

## MINUTES HEALTH & HUMAN SERVICES COMMITTEE

**DATE:** Tuesday, April 23, 2024  
**TIME:** 4:30 PM  
**PLACE:** River Block Auditorium – Room 206

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, John Hokamp, Rebecca Spiros (WebEx)  
Lee Thao, Laura Valenstein

**MEMBER ABSENT:** Mary Jo Wheeler-Schueller

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list.

1. County Clerk Miner called the meeting to order at 4:30 PM and declared a quorum present.
2. There were no public comments.
3. Miner opened the floor for nominations for Chair of the Health & Human Services Committee. Valenstein nominated Rozar. Spiros nominated Buttke. There being no other nominations, the floor was closed. The committee, by consensus chose to use a show of hands for the vote. The vote results were Rozar – 4; Buttke – 2. Rozar was duly elected Chair.
4. Miner opened the floor for nomination for Vice Chair of the Health & Human Services Committee. Rozar nominated Thao. Hokamp nominated Buttke. There being no other nominations, the floor was closed. The results were Thao – 3; Buttke – 3. Buttke then declined nomination and Miner declared Thao as being the duly elected Vice Chair. The gavel was turned over to Rozar.
5. The consent agenda was presented for approval. Rozar request the minutes and the vouchers from Human Services be pulled.
  - a. Rozar requested the minutes be corrected as follows: *The filtering that has been done has not seen a complete elimination of the bacteria, so constant flushing of the lines is currently ~~taken~~ taking place.*
  - b. Clarification from Vruwink on gas card purchase. This is for the multi-county FSET program, so the cost is spread over many counties.Motion by Hokamp/Thao to approve the consent agenda. Motion carried unanimously.
6. Miner reviewed actions taken after the last meeting as it pertains to the open citizen member seats currently vacant. The application window is open until April 27<sup>th</sup>.
7. Norwood Administrator Kornack and Maintenance Supervisor Ackerman met with YMCA CEO John Nystrom to get more detail on the proposal of a lease agreement for a

permanent shelter building to be located on the NW corner of the Annex Center property. The consensus of the committee was not to pursue this any farther. (Spiros left the meeting at 4:53 PM)

8. Kornack and Ackerman presented the Norwood CIP Plan and answered questions of the committee. Motion by Buttke/Thao to approve the CIP Plan and forward onto the Operations Committee for review. Motion carried unanimously.
9. Human Services Director Vruwink presented the Human Services CIP and answered questions of the committee. Motion by Valenstein/Hokamp to approve the CIP Plan and forward onto the Operations Committee for review. Motion carried unanimously.
10. Edgewater Haven Administrator Cielewicz presented the Edgewater Haven CIP Plan and answered questions of the committee. Motion by Buttke/Thao to approve the CIP Plan and forward onto the Operations Committee for review. Motion carried unanimously.
11. Cielewicz informed the committee of a compressor failure that occurred in an air handler in the 500 wing. This compressor is out of warranty. The cost of the new compressor could help offset the cost of the new air handler that is in the CIP for next year, as it would be able to be utilized in the new system. Motion by Buttke/Hokamp to request the Operations Committee utilize contingency funding for the purchase of the new compressor. Motion carried unanimously. This will be placed on the Operations Committee agenda for their May meeting.
12. Vruwink presented an employee request for tuition reimbursement, according to policy, for an employee completing her Masters in Social Work degree this spring. Motion by Buttke/Valenstein to approve the request. Motion carried unanimously.
13. Vruwink informed the committee of the positive variances in the Human Services budget last year and requested that \$250,000 excess be placed into the Risk Reserve fund to help offset out of county placements. This transfer would bring the account to \$1 million. It was noted that an out of county placement/detention could cost the county in upwards of \$500,000/year. Motion by Hokamp/Thao to approve the transfer of \$250,000 into the Risk Reserve Fund. Motion carried unanimously.
14. Agenda items for next meeting:
  - a. Interview for committee citizen members
15. Future meetings:
  - a. Thursday, May 23<sup>rd</sup>, 5:00 PM, Wood County Annex & Health Center - Marshfield
16. Chair Rozar declared the meeting adjourned at 5:48 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

