

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, February 18, 2025

TIME: 9:30 AM

LOCATION: County Board Room #300

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

Dr. Kristin Iniguez – Health & Human Services Committee (physician member)

APPOINTMENTS/Re-APPOINTMENTS

Health & Human Services Committee (physician member) – term ending April 1, 2027 – Dr. Tim Golemgski

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, March 18, 2025

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2487 451 8565

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m0afd94b74a688bbe8f5a9d3022421501>

Meeting number (access code): 2487 451 8565

Meeting password: 021825

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS
January 21, 2025 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the new Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, January 21, 2025.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Zurfluh gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Rozar/Schulz to approve the following appointment:

Board of Adjustments – term ending July 1, 2027 – Denise Sonnemann

Three members of the public spoke on the need for safety improvements at the intersection of USH 10 and STH 186, which has been the scene of several accidents and fatalities since the reconfigured USH 10 was opened over a decade ago.

Referrals were noted.

Committee minutes presented: Operations, Public Safety, Traffic Safety Commission.

RESOLUTION 25-1-1

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To recommend the Department of Transportation to improve safety measures at the intersection of US HWY 10 at STH 186, to include but not limited to an overpass.

FISCAL NOTE: None

Motion by Buttke/Breu to adopt Resolution 25-1-1. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, Land Information Council.

RESOLUTION 25-1-2

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Cameron Official Zoning Ordinance.

FISCAL NOTE: NONE

Motion by Leichtnam/Breu to adopt Resolution 25-1-2. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation.

By unanimous consent, Item 6-1 was pulled from consideration.

RESOLUTION 25-1-3

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To grant an increase in the Highway Commissioner's compensation from a step 7 to step 8 effective January 1, 2025.

FISCAL NOTE: Wages: \$3,120
Fringe: \$1,900
Total: \$5,020

Motion by Breu/Brehm to adopt Resolution 25-1-3. Motion carried. Voting no were Rozar and Valenstein.

RESOLUTION 25-1-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: Approval of the 2025 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$57,088.16

Motion by Zurfluh/Hamilton to adopt Resolution 25-1-4. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Fairgrounds Commission, Central Wisconsin State Fair Board of Directors, South Central Library Board of Trustees.

RESOLUTION 25-1-5

Introduced by: Chairman Lance Pliml

INTENT & SYNOPSIS: To approve the 2025 Wood County Emergency Fire Warden List

FISCAL NOTE: None

Motion by Hamilton/Zurfluh to adopt Resolution 25-1-5. Motion carried unanimously.

RESOLUTION 25-1-6

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Larry Vieregge

Motion by Hamilton/Rozar to adopt Resolution 25-1-6. Motion carried by voice vote. The board stood in a moment of silence in memory of former County Board Supervisor Larry Vieregge.

Without objection, Chairman Pliml adjourned the meeting at 10:19 AM. Next scheduled county board meeting is February 18, 2025.

Trent Miner
County Clerk

REFERRALS FOR FEBRUARY 18, 2025 – COUNTY BOARD

- February 5, 2025: A note from Mrs. Dorothy Vieregge thanking the board for the resolution adopted in honor of her late husband, and former County Board Supervisor, Larry Vieregge. Referred to the County Board of Supervisors.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, January 7, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room #300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Rozar called the meeting to order at 9:00 AM.
2. Under public comment, outgoing Finance Director Ed Newton expressed appreciation to the board, committee, and his staff for his time with the county. This will be his last meeting before he retires. The committee expressed their appreciation for his service to the county.
3. Chair Valenstein arrived at 9:05 AM and assumed the chair.
4. Motion by Rozar/Pliml to approve the consent agenda. Motion carried unanimously.
5. Wellness Coordinator Boeshaar provided a departmental update.
6. Treasurer Gehrt presented a resolution for the sale of tax deeded property. Motion by Rozar/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Incoming Finance Director Yang provided a departmental update and introduced the new Deputy Finance Director, Darrin Steinbach. She also thanked Newton for his service and guidance to the department.
8. Newton presented 11 budget resolutions for action. Motion by Zurfluh /Rozar to take these resolutions in one vote of the committee. Motion carried unanimously. Motion by Rozar/Hahn to approve the budget resolutions for Dispatch Capital Projects, Debt Service, Arbitrage, Transportation & Economic Development, Land Conservation, Clerk of Courts Family Commissioner, Victim Witness, Emergency Management BNI, UW Extension Projects, & Corporation Counsel and forward onto the county board for their consideration. Motion carried unanimously.
9. Newton presented the Committed and Assigned Funds resolution for action. Motion by Pliml/Rozar to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

10. HR Director McGrath updated the committee on the adjustment to the hearing aid coverage that needed to take place to include over-the-counter hearing aids. She also shared information and participation in the new prescription drug program. Onsite presentation for employees on this program is upcoming.
11. Human Resources Director McGrath reviewed committee action of last month for how an employee could skip a step for extraordinary service when the employee is above a Step 6. Motion by Pliml/Valenstein to approve the policy as presented with the following addition: *In the event that the employee being considered for an increase beyond Step 6 is a Department Head, the respective oversight committee chairperson will present the request to the Operations Committee on behalf of and with the consensus of their oversight committee.* Motion carried 4-1. Voting no was Hahn (does not believe there needs to be an extra layer of approval).
12. The next regular meeting will be held on Wednesday, March 12, 2025, at 10:00 AM. All future meetings will be held at 10:00 AM going forward.
13. Chair Valenstein adjourned the meeting at 9:46 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Operations Committee
February 4, 2025**

NAME	REPRESENTING
Ed Newton	Finance
Darrin Steinbach	Finance
Pamya Yang	Finance
Heather Gehrt	Treasurer
DENNIS POLACH	WCB-14
Bill Clarendon	WCB #15
Kim McGrath	HR
Kelli Szymanski	
Kim Stmac	C.O.C.
JUSTIN CIESLEWICZ	EDGEWATER
BRANDON VRUWIK	HSD
Sue Smith	HR
Nick Fluguar (Web Ex)	HR
Amy Kaye (Web Ex)	IT
Roland Hawk (Web Ex)	How
Katie Miloch (Web Ex)	Human Services
Mary Schlagenshaft (Web Ex)	Human Services
Tony Justien (Web Ex)	Dispatch



Wood County WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – February 2025

- 2024, in the County Clerk’s Office, by the numbers:

	2023	2024
Outgoing Mail Pieces Processed	124,846	128,640
Marriage License Applications	384	351
Passport Applications Accepted	845	851
Timber Cutting Notices Processed	75	73
Elections Administered	2	4

Marriage licenses numbers keep cratering. We will have to adjust our budget numbers down in the next year or two. Passport applications are continuing to be very strong for us and a nice way for us to keep a portion of our budget off the tax levy. I am hoping they adjust the acceptance fee upward to better compensate us for the increase in postage costs. Timber cutting notices are still much lower now than they used to be. The loss of markets, I would assume, contribute to this decline.

- Deputy County Clerk/Program Assistant DeKleyn and I have been reviewing our entire office structure and retention of documents. So far this year, we have eliminated paper copies of timber cutting notices and are eliminating all paper copies of county board packets. We are also reviewing, with some Corporation Counsel input, the use of paper copies of resolutions. This is freeing up a lot of room in our storage area and enabled us to bring down some historical documents that have had to be stored in the Treasurer’s vault since we moved down here in 2016. I have another request out to the State Historical Society to see if they are interested in some of the historical documents I do not have a use for anymore.
- I have had preliminary discussions with Facilities Director Van Tassel on the construction of our election programming room. We are hoping that this will occur later this winter. This will be a low cost build out and will enable us to do more as it relates to election programming and ballot design. Also in discussion is removing the stage area in our back room at some point in the future. Back when the Auditorium (with a stage) was conformed to become the County Clerk’s office and storage area, it was decided to leave the stage in. This was somewhat shortsighted in that if any employee of ours needed ADA accommodations, there is not a quick fix for those stairs leading to the mail area and storage area. By planning ahead, we could schedule this during an election off year, and at a point when we may not have a mail machine.
- DeKleyn and I are seriously considering no longer having a mail machine when this lease runs out at the end of 2027, and just having United Mailing Service apply postage to our outgoing mail. I would anticipate this being neutral in costs, but we will learn more when we get closer the end of the lease. There are some considerations that need to be addressed, such as prepaid postage on

Human Services and Child Support envelopes, and how that would occur if we no longer had the machine.

- The April elections are set and we ended up needing a statewide primary for Superintendent of Public Instruction. In addition, the Marshfield School District has a primary, as does the Village of Port Edwards for Village President. The date of the primary is February 18th. On the next page, you will see a breakdown of the local contests and how many of those seats are opposed, unopposed, and have no candidates filing. The number of elected seats continues to decrease due to the fact towns continue to go to appointed clerks and treasurers instead of elected. By going to appointed, towns are able to look outside of their borders to hire someone. It is hard to find anyone that wants to be a clerk due to the time commitment and scrutiny of elections. You can see a couple of clerk positions do not have any candidates. The Village of Hewitt has not had a clerk for close to 5 years. I have a number of existing clerks looking for someone to take over their position so they can resign. I do not have a good solution for this other than we continue to train and be a resource for the municipal clerks in Wood County. There are some counties that do not offer the internal training and support we offer, and while there is a cost associated with this type of support, it is well worth it in the end, I believe.
- If you will allow me a little commentary as it relates to the above.....after serving in town government for 29 years, almost my entire adult life, I worry about the future of town government in Wisconsin. There are less and less people interested in public service, and some officials that sit on town boards lack a general understanding of how town government works, its history and purpose, and their roles in general. I had a lot of inquiries this year on how to run a town caucus, and usually after the fact. One municipality had to reconvene their caucus to fix errors made in their first caucus. This is Town Government 101, and there is actually a manual that the Elections Commission puts out on how to run a caucus. I served as Secretary/Treasurer for the Wood County Unit of the WI Towns Association for 11 years back in the 1990s and 2000s. Every month, we would have 70-80 town officials attend the monthly meeting. All of our legislators would attend every month (Rep. Don Hasenorhl, Rep. Marlin Schneider). Even our congressman (Rep. Dave Obey) would attend on occasion. UW Extension would be there every month providing some training and upcoming events relating to town functions (Peter Manley). County officials would attend once in awhile. Now, they barely can rustle up 30-40 town officials at the meetings, and our current slate of legislators do not show up regularly. It seems that elected officials do not consider towns a powerhouse in the legislative process as they once were. Even though I retired off the town board and moved into the city, I will always be a “town guy” and hope this downward trend reverses.

April 1, 2025
Spring Election

<i>Muni</i>	<i>Total Contests /Position s</i>	<i>Unopposed</i>	<i>Opposed</i>	<i>No Candidate Filing</i>	<i>Positions With No Candidate</i>
Arpin	5	4	1	0	
Auburndale	4	1	3	0	
Cameron	3	3	0	0	
Cary	3	3	0	0	
Cranmoor	5	5	0	0	
Dexter	3	2	1	0	
Grand Rapids	3	2	1	0	
Hansen	5	5	0	0	
Hiles	6	6	0	0	
Lincoln	3	3	0	0	
Marshfield	5	5	0	0	
Milladore	5	5	0	0	
Port Edwards	5	2	3	0	
Remington	5	3	2	0	
Richfield	3	1	0	2	Chairperson, Supervisor
Rock	5	5	0	0	
Rudolph	5	5	0	0	
Saratoga	6	6	0	0	
Seneca	3	3	0	0	
Sherry	4	4	0	0	
Sigel	5	5	0	0	
Wood	5	4	1	0	
Arpin	3	3	0	0	
Auburndale	6	4	0	2	Trustee, Clerk
Biron	4	4	0	0	
Hewitt	3	1	0	2	President, Trustee
Milladore	4	1	0	3	President, Clerk, Treasurer
Port Edwards	4	2	2	0	
Rudolph	2	1	1	0	
Vesper	5	4	1	0	
Marshfield	5	3	2	0	
Nekoosa	4	2	1	1	Aldersperson District 2
Pittsville	3	3	0	0	
Wisc Rapids	4	4	0	0	
Totals	143	114	19	10	

80%

13%

7%



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

January 31, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – January 2025

Human Resources Activity

	January 2025	2025 Year-to-Date
Applications Received	226	226
Positions Filled	15	15
Promotions/Transfers	9	9
New Hire Orientations	11	11
Terminations, Voluntary	8	8
Terminations, Involuntary	0	0
Retirements	1	1
Turnover Rate	.79%	.79%
Exit Interviews	4	4

*Four of these are casual

Human Resources Narrative

General Highlights

1. We received our 2024 Health Plan Cost vs Plan Funding report. Our loss ratio for the 2024 plan year was 107.88% meaning that our actual claims slightly exceeded the cost projections for the year. Our Health Plan remains in excellent shape going into 2025. It shall also be noted that we are waiting on a number of stop loss reimbursements in 2025 that are related to 2024 claims.
2. The 2025 benefit plan year is well underway. The new pharmacy program, Rx 'n Go was implemented on January 1, 2025. Rx 'n Go representatives will be coming onsite to various Wood County locations on February 19th and 20th to meet with employees and assist them with enrollment and transitioning their prescriptions. We also implemented the new hearing aid coverage effective January 1, 2025. There were some initial coverage disruptions at the beginning of the plan year. Anthem confirmed last week that they successfully completed the changes to our plan and all member claims will be processed in accordance with the new benefit parameters.
3. Revised the Recruitment & Retention Policy in accordance with the Committee's discussion and motion at their December meeting.
4. As Sage HRMS is approaching end-of-life status, the HR Department met with members of the IT Department on January 28th to begin the process of identifying criteria to consider as the collective team, along with Finance, evaluates and analyzes different HR/payroll systems. We

are excited to begin the process as HRMS has been a difficult program to utilize due to the magnitude of inefficiencies and manual workarounds that our teams have had to make work. The committee should also be aware that any new system will come with a significant cost increase. More information on this process will be shared as we move through this process.

Meetings & Trainings

1. Attended the Operations Committee meeting on January 7th.
2. Attended the Public Safety Committee meeting on January 13th.
3. Attended County Board on January 21st.
4. Held the monthly conference call with The Horton Group on January 28th to discuss various benefit topics.
5. Attended von Briesen's Public Sector Town Hall titled "From the Headlines: Lessons Learned" on January 29th.
6. Attended the Wisconsin Public Employer Labor Relations Association (WPELRA) Annual Training Conference in Madison on January 30-31st. Topics included Emotional Intelligence, Legal Updates, Manager's Survival Guide, Performance Management Trends, State Legislative Update, Act 10 Roundtable, and Succession Planning.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2025 goals.
8. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. 2024 ACA reports were submitted to Blue Waters for processing and filing the 1095-C forms with the IRS.
2. Open Enrollment changes to FSA, HSA, and Short-Term Disability were made in the last week of the year and were reflected on the first paycheck in January.
3. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
4. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
5. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Constantly looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Admin Asst – Floater	Position posted, deadline 2/10/2025.
Replacement	Clerk of Courts	Information Clerk	Position posted, interviews conducted, final candidate selected, references being conducted 1/24/2025.
Replacement	Corporation Counsel	Corporation Counsel	Position posted, interviews conducted, references and degree verification completed. Offer extended and accepted, filled 3/3/2025.
Replacement	Criminal Justice	Case Manager- Casual	Position posted, deadline 2/5/2025.
Replacement	Dispatch	Dispatcher-Eligibility List	Position posted; interviews conducted. Vacancies being filled through Eligibility list.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 3/10/2025.
New Position	Health	Regional Farmers Market Coordinator	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 1/27/2025.
Replacement	Health	Program Assistant – Bilingual	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 2/3/2025.
Replacement	Highway	Highway Engineering Intern	Internship posted, deadline 2/3/2025.
Replacement	Human Services	FSET Case Manager - Adams	Position posted, interviews conducted, background/references completed, offer extended and accepted, filled 1/20/2025.
Replacement	Human Services	Family Interaction Worker	Position posted, interviews conducted, background/references completed, offer extended and accepted, filled 1/27/2025.
Replacement	Human Services	CCS Service Facilitator (2)	Position posted, deadline 2/3/2025.
Replacement	Human Services	Discharge Case Mgr/ Planner	Position posted, interviews conducted, filled with internal candidate 2/10/2025.
Replacement	Human Service	Case Mgr/SW – Family Find & Engagement	Position posted, interviews conducted, filled with internal candidate 2/10/2025.
Replacement	Human Services	Administrative Services Division Manager	Position posted, interviews being conducted.
New Position	Human Services	Economic Support Specialist	Position posted, deadline 1/23/2025.
Replacement	Human Services	Children’s Waiver Case Mgr (Sprt/Serv Coord)	Position posted, deadline 1/20/2025.
Replacement	Human Services	CCS Program Manager	Position posted, deadline 2/3/2025.
Replacement	Human Services	FSET Case Manager-WR	Position posted, deadline 2/10/2025.
Replacement	Human Services	CSP Case Manager	Position posted, deadline 2/10/2025.
Replacement	Land Conservation	Summer Intern	Position posted, interviews conducted, references completed, filled 5/19/2025.

Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 2/3/2025.
New Position	Norwood/Edgewater	Assistant Administrator	Position posted, deadline 2/3/2025.
Replacement	Norwood	Head Nurse – LTC	Position posted, interviews conducted, filled internally 1/5/2025.
Replacement	Norwood	Social Worker-Acute Care	Position posted, filled internally 3/2/2025.
Replacement	Parks	Medical 1 st Responders	Position posted, deadline 2/3/2025.
Replacement	Parks	LTE II's (Summer)	Position posted, deadline 2/24/2025.
Replacement	Parks	Camp Ranger-Dexter	Position posted, deadline 2/24/2025.
Replacement	Sheriff	Part-Time Deputies	Position posted, interviews conducted, background packets sent 11/22/2024.
New Positions	Sheriff	Corrections Officers (2)	Positions posted, filled through eligibility list 12/23/2024 and 1/20/2025.
Replacement	Sheriff	Admin Asst II	Position posted, interviews to be conducted 2/5/2025.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the NEPCO Lake sign damage from fall of 2024.
3. Attended Norwood's Safety Committee meeting on 1/21/25, and Highway Safety Work Group on 1/27/25.
4. Participated in Safe Room SOP meeting with Parks & Forestry, Emergency Management, and Maintenance on 1/2/25.
5. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
6. Conducted respirator fit testing for 34 Highway staff on 1/14/25.
7. Conducted site visit at Edgewater Haven on 1/16/25 re: water main failure.
8. Collected and filed certificates for the required 2024 Annual Safety Training throughout the month. To date, approximately 500 employees have completed their training, leaving around 20 still to be completed. Reminder emails will be sent weekly until completion.
9. Completed and mailed Wood County's self-insurance application for worker's compensation on 1/22/25.

NEW Workers' Compensation Claims (4)

1. 1/14/25 – Norwood – Employee had head injury/bleeding from falling due to medical event
2. 1/16/25 – Highway – Employee had debris blown into R eye while checking for air leak on truck
3. 1/22/25 – Highway – Employee suffered eye injury when aluminum piece entered R eye while grinding material
4. 1/27/25 – Human Services – Employee suffered needlestick injury from unguarded sharp at River Block

OPEN Workers' Compensation Claims (1)

1. 12/10/24 – Sheriff's (Corrections) – Employee suffered bruising and numbness R hand/wrist from open handcuff while restraining combative inmate in holding cell

CLOSED Workers' Compensation Claims (7)

1. 8/14/24 – Sheriff's (Corrections) – Employee injured L ring finger falling while walking upstairs in the new jail

2. 10/10/24 – Land Conservation – Employee injured R knee entering patrol truck at County Highway Shop
3. 10/21/24 – Sheriff's – Deputy was spit upon in the face and near the mouth while arresting a combative subject at a private residence
4. 11/9/24 – Sheriff's – Employee was struck on R side of face while taking combative subject into custody (restitution will be pursued)
5. 11/30/24 – Sheriff's (Corrections) – Employee was struck in the mouth/nose by combative inmate in holding cell
6. 12/2/24 – Human Services – Employee dropped chair on R foot while at client residence
7. 12/8/24 – Coroner – Employee suffered accidental needlestick while drawing sample from decedent at funeral home

First Aid Injuries (3)

1. 12/26/24 – Human Services – Employee bruised both knees slipping on ice in River Block parking lot
2. 1/15/25 – Human Services – Employee bruised and scraped R knee from falling on ice at Patriots Tower in Marshfield
3. 1/24/25 – Sheriff's – Employee slipped on snow/ice while pursuing fleeing subject at private residence

Property/Vehicle Damage Claims (3)

1. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge, and have now exceeded the County's deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building's HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer. Final repairs were made, and final request for reimbursement in the amount of \$40,326.51 was submitted 12/11/24 and received on 12/16/24. A resolution for re-allocating funds between the two claims will be brought in February 2025.
2. 1/14/25 – Edgewater Haven – Facility sustained a catastrophic leak of a 3" water supply line that services the 400 Wing and the Kitchen. Initial inspection revealed approximately 80' of supply line that was failing, with the rest of the line likely compromised as well. Contractors have been on site, and have supplied estimates for repairing the known problem, and replacing the whole line between the facility and the street. Est. repair costs unknown currently. Claim will be submitted to County Mutual for consideration under the Equipment Breakdown policy.
3. 1/24/25 – Sheriff's – Squad windshield was damaged while removing less-lethal shotgun in emergency (actual damage \$404.45).

Liability Claims (0)

OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable

cause on one count. Mediation was held on July 30, 2024; all settlement offers were rejected by both parties. No recent activity.

3. 12/13/24- **NEW** Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. Notified departments of 1st Quarter DOT Random selections, due March 3, 2025.
3. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Reconciled and processed the December Unemployment Insurance payment.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on January 6th, 20th, and 27th.
8. Conducted exit interviews on January 13th, 15th, 16th, and 21st.
9. Responded to multiple verifications of employment.
10. Replied to requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—FEBRUARY 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in January.
2. Due to the holiday the office mailed out A/P checks on January 3.
3. Along with the County Clerk & Register of Deeds, we were sworn in by Judge Brazeau on January 6 for our respective 4-year terms.
4. Attended Operations meeting on January 7.
5. Met with the Treasurer for the Town of Rudolph to discuss some procedures in my office on January 17.
6. Attended County Board meeting on January 21.
7. Met with Associated Bank representative to go over accounts on January 22.
8. Attended REDI Housing Task Force meeting on January 28.
9. Attended United Way Board of Directors retreat on January 28.
10. Participated in the Employee Blood Drive on January 31.
11. All January settlements were completed and paid by the January 15 statutory deadline with the exception of (1) who forgot to pay the County taxing jurisdiction. I received their payment on 01/27/2025.
12. Title reports have been sent out for the delinquent 2021 taxes. As the reports are coming back, interested parties in the properties are being notified per state statute.



Wood County

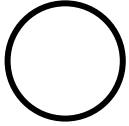
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – January 2025

- The cash payout incentives report for the 2024 Wellness Program has been finalized. We had a total of 176 employees who earned a cash incentive. To summarize, there were 79 participants who qualified for the Gold package, 37 participants who qualified for the Silver package, and 60 participants who reached the Bronze package. The payouts were included on their January 9, 2025 paycheck.
- The 2025 onsite biometric screenings are under way. There have been 2 screenings completed thus far, one at Riverblock and the other at the Courthouse. There are 6 more screenings scheduled and will be held at the various Wood County locations. Per usual, I have arranged 2 additional onsite screening dates as a backup in case a screening needs to be rescheduled due to weather conditions or other circumstances. If participants are unable to attend a screening, there are two additional options in which they can complete the biometric component. The deadline for biometrics is March 31, 2025.
- Registration for the Quarter 1 Wellness Challenge, “*Wellness-Opoly*” is now available in the wellness portal. As the name suggests, this is a healthy spin-off from the famous board game, Monopoly. Participants will try to complete as many “activity cards” on the Wellness-Opoly board throughout the 4-week challenge. This activity focuses on all dimensions of wellbeing and is a great kickstart to the new year.
- There will be a couple activities promoted in February to help celebrate National Heart Health Month. One of which is encouraging employees to showcase wearing red on Wear Red Day Friday, February 7 to help raise awareness of heart disease. I have made accommodations for those who do not work that Friday due to work shift or are required to wear a work uniform so all are able to participate in this activity to earn wellness points.
- At the beginning of January, there were new updates to the visual design and layout of the wellness portal via Managewell. I sent out an email regarding the changes so this was not a surprise to participants, and I have been answering any questions or concerns related to the new version.
- Weekly occurrence of working with new hires and/or employees who have previously not enrolled in the Wellness Program to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

EN

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 Arbitrage Rebate Payment budget (51980) for paying arbitrage costs associated with debt borrowing that was not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from the General Investment-Interest account. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51980	Arbitrage Rebate Payment		\$92,895
48115	General Investment-Interest	\$92,895	

WHEREAS the County borrowed debt in 2023 to fund the jail, highway, other capital projects and any related professional fees incurred for the issuance of the debt, and

WHEREAS, the County did not meet the allowable spending exception, and

WHEREAS, allowable earnings amount on the investment were calculated to be the amounts that the investments would have earned if they had been invested at a rate equal to the yield on the Notes to early redemption, and

WHEREAS, the arbitrage earnings amount during the computation period were calculated to be the difference between the actual earning and allowable earning for the investments, and

WHEREAS, based on the information, this created a rebate liability to the IRS for the debt borrowing, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 by transferring \$92,895 from General Investment-Interest revenue (48115) to the Arbitrage Rebate Payment (51980) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a Class 1 notice of this budget change within 15 days.

{ }

LAURA VALENSTEIN (Chair)

DONNA ROZAR

LANCE PLIML

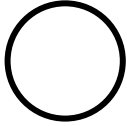
JAKE HAHN

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

PY

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 Debt Service Paying Agent (58295) budget for debt issuance costs not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding are transfers available and not anticipated to be spent in the Debt Service Principal budget. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
58140	Debt Service Principal	\$2,800	
58295	Debt Service Paying Agent		\$2,800

WHEREAS the County issued debt in 2024 to fund 2025 jail, highway, other capital projects and any related professional fees incurred for the issuance of the debt, and

WHEREAS, debt issuance fees were higher than anticipated due to the larger amount of debt borrowed because of the jail project, and

WHEREAS, there was an additional \$2,800 of issuance costs not anticipated during the 2024 debt issuance process, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the 2024 Debt Service – Paying Agent (58295) budget by transferring unspent appropriations of \$2,800 from the Debt Service Principal (58140) budget, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a Class 1 notice of this budget change within 15 days.

()

LAURA VALENSTEIN(Chair)

DONNA ROZAR

LANCE PLIML

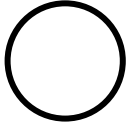
JAKE HAHN

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee & Public Safety

PY

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2025 Dispatch Capital Projects (57208) budget to include expenditures for projects that was not started in the 2024 budget year:

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved CIP debt funding. The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Rows include 57208 Capital Projects - Dispatch (\$105,633) and 34113 Capital Projects Fund Balance (\$105,633).

WHEREAS, the County Board authorized debt funding in the 2024 budget for Dispatch capital projects of \$105,633, and

WHEREAS, parts and material for the project was not expended until 2025 due to grant monies that became available after the 2024 budget was adopted, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED to amend the Dispatch Capital Projects budget (57208) for 2025 by appropriating \$105,633 from Capital Projects Fund balance (34113), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

()

LAURA VALENSTEIN (Chair)

JOSEPH H ZURFLUH (Chair)

DONNA ROZAR (Vice Chair)

BRAD HAMILTON (Vice Chair)

JAKE HAHN

JEFF PENZKOVER

LANCE PLIML

DENNIS POLACH

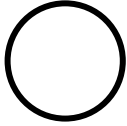
JOSEPH H ZURFLUH

BILL VOIGHT

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Public Safety and Operations Committee
Page 1 of 1

EN

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 budget for the Emergency Management – Building Number Identification (BNI) function (52530) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Local Government Charges. The adjustment to the budget is as follows:

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52530	Emergency Management BNI		\$1,800
47391	Local Government Charges BNI	\$1,800	

WHEREAS, the Emergency Management BNI budget incurred additional expenditures that were not anticipated during the original budget process for additional supplies and expenses, and

WHEREAS, there is additional unanticipated revenues received from Local Government charges that can be applied to the overage, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Emergency Management BNI (52530) budget for 2024 by appropriating \$1,800 of unanticipated revenues from Local Government Charges BNI (47391), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

()

LAURA VALENSTEIN (Chair)

Joseph Zurfluh (Chair)

DONNA ROZAR

Brad Hamilton (Vice Chair)

LANCE PLIML

Jeff Penzkover

JAKE HAHN

Dennis Polach

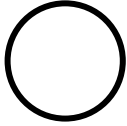
JOSEPH ZURFLUH

Bill Voight

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Page 1 of 1

CEED and Operations Committee

EN

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent: Number of votes required: Majority [] Two-thirds [X] Reviewed by: PAK, Corp Counsel Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension's 4H Community Youth account. The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Rows include 55660 UW Extension - Projects (\$45,000) and 46772 UW Extension - Proj. Revenue (\$45,000).

WHEREAS, the Wood County UW Extension incurred expenditures in 4H Community Youth programs that were not anticipated during the 2024 budget; and

WHEREAS, the unanticipated revenues in UW-Extension's project revenue account is sufficient to cover the additional expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 by transferring \$45,000 from UW Extension - Project Revenue (46772) to the UW Extension - Projects (55660) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

()

LAURA VALENSTEIN (Chair)

Bill Leichtnam (Chair)

DONNA ROZAR

Tom Buttke (Vice Chair)

LANCE PLIML

Tim Hovendick

JAKE HAHN

Russ Perlock

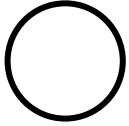
JOSEPH ZURRLUH

Wayne Schulz

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by CEED and Operations Committee
Page 1 of 1

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

EN

INTENT & SYNOPSIS: To amend Land Conservation's MDV (56126) budget for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2023 MDV budget. The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Row 1: 56126 LWCD - MDV, Credit \$6,155. Row 2: 34112 MDV-Fund Balance, Debit \$6,155.

WHEREAS, the Land Water Conservation MDV budget incurred additional expenditures that were not anticipated during the original budget process for additional cost share-related supplies and expenses, and

WHEREAS, there were unspent funds that carried over from the 2023 budget year, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the LWCD MDV (56126) budget for 2024 by appropriating \$6,155 of 2023 unspent funds from the MDV fund balance reserve (34112), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

LAURA VALENSTEIN (Chair)

Bill Leichtnam (Chair)

DONNA ROZAR

Tom Buttke (Vice Chair)

LANCE PLIML

Tim Hovendick

JAKE HAHN

Russ Perlock

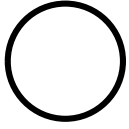
JOSEPH ZURFLUH

Wayne Schulz

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by _____
Page 1 of 1

CEED & Operations Committee

EN

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 budget for Transportation and Economic Development (56750) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Transportation and Economic Development WEDC and Thrive Rural grant program accounts. The adjustment to the budget is as follows:

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56750	T&ED Grant Expenses		\$225,000
43581	T&ED – WEDC/Thrive Grants	\$225,000	

WHEREAS, Transportation and Economic Development received passed-thru grants for Idle Sites and Thrive Rural that were not anticipated during the original budget process, and

WHEREAS, the Transportation and Economic Development budget incurred expenditures not anticipated during the budget process for disbursements of these grant funds, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 by transferring \$225,000 from Transportation and Economic Development – Grant revenue (43581) to the Transportation and Economic Development –WEDC and Thrive Rural program (56750) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

()

LAURA VALENSTEIN (Chair)

Bill Leichtnam (Chair)

DONNA ROZAR

Time Hovendick

LANCE PLIML

Russ Perlock

JAKE HAHN

Wayne Schulz

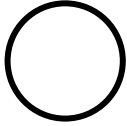
JOSEPH ZURRLUH

Tom Buttke (vice Chair)

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Page 1 of 1

Judicial & Legislative and Operations Committee

EN

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent: Number of votes required: Majority [] Two-thirds [X] Reviewed by: PAK, Corp Counsel Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budget for Clerk of Courts-Family Court Commissioner budget (51220) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: The source of funding is unanticipated revenues from Clerk of Courts-Family Court Commissioners Local Charges (47410) and transfers available and not anticipated to be spent in the Clerk of Courts budget (51221). The adjustment to the budget is as follows:

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttk, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

Table with 4 columns: Account, Account Name, Debit, Credit. Rows: 51220 Family Court Commissioner (\$4,784), 51221 Clerk of Courts (\$2,197), 47410 FCC Local Dept Charges (\$2,587).

WHEREAS, Family Court Commissioner’s budget incurred additional expenses for legal fees that increased during the 2024 budget; and

WHEREAS, unanticipated revenues from Family Court Commissioner’s local department charges is sufficient to cover partial overage of expenses, and

WHEREAS, available unspent appropriations from the Clerk of Courts budget is sufficient to cover the remaining overage of expenses, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Clerk of Courts-Family Court Commissioner (51220) budget for 2024 by transferring \$2,587 of unanticipated revenues from Family Court Commissioner Local Dept. Charges (47410) and unspent appropriations of \$2,197 from the Clerk of Court budget (51221), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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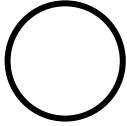
LAURA VALENSTEIN (Chair)
DONNA ROZAR
LANCE PLIML
JAKE HAHN
JOSEPH ZURFLUH

Bill Clendenning (Chair)
Bill Voight (Vice Chair)
Tim Hovendick
Bill Lichtnam
Russ Perlock

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Page 1 of 1

Judicial & Legislative and Operations Committee

EN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 budget for Corporation Counsel function (51320) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: The source of funding is unanticipated revenues from Corporation Counsel Court Fees (46140). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51320	Corporation Counsel		\$2,200
46140	Court Fees	\$2,200	

WHEREAS, Corporation Counsel’s budget incurred additional expenses for office equipment not anticipated during the 2024 budget; and

WHEREAS, unanticipated revenues from Court Fees is sufficient to cover the overage in expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Corporation Counsel (51320) budget for 2024 by transferring \$2,200 of unanticipated revenues from Corporation Counsel Court Fees (46140), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

LAURA VALENSTEIN (Chair)

BILL CLENDENNING (Chair)

DONNA ROZAR (Vice Chair)

BILL VOIGHT (Vice Chair)

LANCE PLIML

TIM HOVENDICK

JAKE HAHN

BILL LEICHTNAM

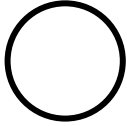
JOSEPH ZURFLUH

RUSS PERLOCK

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Page 1 of 1

Judicial & Legislative and Operations Committee

EN

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent: Number of votes required: Majority [] Two-thirds [X] Reviewed by: PAK, Corp Counsel Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budget for Victim Witness budget (51315) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Victim Witness - Fines and Forfeitures (45120). The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Rows include 51315 Victim Witness and 45120 VW - Fines and Forfeitures \$1,215.

WHEREAS, Victim Witness incurred additional expenses for needed office furniture that was unanticipated during the 2024 budget; and

WHEREAS, unanticipated revenues from Victim Witness - Fines and Forfeitures fee are sufficient to cover the overage of expenses, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Victim Witness (51315) budget for 2024 by appropriating \$1,215 of unanticipated revenues from the Victim Witness - Fines and Forfeiture fees (45120) budget, and

Roll call table with columns NO, YES, A and rows for 19 supervisors including Schulz, W, Rozar, D, Buttke, T, etc.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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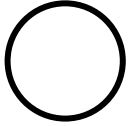
LAURA VALENSTEIN (Chair) DONNA ROZAR LANCE PLIML JAKE HAHN JOSEPH ZURFLUH

Bill Clendenning (Chair) Bill Voight (Vice Chair) Tim Hovendick Bill Leichtnam Russ Perlock

Adopted by the County Board of Wood County, this ___ day of ___ 20 ___ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Property & Info. Technology and Operations Committee

PY

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2025 Information Technologies Capital Projects (57127) budget to include expenditures for projects that were in process but not completed at December 31, 2024:

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt funds. The adjustment to the budget is as follows:

Table with columns: Account, Account Name, Debit, Credit. Rows include Capital Projects IT (\$56,037) and Fund Balance Capital Project (\$56,037).

WHEREAS, the Property and Information Technology Committee authorized a capital project at a cost of \$140,000 for 2024, and

WHEREAS, only \$83,963 was actually expended in 2024 leaving an additional unappropriated funds of \$56,037, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED to amend the IT Capital Projects budget (57127) for 2025 by appropriating \$56,037 of unexpended debt

proceeds from the Capital Projects fund balance (34112) for the remaining information technology projects expenditures, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is required to post a notice of this budget change within 15 days.

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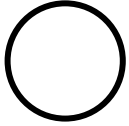
LAURA VALENSTEIN (Chair)
JAKE HAHN
DONNA ROZAR
JOSEPH ZURFLUH
LANCE PLIML

ALLEN BREU (Chair)
DENNIS POLACH
BRAD HAMILTON
JEFF PENZKOVER
SCOTT BREHM

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 2

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

py

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2024:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2024 is projected to be \$6,625,520 detailed as Follows:

Account	General Fund Committed	Account Name	Actual 12/31/2023	Projected 12/31/2024
51440		Clerk Elections	\$272,689	\$242,328
52130		Police Radio	31,301	32,016
52530		Building Numbering	25,139	26,082
54122		Public Health WIC	4,219	3,141
54128		Health-Grants	6,380	8,420
54130		Health-Dental Sealants	45,117	42,324
54132		Juneau/Adams	271,810	367,748
51433		HR Labor Relations	160,831	170,001
56121		Land Conservation	78,693	91,186
59210		Permits & Fines	9,597	11,287
56315		Census Redistricting	4,500	4,500
51931		Property & Liability Ins	(169,151)	(165,065)
51711		Reg of Deeds-Redaction	2,387	2,387
52131		Indian Law Enforcement	49,187	51,712
52712		Electronic Monitoring	601,878	629,320
52721		Jail Surcharge	359,425	443,684
51451		Voice-Over IP	214,837	183,010
55660		UW Ext Project Accounts	178,010	177,774
54710		Veteran's Relief	20,931	25,653
54730		Veteran's Relief Donations	2,685	1,885
51316		Victim Witness Task Force	6,230	6,230
		Total Committed	\$2,176,695	\$2,355,623

		NO	YES	A
1	Schultz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

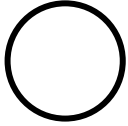
Assigned Funds	Actual	Projected
Account Name	12/31/2023	12/31/2024
Other Governmental Funds Assigned		
County Highways	2,507,504	1,861,615
Human Services Fund (before deferral of revenues)	1,432,860	1,453,422
ADRC	158,953	158,953
Parks and Forestry	507,852	(291,560)
Land Records and Private Sewage	568,918	583,677
Land Conservation	160,768	149,401
Transportation and Economic Development	73,437	89,755
Sheriff and corrections	264,634	264,634
Total Other Governmental	5,674,926	4,269,897
Total Governmental Funds Committed and Assigned	\$7,851,621	\$6,625,520

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Adopted by the County Board of Wood County, this _____ day of February 20 _____.

County Clerk

County Board Chairman



WHEREAS governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

WHEREAS one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

WHEREAS these commitments and assignments involve the reserve of resources resulting from unexpended revenues or other appropriations intended for specific future expenditures, and

WHEREAS the reporting rules require that these limitations be imposed and approved at the County’s highest level of decision making (i.e. County Board of Supervisors), and

WHEREAS each of the above elements of committed and assigned fund balance have been detailed in the 2024 and 2025 budgets as “carryover/non-lapsing” balances, and

THEREFORE BE IT RESOLVED that the above functions have their balances shown as “committed and assigned” for the financial statements dated December 31, 2024.

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LAURA VALENSTEIN (Chair)

JAKE HAHN

LANCE PLIML

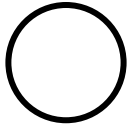
DONNA ROZAR

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

Committee

CAK

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent:
Number of votes required: [X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount \$3,200.00
R.E. Taxes (290.98)
R.E. Tax Interest (41.42)
Publication Fees (29.00)
Tax Deed Expense (125.00)
GAIN \$2,713.60

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, W to Leichtnam, B)

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, proceeds will be distributed in accordance with Act 216, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Marshfield

33-06866 Outlot 1 of Wood County Certified Survey Map #7979 recorded in the office of the Register of Deeds for Wood County, Wisconsin, in Volume 27 of Certified Survey Maps on Page 179, as Document No. 2004R07048;

being part of Lots 31-35 and part of Outlot 1 of the First Addition to East Ridge Subdivision, in the City of Marshfield, Wood County, Wisconsin.

OFFERED AMOUNT \$3,200.00

APPRAISED AMOUNT \$4,500.00

Property is vacant land on N Galvin Ave, City of Marshfield.

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LAURA VALENSTEIN, CHAIR

DONNA ROZAR, VICE CHAIR

JAKE HAHN

LANCE PLIML

JOSEPH H ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, January 23, 2025
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Room
Port Edwards, WI

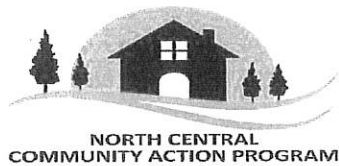
MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein (WebEx), Rebecca Spiros (WebEx), Leslie Kronstedt

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There was no public comment.
3. The consent agenda was reviewed. Motion by Thao/Buttke to approve the consent agenda. Motion carried unanimously.
4. Patrick Carroll from Wipfli presented information about converting a current wing of Edgewater Haven to a CBRF. He reviewed financial modeling and various financial analysis' used to arrive at the modeling. Edgewater Haven Administrator Cieslewicz reviewed a preliminary floor plan. The estimated cost of the conversion in order to meet state codes is \$2.2 million, however there is around \$500,000 in upcoming CIP projects that could be removed if the conversion took place. Consensus of the committee was to move forward and review with Corp Counsel and others on appropriate next steps.
5. There are currently two vacancies on the HHS Committee, one being the physician appointment and medical advisor, due to the resignation of Dr. Kristin Iniguez. This position is extremely time sensitive due to the fact that Health Dept. orders and Medicaid reimbursements need signatures of the county medical advisor. Dr. Tim Golemgieski introduced himself to the committee and reviewed his background. Motion by Buttke/Hokamp to recommend Dr. Golemgieski to the county board chair for appointment to the HHS Committee. Motion carried unanimously.
6. The other vacancy is for a member with demonstrated interest or competence in the field of public health or community health. Consensus of the committee was to direct the County Clerk to advertise for this position.
7. Health Director Smith presented an out of state travel request for employees to attend the 2025 National Forum on Overdose Fatality Review: Turning the Tide in Portland, Oregon, on February 11–12, 2025 with all expenses paid with grant funds. Motion by Hokamp/Kronstedt to approve the request as presented. Motion carried unanimously.

8. Norwood Administrator Kornack provided an update to the water management mitigation. Engineers and architects will be onsite soon to continue planning for future construction and replacement of the infrastructure.
9. Human Services Director Vruwink and Kornack reviewed the cut back of meals from ADRC-CW for their congregate meal sites and meals on wheels program, due to cut backs in federal funding. This affects the budget at Norwood and steps have been taken to mitigate the loss of revenue. They expressed frustration on the lack of information coming from the ADRC-CW leadership on this and other cutbacks being considered after ADRC-CW requested an increase in their financial support. The committee expressed the same frustration. An in-person meeting will be set up with ADRC-CW, County Board Chair Pliml, HHS Committee Chair Rozar, Vruwink, and Kornack.
10. Kornack reviewed the medical staff appointment/reappointments for the facility. Motion by Thao/Hokamp to approve all medical staff appointment/reappointments as presented. Motion carried unanimously.
11. Vruwink presented a tuition reimbursement request from an employee working to become a licensed professional counselor. Motion by Buttke/Kronstedt to approve the request as presented. Motion carried unanimously.
12. Cielewicz and County Facilities Manager Van Tassel reviewed a recent water main break and the actions taken after to replace the entire lateral. The pipe broke under the facility generator and transfer switch and testing will be conducted to ensure these systems remain functional.
13. Motion by Hokamp/Buttke to go into closed session pursuant to Wis Stats 19.85 (1)(f) to consider leave of absence requests. Motion carried unanimously.
14. Motion by Hokamp/Thao to return into open session. Motion carried unanimously.
15. The next meeting will be held on Thursday, February 27th at 5:00 PM at the Wood County Annex and Health Center Classroom in Marshfield.
16. Chair Rozar declared the meeting adjourned at 7:36 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



North Central Community Action Program- Board Meeting Minutes-12/9/24

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, December 9, 2024, via zoom as individual staff and Board members logged in from their remote locations. The meeting was called to order at 5:30 pm by Vice-President Lenore Breit.

Pam took roll:

Present	Absent	Staff
Conway	Lang (ex)	Diane
Dorava	Zacher (ex)	Pam
Valenstein	Fischer (ex)	Tony
Robinson	Guerrero (ex)	
West	Nyen (ex)	
Breit	Lemmer (ex)	
McGivern		
Kieper		
Vorpagel		
Rotter		

Minutes: Lenore Breit asked if there were any changes or questions. A motion was made by Steve Robinson to accept the October minutes as presented. Second was made by Peter Rotter. Motion carried.

Finance Committee: did not have a quorum. Pam reviewed the statements. The ytd amounts listed in commission fixed cost, in kind match, and cash match revenues should be the final year end amounts as those categories all relate to the AmeriCorps program which ended in August. Pam discussed the tool & equipment budget and reported the weatherization program purchased four vehicles in October. Pam reported the State taxes payable listed on the balance sheet is unusual but is due to the State withdrawing our 10/31 state payroll taxes on 11/1. Christine Vorpagel asked what made up the Other asset amount. Pam explained that is the total net book value of our fixed asset costs less accumulated depreciation. Motion was made by Steve Robinson to approve the financial statements. Second was made by Laura Valenstein. Motion carried.

Agency Budget 2025: Pam reviewed the 2025 agency budget. The total estimated budget is \$9,256,444. Pam discussed the Wera2/Housing Stability grant and its current end date of 9/30/25. The TBRA grant period is 7/1/24 – 6/30/26 so the \$100,000 listed is the estimated 2025 share of grant expenses. Pam noted the expenses include full HRA expenses and an overtime staff estimate for the program services Emergency furnace program. Motion was made by Peter Rotter to approve the 2025 agency budget of \$9,256,444. Second was made by Christine Vorpagel. Motion carried.

Housing Program updates: Diane reported we were not able to get ROMA board training scheduled for this meeting, but it will be scheduled for some time next year. It is also possible Wiscap could give us a

link to complete the training individually. This would also be necessary when we have new board members installed.

Diane reported we are currently running 6 housing programs: Prevention, Rapid Rehousing, Tenant Based Rental Assistance, Permanent Supportive Housing, Section 8, and our United Way rental assistance programs. Five families are enrolled in Prevention, 4 households in Rapid Rehousing, 15 families are currently enrolled TBRA, nine households in permanent supportive housing, and 48 households are enrolled in Section 8. Diane reported the United Way funding is depleted in all 3 counties for 2024. Additional funding will be coming in January for 2025. Section 8 program is full, Rapid Rehousing is full, and we have one opening in Permanent Supportive Housing. We are working on enrolling four families in prevention and two more families in TBRA.

Family Keys is a partnership with Marathon County Social Services and we are working with seven families in that program. This partnership is set to end June 30, 2025, unless Marathon County Social Services gets private funding. So far they have received some private donations and feel confident the program will continue. Lenore Breit asked about the criteria for the Family Keys program. Diane explained the referrals come from Social Services as they are working to unify families. It is challenging for most of those families to get approved for a rental unit so the leases are in our name for the program. They are usually in the program 9 – 12 months and they are required to save 30% of their income while in the program.

Weatherization: Tony reported we have completed 193 units and 17 Baseload jobs in this contract, July through November. Our current deferral rate is 38%.

Executive Director evaluation- Jenni Lemmer will discuss at the February meeting.

Next Meeting Date: Our next meeting will be February 10, 2025, via Zoom at 5:30 p.m. Pam reminded Board members there will not be a finance committee meeting in February.

Steve Robinson moved to adjourn. Lenore Breit declared the meeting adjourned at 5:56 pm.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: December 13, 2024

PLACE: Room 105 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 11:00 A.M.

MEETING ADJOURNED AT: 11:29 A.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser, and Michael Feirer

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission.

Chairman Tom Heiser called the meeting to order at 11:00 A.M.

1. Public input: None.
2. Wisconsin's open meeting law requirements were posted with the County Clerk's Office as required.
3. Approval of June 14, 2024 Minutes- Motion by Michael Feirer second by Beverly Ghiloni to approve. Motion passed.
4. At 11:02 a.m. Beverly Ghiloni moved and Tom Heiser seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Beverly Ghiloni moved and Tom Heiser seconded to exit closed session at 11:27 a.m. Motion carried unanimously.
5. Beverly Ghiloni moved and Thomas Heiser seconded to approve a new grant of up to \$1,700.00 for payment of veteran's past due and 3 additional months lot rent. Motion carried unanimously.
6. Per diem and travel procedures.
7. Next meeting scheduled for January 13, 2025, at 1:30 p.m. in room 115.
7. Tom Heiser moved and Beverly Ghiloni seconded a motion to adjourn at 11:29 a.m. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
January 2025

Director Update by Brandon Vruwink

I was recently made aware of changes that the ADRC of Central Wisconsin is implementing. Effective March, the ADRC-CW will be closing its Marshfield office. The office has been open since the ADRC was formed. The staff working out of the Marshfield office will remain employed but primarily work from home, with some scheduled office hours once the ADRC locates office space. I share this with you as this change will likely lead to an increase in office traffic to our Marshfield office. We will do our best to assist customers so they can connect with ADRC resources. In addition to this change, the ADRC asked if we had space for them to park their nutrition truck on county property. We have a parking space at Norwood and offered that option to the ADRC.

The state budget process is set to kick off within the next month as Governor Evers gives his budget address and lays out his budget proposal. Once released, we will review the proposal to determine what parts of the budget we need to focus our advocacy efforts on. The legislature has already stated they will eliminate new policy provisions from the budget and focus on building a budget emphasizing tax relief. As has been standard practice over the past three budgets under divided government, there will likely be a lot of debate over the next several months, hopefully ending with some compromise that provides additional support to counties.

As a human services department, we have several priorities for which we will advocate. Those include additional funding for mental health programs, such as Community Support Programs, Crisis Services, and reimbursement rates. Further, we need additional funding for Adult Protective Services and Youth Justice programming. With the number of individuals turning 65 increasing each year, we need additional support for Adult Protective Service programming. In the area of Youth Justice, we continue to see price increases while our funding is stagnant. Counties must contract for many services, particularly with mental health providers, community resources, and out-of-home placement providers. Each year, we see provider rates increase from 5% to 15%, but the funding we receive from the state to support these services remains flat. This results in counties picking up a larger share of the cost. I look forward to advocating on behalf of Wood County over the next several months.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Review and Updates for Division Policies. Individual Progress and/or Performance Evaluations for team members. All team members worked together to cover shortages for immediate needs due to absences and/or vacancies.
- Additional accomplishments: Ongoing EHR Smartcare learning, yearend needs, workflows, and processes, follow up for submission and fiscal reporting for 2025 State and Federal funding.
- Administrative Services Asst. Manager submitted resignation; recruitment is in progress.

Accounting and Accounts Payable Team

- 2025 Contracts for Community vendors sent for signatures.
- Worked / Met with WIPFLI regarding CBRF financial modeling.
- Attend CLTS transition to gainwell meetings.
- Edgewater began preparing fixed asset additions and retirements.
- Transferred Internal CCS rate review and determination to contract coordinator.

- Identified and connected with appropriate leadership regarding missing locations for ccs add on codes.
- Began crossing training for Smart Care Revenue recognition to community accounting clerk.
- Melissa is supporting the State Reporting position.
- Team began developing and sharing 2025 templates for CLTS workers, spenddowns for managers at EW and NHC
- Year End task reminders discussed, inventory, fixed asset needs.

Support Services Team

Behavioral Health Clinic service notes: We are transcribing 12/18/24; 20 notes are outside a 14-day window.

We currently have a total 66 dictations waiting for transcriptionists as of 1/13/25.

December: Total Service Notes created 130/ 95 entered

All dictation was OPC in December.

Records Released:

Behavioral Health Records Released: 91

Family Service Record / Background checks released: 29

Records pending/in progress: 5

Total Completed: 120

Other Unit Information

- Support Services Staff updates – no vacant positions.
- Work with BH and Admin Serv Administrator on mapping and department needs for IMS/TCM migration to Laserfiche- currently on hold in the IT department.
- Privacy/Security: working in partnership with *MetaStar- BH Connect*; DHS funded Security Risk Assessment (SRA)- focus is on EHR privacy/security of Behavioral Health programs assessment scheduled for 1/14/25
- HIPAA:
 - 0 HIPAA/ Confidentially breaches - investigated resolved.
- Work with FS Administrator to create and implement new records request procedure and form
- Continue with Record destruction
 - FS MFLD records 4th floor purges up to date
 - Cornerstone records purge up to date and remaining transported to NHC storage
 - RB- FS records destruction/move to vault has continues; 86 records destroyed in 2024

Claims & Accounts Receivable, Client Interactions

- Implementation of support back up for LOA's in Department
- Updating rates for 2025-year claim billing needs
- Review on PPS submissions, back log resolved and on schedule for State submissions.
- Review of outstanding debt for collections process
- 2 team members on LOA

Insurance Claims created and submitted for current reporting period

- Norwood: 315 Claims submitted in the Amount of \$1,235,492
- Edgewater: 68 Claims submitted in the Amount of \$683,239
- Community: 4,577 Claims submitted in the amount of \$535,758
- Community: Accounts Receivable receipts: \$453,472

Service Admission Intakes - by Location

- NHC Admissions: 27 Hospital, 1 LTC
- Edgewater: 10
- Community
 - 72 intakes for new clients conducted.
 - 1,315 Appointments Scheduled, 860 Attended (65%)

2024 TRIP Monies received YTD:

- Norwood: \$29,895
- Community: \$34,659

Employment & Training Programs Update by Lacey Piekarski

FoodShare Employment & Training (FSET) Program: The FSET Program finalized 2024 with the following program highlights:

- 5,506 customers were referred to the 9-county FSET regional program
- 1,790 customers enrolled in FSET (1/1/24 – 12/31/24)
- NorthCentral FSET averaged the highest Job Retention rate in the State of Wisconsin, averaging 35% vs. the state average of 19%
(Job Retention definition: Customer secured employment while enrolled and participating in the FSET Program)
- The FSET Career Services team partnered with over 90 employer partners to support customers seeking employment
- Award of the new FSET contract

Beginning January 1, 2025, the FoodShare benefit clock reset for FoodShare members needing to meet a work requirement to continue FoodShare benefits. This reset allows for those with previous FS benefit closure to reapply, thus eligible for FoodShare Employment & Training (FSET) case management support if identifying a need to obtain and maintain employment and education support. The FSET team continues outreach to eligible FoodShare members through a variety of platforms (word-of-mouth, phone, e-mail) including increased communication from Wisconsin DHS in January-February to reach those now eligible to reopen benefits.

Personnel: Due to an approved work location change for a current FSET Case Manager, the Adams County FSET Case Manager position has been posted intermittently since October 2024. We are excited to welcome a new Case Manager to the team beginning January 20th to fill this vacancy.

Community Resources Update by Olivia Lloyd

Transportation: In December, the Transportation program provided 456 bus rides. Of these rides, 114 were for employment, and 47 were for medical. The program also provided 109 volunteer rides. Of these, 22 were for employment, and 47 were for medical. In total in 2024, the Transportation program provided 8786 bus rides and 1301 volunteer rides.

WHEAP: Since the 2025 heating season began October 1, 2024, Wood County has provided Energy Assistance services to 1471 households. The program has also provided HVAC services to 34 households.

Community Elves: The Community Elves program had another successful year. The program provided gifts for 693 Wood County children, a 9.5% increase from last year. 67 community members, businesses and WCHSD staff donated to the program or sponsored children. We received thousands of gifts and a total of \$4135 in monetary donations which helped fulfill additional family requests and provide household necessities.



Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of December, we had 10 admissions and 12 readmissions. Current Memory Care census is 15 residents. Census comparison to last year:

December 2023 – 44.00 average census with 9.03 rehab

December 2024 – 43.35 average census with 8.09 rehab

December 2023 – Admissions 17/Discharges 14/Readmissions 7/Deaths 1

December 2024 – Admissions 10/Discharges 12/Readmissions 12/Deaths 2

Personnel Update: Open positions of writing this:

Nursing: Licensed Nurses: 2 Full-time Nurses, 1 Part-time Nurses

Certified Nursing Assistants: 1 Full-time CAN

CMS Regulatory Update: CMS has issued significant regulatory revisions to the Long-Term-Care survey process which will go into effect on February 24, 2025. These revisions will require the inspectors to broaden their scope in the following concentrations:

- Admission, Transfers, and Discharge
- Chemical Restraints/Unnecessary Psychotropic Medication
- Professional Standards and Medical Director
- Accuracy/Coordination/Certification
- Comprehensive Assessment and Significant Change
- QAPI/QAA Improvement Activities
- Cardio-Pulmonary Resuscitation
- Pain Management
- Physical Environment
- COVID-19 Immunization

Edgewater Haven's clinical team has been assessing the regulatory revisions and making appropriate updates to the policies and procedures/practices in these areas of concentration. Edgewater Haven's annual survey certification window opens March 1, 2025, and closes on September 30, 2025, therefore

these revisions will be reviewed by state inspectors during Edgewater's next survey.

Norwood Health Center Update by Marissa Kornack

The ADRC of Central Wisconsin communicated with us in early December that they are facing funding cuts to their Meals on Wheels programming in 2025. The budgetary cuts have resulted in them engaging in a prioritization of meals program to cut approximately 40,000 meals across the four-county region in 2025. At this time, we are still not aware how many of these meals will be cut in Wood County, but there is a likelihood our county will be significantly impacted given that Wood County serves and distributes the highest volume of meals across the four-county region. Previously, the ADRC stated the majority of the cuts would be known and communicated to us by mid-January, but have recently stated they now don't know when final numbers will be known. With that said, these cuts have the ability to impact Norwood significantly as the vendor of the Wood County meals, which will result in meal volume and revenue reduction. If meal volume reduction is significant enough for Wood County, we will need to look at making some operational changes in order to meet our 2025 budget. We have placed this issue on the agenda for discussion, and also plan to continue this discussion with the committee in the coming months when the meal reduction numbers are known.

Last month we shared that we identified some issues with Northwest Connections (contracted crisis line) related to voluntary admissions to our hospital unit. If NWC determines an individual can safely engage in a community safety plan, they will not coordinate a voluntary hospitalization even if it is requested by a client, nor provide their assessment. With that said, our team worked with the outpatient crisis team to implement a solution. Norwood staff will now screen/complete assessments in these situations to facilitate a voluntary admission if the client is still requesting it or an emergency room believes it is necessary. This change was communicated to the two emergency rooms in Wood County.

Following approval by the county board, the newly created assistant administrator position was posted. Recruitment is active and interviews are underway.

Norwood Nursing Department by Liz Masanz

For nurses, we continue to have 2.6 FTEs vacant, which necessitates the continued use of two agency nurses.

For CNAs, we currently have 4.0 FTE vacancies, which continues to necessitate two agency staff members.

Admissions Unit: The average census for the month of December was 6.03 and 6.92 year-to-date. Average length of stay for December was 8.44 and 6.65 YTD. There were twenty-seven admissions and twenty-seven discharges, with four 30-day readmissions. There have been 378 admissions for the year.

Long Term Care: The long-term care unit had 1 admission and two discharges in December, with an average census of 11.48 on Crossroads and 13.1 on Pathways, with the year-to-date averages being 10.06 and 13.32 respectively, which exceeds our budgeted census.

We continue to prepare for our annual recertification survey, which should occur any time over the next couple of months, as we are currently at month 14 since our last survey.

The vacant head nurse position was filled the first week of December. We welcomed Candi Fleming into the role. Candi has a long history of working in long term care, including as a state surveyor for the previous 6 years.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of December were 5,264 with revenue of \$38,924. Meals for the year are 69,949 with revenue of \$516,670.

As of writing this, we have a .50 dietary aide position vacant.

Norwood Maintenance Department by Lee Ackerman

Water Pipe Replacement – As was reported last month, Phase 1 of this project is still in progress, with completion expected to occur in the first quarter of 2024.

Walkways- The final section of handrail along the West Wing exit rout has been installed. This was the last step in this project.

2024 CIP overview– Excluding the Water Pipe Replacement project, all other CIP projects have been completed for 2024. The Sidewalk Replacement, Wall Padding, Mesh Fence, and Exterior Door projects all came in under budget, while the Dish Room Walls and Air Handler Ph. 1 projects came in over by \$489.98 and \$13,546.80 respectively.

Discussions with Finance Director Newton confirmed that the overages can be covered by the surplus, leaving a final balance of approx. \$15,500. Ed suggested that we could carry over the remaining balance to the 2025 CIP and offered to assist with that process.

Other Maintenance:

Water Management: Another round of water samples taken from previously known positive sites and various random locations were tested in December. Yet again we saw advancements in our efforts to reduce the number of positive results. Only one site tested positive, and only at very low levels. This is great news considering where we were at the beginning of 2024. We will continue to identify and remove dead legs in the system, disinfect the outgoing hot water, and flush unused areas as these steps are proving effective.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: December 19, 2024

November 2024 Activity: During the month of November we completed/submitted 193 federal forms include:

- 19 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 6 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 20 New claims for disability compensation
- 2 New claims for veterans pension
- 2 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 13 New applications for VA Healthcare
- 17 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 5 Burial and marker applications
- 20 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of November 14, 2024:
 - a. November 15 – Wisconsin Department of Veterans Affairs Veterans Outreach and Recovery Program (VORP). The new case worker for Wood County is stopping in to meet our staff.
 - b. November 19 – VA Regional Office Director's Veteran Service Officer call in.
 - c. December 2 – Guest on WFHR talk Radio.
 - d. December 10 – LaCrosse VetCenter Meet and greet/update (Virtual).
2. Near Future:
 - a. December 17 - VA Regional Office Director's Veteran Service Officer call in.
 - b. January 17- CTVSO Association Executive meeting in Superior WI.

Office updates:

Tomah Equitable Relief claims are being completed. These are disability claims where the examiner was a specific neurologist who was not providing sound opinions after years of problems one veteran went to an investigative reporter and finally the VA had to take positive action. As this examiner was contracted by the Tomah VA Medical Center many Wood County veterans disability claims were impacted. In the past two weeks three of our veterans have had their decisions/exams redone resulting in retroactive awards in the amounts of \$243,000, \$205,000 and \$120,000. In addition all three will receive an increase in monthly disability compensation check. These dollars are tax free and now in their Wood County bank accounts to use as the veterans need.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: January 23, 2025

December 2024 Activity: During the month of December we completed/submitted 229 federal forms include:

- 29 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 15 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 28 New claims for disability compensation
- 0 New claims for veterans pension
- 1 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 22 New applications for VA Healthcare
- 35 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 12 Burial and marker applications
- 25 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of January 14, 2025:
 - a. December 13 -Veteran Service Commission meeting.
 - b. December 17 - VA Regional Office Director's Veteran Service Officer call in.
 - c. January 13 -Veteran Service Commission meeting.
2. Near Future:
 - a. January 16 Veterans Benefit outreach event Plover WI.
 - b. January 17- CTVSO Association Executive meeting in Superior WI.
 - c. January 21- VA Regional Office Director's Veteran Service Officer call in.
 - d. January 22 – Veterans Outreach and Recovery Program visit (Supervisor & Regional Coordinator).
 - e. February 11 – Tomah VA Medical Center Director's CVSO and Congressional Liaison meeting.

Office updates:

Nothing to report

4th Quarter Fyscal year 2024 Finacial report.

End of year credit card statement will be received this week and will for the most part zero out the WDVA CVSO Grant and the Governor's CVSO Supplemental Grant (ARPA dollars). A few minor journal entries may be required. The main Function of 54270 Veterans Office will be about \$5,000 under budget or just over 98% expended.

See attached budget report dated December 31, 2024.

**County of Wood
Veterans Services
For the Thirteen Months Ending Tuesday, December 31, 2024**

	Actual	Budget	Variance	Variance %
Veterans Services:				
101-3101-54710-000-101 Veterans Relief Wages	565.00	1,500.00	935.00	62.33%
101-3101-54710-000-120 Veterans Relief FICA	43.27	114.75	71.48	62.29%
101-3101-54710-000-331 Veterans Relief Mileage	183.58	560.00	376.42	67.22%
101-3101-54710-000-710 Veterans Relief Grants & Loans	2,267.38	8,000.00	5,732.62	71.66%
101-3102-54720-000-101 Veterans Service Officer Wages	166,239.86	164,943.03	(1,296.83)	(0.79%)
101-3102-54720-000-107 Veterans Service Officer Sick	5,282.57	8,958.25	3,675.68	41.03%
101-3102-54720-000-108 Veterans Service Officer Vacation	14,798.54	14,760.49	(38.05)	(0.26%)
101-3102-54720-000-109 Veterans Service Officer Holiday	7,763.22	7,424.39	(338.83)	(4.56%)
101-3102-54720-000-120 Veterans Service Officer FICA	13,899.98	15,000.59	1,100.61	7.34%
101-3102-54720-000-130 Veterans Service Officer Health Insurance	49,207.08	49,207.08	0.00	0.00%
101-3102-54720-000-132 Veterans Service Officer Post Employment Benefits	3,881.81	3,921.72	39.91	1.02%
101-3102-54720-000-133 Veterans Service Officer Vision Insurance	204.24	208.32	4.08	1.96%
101-3102-54720-000-134 Veterans Service Officer Dental Insurance	154.26		(154.26)	0.00%
101-3102-54720-000-140 Veterans Service Officer Life Insurance	30.16	30.24	0.08	0.26%
101-3102-54720-000-151 Veterans Service Officer Retirement	13,394.67	13,529.94	135.27	1.00%
101-3102-54720-000-160 Veterans Service Officer Workers Compensation	204.61	207.85	3.24	1.56%
101-3102-54720-000-221 Veterans Service Officer Cellphone/Telephone	1,187.24	1,080.00	(107.24)	(9.93%)
101-3102-54720-000-311 Veterans Service Officer Office Supplies	348.85	475.00	126.15	26.56%
101-3102-54720-000-313 Veterans Service Officer Postage	404.58	550.00	145.42	26.44%
101-3102-54720-000-324 Veterans Service Officer Advertising	40.00		(40.00)	0.00%
101-3102-54720-000-331 Veterans Service Officer Mileage	761.79	700.00	(61.79)	(8.83%)
101-3102-54720-000-332 Veterans Service Officer Meals	88.00		(88.00)	0.00%
101-3102-54720-000-511 Veterans Service Officer Insurance-Liability	2,522.88	2,522.82	(0.06)	0.00%
101-3102-54720-000-531 Veterans Service Officer Interdepartment Rent	10,680.00	10,680.00	0.00	0.00%
101-3102-54720-001-101 Veterans Service Officer-Mfld Wages	56,416.98	51,364.35	(5,052.63)	(8.94%)
101-3102-54720-001-107 Veterans Service Officer-Mfld Sick	288.41	2,683.03	2,394.62	89.25%
101-3102-54720-001-108 Veterans Service Officer-Mfld Vacation	1,087.08	3,332.65	2,245.57	67.38%
101-3102-54720-001-109 Veterans Service Officer-Mfld Holiday	2,355.84	2,223.68	(132.16)	(5.94%)
101-3102-54720-001-120 Veterans Service Officer-Mfld FICA	4,284.24	4,559.68	275.44	6.04%
101-3102-54720-001-130 Veterans Service Officer-Mfld Health Insurance	16,234.92	16,235.04	0.12	0.00%
101-3102-54720-001-132 Veterans Service Officer-Mfld OPEB	1,202.99	1,192.07	(10.92)	(0.92%)
101-3102-54720-001-133 Veterans Service Officer-Mfld Vision Insurance	78.00	78.00	0.00	0.00%
101-3102-54720-001-134 Veterans Service Officer-Mfld Dental Insurance	51.42		(51.42)	0.00%
101-3102-54720-001-140 Veterans Service Officer-Mfld Life Insurance	15.08	15.12	0.04	0.26%
101-3102-54720-001-151 Veterans Service Officer-Mfld Retirement	4,151.06	4,112.66	(38.40)	(0.93%)
101-3102-54720-001-160 Veterans Service Officer-Mfld Workers Compensation	63.31	63.18	(0.13)	(0.21%)
101-3102-54720-001-331 Veterans Service Officer-Mfld Milage	121.94	200.00	78.06	39.03%
101-3102-54720-001-532 Veterans Service Officer-Mfld Building Rent	2,438.16	2,414.00	(24.16)	(1.00%)
101-3103-54730-000-324 Vets Donations for Office Advertising/Outreach	800.00	800.00	0.00	0.00%
101-3104-54740-000-341 Care of Veterans Graves Operating Exp-VET-Care of	3,998.01	4,000.00	1.99	0.05%
101-3105-43567-000-000 WDVA Grants Veterans	(15,813.00)	(15,813.00)	0.00	0.00%
101-3105-54750-000-172 Conference/Training WDVA Grants Veterans	908.00	1,200.00	292.00	24.33%
101-3105-54750-000-214 Veterans-WDVA Grants -Prof Services	625.00		(625.00)	0.00%
101-3105-54750-000-219 Professional Services-WDVA Grants Veterans	2,926.78	2,250.00	(676.78)	(30.08%)
101-3105-54750-000-230 PC Replacement-WDVA Grants Veterans	1,624.30	1,610.00	(14.30)	(0.89%)
101-3105-54750-000-325 General Fund-VETERANS-Dues	503.98	400.00	(103.98)	(26.00%)
101-3105-54750-000-331 Mileage WDVA Grants Veterans	1,874.26	2,200.00	325.74	14.81%
101-3105-54750-000-332 Meals WDVA Grants Veterans	1,298.00	1,828.00	530.00	28.99%
101-3105-54750-000-333 Lodging/Hotel WVDVA Grants Veterans	2,568.00	2,940.00	372.00	12.65%
101-3105-54750-000-336 Parking WDVA Grants Veterans	26.75		(26.75)	0.00%
101-3105-54750-002-312 WVDVA Grants to Counties-Copy Expense	441.22	200.00	(241.22)	(120.61%)
101-3105-54750-003-312 WVDVA Grants to Counties-Copy Expense	22.07		(22.07)	0.00%
101-3105-54750-003-324 WVDVA Grants to Counties-Ads Outreach	1,960.81	3,185.00	1,224.19	38.44%
101-3106-54760-000-214 Prof Services Other - CVSO Grants Veterans	420.95		(420.95)	0.00%
101-3106-54760-000-341 Program Supplies - CVSO Grants Veterans	2,907.79	3,788.00	880.21	23.24%
101-3101-54710-000-160 Veterans Relief Workers Comp		1.59	1.59	100.00%
101-3101-54710-000-172 Veterans Relief Conferences/Training/CPE		60.00	60.00	100.00%
101-3102-54720-001-221 Veterans Service Officer-Mfld Cellphone/Telephone		360.00	360.00	100.00%
101-3102-54720-001-313 Veterans Service Officer-Mfld Postage		310.00	310.00	100.00%
Total Veterans Services	390,035.92	402,167.52	12,131.60	3.02%

**MINUTES
PUBLIC SAFETY COMMITTEE**

DATE: Tuesday, January 21, 2025
TIME: 9:15 AM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Brad Hamilton, Dennis Polach, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk

1. Chairman Zurfluh called the meeting to order at 9:15 AM.
2. There was no public comment.
3. The resolution requesting safety improvements at the intersection of USH 10 and STH 186 was presented. Motion by Zurfluh/Penzkover to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Chairman Zurfluh declared the meeting adjourned 9:16 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, February 10, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room #300

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Dennis Polach, Jeff Penzkover, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, March 10, 2025, at 9:00 AM.
5. The Communications Department presented their report and bill listing for review.
6. The Emergency Management Department presented their report and bill listing for review.
7. A resolution amending the 2024 budget for Building Number Identification was presented. Motion by Hamilton/Voight to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. The Dispatch Department presented their report and bill listing for review.
9. A resolution amending the 2025 budget for Dispatch Capital Projects was presented. Motion by Hamilton/Polach to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. Chief Deputy Coroner Joling reviewed their monthly report report and bill listing.
11. Sheriff's Dept. Chief Deputy Ellis reviewed various reports and activities of the Sheriff's Department.
12. A resolution amending the 2025 budget for use of Opioid Settlement dollars was presented. It was noted that these funds were awarded last year, but will not be spent until this year. Motion by Hamilton/Penzkover to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
13. There will be future reports from the Sheriff's Dept. on the number of calls received as it relates to the USH 10/STH 186 intersection area. There have been several news articles televised and published, and meetings held in order to keep this subject at the forefront of discussion amongst all stakeholders. Future meetings will be forthcoming and scheduled as needed.

14. Motion by Voight/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
15. Chairman Zurfluh declared the meeting adjourned 9:28 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
February 10, 2025**

NAME	REPRESENTING
Bill Clendenning	WCB # 15
Sarah Christensen	Emergency Mgmt
Quentin Ellis	Sheriff's Dept
Charlie Hoogsteger	"
Erit Engel	Communications
Lance Pliml	CB Chair
Jason Jolin	Coroner
Tyler Mellinger	Emergency Mgmt
Reuben Van Tassel	Mtnc
Ted Ashbeck	Jail Admin
Shawn Becker (Web Ex)	Sheriff's Dept



January Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

January Training Descriptions

Date	Type	Description
6-Jan	Business Meeting	January Business Meeting
13-Jan	Work Night	Truck checks completed and call sheet filled out.
20-Jan	Work Night	Truck checks completed and call sheet filled out.
26-Jan	Ice Rescue	Cold water rescue refresher at Grand Rapids Lions Club.

Call Summary

Call #	1	2	3	4	5
Date	1/6/2025	1/8/2025	1/17/2025	1/22/2025	1/24/2025
Time	7:11	14:47	23:51	3:03	16:09
Day of Week	Monday	Wednesday	Friday	Wednesday	Friday
Township	Grand Rapids	Nekoosa	Port Edwards	Wisconsin Rapids	Saratoga
Location	64TH ST N & STH 54	MARKET ST & SECTION ST	STH 54 & CTH G	1321 PEPPER AVE	64TH ST & MILL AVE
Rescue 3	M. Wiberg	J. Van Ert	B. Diggles	B. Franz	E. Moreno
Rescue 4					
Rescue 5					
10-22ed				Yes	
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Project Lifesaver	10-50 w/ Injuries
Medical/Extrication	Extrication				
Ambulance	UEMR	WRFD	WRFD		WRFD
EMR	Grand Rapids		Saratoga		Grand Rapids
Fire	Grand Rapids	Nekoosa	Port Edwards		Grand Rapids
Air					
Tools/Equipment Used	spreader, cutters, ram, auto-chocks				
Notes			Port Edwards EMR also on scene.		
Other members on scene				T. Young M. Wiberg E. Moreno	M. Wiberg

Call Summary

Call #	6	7		
Date	1/25/2025	1/27/2025		
Time	11:47	17:47		
Day of Week	Saturday	Monday		
Township	Cranmoor	Wisconsin Rapids		
Location	1708 CRANBERRY LANE	3810 16TH ST S		
Rescue 3	M. Wiberg	M. Wiberg		
Rescue 4				
Rescue 5				
10-22ed	Yes			
Call Type	10-50 w/ Unknown Injuries	Water Rescue		
Medical/Extrication				
Ambulance	WRFD			
EMR	Port Edwards	Saratoga		
Fire	Port Edwards	Grand Rapids		
Air				
Tools/Equipment Used		rope, yellow boat, cold water suit		
Notes		Grand Rapids EMR and Biron FD also on scene		
Other members on scene		D. Westfall C. Stoflet B. Franz E. Moreno T. Young J. Van Ert		



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

February 4, 2025

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – January 2025

The Crime Stoppers program received 19 tips in the month of January 2025 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on January 8, 2025. The next regular meeting will be on February 12, 2025, at 6:30 P.M.

The annual Encore Fundraising Concert was held on January 25th, 2025.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

2025 JANUARY K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	3	0
K9 Bingo	14	0	0
K9 Timo	7	1	0
K9 Rosco	16	4	1
K9 Lola	SEE	BELOW	

TRAINING (MONTHLY) –

Wood County trained with Wisconsin Rapids Police Department during the month of January. Training venues included Wood County Highway Department-Marshfield, Heeg Well and Septic, Associated Bank, and Property of the City of Pittsville. Training consisted of odor detection, room clearing and apprehension work . School sniff completed during training day at Auburndale High School/Middle School.

TRAINING (INDIVIDUAL) –

Lt. Christianson and K9 Bingo completed obedience and odor detection training while on-duty. Deputy Beathard and K9 Rosco completed obedience, long line, and narcotics training while on-duty.

USEAGE –

K9 Sig assisted WRPD with a traffic stop there was no indication observed. K9 Sig assisted the Wood County Jail staff with a cell search of two blocks. I did not observe any indications on K9 Sig. The final usage was a perimeter security of an individual wanted on new charges. K9 Rosco assisted with traffic stop with Wood Co indication and search completed, no evidentiary items located. K9 Rosco also assisted with search of mens jail blocks at the wood county jail, and Mary’s Place in Marshfield. No CIB or indications. K9 Rosco also completed school sniff at Auburndale High school, no CIB or indications.

DEMO/COMMUNITY – K9 Rosco completed a K9 demo while at Auburndale High school to a group of coffee with veterans.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

ADDITIONAL INFORMATION – K9 Timo and the Arendt Family welcomed a new member to their family late December 2024. Sergeant Arendt has been off from work on Family Medical Leave.

K9 LOLA TRAINING / DEPLOYMENT-

Lola's Work and Training log

January 1st-Vacation

January 3rd-Tour for the new facility for Freedom Pest Control

January 6th- Tour of new facility with Part time Transport

January 7th- Kitchen set up with Trinity

January 9th-Meeting with DOJ, RSAT Grant with Brad Kelly and Paula Hensel. Discussed programming and RSAT grant.

January 14th- Visited WPSJ, met with the jail staff.
Cleaning crew walk thru new facility
Lt. Meeting

January 15th-Met with Regional Nurse Sierra Krohn to discuss needs and function of the medical dept in the new facility

Tour with WPSJ at new facility

January 16th Met with Paula Hensel to discuss programming for STRONG

January 17th AV Training/Visitation/Program Rooms in new facility

January 18th Wrote an article for the Pittsville Record on Lola

January 20th- Meeting with Trinity Supervisors to discuss moving ahead in the new facility.
Prepare for training RFID Guardian and SCBA with Tony Bastien

January 21st- Guardian RFID Training and assisted instruction SCBA Training to jail staff in new facility

January 22nd- Assisted with Guardian RFID Training and SCBA training to jail staff in new facility.
Attended Programming volunteer meeting and orientation for the new facility.

January 23rd- Attended Guardian RFID training for Administration. Visited court room and clerk of courts.
Also met with a Juvenile being transferred to a detention center



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 24th-Visited employees in the courthouse. Met with Regional Manager for Trinity Leonard Carr for moving into new facility.

January 27th-STRONG Meeting with Andrea and Paula-Moved mattresses in new facility while doing obedience training.

January 28th-Moved mattresses in new facility and obedience training Visited construction workers in new facility

January 30th- Met with Troy from Sunburst for final walk thru before installation of chemical dispensers in new facility
Prayer Walk and Blessing for the new facility with Inmate Chaplain Lonnie Seljie and religious volunteers.

January 31st-
Laundry Equipment Start up in New Facility

January 15th-31st preparation for after school programming at Pittsville preparing lesson plans and projects.

All working days met with Inmates in the facility who were going to court and holding cells on special watches.

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

01-01-25 to 02-01-25

Animal Bites:

	<u>Dog</u>	<u>Cat</u>	<u>Horse</u>
• NKPD	0	0	
• PEPD	0	0	
• WRPD	2	0	
• GRPD	1	0	
• PIPD	0	1	
• Saratoga	0	0	
• Hansen	1	0	
• Biron	0	0	
• Auburndale	0	0	

Neglect/Abuse Case: 0

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 2

Follow-up-Susa: 0

Monthly Hours: 9.0

2025 YTD Hours: 9.0

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JANUARY 2025

ATV

- Patrol Hours 42
- Citations-0
- Warnings-0

BOAT

- No Activity

SNOWMOBILE

- Patrol Hours 15
- Citations -3
- Warnings- 0

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

January 2025 (01/05/25to 02/01/25)

Patrol

Overtime hours:	77.75
Comp time hours:	230.495
Holiday Pay/Comp hours:	0

Investigations

Overtime hours:	3.5
Comp time hours:	13.5

Security Services

Overtime hours:	0
Comp time hours:	16.75

TOTAL CALL OUT:	3
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services January 2025 Report

For the month of January, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	76
O.C. -	9
Misc. Items -	8

The miscellaneous items that were located were two (2) scissors, two (2) metal forks, .22 ammo, pliers, screwdriver and a box of razor blades.

Security Services screened 8,117 people entering the courthouse in January. Security Services had 45 security requests from different departments within the Courthouse for the month and we had one (1) jury trial. We also served four (4) civil process papers and fulfilled three (3) warrants.

Security Services handled five (5) complaints in the jail this month. The complaints were for a theft, threats to a Corrections Officer, a sexual abuse case and two (2) reports were for criminal damage to property. Security Services also had to pick up a corrections officer and an inmate from the hospital and bring them back to the jail.

During the Month of January, I utilize part-time employees for 14 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	189	77	30	198	75	30	0	0	0	0	0	0	0	0	0	0	0	0
2	189	77	30	197	75	30												
3	187	76	28	201	75	30												
4	190	75	27	195	72	30												
5	193	75	27	199	72	34												
6	193	75	27															
7	189	73	28															
8	194	72	29															
9	193	69	29															
10	193	68	31															
11	197	73	32															
12	196	73	32															
13	198	73	32															
14	195	70	31															
15	195	70	30															
16	201	73	31															
17	194	72	30															
18	200	74	31															
19	205	74	31															
20	207	74	31															
21	208	74	31															
22	203	74	32															
23	204	75	32															
24	200	77	32															
25	204	74	32															
26	202	73	32															
27	203	73	32															
28	201	73	33															
29	199	72	34															
30	201	76	34															
31	198	74	33															
WCJail	197.5			198.0			0.0			0.0			0.0			0.0		
Shipped	73.5			73.8			0.0			0.0			0.0			0.0		
EMP	30.8			30.8			0.0			0.0			0.0			0.0		
Avg Length of Stay (Days)	30.2																	

WOOD COUNTY JAIL

July - December 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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27																		
28																		
29																		
30																		
31																		
WCJail	0.0			0.0			0.0			0.0			0.0			0.0		
Shipped	0.0			0.0			0.0			0.0			0.0			0.0		
EMP	0.0			0.0			0.0			0.0			0.0			0.0		
Avg Length of Stay (Days)																		

2025 Yearly Averages

Total	198
Safekeeper	73.64
EMP	31

Date Population

Color indicates low population		
Color indicates high population		

January - June 2025
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood
1	80	77	91	75	0	0	0	0	0
2	80	77	90	75					
3	80	76	94	75					
4	86	75	91	72					
5	89	75	90	72					
6	89	75							
7	86	73							
8	91	72							
9	93	69							
10	92	68							
11	90	73							
12	89	73							
13	91	73							
14	92	70							
15	93	70							
16	95	73							
17	90	72							
18	93	74							
19	98	74							
20	100	74							
21	101	74							
22	95	74							
23	95	75							
24	89	77							
25	96	74							
26	95	73							
27	96	73							
28	93	73							
29	91	72							
30	89	76							
31	89	74							
WOOD	91.16		91.20		0.00		0.00		0.00
WPSO	73.48		73.80		0.00		0.00		0.00
TOTAL	197.45		198.00		0.00		0.00		0.00

MONTH	High	Low
January	101	80
February		
March		
April		
May		
June		

2025 Safe Keeper Averages			New Facility	Total beds
WOOD Co Jail	91.18	108	80% = 232	290
WAUPACA Co	73.64	75	Yellow	New Facility open date

Total Population	197.73	0
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Electronic Monitoring 2025

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2025 Total Amount	2024 Total Amount
January	30.80	\$27,975.64	\$27,975.64	\$39,438.39
February	0.00	\$0.00	\$27,975.64	\$38,616.23
March	0.00	\$0.00	\$27,975.64	\$39,583.71
April	0.00	\$0.00	\$27,975.64	\$40,346.10
May	0.00	\$0.00	\$27,975.64	\$39,411.14
June	0.00	\$0.00	\$27,975.64	\$38,825.43
July	0.00	\$0.00	\$27,975.64	\$43,453.07
August	0.00	\$0.00	\$27,975.64	\$42,372.20
September	0.00	\$0.00	\$27,975.64	\$41,726.13
October	0.00	\$0.00	\$27,975.64	\$42,481.19
November	0.00	\$0.00	\$27,975.64	\$39,493.47
December	0.00	\$0.00	\$27,975.64	\$38,675.41
TOTAL	2.57	\$27,975.64	\$27,975.64	\$484,422.47

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING

2025

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2025 YTD TOTAL	2024 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$86,687.50
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$173,375.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$260,062.50
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$346,750.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$433,437.50
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$520,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$606,812.50
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$693,500.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$780,187.50
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$866,875.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$953,562.50
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,687.50	\$1,040,250.00
TOTALS	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50		\$1,040,250.00

2025 is a 75 average

Waupaca \$38.00 per bed day (75)

Safe Keeper Housing to end 02/2025

Wood County Sheriff's Department Kitchen Report 2025						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3559	3500	3446	0	10505	\$26,833.08
February	0	0	0	0	0	\$0.00
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	3559	3500	3446	0	10505	\$26,833.08

Cost per meal **\$2.55**

Cost per day **\$7.66**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$269,109.64	\$26,833.08	\$0.00	\$0.00
Number of Meals	87,953	104,072	10,505	0	0
Cost per Meal	\$2.82	\$2.59	\$2.55	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.76	\$7.66	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2025**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	1	0	1	0	1	0	102	44	146
FEBRUARY	0	0	0	0	0	0	0	0	0
MARCH	0	0	0	0	0	0	0	0	0
APRIL	0	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0	0
JUNE	0	0	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	1	0	1	0	1	0	102	44	

TOTAL SCANNED

146

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, February 5, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room #300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Wayne Schulz, Russ Perlock

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence, Planning & Zoning Director Grueneberg announced the upcoming Workforce Development Conference in Plover. If the committee is interested, they are to contact his office to register.
4. The minutes of the January 8, 2025, meeting were presented. Motion by Buttke/Schulz to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Hovendick to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Extension Area Director Solin presented a budget amending resolution for the Extension Projects account. The overage is being funded by excess revenues in the department. Motion by Buttke/Perlock to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Solin updated the committee on the status of vacant position within Extension and how the hiring maybe affected by uncertainties in federal funding.
8. Land & Water Conservation Dept. Program Assistant Peeters presented a resolution to amend the MDV budget to cover additional costs with excess program revenue. Motion by Hovendick/Schulz to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. Peeters informed the committee about the upcoming Central Wisconsin Farmers Profitability seminar being held in April. The committee was advised to let her know if attending.
10. LWCD Engineering Technician Andreae updated the committee on the ongoing manure runoff violation.
11. P&Z Code Administrator Cook presented and reviewed the annual report for Private Sewage and Zoning permits.

12. P&Z Code Technician Rautio presented and reviewed the annual report for the Well Delegation program.
13. Grueneberg presented and reviewed the annual report for Land Subdivisions within the county.
14. Documentation for the upcoming countywide aerial photography was reviewed and discussed. Grueneberg stated that a resolution on the final funding for this project will be presented at a future meeting.
15. Planning & Zoning Director Grueneberg presented a proposal to use \$2,500 of REDI implementation funds for a consultant to help write a grant for Broadband, Equity, Access and Deployment (BEAD). This would be geared towards the Marshfield area where broadband has been determined to be lacking. Motion by Schulz/Hovendick to approve the expenditure of an amount not to exceed \$2,500 to fund the proposal. Motion carried unanimously.
16. There will be training on Board of Adjustments roles and responsibilities coming up later in the month. The training will be held in Wisconsin Rapids at the River Block building. If anyone is interested in attending, they should let Grueneberg know.
17. Grueneberg presented and reviewed the annual report for Land Subdivisions within the county.
18. Grueneberg presented a resolution amending the Transportation & Economic Development budget to carryover grant funding for projects not completed in 2024. Motion by Schulz/Buttke to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
19. Grueneberg requested the use of REDI funds to sponsor a Founders Network entrepreneurship event in Wisconsin Rapids coming up later this month. Motion by Buttke/Hovendick to approve the release of REDI Funds not to exceed \$500 for the above event. Motion carried unanimously.
20. The next regular meeting will be held on Wednesday, March 4, 2025, at 9:00 AM.
21. Chairman Leichtnam declared the meeting adjourned at 10:00 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
February 5, 2025

NAME	REPRESENTING
George Gilbertson	
Bill Clendinning	WCB # 13
Dennis Polach	WCB 14
Jason Gouvanberg	P+Z
Paul Peters	LWCD
Tim Hovendick	WCB #5
Russ Perlock	WCB #4
Wayne Schulz	WCB #1
Jeremy Soli	Extension
Victoria Wilson (WebEx)	P+Z
Julie Mancel (WebEx)	P+Z
Ed Newton (WebEx)	Finance
Lance Pliml (WebEx)	CB Chair
Kajla Zombalski (WebEx)	Extension



NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP BOARD OF DIRECTORS

November 21, 2024

Oneida County Courthouse
Rhineland, Wisconsin

MINUTES

CALL TO ORDER: Chair Brad Hamilton called the meeting to order at 10:00 a.m.

ROLL CALL: PRESENT: William Chaney, Forest County; Mike Miller, Forest County; Keri Beck, Langlade County; Greg Hartwig, Lincoln County; Ginger Deschane, Marinette County; Michael Tautges, Oneida County; Bill Korrer, Oneida County; Megan Vruwink, Stevens Point Area CVB; James Przybylski, Shawano County; Lance Pliml, Wood County; Brad Hamilton, Wood County; and Clyde Nelson, Merrill Chamber. **EXCUSED:** Chase Erickson, Florence County; Terry Poltrock, Langlade County; and Stephanie Holman, Oconto County. **ABSENT:** Ray Reser, Portage County; Jacob Hartwig, Shawano County; and Autumn Timblin, Marinette County. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Chaney, second by Korrer, to approve the minutes of the September 26, 2024 meeting. Motion carried.

CHAIR'S REMARKS: Chair Hamilton discussed his intention to send a letter to non-member eligible counties asking them to join the North Central Wisconsin Tourism Partnership. All counties in the region should belong as all counties benefit from the North Central Wisconsin Tourism Partnership's regional promotional efforts.

NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP FINANCIAL REPORT: Sarah Diedrick-Kasdorf reviewed the financial report dated November 18, 2024. Revenues in 2024 totaled \$13,036.49; expenses paid in 2024 total \$9,507.04; the account balance is \$33,017.24; and total unallocated revenue is \$19,700.28.

REPORT OF THE TOURISM COMMITTEE: Clyde Nelson discussed the upcoming strategic planning session to be held by the tourism committee in January. Sarah Diedrick-Kasdorf discussed the new and updated Google drive for the NCWTP – board members will be provided access to view the NCWTP's Google drive.

UPDATE ON 2025 MARKETING PLAN: The board reviewed the 2025 promotions budget. The North Central Wisconsin Tourism Partnership registered for two co-op offerings: Wisconsin Traveler email (summer and fall) and Round Trip with Colleen Kelly. Total cost is \$1,800. Waiting on confirmation of acceptance for programs. The tourism committee also recommends holding off on updating outdated logos and materials, as well as ordering booth supplies until after the strategic planning session is complete – if a rebrand is desired it needs to be intentional.

2025 MEMBERSHIP UPDATE: Oneida County representatives shared that Oneida County will not be renewing its membership for 2025. Reasons provided include: county has a fully-funded tourism committee; deficit; highest dues assessment of member counties; county cannot support additional tourism – worker shortage, workers cannot afford average housing prices. Discussion took place on the value of the regional partnership and how to maximize off-season opportunities.

PARTNER REPORTS: No representatives were present at the meeting from Travel Wisconsin or the Wisconsin Economic Development Corporation.

WCA UPDATE: WCA representatives reported on the following: elections, legislative agenda, In the Board Room series, February Legislative Conference, and WCA's newest employee – Collin Driscoll.

NEXT MEETING DATE AND LOCATION: The next meeting of the board will be held on January 30, 2025 in Oconto County.

ADJOURN: Motion by Chaney, second by Pliml, to adjourn. Motion carried. The meeting adjourned at 11:15 a.m.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, 4-H Bilingual Associate Educator

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- An educational experience for teen 4-H members where they traveled to National 4-H Congress in Atlanta, GA to engage in service learning, social networking, STEM activities, team building, and leadership exercises. Participants learned new ideas and developed skills to help improve the 4-H experience in Wisconsin and build their level of engagement with the 4-H program.
 - **Total Reach: 34 youth**
- An in-person session where participants discovered how to extend all the 4-H Camp fun beyond just a few days. Whether they were a Camp Rookie or Camp Pro, they learned different ways you can be a camp leader all year long in a variety of traditional 4-H spaces like club or project meetings.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A factsheet for dairy producers and nutritionists is being developed to provide guidance about the emerging use of roasted high oleic soybeans in dairy cattle diets. The goal is to provide research based information to be used on farms to improve dairy cattle profitability and sustainability.
- An article, for dairy and livestock farmers, nutritionists, and crop consultants was utilized in three newsletters documents a problem of low soil potassium fertility and its impacts on dairy and livestock production systems. The article identifies a statewide situation where increasing potassium inputs will likely improve profitability and sustainability on the majority of dairy and livestock farms.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Steering Committee meetings to plan the 2025 Connecting Entrepreneurial Communities Conference to showcase rural entrepreneurship in Wisconsin Total Reach: Our steering committee is comprised of five organizations as well as partners from Wood County. We are aiming to recruit 200-250 people at the conference.
- Planning for a series of four regional rural housing summits for local officials, developers, and residents in collaboration with state and local housing advocates. The goal is to build a broader shared understanding of diverse housing issues in rural communities, to compile and share success stories and common challenges, and identify innovative solutions to the rural housing shortage, so that rural communities are empowered to take the lead in addressing their unique housing challenges with support from a statewide cohort of partners.



- **Total Reach:** Estimated attendance of 400 total, plus agency and development partners. Resources will be posted for broader access after each summit.
- A series of meetings with a local steering committee to plan for the 2025 Connecting Entrepreneurial Communities Conference, which will be held June 19-20 in Wisconsin Rapids. The purpose of this conference is to showcase the scope and impact of entrepreneurial programs across the state, supporting a thriving entrepreneurial ecosystem for all rural Wisconsin communities.
- Planning and execution of a pilot program called Community Economic Analysis for Rural Wisconsin Communities in collaboration with Wisconsin Economic Development Corporation's Office of Rural Prosperity, the Lac du Flambeau Band of Lake Superior Chippewa, Ashland County, Green County, Taylor County, and Wood County including the City of Brodhead, Pittsville School District, Gilman School District and Morse-Mellen School District. The goal was to apply county and community-specific data as part of efforts for participating communities to plan for economic vitality while building capacity of local leaders to create a strong local economy.
 - **Total Reach:** 60 people

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Based on direct Wisconsin grower feedback, a Virtual Brown Bag was held in the format of a grower panel. Because Washington, New Jersey, and Massachusetts cranberry growers face low ice accumulation in winters and have learned about sanding without ice through trial and error, Wisconsin growers wanted to hear the lessons learned from these other regions based on 2023's low ice accumulation in Wisconsin. One grower from each of the mentioned regions shared their experiences, successes, and failures, before opening for questions and answers.
 - **Total Reach:** 49
 - **Participant Testimonial:** "I really appreciate the pictures of these different sanding machines. Thank you so much! Thank you Allison for organizing these Brown Bag sessions! Very interesting as always."
- The agenda for a two-track conference held across two days, with 41 presenters, was arranged and session descriptions were prepared. This will enable growers to prioritize attendance of Cranberry School to further their production goals.
 - **Total Reach:** 519

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- An 11-week series of strength training sessions (StrongBodies) for older adults/adults in the community, where participants engage in regular, progressive strength training and health education to improve their



physical and mental health, and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.

- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, renting, cooking, nutrition, and mental health to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - **Total Reach:** 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A presentation was done at the Heart of Wisconsin Leadership program's Diversity Day to share about the Hmong history and culture and the unspoken topics within the Hmong community. Members of the Leadership program also learned about health disparities in the Hmong community of Wood County. Through this effort, diverse leaders within the community will increase their cultural competence.
 - **Total Reach:** 16 members of the Heart of Wisconsin Leadership Program
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.
 - **Total Reach:** 42 Hmong residents in Wood County resulting in 7 direct clients.
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 Hmong females
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County.
- Building relationships and engaging with partners to address health needs with the Hmong community within Wood County.





- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 23 registered participants and 10 consistently attending
- A monthly youth group for Hmong youth at Lincoln High Schools where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 7 youth group participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 26 youth group participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- A newspaper article for residents of the Pittsville area, where readers learned about how to select and care for their Christmas trees. The goal of this effort was to increase awareness and knowledge about UW-Madison resources.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- A facilitated meeting with Farmers of the Roche-A-Cri, a producer-led watershed protection group, where group members discussed and planned upcoming events focused on agriculture and water quality. Through this discussion, group members identified relevant topics for events and discussed their goals for hosting each event. The group also identified target audiences and speakers that will be invited to present at each event.
 - **Total Reach:** 9 producer-led group members and 3 county Land & Water staff



- A facilitated meeting with producer-led watershed groups in the North Central Region, where producers and collaborators learned about an opportunity for farmer leadership training and planned an in-person regional gathering. Through this meeting, producers and collaborators learned about an opportunity for their group members to participate in a training to help strengthen farmer-to-farmer programs by offering learning opportunities to increase producers' skills in leadership, communication, and relational organization. Producers and collaborators also discussed the value and benefit of participating in an in-person regional gathering to introduce new groups to the area and discuss the future plans and goals of each group.
 - **Total Reach:** 5 producers and 5 collaborators from Land & Water Conservation departments
- An series of facilitated discussions for members of the Wood County Citizens Water Group, where members worked to identify water quality needs in Wood County, priorities for work, future activities, and how their organization can function to achieve the outlined plans.
 - **Total Reach:** 10 group members

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, Bilingual 4-H Associate Educator

Trina Bores, 4-H AmeriCorps member

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- Planning for and onboarding the new Wood County 4-H AmeriCorps member Program Assistant. The goal is to prepare AmeriCorps member to extend the reach of Wood County 4-H by offering programs to new audiences, evaluating current programs, supporting growth opportunities, and fostering new partnerships. This effort aims to expand educational opportunities for youth, attract new participants, and engage more volunteers, thereby enhancing community connections and fostering positive youth development through schools and other youth-serving programs throughout the county.
- A virtual program for teen 4-H members interested in servings as camp counselors during which they learned what the role of counselor entails, where camp will be held, and got their questions answered.
 - **Total Reach:** 6 youth, 1 AmeriCorps, 2 adult volunteers
- An in-person professional development program for adult 4-H volunteers where they practiced experiential learning strategies, networked with volunteers from other counties, and learned more about youth development.
 - **Total Reach:** 20 adult volunteers from 4 counties attended the program

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a conference on managing stress in all aspects of farming for farm owners. The goal is to educate on how stress can affect cattle, people, and ways to mitigate this stress in both, so that we have healthier more fulfilling lives and cattle have more productive lives with less health events.
- An article, for dairy and livestock farmers, nutritionists, and crop consultants was utilized in three newsletters documents a problem of low soil potassium fertility and its impacts on dairy and livestock production systems. The article identifies a statewide situation where increasing potassium inputs will likely improve profitability and sustainability on the majority of dairy and livestock farms.
- A factsheet for dairy producers and nutritionists is being developed to provide guidance about the emerging use of roasted high oleic soybeans in dairy cattle diets. The goal is to provide research based information to be used on farms to improve dairy cattle profitability and sustainability.
- The Extension Central News, Winter Addition, is a newsletter distributed across several counties in Central Wisconsin, updating producers on upcoming learning opportunities and including current topics, including



dairy ration balancing, nutrient recycling and water quality management. These topics are useful for producers to improve the sustainability of their farming operations.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning and execution of a pilot program called Community Economic Analysis for Rural Wisconsin Communities in collaboration with Wisconsin Economic Development Corporation's Office of Rural Prosperity, the Lac du Flambeau Band of Lake Superior Chippewa, Ashland County, Green County, Taylor County, and Wood County including the City of Brodhead, Pittsville School District, Gilman School District and Morse-Mellen School District. The goal was to apply county and community-specific data as part of efforts for participating communities to plan for economic vitality while building capacity of local leaders to create a strong local economy.
 - **Total Reach:** 60 people
- Planning for a series of four regional rural housing summits for local officials, developers, and residents in collaboration with state and local housing advocates. The goal is to build a broader shared understanding of diverse housing issues in rural communities, to compile and share success stories and common challenges, and identify innovative solutions to the rural housing shortage, so that rural communities are empowered to take the lead in addressing their unique housing challenges with support from a statewide cohort of partners.
 - **Total Reach:** Estimated 400 attendees total, plus agency and development partners. Resources will be posted for broader access after each summit.
- A one-day workshop for community broadband leaders, economic development organizations, public and private permitting agencies, and internet service providers, where participants learned about broadband permitting requirements, engagement and endorsement of BEAD projects, and engaged in peer learning through case studies so they can build effective public-private partnerships that meet their community's broadband needs, increasing economic opportunity and quality of life for all community members.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Cranberry School was hosted with 325 attendees and a double-track format, for research as well as practical farm application.
- Wisconsin Cranberry Board Pre-proposals submitted to align research with grower needs.
- Preparation for Nutrient Management Training to be held 2/4



FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- A cooking class for students at River Cities High School, where they learned how to make pizza dough from scratch and used a variety of toppings from all of the food groups. Through this cooking class, students shared back that they would make their own pizza dough at home as they did not realize how simple it can be. The class is designed to teach cooking skills students can use on their own.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - **Total Reach:** 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 28 Hmong youth
- A monthly youth group for Hmong youth at Lincoln High School where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 5 Hmong youth and 1 Filipino youth



- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 Hmong females
- A monthly youth group for Hmong youth at Lincoln High Schools where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 7 youth participants
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.
 - **Total Reach:** 42 Hmong residents in Wood County resulting in 7 direct clients
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County
- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 17 registered with 10 participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- Planning for a series of interviews for Marathon and Wood County leaders and stakeholders to assess the local needs in horticulture education. The goal of this effort is to identify specific challenges, opportunities, and partnerships to meet the needs of Marathon and Wood County residents.

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- A discussion with members of the 14 Mile Watershed Alliance and Farmers of the 14 Mile, where participants explored opportunities for collaborative watershed efforts and identified conservation initiatives and partnerships to improve water quality, in order to improve the overall watershed health and water quality in the 14 Mile Creek watershed.
 - **Total Reach:** 6 producers, 10 lake protection group members, 7 conservation practitioners



- Planning for a workshop for members of producer-led watershed protection groups in collaboration with the Department of Agriculture, Trade and Consumer Protection (DATCP). The goal is to introduce producer-led watershed groups to a training program that will help cultivate skills for leadership in conservation, empower producer members to step into leadership roles, and help groups become sustainable and avoid burnout, so that producer-led watershed groups can increase their capacities to not just engage more farmers effectively, but also sustain their efforts and momentum over the long-term.
- A planning effort for Marathon County where local decisions makers and stakeholders are working to update the County's Groundwater Management plan. The outcome of this effort will be an updated Groundwater Management Plan that provides recommendations to County staff on how to protect and enhance the quantity and quality of potable groundwater and potable surface water supplies in Marathon County.
 - **Total Reach:** *The planning process will include 9 team members.*
- A workshop for agronomists, where attendees learned about the value and benefit of nutrient management plans, current University of Wisconsin soil fertility recommendations, the importance of nitrogen budgeting, and how to use the Nitrate Leaching Calculator. Through this workshop, agronomists gained the knowledge of how nutrient management planning and nitrogen budgeting is an effective conservation practice for increasing soil health and improving water quality.
 - **Total Reach:** *10 agronomists*
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects.
 - **Total Reach:** *15 Citizen Members of the Wood County Citizen Water Group*



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - January 2025

- Compiled all year-end reports for funds to carry over to 2025 and submitted to Finance (Earnest Money, Farm Profitability, Permit Fees, License & Permits Non-Lapsing, MDV, NMM Financial Assurance, Water Testing grant (for nitrates) and ARPA funds (drone, water quality and field test plots/days/training).
- Completed December sales tax report and forwarded to Finance.
- Updated the Wellness bulletin board with first quarter documents provided by the Wellness Coordinator.
- Completed 2024 DATCP Staff & Support Grant Reimbursement Request and submitted to DATCP (\$167,372.00). The request was approved by DATCP on 1/7/25; payment received and processed on 1/29/25.
- Began compiling data/documentation for the 2024 Finance Audit which will occur April 28 to May 9, 2025 (includes DATCP SWRM grants (SEG, Bond & Staff/Support), DATCP Innovations Grant, DNR LMPN Grant, DNR Wildlife Abatement and Claims, ARPA funds, Mill Creek Grant, and MDV funds).
- Attended January 8th CEED committee meeting via WebEx.
- Scheduled, drafted agenda, attended and took minutes at January 9th staff meeting. Reviewed pertinent items to be addressed while County Conservationist is on FMLA leave January 15th through April 9th immediately followed by a two-week vacation with anticipated return to work date of April 23rd. (Pertinent items include the 2026 DATCP SWRM Grant Application which is due on April 15th, 2025 DATCP Work Plan due on April 15th (the annual work plan is a mandatory requirement for consideration for state grants), DATCP Annual Questionnaire due in early March, as well as direction on work needed to get the ball rolling for the ARPA water quality testing, delegation of tasks for the Central Wisconsin Farmer Profitability Expo on April 30th, etc.).
- Replied to customer inquiries via phone & email regarding the 2025 tree/shrub/seed sale. Contacted customers regarding incorrect payments for tree sale orders.
- Completed Fixed Assets Addition report for drone that was purchased with ARPA funds, completed and signed *Fixed Asset Inventory Listing* and submitted to Finance.
- Attended meeting on January 13th to discuss planning and delegation of tasks for the Central Wis. Farmer Profitability Expo while County Conservationist is on FMLA. Kendra Wilhelm will be point of contact and take over as lead planner.
- Began compiling information for the 2024 LWCD Annual Report. As a side note, we'll need to take an updated photo of the CEED Committee for the annual report (potentially at the February 5th or March 5th CEED meeting). The 2024 Annual Report will be shared with the CEED Committee when completed.
- Attended Wellness Committee meeting on January 14th and shared updates with LWCD staff.
- Assisted County Conservationist with completion of 2024 Annual DATCP Questionnaire which is due while he's on FMLA.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Assisted Conservation Program Coordinator with mailing of Wildlife Claim forms to landowners.
- Worked with Ed Newton & PaNyia Yang regarding a resolution to amend the LWCD MDV budget for 2024 by appropriating 2023 unspent funds from the MDV fund balance reserve.
- Participated in judging of Wisconsin Land+Water annual poster contest to determine 1st, 2nd and 3rd places for Wood County student submissions. Ordered trophy and gift cards for top three winners. The first-place poster was submitted to the area contest on January 30th at the North Central Area land and Water Conservation Association meeting.
- Processed 66 tree/shrub/seed orders totaling \$8,780.28. Assisted customers who stopped in office with orders.
- Submitted final order to nursery for 2025 tree sale. Anticipate late April for delivery (tentatively the week after Easter). Discussed plan with LWCD staff to streamline bagging/sorting of trees/shrubs prior to distribution dates.
- Started a waiting list for the spring 2025 tree sale in the event there are extra trees for sale. Several customers reached out after the deadline with tree order requests and were given the option to be added to the waiting list.
- Processed payments for the 2024 Wisconsin Deer Donation Program. A total of 8 deer were donated by Wood County hunters and processed by Pittsville Meats, OMG Butchering and Lindsey Locker Processing, Inc. The venison was donated to charitable organizations (Pittsville PANS and St. Vincent de Paul Outreach in Marshfield). (Payments are reimbursed to the County by the Wisconsin DNR Deer Donation Program.)
- Approved staff timesheets for January 9th & 23rd pay periods on behalf of County Conservationist while on FMLA.

- Completed LWCD payroll percentages and forwarded to Finance prior to the January 9th & 23rd payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Processed nonmetallic mine annual permit fees as received. Per ordinance, annual permit fees are due by January 31st.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Kept in contact with CEED Chairman regarding department updates while County Conservationist is on FMLA.
- Verified wildlife damage general ledger and assembled all invoices and attachments for fourth quarter 2024 reimbursement request to the WiDNR.
- Posted Central Wisconsin Farmer Profitability Expo information and registration link on the LWCD website.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet.
- Processed payment to landowner for 3 cost share contracts for cover crops (Mill Creek Watershed 9-Key TMDL Project grant funds) totaling \$3,024.00.
- Attended North Central Area Land & Water Conservation Association Meeting in Stevens Point on January 30th. Discussion regarding Wood County hosting the virtual North Central spring meeting in May/June 2025.
- As a note of interest, the number of trees/shrubs sold annually from the late 90's to the 2025 sale totals approximately 584,325. The 2025 tree/shrub sale reflects an increased number of orders taken (16,550 trees/shrubs) and a significant increase in the number of seed sales, which may be attributed to the addition of several food plot mixes as well as grass/seed mixtures for low-lying/wet soils. We also added a "pollinator bear" with a backyard pollinator mix for a 200-400 square foot pollinator garden that was very popular. Processed 170 orders for the 2025 tree/shrub/seed sale totaling \$21,126.50 which includes 332 tree shelters, 12 pounds of tree gel, and seed sales of \$2,381.11.

Activities Report for Emily Salvinski

-January 2025-

- **Thursday, January 9.** Attended staff meeting. Re-grouped nitrate results in attribute table to show those above 20 ppm in a different category (were combined with the >10 category). Made a list of those above 20 ppm.
- **Friday, January 10.** Took results from Health Department's 2024 nitrate testing and added them into GIS.
- **Wednesday, January 15.** Updated "nitrates by township" map after adding new nitrate results to GIS. Updated NMP spreadsheet for 2025 and added in the first one turned in for 2025, same with gis.
- **Thursday, January 16.** Looked into where to sent samples for testing for neonicotinoids for future water program. Sorted names from list from GIS further into categories in case we work with more than just those who tested above 20 ppm. Dropped off streamflow probe to UWSP so it can get calibrated.
- **Friday, January 17.** Started renaming pictures taken in the field to include contract numbers for BITS purposes (MDVs). Checked addresses of those who tested over 20 ppm nitrates to see if they are the current resident.
- **Monday, January 22.** Attempted process in argis pro that I was able to do in old gis. Reviewed farmers 2024 nutrient management plan ahead of meeting.
- **Tuesday, January 23.** Met with farmer to go over 2025 nutrient management updates.
- **Wednesday, January 24.** Updated NMP shapefiles with latest information. Started renaming pictures taken in the field to include contract numbers for BITS purposes (MCs)

Activities Report for Kyle Andreae – January, 2025

- January 1 - Holiday
- January 2 – Lewis design
- January 3 – Lewis design
- January 6 – Drone panel preparation and meeting
- January 7 – Lewis design
- January 8 – Lewis design
- January 9 – Staff meeting, Lewis design
- January 10 – Lewis site visit and design
- January 13 – Lewis design
- January 14 – Mentorship meeting, Lewis design
- January 15 – Lewis design
- January 16 – Lewis design
- January 17 – Lewis design
- January 20 – Hoffmann site inspection, Lewis design
- January 21 – Lewis design
- January 22 – Lewis design
- January 23 – Lewis design
- January 24 – Lewis design
- January 27 – email correspondence
- January 28 – Lewis design
- January 29 – Lewis design
- January 30 – Lewis design, Drone panel preparation
- January 31 – Lewis design, Drone panel preparation



Activities Report for Kendra Wilhelm – January 2025

- Shared an article regarding helping to prevent the spread of aquatic invasive species to trout anglers (aim was to share out the article around the January 4th trout season opener).
- Shared an article regarding helping to prevent the spread of aquatic invasive species to ice anglers (aim was to share out the article around free fishing weekend).
- Reviewed the new nutrient management farmer education curriculum.
 - Followed the curriculum created by UW Nutrient and Pest Management staff with the online nutrient management course provided by DATCP.
- Participated in a planning meeting for the Central Wisconsin Farm Profitability Expo.
 - Created a “Save the Date” for the event.
 - Organized information as agenda items and speakers were finalized.
- Assisted a 5th grade teacher with invasive species lesson ideas.
 - Provided a list of invasive species in the area along with informational resources.
- Worked with DNR staff to troubleshoot/resolve a data entry issue within the SWIMS database.
- Participated in the January 9th staff meeting.
- Attended the 5th Annual Harmful Algal Bloom Research Symposium.
- Participated in the January 13th meeting to discuss details regarding the Central Wisconsin Farm Profitability Expo.
 - Continued planning and keeping in touch with planning staff and speakers throughout the month.
- Attended the third Winter Water Talk hosted by the Water Action Volunteers and Citizen Lake Monitoring Network.
 - The topic was using invertebrates as ecosystem health indicators.
- Attended a webinar focused on starry stonewort prevention and management.
- Participated in the Nepco Lake District Lake Management Committee meeting.
- Participated in the Nepco Lake District Board meeting.
 - Gave a presentation on the overview and mission of the Land & Water Conservation Department.
- Held the judging for the 2025 Conservation Poster Contest for Wood County.
 - 10 posters were submitted.
 - The theme this year was “Home is where the Habitat is.”
- Scheduled an educational lesson with a fifth-grade class in Auburndale.
- Attended the North Central Area Association Meeting.
- Participated in a meeting to discuss a watershed management planning event hosted by the Nepco Lake District.
- Processed nutrient management plans that were sent to the office.
- Used ArcGIS to map acreage of farmland with nutrient management plans in place for 2025.
- Assisted producers with writing their nutrient management plans.

Activities Report for Rod Mayer – January 2025

- Financial assurance reviews – Ignatowski, Brandl, Crist, Ladick, Milestone, Earth, Wolosek, Scheunamen. Updated files, spreadsheet, and NMM software.
- Review of another draft of Nikolai Day Road expansion plan. Emailed for final hard copy and review fee, etc.
- Act 82 enrollment for damage to strawberry beds.
- Records request for example reclamation plans to Helmrick – owner of Bridgewater.
- Created enrollment/objective spreadsheet for 2024 Wildlife Damage – prep for DNR meeting of 3. Contacted enrollees with objective issues. Obtained hunter log for those needed, updated spread sheet.
- Pond exemption inf sent to landowner – additional wetlands info for site.
- DNR meeting of 3 – reviewed all enrollees objectives/claims for 2024 Wildlife Damage and Abatement Program. Confirmed registered not on software. Act 82 notes taken for 2025 enrollments – objective misses. Approved two claims – denied one claim for repeat lack of meeting objectives.
- Harris pond exemption review, correspondence for site map, approval letter, spreadsheet, file update, send approval.
- Staff meeting
- Set up and held TEAMS meeting with DNR Ch 30 specialist for info – reasoning discussions for split jurisdiction on CH 30 mine sites in Wood County.
- Created WM40 enrollments (maps, permit applications, enrollment applications) for Marti Farms and Ron Knuth (Feb. enrollment for enrollees with appraised loss over \$1000 in 2024) – sent to crop owners.
- Completed 2024 claim calcs and forms – sent to crop owners for signatures.
- Drafted and submitted Wood County Plan of Administration for the WDACP program (5 year renewal).
- Claim denial sent to crop owner for missing objectives.
- Picked up, and reviewed deer donation invoices, pantry forms, hunter registration logs from Pittsville Meats, OMG Butchering, and Lindsey Locker. Processed forms, completed county deer donation report per DNR, submitted for payment. (8 deer donated – 343# to pantries).
- Correspondence to Wolosek for info on transferring financial assurance to different bank – etc.
- NMM reclamation permitting reminder calls to operators for fee and financial assurance deadlines – to 26 sites needed to still pay by Jan. 31.
- Processed Knuth WM-40 enrollment for 2025 and 2024 claim – sent to DNR.
- Final approval on Nikolai Day Rd. expansion plan – sent approval letter – updated files.
- Reviewed Earth Maple Ridge 2 reclamation application and plan. Completed write up for items needed and corrections – sent to Earth Inc.
- Completed 4th ¼ Wildlife damage and abatement program reimbursement report (48 pages), database input, form, invoices, etc – sent to DNR.
- Foth pond exemption reviewed and issued – spreadsheet, letter, file updates.
- Obtained digital file for Nikolai Day Rd expansion plan – converted in county GIS mapping.



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for February 5, 2025

1. **Economic Development (Jason Grueneberg)**

North Central Wisconsin Regional Planning Commission (NCWRPC) Comprehensive Plan Update – On January 7th I participated in the NCWRPC regional comprehensive plan update meeting. At the meeting the Intergovernmental Cooperation Element and the Implementation Element were presented, and discussion took place on a survey that will be used to collect public input.

Connecting Entrepreneurial Communities (CEC) Planning Committee – On January 13th I participated in the CEC Planning Committee meeting. At the meeting all of the subcommittees provided updates on their recent activity. Some of the other items discussed included the conference theme, keynote speakers, sponsors, venues and food, and finalizing the dates of the conference.

Central Wisconsin Economic Development (CWED) Fund – On January 15th I participated in the CWED Board of Directors' meeting. Some of the agenda items included Finance and Loan Committee updates, administrator and fund status report, and approval of a startup loan.

Wood County Bicycle and Pedestrian Plan Update – On January 23rd I met with staff from the NCWRPC and they provided an update on the Wood County Bicycle and Pedestrian Plan.

Discover Wisconsin – On January 23rd I met with Discover Wisconsin to discuss details of upcoming productions.

Thrive Rural Pittsville – On January 23rd I participated in bi-weekly Thrive Rural Pittsville update meeting. Discussion took place on the process of closing out the first \$25,000 grant and the process and timeline of submitting the second application.

Connecting Entrepreneurial Communities (CEC) Visioning and Programming Subcommittee – On January 23rd I participated in the CEC Visioning and Programming Subcommittee meeting. Some of the items that were discussed included the conference theme, and venues and speakers. A save the date flyer is attached to this report for the event that will take place June 16-18, 2025 in Wisconsin Rapids.

North Central Wisconsin Regional Planning Commission – On January 29th I participated in the NCWRPC full commission meeting. Some of the agenda items covered included a regional

comprehensive plan update, review and adoption of the 2025 Work Program, the Comprehensive Economic Development Strategy (CEDS) Annual Report, and review of recently released WI Department of Administration population estimates.

Marshfield Area Chamber of Commerce and Industry (MACCI) – On January 29th I attended the MACCI annual meeting.

Procedures for Handling Violations – On January 30th Corporation Counsel Peter Kastenholz shared with Planning & Zoning staff procedures to follow for processing violations in the department. Most of the discussion focused on private sewage violations that include not replacing failing systems, failure to maintain or report maintenance, or failure to pay the triennial Private Onsite Waste Treatment System (POWTS) fee. The incoming Corporation Counsel, Nicholas Flanagan also participated in the training to ensure a smooth transition on Corporation Counsel Kastenholz’s retirement.

Broadband – In January I continued to have conversations with Frontier Communications regarding the Broadband, Equity, Access, and Deployment grant application that they will be submitting in February. Wood County is providing assistance in preparation of the grant application that could provide funding to provide high-speed broadband internet to 455 homes and businesses in the area surrounding the city of Marshfield.

2. **Planning & Zoning (Emily Arndt)**

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan.
2. Meet with Nekoosa to discuss potential zoning updates.
3. Attended an update meeting with NCWRPC for Wood County Bike and Ped Plan.
4. Working through a line-by-line review of the Rock draft Ordinance.
5. Updated Land Records with all recent zoning amendments.
6. Researched career development and continuing education opportunities for 2025.
7. Continued work with the Town of Cameron to update their comprehensive plan.
8. Assisted multiple towns with zoning ordinance update questions.
9. Working through review and approval of CSMs and Condo Plats
10. Continued planning the organization of future Comprehensive Plans
11. Continued working with staff to ensure that questions are answered in a proficient manner

3. **Land Records (Paul Bernard)**

- Parcel Mapping
- Address Mapping
- Upgrading ArcGIS Pro
- Emergency Services Atlas Project

4. **Code Administrator (Brad Cook)**

1-1-2025- Holiday

1-2-2025- (1)abs cell and tanks insp for rep. conv. TN: 18, (2) Reviewed soils, plan review, issued permit for new rep conv & rep HT TN:15,18, answer phone calls and inquires with POWTS, SL,

FL.

1-3-2025- - (1)abs cell and tanks insp for rep. conv. TN: 18, (7) POWTS inspection reports written and reviewed TN: 01,12, 18, 20, 22

1-6-2025- Answer phone calls and inquires with POWTS, SL, FL, prepare and work on audit inspection.

1-7-2025- Planning & Zoning Department meeting, (5) POWTS inspection reports written and reviewed TN: 07,18, answer phone calls and inquires with POWTS, SL, FL.

1-8-2024- (1) Reviewed soils, plan review, issued permit for rep conv TN: 18, (2) well permits reviewed and issued TN: 02, 07, , answer phone calls and inquires with POWTS, SL, FL.

1-9-2024- (5) POWTS inspection reports written and reviewed TN: 03, 10, 11, 20, 21, answer phone calls and inquires with POWTS, SL, FL.

1-10-2025- (6) POWTS inspection reports written and reviewed TN: 07, 12, 13, 18, answer phone calls and inquires with POWTS, SL, FL.

1-13-2025- (6) POWTS inspection reports written and reviewed TN: 07, 11, 13, 18, answer phone calls and inquires with POWTS, SL, FL.

1-14-2024- (8) POWTS inspection reports written and reviewed TN: 01, 08, 11, 14, 18, answer phone calls and inquires with POWTS, SL, FL.

1-15-2025- (5) POWTS inspection reports written and reviewed TN: 02, 10, 11, 15, answer phone calls and inquires with POWTS, SL, FL.

1-16-2025- (5) POWTS inspection reports written and reviewed TN: 07, 17, 18, 19, answer phone calls and inquires with POWTS, SL, FL.

1-17-2025- (3) well permit reviewed and issued TN: 07, 11, 18, (3) POWTS inspection reports written and reviewed TN: 13, 15, answer phone calls and inquires with POWTS, SL, FL.

1-20-2025 -(1) Reviewed soils, plan review, issued permit for rep HT TN: 17, (6) POWTS inspection reports written and reviewed TN: 06, 07, 08, 18, 19, answer phone calls and inquires with POWTS, SL, FL.

1-21-2025-(10) POWTS inspection reports written and reviewed TN: 03, 07, 13, 18, 22, 30, answer phone calls and inquires with POWTS, SL, FL.

1-22-2025- (12) POWTS inspection reports written and reviewed TN: 01, 04, 07, 08, 17, 18, 19

1-23-2025-(1) SF 25-0001 letter written and sent TN: 07, answer phone calls and inquires with POWTS, SL, FL.

1-24-2025- Shoreland Permit Overview with Code Tech., complete E-Audit form, answer phone calls and inquires with POWTS, SL, FL.

1-27-2025- (1) HS letter written and sent TN: 04, answer phone calls and inquires with POWTS, SL, FL

1-28-2025-(1) Reviewed soils, plan review, issued permit for rep conv TN: 18, organize shoreland, floodplain, POWTS documents, answer phone calls and inquires with POWTS, SL, FL.

5. Code Technician (Kayla Rautio)

- A. Started training on shoreland zoning information/ permit applications
- B. Continued POWTS and soils education
- C. Reviewed POWTS and well delegation permits
- D. Worked on inspection reports
- E. Completed well and sanitary annual report summaries
- F. Assisted with and reviewed the 2024 POWTS Audit
- G. Inspections/Investigations:
 - 1-2-25: Conventional tank replacement inspection TN: 18
 - 1-3-25: Conventional inspection TN:18
- H. Attended Meetings/Trainings/Etc.
 - 1-7-25: Department Staff Meeting
 - 1-14-25: POWTS Chat Webinar
 - 1-30-25: Corp. Counsel Enforcement Meeting

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 5 sanitary permits and 4 well permits issued in January.
- b. ArcGIS Pro Software Project – Julie continues to assist Paul with GIS mapping project for Shoreland permits.
- c. Triennial Program Fee – Corporation Counsel letters for 157 property owners were mailed on Monday January 13th for those who have not paid the program fee.
- d. Attended the following meetings/trainings & activities:
 - i. January 8th CEED meeting (VW & JM)
 - ii. January 7th Staff meeting (VW & JM)
 - iii. January 30th meeting with Corporation Counsel and Planning & Zoning staff to discuss enforcement for failure to perform maintenance or pay the program fee for septic systems and other enforcement situations.

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, February 6, 2025

TIME: 1:00 PM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock

MEMBER EXCUSED: Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Leichtnam to approve the minutes of the January 3, 2025, meeting as presented. Motion carried unanimously.
4. There were two claims to the dog fund from Progressive Veterinary Services, LLC and South Wood County Humane Society. Motion by Perlock/Voight to approve the payment of these claims from the dog fund. Motion carried unanimously.
5. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
6. Pursuant to Wis Stats 59.42, the committee needs to confirm the appointment of Nicholas Flanagan as Corporation Counsel, effective March 3, 2025. Motion by Leichtnam/Voight to approve the appointment as presented. Motion carried unanimously.
7. The newly seated District Attorney, Jonathan Barnett, and the new Criminal Justice Coordinator, Dillon Ksionek highlighted the items they are working on in the first month in their respective positions.
8. Incoming Corp Counsel Flanagan led the committee through a number of the draft county board rules from the Wisconsin Counties Association and wrapped our current rules into the WCA rule format. Work will continue on this project.
9. There were budget amending resolutions presented from Clerk of Courts, Victim Witness, and Corporation Counsel. Motion by Voight/Perlock to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
10. Supervisor Leichtnam provided a report of the Citizens Water Group.
11. Chairman Clendenning asked the committee for approval of per diem for a meeting he had with the new District Attorney and Criminal Justice Coordinator and for the Legislative meeting in Monroe County. Motion by Leichtnam/Voight to approve the per diem request as presented. Motion carried unanimously.

12. The next meeting will be held on Friday, March 7, 2025, at 9:00 AM.

13. Chairman Clendenning declared the meeting adjourned at 2:04 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Progressive Veterinary Services, LLC

1211 Huntington Ave
Wisconsin Rapids, WI 54494
(715) 424-4440

Michael Cordova
830 10th Ave N.
Wisconsin Rapids
Wisconsin Rapids, WI 54495

Client ID: 7941
Invoice #: 130342
Date: 11/13/2024

Patient ID: 15617 Species: Canine Weight: 56.00 pounds
Patient Name: Alita Breed: Pitbull Mix Birthday: 00/00/0000 Sex: Female

	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>
11/11/2024	Rabies Observation Exam	Beth Macias, DVM	1.00	\$38.00
			Patient Subtotal:	\$38.00

Reminder

11/11/2025 Rabies Vaccine 3 year

Patient ID: 15618 Species: Canine Weight: 68.00 pounds
Patient Name: Blaze Breed: Pitbull Mix Birthday: 00/00/0000 Sex: Male

	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>
11/11/2024	Rabies Observation Exam	Beth Macias, DVM	1.00	\$38.00
			Patient Subtotal:	\$38.00

Reminder

11/11/2025 Rabies Vaccine 3 year

Invoice Total:	\$76.00
Total:	\$76.00
Invoice Balance Due:	\$76.00

Balance Due: \$400.30

Our doctors and staff thank you for choosing our hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

South Wood County Humane Society
 3621 64th St N
 Wisconsin Rapids, WI 54494 US
 +17154230505
 swchs@swchs.com
 www.swchs.com

Invoice



BILL TO
 MICHAEL CORDOVA
 830 10TH AVENUE N
 Wisconsin Rapids, WI 54495
 United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
683	12/23/2024	\$600.00	01/22/2025	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2024	Bite Quarantine	reclaim after bite quarantine for Alita and Blaze	2	300.00	600.00

Thank you for working with the South Wood County Humane Society
 "Working together to build a better community"

BALANCE DUE **\$600.00**



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

FEBRUARY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- During the week of January 13th the Wisconsin Support Collections Trust Fund experienced a global network issue which impacted their ability to process payments. This led to payments being delayed to customers across the state. The problem was further complicated with banks being closed on Monday January 20th for the Martin Luther King Jr. Holiday.
- I will be attending the Policy Advisory Committee Meeting on February 6th.
- I will be presenting on “Program Funding and Child Support Agency Budgets” at the New Directors’ Orientation on February 13th.
- I will be attending the WCSEA meeting in Madison on February 20th. Prior to the afternoon meeting I will be going to the Capitol to meet with Legislators about budget issues in the upcoming State Budget.
- All staff members completed the yearly IRS and Social Security training.
- Agency performance remains strong with a slight dip in the current support collection rate for the month of December.
- The current IV-D case count is 3,700.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

February 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

January 3, 2025

- Attended the Judicial & Legislative Committee meeting.
- In September I reported on a case that required two in person American Sign Language interpreters. The cost for these interpreters totaled \$2,651.25. I applied for Interpreter Emergency Funds through the Wisconsin Court System on 12/2/2024. On this date, my request was granted for the full amount!

January 6, 2025

- Attended the PIT committee meeting.
- The posting for the Information Clerk position ended on this date. We had a total of 89 applicants.

January 16, 2025

- Interviews were held for the Information Clerk position.

January 20, 2025

- A resolution was provided by the Finance Director to amend the 2024 Clerk of Courts-Family Court Commissioner budget. In November of 2023, when the retainer agreement was discussed between the commissioner and judge, a pay increase was requested and approved by the judges. The 2024 budget was completed before that time and therefore could not be included in my budget.

January 23, 2025

- The final interviews were held for the Information Clerk position.
- We had several really great candidates to choose from.
- We are waiting for reference checks to be completed at this time.



Wood County

WISCONSIN

CORPORATION
COUNSEL
OFFICE

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
January 2024

1. Nick Flanagan has been job shadowing several times, the focus being on court hearings. Afterwards we will discuss what transpired. Nick has a lot of experience in representing municipalities but not as much in the courtroom. He is a quick study, and the transition process is moving along as planned. The committee made a good selection.
2. Speaking of new talents, I met our District Attorney Jonathon Barnett recently. Jonathon mentioned his intention of transferring responsibility for much of the juvenile matters from his office to that of the Corporation Counsel's office. This idea has been bandied about for years now and due to a failure of anyone to push the issue in conjunction with the added costs to the County, it has not taken hold. At this point, my advice would be to give the new Corporation Counsel a year or so on the job before this proposal is given serious attention.
3. As previously mentioned, the Planning and Zoning Department was looking to meet with the Corporation Counsel staff to jointly train on the litigation process due to there being a number of new members in Planning and Zoning and one in this office as well. By the time the committee meets that training session will have taken place with Nick being a part of it.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL
JUSTICE DEPARTMENT

JANUARY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

1/6/2025: Drug Court Staffing/Court
1/8/2025: Drug Court Policy/Procedure Meeting
1/8/2025: Mental Health Court Staffing/Court
1/8/2025: RSAT Site Meeting/Tour
1/13/2025: RSAT Zoom Meeting
1/13/2025: Drug Court Staffing/Court
1/13/2025: Wood County Human Services Director (concerning assessments)
1/14/2025: DHS Zoom Meeting (concerning progress on grant)
1/14/2025: Budget Meeting with Finance
1/15/2025: Wood County Outpatient Clinic (concerning assessments)
1/15/2025: Mental Health Court Staffing/Court
1/16/2025: Drug Court Monthly Sustainability Meeting
1/16/2025: RSAT Monthly MAT Collaboration meeting
1/16/2025: DHS Webex Meeting (Wisconsin deflection initiative)
1/17/2025: Heather Kierzek (state courts EBP program manager)
1/21/2025: County Board Meeting
1/22/2025: Met with potential RSAT programming providers
1/22/2025: Mental Health Court Staffing/Court
1/22/2025: RSAT Budget Meeting
1/23/2025: DHS Zoom Meeting (update on contract progress)
1/23/2025: Justice Coordinator Monthly Webex Meeting
1/27/2025: RSAT and Jail Programming Collaboration Meeting
1/27/2025: Drug Court Staffing/Court
1/29/2025: RSAT Meeting (with jail medical provider SHP)
1/29/2025: Mental Health Court Staffing/Court
1/30/2025: ODC Site visit and Meeting (Concerning RSAT and Drug Court)
1/30/2025: Wood County Human Services OPC Staffing (Staffing D/C clients)
1/31/2025: TAD Programming Zoom Meeting
1/31/2025: ODC Jail Tour for Licensing Purposes (RSAT related)

Drug Court:

Current Participants: 21
Active Referrals: 4
2025 Terminations: 0
2025 Graduation: 2
Pending Referrals: 3

The Policy and Procedure Sub-Committee completed the new Policy and Procedure Manual for Drug Court.

We will continue to update the manual with any minor changes that occur. However, the primary policies and procedures have been agreed upon and any further changes will go through the Drug Court Sustainability Committee.

Benjamin Goodreau resigned his position as the part time Drug Court Case Manager in January. To accommodate his last two weeks his position was adjusted to a casual position. This position was posted and subsequently filled in the month of January. The position will remain casual at this time and the new case manager (Emily Primeau) will start 2/13/2025.

Wood County Human Services will no longer be a voting member of the drug court treatment team. However, they have agreed to provide regular assessments and remain as our primary treatment provider. We have filled the treatment position on our team with representatives from ODC Opportunity for Hope Clinic (primarily Jesse Portillo). A representative of Drug Court will attend Wood County Human Services Outpatient Clinic staffing meetings on a weekly basis so that we can continue to have accurate updates for our treatment team on each of our participants.

Residential Substance Abuse Treatment Grant/DHS Allotment:

These two funding sources have made it possible to continue our MAT services and also to have a role in expanding the current treatment pod program within the Wood County Jail. They are funding two .8 (32 hour per week) positions including an addiction medicine nurse practitioner and a case manager. Paula Hensel, the nurse practitioner, will be partnering with SHP (the jail's medical provider) to assist with the medication assisted treatment needs of our inmates. Andrea Kukla, the case manager, will be providing screenings and case management for both the MAT program and the jail's residential program. We are also providing financial support to Three Bridges Recovery to continue running the treatment pod as a part of these funding sources.

Paula Hensel recently obtained a collaborating physician and liability insurance in January and can start seeing participants in the jail. We are not initiating new medications currently, but that is a goal for February. Her focus this month has been much more on building a foundation for her new position with the county. It is worth noting, though, that she did specifically facilitate continuation of methadone for a pregnant woman in our jail without her missing a dose and has started to address existing prescriptions in general.

Part of having a nurse practitioner in the jail and expanding our role with the treatment court has been creating partnerships with area resources. In January we finalized an MOU with Wausau Comprehensive Treatment Center to provide Methadone to those who come to jail with an active prescription. We also have completed an MOU with ODC Opportunity for Hope Clinic to provide counseling services within the jail as part of the jail's residential treatment program. Furthermore, we continue to work toward incorporating a new electronic medical record program to help the jail, its contracted health care provider, and our own MAT provider. Our current intention is to be able to meet all of the Wood County Jail's medication assisted needs at the time of transition into the new facility.

The jail is not currently offering a treatment pod and does not intend to until they are in the new facility. However, my staff have been working to have everything in place for when a treatment pod is offered again. Andrea is working to create a more intensive programming schedule to maximize participant exposure to pro-social opportunities for growth. She also saw several MAT participants discharge this month and continues to work with them in the community as part of the after-care component of the grant.

Department Budget:

I started my role with the Wood County Criminal Justice Department on 1/6/2025. On my first day it became clear that there were several items related to the budget, specifically with each of our grants, that needed to be addressed immediately. As I worked through things I found several discrepancies and we are currently working through them with the help of the finance department and the appropriate grantors at the state level. I have spent a significant amount of time in January working through this and hope to be able to provide resolutions to the oversight committee in the near future.



February 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

Listed below are final statistics from cases and documents filed during 2024 with our office:

- 983 new cases filed in 2024 through our office in the areas of juvenile matters, mental commitments, guardianships and probate
- 32,631 documents filed or produced in all our case types
- 1,734 hearings that were clerked in court by our office

These numbers reflect the vast amount of work done in our office over the past year. For the majority of the year we operated short a position. Due to changes in the Branch 1 judicial assistant position along with Judge Potter's retirement we have shared a position with Branch 1. The legal administrative assistant floater position is now posted and interviews will be held shortly. Filling this position will help with the load of work on those currently in our office.

I prepared the 2024 Report on Protective Placement for wards under a guardianship. This annual report is due in January to the District 9 Court Administrator.

Meetings Attended:

- 1/14 – Monthly Judges Meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

FEBRUARY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On January 3rd, I attended the Judicial and Legislative committee meeting
- Thank you, Judge Brazeau, for administering my Oath of Office on January 6th. My four-year term commences on January 6, 2025, and ends January 1, 2029. What an honor it is to continue to serve Wood County as Register of Deeds!
- I attended the WCA weekly webinars for January.
- On January 17th, I presented on Property Fraud to the Wood County Towns Association in Nekoosa. At the end of the meeting, Deputies Joy Kraft and Faith Kenowski assisted those in attendance with enrolling in Property Fraud Alert. With fraud on the rise, it's my hope enrollment numbers continue to increase. Please encourage others to call or stop in to sign up.
- Representative Scott Krug has been very helpful in assisting the WRDA with Chapter 59.43 Clean-Up Bill. The draft received has the suggested changes incorporated and WRDA is working on reviewing.
- All ROD staff attended a virtual training offered by the State Vital Records Office. The training included an overview of the new WAVE project, SVRIS help resources and Add/Update Request demos.
- I attended the WRDA Board meeting on January 28th.



VICTIM WITNESS SERVICES REPORT
January 1-29 2025

This is a general overview of Victim/Witness services for above reporting period

109 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims
- Coordinate consultation with attorneys
- Escort victims to hearings
- Assist with victim impact statements
- Restitution
- Community Referrals
- Crime Victim Compensation

198 - Notifications By Mail

(initial packet, hearings, bench warrant, dismissal, disposition, sentence after revocation, bond modification requests)

Number of Victims Served (1/1/2024-12/31/2024)

- 1238 parties identified as victims and 884 elected services (71%)
- Goal is to increase awareness and usage
- Plan additional phone contacts to no response parties
- Monitor on monthly basis

Additional Information :

- In process of preparing reimbursement request (period June-Dec 2024) from the Wisconsin Department of Justice.
- Protect training - improve documentation and tracking of services

Respectfully,

Alicia Parenteau, Victim Witness Coordinator
Julianne Esser, Program Assistant

MINUTES HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, February 6, 2025
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Scott Brehm, John Hokamp, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of the January 2, 2025, meeting were presented. Motion by Breu/Thao to accept the minutes as amended. Motion carried unanimously.
4. Fred Heider from the North Central Wisconsin Regional Planning Commission gave an update to the committee on the status and next steps of the Parks, Recreations, & Open Spaces plan being worked on by their organization for Wood County. He provided the background and timeframe for completion. This plan is required in order to qualify for grant funding for projects.
5. The Parks & Forestry staff reports were reviewed.
6. Parks & Forestry Director Schooley presented special use permits for the following organizations: - 2025 Red Sands Beach Closure request from Aqua Skiers, South Park - 2025 State Water Ski Show Tournament, South Park - 2025 Winter and Summer Kiwanis Youth Outdoor Days, South and Nepco Lake Park. Motion by Brehm/Breu to approve the special use permits as requested. Motion carried unanimously.
7. Schooley gave an update of the progress being made at CERA Park, namely cutting, pruning and stump grinding of trees.
8. Schooley discussed the renaming of CERA Park and reviewed some of the history of the park and previous names used. Consensus of the committee was to open the renaming up to the public via social media and bring back suggestions at a future meeting.
9. Schooley requested permission to solicit for donations for improvements to CERA Park, pursuant to County Board Rule 32. Motion by Breu/Brehm to approve the

request. Motion carried unanimously. The committee also requested that Schooley look into funding required for naming rights to objects within the park.

10. Schubert reviewed the issue on the county forest where the awarded bidder is no longer in business and did not complete their contract. As has happened in the past, a novation agreement was used to transfer the contract to another willing logger if that logger agreed to the pricing that was originally bid. Contract #780 fits this scenario and Midwest Hardwoods is willing to take over this contract and provide its own performance bond. Motion by Hokamp/Breu to approve Midwest Hardwoods taking over Contract #780 for the same pricing that was bid by Yoder Logging. Further, the performance bond would be returned to Yoder Logging. Motion carried unanimously.
11. The Wood County Wildlife Area Advisory Committee minutes were reviewed. It was noted there is a vacancy on this committee. If anyone is interested, they should contact Schubert.
12. Parks & Forestry revenue reports were reviewed.
13. Motion by Thao/Hokamp to approve the Parks & Forestry vouchers. Motion carried unanimously.
14. The Highway Dept. staff reports were highlighted and reviewed. Hawk reviewed the accident recovery charges and collections that is done by the program assistant. Over \$86,000 has been recovered since the department started this in 2021.
15. The Highway revenue report was reviewed.
16. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
17. Highway Commissioner Hawk reviewed the USH 10/STH 186 intersection issues and will be asking the WisDOT for use of a non-conforming sign to, hopefully, better alert drivers of the divided highway. WisDOT would have to approve any signage change at this intersection. This would possibly be of some help in the short term.
18. Hawk submitted a federal grant for CTH A in the amount of \$25M, however with the change in the federal administration, some of the funding is in limbo. He will keep the committee updated.
19. Hawk updated the committee on the progress of the CTH AA closing and upgrades. They are currently in the planning & permitting process.
20. The next meeting will be held on Thursday, March 6, 2025, at 9:00 AM at the Highway Department Conference Room.

21. Chairman Hahn declared the meeting adjourned at 10:13 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Wood County Wildlife Area Citizens' Advisory Board (WCWA CAB)

Meeting Minutes

Meeting Date: October 14, 2024 5:30pm

Meeting Location: Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI

Present:

- Sophie Figueroa (Member)
- Ryan Haffele (WI DNR)
- Larry Isensee (Member)
- Leo Kedrowski (Member)
- Scott McAuley (Member)
- Curt Pluke (Member)
- Dennis Polach (Wood County Board Appointee)
- Fritz Schubert (Wood County Forest Administrator)
- Dale Weis (Chair)
- Jim Winkler (Vice Chair)
- Mike Wipfli (Member)

Absent:

- Vacant (Dawn Schmutzer; Secretary)

Agenda & Minutes:

1. Call meeting to order

- Meeting called to order by Weis at 5:32pm.

2. Declaration of Quorum

- Quorum declared by Weis.

3. Welcome New Member

- Welcome to Sophie Figueroa! She is replacing Nathan Voit.

4. Approve minutes of July 15, 2024 meeting

- **MOTION** made by McAuley to Approve the 7/15/24 Minutes; seconded by Winkler. No discussion. Unanimous vote in favor; **MOTION CARRIED.**

5. Correspondence

- No correspondence received.

6. Elect Officers

- Nomination made for Isensee as Secretary. **MOTION** made by Pluke to Elect Isensee as Secretary; seconded by McAuley. No discussion. Unanimous vote in favor; **MOTION CARRIED**.
 - Weis delivered to Isensee the Secretary briefcase.
- Nomination made for Winkler as Vice Chair. **MOTION** made by Weis to Elect Winkler as Vice Chair; seconded by Pluke. No discussion. Unanimous vote in favor; **MOTION CARRIED**.
- Nomination made for Weis as Chair. **MOTION** made by Winkler to Elect Weis as Chair; seconded by Pluke. No discussion. Unanimous vote in favor; **MOTION CARRIED**.

7. Public Comments

- No public comments.

8. Mission and Goals Discussion

- Isensee distributed and presented a WCWA CAB North Star proposal document (attached). The purpose of the North Star is not to be bylaws or binding, but rather guide future decision making by the CAB.
- **MOTION** made by Isensee to Approve the WCWA CAB North Star Document as Presented; seconded by McAuley.
- Discussion:
 - Haffele and Schubert noted that there are errors on the WCWA and CAB slides.
 - **ACTION:** Haffele and Schubert to send corrections to Isensee.
 - Haffele made the following comments:
 - There are parcels in the Wood County Wildlife Area that are not part of the WI DNR lease and management of these is not within the scope of the WCWA CAB.
 - DNR priorities for management of the WCWA are as follows:
 1. Terms of the WI DNR / Wood County lease.
 2. The DNR Management Master Plan.
 3. Funding Requirements and Forest Certification Requirements.
 - Several members questioned if there is redundancy between the WCWA Rules of Order and this North Star document. Weis provided Isensee with a copy of the Rules of Order from approximately 1992.
 - **ACTION:** Schubert and Weis to provide Isensee with the most recent copy of the Rules of Order.
 - Several members noted that the WCWA CAB's first responsibility is to the Wood County Board and feedback should be addressed there first.
 - Several members expressed concern that the listed priorities are too restrictive and/or may be construed as commitment to accomplish them.
- **MOTION WITHDRAWN** by Isensee. He will incorporate all feedback, update the document, and re-present it at the next meeting.

9. Sandhill – Meadow Valley - Wood County Updates

- Haffele provided the following update:
 - \$5,000 (first half of the 2024 allotment) is earmarked for the Stuart Marsh repair. This work will start in November or December. This portion of the allotment will get used this year.
 - \$5,000 (second half of the 2024 allotment) is earmarked for double tubes on South Bluff. This will not happen this year as the bids came back much higher than expected.
 - There are three alternative projects for the unused portion of the allotment:
 1. Brush removal from the Wood County barrens. This removes biomass from the barrens so they can be managed with burns.
 2. Buckthorn removal on the west fence.
 3. Mowing dikes
 - **MOTION** made by Pluke to Reallocate \$5,000 of the 2024 Allotment from Double Tubes on South Bluff to Brush Removal from the Wood County Barrens; seconded by Winkler. No discussion. Unanimous vote in favor; **MOTION CARRIED**.
 - First Impoundment drawdown continues in hope for good weather conditions for tree removal this winter.
 - The WI DNR is seeking internal approval to apply for a grant with the Nature Conservancy and may request that the WCWA CAB apply its 2025 allocation towards matching funds for this grant. There are 75-85 acres within the WCWA that benefit from this grant.
 - **ACTION:** This will be included on the agenda for next meeting.

10. 2025 Allotment

- Haffele made the following recommendations for the 2025 allotment (\$10,000):
 - 27 acres of old aspen removal. This improves grouse habitat as they need young (< 25 year) forest to thrive.
 - Brush removal from barrens. This improves grassland development which is good for turkey habitat.
 - 3rd and 4th Impoundment tree removal. Removal of the trees opens the landscape for better waterfowl production.

11. Member Matters

- McAuley noted that the Wisconsin Trappers Association will become a sponsor of the WCWA and may do its own projects.

12. Set next meeting date

- Next meeting is set for Monday, February 10, 2025, at 5:30pm at Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI.
 - **ACTION:** Haffele to confirm that Zak Knab is available at that time.

13. Adjourn

- **MOTION** made by Pluke to Adjourn; seconded by Winkler. No discussion. Unanimous vote in favor; **MOTION CARRIED**. Meeting adjourned at 6:59pm.

Minutes Take By: Larry Isensee, Secretary

Minutes Validated By: Dale Weis, Chair

These minutes are draft until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

January 29, 2025

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for February 6, 2025 HIRC meeting

Department Activities

Personnel/Administration

Highway Department has no vacancies for the fourth month in a row.

CY 2024 Highway incurred \$26,336.95 in accident damage expenses to County Highways. Through routine invoicing and Wisconsin TRIP we recovered \$27,697.26. There was some minimal payment or recovery from 2023 accident claims paid in 2024. CY 2025 started off with a TRIP payment of \$942.48 in January. Since Rachel Krause, Program Assistant started recovery of accident claims in 2021, a total of \$86,860.44 has been recovered, and \$113,720 has been invoiced. When insurance or responsible parties do not pay their accident invoice, Rachel submits their unpaid amount to the Wisconsin IRS Tax Refund Intercept Program. Since 2021 we have received \$3,219.44 through the WI IRS TRIP.

Commissioner with assistance from consulting firm completed an application for the Federal Build Grant (formerly known as RAISE Grant) for CTH A. This is a very competitive grant program with a maximum award amount of \$25 Million dollars per project. Commissioner received letters of support from the Town of Marshfield, Town of Richfield, Town of Wood, Sen. Testin, Rep. Krug, Rep. Spiros, Sen. Tomczyk, DOT Secretary Boardman. Wood County will know in June if awarded the grant.

Commissioner attended a Community Safety Awareness meeting on January 28 in the Village of Auburndale. The meeting was called to draw awareness to the US 10/STH 186 fatal crash that claimed the life of a teenager in December. Members of the community are seeking to have the WisDOT make changes to this intersection and potentially others on US 10 to prevent further crashes from occurring. Commissioner is working with the Sheriff's Department to get WisDOT to make improvements to this intersection so drivers do not have to cross 4-lanes of highspeed traffic, ultimately eliminating the potential for "T" bone type crashes.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Design Engineering 90% Complete
 - R/W acquisition in progress.
- WisDOT STP Bridge CTH N (STH 186 – CTH N) **Construction 2025**
 - LET for Bids on 12-10-24 (\$416,823)
 - 80/20 Project

- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - Design Engineering 80% Complete
 - R/W Plat recorded and R/W acquisition in progress
 - Borrow site (pond) anticipated winter 2025.
 - Coordination of box culvert extension, to be performed by Wood Co Hwy. in 2025
- CTH BB Realignment Project
 - Final alignment selected; R/W acquisition complete.
 - WDNR & USACE wetland documentation completed.
 - Construction anticipated to begin *early 2025*.
- Marshfield Brine Building
 - Building/Doors/Exterior Complete
 - Plumbing Complete
 - Electrical anticipate completion mid-February
- CTH A Corridor Preliminary Engineering
 - 30% Preliminary engineering complete
 - Haz Mat report
 - Crash analysis.
 - Alignment & Profile set
 - Intersection analysis & Safety Certification complete
 - Commissioner exploring funding options.
 - Commissioner submitted Federal Build/Raise Grant 1-29-25
 - Commissioner reviewing potential options to acquire abandoned property with Haz Mat.
- CTH AA Lynn Creek
 - Geotechnical/pavement cores complete
 - Wetland Delineation Complete
 - Topo Survey Complete
 - Initial WDNR Correspondence Complete
 - Preliminary alignment complete
 - Preliminary Plans in progress
- Unisex Locker Room/Restroom
 - Complete.

Highway Maintenance

Work in December included:

- Sign replacements,
- Brush cutting
- Snow & ice control
- Crack Filling & Mastic Repairs
- Bridge railing repairs/maintenance

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- January 6 – WCHA Executive Committee Meeting, Virtual
- January 7 – Operations Committee
- January 9 – CTH F R/W Certification meeting with WisDOT, Virtual
- January 9 – CTH A Build/RAISE Grant progress meeting, Virtual
- January 13 – 15 – WCHA Winter Road School, Wis Dells
- January 13 – WCHA Board of Directors meeting, Wis Dells
- January 16 – CTH AA Progress meeting, Virtual

- January 17 – Bid Express Virtual Meeting
- January 21 – County Board Meeting
- January 22 – Bid Express Virtual Meeting
- January 23 – CTH A Progress meeting, Virtual
- January 24 – Discussion with WisDOT District Director, CTH A & US 10/STH 186 Inter
- January 28 – CTH A Build/RAISE Grant Progress meeting, Virtual
- January 28 – US 10/STH 186 Local Citizens meeting, Auburndale Village Hall
- January 29 – Submitted Federal Build/RAISE grant

EQUIPMENT

International single axel patrol truck purchased in 2023 anticipated to be delivered in March and go into service in April 2025.

The base radios at the Highway Department were installed in 2006 and are no longer supported. Many of the radios are not properly functioning and require service or parts. Parts are only available on auction sites such as Ebay. We cannot replace individual radios because all the radios have to operate on the system, or they will not work properly. The quote for eight new base radios is just under \$24,000. There was a pricing incentive if ordered before the end of January, so the Commissioner ordered these radios in January. There is no scheduled delivery date at this point, however they are anticipated to be delivered sometime late in 2025.

Highway Department replaces handheld radios usually 6 – 8 at a time on a 3 – 5-year rotation. Also ordered in January were 6 handheld radios, microphones, and rechargeable batteries for approximately \$4,700 and we received special pricing if we ordered by the end of January.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

We have received the first General Transportation Aids payment of \$636,349.77. We will receive two more payments this year; one in July for \$1,272,699.54 and one in October for \$636,349.77. Those monies are the main source of funding for the Maintenance Fund.

We are chiefly engaged in Snow Removal and Shop Operations at this time of year.

Other

As of February 1, I will begin the procedures to close the Highway Department books for 2024.

This month continues the educational series, Bookkeepers Corner, which I began a few months ago. The chapter this month is on Highway Department Funds – Machinery Fund.

HIGHWAY DEPARTMENT FUNDS – MACHINERY FUND**The Funds in Detail****Machinery Fund*****Purpose of the Fund***

The purpose of this fund is to account for the revenues and costs associated with field tools, shop operations, fuel handling, machinery operations, bituminous operations (machinery), and buildings and grounds.

Source of Funding

This fund is supported by fuel handling charges, state revenue from radio reimbursement, chloride storage, and machinery storage, sale of salvage and waste products from the shop, gains on fixed asset sales, asphalt plant machinery production revenue, and machinery revenue generated by using the equipment.

Sub-categories

Many of the sub-categories here are treated as cost pools, per the Uniform Cost Accounting Manual. With a cost pool, the Department accumulates costs for a sub-category for the fiscal year. The costs are divided by some pre-determined unit to come up with a per-unit cost. That cost is then charged to projects in the following year as a way to recover costs for the cost pool. The recovery of costs is accounted for in “cost-allocation accounts”. The following sub-categories are treated as cost pools: Field Tools, Fuel Handling, Machinery Operations, and Bituminous Operations.

Field Tools – Consists of those items that are purchased or built for use on multiple field projects and which cost less than \$5,000, except for units determined to be “classified” by the State. Classified means that a separate, required rate has been established for the use of that piece of equipment. Field tools includes hand shovels, picks, skill saws, power drills, etc.

Shop Operations – Consists of the Shop Supervisor, Stockroom Attendant, and occasionally the welder or mechanics. This area of the budget is concerned with the oversight of the shop and all its duties.

Fuel Handling – This is currently not a big part of the Department budget because most of the fuel handling is done via outside contractors.

Machinery Operations – This is the most significant part of the Machinery Fund. Machinery is purchased, used, and repaired through this sub-category. The State has determined a charging rate for each piece of equipment that we use. For each hour the equipment is in use, the rate is charged as an expense to the project and a revenue (cost allocation recovery) to the Machinery Fund. The revenues generated by the machinery support the purchase of new equipment as well as coverage for most of the other expenses in this fund.

Bituminous Operations – This is the machinery arm of the bituminous operations process. The plant itself is treated separately from the production of asphalt for revenue and cost purposes.

Expenses and Revenues of the Fund

Expenditures

Budget expenditures are broken down into the following:

Personal Services – Salaries, Health Insurance, FICA, Incremental Labor Costs (ILC - recovery of fringe benefit costs), post-employment benefits, vision, life insurance, and workers compensation.

Contractual Services –Repair and maintenance of vehicles, utilities, garbage disposal, and rugs.

Supplies and Expense – Field tools expenses, stockroom materials and outside contractors (haul equipment, repair equipment, scale inspections), shop supplies, tool allowance, welders test, welding supplies and LP, fuel pump repairs, State of Wisconsin Tier II invoice payment, supplies for repair and maintenance of vehicles, smoke school, air emissions seminars, particulate testing, plant scale license renewals, asphalt plant reporting, portable toilet pumping fees, and salt shed storage building expense.

Fixed Charges –Property insurance allocation, repair of asphalt plant – use of equipment, and buildings and grounds insurance – fire.

Revenues

Intergovernmental Charges – Fuel handling and recovery charges, state revenue – radio/gpl, state revenue – chloride storage, state revenue – machinery storage, machinery revenue, and asphalt plant machinery production revenue (machinery replacement).

Miscellaneous – Rental of land or lease of seasonally posted roads, gain or loss on sale of fixed assets, and sale of salvage and waste (shop).

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Friday, January 31, 2025

		2025			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act		\$400,000.00	(\$400,000.00)	(100.00%)
43531	State Aid-Transportation	636,349.77	2,497,341.00	(1,860,991.23)	(74.52%)
43534	State Aid-LRIP		844,061.00	(844,061.00)	(100.00%)
	Total Intergovernmental	<u>636,349.77</u>	<u>3,741,402.00</u>	<u>(3,105,052.23)</u>	<u>(82.99%)</u>
Licenses and Permits					
44101	Utility Permits	2,625.00	30,550.00	(27,925.00)	(91.41%)
	Total Licenses and Permits	<u>2,625.00</u>	<u>30,550.00</u>	<u>(27,925.00)</u>	<u>(91.41%)</u>
Intergovernmental Charges for Services					
47230	State Charges		1,264,109.00	(1,264,109.00)	(100.00%)
47231	State Charges-Highway		268,014.00	(268,014.00)	(100.00%)
47232	State Charges-Machinery		(14,629.00)	14,629.00	(100.00%)
47300	Local Gov Chgs		848,896.00	(848,896.00)	(100.00%)
47330	Local Gov Chgs-Transp		1,964,726.00	(1,964,726.00)	(100.00%)
47332	Local Gov Chgs-Roads		267,134.00	(267,134.00)	(100.00%)
47333	Local Gov Chgs-Bridges		117,697.00	(117,697.00)	(100.00%)
	Total Charges to Other Governments		<u>4,715,947.00</u>	<u>(4,715,947.00)</u>	<u>(100.00%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway		2,731,559.00	(2,731,559.00)	(100.00%)
	Total Interdepartmental Charges		<u>2,731,559.00</u>	<u>(2,731,559.00)</u>	<u>(100.00%)</u>
	Total Intergovernmental Charges for Services		<u>7,447,506.00</u>	<u>(7,447,506.00)</u>	<u>(100.00%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	43.70	10,605.00	(10,561.30)	(99.59%)
	Total Miscellaneous	<u>43.70</u>	<u>10,605.00</u>	<u>(10,561.30)</u>	<u>(99.59%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,451,500.00	(2,451,500.00)	(100.00%)
	Total Other Financing Sources		<u>2,451,500.00</u>	<u>(2,451,500.00)</u>	<u>(100.00%)</u>
	TOTAL REVENUES	<u>639,018.47</u>	<u>13,681,563.00</u>	<u>(13,042,544.53)</u>	<u>(95.33%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	38,256.58	437,391.41	399,134.83	91.25%
53120	Hwy-Engineer	11,934.99	210,931.64	198,996.65	94.34%
53191	Hwy-Other Administration	23,431.74	402,931.49	379,499.75	94.18%
53210	Hwy-Employee Taxes & Benefits	(762,286.59)		762,286.59	0.00%
53220	Hwy-Field Tools	(5,086.22)	(45,534.22)	(40,448.00)	88.83%
53230	Hwy-Shop Operations	15,030.56	397,971.95	382,941.39	96.22%
53232	Hwy-Fuel Handling	1,551.25	(17,766.00)	(19,317.25)	108.73%
53240	Hwy-Machinery Operations	(171,168.75)	(71,912.30)	99,256.45	(138.02%)
53250	Hwy-Crushing Operations		17,936.97	17,936.97	100.00%
53251	Hwy-Crushing Operations Production		103,564.60	103,564.60	100.00%
53260	Hwy-Bituminous Ops	1,619.43	214,888.22	213,268.79	99.25%
53266	Hwy-Bituminous Ops		2,017,610.84	2,017,610.84	100.00%
53270	Hwy-Buildings & Grounds	10,545.80	233,326.35	222,780.55	95.48%
53290	Hwy-Salt Brine Operations	112.87	(1,013.49)	(1,126.36)	111.14%
53291	Hwy-Salt Brine Operations	5,978.04	(4,800.49)	(10,778.53)	224.53%
53281	Hwy-Acquisition of Capital Assets	47,685.45		(47,685.45)	0.00%
53310	Hwy-Maintenance CTHS		65,522.15	65,522.15	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	104,271.36	2,296,960.44	2,192,689.08	95.46%
53312	Hwy-Snow Remov	110,391.88	990,000.16	879,608.28	88.85%
53313	Hwy-Maintenance Gang	3,375.02	217,072.03	213,697.01	98.45%
53314	Hwy-Maint Gang-Materials	1,770.00	8,302.00	6,532.00	78.68%
53320	Hwy-Maint STHS	132,930.69	1,264,109.05	1,131,178.36	89.48%
53330	Hwy-Local Roads	19,084.94	1,964,726.04	1,945,641.10	99.03%
53340	Hwy-County-Aid Road Construction		330,037.42	330,037.42	100.00%
53341	Hwy-County-Aid Bridge Construction		250,731.09	250,731.09	100.00%
53490	Hwy-State & Local Other Services	24,307.84	848,895.86	824,588.02	97.14%
53491	Hwy-ATV Route Signage		17,346.37	17,346.37	100.00%
	Total Public Works-Highway	<u>(386,263.12)</u>	<u>12,149,229.58</u>	<u>12,535,492.70</u>	<u>103.18%</u>
Capital Outlay					
57310	Highway Capital Projects	20,582.59	3,423,665.39	3,403,082.80	99.40%
	Total Capital Outlay	<u>20,582.59</u>	<u>3,423,665.39</u>	<u>3,403,082.80</u>	<u>99.40%</u>

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Friday, January 31, 2025

	Actual	2025 Budget	Variance	Variance %
TOTAL EXPENDITURES	(365,680.53)	15,572,894.97	15,938,575.50	102.35%
NET INCOME (LOSS) *	1,004,699.00	(1,891,331.97)	2,896,030.97	(153.12%)



Parks & Forestry Department Reports

February 6, 2025

Director Report, by Chad Schooley

- Continue project management of Powers Bluff Maintenance Shop Project. All framing is complete, steel roofing and siding to begin shortly
- Continue working with Architect on PB Shelter design.
- Fred Heider, NCWRPC, will be attending the meeting to discuss the process for the Parks, Recreation, and Open Spaces Plan update.
- Continue planning process for CERA Park. Shower and Shelter building accessibility, plumbing, and electrical upgrades are current priorities. P&F staff have done a great job thus far removing hazard trees, stumping, and pruning throughout the park. In addition, inventory is being done on equipment and supplies. Items deemed unusable, or are not needed by our department, are being recycled, trashed, or sold on Wisconsin Surplus Online Auction.
- When CERA Park was originally developed in the 1970's it was known as "Lake Biron North Shore Park". I think it would be best to rename the park- but to keep some of the history within it's name. Because we already have a "North Park", I would prefer not to have that as a part of the name. However, I think "Lake Biron County Park" would be a good fit. I would like to discuss further at meeting. Official name change will be in the form of a resolution.
- I would like HIRC approval, via motion, to solicit and accept donations for CERA Park improvements. If there is interest in receiving naming rights for their donations, this would be approved via resolution.
- **Special Use Permits**
 - 2025 Red Sands Beach Closure request from Aqua Skiers, South Park
 - 2025 State Water Ski Show Tournament, South Park
 - 2025 Winter and Summer Kiwanis Youth Outdoor Days, South and Nepco Lake Park

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park-capped north fireplace chimney on Red Beach Stone Shelter.
- South Park-new Storm Shelter final furnishing items.
- CERA Park-Shower Building Remodel planning.
- CERA Park-Shop, Shelter Remodel planning.

Maintenance Operations

- South Park: Women's side of showerhouse walls being stripped of dairy board and block painted.
- South Park: Dead tree removal.
- North Park: Emerald Ash Borer Trees and Oak Wilt trees being removed. Cleaning up wood storage area.
- North Park: Fixing tables and building billboard signs.
- Dexter Park: Fixing tables and building billboard signs.
- Powers Bluff: Ready to open for Winter Sports—upon SNOW arrival.

- CERA Park: Removed all dead and dying trees. Cleaning up park: Scrapping, burning, brushing, pruning, auction item setup.
- CERA Park: Inventorying & servicing equipment into Park System

Employee Matters

- Looking for Rangers for CERA & Dexter Parks.
- Looking for LTE's for all parks.
- Currently looking for (2) Emergency Medical Responders for Winter Sports at Powers Bluff.
- All Parks Maintenance Staff have been introduced to CERA Park and have been participating in cleanup.

Snowmobile/ATV

- Attended AWSC Meeting on January 6th at Sherriland Ballroom. Clubs have their paperwork in for upcoming 2024-25 Snowmobile Season. Clubs have trails prepped for trail opening, pending snow.
- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin is underway. Earth Inc. built the abutments and setting bridge soon. Bridge is on site.
- Hay Creek ATV project: Completed and will be open next spring, once signage is complete. Grant Reimbursement process underway.
- Rudolph-Plum Road is completed and Grant Reimbursement process underway.
- Updating County ATV map.

Office Supervisor Report, by Stacie Kleifgen

- Completed 2024 Fixed Assets Report
- Reconciled all Capital Projects Accounts and made tracking documents to show up to date balances of each project by fund.
- 2024 Year End Budget Reports
- Updated reservation system with new fees and information for new campground.
- Worked with Planning and Zoning to update Campground Maps

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Four active timber sales in January. Logging activity started has been below normal for January but may pick up due to improving ground conditions and contractors inquiring about starting jobs on Wood County Forest.
- Drafted contracts and worked with successful bidders to complete necessary paperwork.
- Drafted documents and solicited quotes from tree planting contractors for Spring 2025 tree planting project.
- Began effort to identify handicap hunting blind areas and develop blind reservation and use policy.
- Forestry Technician: Cleaned shooting range, assisted with timber sale administration, Began work on new ATV trail project north of HWY 54 near ATV intensive use area (forestry mulching with skidsteer and Fecon). Assisted with Cera Park clean up efforts (brush mowing with skidsteer/fecon). Burned brush piles left over from ditch cleaning project.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM:

To: Wood County Highway Infrastructure & Recreation Committee
From: Fred Heider, AICP
Re: Wood County Parks, Recreation, & Open Spaces Plan – Update time.
Date: For February 2025

Please review the enclosed documents. I will be at the February meeting of the Highway Infrastructure & Recreation Committee to:

- Overview the Parks, Rec. & Open Spaces plan update process;
- Provide the Gaps and Needs in our existing recreation system from WDNR;
- Discuss countywide survey and how to distribute it; and
- Mention the survey for most local governments to list their future projects.

Enclosed are some documents for your review:

1. Outdoor Recreation Plan Description & Planning Process.
2. Gaps and Needs in our existing recreation opportunities – from SCORP (WDNR).
3. DRAFT – Wood County Outdoor Recreation Survey - DRAFT.

Wood County Parks, Recreation, & Open Spaces Plan website:

ncwrpc.org/wood-county-parks-recreation-and-open-spaces-plan-2026-2030/

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Outdoor Recreation Plan Description & Planning Process

Outdoor Recreation Plans (ORPs), also called ***Parks, Recreation, & Open Spaces plans*** are 5-year plans created for counties, cities, villages, or towns to 1) identify outdoor recreation needs that affect the future of outdoor recreation in the community, and 2) establish DNR eligibility to apply for *nature based* and now: *active recreation based* capital improvement grants. Sometimes maintenance activities are listed in an ORP, which assists the local government with budgeting, but are not usually capable of receiving grants.

All listed nature-based and active outdoor recreation projects become eligible for competitive federal and state outdoor recreation grant money when this ORP is adopted by County or local municipality by resolution. This requirement can be found in Chapter NR 50, Wisconsin Administrative Code for the following programs: Federal Land and Water Conservation Fund Program (LWCF), Aids for the Acquisition and Development of Local Parks (ADLP), Urban Green Space Program (UGS), and Urban Rivers Grant Program (URGP).

The Wood County Parks, Recreation, & Open Spaces Plan update process:

1. An overall description of the county’s demographics will be updated by NCWRPC.
2. An assessment of the existing recreation system. **(Winter/Spring 2025)**
 - NCWRPC updates assessment & requests assistance from County staff.
3. Outdoor recreation needs established based upon public input. **(Winter/Spring 2025)**
 - Committee decides how to gather public input with NCWRPC staff consultation.

Possible ways to receive public input:

 1. Informal survey of staff observations;
 2. Survey the broad public and outdoor recreation groups;
 3. Contact Village and Town officials about their own existing facilities and needs;
 4. Public meetings.
4. Committee creates goals and objectives based upon public input to be used as guidelines in formulating the outdoor recreation plan projects.
 - Committee creates goals & objectives (facilitated by NCWRPC). **(Spring 2025)**
5. Create recommendations for improving the recreation system over the next five years.
 - NCWRPC & Wood County staff create initial project list. **(Summer 2025)**
 - Committee revises and approves project list.
 - Local governments submit their lists.
6. Public review of Draft ORP – Committee approves plan for public review. County advertises public review period. NCWRPC provides Draft ORP on plan website. **(Summer 2025)**
7. Committee approves plan for County Board adoption by resolution. **(Summer/Fall 2025)**

All communities that want to use this plan to apply for grants, must adopt it by resolution.



GAPS AND NEEDS IN OUR EXISTING RECREATION OPPORTUNITIES

In developing the following statewide needs and gaps in our recreation opportunities, the department incorporated information from:

- The SCORP recreation participation survey question regarding needed recreation opportunities in residents' home county (Appendix 6).
- Recreation Opportunities Analysis, which identified recreation needs for each of the eight regions of the state (Appendix 8).
- The SCORP survey of county park directors, which asked about needs at the county level (Appendix 4).
- The SCORP Advisory Team and department staff.

Statewide Recreation Needs:

Places near population centers

Because of the inverse distribution of our population and public lands as well as the limited amount of time people have to participate, there is a very large need to provide more places for people to participate in outdoor recreation near where they live. In particular is the need to provide opportunities for residents to visit places after work or for a couple of hours on a weekend. Places that provide opportunities for hiking, all types of bicycle riding, dog walking, picnicking, and different water-related activities such as fishing, canoeing and kayaking are likely to be heavily used.

Trails

By nearly every measure, the largest need throughout the state is for more trails that enable people to experience natural settings, visit the vibrant downtowns of our cities and villages, commute to work, and access favorite sites. All types of trails are in demand – hiking, bicycling, horseback riding, snowmobiling, ATV/UTV and motorcycle riding, and 4WD vehicle trails.

Water access – shoreline and boat launches

Lakes, streams and rivers are a defining feature of Wisconsin. From the Great Lakes to the Mississippi River, from the thousands of inland lakes and the tens of thousands of miles of flowing water, residents and visitors have been drawn to the water's edge to fish, hunt, launch any manner of watercraft, bird watch and beach walk. Access to water remains a universal need throughout the state.

Camping opportunities

With a large cohort of retirees travelling in RVs combined with an adventurous younger generation, demand for camping has grown in recent years and is likely to remain popular for years to come. Given the divergence in desired experiences – some campers wanting access to hot showers and WiFi while others wanting neither – recreation providers will need to collaborate and coordinate on providing the camping experiences best suited to different public lands.

Statewide Recreation Needs: (cont.)

Dog parks and exercise areas

Taking care of a dog has many benefits, not the least of which is the exercise people get in walking their pets. With the steady rise in dog ownership (75% of people in their thirties own a dog) and an urbanizing population has come an increasing demand for places to walk, play with, socialize and train our canine friends. Many municipal and county dog parks are among their most visited properties.

Target shooting ranges

Many hunters and shooting sports participants live in rural areas or belong to gun clubs and practice their craft on their or the club's property. However, as our population continues to urbanize there is a growing need for places where people can practice gun and archery marksmanship and safety. By their nature, firearm ranges generate considerable sounds and siting new ranges has been a challenge in more populated areas of the state.

Statewide Policy Needs:

Better understand place-based recreation and associated outcomes

The survey conducted for this SCORP on recreation participation generated considerable data on which outdoor activities residents pursue and how often (see Appendix 6). What is not well known is where these "participation days" actually take place – that is, where, when, and why they occur at different places. Questions for which more detailed, property-specific, place-based data are needed include:

- How many people visit the place or property?
- When and what are the patterns of visitation?
- What recreation activities do they pursue?
- How far do visitors travel to reach the property and why did they visit the particular property (as opposed to other options)?
- What would improve their satisfaction?
- What are the economic, health, and social benefits associated with their visit?

With a more complete understanding of property use and the features and attributes that draw people, agencies can make more informed decisions about what types of recreation facilities to build and maintain at different places. And the public can better understand their "return on investment."

Better understand the nature-based recreation preferences of our diversifying population

Data are needed on the recreation preferences of our changing population. For a range of reasons, people of varying ages, residential settings, incomes, and social, racial, ethnic and cultural identities participate in different types of outdoor activities in different places. More information is needed on the types of activities and settings sought by the diversity of Wisconsin residents. In addition, data on how and where to most effectively provide quality experiences for people with varying backgrounds and cultures are needed.

Enhance and stabilize funding for outdoor recreation

Funding for conservation and recreation is derived from many sources and the overall total has fluctuated considerably from year to year. This has complicated efforts to plan, develop, and maintain recreation facilities. Some states have implemented funding sources that provide a more stable source of money for conservation and recreation projects. In addition to more consistent funding, there is a need to broaden the network of people and sources that help pay for the management of public lands in the state.

Expand collaborations among recreation providers

Each recreation provider has unique capabilities and their lands offer different types of experiences, features, facilities, and opportunities. There would be substantial benefit in continuing and expanding collaborations among federal, county and local governments. Focus should be placed on identifying ways to coordinate recreation experiences in each region of the state, minimizing duplicative efforts, and maximizing the benefits of recreation investments.

Together, providing well-planned, safe and enjoyable recreation opportunities that visitor's value will increase support for local communities and businesses, strengthen tourism, respond to evolving demographic and visitor needs, reduce user conflicts and improve natural settings.

Regional Recreation Needs (high needs identified in the Recreation Opportunities Analysis – see Appendix 8)

Great Northwest Region

ATV/UTV riding
 Bicycling - bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping - developed and primitive
 Canoeing or kayaking
 Fishing
 Four-wheel vehicle driving
 Hiking, walking, trail running, backpacking
 Hunting - big game
 Motor boating (inc. waterski/tubing, personal watercraft)
 Off-highway motorcycle riding
 Swimming in lakes and rivers

Western Sands Region

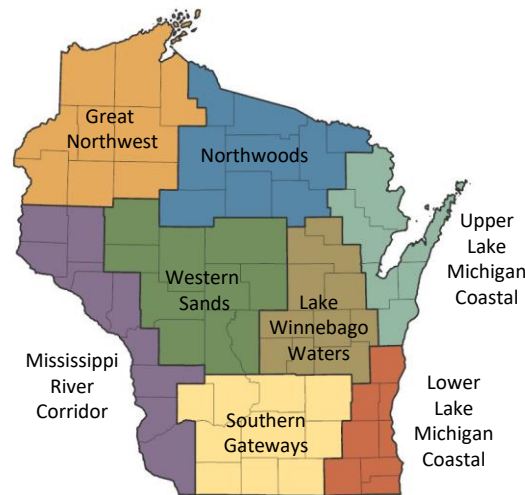
Bicycling - bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping - developed and primitive
 Canoeing or kayaking
 Cross country skiing
 Dog walking
 Fishing
 Hiking, walking, trail running, backpacking
 Horseback riding
 Hunting - big game
 Picnicking
 Snowshoeing
 Swimming in lakes and rivers

Mississippi River Corridor Region

Bicycling - bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping - developed and primitive
 Canoeing or kayaking
 Cross country skiing
 Dog walking
 Fishing
 Gather mushrooms, berries, etc.
 Hiking, walking, trail running, backpacking
 Hunting - big game
 Nature photography
 Participating in nature-based education programs
 Picnicking
 Snowshoeing
 Visiting a beach, beach walking

Northwoods Region

ATV/UTV riding
 Bicycling – bicycle touring/road riding and mountain biking/off-road biking
 Camping – developed and primitive
 Canoeing or kayaking
 Fishing
 Four-wheel vehicle driving
 Hiking, walking, trail running, backpacking
 Hunting – big game
 Off-highway motorcycle riding
 Participating in nature-based education programs
 Snowmobiling



Southern Gateways Region

ATV/UTV riding
 Bicycling – bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping – developed and primitive
 Canoeing or kayaking
 Fishing
 Gather mushrooms, berries, etc.
 Hiking, walking, trail running, backpacking
 Motor boating (inc. waterski/tubing, personal watercraft)
 Picnicking
 Snowshoeing
 Swimming in lakes and rivers

Upper Lake Michigan Coastal Region

Bicycling – bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping – developed and primitive
 Canoeing or kayaking
 Fishing – all types
 Hiking, walking, trail running or backpacking
 Horseback riding
 Motor boating (inc. waterski/tubing, personal watercraft)
 Visiting a beach, beach walking

Lake Winnebago Waters Region

Bicycling – bicycling touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping – developed and primitive
 Canoeing or kayaking
 Cross country skiing
 Dog walking
 Fishing
 Hiking, walking, trail running, backpacking
 Hunting – big game
 Motor boating (inc. waterski/tubing, personal watercraft)
 Nature photography
 Participating in nature-based education programs
 Picnicking
 Swimming in lakes and rivers
 Visiting a beach, beach walking

Lower Lake Michigan Coastal Region

Bicycling - bicycle touring/road riding and mountain biking/off-road biking
 Bird or wildlife watching
 Camping - primitive
 Canoeing or kayaking
 Cross country skiing
 Fishing
 Gather mushrooms, berries, etc.
 Hiking, walking, trail running, backpacking
 Motor boating (inc. waterski/tubing, personal watercraft)
 Nature photography
 Picnicking
 Snowshoeing
 Swimming in lakes and rivers



Wood County Outdoor Recreation Survey, 2025

DRAFT

Help plan public outdoor recreation in Wood County!

The Wood County Parks and Forestry Department is updating their Open Space Plan, which sets the County's recreational direction for the next 5 years.

Survey may take about 12 minutes.

Please take the following survey by April 1, 2025.

Smart Phone Users: Turning your phone to landscape for a wide screen will make questions appear better. Enjoy!

DRAFT



Wood County Outdoor Recreation Survey, 2025

DRAFT

* 1. Which recreational activities did you participate in during 2024?

(Choose all that apply.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Events / Festivals / Fairs | <input type="checkbox"/> Camping (tent) | <input type="checkbox"/> Driving for Pleasure |
| <input type="checkbox"/> Boating | <input type="checkbox"/> Camping (RV) | <input type="checkbox"/> Dog walking / Dog park |
| <input type="checkbox"/> Water skiing | <input type="checkbox"/> Camping (primitive) | <input type="checkbox"/> Cross Country Skiing / Snowshoeing |
| <input type="checkbox"/> Canoeing / Kayaking | <input type="checkbox"/> Hunting / Trapping | <input type="checkbox"/> Downhill Skiing / Snowboarding |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> Archery / Sport Shooting | <input type="checkbox"/> Ice Skating |
| <input type="checkbox"/> Pokémon GO | <input type="checkbox"/> Fishing | <input type="checkbox"/> Sledding |
| <input type="checkbox"/> Gardening | <input type="checkbox"/> Tennis / Pickleball | <input type="checkbox"/> Disc Golf |
| <input type="checkbox"/> Picnicking | <input type="checkbox"/> Basketball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Walking / Hiking | <input type="checkbox"/> Volleyball | <input type="checkbox"/> Horse Riding |
| <input type="checkbox"/> Running | <input type="checkbox"/> Soccer | <input type="checkbox"/> ATV / UTV / OHM Riding |
| <input type="checkbox"/> Playground Usage | <input type="checkbox"/> Baseball / Softball / T-ball | <input type="checkbox"/> Snowmobiling |
| <input type="checkbox"/> Inline Skating | <input type="checkbox"/> Bird Watching / Nature Viewing | <input type="checkbox"/> Bicycling |
| <input type="checkbox"/> Skateboarding | <input type="checkbox"/> Geocaching / Letterboxing | <input type="checkbox"/> Winter fat biking |

Other (please specify)

2. (Optional) - What potential outdoor recreational opportunities should be developed **in Wood County**?

1.
2.
3.



DRAFT

* 3. What type of **water enthusiast** are you?

(Choose one.)

- Not at all.** *(I'm not interested in water recreation at all, not even with friends.)*
- Casual user.** *(I like to use the water, but only do so occasionally.)*
- Enthusiastic.** *(I access or go on the water regularly in summer, and I might occasionally access the ice in winter.)*
- Avid.** *(I am always on the water or ice every chance I get.)*

4. How do you use the water?

(Choose all that apply.)

- Not at all**
- Canoe / Kayak / Row boat
- Boating / water sport (motorized)
- Swimming
- Aesthetically (shore use, walking or sitting along the water)
- Fishing (shore use or non-motorized winter use)
- Fishing (motor boat use)
- Ice fishing (walking or driving on ice; car, ATV, or snowmobile, etc.)
- Snowmobiling / ATVing on the ice, etc.
- Other (please specify)

5. (Optional) - What improvements may be needed to public boat landings or water access points **in Wood County**?

(Please identify location and improvement needed.)



DRAFT

* 6. What type of **snowmobile** enthusiast are you?

(Choose one.)

- Not at all.** (I'm not interested in snowmobiling at all, not even with friends.)
- Casual user.** (I like to snowmobile for fun, but **only** do so occasionally, **OR only** on my own land.)
- Enthusiastic.**
(I access or go on snowmobile trails on weekends.)
- Avid.** (I am always on a snowmobile every chance I get.)

7. How often do you use **snowmobile trails** in Wood County?

	Never	Occasionally	Monthly	Weekly	Multiple times per week
Wood County Snowmobile Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Rate your overall satisfaction with the **snowmobile trails** in Wood County:

	Not Applicable (I do not use this.)	Very Satisfied	Good	Fair	Dissatisfied
Wood County Snowmobile Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. (Optional) - Any comments about **snowmobile trails** in Wood County?



DRAFT

* 10. What type of **motorized vehicle** (ATV / UTV / Off-Highway Motorcycle) enthusiast are you?

(Choose one.)

- Not at all.** (I'm not interested in motorized recreation at all, not even with friends.)
- Casual user.** (I like to use motorized vehicles for fun, but **only** do so occasionally, **OR only** on my own land.)
- Enthusiastic.**
(I access or go on motorized routes and trails regularly in summer, and I might occasionally access the ice in winter.)
- Avid.** (I am always on a motorized vehicle every chance I get - all year long.)

11. (Optional) - Any comments about **motorized trails** in Wood County?

12. How often do you use the **Wood County ATV Intensive Use Area**?

- Never**
- Occasionally
- Monthly
- Weekly
- Multiple times per week

13. Rate your overall satisfaction with **Wood County ATV Intensive Use Area**:

- Not Applicable**
- Very Satisfied
- Good
- Fair
- Dissatisfied

14. (Optional) - Any comments about **Wood County ATV Intensive Use Area?**



Wood County Outdoor Recreation Survey, 2025

DRAFT

* 15. What type of **bicyclist** are you?

(Choose one.)

- No way, no how.** (I'm not interested in biking at all, not even for recreation.)
- Interested but concerned.** (I like riding, but don't do it regularly. I'm generally concerned that my route is not safe to ride, so I don't ride often. I definitely do not ride when the weather is bad.)
- Enthusiastic and confident.** (I feel comfortable sharing the road with motor vehicles, but I prefer to ride on separate facilities like bike lanes. I may or may not ride in inclement weather.)
- Strong and fearless.** (I am confident in my abilities and will ride regardless of roadway conditions, amount of traffic, or inclement weather.)

16. What are you using your **bicycle** for?

- Not Applicable**
- Recreation - on roads and/or on paths/trails
- Off-road mountain biking (e.g., single track, double track, etc.)
- Hunting / Fishing / Trapping
- Commuting to work or school
- Transportation (e.g., ride to local business, ride to friend's house, etc.)
- Other (please specify)

Wood County is in the final stages of completing a countywide bicycle & pedestrian plan.

Your bicycling comments will be forwarded to the planners involved in this plan.

17. (Optional) - Any comments about **bicycling** in Wood County?

18. (Optional) - Do you have any other concerns or comments?



DRAFT

* 19. How often do you use **CERA Park or Campground?**

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

Campground questions follow these general questions...

* 20. Rate your overall satisfaction with **CERA Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

21. Rate how strongly you would like to keep or improve the following amenities at **CERA Park**:
(NOT the campground area.)

	1 (Low priority)	2	3	4	5 (High priority)
Boat docks (<i>Boat launch will remain.</i>)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shelterhouses (small & large)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mini Golf course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volleyball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Basketball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ball Diamond	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Due to the high cost of maintenance and operations, Wood County does not intend to operate the existing pools at the park. The following questions will guide future decisions regarding water features in the park.

What swimming option would you like to have at CERA Park?

*(Please rate **each** of the following questions.)*

22. **No need for swimming option** at CERA Park.

I don't agree.
Swimming **MUST**
remain.

Absolutely **NO** need
for swimming options
at CERA Park.



23. **Develop a Splash Pad** at CERA Park

Low Priority / I don't
want this.

High Priority / This
needs to happen.



24. **Create a beach on Wisconsin River** at CERA Park. (Area is not in main river channel.)

Low Priority / I don't
want this.

High Priority / This
needs to happen.



25. **Build a swimming pond** (not concrete) at CERA Park that looks more natural with a sand beach. (NOT on the Wisconsin River.)

Low Priority / I don't
want this.

High Priority / This
needs to happen.



26. (Optional) - Any other comments about **CERA Park**?

* 27. How often do you use **CERA Park Campground**?

- Never *[Skip to next park.]*
- Occasionally
- Monthly





DRAFT

* 28. Rate your overall satisfaction with **CERA Park Campground**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

29. For your most recent visit to **CERA Park Campground**, how many nights did you camp?

30. How many times a year do you camp at **CERA Park Campground**?

31. Rate your satisfaction with the following amenities at **CERA Park Campground**:

	Not Applicable / Unsure.	Poor	Fair	Good	Very Good
Picnic Tables & Fire Rings at campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wilderness Camping Area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restrooms & Showers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dump Station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Firewood availability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reservation Process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Campsite fees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

32. (Optional) - Any other comments about **CERA Park Campground**?



* 33. Would you like to answer questions about other Wood County parks?

- No - *[Skip to last 3 questions.]*
- Yes



DRAFT

* 34. How often do you use **Powers Bluff Park**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

* 35. Rate your overall satisfaction with **Powers Bluff Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

36. For your most recent visit, please rate the following amenities at **Powers Bluff Park**:

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Snow tubing hill	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Downhill skiing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cross-country skiing trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Multi-Use Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Single Track Bike Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shelter Building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

37. (Optional) - Any other comments about **Powers Bluff Park**?



* 38. How often do you use **Nepco Lake Park**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

* 39. Rate your overall satisfaction with **Nepco Lake Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

40. For your most recent visit, please rate the following amenities at **Nepco Lake Park**:

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Beach, Restroom, & Changing Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground Equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Multi-Use Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Single Track Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enclosed Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

41. (Optional) - Any other comments about **Nepco Lake Park**?



DRAFT

* 42. How often do you use **Richfield 360 County Forest**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

* 43. Rate your overall satisfaction with **Richfield 360 County Forest**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

44. For your most recent visit, please rate the following amenities at **Richfield 360 County Forest**:

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Primitive Camping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trailhead & Multi- Use Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cross-Country Skiing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Grounds maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Signage and maps on/for the property	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
County employee customer service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

45. (Optional) - Any other comments about **Richfield 360 County Forest**?



* 46. How often do you use **North Park or Campground**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

Campground questions follow these general questions...

* 47. Rate your overall satisfaction with **North Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

48. For your most recent visit, please rate the following amenities at **North Park**:
(NOT the campground area.)

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Beach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enclosed Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playgrounds and Restrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disk Golf Course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Signage and maps on/for the property	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

49. (Optional) - Any other comments about **North Park**?

* 50. How often do you use **North Park Campground**?

- Never *[Skip to next park.]*
- Occasionally
- Monthly



DRAFT

* 51. Rate your overall satisfaction with **North Park Campground**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

52. For your most recent visit to **North Park Campground**, how many nights did you camp?

53. How many times a year do you camp at **North Park Campground**?

54. Rate your satisfaction with the following amenities at **North Park Campground**:

	Not Applicable / Unsure.	Poor	Fair	Good	Very Good
Campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Group Campsite	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dump Station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Picnic tables & fire rings at campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Firewood availability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reservation process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Campsite fees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

55. (Optional) - Any other comments about **North Park Campground**?



DRAFT

* 56. How often do you use **Dexter Park or Campground**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



DRAFT

Campground questions follow these general questions...

* 57. Rate your overall satisfaction with **Dexter Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

58. For your most recent visit, please rate the following amenities at **Dexter Park**:
(NOT the campground area.)

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Beach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enclosed Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Boat Landings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Signage and maps on/for the property	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

59. (Optional) - Any other comments about **Dexter Park**?

* 60. How often do you use **Dexter Park Campground**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly



DRAFT

* 61. Rate your overall satisfaction with **Dexter Park Campground**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

62. For your most recent visit to **Dexter Park Campground**, how many nights did you camp?

63. How many times a year do you camp at **Dexter Park Campground**?

64. Rate your satisfaction with the following amenities at **Dexter Park Campground**:

	Not Applicable / Unsure.	Poor	Fair	Good	Very Good
Campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Group Campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ATV Camping Area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dump Station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Picnic Tables & Fire Rings at campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restroom & Shower Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Firewood Availability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reservation Process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Campsite Fees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

65. (Optional) - Any other comments about **Dexter Park Campground**?



DRAFT

* 66. How often do you use **South Park or Campground**?

- Never ***[Skip to next park.]***
- Occasionally
- Monthly
- Weekly
- Multiple times per week



Wood County Outdoor Recreation Survey, 2025

DRAFT

Campground questions follow these general questions...

* 67. Rate your overall satisfaction with **South Park**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

68. For your most recent visit, please rate the following amenities at **South Park**:
(NOT the campground area.)

	Not Applicable / Unsure	Poor	Fair	Good	Very Good
Beaches	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disk Golf course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shelters and Restroom maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

69. (Optional) - Any other comments about **South Park**?

* 70. How often do you use **South Park Campground**?

- Never **[Skip to next park.]**
- Occasionally
- Monthly



DRAFT

* 71. Rate your overall satisfaction with **South Park Campground**:

- Very satisfied
- Satisfied
- Fair
- Dissatisfied

72. For your most recent visit to **South Park Campground**, how many nights did you camp?

73. How many times a year do you camp at **South Park Campground**?

74. Rate your satisfaction with the following amenities at **South Park Campground**:

	Not Applicable / Unsure.	Poor	Fair	Good	Very Good
Picnic Tables & Fire Rings at campsites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restrooms & Showers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Firewood availability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reservation Process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Campsite fees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

75. (Optional) - Any other comments about **South Park Campground**?



* 76. How often do you use **Wood County Rifle Range**?

- Never
- Occasionally
- Monthly
- Weekly
- Multiple times per week - most of the year.
- Multiple times per week - leading up to gun deer season.

77. Rate your overall satisfaction with **Wood County Rifle Range**:

- Not Applicable**
- Very satisfied
- Satisfied
- Fair
- Dissatisfied

78. (Optional) - Any comments about **Wood County Rifle Range**?



Wood County Outdoor Recreation Survey, 2025

DRAFT

Demographic information will be used to compile a picture of respondents and will NOT be used to identify you in any way. Respondents will be kept anonymous.

79. What is your age?

- Younger than 29
- 30 to 44
- 45 to 59
- 60 to 78
- Greater than 78

80. What is your gender?

- Male
- Female
- Prefer not to answer.

* 81. What municipality is your **Wood County** home located?

NOVATION AGREEMENT CONTRACT

This is an agreement _____ between the Highway Infrastructure and Recreation Committee (HIRC), Wood County, of 400 Market Street, City of Wisconsin Rapids, County of Wood, State of Wisconsin and _____ and _____ of _____.

The parties stipulate and recite that:

- A. The HIRC Committee, Wood County and _____ entered into a timber sale contract, herein referred to as the original contract, on _____, that provided that purchaser in the original contract, would cut and remove all timber marked or designated by the HIRC Committee, Wood County seller in the original contract, on the property described in the original contract and pay to the seller the amounts shown in the stumpage payment schedule of the original contract.
- B. _____ desires to be discharged from the performance of the obligations enumerated in the original contract.
- C. The HIRC Committee, Wood County desires to release _____ from its obligation as described in the original contract provided that _____ agrees to perform the obligations of the original contract and to be bound by the terms of the original contract.
- D. _____ desires to perform the obligations enumerated in the original contract. For the reasons recited above, and in consideration of the mutual covenants contained herein, the parties agree as follow:
 - 1. _____ shall perform the obligations of _____ that are enumerated under the original contract, and _____ agrees to be bound by all the terms of the original contract in every way as if it were an original party thereto.
 - 2. The HIRC Committee, Wood County, hereby releases _____ from all claims for any liability that will from this date arise with respect to the performance of the original contract. The HIRC Committee, Wood County accepts the liability of _____ in lieu of the liability of _____ with respect the performance of the original contract. The HIRC Committee, Wood County shall be bound by the terms of the original contract amendments and extension in every way as if _____ was named in the original contract in place of _____ as a party thereof.

3. This agreement supersedes the original contract entered into by the HIRC Committee, Wood County and _____, and all the rights and obligations under the original contract are completely extinguished. A copy of the original contract is attached hereto and incorporated herein by reference to define the extent of the liability of _____ under this agreement.
4. This agreement has been signed by individuals competent and authorized to sign on behalf of the parties to this agreement and is executed in triplicate with each of the parties receiving a signed copy.
5. The HIRC Committee, Wood County, _____ and _____ and _____ consent to all the provisions of this agreement.

IN WITNESS WHEREOF the parties have executed this agreement at the Wood County Courthouse this __ day of _____, 20__.

_____ (title) _____

_____ (title) _____

_____ (title) Forest Administrator _____

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

2024 End of Year

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2025		\$0.00	\$0.00	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	7/1/2025	\$16,096.20	\$18,808.66	\$16,096.20	-\$2,712.46
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$76,019.72	\$76,019.72	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$7,418.12	\$7,418.12	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025	\$5,687.13	\$6,746.36	\$7,396.39	\$650.03
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026	\$53,444.57	\$70,898.93	\$53,444.57	-\$17,454.36
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026	\$2,082.14	\$6,921.18	\$6,921.18	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$30.00	\$155.00	\$155.00	
Payments Received This Month:						\$77,340.04	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	(19,516.79)
						\$ RECEIVED CURRENT MONTH			
2024 Budgeted Total Revenues						\$350,000			
2024 Total County Forestry Revenues this month (90%)						\$69,606.04			
2024 Total Township Revenues this month (10%):						\$7,734.00			
2024 TOTAL NET FORESTRY REVENUE TO DATE:						\$377,740.87			
							Jobs Finished		
							Jobs Started		
							Jobs Continuing/Reactivated		
							Jobs Gone Inactive		

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

January 2025 Revenue (February HIRC)

Budget Year 2025

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2025		\$0.00	\$0.00	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	7/1/2025		\$19,352.80	\$16,096.20	-\$3,256.60
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$76,019.72	\$76,019.72	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$7,418.12	\$7,418.12	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025	\$2,810.74	\$10,207.13	\$10,207.13	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026	\$17,454.36	\$108,156.06	\$70,898.93	-\$37,257.13
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026		\$7,899.42	\$6,921.18	-\$978.24
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00	\$135.00	\$155.00	

Payments Received This Month: **\$20,275.10** AMOUNT BILLED TO DATE AMOUNT RCVD TO DATE **(41,491.97)**

\$ RECEIVED CURRENT MONTH

2024 Budgeted Total Revenues \$400,000

2024 Total County Forestry Revenues this month (90%) \$18,247.59

2024 Total Township Revenues this month (10%): \$2,027.51

Jobs Finished

Jobs Started

Jobs Continuing/Reactivated

Jobs Gone Inactive

2024 TOTAL NET FORESTRY REVENUE TO DATE: \$18,247.59

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

2024 Year End

BUDGETED REVENUES 2024	46721	FEES	YTD REVENUE	YTD REVENUE	DEC REV	DEC REV	ACTUAL REV
	SOURCE		2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$559,084.56	\$ 549,512.32	\$11,801.34	\$ 8,893.56	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$39,888.11	\$ 42,845.41	\$63.51	\$ 133.65	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$7,887.62	\$ 9,891.33	\$0.00	\$ -	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$2,905.41	\$ 3,498.08	\$37.91	\$ 56.87	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$99.87	\$ 304.91	\$0.00	\$ -	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$802.85	\$ 811.85	\$3.79	\$ -	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$62,254.51	\$ 51,979.84	\$4,989.89	\$ 4,220.58	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$12,862.13	\$ 11,573.31	\$547.78	\$ 389.95	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ 47.39	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$1,824.33	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$4,936.78	\$ 4,175.49	\$309.04	\$ 121.44	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$4,677.66	\$ 7,657.44	\$27.53	\$ 18.35	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$24,755.49	\$ 22,496.22	\$0.00	\$ -	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$19,360.22	\$ 15,433.37	\$9,462.45	\$ 9,758.53	\$ 15,433.37
\$ 8,800.00	Gift Certificates	Gift Certificates	\$9,035.75	\$ 7,889.91	\$8,680.46	\$ 7,612.31	\$ 7,889.91
\$ 850,000.00			\$750,825.53	\$761,804.11	\$35,923.70	\$31,205.24	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$377,740.88	\$ 629,983.16	\$69,606.04	\$ 142,107.99	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$1,128,566.41	\$1,391,787.27	\$105,529.74	\$173,313.23	\$1,391,787.25

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2025**

January Revenue - February HIRC

BUDGETED REVENUES 2025	46721	FEES	YTD REVENUE	YTD REVENUE	JAN REV	JAN REV	ACTUAL REV
	SOURCE		2025	2024	2025	2024	2024
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$25,181.67	\$ 20,338.59	\$25,181.67	\$ 20,338.59	\$ 559,084.56
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 39,888.11
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$0.00	\$ -	\$0.00	\$ -	\$ 7,887.62
\$ 3,900.00	Non-Camper Dump Station	\$20	\$0.00	\$ -	\$0.00	\$ -	\$ 2,905.41
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 99.87
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 802.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$3,838.39	\$ 7,547.70	\$3,838.39	\$ 7,547.70	\$ 62,254.51
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$1,089.88	\$ 936.13	\$1,089.88	\$ 936.13	\$ 12,862.13
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$0.00	\$ -	\$0.00	\$ -	\$ 450.24
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$86	\$0.00	\$ 1,221.20	\$0.00	\$ 1,221.20	\$ 1,824.33
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$60.65	\$ 1,401.50	\$60.65	\$ 1,401.50	\$ 4,936.78
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$10.99	\$ -	\$10.99	\$ -	\$ 4,677.66
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$0.00	\$ 213.27	\$0.00	\$ 213.27	\$ 24,755.49
\$ 17,000.00	Miscellaneous		\$216.00	\$ 782.46	\$216.00	\$ 782.46	\$ 19,360.22
\$ 8,800.00	Gift Certificates	Gift Certificates	\$0.00	\$ -	\$0.00	\$ -	\$ 9,035.75
\$ 850,000.00			\$30,397.58	\$32,440.85	\$30,397.58	\$32,440.85	\$ 750,825.53
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$18,247.59	\$ 165,059.94	\$18,247.59	\$165,059.94	\$ 377,740.88
\$ 1,250,000.00		TOTAL REVENUE:	\$48,645.17	\$197,500.79	\$48,645.17	\$197,500.79	\$1,128,566.41

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, February 3, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. IT Director Kaup presented a resolution to carry over funds from 2024 projects that were not completed by the end of the year. Motion by Hamilton/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed. Van Tassel will be suggesting a space needs study of some sort in the future so as to guide department moves once the Sheriff's Dept. location becomes vacant. More information will be forthcoming.
9. The next meeting will be held on Monday, March 3rd at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:39 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

January 2025

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. All network hardware for the wired network has been configured, placed, and tested. The Wireless controller has been configured in a highly available (HA) pair to ensure wireless access in the event of hardware failure or scheduled maintenance. The permanent switches for the security systems have been received and configured for use. All network hardware has been placed and successfully tested, including the wireless. Worked with Jail staff to ensure new inmate tracking system is configured and can connect throughout the facility. Technicians are now placing computers and have placed cable management in IT racks. Network staff continue to work through additional support items as needed.
2. Configuration of the interface between the jail management system (JMS) and the inmate tracking system is complete and tested. In house testing with the equipment and interface was completed January 21-23, 2025. The new jail housing in JMS productive is live.
3. New printers and copiers for the LEC will be placed during the first week of February. Staff are currently working on a plan for relocation of current devices.
4. On the last working day of 2024, the site server at Edgewater experienced major hardware failure. Fortunately, we had already previously planned to replace the server and had the new one onsite. The new host was configured and placed within 12 hours and thanks to 2 very tired IT staff members business critical systems were back online quickly. After priority services were available, staff worked to rebuild the infrastructure servers. All data drives were recoverable, so no data loss occurred.
5. With the hardware failure at Edgewater, the placement of the site servers at other locations was critical. All remaining servers have been configured, firmware updated, and they have been placed at all the primary Wood County facilities. The process of migrating virtual servers has begun and is about halfway complete. The remaining servers need to be migrated during off hours as they are large and take a long period of time to transfer or have an impact on operations.
6. Completed all requested custom validation and reports for Human Services Electronic Health Record System, SmartCare.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

7. Met with Sheriff's Department staff regarding adding new printers for the Sheriff's department in the Law Enforcement Center and planning the relocation of their current printers.
8. Finalized crime data from the Wood County PDs that have agreed to share data as part of a County GIS project and provided information to Planning & Zoning.
9. Completed migration of all devices to the new virus scanning software and installations of the new client.
10. One new Livescan machine was set up and connected in the current jail mugshot room.
11. Completed Sage HRMS, Human Resources Management System, Q4 update in Production and Test environments. Completed Sage HRMS tax forms updates and troubleshooting. Updated several HRMS payroll reports in preparation for year end.
12. Began project to replace and/or upgrade Winscribe for Human Services. Demonstration of Dragon Medical One scribe system was attended.
13. Requested and received a project request for an Electronic Medical Records system from Criminal Justice. Began working with them to identify needs and caveats of the system that was purchased before the project request was submitted for IT review.
14. Network has been working with a contractor on configuring the necessary items to move towards migrating to Exchange Online. Initial testing has been successful and we plan to begin placing mailboxes in Exchange Online in the near future.
15. Continued testing & implementation of IRS form 1099 automation software for the Finance Department. This form is sent to all vendors and payees on a yearly basis and now electronic submission to the IRS is required. Adding software for this purpose will reduce data entry tasks related to this requirement.
16. The roll out of Microsoft Office (O365) is complete. This was a very large project with a year long plus implementation plan.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

17. Completed update to the wireless LAN controllers to secure and fix issues with access points. We also tested the high availability failover as we recently reconfigured the controllers.
18. Staff is reviewing the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, One Drive and work to migrate email servers to Exchange Online.
19. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. Equipment has been ordered and preparations for installation have begun. The wiring project parameters have been expanded as we review the new project needs for a recent request by the new district attorney who wants to implement a paperless system as soon as possible.
20. Network staff have been working with Communications on the necessary changes required for the radio network upgrade. Base stations are being replaced at all the tower sites for the upgraded radio communication.
21. Continue work with the Village of Port Edwards to update older systems.
22. Assisting Maintenance department with Branch I remodel tasks including sound masking for the jury room.
23. System\code improvement for the in-house Planning & Zoning permitting system continues.
24. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication support and procedure improvement and preparation for electronic transaction implementation.
25. Support for the Highway time and materials tracking system and AWS scales system continues.
26. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for year-end processing continues.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025.
 28. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 29. Installed the latest yearly update for the county financial accounting software.
 30. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system. Held in-depth conversations with HS staff and continue working to provide data to them for organization and proper data retention.
 31. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 32. Research and preparation begins for the CMS, including attending training webinars in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting began January 1, 2025.
 33. Continued work on the WISHIN project. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. The Pay for Performance incentive program requirements were met prior to the 12-31-2024 deadline. More work is being done to complete the interface, and we will be meeting weekly to get this completed.
 34. Continued work consolidating programming source control systems to organize historical and ongoing software development projects. This will eliminate a server as part of the Server OS update project.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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35. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This gives us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
 36. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue and new year preparations and year end processing is nearly complete. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 37. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Installation and configuration of the new Citadel software that is needed to comply with a new Judicial Shielding law that goes into effect in early 2025 was requested in mid-December and is now complete.
 38. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 39. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment. The ESS test system was implemented, and new admin views and significant .net updates deployment is complete.
 40. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system.
 41. The 2025 PC replacement orders are being identified and orders will begin to be placed soon. Staff is working to configure and place the final 2024 devices as well as the new equipment for the LEC.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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42. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 43. For the month of December, 514 helpdesk requests were created, with staff completing 496 tickets and leaving 119 open requests. In addition, there are currently 238 project requests.
 44. Network analyst Brian Landowski will be transferring to the vacant Services Support Analyst position. Recruitment to fill the Network Analyst position has been unsuccessful. Steps have been taken to partner with a temp agency to help fill the position needs until we are comfortable continuing recruitment efforts. Network analyst Josh Wolf was promoted to the new Cyber Security position effective January 6, 2025. This will leave us with two Network analyst vacancies. Two temporary candidates have been identified and we are hoping they both can start the first week of February.
 45. As we prepare for the upcoming occupancy of the LEC and the increased demands on IT, discussions with Maintenance continue regarding space needs for the IT department. With the addition of the Cyber Security analyst position, we are out of room in our current location. There is significant increase of technology that will need to be supported in the LEC and increase of staff and services in other Departments within the County increases the demands on support as well. It is inevitable that IT will need additional IT staff in order to properly support the County's expanded facilities, additional staff, additional software, hardware and systems and the increased reliance on technology.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments February 2025

Ongoing Projects and Planning

Jail Project – We have received a Certificate of Occupancy for the new facility, which will allow us to begin scheduling the relocation of our Sheriff's Department.

Security system programming and testing, staff training and system/equipment demonstration (conducted by the contractors) is ongoing.

Some of the security equipment that is needed for the new entrance has been delayed, so we are working on ways to move some of the existing equipment in order to begin utilizing the new facility entrance.

Details for demolition of the old jail are still under review by the architect, structural engineer, demolition contractor, and our construction manager.

Maintenance staff are assisting other departments with setup of equipment in the new facility as time allows; we will continue helping as much as we can to provide as smooth of a transition as possible for those who are relocating.

Courthouse – J.F. Ahern won the contract for replacing the heating system at our Courthouse; they have been putting information together for the engineers to review so that equipment can be ordered and sitework can begin to get scheduled with the various departments located in the building.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Assisting Parks & Forestry with access/credentials for the new storm shelter.

CWSF Board of Directors Meeting Minutes
Monday, December 16th, 2024 at 6:30pm – Fair Office
513 East 17th Street Marshfield, WI 54449

1. **Roll Call:** Dale Christiansen, Gary Bymers, Brad Hamilton, Joyce Karl, Scott Karl, Kara McManus, Peggy Sue Behselich, Sandy Leonhard, Derek Wehrman
2. **Not Present:** Nick Wayerski (excused) Heather Wellach(excused)

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

3. **Public Comment:** Melissa Brown spoke about Fairest of Fair Program.
4. **Approval of Minutes:** Minutes from November were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Derek Wehrman seconded. All approved.
5. **Financial Report:** Yearly report was given for 2024. Concessions sales from Lions and American Legion beer sales have come in. Expenses included forklift and tables that needed to be replaced. Gary Bymers made a motion to approve the financial report. Brad Hamilton seconded. All approved.
6. **Executive Director's Report – Dale Christiansen:** Dale has spoken with Don Kerper, the consultant about how we can grow and improve participation of the board. Each board member received a copy of the on boarding manual and all board members are encouraged to go through what we have in place. As the fair grows our needs for more involvement grows.
State Convention is January 5-8 at Chula Vista Resort. Gary Bymers, Sandy Leonhard, Hailey Sternitzky will be attending with Dale Christensen. Corner Stone Church will be honored as Service Group of the Year.
7. **Junior Fair Report:** Junior Fair Executive Board was named, Megan Kunding, President.
Josh Sabo-Vice President.
Kate Kohl will be the Junior Fair Representative to the board.
The fair book will be updated in February.
8. **Fair Update:** Fair Entertainment has been discussed and mostly set. All days are scheduled with final act being negotiated for Saturday.

Tuesday-Brady Lee, Wednesday- Kris Koeze, Thursday-Hairball, Friday Justin Moore, Saturday- TBA, Sunday -Bull riding.

The geofencing continues to help with ticket sales for Justin Moore. Season pass sales for Christmas have been solid with the increase of \$5.00.

9. **Fair Park Management**-Commission meeting on Thursday 12/19. Requested Dale speak with grant writer. Nikolai Construction will draw up plans for a new barn and will be adding air and heat to the bid. Dale has also joined the Agri-Business committee.

10. **Building and Grounds**- Junior Fair building has been booked throughout the month of December. Furnace has been an issue for the 3 buildings that will need to be replaced.

11. **Fairest of the Fair**- Melissa asked the board if funds could be increased for 3 Ambassadors and 1 Fairest of the Fair. Motion was made by Brad Hamilton and seconded by Kara McManus. All approved.

12. New Business:

a. **Scholarship** was discussed and is now considered by the board to re-introduce with criteria for what participation would look like as criteria. Board will be discussing at next meeting.

b. **New Officers were installed:**

President-Sandy Leonhard
V.President-Kara McManus
Secretary-Heather Wallach
Treasurer-Joyce Karl

Onboarding was discussed and all board members were asked to go through the manual that was given to each member when they joined the board. The president asked each board member to go through the committees and see if there is value or if we should re-evaluate if there is value to the committee.

Each board member was asked to write 3 things they want to do at the Fair next year and 3 improvements that can be made.

13. Agenda Items: Onboarding Manual

Board member items
Scholarship guidelines

14. Next Meeting: January 16 at 6:30pm.

15. Adjournment: Derek Wehrman made a motion to adjourn at 8:02pm. Scott Karl seconded. All approved.



Board of Trustees

Meeting Minutes for

December 18, 2024

1. Call to Order: President St.Myers called the meeting of the McMillan Library Board of Trustees to order at 5:00p.m.

2. Roll Call:

Board Members:

Andrea Galván

Dennis Martin

Ryan Austin

William Clendenning

Evan O'Day

Karen Schill

Ron Rasmussen

Scott Kellogg

Conni O'Keefe

~~Emily Kent~~ - absent

Susan Feith

Elizabeth St.Myers

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance: Kevin Fangman, patron; Eric Miller, patron

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Approval of Previous Minutes

Motion by W. Clendenning to approve minutes of the November 20, 2024 meeting and the December 12, 2024 Special Board meeting, second by A. Galván. Motion carried unanimously.

5. Treasurer's Report

a. Monthly Finance Reports:

Endowment Book Funds dispersed in 2023: Vaughn: \$1,458.35, Witter: \$633.64; never cashed as were not seen at the library. The Endowment Board will provide clarification on how funds are dispersed and who signed the checks disbursed in 2022.

b. Payment of the Bills: \$749.11 Demco bill was listed for two months in a row, the actual paid bills from November were \$36,361.39.

Motion by R. Rasmussen to approve the December bills at 35,505.31, second by K. Schill. Motion carried unanimously.

Motion by A. Galván to approve the Endowment bills at \$10,600, second by R. Rasmussen. Motion carried unanimously.

6. Director's Report

a. Library Use and Events: Director's report shared

b. Statistics: Reviewed

c. Miscellaneous: N/A



Board of Trustees

d. Meet the Board: N/A

7. Committee Reports

a. Services Committee: Did not meet

b. Buildings & Grounds Committee: Did not meet

c. Finance Committee: Met December 11th; discussed policies

d. Personnel Committee: Did not meet

8. Unfinished Business

a. Library Board Workshop Update: On pause until new Director arrives

b. 2024 Facility Updates: Radtke signed agreement has been submitted; Jewell is conducting bid process until December 23rd, January 7th at 5pm there will be a Special Meeting with Jewell to present the bids and recommendations to expedite the elevator purchase

9. New Business

a. 2025 Closures: Motion by R. Rasmussen to approve the 2025 closure dates as presented, second by C. O’Keefe. Motion carried unanimously.

b. 2025 COLA: Motion by C. O’Keefe to accept the 2% COLA as presented, second by S. Kellogg. Motion by W. Clendenning to amend the amount to 3%, second by E. O’Day.

Roll Call:

Andrea Galván - no

Dennis Martin - yes

Ryan Austin - yes

William Clendenning - yes

Evan O’Day - yes

Karen Schill - yes

Ron Rasmussen - no

Scott Kellogg - yes

Conni O’Keefe - yes

~~Emily Kent~~ - excused

Susan Feith - no

Elizabeth St.Myers - yes

Motion to amend to 3% passes with 8 yes votes and 3 nos.

Motion by C. O’Keefe to accept the amended 3% COLA as presented, second by S. Kellogg. Motion carried, R. Rasmussen and S. Feith opposed.

c. Reserve Fund Policy: Reviewed

Motion by R. Rasmussen to approve the reserve fund policy as presented, second by S. Kellogg. Motion carried unanimously.

d. Endowment Information Request: clarification on what is known and not known re: specifications of the book funds in terms of what can be purchased; clear outline of all the funds and their restrictions

10. Information Requests:

- Endowment follow-up



Board of Trustees

11. Items for Next Agenda

Motion to adjourn by A. Galván, second by S. Kellogg. Motion carried unanimously.

Meeting adjourned by President St.Myers at 6:26pm.

Respectfully Submitted: Claire Parrish, Assistant Director



By-Law Ad Hoc Committee

Meeting Minutes for

December 23, 2024

1. Call to Order: President St.Myers called the meeting of the McMillan Library By-Laws Ad Hoc Committee to order at 5:00p.m.

2. Roll Call:

Board Members:

Elizabeth St.Myers

Conni O'Keefe

William Clendenning

Dennis Martin

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. By-Law Amendments Review

Article I through IV were reviewed, suggestions made for edits.

5. Adjournment

Meeting adjourned by President St.Myers at 6:35pm.

Respectfully Submitted: Claire Parrish, Assistant Director



By-Law Ad Hoc Committee

Meeting Minutes for

January 2, 2025

1. Call to Order: President St.Myers called the meeting of the McMillan Library By-Laws Ad Hoc Committee to order at 5:30p.m.

2. Roll Call:

Board Members:

Elizabeth St.Myers

William Clendenning

Conni O'Keefe

Dennis Martin

Susan Feith

Administration: Katherine Elchert, Library Director

Others in attendance: Kevin Fangman, Lance Pliml

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. By-Law Amendments Review

Article V through VII were reviewed, suggestions made for edits.

5. Adjournment

W. Clendenning motions to adjourn, C.O'Keefe seconds.

Meeting adjourned by President St.Myers at 7:00p.m.

Respectfully Submitted: Elizabeth St.Myers, Board Chair

South Central Library System Board of Trustees Minutes
12/20/2024, 12:15 p.m.
1650 Pankratz Street, Madison
Meeting held via Zoom & in person

Action Items

Approved the 2025 Employee Handbook

Present: C. Clark, B. Clendenning, S. Feith, J. Fordham, N. Foth, J. Honl, M. Howe, S. Garcia, M. Nelson, G. Poulson, H. St. Maurice, T. Walske, J. Wright

Excused: P. Cox, B. Carus, M. Jorgensen

Absent: D. Peterson

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden, V. Teal Lovely

Guests: None

Call to Order: 12:14 p.m. J. Honl, President.

- a. Introduction of guests/visitors: None
- b. Requests to address the Board: None

Approval of previous meeting minutes: 11/22/2024 Minutes

- a. Motion: M. Nelson moved approved of the 11/22/2024. J. Wright seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

J. Wright made a motion to present the bills for payment after action items in the agenda. S. Feith seconded. Motion carried.

Committee Reports:

a. Advocacy: Registration for the February 11th Library Legislative day is open. G. Poulson, J. Honl, and M. Nelson plan to attend. All trustees are encouraged to attend.

b. Nominations: The list of candidates for 2025 officers is:

- i. President: J. Honl
- ii. Vice President: J. Wright
- iii. Secretary: S. Feith
- iv. Treasurer: M. Nelson

The board will vote for the candidates at the January meeting.

c. Personnel: Recommendation of Board approval of the 2025 Employee Handbook. N. Foth noted the committee met 12/9/2024 to review the revisions of the SCLS employee handbook and recommend acceptance of the revisions.

Action Items:

a. Approve 2025 Employee Handbook

- i. Motion: N. Foth moved approval of the 2025 Employee Handbook. M. Howe seconded.
- ii. Discussion: None
- iii. Vote: Motion carried.

Bills for Payments: The payment amount is \$126,428.42

- a. Motion: S. Garcia reviewed the bills for payment and moved approval. M. Nelson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

System Director's Report: You may view the System Director report online.

Discussion:

M. Howe is working on a proposal with Madison Public Library regarding minors and gun control. It was noted that DPI will be making a proposal to the legislature for safe storage of fire arms. Two sources were provided for assistance: "Moms Demand Action" and "Green Bandana"

S. Schultz noted this is Theresa Walske's last meeting and thanked her for her service to the SCLS Board and Foundation.

As a reminder, the SCLS staff potluck will not take place in January. It will be scheduled for a "warmer" month. If the board members have any ideas about presentation topics for next year, please let S. Schultz know. N. Foth suggested the topic of library staff dealing with traumatic experiences/PTSD while employed at the library.

J. Honl noted the SCLS Foundation board is looking for volunteers to serve on the board. A description of duties/responsibilities will be provided to the board prior to the January board meeting.

Adjournment: 12:50 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/12/20/2024