AGENDA
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: **Wednesday, December 2, 2026**
TIME: **9:00 AM**
LOCATION: **Courthouse – Room 300**

Join by phone
+1-408-418-9388 United States Toll
Access code: 2484 773 0185

Join by WebEx App or website
https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc675c7b8b270a396ba009dad11154e7c
Webinar number: 2484 773 0185
Webinar password: 120226

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments *(brief comments/statement regarding committee business)*
4. Approve minutes of November 4, 2026, meeting
5. Approve vouchers, staff reports, & committee reports
6. Risk and Injury Report
7. Resolution – State Water Quality Request
8. Land & Water Conservation Department
    a. Update on ARPA projects
    b. Central WI Farm Profitability Expo on Thursday, January 7, 2027
    c. Save the Date: January 28, 2027-North Central Land Water Conservation Association Winter Meeting (area poster/speaking contests and business meeting) (River Block Auditorium)
9. Extension
    a. Annual Contract
    b. Hiring Updates on NRE Position
10. Private Sewage
11. Land Records
12. County Surveyor
    a. Consider renewal of County Surveyor contract for 2027-2028 contract years.
    b. Surveyor annual report
13. Planning & Zoning
    a. Town of Grand Rapids Zoning Map Amendment, Parcel 0700183B
    b. CEED Committee Involvement in Wood County Comprehensive Plan Update
14. Economic Development
15. Committee requests for per diem for meeting attendance
16. Schedule next regular committee meeting – Wednesday, January 6, 2027
17. Agenda items for next meeting
18. Schedule any additional meetings if necessary
19. The committee may go into closed session pursuant to Wis Stats 19.85(1)(c) to conduct performance evaluations for the department heads they oversee.
20. Return to open session.
21. Adjourn

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, November 4, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Russ Perlock, Tim Hovendick, Wayne Schulz (via WebEx), George Gilbertson

MEMBERS EXCUSED: None

OTHERS PRESENT: Victoria Wilson, Planning & Zoning; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.

2. There were no public comments.

3. The minutes of the October 7 and October 14, 2026, meetings were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.

4. Motion Hovendick/Perlock to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.

5. Discussion on the State Water Quality Request resolution took place. Chair Pliml felt the resolution could use more concise and compelling language. Motion by Hovendick/Russ Perlock to rephrase the State Water Quality Request resolution to be ready for presentation at the December County Board meeting. Motion carried unanimously.

6. Area Extension Director McNelly updated the committee on the annual contract for services and the hiring updates for the Cranberry Specialist and Natural Resources Educator positions.

7. County Planner Simkowski gave an overview of the Wood County Comprehensive Plan Public Participation Plan and Community Survey resolution. Motion Hovendick/Buttke to forward the resolution to County Board for approval. Motion carried unanimously.

8. Simkowski presented a Town of Grand Rapids Zoning Map Amendment. Motion Perlock/Hovendick to forward the Zoning Map Amendment to County Board for approval. Motion carried unanimously.

9. Meredith Kleker, Wisconsin Rapids Area Convention and Visitors Bureau, along with Paul Bernard shared the vision and progress for a Wood County Trails map project. Motion Buttke/Perlock to release the economic development grant funding of $5,000 for the project. Motion carried unanimously.

10. Planning and Zoning Director Grueneberg reported that the City of Marshfield pulled funding for the survey work for Central Wisconsin State Fairgrounds and the Mainstreet Marshfield development of a downtown master plan. Without matching funds from the City for these two

projects, the county will not consider providing REDI implementation funding at this time. No action taken.

11. County Conservationist Wucherpfennig shared the one bid that was submitted for the Gilbertson barnyard project. Mid Wisconsin Concrete & Excavating submitted a bid for $76,512.01. Motion Buttke/Schulz to accept the bid. Motion carried unanimously.

12. Wucherpfennig provided updates on the ARPA funded projects.

13. Wucherpfennig provided information on and upcoming Central WI Farm Profitability Expo and North Central Land Water Conservation Association Winter meeting.

14. A brief budget discussion took place with some clarification from Pliml on how the current Cost of Living Adjustment proposal for Wood County employees will be affected if approved by the full County Board at November's budget hearing.

15. The next regular meeting will be Wednesday, December 2nd, 2026, at 9:00 AM.

16. Department head evaluation will be on the next agenda.

17. Chair Leichtnam declared the meeting adjourned at 10:37 AM.

Minutes taken by Victoria Wilson, Planning & Zoning Program Assistant, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
November 4, 2026

NAME	REPRESENTING
DENNIS POLACH	WCB-14
Bill Clendenning	
Emmett Simkowski	P+Z
Shane Wucherpfennig	LWCD
George Gilbertson ✓	LWCD Rep.
Victoria Wilson	P&Z
Meredith Kleker	Wis Rapids Area CVB/Trails
Paul Bernard	P-Z
Jen McNelly (Web Ex)	Extension

Committee Report

County of Wood

Report of claims for: EXTENSION

For the period of: NOVEMBER

For the range of vouchers: 30260115 - 30260125

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30260115	AMAZON CAPITAL SERVICES	STRONG BODIES WEIGHTS	11/18/2026	$321.50	P
30260116	NATIONAL 4-H COUNCIL / SHOP 4-H	4-H AWARDS	10/29/2026	$345.30	P
30260117	US BANK	NOVEMBER STATEMENT	11/24/2026	$333.65	
30260118	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/24/2026	$17.57	
30260119	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/24/2026	$13.99	
30260120	AMAZON CAPITAL SERVICES	OFFICE & KITCHEN SUPPLIES	11/24/2026	$79.62	
30260121	EBERLEIN BENJAMIN	NOVEMBER EXPENSES	11/24/2026	$54.11	
30260122	HUBER LAURA	HUBER NOVEMBER EXPENSES	11/24/2026	$190.76	
30260123	ROMBALSKI KAYLA-ROSE	ROMBALSKI NOVEMBER EXPENSES	11/24/2026	$401.35	
30260124	SCOTT HANNAH	SCOTT NOVEMBER EXPENSES	11/24/2026	$345.80	
30260125	SIMONE RAINNA	SIMONE NOVEMBER EXPENSES	11/24/2026	$329.84	
		Grand Total:		**$2,433.49**	

Signatures

Committee Chair: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept.

For the period of: November 2026

For the range of vouchers: 18260139 - 18260172

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18260139	EASTLING KURT	Cost-share cover crops	10/26/2026	$3,037.50	P
18260140	EASTLING KURT	Cost-share cover crops	10/26/2026	$1,987.50	P
18260141	LIPPERT PAUL	Cost-share stream crossing	10/29/2026	$3,700.00	P
18260142	ANDERSON SCOTT	Cost-share manure pit closure	03/13/2026	$6,615.00	P
18260143	WEILER DILLON	Cost-share nutrient mgmt	07/23/2026	$3,652.00	P
18260144	WEILER DILLON	Cost-share nutrient mgmt	07/11/2026	$2,332.00	P
18260145	WEILER DILLON	Cost-share cover crops	07/11/2026	$6,391.00	P
18260146	WEILER DILLON	Cost-share cover crops	07/07/2026	$4,081.00	P
18260147	WATER AND ENVIROMENTAL ANALYSIS LAB	Water tests Fourmile Creek	11/02/2026	$667.00	P
18260148	WATER AND ENVIROMENTAL ANALYSIS LAB	Water tests Nepco/Wazeecha	11/02/2026	$341.00	P
18260149	WATER AND ENVIROMENTAL ANALYSIS LAB	Water tests Fourmile Creek	11/02/2026	$163.00	P
18260150	WATER AND ENVIROMENTAL ANALYSIS LAB	Water tests Nepco/Wazeecha	11/02/2026	$815.00	P
18260151	WATER AND ENVIROMENTAL ANALYSIS LAB	Water tests Fourmile Creek	11/02/2026	$489.00	P
18260152	AMAZON CAPITAL SERVICES	Refund office supplies	11/06/2026	($12.48)	P
18260153	AMAZON CAPITAL SERVICES	Office supplies	11/09/2026	$18.45	P
18260154	HEEG KEVIN	Cost-share cover crops	11/15/2026	$6,379.50	P
18260155	HEEG KEVIN	Cost-share cover crops	11/13/2026	$4,485.00	P
18260156	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$5,664.00	P
18260157	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$4,468.00	P
18260158	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$2,076.00	P
18260159	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$2,892.00	P
18260160	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$200.00	P
18260161	LEDDEN NEIL	Cost-share nutrient management	11/10/2026	$164.00	P
18260162	TREML MARK	Cost-share cover crops	11/13/2026	$1,451.35	P
18260163	TREML MARK	Cost-share cover crops	11/13/2026	$1,045.00	P
18260164	US BANK	Supplies, water tests, awards	11/17/2026	$572.15	
18260165	JOLING DRAINAGE SOLUTIONS	Cost-share Gilbertson waterway	11/19/2026	$3,395.00	
18260166	JAGODZINSKI JAMES & LESLIE	Cost-share cover crops	11/07/2026	$857.50	
18260167	GILBERTSON GEORGE & JILL	Cost-share cover crops	11/17/2026	$5,509.00	
18260168	GILBERTSON GEORGE & JILL	Cost-share cover crops	11/17/2026	$1,018.50	
18260169	GILBERTSON GEORGE & JILL	Cost-share cover crops	11/17/2026	$82.50	
18260170	GILBERTSON GEORGE & JILL	Cost-share cover crops	11/17/2026	$2,462.50	
18260171	AMAZON CAPITAL SERVICES	Office supplies	11/18/2026	$35.99	

Land & Water Conservation Dept. - November 2026

18260139 - 18260172

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18260172	AMAZON CAPITAL SERVICES	Office supplies (labels)	11/18/2026	$10.70	
		Grand Total:		**$77,045.66**	

Signatures

Committee Chair: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: November 2026

For the range of vouchers: 22260079 - 22260086

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22260079	BOYER KEVIN	SU-Prof Serv	11/01/2026	$1,126.66	P
22260080	OPPORTUNITY DEVELOPMENT CENTER	PS-Prof Serv Other	10/01/2026	$2,757.39	P
22260081	RAPIDS FORD LLC	PS-Maint Vehicles	10/26/2026	$93.45	P
22260082	INDUSTRY SERVICES DIVISION	PS-Sanitary Permit Fees	11/01/2026	$2,500.00	P
22260083	AMAZON CAPITAL SERVICES	PL-Office Supplies	11/02/2026	$80.19	P
22260084	STAKE POINT PRODUCTS LLC	SU-Operating Supplies	10/26/2026	$2,390.00	P
22260085	LAMERS BUS LINES INC	PS-Office Supplies	10/31/2026	$614.00	P
22260086	US BANK	PL/LR/PS Credit Card Charges	11/17/2026	$657.50	
		Grand Total:		**$10,219.19**	

Signatures

Committee Chair: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Rainna Simone, Associate 4-H Educator

- An in-person celebration program for 4-H youth and families in 4-H in which youth receive recognition for their accomplishments in the past year and adult volunteers receive recognition for their service to 4-H. Social games were included to help build connections with new 4-H friends.
- An in-person workshop for adult 4-H volunteers and youth 4-H leaders during which they learned 4-H best practices, shared program ideas, and experienced hands-on learning. The goal of this workshop was for youth and adults to learn and have fun together and use that to improve how their own club functions.
    - **Total Reach:** 10 youth 4-H leaders 14 adult 4-H volunteers
- An in-person enrichment program for students in 6th grade in Auburndale School. The goal is to help students build life skills to help them succeed socially, financially, and academically. This month focused on budgets and financial planning.
    - **Total Reach:** 22 students in 6th grade

AGRICULTURE

Matt Lippert, Agriculture Educator

- A presentation for a local civic organization where the participants learned how despite declining dairy farm numbers the dairy industry remains highly impactful to the local economy by generating revenue, employing workers, paying taxes and creating value added products. The presentation generated many good questions and increased awareness and understanding of the value of dairy production as a large contributor to the local economy.
    - **Total Reach:** 32 participants
- A workshop for farmers where they learned about colostrum management, pre-fresh nutrition, and when and how to assist with calving. Through this program, farmers are better equipped to assist with calving and set their calves up for a successful start to life.
    - **Total Reach:** 14 workshop participants

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Basic grant writing workshop for local government, businesses, and nonprofit organization members and staff. The goal of this effort is for people to learn how to find, write, and apply for grants to carry out the activities of their organization, business, or government unit.

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- **Total Reach:** 127 workshop participants

- Partnering on a Wisconsin Partnership Program - Community Impact Grant (2025-2027) with CAP Services, Inc. and the UW Center for Community and Non-Profit Studies to grow and improve CAP Services' housing repairs programming. A goal of this project is to improve the accessibility and timeliness of their services in order to improve housing conditions for low to moderate income individuals and improve health equity in housing.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker
Hannah Wendels Scott, Health and Well-Being Educator

Behavioral Health

- Weekly practices for middle schoolers (grades 6-8), where participants explore their heritage and prepare to share their learning with all 6th graders at Wisconsin Rapids Area Middle School to promote cultural awareness in December.
  - **Total Reach:** 27 middle school students, grades 6-8 300 6th graders

- Coalition leadership as a Board Member of the Boys & Girls Club of the Wisconsin Rapids Area, supporting youth and families, where I share Hmong cultural perspectives and help create a more welcoming and inclusive environment for diverse community members. Through this effort, the Club strengthens community connections and ensures more youth and families feel represented and supported.

- A coalition meeting for community partners and organizations through Healthy People Wood County, where I share the perspectives and needs of the individuals and families I work with to help inform discussions and community initiatives. Through this effort, the coalition gains a better understanding of community needs and develops strategies that are more inclusive, responsive, and effective.

- A feedback group meeting for Community Health Workers, healthcare partners, and the Wisconsin Department of Health Services, where I share experiences and community perspectives to help guide conversations about the Community Health Worker workforce and Medicaid services. Through this effort, community voices help inform state-level discussions and support improvements that make health services more accessible, responsive, and equitable for the people we serve.

- A meeting for WRPS Wellness Committee, where members of the committee meet to discuss goals for the committee, ways to support staff and student wellness, and plan engaging activities for students and staff to interact with throughout the school year to support their overall wellbeing while at work, school and home.

- A bi-weekly meeting for high school students to engage in open conversations, cultural storytelling, and guided activities to learn about mental health, domestic violence, and sexual assault within the community. They gain tools to recognize signs of trauma, understand healthy boundaries, and access

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support systems - all in a safe, judgement-free environment. Through this effort, we are fostering a generation of informed, compassionate youth who feel seen, heard, and empowered to break cycles of silence and advocate for healing and change in their families and communities.
    - **Total Reach:** 19 students in grades 9-12

- A bi-monthly support group for elementary students in grades four and five, where they learn about feelings, safety, and respect through storytelling, art, and guided conversations. Using age appropriate terms, basic concepts of mental health, personal boundaries, and trusted adults while honoring traditions and values will be introduced. Through this program, students will feel safe, heard, and confident to lay the foundation for lifelong emotional well-being and opening the door to healthier conversations in their families and communities.
    - **Total Reach:** 4 registered students in grades four and five at Washington Elementary School; 3 registered students in grades four and five at Howe Elementary School

- A bi-weekly meeting for middle school students to engage in open conversations, cultural storytelling, and guided activities to learn about mental health, domestic violence, and sexual assault within the community. They gain tools to recognize signs of trauma, understand healthy boundaries, and access support systems - all in a safe, judgement-free environment. Through this effort, we are fostering a generation of informed, compassionate youth who feel seen, heard, and empowered to break cycles of silence and advocate for healing and change in their families and communities.
    - **Total Reach:** 18 students in grades 6-8

- A Tai Chi class for older adults and individuals with arthritis, where participants learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. Through this activity, the program help reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines.
    - **Total Reach:** 13 participants in Basic class; 10 participants in Advanced class

- A monthly gathering for participants where they connect with one another and learn ways to care for their mental and social well-being. Through this effort, they will strengthen community bonds and build healthier habits.
    - **Total Reach:** 10 participants

- Building and maintaining relationships and engaging with partners to address health needs with the community of Wood County.
- An as needed meeting with community members, where I met one-on-one with them to listen to their needs, offer support, and help them identify and access local health and community resources. Through this effort, participants will gain personalized support, clearer pathways to services, and greater confidence navigating systems.
    - **Total Reach:** 10 one-on-one clients

- A monthly food pantry pick-up for community members in Wood County, where I support families in choosing foods that their household needs and share information about additional local resources.

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Through this effort, residents gain reliable access to healthier food options and feel better connected to community supports.
    - **Total Reach:** 12 families

- The support group serves as a monthly gathering for women and allies of women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
    - **Total Reach:** 7 participants

HEAL (Healthy Eating and Active Living)

- A 5-week series of nutrition education lessons for fifth-grade students at Grove Elementary, where participants learned about the food groups, explored the role of balanced nutrition in overall health, and practiced reading Nutrition Facts labels to make informed food choices. Through these interactive lessons, students increased their knowledge of healthy eating habits and built practical skills to help them evaluate food options and make healthier choices both at school and at home.

- A 5-week series of nutrition education lessons for fifth-grade students at Howe Elementary, where participants learned about the food groups, explored the role of balanced nutrition in overall health, and practiced reading Nutrition Facts labels to make informed food choices. Through these interactive lessons, students increased their knowledge of healthy eating habits and built practical skills to help them evaluate food options and make healthier choices both at school and at home.

- A 5-week series of nutrition education lessons for fifth-grade students at Mead Elementary, where participants learned about the food groups, explored the role of balanced nutrition in overall health, and practiced reading Nutrition Facts labels to make informed food choices. Through these interactive lessons, students increased their knowledge of healthy eating habits and built practical skills to help them evaluate food options and make healthier choices both at school and at home.

- A healthy cooking program for teens at the Boys & Girls Club, where participants learned to prepare a nutritious meal, practice safe food preparation techniques, and identify ways healthy eating supports physical and mental well-being. Through this experience, teens built confidence in the kitchen, strengthened independent living skills, and gained knowledge to make informed food choices now and in the future.
    - **Total Reach:** 15 youth

- A series of strength training sessions (StrongBodies) for adults in the Marshfield community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
    - **Total Reach:** 31 participants

- A student-led hummus taste test at Grove Elementary School, where SWAG youth engaged their peers in trying a healthy food option and collecting feedback on taste preferences. Results showed that 68% of students liked hummus and it will now be a permanent offering on the salad bar at school.

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Through this activity, youth developed leadership skills while helping promote healthy eating habits and informing future school wellness and nutrition initiatives.

- Management, recruitment, leadership, oversight, and retention of the StrongBodies program and StrongBodies Health Volunteers in local community. The goal of this effort is to build health leadership capacity, create opportunities for civic engagement, and to expand the reach of the StrongBodies program to create healthier people and communities.
- An ongoing series of StrongBodies for older adults/adults in the Nekoosa community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
- An ongoing series of StrongBodies for older adults/adults in the Wisconsin Rapids community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by one Extension StrongBodies volunteer.
- A meeting with Pittsville and McMillan Memorial Library staff, where opportunities to establish Little Free Pantry locations at community libraries were explored as a strategy identified through local food security conversations. Discussions resulted in Pittsville Library seeking board input on the project and McMillan Memorial Library advancing to implementation planning following administrative approval. Through this effort, community partners are working to expand access to food and essential items through trusted, accessible locations, helping address food insecurity and strengthen community support systems.
- A series of after-school lessons for elementary and middle school students at Pittsville Elementary School, where students learn about the five food groups, how they benefit their overall health and well-being, and how to make healthy food and physical activity choices both at home and at school.
- A series of lessons for adults who are incarcerated participating in the STRONG Recovery Pod Program in the Wood County Jail. Through this series, participants will participate in the StrongBodies program that improves their physical and mental health and provides them with another connection during their recovery journey.
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults in the Pittsville community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by three Extension StrongBodies volunteers.
    - **Total Reach:** 30 participants
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The

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goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- A 7-session course that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored.
    - **Total Reach:** 4 registered participants
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
    - **Total Reach:** 9 participants
- An 8-module class that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services, and building other financial competencies. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community.
    - **Total Reach:** 9 participants

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LAND AND WATER CONSERVATION DEPARTMENT

STAFF REPORTS – NOVEMBER 2026

Barb Peeters

Conservation Administrative Specialist

- Attended virtual DATCP "Soil & Water Resources Management (SWRM) Best Practices Brownbag Webinar". Very beneficial webinar for new processes affecting our department.
- Processed landowner cost-share payment for cover-crops utilizing SWRM grant funds totaling $5,025.00 (K. Eastling).
- Generated bid letters for a stream crossing project (P. Heckel).
- Worked with Heather Gehrt/Wood County Treasurer, to supply information regarding set up of Point & Pay program. Our department is now able to accept credit/debit card payments (convenience fee applied to purchases).
- Published flyer and agenda on LWCD website for the Central Wisconsin Farm Profitability Expo that we're hosting in Marshfield on January 7, 2027. Responded to emails/calls regarding event and recorded registrations as received.
- Scheduled work truck for oil change with highway department and coordinated/assisted with drop off/pick-up.
- Attended the November 4, 2026 CEED meeting virtually.
- Finalized tree and seed order forms, tree/seed descriptions and fall Conservation Connection newsletter.
- Generated fillable forms for the 2027 tree sale order form and the 2027 seed sale order form and verified all formulas were accurate. Worked with I.T. to have order forms put on LWCD website.
- Sent out annual tree sale information (Conservation Connection newsletter) to customers via email (800+ customers) and snail mail (94 customers). Worked with I.T. to have newsletter uploaded to LWCD website.
- Generated and submitted SWRM reimbursement requests for cost-share contracts totaling $10,566.00 (P. Lippert, L. Jagodzinski & K. Eastling).
- Worked on logistics for NCLWCA Winter Meeting that we are hosting in January 2027.
- Processed landowner cost-share payments for nutrient management and cover crops utilizing SWRM grant funds ($5,984.00) and Mill Creek TRM grant funds ($10,472.00) (D. Weiler).
- Reviewed DATCP Monthly Report for November 2026 and shared with LWCD staff.
- Took part in Teams meeting on Nov. 9th with Caleb Armstrong, Marathon County Conservation Specialist, Kendra Wilhelm and County Conservationist regarding planning for the Central WI Farm Profitability Expo.
- Verified October sales tax reports and submitted to Finance.
- Shared Wellness Committee November updates with LWCD staff & Parks/Forestry staff.
- Attended the virtual 2026 Annual Nonmetallic Mining (NMM) Advisory Committee Meeting on Nov. 10th. The 2025 regulatory annual report reflected that while the number of NMM's have decreased slightly, the size trend continues to increase for mine sites over 16+ acres in the state. The NR135 reclamation program employs only one full-time employee (reclamation coordinator) to coordinate 92 RAs (regulatory agencies) across the state of Wisconsin and due to an overabundance of duties, audits were paused in 2026 (per statute, audits for each RA are to be completed at least once every 10 years). Wood County Land & Water Conservation is the RA for Wood County. As a result of feedback from RAs, the NMM Reclamation Coordinator is working to develop guidance documents regarding *financial assurance* (FA), *permit fees*, *development of reclamation plans* and *highwalls in reclamation plans*. It was noted it is a common pitfall for Financial Assurance to be a county-wide jurisdiction that is applied to every site and that FA should be as close as possible to the actual cost to the RA to reclaim each mine site. Once published, the FA guidance document will help guide RAs in determining an estimated cost for reclamation.
- Generated/submitted Mill Creek TRM grant reimbursement request for 4 cost-share contracts totaling $17,507.00.
- Generated/submitted SWRM reimbursement requests for cost-share contracts totaling $8,920.00 (C. Flaig & D. Weiler).
- Worked with I.T. to have changes made to the nonmetallic mine program to assure that the appropriate permit fees for 2027 are applied as well as a few updates for the tree sale program.

- Processed cost-share payments to landowners for cover crops and nutrient management utilizing MDV funds totaling $10,864.50 (K. Heeg); SWRM grant funds totaling $15,464.00 (N. Ledden); ARPA grant funds totaling $1,451.35 (M. Treml) and Surface Water grant funds totaling $1,045.00 (M. Treml).
- Generated bid summary for Heckel stream crossing project.
- Set agenda, attended and took meeting minutes at staff meeting on Nov. 18, 2026.
- Generated six cost-share reimbursement requests for nutrient management totaling $15,464.00 and submitted to DATCP (N. Ledden).
- Generated cost-share payments to landowner for cover crops utilizing SWRM grant funds ($857.50-L. Jagodzinski) and MDV funds ($9,072.50 - G. Gilbertson (4 contracts).
- Processed reimbursement payments from DATCP ($10,566.00), Wisconsin DNR Mill Creek grant ($25,002.76) and 3rd quarter reimbursement for Wildlife Damage Abatement Claims Program ($12,277.26).
- Assisted Conservation Program Coordinator/Rod Mayer with annual NMM permit letters for 2026-2027. Recorded NMM annual permit fee payments as received. Assisted Rod with mailing wildlife claim letters.
- Recorded RSVP orders for fruit trees as received via text, email and phone.
- Processed orders and payments for tree sale as received.
- Completed LWCD payroll percentages and forwarded to Finance prior to the November 12th and 25h payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Organized CEED packet and County Board packet materials and electronically submitted to County Clerk's office.
- Served as point of contact for LWCD staff as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.
- Responded to customer inquiries by phone and email regarding the tree sale.
- Handed out nitrate test kits as landowners stopped in office, answered questions and delivered samples to the health dept as received. NOTE: Since the beginning of October through Nov. 20, 32 kits were picked up and 25 water tests were brought in by landowners and taken to the health department.

Emily Salvinski
Conservation Specialist

- **Thursday, November 5.** Reviewed a nutrient management plan that is being cost-shared for completeness, requested more information. Took down information from farmer for which fields will be cover cropped. Organized information.
- **Friday, November 6.** Reviewed completed nutrient management plan. Added fields to database. Put information from farmer into multiple cost-share contracts. Filled in survey from DATCP on nutrient management numbers.
- **Thursday, November 12.** Worked on adding cost-share fields to database and getting reduction numbers.
- **Friday, November 13.** Field checked farmers cover crops. Picked up cost-share contracts. Started to sort through photos.
- **Tuesday, November 17.** Organized photos from cover crop check.
- **Wednesday, November 18.** Attended staff meeting. Added maps of large farm to cost-share tracking database and worked on the reduction numbers.
- **Thursday, November 19.** Finished plugging in reduction numbers to database. Picked up completed contract from farmer. Received well test results and started adding them to the database.

Kendra Wilhelm
Conservation Specialist

- Answered questions via phone and email regarding the no-till drill.
- Transported the no-till drill to 1 farmer.

- Continued planning for the 2027 Central Wisconsin Farm Profitability Expo. Participated in a planning meeting on November 9th. Finalized the flyer and agenda and sent to various email groups. Communicated with caterer.
- Participated in a meeting to discuss the creation of invasive species signage to be installed at municipal compost sites. Provided feedback on draft signage.
- Entered Lake Monitoring and Protection Network grant data into the DNR SWIMS database.
- Delivered cover crop cost-share contracts to various farmers.
- Finalized poster contest presentations for 1st, 2nd, and 5th grades.
- Looked through many specimens of potential jumping worms brought in by a Wood County citizen. Worms were identified as European nightcrawlers. Landowner was contacted.
- Reported a finding of invasive round leaf bittersweet to the DNR.
- Gave poster contest presentations for 1st and 2nd graders at Grant Elementary School in Marshfield.
- Gave poster contest presentations for 5th graders at Auburndale Elementary School.
- Created 25 cost-share contracts for cover crops throughout the month.
- Attended a webinar regarding NASA Remote Sensing tools available for Conservation Districts.
- Provided technical assistance to four landowners who are pursuing a Healthy Lakes & Rivers grant. The project consists of: Three rain garden establishments.
    - Seven native planting establishments along shorelines.
    - Four fish stick projects.
    - Two diversions into rain gardens.
    - Grant technical assistance to the Nepco Lake District.
- Attended the fall cooperative invasive species management area meeting.
- Attended the November Nepco Lake District board meeting.
- Participated in the November 18th staff meeting.
- Participated in a planning meeting regarding having an invasive species outreach and education booth at Cranberry School for marsh owners in January.
- Verified 31 different cover crop fields.
- Submitted the 2027 Lake Monitoring and Protection Network final grant application to DNR.
- Submitted the Management Plan Implementation final grant application to DNR. This grant is focused on providing incentives for establishing harvestable buffers on field edges within 300 feet of a stream or river.

Kyle Andreae
Engineer Technician

- November 2 – Ourda Site Visit, Denitrifying Bioreactor Materials Sourcing, Wilke Construction Inspection
- November 3 – Bioreactor Materials Sourcing,
- November 4 – J Gilbertson Contractor Coordination, G Gilbertson Site Visit
- November 5 – Bioreactor Site Visit, G Gilbertson Site Visit
- November 6 – G Gilbertson Construction Inspection
- November 7 – G Gilbertson Construction Inspection
- November 9 – Hilgardt Site Visit, Wilke Construction Inspection, G Gilbertson Site Visit
- November 10 – Hilgardt Design, Wennesheimer Site Visit
- November 11 – Gilbertson Construction Inspection, Bioreactor DNR Meeting
- November 12 – Bioreactor Design
- November 13 – Bioreactor Design, Bioreactor Site Visit
- November 16 – Zwicke Site Visit, Gilbertson Coordination, Bioreactor Coordination
- November 17 – Sick

- November 18 – Staff Meeting, Bioreactor Design Optimization
- November 19 – Cohort Meeting, Bioreactor Testing Parameters Coordination, Wilke Construction Inspection
- November 20 – Gilbertson Construction Inspection, Wilke Construction Inspection, and Olsen Construction Inspection
- November 23 – Off
- November 24 – Off
- November 25 – Off
- November 26 – Holiday
- November 37 – Holiday
- November 30 – Uebbing Site Visit and Test Holes

Rodney Mayer

Conservation Program Manager

- Processed mine site inspections for each site (49 sites). Loaded GPS measurements, imported into GIS mapping, mapped active areas layer, calculated acres for fees and financial assurance, reviewed road exemptions. Created active acres map copies. Drafted letters with fee amounts, financial assurance amounts, current financial assurance holdings and needs, inspection notes, etc. Updated spreadsheet with inspection dates, acres, FA needed, etc. Updated NMM software with inspection dates, acres, FA needed, etc. Organized pics into digital files. Copied into inspection binder and site folder. Mailed letters and inspection maps.
- Pond info and correspondence to Saylor – DNR advice, etc.
- Created instruction manual for new GPS conversion software.
- Mapped Weichelt Weiler following second inspection due to site changes.
- Reviewed Weichelt Hwy T plan amendment changes – downloaded digital layer, updated GIS inspection map. Corresponded issue. Received second draft – repeated same for mapping permit boundary etc. Updated file reclamation plan with added amendments.
- Tork correspondence with bank for required financial assurance needs.
- Second inspection of Weichelt Bouma site – download pics, created pics document, downloaded GPS, calcs, processed updates, etc.
- Wildlife correspondence with two landowners for future enrollments.
- Contacted landowner on Brehm/Fruin site. Discovered landowner is not on same page as operator for plans. Set up joint meeting to be held with landowner, operator, Corporation Counsel, Shane, and myself. File and timeline/summary updates. Sent meeting notices to all.
- Worked with Dept. of Ag. APHIS representatives in Portage, Marathon, Jackson, and Clark Counties to set 2026 crop prices for DNR wildlife damage claims.
- Processed claims for two crop owners for wildlife damage appraisals (total of 13 fields). Mailed to crop owners for signatures.
- Attended staff meeting on 11/18/26.
- Phone meeting with Corporation Counsel, Shane, and myself to discuss issue with Brehm FA and future joint landowner meeting, etc.
- Began preliminary note taking on Brehm/Fruin draft 2 reclamation plan issues.

Shane Wucherpfennig

County Conservationist

- Planning and lining up N Bioreactor installations in the Fourmile Watershed. Had many discussions with Partners on the project and had conversations with DNR about placing one on their properties in the Fourmile.
- Started installing components for the site in Nekoosa that has agreed to host a N Bioreactor project.
- Attended the November 4, 2026 CEED meeting.
- Attended Wisconsin Drought Task Force – virtually.
- Submitted Mill Creek TRM grant reimbursement request.
- Watched video of the benefits open enrollment meeting.
- Approved LWCD staff time sheets for November 12th and 25th payrolls.
- Attended Health and Conservation Committee meeting Virtually.
- Reviewed/approved staff activity reports for December CEED/County Board packet
- Reviewed December CEED meeting packet for CEED review/approval.
- Discussed Cover Crop funding & resources and visited with several landowners/producers in November.
- Attended CWG meeting.
- Met with Landowner to discuss NM plan, drop off contracts for cost-sharing and discussed Harvestable Buffers.
- Bid opening for Joe Gilbertson B.Y. in LWCD office.
- Teams meeting on Nov. 9th with Caleb Armstrong, Marathon County Conservation Specialist, Kendra Wilhelm and Barb Peeters, Conservation Administrative Specialist regarding planning for the Central WI Farm Profitability Expo.
- Had a N Bioreactor Discussion with Kevin Masarik from UWSP Groundwater Center.
- Attended Cost-Share Funds Status Meeting Staff to discuss funding & projects.
- Monthly Staff Report.
- Attended - LWCD Staff Meeting
- Met with Rod for NMM sites & compliance on several mine sites in November.
- Visited Nekoosa site for N Bioreactor to meet with landowner to site the project and talk over logistics of the project.
- Answered questions via phone and email regarding the no-till drill.
- Discussed Cover Crop planting with several landowners.
- Met with Corp Counsel several times in November on NMM issues.
- Attended - NR 151 Progress and Resource Analysis Webinar

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczkowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for December 2, 2026

1. **Economic Development (Jason Grueneberg)**

Helen Conner Laird Theater Renovation - The Helen Conner Laird Theater Renovation Advisory Committee continues to meet on a weekly basis. Renovation design work is advancing at a rapid pace and as the work progresses the scope of the project is narrowing. Much of the design work so far has focused on reconfiguration of larger theater seating, entrance/lobby renovations, reconfiguration of the gallery, addition of ADA accessible restrooms, and updating the technology used in the theater. The Advisory Committee has also been meeting with stakeholders to solicit input on the renovation.

Courthouse Parking Lot - Now that Jackson Street and 2nd Street are open in proximity to the Courthouse, work will continue to design the County parking lot in front of the Courthouse. We have been working with Harwood Engineering on design, and should be finishing up in a few weeks. The design is focused on pedestrian safety, practical and efficient maintenance, maximizing the number of parking spots for County and public use, and meeting city of Wisconsin Rapids zoning code. We continue to meet with city staff on the design and process to update the Planned Unit Development for the Courthouse Campus. We will have this process completed in time for construction early this coming spring.

Central Wisconsin Economic Development (CWED) Fund - The CWED Board and Loan Committee met on November 18th for a strategic planning session to chart the future path of the fund. The fund loan activity has reached historic highs this past year and at the current pace, the fund will likely run out of money to lend at some point in the next year. In response to the current situation, loans have been capped at $300,000 and 25% of project costs until July 1, 2027. The Board will also pursue options for additional funding from organizations like the Wisconsin Economic Development Corporation and the United States Department of Agriculture.

2. **Planning & Zoning (Emmett Simkowski)**

Wood County Comprehensive Plan Update – The Comprehensive Plan update has been making steady progress and review, and revisions have been taking place with county staff and the NCWRPC. I am looking forward to having a public facing draft available after the holidays. We have also put together a short community survey available on our website, in our office, and are distributing flyers throughout the community. I encourage everyone to take a moment to

complete it and encourage constituents to participate as well. An example flyer is included with this packet.

General Office and Survey Work – We have not seen any new subdivision plats since the past two this summer, but Certified Survey Maps continue to keep circulating through our department. I have been continuing to assist local town governments with planning, zoning and surveying questions.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Fieldwork – GPS'ing Trails in Marshfield School Forest
- Making maps for Marshfield School Forest, Auburndale School Forest for trail mapping project
- Permit digitizing

4. Code Administrator (Brad Cook)

Report will be in next month's packet.

5. Code Technician (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications
B. Reviewed and approved soils evaluations
C. Completed inspection reports
D. Continued POWTS and shoreland education
E. Assisted with daily phone calls/emails/office questions
F. Inspections/Investigations:
- 11-9-26: Conventional inspections TN: 07, 07
- 11-10-26: Holding tank inspection TN: 02
- 11-11-26: Conventional inspections TN: 13, 13
- 11-13-26: Mound plow inspection TN: 17; Mound reinspection TN: 17
- 11-16-26: Mound plow inspection TN: 17; Mound reinspection TN: 17
- 11-17-26: Mound tanks inspection TN: 17; Well inspection TN: 17
- 11-20-26: Conventional inspection TN: 07
- 11-24-26: Mound core inspection TN: 30
- 11-25-26: Mound plow and tanks inspection TN: 07

G. Attended Meetings/Trainings/Etc.
- 11-3-26: Staff lunch meeting
- 11-5-26: Annual safety training

6. Office Activity (Victoria Wilson & Julie Mancl)

a. Monthly Sanitary and Well Permit Activity – There were 15 sanitary permits and 18 well permits issued in November 2026.

b. ArcGIS Pro Software Project – Julie and Victoria continue to assist Paul with various mapping projects.

c. Septic System Maintenance Letters – 193 Corporation Counsel letters were mailed to property owners that have not completed their septic maintenance for 2026, warning them that if maintenance is not completed, court action will follow.

d. Septic System Triennial Program Fee – As of Wednesday November 25th, 3,781 program fee payments have been processed and paid to our office. 4,847 notices were mailed in October with a due date of November 20th. Second notices will be mailed on December 11th to property owners who have not paid the fee yet.

e. Attended the following meetings/trainings & activities:

    i. November 3rd Staff/Lunch meeting (VW & JM)
    ii. November 4th CEED meeting (VW)

Citizens Water Group
serving Central Sands Region

Meeting Minutes
November 16, 2026, 2:00 PM, Riverblock Auditorium Room 206

1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
2.) Public Comments: Bruce Dimick referenced environmental educational opportunities. Chairman Leichtnam will present educational information on the importance of water testing to the RapidsResponse Group in January 6th at 6:00 pm at McMillan Library.
3.) Motion to approve October 19th minutes: Buttke/Hovendick
4.) Correspondence: Chair Leichtnam made CWG members aware of:
-a CSGCC meeting to be held at the Hancock Ag Research Station on 12/7 at 10 am.
-Shane Wucherphennig (Wood County) and Tyler Kunze (Portage County) will be presenting on nitrate related county issues.
-Kayse Beckstrom, Clean Wisconsin Local Partnership Manager, approached Chair Leichtnam about 2027 policy proposals and action items. A request was made for CWG support as Clean Wisconsin lobbies the Wisconsin State Legislature.
5.) CWG membership, by consensus approved the following:
   a) Planning Group, Tim Hovendick and Linda Casper presented a three-page proposal for Winter Farmers Markets along with other community events. A draft of a marketing 3 X 5 card to be distributed to the public. This card contains a QR code that leads to the website and information on water testing along with donation options. A plea was made for support for the Wood County Health Department to utilize their social media page to promote the need for community volunteers.
   b) Volunteers were confirmed for Wisconsin Rapids Winter Farmers' Market at the Moravian Church on 1/23/2027 and the Marshfield Winter Farmers' Market on 2/27/2027. Pending is confirmation of local plumbers who will participate.
   c) Chair Leichtnam will contact 71st Assemblyman, Vinnie Miresse for a future CWG presentation date
   d) Water testing discount coupon proposal is on hold.

"Water Quality Resolution" language will be refined at the December 2nd CEED meeting and presented at the December 15th Wood County Board meeting
6) CWG Water Warriors will be discussed at a future meeting
7) No future agenda items were mentioned
8) Meeting adjourned at 3:37 PM
Present at the meeting: Bill Leichtnam, Bill Clendenning, Russ Perlock, Linda Casper, Wayne Schulz, Tim Hovendick, Bruce Demick, Tom Buttke, Susan Ettner
Virtually: Lance Pliml, Ben Jeffrey
Respectfully submitted by Susan Ettner on November 19, 2026

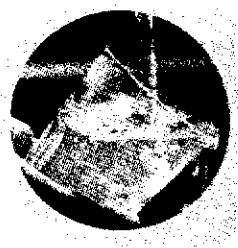
CW6 Nov. 16, '26 Meeting

1. Bill Leichtnam
2. Bill Cloudenning
3. Russ Perlock
4. Linda Casper
5. Wayne [illegible] WCB #1
6. Tim Hovendick WCB #5
7. Brian [illegible]
8. Tom Bialka
9. Susie Ethner
10.
11.
12.
13.
14.

VIRTUAL

1. Lance Pliml
2. Ben Jeffrey
3.

clean wisconsin



NITRATE WATCH®

IZAAK WALTON LEAGUE OF AMERICA

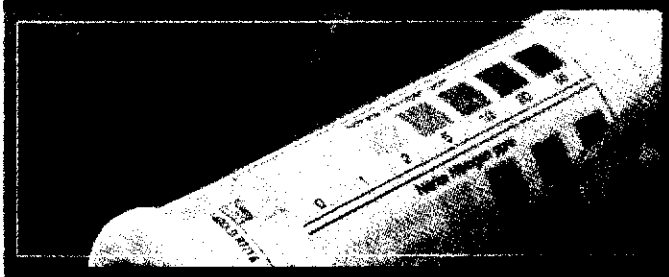
Help monitor nitrate contamination levels in your drinking water and local waterways with a free test kit from *Clean Wisconsin* and the *Izaak Walton League of America*

Nitrate Watch is a crowd-sourced community science project that equips volunteers and partner organizations with free nitrate test strips to monitor their water, share their results, and advocate for solutions. Participants can monitor their drinking water from private wells or water from local lakes and rivers. After testing your water, participants enter their data into an online database, supporting our push for stronger water quality standards, ensuring clean water for every Wisconsinite.

CLEAN WATER HUB

The Clean Water Hub is a collaborative tool for tracking water quality in local streams, lakes, and drinking water. Share your local nitrate results to help address contamination across the state.

Be sure to enter Clean Wisconsin as your organization when you submit your results.



Your participation can make a real difference! Request your free nitrate test kit today:

CLEANWISCONSIN.ORG/NITRATEWATCH

NITRATE POLLUTION

NO_3^-

Nitrate is a form of nitrogen—a vital element for all living things and in a farm-heavy state like Wisconsin, it's commonly added to fields through fertilizer and manure to boost crop growth. But too much nitrogen leads to problems. Excess nitrate easily leaches into groundwater, especially in areas with sandy soils or cracked bedrock that allow water to flow quickly underground—without filtering out pollution.

HOW TO TEST YOUR WATER

1. SELECT SOURCE
2. DIP
3. COMPARE

Learn to test your water in three easy steps. Request a free nitrate test kit by visiting the website link above.

Nitrates in Drinking Water

When nitrates contaminate drinking water sources, it can cause significant health impacts, resulting in up to an **estimated $80 million in healthcare costs every year in Wisconsin.** Exposure to high levels of nitrates in drinking water has been linked to various health risks. These include increased risk of:

Colorectal cancer, Non-Hodgkin's lymphoma, Thyroid disease

Blue Baby Syndrome: reduced oxygen in infant blood, which may lead to serious illness and potentially death

Birth Defects: Increased risk of spinal cord, brain, and skull malformations in newborns

Nitrates in Surface Water



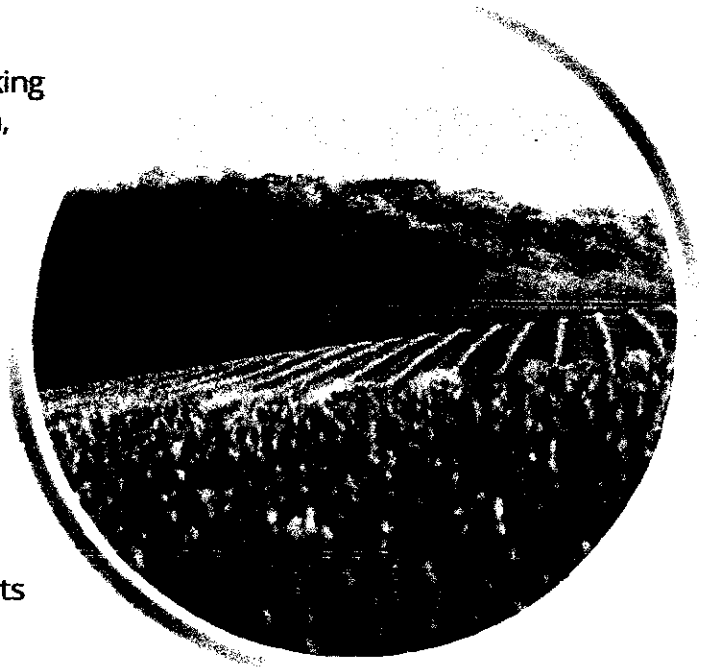
Nitrates contribute to the occurrence and toxicity of algal blooms in Wisconsin lakes that harm aquatic life and impair recreation.

Harmful algal blooms can cause health complications like liver disease, abdominal pain, headache, sore throat, nausea, diarrhea, pneumonia and hepatitis.

Excess nitrates can reduce water quality by increasing algae growth rates, which can then harm fish and aquatic life by decreasing the oxygen levels in the water.

Our Advocacy

- ☑ Expand eligibility and increase funding for drinking water testing, contaminated well compensation, and county conservation staffing.
- ☑ Increase funding and resources to promote farming practices that reduce nitrate pollution.
- ☑ Advance statewide source-water protection efforts to protect public water systems from nitrate contamination.
- ☑ Expand statewide surface water sampling efforts to identify areas most impacted by nitrate contamination.



Link to "Nitrate Watch" webpage

wisconsin

Learn more about actions we are taking and ways you can help!

cleanwisconsin.org/nitrate

<https://www.cleanwisconsin.org/monitor-water-contamination-with-nitrate-watch/>

Central Wisconsin

Farm Profitability Expo



When: Thursday, January 7th, 2027

Time: 10:00 am - 2:15 pm

Where: UW-Marshfield
2000 W 5th Street
Marshfield, WI 54449
Room 131

FREE LUNCH

Discover how on-farm conservation practices can increase your farm's profitability

The Central Wisconsin Farm Profitability Expo is working to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmer return on investment through on-farm conservation practices.

CCA credits available.

RSVP IS REQUIRED

To RSVP by January 1st:

Call 715-421-8475

Text 715-712-6664

Email landcons@woodcountywi.gov

This event is sponsored by
Wood County Land & Water Conservation

Good Times Are Carved In
Wood County
WISCONSIN

CENTRAL WISCONSIN FARM PROFITABILITY EXPO

AGENDA

THURSDAY
JANUARY 7TH, 2027
10:00 AM - 2:15 PM

9:00 AM	**REGISTRATION & NETWORKING**	Start the day with coffee and pastries while networking with other attendees.
10:00 AM	**WELCOME**	Hear the objectives of the day, and a brief welcome presentation.
10:10 AM	**BOOST SOIL HEALTH TO BOOST YOUR BOTTOM LINE**	Join Joe Kraus to discuss the economic benefits of soil health best management practices.
11:00 AM	**FARMER PANEL**	Learn about real-world on the farm conservation practices from farmers in your area.
12:00 PM	**LUNCH**	Enjoy lunch from Scotty's Pizza - provided by the Wood County Land & Water Conservation Department.
1:00 PM	**AGRICULTURE AND WATER QUALITY**	Listen to fan-favorite Scott Provost, DNR water quality specialist, on how farmers are influencing water quality across the state.
2:00 PM	**UW-EXTENSION UPDATE**	Hear UW-Extension staff talk about ongoing projects throughout the state.
2:15 PM	**ADJOURN**	A brief closing statement and adjornment of the Expo.

Contract Between Wood County
and
Board of Regents of the University of Wisconsin System

This contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as Extension educators deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension educators based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. **Term, Amendment & Termination**.

   a. The term of this contract is one (1) year. The term shall run from January 1, 2027 through December 31, 2027, unless amended or terminated as set forth below.

   b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.

   c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.1.a. through the notice period. In addition, if the contract is

cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly $834 per month).

2. **Extension Responsibilities**. Extension agrees to:

   a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
   b. Provide an Area Extension Director (AED) to serve as County department head and supervise Extension staff at no cost to the County.
   c. Invoice the County semi-annually, in May and November for amounts due under this agreement.

3. **County Responsibilities**

   3.1 In consideration of the programs that Extension provides to the County under this contract, the County agrees to:

   a. Pay to Extension the County share of up to $429,003 or the period of January 1, 2027 through December 31, 2027 as allocated below.

Co-Funded Positions	**Fee**	**FTE**	**Total**
4-H Educator	$50,045	1	$50,045
Agriculture Educator - Cranberry	$50,045	.5	$25,023
Human Development and Relationships Educator	$50,045	1	$50,045
Community Development Educator	$50,045	1	$50,045
Agriculture Educator - Dairy	$50,045	.5	$25,023
First Educator Discount			($10,000)
Subtotal			**$ 190,181**
Proposed or fully-county funded positions and other county contributions	**Fee**	**FTE**	**Total**
Horticulture Educator	$89,186	.3	$26,756
Natural Resources Educator - Water	$86,500	1	$86,500
Health and Well Being Educator	$90,362	1	$90,362
Associate 4-H Educator	$65,407	.5	$32,704

Summer 4-H AmeriCorps Position	$2,500		$2,500
Final Total			**$ 429,003**

b. Provide travel funds, office facilities (for Wood County located at:400 Market St, Wisconsin Rapids, WI 54495), information technology equipment (such as computers, printer, and phones) and internet connectivity, access to Extension supported technology resources, office supplies, and educational programming materials to the Extension educators identified in 3.1(a),
c. Provide salary and fringe benefits for the County clerical support staff who support the Extension educators identified in 3.1(a),
d. Provide other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.

3.2 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.

4. **Delegation of Financial Budget Authority.** The parties hereby acknowledge that Extension will employ an Area Extension Director (AED), whose responsibilities may include certain budget-related functions as set forth in the Delegation of Financial Budget Authority Form (DFBA Form) attached hereto as **Exhibit A**. County may authorize the AED to carry out such functions on its behalf, but only to the extent specified in in the DFBA Form, which must be signed by an authorized representative of County in order to be effective. The County may rescind such authorization at any time by providing written notice to Extension. In the event that the parties execute a new agreement governing the subject matter of this agreement such that the term of this agreement and the term of the new agreement run consecutively, the parties agree that the delegations set forth in a duly signed DFBA Form shall remain in effect upon execution of the new agreement unless the County rescinds such authorization by providing written notice to Extension.

5. **General Conditions** This contract is established under the following conditions:

a. **Notices**. Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.

b. **Employer, Personnel Rules, Volunteers and Liability**. Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies

or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1 of this contract (fully county funded) are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

c. **Billing**. For the period January 1, 2027 through December 31, 2027, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by May 31st and the second half of the total contract by November 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.

d. **Cybersecurity Provisions.** Each party shall be responsible for the response to, remediation of, and any resulting notification requirements related to cybersecurity breaches of their own information technology systems or those of any third parties hired on their behalf. This responsibility includes the financial costs of any breaches, e.g., forensics, remediation, notifications, etc. The County and Extension shall determine their individual need for cyber liability insurance coverage. Any breaches that could impact Extension data classified as moderate or high risk must be reported to Extension staff, via the Area Extension Director, and the University of Wisconsin - Madison Cybersecurity Operation Center (CSOC) Help Desk, 608-264-4357 following the risk-based timelines outline in the UWSA System Policy 1033 and associated Incident Response Plan. Following a reported breach event, the County will provide a primary staff contact and periodic response updates to Extension and the CSOC until event closure. Any breaches that could impact County data will be reported to the County immediately upon learning of the breach. The County shall provide the Area Director with the expressed point person or position for which to report a breach.

e. **Insurance**. The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

f. **Nondiscrimination Statement**. The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. The University of Wisconsin–Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law..

By:_____ Date:
County Representative

By:_____ Date:
County Representative

By:_____ Date:
County Representative

By:_____ Date:
County Representative

By:_____ Date:
Area Extension Director
UW-Madison, Division of Extension

By:_____ Date:
County Representative

By:_____ Date:
Director of Financial Services
UW-Madison, Division of Extension

By:_____ Date:
On Behalf of Board of Regents of
The University of Wisconsin System

Exhibit A

Delegation of Financial Budget Authority Form

Area Extension Directors play an important part in county Extension offices as they manage the faculty and staff within that county, and many times, that includes the county support staff. Area Extension Directors also work with county partners to develop a departmental budget and provide oversight to that budget on an annual basis in cooperation with corresponding county financial departments and county board committees. The Delegation of Financial Budget Authority allows Area Extension Directors, hired, and managed by Extension as state employees, to manage county fiscal resources in service to the people of those counties.

To be completed by the county administrator or county official delegating signature/budget authority.

County hereby delegates to the Area Extension Director for Wood County and _____ (no other person, if blank) authority to approve/authorize the following financial budget matters on behalf of County, provided, however, that such delegation is limited to the extent that such matters are directly related to County's authority under section 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes and subject to any conditions/limitations indicated by County below.

Invoices	Travel Reimbursements	Supply & Expense Reimbursements
Time/Leave Approvals	Purchase Requisitions	Internal Budget Transfers
Inter- departmental transfers	County specific space agreements for educational programs	Bank account signatory
Other items:		
Conditions:		

This authorization is effective until either party (UW-Madison Extension or Wood County) requests a change to the document

Budget Authority signature: I am aware this constitutes a delegation of budget authority allowing the Area Extension Director, and any other position mentioned above, to manage county fiscal resources in service to the Extension office and residents of Wood County. I understand that delegating authority does not release Wood County, from full responsibility as Budget Authority.

County Administrator/County Official(s):

Name: _____
Title: _____

Signature: _____
Date: _____

Contract for County Surveyor Services

This contract is made and entered into this 1st day of January, 2025, by and between **Wood County**, 400 Market Street, Wisconsin Rapids, WI 54494, hereinafter referred to as "County" and **Kevin C. Boyer**, hereinafter referred to as "Contractor."

The Contractor is an Independent Contractor and as such has made a written proposal to the County to do the work described in the Scope of Services, for the total price listed in Payment for Services, and for the duration identified in the Contract Terms.

1) Scope of Services

The Contractor shall be required to perform the following duties:

a. Catalog and file surveys and section summary sheets submitted by surveyors.
b. Maintain survey files at the County Surveyor's Office.
c. Coordinate the perpetuation of PLSS corner locations in preparation for proposed construction and other activities including street and highway construction activities that would otherwise lead to destruction of corner monuments and loss of true corner locations.
d. Receive requests for PLSS remonumentation and maintenance, review same and authorize if appropriate. *No self authorization will be permitted.*
e. Keep records of all PLSS remonumentation and maintenance requests.
f. Receive invoices for PLSS remonumentation and maintenance by surveyors, review and authorize payment when appropriate. *No self authorization will be permitted.*
g. Review all certified survey maps and subdivision plats submitted for review to the Wood County Planning and Zoning Department, or recorded in the Register of Deeds Office.
h. Services for other departments as requested.
    i. Serve in advisory capacity for ordinance revisions that affect land subdivision practices in the County.
    ii. Serve in advisory capacity to Register of Deeds, Treasurer's, Planning & Zoning Departments, and other County departments where guidance is needed pertaining to general land surveying practices.
    iii. Assist the Planning and Zoning Department with questions regarding certified survey map and subdivision plat review.
i. Perform duties under Wisconsin Statutes Section 59.45. *Survey field work is not a requirement of this position.*
j. Attend Conservation, Education and Economic Development (CEED) Committee meetings at the request of the Committee, and prepare a monthly activity report.
k. Advise the CEED Committee on preparation of the Wood County Surveyor annual budget.
l. Perform 208 hours annually (4 hours per week on average) of County Surveyor Services. Weekly regular posted office hours should be conducted as often as practicable.
m. Respond to questions and requests from customers regarding survey records.

n. Prepare an annual report to be presented at the December monthly CEED Committee meeting including:
    i. Activity of the County Surveyor for the year.
    ii. Status of County records pertaining to PLSS and survey records.
    iii. Status of the PLSS monuments of the County.
o. Improve accessibility, quality, completeness and longevity of survey records.

2) Liability Insurance

Based on the ability of Wood County to obtain the recommended level of liability insurance at a cost of less than $100 annually, both parties agree to Wood County covering the cost of liability insurance.

3) Contract Terms

a) This contract is for a term of 2 years with additional 2 year renewal options at the discretion of the parties.
b) Failure of either party to comply with any part of this Contract may be considered adequate cause for termination by the other party.
c) If County finds it necessary to terminate this Contract prior to the completion of the terms set forth herein, for a reason other than violation of the Contract by Contractor, then the actual costs incurred by the Contractor shall be the stipulated damages for said termination.
d) Revision of this Contract must be agreed to in writing by an addendum signed by the authorized representative of each party.
e) Contractor shall notify County immediately whenever it is unable to provide the required services or materials described herein. Upon such notification, County and Contractor shall determine whether such inability will require a revision or cancellation of the Contract.
f) Contractor shall not assign this Contract or any interest therein, nor sublet the work described herein, or any part thereof, without the consent in writing of the County's authorized representative, first endorsed hereon.

4) Payment for Services

The total amount to be paid to Contractor for the work performed in accordance with this agreement shall be **$13,520** annually. Payment by County to Contractor shall be made in 12 equal monthly payments.

5) Vendor Indemnity

Contractor agrees at all times during the term of this Contract to indemnify, save harmless and defend the County, its Boards, Officers, Employees and Representatives against any and all liability, losses, damages, costs or expenses which the County, its Boards, Officers, Employees and Representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage or other cause of action of whatsoever nature or kind arising out of or as a result of any negligent failure to act in connection with the operations of the Contractor, or their agents, in performing work under this contract, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs or expenses caused by or resulting from the acts or omissions of the County, its Agencies, Boards, Officers, Employees or Representatives.

6) Equal Opportunity, Affirmative Action Employer

Wood County is an Equal Opportunity, Affirmative Action Employer.

Jason R Gruenberg

_____ Date__12-5-2024 _____ Date_____

Director, Wood County Planning and Zoning Contractor

County Surveyor's 2026 Year End Report

1. PLSS Maintenance Work
    a. 2025 No County Contract
    b. 2026 Town/Highway Contract, Badger-Land Surveying
        i. All contracted corners have been sent to vendor
        ii. All paving has been completed
        iii. Submittals by the end of the year
        iv. This is a VERY important step in maintaining PLSS corners
2. 2025 CTH F Transportation Project Plat (TPP)
    a. 1 Project
    b. Clarify the right-of-way
    c. Monument the right-of-way
    d. Document private property areas within the right-of-way to remove from the tax role
    e. The TPP will be tracked to the parcels, so any title or survey work that is done on this document will track to the parcel and provide notice of right-of-way indefinitely.
    f. Project is in process of being recorded and finalized in December.
3. Office work
    a. All CSMs are reviewed off site
        i. Approximately 41 CSMs reviewed that fell within our land division ordinance
            1. Numbers are consistent with 2025 (45) 2024 (40) but down from 2023 (60)
    b. All incoming maps are scanned and posted to Paul Bernard to upload online
        i. The online records provide private surveyors and the public with information at their fingertips reducing costs to the surveyor and the county.
    c. Public outreach
        i. Office research and visits remain at virtually zero
            1. Online data allows for remote research by surveyors and property owner
        ii. Most communication is by email and phone
        iii. Continue to get requests from property owners for survey information
    d. Continue to receive calls for the County Surveyor to perform private surveys.
        i. Averages 2 to 3 calls/emails per week
        ii. All owners are directed to private surveyors.
        iii. No surveys are accepted by the County Surveyor directly from the office
    e. Quality of survey maps in the County
        i. Common mistakes and comments on the maps are fewer

        ii. Outreach to surveyors has aided in quality improvements but we do still have repeated mapping mistakes.
4. 2027 outlook
    a. PLSS will only include the highway maintenance contract.
    b. Right-of-way projects
        i. Discussions will be had with the highway department on the next needs for r/w clarification.
    c. Updated to the land division ordinance.
        i. Many notes have already been documented for updates in the ordinance.

Thank you.

Kevin C. Boyer

Wood County Surveyor
PLS-2675

DATE: December 2, 2026
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors

FROM: Emmett Simkowski, County Planner
RE: Town of Grand Rapids, Zoning Map Amendment

STAFF MEMORANDUM

Introduction:
The Town of Grand Rapids adopted and administers their own town zoning ordinance. On November 18th, the Town submitted a zoning map amendment to the Wood County Planning and Zoning Department for review and approval. The request includes rezoning a property located on 48th Street, just north of Commerce Dr. (Parcel: 0700183B), from a manufacturing district to an agricultural district. The request is discussed further in this memo.

Background:
Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, and text amendments.

The subject property is currently zoned M-1 Manufacturing under the Town's Zoning Ordinance. The proposed owner is intending to have the property rezoned to A, Agriculture to allow them to build a single-family dwelling. The Town of Grand Rapid's Plan Commission and Town Board approved this rezoning along with a comprehensive plan, future land use map amendment in 2025, but was never addressed at the Wood County level. Approval of this zoning amendment allows our department to update our land records viewer and record a county approved resolution.

Conclusion & Recommendation
County review and decision concerning approval or disapproval of a Town's Zoning Ordinance is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the Planning and Zoning Department, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in Wis. Stats. The Town Board has acted on the items above and approval was unanimous. The property borders the city limits west of 48th Street; given the town approved a comprehensive plan amendment, I find no conflict with any existing county planning documents and zoning programs or ordinances.

Attachments
1. Town of Grand Rapids Minutes
2. Location Map
3. Resolution

TOWN OF GRAND RAPIDS
BOARD MEETING MINUTES
May 14, 2025

Meeting Place: Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI
Present: Chairperson Amber France; Supervisors Bill Clendenning, Jason Warren, Jeff Kuhn, and Todd Radtke; Clerk Lisa Dotter, Treasurer Jewell Ninneman, Attorney Nicholas Flanagan, Fire Chief Robert Piatt, Police Chief Joe Zurfluh, Public Works Lead Person Mike Smith
Absent:

Notices of the meeting were legally posted at The Store in Kellner, the Grand Rapids Garage and the Grand Rapids Municipal Building, and sent to The Daily Tribune, Wisconsin Rapids Community Media, and Wisconsin Rapids City Times.

Chair France opened the Public Hearing at 6:00 p.m.

PUBLIC HEARING

1) An application has been filed by Mitchell Altmann requesting an amendment to the future land use map of the comprehensive plan. The petitioner requests that the future land use map be amended to change the land use designation of an approximately 5-acre parcel of land from Manufacturing to Agricultural. Said property located at 48th Street N. and described as Lot 1 of CSM 11551, in part of the NW 1/4 NW 1/4, Section 11, Town 22N, Range 6E, with a parcel number of 0700183B.

- Mitchell Altmann spoke in favor.
- No one spoke against.

Public Hearing closed at 6:01 p.m.

Chair France opened the Public Hearing at 6:01 p.m.

2) An application has been filed by Mitchell Altmann for the rezoning of an approximately 5-acre parcel of land from M-1 Manufacturing to A-Agricultural. Said property located at 48th Street N. and described as Lot 1 of CSM 11551, in part of the NW 1/4 NW 1/4, Section 11, Town 22N, Range 6E, with a parcel number of 0700183B.

- No one spoke in favor.
- No one spoke against.

Public Hearing closed at 6:02 p.m.

Chair France called the Town Board meeting to order at 6:02 p.m.

AGENDA

1. **Pledge of Allegiance.**
2. **Approve agenda for meeting.**
3. **Approve minutes of the 4/9/2025 Town Board meeting.** *Motion* (Clendenning/Kuhn) to approve minutes, as presented. *Motion carried, 5-0.*
4. **Public Comment – People wishing to address the board will be limited to 2 minutes each with Public Comment limited to a total of 30 minutes. (*Note, the board will also take comment from the public on agenda items as called by the Chair, but not during Public***

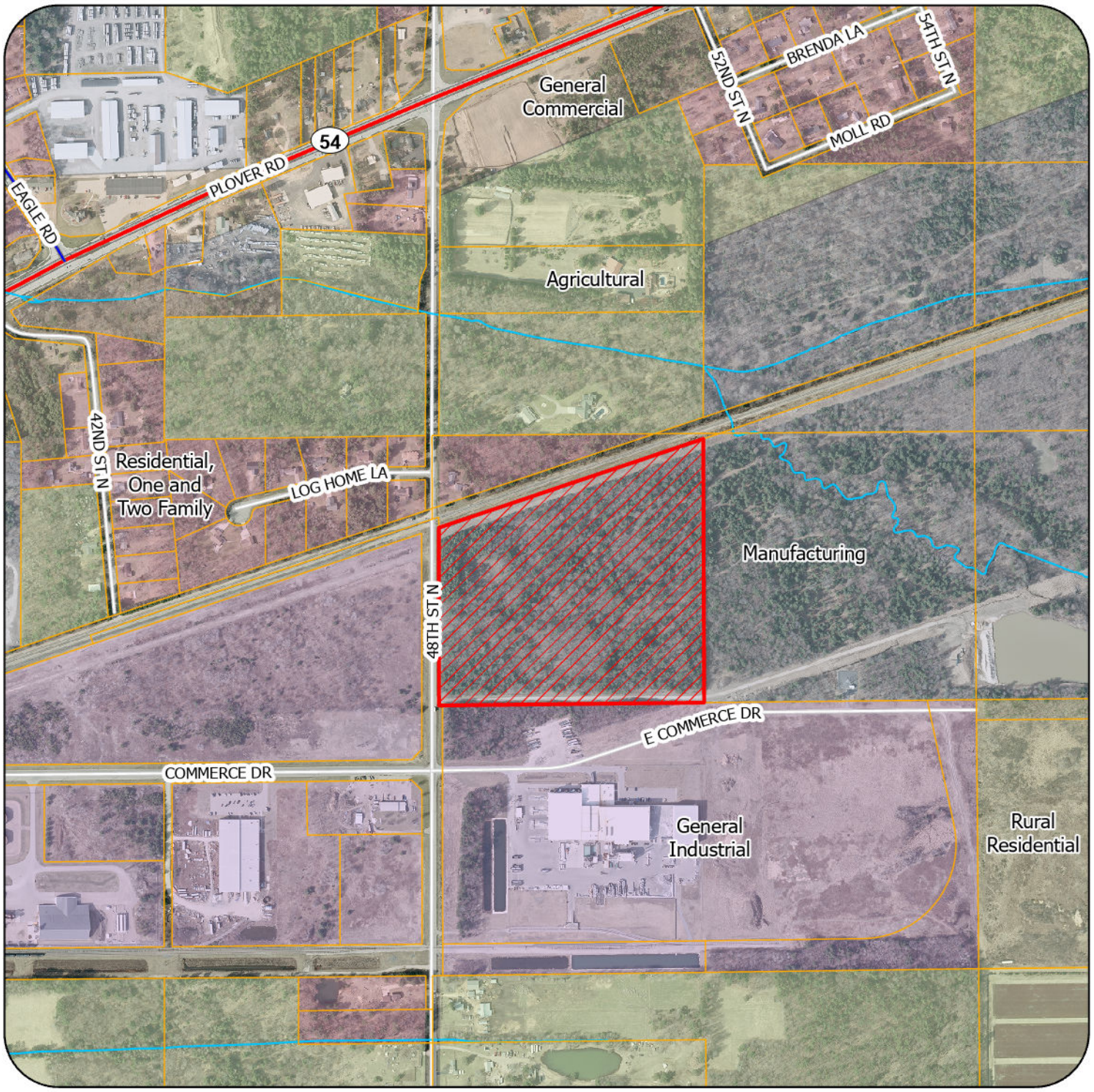
***Comment. Please note that once the board begins discussion on an agenda item, no further comment will be allowed from the public on that issue*).**

- Resident Katrina McPherson stated concerns she had with Public Works Lead Person Smith removing signs from her yard. Signs were placed in the road right-of-way, which are not allowed. She was not aware that signs weren't allowed in road right-of-way. Her concerns included: the signs being taken instead of left at the residence after removal, the Town truck not having a visible logo as she was unaware of who was removing her signs, selective choice on which signs are removed, and employee's demeanor towards her.
- Resident Douglas Kiesling congratulated the Board Supervisors on their re-election/election for the next 2-year term. He also complimented the Town's new electronic sign, but stated that the Plan Commission had made a recommendation to the Board for an electronic sign policy being put in place. He has concerns with the speed of the messages changing and that it could increase the number of accidents in the roundabout.

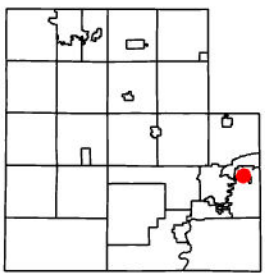
5. **Monthly reports from Departments:**
   Fire Department: Chief Piatt presented his April report, which is filed with the official meeting minutes.
   Safety Department: Chief Piatt stated there were zero injuries to report for April.
   Police Department: Chief Zurfluh presented his April report, which is filed with the official meeting minutes.
   Treasurer: Treasurer Ninneman presented her April report, which is filed with the official meeting minutes.
   Public Works: Public Works Lead Person Smith reported on the following: new plow truck has been delivered, patching roads, prepping for mowing season and road construction projects.
6. **Discussion and possible action – Ordinance 2025-06, an Ordinance to amend the Town of Grand Rapids Comprehensive Plan future land use map designation of an approximately 5-acre parcel of land from Manufacturing to Agricultural. Said property located at 48th Street N. and described as Lot 1 of CSM 11551, in part of the NW ¼ NW ¼, Section 11, Town 22N, Range 6E, with a Parcel number of 0700183B.** *Motion* (Clendenning/Warren) to approve Ordinance 2025-06, as presented. *Motion carried, 5-0.*
7. **Discussion and possible action – Resolution 2025-07, a Resolution for rezoning an approximately 5-acre parcel of land from M-1 Manufacturing to A-Agricultural. Said property located at 48th Street N. and described as Lot 1 of CSM 11551, in part of the NW ¼ NW ¼, Section 11, Town 22N, Range 6E, with a Parcel number of 0700183B.** *Motion* (Clendenning/Kuhn) to approve Resolution 2025-07, as presented. *Motion carried, 5-0.*
8. **Open and possible award of bids for gravel.** No bids received by the deadline. Clerk Dotter will republish the notice and place item on June's Board agenda.
9. **Consideration and possible action on Fire Chief Piatt's request to attend Wisconsin State Fire Chief's Conference in Wisconsin Dells; June 19-22, 2025.** *Motion* (Kuhn/Clendenning) to approve Chief Piatt's request, as presented. *Motion carried, 5-0.*
10. **Consideration and possible action on Chairperson's Appointments.** Chair France's appointments were presented, as follows:

Board Committees:

Legislative	Full Board
Ambulance	Warren
Airport	Warren/Alternate Kuhn
Budget and Finance	Chair/Clerk/Treasurer



Location Map
Town of Grand Rapids, Wood County Wisconsin



Subject Parcel to Rezone

N
W E
S

0 0.1 0.2 0.3 Miles

Map produced by Wood County Planning and Zoning Department for reference purposes only.

RESOLUTION#

DATE December 15, 2026

Effective Date December 15, 2026

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: N.F. , Corp Counsel

Reviewed by: P.Y. , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Approve an amendment to the Town of Grand Rapids Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on November 18, 2026, the Town of Grand Rapids submitted a zoning ordinance map amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on December 2, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

Adopted by the County Board of Wood County, December 15, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Grand Rapids Official Zoning Ordinance:

1. Rezoning of parcel 0700183B from Manufacturing (M-1) to Agriculture (A) per the Town of Grand Rapids Zoning Ordinance.

Shape the Future of Our County!

Help us plan for the next 20 years!

Wood County is updating its Comprehensive Plan, and we want to know your priorities for roads, housing, parks, and local businesses. Tell us what you love about our community and what you want to see improve.

Please take a few minutes to share your vision for our community by taking a short survey by visiting https://www.surveymonkey.com/r/G5TCHV9, scanning the code or picking up a copy at the Planning & Zoning Office in the Wood County Courthouse by January 15, 2027.



Why Does a Comprehensive Plan Matter?

Think of it as a blueprint for our county's future. It guides local officials on where and how our community should grow, protects our natural resources, and helps us win grant funding for major public projects.