

Minutes

University Commission

UWSP-Marshfield/Wood County

DATE February 8, 2024

TIME 5:00 pm

MEETING CALLED TO ORDER BY Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Alderperson Mike Feirer, Wood County Board Rep. Al Breu, Wood County Board Rep. Jake Hahn, Alderperson Rebecca Spiros, Bookkeeper Ralph Nussbaum, Lead Facilities Supervisor Tom Zink, and UWSP-Marshfield Campus Executive Dr. Anthony Andrews. Others present included Jesse Fish. Quorum was established and there were no public comments.

APPROVAL OF MINUTES

The minutes from the prior meeting were read and a motion to approve the minutes was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

REPORTS

The 2023 Register Report and 2023 Comparing Budget to Actual Expenses were presented by Donna Rozar. A motion to approve these reports was made by Al Breu, seconded by Rebecca Spiros, and unanimously approved.

Donna Rozar then presented the year-to-date Register Report and year-to-date Comparing Budget to Actual Expenses. A motion to approve these reports was made by Al Breu, seconded by Jake Hahn, and unanimously approved.

A motion to approve Financial Activity from 11/08/23 to 02/01/24 was made by Rebecca Spiros, seconded by Al Breu, and unanimously approved.

Agenda item 11, Motion to approve 2024 mowing contract, was skipped and will be revisited next meeting.

2024/2028 CIP Budget was presented by Tom Zink. Bids are in for 2024 CIP flooring, roofing, and comfort system improvements. There have been no bids for 2024 CIP concrete repairs. Tom Zink noted that 2024 CIP expenditures are significantly under budget. A motion to approve the 2024/2028 CIP Budget was made by Mike Feirer, seconded by Rebecca Spiros, and unanimously approved.

Tom Zink then presented the Facilities Manager Report. Tom Zink mentioned it may be cheaper to replace the rooftop comfort systems for the commons, connector, and fitness center at the same time. Units are expected to cost about \$26,000 each and Tom Zink will seek quotes for replacing all three comfort systems at once. Tom Zink reiterated that 2024 CIP expenditures are significantly under budget. Tom Zink also stated that two steam boilers will eventually need to be replaced. This will be evaluated at a later date. Tom Zink will get a quote for updating Desigo control system. Tom Zink has been given contradictory instructions for decommissioning the Laird elevator. The next inspection is in June.

A motion to approve the flooring bid for 2024 CIP was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

A motion to approve the roofing bid for 2024 CIP was made by Mike Feirer, seconded by Rebecca Spiros, and unanimously approved.

A motion to approve 2024 CIP repairs to the theatre rooftop comfort system and purchasing a new unit heater for the garage was made by Al Breu, seconded by Mike Feirer, and unanimously approved.

Dr. Andrews presented the Campus Executive Report. Dr. Andrews discussed the Marshfield Area Cultural Fair on February 24th which is co-sponsored by Marshfield Clinic and co-chaired by **Marshfield Clinic President Bob Chaloner**. Dr. Andrews mentioned that Shiloh Bound has terminated Mark Bowie as Makerspace director and this decision was supported by the UW-Stevens Point at Marshfield. A hiring committee is being formed and Kylan Hastreiter will be the interim Makerspace director. Dr. Andrews mentioned an upcoming marketing push for the Marshfield and Wausau campuses which will highlight the 4- and 5-year programs. Dr. Andrews noted that UW-Stevens Point at Marshfield received \$2.7 million from the Eiche estate. These funds are exclusively for scholarships and will be aggressively used to drive enrollment. Dr. Andrews also stated that Chris Dachel has been promoted to Facilities Technician and that a temporary custodian hire is planned. Dr. Andrews clarified that Tom Zink is the permanent Facility Manager. Dr. Andrews also noted that the UW-Stevens Point at Marshfield has hired a new non-traditional student recruiter, Samuael Scarpaci, who has been connecting with area businesses.

NEXT MEETING

The next meeting is scheduled for May 16, 2024. The meeting was adjourned at 5:59 pm.

Minutes approved 5-19-24