

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, February 4, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room #300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Rozar called the meeting to order at 9:00 AM.
2. Under public comment, outgoing Finance Director Ed Newton expressed appreciation to the board, committee, and his staff for his time with the county. This will be his last meeting before he retires. The committee expressed their appreciation for his service to the county.
3. Chair Valenstein arrived at 9:05 AM and assumed the chair.
4. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
5. Wellness Coordinator Boeshaar provided a departmental update.
6. Treasurer Gehrt presented a resolution for the sale of tax deeded property. Motion by Rozar/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Incoming Finance Director Yang provided a departmental update and introduced the new Deputy Finance Director, Darrin Steinbach. She also thanked Newton for his service and guidance to the department.
8. Newton presented 11 budget resolutions for action. Motion by Zurfluh /Rozar to take these resolutions in one vote of the committee. Motion carried unanimously. Motion by Rozar/Hahn to approve the budget resolutions for Dispatch Capital Projects, Debt Service, Arbitrage, Transportation & Economic Development, Land Conservation, Clerk of Courts Family Commissioner, Victim Witness, Emergency Management BNI, UW Extension Projects, & Corporation Counsel and forward onto the county board for their consideration. Motion carried unanimously.
9. Newton presented the Committed and Assigned Funds resolution for action. Motion by Pliml/Rozar to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

10. HR Director McGrath updated the committee on the adjustment to the hearing aid coverage that needed to take place to include over-the-counter hearing aids. She also shared information and participation in the new prescription drug program. Onsite presentation for employees on this program is upcoming.
11. Human Resources Director McGrath reviewed committee action of last month for how an employee could skip a step for extraordinary service when the employee is above a Step 6. Motion by Pliml/Valenstein to approve the policy as presented with the following addition: *In the event that the employee being considered for an increase beyond Step 6 is a Department Head, the respective oversight committee chairperson will present the request to the Operations Committee on behalf of and with the consensus of their oversight committee.* Motion carried 4-1. Voting no was Hahn (does not believe there needs to be an extra layer of approval).
12. The next regular meeting will be held on Wednesday, March 12, 2025, at 10:00 AM. All future meetings will be held at 10:00 AM going forward.
13. Chair Valenstein adjourned the meeting at 9:46 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

