

**MINUTES**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Thursday, August 1, 2024

**TIME:** 1:00 PM

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 1:00 PM.
2. There was no public comment.
3. Motion by Leichtnam/Voight to approve the minutes of the July 5, 2024, meeting, as presented. Motion carried unanimously.
4. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
5. Child Support Director Vruwink requested the committee approve a stand-up desk for an employee within his department, due to a medical issue. There are funds available within his budget to cover the costs. Motion by Hovendick/Perlock to approve the purchase of a stand-up desk for the Child Support Dept. Motion carried unanimously.
6. Victim Witness Coordinator Parenteau requested the committee to approve 2 stand up desks for her department. She had an ergonomic assessment done for her and her employee and the recommendation from that entity was to install these desks. She does not currently have the funding in the budget to cover this expense. Motion by Leichtnam/Hovendick to approve the purchase of 2 stand-up desks for the Victim Witness Dept. Motion carried unanimously. Chair Clendenning suggested Parenteau to work with the Finance Dept. in regards to funding this purchase.
7. Supervisor Leichtnam provided a report of the Citizens Water Group meeting recently held.
8. The next meeting will be held on Friday, September 6<sup>th</sup> at 9:00 AM.
9. Motion by Voight/Hovendick to adjourn the meeting. Motion carried unanimously at 1:34 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

