

## **MINUTES**

### **HEALTH & HUMAN SERVICES COMMITTEE**

**DATE:** Thursday, November 20, 2025  
**TIME:** 5:00 PM  
**PLACE:** Wood County Annex & Health Center - Classroom

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Marie Topping, Dr. Tim Golemgieski, Rachel Stankowski (WebEx, arriving 5:10 PM)

**MEMBERS EXCUSED:** Leslie Kronstedt

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed. Motion by Thao/Valenstein to approve the consent agenda as presented. Motion carried unanimously.
4. Health Director Smith & Health Department Manager Kathy Alft discussed their respective upcoming retirements and reviewed a proposed organizational chart that, through possible attrition could reduce the FTE count in the Health Department by 1.6 over the next two years while adding a position of Deputy Director. Much will depend on the upcoming replacements hired for Smith and Alft. This plan also allows for a period of training for any replacement staff. Consensus of the committee was in favor of the new organization chart and succession planning.
5. Edgewater Haven Administrator Cieslewicz presented a resolution amending the Edgewater Haven budget to fund the water lateral project. Motion by Valenstein/Golemgieski to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Cieslewicz reported that the architectural design plan is still being worked on for the Edgewater CBRF project. There is an initial meeting with the state to help expedite the process of approval. In addition the state surveyor will be on site to review the plans as well. He is hoping for a March submittal to the state.
7. Norwood Administrator Kornack updated the committee on the water management project and the meetings with the engineer in regards to some of the asbestos remediation needed. About half of the design plans are completed to date.

8. Motion by Buttke/Thao to go into closed session pursuant to Wis Stats 19.85 (1)(f) to review a leave of absence request. Motion carried unanimously.
9. Motion by Valenstein/Hokamp to return to open session. Motion carried unanimously.
10. The next meeting will be held on Thursday, January 22, 2026, at 5:00 PM at the Edgewater Haven Nursing Home Conference Room.
11. Chair Rozar declared the meeting adjourned at 5:47 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**December 18, 2025**

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