

OPERATIONS COMMITTEE

DATE: Tuesday, March 7, 2023
TIME: 9:00 AM
LOCATION: Courthouse - Conference Room 114

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
 - (a) Consider request of CW State Fair Board for ARPA assistance
6. **County Clerk**
 - (a) Update on election hardware purchase
7. **Wellness Coordinator Update**
8. **Finance**
 - (a) Finance Department update
 - (b) Opioid Discussion
 - (c) 2023 Debt Financing Discussion
 - (d) Resolution – Amend UW Extension Budget
 - (e) Resolution – Parks
 - (f) Resolution – H&HS
9. Comments from the Chair
10. Consider any agenda items for next meeting
11. Pursuant to Wis. Stat. s. 19.85(1)(e) and s. 19.85 (1)(g), the Committee may go into closed session to discuss pending litigation (Sblendorio v. Wood County ERD Case CR202001237).
12. Return to open session.
13. Set next regular committee meeting date
14. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2492 425 6948

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m562ef3875983e81d2ba8e0be3f58e897>
Meeting number (access code): 2492 425 6948
Meeting password: 030723

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Thursday, February 7, 2023
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Lance Pliml, Laura Valenstein, Adam Fischer (via Webex), Donna Rozar (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Jeff Penzkover, Dennis Polach, Kimberly McGrath, Ed Newton, Trent Miner, Ryan Boeshaar, Reuben Van Tassel, Sarah Christensen, Erik Engel, Sue Smith, Kim Stimac, Roland Hawk, Amy Kaup, Kelli Francis, Nick Flugaur, PaNyia Yang, Karli Tomsyck, Mary Schlagenhaft, Mary Solheim

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Pliml/Valenstein) to approve the consent agenda. Motion carried unanimously.

Pliml gave a brief update on ARPA funds.

Wellness Coordinator Boeshaar gave an update on Wellness Program activities.

Finance Director Newton provided an update on Finance Department activities.

Newton and Deputy Finance Director Yang provided brief summaries of 21 budget resolutions from various departments.

Motion (Pliml/Valenstein) to approve all 21 resolutions as presented. Motion carried unanimously.

Human Resources Director McGrath presented a resolution to amend the 2022 Property & Liability budget.

Motion (Valenstein/Pliml) to approve the resolution to amend the 2022 Property & Liability budget. Motion carried unanimously.

McGrath presented a resolution for, and final draft of, the Workplace Violence Prevention Policy. McGrath explained that there was only one change made since it was last presented to the Committee. Brief discussion ensued.

Motion (Pliml/Rozar) to approve the resolution for the Workplace Violence Prevention Policy. Motion carried unanimously.

McGrath presented a request to increase the salary grade of the Highway Engineer position. McGrath explained that the recruitment for the position has been ongoing for a year with no success and the increase will bring the position more in line with the market. Highway Commissioner Hawk provided additional information to the Committee. Brief discussion ensued.

Motion (Pliml/Valenstein) to approve the salary grade increase for the Highway Engineer position. Motion carried unanimously.

There were no comments from the chair.

Pliml stated that there may need to be a future agenda item related to the mill assessment appeal process.

The next regular Committee meeting is March 7, 2023 at 9:00 a.m.

Motion (Valenstein/Pliml) to adjourn the meeting at 9:40 a.m. Motion carried unanimously.

Minutes recorded and prepared by Kelli Francis. Minutes in **2** draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – March 2023

- The February primary is in the books. We had a countywide turnout of 28.13% which is REALLY high for a primary. Top percentages in the county were:
 - Town of Hiles – 34.65%
 - Village of Vesper – 33.77%
 - Town of Dexter – 32.78%
 - Town of Rock – 32.66%

It should also be noted that one of the reporting units in the City of Marshfield had 40.18% (Wards 3 & 13) although the entire City came in at 30.35%. That makes trying to predict the Spring Election ballot order “challenging” to say the least. There are a couple of municipalities that are going to go high because of the local competition in them and we will bump those up. Canvass was held that following Friday and no concerns were noted.

- This was the first election we ran with the ExpressVote machines and the reaction seemed to be positive, especially amongst the poll workers not having to lug around the 70 lb. AutoMark anymore. The AutoMarks were picked the beginning of February by the recycler.
- We worked through a potential issue on Election Day. Market St. in front of the courthouse was closed longer than had been originally anticipated. Working with the Facilities Manager and the contractor, we were able to open it up for election night and the following morning so our municipal clerks had better access to the building to drop off their election materials.
- Out of the pot, into the frying pan, as they say.....we are gearing up for the April election and getting all of the necessary notices published and ready for posting, as well as getting ballots prepared and distributed by the statutory deadline.
- We have had a couple of issues with our election system that necessitated upgrading to a more current version a couple of years ahead of what I had planned. I will report to you at the meeting on what had, and has, transpired.
- This past month a number of hours was put into the Nepco Lake District being proposed. This will be the first Lake District in Wood County. This office receives and verifies the petitions and sends out notices of public hearing to all those land owners and the newspaper. There are 279 parcels to be included in this Lake District.



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2023

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2023

Human Resources Activity

	February 2023	2023 Year-to-Date
Applications Received	96	227
Positions Filled	6	24
Promotions/Transfers	2	10
New Hire Orientations	8	20
Terminations, Voluntary	10*	20
Terminations, Involuntary	3	6
Retirements	1	3
Exit Interviews	5	6

*6 of these are casual positions

Human Resources Narrative

General Highlights

1. Completed the Q4 2022 Wood County Core Value Awards process. To be nominated, a Wood County employee would have been witnessed exemplifying one or more of the six identified Wood County Core Values. A total of three nominations were received for the quarter, of which Department Heads reviewed and voted on at their Q1 Department Head meeting. Jaren Mancl, IT Department, was the sole recipient of a Core Value Award this quarter. He was nominated for exemplifying the Core Value of Professionalism. The merit pay award will be paid to him on the March 9th payroll.
2. Following County Board approval of the Workplace Violence Prevention Program, communicated the program and request form to employees. The updated program can be found on the Wood County Intranet, under Safety & Risk Management, Written Safety Programs and Policies.

Meetings & Trainings

1. Attended the Operations Committee Meeting on February 7th.
2. Attended County Board on February 14th.
3. Attended WPELRA's Annual Training Conference in Madison on February 2nd and 3rd. Topics included a statewide legislative update, labor negotiations, compensation programs, self-funded health plans, recruitment, and servant leadership.

4. Met with the Finance Director and Deputy Finance Director on February 7th to discuss the Property & Liability 2023 budget, funding, and future projections.
5. Attended SPAHRA's monthly meeting, Lessons from 2,000 Conflicts, with Michael Rust, on February 8th.
6. Met with representatives from The Advantage Group to discuss alternative supplemental insurance plans/vendors on February 8th.
7. Attended the Q1 Department Head Meeting on February 22nd.
8. Held the monthly conference call with The Horton Group on February 28th to discuss various benefit topics.
9. Held individual staff and team meetings to discuss and provide updates on the department's identified 2023 goals.
10. Staff attended various meetings/trainings including:
 - a. With the Wellness Coordinator, met with representatives from the YMCA to discuss membership discounts for Wood County employees on February 1st
 - b. Monthly Wellness Committee meeting on February 14th
 - c. Demo of the Wellness Portal with The Horton Group on February 15th
 - d. SPAHRA February roundtable discussion on February 22nd
 - e. Webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Submitted the CMS Creditable Coverage disclosure form.
8. Reviewed and approved 1095/1094C forms for ACA Reporting.
9. Researched and obtained the information necessary for the CMS D1 Reporting for 2021 and 2022.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Conducted research on a recruitment texting platform, Emissary. IT Department currently reviewing the privacy policy and their User/Subscription Agreement to ensure it will integrate with our current system.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations (including out-of-state) for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Circuit Court Branch I	Legal Admin Assistant - Floater	Position posted, applications reviewed, interviews scheduled 2/24/2023.
Replacement	Clerk of Courts	Court Clerk	Position posted, applications reviewed, final candidate selected, references completed, offer extended and accepted. Filled 2/20/2023.
Replacement	Clerk of Courts	Chief Deputy Clerk of Court	Position posted, deadline 2/28/2023.
New position	Clerk of Courts	Court Clerk – Branch 4	Position posted, deadline 3/6/2023.
Replacement	Criminal Justice	Case Manager – Casual (FT position on hold)	Position posted, deadline 3/9/2023.
Replacement(s)	Dispatch	Dispatcher(s)	Position posted, assessment conducted at MSTC, interviews conducted. References completed, offers accepted, both positions filled as of 2/27/2023.
Replacement(s)-Eligibility List	Dispatch	Dispatchers	Position posted, deadline 3/20/2023. Assessment to be held in April.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 4/10/2023.
Replacement	Edgewater	Certified Dietary Manager	Position posted, interviews conducted, offer accepted and withdrawn (anticipated start 2/6/2023). Reposted, deadline 2/27/2023.
Replacement	Health	Community Health Worker (PATCH)	Position posted, deadline 2/27/2023.
Replacement	Highway	Highway Engineer	Position posted, deadline 3/13/2023.
Replacement	Highway	LTE Truck Operator	Position posted, deadline 3/13/2023.
Replacement	Highway	Summer Help	Position posted, deadline 3/13/2023.
Replacement	Highway	Mechanic II	Position posted, deadline 3/27/2023.
Replacement	Highway	Equipment Operator – Scream	Position posted, interviews completed, conducting reference checks on final candidate.
Replacement	Human Services	Case Manager/Social Worker – Ongoing (Mfld)	Position posted, deadline 3/3/2023.
Replacement	Human Services	Bus Driver-Casual	Position posted, deadline 3/3/2023.
Replacement	Human Services	Family Interaction Worker – Casual	Positions posted, deadline 2/27/2023.
Replacement	Human Services	Behavioral Health Outpatient Clinic Manager	Position posted, deadline 3/17/2023.
Replacement	Human Services (Norwood)	Accountant	Position posted, deadline 3/3/2023.
Replacement	Human Services	Crisis Interventionist – Casual	Position posted, deadline 3/10/2023.
Replacement	Human Services	Family Resource Coordinator-Marshfield	Position posted, deadline 3/13/2023.

Replacement	Human Services	B23 Service Coordinator – Certified or Uncertified	Position posted, filled internally 2/20/2023.
Replacement	Human Services	EMH/APS Coordinator	Position posted, deadline 2/27/2023.
Replacement	Human Services	Support & Service Coordinator	Position posted, deadline 3/6/2023.
Replacement	Human Services	CST Coordinator	Position posted, deadline 3/13/2023.
Replacement	IT/Systems	Systems Technician	Position posted, interviewing in March.
Replacement	Land Conservation	Conservation Administrative Specialist	Position posted, interviewing 2/28/2023.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Position posted, deadline 2/28/2023.
Replacement	Parks & Forestry	LTE I & LTE II	Positions posted, interviews conducted, multiple positions filled. Deadline 4/3/2023.
Replacements	Parks & Forestry	Camp Rangers – Dexter and South Park	Positions posted, interviews, conducted, references completed, offer accepted for Dexter position and completing references for South Park.
Replacement	Planning & Zoning	Program Assistant	Position posted, interviewing 3/1 & 3/8/2023.
Replacements – Establish Eligibility List	Sheriff	Correction Officers	Position posted, deadline 3/6/2023.
Replacement	Sheriff	Jail Sergeant	Position filled internally 3/3/2023.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms, including the Workplace Violence Prevention Program.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Submitted renewal information for Norwood’s Professional Liability insurance.
4. Attended Edgewater Haven Safety Committee meeting.

NEW Workers’ Compensation Claims (3)

1. 1/31/23 – Sheriff’s (Corrections) – Combative inmate spit in face of employee while being restrained
2. 2/1/23 – Sheriff’s – Employee injured R ankle/calf while taking resistive subject into custody (restitution will be sought)
3. 2/15/23 – Sheriff’s (Corrections) – Combative inmate spit on L arm and in L eye of employee while CO was conducting cell checks

OPEN Workers’ Compensation Claims (4)

1. 12/20/22 – Sheriff’s (Corrections) – Needlestick injury to employee’s R thumb while removing items from lock box
2. 12/22/22 – Sheriff’s – Employee injured R shoulder falling on South steps at Courthouse near Jail entrance (surgery required).
3. 12/31/22 – Edgewater – Employee strained L shoulder transferring resident with EZ lift
4. 1/5/23 – Human Services – Employee injured back/neck slipping on ice in Norwood parking lot

CLOSED Workers' Compensation Claims (4)

1. 11/11/22 – Sheriff's (Corrections) – Employee had potential bloodborne pathogen exposure when combative inmate spit into face and eyes
2. 12/22/22 – Parks – Employee was struck in the R eye by branch while clearing debris at Powers Bluff
3. 12/27/22 – Highway – Employee strained lower back shoveling snow and ice on bridge deck
4. 1/9/23 – Highway – Employee sprained L ankle slipping while exiting equipment at Highway Shop

First Aid Injuries (3)

1. 2/1/23 – Highway – Employee strained lower back while removing chain guard at the asphalt plant
2. 2/7/23 – Human Services (MFLD) – Employee twisted L ankle/scraped L palm slipping on ice at Steinle Plaza
3. 2/25/23 – Sheriff's – Employee suffered abrasions to L hand and L knee while taking resistive subject into custody

Property/Vehicle Damage Claims (2)

1. 2/6/23 – Parks – Dexter Plow Truck backed into trailer at Shop (est. damage \$5,111.42)
2. 2/10/23 – Sheriff's – Squad 33 struck deer while on routine patrol (actual damage \$3,896.53)

Liability Claims (3)

Various mailbox claims were received throughout the month. Per Highway Department policy, the maximum reimbursement for damages has increased to \$100.

1. 10/6/22 – Sheriff's – Claimant alleges property damage and psychological trauma from warrant executed
2. 1/25/23 – Highway – Claimant alleges County truck threw rocks and damaged windshield (est. damage \$400.00) – Investigation underway
3. 2/23/23 – Highway – Plow truck struck pole in City of Pittsville during plowing operations (est. damage unknown)

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. A hearing is tentatively scheduled for June 2023. Six Wood County employees are scheduled for depositions in March and April 2023.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing is scheduled for July 19 & 20, 2023.

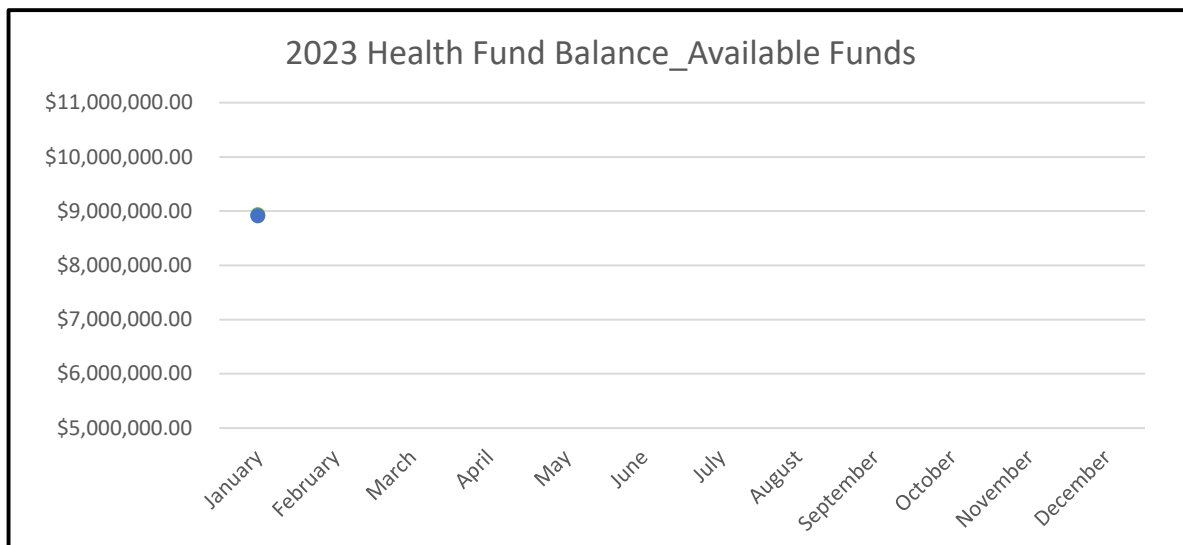
OPEN WRS/ETF Appeal (1)

1. 9/25/22- Former Humane Officer submitted an appeal to the Department of Employee Trust Funds to appeal the County's decision on her eligibility determination. Continued discussions with Corporation Council who filed a Stipulation of Facts on February 22nd.

Other

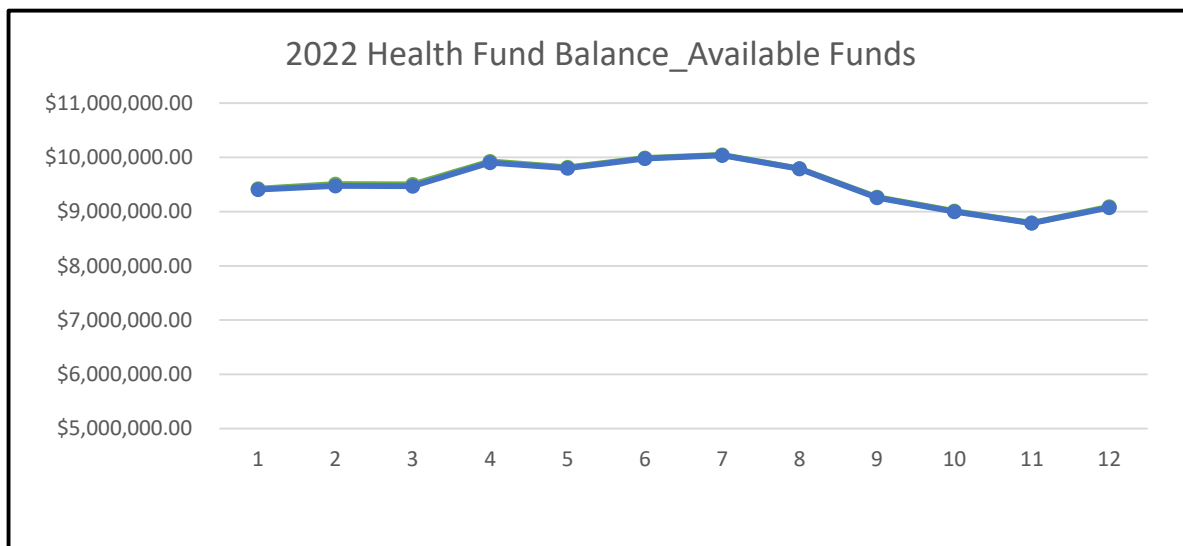
1. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.
2. Sent DOT Random 1st Quarter selection list to three departments for 10 randomly selected employees who hold a CDL license, due date March 6th.
3. Began the process of updating email addresses in HRMS along with adding personal email addresses.
4. Responded to multiple Open Records requests.
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Reconciled and processed the January Unemployment Insurance payment.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on February 6th, 13th, 20th, and 27th.
9. Conducted exit interviews on February 1st, 14th, 16th, 20th, and 27th.
10. Conducted CPR Training for Dispatch employees on February 16th and 22nd.
11. Responded to multiple verifications of employment.
12. Replied to multiple requests from surrounding counties with varied information.
13. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2023		2022	
	Total	Available	Total	Available
January	\$ 8,930,525.31	\$ 8,907,992.93	\$ 9,425,257.81	\$ 9,402,815.78
February			\$ 9,507,106.04	\$ 9,474,416.97
March			\$ 9,499,684.04	\$ 9,470,991.36
April			\$ 9,925,297.90	\$ 9,903,866.81
May			\$ 9,815,542.94	\$ 9,799,681.50
June			\$ 9,989,672.54	\$ 9,974,919.91
July			\$ 10,045,869.34	\$ 10,037,583.16
August			\$ 9,794,557.38	\$ 9,791,325.99
September			\$ 9,267,809.81	\$ 9,258,972.98
October			\$ 9,007,743.08	\$ 8,999,741.52
November			\$ 8,790,578.59	\$ 8,786,619.80
December			\$ 9,090,545.69	\$ 9,070,891.67



2023 Total Balance - Green Line

2023 Available Funds - Blue Line



2022 Total Balance - Green Line

2022 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MARCH 2023

1. Attended Wisconsin Counties Association weekly calls on Mondays in February.
2. Met with WoodTrust Bank to open new account for Edgewater on February 6.
3. Attended Operations Committee meeting on February 7.
4. Attended United Way Board of Directors Meeting on February 8.
5. Participated in the Heart of Wisconsin Leadership class by speaking about the Treasurer's office and what my position does on February 9.
6. Attended United Way training on February 10.
7. Attended County Board meeting on February 14.
8. Participated in a zoom meeting with Catalis (GCS) our tax software company regarding the upcoming upgrades on February 16.
9. Attended United Way Training for Board of Directors on January 31.
10. All settlements were due to the taxing jurisdictions by February 21. We still have 1 municipality that has not paid. In conversation with the Town Clerk, it seems like the checks may have been lost in the mail. I will wait until I am back in the office to follow up if payment has still not been received.
11. The office sent out just over 1200 delinquent notices including the current year taxes for about \$3.8 million.
12. We had a tax payer come in and pay off all outstanding delinquent taxes in the amount of \$140,000.
13. Sales tax revenue for the month of January was over \$800,000!!
14. I will be unable to attend the Committee meeting as I will be in Madison at the Wisconsin County Constitutional Officers Conference March 6-8. If you have questions, please feel free to reach out to me before then.



Wood County

WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – February 2023

- As the deadlines for the first 2 qualifying activities (biometric screening and health assessment) are approaching, I have been assisting a lot of employees with how to get them completed and sending out reminders to participants. Due to the winter storm we had the 3rd week of the month, I had to cancel a screening at Norwood in Marshfield. This screening has been rescheduled for a later date in March.
- There was a total of 228 participants who completed their biometrics (step #1) and 157 who completed their health assessment (step #2) in February. The deadline to complete these 2 qualifying activities for a reduced rate on the health insurance for 2024 is March 31, 2023.
- The quarter 1 Wellness Challenge “*Digital Overload*” is in full swing as this is the final week. A total of 160 people signed up for the challenge. The 4-week challenge is focused on learning more about how digital habits can affect our wellbeing and having participants work on developing new habits to replace and reduce screen time.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- The Spring 2023 InBody assessments will be conducted in March and April. The InBody Body Composition Analysis is a piece of equipment that allows participants to analyze what their body is made of using electricity. The InBody measures total body water, dry lean mass, body fat mass, muscle mass, and body fat percentage. I have scheduled dates and reserved rooms in place for the various Wood County locations.

COUNTY BOARD CLAIMS

January-23

Jan-23

Paid February 2023

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PKG HOTEL \$	TOTAL \$
Allen Breu	January-23	315.00	78.60		\$393.60
William Clendenning	January-23	815.00	341.26		\$1,156.26
Adam Fischer	January-23	365.00	96.29		\$461.29
Jake Hahn	January-23	465.00	330.12		\$795.12
Brad Hamilton	January-23	415.00	55.02	12.00	\$482.02
John Hokamp	January-23	300.00	48.47		\$348.47
David La Fontaine	January-23	300.00	90.39		\$390.39
Bill Leichtnam	January-23	530.00	94.32		\$624.32
Jeff Penzcover	February-23	250.00	49.78		\$299.78
Lance Plimi	February-23	800.00	32.75		\$832.75
Dennis Polach	February-23	350.00	28.82		\$378.82
Donna Rozar	February-23	300.00	94.32		\$394.32
Lee Thao	Dec 22/Jan 23	600.00	47.02		\$647.02
Laura Valenstein	January-23	380.00			\$380.00
William Voight	January-23	400.00	161.13		\$561.13
Ed Wagner	January-23	315.00	86.46		\$401.46
William Winch	January-23	400.00	57.64		\$457.64
Joe Zurfluh	January-23	365.00	21.62		\$386.62
Rebecca Spiros	January-23	50.00	2.23		\$52.23
		\$7,715.00	\$1,716.24	\$12.00	\$9,443.24

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: FEBRUARY 2023

For the range of vouchers: 06230017 - 06230025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06230017	ELECTION SYSTEMS & SOFTWARE	Coding - Spring Primary	01/31/2023	\$2,503.30	P
06230018	AMAZON CAPITAL SERVICES	Office Supplies	02/08/2023	\$11.65	P
06230019	AMAZON CAPITAL SERVICES	Office Supplies	02/06/2023	\$12.66	P
06230020	UNITED MAILING SERVICE	Mail Fees - January 2023	01/31/2023	\$1,340.00	P
06230021	WISCONSIN MEDIA	Various Ads - January 2023	01/31/2023	\$1,575.17	P
06230022	AMAZON CAPITAL SERVICES	Office Supplies	02/18/2023	\$46.62	P
06230023	US BANK	VISA Charges	02/17/2023	\$303.64	P
06230024	VERIZON	Monthly Modem Fee	02/19/2023	\$220.84	
06230025	UNITED PARCEL SERVICE	REPLENISH UPS ACCT FEB 2023	03/01/2023	\$300.00	
Grand Total:				\$6,313.88	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: FEBRUARY 2023

For the range of vouchers: 14220319 - 14220320 14230033 - 14230053

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14220319	DELPHIA CONSULTING LLC	NW TIME CLOCK SUPPORT	04/26/2022	\$481.50	P
14220320	DELPHIA CONSULTING LLC	EW TIME CLOCK SUPPORT	04/26/2022	\$240.75	P
14230033	MEYERS MICHAEL	1/26/23 DIRECT DEPOSIT RETURN	01/30/2023	\$311.33	P
14230034	WIPFLI LLP	2022 AUDIT PROGRESS BILLING	01/24/2023	\$10,000.00	P
14230035	CREATIVE FINANCE INC	GARNISHMENT PAYMENT	02/09/2023	\$354.56	P
14230036	GURSTEL LAW FIRM PC	GARNISHMENT PAYMENT	02/09/2023	\$269.42	P
14230037	KOHN LAW FIRM SC	GARNISHMENT PAYMENT	02/09/2023	\$255.94	P
14230038	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/VOL (SUPP) LIFE INS	02/09/2023	\$4,156.32	P
14230039	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	02/09/2023	\$5,300.54	P
14230040	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/09/2023	\$2,832.02	P
14230041	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	02/09/2023	\$20.00	P
14230042	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	02/09/2023	\$355.85	P
14230043	TRUNORTH DYNAMICS	2022 YEAR END UPDATE ASSIST	02/06/2023	\$625.00	P
14230044	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	1ST QTR 2023 TAX LEVY	01/26/2023	\$49,569.50	P
14230045	US BANK	W2 FILING, 1099 POSTAGE, TRNG	02/17/2023	\$1,560.40	
14230046	CREATIVE FINANCE INC	GARNISHMENT PAYMENT	02/23/2023	\$326.45	
14230047	GURSTEL LAW FIRM PC	GARNISHMENT PAYMENT	02/23/2023	\$257.38	
14230048	KOHN LAW FIRM SC	GARNISHMENT PAYMENT	02/23/2023	\$231.07	
14230049	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	02/23/2023	\$5,396.39	
14230050	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/23/2023	\$2,852.96	
14230051	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	02/23/2023	\$4,191.39	
14230052	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	02/23/2023	\$20.00	
14230053	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	02/23/2023	\$355.85	
Grand Total:				\$89,964.62	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: FEBRUARY 2023

For the range of vouchers: 17220122 - 17220122 17230005 - 17230015 23230007 - 23230012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17220122	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	11/16/2022	\$550.00	P
17230005	WI DEPT OF WORKFORCE DEVELOPMENT	Jan 2023 Unemployment Charges	02/01/2023	\$1,034.55	P
17230006	NORTHWOODS LASER & EMBROIDERY	Service Recognition Program	02/06/2023	\$100.00	P
17230007	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	02/01/2023	\$11,182.50	P
17230008	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	01/20/2023	\$625.00	P
17230009	CHAMBER OF COMMERCE	2023 Job Fair	02/09/2023	\$80.00	P
17230010	BLUE WATER BENEFITS CONSULTING LLC	2022 Q4 Reporting	02/08/2023	\$1,919.44	P
17230011	NORTHWOODS LASER & EMBROIDERY	Service Recognition Program	01/10/2023	\$203.00	P
17230012	WELD RILEY SC	Legal Fees	02/14/2023	\$780.00	P
17230013	CHAMBER OF COMMERCE	Service & Recognition Program	02/22/2023	\$240.00	P
17230014	US BANK	P Card Charges	02/16/2023	\$1,411.61	P
17230015	MARSHFIELD AREA CHAMBER OF COM	Service Recognition Program	02/22/2023	\$50.60	P
23230007	WESTSIDE AUTO BODY	Vehicle Damage - Squad #9	01/24/2023	\$6,508.31	P
23230008	WESTSIDE AUTO BODY	Vehicle Damage - Squad #26	01/31/2023	\$3,891.96	P
23230009	SCHULZ CONNIE	Work Comp Claim Payment	02/01/2023	\$10.00	P
23230010	MARSHFIELD CLINIC	Work Comp Claim Payment	02/01/2023	\$130.00	P
23230011	JACKSON LEWIS P.C.	Liability Deductible	02/08/2023	\$924.00	P
23230012	WI COUNTY MUTUAL INS CORP	ODIP Workers Comp Premium	02/10/2023	\$16,326.00	P
Grand Total:				\$45,966.97	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: FEBRUARY 2023

For the range of vouchers: 28230023 - 28230049

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28230023	ALDERMAN TRAVIS	PROCEEDS FROM TAX DEED SALE	02/01/2023	\$12,708.48	P
28230024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/01/2023	\$22.99	P
28230025	WI REAL PROPERTY LISTERS ASSN	2023 WRPLA MEMBERSHIP DUES	02/01/2023	\$80.00	P
28230026	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/08/2023	\$13.04	P
28230027	CITY OF NEKOOSA TREASURER	JANUARY SPECIAL CHARGES	02/08/2023	\$662.78	P
28230028	CITY OF PITTSVILLE TREASURER	JANUARY SPECIAL CHARGES	02/08/2023	\$160.01	P
28230029	CITY OF WISCONSIN RAPIDS	JANUARY SPECIAL CHARGES	02/08/2023	\$792.93	P
28230030	GOETZ ABSTRACT & TITLE INC	TITLE REPORTS	02/08/2023	\$2,742.00	P
28230031	TOWN OF PORT EDWARDS	JANUARY SPECIAL CHARGES	02/08/2023	\$1,181.56	P
28230032	TOWN OF REMINGTON	JANUARY SPECIAL CHARGES	02/08/2023	\$343.72	P
28230033	TOWN OF SARATOGA	JANUARY SPECIAL CHARGES	02/08/2023	\$334.17	P
28230034	TOWN OF GRAND RAPIDS	JANUARY SPECIAL CHARGES	02/08/2023	\$102.79	P
28230035	TOWN OF HANSEN	JANUARY SPECIAL CHARGES	02/08/2023	\$323.35	P
28230036	TOWN OF MARSHFIELD	JANUARY SPECIAL CHARGES	02/08/2023	\$252.15	P
28230037	TOWN OF RICHFIELD	JANUARY SPECIAL CHARGES	02/08/2023	\$418.31	P
28230038	VILLAGE OF PORT EDWARDS TREAS	JANUARY SPECIAL CHARGES	02/08/2023	\$170.25	P
28230039	WI DEPT OF ADMINISTRATION	JANUARY WI LAND INFO	02/08/2023	\$4,683.00	P
28230040	WISCONSIN CO TREAS ASSN SEC TR	TREASURER CONFERENCE REG	02/08/2023	\$125.00	P
28230041	BERG JON	TAX OVERPAYMENT REFUND	02/15/2023	\$12.73	P
28230042	GENETT RANDALL	TAX OVERPAYMENT REFUND	02/15/2023	\$19.57	P
28230043	GOETZ ABSTRACT & TITLE INC	TAX DEED TITLE REPORTS	02/15/2023	\$854.00	P
28230044	POESCHEL KENNETH F	TAX OVERPAYMENT REFUND	02/15/2023	\$10.00	P
28230045	SANDLEY KATHERINE	TAX OVERPAYMENT REFUND	02/15/2023	\$14.58	P
28230046	STATE OF WISCONSIN TREASURER	JANUARY COC REVEUNES	02/15/2023	\$142,415.89	P
28230047	BEAVER CREEK NURSERY & LANDSCAPING LLC	TAX DEED SNOW REMOVAL	02/22/2023	\$305.00	P
28230048	GCS SOFTWARE INC	GCS SOFTWARE FEES	02/22/2023	\$16,600.50	P
28230049	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/22/2023	\$27.18	P
Grand Total:				\$185,375.98	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Trent Miner

From: Wagner, Ed <Ed.Wagner@ci.marshfield.wi.us>
Sent: Monday, February 27, 2023 8:58 AM
To: Trent Miner
Subject: Fw: Fairgrounds Electric Repairs

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Here is the CWSF request

From: Casperson, Justin
Sent: Monday, February 27, 2023 8:09 AM
To: Wagner, Ed
Subject: RE: Fairgrounds Electric Repairs

Ed,

When and where is the meeting held? I will request the others involved to attend the meeting.

Thanks,
Justin

From: Wagner, Ed <Ed.Wagner@ci.marshfield.wi.us>
Sent: Saturday, February 25, 2023 8:57 AM
To: wcdistrict16@co.wood.wi.us
Cc: Casperson, Justin <Justin.Casperson@ci.marshfield.wi.us>; Barg, Steve <Steve.Barg@ci.marshfield.wi.us>
Subject: Fw: Fairgrounds Electric Repairs

This is the formal request for funding via ARAP from the Central Wisconsin State Fair Association for funding for electrical services at the fair. I am placing the request on the agenda for the operations committee meeting on March 7.

The details of the need for this work are more extensive than I had been made aware of and I hope representatives of the Fair Association, Marshfield Electric Utility and City staff will appear to provide information.

I will also be in contact with Ed Newton for coordination.

Ed

From: Casperson, Justin
Sent: Friday, February 24, 2023 12:05 PM
To: 'wcdistrict04@woodcountywi.gov'
Cc: Witzel, Tom; 'wcdistrict03@woodcountywi.gov'; Dale Christianson; Barg, Steve; Knoeck, Dan; Kilty, Pat
Subject: Fairgrounds Electric Repairs

Supervisor Wagner,

The purpose of my email is to request funds from Wood County on behalf of the City of Marshfield, the Fairgrounds Commission and the Central Wisconsin State Fair Association, for electrical repairs at the Fairgrounds.

Last year's Fair caused major electrical issues. The increased demand for electricity during the Fair, as well as the aging electrical infrastructure, have imposed significant challenges. The City has already addressed some of the issues. In 2022, during the reconstruction of 17th Street, the City installed provisions to get the electric across 17th and towards Peach.

The City is currently working with Marshfield Utilities and the Central Wisconsin State Fair on repairs. The most immediate repairs are needed on the south end of the track near the offices and across 17th Street east of the Jer Lang Show Palace. The estimated cost for the repairs is well over \$100,000; however, the City and Marshfield Utilities are working on ways to reduce the cost. Electrical repairs are also required in other areas, but these repairs are not as emergent.

The City agreed to contribute \$50,000 toward the repairs in 2023. I am inquiring with you to determine if it is feasible for the County to also contribute \$50,000 toward the project. Please accept this email as a formal request.

The goal is to complete the repairs by approximately August 1, 2023, which is shortly before the opening of the 2023 Fair.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Justin Casperson

Parks and Recreation Director | City of Marshfield
211 E. 2nd Street | Marshfield, WI 54449

☎ (715) 384-4642 ✉ justin.casperson@ci.marshfield.wi.us





Wood County

WISCONSIN

Office of
Finance Director

Edward Newton
Finance Director

Date: March 7, 2023
To: Operations Committee

Subject: Finance Department Update
From: Ed Newton & PaNyia Yang

Departmental Activities and Projects - Ongoing/Upcoming

- 2022 Annual Audit and Reporting (Newton/Yang).
- 2022 Single Audit (Newton/Yang).
- 2022 Cost Allocation Plan planning and preparation (Newton/Yang).
- 2022 Form A preliminary/audited filing (Yang).
- Ongoing year-end/audit/single audit/discussions with WIPFLI (Newton/Yang).
- Ongoing consulting with CLA (Newton/Yang).
- Prepare/file quarterly ARPA report (Newton).
- Prepare/file quarterly Local Assistance and Tribal Consistency Fund (LATCF) report (Newton).
- Review departments budget to actuals expenditures (Newton/Yang).
- Assisting departments on various questions (Newton/Yang/Weiler/Nelson).
- Questica – Upgrade, improve current reports, update functions, and training (Newton/Yang).
- 2024 – 2028 Capital Improvement Plan – request/borrowing/funding needs (Newton/Yang).
- Debt funding – 2024 CIP projects/Jail/cash expenditure timeline (Newton/Yang).
- Staff development - succession planning (Newton/Yang).
- Opioid settlement/securitization/upcoming settlement information (Newton/Yang).
- Send out various information for ACFR (Nelson).
- Prepare monthly voucher reports for committee packets (Nelson).
- Work with departments regarding fixed assets (Yang).
- Work with departments regarding budget resolutions (Newton/Yang).

Meetings, Webinars and Conferences

- Weekly WCA County Leadership meetings (Newton).
- Attend County Board meeting (Newton).
- Attend various committee meetings (Newton/Yang).
- Various discussion with Baird regarding 2023 Debt funding request (Newton/Yang).
- Various discussions and meetings with Human Resources (Newton).
- Various discussions – Treasurer (Newton/Yang).
- Discussion with WIPFLI – jail contract (Newton/Yang).
- Various discussions and meetings with Human Services/Edgewater (Newton/Yang).
- Various discussions with UW Extension (Newton/Yang)
- Various discussions with Parks (Newton/Yang)
- Attend (virtual) Certified Payroll Administrator training (3-4 Certificates completed Weiler).
- Various discussion with County Clerk (Newton).



Wood County
Future Financing Plan: 2023 - 2027 CIP With Jail

LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE	EXISTING MILL RATE (A)	Sale: September 2023		Sale: Before End of 2023		Sale: Before End of 2024		TOTAL		COMBINED FUTURE DEBT SERVICE (B)	TOTAL COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	IMPACT OVER PRIOR YEAR	YEAR DUE
				Preliminary		Preliminary		Preliminary		Remaining Jail Financing						
				\$31,000,000	\$3,500,000	\$27,500,000	\$3,500,000	\$6,500,000	\$34,000,000							
NANs (CIP & Jail)				G.O. Refunding Bonds*				G.O. Refunding Bonds*				Bonds				
10/15/23				Dated: 12/15/23				Dated: 12/15/24								
TIC=				TIC=				TIC=								
3.75%				4.00%				4.75%								
2022	2023	\$7,974,514	\$1.22	\$193,750									\$7,974,514	\$1.22		2023
2023	2024	\$8,013,994	\$1.20		\$111,222	\$1,037,743			\$1,037,743				\$9,162,959	\$1.37	\$0.15	2024
2024	2025	\$7,614,694	\$1.11		\$240,000	\$1,456,250	\$261,222	\$332,375	\$1,788,625				\$9,904,541	\$1.45	\$0.08	2025
2025	2026	\$7,615,944	\$1.09		\$236,000	\$1,399,125	\$234,000	\$363,000	\$1,762,125	\$340,000	\$10,188,069	\$1.45	\$0.00			2026
2026	2027	\$6,645,094	\$0.92		\$547,000	\$1,394,375	\$485,000	\$519,625	\$1,914,000	\$782,000	\$10,373,094	\$1.44	(\$0.01)			2027
2027	2028	\$6,056,294	\$0.82		\$550,400	\$1,689,625	\$485,800	\$519,050	\$2,208,675	\$1,226,600	\$10,527,769	\$1.43	(\$0.01)			2028
2028	2029	\$5,975,544	\$0.79		\$548,000	\$1,620,625	\$481,000	\$518,025	\$2,138,650	\$1,333,200	\$10,476,394	\$1.39	(\$0.04)			2029
2029	2030	\$5,693,094	\$0.73		\$550,000	\$1,754,000	\$480,800	\$516,550	\$2,270,550	\$1,334,200	\$10,328,644	\$1.33	(\$0.06)			2030
2030	2031	\$5,413,894	\$0.68		\$551,200	\$1,880,250	\$480,000	\$519,625	\$2,399,875	\$1,333,600	\$10,178,569	\$1.28	(\$0.05)			2031
2031	2032	\$5,361,144	\$0.66		\$551,600	\$1,749,375	\$483,600	\$517,025	\$2,266,400	\$1,331,400	\$9,994,144	\$1.23	(\$0.05)			2032
2032	2033	\$4,925,744	\$0.59		\$551,200	\$2,023,250	\$481,400	\$518,975	\$2,542,225	\$1,332,600	\$9,833,169	\$1.18	(\$0.05)			2033
2033	2034	\$5,118,344	\$0.60			\$2,282,875	\$483,600	\$520,250	\$2,803,125	\$1,332,000	\$9,737,069	\$1.14	(\$0.04)			2034
2034	2035	\$5,391,344	\$0.62			\$2,328,250		\$520,850	\$2,849,100	\$1,329,600	\$9,570,044	\$1.09	(\$0.05)			2035
2035	2036	\$5,506,144	\$0.61			\$2,068,875		\$520,775	\$2,589,650	\$885,400	\$8,981,194	\$1.00	(\$0.09)			2036
2036	2037	\$5,111,344	\$0.56			\$2,269,000		\$520,025	\$2,789,025	\$442,000	\$8,342,369	\$0.91	(\$0.09)			2037
2037	2038	\$4,621,356	\$0.49			\$2,607,250		\$518,600	\$3,125,850		\$7,747,206	\$0.82	(\$0.09)			2038
2038	2039	\$4,239,250	\$0.44			\$2,826,500		\$521,500	\$3,348,000		\$7,587,250	\$0.78	(\$0.04)			2039
2039	2040	\$3,657,950	\$0.37			\$3,031,500		\$523,500	\$3,555,000		\$7,212,950	\$0.73	(\$0.05)			2040
2040	2041	\$3,087,263	\$0.30			\$3,322,250		\$524,600	\$3,846,850		\$6,934,113	\$0.68	(\$0.05)			2041
2041	2042	\$428,450	\$0.04			\$5,594,000		\$524,800	\$6,118,800		\$6,547,250	\$0.63	(\$0.05)			2042
2042	2043					\$5,551,750		\$524,100	\$6,075,850		\$6,075,850	\$0.57	(\$0.06)			2043
2043	2044							\$522,500	\$522,500		\$522,500	\$0.05	(\$0.52)			2044
		<u>\$108,451,396</u>			<u>\$4,436,622</u>	<u>\$47,886,868</u>	<u>\$4,356,422</u>	<u>\$10,065,750</u>	<u>\$57,952,618</u>	<u>\$13,002,600</u>	<u>\$188,199,658</u>					

*Would be preceded by Note Anticipation Note.

(A) Mill rate based on the 2022 Equalized Valuation (TID-OUT) of \$6,516,543,000 with annual growth of 2.50% thereafter.

(B) Includes hypothetical future CIP borrowings (2025-2027) of \$3,500,000 amortized over 10-years at a planning interest rate of 4.00%.

This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.

Wood County

CASH FLOW FORECAST

Based on Project Cost of

\$72,494,735.00 Revised amount \$ \$72,494,735.00

9/1/21 thru 8/1/22 Design

8/1/22 Thru 12/30/24 Construction

UPDATED 5/19/2022

YEAR	MONTH (A)	ESTIMATE (B)	ESTIMATE ADJUSTMENT (C)	CHANGE ORDERS (D)	REVISED EST. TOTAL (B+C+D)	ACTUAL NET PAYMENTS (E)	CUMMULATIVE \$		CUMMULATIVE %	
							REVISED EST. \$ (F)	ACT. \$ (G)	EST. % (H)	ACT. % (I)
2021	September	\$35,000.00		\$0.00	\$35,000.00	\$0.00	\$35,000.00	\$0.00	0.0%	0.0%
	October	\$45,000.00		\$0.00	\$45,000.00	\$0.00	\$80,000.00	\$0.00	0.1%	0.0%
	November	\$75,000.00		\$0.00	\$75,000.00	\$0.00	\$155,000.00	\$0.00	0.2%	0.0%
	December	\$125,000.00		\$0.00	\$125,000.00	\$0.00	\$280,000.00	\$0.00	0.4%	0.0%
2022	Janauary	\$235,000.00		\$0.00	\$235,000.00	\$0.00	\$515,000.00	\$0.00	0.7%	0.0%
	February	\$375,000.00		\$0.00	\$375,000.00	\$0.00	\$890,000.00	\$0.00	1.2%	0.0%
	March	\$510,000.00		\$0.00	\$510,000.00	\$0.00	\$1,400,000.00	\$0.00	1.9%	0.0%
	April	\$552,000.00		\$0.00	\$552,000.00	\$0.00	\$1,952,000.00	\$0.00	2.7%	0.0%
	May	\$870,000.00		\$0.00	\$870,000.00	\$0.00	\$2,787,000.00	\$0.00	3.8%	0.0%
	June	\$1,376,987.00		\$0.00	\$1,376,987.00	\$0.00	\$4,118,987.00	\$0.00	5.7%	0.0%
	July	\$1,662,000.00		\$0.00	\$1,662,000.00	\$0.00	\$5,860,987.00	\$0.00	8.1%	0.0%
	August	\$1,830,040.50		\$0.00	\$1,830,040.50	\$0.00	\$7,691,027.50	\$0.00	10.6%	0.0%
	Sept	\$2,025,000.00		\$0.00	\$2,025,000.00	\$0.00	\$9,716,027.50	\$0.00	13.4%	0.0%
	Oct	\$1,812,500.00		\$0.00	\$1,812,500.00	\$0.00	\$11,528,527.50	\$0.00	15.9%	0.0%
	Nov	\$2,625,000.00		\$0.00	\$2,625,000.00	\$0.00	\$14,153,527.50	\$0.00	19.5%	0.0%
	Dec	\$2,497,500.00		\$0.00	\$2,497,500.00	\$0.00	\$16,651,027.50	\$0.00	23.0%	0.0%
2023	Jan	\$2,630,841.25		\$0.00	\$2,630,841.25	\$0.00	\$19,281,868.75	\$0.00	26.6%	0.0%
	Feb	\$2,828,153.75		\$0.00	\$2,828,153.75	\$0.00	\$22,110,022.50	\$0.00	30.5%	0.0%
	March	\$3,091,238.75		\$0.00	\$3,091,238.75	\$0.00	\$25,201,261.25	\$0.00	34.8%	0.0%
	April	\$3,288,551.25		\$0.00	\$3,288,551.25	\$0.00	\$28,489,812.50	\$0.00	39.3%	0.0%
	May	\$3,485,865.00		\$0.00	\$3,485,865.00	\$0.00	\$31,975,677.50	\$0.00	44.1%	0.0%
	June	\$3,617,406.25		\$0.00	\$3,617,406.25	\$0.00	\$35,593,083.75	\$0.00	49.1%	0.0%
	July	\$3,880,491.25		\$0.00	\$3,880,491.25	\$0.00	\$39,473,575.00	\$0.00	54.5%	0.0%
	August	\$3,946,261.25		\$0.00	\$3,946,261.25	\$0.00	\$43,419,836.25	\$0.00	59.9%	0.0%
	Sept	\$4,406,658.75		\$0.00	\$4,406,658.75	\$0.00	\$47,826,495.00	\$0.00	66.0%	0.0%
	Oct	\$4,126,075.00		\$0.00	\$4,126,075.00	\$0.00	\$51,952,570.00	\$0.00	71.7%	0.0%
	Nov	\$3,952,803.75		\$0.00	\$3,952,803.75	\$0.00	\$55,870,373.75	\$0.00	77.1%	0.0%
	Dec	\$2,812,500.00		\$0.00	\$2,812,500.00	\$0.00	\$58,637,873.75	\$0.00	80.9%	0.0%
2024	Jan	\$2,312,500.00		\$0.00	\$2,312,500.00	\$0.00	\$60,875,373.75	\$0.00	84.0%	0.0%
	Feb	\$2,236,215.00		\$0.00	\$2,236,215.00	\$0.00	\$62,986,588.75	\$0.00	86.9%	0.0%
	March	\$1,907,360.00		\$0.00	\$1,907,360.00	\$0.00	\$65,173,948.75	\$0.00	89.9%	0.0%
	April	\$1,710,046.25		\$0.00	\$1,710,046.25	\$0.00	\$66,883,995.00	\$0.00	92.3%	0.0%
	May	\$1,644,276.25		\$0.00	\$1,644,276.25	\$0.00	\$68,528,271.25	\$0.00	94.5%	0.0%
	June	\$1,959,118.75		\$0.00	\$1,959,118.75	\$0.00	\$70,487,390.00	\$0.00	97.2%	0.0%
	July	\$2,007,345.00		\$0.00	\$2,007,345.00	\$0.00	\$72,494,735.00	\$0.00	100.0%	0.0%
		\$72,494,735.00	\$0.00	\$0.00	\$72,494,735.00	\$0.00				
CONT.		\$0.00								
C.O. / REV.		\$0.00								
G. T.		\$72,494,735.00								



Wood County

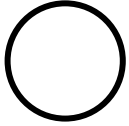
Tentative Financing Timetable⁽¹⁾

July							August							September							October							November								
2023							2023							2023							2023							2023								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1			1	2	3	4	5							1	2	1	2	3	4	5	6	7					1	2	3	4
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
23	24	25	26	27	28	29	27	28	29	30	31	24	25	26	27	28	29	30	29	30	31								26	27	28	29	30			
30	31																																			

Monday, July 10, 2023	Official Statement Disclosure Questionnaire sent to the County for the preparation of the Preliminary Official Statement ("POS").
Monday, July 24, 2023	Requested information due to Baird from the County.
Thursday, July 27, 2023	Draft POS to Support Banker and Banker for review.
Tuesday, August 1, 2023	Operations Committee considers plan of finance and "Not to Exceed" Parameters Borrowing Resolutions for Anticipation Construction Note (NAN) and GO Refunding Bonds.
Thursday, August 3, 2023.....	Comments received from Support Banker and Banker. Updated Draft POS e-mailed to the County and Bond Counsel for review.
Thursday, August 10, 2023.....	Comments received from the County and Bond Counsel on the Draft POS.
Wednesday, August 16, 2023.....	County Board considers Parameters Resolutions for NAN and GO Refunding Bonds.
Week of August 21, 2023.....	NAN sale. Authorized Officer(s) sign Approving Certificate.
Thursday, August 24, 2023	Draft POS to Support Banker and Banker for review. Draft POS to Moody's Investors Service.
Thursday, August 31, 2023.....	Comments received from Support Banker and Banker. Updated Draft POS e-mailed to the County and Bond Counsel for review.
Thursday, September 7, 2023.....	Comments received from the County and Bond Counsel on the Draft POS. Updated Draft POS forwarded to the County, Banker and Moody's.
Week of September 11, 2023.....	Moody's rating due diligence call.
Thursday, September 14, 2023	NAN Closing.
Tuesday, September 26, 2023.....	Moody's rating report received.
October/Early November, 2023.....	GO Refunding Bonds sale when ready and timing is optimal. Authorized Officer(s) sign Approving Certificate.
To be determined, 2023	GO Refunding Bonds Closing.

**Authority for final sign-off of the NAN/Bond sales, within designated parameters, is delegated to County Finance Director or County Board Chair.*

⁽¹⁾Baird will be closed on Monday, September 4 in observance of Labor Day.



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#

DATE March 21, 2023

Effective Date Upon Passage & Publication

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PK, Corp Counsel
Reviewed by: EN, Finance Dir.

PY

INTENT & SYNOPSIS: To amend the 2022 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension's 4H General project revenue account. The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Rows include 55660 UW Extension - Projects and 46772 UW Extension - Proj Revenue \$6,005.

WHEREAS, the Wood County UW Extension incurred additional expenditures in the 4H General program that were not anticipated during the 2022 budget; and

WHEREAS, the unanticipated revenues in UW-Extension's project revenue accounts are sufficient to cover the additional expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2022 by transferring \$6,005 from UW Extension - Project Revenue (46772) to the UW Extension - Projects (55660) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

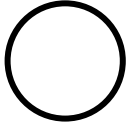
LAURA VALENSTEIN

ADAM FISCHER

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2022 Parks and Forestry Department Admin budget (55210) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Parks (46721) and Forestry (46813) revenue accounts. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
55210	Parks and Forestry Admin		\$19,966
46721	Parks Revenue	\$9,792	
46813	Forestry Revenue	\$10,174	

WHEREAS, the Parks and Forestry Administration budget has incurred unanticipated expenditures due to the increased cost of maintenance goods and professional services in 2022, and;

WHEREAS, revenues from Parks and Forestry user fees and timber sales exceeded the 2022 budget and will offset the unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE, BE IT RESOLVED to amend the Parks & Forestry Admin budget (55210) for 2022 by appropriating \$19,966 of unanticipated

revenues from Parks (46721) and Forestry (46813) revenue accounts, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats 65.90(5), the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

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Jake Hahn (Chairman)

Ed Wagner (Chairman)

John Hokamp

Adam Fischer

Lee Thao

Lance Pliml

Al Breu

Laura Valenstein

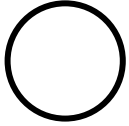
Dennis LaFontaine

Donna Rozar

Adopted by the County Board of Wood County, this _____ day of _____ 20 23 .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by HEALTH & HUMAN SERVICES COMMITTEE & OPERATIONS COMMITTEE
Page 1 of 1

MJS

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2022 budget for Human Services Norwood Health Center (NHC) correcting General Ledger account number from passed Resolution Item #23-2-4 , dated February 14, 2023.

FISCAL NOTE: No additional cost to Wood County.

The Adjustment to budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
43561	Norwood Admin/Rev		130,000
46531	Norwood Admin/Rev		297,000
43240	Norwood Admin/Rev	130,000	
46536	Norwood Admin/Rev	297,000	

WHEREAS, the programs requiring transfers between Norwood Administrative (43561, 43240,46536) have unbudgeted revenues which need to be recorded in correct revenue accounts, correction needed for previously passed Resolution Item # 23-2-4, dated February 14, 2023, and

THEREFORE BE IT RESOLVED, to amend the Wood County Budget for Norwood Health Center (NHC) in the amount of \$130,000 from NHC Administration account (43561) to (43240) and to amend NHC in the amount of \$297,000 from NHC Administration account (46531) to (46536), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

()

Adam Fischer, Chair

Lori Nordman

Donna Rozar, Vice Chair

Dr. Kristen Iniguez

Tom Buttke

Rebecca Spiros, RN

John Hokamp

Mary Jo Wheeler-Schueller

Lee Thao

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman