by Water Action Volunteers and the Citizen Lake Monitoring Network.
- Attended the “Economics of Relay Cropping” webinar hosted by Soil Health Nexus.
- Assisted producers via phone on nutrient management plan questions.
- Attended the “International Invasive Species Conference” hosted by NAISMA.
- Created a printable version of the aquatic invasive fact sheets.
- Created an Invasive vs. Native Look-A-Like publication to be put on the Land & Water website in the near future.
- Began drafting the layout for the updated invasive species webpage on the Land & Water website.

Activities Report for Rod Mayer – JANUARY 2024

- Letter to Prevail to release financial assurance CD for Brand replacement ILOC.
- Reviewed Ertl FA updates – held in escrow. Update spreadsheet, software, & file.
- Correspondence with DNR and Shane regarding B&R site compliance. Reviewed training videos, multiple emails, discussed with Shane, etc. Completed and mailed stop work order on site, posted site with stop work order, updated DNR storm water with site and issues.
- Staff meeting.
- Reviewed Scheuneman, Ignatowski, Doine, and Ibrandt financial assurances. Updated spreadsheets, software, and files.
- Reminder calls to permit holders for financial assurance updates and fees due – ongoing throughout January.
- Worked with Prevail bank for Brand changes – switch to new bank – replacement financial assurance. Letter to release with Associated Bank. Reviewed new – updated spreadsheet, software, and file.
- Correspondence with Wood Trust Bank for Wolosek FA update questions.
- Reviewed Becker financial assurance. Update spreadsheet, software, and file.
- Created 2023 wildlife damage spreadsheet – tracking harvest objectives and outcomes on enrollees. Sent to DNR.
- Contacts to wildlife damage enrollees for info if close to objectives. Looked up harvest dates on DNR spreadsheets. Put info together for meeting.
- Completed 2023 wildlife damage claims. Obtained signatures, sent to DNR.
- Reviewed Wolosek FA updates. Updated spreadsheet, created new FA, updated software, file.
- Meeting with Shane and Corp. Counsel to discuss CIM/Weiler mine site actions. Revisions to letter drafted by Corp. Counsel – sent to landowner.
- Sent W9 to Lindsey Locker for processing of deer donation payments.
- Completed Conservation Poster Judging – for grades 4-6 category (13 posters). Ordered trophy. Put together winner/prizes letter, created certificates for all participants – etc.
- Pond info sent to Gribble – met with landowner – assisted with pond exemption – reviewed and issued exemption for pond build.
- Research – contacts on info of potential Peat mine site in Wood County. DNR correspondence and landowner correspondence informing on regulations and needed for non-metallic mine site permitting.
- Reviewed Schneider FA ILOC and Dupee new account control agreement for FA. Worked with Corp. Counsel for advice – sig. page sent to bank. Updated spreadsheet, software, and file.
- Held DNR meeting of 3 with Shane and DNR wildlife biologist. Reviewed 19 enrollee's objectives and harvests, 3 damage claims, etc. Four enrollees will sit out next year for not meeting objectives.
- Completed Raikowski and Knuth WM-40 enrollment (crop appraisals for damage with >\$1000 damage in 2023). New enrolled lands maps made, enrollment and shooting auth. Forms completed with crop owner signatures, updated DNR database, scans, sent to DNR for issuing of permits.
- Completed new maps for all enrolled lands on Marti farm for WM-40 enrollment – updated acres calcs – created forms. Delivered to farm for all landowner signatures. 1523 gross enrolled acres – 973 acres of crops.
- Reviewed Nikolai FA, Mid WI FA & power of attorney, Milestone FA (6 sites). Updated spreadsheet, software, and files.
- Looked into blasting complaint from Town of Dexter sent to DNR. Contacted mine site, DNR, and township.
- Stream dredging questions and correspondence to landowner.
- Reviewed tree sales with Barb – decided on extra numbers – Barb sent final order to nursery. Updated spreadsheet for numbers tracking.
- Reviewed Crist FA (sent prev. paperwork to bank), reviewed Ladick FA (4 sites). Updates.
- Processor contacts for needed paperwork to process payment for deer donation program. Picked up Pittsville Meats paperwork.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig - January 2024

- January 1 – Holiday
- January 2 – Virtual meeting, BITS MDV Plans
- January 3 – CEED meeting, BITS MDV Plans
- January 4 – Database management, Field visits
- January 5 –, Field visits, BITS MDV Plans
- January 8 – BITS MDV Plans, Meeting with Nepco Lake District President
- January 9 – BITS MDV Plans
- January 10 – BITS MDV Plans, Database updates
- January 11 – BITS MDV Plans
- January 12 – BITS MDV Plans
- January 15 – Virtual meetings, Meeting with Nepco Lake District President
- January 16 – Discussion with Golden Sands RC&D ED about Counsel president position, Virtual meeting
- January 17 – Database management, meeting with DNR Wildlife Biologist about WLD Program goals
- January 18 – Golden Sands RC&D meetings at River Block
- January 19 – Field visits, PACRS Meeting in Necedah
- January 22 – CSGWCC meeting in Hancock
- January 23 – County ARPA meeting, Virtual meetings
- January 24 – Database updates, meeting with county cons.
- January 25 – Field visits, virtual meeting
- January 26 – BITS MDV Plans
- January 29 – MDV plans in BITS for 2024, Annual Work plan
- January 30– CAFO Workshop - Curtis WI
- January 31– Database updates, DNR/DATCP discussions, ArcGIS Projects



DATE: Monday January 15, 2024

TIME: 2:00 p.m.

LOCATION: Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Shane Wucherpennig, Joe Ancel, Lance Pliml, Ben Jeffrey, Dave Joosten, Ken Winters, Gordy Gottbeheit, Rhonda Carrell, Bruce Dimick, Cecile Stelzer-Johnson, and Bill Clendenning

1. Chair Leichtnam called the meeting to order at 2:00 p.m.
2. There was no public comment.
3. Motion by Carrell/Winters to approve the minutes from December 11th, 2023 meeting. Motion carried unanimously.
4. Correspondence/Updates/Handouts/Reports on Meetings Attended
 - Leichtnam shared a temporary poster to promote the upcoming March presentation. He further shared a flyer from the Central Sands Groundwater Collaborative that is trying to promote the effort of the six counties, including Juneau, Adams, Waushara, Wood, Portage, and Marquette. The flyer highlights the mission and goals of the collaborative.
 - EPA to Minnesota: Take action to protect people from polluted wells in eight counties. A coalition of groups had asked the EPA to declare a public health emergency. Leichtnam shared part of the following article in regard to this situation:
<https://www.mprnews.org/story/2024/01/05/lawmaker-raise-fertilizer-fees-to-help-pay-cost-of-nitrate-pollution>
 - Stelzer-Johnson shared an article from the WI DNR about the REINS act. **2017 Wisconsin Act 57**, known as the **Wisconsin Regulations from the Executive in Need of Scrutiny (REINS) Act**, is a REINS-style state law signed by Governor [Scott Walker](#) (R) on August 9, 2017, that requires state legislative authorization of administrative rules that carry compliance and implementation costs of \$10 million or more over a two-year period. The law was modeled on a [proposed federal law with the same name](#).^{[1][2][3]}
5. Report of CWG Subcommittee on preparations for panel/presentation
 - March 18th at 6:00 p.m. is the official time of the meeting.
 - The meeting will be at the McMillan Library Fine Arts center.
 - Speakers have been secured. They are Dr. George Kraft, Meleesa Johnson, Ben Jeffrey, and Mayor, City of Wausau, Katie Rosenberg.
6. Continuing planning for Off-site Panel discussion in March, 2024
 - Publicity will be need to be discussed at the next subcommittee meeting which will be held on Monday January 22nd at 2:00 p.m. at McMillan Library.
 - Discussion took place about the design of the meeting poster.

- Further discussion took place on which high-level state officials should be invited and which media outlets to contact.
7. Upcoming local and regional events to be aware of. None
 8. Agenda items for next meeting (next agenda comes out on week prior)- None
 9. Next meeting – February 19th @ 2:00 p.m. & schedule next subcommittee meeting
 - Events Subcommittee will meet in the McCourt room at McMillan Library on Monday January 22nd at 2:00 p.m.
 10. Adjourn – Meeting was adjourned at 3:40 p.m.

Notes by Victoria Wilson, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Vacant, Code Administrator
Brad Cook, Code Technician
Victoria Wilson, Program Assistant
Kayla Rautio, Program Assistant

RE: Staff Report for January 3, 2023

1. Economic Development (Jason Grueneberg)

Jail Project – This past month I have participated in a few meetings to discuss the possibility of tax for a solar installation on the jail, as well as 179D tax credits for energy efficient/clean energy technology included in the new jail. Additionally I have been participating in discussions regarding future planning of the Courthouse Campus.

Broadband - In the past month I have participated in meetings to discuss broadband infrastructure. On December 21st the Digital Equity Solutions Team convened a meeting to learn more about TDS and their investment in Wood County to achieve 100 Mbps upload /20 Mbps download speeds utilizing funding through the Enhanced ACAM program. Additionally, the DEST is positioning to work with ISPs to apply for Broadband Equity Access and Deployment (BEAD) grants that will be available in 2024.

Central Wisconsin Economic Development (CWED) Fund Loan Committee - In the past month as a member of the CWED Loan Committee I have participated in the approval of 2 loans. The first loan was a micro-loan for a business in Woodruff to convert a bowling alley to a gaming space and bar. The second loan was for gap financing of a hardware store in Amherst.

Central Wisconsin Economic Development (CWED) Fund Startup Loan Task Force – On December 19th I participated in a CWED meeting to talk about creating parameters for business startup loans. The parameters for this loan offering will be released once they are reviewed and discussed by the CWED Board of Directors in January of 2024.

City of Marshfield TID #5 Escrow Fund – On December 21st I met with the City to talk about the Marshfield TID #5 Escrow Fund. The timeframe to utilize the funds for incentives in the Mill Creek Business Park will be expiring this coming year, and discussion took place on whether to consider utilizing the funds for incentives, or return funds to the taxing entities.

Housing – The REDI Housing Implementation Team met on December 12th. The team has decided to facilitate a housing summit on Thursday, March 7th, 2024. More details regarding the summit agenda will be released when available. Additionally, the team has agreed to pursue a housing survey early in 2024 with assistance of the North Central Wisconsin Regional Planning Commission.

Bug Tussel Update – Bug Tussel Wireless is the broadband provider that Wood County has provided \$11 million of conduit bonding to for mid-mile fiber installation. An update of progress is provided by their Fall Report that is attached to this report.

Vesper Housing Project – I am working with a developer in the village of Vesper to submit an application for a Wisconsin Economic Development Corporation Idle Sites grant. The successful application will secure \$200,000 of grant funding for redevelopment of a building to provide 13 senior housing units. More details regarding this application will be shared with the CEED Committee at their February meeting.

2. Planning & Zoning (Emily Arndt)

1. Attended the Community Service Day for the Heart of Wisconsin Community Leadership Program
2. Attended Wood County Leadership Retreat
3. Continued correspondence with Town of Cameron and Town of Rock
4. Met with Rich Schmidt to discuss possible City of Nekoosa zoning and ordinance updates
5. Attended City of Nekoosa Plan Commission Meeting to discuss possible zoning and ordinance updates
6. Continued planning the organization of future Comprehensive Plans
7. Continued working with staff to ensure that questions are answered in a proficient manner.

3. Land Records (Paul Bernard)

- Parcel Mapping as needed
- Address Mapping as needed
- Emergency Service Atlas – GIS Layer Creation
- NG911 – GIS Layer Improvements
- Custom Mapping – Arpin Fire Department, Citizen Requests

4. Code Administrator (Vacant)

5. Code Technician (Brad Cook)

- 11-29-2023- (1) HT inspection TN: 22, (1) conventional inspection TN: 18
11-30-2023- (3) well permits issued TN: 07,18, study for certified soil tester exam
12-01-2023- (1) new conventional inspection TN 18, study for certified soil tester exam
12-04-2023- (2) well permits issued TN: 07,16,18, study for CST exam
12-05-2023- (1) replacement conventional inspection TN: 18, (1) HT inspection TN:12
12-06-2023- (1) shoreland/floodplain meeting, (1) new conventional inspection TN 07

12-07-2023- (1) conventional inspection TN: 13, (2) floodplain permits reviewed
12-08-2023- (2) conventional inspections TN: 07
12-11-2023- WCCA Central District Meeting- Sparta, WI
12-12-2023- (1) new conventional inspection TN: 18, bring in truck for maintenance
12-13-2023- (1) new conventional inspection TN:18, pick up work truck
12-14-2023- (2) floodplain permits reviewed, study for CST exam

12-15-2023- Study for CST exam, (3) issue sanitary permits

12-18-2023- (1) replacement conventional inspection TN: 18, study for CST exam

12-19-2023- (3) HT inspection TN: 11,12,17, (1) well permit reviewed and issued, study for certified soil tester exam

6. Office Activity (Victoria Wilson & Kayla Rautio)

- a. Monthly Sanitary and Well Permit Activity – There were 9 sanitary permits, 2 shoreland permits and 6 well permits issued in December 2023.
- b. ArcGIS Pro Software Project – Victoria continues to assist Paul with Point of Interest projects. Kayla continues to assist Paul with various GIS mapping projects.
- c. Attended the following meetings/trainings & activities:
 - i. December 6th CEED meeting (VW)
 - ii. December 11th Citizen's Water Group (KW & VW)
 - iii. December 18th Land Information Council (VW)



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
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Paul Bernard, Land Records Coordinator
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Brad Cook, Code Technician
Victoria Wilson, Program Assistant
Kayla Rautio, Program Assistant

RE: Staff Report for February 7, 2023

1. Economic Development (Jason Grueneberg)

Central Wisconsin Economic Development (CWED) Fund – On January 17th I participated in the CWED Board of Directors' meeting. Agenda items included increasing the amount for micro loans, consideration of offering a First-Year fund loan, loan committee updates, finance committee updates, and administrator update.

Tax Incremental District No. 5 (Mill Creek Business Park) Incentive Fund - Wood County currently oversees incentive funds for TID No. 5 in the city of Marshfield. The fund started with \$400,000 on March 17th of 2015, and the current fund balance is \$139,120. Marshfield will be closing TID No. 5 in March and the remaining funds will be distributed to the overlying taxing districts. I am working with the city of Marshfield to determine the process to close out the TID and distribute the remaining funds.

Community Area Network (CAN) Planning – On January 11th I met with NCWRPC staff and IT staff to talk about development of a future CAN in Wood County. The purpose of this discussion was so that we could include information regarding the proposed CAN in the Wood County Broadband Plan that is being developed.

Vesper Housing Grant – I have been working with the Wisconsin Economic Development Corporation (WEDC) and the owner of the closed Vesper Elementary School to apply for an Idle Sites Grant. The grant would provide funding for conversion of the building to 11 senior housing units.

REDI Implementation/Task Force Meeting – In the past month I participated in a variety of REDI implementation and task force meetings. Agendas and links for those meetings can be found on the REDI Dashboard.

Thrive Rural Wisconsin Initiative – The Wisconsin Office of Rural Prosperity provides grant funding for projects that meet at least one of their focus areas.

1. Community-based economic development
2. Small business development
3. Rural housing
4. Community facilities
5. Sustainable energy projects

6. Organizational and financial management

As the County economic development organization, we submitted a grant application in cooperation with the city of Pittsville.

Wood County Housing Summit – The Wood County Housing Task Force has a Housing Summit scheduled for March 7, 2024. The agenda as well as registration information for the event is attached to this report.

Heart of Wisconsin Leadership Class – On February 8th Wood County will be hosting the Heart of Wisconsin Leadership Class to learn about government services. As day chair I have been working on the agenda for the day and scheduling speakers, panel participants and tours.

Alliant Wind Energy Proposal – In the past month I have been in contact with staff of the UW-Madison Real Estate Division. I have talked with them about the Alliant Energy wind energy project in Marathon County that is proposed in the area of the UWEX Agricultural station of which Wood County owns 143 acres. Although I shared general information about the project I encouraged them to talk directly with Alliant Energy to better understand the project. I will circle back and talk to UWEX Real Estate Division staff after they have talked with Alliant Energy.

2. Planning & Zoning (Emily Arndt)

1. Attended the Education and Workforce Day for the Heart of Wisconsin Community Leadership Program
2. Continued correspondence with Town of Cameron and Town of Rock
3. Continued planning the organization of future Comprehensive Plans
4. Working through review and approval of CSMs and Condo Plats
5. Continued working with staff to ensure that questions are answered in a proficient manner

3. Land Records (Paul Bernard)

- Custom Map Requests – Property Owner, Parks/Forestry, Planning/Zoning
- NG911 Data Preparation – Uploading data to AT&T system
- Emergency Service Atlas – working with local fire departments & DNR
- Presenting ARPA funding request to the ARPA Ad Hoc Committee

4. Code Administrator (Vacant)

5. Code Technician (Brad Cook)

12-20-2023- Study for certified soil tester exam

12-21-2023- Study for certified soil tester exam

12-22-2023- Holiday

12-25-2023- Holiday

12-26-2023- Vacation

12-27-2023- (1) new conventional inspection TN 07, (4) well permits reviewed and issued

12-28-2023- (1) conventional inspection TN: 13, study for CST exam

12-29-2023- Holiday

1-1-2024- Holiday

1-2-2024- Study for CST exam

1-3-2024- (1) new conventional inspection TN:07, study for CST exam

1-4-2024- Study for CST exam, review sanitary permits

1-5-2024- (1) new conventional inspection TN:18, study for CST exam

1-8-2024- Study for CST exam

1-9-2024- Study for CST exam

1-10-2024- (1) mound inspection, tanks TN:21, study for CST exam

1-11-2024- Study for CST exam, review sanitary permits

1-12-2024- Study for CST exam, review sanitary permits

1-15-2024- Study for CST exam, review sanitary permits

1-16-2024- Study for CST exam

1-17-2024- Study for CST exam

1-18-2024- (1) conventional inspection TN:18, study for CST exam

1-19-2024- Study for CST exam

1-22-2024- (1) conventional inspection TN:18, Study for CST exam

1-23-2024- CST Exam Appleton,WI

1-24-2024- (20) inspection reports written and reviewed

1-25-2024- (10) inspection reports written and reviewed

1-26-2026- (10) inspection reports written and reviewed, (4) well permits reviewed and issued

1-29-2024- (13) inspection reports written and reviewed

1-30-2024- (32) inspection reports written and reviewed

6. Office Activity (Victoria Wilson & Kayla Rautio)

- a. Monthly Sanitary and Well Permit Activity – There were 9 sanitary permits and 5 well permits issued in January 2024.
- b. POWTS Program Audit – The state audit paperwork has been completed and sent to the State for review. The next step will be the Wastewater Specialist from the State visiting the office to complete their portion of the audit.
- c. ArcGIS Pro Software Project – Victoria continues to assist Paul with Point of Interest projects. Kayla continues to assist Paul with various GIS mapping projects.
- d. Attended the following meetings/trainings & activities:
 - i. January 3rd CEED meeting (VW)
 - ii. January 9th Staff meeting (VW & KR)
 - iii. January 15th Citizen's Water Group (KR)
 - iv. January 29th Staff meeting (VW & KR)



Uniquely Wisconsin Wood County Segments (2023)

Behind the Aqua Skiers : Show Ski Capital of the World

The Wisconsin Water Ski Tournament is a thrilling showcase of skill, precision, and sheer athleticism, drawing both seasoned professionals and budding talent to the pristine waters of the Wisconsin River. Athletes from all corners of the country converge on this charming town to participate in a three-day extravaganza of water ski competitions that includes slalom, trick skiing, and jump events.



For the community of Wisconsin Rapids, this tournament is more than just a sporting event; it's a cherished tradition that fosters a deep sense of local pride. The tournament serves as a significant economic boon for the region, bringing in thousands of spectators, competitors, and their families each year. Local businesses flourish during the event, from hotels and restaurants to shops selling water sports equipment, creating a substantial boost to the local economy.

The tournament's importance transcends its economic impact. It embodies the spirit of camaraderie and unity within the community, as volunteers and organizers work tirelessly to ensure its success. Local schools, community groups, and civic organizations come together to offer their support and assistance, creating a sense of togetherness that strengthens the bonds of the community.

Bridging Education to the Next Generation : C2 Makerspace

C2 Makerspace in Marshfield, Wisconsin, is a groundbreaking project that was created to provide students with access to cutting-edge technology; it was also about partnering with K-12 education. It offers students a unique chance to discover their passions and potential careers in an environment that encourages hands-on learning, collaboration, and exploration.



This endeavor is more than just a makerspace; it's a catalyst for economic development in the Marshfield area. By nurturing creativity, fostering skills, and instilling a spirit of exploration, C2 Makerspace strives to contribute to the growth of a vibrant local economy driven by technology, innovation, and expertise.

Passion Behind Powers Bluff : The Bluff to Bluff Race

Sharon and Ralph Bredl are dairy farmers at work, but cyclists at heart. They are committed to promoting fitness in their community, which is why they started the Bluff to Bluff Road Race on Powers Bluff in Marshfield. Alongside the Bredls' efforts, Joshua Sampson, volunteer coach of the Marshfield High School Biking Club, has been instrumental in the development of the new, 7-mile Powers Bluff mountain bike trails. Watch the heartwarming story of how biking has changed the lives of the Bredls, Joshua Sampson and the lives of many other bikers in Wood County.



**MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE**

DATE: Thursday, February 1, 2024

TIME: 11:00 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Ed Wagner,
Joseph Zurfluh (Webex)

OTHERS PRESENT: Katie DeKleyn, Program Assistant/Deputy County Clerk; See
attached sign-in list

1. Chairman Clendenning called the meeting to order at 11:00 AM.
2. There was no public comment.
3. The minutes of the January 4th, 2024 meeting were reviewed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
4. The claim of Heidi Elsen and Alan Gawerke were reviewed and will be forwarded to the county board.
5. The dog claim for the Castlerock Vet were reviewed. Motion by Leichtnam/Voight to approve payment of the claim. Motion carried unanimously.
6. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Zurfluh to approve them as presented. Motion carried unanimously.
7. District Attorney, Craig Lambert, introduced the new Victim Witness Coordinator, Alicia Parenteau.
8. Supervisor Leichtnam provided an updated on the presentation being planned for March 18th at the McMillan Library, by Citizens Water Group.
9. The next meeting will be held Thursday, February 29th at 9:00 AM.
10. Chairman Clendenning declared the meeting adjourned at 11:30 AM.

11. Minutes taken by Katie DeKleyn, Program Assistant/Deputy County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
February 1, 2024

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, January 22, 2024
TIME: 8:33 a.m.
LOCATION: Room 114, Wood County Courthouse
TIME ADJOURNED: 8:38 a.m.
MEMBERS PRESENT: See attached list

1. At 8:38 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The Committee reviewed case details of R.Z. needing revised placement.
4. Motion to approve sending report to the State Department of Health Services regarding revised placement of R.Z. **Moved by Goldberg, seconded by Miloch, to approve sending the report. All ayes.**
5. Meeting adjourned by consensus at 8:38 a.m.

Minutes taken by Erin Trantow and are in draft format until approved at the next meeting.

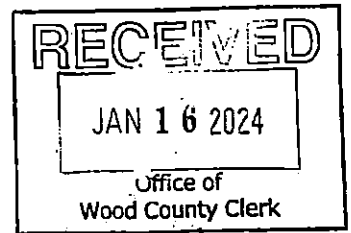
Residential Options Committee Meeting

Date: January 22, 2024

[illegible]

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494



Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

CC: Hwy
Corp Counsel
HR

THE INCIDENT

Date: 1/8/24

RECEIVED

Time: 1:00 p.m.

JAN 16 2024

Place: 1695 Co. Rd. JJ Nekoosa

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

While getting mail from our mail box, it was observed that our mail box had clearly been damaged. Bent door broken, flag bent & broken. Twisted & pole bent. Very large mark made to the Box that would have been made by a large vehicle. Neighbor said he saw the County Truck go by loaded with snow ~~proof & three days~~ as he was walking on the road past our mail box.

The names of county personnel involved are: ? Talked to Randy via phone

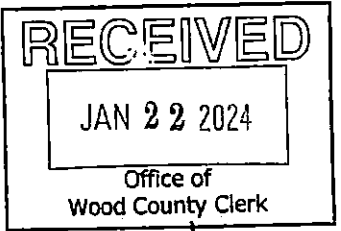
The names of other witnesses are: Dave Steelmacher, Dan Elsen

THE CLAIM

I request the following monetary or other relief: Replacement of mail box & replacement cost of labor to fix mail box & have \$2500.00 + Cost of gas to go to post office to pickup mail.

Date: 1/8/24

Signature: Heidi Elsen
Print Name: Dan Elsen
Address: 1695 Co. Rd. JJ
Nekoosa, WI 54457
Phone: 715-886-3598
715-886-3061



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 1-11-24
Time: 5:50 AM
Place: 4524 Kruger Rd T/O Seneca

The circumstances giving rise to my claim are as follows:

At 5:50 AM I noticed the plow truck outside my front window. It stopped on the road & backed up. I watched as I thought he may have broke down. After a min. or so he continued plowing. When I backed out of my driveway 15 min later to go to work I noticed the plow hit the mailbox. I took pictures - included. I called my town board Supervisor & he directed me to wood CTV Hwy. I called Travis at Hwy Shop & he directed me to fill out this form & send it in.

The names of county personnel involved are: Plow Driver & I spoke with
Travis at Hwy Shop

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: \$49.15 mailbox & address
numbers and \$30.00 for 1 hour labor for removal
install & post straightening.

1-13-24
Date

Alan Gauerke
Signature
Print Name: Alan Gauerke
Address: 4524 Kruger Rd.
WI Rapids, WI 54495
Phone: 715-421-9897

MENARDS - WAUSAU
2801 STEWART AVENUE
WAUSAU, WI 54401

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 04/10/24

If you have questions regarding the
charges on your receipt, please
email us at:
WSA#frontend@menards.com



Sale Transaction

5-1/4" REFLECTIVE # 4 *	
2161989 4 @0.97	3.30
15% BAG SALE (3.88 - 0.58)	
5-1/4" REFLECTIVE # 5 *	
2161992 2 @0.97	1.85
15% BAG SALE (1.94 - 0.29)	
5-1/4" REFLECTIVE # 2 *	
2161963 2 @0.97	1.65
15% BAG SALE (1.94 - 0.29)	
[REDACTED] *	
2054748	
15% BAG SALE (4.99 - 0.75)	
POST MOUNT JUMBO STEEL	
2156936	39.99
[REDACTED]	
TOTAL	80.85
TAX MARATHON-WI 5.5%	4.45
TOTAL SALE	85.27
US DEBIT 7748	85.27
EFT Debit	01/11/24 16:41:44
Ref# 164101111042	PRIMARY ACCT
Chip Inserted	
a0000000980840	
TC - 331687c1b48a1eff	
TOTAL SAVINGS 1.91	
TOTAL NUMBER OF ITEMS = 11	

Total
46.59
X 5.5% Tax

\$49.15

THANK YOU, YOUR CASHIER, Evelyn

73408 08 6751 01/11/24 04:41PM 3016



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

FEBRUARY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I have completed the cooperative agreements and submitted them to the state for review.
- I was elected to serve on the Contracts Committee. The Contracts Committee works with the Department of Children and Families on matters relating to child support incentive payments.
- I attended the Northern Region Leadership meeting on January 10th.
- I will be attending WCSEA meetings on February 15th and 16th.
- All staff members completed the yearly IRS and Social Security training.
- Agency performance continues to be very strong as we move through the federal fiscal year.
- The current IV-D case count is 3,653.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

January 2, 2024 – Attended the Operations Committee meeting.

January 4, 2024 – Attended the Judicial and Legislative Committee meeting.

January 8, 2024 – Our new branch 1 court clerk, Semih Uzun, started. Welcome Semih!
Attended the Property & Information Technology Committee meeting.
Attended the Public Safety Committing meeting.

January 15, 2024 – The judges, court reporters and district attorneys have this day off in observance of Martin Luther King Jr. day. No court could be held so I was able to close the Clerk of Courts office from 9 a.m. to 10:30 a.m. to allow for a staff presentation by Erin Johnson from the Employee Assistance Program on Respectful Workplace. I appreciate the support from County Board Chairman Pliml and Supervisor Bill Clendenning to allow me to close the office during that time. I appreciated the time to have my entire staff together and uninterrupted for this presentation.

January 16, 2024 – Attended the Wood County Board of Supervisors meeting.

January 17, 2024 – Held a zoom meeting for the Wisconsin Clerks of Court Associate Planning Committee to start the agenda for the WCCCA Summer Conference being held June 5 thru 7, 2024.

My goal for this year is to update the information that is available on the Clerk of Courts website.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
January 2024

1. Dog License Fund. After some education on the law by Trent, I have worked with Patrol Sergeant Matt Susa and Humane Officer Brooke Matsch on a draft agreement with the two animal shelters in the county and have submitted same to them for their consideration. This has to do with the use of the dog license fund and allocating the unused portions annually to the animal shelters instead of having it revert to the municipalities. The animal shelters are saying that they are not willing to make best efforts to accept stray dogs brought in by the Humane Officer; or to do their best in taking animals to and from the veterinarian offices when tests are needed and the animal's owner is either unknown or uncooperative. So, we are still working on whether the funds going to the shelters will result in any additional services to the County or not. I will keep you posted on developments.
2. Residential Options Committee. The State has asked the County to reconvene the Residential Options Committee to authorize a different placement for a subject placed into the community quite a while ago. The plan is to move the subject in with a person who was recently placed by the Committee, so there should not be any problems this time around. The State allows for doubling up placements but no more than two persons per placement. Essentially, the subject at issue was not getting along with his former roommate but was otherwise doing fine in the community placement to date.
3. Contract Presentation. As time allows I am working on a presentation for County staff on contracting. It is an area that I spend a lot of time on and thought it made sense to provide a general training session to staff who are interested.
4. Non-metallic Mining. There has been a scenario that Rod, Shane, and I have been monitoring for a number of years now that may get active soon. The case is odd in the sense that we seized about \$100,000 in financial assurance to do the mine reclamation years back and yet the reclamation hasn't been done yet. This is in part due to litigation the mine owner has had going on. It is a complex matter and may take quite a bit of time going forward if the mine owner fails to cooperate with Land and Water Conservation.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

February 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 1/2/24: Drug Court Staffing/Court
- 1/8/24: Drug Court Staffing/Court
- 1/11/24: Dunn County Jail Programming Meeting
- 1/18/24: COSSAP MAT Grant Meeting
- 1/22/24: Drug Court Staffing/Court
- 1/29/24: Drug Court Staffing/Court

Drug Court

Current participants: 22

Pending Admissions: 0

2023 Terminations (Year to Date): 12

2023 Graduations (Year to Date): 12

Pending Referrals: 5

As of 11/30/23, the full-time drug court case manager is on FMLA leave; the Criminal Justice Coordinator is covering her duties, along with the part-time case manager. The full-time case manager is returning on 2/1.

Drug Court hosted an FSET presentation for participants on January 22nd's court date.

The TAD quarterly fiscal and program reports were submitted this month.

The TAD 2024 grant application was approved by the Department of Justice.

Comprehensive Opioid Stimulants and Substance Abuse Program Grant (COSSAP)

Andrea Kukla began working as a casual case manager for the jail MAT program on 1/2/24.

During October – December, the program received 14 referrals. Of those 14 referrals, 7 chose to engage in the program and were connected with medication assisted treatment. Ongoing case management is being conducted inside of the Wood County Jail and post-release.



Wood County WISCONSIN

REGISTER IN
PROBATE

Hon. Gregory J. Potter
Circuit Court Branch I

Hon. Nicholas J. Brazeau, Jr.
Circuit Court Branch II

Hon. Todd P. Wolf
Circuit Court Branch III

February 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

Listed below are final statistics from cases and documents filed during 2023 with our office:

- 907 new cases filed in 2023
- 33,437 documents filed or produced in all our case types

Meetings Attended:

- 1/02 - Operation Committee Meeting
- 1/04 - Judicial and Legislative Committee Meeting
- 1/08 - WI Association County Leadership virtual weekly meeting
- 1/15 - WI Counties Association County Leadership virtual weekly meeting
- 1/16 - Wood County Board Meeting
- 1/16 – Monthly Judges Meeting
- 1/22 - WI Counties Association County Leadership virtual weekly meeting
- 1/29 – WI Counties Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

FEBRUARY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended the Operations committee meeting on January 2nd, the CEED committee meeting on January 3rd, and the Judicial and Legislative committee meeting on January 4th.
- I attended WRDA District 7 meeting in Waushara on January 19th.
- On January 24th, along with Chairman Pliml, I spoke on WFHR about Property Fraud and services available through my office. Property Fraud Alert is a free service provided for Wood County property owners. How it works: Anytime a document is recorded in your name you have the option to receive a phone call, text message or an email. If you are unsure if you've had something recorded, make a call to my office and we will let you know what was recorded. If it was fraud, we'll get you in touch with the Sheriff's Department immediately. If you're not enrolled in PFA, please contact me.
- Just a reminder, Constitutional Officer wages for the next term of office need to be set prior to April.
- I've been working with Representative Krug on a clean-up of Chapter 59.43. The WRDA Legislative Committee worked to clarify and simplify Chapter 59.43 by adding definitions and reorganizing sections and subsections. Rep. Krug is willing to author this for WRDA and is hoping this work should be able to progress yet this session.
- AB 966, a Judicial Shielding Bill, is making movement and WRDA is working to inform authors of the many concerns on implementation. If the Bill is passed as written, I will be leaning heavily on Corporation Counsel.
- I've been busy planning the WRDA Spring Conference which will be held February 5th in Madison. I will also be attending WCA Legislative Exchange February 6th & 7th.

VICTIM WITNESS SERVICES REPORT

Alicia Parenteau, Coordinator

January 1 - 26, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

99 Total Victim/Witness Contacts:

- ✓ 84 – contacts by phone
- ✓ 12 – contacts in person
- ✓ 3 – contacts by email

1 – Victim assisted with preparation of Crime Victim Compensation paperwork

79 – Initial contact packets sent

26 – No contact order information

13 – No prosecution notifications

85 – Notifications of all hearings

27 – Notifications of dispositions

6 – Notifications of sentencing after revocation

8 – Assistance with restitution requests

11 - Assistance with Victim Impact Statements

Total services/events = 327

Total unique parties = 212



My Water
Looks and Tastes Good...
But Is It **SAFE?**

The Future of Clean Drinking Water in the Central Sands

A Panel Presentation and Discussion

MARCH 18 @ 6:00PM

McMillan Library - Fine Arts Center
490 E Grand Ave, Wisconsin Rapids

Dr. George Kraft

Professor Emeritus of Water Resources
UW Stevens Point and Extension

Melessa Johnson

Executive Director
Wisconsin Green Fire

Ben Jeffrey, RS

Environmental Health Supervisor
Wood County Health Department

Katie Rosenberg

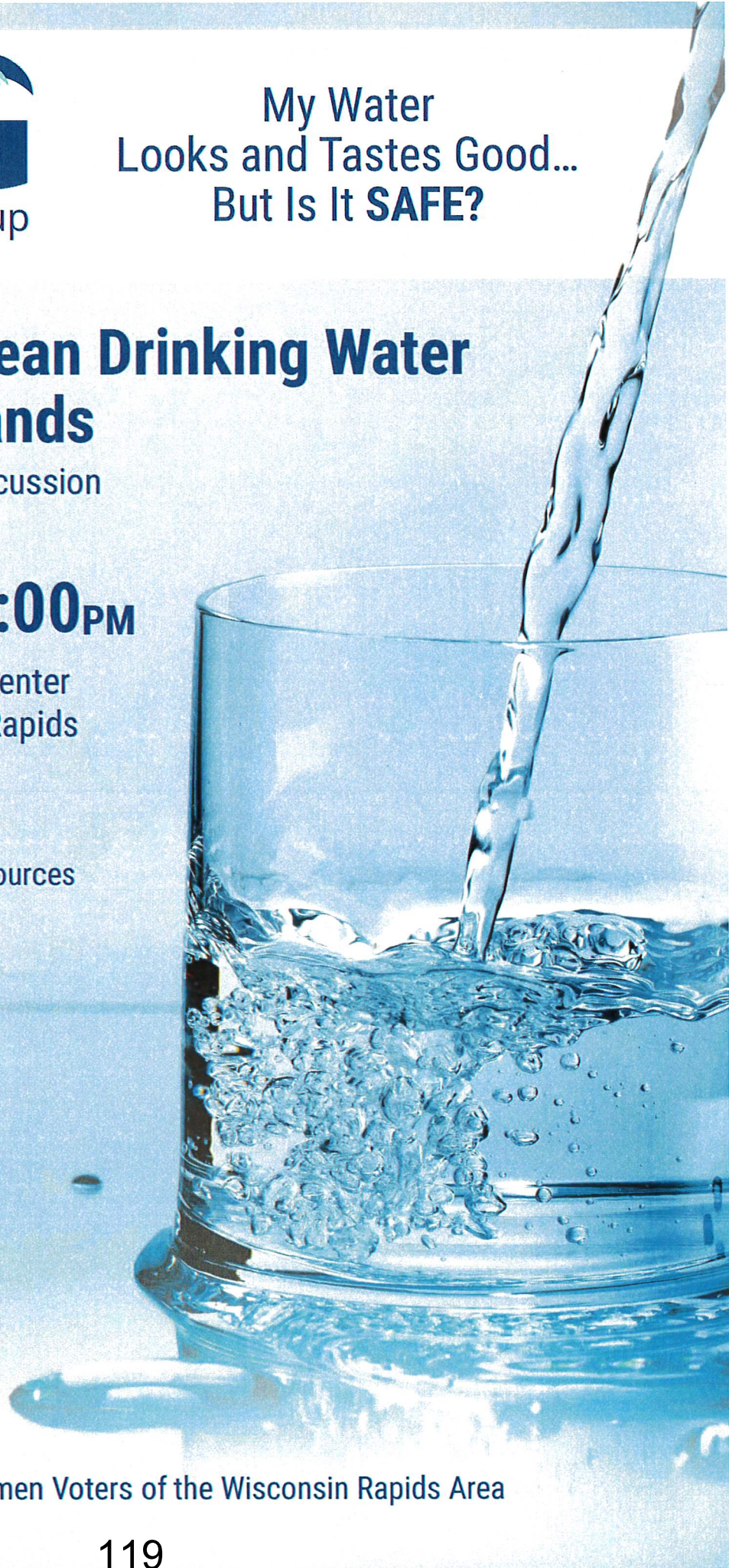
Mayor, City of Wausau

Lance Pliml - Moderator

Board Chairman, Wood County

Q & A to Follow

Conducted by The League of Women Voters of the Wisconsin Rapids Area



The Clark County Press

Vol. 167, No. 2 • Neillsville, WI • January 10, 2024 • \$1.50

CCSO corrections officers promoted to sergeant

The Clark County Sheriff's Office announced the promotions of Jeffery Gurney and Dennis Becker to the rank of corrections sergeants. In their new supervisory roles, leadership will dictate their actions and decisions.

"I sought promotion to continue to challenge myself

in my career," Gurney said. "I intend on doing everything I can to train my replacement. None of us will continue our career forever, whatever it may be. This style creates a highly trained and capable staff [and] can only help serve the Sheriff's Office and the citizens of Clark County

more effectively. I believe it's about working with me, not working for me."

Gurney described what leaders in his career left a lasting impression on him.

"As a young man in a different career," Gurney said, "I was given the opportunity to take the role of assistant foreman, which led to a foreman position eventually, leading a group of peers all of whom were my elders, most of whom had more experience in the department."

"Cleaver taught me a tremendous amount, from organizational skills to how to conduct yourself in a leadership role and gain the respect of the people working with you. May he rest in peace."

Gurney gave his hypothetical advice to a new corrections deputy seeking a leadership position later in their career.

"Never stop learning, growing and challenging yourself," Gurney said. "Be curious, ask questions and listen to the answers."

Becker has over nine years of service to the Sheriff's Office, and felt it was time for a change.

"I believed it was time to take on the extra responsibility," Becker said.

Becker described his style of leadership as "lead by example."

Becker said his previous night sergeant had left a lasting impression on him for his consistency on many aspects of the job.

"Learn as much as you can, when you can," Becker said. "You never know when the opportunity to grow will present itself."



Submitted photo
Dennis Becker (left) and Jeffery Gurney (middle) of the Clark County Sheriff's Office were both promoted to the rank of corrections sergeants.

Greenwood School District releases survey results

By Edward DuBois

In September 2023, Marzano Resources prepared "A Summary of Parent and Student Perceptions Regarding Leading Indicators for Level 1" for the Greenwood

School District, authored by Mark Haystead. This report was recently released for the public to view.

This report was based on responses to an online survey which parents, guardians, students and other stakeholders at Greenwood School District received.

The survey was designed to gauge the school's status on the first level of the Marzano High Reliability Schools (HRS) framework.

Eight leading indicators addressed factors considered "foundational" to developing and maintaining a "safe, supportive and collaborative

See Greenwood, page 2



Packing up the haul



Edward DuBois/Clark County Press

Just a day after Christmas, the Red Cross was back to work, visiting the Clark County Rehabilitation and Living Center in Owen to collect blood from donors. As the Red Cross finished up, the final tally was 80 units collected, including double-reds. The Red Cross plans to visit Owen again March 7.

Starting 2024 with giving



Edward DuBois/Clark County Press

The Red Cross later visited the Thorp Fire Hall to ring in the new year Jan. 2. Larvin Horst (left) started donating when he was around 17 years old, and even gave in another country: he donated blood to a girl in Guatemala for her surgery. Norm Ligenza (right) has given five gallons altogether, having donated for almost a decade.

Register of deeds elaborates on fees to executive committee

By Edward DuBois

The Clark County Executive Committee met Jan. 3 to discuss land record fees, a resolution amending publication of job postings and a

resolution creating Veterans Day as a county holiday, among other matters.

Mary Denk, the Clark County Register of Deeds, appeared to speak about the

land records fees and developments with recent events concerning the Clark County Register of Deeds Office.

During her Dec. 21 presentation of the Fidar Technologies (Fidar) land records vendor system to the Clark County Board of Supervisors, Denk reported an issue she was having with a land surveyor, but was not able to give out many details. At the executive committee, she elaborated on some of those details.

Denk started with sharing her email correspondences with the surveyor with the executive committee.

"What's that guy's name?" committee member Wayne Hendrickson asked.

"Kevin Boyer," Denk said. "He's the county surveyor for Wood County."

"[Lance Piml] is the county board chair in Wood County," Hendrickson said. "[...] He's the chair and he's administra-

tive coordinator. And I know him real well.

"So, I'm going to call him. I'll give him [Boyer's] name and tell him what he's doing. So, [Piml] straighten that out."

Denk said she had forwarded the correspondences to the Wisconsin Register of Deeds Association (WRDA) board, which Denk is the third vice president on. Denk also mentioned the current president, Tiffany Ringer, is the Wood County Registered of Deeds.

Denk also mentioned, because Boyer is the surveyor for Wood County, and Wood County has had Fidar the "entire time," he should be aware of Clark County's system. In the emails, Boyer complained about fees and stated the internet usage fee of \$0.50 was "against state statute."

See Fees, page 2

A sample of winter



Edward DuBois/Clark County Press

Clark County recieved a few tastes of winter over the weekend that it lacked over Christmas, with the snow dusting areas like Loyal.

Abbotsford teacher requests public participation in class project

By Edward DuBois

Jody Will, Abbotsford Elementary School third-grade teacher, has asked the community for help with a project she has organized for her students.

"This year, I will be celebrating the 90th day of school with my students," Will said. "As part of this, I would love to have as many greetings and well-wishes as we can have sent to us in honor of our 90 days of hard work."

Will asked the public to send a card, letter, note or an email to wish her and her students a happy 90 days. The class will track where each letter is from for geography lessons.

"With this project," Will said, "I am hoping that the students will be able to learn about other geographical places."

"With each card that they receive, we find it on a physical map, look it up to find the population as well as to discover how far away from us it is if we were to drive there. We will also look for pictures of special landmarks and try to find some fun facts about each place."

"I am also hoping that the students realize that even though they don't know each person that writes to us, that there are a lot of people who care about them and take time to write to them as a group."

Will has done projects for a couple of years. In the past, her class did a project for reaching 100 days, but are doing it differently this year with 90 days.

"I have also done many other similar projects like this for my students," Will said. "For example, we have written a Veterans Day letter to a person in every state, a Veterans Day letter to a person in every county in Wisconsin, sent out Christmas cards to others who might need a little extra cheer, participated in a Valentine's Day Card State Exchange, and so many more things that have helped students to learn about different places."

"The biggest project I did

with this was a few years ago. I put out 100 letters at local businesses for people to pick up and mail to someone else. Everyone who received a letter was encouraged to write back to us or email me so that we knew how far each letter traveled. It was called 'How Far Can Kindness Travel?' My group of third graders, at the time, loved plotting on the map where each letter traveled to."

"Some people even passed the letter on once they had received it. The response from this was great and it is something that I will always remember."

Will "absolutely" plans to make this a project for every school year.

"Teachers always are willing to share their ideas," Will said, "so I saw it from a different teacher one time."

"So far, we have only gotten three [responses]," Will said. "The furthest is St. Louis, MO, but I'm sure we will be getting more in the coming days."

Will would like her students to learn through this activity there is "so much more out there than small town Abbotsford."

"I want them to dream big and realize that they can do great things and see great things," Will said. "I want them to remember to always be kind."

"Each year, the group of students I have is called 'The Kindness Crew' and we take on different community projects throughout the year. This year, we are doing college pen-pals, made ornaments for local businesses, make projects for residents at the Colby Senior Care and so much more."

For those interested in participating, either write to Jody Will, Abbotsford Elementary School, 510 W Hemlock Street, Abbotsford, WI 54405, or send Will a message on Facebook for her email address. Will hopes to collect 90 different well-wishes by the class' 90th day of school Jan. 15.

Fees

From Front Page

"There are a lot of ethical issues that I have with [Boyer]," Denk said, "and just his assumptions of what was being done in my office. [...] I had just gotten to the point where I said, 'contact [Ashley Schmitt, corporation council].'"

"He'd ask a question, I'd answer that question, then he'd say, 'No, that's not what I'm asking. I'm asking this,' and then I'd answer that question."

"I wasn't going to tell him what he wanted to hear. I was telling him how it actually is. He seems to have an issue with women, which—fine, whatever. It is what it is. But I wanted to let you all know that I was involved the entire time."

Denk also said she had brought Schmitt in to help close any loopholes with contract language, including the price structure.

"It's not like I just willfully put some numbers together," Denk said. "I put a lot of work into this and the assumptions that [Boyer is] making in these emails are inaccurate. And, quite honestly, offensive to me. I don't tell him how he should price his services for his land surveying."

"And, honestly, all of the professionals that use our land records push those fees forward onto their client or their customer. We've all seen closing statements; they're all in there. So, it's not like he's having to eat these fees."

"He just passes it through," committee member Chuck Rueth said.

Denk agreed and explained, like she had during the county board, if someone was using the system less than two hours a month, forego the Laredo agreement and go on Tapestry. Or even use the system in the register of deeds office—an alternative Boyer had brought up in the emails.

"So, you're giving him options," Rueth said.

"Yes," Denk said. "Everybody has that. It's not just him."

Denk reiterated she did not want to offer different rates to different people, especially just because the customer did not like the fee. If she set that precedent, Denk felt word would spread to others to get the same lowered rate.

"Just no," Denk said. "The fees are set the way the fees are set, period. And if you don't like the Laredo agreements, then use Tapestry. There are other avenues that they can be using. So, it's not like we were forcing him into anything."

Hendrickson stated Boyer should be contacting the board of supervisors, because the board sets those prices.

Denk said the last time she had attended a WRDA board meeting was when she was made aware she had been put on the Wisconsin Societies of Land Surveyors' agenda, a meeting she had not attended, something else she had mentioned at the Dec. 21 county board meeting.

"[The agenda] said, specifically, 'Clark County issues,'" Denk said. "Well, there are no issues. It is what it is. It's set it. However, I don't appreciate being put on someone else's agenda and not being able to explain how it is."

"Now, when I came back from my board meeting, I went down and I talked to [Derek Weyer, Clark County Land Information Officer] and

I talked to [Wade Dettit, Clark County Land Surveyor] and I'm like, 'What is going on?'"

"On behalf of the board of supervisors," Rueth said, "I think you have our backing, like [Hendrickson] said."

Denk also explained how with the new system, it tracks "everything," who is using the system, what the person is looking at, etc., and reports can be made based off the information, such as if someone is using a work-based account on personal time.

Denk also said she had answered Boyer's various requests, providing screenshots to help explain the process, which were available in the emails provided to the committee. She also explained how escrow accounts had been closed due to the changeover, as the accounts are a "nightmare" for the accounting department.

"We're the policymakers," Rueth said. "There's 29 board members. So, we got you."

After expressing her appreciation, Denk concluded her presentation.

Greenwood

From Front Page

school culture" were presented to those who took the survey, each with varying numbers of statements posed.

"Parents, guardians, students and other stakeholders at Greenwood School District responded to an online survey designed to gauge their school's status on the first level of the HRS framework," Haystead wrote. "The survey had five response choices ordered from greatest disagreement to greatest agreement (numeric values noted in parentheses): strongly disagree (1), disagree (2), neither disagree nor agree (3), agree (4) and strongly agree (5)."

"In addition, stakeholders were allowed to respond to any item with a rating of 'n/a' or 'don't know.'"

Sixty-three parents/guardians and 195 students completed the survey. The survey reported the mean (calculated central value of a set of numbers) of the responses.

"Means greater than 3.5 suggest most respondents agreed with a survey item," Haystead wrote. "Means less than 2.5 suggest most respondents disagreed. Means close to three suggest: (1) similar numbers of respondents who agreed and disagreed and/or (2) more respondents who neither disagreed nor agreed."

For leading indicator 1.1, "the faculty and staff perceive the school environment as safe and orderly," the overall mean was 3.82 for parents/

guardians, with standard deviation of 0.17. For students, the mean was 4.25, with a standard deviation of 0.74.

Survey items included statements like "my child's school is a safe place" and "the leaders of my child's school engage the community and me regarding school safety issues" for parents/guardians, and "I know what to do if an emergency happens at school (such as a tornado, fire, lockdown, or medical emergency)" for students.

For leading indicator 1.2, "students, parents and the community's perceive the school environment as safe and orderly," the overall mean for parents/guardians was 3.55, with a standard deviation of 0.35. For students, the overall mean was 3.86, with a standard deviation of 0.41.

Survey items included statements like "my child's school has a system that allows school leaders to communicate with me about issues regarding school safety (for example, a school call-out system)" and "the leaders of my child's school engage the community and me regarding school safety issues" for parents/guardians, and "I know the rules and procedures at my school" and "I can use social media to report bullying or other incidents anonymously" for students.

For leading indicator 1.3, "teachers having formal roles in the decision-making process regarding school initiatives," the mean response for parents/guardians was 3.33, with a standard deviation 0.05. For students, the mean was 3.93, with a standard deviation of 0.95.

The two survey items for this indicator for parents/guardians were "teachers help make important decisions at my child's school" and "specific groups of teachers provide input regarding specific decisions at my child's school," and the single statement for students was "teachers help make important decisions at my school."

For leading indicator 1.4, "teacher teams and collaborative groups regularly interact to address common issues regarding curriculum, assessment, instruction and the achievement of all students," the overall mean for parents/guardians was 3.38 with a standard deviation of 0.47. For students, the mean was 3.97 with a standard deviation of 0.79.

Survey items included statements like "teachers at my child's school meet together on a regular basis" and "teams of teachers at my child's school look at student

achievement data to figure out how to improve students' learning" for parents/guardians, and "my teachers meet together on a regular basis" for students.

For leading indicator 1.5, "teachers and staff have formal ways to provide input regarding the optimal functioning of the school," the overall mean for parents/guardians was three with a standard deviation of 0.16. For students, the mean was 3.84 with a standard deviation of 0.9.

Survey items included statements like "the leaders of my child's school ask teachers for their opinions about how the school should function" and "the leaders of my child's school collect information from teachers about their opinions" for parents/guardians, and "my school's leaders collect information from teachers about their opinions" for students.

For leading indicator 1.6, "students, parents and the community have formal ways to provide input regarding the optimal functioning of the school," the overall mean parents/guardians was 2.8 with a standard deviation of 0.58. For students, the mean was 3.06 with a standard deviation of 1.18.

Survey items included statements like "the leaders of my child's school ask for my opinion about how the school should function" and "I understand how my opinions affect school decisions" for parents/guardians, and "my school's leaders ask for my opinion about how the school should function" for students.

For leading indicator 1.7, "the success of the whole school, as well as individuals within the school, is appropriately acknowledged," the overall mean for parents/guardians was 3.5, with a standard deviation of 0.22. For students, the mean was 3.27 with a standard deviation of 1.13.

Survey items included statements like "the accomplishments of my child's school have been adequately acknowledged and celebrated" and "my child's individual accomplishments have been adequately acknowledged and celebrated" for parents/guardians. The single item for students was "when I achieve a goal or accomplish something important, my school's leaders, my teachers and other students celebrate it."

For leading indicator 1.8, "the fiscal, operational and technological resources of the school are managed in

See Greenwood, page 4

Corrections

In the Nov. 22 issue of The Press, Vol. 157, No. 47, concerning the page 11 article entitled "County Board votes on 2024 budget," Ken Gerhardt Clark County Supervisor was quoted as saying, "[Bryce Luchterhand] and I have agreed numerous times in the past."

The corrected quote is, "[Bryce Luchterhand] and I have agreed to disagree numerous times in the past."

In the Dec. 13 issue of The Press, Vol. 157, No. 50, con-

cerning the front page article entitled "PACE presentation given to executive committee," PACE was reported as standing for "Program of All-Inclusive Care for the Elderly."

PACE stands for "Property Assessed Clean Energy."

The information was correctly printed in the Jan. 3 issue of The Press, Vol. 167, No. 2's front page article entitled "County board reviews PACE resolution, ordinance for adoption."

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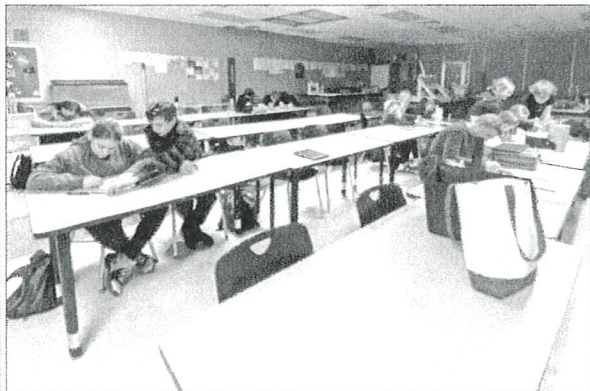
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Leading future generations



Above, the Neillsville High School Teen Leadership Council (TLC) students led eighth-graders (below) and high school students the week of Dec. 18 in the making of 160 cards for the Clark County ADRC to be delivered to Meals-on-Wheels recipients. TLC is comprised of eight junior students who meet with the eighth-graders each month to teach lessons that prepare the middle-schoolers for high school and lead them in community-building activities.



Register of deeds office presents new land records system to county board

By Edward DuBois

During the County Board of Supervisors meeting Dec. 21, Mary Denk, register of deeds, made a presentation explaining the changes in how the office's land records will be accessed and charges to the public and its new billing structure.

Denk was joined by Alex Rigger, president of Fidar Technologies (Fidar). Fidar recently replaced the county's previous land records system vendor, TriMin Government Solutions (TriMin).

"The main reason for my presentation tonight," Denk said, "is to help all of you understand the billing structure for the land record system, Fidar. It is different than what we [had] with TriMin and I'm going to explain to you how it relates to [Wisconsin] Statute 59.43(2)(c)."

"I would also like to help clear up some misperceptions that I've also become aware of. I want to bring this all

before you so that you are not blindsided like I was.

"As you are aware, the [Clark County Register of Deeds Office] has switched land records systems from TriMin to Fidar. Our live date for this was Aug. 29. The reason for our switch was to have a system that was not outdated.

"This was not only for the registered deeds office, but it was also to support images for our other county offices. Planning and zoning, treasurer, finance and personnel [offices] are also receiving support from Fidar for the images that they were storing on our old IMS/21 system, which is over 23 years old.

"The entire conversion for both systems is not yet complete. Our land records system, images and data are up and running, which has been going great. Fidar, with the conversion, has found many projects for us to work on to help clean up our records

and our data.

"The other offices are being converted. However, their image conversion is much different from what our conversion was. Fidar has been working with these other departments to define their needs. Definitely some learning curves. [...] something that we all realize will happen when we are learning a new system."

Denk moved on to reviewing Wis. Statute 59.43(2)(c).

"It reads," Denk said, "Notwithstanding any other provisions of law, the register of deeds, with the approval and consent of the [Clark County Board of Supervisors], may enter into contracts with municipalities, private corporations, associations and other persons to provide non-certified copies of the complete daily recordings and filings documents pertaining to real property for a consideration to be determined by the board, which

of [the animals is] gone, [the residents will] say, 'Where did that big black horse go?' And I have to tell them, 'Well, he's getting his hooves done. He'll be back.' So, it brings a source of joy to them, too.

"So, I please ask you to consider it favorably. Questions from the council were held until appearances had been made and the agenda item was being discussed. There was no old business, and the amendment request was the only item for new business, so the council began discussion on it.

Mayor Duane Poeschel read a letter from Mankowski in reference to the agenda item.

"Members of the Neillsville Police Department and I support allowing cattle to be raised and housed on the Gelhaus property," Poeschel read. "I've spoken with [the Gelhaus] about fencing and corrective measures to keep the cattle secure.

"[The Gelhaus] have

agreed with my assessment and are taking action. As fellow citizens of the city, I believe in doing whatever we can to accommodate our neighbors.

"As city employees, we, including city officials, should welcome and support people of character and integrity like [the Gelhaus]."

"I know you have cattle," councilmember Julie Counsell said. "Do you have any bulls?"

Margaret Gelhaus confirmed she and Rolly Gelhaus, her husband, own a Highlander.

"What animals do you have now?" Counsell asked. "What variety?"

"We have Jacob sheep which, if you're familiar with them, [are] an English breed with four horns," Margaret Gelhaus said. "They're very interesting. We have chickens. We have draft horses (two of them). We have two

See Council, page 2

County board reviews PACE resolution, ordinance for adoption

By Edward DuBois

After Mary Denk's presentation to the Clark County Board of Supervisors (the board) during the board's Dec. 21 meeting, the board had two resolutions, two ordinances and an appointment to discuss and take possible action upon.

The first resolution was 42-12-23, approving the cancellation of outstanding checks. This resolution was submitted by the Clark County Finance Committee. Supervisor Dean Zank motioned for approval and supervisor DuWayne "Butch" Trunkel seconded it, opening the topic for discussion.

The checks had been unclaimed for two or more years, so by Wis. Statute 59.64(4) (e), Clark County is allowed to cancel and destroy them.

Two of the checks had been issued to but not collected by Northwoods Inc., and the third was issued to Daniel Kern. Supervisor Arlene Kodl said she had spoken to Kern's wife, a former county employee, who had not realized the check was "out there."

"We can always reissue a check," chairperson Wayne Hendrickson said. "Even if this is cancelled."

The board proceeded with the vote. Resolution 42-12-23 passed with 26 votes in favor, none against and three absent.

The board moved on to resolution 43-12-23: adopting the Property Assessed Clean Energy (PACE) funding ordinance and entering the Wisconsin PACE Commission, submitted by the Clark County Executive Committee.

The county would be entering into an agreement for the joint exercising of the powers/

See County board, page 13

See PACE, page 2

County board, continued from page 1

system is set up. We do still offer other searching options as to not force anyone into one particular structure."

Denk explained there is still a public access computer available in the register of deed's office for the public to search for free. There is a statutory fee to print any documents off, according to Wis. Statute 59.43(2)(b).

"[The public has] the other option to use Tapestry," Denk said, "which is a pay-as-you-search function, as well. And then they have the option to do a monthly subscription with Laredo."

"All land record systems are different in what they offer and how they work. Please understand that when you have something new, it all takes time and nothing happens overnight."

Riggen spoke next to share the local fee structure and the fee structure around the state.

"The way our product works," Riggen said, "for this Laredo product, which is what people can use remotely if they want to search the land records office, which is important. There's a lot of vital industries that need access to that—usually, private companies."

Riggen compared the structure to the tiers of a cellphone plan. The fees the county pays are based on how many users the register of deeds has subscribing to Laredo. The register of deeds then adds to that charge a per fee subscriber to ensure the office is not providing the service at a deficit. He explained there is a "lot of other costs" to the county to provide online access to land records.

"[The register of deeds is] paying the Laredo fee to us because we're developing and supporting it," Riggen said. "The entire IT team—there is a lot they have to handle. They're managing the server that's running the software; they're managing the server that people on the outside are hitting. They're going to worry about anything security related: firewalls, all kinds of things that I'm not even smart enough to mention, but they know and they understand. There's software licenses that they're probably regularly updating with Microsoft and other companies to keep that stuff secure."

"There is a lot of costs and risks and things to manage to make sure that people have online access to data that's

public in this county.

"On top of that, I mean [the register of deeds office] and all [the staff there] are regularly answering questions, they're scanning these documents, they're working with these documents, they're dealing with people that are accessing, too."

"So, it's not just, 'We're charging \$50 to offer this service.' There's a lot on top that the county has to handle and so that's how [Denk] comes to that conclusion of [the register of deeds office] passing the fees on to the people that are actually going to benefit and use the service rather than eat it at the county [level] or taxpayers."

Riggen talked about features of the Laredo products, such as having a desktop client, access from devices with web browsers, including tablets, histories of searches for client to compare to their bill and ACH billing.

Denk based her pricing of the service on the prices of counties in the area, especially the ones bordering Clark County. Denk explained there are 43 counties in Wisconsin using Fidar as their land records system.

"How this was set up is not

unlawful nor out-of-line as it relates to Statute 59.43(2)(c)," Denk said. "The person that I referred to earlier who is unhappy has talked to many people about this already, is vocally sharing his displeasure and has even included my office on the meeting agenda."

The agenda was not related to the Clark County Board of Supervisors meeting.

"The county is not making big bucks here," Denk said. "We are just trying to offer services to our constituents that are efficient and affordable while choosing the vendor that makes fiscal sense for the entire county. This all does come at a cost. It costs the county money and it costs our customers money."

"I've been told that what this particular person wants is copies of our documents at a reduced rate or for free. I'm going to stand strong here, bear with me. We cannot start offering one set of pricing for this person and another set of pricing for another person, and we certainly cannot start offering our services for free."

"I don't believe that you, our county board or anyone else would be okay with the register of deeds office becoming an entirely levied department, which would drive up taxes for our constituents. I don't believe anybody wants that, and I know that I certainly do not."

"Let's be clear: If you are hearing things that affect my office, you should come to me and have a conversation so that I can explain it to you."

Denk explained rumors being spread by this single person not employed by the register of deeds office about her department have affected a colleague to the point the individual is in fear for their employment and livelihood. Denk was not at liberty to give specifics regarding the situation.

"It is not right," Denk said. "It is not fair."

Supervisor DuWayne "Butch" Trunkel asked about the profits the office would net from the service, but Denk did not have sufficient time with the program to provide an answer. However, based off her experience with TriMin, Denk said it would be in the ballpark of "tens of dollars." She referred again to the individual she brought up earlier.

"This person is attacking my office over tens of dollars," Denk said. "Not hundreds, not thousands. Tens of dollars. And it is not right. So, I want to be forward with all of you so that you know if you hear something, question me. [...] I'm an open book. You can ask me anything. I'll tell you."

"Is this an outside person that uses the service?" supervisor Fred Schindler asked. Denk confirmed it was, and confirmed it was not a vendor but a land surveyor.

Supervisor Chuck Rueth said he had no problem with the office's change.

Denk and Riggen explained the pricing for Clark County was higher than Chippewa County because Chippewa County set up their system a "long time ago."

Chairperson Wayne Hendrickson requested Denk inform the board if the land surveyor continues to harass her office before asking the board for a motion to receive and file Denk's report.

Rueth motioned to receive Denk's report, seconded by supervisor Al Bower. The motioned carried.

Quilts of Valor presented



Submitted photo

Three Clark County veterans were recently awarded Quilts of Valor at ceremonies at their homes to honor them for their service. Norman Mayenschein served in the National Guard and achieved E-5 (corporal). The Quilts of Valor Foundation's focus is "on those most in need of comfort and healing first; those who need to know their sacrifice is acknowledged, those who need the affirmation of a hug and those who never heard the words 'Welcome Home.'" To nominate a veteran, visit govf.org/nominations-awards/.

Supporting a local school



Cheyenne Thomas/IRG

The Our Lady of Fatima Knights of Columbus Council #4963 of Loyal presented a APH Light-Tough Perkins Braillet to the Legrid family of Neillsville Dec. 10. The device will be used by Marina Legrid as an aid in her school activities. The braillet, valued at \$1,049, was purchased by the Knights from funds raised through their annual pancake breakfast.

A look back on 2023



Edward Dullois/Clark County Press

Victoria Shoemaker pulled out her personal guitar she uses when performing shows with the rock band Virginia Steel to lead students in instructions during the March 30 session of The Highground's Vets and Guitars spring program.

School Lunch Menus

Neillsville	
Jan. 8:	Breakfast: Pop Tarts Lunch: BBQ rib sandwich, coleslaw, chips, applesauce
Jan. 9:	Breakfast: Waffle in a bag Lunch: Salisbury steak, mashed potatoes and gravy, corn, pears
Jan. 10:	Breakfast: Egg casserole Lunch: Pizza Hut pizza, garlic bread, broccoli, pineapple, Rice Krispie bar
Jan. 11:	Breakfast: Croissant breakfast sandwich Lunch: Chicken patty on a bun, baked beans, strawberries
Jan. 12:	Breakfast: French toast bites Lunch: Fish sandwich, tomato soup, carrots, peaches (A variety of cereal, fruit, juice and choice of milk served every day)
Granton	
Jan. 8:	Breakfast: Breakfast bagel Lunch: Popcorn chicken, mashed potatoes with gravy, corn, pineapple
Jan. 9:	Breakfast: Lemon bread Lunch: Corn dog, baked beans, peaches
Jan. 10:	Breakfast: Muffin Lunch: Hamburger or cheeseburger on a bun, French fries, pears
Jan. 11:	Breakfast: Pancake in a bag Lunch: Macaroni and cheese, garlic breadstick, peas, applesauce
Jan. 12:	Breakfast: Omelet Lunch: Quesadilla, sour cream, corn, grapes (Milk included with every meal; cereal and yogurt main course alternative)

Menus subject to change.

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MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, February 1, 2024
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu
(WebEx)

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment
3. The minutes of the January 4, 2023 meeting were reviewed. Motion by LaFontaine/Thao to accept them as presented. Motion carried unanimously.
4. Under correspondence, Hawk reported that Wood County does not intend to put a temporary weight posting on county roads due to the warm weather, however they are monitoring the roads day by day. Some counties to the north have posted their roads with the intent of pulling them back off if it gets cold again.
5. The Highway Dept. staff report was highlighted and reviewed.
6. The Highway revenue report was reviewed.
7. Motion by LaFontaine/Hokamp to approve the Highway Dept. vouchers. Motion carried unanimously.
8. Quotes were reviewed for private truckers needed during the construction season. Motion by LaFontaine/Thao to accept the bids most advantageous to Wood County. Motion carried unanimously.
9. Quotes were reviewed for milling and pulverizing in 2024. Motion by LaFontaine/Thao to accept the bids most advantageous to Wood County. Motion carried unanimously.
10. Quotes were reviewed for culverts for 2024. Motion by LaFontaine/Hokamp to accept the bids most advantageous to Wood County. Motion carried unanimously.
11. Bids for the CTH P & K Intersection were reviewed. Motion by LaFontaine/Breu to approve the low bid from Chippewa Concrete Services in the amount of \$583,838.54. Motion carried unanimously.
12. Hawk reviewed the progress on accident recovery that has been undertaken by the Administrative Assistant. To date, over \$60,000 has been recovered.

13. Chairman Hahn inquired about internal CDL training. Hawk reported that it is being considered in the future.

14. The Parks & Forestry staff reports were presented.

15. There were two Special Use permits to be acted on.

- Kiwanis Club – Nepco Park Shelter – February 24
- Ice Races – Dexter Park – February 24

Motion by Thao/Breu to approve the Special Use Permits. Motion carried unanimously.

16. Parks & Forestry revenue reports were reviewed.

17. Motion by Hokamp/Thao to approve the Parks & Forestry vouchers. Motion carried unanimously.

18. The next meeting will be held on Thursday, March 7, 2024 at 9:00 AM at the Highway Department Conference Room.

19. Chairman Hahn declared the meeting adjourned at 9:38 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

February 1, 2024

126

Wood County State Wildlife Area Advisory Committee Meeting

October 9, 2023 Minutes

Present: Dennis Polach, Ryan Haffele, Curt Pluke, Dale Weis, Mike Wipfli, Scott McAuley, Larry Isensee, Jim Winkler

1. Call to order by Chair Weis at 5:30pm
2. Quorum
3. Curt made a motion to approve minutes from July 10. Scott second. All ayes. Motion carried.
4. No correspondence
5. No public comment
6. Sandhill-Meadow Valley- Wood County update presented by Ryan Haffele

The new property manager Zack Knab working old and new jobs but should be full time here by Jan 1.

Sandhill bow hunt only resulted in 9 harvests. Weather was bad. Youth hunt and Dec gun hunt still to come. Over 1600 applications for late gun hunt.

There is still a vacant Wildlife Technician position. No timeline for hiring. Budget restraints still in place with no end in sight.

A lot of mowing was done this season. Special thanks to the cranberry groups that mowed under the Adapt a Wildlife Area program. Very beneficial!

Many timber sales going on.

Skill center classes are ongoing.

Active Sportsman Group is sponsoring a hunt for disabled hunters.

Work on South Bluff Road is ongoing - gravel and grading.

Beaver are plugging tubes on South Bluff road. Trappers welcome when season opens.

Ryan answered questions and clarified several points.

Planned dike work was finished. Stewart Marsh project will be done after freeze up.

Tree removal on 1st impoundment on hold due to weather.

Still drought conditions - fire danger high.

Potter road project update: It appears that repairs could be never ending due to poor road base and underlying soil structure. Might not be cost effective right now.
7. 2024 allotment

3 suggestions

 1. Potter Road
 2. 1st impoundment tree removal
 3. Stewart Marsh dike repair

Curt made motion to use half of the allotment for the Stewart Marsh project and half on 1st impoundment tree removal. Second by Scott, all Ayes, motion Passed.

Discussion on possible PR on how allotment was used and the benefit for the Wood County Wildlife Area.
8. Member Matters - Scott reported on the Proposed new Wolf Plan
9. Next meeting Monday February 12, 2024 at 5:30pm at Sandhill
10. Motion to adjourn by Curt, second by Scott, all ayes, motion passed. Adjourned at 6:25pm.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

January 24, 2023

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for February 1, 2024 HIRC meeting

Department Activities

Personnel/Administration

Asphalt plant loader operator position is vacant and interviews are scheduled for early February.

Commissioner has completed his 2-year term as President for the Wisconsin County Highway Association. Commissioner will now serve a 2-year term as Past-President.

Quotes for Culverts supplied in 2024, Pulverizing & Milling for 2024 projects, and Private Truck Operators to be opened and read January 31, with HIRC approval February 1.

Advertised bids to reconstruct the intersection of CTH K & P to be opened January 31 and approved by the HIRC February 1.

Highway/Facility Projects

2024 Engineering Projects

- WisDOT STP Project CTH F & HH Intersection *Construction 2026*
 - Design Engineering 55% Complete
- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Design Engineering 40% Complete
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - DNR, FERC, US ACOE coordination
 - Working with WisDOT & Vil of Biron on early acquisition of relocation
- CTH Z CHI & BIA funded 2024 pavement replacement
 - Pavement Analysis completed
 - DNR Coordination January 17
- CTH BB Realignment Project
 - Plans 50% complete
 - Commissioner & staff met with DNR January 17, need wetland delineation completed in spring
- CTH K & P Intersection
 - Plans currently advertised for bids
 - Bids opened January 31, 2024, accept bids at HIRC February 1
- Marshfield Brine Building
 - Working with Architect to renew State Plan Approval for plans to go to bid in January

- CTH A Corridor Preliminary Engineering
 - Commissioner negotiating contract with consultant

Work began January 16 constructing front door security and vestibule at Wisconsin Rapids Highway facility. Anticipated completion in early February 2024.

Anticipated wetland mitigation site described in the January 2024 HIRC has been acquired by a different buyer and is no longer available. Commissioner and staff will continue to pursue a suitable site for a future mitigation bank site.

Highway Maintenance

Work in January included:

- Sign replacements,
- Bridge repairs,
- Ditch maintenance,
- Pavement repairs,
- Snow fence installation
- Brushing & mowing,

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- January 4, HIRC
- January 4, WCHA Virtual meeting with Infotech & WTBA to discuss local bid site & WCHA conference presentation
- January 8, WCHA Executive Committee meeting @ Wood County Highway
- January 8, Virtual meeting w/WDOT, WTA, WLM, WCHA, WCA discuss <20 Local Bridge Aid
- January 9, meeting with realtor for wetland mitigation site
- January 9, meeting with engineering firm regarding construction/design services
- January 10, virtual meeting with engineering firm regarding design of steel beams for NP suspension bridge
- January 10, virtual meeting with WTBA/WCHA regarding support for WZ drivers education program
- January 11, virtual Operational Planning meeting for Stadt Road bridges, Town of Marshfield
- January 16, County Board Meeting
- January 17, Commissioner was panelist for 6 – 20 ft WisDOT program webinar.
- January 17, Virtual meeting w/WDOT, WTA, WLM, WCHA, WCA discuss <20 Local Bridge Aid
- January 17, meeting with DNR Liaison for Wood County/DNR MOU & 2024 projects
- January 18, virtual meeting for WCHA Deputy Director transition planning
- January 18, Public Involvement meeting Town of Marshfield Stadt Road bridges
- January 21 – 24, WCHA Winter Road School Conference, Wisconsin Dells
- January 31 CTH U, Village of Biron meeting with marsh owners and relocation parcel

EQUIPMENT

No equipment to report on in January.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

We have received the first General Transportation Aids payment of \$553,347.62. We will receive two more payments this year; one in July for \$1,106,695.24 and one in October for \$553,347.62. Those monies are the main source of funding for the Maintenance Fund.

Expenses

Expenses are as anticipated.

We are chiefly engaged in Snow Removal and Shop Operations at this time of year.

As of February 1, I will begin the procedures to close the Highway Department books for 2023.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, January 31, 2024

		2024		
		Actual	Budget	Variance Variance %
REVENUES				
Intergovernmental Revenues				
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91 0.00%
43531	State Aid-Transportation	553,347.62	2,497,341.00	(1,943,993.38) (77.84%)
43534	State Aid-LRIP		816,480.00	(816,480.00) (100.00%)
	Total Intergovernmental	704,371.53	3,313,821.00	(2,609,449.47) (78.74%)
Licenses and Permits				
44101	Utility Permits	600.00	29,200.00	(28,600.00) (97.95%)
	Total Licenses and Permits	600.00	29,200.00	(28,600.00) (97.95%)
Intergovernmental Charges for Services				
47230	State Charges		1,061,555.00	(1,061,555.00) (100.00%)
47231	State Charges-Highway	43,616.82	307,190.00	(263,573.18) (85.80%)
47232	State Charges-Machinery	25,671.03		25,671.03 0.00%
47300	Local Gov Chgs		525,383.00	(525,383.00) (100.00%)
47330	Local Gov Chgs-Transp		1,130,895.00	(1,130,895.00) (100.00%)
47332	Local Gov Chgs-Roads		424,793.00	(424,793.00) (100.00%)
47333	Local Gov Chgs-Bridges		84,227.00	(84,227.00) (100.00%)
	Total Charges to Other Governments	69,287.85	3,534,043.00	(3,464,755.15) (98.04%)
Interdepartmental Charges for Services				
47470	Dept Charges-Highway		2,481,327.00	(2,481,327.00) (100.00%)
	Total Interdepartmental Charges		2,481,327.00	(2,481,327.00) (100.00%)
	Total Intergovernmental Charges for Services	69,287.85	6,015,370.00	(5,946,082.15) (98.85%)
Miscellaneous				
48340	Gain/Loss-Sale of Salvage and Waste	506.55	6,700.00	(6,193.45) (92.44%)
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00) (100.00%)
	Total Miscellaneous	506.55	26,700.00	(26,193.45) (98.10%)
Other Financing Sources				
49110	Proceeds from Long-Term Debt		2,137,517.00	(2,137,517.00) (100.00%)
	Total Other Financing Sources		2,137,517.00	(2,137,517.00) (100.00%)
TOTAL REVENUES		774,765.93	11,522,608.00	(10,747,842.07) (93.28%)
EXPENDITURES				
Public Works-Highway				
53110	Hwy-Administration	6,021.04	413,359.51	407,338.47 98.54%
53120	Hwy-Engineer	1,603.52	271,100.38	269,496.86 99.41%
53191	Hwy-Other Administration	12,367.46	364,803.97	352,436.51 96.61%
53210	Hwy-Employee Taxes & Benefits	(666,475.02)	(0.01)	666,475.01 #####
53220	Hwy-Field Tools	(3,400.29)	(0.08)	3,400.21 #####
53230	Hwy-Shop Operations	4,342.35	331,761.59	327,419.24 98.69%
53232	Hwy-Fuel Handling	890.00	(23,105.00)	(23,995.00) 103.85%
53240	Hwy-Machinery Operations	(79,778.80)	(580,718.15)	(500,939.35) 86.26%
53250	Hwy-Crushing Operations		0.44	0.44 100.00%
53251	Hwy-Crushing Operations Production		(0.13)	(0.13) 100.00%
53260	Hwy-Bituminous Ops	998.05	234,143.57	233,145.52 99.57%
53266	Hwy-Bituminous Ops		1,957,351.50	1,957,351.50 100.00%
53270	Hwy-Buildings & Grounds	8,166.01	376,257.96	368,091.95 97.83%
53290	Hwy-Salt Brine Operations	378.82	(0.40)	(379.22) 94,805.00%
53291	Hwy-Salt Brine Operations	5,892.06	(0.40)	(5,892.46) 1,473,115.00%
53281	Hwy-Acquistion of Capital Assets	130,000.00		(130,000.00) 0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92 100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,504.96	2,895,462.40	2,893,957.44 99.95%
53312	Hwy-Snow Remov	62,428.47	907,384.18	844,955.71 93.12%
53313	Hwy-Maintenance Gang		217,092.62	217,092.62 100.00%
53314	Hwy-Maint Gang-Materials	1,770.00	3,160.00	1,390.00 43.99%
53320	Hwy-Maint STHS	60,285.64	1,061,555.11	1,001,269.47 94.32%
53330	Hwy-Local Roads	9,261.84	1,130,894.59	1,121,632.75 99.18%
53340	Hwy-County-Aid Road Construction	2,658.18	478,363.75	475,705.57 99.44%
53341	Hwy-County-Aid Bridge Construction		134,227.18	134,227.18 100.00%
53490	Hwy-State & Local Other Services	11,579.51	525,383.46	513,803.95 97.80%
53491	Hwy-ATV Route Signage		40,000.01	40,000.01 100.00%
	Total Public Works-Highway	(429,506.20)	10,762,220.97	11,191,727.17 103.99%
Capital Outlay				
57310	Highway Capital Projects		2,246,682.03	2,246,682.03 100.00%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Wednesday, January 31, 2024

	Actual	2024 Budget	Variance	Variance %
Total Capital Outlay		2,246,682.03	2,246,682.03	100.00%
TOTAL EXPENDITURES	(429,506.20)	13,008,903.00	13,438,409.20	103.30%
NET INCOME (LOSS) *	1,204,272.13	(1,486,295.00)	2,690,567.13	(181.03%)



Parks & Forestry Department Reports

February 1, 2024

Director Report, by Chad Schooley

- Continue assisting with South Park storm shelter project management. Foundation flatwork and well drilling to be completed soon.
- Reviewing year end budgets for Finance Department
- Working with Paul B. from P&Z on updated Powers Bluff maps. Paul did a great job incorporating all of the new trails and user information into the map. I have included a copy of the map in the packet.
- We received the official award letter for the \$250,000 WI DNR Stewardship Grant for the PB trailhead shelter building project.
- Presented at the ARPA committee meeting on 01/23/24 requesting funds for the PB shelter building project and South Park storm shelter project.
- Working on plans for the PB maintenance shop and shelter projects.
- **Special Use Permits**
02/18/24- Central Wisconsin Ice Racing Ass. Motorcycle and ATV races on Lake Dexter. Event uses ice access point in park but doesn't use any onland facilities.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park Storm Shelter-Altman Construction currently working on.
- North Park Suspension Bridge repair-Western portion of bridge is disassembled and old beams and decking discarded. Highway is in process of ordering I-beam supports.

Maintenance Operations

- New South Park 1-ton dually flatbed is ordered from Wheelers. They were the lowest quote we received from Wood County dealers and V&H. Requesting quotes for dumpbox.
- Requesting quotes to replace 20,000 lb equipment trailer bought in 1998.
- South Park-cutting trees, brushing, stumping
- NEPCO-brushing back cross-country ski trails and extra plowing for Port Edwards fishery.
- North Park-cutting dead trees and ash tree removal.
- Dexter Park-tree cutting, brush cutting.
- Powers Bluff-cross country ski, fat tire bikes and snow shoeing trails are groomed and open. Tubing and downhill skiing operations ongoing, but limited with the amount of snowfall.
- Table repair, inventory checklists and equipment servicing at all three main shop locations

Employee Matters

- Jarod Kannarr has started on January 2, filling South Park's second FTE Parks Maintenance Worker position. Working with Midwest Truck Driving School to get him in for CDL training.

- Both First Responders, from last year, Chris Boll & Christina Klein are coming back for upcoming winter season at PB.
- Powers Bluff work schedule for FTEs, LTEs, & First Responders completed.
- Lining up chainsaw safety class for new employees, jointly with City of WI Rapids and Emergency Management Department.
- Starting process of Ranger and Summer LTE recruitment.

Snowmobile/ATV

- Attended AWSC meetings on Jan. 8th. (Insurance, easements, maintenance contracts and new club member paperwork all in the file for trail opener.)
- Kellner Knights, Rudolph River Rovers, Sunset Drifters, & Vesper Snow Drifters opened trails, but closing due to lack of snowbase.
- Snowmobile Grants have been awarded for Auburndale (DH) bridge and Rudolph-Plum Road Culvert Project. Working with Jewell Engineering on bidding out projects.
- Hay Creek ATV project: Bridge project has been bid out and awarded to low bidder, Janke General Contractors, Inc. Contract has been signed and bridge being ordered. Peterson Road to bridge site is being overlayed with roadbase by Weichelt trucking and being spread by our Forestry Technician.
- Preparing Application to DNR for new trail Snowmobile funding for Rudolph River Rover Snowmobile Club. Proposed route would run from County Line Road, north of Rudolph, west to County Highway C, to join the Vesper Snowdrifter trail system.

Office Supervisor Report, by Stacie Kleifgen

- Started on 2023 Annual Report
- Worked on end of year financial reports
- Prepared Forestry Admin Grant
- Entered 2025 Annual Shelter Holds, sent out needed special use permits and invoices for 2024 Shelter Holds
- Worked on updating Parks & Forestry website with both the internal Wood County IT pages and the parts of the website that are through the reservation system.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Eight active timber sales in January. Ground conditions in January have improved, allowing for loggers to freeze down access roads for pulp trucks. However, marshes are very wet and freezing down access in these locations has been slow. Additionally, mills have continued constraining/limiting deliveries, especially aspen and mixed hardwoods. While January forest revenue was very good, I would expect February may be down somewhat.
- Planning for upcoming tree planting project: two sites, 76 total acres, 69,425 red and white pine seedlings.
- Cleaned shooting range.
- Assisted loggers freezing down roads.
- Continued timber sale reestablishment for contracts that weren't extended in December. These timber sales will be included in our spring timber bid process.
- Forestry Technician: Cleaned shooting range, mowed roads and trails in county forest, plowed and sanded portion of Hay Creek ATV trail, operated P&F dozer on Hay Creek ATV trail development project/worked with contractor delivering road base. Compartment recon. Machinery

maintenance/ repair activities associated with Dozer, JCB skid steer, and forestry technician truck replacement.

<= To Bethel (.8 miles)

To Arpin (1.4 miles) =>

County Highway N



7141 County Highway N

7091 County Highway N
Future Trailhead

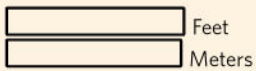
Arpin Richfield Road

Trail Map POWERS BLUFF

County Park & Winter Recreation Area



500



150

- | | |
|--------------------|-------------------|
| Enclosed Shelter | Winter Activities |
| Parking | Biking |
| Restrooms | Hiking |
| Trailhead | Skiing |
| Trail Intersection | Snowshoeing |
| Summer Activities | Snowmobiling |

Single-Track Trails



Easy

More Difficult

Very Difficult

Multi-Use Trails



Grass Surface

Gravel Surface

Potawatomi Nature Trail



Snowmobile Trails



1

2

3

4

5

6

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8

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31

32

Flysaac
Newton
.1 mi

Moo Moo Meadows
.9 mi

Slinger
.4 mi

Fern Goblin
.3 mi

Stone's Throw
.2 mi

Creekside
.3 mi

Rock Bottom
.6 mi

Wildflower
.5 mi

Doe-See-Doe
.7 mi

Descension
.3 mi

Gnarpin
.4 mi

Tube Hill

Power Up!
.4 mi

Ski Hill

70 ACRE
POWERS BLUFF
MAPLE WOODS
STATE NATURAL AREA

John Ne-Wee Cemetery
.1 mi

Indian Bill Cemetery

Bluff Drive

6990 Bluff Drive
South Entrance



**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

January Revenue - February HIRC

BUDGETED REVENUES 2024	46721	FEES	YTD REVENUE	YTD REVENUE	JAN REV	JAN REV	ACTUAL REV
	SOURCE		2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$20,338.57	\$ 39,660.04	\$20,338.57	\$39,660.04	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$0.00	\$ -	\$0.00	\$ -	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$0.00	\$ -	\$0.00	\$ -	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$7,547.70	\$ 6,024.97	\$7,547.70	\$ 6,024.97	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$936.13	\$ 412.47	\$936.13	\$ 412.47	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$0.00	\$ -	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$1,221.20	\$ 17,858.29	\$1,221.20	\$17,858.29	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$1,401.50	\$ 1,287.46	\$1,401.50	\$ 1,287.46	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$0.00	\$ 18.33	\$0.00	\$ 18.33	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$213.27	\$ 65.08	\$213.27	\$ 65.08	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$782.46	\$ 106.62	\$782.46	\$ 106.62	\$ 15,433.37
\$ 8,800.00	Gift Certificates	Gift Certificates	\$0.00	\$ 94.79	\$0.00	\$ 94.79	\$ 7,889.91
\$ 850,000.00			\$32,440.83	\$65,528.05	\$32,440.83	\$65,528.05	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships)	CONTRACTED	\$165,059.94	\$ 19,020.78	\$165,059.94	\$19,020.78	\$ 629,983.14
	Monthly totals = NET Revenue						
\$ 1,200,000.00		TOTAL REVENUE:	\$197,500.77	\$84,548.83	\$197,500.77	\$84,548.83	\$1,391,787.25

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

February (January Revenue)

Budget Year 2024

			CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	6/1/2024		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	6/1/2024		\$0.00	\$0.00	\$0.00
788	2-21	YODER	\$35,900.00	11/24/2021	12/31/2024	\$29,000.00	\$32,234.86	\$36,188.92	\$3,954.06
789	3-21	KOERNER	\$10,570.00	11/24/2021	2/29/2024	\$7,225.03	\$11,119.37	\$10,789.01	-\$330.36
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	6/30/2024	\$10,565.85	\$110,903.99	\$110,903.99	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	6/30/2024	\$47,362.80	\$198,650.50	\$198,406.82	-\$243.68
799	5-22	SCHREINER	\$20,200.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	\$15,958.40	11/16/2022	12/3/2024	\$2,713.59	\$8,537.25	\$8,300.25	-\$237.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	\$12,847.00	11/16/2022	12/3/2024		\$1,232.65	\$0.00	-\$1,232.65
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
808	1-23	BIEWER	\$86,633.00	6/1/2023	6/1/2025	\$35,693.88	\$102,298.08	\$102,298.08	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025	\$26,145.40	\$29,258.23	\$26,145.40	-\$3,112.83
810	3-23	KOERNER	\$36,615.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
813	5-23	MEDDA ENT.	\$127,000.50	6/1/2023	6/1/2025	\$24,673.38	\$131,397.51	\$130,346.79	-\$1,050.72
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$20.00	\$0.00	\$0.00	
Payments Received This Month:						\$183,399.93	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	(2,253.18)
						\$ RECEIVED CURRENT MONTH			
2024 Budgeted Total Revenues					\$350,000	Jobs Finished			
2024 Total County Forestry Revenues this month (90%)					\$165,059.94	Jobs Started			
2024 Total Township Revenues this month (10%):					\$18,339.99	Jobs Continuing/Reactivated			
						Jobs Gone Inactive			
2023 TOTAL NET FORESTRY REVENUE TO DATE:					\$165,059.94				

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, February 5, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, William Winch (WebEx),
Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the January 8, 2024, meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel presented an agreement for vending services, outlining responsibilities and liabilities. Motion by Hamilton/Penzkover to approve the agreement. Motion carried unanimously.
9. Van Tassel presented a resolution amending the 2024 budget to carry over funds from projects that were in progress but not yet completed as of December 31, 2023. Motion by Hamilton/Penzkover to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. Van Tassel reported that the Jail Solar design fee could not be paid for using borrowed funds due to taxation laws governing tax exempt borrowing and the possible use of tax breaks to fund the project. More information will be forthcoming explaining the law.
11. Van Tassel presented two different proposals for design work for the Courthouse heating system. The proposals were reviewed for pricing configurations and the percent completion before bidding. The committee reviewed various scenarios with

both proposals. Motion by Hamilton/Penzkover to move forward with APEX Engineering for design services for Courthouse heating. Motion carried unanimously.

12. Items for next agenda:

- a. Jail Solar design fee
- b. Closed session for Triangle Development discussion

13. The next meeting will be held on Monday, March 4, 2024 at 9:00 AM.

14. Chairman Breu declared the meeting adjourned at 9:49 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee

February 5, 2024

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Wood County WISCONSIN

INFORMATION TECHNOLOGY

January 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Resolved payroll software issues that arose for the first 2024 payroll, due to a required update. This update included required payroll tax changes and was released late by the software publisher. The technical issues were resolved successfully and payroll was processed on time.
3. Completed the 2023 End-of-Year update for the general ledger and accounts payable financial software.
4. Worked with Finance Department staff to assess new IRS 1099 form electronic submission requirements and plan for future automation. Finance has manually entered 1099 information for tax year 2023.
5. IT staff works to ensure year-end processing requirements are met and supported for various year-end systems and financial processes. Year-end requirements include updating multiple reports for taxes, payroll benefit and deduction rates.
6. Researched and ordered iPad replacement for County Board members. Devices will be setup, configured and ready for placement after the upcoming County Board Election.
7. Network staff has been configuring our new SIEM solution, Arctic Wolf. This will give us much needed insight into threat detection, security events, and compliance information among other useful metrics for ensuring that the Wood County network and computers are protected.
8. Staff finalized employee work-only contact data and imported information to a new mass communication system, Everbridge. This system will notify employees of critical events and enhance safety.
9. Continued researching solutions for Project Manager, IT project management software, replacement.
10. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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11. Programming staff works to perform a security audit and improve support documentation for the Sage HRMS, Human Resources Management System, system for employee, benefit and payroll data.
 12. Continued work consolidating programming source control systems in order to organize historical and ongoing software development projects, and eliminate a server as part of the Server OS update project.
 13. Custom reports for SmartCare, Human Services Electronic Health Record System, continue to be created.
 14. Identified an issue with the CIS Maps not matching the version that Wood County GIS has provided. Working with CIS on getting maps updated to latest version.
 15. Network staff are working with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
 16. Highway Department truck scales software, AWS, workstation reinstallation and system support documentation was completed.
 17. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Super user training continues and results in improved support of the EHR (electronic health record) system. Work continues, including attending training webinars, in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Failure to comply and meet the deadline of July 1, 2024 would result in reduction of CMS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
 18. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee, benefit and payroll data. Two HRMS Quarterly updates were completed on all production and test servers.
 19. Continue research to upgrade the Dispatch Medical Question Software (ProQA).



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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20. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 21. Updated County Video Conference devices to work with the new Video Mesh server and add the capability of using the phone system to make audio calls. We are in the process of upgrading the Call Manager system to support the new video conference units.
 22. Support for GCS\Catalis property tax systems is ongoing. Server work to expand RAM and resolve web portal issues is complete. The first 2024 software upgrade is complete. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration was finished in late May but adjustments continue as the vendor completes migrations for other counties. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.
 23. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 24. The TimeStar, electronic timecard and time tracking software, system configuration changes are ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when clocks will no longer interface with the time tracking system.
 25. Programming staff work to review and enhance code, update test systems and create user and system documentation in support of 2024 employee benefits open enrollment, new hire enrollment and special application access for the Courts and DA employees.
 26. Network staff have engaged consultants for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Network staff continue working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather the required information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution and will provide redundant VoIP circuits to help minimize downtime due to failed provider hardware and outdated circuit technology.
 28. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server operating system and SQL server upgrades in December caused required application upgrades which were completed in early January 2024.
 29. Programming staff work to review, improve and support systems and train the new analyst.
 30. UPS replacement and battery refresh maintenance was started in order to protect IT network equipment from power failures and surges.
 31. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
 32. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 33. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated.
 34. Time has been spent reviewing current and upcoming building projects including the new law enforcement center, the move of Register in Probate, and additional offices being built at River Block.
 35. Staff has been working on configuring our on-premise Exchange servers to work with O365 (Exchange Online). These changes will allow us to run a hybrid email system and/or move to the cloud when support on our current system expires.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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36. Resolved Wi-Fi issues that were occurring in the Emergency management garage.
 37. Worked with Maintenance to increase Wi-Fi coverage for the Extension office in the Courthouse.
 38. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team). New training and phishing tests have been assigned to help ensure all Wood County staff are assisting in keeping our network and data safe.
 39. For the month of January, 426 helpdesk requests were created, with staff completing 422 tickets and leaving 105 open requests. In addition, there are currently 66 project requests.
 40. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 41. The System Technician Lead Position was filled. Jim Ceplina started on January 8th. Staff work to onboard and train Jim in his new role.
 42. Replacement of 2023 devices is complete. Moving forward, all devices will be deployed with Windows 11 Operating System. This required an update to the image configuration.
 43. Network staff has been working with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments February 2024

Ongoing Projects and Planning

Jail Project – Even though our view from the exterior seems to show less progress recently, there is a lot of work happening inside. Recent work days have been averaging over one hundred workers onsite. Some of the work includes: masonry wall construction on first and fourth floors, top-of-wall detailing, door frame installation, mechanical room equipment installation, copper piping installation, low voltage and other security cable installation, spray fireproof application and patching, HVAC duct installation and testing, security caulking, fire sprinkler piping, etc.

Courthouse – Some divisions of work for the upcoming Branch 1 remodel were re-bid due to a shortage of bidders as well as budgetary concerns. The remaining bids will be collected and reviewed in the coming weeks; we should then be able to award contracts and begin scheduling work.

River Block – Remodeling within the Human Services space to provide additional private offices is complete; we will assist with staff relocation as needed.

Permanent replacement of the damaged power supply cable is still expected to take place later this year; the utility provider and contractor are working to coordinate multiple phases of this work to ensure the project goes well. Part of the work will require scheduling a power outage(s) during off-hours to minimize disruption.

Miscellaneous

Attended PIT, Operations, County Board, ARPA, and numerous project meetings.

Assisting Highway Department with some updates that will improve security and access at their Wisconsin Rapids location.

Continuing to work with adjacent property owners regarding access improvements that would benefit our Courthouse visitors and staff.

MINUTES

ARPA ADHOC COMMITTEE

DATE: Tuesday, January 23, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Lance Pliml, Laura Valenstein, Adam Fischer, Joseph Zurfluh, Bill Leichtnam, Bill Clendenning, Jake Hahn, Al Breu (WebEx)

MEMBER EXCUSED: Ed Wagner

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chairman Pliml called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Leichtnam to approve the minutes of previous meeting. Motion carried unanimously.
4. Pliml highlighted the process used by the committee and some of the allocations made to date.
5. Requests were made by the following participants/entities, with detail given to the committee on the use of funding and other funding sources:
 - a. Greg Nicz, Family Health Center, for a new Family Health Center in Wisconsin Rapids. Current allocation = \$2 million. Additional request = \$450K.
 - b. Kayla Rombalski, on behalf of the Child Care Task Force. Request: \$3 million for Partnership Model, Start-Up & Capacity Building Grants, and Shared Services Network
 - c. Chad Schooley, Powers Bluff Trail Head Project & Shelter House/Visitor Center. Request: \$2.1 million
 - d. Chad Schooley, South Wood County Storm Shelter. In progress and majority paid for by state and federal dollars. Because the bids came in higher than anticipated, there is a short fall. Request = \$430K.
 - e. Reuben Van Tassel, courthouse boiler/HVAC system that has been in place for 70 years. Estimated request, pending design and bidding = \$3 million.
 - f. Shane Wucherpennig, 4 proposals, including the purchase of a drone, water quality improvement practices, field test plot field days, and reverse osmosis systems. Total request: \$264,700.
 - g. Paul Bernard, for additional layers on the 2022 LIDAR project related to water quality. Total request: \$217,425.

6. Pliml stated that the Finance Dept. will compile all the requests with what is left over for ARPA funds. Another meeting will be scheduled soon to develop recommendations for county board action.
7. Chairman Pliml adjourned the meeting at 10:57 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

CWSF Board of Directors Meeting Minutes

November 20th, 2023 at 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Kari Schwingle, Sandy Leonhard, Gary Bymers, , Peggy Sue Behselich, Heather Wellach, Derek Wehrman, Brad Hamilton, Lea Merkel, Jeff Viergutz, , Joyce Karl, Scott Karl

Not Present: Nick Wayerski (approved), Kara McManus

The meeting of the Central Wisconsin State Fair Board was called to order at 6:32pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment:

Approval of Minutes: Minutes from October were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Heather Wellach seconded. All approved.

Financial Report: Getting close to being finalized. Purchased a tractor and roto tiller to work up horse arena. Derek Wehrman made a motion to approve. Brad Hamilton seconded. All approved.

Executive Report: Updates: Carnival will be coming back next year. Will help to upgrade our thrill rides. As board members, why are we here, what does the future look like? Will be putting committees into place to break up the work load.

Junior Fair: Met last Wednesday and finished evaluations. Looking for youth representatives. Going to be working on horse project. Getting better scanners and shelves/displays. Fair book changes are due by February meeting. How can we put an animal management process in place to help with proper disciplinary direction. Making sure every animal has a herdsmanship.

Fair Update: Been busy getting things pulled together. Working on getting food vendors from FarmTech days to transition into CWSF as well. Going to keep the kids play area in front of the Lange building. Will make sure we are covered with insurance as well. Entertainment is moving forward.

Committee Report & Reassignment:

1. **Executive:** Did not meet
2. **Sponsorship:** Forms are pulled together. Will start reaching out to major sponsors after Thanksgiving. Looking into an app for sponsorship.
3. **Market:** Billboard by the Marshfield hotel was ours for the year. Two additional billboards are being added year round. Save the date graphic will go up around the holidays for the 2024 fair. Will be putting out Christmas cards shortly.
4. **Fairest of the Fair:** Met two weeks ago. Getting Taylor ready for convention. Working on finding them volunteer opportunities. Will be moving into more formal events as well. "Giving back." (tie blankets)
5. **Volunteer:** Haven't met, Sharon Schaefer will be taking WOW tent over for 2024. Volunteers are starting to come back, things are looking positive.
6. **Livestock:** Did not meet. Need to make sure the market sales and fair book co-exist.
7. **Draft Horse:** Did not meet. Nothing has been started yet.

- 8. Building and Grounds:** Electrical updates: have a plan to upgrade the campground area. Project is moving forward with third parties. Will continue to get quotes. Potential locations for a new building is being discussed/studied. Will meet again on this in December 2023. Fair commission voted to put a new roof on the Blue Ribbon Bar. New gate has been ordered.
- 9. Fair Park Management:** Bills were taken care of today. Park Management agreement is good to go for the next three years. Will be paid quarterly.

New Business: Elections: Brad Hamilton made a motion to cast unanimous ballots to re-elect all three members, Sandy, Nick and Gary. Peggy Sue Behselich seconded. All approved.

Next Agenda: Elect officers, committee assignments

Adjournment: Brad Hamilton made a motion to adjourn at 7:35pm. Heather Wellach Seconded. All approved.

Next Meeting: December 18th, at 6:30

Respectfully,
Kari Schwingle

CWSF Board of Directors Meeting Minutes

December 18th, 2023 at 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Kari Schwingle, Sandy Leonhard, Gary Bymers, Peggy Sue Behselich, Brad Hamilton, Lea Merkel, Jeff Viergutz, Scott Karl, Nick Wayerski, Joyce Karl

Not Present: Derek Wehrman (excused), Heather Wellach (excused), Kara McManus (excused)

The meeting of the Central Wisconsin State Fair Board was called to order at 6:35pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment:

Approval of Minutes: Minutes from November were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Gary Bymers seconded. All approved.

Financial Report: Financials are finalized. Fair was profitable. Equipment costs were higher from LY because of the wash rack. Insurance was quite high this year and will be foreseeable. Gary Bymers made a motion to approve the financial statement. Gary Bymers seconded. All approved.

Executive Report: Been working on food and merchandise contracts. Have spoken with attorney and have determined contracts will be a bit longer this year to cover any additional needs/concerns. These are now ready to be put out to vendors for 2024.

Brad Hamilton made a motion to approve the merch and food vendor contracts. Scott Karl seconded. All approved.

Will be speaking with attorney on a couple other concerns for guidance.

Junior Fair: Will meet in February

Fair Update: Grand Stand entertainment is set other than Friday night. Will be able to solidify within a couple weeks. Grand Stand and pit tickets will be separate next year. Lost the circus from 2023. Pig and duck races will be moved to prime area. Have new contract with a new circus which will be 3 shows a day. Some great new entertainment is being worked in as well. State Fair quality acts! Will need to have a meeting with dairy and other animal exhibitors to figure out logistics with those shows. Will be meeting with the carnival at Convention.

Committee Report & Reassignment:

- 1. Building and Grounds:** Fair Commission meeting being held at 1pm on 12/19. Will be discussing location of new building. Will be looking into 3-4 locations for a 30-32,000 ft building.
- 2. Fair Park Management:** Signed 3 year agreement.

Elections:

Brad and Sandy nominated. Unanimous vote to re-elect Sandy for President. All approved.

Brad cast unanimous vote to re-elect Kara as Vice President. All approved.
Brad cast unanimous vote to re-elect Gary as Treasurer. All approved.
Scott cast unanimous vote to re-elect Kari as Secretary. All approved.

Committee assignments/volunteers:

Sponsorship/Marketing: Committee- Dale and Gary and Lea and Kari

Volunteer Committee-Kara and Sandy

WOW Committee-Joyce and Sharon

Livestock Committee-Heather and Scott and Gary

Fairest of the Fair Committee-Heather and Hayley and Peggy Sue

Building and Grounds-Nick and Gary and Brad and Derek

New Business: None

Next Agenda:

- Will continue to look for committee representatives
- Update on the building situation
- Convention is 9-10th

Adjournment: Brad Hamilton made a motion to adjourn at 7:43pm. Scott Karl Seconded. All approved.

Next Meeting: January 15th, at 6:30

Respectfully,
Kari Schwingle

South Central Library System Board of Trustees Minutes

12/28/2023, 12:15 p.m.

1650 Pankratz Street, Madison

Meeting held via Zoom & in person

Action Items:

Approved the schedule of a special board meeting for January 12, 2024 to vote on the Director Search Committee's recommendation. It would be conducted 100% virtually and will be held at 10 a.m.

Present: M. Anderson, D. Berland, C. Clark, B. Clendenning, S. Feith, N. Foth, M. Furgal, J. Honl, M. Howe, M. Nelson, G. Poulson, L. Ross, H. St. Maurice, T. Walske, J. Wright

Absent: P. Cox

Excused:

Recorder: H. Moe

SCLS Staff Present: K. Goeden, M. Van Pelt

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Michael Anderson, newly elected Sauk County representative and Henry St. Maurice, newly elected Columbia County representative were introduced.
- b. Requests to address the Board: None

Approval of previous meeting minutes: 11/17/2023

- a. Motion: L. Ross moved approved of the 11/17/2023 minutes. S. Feith seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. H. St. Maurice abstained.

Financial Statements: K. Goeden provided a brief review of the financial statements.

Bills for Payments: The payment amount is \$993,960.83

- a. Motion: G. Poulson reviewed the bills for payment and moved approval. B. Clendenning seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Committee Reports:

- a. Advocacy: Wisconsin Library Legislative Day is February 6th. All trustees are encouraged to attend.
- b. Bylaws: G. Poulson noted the committee addressed the topic of non-committee members attending a committee meeting. The change to the bylaws will be brought before the board for approval at the January meeting.
- c. Nominations Committee: T. Walske noted the following slate of 2024 officers will be presented to the board for approval in January.
 - i. President: Joan Honl
 - ii. Vice President: Mary Nelson
 - iii. Secretary: Susan Feith
 - iv. Treasurer: Mike Furgal

- d. Personnel: J. Honl noted the committee selected 3 applicants to be interviewed in person for the

System Director position. The interviews will take place 11/8 and 11/9 and the questions and presentation topics have been determined. A matrix system will be used to rate each of the applicants.

Action Items:

a. Schedule a special board meeting for January 12, 2024 to vote on the Director Search Committee's recommendation. It would be conducted 100% virtually.

i. **Motion:** M. Anderson moved to approve to schedule a special board meeting for January 12, 2024 to vote on the Director Search Committee's recommendation. M. Howe seconded. The board will meet at 10:00 a.m. virtually.

ii. **Discussion:**

iii. **Vote:** Motion carried.

SCLS Foundation Report: M. Van Pelt noted the board will meet 1/25/2024.

System Director's Report: You may view the System Director report online. We received 75% of our state aid. The delivery staff received an increase in pay in October 2023. A building punch list walk through will occur today and the final inspection for the building will be next week. If all goes well, we will receive a temporary order of occupancy. This will allow delivery to move in!

Administrative Council (AC) Report: Met 12/14/2023. You may view the minutes online.

Discussion:

The 1/25/2024 board meeting will include a potluck lunch in the staff lounge starting at 11:00
2/22/2024 is the date of the SCLS Ribbon Cutting. We are planning a 2:00 start.

Information sharing:

All mileage reimbursements for 2023 must be submitted in the next 2 weeks for payment before the financial books are closed for the audit.

Forms submitted after the deadline will not be paid.

Adjournment: 12:49 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt
BOT/Minutes/12/28/2023

Minutes

University Commission

UWSP-Marshfield/Wood County

DATE

November 9, 2023

TIME

5:28 pm

MEETING CALLED TO ORDER BY

Assemblymember Donna Rozar

IN ATTENDANCE

Rep. Donna Rozar, Alderperson Mike Feirer, Wood County Board Rep. Al Breu, District Supervisor Jake Hahn, Alderperson Rebecca Spiros, Ralph Nussbaum, Interim Lead Facilities Supervisor Tom Zink, and UWSP-Marshfield Campus Executive Dr. Anthony Andrews. Quorum was established and there were no public comments.

APPROVAL OF MINUTES

The minutes from the prior meeting were read and a motion was made to approve the minutes.

REPORTS

The Register Report was presented by Ralph Nussbaum. A motion was made to approve the report by Mike Feirer, seconded by Al Breu, and unanimously approved.

Ralph then presented the Financial Activity Report. A motion was made by Rebecca Spiros, seconded by Jake Hahn, and unanimously approved.

Dr. Andrews presented the Campus Executive Report. Dr. Andrews discussed securing an architect to produce a rendering of Helen Conor Laird Theatre seating and concession stand at no cost to the Commission. Cost will be covered by funds from Nelson-Jameson, the Foundation, and other sources unrelated to the city or county. A motion to approve pursuing an architectural rendering was made by Mike Feirer, seconded by Rebecca Spiros, and approved unanimously. Dr. Andrews then provided updates regarding the S.T.E.A.M. High School, collaborations with Marshfield Clinic, and facilities staffing.

Donna Rozar presented the Chair's Report. UW System President Jay Rothman has asked all chancellors to meet with their two-year campuses to discuss strategic planning.

Tom Zink then presented the Facilities Manager Report. Tom Zink mentioned HVAC improvements were approved for the 2023 CIP but will not be installed until 2024. Funds may need to be held over. Donna Rozar will follow up. Motion was made to approve the report by Rebecca Spiros, seconded by Mike Feirer, and unanimously approved.

NEXT MEETING

The next meeting was scheduled for February 8, 2024 and the meeting was adjourned at 5:51 pm.

Approved February 8, 2024,

MINUTES JAIL CONSTRUCTION ADHOC

DATE: Tuesday, January 16, 2024

TIME: 10:17 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu, Dennis Polach

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 10:17 AM.
2. There was no public comment.
3. Motion by LaFontaine/Thao to approve the minutes of the previous meetings. Motion carried unanimously.
4. Construction update: Samuels Group reviewed progress to date. The cold weather snap has necessitated some modification to progress, but all is going well. A spreadsheet of change orders was reviewed, which included modifications to the snowmelt system, video backup system and fire alarm system. While all fell below the threshold of needing committee approval, committee consensus was to approve these change orders. Also approved via consensus was the elimination of blocking the existing windows on the south side of the current courthouse where it connects to the new structure. This will save around \$36,000.
5. The Northwinds contract was reviewed. Van Tassel noted that he was able to negotiate a \$5,000 decrease in the original quote and reviewed those changes.
6. Chair Valenstein adjourned the meeting at 10:38 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Jail Construction Adhoc Committee
January 16, 2024

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