

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, June 23, 2026
TIME: 9:30 AM
LOCATION: County Board Room

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Schulz

READING OF THE MINUTES OF THE MAY 19, 2026, COUNTY BOARD MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Board of Adjustments – 3-year term: Tom Nieman, Dan Forbes, Bill Winch (Alternate #2)

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, July 28, 2026 – NOTE DATE CHANGE

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2492 287 1185

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=maf1c8b97b4504ef299c11b0977686b2b>
Meeting number (access code): 2492 287 1185
Meeting password: 062326

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS
May 19, 2026 – 9:30 a.m.

The Wood County Board of Supervisors, composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on May 19, 2026.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Casper, Clendenning, Goldberg, Hahn, Hamilton, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Thao, Valenstein, Voight, and Zurfluh.

Excused was Schulz.

Supervisor Hahn gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Clendenning to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Leichtnam/Breu to approve 2026-2028 County Board Chair Committee appointments as presented. Motion carried by voice vote.

Under public comment, Supervisor Leichtnam expressed his desire to allow public comment to any subject, regardless of agenda placement.

The referrals were noted.

Committee minutes presented: Operations.

Chairman Pliml declared his intent on taking the first 4 resolutions with one vote. No objections heard.

RESOLUTION 26-5-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2025 Aging & Disability Resource Center (54611) budget for additional expenditures not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of funding is available cash reserves in the ADRC fund balance. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54611	ADRC		\$33,642
34112	ADRC Fund Balance	\$33,642	

Motion by Zurfluh/Clendenning to adopt Resolution 26-5-1. Motion carried unanimously. Excused was Schulz.

RESOLUTION 26-5-2

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2025 Budget for Human Service Norwood Health Center (NHC), Edgewater Haven (EWH) and Community programs for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unbudgeted/unanticipated revenue in NHC Crossroads Public Charges (46526) and NHC Pathways Public Charges (46526) AND available unused appropriations in EWH Nursing (54210), NHC Inpatient (54326), and Community Child Welfare (54401). The adjustment to the budget is as follows:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
54210	EWH NURSING	\$22,052	
54214	EWH MAINTENANCE		\$4,707
54217	EWH ACTIVITIES		\$1,096
54219	EWH ADMINISTRATION		\$16,249
46526	NHC CR PUBLIC CHRGS	\$20,535	
46526	NHC PW PUBLIC CHRGS	\$48,693	
54326	NHC INPATIENT	\$67,061	
54324	NHC CROSSROADS		\$20,535
54325	NHC PATHWAYS		\$48,693
54365	NHC ADMINISTRATION		\$67,061
54401	CHILD WELFARE	\$52,480	
54450	CHILDREN'S WAIVERS		\$52,480

Motion by Zurfluh/Clendenning to adopt Resolution 26-5-2. Motion carried unanimously. Excused was Schulz.

RESOLUTION 26-5-3

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2026 Wood County Land & Water Conservation budget for unanticipated State of Wisconsin Dept. of Natural Resources (DNR) Surface Water -Nepco Lake Grant monies and to appropriate those monies to the Land & Water Conservation budget for expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from a DNR Surface Water Grant. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
56121	Land & Water Cons.		\$37,531.80
43586	State Grants Surf. Water	\$37,531.80	

Motion by Zurfluh/Clendenning to adopt Resolution 26-5-3. Motion carried unanimously. Excused was Schulz.

RESOLUTION 26-5-4

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2026 Wood County Land & Water Conservation budget for unanticipated State of Wisconsin Dept. of Natural Resources (DNR) Surface

Water Fourmile Creek Watershed Grant monies and to appropriate those monies to the Land & Water Conservation budget for expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from a DNR Surface Water Grant. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56121	Land & Water Cons.		\$37,631.00
43586	State Grants Surf. Water	\$37,631.00	

Motion by Zurfluh/Clendenning to adopt Resolution 26-5-4. Motion carried unanimously. Excused was Schulz.

RESOLUTION 26-5-5

Introduced by: Operations Committee

INTENT & SYNOPSIS: To increase the Marriage License & Domestic Partnership issuance fees, effective January 1, 2027.

FISCAL NOTE: Increase in yearly revenues by approximately \$8,500.

Motion by Breu/Zurfluh to adopt Resolution 26-5-5. Motion carried unanimously. Excused was Schulz.

Committee minutes presented: Health & Human Services, Public Safety, Conservation, Education, & Economic Development, Golden Sands RC&D, Citizens Water Group, Central Sands Groundwater County Collaborative. North Central Wisconsin Tourism Partnership Tourism, Judicial & Legislative, Highway Infrastructure & Recreation, Property & Information Technology, Central Wisconsin State Fair Board, Wood County Library Board, South Central Library Board of Trustees.

Without objection, Chairman Pliml adjourned the meeting at 9:48 AM. Next scheduled county board meeting is June 23, 2026.

Trent Miner
County Clerk

REFERRALS FOR JUNE 23, 2026 – COUNTY BOARD

- NONE

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, June 2, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml (WebEx), Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Rozar to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
5. County Treasurer Gehrt presented a resolution to sell tax deeded property and explained the history of same. Motion by Rozar/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Finance Director Yang, along with Marshfield Parks & Recreation Director Casperson reviewed the resolution committing the county to \$25,000 funding to the Fairgrounds Commission for the next 5 years. There was a tentative CIP document attached to show the various projects this would help fund. Motion by Rozar/Hahn to approve the budget resolutions as presented and forward onto the county board for their consideration. Motion carried unanimously.
7. Yang and Health Director Smith presented a resolution requesting sustainable Public Health funding for the state. Motion by Rozar/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. District Attorney Barnett, along with Criminal Justice Coordinator Ksionek reviewed a resolution authorizing the creation of a Deferred Coordinator to oversee the Deferred Prosecution Agreement and Deferred Entry of Judgment programs. This is patterned after a similar position in Portage County. This has been before the Judicial & Legislative Committee earlier today where they postponed it until next month for further information to be gathered and shared. The Operations Committee agreed with this course of action.

9. HR Director McGrath and Tim Deaton from the Horton Group reviewed the current and projected claims for the Health Fund and the number of stop loss claims the county has experienced. He presented a number of options for the committee to consider in the coming months. They will continue to monitor the claims coming in before making a firm recommendation for the 2027 renewal and budget.
10. McGrath reviewed the results of the employee benefit survey recently conducted. This will be a part of the discussion moving forward when it comes to the health insurance discussion.
11. The next monthly meeting will be held on Tuesday, July 7, 2026, at 10:00 AM.
12. Chair Valenstein adjourned the meeting at 11:00 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
June 2, 2026

NAME	REPRESENTING
Bill @londonrig	WCB # 15
DENNIS POLACH	WCB - # 14
R VANTASSEL	MAINT.
Vahle Miloch	WCHSD
Jue Smith	Health Dept
BILL VOIGHT	WCB-7
Kelli Symonster	HR
Kim McGrath	HR
Riley Peterson	Wellness
Tim Kovendick	WCB # 5
Tim Deaton	Horton - MMA
PANYIA JANG	Finance
DARRIN Steinbach	Finance
Justin Casperson	City of Marshfield
Heather Gehrt	Treasurer
Jonathan E. Barnett	DA
Ratie DeKleg	County Clerk
Sarah Christensen (WebEx)	Emergency Mgmt
Brandon Vruwink (WebEx)	Human Services
Marissa Kornack (WebEx)	Norwood
Mtn? (WebEx)	
Amy Kaup (WebEx)	IT
Brent Vruwink (WebEx)	Child Support
Mary Schlagenhoff (WebEx)	Human Services
Matt Lives (WebEx)	IT
Tiffany Ringer (WebEx)	Register of Deeds

MINUTES OPERATIONS COMMITTEE

DATE: Thursday, June 11, 2026
TIME: 10:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in list.

1. Chair Valenstein called the committee to order at 10:00 AM.
2. Chair Valenstein opened the floor for public comment. None was heard.
3. The committee reviewed the 2027 CIP requests using debt, tax levy, user fees, departmental rent, state/federal grants, and other funding mechanisms. Department heads were on hand to offer clarification, if requested.
4. Finance Director Yang reviewed a number of budget scenarios and discussed the current financial health of the county.
5. Chair Valenstein declared the meeting adjourned at 11:12 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
June 11, 2026**

NAME	REPRESENTING
R VANTASSEL	MAINT.
JUSTIN CIESLEWICZ	EDGEWATER
JOHN PECKHAM	HIGHWAY
Katie Mitoch	WCHSD
AMY KAUF	IT
SHAWN BECKER	SHERIFF'S DEPT.
QUENTIN ELLIS	SHERIFF'S DEPT
CHAD SMOLEY	P&F
Marissa Kornack	Norwood
Roland Hawk	Highway
Lee Ackerman	Norwood
Katie Weller (Web Ex)	Human Services
Katie DeKleyn (Web Ex)	County Clerk



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – June 2026

- I presented at the May Towns Association meeting, where I discussed my thoughts on the need for municipalities to have deputy clerks in place to cover election duties when the clerk is not available, and that the municipalities should consider paying for that position. State law requires that when an absentee ballot request comes in, you have 24 hours to get it in the mail and two business days to track it in the statewide system. If you have no life (I resemble that comment, by the way) this is doable but consider this year when absentee ballots for the partisan primary have to be out no later than June 25th for those that have requests on file, and then any requests that come in after that have to be out 24 hours later. If a clerk wants to go on summer vacation, they really cannot unless they have a backup. Clerks are able to appoint whomever they want as a deputy, pursuant to statutes, but it up to the governing body whether or not they pay them from municipal funds.
- We have been answering questions of the fall candidates that we are the filing officer for. I like to have that one-on-one conversation with the candidates so we are all on the same page on what is expected and what is required to gain ballot access. The last thing I want to do is deny a candidate ballot access for some inconsequential omission or mistake, or have to go through a process of ballot access challenges. Best to alleviate those right out of the chute.
- Speaking of ballot access, the Wisconsin Elections Commission has promulgated new rules on ballot access and challenges to nomination papers and declarations of candidacy that went into effect on April 1st of this year, which makes them enforceable for this election cycle. They have spelled out additional timelines on challenges which make the timeline even shorter for ballot print, which is why I like to have the conversation with the candidates up front so we do not have to delay ballot printing. As noted above, those ballots have to be in the mail by June 25th. We will be adding some additional steps to our nomination paper review to ensure these rules are complied with.
- All committee meetings that are held in the Courthouse will now be held in Room 300 going forward.
- I, along with the chief deputy, have been busy programming the Partisan Primary election. Because this is a partisan primary, the coding is much different than a general election or a general primary. It will be a long ballot (17", double-sided) this time because there are 5 parties to include, along with a ton of candidates for DEM governor and a number of candidates for REP 7th Congressional District. We will not know for sure the numbers of candidates until after the deadlines. The Program Assistant is busy copying notices, creating chain of custody documents with seals, and getting supplies around for the municipalities for the Partisan Primary.



Wood County

WISCONSIN

Office of
Finance Director

PaNya Yang
Finance Director

Date: 5/28/2026
To: Operations Committee
From: PaNya Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. ARPA Funds

As of April 30, 2026, we have roughly \$2.99 million remaining – the majority being \$2.4 million of park improvements/building, \$504,000 for radio system updates, Land & Water Conservation of \$104,000 for various projects, and Planning & Zoning of \$27,000 for LiDAR. Funds must be expended by the end of 2026.

2. Year-end Audit

Our two-week audit concluded successfully. I want to extend my sincere appreciation to all participating departments, with a special thank you to the Human Services fiscal team. Their prompt responses to auditor requests ensured a swift and smooth process. Darrin and I are currently compiling the annual financial report. We expect to deliver a draft to WIPFLI during the first or second week of June, keeping us on track for our final GFOA submission by the June 30th deadline.

3. New ERP System – Update

This month, we evaluated demos from two ERP vendors. We have identified a preferred provider that fits our budget better and offers a direct upgrade path from our current system. Additionally, this vendor has extensive experience migrating businesses from our exact platform. Before finalizing the contract, we are meeting one last time to address outstanding IT and operational questions. Please note that the new system will likely double our current software expenses, with an estimated annual total of \$26,000 to \$28,000.

4. CIP Update

Please remember that the annual Capital Improvement Plan (CIP) meeting will take place on Thursday, June 11th at 10:00 AM in the County Board room. The committee will evaluate all current CIP requests, totaling \$14,824,257. Special emphasis will be placed on the \$11,788,023 allocated to debt funding.

2027 CIP Requests	
Source of Funding	Amount
Debt	\$ 11,788,023
Tax Levy	570,681
User Fees	1,082,500
State/Federal Grants	799,460
Other	308,593
Departmental Rent	275,000
	<u>\$ 14,824,257</u>



Wood County

WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

AGENDA ITEMS

Resolutions

1. Marshfield Fairgrounds Funding Agreement

Wood County has a long history of providing annual financial support to the Marshfield Fairgrounds. From 2012 to 2022, this funding was redirected to the City of Marshfield to pay down a \$400,000 capital loan issued for the fairgrounds. Although direct funding to the Fairgrounds Commission resumed in 2023, the program has lacked a long-term strategic framework. To establish future stability, the Commission drafted a resolution as a collaborative effort with the City of Marshfield and Wood County to secure ongoing financial support. This proposal requests that the Wood County Board of Supervisors approves a five-year commitment (2026–2030) of \$25,000 annually to fund fairgrounds maintenance, repairs, improvements, and operations.

2. Health – Local Health Department Funding

The Health Department is presenting this resolution to its oversight committee this May and requests co-sponsorship from the Operations Committee. The resolution advocates for sustainable state funding for local public health departments. Present state funding mechanisms are outdated, fail to account for inflation, and do not cover the actual costs of delivering foundational public health services. Consequently, the resolution asks the Wood County Board of Supervisors to support a funding model that increases General Purpose Revenue (GPR) support, implements automatic inflationary adjustments, allows flexible fund utilization for local needs, and minimizes dependence on short-term, restricted, or competitive grants.

3. District Attorney – Create a Diversion Coordinator FTE

Wood County District Attorney Jonathan Barnett requests creating a full-time (1.0 FTE) Diversion Coordinator position to manage the Deferred Prosecution Agreement and Deferred Entry of Judgment programs. A Legacy Foundation grant transfer of \$134,000 from Human Services - Community will fully fund the position's wages, fringes, and other expenses for 2026 and most of 2027. Once these grant funds are exhausted, the District Attorney's budget will cover the remaining \$21,000 using tax levy. Moving forward, the position will permanently reside in the District Attorney's budget and maintain ongoing tax levy funding.

2027 through 2031
Capital Improvement Plan
 Marshfield, WI

Department	Project #	2027	2028	2029	2030	2031	Total
Fairgrounds							
Barn-South of 17th	420-5614	750,000	0	0	0	0	750,000
Donations/Private Funds		750,000					750,000
Fairgrounds CSM	420-5623	22,500	0	0	0	0	22,500
Long Term Debt		11,250					11,250
Wood County Match		11,250					11,250
Asphalt & Concrete Repairs-14th Entrance	420-5620	0	75,000	0	0	0	75,000
CWSFA			25,000				25,000
Long Term Debt			25,000				25,000
Wood County Match			25,000				25,000
Expo Building & Office	420-5615	0	0	6,000,000	0	0	6,000,000
Donations/Private Funds				6,000,000			6,000,000
Grandstand Wall Repairs	420-5613	0	0	100,000	0	0	100,000
CWSFA				50,000			50,000
Long Term Debt				25,000			25,000
Wood County Match				25,000			25,000
Grandstand Entrance Ramp	420-5621	0	0	0	50,000	0	50,000
Long Term Debt					25,000		25,000
Wood County Match					25,000		25,000
Asphalt & Concrete Repairs-Pats Barn	420-5622	0	0	0	0	70,000	70,000
Long Term Debt						25,000	25,000
Wood County Match						25,000	25,000
CWSFA						20,000	20,000
Fairgrounds Expenditure Total		772,500	75,000	6,100,000	50,000	70,000	7,067,500
Donations/Private Funds		750,000		6,000,000			6,750,000
Long Term Debt		11,250	25,000	25,000	25,000	25,000	111,250
Wood County Match		11,250	25,000	25,000	25,000	25,000	111,250
CWSFA			25,000	50,000		20,000	95,000
Fairgrounds Sources Total		772,500	75,000	6,100,000	50,000	70,000	7,067,500
EXPENDITURE GRAND TOTAL		772,500	75,000	6,100,000	50,000	70,000	7,067,500



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

May 28, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2026

Human Resources Activity

	May 2026	2026 Year-to Date
Applications Received	109	664
Positions Filled	18	62
Promotions/Transfers	4	15
New Hire Orientations	13	36
Terminations, Voluntary	8*	43
Terminations, Involuntary	0	3
Retirements	2	6
Turnover Rate	1.31%	7.23%
Exit Interviews	2	18

*Five of these are casual

Human Resources Narrative

General Highlights

1. At the request of the Committee, created and distributed a benefits survey for all Wood County employees related to preferences on plan design changes and risk tolerance as we begin planning and preparing for the 2027 benefit renewal period. The results of the survey were analyzed and compiled into a report that will be presented to the Committee at their June meeting.
2. The annual Wage Grade Appeal process opened on April 1st and will remain open through May 31st. Department Heads were notified of the timeline and process to share appropriately with staff, as well as cost information. All appeals received within the two-month window will be sent to McGrath Human Resources Group on June 1st. McGrath will review them and provide a recommendation to the Committee at their July meeting as final wage grades will be necessary as departments begin entering their 2027 budget.

Meetings & Trainings

1. Attended the Operations Committee meeting on May 5th.
2. Attended the Judicial & Legislative Committee meeting on May 5th.
3. Attended County Board on May 19th.

4. Attended the Spring WACPD Conference in Stevens Point on May 7-8th. Topics included Servant Leadership, State of the Pharmacy Industry & Chronis Care Compliance, 2026 Labor and Employment Law Legal Update, and the DiSC Personality Assessment.
5. Attended the monthly conference call with The Horton Group on May 26th to discuss various benefit topics including the 2027 renewal.
6. Held individual staff and team meetings to discuss and provide updates on the department's identified 2026 goals.
7. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
3. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
4. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily. Reported new hires with the Wisconsin New Hire Reporting Center.
2. Assisted multiple departments with interviews and selection process.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Currently running an Indeed campaign for nursing positions at Edgewater and Norwood.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Court	Court Clerk	Position posted; deadline 6/1/26
Replacement	Victim Witness/ District Attorney	VW Program Asst (FT)	Position posted; interviews conducted, references completed, offer pending
New Position	District Attorney	Legal Administrative Assistant	Position posted; interviews conducted, references completed, offer extended and accepted, filled 5/18/26
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 6/8/26
Replacement	Health	Supervisor of Strategic Initiatives	Position posted; interviews conducted, filled internally 3/15/27

Replacement	Highway	LTE Truck Operator	Position posted; interviews conducted, references/DL check completed, offer extended and accepted, start TBD
Replacement(s)	Highway	Summer Help	Position posted; interviews conducted, offers extended and accepted, three positions filled, start dates to be determined
Replacements	Human Services	Mental Health/SUD Therapist (2)	Positions posted; interviews conducted, references completed, offers extended and accepted for one vacancy, filled 4/20/26. 2 nd position, filled internally 8/31/26
Replacement	Human Services	Family Interaction Worker	Positions posted; interviews conducted, references/background completed, two positions filled 5/11 & 6/1/26
New positions (3)	Human Services	CLTS Support & Service Coordinators (I & II)	Positions posted; one position filled 2/23/26, interviews conducted, background/references completed, offers extended and accepted, remaining two positions filled 6/22/26
Replacement	Human Services	Mental Health Case Mgr (EMH/APS Coordinator)	Position posted; interviews conducted, both positions filled internally
Replacement	Human Services	Case Mgr/SW – IA	Position posted; interviews conducted, background/references completed, offer extended and accepted, filled 6/1/26
Replacement	Human Services	Case Mgr/SW – Ongoing	Position posted; deadline 6/8/26
Replacement	Human Services	Admin Asst II – CCS/CSP	Position posted; interviews conducted, background/references completed, offer extended and accepted, filled 5/18/26
Replacement	Human Services	Admin Asst II – FS/Payroll	Position posted; interviews conducted, background/references completed, offer extended and accepted, filled 6/1/26
Replacement	Human Services	Birth to Three Coordinator	Position posted; interviews conducted, filled internally 4/27/26
Replacement	Human Services	Economic Support Specialist	Position posted; interviews conducted, background/references completed, offer extended and accepted, filled 5/18/26
Replacement	Human Services	Youth Mentor Case Mgr	Position posted; interviews conducted, background/references completed, offer extended and accepted, filled 5/26/26
Replacement	Human Services	Fiscal Services Supervisor	Position posted; deadline 5/25/26
New Position	IT/Systems	Programmer/Analyst	Position posted; deadline 6/1/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 7/13/26
Replacement	Norwood	Food Services Supervisor	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 6/8/26
Replacement	Norwood	Cook	Position posted; interviews conducted, references/background completed, offer extended and accepted, start date TBD
Replacement	Norwood	Head Nurse – LTC	Position posted; deadline 7/20/26
Replacement	Norwood	Maintenance Technician	Position posted; deadline 6/1/26

Replacement	Norwood	Casual Receptionist	Position posted; deadline 5/25/26
Replacement	Sheriff	Deputy Sheriff – Establish Eligibility List	Position posted; offer extended internally, filled 3/30/26
Replacements	Sheriff	Correction Officers	Position posted; deadline 6/15/26. Interviews being conducted and selected to move forward, ongoing recruitment

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Coordinated with Corporation Counsel and Wisconsin State Patrol to share towing and impound costs related to Highway Department MVC from 12/31/25.
4. Conducted N95 fit testing for 12 staff at Edgewater Haven on May 21st.
5. Conducted AHA CPR/AED course for three (3) UW-Extension volunteers on May 18th.
6. Provided policies and budget information to various departments for audit purposes.

NEW Workers' Compensation Claims (3)

1. 5/15/26 – Sheriff's – Deputy was bitten on R leg by unrestrained dog while taking subject into custody
2. 5/24/26 – Dispatch – Employee fell on step in Dispatch Center, injuring L upper arm
3. 5/26/26 – Highway – Employee experienced overheating injury at Asphalt Plant

OPEN Workers' Compensation Claims (4)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
3. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail (surgery required)
4. 2/6/26 – Norwood – Employee strained lower back while transferring resident

CLOSED Workers' Compensation Claims (4)

1. 3/15/26 – Sheriff's – Employee injured L arm after slipping on ice while assisting citizen on roadside
2. 4/3/26 – Norwood – Employee suffered knee/back injury while assisting resident during fire drill
3. 4/13/26 – Norwood – Employee suffered R lower back/hip injury while repositioning resident
4. 4/16/26 – Sheriff's – Employee injured R knee while participating in K9 training

First Aid Injuries (0)

Property/Vehicle Damage Claims (1)

1. 4/2/26 – Parks – Dexter Park Shop skylight panels damaged during ice storm (actual damage \$247.48)

Liability Claims (0)

OPEN EEOC/ERD Claims (1)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.

Other

1. Created and distributed the Monthly Manager Resource, titled “Navigating the World of Workers Compensation” to all Wood County managers and supervisors.
2. Quarter 2 Random DOT Selection Lists sent to affected departments, deadline 6/1/26.
3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on May 4th, 11th, 18th, and 26th.
7. Conducted exit interviews on May 28th & 29th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JUNE 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in May.
2. Participated in a Zoom meeting with three + one on May 6
3. Attended United Way Board of Directors Meeting on May 6.
4. Participated in Zoom meetings with ERP vendors for new ERP System on May 12 & 13 & May 21.
5. Participated in a Zoom meeting with Kenosha & Iowa County Treasurers to go over the details for teaching at UWGB Municipal Clerks & Treasurers training on May 14.
6. Held via Zoom a Wisconsin County Treasurer's Association Executive Meeting on May 18.
7. Participated in Treasurer District 6 Meeting, held in Eau Claire, on May 20.
8. Attend Annual Veterans Memorial Dedication Ceremony on May 22.
9. Met with Representatives of Hotel Marshfield for possibly holding June 2027 Wisconsin County Treasurer's Association Summer Conference on May 28.
10. Participated in a Zoom meeting with Kenosha & Iowa County Treasurers to go over the final details for teaching at UWGB Municipal Clerks & Treasurers training on May 29.
11. This office sent out 845 notices for delinquent taxes in the amount just shy of \$3 million. Last year, we sent these notices about a month later and had 700 delinquent notices just shy of \$2.5 million.
12. Sales tax seems to be strong, and we are ahead of where we were for 1st quarter of 2025.
13. Wood County Community Development Block Grant Program has been officially closed as of May 8. It was a lot of paperwork and time commitment on my end, digging through old files, trying to find the information as required by the State Department of Administration. There were two different Administrators of this program in the 10 years I have been in office and located in two different counties, so information got shuffled around/lost in transit. The only requirements left are if a loan is paid off, then the money gets returned to DOA (\$250 Administrative fee may be kept per loan) and a copy of the outstanding loan list must be submitted by January 31 of each year. If any loans are near the 30-year mark, then they need to be reaffirmed with the Register of Deeds office. Recording fee costs can be subtracted out of what is being paid to the DOA. 2040 would be the first year we would need to do this action.



Wood County

WISCONSIN

Employee Wellness

Riley Peterson

Letter of Comments – May 2026

- Health coaching continues with the June 30th deadline approaching. During these appointments we review biometric results and discuss health and wellness goals. This time is also utilized to provide resources on various health topics. Additional dates/times for health coaching are available for participants in the Managewell portal. As a reminder, health coaching is the third and final step to enrolling in the Wellness Program and becoming eligible for any Wellness Program incentives.

- The quarter 2 wellness challenge (Ice Age Step Challenge) continues. This is a 6-week challenge that allows participants to virtually explore the Wisconsin Ice Age Trail by tracking their steps in the ManageWell portal. As the participants' number of steps increases, they will discover new locations along the map of the Ice Age Trail. Participants also receive weekly emails with educational topics based on physical activity. This challenge is worth 300 wellness points and will conclude on June 13th.
 - o Total Participation = 149
 - o Option 1 (50,000 steps per week) = 115 (77% of participants)
 - o Option 2 (70,000 steps per week) = 34 (23% of participants)

- The monthly education quizzes continue to be one of our most popular activities. May's topic was Navigating Work and Life which had the highest participation rate this year with 77 completions as of writing this. The topic for June is Summer Safety-Skin Health to prepare participants for the warmer weather.

- I continue to conduct weekly onboarding for new hires and employees who have not yet enrolled in the Wellness Program, including creating wellness portal accounts and initiating the qualifying activity process.



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date Upon passage & posting

Page 1 of 2

**Health & Human Services Committee
 Operations Committee**

Introduced by _____

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____ Absent: _____		
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, NF _____, Corp Counsel		
Reviewed by: _____, PY _____, Finance Dir.		

INTENT & SYNOPSIS: A resolution to support sustainable state funding for local public health departments.

FISCAL NOTE: None

WHEREAS, in Wisconsin, local health departments (LHDs) are legally required to provide a core set of public health services under Wisconsin Statutes Chapter 251 and Wisconsin Administrative Code Chapter DHS 140; and

WHEREAS, responsibilities of LHDs have expanded significantly in recent years due to emerging public health threats, workforce shortages, and increasing community health needs; and

WHEREAS, local health departments rely significantly on a combination of limited state aids, categorical grants, and local property tax levy to fund these mandated services; and

WHEREAS, current state funding mechanisms for public health are largely outdated, not indexed to inflation, and do not reflect the true cost of delivering foundational public health services; and

WHEREAS, Wisconsin currently ranks 49th lowest in state dollars dedicated to public health per person (https://www.americashealthrankings.org/explore/measures/PH_funding); and

WHEREAS, Public health initiatives consistently deliver high returns on investment (ROI), with recent data showing a median ROI of 14.3 to 1, often saving \$14 in medical and societal costs for every \$1 spent (<https://www.pew.org/en/research-and-analysis/articles/2025/07/08/public-health-initiatives-deliver-big-returns-on-investment>); and

WHEREAS, reliance on short-term, restricted, or competitive grant funding creates instability and limits long-term planning; and

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

WHEREAS, counties bear a disproportionate share of the financial burden for providing foundational public health services, placing additional pressure on local property taxpayers; and

WHEREAS, a strong and adequately funded public health system is essential to protect the health, safety, and economic stability of Wisconsin residents and communities;

NOW, THEREFORE, BE IT RESOLVED that the Wood County Board of Supervisors supports continuing to build and retain public health infrastructure through increased and flexible funding; and

BE IT FURTHER RESOLVED that such a funding model should:

- Provide increased General Purpose Revenue (GPR) support for local health departments
- Include automatic inflationary adjustments
- Allow for flexible use of funds to meet local needs
- Reduce reliance on short-term, restricted, and/or competitive grants

BE IT FURTHER RESOLVED that the State of Wisconsin recognizes public health as a core governmental function and prioritizes sustained investment to ensure consistent service delivery across all jurisdictions; and

BE IT FURTHER RESOLVED that Wood County requests that the Wisconsin Counties Association advocates for policies that reduce the reliance on local property tax levy to fund foundational public health services; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Governor of Wisconsin, members of the Wisconsin State Legislature, the Wisconsin Department of Health Services, and all Wisconsin counties.



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 2

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ PY _____, Corp Counsel	
Reviewed by: _____ NF _____, Finance Dir.	

INTENT & SYNOPSIS: To provide funding to the Marshfield Fairgrounds Commission for the specific purpose of funding the improvement, maintenance, repair and operation of the Marshfield Fairgrounds.

FISCAL NOTE: The resolution is requesting \$25,000 per year for a 5-year period, totaling \$125,000.

WHEREAS, Wood County is presently the owner of the lands described in Resolution 83-8-12 in which the Board of Supervisors of Wood County, Wisconsin (the “County”) and Common Council of the City of Marshfield (the “City”) created the Fairgrounds Commission (the Commission); and

WHEREAS, the Commission was formed for the purpose of having complete and exclusive jurisdiction of the fairgrounds including the advertising for and awarding of bids for the construction, improvement and maintenance of any building(s) or land improvement(s), the letting of contracts, therefore, and the care, custody maintenance and repair of said lands and buildings, a portion of said lands has been leased, for many years, to the Central Wisconsin State Fair Association, a non-profit, agricultural fair association, for the operation of an annual fair; and

WHEREAS, the buildings and structures upon said lands are in need of repair, replacement, maintenance and improvement; and

WHEREAS, the County & City have historically allocated payments to the Fairgrounds Commission for the purpose of repair, replacement, maintenance and improvement of the Marshfield fairgrounds facilities;

and

WHEREAS, County and City, both, wish to commit to making continued allocations of to the Fairgrounds Commission each in the amount of \$25,000 annually for the specific purpose of repair, replacement, maintenance and improvement of the Marshfield fairgrounds facilities for a period of five years.

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

NOW, THEREFORE, BE IT RESOLVED the Wood County Board of Supervisors shall:

1. Conditioned on and in consideration of the adoption by the City Council of the City of Marshfield of a resolution substantially similar to this Resolution, the County shall allocate the sum of Twenty-five Thousand (\$25,000.00) Dollars per year, for a period of five years, for the construction, improvement, repair and maintenance of the buildings and facilities located on the Marshfield fairgrounds, other than such buildings as are owned by third parties.
2. The payment to the Fairgrounds Commission shall be made annually beginning on or before July 1, 2026, and each year thereafter for four more consecutive years on or before the first day of May.
3. This Resolution shall be effective only upon the adoption of a similar resolution on the part of the City, committing to an identical financial commitment in the form of a resolution within 90 days of the ratification of this Resolution by the County.
4. In the event that the City passes a similar resolution within 90 days of the ratification of this Resolution which shall become effective, this Resolution shall not be amended, altered or repealed except by joint action of the City and County.
5. Funds allocated to the Fairgrounds Commission shall be expended at that body's sole discretion except that such funds shall not be used for the construction, improvement, repair and maintenance of the buildings owned by parties other than Wood County.



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 1

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount	\$2,500.00
R.E. Taxes	(1,561.15)
Special Charges	(1,228.82)
R.E. Tax Interest	(277.55)
Publication Fees	(172.60)
Tax Deed Expense	(125.00)
LOSS	(\$865.12)

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offer was received on the below mentioned property; and

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property; and

WHEREAS, proceeds will be distributed in accordance with Act 216; and

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll.

NOW THEREFORE BE IT RESOLVED, that the following offer be accepted:

City of Marshfield

33-01447 Lot 5, Block 128 of the Third Addition to the City of Marshfield, Wood County, Wisconsin.

OFFERED AMOUNT
\$2,500.00

APPRAISED AMOUNT
\$18,300.00

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

MINUTES HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, May 28, 2026
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Rm

MEMBERS PRESENT: Donna Rozar, Tom Buttke, Linda Casper, Lee Thao, Laura Valenstein, Rachel Stankowski, Dr. Tim Golemgski (via WebEx, arriving at 5:10 PM), Leslie Kronstedt

MEMBER EXCUSED: Marie Topping

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. Under public comments, Chair Rozar recognized and congratulated Health Director Smith for her receiving the Carol Graham Public Health Lifetime Achievement Award at the recent state health conference.
3. The consent agenda was reviewed and items discussed. Motion by Valenstein/Buttke to approve the consent agenda as presented. Motion carried unanimously.
4. Public Health Strategist, Jacob Wagner, reviewed the recently completed THC report that was compiled by the Health Dept. He discussed the various trends and issues surrounding the sales and enforcement mechanisms of products with THC in them. When the 2023 report was done, there were 22 retailers selling THC products. That number has now risen to 76 in 2025. The committee discussed next steps possible and the challenges being faced.
5. Smith provided a hard copy of the 2026-2028 Health Dept. Strategic Plan that was reviewed last month. They will start actively measuring the outcomes of this plan and adjust as needed. Motion by Buttke/Stankowski to adopt the 2026-2028 strategic plan as presented. Motion carried unanimously.
6. Smith provided and reviewed the 2025 Annual Report for the Health Dept. and reviewed the challenges faced with the sudden and abrupt federal funding cuts that happened during that calendar year.
7. Smith presented a request for out of state travel for Kristie Egge to attend the NACCHO Annual Conference, June 14-17, 2026, in Louisville, KY with all expenses paid by grant funds. Motion by Kronstedt/Thao to approve the travel request as presented. Motion carried unanimously.

8. Smith reviewed a resolution that requests sustainable funding for local public health departments. The goal is to have this resolution acted on at the WCA Annual Business Meeting and become a part of the WCA platform. Motion by Buttke/Stankowski to approve the resolution and forward it onto the county board for their consideration. Motion carried unanimously.
9. Norwood Administrator Kornack reviewed the status of the water system replacement. The initial plans are being reviewed and will be going to the state for their approval, hopefully by June 15th. Once that is complete, the project will go out to bid.
10. Kornack reported that she is implementing the operational efficiencies that were discussed at the meeting last month and will keep the committee updated as they move forward.
11. Human Services Director Vruwink presented a tuition reimbursement request from a social worker employee that is continuing their education to be a licensed counselor. They have met the criteria set forth in county policy to be eligible for reimbursement. Motion by Valenstein/Kronstedt to approve the tuition reimbursement as requested. Motion carried unanimously.
12. Vruwink reported that a part of the state using funds for the Food Share program that were cut by the federal government, there is a need for counties, and our consortium, to hire Quality Assurance specialists to go through and review each case to ensure accuracy. The plan should be ready by next meeting and at that point we will know the number of positions needed to complete this requirement. Any position would be funded by the state at 100% reimbursement.
13. Veterans Service Officer Larson reported that he has applied to sit on a Joint Legislative Council Study Group dealing with Veterans. He will keep the committee updated.
14. The next meeting will be held on Thursday, June 25, 2026, at 5:00 PM at the Wood County Annex & Health Center Classroom in Marshfield.
15. Chair Rozar declared the meeting adjourned at 6:03 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee
May 28, 2026

NAME	REPRESENTING
Katie Miloch	Human Services
KvANTASSEL	MAINT.
Rock LARSON	VETERANS
Bill Clendenning	WEB #15
Lance FINE	WEB
Brynn Krause	
Masha KAMACH	NORWOOD
Steve J...	Health
Jeff K	WEB #11
Jacob Wagner	Health
Katie Weller	Norwood / Edgewater
Mary Schlaghaft (Web Ex)	Human Services



North Central Community Action Program- Board Meeting Minutes-4/13/26

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, April 13, 2026, via zoom, as individual staff and Board members logged in from their remote locations. The meeting was called to order at 5:30 pm by President Lenore Breit.

Pam took roll:

Present	Absent	Staff
Robinson	Rotter (ex)	Diane
Dorava	Lemmer (ex)	Pam
Guerrero	Fischer (ex)	Tony
Lang	Vorpagel (ex)	
Zacher	Conway	
Kearns		
West		
Breit		
Kieper		
Valenstein		
McGivern		

President Lenore Breit explained due to the impending severe weather we would move any necessary motions to the top of the agenda.

Expansion of Weatherization Program: Diane and Tony discussed the closing of NEWCAP and the State requesting we expand our weatherization and program service territory to include the additional 7 counties of Brown, Shawano, Oconto, Menominee, Marinette, Forest, and Florence. Lenore Breit asked about funding and staff. Tony explained the contract would come with its own funding or at least be added to our current funding into one contract. We would interview and hire additional staff for the expansion. A motion was made by Holly Kieper to expand our weatherization and program services territory to include an additional 7 counties. Second was made by Mayor Matt Zacher. Motion carried.

Minutes: Lenore Breit asked if there were any changes or questions. A motion was made by Steve Robinson to accept the February minutes as presented. Second was made by Michelle Kearns. Motion carried.

Approval of expenses and Financial statements: Pam reviewed the February financial statement of revenue and expenses and balance sheet. Pam reviewed the statement of revenue and expenses and discussed calendar year expenses versus grant year expenses. Pam discussed the removal of two accounts from our Balance Sheet. Notes & Interest Receivable RLF and Allowance for Doubtful Accounts, both were from the Job and business development revolving loan program that we have not operated for several years. Pam reported the Other liabilities is zero until the first quarter pension is

accrued at the end of March. Motion was made by Laura Valenstein to approve the financial statements as presented. Second was made by Steve Robinson. Motion carried.

2025 Agency Audit: Pam reported the agency audit went well and our auditor will review the Audit report at our June meeting.

Housing Programs/Grant Update: NCCAP is currently operating six housing programs: Emergency Rental Assistance, Homeless Prevention Program, Rapid Rehousing, Tenant Based Rental Assistance, and Permanent Supportive Housing. Homeless Prevention, Rapid Rehousing, TBRA are full at the moment and are operating in all Counties. These programs assist our clients for a longer period of time, anywhere from three months up to 24 months. Permanent Supportive Housing is operating in Marathon County and Lincoln County, supports our clients for 1 to 4 years depending on the individual's circumstances and we are currently trying to enroll 3 additional people. The difficulty in filling this is mostly because of two situations. One, being able to contact the homeless population to offer the program, and two, finding a landlord that is willing to rent to some of the population who have evictions or drug charges on their records.

Our Emergency Rental assistance is a one-time assist in a 12-month period and operates in Lincoln, Wood, and Marathon Counties. This is our most successful program and is funded by the United Way in all our counties. This program works at the core of our mission, helping to keep people self-sufficient and keeping them in stable housing. The ALICE population is our target population. ALICE means Asset limited, income constrained and employed. For a variety of reasons many of the people in this population are not able to regularly contribute to a savings account to utilize in times of crisis. That crisis could be a large car repair, a medical expense, childcare, or something like having to buy school supplies. Most are doing everything right and just need a little help on occasion. Lenore Breit asked about HUD changes and Diane explained HUD removed the Housing First requirements but that is all we know as we do not have new contracts yet that would start on July 1st.

We find that between these six housing programs and the Weatherization program; North Central CAP meets the needs of the communities we serve and provide assistance where needed based on the Community needs assessment last done in June of 2025. Diane explained she had a conversation with Lenore Breit about program expansion into the NEWCAP area and both agreed it would not be beneficial to our agency or the people we serve. Diane reported she volunteered our staff to assist with coordinated entry and program follow up if needed.

Weatherization: Tony reported we are on target with our contract goals. We have completed 329 units from July 1 through March 31st, our ytd goal was 332, however we have exceeded our baseload unit goals. Our current deferral rate is 50%. We are anticipating completing 42 units in each of the last 3 months of our contract. Tony reported in February we had just completed our Financial Administrative Review and Program Administrative Review, and both went well. DEHCR has since reviewed additional expenses relating to a Best judgement procurement process and has placed additional review requirements on all RFB's including Simplified and Best judgement purchases.

Next Meeting Date: Our next meeting will be June 8, 2026, via Zoom, 5:30 p.m.

A motion to adjourn was made by Steve Robinson. Second was made by Holly Kieper. Motion carried. Lenore Breit declared the meeting adjourned at 6:00 pm.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: February 6, 2026

PLACE: Room 134 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 10:15 A.M.

MEETING ADJOURNED AT: 11:18 A.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser and Michael Feirer

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission.

Chairman Tom Heiser called the meeting to order at 10:15 A.M.

1. Wisconsin's open meeting law requirements were posted with the County Clerk's Office as required.
2. Public input: None.
3. The January 6, 2026, meeting minutes were reviewed. A correction was made to one of the dates. Motion by Beverly Ghiloni to approve second Michael Feirer by to approve. Motioned passed unanimously.
4. At 10:16 A.M. Michael Feirer moved, and Beverly Ghiloni seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Tom Heiser moved, and Michael Feirer seconded to exit closed session at 11:17 A.M. Motion carried unanimously.
5. Motion to approve a grant of up to \$2,000 for vehicle repair and an additional \$100 for towing if required to assist the veteran applicant was made by Beverly Ghiloni and second by Tom Heiser. Motion passed unanimously.
- 6 The next regularly scheduled meeting is June 16, 2026 at 1:30 P.M. The 2027 budget request will be discussed at that meeting.
7. Thomas Heiser moved, and Beverly Ghiloni seconded a motion to adjourn at 11:18 A.M. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- **Safe Haven Baby Box:** The baby box has arrived and is awaiting installation by Altmann Construction. Linda Casper has been working with the fire department on getting a process in place for sending invoices for payment. Once the baby box is ready to go, there will be an official blessing ceremony. I will provide that information when available.
- **Strategic Planning:** We are cleaning up and formatting the final Strategic Plan document and will share that at this month's meeting.
- **2027 Budget Preparation:** Kathy has been working with her successor, Macy, on setting up the worksheets and other documents to start drafting the 2027 budget. Kathy's last day is July 8, and we plan to have the budget in a good place so only minor tweaks would need to be made thereafter. Macy is a quick study and is doing an amazing job catching on, so I am confident that our budget process will once again go smoothly.
- **Organizational Changes:** We're making progress with our organizational shifting that we discussed a few months ago. As you know, Kristie Egge has been named as my successor. Erica Sherman has been named Deputy Director effective with Kristie's date on March 15. Because we are not backfilling Erica's Public Health Nurse Supervisor position, we created two lead positions within the nursing team. Sara Luchini has been named Lead Preparedness Public Health Nurse and Danielle Hiller has been named Lead Family Health Public Health Nurse. We are interviewing two internal candidates for Kristie's current Supervisor of Strategic Initiatives position. Once that decision is made, the internal shuffling will be complete and thorough mentoring and training can take place.
- I was honored to receive the **Carol Graham Lifetime Achievement Award** at the Wisconsin Public Health Association annual conference this month. A huge thank you to Chair Rozar for rallying the troops to gather letters of support for my nomination. I am so appreciative to everyone in Wood County leadership and to our staff. Your support makes it possible for me to serve to the best of my ability.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Planning meetings are taking place with the health systems in preparation for the upcoming cycle of the Community Health Assessment and Community Health Needs Assessments.
- Staff are finalizing the Healthy People Wood County Year in Review to share insights and highlights from 2025.
- The Wood County Health Department Community Engagement Toolkit was finalized.
- Staff presented to the Harm Reduction Technical Assistance Center group on policy and advocacy.

Community Health Improvement Plan

- Monitoring and evaluation meetings are being scheduled to facilitate the biannual review and update the 2025-2027 Community Health Improvement Monitoring Plan.
- Staff met with healthcare system partners to begin the next Community Health Assessment cycle planning.
- Staff updated HPWC Data Dashboards and Wood County data from the recently updated County Health Rankings & Roadmaps.
- Staff attended the Community Engagement Conference and moderated a breakout session.
- A staff member joined The Wisconsin Rapids Family Center's Board of Directors.

Mental Health

- Staff participated in the Children's Mental Health Network Meeting, exploring the topic of neurodiversity. The discussion featured a panel of experts, including parents who shared valuable insights.
- In recognition of May as Mental Health Awareness Month, an article titled 'More Good Days Together' was published in the Pittsville Record. This initiative joined Mental Health America's campaign to encourage individuals to reflect on what a good day looks like for them and the steps they can take to get there if it is hard right now. Additionally, social media posts were created and shared to promote awareness further and foster positive conversation around mental health.
- **Marshfield Area Coalition for Youth (MACY) Mental Health Task Force:**
 - The coalition received a presentation from the Marshfield Boys and Girls Club Director, Jessica Heckert.
 - Members of the task force, Marshfield and Columbus Leadership Alliance (MCLA) Students, community members, and the library distributed 300 May Day Mental Health Bags around Marshfield to bring support for Mental Health Awareness Month.
 - The task force began planning for Suicide Prevention Month and finalizing the fall "Let's Keep Talking" series.

Communication/Branding

- Finalized the [2025 Wood County Health Department Annual Report](#).
- Created a new tab for WI WINS on the Wood County Health Department website.
- Provided a communication orientation for four new staff.

Transportation

- *5304 Grant*: Staff met with Langlade County and City of Wisconsin Rapids to learn about their transit services.
- *Catch a Ride Update*: Staff presented to Legacy Foundation of Central Wisconsin and to community members and organizations in Pittsville. Additional presentations are being planned in Wisconsin Rapids, Loyal, Neillsville, and rural villages. Fundraising is ongoing; we have raised approximately \$153,025 to date. Staff developed an action plan for the remainder of the year for Catch a Ride fundraising. Staff attended Marshfield Area United Way's Vision Council Meeting and learned more about projects and events happening in the area.

Housing

Staff attended the Central Wisconsin Housing Summit on April 15 in Stevens Point. We also met with the Wisconsin Balance of State Continuum of Care to plan next steps for the coordinated entry presentation and continued to discuss resources and barriers for people who are homeless in Wood County.

Financial Security

- We hosted the third community listening session as part of the food insecurity grant from Marshfield Clinic Region of Sanford Health and Security Health Plan. Ten participants came to the Marshfield Community Center to partake in the listening session. The Aging and Disability Resource Center of Central Wisconsin was integral in helping recruit participants for this session. We are planning for additional listening sessions in a one-on-one format with parents as well as those from our Hmong and Hispanic communities.
- Staff met with partners working on financial security and food insecurity to learn how we can work together

Central Wisconsin Farmers Market Efforts

- Presented grant spend review to the county Conservation, Education and Economic Development (CEED) committee regarding Wood County Farmers Market funding.
- Attended multiple Pre-season farmers market meetings to present economic impact results, bylaw changes, budgets, information booth processes, and any other needs the market requests. These markets include Rome, Wausau, Stevens Point, Waupaca, Wisconsin Rapids, and Marshfield.
- Completed Farmers Market vendor webinar series; all recordings are online for year-round education.
- On-boarded WI Double Up Food Bucks recipients in the North region for our statewide pilot program.
- Created marketing materials for all markets including posters, yard signs, wayfinding signs, flyers, social media posts, etc.
- Brought on Stevens Point Farmers Market Information Booth intern attendant in partnership with University of Wisconsin Stevens Point and the Stevens Point Business Improvement District.
- On-boarded and completed a short project with a student from Food and Nutrition Major to assist with disseminating information for the double up food bucks programs in our region to ensure usage.
- Participated in a graduate student committee for a UW Madison Agroecology master's program that included research on farmers markets in the Central WI area.
- Prepared for market opening weekends alongside market leadership for Weston, Stevens Point, and Wausau markets that are opening the first Saturday in May.
- Finalized projects with current Graduate Assistant student and recruiting new Graduate Assistant student for Year 2 of the grant.

Wood County Farmers Markets

- Hosted the Wisconsin Rapids Downtown Farmers Market spring vendor meeting to prepare vendors and market staff for a successful farmers market season. The vendor meeting covers updates to the season, special events, and gives vendors a chance to ask questions and meet market staff.

Substance Use – IMPACT and MACY

- *Resource Fair*: IMPACT resources were offered at the Family Center Wellness Fair. Resources such as naloxone and Hope Kits were distributed, and information on Public Health Vending Machines, support services, and recovery groups was shared. Around 50 individuals attended the event.
- *Providers and Teens Communicating for Health (PATCH)*: Teen Consultants had a training on Motivational Interviewing in April. The Site Coordinator completed 1-on-1 check-ins with the teens, as well as an end of year reflection and evaluation. The end of year party took place on May 5 to wrap up another successful year of PATCH.
- *Peer Support*: As a Certified Peer Specialist, Pamela completed the Parent Peer Specialist training through the state in April. She can now offer her services to parents seeking support in how to parent children with substance use disorder and/or mental health concerns. She currently has seven peers on her caseload.

- *Jail Programing*: Pamela continues to co-facilitate the Childhood Trauma course in the jail offered to those in the recovery pod. Beginning in May, public health will offer training on sexual health and overdose prevention resources for this audience similar to what is currently offered through Adult Day Treatment Group trainings.
- *Wisconsin Wins*: Wood County completed 30 tobacco compliance checks in April with one business selling to volunteers under age 18 (federal law states one must be 21 years or older to purchase tobacco/nicotine products). Education has been sent to the business owner. The last 24 checks will take place in the coming months.
- *Public Health Vending Machines (PHVM)*: Two vending machines have been moved to their new locations at All of the Above Tattoo and the Family Health Center lobby on the 7th floor of the Patriots Tower. In the month of April, we vended a total of 547 supplies, leaving our overall lifetime total at 7,732. Summer supplies will be added to the machines in May to replace seasonal offerings like hand warmers, hats, and socks.
- *Drug Task Force*: Drug Task Force met in April and was joined by a school representative from Wausau to share information about their teen court program. The team learned how the program was implemented and how it operates. The task force will collaborate with the area schools and the municipal judge to discuss a similar program in the Marshfield area. Additionally, the task force discussed the upcoming prescription drug take-back event, alcohol prevention campaigns to promote, and ideas for distributing lock boxes and fridge locks. The team will meet again in May.
- *Marshfield Area Coalition for Youth (MACY) Board*: The board met in April to receive updates from MACY committees. During the meeting, the board discussed a training session from Mid-State Technical College on an Opioid Simulator. The board approved hosting this training at the annual in-person MACY meeting in November. The training is scheduled to take place on November 18 from 10 AM to 12 PM and will be open to all MACY coalition members. Additionally, the board discussed the need to address alcohol and other drug-related prevention materials for elementary grade students.
- *Mental Health Task Force*: The task force met on April 13 to discuss the "Let's Keep Talking" series. This series promotes educational presentations to support mental well-being in the community. The Healthy Relationship training was moved back to June. The group is working on scheduling presenters for next year. The group received a highlight presentation from a Youth Advocate at the Personal Development Center (PDC) who offers workshops on topics such as domestic violence, healthy relationships, bullying, internet safety, and relationship dynamics. The group will meet again in May.
- *Marshfield and Columbias Leadership Alliance (MCLA)*: Teens attended a leadership conference in Madison in April as part of the Student Mental Wellness Summit. Eight leadership students attended to network with other schools across the state. There are two upcoming "Pour It Forward" events at Marshfield High School and another at the Middle School. Additionally, a mock car crash will take place at Columbus Catholic at the end of the school year to address the dangers of texting and driving, as well as drinking and driving.
- *Drug Take Back Event*: The National Prescription Drug Take Back Day took place on April 25. Wood County events were held at Marshfield City Hall, Pittsville Police Department, Port Edwards Fire Department, and Wisconsin Rapids Pick 'n Save, with assistance from local law enforcement, including the Wisconsin Rapids Police Department, Port Edwards Police Department, Wood County Sheriff's Department, Pittsville Police Department, Grand Rapids Police Department, and Marshfield Police Department. The event successfully collected 427.6 pounds of unused or expired medications with an additional 950.4 pounds of medications collected and turned in for destruction from the permanent disposal kiosks. The next event is scheduled for October.
- *Training*: The Wood County Sheriff's Department and Learning and Empowering Oneself (LEO) Program presented training for the Auburndale School District. The training focused on drug recognition and understanding the youth's developing brain. The training helped the audience understand how to respond to youth to make productive, healthy lifestyle changes.
- *Northwoods Coalition (NWC) Summit*: The 31st annual Northwoods Coalition Summit took place in April with substance use prevention coalition partners from northwestern Wisconsin in attendance. Several coalitions were invited to share out on their local substance use prevention initiatives, and individuals were recognized for their efforts to improve prevention efforts across the state: Maureen Busalacchi, Medical College of Wisconsin, was awarded NWC Most Valuable Player award; Courtney Tvedten, Marathon County Health Department, was awarded NWC Rising Star award; and, Ashley Normington, Wood County Health Department, was awarded NWC All-Around Team Player award.
- *UW-Stevens Point Student Project*: A UWSP media student is working with IMPACT on creating community awareness resources for several programs and resources offered through Wood County Health Department. The project will continue through the summer and will follow recommendations identified through the Overdoes Fatality Review team.

Safe Kids Wood & Clark Counties

Staff completed car seat reporting and created and scheduled Facebook posts. They also attended a mock car crash at Marshfield Columbus High on May 13 to show the impact of drinking while intoxicated/distracted driving.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

TNC Program Review

Staff successfully completed the 2025 annual Transient Non-community (TNC) Well Review with the Wisconsin Department of Natural Resources earlier this month. Within the 2025 calendar year, staff completed water sampling for over 400 well systems throughout Wood, Adams, and Juneau Counties. Staff also conducted sanitary surveys for over 20% of those systems that were due for evaluation. The purpose of a sanitary survey is to evaluate eight elements of a

water system that are essential for assuring safe drinking water, as well as update department records, provide technical assistance, and identify potential risks that may impact drinking water quality. Staff also attended the annual TNC Program Training held by the DNR in Wausau last month.

New Businesses and Consultations

A pre-licensing inspection was completed for a new short-term rental in the Grand Rapids area. A pre-licensing inspection was completed for Cranberry Cottage, a short-term rental in Pittsville. A pre-licensing inspection was completed for the Peach House, a short-term rental in Marshfield. A pre-licensing inspection was completed for Miller Fry Pies, due to a new location. A pre-licensing inspection was completed for Kat's Sweet Escape, a new mobile retail food service in the Marshfield area. A pre-licensing inspection was completed for The Cheesecake Slice, a new bakery in Wisconsin Rapids. Kate Carlson completed a temporary food service presentation for market vendors and coordinators.

Complaint Investigations

Six complaint investigations were completed in the month of April.

- A complaint was received regarding a flooded basement in a rental home. The tenant had pumped the water out and the landlord had the basement properly cleaned. No current health hazards currently. Any payment disputes for work completed are between the tenant and landlord.
- A caller reported a licensed facility serving raw food. Environmental health staff conducted an onsite complaint inspection. The food item in question is ordered in bulk and comes pre-cooked. No further violations identified.
- A complaint was received regarding headaches and illnesses from inside an apartment building. Environmental health staff conducted an onsite assessment but did not observe any health hazards. An indoor air monitor will be used to measure any other possibilities.
- A caller reported the sales of homemade food items without a license. Environmental health staff reached out to the individual and provided education on what food items were exempt from licensing.
- A complaint was received regarding cockroaches in a rental unit. Environmental health staff contacted the landlord and professional pest control will be on site. There is also an active eviction in progress.
- A caller reported poor food handling practices at a licensed food establishment. Environmental health staff completed an onsite inspection. No violations were noted during the inspection. Possible owner and employee dispute.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

We have completed our sealant program for 2025-2026, placing 1859 sealants. We are very close to completing our second fluoride applications at most schools and our third fluoride applications at all Wood County Head Starts. We have provided preventative dental care to 3266 children so far this school year.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

- One of our Parent Educators attended the YMCA Healthy Kids Day in Marshfield on April 18 to do PAT outreach and provide education on safety topics including safe infant sleep and child passenger safety. More than 70 caregivers were engaged in the event.
- Three Parent Cafes were offered in April, one in Marshfield and two in Wisconsin Rapids.

Family Health & Injury Prevention

Public Health Nurses represented the Wood County Health Department at the Marshfield Baby Expo on Monday, May 11. Nurses provided education on safe infant sleep, maternal mental health, lactation, and the importance of kick counting (fetal movement during pregnancy). They also did outreach for Parents as Teachers. Attendance for this event was the highest it has been since the event started with the nurses engaging with approximately 30 individuals.

Communicable Disease

- Wood County has been linked to a multistate outbreak of Salmonella illnesses linked to contact with backyard poultry. Any backyard poultry can carry Salmonella germs that can make you sick. Always use proper hand hygiene, supervise children around flocks, and collect eggs often and refrigerate them.
- Wood County has been seeing high levels of norovirus as reported in wastewater and outbreak reports. Wastewater samples indicate very high levels in mid-April and were coming down (at high) at the end of April. Thorough handwashing is key prevention measure.

Emergency Preparedness

- The Emergency Preparedness Coordinator co-facilitated a virtual Emergency Operations Center during the recent flooding to support coordinated response efforts across Wood County. Planning partners were engaged to strengthen information and resource sharing as northern and central Wood County experienced significant impacts.
- A countywide emergency planning team has been established, and initial meetings are underway to prepare for 2027 interoperability planning focused on mass care. Partners are developing training and exercise opportunities to help agencies practice coordinated sheltering and basic medical support during a public health emergency.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- One of our quality improvement projects this year aims to increase WIC caseload by 1% by December 31, 2026, by increasing in person appointments and local agency Facebook presence. We completed 2 local agency posts in March, 3 in April, and plan to continue weekly local agency Facebook posts in May with goals to increase building rapport with families and word of mouth/social media WIC referrals.
- We are working with the state WIC office and OnMedia to coordinate a one-month media campaign on free video and audio streaming platforms in May aiming to increase WIC participation.
- Jessica Hutchinson completed the WIC Breastfeeding Training – Level 4 which now classifies her as a WIC Designated Breastfeeding Expert (DBE) in addition to the Certified Lactation Specialist (CLS) credential she already holds. This will allow Jessica to provide higher level lactation support for WIC participants, as needed.

Caseload for 2025 (Contracted caseload 1676)

	Dec 2025	Jan 2026	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1356	1344	1339	1319	1314								
Active (final)	1369	1356	1353	1329									
Participating	1356	1352	1350	1328	1320								

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
May 2026

Director Update by Brandon Vruwink

We have signed a contract with MTM, which will be acting as the transportation broker for INCLUSA. The contract is now in place; however, it is too early in the process to determine if this relationship will work well for Wood County and our customers. We will continue to monitor the volume of rides authorized by MTM and ensure payments are made on time and at the agreed-upon rate. We will know much more over the next couple of months.

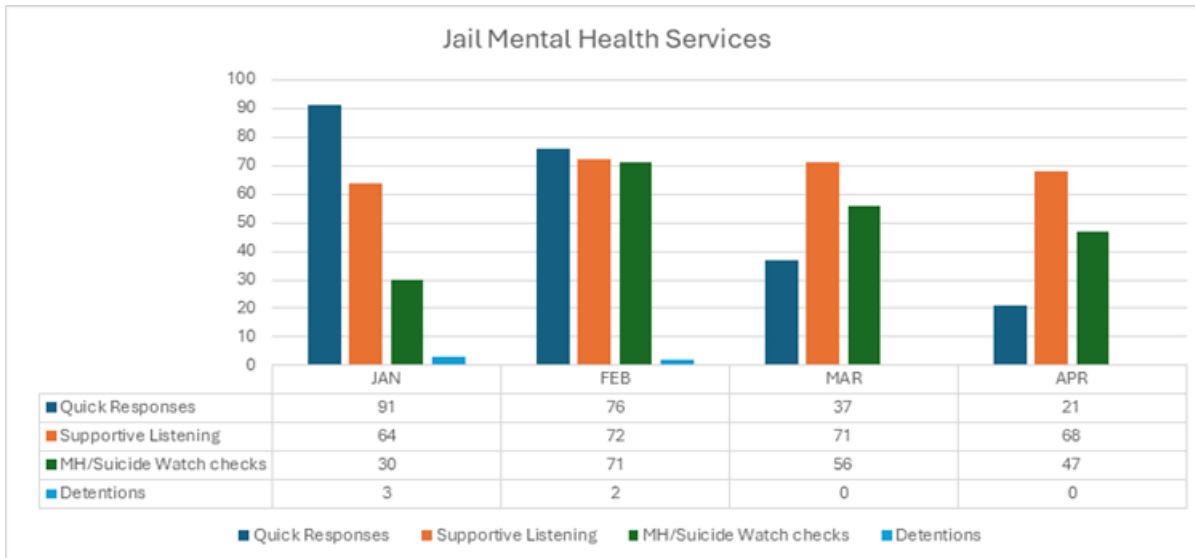
Last month, I provided the H&HS Committee with an update on additional Quality Assurance funding that would be allocated to the Northern Income Maintenance Consortium and Wood County. The Consortium Directors, along with the Consortium Administrator, are working through a comprehensive Quality Assurance plan that will be submitted to the State of Wisconsin Department of Health Services. Once this plan is accepted, the consortium will move forward with hiring staff to manage the Quality Assurance program. At this point, we anticipate the need to hire six additional staff. An allocation from DHS fully funds the cost. Once we determine how many positions Wood County will be responsible for filling, I will bring a resolution to the H&HS Committee.

The Human Resources Department, in collaboration with Mid State Technical College, completed an employee engagement survey with county staff in the early part of 2026. We have received the survey results and have completed review sessions with all of our teams across the department. Work groups have been formed to continue developing action plans to address the areas identified for improvement. This will be an ongoing project over the next few months.

The UW Extension Team reached out to offer a training opportunity to our entire team. The program is called WeCOPE. It is a seven-week program, meeting for one hour each week, that teaches practical, evidence-based stress management skills such as mindfulness, gratitude, cognitive reframing, and simple daily practices that can be used right away in both personal and professional settings. The program is designed to support the team's mental well-being. We are currently in planning stages, with plans to begin the program in early September.

Deputy Director Update by Katie Miloch

Jail Mental Health programming continues to improve as we acclimate to the needs of the inmates and the jail. With the departure of the part-time mental health case manager, it was decided that the Emergency Mental Health/APS team would fill any gaps for those on mental health/suicide watch in the jail and assist the full time case manager as needed. Below is a graph showing the types of services being provided in the jail. As you'll see, we have made some changes to what the role of mental health in the jail is which has decreased the number of "quick responses". The jail mental health case managers no longer are providing word searches, coloring supplies, or books unrelated to mental health. In making this change, the case manager is able to focus on true mental health related programming such as supportive listening and connecting inmates to resources. This has been a significant shift in what had been the role of mental health in the jail and the inmates have adjusted well.



Mental Health Court has four participants who are now case managed by the Criminal Justice Department after the departure of the case manager within Human Services. There have been many discussions about the sustainability of this program, and it was decided to adjust this target group to allow for more participants. I have requested to change course with the remaining funds from The Legacy Foundation and they've recently communicated with me that this request has been granted. These remaining funds will now be used for a Diversion Program to be piloted in a collaborative effort between the District Attorney's office and the Criminal Justice Department. A Diversion Program will expand the original intent we had to serve those with chronic mental health concerns and allow for a Coordinator to oversee 100+ clients who are struggling with mental health, substance use, lack of resources and monitor that they are following conditions agreed upon by District Attorney Barnett.

Human Services, Edgewater Haven, Norwood Health Center, and Corporation Counsel has been monitoring the upcoming change in legislative Act 115 closely. This change creates an alternative procedure for hospitals to discharge patients to nursing homes or CBRFs without petitioning for guardianship or having an existing HC-POA in place. Beginning June 1st, 2026, Patient Representatives will have the authority to consent to the patient admitting to this level of care placements. Adult Protective Services and the Register in Probate's office must be notified when this Next of Kin process is used, however the state has not yet provided guidance as to what this looks like or the obligation for APS to open these cases for investigation. I suspect these discharges will have some unanticipated complications and APS will need to get involved on some level to ensure the health and safety of the patients.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Divisional budget meetings conducted, continued communication on budget. 2026 meetings scheduled with outcomes reviewed and conversations encouraged
- Edgewater claims billing "Triple Check Meeting" participating: EW Accountant, Assistant Manager, Billing representative
- Additional accomplishments: Ongoing EHR SmartCare learning, cross training, workflows and processes reviewed and updated as needed.
- 2025-County Audit, Human Services DHS Single Audits, Final reporting for DHS/DCF Various Funding Cost Reports (2025), Medicare Cost Reports for Edgewater & Norwood Nursing Homes
- 1 Open Position in the Administrative Services Leadership team
- Hire of 2 positions for Support Services Team
- Supervision of A/R team to solve problems through various billing needs

Accounting and Accounts Payable Team

- Timely submission of Cost Reports for March 2026 (DCF/FSET/Energy/GEARS)
- Attended administrative services division meeting
- Contract Administrator completed 1 Contract and 9 addendums
- 18 new CLTS enrollments (all from waitlist)
- Admin Assistant and Claims Specialist worked together to ensure accuracy of CLTS billing
- Compiled CCOP and CLTS data to use in 2025 annual reports
- Completed and submitted to WINHRS our Edgewater and Norwood Medicaid Cost Report
- Norwood Billing Specialist & Accountant Lead attended Northern Region Billing Meeting
- NHC Business Team attended ANI meeting to review contracts
- Admin Asst Manager and Accounting Clerk reported NIMC fiscal report for the 1st quarter
- Completed 2025 NIMC final report
- Department wide collaboration on 2025 audit needs. Community participated in single audit needs
- Edgewater completed Quarterly PBQ reporting

Support Services Team

Behavioral Health Clinic service notes: all appointments notes are accounted for through 3/31/2026 with system in place to review and communicate with clinicians twice a week about service notes or errors.

Records Released:

Behavioral Health Records Released: 104

Family Service Record/Background checks released: 20

Records pending/in progress: 7

Total Completed: 124

Records Retention: completion of destruction of past retention client documents

- FS MFLD records 4th floor- reviewing 2026 records due for destruction
- RB- FS and CCS records destruction/move to vault- reviewing 2026 records due for destruction
- RB Foster Care provider records in progress- scanning/destroying per retention guidelines

Other Unit Information

- Support Services Staff updates – Recruitment for 2 positions
 - 1 vacant Admin Asst II CCS located in RB (filled- starts 5/18/26)
 - 1 vacant 2/24 Admin Asst II FS located in RB (pending final candidate)
 - 1 staff begin intermittent FMLA
- Compiled information needed for Title IV-E funding for DCF: tracking administrative services staff time and fees spent on CHIPS and TPR legal services (*combined)
 - Jan -April: 473.75 total hours spent on legal services
 - \$424 total spent on misc. legal expenses
 - Total allowable reimbursement 1st qtr.: January- March: \$4,718
- Attend Smartcare super-user mtgs & SHS WI users mtgs
- Attend Administrative Services Division Meetings MFLD and RB - survey results/feedback
- Work with Administrative Services and program managers on interim coverage for essential duties during vacancies
- Work with RB CCS Program Manager on RB Drop In secure door access procedure
- Meet with Family Services Administrator and Corporation Counsel to review discover demands process, authorizations and redaction of FS records
- HIPAA:
 - 1 HIPAA/confidentially breach - investigated /resolved no phi found as disclosed
 - Privacy/Security: in progress- SRA risk mitigation 10 of 11 completed; partnership with MetaStar- BH Connect; DHS funded
 - Attended Statewide HIPAA Privacy meeting

Ongoing

- Migration to Laserfiche- deactivated TCM IMS system- permissions and licenses obtained for designated staff viewing access in repository, staff training in progress
- ShareTru confidential document repository: 4 Admin Services staff are testing in various BH and FS programs- limited usage- redaction issues found with pdfs

Claims & Accounts Receivable, Client Interactions

- MMP application process continues
- Monthly A/R review to determine collectability at Community, Norwood and EW
- Attended work groups to solve problems with other county billing teams as a team building workgroup
- Completed EW VA Facility recredentialing. Received acceptance
- Completed EW Medicare Advantage recredentialing

Insurance Claims created and submitted for current reporting period

- Norwood: 255 claims billed: \$1,247,532
- Edgewater: 66 claims billed: \$547,948
- Community: 6,651 claims submitted in the amount of \$710,139. Cash receipts \$464,711

Service Admission Intakes - by Location

- NHC Admissions: 38 hospital, 1 LTC
- Edgewater: 13
- Community
 - 37 intakes for new clients conducted. (Wait list only for Psychiatric Services currently)
 - 1,147 appointments scheduled, 849 attended (74%)

2026 TRIP Monies:

- Norwood: \$38,358
- Community: \$29,182

Family Services Update by Jodi Liegl

Out of Home Care Numbers: As of the end of April, we have the following number of youth court ordered in restrictive placements:

Type of Facility	Number of Youth	Cost Per Day Range
Group Homes	2	\$491.50 - \$494.60/day
Residential Treatment Centers	0	\$869.06/day
Secure Detention	3	\$200 - \$500/day
Corrections (Lincoln Hills, Copper Lake, RISE=UP)	1	\$501/day
Secure Detention Programming (180/360 programs)	2	\$575 - \$585/day
Mental Health Hospital (pending accepted placement)	0	\$1632/day with some MA reimbursement
Psychiatric Residential Treatment Centers (out of state)	1	\$1,350/day

In the month of April, six youth served time in secure detention for a total of 64 days.

Child and Family Services Review (CFSR): These federal reviews occur every five to ten years, and this marks Wisconsin's fourth round. The review identifies both strengths and challenges within the child welfare system and promotes system improvement. The goals of the review include ensure conformity with federal child welfare requirements, determine what is happening to children and families as they are engaged in child welfare services, and assist states in helping children and families achieve positive outcomes. In addition to

gathering and analyzing existing data, the review includes interviews with case participants and external partners. There are seven systemic factors that will be evaluated to determine whether they promote positive outcomes for child safety, permanency, and well-being. These seven systemic factors include: Agency Responsiveness, Foster and Adoptive Parent Licensing, Recruitment, and Retention, Case Review System, Statewide Information System, Staff and Provider Training, Service Array and Resource Development, and Quality Review System. After a CFSR is completed, states develop a Program Improvement Plan (PIP) to address areas in their child welfare services that need improvement. State-wide initiatives often are a result of this and in the past have included programs such as Targeted Safety Supports Fund (TSSF), Family Find and Engagement, Tailored Dispositional Project, and Parents Supporting Parents. Wood County has been informed we have one case that has been selected for the review. Collaboration has begun with Department of Children and Families.

Employee Engagement Survey: On April 29, 2026, the Family Services team came together to review the survey results that were provided county wide through Human Resources. Staff were given a copy of the results for Family Services. This highlighted the team's strengths and areas in which improvement could be made. Director Brandon Vruwink guided the discussion. The areas in which Family Services scored meaningfully higher than the organization's benchmark were recognized. These included the following:

1. I am interested in impacting public programs that are beneficial for society.
2. Serving citizens is one of the most important things I can do.
3. I am motivated by compassion to help others.
4. I have opportunities to develop professionally.

We then focused on our three lowest areas. These included the following:

1. When problems arise, Wood County handles them well.
2. I have an adequate amount of time to complete my workload.
3. Administrative tasks do not interfere with the meaningful part of my work.

Staff were provided opportunities to list ideas and solutions for each of the three areas. Staff used sticky notes which allowed everyone to have their voice heard as well as anonymity. The next step will be to create a work group of staff to work through feedback and propose changes and solutions to the leadership team to improve in some of the areas in which we came up short. We had a great response of interested individuals expressing a desire to join the work group.

Personnel: We continue to recruit for two vacant child protection ongoing worker positions.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of April, we had 13 admissions and 11 readmissions. Current Memory Care census is 13 residents. Census comparison to last year:

April 2025 – 42.60 average census with 8.40 rehab

April 2026 – 40.30 average census with 9.84 rehab

April 2025 – Admissions 8/Discharges 9/Readmissions 7/Deaths 4

April 2026 – Admissions 13/Discharges 4/Readmissions 11/Deaths 4

Personnel Update: Open positions of writing this:

Nursing: 5 Full-time Nurses, 1 Part-time Nurse, 1 Part-time CNA

Activities: 1 Full-time Activity Aide

There has been a trend of open licensed nurse positions over the last quarter of 2026. With these open positions, Edgewater Haven Administrator engaged with Human Resources Recruiter to highlight our licensed nurse open positions as well as the benefit package of Wood County. As a result, Human Resources is working on an advertising campaign for both Edgewater Haven and Norwood Health Center's licensed nurse open positions.

Quality Assurance Performance Improvement: On April 7, 2026, Edgewater Haven conducted its quarterly Quality Assurance Performance Improvement Committee. In that meeting Edgewater Haven’s leadership team met with our Medical Director in which facility quality metrics were discussed and trends were identified. In the meeting our Medical Director spoke of best practices of other nursing facilities as well as regulatory trends throughout Wisconsin.

Norwood Health Center

Norwood Health Center Update by Marissa Kornack

Food Services Supervisor Transition: We are preparing for an important transition in our Food Services Department. Our long-time supervisor, Larry Burt, will be retiring on July 1. We are grateful for Larry’s many years of service and leadership. His successor has accepted our offer of employment and will begin on Monday, June 8. The overlap period will allow for a thorough orientation and onboarding process to ensure a smooth handoff.

Staffing Challenges: Nurse and CNA staffing continues to be an acute challenge, with numerous vacancies making schedule coverage increasingly difficult. We are deeply appreciative of our dedicated staff who have stepped up to pick up additional hours to ensure our clients continue to receive excellent care. Recruitment efforts remain a top priority, and we are actively pursuing both new hires and agency support, though both avenues have proven more difficult than in previous years.

Medical Directorship: Following Dr. Moldysz’s retirement, Dr. Greenburg has assumed the role of Medical Director. We are sincerely grateful for Dr. Greenburg’s willingness to serve in this capacity and help ensure continuity of high-quality services at Norwood. As a reminder, Marshfield Clinic provides medical directorship and physician services to Norwood through a contractual partnership. Without this collaboration, it would be extremely difficult—if not impossible—for Norwood to continue offering essential services to the community.

Annual Survey Results: In April, our long-term care units underwent their unannounced annual recertification survey by DHS. We are pleased to report no health citations, and the surveyors were highly complimentary of the care provided to our residents, particularly by our direct care staff. For the life safety code portion, we received only the two citations that we consistently receive due to longstanding waivers. DHS has approved the renewal of these waivers and forwarded them to CMS for final approval.

Assistant Administrator Update by Katie Weller

The LTC Social Services Coordinator position has been vacant since February 13, 2026, following Megan Taylor’s departure. During this time, the Interdisciplinary Team has collaboratively ensured continuity of services. Client Services Assistant, Carlie Schreiner, has taken on a portion of the social services responsibilities, consistently going above and beyond with compassion and reliability. Prior to her departure, Head Nurse, Melanie Kurz, also helped support social work functions and maintain smooth coordination across departments. Director of Nursing, Liz Masanz, and Health Information Supervisor, Jerin Turner, have also played key roles in maintaining accurate processes, updating procedures as needed, and ensuring regulatory expectations continue to be met. Overall, the leadership team has demonstrated strong commitment and adaptability, stepping in wherever needed to ensure operations remain stable and our clientele continue to receive high-quality care.

We have also been focusing on increasing employee recognition across the facility. A staff shout-out board has been posted in the hallway, and it has been great to see it filled with positive peer acknowledgments. One staff member will be selected each month for a gift card of their choosing.



In addition, we have several facility-wide appreciation events planned, including our upcoming Norwood June Dairy Breakfast, which will be prepared and served by members of the leadership team!

Norwood Nursing Department by Liz Masanz

Open positions:

RN: 5 FTE, 1 60%, 5 Casual

MHT: 4 FTE, 2 50%, 2 Casual

We currently have 4 agency nurses and one agency tech on board. There are significant weekend staffing gaps due to the loss of all casual nurses and very limited applicants. We are continuing to explore transitioning to 12-hours shifts for nurses to support retention and recruitment.

Admissions Unit: The average census for the month of April was 7.70 and 7.05 YTD. The average length of stay was 6.77 and 7.04 YTD. There were 33 admissions and 35 discharges.

Nursing leadership has been collaborating with pharmacy to review and update medication formularies.

Long Term Care: The long-term care unit had one admission and no discharges in April, with an average census of 11.10 on Crossroads and 14.40 on Pathways.

The two leadership positions, head nurse and social services coordinator, remain vacant. Director of Nursing Masanz, Assistant Administrator Weller, and our client services assistant continue to do a great job in filling in for these vacancies.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of April were 4,766 with revenue of \$40,658, with 16,666 (15% decrease from 2025) meals and \$142,092 (5.5% decrease from 2025) in revenue YTD.

Projecting out the experience through April, we would expect to serve 49,998 meals in 2026, compared to our budget of 48,700. It's encouraging to see the meal counts improving and hope to continue to see this progress.

Norwood Building Operations by Lee Ackerman

CIP Updates

Water Pipe Replacement – Design plans were delivered on schedule on April 15th. Lee reviewed the document and noted any corrections, questions, and comments. The design engineer visited Norwood on April 30th to go over notes and to tour the building to verify locations of pipes, etc. Reuben, Lee, and Marissa met with engineer to discuss next steps.

Admissions Nurse Call System – Complete Control was the only contractor to attend the pre-bid walk through and offered the only bid. That bid was deemed acceptable and awarded to Complete Control. The next step will be the contractor will submit a Plan Approval Application to DHS, once accepted, work is scheduled to begin in August 2026.

Other Maintenance

The vacant Maintenance Specialist position remains open. Recruitment continues.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: May 28, 2026

April 2026 Activity: During the month of April, we completed/submitted 232 federal forms to include:

- 31 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 19 Appeals – Higher Level Review, Notice of Disagreement (appeal), appeals to Board of Veterans Appeals (Veterans Law Judge)
- 29 New claims for disability compensation
- 0 New claim for veterans' pension
- 2 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 7 New applications for VA Healthcare
- 22 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 10 Burial and marker applications
- 24 Request for individual's VA or private medical records

Activities:

1. Completed as of May 21, 2026:
 - a. April 27 – May 1 CVSO Spring Training Conference in Stevens Point.
 - b. May 12 - Tomah VA Medical Center Director's Quarterly meeting with CVSOs and Legislative liaisons.
 - c. May 12 – Video Coffee Talk on Veterans Benefits with Sanford Health Group Veteran employees.
 - d. May 19 – Milwaukee VA Regional Office Leadership call in with VSOs
2. Near Future:
 - a. May 21 – Wisconsin Department of Veteran Affairs video training. Topics: functional loss and range of motion and, State Professional & Occupational Fee waivers.
 - b. May 22 – Wood County Veterans Memorial Ceremony (Courthouse at 11:00).
 - c. May 25 – Memorial Day.
 - d. June 24 – NE CTVSO regional meeting in Oconto Co.
 - e. July 17- Tomah VA Medical Center outreach event/town hall at the Wisconsin Rapids Elks Club #693 from 1-5:30.
 - f. July 24- Burial of WWII remains of PVT. Elmer Blonien Rudolph WI.

Office Update:

1. One of our staff is on FMLA due to surgery with an expected return is Aug 3, 2026. That is going to have an impact on our response time for calls and inquiries. We start more actions than we complete. Time available for research and review of military and medical files is interrupted by the phone and walkins.
2. Last December the topic of Clear and Unmistakable Error (CUE) in a VA claim was presented. This month the County received the State Grant for improvement of veteran services in the amount of \$16,600. This amount was included in the 2026 Veterans Department budget.

What CUE Means-

- A CUE exists when the correct facts were before the VA and the VA misapplied the law or regulations that were in effect at the time of the original decision.
- The error must be “undebatable,” meaning no reasonable person reviewing the record and law at that time could say the decision the VA made was correct.
- The mistake must have clearly changed the outcome back then (for example, service connection should have been granted, or the rating or effective date should have been higher or earlier).

One example given was-

Veteran moved to Wood County from Portage County who worked his original claim. Veteran casually stated that he filed a disability claim but was denied. I asked if I could look into it for him. One issue was for Tinnitus (ringing in his ears) claimed back in January 2014 and the veteran was discharged from service less than a week from the date he filed the claim. The VA denied the claim based on the opinion of the audiologist who stated as there is no hearing loss the tinnitus was diagnosed but not service connected. VA law has certain disabilities that are presumptive. In the case of tinnitus if manifested to the 10% disability level (which is tinnitus in any form/level) within one year of discharge it is presumed to have been caused by service. Veteran will receive over **\$13,000** in back compensation and \$175 per month going forward (all non-taxable).

This month that claim was decided by the VA that it was a Clear and Unmistakable Error and this veteran was awarded **\$20,568** in retroactive benefit and will receive \$180.00 per month. In addition, he will no longer have Co-pays for VA Medical visits (\$15 for primary care \$30 for Urgent care and \$50 for specialty care). Veterans with service-connected disabilities have no prescription co-pays for that disability but are required to pay \$5 (tier 1), \$8 (tier 2) and \$11 (tier 3) medication. Veterans with combined disability ratings of 50% or more have no prescription co-pays.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, June 8, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Joseph Zurfluh, Dennis Polach, William Voight, Brad Hamilton, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the May 11, 2026, meeting were reviewed. Motion by Hamilton/Penzkover to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, July 13, 2026, at 9:00 AM.
5. Chair Zurfluh assigned the following supervisors as liaisons to the following departments:
 - Polach – Dispatch
 - Penzkover – Communications
 - Zurfluh – Sheriff’s Dept.
 - Voight – Coroner
 - Hamilton – Emergency Management
6. The Communications Department presented their report and bill listing for review.
7. The Emergency Management Department presented their report and bill listing for review.
8. The Dispatch Department presented their report and bill listing for review.
9. The Coroner was not able to attend this meeting, however, their monthly report and bill listing were reviewed.
10. Sheriff Becker reviewed various reports and activities of the Sheriff’s Department highlighting the retirement of Shannon Tollefson as well as the recent passing of former Sheriff Robert Bodette.
11. An employee tuition reimbursement request was presented by Sheriff Becker. It meets the criteria set forth in county policy. Motion by Hamilton/Penzkover to approve the tuition reimbursement request as presented. Motion carried unanimously.
12. Motion by Hamilton/Polach to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff’s Department. Motion carried unanimously.
13. Chairman Zurfluh declared the meeting adjourned 9:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
June 8, 2026**

NAME	REPRESENTING
BILL VOIGHT	WEB - DIST 7
DENNIS POLACH	WEB - 14
QUENTIN ELLIS	WCSA
SHAWN BECKER	WCSA
CHARLIE HODGESTER	WCSA
Tony Bastien	Dispatch
TED ASADUCH	WOOD COUNTY Sheriff's Dept./JURY
Sarah Christens	EM
Erik Engel	Communications
Tyler Mellinger (WebEx)	Emergency Mgmt
Katie Detleyn (WebEx)	County Clerk
Darrin Steinbach (WebEx)	Finance

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: Wednesday, June 10th, 2026

Time: 10:30 AM

**Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI**

WebEx Info:

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m420b9cf3951cae39aa3940a68b510261>

Agenda

Present – Emily Arendt - Wood Co Emergency Management, William Clendenning – Wood County Board, Dennis Polach – Wood County Board, Joseph H. Zurfluh– Wood County Board, Charles Hoogesteger – Wood Co Sheriff Dept, Dan Kontos – Wis DOT BOTS, Lance Pliml - Wood County Board Chair, Kelly Blohm – Wis DOT, David Dahms – Wis DOT BOTS, Ashley Kickbusch – Wis DOT Chemical Testing, Allan Platt – Wis State Patrol

1. Meeting called to order by Charles Hoogesteger at 10:30 AM.
2. Minutes of the March 2026 Traffic Safety Commission Meeting.

**Motion by Joseph H. Zurfluh to accept the minutes, second by Charles Hoogesteger.
Motion carried unanimously.**

3. No Traffic Fatalities to report on for Quarter 1.
4. Updates on Wood County Highway Project currently on County Highway F delivered by Charles Hoogesteger.
5. Kelly Blohm reports for WIS DOT. Updates, timelines and detour reported for projects on Cty Hwy F, Hwy 73 and 80 in Pittsville, Cty Hwy U in Biron, Hwy 54 in Biron and Hwy 73 from Plainfield to Rapids. A potential safety and operational evaluation project is being done on Hwy 73 and Z.
6. Dan Kontos, Law Enforcement Liaison, reporting from WIS DOT BOTS. The slideshow for quarter 1 was presented that included crash statistics and numerous legislative updates. Highlights from the Highway Safety Improvement Plans project and High Risk

Rural Roads program were shared. The Governor's conference for Highway Safety will be held on August 24th and 25th this year.

7. Ashley Kickbusch presented from the Chemical Section Testing of Wis DOT about Act 99, signed into law in March, which allows law enforcement to request an oral fluid test if drivers are suspected to be impaired by drugs.
8. Other business brought before the commission.
 - a. William Clendenning shared concerns about signage and regulation requirements in the Town of Grand Rapids.
 - b. Reminder of date/time for next meeting – September 9th, 2026 at 10:30 AM.
9. Public Comments - No public comments
10. Adjournment – **Motion to adjourn by Charles Hoogesteger, second by Joseph Zurfluh at 11:15 a.m.**

Minutes taken by: Emily Arendt – Wood County Emergency Management

These minutes are preliminary until reviewed and voted on at the next Traffic Safety Meeting



May Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

May Training Descriptions

Date	Type	Description
5-May	Business Meeting	May Business Meeting
12-May	Project Lifesaver	Simulated project lifesaver practice.
19-May	Work Night	Garage clean up and truck maintenance.
26-May	Extrication	Vehicle on roof, stabilized two sides, cut off both passenger doors.

Call Summary

Call #	37	38	39	40	41
Date	5/2/2026	5/3/2026	5/6/2026	5/12/2026	5/16/2026
Time	8:50	11:51	5:26	18:34	20:54
Day of Week	Saturday	Sunday	Wednesday	Tuesday	Saturday
Township	Biron	Saratoga	Grand Rapids	Wisconsin Rapids	Sigel
Location	451 KAHOUN RD	STH 13 SOUTH & TOWER RD	80TH ST N & WASHINGTON AVE	2610 12TH ST S	CTH F & SWEDISH RD
Rescue 3	M. Wiberg	Out of Service	B. Franz	M. Wiberg	T. Young
Rescue 4					
Rescue 5					
10-22ed				Yes	
Call Type	Traffic/Scene Containment	10-50 w/ Injuries	10-50 w/ Injuries	Project Lifesaver	10-50 w/ Unknown Injuries
Medical/Extrication					
Ambulance		WRFD	UEMR	WRFD	UEMR
EMR		Saratoga	Grand Rapids		Vesper
Fire		Rome	Grand Rapids	Biron	Vesper
Air					
Tools/Equipment Used					
Notes				GRVFD, Nekoosa FD and Pittsville FD also on scene	
Other members on scene			M. Wiberg	B. Franz T. Young	

Call Summary

Call #	42	43	44	45	46
Date	5/16/2026	5/20/2026	5/20/2026	5/21/2026	5/25/2026
Time	21:40	10:15	10:19	21:27	21:56
Day of Week	Saturday	Wednesday	Wednesday	Thursday	Monday
Township	Rudolph	Grand Rapids	Grand Rapids	Cranmoor	Grand Rapids
Location	5003 REDDIN RD	2311 GRIFFITH AVE	2311 GRIFFITH AVE	CRANBERRY LANE & STH 13	45TH ST S & KELLNER RD
Rescue 3	T. Young	M. Wiberg	M. Wiberg	B. Franz	C. Stoflet
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries
Medical/Extrication					
Ambulance	UEMR	UEMR	UEMR	WRFD	WRFD
EMR	Rudolph	Grand Rapids	Grand Rapids	Saratoga	Saratoga
Fire	Rudolph	Grand Rapids	Grand Rapids	Port Edwards	Nekoosa
Air					
Tools/Equipment Used					
Notes					
Other members on scene					M. Wiberg

Call Summary

Call #	47	48	49		
Date	5/26/2026	5/27/2026	5/28/2026		
Time	11:46	17:41	14:43		
Day of Week	Tuesday	Wednesday	Thursday		
Township	Grand Rapids	Rudolph	Grand Rapids		
Location	2941 CHEROKEE RD	980 STH 66	6330 32ND ST S		
Rescue 3	M. Wiberg	T. Young	M. Wiberg		
Rescue 4					
Rescue 5					
10-22ed	Yes	Yes			
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Injuries	Project Lifesaver		
Medical/ Extrication					
Ambulance	UEMR	UEMR			
EMR	Grand Rapids	Rudolph			
Fire	Grand Rapids	Rudolph			
Air					
Tools/ Equipment Used					
Notes					
Other members on scene		M. Wiberg	D. Westfall		

Call Summary

Call #				
Date				
Time				
Day of Week				
Township				
Location				
Rescue 3				
Rescue 4				
Rescue 5				
10-22ed				
Call Type				
Medical/ Extrication				
Ambulance				
EMR				
Fire				
Air				
Tools/ Equipment Used				
Notes				
Other members on scene				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 26th 2026

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – May 2026

The Crime Stoppers program received 17 tips in the month of April that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on May 13th, 2026. The next regular meeting will June 10thth, 2026

Respectfully Submitted,

Daniel Berres
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 2026 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Bingo	33	1	0
K9 Timo	32	4	0
K9 Rosco	35	6	0
K9 Lola	SEE	BELOW	
K9 Ripp	SEE	BELOW	

TRAINING (MONTHLY) –

Wood County K9 handlers trained with the Wisconsin Rapids Police Department during the month of May. Training venues included Wood County/Wisconsin Rapids firearms range, Engel Road, Mid-State Technical College and residence on Chestnut Street. Areas of training consisted of obedience, odor detection, vehicle stops with and without odors, civil building search for man, and obedience during apprehension.

TRAINING (INDIVIDUAL) –

- Deputy Beathard and K9 Rosco had 4 hrs of additional on duty training by use of podcasts, obedience and narcotics. Jessiffany training was May 1st and May 2nd which included additional training hours in group.
- Lieutenant Christianson and K9 Bingo attended Jessiffany May 1st and 2nd and also completed additional training in the area of obedience and odor detection.
- Sergeant Arendt and K9 Timo attended Jessiffany Canine Recertification on May 1st and 2nd. Sergeant Arendt and K9 Timo had 1 hour of on duty training focusing on obedience.

USEAGE –

- K9 Rosco and Deputy Beathard had 6 deployments for the month of May. A sniff at Mary's place in Marshfield with a CIB, A school sniff at Auburndale High with no CIB or indication. Two deployments for jail sniffs at the Wood County Jail with no CIB or indications in the property room or cells, A traffic stop with CIB and indication marijuana shake was located,



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

and lastly a traffic stop in Wisconsin Rapids with CIB and indication. Driver admitted to having and using methamphetamine the day prior nothing of evidentiary value located during search.

- Lieutenant Christianson and K9 Bingo had one deployment during the month of May. They assisted Chippewa County Sheriff's Department with a political member arriving and staying at a hotel in their jurisdiction. K9 Bingo completed search of hotel room with no change of behavior or indication observed.
- Sergeant Arendt and K9 Timo had four deployments in the month of May. Two of these deployments were for vehicle sniffs. Both deployments did not result in an indication. One deployment was a school sniff at WRAMS. K9 Timo had one indication but nothing of evidentiary value was reported back to Sergeant Arendt. The final deployment was during a search warrant for a wanted subject in the Town of Cranmoor. Sergeant Arendt and K9 Timo were deployed as perimeter in case the subject fled the residence. Subject surrendered peacefully to the Wood County and Marshfield SRT.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION –

Ripp's Training/Work Log- May 2026

May 4

- Student of the month assembly-Elementary/High Schools
- State Archery Assembly- Elementary/High Schools

May 5

- AHS Softball/Baseball games

May 6

- Community Coffee @ AHS

May 7

- K9 Ripp at Building Blocks Daycare

May 13

- Assisted Deputy Beathard W/ coordination of K9 sniff at AHS

May 15

- Attended Auburndale High School Graduation Ceremony

May 18

- Attended Student Of The Month Ceremony @ AHS/Photos

May 19

- School walkthrough at Marshfield High School- Lots of positive student interactions with Ripp.

May 20

- Community Coffee



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 21

- Elementary/Middle School end of year assemblies

May 26

- Attended Regional Softball Game @ AHS
- Property Protection at Grant Elementary and Nasonville Elementary- Several Classroom Presentation and meet and greet with Ripp

MAY 2026 LOLA'S TRAINING AND WORK LOG

May 5th

Escorted Inmates to provider for medical

May 7th

Jail Interview

May 8th

Jail Administrators Meeting in Waupaca

May 12th

Escorted Inmates to see provider for medical

Pinnacle Therapy met with patients

Lt Meeting for Sheriff's Dept

Jail Interview

May 13th

Jail Staff Meeting

May 18th

Escorted inmates to see provider for medical

MSTC HSED Graduation

Pinnacle Therapy met with patients

May 19th

Met with Marathon County Human Services to discuss programming and MAT in the jail

Attended Leadership Training



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 20th

Matt's Farm Day

Department Briefing

May 21st

Jail Interview

May 22nd

Vacation

MAY 2026 LOLA'S TRAINING AND WORK LOG

May 26th

Jail Interview

Pinnacle Therapy met with clients and staff

May 27th

Jail Interview

May 28th

Greeted Courthouse employees coming into work

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

05-01-26 to 05-31-26

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Squirrel</u>
• Arpin	1	0	0
• Biron	0	0	0
• Grand Rapids	1	0	0
• Nekoosa	0	0	0
• Wis. Rapids	0	1	0
• Wood	0	0	0
• Marshfield	1	0	0
• Rudolph	1	0	0
• Seneca	1	0	0
• Saratoga	0	0	0
• Pittsville	0	0	0
• Richfield	0	0	0
• Lincoln	0	0	0
• Port Edw	0	1	0

Inhumane /Abuse Case: 0

Abandonment: 0

Animal vs Animal: 2

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 3

Follow-up-Susa: 0

Monthly Hours: 39

2026 YTD Hours: 117.5

Submitted by: Jenna McDonald



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

May 2026

ATV

- Patrol Hours 60.5
- Citations- 3
- Warnings- 9

BOAT

- Patrol Hours 12
- Citations- 1
- Warnings- 7

SNOWMOBILE

- Patrol Hours 0
- Citation- 0
- Warnings- 0

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

MAY 2025 (04/26/26to 05/23/26)

Patrol

Overtime hours:	157.625
Comp time hours:	326
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	59.5
Comp time hours:	49

Security Services

Overtime hours:	23.75
Comp time hours:	23.375

TOTAL CALL OUT:	30
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services May 2026 Report

For the month of May, the total number of prohibited items prevented from entering the Courthouse are:

Guns - 0
Knives - 62
O.C. - 2
Misc. Items - 7

The miscellaneous items that were located were 5 (five) pairs of scissors, a screwdriver and a wrench.

Security Services screened 7,240 people entering the courthouse in May. Security Services had 40 security requests from different departments within the Courthouse for the month and we had three (3) jury trials.

We also served six (6) civil process papers and fulfilled 4 (four) warrants for the month.

Security Services handled three (3) complaints in the jail this month of May. The complaints were for disorderly conduct, an inmate complaint about a corrections officer and an inmate threatening a victim.

On Friday, May 22, there was a Memorial Day Ceremony, in front of the Courthouse. During the ceremony, one person needed medical attention that security assisted with. An ambulance was paged and checked the individual out.

During the Month of May, I utilize part-time employees for 33 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees being able to help.

Report submitted by: Lieutenant Bryan D. Peterson



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Public Safety Committee Meeting

School Resource Officer (Auburndale) May 2026 Report

For the month of May, the School Resource Officer initiated/responded to 14 calls of service while at the Auburndale High School/Middle School/Elementary School. The calls for service included:

- Disturbance between two students
- Traffic Enforcement at the schools
- K9 Drug Sniff with partnering agencies
- Truancy
- Welfare Check
- Traffic Complaint
- 911 Hangup Complaint
- Project Lifesaver
- Property Protection for Athletic Events
- Agency Assist (MPD SRT)
- Assisted SRT as MRAP Driver

The School Resource Officer also participated in the following:

- Safety walk at the High School/Middle/Elementary School
- Weekly training with K9 Ripp-Obedience/Therapy Classes
- Attended Student of the Month Ceremony High/Middle/Elementary Schools
- Attended Veterans Coffee and Community Coffee at High School
- Assisted Student with Presentation on Wood County SRT
- Attended Archery Assembly for World Competition
- Visited Grant Elementary School
- Visited Nasonville Elementary
- Attended Auburndale Baseball/Softball Games



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

As always, the School Resource Officer made a continued presence within the schools and continues to be a positive role model for students within the district.

Report submitted by: SRO Nehls #441



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

US HWY 10 Cross Traffic Monthly Report

May (05/01/26 – 05/31/26)

Intersection	Time Spent (min)	Citations	Warnings
USH 10/Day RD	60	0	0
USH 10/CTH T	640	0	11
USH 10/CTH E	60	0	1
USH 10/STH 186	280	2	7
USH 10/North RD	170	0	0
USH 10/CTH K	0	0	0
USH 10/Blueberry RD	0	0	0
USH 10/CTH N	50	0	1
USH 10/CTH S	0	0	0
USH 10/Brookside RD	0	0	0
USH 10/CTH F	280	1	6
Totals:	1540	3	26

MINUTES – 1540

WARNINGS – 23

CITATIONS – 3

REPORTED WW DRIVERS – 0

CRASHES – 1 deer

Submitted By: Charles Hoogsteger – Operations Captain

WOOD COUNTY JAIL

JANUARY - JUNE 2026

TOTAL POPULATION / DAILY POPULATION / ELECTRONIC MONITORING

DAY	JANUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE		
	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP
1	180	0	22	177	3	23	175	4	19	175	5	23	171	4	22	188	4	17
2	175	0	21	177	3	23	177	4	19	179	6	23	166	4	22			
3	177	0	19	175	4	24	169	4	21	180	6	22	167	4	21			
4	177	0	19	173	4	24	170	5	22	182	6	22	163	4	20			
5	177	0	19	177	6	23	174	5	22	185	6	21	163	7	19			
6	177	1	21	176	6	22	169	5	21	185	6	20	160	4	20			
7	183	1	22	175	6	23	171	5	21	180	5	19	163	4	21			
8	184	1	24	180	6	22	171	5	21	178	5	19	167	4	21			
9	179	1	24	181	6	21	172	5	21	181	5	19	171	4	21			
10	174	1	22	178	6	21	175	5	23	181	5	19	172	4	21			
11	176	1	22	180	6	21	175	4	24	185	5	20	173	4	21			
12	175	1	22	183	6	21	175	5	24	185	5	20	173	4	21			
13	163	1	22	176	6	22	169	5	22	189	5	20	180	4	22			
14	167	1	23	177	6	21	169	5	22	187	7	21	179	4	21			
15	162	1	23	177	6	21	176	5	22	178	7	22	179	5	21			
16	164	1	23	179	6	21	176	5	22	174	5	22	183	3	21			
17	159	1	23	171	8	21	179	5	22	168	5	23	180	3	19			
18	165	3	23	171	8	23	169	5	22	169	4	23	181	3	19			
19	169	3	23	171	7	24	167	4	22	171	4	22	178	4	19			
20	171	3	24	175	6	24	166	4	21	169	4	21	174	2	18			
21	173	3	25	171	5	24	173	4	22	170	4	21	171	2	20			
22	171	3	24	172	5	24	174	6	22	174	4	20	174	2	20			
23	172	1	26	171	5	23	175	6	22	172	4	20	175	2	20			
24	167	1	27	169	5	23	174	6	22	169	4	20	175	2	19			
25	170	1	26	169	4	23	174	6	22	172	4	21	173	2	19			
26	175	1	26	171	4	23	176	6	22	172	4	21	179	2	19			
27	173	2	26	174	4	22	174	6	21	180	4	21	175	4	18			
28	171	2	26	173	4	20	178	5	21	182	4	22	173	4	18			
29	172	3	26				180	5	21	179	4	22	173	4	18			
30	170	3	26				181	5	21	174	4	23	181	3	18			
31	178	3	24				178	5	22				188	3	17			
AVERAGES																		
Total Jail	172.45			174.96			173.58			177.50			173.55			188.00		
IMMG	1.42			5.39			4.97			4.87			3.52			4.00		
EMP	23.32			22.39			21.65			21.07			19.87			17.00		
Length of Stay	26.70			40.80			28.40			26.60			26.00			0.00		

WOOD COUNTY JAIL

JULY - DECEMBER 2026

TOTAL POPULATION / DAILY POPULATION / ELECTRONIC MONITORING

DAY	JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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27																		
28																		
29																		
30																		
31																		
AVERAGES																		
Total Jail	0.00			0.00			0.00			0.00			0.00			0.00		
IMMG	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Length of Stay	0.00			0.00			0.00			0.00			0.00			0.00		

2026 YEARLY AVERAGES	
OVERALL POPULATION	176.67
IMMG HOLDS	4.03
ELECTRONIC MONITORING	20.88
AVERAGE LENGTH of STAY	29.70

NEW FACILITY	TOTAL BEDS
80% = 232	290
OPENED 03-22-2025	

	DATE	POPULATION
Color indicates low population	1/15/2026	162
Color indicates high population	4/13/2026	189

MONTHLY	HIGH	LOW
JANUARY	184	162
FEBRUARY	183	169
MARCH	181	166
APRIL	189	168
MAY		
JUNE		
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		

Electronic Monitoring 2026

Month	Monthly Average
January	23.32
February	22.39
March	21.65
April	21.07
May	19.87
June	17.00
July	0.00
August	0.00
September	0.00
October	0.00
November	0.00
December	0.00
TOTAL	20.88

Wood County Sheriff's Department Kitchen

MONTH		Breakfast	Lunch	Dinner	Special	
January	1/09/2026	WEEK 1	1241	1242	1216	0
	1/16/2026	WEEK 2	1186	1196	1145	0
	1/23/2026	WEEK 3	1114	1133	1102	0
	1/30/2026	WEEK 4	1124	1128	1107	0
	2/6/2026	WEEK 5	1146	1137	1141	0
			5811	5836	5711	0
February	2/13/2026	WEEK 6	1193	1182	1188	0
	2/20/2026	WEEK 7	1202	1181	1159	0
	2/27/2026	WEEK 8	1131	1126	1125	0
	3/6/2026	WEEK 9	1131	1126	1125	0
			4657	4615	4597	0
March	3/13/2026	WEEK 10	1146	1146	1129	0
	3/20/2026	WEEK 11	1154	1156	1139	0
	3/27/2026	WEEK 12	1161	1154	1150	0
		WEEK 13	1199	1178	1188	0
			4660	4634	4606	0
April		WEEK 14	1237	1220	1229	0
		WEEK 15	1234	1229	1212	0
		WEEK 16	1158	1182	1153	0
		WEEK 17	1200	1203	1182	0
		WEEK 18	1140	1159	1114	0
			5969	5993	5890	0
May		WEEK 19	1165	1170	1167	0
		WEEK 20	1230	1224	1212	0
		WEEK 21	1210	1218	1202	0
		WEEK 22	0	0	0	0
			3605	3612	3581	0
June		WEEK 23	0	0	0	0
		WEEK 24	0	0	0	0
		WEEK 25	0	0	0	0
		WEEK 26	0	0	0	0
			0	0	0	0
July		WEEK 27	0	0	0	0
		WEEK 28	0	0	0	0
		WEEK 29	0	0	0	0
		WEEK 30	0	0	0	0
		WEEK 31	0	0	0	0
			0	0	0	0
August		WEEK 32	0	0	0	0
		WEEK 33	0	0	0	0

	WEEK 34	0	0	0	0
	WEEK 35	0	0	0	0
		0	0	0	0
September	WEEK 36	0	0	0	0
	WEEK 37	0	0	0	0
	WEEK 38	0	0	0	0
	WEEK 39	0	0	0	0
		0	0	0	0
October	WEEK 40	0	0	0	0
	WEEK 41	0	0	0	0
	WEEK 42	0	0	0	0
	WEEK 43	0	0	0	0
	WEEK 44	0	0	0	0
		0	0	0	0
November	WEEK 45	0	0	0	0
	WEEK 46	0	0	0	0
	WEEK 47	0	0	0	0
	WEEK 48	0	0	0	0
		0	0	0	0
December	WEEK 49	0	0	0	0
	WEEK 50	0	0	0	0
	WEEK 51	0	0	0	0
	WEEK 52				
		0	0	0	0
TOTAL		24702	24690	24385	0

Annual Report - 2026

Total meals	Food Cost plus Labor
3699	\$9,351.08
3527	\$9,230.16
3349	\$9,095.88
3359	\$9,123.04
3424	\$8,960.61
17358	\$45,760.77
3563	\$9,324.37
3542	\$9,269.41
3382	\$8,850.70
3382	\$8,850.70
13869	\$36,295.18
3421	\$8,952.75
3449	\$9,026.03
3465	\$9,067.91
3565	\$9,329.61
13900	\$36,376.30
3686	\$9,318.21
3675	\$9,290.40
3493	\$9,141.18
3585	\$9,062.88
3413	\$8,931.82
17852	\$45,744.49
3502	\$9,164.74
3666	\$9,267.65
3630	\$9,176.64
0	
10798	\$27,609.03
0	
0	
0	
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0	\$0.00
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0	\$0.00
0	
0	
0	
0	
0	\$0.00
73777	\$191,785.77

Cost per meal \$2.60
 Cost Per day \$7.80

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Friday, June 5, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Wayne Schulz, Russ Perlock, Tim Hovendick

MEMBER EXCUSED: George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There were no public comments.
3. The minutes of the May 6, 2026, meeting were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.
4. Motion Hovendick/Schulz to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. County Planner Simkowski presented a resolution to approve the Town of Lincoln Zoning Amendment regulating solar energy systems. Motion by Schulz/Hovendick to approve the resolution and forward on to the county board for their consideration. Motion carried unanimously.
6. David Eaton from Columbus High School was present and reported on the progress of the Columbus High School field house addition and activities already hosted there. They are requesting payment of the economic development grant funding allotted for this project. Motion by Buttke/Hovendick to approved releasing \$12,000 for this project. Motion carried unanimously.
7. Dale Christensen from the Central Wisconsin State Fair is requesting REDI Implementation Grant Funding to fund the upgrade for a sewer system connection from the current wash rack. The committee stated this will be addressed next month so as to ascertain what funding is actually available for this project and which funding source is more appropriate.
8. The CEED Tour was discussed. It is tentatively set for Friday, October 2nd.
9. Chair Leichtnam opened up the conversation of enhancing economic development in the county. Extension Educator Rombalski highlighted the definition of economic development and reviewed possible next steps. Future meetings were tentatively set to review the status of economic development in Wood County. The chambers of commerce will be invited as well.
10. Land & Water Conservation Administrative Specialist Peeters introduced the new summer intern, Abby Leis to the group.

11. One bid was received for the Gilbertson grassed waterway project. It was from DeBoer Excavating in the amount of \$4,450 and was below the estimated amount. Motion by Schulz/Hovendick to approve the bid from DeBoer Excavating in the amount of \$4,450. Motion carried unanimously.
12. Peeters reminded the committee of the LCC Training coming up next week in Merrill.
13. Extension Area Director McNelly highlighted items in the report included in the committee packet.
14. McNelly reviewed the action of the committee last month combining two half time positions for Natural Resources Educator into one full-time, county funded position. The contract as been amended to show these changes and was shared with the committee. Motion by Buttke/Schulz to approve amended contract as presented. Motion carried unanimously.
15. The next regular meeting will be on Wednesday, July 1st at 9:00 AM..
16. Chair Leichtnam adjourned the meeting at 10:19 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
June 5, 2026**

NAME	REPRESENTING
Jeff Penzkover	CB District 11
Bill Clesdering	WCB # 15
Victoria Wilson	P # 2
Barbara Puetz	LWCD
Abby Leis	LWCD
Emmett Simkowski	P+Z
David Eaton	Columbus Catholic
Dale Christiansen	CWSF
Jen McNelly	UWEX
Darrin Steinbach (Web Ex)	Finance
Kayla Rombalski (Web Ex)	Extension
Katie Beckley (Web Ex)	County Clerk



Monday, May 18, 2026 @ 2:00 pm (Riverblock Auditorium, room 206)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
- 2.) Public Comment - None
- 3.) Approve minutes of April 20, 2026, mtg
 - a. Buttke made a motion to adopt the April 20, 2026, meeting minutes as presented. Perlock 2nd the motion. Motion passed unanimously.
- 4.) Correspondence/ Updates. Handouts/ Reports on meetings attended
- 5.) Bill Leichtnam reported that Bennet Goldstein's articles on "Nitrates in Rural, Private Wells in Central Wisconsin" will be published late summer in Wisconsin Watch (website: www.wisconsinwatch.org) and PROPUBLICA (PROPUBLICA.org)
- 6.) Focused 2026 Recommended CWG Actions:
 - a. Chair recommended revision of CWG Mission Statement to be more inclusive of the Central Sands counties. Buttke made a motion to table the revision. Hovendick 2nd the motion
 - b. CWG name and logo-a vote to change the name from CWG of Wood County to CWG of Central Wisconsin failed by a vote of 5:5.
- 7.) AI "Hyper-Scale" Data Centers in Wood Co. (demands for water/electricity
Chair and several other county supervisors attended a meeting held in early May at WRAMS. Topics discussed included: public health concerns (nitrogen oxide, PFAS), traffic congestion, road damage, length of build, and decommissioning.
- 8.) Discussion/Action ITEMS from the floor
 - a. Committee members expressed concern about people building homes in areas with poor water quality; Sue Smith, Wood County Health Department mentioned that our current ordinances do not allow that; we would need to develop a new/revised ordinance; suggested a subcommittee to discuss, but she doesn't necessarily agree with the concept; would rather take the education route to help people know when and how to test and what to do if levels are abnormal
 - b. Mortgage lenders may or may not require treatment for high levels of nitrates
 - c. May not be enforceable
- 9.) Possible agenda items for next meeting
 - a. Discussion on the next steps to get education/outreach material to the public.
- 10.) Next mtg. — June 15, 2026, 2:00 pm
- 11.) Adjourn –
 - a. Motion to adjourn was made by Clendenning and 2nd by Carrell. Motion passed unanimously.
 - b. Chairman Bill Leichtnam adjourned the meeting at 3:28 pm.

Present in the meeting: Bill Leichtnam, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tom Buttke, Sandy Cain, Russ Perlock, Shane Wucherpennig, Tim Hovendick, Linda Casper, Abby Leis, Tom Rayome,

Virtual: Sue Smith, Susan Ettner, Jen McNaley

Respectfully submitted by Susan Ettner on April 20th, 2026

DRAFT



Wood County WISCONSIN

LAND AND WATER
CONSERVATION
DEPARTMENT

CW6 Attendance
5-18-26

- | | |
|-----------------------|--------------------|
| 1. Bill Lehtman | Co. Bd. Supervisor |
| 2. Bill Clandening | WCB # 10 |
| 3. Tom Buttko | WCB # 3 |
| 4. Russ Perlock | WCB # 4 |
| 5. Linda Casper | WCB # 13 |
| 6. Sandy Cain | W.R. |
| 7. Rhonda Carrell | Saratoga |
| 8. Abby Leis | |
| 9. Shane WickerFennig | LWD |
| 10. Tom Ray | W.R. |
| 11. Brad Jones | |
| 12. Tran Howendick | WCB # 5 |

VIRTUAL ATTENDEES

- | | |
|------------------|----------------------------|
| 13. Sue Smith | Wood Co. Health Dept. Head |
| 14. Susie Ethner | CW6 Secretary |
| 15. Jen McNelly | NW-Ext Area Director |

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Trina Bores, 4-H AmeriCorps member

- Pittsville After School Program guest speaker
 - May 14: An in-person after school program for youth in grades 1-8 during which youth built marshmallow catapults. Through this activity, youth learned how to test a prototype, brainstorm ways to make improvements, and try again.
 - May 21: An in-person after school program for youth in grades 2-8 in which we celebrated National Eat More Fruits & Veggies Day by taste-testing different forms of the same fruits and vegetables. Youth learned how preparation makes a difference for both taste and texture.
 - May 28: An in-person after school program celebration during which Extension staff were able to share the work we've done with students with their parents while promoting future educational opportunities. Health and Well Being Educator Hannah Wendels Scott helped with this effort.
- Pittsville After School 4-H Club
 - During this month's club meeting, we learned how to decorate cupcakes using buttercream frosting and piping bags to celebrate National Devils Food Cake Day (*pictured right*).



AGRICULTURE

Matt Lippert, Agriculture Educator

- A career fair where high school students became more aware of the diversity and breadth of career opportunities are available to them so that they make more informed decisions and better prepare to develop successful careers locally.
 - **Total Reach:** 350 students, 20 agri-business groups, 12 school districts
- A selection application was developed so that scholarships could be provided to area high school seniors so that opportunities for further education are enhanced in the agricultural field.
 - **Total Reach:** 12 area school districts, 8 applicants, 4 recipients

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- **Wood County Health Department Strategic Plan Completion:** Completed an eight-month strategic planning process with the Wood County Health Department, resulting in a comprehensive 2026–2028 Strategic Plan that serves as a clear roadmap for advancing the Department’s mission, addressing emerging public health priorities, and strengthening internal operations. The process engaged staff across the organization in collaborative goal setting, prioritization, and action planning, helping to build shared ownership and alignment around key strategic directions. This effort supports more effective decision-making, enhances organizational capacity, and positions the Department to better serve the community through coordinated, forward-looking public health initiatives.
 - **Testimonials:** *“Loved the collaboration of our whole department. This leads to stronger internal relationships and communication.”; “We are positioned for the future.”; “There is a lot of excitement and energy around the new plan. This is important for staff engagement and follow-through with the plan actions.”*
- **Lieutenant Governor’s Small Business Academy:** Coordinated and delivered the Central Wisconsin in-person session of the Lieutenant Governor’s Small Business Academy on May 8, 2026, at the Marshfield Chamber of Commerce. This statewide initiative, led by the Wisconsin Economic Development Corporation, provides training and networking opportunities for entrepreneurs, small business owners, and individuals exploring business start-up opportunities. The Central Wisconsin session created a high-quality learning environment where participants connected with local resource providers, gained practical insights, and explored tools to support business development and growth. This effort contributes to strengthening the regional entrepreneurial ecosystem by increasing awareness of available support and fostering connections that encourage long-term business success.
 - **Total Reach:** *16 attendees*
 - **Testimonials:** *“I really like the topics and all people we know that can help start the journey.”; “Great resources for those just starting.”; “Excellent content, very applicable and relevant”; It was really useful and everyone was very supportive.”*

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker
Hannah Wendels Scott, Health and Well-Being Educator

Behavioral Health

- A weekly virtual program for community members from across the state of Wisconsin, where participants practice healthy coping strategies, build emotional awareness, and strengthen skills for managing stress in daily life. Through this effort, community members gain practical tools that support their well-being in both personal and professional settings.
 - **Total Reach:** *47 participants*



- A weekly program for incarcerated people in the Wood County Jail, where participants practiced healthy coping strategies, built emotional awareness, and strengthened skills for managing stress in daily life. Through this effort, participants gained tools that support their well-being during incarceration and increase their capacity to navigate reentry with resilience and confidence.
 - **Total Reach:** *14 incarcerated people (6 female, 8 male)*
- A Tai Chi class for older adults and individuals with arthritis, where participants learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. Through this activity, the program helps reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines.
 - **Total Reach:** *25 participants in basic class, 8 participants in advanced class*
- An after-school program for elementary and middle school students, where Extension colleagues across various institutes lead engaging activities focused on their area of expertise. My focus is on teaching simple coping skills and emotional awareness. Through this effort, students will strengthen their well-being and build confidence in managing everyday challenges.
 - **Total Reach:** *25 students each time*
- Building and maintaining relationships and engaging with partners to address health needs with the community of Wood County.
- The support groups serve as a monthly gathering for women and allies of women and elders to engage in discussions about often overlooked topics within their community. These monthly gatherings create a space for participants to connect with one another, learn practical ways to care for their mental and social well-being, and strengthen community bonds. Through this effort, participants build healthier habits, deepen relationships, and feel empowered to advocate for the recognition of their voices.
 - **Total Reach:** *10 elders, 7 participants*
- A bi-weekly meeting for youth to engage in open conversations, cultural storytelling, and guided activities to learn about mental health, domestic violence, and sexual assault within the community. They gain tools to recognize signs of trauma, understand healthy boundaries, and access support systems - all in a safe, judgement-free environment. Through this effort, we are fostering a generation of informed, compassionate youth who feel seen, heard, and empowered to break cycles of silence and advocate for healing and change in their families and communities.
 - **Total Reach:** *61 students*
7 in grades four and five
33 in grades 6-8
21 in grades 9-12
- An as needed meeting with community members, where I met one-on-one with them to listen to their needs, offer support, and help them identify and access local health and community resources. Through this effort, participants will gain personalized support, clearer pathways to services, and greater confidence navigating systems.
 - **Total Reach:** *10 one-on-one clients*
- A monthly food pantry pick-up for community members in Wood County, where I support families in choosing foods that their household needs and share information about additional local resources.

Through this effort, residents gain reliable access to healthier food options and feel better connected to community support.

- **Total Reach:** 12 families
- Invited as a guest speaker to discuss topics on stress, anxiety, and patience for Hmong participants, where I shared culturally grounded ways to recognize stress in the body, understand anxiety, and practice “ua siab ntev” as a strength rather than silent suffering. Through this workshop, participants gained practical tools to support their wellbeing while honoring cultural values, helping reduce stigma and strengthen emotional resilience across the community.

HEAL (Healthy Eating and Active Living)

- An experiential hydroponics harvest activity for Student Wellness Advisory Group (SWAG) students, where participants harvested lettuce grown in a hydroponics unit, immediately taste tested it, and learned about the seed-to-table process in collaboration with the Wisconsin Rapids Public Schools Food Service Department and Grove Elementary School. The harvested lettuce will also be incorporated into school meals, being served in the lunch line over the following week. Through this effort, students gained hands-on experience with food systems and developed a stronger understanding of where food comes from, increasing engagement and interest in fresh, locally grown foods.
 - **Total Reach:** 7 SWAG students
- A 5-week nutrition education series for classrooms at Grove, Howe and Mead Elementary Schools, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about how making healthy food choices will help them to be healthier in school and at home.
 - **Total Reach:** 95 kindergarten students, 30 3rd grade students
- A series of lessons for adults who are incarcerated participating in the STRONG Recovery Pod Program in the Wood County Jail. Through this series, participants will learn nutrition education, cooking skills, and participate in the StrongBodies program that improves their physical and mental health.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A 15-week series of strength training sessions (StrongBodies) for older adults/adults in the Nekoosa community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 38 participants





- A series of after-school lessons for elementary and middle school students at Pittsville Elementary School, where students learn about the five food groups, how they benefit from their overall health and well-being, and how to make healthy food and physical activity choices both at home and at school
 - **Total Reach:** 24 students
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults in the Pittsville community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 26 participants
- An Intro to Tai Chi for Arthritis and Falls Prevention class for community members, where participants got a quick, hands-on look at the basic movements and breathing used in the full program. Through this one-time class, people were able to see what the series is about and decide if this gentle, low-impact approach could help them improve balance, move with more confidence, and support their overall well-being.
 - **Total Reach:** 18 participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- A talk for members of an organization, where participants learned how to appropriately prune woody ornamentals. The goal of this program is to reduce pesticide and fertilizer misuse in consumer landscapes.
 - **Total Reach:** Approximately 80
- A planting workshop for parents and youth, where participants potted dwarf tomato plants and learned how to successfully care for them throughout the growing season. Through the therapeutic hands-on activity, participants were able to engage in positive socialization within their peer group.
 - **Total Reach:** 4 Adults, 5 Youth
- An outreach booth at Hmong Week (festival), where residents learned about Extension resources. The goal of this effort was to build trust-based partnerships with diverse communities & organizations to foster connections & enhance collaboration.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- An on-demand lesson on topics such as budgeting, credit/debt, record keeping, saving on groceries, goal setting, preventing fraud and scams, and finding affordable housing for groups such as residents at a homeless shelter, recent immigrants, a group of young parents, etc. where they learn effective strategies to manage their money. Through this, participants set and create a plan for achieving their financial goals, can create a spending plan that allows them to manage their monthly income and expenses, and can make a plan to become debt-free.
 - **Total Reach:** 34 students



- An 8-module class that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services, and building other financial competencies. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community.
 - **Total Reach:** *61 participants*
- A coaching program for families and individuals, where participants learn how to create financial goals and gain money management skills. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
 - **Total reach:** *1 individual*
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - **Total reach:** *4 participants*



LAND AND WATER CONSERVATION DEPARTMENT
STAFF REPORTS – MAY 2026

Barb Peeters

Conservation Administrative Specialist

- Processed MDV payments as received. All 2026 Wood County LWCD MDV (Multi-Discharger Variance) payments have been received totaling \$23,366.48.
- Completed April sales tax report and forwarded to Finance.
- Downloaded the May DATCP monthly report and shared with LWCD staff.
- Finalized orientation checklist for summer intern (Abby Leis) who will be with our dept. May 18th to Aug. 7th (note: she will be out of the country between June 12-30 for a Mission Trip).
- Microsoft Publisher will no longer be supported after October 2026 per notification from I.T. To be proactive, I compiled a list of Publisher documents utilized by the LWCD department and/or posted on LWCD website for discussion at our May 20th staff meeting. Discovered there are a lot of outdated forms/brochures on the LWCD website (some dating back as far as 1999), as well as the fact that the nonmetallic ordinance and animal waste ordinance were last updated/revised in 2017 and are both in need of updating. Scheduled staff meeting for June 9th to review Publisher brochures/documents and discuss updating both ordinances with County Conservationist.
- Attended May 6th CEED meeting virtually.
- Scheduled and attended May 6th staff meeting to discuss NR 151 Compliance Review being mandated by the DNR for all Wisconsin Land & Water Conservation departments.
- Generated mailing to 30 landowners for water testing project in “hot spot” areas of Grand Rapids and Nekoosa. Recorded responses from landowners interested in having their private well water tested as received.
- Processed payments for use of the no-till drill and assisted landowners with reserving no-till drill.
- Reached out to sales rep to request pricing for the unprinted seedling bags used for the tree sale to restock supply and placed order for 2027 tree sale.
- Assisted with call from Adam Scheunemann (Wis. DNR) regarding farm in Hewitt with ecoli in water (County Conservationist working remote/off).
- Notified Nick Flugaur, Safety & Risk Specialist and LWCD staff of a safety notice recall for the 2017 F-150 Ford LWCD (blue) truck.
- Processed grant payments (75% of each grant) from State of WI DNR for both Surface Water Grants (Fourmile watershed & Nepco Lake grants) totaling \$37,366.50.
- After discussion with County Conservationist regarding request from Information Technology regarding AI CoPilot Initiative, I volunteered to be the dept. representative to attend meetings/potential training for CoPilot.
- Generated reimbursement request for LWCD employee who purchased item from 3rd floor River Block vending machine and item had expired almost a YEAR ago. Vending company refunded employee for cost of item.
- Created Wis. Damage and Claims Program (WDACP) Fence Justification fillable form template for Rod Mayer/Conservation Program Coordinator.
- Attended May 12th Wellness Committee meeting and shared updates with LWCD staff and Parks/Forestry staff.
- Contacted Henricksen Account Executive regarding ongoing issues with stand-up desk not working (again!). This is the third time in three years we’ve had the same issue, so the company submitted a warranty resolution request to the manufacturer and are waiting for a response.
- Assisted Rod Mayer, Conservation Program Manager with invoicing and payment of Parmak replacement batteries for bear abatement with bee hives for Haukee Honey.
- Fielded calls resulting from LWCD flyer sent to 555 farm/landowners in Wood County. (Kendra and I felt it would be beneficial to spread the word about our department and how our dept. can assist landowners in Wood County

and initiated/created a flyer to do so.) Several landowners have reached out with potential requests for assistance and/or cost-sharing of hard practice projects as well as general questions/inquiries.

- Purged LWCD documents from 2010 through 2016 and shredded documents.
- Scheduled, set agenda, attended and took minutes at May 20th staff meeting. Meeting included follow-up by County Conservationist on agenda items carried forward from the Feb./March/April staff meetings (results of County employee engagement survey & Dept. Recognition Program (from 2/25/26 meeting); Mill Creek watershed sodium testing LWCD is taking over from Portage Co. (from 2/4/26 staff meeting). All aforementioned items were deferred by County Conservationist to next staff meeting or to potentially share info via email with staff.
- Processed cash match from the Nepco Lake District for Surface Water Grants (Fourmile Watershed and Nepco Lake grants) totaling \$7,500.00.
- Assisted with orientation of summer intern.
- Updated tree spade planter reservation form. Instead of charging \$5.00 per day for rental of tree spade, a \$20.00 deposit to rent tree spade will be collected which will be refunded to lessee once equipment is returned.
- Generated re-bid letters for grassed waterway project (G. Gilbertson).
- Assisted with cleaning Forestry Garage from tree sale held in April.
- Completed LWCD payroll percentages and forwarded to Finance prior to the May 14th & 28th payrolls.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Generated second mailing for private well testing project in Grand Rapids/Nekoosa hot spot areas due to the fact not all 15 landowners in both areas responded by the deadline. Letters sent to 5 landowners in Nekoosa/Port Edwards and 6 landowners in Grand Rapids with deadline to respond by June 8, 2026. Well sampling will begin as soon as 15 responses are received from landowners in both areas and processed through the UWSP water lab.
- Scheduled a meet & greet session for LWCD staff with Matt Krueger, Executive Director of WI Land+Water with LWCD for Wed., June 3rd at 9:00 a.m. in the department. Staff plan to take Matt to visit Luke Keuffer's farm to view the solar/stream crossing projects the dept. cost-shared on Luke's farm.
- Scheduled meeting in Riverblock Auditorium on behalf of County Conservationist on June 17th for a meeting with the NRCS State Conservationist, Assistant State Conservationist & Golden Sands RC&D.
- Ordered department supplies as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.
- Reviewed payroll reports and verified distribution by accounts/department.
- Served as point of contact for LWCD staff while County Conservationist was out of the office partial/half days on May 4, 6, 18, 21, 28 and full days on May 8, 15, 27, 29.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet and set/entered LWCD agenda items.

Emily Salvinski

Conservation Specialist

- **Monday, May 4.** Took streamflow measurements and water samples to be analyzed and the WEAL lab at 7 locations within SE Wood Co.
- **Tuesday, May 5.** Continued to take streamflow measurements and water samples within SE Wood Co. Brought samples to the WEAL lab to be tested for nutrients that affect plant growth with grant funding.
- **Wednesday, May 6.** Field checked cover crop from last year's contract that did not come up at the time. Met with farmer to work on their NMP. Took samples from the Mill Creek at 4 locations to be analyzed for total phosphorus and total suspended solids. Met with coworkers to talk about compliance visits.
- **Thursday, May 14.** Made a place for 2026 Mill Creek results and added May results to spreadsheets. Added more information to the list of possible participants well water study spreadsheet. Attended badger crop connect. Wrapped up info from last week's farm visit.

- **Friday, May 15.** Processed streamflow data: added to excel, added to SWIMS (DNR’s tracking site). Viewed pest control webinar. Gathered information for cost-share contract and started contract.
- **Tuesday, May 19.** Contacted plan writers about turning in plans. Checked addresses for well testing to make sure they were correct.
- **Wednesday, May 20.** Attended staff meeting. Updated spreadsheet and snapplus for upcoming transect.
- **Thursday, May 21.** Prepared shapefile in gis for ARPA testing participants.
- **Tuesday, May 26.** Helped with GIS question. Added CAFO farms field changes to their shapefile and added it to NMP 2026 gis database.

Kendra Wilhelm

Conservation Specialist

- Communication to partners regarding the delay in equipment shipping from the manufacturer for the two water quality testing surface water grants.
- Communication with the Nepco Lake District and their hired Clean Boats Clean Waters inspectors regarding upcoming trainings.
- Read the third edition of “Managing Cover Crops Profitability” by Sustainable Agriculture Research & Education.
- Worked with IT to have the Google Earth Pro desktop app added to the intern laptop.
- Watched a webinar on “Diving Deeper into Tile Drainage: Installation and Conservation Practice Considerations” hosted by UW-extension division of Agriculture Water Quality.
- Attended the May Lakes & Rivers Partnership meeting. The focus this month was lake, river, and watershed integration (protect and restore).
- Transferred / re-created the three invasive species fact sheets that are on the LWCD website in Canva as they were originally created in Publisher. Re-creation was necessary due to Publisher being discontinued on October 1st, 2026.
- Reviewed the draft revisions to Wisconsin Admin Code NR 40 – Invasive species identification, classification, and control. The draft economic analysis was released on May 4th and is open for comment until June 3rd.
- Participated in a staff meeting to discuss the NR 151 Compliance Project.
- Participated in the spring Cooperative Invasive Species Management Areas (CISMA) meeting.
- Created a priority “to do” list for when I return from maternity leave.
- Took the Wood County Employee Benefit Survey provided by Human Resources.
- Watched a webinar hosted by UW-Extension division of Agriculture Water Quality on the “Impacts of Cereal Rye as a Cover Crop Depending on Farm Goals.”
- Finalized the PowerPoint for presenting at the July 23rd educational session on shoreline assessment results hosted by the Nepco Lake District. PowerPoint was sent to the Nepco Lake District Board Secretary as requested.
- Created document for summer intern with links to documents for intern to review as well as Clean Boats Clean Waters information.
- Maternity leave beginning on May 14, 2026.

Kyle Andreae

Engineer Technician

- April 1 – CREP Paperwork
- April 2 – Email Correspondence
- April 3 – Holiday
- April 6 – Email Correspondence, CREP Mapping
- April 7 – Keuffer Design

- April 8 – Keuffer Design
- April 9 – Tree Unloading, Keuffer Site Visit
- April 10 – Gilbertson Design, WinSRFR Training
- April 13 – Tree Sale Prep
- April 14 – Tree Sale Prep
- April 15 – Tree Sale Prep, Lewis Site Visit
- April 16 – Tree Sale
- April 17 – Tree Sale
- April 20 – Muleski Site Investigation, Tree Sale
- April 21 – Tree Sale, Keuffer Site Visit, Lewis Site Visit
- April 22 – Wennesheimer Site Visit, Biron Erosion Investigation, Gilbertson Design
- April 23 – Staff Meeting, Biron Site Investigation and Visit
- April 24 – No-Till Drill Scheduling, Water Multimeter Communication, Gilbertson Design
- April 27 – Lippert Design
- April 28 – Biron Site Visit, Gilbertson Site Visit
- April 29 – Sick
- April 30 – Sick
- May 1 – Move No-Till Drill, Waterway and Wetland Hydraulic Restoration Training
- May 4 – Move No-Till Drill, Gilbertson Design
- May 5 – Gilbertson Design
- May 6 – Website Documentation Updates, Gilbertson Design, Lippert Design
- May 7 – Lippert Design
- May 8 – Heckel Site Visit, Runoff investigation
- May 11 – Lewis Site Visit, Lippert Design
- May 12 – Lippert Design
- May 13 – Lippert Design, No-Till Drill Move and Re-Calibrate
- May 14 – Lippert Design, No-Till Drill Coordination
- May 15 – Move and Calibrate No-Till Drill
- May 18 – Repair and Move No-Till Drill, Gilbertson Sampling Plan
- May 19 – Gilbertson Sampling Plan, No-Till Repair Estimates
- May 20 – Gilbertson Site Visit and Test Holes
- May 21 – Gilbertson Design, Gilbertson Site Visit
- May 22 – Cohort Meeting, Move No-Till Drill, Lippert Permitting
- May 25 – Holiday
- May 26 – Vehicle service, Level Logger Mapping
- May 27 – Level Logger Installation
- May 28 – Lippert Site Visit/ Design
- May 29 – Move No-Till Drill, Lippert Design

Rodney Mayer

Conservation Program Manager

- Reviewed Bach NMM plan for boundary updates and maps. Converted and updated GIS with new boundaries and road layers for mine site.

- Drafted Bach Excavating permit transfer approval letter, permit document (laminated), updated permit spreadsheet and binder, mail and email copies.
- Reviewed DNR NMM updates document.
- Created revised permits listing 2025-2026.
- Autumn Cranberry site visit – met with owner, GPSed for fence design, damage issues, etc.
- Created pic document for fence design. Completed GIS design and fence estimate.
- Created proposal documents to DNR for Autumn Cranberry fence cost share project. Sent to DNR. Project denied due to DNR budgeting for 2026. Contacted landowner and explained situation and options.
- Pond exemption info discussions and information sent to landowner.
- Hauke Honey apiary enrollment forms, signatures, ordered and delivered fencing materials. Processed enrollment, updated database, file, etc.
- Email to Twin Lakes for procedure for proposed fence under DNR contract modifications. Reviewed 4 proposal drafts, correspondence with DNR and fence contractor, disputes with landowner handled, received acceptable design, drafted variance to contract, sent to DNR for signature, issued variance to landowner for 2 gate modifications to fence.
- Bohn NMM site visit to check vegetation of site.
- Rezin Berry apiary enrollment forms, picked up temporary fence materials requested.
- Review of Bond for Bach Excavating transfer from Mid-WI with the approved plan and permit. Correspondence with Corporation Counsel. Drafted and sent denial letter due to wording in the Bond. Reviewed second draft and approved. Updated County NMM Software for permit transfer info, updated file, updated NMM spreadsheet. Drafted letter for release of previous financial assurance for Mid-WI permit.
- Preliminary look over of Brehm file in preparations for plan incoming for Vision violation site.

Abby Leis

LWCD Summer Intern

- Completed the county online safety training
- Completed Clean Boats, Clean Waters training on May 19th in Stevens Point
- Attended Citizens Water Group meeting on May 18th
- Took soil samples for a possible installation of a heavy overuse area on a farm
- Attended the bi-monthly Golden Sands RC&D council meeting on May 21st
- Watercraft inspection for Clean Boats, Clean Waters program at Lake Wazeecha on Friday, May 22nd and Friday, May 29th from 10:00 a.m. to 3:00 p.m.
- Assisted with installation of level loggers on May 27th.
- Updated CREP files

Shane Wucherpfennig

County Conservationist

- No report submitted.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for June 5, 2026

1. Economic Development (Jason Grueneberg)

Connecting Entrepreneurial Communities (CEC) Conference – On May 15th I attended the CEC Conference in Green Lake. The annual conference provided an opportunity to learn about resources for entrepreneurs as well as tools for service providers that support local businesses and entrepreneurs.

Central Wisconsin Economic Development (CWED) Fund - On May 20th I participated in the CWED Board of Directors' meeting. Agenda items included election of officers, Finance Committee update, loan committee update, monthly fund status and activity report, Administrator/Service Provider update, and consideration of 2 loan applications. I was elected to serve another term as the CWED Treasurer, and will serve on the Executive Committee, as Chair of the Loan Committee, and as Chair of the Finance Committee.

Central Wisconsin 2026 EDO & Municipality Meeting – On May 20th I attended the Central Wisconsin Economic Development Organization & Municipality meeting facilitated by Centergy and hosted by the Village of Weston. Representatives from the Wisconsin League of Municipalities provided an overview of the League, as well as recent legislative updates and legislation pertaining to housing.

Central Housing Region – On May 20th I attended the Central Wisconsin Housing Region meeting. Agenda items included public comments, the Program Manager's Report, and review of statistical reports.

Heart of Wisconsin Leadership Class Graduation – On May 28th I attended the Heart of Wisconsin Leadership Class graduation. This year's graduating class of 20 students includes Brad Cook, Code Administrator for the Planning & Zoning Department. Annually Wood County supports the leadership program by facilitating government services day at the Courthouse.

2. Planning & Zoning (Emmett Simkowski)

Office work has been steady throughout the month of May. There will be two subdivision plats in the Town of Saratoga coming forward to CEED in the near future. These are the first subdivision plats Wood County has had since 2023 which was a total of 10 parcels. The proposed plats are one 22 lot plat and one 8 lot plat. The Town of Rock's Comprehensive Plan has been approved by the Town's Plan Commission and will be under review by the Town Board mid-June. This will

also be coming to the Committee and County Board in the July/August timeframe. Along with Rock's Comprehensive Plan, I have also been working with them on updating their zoning ordinance which will follow approval of their Comprehensive Plan. I have also been working with the Town of Lincoln on updating their zoning ordinance on addressing Solar Energy Systems siting. A staff memo is included within this packet addressing their proposed changes.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Maintenance on Real Estate Transfer Data – the Department of Revenue has updated their system which means that I need to update our publication routine and schemas to match
- Georeferencing 1896 Plat Book

4. Code Administrator (Brad Cook)

5-01-2026- Answer, review, and gather information for phone calls and inquires with POWTS, SL, FL, organize office room and documentation.

5-04-2026- (3) sanitary order letter(s) reviewed and mailed TN: 03, 07, (1) soils eval C: 31 , (1) Reviewed soils, plan review, issued permit for rec HT TN:10 , review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-05-2026- (1) SF letter reviewed and issued TN:09, (1) SL permit reviewed and issued TN: 07, (1) rep conv abs cells, tanks insp TN: 07, , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-06-2026-(1) SF letter reviewed and issued TN:14, (1) Reviewed soils, plan review, issued permit for new & rep mound TN: 06, draft SL/FP Notice Letter to Townships, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-07-2026- (1) POWTS inspection report written and reviewed TN: 07, (1) SL permit reviewed and issued TN: 07 (1) well permit reviewed and issued TN :17, (2) SF letter reviewed and issued TN:07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-08-2026-(1) soils onsite eval TN:18,answer, (1) well permit reviewed and issued TN:08 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-11-2026- (1) Reviewed soils, plan review, issued permit for rep conv C: 31, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-12-2026- Draft and send copy of SL/FP zoning Letter to all Townships, (1) soils onsite eval TN: 18, (1) Reviewed soils, plan review, issued permit for new conv TN:18 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-13-2026- (1) FL permit reviewed and issued TN:07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-14-2026- ACE Leadership Program

5-15-2026- (3) SL permit reviewed and issued TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

5-18-2026- (3) sanitary order letter(s) reviewed and mailed TN:07, 15 , review, answer, and gather information for phone calls and inquires with POWTS, SL, FL

5-19-2026- (2) Reviewed soils, plan review, issued permit for rep conv TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-20-2026- (1) Reviewed soils, plan review, issued permit for new mound C:31 , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-21-2026- (2) POWTS insp for new HT & rec HT TN: 02,17, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-22-2026(1) SL permit reviewed and issued TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5-25-2026- Holiday

5-26-2026-(2) Reviewed soils, plan review, issued permit for rec & rep HT TN: 04, 22, (1) POWTS insp for new HT TN: 03, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5. Code Technician (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications

B. Reviewed and approved soils evaluations

C. Reviewed POWTS & well codes

D. Edited/rewrote Administrator's letter

E. Assisted with daily phone calls/emails/office questions

F. Inspections/Investigations:

- 4-31-26: POWTS violation inspections TN:03; Shoreland verification inspection TN:09
- 5-1-26: Conventional inspection TN:07
- 5-6-26: Conventional inspection TN:07
- 5-12-26: Mound plow inspection TN:06
- 5-13-26: Mound reinspection TN:06
- 5-21-26: Conventional inspection TN:13; Pre-approval POWTS elevation inspection TN:18
- 5-26-26: Mound plow inspection TN:11
- 5-27-26: Mound reinspection TN:11; Holding tank inspection TN:22; Violation check drive-by TN: 22

G. Attended Meetings/Trainings/Etc.

- 5-12-26: POWTS Chat Update Webinar

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 13 sanitary permits, 5 shoreland permits, 1 floodplain permit and 10 well permits issued in May 2026.
- b. ArcGIS Pro Software Project – Julie and Victoria continue to assist Paul with various mapping projects.
- c. Attended the following meetings/trainings & activities:
 - i. May 6th CEED meeting (VW & JM)



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 2

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County

WHEREAS, the Town of Lincoln adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on May 15th, 2026, the Town of Lincoln submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Lincoln and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on June 5th, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis., hereby approves the following amendments to the Town of Lincoln Official Zoning Ordinance:

1. Zoning Ordinance text amendment by the Town of Lincoln adding section 3.10 to their existing ordinance regulating the siting of Solar Energy Systems.

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Tuesday, June 2, 2026
TIME: 8:30 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 8:30 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Hovendick/Perlock to approve the minutes of the May 5, 2026, meetings as presented. Motion carried unanimously.
4. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
5. Register of Deeds Ringer discussed the Fraud Alert program in her office and how it notifies land owners of certain types of transactions that are filed in the Register of Deeds office. There are currently approximately 3,800 people signed up for this free service. When signing up, it is done by name so it is best to use as many names as you may be known by, i.e. William, Bill, etc. If anyone would like to sign up, stop in their office.
6. Chairman Clendenning named the following liaison supervisors the departments the committee oversees:
 - Leichtnam – District Attorney, Victim Witness
 - Hovendick – Child Support
 - Voight – Corporation Counsel
 - Perlock – Register of Deeds, Clerk of Courts
 - Clendenning – Register in Probate, Criminal JusticeMotion by Voight/Perlock to approve the appointments as presented. Motion carried unanimously.
7. District Attorney Barnett presented a resolution authorizing the creation of a Deferred Coordinator to oversee the Deferred Prosecution Agreement and Deferred Entry of Judgment programs. This is patterned after a similar position in Portage County. The committee questioned the financial estimations and where best the position might fit. Motion by Hovendick/Perlock to postpone action on this resolution until next month, pending action by the Operations Committee. Motion carried unanimously.
8. The next meeting will be on Tuesday, July 7, 2026, at 8:30 AM.

9. Motion by Leichtnam/Hovendick to adjourn. Motion carried at 9:08 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
June 2, 2026

NAME	REPRESENTING
Katie Miloch	WCHSD
DENNIS POLACH	WEB-14
BILL VOIGHT	WEB-7
JEFF FEARFELDER	WEB-11
Tiffany Ringer	ROD
Nick Flanagan	Corp Counsel
Kimberly Stival	Clerk of Courts
Jonathan E. Barnett	DA
Brent Wright	CSA
Katie KeHenn (WebEx)	County Clerk
Lance Pinal (WebEx)	CB Chair
Marissa Tornack (WebEx)	Nowwood

MINUTES CRIMINAL JUSTICE TASK FORCE

DATE: Wednesday, June 2, 2026
TIME: 12:00 PM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: See attached sign-in sheet

OTHERS PRESENT: Trent Miner, County Clerk

1. Judge Jerabek called the meeting to order at 12:12 PM.
2. Motion by Ksionek/Stimac to approve the minutes of the March 18, 2026, meeting. Motion carried unanimously.
3. There was no public comment.
4. Criminal Justice Coordinator Ksionek gave a year-to-date vs. 2025 overview of Drug Court. He has been informed that the Medication Assisted Treatment position has another grant that he will be applying for later this year. He will be talking to Probation and Parole about the Drug Court with hopes of increasing the number of participants. All UA's have been moved from the Johnson Hills building to the new Jail.
5. District Attorney Barnett discussed the openings for ADAs in his office as another ADA has put in their resignation and is going to Clark County. He currently has 3 of 7 ADAs with one offer out. Public Defender is also down 50% of their attorneys as well.
6. Under agency roundtable, James Bennett from the State Public Defenders office commented on how terrible the WiFi is in on the 3rd floor and asked if there was anything that could be done to get a different network for attorneys or something. Judge Jerabek echoed that his courtroom is not good for WiFi. Bennett has made inquiries to the Help Desk previously but is looking for more direction on how to rectify the situation. He also shared a recent poll of private attorneys inquiring why they do not take on court appointed cases. Most of the time it comes down to money/mileage but there were other reasons as well.
7. Judge Jerabek adjourned the meeting at 12:32 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JUNE 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I have begun analyzing the funding levels for the Child Support Program to determine if the current allotment from the state is sufficient to carry counties through the next two years.
- The Department of Children and Families released the preliminary funding allocations for 2027. Wood County will see a 2.77% increase in funding for 2027.
- Representatives from CW Solutions and I were asked to make a presentation to other counties and DCF on our ELEVATE Program and the Access and Visitation Program. We completed the presentation to the group on May 14th.
- I have been working on the Child Support Annual Review.
- Overall, the performance measures are solid we just need to improve our current support collection rate in the next several months.
- The current IV-D case count is 3,663.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

June 2026

Monthly Report to the Judicial and Legislative Committee

Meetings Attended:

- Judicial & Legislative Committee meeting on 5/5/2026.
- Monthly Judges meeting on 5/12/2026.
- WI Clerks of Circuit Court Association Executive Committee meeting on 5/18/2026.
- County Board meeting on 5/19/2026.

5/8/2026: I completed and certified the CS-147 Annual Report of Actual Costs.

5/14/2026: The court clerk position has been posted and will be up until 6/1/2026. We have 206 unreturned Juror Qualification Questionnaires. Second request letters were mailed out on January 6, 2026 to these individuals. We have mailed an Order to Show Cause along with their qualification questionnaire on this date. The hearings have been set for 6/17/2026 at 2:00 p.m. in the Branch 2 courtroom. Individuals can cancel that hearing by returning the completed questionnaire to our office by June 12th, 2026. The next step after this hearing will be an Order to Show Cause that is formally served on the individual by the Sheriff's Department. A new hearing date will be scheduled and the individual will need to appear and complete the questionnaire along with the paying a \$75 service fee.

May 27, 2026 – The Supreme Court updated the juror orientation video to now include the current Chief Justice, Jill Karofsky, at the beginning and end of the video. After speaking with the jurors, I play this video as it provides information on what jurors can expect when they are in the courtroom and terms that they may hear during the trial.

You will see on my voucher report a court appointment attorney bill for more than \$19,000. The court has ordered the defendant to repay this amount at \$250 per month and is in compliance with those payments at this time.

This report has been prepared and submitted by Kimberly A. Stimac



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

May 2026

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Operations Committee meeting on 4/7/2026.
- Judicial & Legislative Committee meeting on 4/10/2026.
- County Board meeting on 4/14/2026.
- Monthly Judges meeting on 4/14/2026.
- District 9 Clerk of Court Meeting on 4/23/2026.
- Wisconsin Women in Government Gala in Madison on 4/29/2026.

Act 179 was passed which increases circuit court costs. The new costs will go in to effect November 1st. A few noteworthy increases:

- Criminal Clerk Fee increases from \$163 to \$201.
 - *The county retained portion increases from 6.13% to 35%.*
- Jury Fee increases from \$6 per person to \$17 per person.
 - *No change to the county retained portion as we have always received 100%.*
- Civil Fees for docketing a judgment, issuing a writ or execution, and lien fees increase \$5 to \$14.
 - *No change to the county retained portion as we have always received 100%.*
- Family/Paternity motions to revise judgments other than custody or placement increase from \$30 to \$45.
 - *The county retained portion increases from 40% to 80%.*
- Family/Paternity motions to revise custody or placement increase from \$50 to \$80.
 - *No change to the county retained portion, we will continue to receive 75%.*
- Change of Venue and Appeal Transmittal Fees increase from \$15 to \$42.
 - *No change to the county retained portion as we have always received 100%.*
- Search Fee increases from \$5 to \$14.
 - *No change to the county retained portion as we have always received 100%.*
- Forfeiture Clerk Fee increases from \$25 to \$40.
 - *The state portion remains the same at \$17.50. The county retained portion increases from \$7.50 to \$22.50.*
- Municipal Fee increases from \$5 to \$17.
 - *No change to the county retained portion as we have always received 100%.*
- Witness Fee increases from \$16 to \$55.
 - *This will impact my budget process for next year.*
- Witness Mileage Reimbursement increases from \$.20 per mile to the federal mileage rate.
 - *This will impact my budget process for next year.*

I have almost completed the Annual Report of Actual Costs. I should be submitting that to the state by Monday.



Wood County

CORPORATION

WISCONSIN

COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

April 2026

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of March, 2026:

- 14 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 11 Guardianship/Protective Placement Hearings
- 22 WATTS Review/Contested Hearings

Child Support – During the month of March, the Corporation Counsel's office participated in six dates for Child Support-related hearings (in custody and hearing days).

County Board Orientation for New Elected Officials

On April 15, 2026, I joined the Board Chair, County Clerk, and a number of other departments to participate in an orientation session welcoming our new County Board Supervisors. It was a great opportunity for me to provide a general overview of County Government and Wis. Stat. Ch. 59, the role of County Board Supervisors, Wood County's standing committee structure, and outlining legislative responsibilities including setting policy through adopting resolutions, ordinances, and budget. The session also provided a primer in reviewing our County Board Rules, general open meetings and parliamentary procedure as well. I appreciate the time and thoughtful questions asked during the orientation session and again express my congratulations and welcome as they commence their position as County Board Supervisors and their important role in the County's public services!

2025-2026 Legislative Session – New Legislation of County Significance Signed into Law

The 2025-2026 Legislative Session saw bills enacted with broad Municipal significance, and for our County specifically. Notable law updates include:

- 2025 Act 188 - Modifications to bidding and notice thresholds for public construction projects (*except road construction projects*) from \$5,000 and \$25,000, raising those levels to \$10,000 and \$50,000 respectively.
- 2025 Act 115 – Aiming to make it easier for family members (next of kin) to help their loved ones gain access to prompt post-acute care if they are found to lack medical capacity while in a hospital and have not filled out a health care power of attorney.
- 2025 Act 226 - Requiring operators of cryptocurrency kiosks in Wisconsin to be licensed as money transmitters and establishes consumer protection and fraud prevention requirements applicable to those kiosks.
- 2025 Act 234 - Updating and reorganizes statutes governing county registers of deeds, including provisions related to document recording standards and formatting requirements.

I continue to meet with affected County departments to discuss these and other law changes, as well as update pertinent policies and internal procedures for the County and its departments.



Wood County

WISCONSIN

CORPORATION

COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

May 2026

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of April 2026:

- 17 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 7 Guardianship/Protective Placement Hearings
- 26 WATTS Review/Contested Hearings

Child Support – During the month of April, the Corporation Counsel's office participated in six dates for Child Support-related hearings (in custody and hearing days).

WACCC Spring Conference:

This month I attended the Wisconsin Association of County Corporation Counsels (WACCC) Spring Conference in Appleton, WI. The Conference served as a great opportunity to meet and talk with my counterparts from other Counties, as well as take part in sessions of relevancy to topics my office regularly works on. Specifically, sessions regarding venue and procedural considerations in Administrative Hearings, an update and panel discussion re: Wis. Stat. 51/54/55 (mental commitments, guardianship/protective placement) matters, and a primer on Tax Foreclosures and Bankruptcy processes for county government were all particularly informative and valuable to take part in.

Respectfully submitted,



Nick Flanagan, Corporation Counsel



Wood County WISCONSIN

WOOD COUNTY CRIMINAL
JUSTICE DEPARTMENT

May 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings/Trainings Attended:

4/22-4/24/2026: WATCP State Conference
4/27/2026: Collaborative Meeting with Lincoln County
4/27/2026: Drug Court Staffing/Court
4/28/2026: State Diversion/Deflection Meeting
5/4/2026: Drug Court Staffing/Court
5/5/2026: Meeting with District Attorney's Office and Human Services Concerning Diversion Programming
5/6/2026: Mental Health Court Staffing/Court
5/7/2026: Staffing with Wood County Outpatient Clinic
5/11-5/14/2026: ORAS Risk Assessment Tool Training
5/14/2026: Collaborative Meeting with Sawyer County
5/15/2026: Motivational Interviewing Training
5/18/2026: Drug Court Staffing/Court
5/19/2026: County Board Meeting
5/19/2026: Collaborative Meeting with Marathon County
5/21/2026: Drug Court Sustainability Meeting
5/21/2026: RSAT Monthly Meeting
5/26/2026: Diversion/Deflection Monthly Meeting

Adult Drug Treatment Court:

Current Participants: 20
Active Referrals: 1
Pending Referrals: 0
YTD Admissions: 8
YTD Terminations: 5
YTD Graduations: 3
YTD Referrals: 8

Our monthly sustainability meeting in May focused on the upcoming TAD competitive application for the next 5-year cycle of the grant. We also discussed changes to policy and procedure that we think may be valuable after the recent WATCP conference. I may have drug treatment court case managers start working on updating our policy manual to better reflect DOJ standards in the near future.

We also spent a lot of time talking about the significant decrease in referrals in the last 6-8 months, and about what we could do to address this trend. I think it is likely that at some point in the coming months I will be doing presentations for each of our referral sources concerning our program. There has been significant turnover at all of our referring agencies in the last couple of years, so this would likely be a worthwhile investment of time.

Jail Programming (STRONG):

Medication Assisted Treatment Program (MARF):

Current Participants: 21

YTD Admissions: 72

Our programs Nurse Practitioner and I have been having a lot of discussions and meetings with other counties about our MAT program in the last two months. These conversations vary significantly depending on the county, but the level of collaboration between counties concerning their medication assisted treatment programs is very encouraging. Our county offering all three forms of FDA approved medication for treating opioid use disorder does put us in the minority state-wide – and I have noticed that a lot of counties have been asking questions about how our county handles that difference.

Jail Residential Treatment Program (RSAT):

Current Participants: 7

YTD graduates: 6

YTD participants: 21 (including this current cycle)

Our next recovery pod graduation is tentatively scheduled for June 18th. We lost a significant number of participants over the course of this cycle again. However, many of them left to go to treatment opportunities through the Department of Community Corrections (or were released with treatment in the community already set up on their behalf).

Other Matters:

One of my case managers and I are now ORAS trained and certified, and my other case manager will be by the end of this summer. ORAS is a risk assessment tool for the world of criminal justice that is very diverse in nature. Having criminal justice staff trained in this tool could open the door for universal screening, which is a practice that the Department of Justice strongly recommends. ORAS assessments could be very helpful in determining which diversion interventions are most appropriate for anyone being charged and also will help to make sure that we are meeting best practice standards in diversion, treatment court, and potentially even within the recovery pods.

Legacy grant funding that was originally allocated to pilot a mental health court has now been approved to be used to pilot a diversion coordinator. This will be a joint effort between my department and the District Attorney's office. The District Attorney will have primary oversight of the position, and will obviously be working directly with them, but they will be housed in my office space, and I will manage the grant that is funding that individual. I also intend to utilize one of my case managers to help support diverted cases from the Marshfield area (since Legacy funding is only able to be spent on South Wood County initiatives). The original prediction is that this Legacy Foundation money would pay for the program from the time of hire through the majority of 2027.



Wood County

WISCONSIN

DISTRICT ATTORNEY

June 2, 2026

Report to Judicial and Legislative Committee

The District Attorney's Office had a recent resignation for Legal Assistant Richard Hensgen. After completing several interviews, we have brought in Stefanie Maxwell to fill that role. We are also sad to see the resignation of Julianne Esser from Victim Witness.

There have been ten jury trials in 2026 already. At the time of filing this report, we have scheduled 374 Preliminary Examinations ("prelims"). The current process in this county is to set every felony for a Preliminary Examination within time limits (10 days if in jail on a cash bail over \$500 or 20 days if released or on a cash bail \$500 or lower). Defendants have the right to waive time limits and set the prelim outside of the time limits. In all other counties where I have practiced, the Judges inform the Defendants of the right to waive the time limits and schedule a hearing once they have an attorney. Additionally, most other counties have a blocked off time for pretrial conferences so there is usually a deal prior to the prelim. Most prelims in other counties are waived entirely at the plea hearing. We spend a significantly higher portion of our time on prelims than the counties around us. Additionally, each prelim requires an officer to testify.

With the recent rule change within the Office of the State Public Defender (OSPD) in Madison, many of these prelims are being rescheduled on a repeated schedule. The OSPD has instituted a rule that they will not allow offices to appoint attorneys outside of the local staff Public Defender attorneys unless there is an actual conflict of interest. This has created a situation where many Defendants who would normally have been appointed attorneys from the private bar are now sitting and waiting as the local staff Public Defenders are almost always at their caseload limits. There is not much else to be done about this, but the OSPD rule has created a large problem of unrepresented Defendants.

We continue to work on the attorney shortage issue at large and in this office specifically. The District Attorney has made offers to three attorneys in the last two months. One is still waiting as he plans to take the Illinois Bar Exam as they have already implemented the Universal Bar Exam (Wisconsin is just starting this as well). He has an offer from Marathon County as well and has said he will not make a decision until closer to August. Another candidate was an international law student and could not join us because the State will not sponsor visas. There is one other candidate and we are still actively pursuing him.

The District Attorney's Office has already reconnected with the leadership in the Marshfield Child Advocacy Center (CAC). We are trying to get in the standard practice of having a member of the District Attorney's Office present during the forensic interviews of children. The standard is that the District Attorney is part of the Multi-Disciplinary Team (MDT) that helps facilitate forensic interviews. In the other counties where CACs operate, District Attorneys are asked to join the forensic interviews and assist in making sure the process is suited for use in court. These recorded interviews are admissible evidence that assist in making it easier for children to testify. I do not know when the communications with the CAC

stopped or why they were never there to start with, but we are now endeavoring to get an attorney to these forensic interviews. The difficulty we face that is almost certainly unique is the CAC is not in the county seat as it is in other counties. State law only allows one CAC per county and ours is in Marshfield. The travel makes our participation difficult, but we are trying to accomplish this as often as possible.

District Attorney Barnett was present for a forensic interview on May 7, 2026. On May 19, 2026, ADA Lisa Temich was present for a forensic interview. On May 5, 2026, District Attorney attended the Wood County Law Enforcement Executives Meeting. On May 5, 2026, The District Attorney, along with the Office Manager and ADA Kiran Trikha met with the Department of Human Services staff regarding Youth Justice and Children In Need of Protection of Services (CHIPS) operations. On May 15, 2026, there was a Lincoln High School student who came and job shadowed with the office for the morning hearings. The District Attorney was also asked to speak at the Memorial Day Legacy Stone Placement Ceremony.

There has been a change in staffing, ADA Kiran Trikha will now be handling the Youth Justice and CHIPS matters for the office. This will be a transition and the District Attorney's Office has reached out to the Department of Human Services and the Deputy Register in Probate to attempt to make this switch as painless as possible. We will continue to seek improved communication and relationships with all agencies and departments.



Wood County

WISCONSIN

REGISTER IN
PROBATE

June 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

The Wisconsin Act 115, New Next of Kin Law becomes effective June 1st. This creates a new case type to be filed in the Probate Office which means new forms and processes have to be learned. I have worked with Court Operations on reviewing procedures and the practical matters of filing of these documents. Wood County Human Services Deputy Director Katie Miloch and I have also been corresponding with area hospitals to ensure compliance with this new legislation. At this time the impact on our office is unknown but there has been a significant amount of work to prepare for this new legislation.

I completed and submitted a "Mental Health Record Validation" requested from the State of Wisconsin Department of Justice. This is a requirement of the FBI to validate firearm restrictions ordered through any mental health commitments and respond to any identified discrepancies that have been noted.

Circuit Court forms are updated and reviewed once a quarter throughout the year by a Records Management Forms Committee. Once these forms are updated any modifications and changes are distributed to the appropriate offices. I review this list each quarter as it impacts documents used in our office. This last update brought many changes to the forms our office uses. It also requires us to verify that filers of these documents are using the correct updated forms.

Meetings Attended:

- 4/29 – 5/1 – Attended the Wisconsin Register in Probate Association Spring Educational Conference in Pewaukee
- 5/05 – J & L Committee Meeting
- 5/06 – Webinar by Court Operations on Judicial Security
- 5/12 – Monthly Judges Meeting
- 5/13 – Children's Court Improvement Program Zoom training on 48.9795 juvenile guardianships



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

JUNE 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership weekly meetings for the month.
- Thrilled to announce that the Notary Fraud Alert system is officially up and running! The Register of Deeds office is now indexing notary names for documents recorded on or after September 1, 2024. This new feature allows notaries to customize how they receive their alerts, providing an added layer of protection and peace of mind. This is another important step the Register of Deeds office is taking to help combat fraud and protect our community.
- I attended the WRDA District 7 meeting, where we officially decided to host the 2027 Summer Conference. Planning efforts are now underway, and we're looking forward to welcoming colleagues from across the state for a successful and engaging event.
- I attended the Fidler Technologies Symposium again this year. Discussions covered fraud trends, upcoming new products, new legislation from various states, office procedures, and changes to Fidler support services. It's always beneficial to have these important conversations with fellow Registers from across the nation and share ideas, experiences and best practices.
- I attended an informational training webinar hosted by PRIA that focused on deed fraud in Florida.
- I look forward to providing the committee with additional information on the Property Fraud Alert program at the upcoming meeting. In addition, I've had discussions with Sheriff Becker, and the Sheriff's Department will be assisting in helping spread awareness of Property Fraud Alert to Wood County residents. It is my hope that these efforts will help increase enrollment and further protect property owners from potential fraud.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, June 4, 2026
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Wayne Schulz, Jeff Penzkover, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment
3. The minutes of the May 7, 2026, meeting were presented. Hawk requested item 9 from those minutes be corrected to read as follows: *Hawk reported that when the first jurisdictional transfer (JT) connected to the development project was completed on CTH U in the village of Biron, there was a small 0.3 mile stretch that did not get resurfaced.* Motion by Penzkover/Breu to accept the minutes as amended. Motion carried unanimously.
4. The Highway Dept. staff reports were reviewed. It was noted that the CTH AA project will commence next week.
5. The Highway revenue report was reviewed.
6. Motion by Hahn/Schulz to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Highway Commissioner Hawk stated that there is a meeting of the Operations Committee on Thursday, June 11 to review all CIP requests.
8. Hawk brought forth a resolution to vacate the old portion of CTH BB to the adjoining landowner now that the reconstruction of that road has been completed. Motion by Schulz/Breu to approve the resolution and forward it to the county board for their consideration. Motion carried unanimously.
9. The Parks & Forestry staff reports were reviewed.
10. Forest Administrator Schubert presented the results from the recent timber sale bid opening and recommended that the highest bidder for each be awarded the contracts. Motion by Penzkover/Thao to award the timber contracts to the highest bidder as presented. Motion carried unanimously.
11. Schubert presented a resolution updating the county forest blocking boundaries as a part of the recent land trade process. Motion by Schulz/Breu to approve the resolution and forward it to the county board for their consideration. Motion carried unanimously.
12. The Parks & Forestry revenue reports were reviewed.

13. Motion by Thao/Schulz to approve Parks & Forestry vouchers. Motion approved unanimously.

14. The next meeting will be held on Wednesday, July 8th at 9:00 AM.

15. Chairman Hahn declared the meeting adjourned at 9:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Highway Infrastructure & Recreation Committee
June 4, 2026**

NAME	REPRESENTING
DENNIS POLACH	WCB-14
Bill Cherduring	WCB 15
Gavin Hutchison	WDNR
Dan Matthews	AA Lynn Creek Bridge
CHAD SCHEPPEL	P&F
Roland Hawk	WCH
Katie DeKleyn (WebEx)	County Clerk
Darrin Steinbach (WebEx)	Finance



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

May 27, 2026

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for June 4, 2026, HIRC meeting

Department Activities

Personnel/Administration

Highway has one truck operator position that is currently open. All summer help and summer LTE positions are filled.

Commissioner has completed negotiations with property owner of 10499 CTH B, Marshfield and received an accepted offer to take possession on September 30, 2026. Crews are anticipated to demo the site in October.

Commissioner continues to investigate risks of receiving possession of 8896 CTH A, Marshfield. Site has contamination and preliminary plans for CTH A reconstruction show possible need for R/W to expand the intersection.

CTH BB Realignment near Nassonville Dairy is complete and the remaining task is to discontinue the old R/W and deed it back to adjacent land owner.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Bid Opening was November 11, 2025, Mashuda Contractors, Inc, is low bid at \$1,303,522.47
 - Preconstruction meeting is scheduled for Monday, June 15, 2026.
 - Work is anticipated to begin mid-June.
- CTH F Bono Ave – CTH HH Pavement Replacement **Construction 2026**
 - Work to be completed by County forces as the CTH F & HH Intersection work progresses.
- WisDOT STP Bridge CTH N (STH 186 – CTH N) **Construction 2025-2026**
 - Contractor completed work early May and bridge is open to traffic.
- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - Earth Inc was successful bidder
 - Preconstruction meeting is scheduled for Monday, June 1, 2026.
- CTH AA Lynn Creek
 - R/W acquisition is in progress.
 - Preconstruction meeting is scheduled for Wednesday, June 3, 2026.
 - Work anticipated to begin in July.

Highway Maintenance

Work in May included:

- Sign replacements
- Mastic and asphalt patching
- Shoulder & ditch maintenance
- Culvert repair and replacement

WCHA Events & Misc. Meetings since the last HIRC meeting

Commissioner attended the following events/meetings:

- May 4, CTH HH Bridge Real Estate Acquisition Meeting, virtual
- May 4, CTH U, Village of Biron property owner meeting,
- May 5, Delasoft Permit Software check in meeting, virtual
- May 5, Commissioner meeting with WisDOT Regional Director and Maintenance Chief
- May 7, HIRC meeting, Highway Conference Room
- May 11, CTH N Bridge walk through acceptance meeting, on site
- May 11, CTH AA – Grunewald Lane R/W meeting, virtual
- May 11, Village of Biron Board meeting, Village Hall, Biron
- May 12, MUTCD (WisDOT) Training, virtual
- May 12, Delasoft Permit Software check in meeting, virtual
- May 13, WisDOT Safe Routes to School Draft Plan, virtual meeting
- May 13, Town of Grand Rapids, Board meeting, Town Hall
- May 14, CTH AA R/W progress meeting, virtual
- May 14, AI Demo with Dynamic Infrastructure, virtual
- May 19, County Board meeting, Court House
- May 19, CTH U property owner conference call,
- May 20, TDA Roundtable meeting, Wausau
- May 20, NC Region Commissioner meeting, Marathon County
- May 20, Town of Dexter Board meeting, Town Hall

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are mostly as anticipated at this point of the year, though the Maintenance Fund is near the red, as is the Snow and Ice Control Fund. Asphalt plant revenues will start to increase soon as the plant has started up and that should help with the Maintenance fund.

Other

My Accounting Technician, Travis Hofer, and I worked with Finance Director PaNya Yang, Deputy Finance Director Darrin Steinbach and Accounts Payable Administrator Brenda Nelson to provide answers and documentation for all auditor requests and questions.

I have finalized work on the State of Wisconsin Annual Financial Report of Operations and submitted it to the State.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, May 31, 2026

	Actual	2026 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531	\$731,802.23	\$2,927,208.95	(\$2,195,406.72)	(75.00%)
	<u>731,802.23</u>	<u>2,927,208.95</u>	<u>(2,195,406.72)</u>	<u>(75.00%)</u>
Licenses and Permits				
44101	28,607.66	30,550.00	(1,942.34)	(6.36%)
	<u>28,607.66</u>	<u>30,550.00</u>	<u>(1,942.34)</u>	<u>(6.36%)</u>
Intergovernmental Charges for Services				
47230	779,751.36	1,442,179.00	(662,427.64)	(45.93%)
47231	165,729.27	263,817.00	(98,087.73)	(37.18%)
47232	35,163.04	(14,629.00)	49,792.04	(340.37%)
47300	142,628.19	847,362.00	(704,733.81)	(83.17%)
47330	223,160.41	1,961,954.00	(1,738,793.59)	(88.63%)
47332		265,997.00	(265,997.00)	(100.00%)
47333	(30,968.57)	117,349.00	(148,317.57)	(126.39%)
	<u>1,315,463.70</u>	<u>4,884,029.00</u>	<u>(3,568,565.30)</u>	<u>(73.07%)</u>
Interdepartmental Charges for Services				
47470	40,580.18	2,862,576.00	(2,821,995.82)	(98.58%)
	<u>40,580.18</u>	<u>2,862,576.00</u>	<u>(2,821,995.82)</u>	<u>(98.58%)</u>
	<u>1,356,043.88</u>	<u>7,746,605.00</u>	<u>(6,390,561.12)</u>	<u>(82.49%)</u>
Miscellaneous				
48100	2.22		2.22	0.00%
48340	2,588.10	10,605.00	(8,016.90)	(75.60%)
	<u>2,590.32</u>	<u>10,605.00</u>	<u>(8,014.68)</u>	<u>(75.57%)</u>
Other Financing Sources				
49110		4,261,700.00	(4,261,700.00)	(100.00%)
		<u>4,261,700.00</u>	<u>(4,261,700.00)</u>	<u>(100.00%)</u>
TOTAL REVENUES	<u>2,119,044.09</u>	<u>14,976,668.95</u>	<u>(12,857,624.86)</u>	<u>(85.85%)</u>
EXPENDITURES				
Public Works-Highway				
53110	186,102.34	427,565.04	241,462.70	56.47%
53120	104,712.33	272,041.52	167,329.19	61.51%
53191	189,856.52	400,326.78	210,470.26	52.57%
53210	(1,197,925.83)		1,197,925.83	0.00%
53220	(23,858.25)	(45,386.55)	(21,528.30)	47.43%
53230	156,498.38	325,400.34	168,901.96	51.91%
53232	(9,125.36)	(17,415.00)	(8,289.64)	47.60%
53240	(954,259.30)	(344,515.87)	609,743.43	(176.99%)
53250		35,624.03	35,624.03	100.00%
53251	(4,509.75)	127,671.91	132,181.66	103.53%
53260	137,918.99	215,368.25	77,449.26	35.96%
53266	1,701.46	2,032,292.73	2,030,591.27	99.92%
53270	118,978.62	258,245.36	139,266.74	53.93%
53290	(14,895.73)	(0.45)	14,895.28	#####
53291	(29,458.64)	1,170.55	30,629.19	2,616.65%
53281	25,482.00		(25,482.00)	0.00%
53310		62,998.99	62,998.99	100.00%
53311	863,060.11	2,676,572.21	1,813,512.10	67.76%
53312	937,762.86	992,793.92	55,031.06	5.54%
53313	111,583.25	272,777.37	161,194.12	59.09%
53314	2,370.00	8,302.00	5,932.00	71.45%
53320	986,139.99	1,442,179.24	456,039.25	31.62%
53330	332,655.15	1,961,954.25	1,629,299.10	83.04%
53340		326,618.11	326,618.11	100.00%
53341	129,918.28	249,955.50	120,037.22	48.02%
53490	226,932.16	847,361.79	620,429.63	73.22%
53491		17,080.61	17,080.61	100.00%
	<u>2,277,639.58</u>	<u>12,546,982.63</u>	<u>10,269,343.05</u>	<u>81.85%</u>
Capital Outlay				
57310	156,943.57	4,233,864.78	4,076,921.21	96.29%
	<u>156,943.57</u>	<u>4,233,864.78</u>	<u>4,076,921.21</u>	<u>96.29%</u>

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, May 31, 2026

	Actual	2026 Budget	Variance	Variance %
TOTAL EXPENDITURES	2,434,583.15	16,780,847.41	14,346,264.26	85.49%
NET INCOME (LOSS) *	(315,539.06)	(1,804,178.46)	1,488,639.40	(82.51%)



Parks & Forestry Department Reports

June 4, 2026

Director Report, by Chad Schooley

- Powers Bluff Trailhead Shelter construction project is near completion. Estimated completion date is now mid-June due to continued delays of storefront door delivery/install. Exterior concreted and landscaping is ongoing. Future ribbon cutting date will be established and communicated to the public and County Board of Supervisors.
- Dexter Beach Shelter Building and South Park 2nd Loop Campground Shower Building projects have concrete floors poured. Blockwork to begin week of June 1. September 15, 2026 is completion date deadline for both projects.
- Dexter Dam gates are being inspected by Ayers. An inspection report to follow identifying necessary maintenance improvements.
- **Special Use Permits**
 - None at this time.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park: Loop 2 Shower Building underway. Septic installed & forms being set for concrete.
- Dexter Park: Beach Shelter Building-Concrete pad is poured and plumbing installed. Septic is complete.
- Powers Bluff: New Trailhead Shelter construction project is nearing completion.
- North Park: New Puff Creek bridge has been completed by Highway Dept. Approaches will be poured once Asphalt Plant opens.
- CERA Park: New VERSA Tube building, for firewood storage, has been delivered and plan to have concrete slab poured this summer. Trees & stumps have been removed.
- CERA Park: Alliant Energy has relocated primary power underground near the main park entrance. Getting quotes for putting other electrical, in park, underground.

Maintenance Operations

- Dexter Park: Campgrounds, beach and shelters in full swing.
- South Park: Campgrounds, beaches and shelters in full swing. Some storm damage yet to cleanup.
- NEPCO Park:
- North Park: Campgrounds, beach and shelter in full swing.
- Powers Bluff: Trails open.
- CERA Park: New woodshed area prepped. Brush and building cleanup.

Employee Matters

- All parks LTE, Ranger, & Camp Host positions are full.

Snowmobile/ATV

- Snowmobile trails are all closed at this time.

- Range Road ATV Connector Trail to Intensive Use Area is open along with Peterson Road to Hay Creek Trail. (Grant Reimbursement process is underway for Range Road.)

Office Supervisor Report, by Stacie Kleifgen

- Program Assistant Training
- Went to Cera Park to work with new Ranger on reservation system
- May Timber Bid opening, compiled results, entered information into TimberBase
- Worked on Annual Report
- Continued planning for WCFA Summer Tour
- Researched new options for Parks & Forestry printing needs
- Worked on office schedules

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Three active timber sales in May, no harvesting occurring this month but some limited hauling has taken place. Logging activity on Wood County Forest has slowed due to wet ground conditions and restrictions due to oak wilt and endangered species. This is normal for Wood County Forest in summer.
- Timber sale establishment in compartment 41.
- Conducted Spring 2026 timber bid opening. Results are in HIRC packet.
- Continued planning for the WCFA Summer Tour (hosted by Wood County this year).
- Finalized land trade with Nekoosa Marsh Road Cranberry LLC. Worked with Nick Flanagan and title company to complete closing. The final step is entry of acquired parcel into County Forest program. This will require modification of Blocking Boundaries and 15-Year Management Plan. Resolution to be included in packet.
- Worked with contract tree planting crew on 2026 tree planting project (57,300 2yr. red pine, 64+ acres).
- Completed forestry portion of 2025 Annual Report.
- Forestry Technician: Continued project to mow brush and improve ATV trails in the ATV intensive use area. Completed final grading and details in order to open new ATV trail (HWY 54 to Range Road). Cleaned up several locations of dumping on County Forest. Cleaned shooting range (2X). Mowed shooting range (1X). Began playground development at Powers Bluff Park.

Wood County Forest Timber Bid Summary

Wednesday, May 20, 2026

Tract	Bids	High Bidder	Bid Value	Appraised Value	Acres
1-25	0	n/a	n/a	\$14,790.10	53
6-25	2	Schreiner	\$ 91,586.00	\$46,596.00	79
10-25	3	Yoder Lumber	\$ 2,480.00	\$2,170.00	10
11-25	0	n/a	n/a	\$10,699.00	42
12-25	2	Koerner	\$ 7,312.50	\$5,625.00	20
13-25	3	Koerner	\$ 130,770.00	\$99,025.00	64
1-26	0	n/a	n/a	\$14,100.00	33
2-26	3	TNT	\$ 115,122.70	\$112,850.00	63
ALL Tracts Totals	13		\$ 347,271.20	\$ 305,855.10	364

	Pulp - Tons						Sawtimber - MBF			Firewood - Cords
	Aspen	Mixed HW	Oak	Pine/Spruce	Red Pine	White Pine	Mixed HW	Red Maple	Oak	Dead Oak
Volume - available	2175	4860	2985	60	4120	4525	43	105	146	74
Volume - sold tracts	975	2780	2480	0	3630	4525	0	105	127	62
Max Bid	\$ 12.50	\$ 12.50	\$ 12.50	\$ -	\$ 31.00	\$ 31.00	\$ -	\$ 280.00	\$ 280.00	\$ 5.01
Weighted Average (all bids - sold Tracts)	\$ 5.62	\$ 7.94	\$ 7.60	\$ -	\$ 27.32	\$ 25.65	\$ -	\$ 240.00	\$ 187.40	\$ 2.57

Wood County Parks & Forestry Department

111 W. Jackson Street, Wisconsin Rapids, WI 54495-8095

(715) 421-8422 (phone) - (715) 421-8534 (fax)

Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 6-25

SCHREINER FORESTRY INC

Winning Bid

91,586.00

Yoder Lumber

57,510.00

SCHREINER FORESTRY INC				Yoder Lumber			
	Vol	Value			Vol	Value	
20T-OO	900	11.000	9,900.00	20T-OO	900	7.000	6,300.00
10-MR	105	280.000	29,400.00	10-MR	105	200.000	21,000.00
20T-MX	1950	11.000	21,450.00	20T-MX	1950	7.000	13,650.00
23-OO	12	3.000	36.00	23-OO	12	5.000	60.00
10-OO	110	280.000	30,800.00	10-OO	110	150.000	16,500.00
		Bid Total:	91,586.00			Bid Total:	57,510.00

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Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 10-25

Yoder Lumber	Winning Bid 2,480.00 <input checked="" type="checkbox"/>
MATTICK'S LOGGING	2,188.60 <input type="checkbox"/>
Heier's All Seasons LLC	2,185.50 <input type="checkbox"/>

Yoder Lumber				MATTICK'S LOGGING				Heier's All Seasons LLC			
	Vol	Value		Vol	Value		Vol	Value		Vol	Value
20T-PR	310	8.000	2,480.00	20T-PR	310	7.060	2,188.60	20T-PR	310	7.050	2,185.50
	Bid Total:		2,480.00		Bid Total:		2,188.60		Bid Total:		2,185.50

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Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 12-25

KOERNER FOREST PRODUCTS, LTD

Winning Bid

7,312.50

Heier's All Seasons LLC

5,636.25

KOERNER FOREST PRODUC				Heier's All Seasons LLC			
	Vol	Value		Vol	Value		
20T-OO	200	6.500	1,300.00	20T-OO	200	5.010	1,002.00
20T-A	575	6.500	3,737.50	20T-A	575	5.010	2,880.75
20T-MX	350	6.500	2,275.00	20T-MX	350	5.010	1,753.50
	Bid Total:		7,312.50		Bid Total:		5,636.25

Wood County Parks & Forestry Department

111 W. Jackson Street, Wisconsin Rapids, WI 54495-8095

(715) 421-8422 (phone) - (715) 421-8534 (fax)

Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 13-25

	Winning Bid
KOERNER FOREST PRODUCTS, LTD	130,770.00 <input checked="" type="checkbox"/>
TNT TMBER IMPROVEMENT LLC	111,939.02 <input type="checkbox"/>
Yoder Lumber	101,378.75 <input type="checkbox"/>

KOERNER FOREST PRODUC				TNT TMBER IMPROVEMENT				Yoder Lumber			
	Vol	Value		Vol	Value		Vol	Value		Vol	Value
20T-A	180	12.500	2,250.00	23-OO	50	5.010	250.50	23-OO	50	2.000	100.00
20T-MX	380	12.500	4,750.00	20T-MX	380	5.010	1,903.80	20T-MX	380	2.000	760.00
20T-OO	1380	12.500	17,250.00	20T-A	180	5.010	901.80	20T-A	180	2.000	360.00
18T-PR	3120	31.000	96,720.00	20T-OO	1380	5.010	6,913.80	20T-OO	1380	4.000	5,520.00
18T-PW	275	31.000	8,525.00	18T-PR	3120	30.010	93,631.20	18T-PR	3120	27.250	85,020.00
10-OO	17	75.000	1,275.00	10-OO	17	5.010	85.17	10-OO	17	125.000	2,125.00
23-OO	50	0.000	0.00	18T-PW	275	30.010	8,252.75	18T-PW	275	27.250	7,493.75
	Bid Total:		130,770.00		Bid Total:		111,939.02		Bid Total:		101,378.75

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Forester: Fritz Schubert, 715-421-8549 / Frederick.Schubert@woodcountywi.gov

Billing: Stacie Kleifgen, 715-421-8541 / Stacie.Kleifgen@woodcountywi.gov

Forest Certification Chain of Custody found at:

<https://dnr.wisconsin.gov/topic/timbersales/certification>

Bid Comparison Report

Tract 2-26

TNT TMBER IMPROVEMENT LLC

Winning Bid
115,122.70

KOERNER FOREST PRODUCTS, LTD

115,047.50

Yoder Lumber

113,447.50

TNT TMBER IMPROVEMENT				KOERNER FOREST PRODUC				Yoder Lumber			
	Vol	Value			Vol	Value			Vol	Value	
18T-PW	4250	25.510	108,417.50	18T-PW	4250	25.350	107,737.50	18T-PW	4250	25.350	107,737.50
18T-PR	200	25.510	5,102.00	18T-PR	200	25.350	5,070.00	18T-PR	200	25.350	5,070.00
20T-MX	100	5.010	501.00	20T-MX	100	7.000	700.00	20T-MX	100	2.000	200.00
20T-A	220	5.010	1,102.20	20T-A	220	7.000	1,540.00	20T-A	220	2.000	440.00
		Bid Total:	115,122.70			Bid Total:	115,047.50			Bid Total:	113,447.50

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

May Revenue - June HIRC

Budget Year 2026

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE	
780	2-16	MIDWEST HW	\$42,886.00	7/10/2020	7/31/2026		\$31,778.92	\$31,778.92	\$0.00	
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/31/2026		\$1,921.20	\$1,921.20	\$0.00	
801	7-22	WILSON	\$11,750.00	8/4/2022	7/31/2026		\$0.00	\$0.00	\$0.00	
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/31/2026		\$103,155.10	\$103,155.10	\$0.00	
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2026		\$2,274.03	\$2,274.03	\$0.00	
814	6-23	FLINK	\$21,055.00	4/28/2025	3/31/2028		\$0.00	\$0.00	\$0.00	
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2026		\$18,621.11	\$18,621.11	\$0.00	
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00	
824	5-24	KOERNER	\$53,280.00	4/30/2024	11/1/2026	\$11,234.37	\$49,164.31	\$49,164.31	\$0.00	
827	7-24	MEDDA	\$60,286.80	12/19/2024	12/31/2026		\$63,118.82	\$63,118.82	\$0.00	
832	2-25	KOERNER	\$19,840.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00	
833	3-25	KOERNER	\$7,740.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00	
834	4-25	WEEKLY	\$36,980.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00	
836	9-24	WEEKLY	\$34,063.30	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00	
838	8-25	MATTICKS	\$10,890.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00	
839	9-25	KOERNER	\$9,810.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00	
840	14-25	KOERNER	\$57,865.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00	
755		FIREWOOD					\$40.00	\$40.00	\$0.00	
Total Active Contract Value			\$545,508.00							
						Payments Received This Month:	\$11,234.37			

		\$ RECEIVED CURRENT MONTH	
2026 Budgeted Total Revenues		\$400,000	Jobs Finished
2026 Total County Forestry Revenues this month (90%)		\$10,110.93	Jobs Started
2026 Total Township Revenues this month (10%):		\$1,123.44	Jobs Continuing/Reactivated
			Jobs Gone Inactive
2026 TOTAL NET FORESTRY REVENUE TO DATE:		\$391,937.25	

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2026**

May Revenue - June HIRC

BUDGETED REVENUES 2026	SOURCE	YTD REVENUE 2026	YTD REVENUE 2025	MAY REV 2026	MAY REV 2025	ACTUAL REV 2025
\$ 656,000.00	Camping Reservations	\$159,295.11	\$ 190,439.16	\$55,317.91	\$ 80,472.35	\$ 615,822.96
\$ 55,000.00	Campground Firewood Sales	\$5,145.04	\$ 5,999.14	\$5,145.04	\$ 5,999.14	\$ 38,413.07
\$ 4,000.00	Non-Camper Dump Station	\$207.86	\$ 170.62	\$207.86	\$ 170.62	\$ 2,287.78
\$ 500.00	Camper Storage	\$0.00	\$ -	\$0.00	\$ -	\$ 41.74
\$ 1,000.00	Washer/Dryer/Showers	\$0.00	\$ 33.18	\$0.00	\$ 33.18	\$ 772.03
\$ 75,000.00	Shelters Enclosed	\$25,320.47	\$ 23,421.75	\$4,837.88	\$ 3,236.61	\$ 62,509.69
\$ 25,000.00	Shelters - Open	\$6,316.95	\$ 7,249.83	\$1,750.89	\$ 2,375.44	\$ 14,075.70
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$1,294.37	\$ 1,109.00	\$114.28	\$ 142.18	\$ 1,260.66
\$ 45,000.00	Powers Bluff Winter Recreation	\$11,363.84	\$ 13,797.44	\$0.00	\$ -	\$ 38,148.71
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$2,013.81	\$ 1,189.07	\$502.98	\$ 279.98	\$ 4,797.66
\$ 5,000.00	Disc Golf	\$1,218.65	\$ 1,694.32	\$1,104.23	\$ 1,335.45	\$ 3,984.96
\$ 30,500.00	Boat Launch	\$7,350.63	\$ 8,431.50	\$5,340.84	\$ 6,800.80	\$ 22,394.03
\$ 10,000.00	Gift Certificates	\$0.00	\$ -	\$0.00	\$ -	\$ 9,828.00
\$ 10,000.00	Miscellaneous	\$2,602.26	\$ 279.14	\$0.00	\$ 9.65	\$ 6,217.70
\$ 925,000.00		\$222,128.99	\$ 253,814.15	\$74,321.91	\$100,855.40	\$ 820,554.69
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	\$391,937.24	\$ 189,238.97	\$10,110.93	\$ 1,666.23	\$ 459,136.61
\$ 1,325,000.00		\$614,066.23	\$443,053.12	\$84,432.84	\$102,521.63	\$1,279,691.30



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 2

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: Releasing excess public right-of-way due to County Trunk Highway BB Project road-relocation.

FISCAL NOTE: Nominal. There may be a fee associated with filings or providing notice to the public and adjacent property owners, but any funds needed are contained within the budget.

WHEREAS, a redesign of CTH BB in the Town of Lincoln, Wisconsin involved a relocation of a portion of CTH BB for safety and traffic control, providing a benefit to the public interest; and

WHEREAS, the redesign of a portion of CTH BB required the acquisition of land from owners of Parcel IDs: 1000644A, 1000644B, 1000643, and 1000643A to relocate CTH BB Westerly from its original right-of-way location; and

WHEREAS, upon completion of the relocation of CTH BB, the former CTH BB right of way (abutting Parcel IDs: 1000643, 1000644B, 1000644AA, and 1000645 on the East, and abutting Parcel IDs, 1000665 and 1000666 on the West), is no longer needed for CTH BB's location and it is appropriate to vacate and release that excess portion of the former CTH BB road right-of-way, more particularly described and depicted in the attached and incorporated Exhibit A, hereto; and

WHEREAS, the Highway Commissioner and Highway Infrastructure & Recreation Committee have reviewed Exhibit A, and have recommended to vacate and release the former CTH BB right-of-way thereby conveying the former CTH BB right of way to the adjoining properties upon the proper approvals; and

WHEREAS, owners of all lands abutting on the proposed removed portion of the excess right-of-way were noticed, and the Town of Lincoln and DOT have been notified of right-of-way removal; and

WHEREAS, the Town of Lincoln has not expressed an opinion on such removal, and the WI Department of Transportation has acknowledged and agreed to such removal and release; and

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors hereby approves vacating and removal of the excess CTH BB right-of-way parcel(s) described in Exhibit A, and a release to the adjoining landowner(s) on either side of the vacated right-of-way; and

BE IT FURTHER RESOLVED that this resolution shall be final and shall take effect upon passage by Wood County pursuant to law and the County Clerk is hereby authorized to execute the appropriate documents which may be necessary in order to convey and release any interest the County has in the descriptions noted below in Exhibit A.

C.T.H. "BB" RELOCATE

ROAD TO BE VACATED: TO NASONVILLE DAIRY INC (PARCEL 1)
 Being part of the SW1/4 SW1/4 of Section 34, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the W1/4 COR. 34-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence S 0°24'52" W, a distance of 20.51' to the POINT OF BEGINNING;
 Thence along a curve to the Left, having a radius of 410.50', a central angle of 3°07'27"; a chord of 22.38' bearing N 24°45'30" E;
 Thence S 88°52'06" E, a distance of 32.03';
 Thence S 0°24'52" W, a distance of 1272.66';
 Thence N 89°10'14" W, a distance of 41.25';
 Thence N 0°24'52" E, a distance of 806.21';
 Thence N 0°24'52" E, a distance of 446.15' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

Said described tract containing 1.20 Acres, more or less.

ROAD TO BE VACATED: TO NASONVILLE DAIRY, LLC (PARCEL 2)

Being part of the SE1/4 SE1/4 of Section 33, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the E1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence S 0°24'52" W, a distance of 20.51' being the POINT OF BEGINNING;
 Thence S 0°24'52" W, a distance of 446.15';
 Thence N 89°17'50" W, a distance of 41.25';
 Thence N 0°24'52" E, a distance of 378.46';
 Thence along a curve to the left, whose chord bears S 31°50'56" W, for a distance of 79.10', having a radius of 410.50' a central angle of 11°03'25" being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

Said described tract containing 0.39 Acres, more or less.

ROAD VACATION (SECTION 33) TO NASONVILLE DAIRY INC. (PARCEL 3)

Being part of the SE1/4 SE1/4 of Section 33, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the E1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87' to an iron monument;
 Thence S 0°24'52" W, a distance of 20.51' to an iron monument;
 Thence S 0°24'52" W, a distance of 446.15' to an iron monument being the POINT OF BEGINNING;
 Thence S 0°24'52" W, a distance of 806.21' to an iron monument;
 Thence N 89°13'36" W, a distance of 41.25' to an iron monument;
 Thence N 0°24'52" E, a distance of 806.20' to an iron monument;
 Thence S 89°17'50" E, a distance of 41.25' to an iron monument being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

Said described tract containing 0.76 Acres, more or less.

HEIMAN BROTHERS LLC TO WOOD COUNTY HIGHWAY DEPARTMENT (PARCEL 4)

Being part of the SE1/4 SE1/4 of Section 33, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the E1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87' being the POINT OF BEGINNING;
 Thence S 0°24'52" W, a distance of 20.51';
 Thence along a curve to the right, whose chord bears S 31°50'56" W, for a distance of 79.10', having a radius of 410.50' a central angle of 11°03'25";
 Thence S 49°38'24" W, a distance of 115.31';
 Thence S 40°21'36" E, a distance of 8.75';
 Thence S 49°38'24" W, a distance of 352.84';
 Thence N 89°17'50" W, a distance of 16.69';
 Thence N 0°24'52" E, a distance of 117.58';
 Thence N 49°38'24" E, a distance of 288.63';
 Thence S 40°21'36" E, a distance of 8.75';
 Thence N 49°38'24" E, a distance of 115.31';
 Thence along a curve to the left, whose chord bears S 39°28'05" W, for a distance of 115.85', having a radius of 328.00' and a central angle of 20°20'37";
 Thence S 89°17'50" E, a distance of 41.25' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

Said described tract containing 1.27 Acres, more or less.

RONALD G SCHUELLER TO WOOD COUNTY (PARCEL 5)

Being part of the SE1/4 SE1/4 of Section 33, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the E1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence N 89°17'50" W, a distance of 466.66';
 Thence S 0°24'52" W, a distance of 349.08' being the POINT OF BEGINNING;
 Thence S 0°24'52" W, a distance of 117.58';
 Thence S 0°24'52" W, a distance of 14.47';
 Thence N 49°38'24" W, a distance of 807.21';
 Thence along a curve to the left, whose chord bears N 24°49'12" E, for a distance of 209.88', having a radius of 250.00' and a central angle of 49°38'24";
 Thence S 0°00'00" E, a distance of 54.50';
 Thence N 89°16'36" W, a distance of 100.01';
 Thence N 0°00'00" W, a distance of 53.24';
 Thence along a curve to the right, whose chord bears N 24°49'12" E, for a distance of 293.84', having a radius of 350.00' and a central angle of 49°38'24";
 Thence N 49°38'24" E, a distance of 893.45' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

Said described tract containing 2.67 Acres, more or less.

NASONVILLE DAIRY INC. TO WOOD COUNTY (PARCEL 6)

Being part of the SE1/4 SE1/4 of Section 33, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the E1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence S 0°24'52" W, a distance of 20.51';
 Thence S 0°24'52" W, a distance of 446.15';
 Thence N 89°17'50" W, a distance of 449.97' being the POINT OF BEGINNING;
 Thence S 49°38'24" W, a distance of 22.03';
 Thence N 0°24'52" E, a distance of 14.47';
 Thence S 89°17'50" E, a distance of 16.69' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

NASONVILLE DAIRY, LLC TO WOOD COUNTY HIGHWAY DEPT. (PARCEL 7)

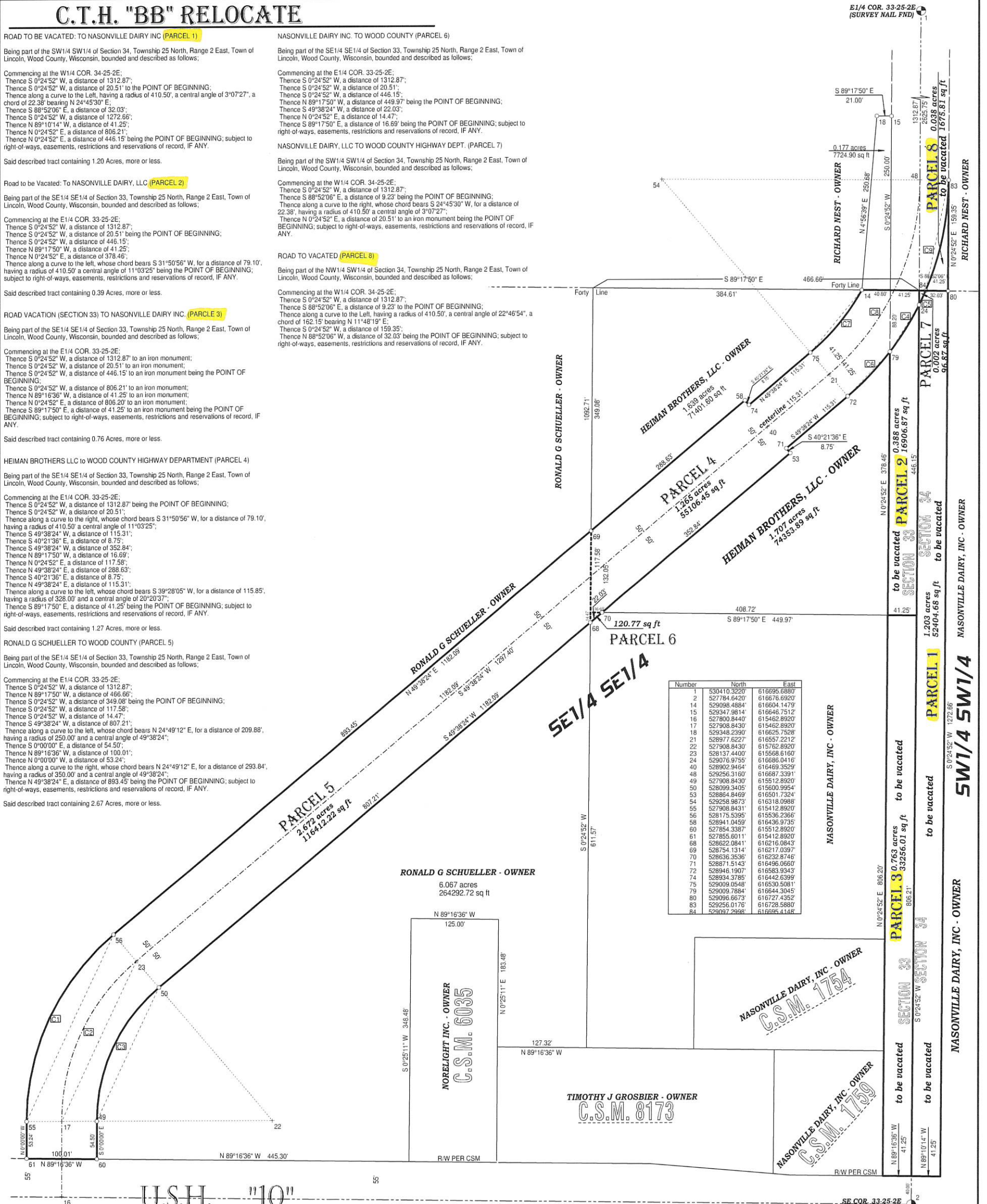
Being part of the SW1/4 SW1/4 of Section 34, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the W1/4 COR. 33-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence S 88°52'06" E, a distance of 9.23' being the POINT OF BEGINNING;
 Thence along a curve to the right, whose chord bears S 24°45'30" W, for a distance of 22.38', having a radius of 410.50' a central angle of 3°07'27";
 Thence N 0°24'52" E, a distance of 20.51' to an iron monument being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

ROAD TO VACATED (PARCEL 8)

Being part of the NW1/4 SW1/4 of Section 34, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin, bounded and described as follows:

Commencing at the W1/4 COR. 34-25-2E;
 Thence S 0°24'52" W, a distance of 1312.87';
 Thence S 88°52'06" E, a distance of 9.23' to the POINT OF BEGINNING;
 Thence along a curve to the Left, having a radius of 410.50', a central angle of 22°46'54", a chord of 162.15' bearing N 11°48'19" E;
 Thence S 0°24'52" W, a distance of 159.35';
 Thence N 88°52'06" W, a distance of 32.03' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.



Number	North	East
1	530410.3220	616695.6880
2	527784.6420	616676.6920
14	529098.4984	616634.1479
15	529347.9814	616646.7512
16	527800.8440	615462.8920
17	527908.8430	615462.8920
18	529348.2308	616625.7328
21	528977.6227	616557.2212
22	527908.8430	615762.8920
23	528137.4400	615568.6160
24	529076.9755	616686.0416
40	528802.9484	616469.9528
48	529256.3160	616687.3391
49	527908.8430	615512.8920
50	528099.3405	615600.9954
53	528864.8469	616501.7324
54	529258.9873	616318.0988
55	527800.8431	615412.8920
56	528175.5395	615536.2366
58	528941.0459	616436.3735
60	527854.3387	615512.8920
61	527855.6011	615412.8920
68	528622.0841	616216.0843
69	528754.1314	616217.0397
70	528636.3536	616232.8746
71	528871.5143	616496.0660
72	528946.1907	616583.9343
74	528934.3785	616442.6399
75	529009.0548	616530.5081
79	529009.7884	616644.3045
80	529096.6673	616727.4352
83	529256.0176	616728.5880
84	529097.2998	616695.4148

CERTIFICATION:
 I hereby certify that such map is a correct representation of the exterior boundaries of the land surveyed and that the above map is a true representation thereof. That I have complied fully with Section AE7 of Wisconsin Statutes to the best of my knowledge and belief.

KEVIN M. WHIPPLE P.L.S. 2444
 Drafted By: KEVIN WHIPPLE



SURVEYOR'S NOTE:
 1) This map DOES NOT transfer property ownership. Sale or transfer of property requires a recorded deed.
 2) Soil evaluations have not been submitted, therefore, it is unknown if these lots created by this map meet the requirements of the County Private Sewage System Ordinance for private on-site waste treatment system.
 3) Coordinates shown are based on Wood County Coordinate system
 4) MUNICIPAL SETBACK ORDINANCES ARE IN EFFECT, CONTACT THE LOCAL MUNICIPALITY FOR SETBACK INFORMATION BEFORE BUILDING ON THIS LOT.

Id	Delta	Radius	Arc Length	Tangent	Chord	Ch Bear
C1	49°38'24"	350.00'	303.23'	161.87'	293.84'	N 24°49'12" E
C2	49°38'24"	300.00'	259.91'	138.75'	251.86'	N 24°49'12" E
C3	49°38'24"	250.00'	216.60'	115.62'	209.88'	N 24°49'12" E
C4	11°03'25"	410.50'	79.22'	39.73'	79.10'	S 31°50'56" W
C5	3°07'27"	410.50'	22.38'	11.19'	22.38'	S 24°45'30" W
C6	12°15'45"	410.50'	87.86'	44.10'	87.89'	S 3°30'31" W
C7	20°20'37"	328.00'	116.46'	58.85'	115.85'	S 39°28'05" W
C8	49°13'31"	369.25'	317.24'	169.15'	307.57'	N 25°01'38" E
C9	22°46'54"	410.50'	163.22'	82.70'	162.15'	S 11°48'19" W

NOTE: IRON RODS WILL BE SET AFTER CONSTRUCTION ALONG WITH R/W SIGN POST
 3/4" X 18" IRON ROD SET (1.5# FT)
 THE LAST LINE OF THE SETBACK OR SECTION IS ASSIGNED A BEARING OF S 0°24'52" W FOR THIS MAP
 SCALE: 1" = 60'

BADGER - LAND SURVEY, LLC
 PHONE: (715) 424-5900
 E-MAIL: btsurvey@badgerlandsurvey.com
 WWW.BADGERLANDSURVEY.COM
 200 WEST GRAND AVE
 WISCONSIN RAPIDS, WI 54601

WOOD CO. HWY DEPT.
 555 17TH AVE. NO.
 WISCONSIN RAPIDS, WI 54495

DRAWN BY: KW DATE: 11/9/24
 This map DOES NOT transfer property ownership. Sale or transfer of property requires a recorded deed.



RESOLUTION#

DATE June 23, 2026
 Effective _____
 Date June 23, 2026

Page 1 of 1

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by:	N.F. _____	, Corp Counsel
Reviewed by:	P.Y. _____	, Finance Dir.

INTENT & SYNOPSIS: To amend the Wood County Forest 15-Year Comprehensive Land Use Plan (2021-2035), due to proposed modifications to the County Forest Blocking Boundaries.

FISCAL NOTE: No cost to Wood County

WHEREAS, The Wood County Parks and Forestry Department periodically has the opportunity to acquire property from **willing** sellers, that would benefit from enrollment into the County Forest Program, and

WHEREAS, such benefits include opportunities for financial, as well as technical, forest management assistance from the Wisconsin Department of Natural Resources, Division of Forestry, and

WHEREAS, blocking boundaries are a required element of all County Forest 15-Year Comprehensive Land Use Plans, and

WHEREAS, The Wood County Parks and Forestry Department has just completed a land trade involving acquisition of a 46.95-acre parcel, of which a small portion lies outside current County Forest Blocking Boundaries, and

WHEREAS, Entry of the 46.95-acre parcel into Wood County Forest is a condition of Wisconsin DNR approval of said land trade, and

WHEREAS, having revised blocking boundaries in place will better position the County to act efficiently, in the best interest of the citizens of Wood County, in the event that new acquisition opportunities develop, and

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

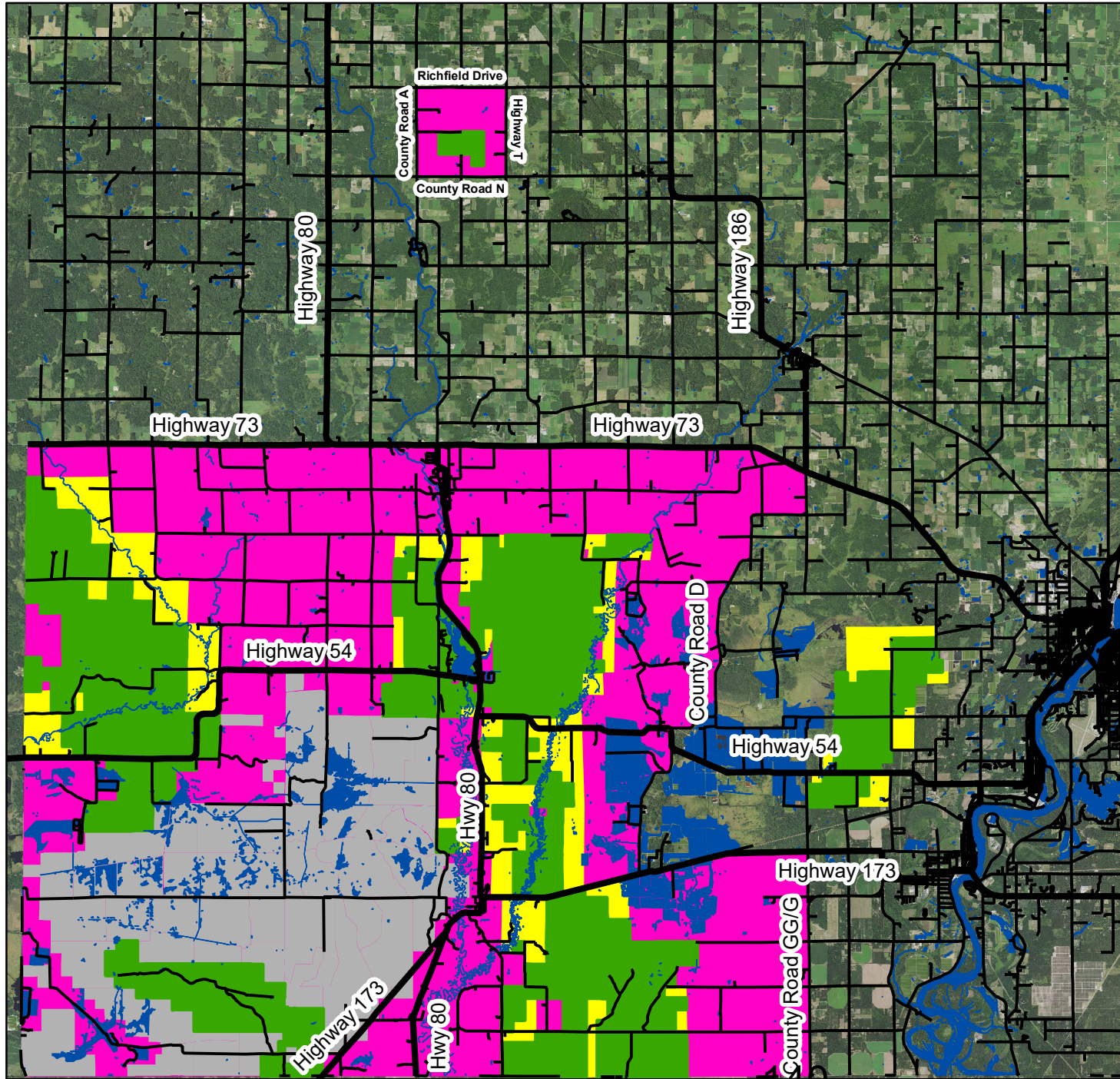
NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors hereby authorizes amending the Wood County Forest 15-Year Comprehensive Land Use Plan due to the modification of County Forest Blocking Boundaries, as depicted on the attached map and herein incorporated by reference.

Adopted by the County Board of Wood County, June 23, 2026

County Clerk

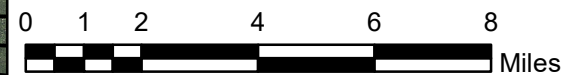
County Board Chairman

Wood County Forest Proposed 2026 Blocking Boundaries



Legend

- Highways
- Roads
- Water Features
- Current WCF Lands
- Current Blocking Boundary
- Proposed Additional WCF Blocking Boundaries
- SHWA/WCWA Boundary



MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 1, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Brad Hamilton (WebEx), Paul Goldberg, Linda Casper

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the May 4, 2026, meeting were reviewed. Motion by Hamilton/Goldberg to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Facilities Director Van Tassel & Planning & Zoning Director Grueneberg briefly discussed the community area network infrastructure being proposed while the Jackson St. project is being done. While it may not benefit the county at the onset, and while the county does not have jurisdiction to place a conduit for future fiber usage, it makes sense to drop the conduit into the project now that the road is under construction. County Board Chair Pliml will discuss with the Mayor.
9. The next meeting will be held on Monday, July 6, 2026, at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:26 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

May 2026

1. The Citrix environment, the County's virtual server and application software, major overhaul was completed in April. This Citrix solution provides access to several key software systems. New storage hardware, infrastructure servers and Virtual Machines have been built and are in production. This overhaul has extended our support window and support OS updates. All users are utilizing the new environment. This provided increased performance, and related servers are patched up to the most current level as well. Users have been using the new environment for the last month without issue. The old servers and equipment were decommissioned and retired.
2. Staff began to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive migration is being researched and tested. A preliminary group from several departments has been identified. These staff will work with IT on the implementation and rollout. This will involve setting up a Wood County tenant to ensure County data is secure.
3. Programming staff composed an RFP for a replacement system for HRMS, payroll and Finance. The RFP was released in late January. Staff is reviewing responses received by the March 25th deadline. Finance, HR, the Treasurer and IT staff met to review RFP's and narrow down options. Demos for the two vendors of interest were held. A meeting is scheduled in early June to discuss next steps.
4. Completed a utility to automate management of client records for the Human Services Transportation program.
5. Triaged and followed up with 20 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
6. A total of 3 actionable security alerts were received this month. Each incident was addressed and resolved. Users were contacted along with their supervisors to reinforce safe browsing practices and additional training was assigned. All incidents this month were related to user's unsafe web browsing practices.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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7. The final server has been migrated to new hardware. This completes the server refresh project that has been ongoing for approximately a year.
 8. Hardware to create redundancies for the critical path for the radio network is now arriving. This setup will help ensure public safety, quick highway radio recovery in the event of hardware failures, and the ability to switch to backup hardware during security patching.
 9. The firewalls and management server were upgraded. These patches address various bugs and provide enhancements to the platform.
 10. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. IT continues to make progress with the migration to Exchange Online. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
 11. Staff continues to work with CIS, Countywide law enforcement software, on resolving interface and various software issues. IT staff spends time following up on issues and assisting with troubleshooting on the servers and user devices. IT is piloting a ticketing system with CIS. The new ticketing system will allow us to view our support requests, comments, assigned support contact and track status.
 12. Staff begins preparing for the CIS upgrades that will be completed in June or July.
 13. GIS provided IT with updated map files for CIS and they should be available in the CIS Update Manager by early June.
 14. Completed updates to the Dispatch Hub information portal website.
 15. Staff continue to assist county email users with mailbox cleanup in preparation for migration of the County Outlook email system. Network staff has been working with various vendors on a plan for our overall migration to Exchange Online. We have been identifying possible issues and making changes to improve the overall process of moving user mailboxes.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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16. Print environment upgrades have been completed. This includes server OS upgrades, and print accounting software upgrades.
 17. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Spring Conference in Appleton, WI. This conference helps government IT professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included Proactive CyberSecurity, AI as Infrastructure, Physical Security, Intelligent Collaboration, Cyber Recovery, and Virtualization.
 18. Reviewed status of printing devices with our Print Management provider. Service calls and printed page volumes were considered as an evaluation of current demand and productivity of installed machines. Did not note major areas for improvement but will monitor a few for adjustments to provide a reliable service for the county departments.
 19. The new IT request form and procedure developed and implemented has improved handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
 20. Continue to rollout of Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. This month policy restriction was enforced to Marshfield/Norwood, the Sheriff department employees began testing the policy. The only departments that remain are Human Services and Health. Once these last two departments are completed, all devices will have the Software Restriction Policy enforced.
 21. Time has been spent preparing for migrating Wood County's paging system to the latest version of software. There are some intricacies that need to be observed such as changing the way the paging system communicates with phones to allow for the old and new systems to be operating at the same time.
 22. For the month of April, 578 helpdesk requests were created, with staff completing 585 tickets and leaving 112 open requests. In addition, there are currently 156 project requests.
 23. Working on a request from the Clerk's office to simplify the expense submission process for Supervisors and address iPad usability concerns.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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24. Staff began reaching out to other anchor organizations in our community about the interest in bringing another networking provider into the Wisconsin Rapids area. There are several benefits to this including different internet services such as redundant circuits where our websites would remain available, even if internet services were interrupted in South Wood County, the ability to connect primary sites on the north and south end of Wood County without running our own fiber, and the ability to add a cellular backup to some of our remote sites, such as Parks, for a reasonable cost.
 25. Support for GCS\Catalis property tax systems is ongoing. Initial training and migration of the 34 municipalities to the new system is complete. Training and communication regarding the Register of Deeds data interface to the Treasurer's tax system was investigated and addressed. Work and research begins to create and support an import of tax data into Dynamics, the general ledger system.
 26. Worked with our ISP (Internet Service Provider) to ensure our new faster internet connection is setup properly and is ready for us to migrate to it.
 27. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions.
 28. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems.
 29. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
 30. IT network staff work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logic diagrams, and backups of config files.
 31. Met with various companies regarding an external network pen test. After reviewing proposals, a vendor was selected to perform this test. Testing will be scheduled in the near future.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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32. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
 33. Employees submitted approximately 124 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 34. The EvenTide project for Dispatch continues. This will replace their current solution as the emergency protocols recording software in Dispatch. An issue with ANI/ALI (911) information was reported and IT staff worked to resolve the issue. Configuration changes were made to the system that provides address information for 911 calls to allow for the completion of the call recorder upgrades that happened in April.
 35. The 2026 PC replacement 1st and 2nd quarter devices order has been placed. Unfortunately, there have been delays and hardware for the 1st order has yet to be delivered as there are constraints on machines nationwide right now. Some equipment has been slowly showing up. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter orders. Traveled for on-site visits to County facilities to place new equipment deployments for orders that did arrive.
 36. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Project request is complete and approved for an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts. Highway project request research and approval for equipment needed for air emissions training and regulation compliance has been completed.
 37. System\code improvement for the in-house Planning & Zoning permitting system continues.
 38. Continued work improving database server security.
 39. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management is complete. Claims user setup process was tested, refined and step by step procedures documented. New Edgewater claims users have been setup, configured and the settings are continue to be adjusted.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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40. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications.
 41. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 42. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is finished. CMS (Centers for Medicare and Medicaid_ PBJ data format new requirements were complete and submission issues have been resolved.
 43. The Register of Deeds work to upgrade another application is complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early June 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.
 44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
 45. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments June 2026

Ongoing Projects and Planning

Jail Project – The security electronics contractor is working on a few lingering punch list items and has advised that close-out documents will be turned over soon.

The engineer and contractor have come up with some ideas for preventing the water infiltration affecting the first floor of the Courthouse where the old jail was demolished. Their solutions should be finalized soon and implemented over the next several weeks.

Building automation system adjustments are ongoing.

Courthouse – Some of the deficient parts on the courthouse chiller have been replaced and the chiller is back in service; additional updates will occur in the next few weeks, along with updated programming to improve system operation.

Reconstruction of Jackson Street, south of the Courthouse, has begun; the first phase of construction should not have any impact to current facility access or parking. The second phase of construction, scheduled to begin in July, will mark the beginning of a lengthy period of time during which facility access and parking will be moderately impacted.

A survey of parcels along Jackson and Market Streets will occur in the next few weeks; this survey will provide the information necessary for project engineers to begin designing the Market Street parking lot.

River Block – Working to replace and update lighting in multiple areas of the building, as well as adjust light levels to better accommodate employees.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.

Planning & Zoning Director Grueneberg and I continue meeting with City staff regarding Courthouse parcel changes and an opportunity to coordinate street construction with infrastructure for a future Community Area Network.

CWSF Board of Directors Meeting Minutes

Monday, April 20th, 2026, at 6:30 PM – Fair Office

513 East 17th Street, Marshfield, WI 54449

Call to Order: Sandy Leonhard called the meeting to order at 6:32 pm

Roll Call: Dale Christiansen, Gary Bymers, Brad Hamilton, Joyce Karl, Scott Karl, Kate Kohl, Dave Lang, Heather Wellach, Rob Wiskerchen, Sandy Leonhard

Not present- Peggy Sue Behselich, Nick Wayerski, Andrew Reigel

Public Comments:

Approval of Minutes: Motion by Brad Hamilton, 2nd Gary Bymers, to approve minutes as presented. -unanimous approval

Financial Report: Lower income than last year at this time, related to ticket sales and release dates of acts. Motion by Gary Bymers, 2nd by Brad Hamilton. Discussion on the marketing item line increased. -unanimous approval pending question.

Fair Financial report- Gary moved 2nd by Scott Karl to accept the initial draft with more input to be talked about later in the meeting. – No discussion- Unanimous approval.

Executive Director's Report: This Thursday is the district meeting. Office staff is busy getting ready for the Dairy event in June. More updates to come later in the meeting.

Junior Fair Report: Not meeting this month. Fair book approved. Distributed at May Leaders meeting.

Fair update: We have a rock band. Filling in other tent spots found some local groups. Food vendors are full. Merch vendors are being signed as well. Most fine details are coming together. Judges are coming in for open and youth. Romelle is up to date and happy with how things are moving.

Born to Dairy: Event date is June 6th. Event Description: This event brings together local breweries and cheese vendors offering samples and products for purchase, creating a unique tasting experience centered around Wisconsin's dairy industry. In addition to food and beverage experiences, the event is designed to be family-friendly with activities for all ages.

So far, contracts are out to Breweries, and other contacts have been made for food vendors and cheese tasting. Bounce houses for kids, Petting Zoo, Pedal Tractor pull.

A detailed outline of the event was given to the board and presented at meetings as well. Ideas added and board members' tasks assigned. As we follow up, Haley is included in emails with a yes or no to pull together before the next meeting.

Scholarship Update: We have 6 candidates working with Judges who are individually filling out the sheet points to be tallied this week. All judges were blind to the names.

Executive Committee- stay after to schedule a meeting.

Sponsorship Committee- making good progress

Market Committee- has not met

Fairest of the Fair- no updates at this time

Volunteer Committee- no meeting

Livestock Committee- met, Positive response, good turnout. All contact information received. General fair overview. Clean out reviewed and request for leaf blower

Draft Horse Committee- Not met

Building and Grounds Committee- Continuing with Dakota Electric, just an update that ownership has changed. Working on the lion's tent utilities on the inside grill has to be removed; however, the hood system is good to go. Looking at coolers as well. Renovations on walls and siding are being done.

Fair Park Management- Sewer system presentation given at commission meeting, concerns from commission about where finances are coming from. We need this approved through the city, then we can work on the finances on the other end. Board members are looking into grants and other avenues to help. New resolution on fair park management agreement. Any income from the grounds commission requesting all monies related to grounds money goes into the fair park management account, working to separate fair vs fair park management, so detailed information can be shared.

Old Business:

Market Animal meeting- Auction item for the building fund. Packer Jersey framed. Will be available at the June event to talk about

New Business:

Committees - Formation/Structure

Code of Conduct – Approved at last meeting – need the plan for follow-up

Contact List per Building - Superintendent/Chain of Command- Executive Committee

Agenda Item for next meetings- Code of conduct, born to dairy, contact list for building, Fair focus.

Adjournment: Without objection, Sandy closed the meeting at 8:07 pm

CWSF Board of Directors Meeting

May 18th, 2026 at 6:30 PM – Fair Office

Call to Order: Sandy Leonhard called the meeting to order at 6:32 pm

Roll Call: Dale Christiansen, Gary Bymers, Brad Hamilton, Joyce Karl, Scott Karl, Kate Kohl, Dave Lang, Heather Wellach, Rob Wiskerchen, Sandy Leonhard, Peggy Sue Behselich, Richard Kranz

Not present- Nick Wayerski

A moment for Richard to introduce himself to the group. Appreciates being part of the group. The board went around the table and introduced ourselves as well. Welcome Richard!

No Public comment

Approval of Minutes: Motion moved by Brad Hamilton to accept the minutes as presented second by Gary Bymers. No additional discussion. -unanimous approval.

Financial Report: Dale broke down the financial report, explaining the year compared over year approval. Several expenses increased, including over \$5,000 jump in insurance costs for the year. Motion moved by Brad Hamilton to approve as presented. 2nd by Dave Lang. No further discussion -unanimous approval.

Park Management Financial Report- Clarification of the payments for the management of the grounds and care. The money comes in twice a year. Motion moved by Dave Lang to approve the park management account report as presented.

Executive Director's Report: Busy office with multiple grounds projects and getting ready for the June Dairy event.

Junior Fair Report: Meeting Wednesday, June 20th.

Fair update: Blackberry Smoke has been released. Now all grandstand acts are. Good movement and reaction to this rock band. Working with different ideas to promote. Food vendors are in. Merch vendors' building is filling up. Dairy Testing has been lifted.

Topics to be Discussed:

Executive Committee Report- Executive board met. Don has been working with Dale on a strategic plan. Next step, Don, is to come to the June meeting to present. Ask the board to review and come to the next meeting prepared to discuss.

Sponsorship Report- Dale to put together with Haley a list of sponsorships and levels to send to the board for assistance with reaching out.

Marketing Report- Using different strategies

Fairest of the Fair Report- Melissa, chair of group, submitted a letter respectfully requesting funds that would have been used last year for the fairest group to support professional dress attire for the fairest ambassadors this year. Motion by Peggy Sue Behselich to approve the letter request as written (see attached). 2nd by Richard Kranz – discussion around supporting this group and our ambassadors. We want to encourage our ambassadors and support the request. This money would come out of the fair account. - Motion was approved unanimously.

Livestock Report- Nothing new.

Draft Horse Report- Coming together, looking for a potential separate sponsor for the horse pull.

Building & Grounds Report /Fair Park Management Report- The Lions den has now been converted into the Eagles Nest- refresh the space with the support of our local Eagles Club. Dale gave a report including that the Eagles club has paid for ½ of this renovation. Money from winter storage should cover this upkeep and replacement. Working with Park and Rec to refurbish the underside of the grandstand. Working with a group that has done this work in the past. Electrical is looked over, and LED lights are going in as well. Extension of the goat/llama pad area to be completed as well. MFLD utilities has marked the electrical with flags for the new.

Volunteer Report- people are calling asking to help.

Old Business:

Born To Dairy- Outline set, reviewed in detail. Looking good. Volunteers and notes taken for needs.

Five-Year Plan- Sent out, please review. Reminder, Don is coming to the June meeting.

Legion Follow-up – There has been some misinformation going on. Working on getting this resolved.

New Business

In addition to agenda info on past and present, Questions from new board member

Richard- Idea brought forward about an Oktoberfest or fall event. Board support and ideas are added about every other month. This is in alignment with the board goals

Agenda Item for next meetings.- Born to dairy recap, Don to go through the strategic plan, Christmas event

Adjournment- Sandy adjourned the meeting with no objection from the board at 7:58 pm

Marshfield Fairgrounds Commission
1:30 PM Thursday, May 21, 2026 Meeting Minutes

1. CALL TO ORDER:

The meeting was called to order by Casperson at 1:30 p.m.

ROLL CALL:

Present: Commissioners: Tom Buttke; Jen Delis; Jeff Penzkover; Via zoom: Rebecca Spiros & Wayne Schulz.

Absent: Andrew Reigel

Also Present: City Parks and Recreation Director Justin Casperson; CWSFA representatives Dale Christiansen, Wood County Board of Supervisors: Lance Pliml (via zoom).

2. ELECTION OF CHAIR: *Penzkover nominate Buttke, seeing no other nominations; Motion by Delis, Seconded by Penzkover to close nomination and approve Buttke as Chair, Motion Carried 5-0*

3. ELECTION OF VICE CHAIR: *Penzkover nominate Delis, seeing no other nominations; Motion by Penzkover, Seconded by Spiros to close nomination and approve Delis as Vice-Chair, Motion Carried 5-0*

4. APPROVAL OF MEETING MINUTES:

Motion: Delis, Seconded: Penzkover to approve the meeting minutes, Motion carried: 5-0

5. CONFLICT OF INTEREST: None.

6. PUBLIC COMMENT: None.

7. FAIRGROUNDS COMMISSION:

A. Bank Statement:

Casperson presented the December bank statement from Wood County showing the current balance of \$64,558.10. The commission is still waiting for payment from the City and County for 2026.

B. Approval of Bills:

None.

8. UPDATE ON EXPO SIDING AND DOWN SPOUTS:

Casperson reported the contractor will start on Monday, June 8.

9. UPDATE ON ELECTRIC TRANSFORMER INSTALLATION:

Christiansen said that Marshfield Utilities was on site with Pat Kilty to discuss the project. Marshfield Utilities has it on their schedule and will get to it soon.

10. UPDATE ON BARN - SOUTH 17TH STREET:

Christiansen said they are still working through designs. The CWSFA is requesting financial support from various groups to have the sewer line extended from the south west corner of the property to the proposed new barn location. The estimated cost is \$65,000 for the project. It is recommended to apply for the Wood County CEED grant. *Motion: Schulz, Seconded: Penzkover to approve moving forward with the design of the sewer line extension. Motion was withdrawn by Schulz, agreed upon by Penzkover.*

11. UPDATE ON ELECTRIC/LIGHTS PROJECT:

Casperson said working on finalize lighting specs & rebates, must obtain final specifications and rebate information from lighting vendors (Badger State Lighting / Dakota), produce a design package and cost estimate, and prepare documents to go out to public bid if required. No action was taken.

12. LIONS CLUB AREA UNDER GRANDSTAND:

Christiansen stated the area located beneath the grandstand, commonly referred to as the “Lion’s Den,” was recently demolished due to the condition of the space and the need for significant repairs. Initially, the project was expected to consist of only a limited number of repairs. However, as demolition and evaluation progressed, additional deficiencies were identified, resulting in the project expanding into what is now approaching a near complete gut renovation. Eagles expressed interest in taking over and utilizing the space in the future. Significant remodeling work will be required before the area can become operational again. The Eagles Club and the Central Wisconsin State Fair Association are currently working collaboratively on the project scope, repairs, costs and associated improvements. ***Motion by Delis, Seconded by Schulz to approve the Central Wisconsin State Fair Association and the Fraternal Order of Eagles to proceed with improvements and modifications to the area beneath the grandstand known as the “Lion’s Den.”; motion carried 5-0***

13. 2027-2030 CAPITAL IMPROVEMENT PROJECTS:

Casperson shared the Capital Improvement Program (CIP), a long-range financial planning tool used to identify, prioritize, and schedule major public infrastructure, facility, and equipment investments over a five-year period at the Fairgrounds. The Commissioners were asked to weigh in on project priorities, scheduling, and estimated costs associated with planned projects. There was some discussion about the grandstand north ramp and grandstand back wall, but not additional action was taken.

14. FAIRGROUNDS MANAGEMENT REPORT:

Christiansen shared the financial reports with the Commission. He shared the number and types of events and activities on the property. No action was taken.

15. CENTRAL WISCONSIN STATE FAIR REPORT:

Christiansen shared the name of the Saturday headliner “Blackberry Smoke”. Things are progressing nicely.

16. PARKS & RECREATION REPORT:

Softball season has started. Dairyfest is coming up.

17. FUTURE AGENDA ITEMS:

None.

18. NEXT MEETING: Next meeting will be June 18, 2026 at 1:30pm.

19. ADJOURNMENT:

Motion by Delis, Second by Penzkover to adjourn the meeting at 2:44 pm, Motion carried: 5-0

Respectfully Submitted by:

Justin Casperson, Parks and Recreation Director

MEETING MINUTES
South Central Library System Board of Trustees
April 23, 2026

Present: Nancy Foth, President; Mary Nelson, Vice President; Marlee Jorgensen, Treasurer; Richard Bloomquist; Chassitti Clark (online); Bill Clendenning; Susan Feith; Joan Fordham (online); Latonya Jackson-Flynn (online); Gary Poulson; Henry St. Maurice (online); Amanda Smith (online); Jordan Tilleson (online); Jacob Wright (online).

Administration: Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

Excused: Tayler Palkowski (online)

Absent: Gen Carter, Michael Howe

Recorder: Megan Doyle, Office Manager

1. Call to Order

N. Foth called the meeting to order at 12:15 p.m.

2. Introduction of Guests and Visitors

Michelle Walter from Baker Tilly presenting the 2025 Audit.

3. Changes or Additions to the Agenda

None.

4. Requests to Address the Board

None.

5. Approval of the Previous Meeting Minutes

Motion by G. Poulson to approve the minutes of the 3/26/2026 Board of Trustees meeting. Seconded by R. Bloomquist. M. Jorgensen and J. Wright abstained. **Motion carried.**

6. Review of the Financial Statements

K. Goeden provided an overview the financial statements.

7. Presentation and Approval of Bills for Payment

Motion by M. Jorgensen to approve bills for payment in the amount of \$154,588.36. Seconded by M. Nelson. **Motion carried unanimously.**

8. Reports

a. Committees

- i. Budget & Finance and Personnel Committees – scheduled to meet virtually at 12:30 p.m. on June 22, 2026 for midyear budget review.
- ii. Personnel – scheduled to meet in person at 11:00 a.m. on June 25, 2026 before the regular board meeting for the system director’s performance review.

b. Director’s Report

- i. S. Schultz’s report is available in the documents online.

9. New Business

a. Presentation and approval of the 2025 audit report

- i. M. Walter shared Baker Tilly’s finding of the 2025 financial audit. Motion by R. Bloomquist to approve the 2025 audit report. Seconded by B. Clendenning. Motion carried unanimously.

10. Announcements and Information Sharing

- a. N. Foth shared that PCPL libraries are very excited about the roll out of this year's Summer Library Program.

11. Next meeting: May 28, 2026

Bill Examiner is J. Wright, and the alternate is B. Clendenning. Items of business include approval of the increase of capital assets, at the recommendation of Baker Tilly.

12. Adjournment

Meeting adjourned by President N. Foth at 1:08 p.m.

BOT/Minutes/04-23-2026