

**AGENDA**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, May 4, 2026  
**TIME:** 9:00 AM  
**LOCATION:** Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes of April 6 & 28, 2026, meetings
4. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
5. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
  - c. Discussion regarding Community Area Network (CAN) infrastructure – related to Jackson Street construction project
6. Future Agenda Items
7. Set date and time of next meeting – Monday, June 1, 2026
8. Adjourn

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***Join by phone***

+1-408-418-9388 United States Toll  
Access code: 2483 589 1871

***Join by WebEx App or website***

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m02055738988120bd548be5319d5101b3>

Webinar number: 2483 589 1871

Webinar password: 050426

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, April 6, 2026  
**TIME:** 8:30 AM  
**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, Brad Hamilton, Scott Brehm (WebEx, arrived at 9:17 AM)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 8:30 AM.
2. There was no public comment.
3. The minutes of the March 2, 2026, meeting were reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. IT Director Kaup presented her 2027-2031 CIP Plan and reviewed the various projects within the plan. Motion by Hamilton/Polach to approve the IT CIP as presented and forward to the Finance Dept. Motion carried unanimously.
7. Kaup reviewed the IT Employee Survey Summary with the committee and discussed the highlights and opportunities.
8. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
9. The Maintenance Report was reviewed and discussed.
10. Facilities Manager Van Tassel presented the 2027-2031 Maintenance CIP and reviewed the projects within the plan. Motion by Hamilton/Penzkover to approve the Maintenance CIP as presented and forward to the Finance Dept. Motion carried unanimously.
11. Van Tassel reviewed the current condition of the egress stairs in front of the courthouse and would like to include the designing of their replacement along with the parking lot design in front of the courthouse since all the machinery would be in place at one time to complete the job as efficiently and cost saving as possible. Motion by Hamilton/Breu to add the design of the egress stairs to the design plan for the parking and the front of the courthouse. Motion carried unanimously.

12. We have received a request from two of the contractors of the jail project for permission for allocation of the tax deduction incentive under Sec 179D of the Internal Revenue Code regarding the Energy Policy Act of 2005, whereby allowing for tax breaks to those organizations. The county would then get monetary credit from those entities based on the total amount allowed by the IRS. Motion by Hamilton/Penzkover to authorize the Facilities Manager to approve and sign off on the request once a mutually agreeable percentage credit to the county can be obtained. Motion carried unanimously.

13. The next meeting will be determined at a later date.

14. Chairman Breu declared the meeting adjourned at 9:38 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Tuesday, April 28, 2026  
**TIME:** 9:07 AM  
**PLACE:** Courthouse – Room 300

**MEMBERS PRESENT:** Al Breu, Paul Goldberg, Linda Casper, Dennis Polach, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; others listed on sign-in sheet

1. County Clerk Miner called the meeting to order at 9:07 AM.
2. There was no public comment.
3. Miner opened the floor to nominations for committee chair. Hamilton nominated Breu. There being no other nominations, Miner declared Breu duly elected as committee chair.
4. Miner opened the floor to nominations for committee vice chair. Hamilton nominated Polach. There being no other nominations, Miner declared Polach duly elected as vice chair.
5. By committee consensus, the meetings will be held on the first Mondays of the month at 9:00 AM.
6. Miner declared the meeting adjourned at 9:08 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Committee Organizational Meetings  
April 28, 2026**

NAME	REPRESENTING
JOSEPH H. ZURFLUH	WCB-D17
DENNIS POLACH	WCB-14
BILL VOIGHT	WCB-7
Bill Leichtnam	WCB-19
AL BREU	WCB-5
Russ Perlock	WCB-4
Jake Hahn	WCB-8
Wayne Schindler	WCB-1
Scott C. Soik <i>list</i>	Congressman Van Orden's office
Victoria Wilson (WebEx)	P-3
Lance Piml (WebEx)	CB Chain

# Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: APRIL 2026

For the range of vouchers: 27260120 - 27260163

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260120	AMAZON CAPITAL SERVICES	HS CELL PHONE ACCESSORIES	03/25/2026	\$23.85	P
27260121	AMAZON CAPITAL SERVICES	IT REPLACEMENT UPS, SUPPLIES	03/30/2026	\$421.66	P
27260122	INTER-QUEST CORP	WEBEX LICENSES	03/06/2026	\$6,960.00	P
27260123	US CELLULAR	CELL PHONE CHGS ACT 277407322	03/16/2026	\$84.99	P
27260124	US CELLULAR	CELL PHONE CHGS ACCT 203538532	03/20/2026	\$470.90	P
27260125	AMAZON CAPITAL SERVICES	CREDIT - UPS	03/31/2026	(\$189.99)	P
27260126	AMAZON CAPITAL SERVICES	CREDIT - UPS	03/31/2026	(\$189.99)	P
27260127	AMAZON CAPITAL SERVICES	HLTH SCREEN PROTECTOR FOR B.N.	04/02/2026	\$5.96	P
27260128	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	03/23/2026	\$490.91	P
27260129	AT&T MOBILITY	MONTHLY CELL CHARGES	03/23/2026	\$1,840.79	P
27260130	AT&T MOBILITY	MONTHLY CELL CHARGES	03/23/2026	\$4,082.84	P
27260131	CENTER FOR INTERNET SECURITY INC	ALBERT SM MONITORING SERVICE	04/03/2026	\$11,160.00	P
27260132	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	04/01/2026	\$245.00	P
27260133	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	04/01/2026	\$1,219.79	P
27260134	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	04/01/2026	\$319.48	P
27260135	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	04/01/2026	\$2,666.37	P
27260136	FRONTIER	PHONE CHARGES	03/19/2026	\$119.54	P
27260137	GOLDFAX	NETWORK FAXING MAR 2026	04/04/2026	\$70.85	P
27260138	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	03/27/2026	\$583.70	P
27260139	INSIGHT PUBLIC SECTOR INC	2026 2ND PC ORDER	03/31/2026	\$13,252.12	P
27260140	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	04/03/2026	\$8,160.96	P
27260141	SOLARWINDS	NETWORK MONITORING SOFTWARE	03/31/2026	\$5,360.76	P
27260142	TDS TELECOM	PHONE CHARGES	03/28/2026	\$59.92	P
27260143	TDS TELECOM	PHONE CHARGES	03/28/2026	\$45.14	P
27260144	TDS TELECOM	PHONE CHARGES	03/28/2026	\$58.12	P
27260145	TDS TELECOM	PHONE CHARGES	03/28/2026	\$16.50	P
27260146	VERIZON	CELL CHGS ACCT 242258062-00001	04/01/2026	\$5,278.56	P
27260147	RHYME BUSINESS PRODUCTS	1ST QTR 2026 BILLING	04/03/2026	\$8,102.09	P
27260148	AMAZON CAPITAL SERVICES	NW SCANNER	04/10/2026	\$610.00	P
27260149	MNJ TECHNOLOGIES DIRECT INC	VDC BACKUP	04/03/2026	\$29,560.00	P
27260150	AMAZON CAPITAL SERVICES	DISPATCH ERGO KEYBOARDS	04/21/2026	\$60.38	P
27260151	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	04/01/2026	\$2.35	P
27260152	CDI (CITIES DIGITAL)	HS ADDL LASERFICHE LICENSES	03/31/2026	\$4,900.29	P
27260153	SINGLEWIRE SOFTWARE	2026 PAGING MAINTENANCE	04/16/2026	\$9,621.50	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260154	V3 DISTRIBUTION INC	VOIP PHONE ORDER	04/20/2026	\$475.00	P
27260155	US BANK	LODGING, GIPAW CONFERENCE REG	04/17/2026	\$1,202.00	
27260156	AMAZON CAPITAL SERVICES	EW USB CABLES	04/23/2026	\$11.69	
27260157	AMAZON CAPITAL SERVICES	HS CCS PHONE CASES	04/24/2026	\$19.98	
27260158	AMAZON CAPITAL SERVICES	SH MOUSE & LASER POINTER	04/28/2026	\$49.38	
27260159	AMAZON CAPITAL SERVICES	CORP COUNSEL HEADSET	04/28/2026	\$259.29	
27260160	HEARTLAND BUSINESS SYSTEMS LLC	PROFESSIONAL SERVICES	04/23/2026	\$14,720.96	
27260161	SOLARUS	PHONE CHGS ACCT 00063942-1	05/01/2026	\$6,314.73	
27260162	SOLARUS	PHONE CHGS ACCT 00077856-5	05/01/2026	\$224.54	
27260163	SOLARUS	PHONE CHGS ACCT 00061009-7	05/01/2026	\$69.99	
<b>Grand Total:</b>				<b>\$138,822.90</b>	

Signatures

Committee Chair:

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Committee Member:

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# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### April 2026

1. The Citrix environment, the County's virtual server and application software, major overhaul has been completed. This Citrix solution provides access to several key software systems. New storage hardware, infrastructure servers and Virtual Machines have been built and are in production. This overhaul has extended our support window and support OS updates. All users are utilizing the new environment. This provides increased performance and related servers are patched up to the most current level as well.
2. Decommissioned 2 legacy systems, TCM, former Human Services Electronic Health Record System and IMS, former Human Services Document Management System. New licenses were purchased for Laserfiche, the County wide Document Management system, so Human Services staff can access historical TCM/IMS data that was migrated. Assisted Human Services staff with Laserfiche onboarding.
3. Updated Laserfiche TCM/IMS archive with specified Human Services Family Services data. Migration work continues for TCM financial data.
4. The network team performed a network refresh at River Block that involved replacing all switching hardware and patch cables. This work was performed over the weekend to minimize impact to Riverblock staff. Staff also installed and replaced two wireless access points.
5. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. IT continue to make progress with the migration to Exchange Online, a new backup solution was selected for M365 applications which include Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
6. Staff continue to assist county email users with mailbox cleanup in preparation with migration of the County Outlook email system.
7. Ordered replacement cell phones for various departments, performed device setup and configuration, and deployed phones to end users.
8. A pair of old Cisco Expressways were retired. These were previously used with older video conferencing equipment.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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9. Programming staff composed an RFP for a replacement system for HRMS, payroll and Finance. The RFP was released in late January. Staff is reviewing responses received by the March 25th deadline. Finance, HR, the Treasurer and IT staff met to review RFP's and narrow down options. IT will be reaching out to schedule demos with the two vendors of interest.
  10. After reviewing the feedback from the State audit on jail forms, research continues to obtain CJIS, Criminal Justice Information Services, compliance. Continue to work with Jail and Dispatch on CJIS follow up audit questions. IT continues to identify action-based items on the 2025 CJIS Audit and will work to implement.
  11. Several staff attended the Governor's Cybersecurity Summit. Topics included cybersecurity; current threats, network protection needs, and user education on recognizing and reporting suspicious emails.
  12. Time has been spent preparing for migrating Wood County's paging system to the latest version of software. There are some intricacies that need to be observed such as changing the way the paging system communicates with phones to allow for the old and new systems to be operating at the same time.
  13. For the month of March, 595 helpdesk requests were created, with staff completing 588 tickets and leaving 123 open requests. In addition, there are currently 159 project requests.
  14. Updated our print billing system to the latest version in preparation of upgrading the server operating system.
  15. A total of 3 actionable Security alerts were received this month. Each incident was addressed and resolved.
  16. Working on a request from the Clerk's office to simplify the expense submission process for Supervisors and address iPad usability concerns.
  17. Worked with Parks and Forestry staff and an equipment vendor to resolve a remote monitoring and control equipment failure at Wazeecha dam.
  18. Completed development of a bulk import program for Laserfiche document management for the Finance department. Finance staff are now using the program to import back-records.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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19. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions.
  20. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems.
  21. Work continues on year-end processes support, updating reports, W2 print management and multiple system configurations to support Finance and HR systems.
  22. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
  23. Assisting Port Edwards with refreshing end-user computing devices for staff and Trustees.
  24. Preparation for replacing the Dispatch computers continue. These devices are replaced every three years and setup and configuration is very time-consuming due to the variety of software and hardware required. Staff is working to update software and installation instructions so when the new devices arrive configuration can begin right away.
  25. The new IT request form and procedure was developed and implemented to improve handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
  26. IT staff work to outline and document proper procedures and best practices for system administration, especially regarding server and application maintenance and/or upgrades that may affect accessibility and functionality, is now complete.
  27. Met with various companies for an external network pen test. After reviewing proposals a vendor was selected to perform this test. Testing will be scheduled in the near future.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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28. Completed grant onboarding for new CrowdStrike modules that will last until 2027. These include File Information Monitoring, Exposure Management (Vulnerability Assessments), and Falcon Insight which provides us with the ability to manage and blacklist software on endpoints.
  29. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office. The eReferral, RMS PROTECT interface, work began on February 5<sup>th</sup>. CIS made the interface switch from Test to Live on March 27<sup>th</sup>. The interface is up and operational.
  30. Triaged and followed up with 20 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
  31. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
  32. Employees submitted approximately 183 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
  33. The EvenTide project for Dispatch was completed. This replaced their current solution as the emergency protocols recording software in Dispatch.
  34. The 2026 PC replacement 1st and 2nd quarter devices order has been placed. Unfortunately, there have been delays and hardware for the 1st order has yet to be delivered as there are constraints on machines nationwide right now. Staff work to prepare the 3<sup>rd</sup> and 4<sup>th</sup> quarter orders. Traveled for on-site visits to County facilities to place new equipment deployments for orders that did arrive.
  35. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Project request is complete and approved for on an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts. Highway project request research and approval for equipment needed for air emissions training and regulation compliance has been completed.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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36. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment.
  37. System\code improvement for the in-house Planning & Zoning permitting system continues.
  38. Continued work improving database server security.
  39. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management is complete. Claims user setup process was tested, refined and step by step procedures documented. New Edgewater claims users have been setup, configured and the settings are continue to be adjusted.
  40. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed error prone vendor supplied system upgrade. Cautious review and research begins regarding another proposed system update received in Spring 2026. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project
  41. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Work is complete for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid), new data files have been published.
  42. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work is scheduled so we can support new job codes. Preparations continue to support CMS (Centers for Medicare and Medicaid) PBJ data format and submission changes that were effective late March 2026. Training of PBJ backup super users continues and is now mostly conducted by PBJ submission staff.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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43. The Register of Deeds work to upgrade another application is complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early May 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution begins.
  44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
  45. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

# Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: APRIL 2026

For the range of vouchers: 19260212 - 19260290

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260212	NASSCO INC	SUPPLIES	03/30/2026	\$437.30	P
19260213	NETWORK SERVICES COMPANY (Imperial Dade)	SUPPLIES	03/30/2026	\$804.01	P
19260214	AMAZON CAPITAL SERVICES	RB SIGNS	03/26/2026	\$5.99	P
19260215	ACE HARDWARE	CH SUPPLIES	03/26/2026	\$51.96	P
19260216	ACE HARDWARE	JAIL KITCHEN SUPPLIES	03/26/2026	\$18.58	P
19260217	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	03/25/2026	\$8,556.53	P
19260218	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	03/25/2026	\$4,303.29	P
19260219	COMPLETE CONTROL	CH SERVICE CALL	03/27/2026	\$1,448.50	P
19260220	RAPIDS SIGN INC	CH SIGNAGE	03/26/2026	\$270.00	P
19260221	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	03/25/2026	\$12.88	P
19260222	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	03/25/2026	\$202.79	P
19260223	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	03/25/2026	\$575.84	P
19260224	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	03/25/2026	\$101.09	P
19260225	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	03/25/2026	\$108.78	P
19260226	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	03/25/2026	\$5,361.92	P
19260227	COMPLETE CONTROL	CH MEP UPDATES - DUCTWORK	03/31/2026	\$3,320.51	P
19260228	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC MAR 2026	04/01/2026	\$4,060.98	P
19260229	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	04/01/2026	\$1,023.85	P
19260230	JOSLIN CONCRETE	MAR 26 SNOW REMOVAL - CH, RB	03/31/2026	\$1,233.75	P
19260231	WE ENERGIES	GAS SERVICE JT USE BLDG - MAR	04/03/2026	\$264.17	P
19260232	WE ENERGIES	GAS SERVICE RIVER BLOCK - MAR	04/01/2026	\$892.98	P
19260233	WE ENERGIES	GAS SERVICE LEC - MAR	04/01/2026	\$5,203.77	P
19260234	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-MAR	04/03/2026	\$96.15	P
19260235	WE ENERGIES	GAS SERVICE COURTHOUSE - MAR	04/01/2026	\$792.05	P
19260236	THE SAMUELS GROUP INC	JAIL PROJECT - 51ST PAYMENT	04/02/2026	\$323,580.35	P
19260237	SCHILLING SUPPLY COMPANY	supplies	04/08/2026	\$391.50	P
19260238	NETWORK SERVICES COMPANY (Imperial Dade)	supplies	04/08/2026	\$83.25	P
19260239	AWARDS 'N MORE	CTY BD TAGS	04/14/2026	\$24.00	P
19260240	ROTO GRAPHIC PRINTING INC	PRINTING	04/14/2026	\$29.00	P
19260241	NASSCO INC	SUPPLIES	04/14/2026	\$191.20	P
19260242	NETWORK SERVICES COMPANY (Imperial Dade)	SUPPLIES	04/14/2026	\$77.55	P
19260243	AMAZON CAPITAL SERVICES	SHOP FIRST AID SUPPLIES	04/07/2026	\$14.79	P
19260244	JF AHERN CO	RB HVAC INSPECTION	04/10/2026	\$2,012.75	P

Committee Report - County of Wood

MAINTENANCE - APRIL 2026

19260212 - 19260290

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260245	JF AHERN CO	RB BOILER PMA	04/10/2026	\$542.50	P
19260246	JF AHERN CO	CH BOILER PMA	04/10/2026	\$1,813.75	P
19260247	JF AHERN CO	CH HVAC INSPECTION	04/10/2026	\$8,330.00	P
19260248	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	04/10/2026	\$2,280.04	P
19260249	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES & KEYS	04/07/2026	\$260.60	P
19260250	HARBOR FREIGHT COMMERCIAL ACCOUNT	SHOP SUPPLIES	04/13/2026	\$71.92	P
19260251	HIS ELEVATOR INSPECTION SERVICES LLC	ELEVATOR INSPECTIONS	04/08/2026	\$600.00	P
19260252	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB	04/05/2026	\$1,060.89	P
19260253	AMAZON CAPITAL SERVICES	SUPPLIES	03/10/2026	\$63.49	P
19260254	ROTO GRAPHIC PRINTING INC	PRINTING	04/21/2026	\$26.00	P
19260255	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	04/21/2026	\$933.92	P
19260256	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	04/08/2026	\$505.92	P
19260257	DIRECT SUPPLY INC	RB UPDATES - SIGNAGE	04/14/2026	\$90.94	P
19260258	FERGUSON ENTERPRISES LLC	CH - PVC PIPE & FITTINGS	04/06/2026	\$401.46	P
19260259	FREEDOM PEST CONTROL LLC	FREEDOM PEST CONTROL	04/13/2026	\$42.00	P
19260260	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	04/13/2026	\$63.00	P
19260261	GRAINGER (Maintenance)	JAIL SUPPLIES	04/14/2026	\$143.10	P
19260262	MMJV LLC	CH MEP - CHILLER INSPECTION	04/17/2026	\$2,450.00	P
19260263	NAPA CENTRAL WI AUTO PARTS	OIL CHANGE SUPPLIES	04/20/2026	\$98.32	P
19260264	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	04/21/2026	\$210.00	P
19260265	WATER WORKS & LIGHTING COMM	WATER/SEWER LEC	04/15/2026	\$5,639.54	P
19260266	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE LEC	04/15/2026	\$11,594.15	P
19260267	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	04/15/2026	\$861.62	P
19260268	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	04/15/2026	\$22.64	P
19260269	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	04/15/2026	\$43.85	P
19260270	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	04/15/2026	\$51.38	P
19260271	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	04/15/2026	\$59.80	P
19260272	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	04/15/2026	\$10.30	P
19260273	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	04/15/2026	\$126.47	P
19260274	WATER WORKS & LIGHTING COMM	181 MARKET ST STORM SEWER	04/15/2026	\$8.02	P
19260275	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	04/15/2026	\$8,018.24	P
19260276	WATER WORKS & LIGHTING COMM	184 2ND ST N STORM SEWER	04/15/2026	\$11.34	P
19260277	WATER WORKS & LIGHTING COMM	180 2ND ST N STORM SEWER	04/15/2026	\$14.65	P
19260278	WATER WORKS & LIGHTING COMM	321 MARKET ST STORM SEWER	04/15/2026	\$3.42	P
19260279	US BANK	CH,JAIL,ELEV PERMITS,SOFTWARE	04/17/2026	\$2,552.89	
19260280	AMAZON CAPITAL SERVICES	JAIL EXIT SIGNS	04/23/2026	\$46.83	
19260281	AMAZON CAPITAL SERVICES	RB SUPPLIES	04/23/2026	\$14.72	
19260282	ACE HARDWARE	SHOP SUPPLIES	04/10/2026	\$14.36	
19260283	ACE HARDWARE	CH SUPPLIES	04/24/2026	\$143.93	
19260284	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	04/27/2026	\$8,556.53	
19260285	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	04/27/2026	\$4,303.29	
19260286	JF AHERN CO	RB BOILER REPAIR	04/21/2026	\$1,589.76	
19260287	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	04/16/2026	\$524.12	

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260288	FIRE & SAFETY EQUIPMENT INC	FIRE SYS FIRE EXTINGUISHER SVC	04/23/2026	\$3,354.12	
19260289	NORTHSTAR ENVIRONMENTAL TESTING LLC	CH UPDATES - MOLD TESTING	02/05/2026	\$1,220.00	
19260290	RAPIDS FORD LLC	2022 F350 REPAIRS	04/21/2026	\$193.10	
<b>Grand Total:</b>				<b>\$434,518.98</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



# Wood County

## WISCONSIN

Reuben Van Tassel  
Facilities Manager

### Letter of Comments May 2026

#### Ongoing Projects and Planning

**Jail Project** – The engineer and contractor have come up with some ideas for preventing the water infiltration affecting the first floor of the Courthouse where the old jail was demolished. Their solutions should be finalized soon and implemented over the next several weeks.

Building automation system adjustments are ongoing.

**Courthouse** – A thorough evaluation of the chiller has exposed some unexpected wear to parts that will need to be replaced; after all identified parts have been replaced, the chiller will be re-evaluated and programmed to help ensure efficient and reliable operation.

Reconstruction of Jackson Street, south of the Courthouse, has begun; the first phase of construction should not have any impact to current facility access or parking. The second phase of construction, scheduled to begin in July, will mark the beginning of a lengthy period of time during which facility access and parking will be moderately impacted.

A survey of parcels along Jackson and Market Streets will occur in the next few weeks; this survey will provide the information necessary for project engineers to begin designing the Market Street parking lot.

**River Block** – Working to replace and update lighting in multiple areas of the building, as well as adjust light levels to better accommodate employees.

#### Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.

Planning & Zoning Director Grueneberg and I continue meeting with City staff regarding Courthouse parcel changes and an opportunity to coordinate street construction with infrastructure for a future Community Area Network.