

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, May 20, 2025
TIME: 9:30 AM
LOCATION: Courthouse – Room 300

CALL TO ORDER

ROLL CALL

EXCUSALS: Supervisors Perlock & Hovendick

INVOCATION: Supervisor Hahn

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, June 17, 2025

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2484 440 1953

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m782d2f44b1c94f1de21eaa975dac4b71>

Meeting number (access code): 2484 440 1953

Meeting password: 052025

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

April 15, 2025 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, April 15, 2025.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Voight gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Operations.

Chairman Pliml declared his intention on taking the first 3 resolutions with one vote. No objection heard.

RESOLUTION 25-4-1

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To approve architectural design services for an Assisted Living Community Based Residential Facility (CBRF) on the Edgewater Haven Campus.

FISCAL NOTE: Architectural design services will not exceed \$200,000.00.

Function	Account Name	Debit	Credit
34300	Edgewater Fund Balance	\$200,000	
54219	Edgewater Administration		\$200,000

Motion by Buttke/Schulz to adopt Resolution 25-4-1. Motion carried unanimously.

RESOLUTION 25-4-2

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2024 budget of various Highway functions listed below for additional expenditures of \$2,293,242.26 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. Available appropriations in revenues in excess of budget of \$1,232,625.40, functions under budget of \$607,792.16, and fund balance of \$452,824.70. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
604-1670-47230-000-000	Local Charges from State Revenue	270,140.85	

604-1672-47300-000-000	Highway-Local Revenue from Charges	475,289.57	
604-1671-47330-000-000	Revenue from Charges-T/C/V	396,025.69	
104-1614-47470-000-000	Highway Intergov Charges – Bituminous	91,169.29	
104-1615-53310-000-340	Operating Expense-Maintenance CTHS	10,892.92	
104-1610-53110-000-341	Administration-Other Operating	136,907.17	
104-1611-53120-000-341	Hwy-Engineer-Other Operating	32,880.66	
604-1671-53330-000-340	Local Roads-Hwy-Maint Local Roads	225,968.36	
604-1625-53270-271-249	Buildings & Grounds-WR Rep. & Maint.	80,993.16	
104-1650-53340-000-730	County-Aid Road Construction	80,149.88	
104-1619-53491-000-340	ATV Route Signage	40,000.01	
1600-34300	Capital Projects Fund Balance	452,824.70	
604-1670-53320-000-340	STHS-Operating Supplies & Expense		270,140.85
604-1672-53490-000-340	Other Services Machinery & Materials		475,289.57
604-1671-53330-000-340	Local Roads-Maintain Local Roads		396,025.69
104-1614-53266-000-340	Materials-Bituminous Operations		34,646.93
104-1616-53311-121-341	Maintain CTHS Patrol Sections		484,200.56
104-1640-53312-000-341	Snow Removal CTHS Supplies & Exp.		35,069.84
104-1618-53314-112-340	Other Operating-Maintenance GANG		145,044.12
404-1690-57310-501-341	Hwy Capital Projects		452,824.70

Motion by Buttke/Schulz to adopt Resolution 25-4-2. Motion carried unanimously.

RESOLUTION 25-4-3

Introduced by: Property & Information and Operations Committees

INTENT & SYNOPSIS: To approve the use of jail contingency funds for the remaining funding of the courthouse heating system project and amend the 2025 Capital Projects Maintenance budget with said funds.

FISCAL NOTE: The source of funding is unspent jail contingency funds from available debt borrowing placed in the capital projects fund balance. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
34113	Capital Projects Fund Bal.	\$2,128,149	
57119	Capital Projects – Maint.		\$2,128,149

Motion by Buttke/Schulz to adopt Resolution 25-4-3. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board, Veterans Service Commission, Traffic Safety Commission, Conservation, Education, & Economic Development, North Central Wisconsin Tourism Partnership Board of Directors.

RESOLUTION 25-4-4

Introduced by: Conservation, Education, & Economic Development & Operations Committees

INTENT & SYNOPSIS: To recommend support for increasing base funding for county conservation staffing to \$20.2 million.

FISCAL NOTE: None

Motion by Leichtnam/Clendenning to adopt Resolution 25-4-4. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Criminal Justice Task Force, Highway Infrastructure & Recreation.

RESOLUTION 25-4-5

Introduced by Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To authorize application for State of Wisconsin Outdoor Recreation Grant Programs funding.

FISCAL NOTE: \$500,000 for South Wood County Park shower building construction. \$500,000 for Dexter Park Beach House replacement.

Motion by Zurfluh/Hamilton to adopt Resolution 25-4-5. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, McMillan Library Board of Trustees, South Central Library Board of Trustees, Jail Construction Adhoc.

Without objection, Chairman Pliml adjourned the meeting at 9:47 AM. Next scheduled county board meeting is May 20, 2025.

Trent Miner
County Clerk

REFERRALS FOR MAY 20, 2025 – COUNTY BOARD

- April 21, 2025: Thank you note from the family of the late former County Board Supervisor David Lyons for the resolution passed in his honor at the County Board meeting last month. Referred to the County Board of Supervisors.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, May 6, 2025
TIME: 10:30 AM
PLACE: Courthouse – Conference Room #302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml (WebEx), Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:30 AM.
2. There was no public comment.
3. Motion by Zurfluh/Rozar to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Boeshaar reviewed updates of the Wellness Program.
5. County Treasurer Gehrt introduced the new Real Property Lister, Andrew Jennings to the committee.
6. Finance Director Yang presented 4 budget amending resolutions listed below:
 - a. Resolution – Amend 2024 Health Fund budget
 - b. Resolution – Amend 2024 Human Services, Norwood, Edgewater budgets
 - c. Resolution – Amend 2025 Norwood Admin budget
 - d. Resolution – Amend 2025 Maintenance CIP budgetMotion by Rozar/Hahn to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
7. Yang reviewed the proposed debt timeline with the committee, with the anticipation of an initial resolution for borrowing being brought forward in August.
8. Yang presented the 2026-2030 CIP for the committee to start to review. A special meeting dealing with the county CIP has been tentatively scheduled for Tuesday, June 10th at 10:00 AM.
9. Ben Jennings from Indulto Studios presented a request to remove two granite carvings from the tax deeded Port Edwards Paper Administration Building. Committee consensus was to review the request with Corporation Counsel before any agreement would be finalized.
10. Tim Deaton from the Horton Group reviewed the health insurance claim history and were the current budget year is sitting financially. As the year progresses, more data

will be brought to the committee before a budgetary or any plan modification decisions are made.

11. The next regular meeting will be held on Tuesday, June 3, 2025, at 10:00 AM.

12. Chair Valenstein adjourned the meeting at 11:20 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
May 6, 2025

NAME	REPRESENTING
Bill Clempessing	WCB #15
JEFF FENZKA	WCB #11
PANJAYANG	Finance
Darrin Steinbach	Finance.
Tim Deaton	Horton Group
Kim McChrom	HR
DENNIS POLACH	WCB-14
R VANTASSEL	MAINT.
Heather Gehrt	Treasurer
Andrew Jennings	RPL Treasurers
Roland Hawk	Hwy
Tara Jensen (WebEx)	RIP
Mary Schlagmhaft (WebEx)	Human Services
Tiffany Ringer (WebEx)	Register of Deeds
Kimberly Stimer (WebEx)	Clerk of Courts
Amy Kaup (WebEx)	IT
Ryan Doershaer (WebEx)	Wellness
Nick Phogauer (WebEx)	HR
Kathy AIA (WebEx)	Health Dept



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – May 2025

- As mentioned at the County Board meeting, the April 1st election was record-setting in the turnout. County wide turn out was 62.41%. Top municipalities were the Town of Auburndale at 76.04%, Town of Hiles at 73.83%, and the Village of Auburndale at 72.75%.

We ran out of preprinted ballots in 3 municipalities. That is NOT to say we ran out of ballots. We DO NOT run out of ballots. There are instructions, which were followed by those municipalities, when we do run out of pre-printed ballots. This was of the most frustrating elections I have administered, or worked on, and that goes back over 30 years now. When I ordered ballots back at the end of February, I had no idea the amount that would be spent on a State Supreme Court race would be over \$107 million, when the previous record was just set last year at \$50 million. I ordered ballots at about 60-65% turnout. I received numerous calls after the election calling me out on the fact we ran out of pre-printed ballots. I own that. No question. It was 100% my fault. My crystal ball absolutely sucked wind this time. But, when the highest turnout ever recorded for a spring election was two years ago and was at 54.20%, and I upped my quantities from that, I thought I was on solid footing with my order.

The use of in person absentee voting (IPAV), as well as regular absentee voting shot back up to being well over 40% of the entire turnout. We had been returning to a normal, pre-pandemic absentee number after the pandemic, but when you have both sides now embracing both IPAV and regular absentee voting, this is what we now have as a new normal I believe. This does not come without costs. I am going to have to really ramp up the ordering of absentee ballot envelopes. Local municipalities will need to fund the postage for sending out lots more absentee ballots. Each election brings its own lessons to be learned, and this one was no different. Again, I am very thankful this election is done and over with.

- We completed updating the directory and have sent it off to the printer. There are times when it is like pulling teeth from a chicken to get information back from municipalities to ensure accuracy, so that does hold us up. It is even tougher when we have new municipal clerks coming on and we do not have current contact information. So, while I wish we could get this information out sooner, it just takes time. By statute, we have until June 1st to compile the information and file with the state.
- In addition to our new programming room being constructed within our office suite this year, we were informed that we will be losing some space in our already small storage area. Because of the air flow of how our office is set up, there will need to be 3 windows taken out and a large chase area built for some external exhausting fans. I bring this up because many years ago, when our office did a lot of the leasing of copy machines for the county, the staff back then decided we should be the drop point for the empty ink cartridges to be recycled. Even since IT took over the

leasing of that equipment, we kept being that drop point. However, because I am losing more room in the back, right where the ink cartridge boxes were, I have informed IT that I will no longer accept used ink cartridges in my office after May 30th. It will be up to them on how those cartridges get handled, which really makes the most sense since they are the signatories on the copy machine contract.

- My staff and I moved a portion of our storage area to the county board room storage area to make room for the upcoming HVAC construction that was mentioned above. Once we see how much room we will ultimately lose, we can make accommodations on how best to lay out that area to maximize the space we have left. A lot of the room we had made with the destruction of all the old county board packets we had figured to be used up by the large increase of absentee envelopes we will need to have on hand, so I will probably end up ordering some racking to accommodate that.
- I have signed off on the certification for the Maintenance of Effort that is required since the new Shared Revenue bill was enacted. Since we do not have county-wide Fire or EMS, it is a pretty easy process.
- I am looking at moving the location where we conduct our blood drives from Room 114 to the new county board room. Room 114 does not have tables in it that are easily moved and that large center area in the county board room should be enough room to handle the traffic without having to deconstruct the room each time. The Red Cross rep met with Katie and I and has tentatively approved the move.
- I will be starting to plan the election trainings to be held this summer. I'd like to get my clerks and chief election inspectors together as well as provide the municipal clerk core training for the new clerks in the area.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

April 30, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – April 2025

Human Resources Activity

	April 2025	2025 Year-to-Date
Applications Received	189	723
Positions Filled	12	68
Promotions/Transfers	1	20
New Hire Orientations	7	47
Terminations, Voluntary	14*	32
Terminations, Involuntary	1	2
Retirements	1	8
Turnover Rate	1.40%	1.02%
Exit Interviews	6	18

*Nine of these are casual

Human Resources Narrative

General Highlights

1. The annual Wage Grade Appeal process opened on April 1st and will remain open through May 31st. Department Heads were notified of the timeline and process to share appropriately with staff, as well as cost information. All appeals received within the two-month window will be sent to McGrath Human Resources Group on June 1st. McGrath will review them and provide a recommendation to the Committee at their July meeting as final wage grades will be necessary as departments begin entering their 2026 budget.
2. We have been experiencing some challenges with our Whole Life, Accident, and Critical Illness Insurance provider, Boston Mutual. We are diligently working through these challenges with our broker, The Advantage Group, however, we may be at a point that it would be advantageous to look into other vendors for these specific benefits. More to come on this.

Meetings & Trainings

1. Attended the Operations Committee meeting on April 1st.
2. Attended County Board on April 15th.
3. Attended the Stevens Point Area Human Resources Association (SPAHR) monthly meeting at MSTC on April 9th. Todd Kuckkahn presented "Culture is More Than Doughnuts".

4. Attended the von Briesen Public Sector Town Hall webinar titled “Daniel’s Law and Disclosure of Records or Personal Information about Judicial Officers” on April 15th.
5. Attended the von Briesen Breakfast Briefing webinar titled “Legal Updates for Employers in Wisconsin and Illinois” on April 17th.
6. Held the monthly conference call with The Horton Group on April 22nd to discuss various benefit topics.
7. Met with Kerry Johnson, Senior Retirement Specialist, Nationwide on April 22nd to discuss upcoming changes and offerings specific to Wood County’s Deferred Compensation Plan.
8. Held individual staff and team meetings to discuss and provide updates on the department’s identified 2025 goals.
9. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
3. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Constantly looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Chief Deputy Clerk of Court	Position posted: interviews conducted, filled internally 6/2/2025.
Replacement	Clerk of Courts	Small Claims/Civil Clerk	Position posted: interview conducted, filled internally 6/2/2025.
Replacement	County Clerk	HHS Committee Member	One position filled 4/1/2025.
Replacement	District Attorney	Office Manager (converted Legal Admin Asst)	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 4/14/2025.

Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 6/10/2025.
Replacement	Health	Program Asst-Bilingual	Position posted; deadline 5/5/2025.
Replacement	Highway	Summer Help	Position posted; references/DL checks being conducted, one position filled 6/9/2025.
Replacement	Human Services	CCS Service Facilitator (2)	Position posted, deadline 4/28/2025.
Replacement	Human Services	FSET Case Manager-WR	Position posted; interviews being conducted.
Replacements	Human Services	FSET Case Managers – Portage County (2)	Position posted; deadline 5/5/2025.
Replacement	Human Services	Mental Health Case Manager (EMH/APS Coord)	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 4/14/2025.
Replacement	Human Services	Adult Services Case Manager (EMH/APS Coord)	Position posted; interviews being conducted.
Replacement	Human Services	Casual Bus Drivers	Position posted; deadline 5/12/2025.
Replacement	Human Services	Family Resource Coordinator (Mfld)	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 4/21/2025.
Replacement	Human Services	Youth Mentor Case Manager	Position posted; interviews being conducted.
New positions	Human Services	Children’s Waiver Case Mgr (Support & Service Coordinators) – 2	Positions posted; deadline 5/5/2025.
Replacement	Human Services	CCS Manager (fka: CCS Program Manager)	Position posted; deadline 4/28/2025.
Replacement	Human Services	CCS Case Manager	Position posted; deadline 4/28/2025.
Replacement	Human Services	Case Mgr/SW-Permanency Sprt Coord	Position posted; deadline 5/12/2025.
Replacement	IT/Systems	Systems Technician	Position posted; 2 nd interviews conducted, references/background completed, offer extended and accepted, filled 4/14/2025.
Replacement	IT/Systems	Network Analyst	Position posted; deadline 4/7/2025.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 5/12/2025.
Replacement	Norwood	FT Receptionist	Position posted; interviewing.
Replacement	Norwood	Head Nurse – LTC	Position posted; deadline 6/12/2025.
Replacement	Parks	LTE II’s (Summer) - 4	Position posted; interviews conducted, positions filled 4/28, 5/12 and 6/2/2025.
New Position	Parks	Camp Ranger-CERA Park	Position posted; interviews conducted, references completed, offer extended and accepted, filled 5/12/2025.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month, including roof damage to the Highway Shop and vehicle damage to a Human Services bus.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee meeting on 4/1/25, and Norwood Safety Committee on 4/8/25.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Conducted respirator fit testing for 10 MSTC Nursing students and four (4) staff on 4/11/25.
6. Attended County Local Emergency Planning Committee (LEPC) meeting on 4/16/25.
7. Delivered American Heart Association (AHA) CPR/AED Class for four (4) UW-Extension Staff on 4/16/25.

NEW Workers' Compensation Claims (2)

1. 3/30/25 – Norwood – Employee was struck in the face/nose by resident's elbow while assisting with ADLs
2. 4/12/25 – Sheriff's (Corrections) – Employee sprained L ankle while tripping going down stairs in the Jail

OPEN Workers' Compensation Claims (2)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 3/20/25 – Human Services – Employee slipped on ice in the River Block parking lot, injuring R wrist

CLOSED Workers' Compensation Claims (1)

1. 12/10/24 – Sheriff's (Corrections) – Employee suffered bruising and numbness R hand/wrist from open handcuff while restraining combative inmate in holding cell

First Aid Injuries (4)

1. 4/2/25 – Highway – Employee strained R elbow and shoulder after slipping on icy truck step at Highway Shop
2. 4/9/25 – Highway – Employee strained upper/mid-back while loading tire rings into truck at Highway Shop
3. 4/18/25 – Norwood – Agitated patient spit into employee's face during a Stat call
4. 4/20/25 – Edgewater – Employee injured R wrist after can fell on hand/wrist area in basement storage area

Property/Vehicle Damage Claims (4)

1. 2/6/25 – Highway – Rubber roof on Highway Shop truck storage area was damaged due to windstorm (est. damage \$215,538.00) – submitted to insurance
2. 3/31/25 – Sheriff's – Squad windshield was damaged, actual date unknown (actual damage \$447.79)
3. 4/2/25 – Human Services (Transportation) – Bus 254 sustained damage to fender when high winds blew open door (est. damage \$5,094.92)
4. 4/23/25 – Sheriff's (Rescue) – Rescue Tahoe rear window shattered, damage date unknown (actual damage \$430.76)

Liability Claims (1)

1. 3/21/25 – Human Services (Transportation) – Bus was struck by private vehicle while transporting clients on Marshfield city street, one client injured (insurance subrogation is underway)

OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. A Pre-Hearing Conference was held on March 10, 2025. Hearing dates are August 6-7, 2025.
3. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. Created quarterly employee newsletter and distributed to all employees.
3. Qtr 2 Random DOT selections distributed, due no later than May 19, 2025.
4. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Reconciled and processed the March Unemployment Insurance payment.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on April 14th and 21st.
9. Conducted exit interviews on April 11th, 15th, 16th, 23rd, and 30th.
10. Responded to multiple verifications of employment.
11. Replied to requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MAY 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in April.
2. Attended Operations meeting on April 1.
3. Participated in Elections Canvas with County Clerk employees on April 3 & April 8.
4. Met with our WISC/PMA representative to go over county portfolios and talk future strategies on April 8.
5. Attended a special meeting in Port Edwards with Village staff, DNR, and WEDC to discuss the future of the mill site on April 8.
6. Attended County Board meeting on April 15.
7. Paid out all taxing jurisdictions their lottery credit money due on April 15.
8. Sent out the Governor's Proclamation declaring April 20 Municipal Treasurer's Week to each treasurer in every municipality.
9. I was invited to participate in a partner webinar with DTCC regarding their new portal on April 23. DTCC is the third-party company we use for bonding interest/principal payments that we seem to have trouble with. Unfortunately, this has nothing to do with the end user, being the county, but hopefully with this upgrade the company is doing, things will run smoother when it comes to payment time and the users who input the data will get it correct.
10. Attended United Way Campaign Feedback and Planning Session on April 25.
11. Participated in the Community Development Block Grant webinar on April 29 that discussed the elimination of the program and the next steps to be taken. The program will be taken out of the communities and made regional. There will be additional work for me as I will have to do reporting on people who have not paid their loans back, or if there are payments made, tracking and turning those funds over to the Department of Administration.
12. Sent out Agriculture Use letters for those properties that removed acres from previously classified Ag-land. They have 30 days to pay the fee and then I have to split that 50/50 with the municipality. If they choose not to pay, then we can charge interest and eventually put the charges on the real estate tax bill.



Wood County

WISCONSIN

Letter of Comments – April 2025

- The table below indicates statistics from the last three years of the qualifying activities. There was a significant increase this year in the number of people who completed the first two activities (biometrics + health assessment). The number for health coaching will continue to increase as I will be completing health coaching sessions with participants until June 30, 2025. As of writing this, I have met with around 50% of participants for either telephonic or in-person coaching sessions.

Annual Report of Qualifying Activities			
	<u>2023</u>	<u>2024</u>	<u>2025</u>
Biometric Screening	448	452	479
Health Assessment	446	449	475
Health Coaching	448	451	*

**Deadline for Health Coaching is June 30, 2025*

- Most of my time in April was spent doing health coaching sessions. I spoke with 157 people in April to review their biometric results and discuss any wellness goals they may have. Additional dates/times for health coaching have been created for June in the Managewell portal. As a reminder, health coaching is the third and final step to enrolling in the Wellness Program and becoming eligible for any Wellness Program incentives.
- The body composition assessments via InBody for the spring season wrapped up this month. These assessments measure body composition (body fat, muscle mass, water weight, bone mass, etc..) all in under 5 minutes. Each participant received a comprehensive report on their numbers and were reviewed with me. I am planning on conducting body assessments again in quarter 4.
- Weekly occurrence of working with new hires and/or employees who have previously not enrolled in the Wellness Program to create their wellness portal accounts so they may begin the process of completing the qualifying activities and become more involved with wellness.



RESOLUTION#

DATE May 20, 2025

Effective
Date

Upon passage and posting

Page 1 of 1

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2024 budget for Employee Health Fund Claims (51430) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from Health Fund Departmental Charges. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
47410	Health Fund Dept Charges	\$115,790	
51430	Health Fund Claims		\$115,790

WHEREAS, the Health Fund Claims expense account was approximately \$115,790 higher than anticipated, and

WHEREAS, revenue from the Health Fund Departmental Charges account was \$187,899 higher than anticipated and is sufficient to cover the additional expenditures of claim payments, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the Wood County 2024 budget for Health Fund Claims (51430) by appropriating \$115,790 of additional revenues from Health Fund Departmental Charges (47410), and

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman



RESOLUTION#

DATE May 20, 2025
 Effective _____
 Date Upon passage & posting

Page 1 of 2

Introduced by Health & Human Services & Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2024 Budget for Human Services Norwood Health Center (NHC), Edgewater Haven (EWH) and Community programs for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unbudgeted/unanticipated revenue in Community State Aids (43561) and available unused appropriations in NHC Crossroads (54324), EWH Nursing (54210), and Community MH Contracts (54475).

The adjustment to the budget is as follows:

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
54324	NHC CROSSROADS	\$78,000	
54326	NHC ADMISSIONS		\$78,000
54210	EWH NURSING	\$66,000	
54211	EWH HOUSEKEEPING		\$2,000
54212	EWH DIETARY		\$10,000
54213	EWH LAUNDRY		\$2,600
54214	EWH MAINTENANCE		\$35,400
54218	EWH SOCIAL SERVICES		\$12,300
54319	EWH ADMINISTRATION		\$3,700
43561	COMMUNITY STATE AIDS	\$621,000	
54475	COMMUNITY MH CONTR.	\$84,000	
54401	COMMUNITY CW		\$517,000
54405	COMMUNITY YOUTH AIDS		\$188,000

WHEREAS, NHC Crossroads budget has available unused appropriations to cover expenditure budget overages in the NHC Admissions budget, and

WHEREAS, EWH Nursing budget has available unused appropriations to cover the overages of supplies and wages in the EWH Housekeeping, Dietary, Laundry, Maintenance, Social Services, and Administration budgets, and

Adopted by the County Board of Wood County, January 21, 2025

County Clerk

County Board Chairman

WHEREAS, Community has additional unbudgeted/unanticipated revenue from Community State Aids and available unused appropriations from Community MH Contracts to cover expenditure budget overages in Community CW and Community Youth Aids, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at a function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the 2024 Wood County budget for Norwood Health Center by transferring available unused appropriations of \$78,000 from NHC Crossroads (54324) to Norwood Health Center Admissions (54326); to amend the 2024 Wood County budget for Edgewater Haven by transferring available unused appropriations of \$66,000 from EWH Nursing (54210) to EWH Housekeeping (54211) of \$2,000, to EWH Dietary (54212) of \$10,000, to EWH Laundry (54213) of \$2,600, to EWH Maintenance (54214) of \$35,400, to EWH Social Services (54218) of \$12,300, and to EWH Administration (54319) of \$3,700; and to amend the 2024 Wood County budget for Community by transferring unanticipated/unbudgeted revenue of \$621,000 from Community State Aids (43561) and transferring available unused appropriations of \$84,000 from Community Mental Health Contracts (54475) to Community CW (54401) of \$517,000 and to Community Youth Aids (54405) of \$188,000, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.



RESOLUTION#

DATE May 20, 2025

Effective
Date

UPON PASSAGE

Page 1 of 1

Introduced by HEALTH & HUMAN SERVICES & OPERATIONS COMMITTEE

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2025 Norwood Health Center (NHC) Administration (54365) budget to fund the 1.0 FTE Assistant Administrator Position approved with resolution # 24-12-10.

FISCAL NOTE: Wages for Assistant Administrator Position shall be funded by 2024 Norwood Health Center (NHC) Budget surplus, creating no impact on Wood County's tax levy.

Account	Account Name	Debit	Credit
49210	Transfer from GF	\$121,884.97	
54365	Administration		\$121,884.97

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Resolution #24-12-10 approved the hiring of a 1.0 FTE Assistant Administrator Position during the December 17, 2024 Wood County Board Meeting, and

WHEREAS, NHC Budget has surplus funds of approximately \$2.25 million in 2024, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual cost will exceed the budget at a function level", and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Wood County Norwood Health Center Administration (54365) budget by appropriating \$121,884.97 of 2024 NHC budget surplus from the general fund (49210) to fund the Assistant Administrator position, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman



RESOLUTION#

DATE May 20, 2025

Effective
Date

Upon passage and posting

Page 1 of 1

Introduced by Property & Information Tech & Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To authorize the use of available jail contingency funds for the demolition of county-owned properties in the Triangle Development and to amend the 2025 Maintenance Capital Projects account with said funds.

FISCAL NOTE: The source of funding is unspent jail contingency funds from available debt borrowing placed in the Capital Projects Fund Balance (34113). The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
34113	Capital Projects Fund Bal.	\$500,000	
57119	Maintenance Capital Projects		\$500,000

WHEREAS, properties in the Triangle Development were acquired for the purpose of providing better accessibility to the new Courthouse complex, and

WHEREAS, the Jail Construction Adhoc Committee met on April 15, 2025 and authorized the use of jail contingency funds to fund the demolition of the county-owned properties in the Triangle Development, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Maintenance Capital Projects budget (57119) by appropriating available jail contingency funds of \$500,000 from Capital Projects Fund Balance (34113), and

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, April 24, 2025
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center, Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein (WebEx), Leslie Kronstedt (WebEx), Rachel Stankowski (WebEx), Dr. Tim Golemgski, Marie Topping

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM declared a quorum present.
2. The consent agenda was reviewed. Motion by Buttke/Golemgski to approve the consent agenda. Motion carried unanimously.
3. Bailey Slark, Community Health Planner with the Health Dept. gave a presentation on the Community Health Improvement Plan for 2025-2027. She reviewed the collaboration and development of the plan, as well as a timeline. She highlighted the goals hoping to be achieved and how they plan is evaluated and monitored throughout the timeframe. She also reviewed the website where to track the progress.
4. Health Director Smith presented a request for out of state travel for attendance at the NACo Annual Conference in Philadelphia for her and the committee chair. No levy funds will be used. Motion by Buttke/Thao to approve the request as presented. Motion carried unanimously.
5. Norwood Administrator Kornack introduced the new Assistant Administrator for Norwood and Edgewater Haven, Katie Haanstad. Haanstad discussed her background and experience.
6. Kornack introduced Jodi Flaherty, and engineer working with CMG & Associates. Their firm is working on the plans for replacement of the water infrastructure at Norwood. She reviewed the status of the project, budgetary considerations, as well as some options to be considered as design continues.
7. Kornack reported that they believe the Norwood water infrastructure bid phase costs can be absorbed within the current budget, however as the year progresses and if the budget outlook changes, she will inform the committee.
8. Edgewater Haven Administrator Cieslewicz reminded the committee of the interview scheduled for the May meeting for a design firm for the possible CBRF

buildout. The meeting will start at 4:00 PM, instead of 5:00 PM to accommodate the interview.

9. Rozar & Kronstedt excused at 6:40 PM. Vice Chair Thao assumes the chair.
10. The 2026-2030 CIP proposals for Edgewater, Norwood, and Human Services were presented and reviewed. Motion by Buttke/Hokamp to approve the CIPs as presented. Motion carried unanimously.
11. Human Services Director Vruwink reviewed the history and status of the Human Services Risk Reserve Fund. After review of the 2024 budget, there are enough funds to add the policy capped amount of \$250,000 to the fund. Motion by Hokamp/Golemgieski to approve the transfer of \$250,000 from excess 2024 funds to the Risk Reserve Fund. Motion carried unanimously.
12. Kornack presented a request to convert to contracted employees to county employees and reviewed the cost savings associated with such a move. Motion by Buttke/Golemgieski to approve the conversion as presented. Motion carried unanimously.
13. Kornack reviewed a resolution authorizing the transfer of funds to fund the assistant administrator position, as was discussed previously. Motion by Buttke/Valenstein to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. Fiscal Services Manager Schlagenhaft presented a resolution to reconcile the 2024 budget whereby the excess expenditures would be funded by either excess revenues or unspent functions. Motion by Hokamp/Golemgieski to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
15. Vruwink requested out of state travel for staff to attend the Project Livesaver 2025 Conference in Florida coming up in August. No tax levy funds will be used. Motion by Valenstein/Golemgieski to approve the travel request as presented. Motion carried unanimously.
16. Motion by Valenstein/Buttke to approve a per diem expenditure for Chair Rozar to attend the Joint Finance Committee meeting in Wausau. Motion carried unanimously.
17. Motion by Hokamp/Topping to go into closed session pursuant to 19.85(1)(f) Wis. Stats to consider leave of absence requests. Motion carried unanimously.
18. Motion by Buttke/Hokamp to return to open session. Motion carried unanimously.

19. The next meeting will be held on Thursday, May 22nd at 4:00 PM at the Edgewater Haven Nursing Home Conference Room.

20. Vice Chair Thao declared the meeting adjourned at 7:13 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Health & Human Services Committee
April 24, 2025**

NAME	REPRESENTING
Bill Ciesdening	WCB # 15
Sue Smith	Heaven
Mary Schreyerhaft	Human Services
Brandon Vruwink	WCHSP
Katie Haanstad	Edgewater/Norwood
JUSTIN CIESLEWICZ	EDGEWATER
Mantson Kamauk	Norwood
Lee Bekerman	Norwood
Bailey Stark	WCHD
Rock Larson	VETERANS
R VANTASSEL	WC MAINT
Jodi Flaherty (WebEx)	CMG + Assoc.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- We successfully uploaded all documentation for national public health reaccreditation through the Public Health Accreditation Board (PHAB). They are doing a preliminary review for any obvious issues and will let us know what may need to be done in the short-term to fix any glitches. Then they will thoroughly review each document submitted against the national standard to determine whether we have met the standard. There is no timeline on when they will complete that or when they will schedule our mandatory virtual site visit.
- We received notice from WI DHS on Tuesday, March 25, that a federal grant we received via WI DHS had been halted and they would not reimbursement any expenses after March 24, the day prior to us receiving the notice. We immediately notified the three impacted staff and ended their work with us. A Judge recently imposed a 14-day stay on that funding cuts. We are unsure what will happen but will not bring impacted employees back to work due to uncertainty of funding.
- I met with our new Corporation Counsel, Nick Flanagan. We reviewed the current public health ordinances we have in place and talked about the types of situations we encounter where we will likely reach out to him for guidance. Nick is well-versed in many of the situations we described from his previous experience, which will be incredibly helpful. We are on the same page when it comes to various enforcement issues.
- Childcaring Inc. received eight applications from Wood County childcare provider for the startup and expansion grants funded through Wood County ARPA dollars. I met with Kelly from Childcaring, Inc. and Kayla from UW Extension to review and score each proposal. The top proposal was selected and is being notified. The successful applicant will be constructing additional space in their current center to create an estimated 25 new slots. We will put another call out for proposals in the next few months to fund another project. Childcaring, Inc., which is administering the ARPA funds allocated for childcare, is also facilitating the cohorts and shared services activities that are underway.
- I was recently reappointed to National Association of Counties (NACo) Health and Human Services Policy Steering Committee. We had our first meeting under the new leadership on April 3 (virtual).
- Forward analytics created an online, interactive opioid payment tool. This tool gives counties an estimate of the opioid settlement funds we should expect to receive each year through 2038. The current chart does not include the new Kroger settlement or the expected Sackler Family settlement. Our current balance in the bank is \$138,127.61.

Wood County Payments, 2022 through 2038

Year of Year	Allergen	CVS	Cardinal	Cencora	Janssen	Mc Kesson	Teva	Walgreens	Walmart	Total
2022	\$0	\$0	\$41,644	\$41,779	\$263,074	\$51,348	\$0	\$0	\$0	\$397,845
2023	\$0	\$0	\$21,340	\$21,409	\$0	\$26,312	\$0	\$0	\$0	\$69,060
2024	\$25,246	\$32,843	\$45,775	\$45,776	\$0	\$32,933	\$22,817	\$63,478	\$222,350	\$491,217
2025	\$25,246	\$26,184	\$26,709	\$26,796	\$0	\$32,933	\$22,817	\$25,240	\$0	\$185,925
2026	\$25,246	\$52,327	\$26,709	\$26,796	\$13,269	\$32,933	\$22,817	\$25,240	\$0	\$225,336
2027	\$25,246	\$52,327	\$0	\$0	\$13,269	\$32,933	\$22,817	\$25,240	\$0	\$171,831
2028	\$25,246	\$52,327	\$31,413	\$31,515	\$13,269	\$38,733	\$22,817	\$25,240	\$0	\$240,560
2029	\$25,246	\$52,327	\$31,413	\$31,515	\$16,893	\$38,733	\$22,817	\$25,240	\$0	\$244,184
2030	\$25,246	\$49,712	\$31,413	\$31,515	\$16,893	\$38,733	\$22,817	\$38,238	\$0	\$254,569
2031	\$0	\$47,098	\$26,406	\$26,492	\$16,893	\$32,559	\$22,817	\$38,238	\$0	\$210,503
2032	\$0	\$47,057	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$193,568
2033	\$0	\$47,057	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$193,568
2034	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$146,512
2035	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$146,512
2036	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$76,476	\$0	\$184,750
2037	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$0	\$0	\$0	\$85,457
2038	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$0	\$0	\$0	\$85,457

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff analyzed the Healthy People Wood County partner survey data.
- Staff developed a Board of Health Toolkit to serve as an orientation for new members and resources for current members.
- Met with Paul in GIS to learn how to use our county's GIS system.
- Attended Central WI Workforce Solutions Summit.
- Staff presented to the Health and Human Service Committee on the Community Health Assessment.
- Staff are serving as a mentor for a group of 3 residents in the N2PH (New to Public Health) residency program.

Quality Improvement/Performance Management

Staff are updating the department's Quality Improvement workbooks and dashboard for 2025.

Emergency Preparedness

Staff partook in an online FEMA Shelter training for emergency preparedness in addition to an in person American Red Cross Shelter training to provide staff with the skills to open a shelter if an emergency arises. A number of staff from Human Services and Emergency Management also attended the training.

Communication/Branding

- Communications staff drafted a survey that will go out to the public to gauge awareness of public health and trust in public health and look at what is going well, opportunities for improvement, and future work. Staff also continued to work on the WCHD Annual Report for 2024.
- Staff met to review and discuss upcoming updates to the Healthy People Wood County website. These updates aim to align the site's content and resources with newly identified health priorities.
- Staff participated in the Public Health Communication Collaborative's Insights to Practice conference, which provided new insights and identified best practices for improving public health communication strategies.

CHIP Work

- Staff completed HPWC local data dashboards with new CHIP priorities. Check them out!
<https://www.healthypeoplewoodcounty.org/localhealthdatadashboards>
- Staff are putting together measures to track Community Health Improvement Plan progress on goals & objectives.

Transportation

Staff have been meeting weekly with a Leadership Marshfield group and Feonix Mobility Rising to continue progressing the transportation project along. Currently the group is developing materials for their capital campaign and creating a presentation for meetings with potential funders. Three meetings with potential funders have been held so far and additional meetings are scheduled. The group is also searching for grant opportunities to support the project. Staff also presented to the South Wood County Population Health Steering Committee to share about Waupaca Catch a Ride and the goal to bring it to Wood County.

Housing

Staff co-facilitated the Wood County Housing Task Force meeting and attended the Villas of Vesper ribbon cutting ceremony following the meeting. The Villas of Vesper housing development transformed the Vesper Elementary School into one, two, and three-bedroom apartments, with an on-site fitness center and community venue. Staff met with the Youth Community Outreach/Family Keys Case Manager at North Central Community Action Program to learn more about youth programming for housing.

Policy

Staff went to the Heart of Wisconsin Chamber of Commerce Legislative Breakfast in March and are continuing to schedule meetings with legislators and elected officials to advocate for public health.

Substance Use

- **IMPACT:**
 - IMPACT met as a full coalition March 11 to review data from the 2024 Wood County Opinion Survey, as well as the Youth Voices project focused on how nicotine impacts youth in Marathon, Portage, and Wood Counties. The group also received updates on November alcohol age compliance check data, the Drug Free Communities (DFC) Support Program competing continuation application for Years 6-10, and partner updates.
 - IMPACT collaborated with a UWSP student to compile the 2024 Year in Review. This document highlights IMPACT's biggest accomplishments from the previous year and is expected to be published in April.
 - Staff are creating factsheets on substance use data that provide a snapshot of substance use trends and statistics specific to Wood County.
- **RX Committee:**
 - The Rx Committee began promoting the April 26 Drug Take Back Event and meeting with local pharmacies to distribute and promote additional resources and information on drug disposal. Resources have been updated with local

medication disposal kiosk information and include posters, magnets, and electronic images for the Healthy People Wood County website and social media pages.

- Healthy People Wood County – IMPACT was awarded the full \$17,000 for State Opioid Response (SOR) funding to support the purchase and distribution of medication lock boxes, promotional materials for drug take back events and medication disposal kiosks, medication deactivation pouches, educational support for drug checking supplies, public education campaign and events, and a harm reduction public awareness campaign. This funding will also support harm reduction kits in collaboration with the Wood County Criminal Justice Department for individuals housed in the Wood County Jail.
- *Alcohol Workgroup*: Members of the workgroup met with the Wisconsin Rapids City Attorney and City Clerk to discuss the next steps regarding alcohol licensing conditions. The focus of the discussions was on temporary license guidelines. The committee will continue to develop a presentation on these conditions and plans to present it to the Common Council later this year. Staff met with partners to share a draft of our alcohol outlet density map and are now working on making updates based on feedback.
- *THC Committee*:
 - The committee met on March 14 to discuss the youth cannabis survey. The purpose of the survey is to gather information on the 'who/what/when/where/why/how' of Wood County youth cannabis use. The survey will be administered in April and will continue through the end of the school year with a gift card incentive drawing for interested survey participants. The findings will be shared with the THC committee to help determine appropriate steps in preventing youth THC use, as well as other interested community partners and organizations.
 - The Drug Free Communities Coalition Coordinator met with representatives from the Colorado School of Public Health to discuss the implementation of the "Tea on THC" campaign. The Colorado School of Public Health will continue to support the coalition with updated campaign materials and will serve as a point of contact for any questions regarding the campaign. Their team is dedicated to researching THC and its effects on youth, young adults, adults, and pregnant individuals.
 - Wood County Health Department presented to the Juneau County Substance Prevention Coalition on March 24. The presentation walked through Wood County's process for addressing unregulated intoxicating hemp products, as well as the recently published Wisconsin SCOADA report on cannabis.
- *Opioid Settlement*: Wisconsin Counties Association hosted a March virtual Opioid Abatement meeting in which Sue Smith presented on National Association of Counties Opioid Solutions Center (NACo): <https://www.naco.org/program/opioid-solutions-center>. Forward Analytics has published an online resource on www.wisopioidabatement.com which provides estimates for the 87 local governments/tribal nations that participated in the litigation settlements. We also now have the ability to see how each participating party is using their opioid settlement dollars by downloading the annual opioid abatement reports. An update was provided on the Kroger Settlement that recently came through and there is expected to be the largest settlement to date from Purdue Pharma coming down the pike. Vital Strategies also presented on a match grant for local governments smaller than 500,000 who can apply for up to \$100,000 match for strategies that fall within their criteria (e.g. increasing access to medications for substance use disorder, engaging communities, and support, don't punish). The Wood County Opioid Task Force intends to meet April 17.
- *LifePoint Program*: LifePoint is a free syringe service program funded by Vivent Health and staffed by Wood County Health Department. There were 5 participants in March who additionally supported 22 other individuals with sterile supplies and resources.
- *Overdose Prevention*: In March, 14 individuals were trained to recognize an overdose and administer naloxone, and 23 naloxone kits were distributed to various community residents and agencies. Wisconsin Rapids Police Department received additional nasal naloxone spray to use in their emergency response in overdose situations.
- *Public Health Vending Machines*:
 - 360 Items were vended from six vending machines in March. The top vended items were fentanyl and xylazine test strips, nasal naloxone, menstrual hygiene pads, and COVID-19 test kits, which were often out of stock for restocking machines. Additionally, we are completely out of stock for gun trigger locks.
 - Wood County Health Department was awarded Marshfield Area Community Foundation funding to support additional public health supplies to be stocked in two full-sized vending machines located in Marshfield. These supplies were popular items the first 5 months following installation. Items include personal hygiene kits, hand warmers, hand/body wipes, CPR kits, wound care kits, sunblock, tick and insect repellent, etc. Additional funding sources have been identified for other items stocked in the vending machines.
- *Marshfield Area Coalition for Youth (MACY), Drug Task Force*: MACY has decided to contract their DFC Coordinator through the end of the month due to federal grant uncertainty. They are in the process of finding a coalition coordinator for this role. The Drug Task Force was successful in receiving \$11,000 through the State Opioid Response Grant for drug take-back events, medication lock boxes, and community education and awareness at the Central Wisconsin State Fair.
- *Providers and Teens Communicating for Health (PATCH)*: In March, the PATCH teens heard from a mental health professional in regard to how to better communicate with their peers if they are in need of help with their mental health. The PATCH teens took the information gained from the meeting and started to build a presentation on mental health. The teens will present on coping skills and how to communicate effectively with adolescents. The teens also started building personal stories that will be added to the presentation.

Mental Health

Staff are currently developing the Mental Health work plan within the Community Health Improvement Plan.

Transportation and Recreation

- The River Riders and Marshfield Community Bike Share programs are thrilled to share that they have been awarded \$3,000 from the Wood County Conservation, Education & Economic Development (CEED) Committee through their Economic Development Grant. The grant provides funds for economic development projects in the county each year. We are incredibly grateful for the support the Committee has shown through this award and the dedication they have to growing our community through programs like Bike Share.
- The River Riders Bike Share program is thrilled to announce that they have also been supported by the Incourage Community Foundation with a grant award amount of \$2,500. This grant award is made possible by a "Bridge" Grant and a "What If" Wisconsin Rapids Area Grant, both through unrestricted funds at Incourage. We are so grateful to The Incourage Community Foundation for their support and excitement around Bike Share and continuing to ensure that biking is accessible for our community members and visitors.

Financial Security

Met with partners to learn more about the Community Eligibility Provision (CEP) Program to decrease youth food insecurity which is a CHIP goal. Staff completed financial security work plan in the Community Health Improvement Plan.

Wisconsin Rapids Downtown Farmers Market

The Wisconsin Rapids Downtown Farmers' Market in collaboration with UW Extension-Madison will be hosting a Hmong Farmer Workshop for our Hmong farmers on Saturday, April 26 at the Health Department. The workshop will teach farmers record keeping skills, pest management, land leasing, and learn about USDA Programs that are available to help them. We will also be holding our vendor meeting on April 23 and 25 to provide an overview of 2024 and talk about any upcoming changes for 2025. All vendors are encouraged to attend.

Central Wisconsin Farmers Market Collaborative (USDA Grant)

- Staff set up and facilitated meetings with Grant Sub-awardees and created grant expectation documents to ensure all parties understand how we plan to fulfill objectives of grant work.
- Staff worked closely with Clintonville Farmers Market manager and chamber of commerce representative to create suitable Market Guidelines/Rules.
- Staff assisted Clintonville farmers market on creating a more efficient market vendor application system and attended the Wausau Farmers Market pre-season workshop and introduced myself and the grant work that is intended to be done.
- Staff met with UWSP professor Jim O'Connell to begin a conversation about the possibility of UWSP arts management interns playing music at markets.
- Staff solidified plans for Graduate Assistantship with UWSP professor Annie Wetter.
- We are in the interview phase for our summer Grant Research assistant intern with a UWSP Conservation and Community Planning Student.
- Staff attended 2 Waupaca Farmers Market board meetings to introduce myself and understand where they might be needing my assistance.
- Staff attended and presented at market manager workshop in Oshkosh.
- We are forming a Steering Committee for the Central WI Farmers Market Collaborative to guide the work of the collaborative.
- We are working with Wisconsin Rapids market to add a Pointers Connect Intern to assist with Farmers Market tasks in order create sustainability and reduce workload of market managers.
- We are in the beginning stages of creating a marketing plan for the Central WI Farmers Market Collaborative.

Safe Kids Wood & Clark Counties

Staff completed Department of Transportation and car seat reporting.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Trainings

Environmental health staff attended the DATCP Spring Road Show Year in Review virtual training last month. This was a recap of some of the most common violations and appropriate corrective actions from the 2024-2025 license year. Environmental Health Staff also completed the DNR TNC County Contract Training for 2025.

New Businesses and Consultations

A pre-licensing inspection was completed for Tommy's Tamales for a new base of operations located in the Arpin area. A pre-licensing inspection was completed for Crane Berry Campground located in Babcock due to new ownership. A pre-licensing inspection was completed for a mobile ice cream business located in the Wisconsin Rapids area. A consultation was completed for Crow Bar for a retail food license. A consultation was completed for a new mobile food truck business in the Wisconsin Rapids area.

Complaint Investigations

Twelve complaint investigations were completed in the month of March.

- A complaint was received regarding a sewage back-up inside a rental unit. Staff contacted the landlord, and the problem has been fixed by a licensed plumber.
- A complaint was received regarding a smell of cat urine and ammonia inside a home. Environmental health staff completed an onsite inspection. No health hazards were observed. Litter boxes were clean and available for the cats.
- A complaint was received regarding a cluttered apartment. Staff contacted the landlord, and a quarterly inspection of the unit has been completed by property management. There are no concerns of any health hazards at this time.
- A caller reported bedbugs in a taxicab. Environmental health staff provided education to the complainant and notified the taxi service of the concern.
- A complaint was received regarding paint bubbling on the ceiling of a rental unit. The caller was concerned of lead paint hazards and the landlord. Environmental health staff provided education on lead paint and what to look for. No health hazards at this time.
- A complaint was received for mold in a rental unit. Mold clean up procedures and education was provided for the complainant. Environmental health staff also reached out to the landlord for follow up.
- A caller reported a lot of material items, junk cars, and boats piling up on a property. Not a public health hazard at this time.
- A caller reported a homeowner pumping holding tanks onto the ground. Environmental health staff have referred this to Wood County Planning and Zoning for possible enforcement.
- A complaint was received for a licensed food establishment located in Marathon County. This case was referred to the proper jurisdiction.
- A caller reported unsanitary food practices and personal hygiene concerns at a licensed food establishment. Environmental health staff completed a complaint inspection and discussed the concerns with the onsite manager. No violations were observed at the time of inspection.
- A caller reported a piece of hair was found in a salad. Environmental health staff completed an onsite inspection and discussed the proper use of hair nets and hair restraints during food processes.
- A complaint was received regarding an abandoned building. Environmental health staff investigated the issue. No public health ordinance violations exist at this time.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

Healthy Smiles has completed all our first screenings, sealants, and fluoride varnish visits for the 2024/2025 school year. We have started the second screenings and fluoride varnishes and are in process of completing the third fluoride applications for the head start programs.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Maternal-Child Health (MCH)

The MCH team is working to promote a kick-counting campaign called Count the Kicks, to encourage patient monitoring of fetal movement during pregnancy to reduce infant mortality. Other strategies to reduce infant and maternal mortality are also being explored. This is in response to an unexpected increase in fetal deaths.

Injury Prevention

- In 2024, the Health Department car seat program provided 69 car seats to eligible families. Car seat checks and education were conducted on 90 seats. In first quarter of 2025, we have provided 14 car seats. We anticipate lower numbers overall for 2025 due to lack of funding to support the program.
- The Cribs for Kids provided safe sleep education and 23 Pack N Plays to families who could not otherwise afford a safe place for their infant to sleep.

Parents as Teacher (PAT)

We are currently accepting referrals for new PAT families.

Communicable Disease

See attached quarter 1 report. We continue to monitor the measles situation occurring nationally. There have been no cases of measles in Wisconsin in 2025. As of April 7, there have been 607 cases confirmed in the US. 97% of these cases are unvaccinated or have unknown vaccination status. 12% of the cases have been hospitalized and there have been at least 4 deaths. To prepare for potential measles outbreaks locally, we are completing a CDC readiness checklist to improve surveillance and strengthen partnerships with schools and healthcare facilities.

Emergency Preparedness (EP)

- We have been guiding UW-Eau Claire nursing students this semester to raise awareness of the Bird Flu outbreak affecting poultry and dairy cattle in several states. The students developed materials to inform farm workers and veterinarians about exposure risks and infection prevention.

- Health Department staff completed emergency shelter training with the American Red Cross. Two staff attended FEMA training to enhance their skills and confidence in responding to pediatric disasters and establishing shelters for children and individuals with access and functional needs during mass care situations.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- The WIC team has started work on a new quality improvement project to revamp the intake process during a WIC appointment. The plan is to complete the intake portion (income assessment, reviewing proof of identity/address, and signing the Rights and Responsibilities form) days or several hours prior to the WIC appointment, so families have more quality time with the WIC Nutritionist or Dietitian to work on health and nutrition related goals. Currently, the intake process takes up 5-10 minutes out of the total 15 minutes allotted for a WIC appointment which limits the amount of education the WIC Nutritionist or Dietitian can provide. We implemented this new process starting April 1 and are continuing the quality improvement process as we work through the hurdles.
- Kayla Saeger, Carmela Vital-Maulson, Barb Sosnowski, Whitney Armour, Jessica Hutchinson, and I attended the Wisconsin Association of Lactation Consultants (WALC) 2025 Annual Conference to obtain continuing education credits for lactation credentials and as WIC Dietitians/Nutritionists. Additionally, we learned the most up to date research on several topics that will allow us to provide high quality lactation services to our WIC participants.

Caseload for 2024 (Contracted caseload 1676)

	Dec 2024	Jan 2025	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1517	1531	1532	1528									
Active (final)	1529	1534	1541										
Participating	1518	1534	1540	1527									

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
April 24, 2025

Director Update by Brandon Vruwink

The Wisconsin County Human Services Association continues to reach out to our representatives in the legislature to advocate for funding increases within the Human Services area. The key areas that are targeted are mental health and Birth to 3 services. With the ever-increasing needs within the realm of mental health, the focus is on fully funding Community Support Programs and Crisis Services. In addition to that area, the Birth to 3 Program has steadily increased reliance on county financial support vs. state funding over the past several years. As the state budget process continues, it is critical that counties advocate for additional resources.

At this month's Health and Human Services Committee meeting, we will discuss adding an additional \$250,000 to the Human Services Risk Reserve account per the policy approved by the H&HS Committee and the County Board. We closed the 2024 budget year with sufficient dollars to make a deposit, increasing the Risk Reserve account to \$1,250,000. Per policy, the maximum amount we can deposit into the account is \$1,500,000. I look forward to providing you with the information necessary to make a decision on adding additional dollars to the Risk Reserve account.

The Youth team working on the mural project at River Block is making great progress. The mural is based on a vintage Wisconsin Rapids Postcard. I encourage you to look at the progress if you have the opportunity to visit the River Block Building. This pro-social activity offers an opportunity for Youth to express their creativity while also brightening the lobby area within River Block.

The packet includes a letter from the Department of Children and Families recognizing Wood County Human Services as one of the highest-performing agencies in the state in making caseworker contacts with children and families involved with the Child Welfare system. I appreciate the hard work and dedication of our Social Workers as they continually address the needs of children and families throughout Wood County.

Deputy Director Update by Katie Miloch

Mental Health Court is a joint project between Judge Gebert, Judge Brazeau, and Human Services that began in September of 2024. Together, we applied for and obtained a two-year grant through the Legacy Foundation to pilot Wood County's first treatment court designed to support those with serious and persistent mental illness who have crossed into the criminal justice system. This grant provides one case manager who monitors conditions of the program, meets weekly with the participants, and connects them with the needed services, treatment, and resources to live safely and productively within our community. With this program being new, we have a lot to learn, however we have a strong team of dedicated partners contributing to this program. This team is made up of myself, the Mental Health Court case manager, both judges, District Attorney Barnett, Dr. Grimm from our outpatient psychiatry, two attorneys, a probation agent, Criminal Justice Coordinator Dillon Ksionek, the jail discharge planner, and the designated mental health deputy from the Sheriff's department.

Leaders from community agencies along with a group of us from Human Services attended an Emergency Shelter training hosted by the Red Cross. In the event that Wood County needs to open a shelter, we have a better understanding of what are our roles and responsibilities. While I hope we don't have a need to open an emergency shelter, there may be times due to extreme hot/cold, long power outages etc. where this is needed to ensure our residents have somewhere safe to go.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- February 2025 Department Budget meetings were conducted.
- Additional accomplishments: Ongoing EHR SmartCare learning, year-end needs, workflows and processes, Nursing Home Team submitted final Cost Reports to WIPFLI, engaged Audit firm to compile annual MA Cost reports for 2026 rate setting.
- Submitted CCOP, B23, CLTS, DHS, NIMC, Family Preservation, & Transportation Year End reconciliation reports for multiple various funding sources.
- Submitted 2024 reports for the Finance Department Annual County Wide Audit.
- Continued onboarding of Administrative Services Assistant Manager

Accounting and Accounts Payable Team

- Confirmed back up position for quarterly Position Based Journal Entry at Nursing Homes. Position will shadow each quarter to learn job duty.
- 2 Team members Attended CLTS transition forum & Provider Webinar for upcoming changes
- Submitted DHS GEARS Final 2024 Reports
- Completed 2024 Year-End payroll accruals report
- Continue working to structure & formulas for new CLTS TPA workbooks following Gainwell's requirement
- Continue working on contractual adjustments process

Support Services Team

Behavioral Health Clinic service notes: We are transcribing 4/3/25; 0 notes are outside a 14-day window. We currently have a total 24 dictations waiting for transcriptionists as of 4/8/25

Total Service Notes created 153/197 entered

Records Released:

Behavioral Health Records Released: 81

Family Service Record / Background checks released: 21

Records pending/in progress: 8

Total Completed: 102

Other Unit Information

- Support Services Staff updates – no vacant positions
- IMS/TCM migration to Laserfiche- in progress- verified list of clients electronic records that need to be retained in Laserfiche was provided to IT on 4/1/2025 for next step in electronic records retention process.
 - Family Services Division Administrator provided parameters of Family Services records retention
 - 12 Admin Service staff spent the month of March verifying 34,192 clients in Smartcare OR Sacwis for last enrolled activity dates, ensuring retention requirements of records are met before migration or destruction of client information.
- Dictation Software Updates-Winscribe is sunsetting; Continue to review options and demos for dictation software needs and contract for services; work with IT for new solutions; there is no current contract with Northland & Companies systems it has been negotiated to a temporary monthly invoice.
- HIPAA:
 - 0 HIPAA/ Confidentially breaches - investigated /resolved
 - Provided training to OPC Reception

- Privacy/Security: working in partnership with *MetaStar- BH Connect*; DHS funded Security Risk Assessment (SRA)– completed.
 - begin risk mitigation project- develop plan for updating procedures or updating drafts for policies
 - participate bi-monthly in WI -Behavioral Health County Community (BHCC) Committee
- Participate in JET Guardianships meeting -FS Admin/Supervisors, State and County Judicial collaboration team
- Records Retention: Continue w/ destruction of past retention client documents
 - FS MFLD records 4th floor & Cornerstone continues
 - FC MFLD records, continues uploading and purging
 - RB- FS records destruction/move to vault continues

Claims & Accounts Receivable, Client Interactions

- Ongoing Testing of 270/271 eligibility verification file transfers. Update to Test E.HR software gives greater capability to test current data.
- Review of 835 Electronic file capabilities/EW & NHC. Pending Matrix review of our set up to determine capability
- Monthly A/R review to determine collectability.
- 2 team members on LOA
- Enrollment of all 7 Licensed Professional Counselors (LPC) and 1 Licensed Marriage and Family Therapist (LMFT) level therapist to become certified Medicare providers to capture greater revenues at the Outpatient Clinic.
- Engages WIPFLI services to assist in Billing all Service Claims at Edgewater. This has opened opportunities to explore efficiencies and different ways of looking at claim processing.

Insurance Claims created and submitted for current reporting period

- Norwood: 246 Claims submitted in the Amount of \$1,113,536
- Edgewater: 169, \$1,764,166. This will be catch up of Dec-Feb with contracted vendor doing Claims. Back on schedule for claim submission.
- Community: 5,695 claims submitted in the amount of \$623,323
- Community: Accounts receivable receipts: \$442,880

Service Admission Intakes - by Location

- NHC Admissions: 28 Hospital, 1 LTC
- Edgewater: 6
- Community
 - 74 intakes for new clients conducted (currently no waiting list for therapy at OPC)
 - 1,674 appointments scheduled, 1,092 attended (65%)

2025 TRIP Monies received YTD:

- Norwood: \$19,702
- Community: \$14,096

Family Services Update by Jodi Liegl

Out of Home Care Numbers: Our team continues to monitor the number of youth we have in placement, and specifically in restrictive placement settings such as group homes, residential facilities, and psychiatric residential facilities. We recognize that these placement settings are not ideal for children and youth, and often do not provide the outcomes we hope to see. We prefer to provide intensive services to the youth and family in the community and do so whenever possible. This becomes

challenging when youth do not have a committed caregiver. The needs of the youth we serve continue to be extremely high. Often, these youth have endured years of childhood trauma, developed an inconsistent attachment to a caregiver, and have a limited support network. Their backgrounds coupled with the typical challenges of adolescence often result in severe mental health challenges as well as significant behaviors. Securing and maintaining placement with the state for these youth continue to a challenge. So far this year, we have had three youth discharge from their placement settings emergently due to their behaviors and the facility no longer able to manage them. This often results in an increase in the use of secure detention. These three youth have all had to serve time in secure detention until another placement could be located and their admission accepted. At the present time, we have the following number of youth in restrictive placements:

Type of Facility	Number of Youth	Cost Per Day Range
Group Homes	3	\$300/day
Residential Treatment Centers	4	\$551.30 - \$768.66/day
Psychiatric Residential Treatment Centers (out of state)	1	\$1500/day
Secure Detention (pending accepted placement)	1	\$150 - \$500/day
Mental Health Hospital (pending accepted placement)	1	\$1632/day with some MA reimbursement

We continue to be diligent in our efforts to prevent placements from occurring. When placements are considered, those decisions are made collectively by a team of people and as a last resort when other options have been exhausted. We also work to have the youth return to the community as quickly as possible. There are many factors that contribute to the timing of their discharge including how motivated the youth is to engage in the treatment and if they have a committed caregiver that they can discharge to. Our newest program aimed to assist in serving and supporting these youth is the addition of a Youth Justice Therapist through the Youth Justice Innovation Grant. As part of the grant, the therapist will be trained in Decision Points, an evidence-based program specifically designed to serve youth and adults involved in the justice system. The program helps participants identify different ways to examine their thinking and related actions that lead them into trouble. Additionally, we continue to assess our current programming to determine their effectiveness and consider how we can achieve improved outcomes.

Collaboration: In March the team participated in two meetings with the Marshfield School District. The first meeting included our Access and Initial Assessment team, and the second meeting included our Ongoing team. The meetings throughout the year have provided an opportunity for our agency and the schools to come together, share information, and learn from one another.

We also meet monthly with Wisconsin Rapids School District as a means to build and maintain a positive working relationship and increase our collaboration.

Recognition: Wood County received a letter of recognition (attached) from Wisconsin Department of Children and Families Administrator John Elliot for exceeding the federal benchmark of 95% for monthly face to face contacts for children and youth in out of home care. The letter states, "As one of the highest performing counties statewide, Wood County demonstrated the exceptional performance of 99.12% for FFY 2024." Wisconsin's Ongoing Service Standards require workers to have at a minimum monthly face-to-face contact with a child or youth when they are placed outside of their parental home. This achievement demonstrates our commitment to the well-being of children and youth in our care.

Personnel: In March we welcomed Sara Shahin-Kesti to the Access and Initial Assessment Team. Sara previously worked as a Youth Mentor.

Employment & Training Programs Update by Lacey Piekarski

FoodShare Employment & Training (FSET) Program

Serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Oneida, Vilas, Forest Counties

In March 2025, the regional FSET Program offered a voluntary Customer Satisfaction Survey to our newly enrolled customers to rate their program enrollment experience. From 3/10/25 – 3/21/25, 92 customers enrolled in FSET throughout the region, 50 completed the survey (54% return rate).

Survey Results Summary:

- 88% of customers surveyed enrolled in FSET in-person (rather than by phone)
- 100% shared the FSET Case Manager explained what FSET can do for them
- 98% rated their overall experience Happy-Very Happy
- 49 of 50 customers were explained support services (such as gas cards and interview apparel to assist with their job search efforts)
- 22% learned about FSET from Income Maintenance, 22% learned about FSET from community partner agencies, 18% were referred by friends/family, 16% re-enrolled in the program
- 30 of 50 customers shared comments such as:
 - “My worker for the FSET Program was very good. He worked hard to explain everything I needed to know. He was very polite and very helpful with everything.”
 - “Very welcoming and explained everything very well.”
 - “I’m excited to begin working with the FSET staff.”

Personnel: Due to an internal staffing change, we are finalizing recruitment for 1 Wood County FSET Case Manager position, primarily located at the Wisconsin Rapids office.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of March, we had 6 admissions and 7 readmissions. Current Memory Care census is 12 residents. Census comparison to last year:

March 2024 – 47.45 average census with 6.65 rehab

March 2025 – 46.35 average census with 10.71 rehab

March 2024 – Admissions 6/Discharges 6/Readmissions 8/Deaths 2

March 2025 – Admissions 6/Discharges 9/Readmissions 7/Deaths 2

Personnel Update: Open positions of writing this:

Nursing: Licensed Nurses: 1 Full-time Nurse, 1 Part-time Nurse

Norwood Health Center Update by Marissa Kornack

As a result of the discussion at the last HHSC meeting regarding the water pipe replacement project, Chairman Pliml and Facilities Manager Van Tassel completed a walk through/tour of proposed scope with Norwood Building Operations Manager Ackerman and me. Following our April meeting at Norwood, we are happy to give any other committee members a walk through, as well.

In the same light, I have invited Jodi Flaherty, P.E., with CMG & Associates (firm being utilized for the design and architectural work for this project) to provide a presentation/explanation of scope and estimated cost to the committee at our April meeting. Jodi is the president of CMG and the lead engineer on this project. She will be joining remotely via Webex.

Additionally, due to a funding source not being identified toward the \$750,000 allocated for Phase 2 on the water pipe replacement project as part of the approved 2025 CIP, we will be bringing forward a resolution at the April meeting allocating funds to the bid phase of this project to allow us to get this project out to bid, likely in late May. Source of funds will be 2024 Norwood turnback.

Health Information Department by Jerin Turner

We are currently recruiting for a full-time receptionist and have received many applications so far. Interviews are underway.

Norwood Nursing Department by Liz Masanz

For nurses, we continue to have 2.6 FTEs vacant, which necessitates the continued use of two agency nurses. We have had a few interviews for these RN positions recently and hope to see those come to fruition.

For CNAs, we do not currently have any full-time positions available, only casual at this time, which is very encouraging. We do however have one agency CNA on board covering a full-time staff member on a long medical leave.

Admissions Unit: The average census for the month of March was 9.42 and 7.74 YTD through March. Average length of stay for March was 9.56 and 7.84 YTD. There were 28 admissions and 32 discharges, with five 30-day readmissions.

The management team has been continuing to work on ways to optimize census and saw increased activity near the end of February through current. Head nurse, Krissy and DON, Liz, have been closely watching staffing and census levels to ensure appropriate levels and safety. Social work manager, Nichole, has been keeping in constant communication with our contracted counties regarding bed availability and fielding any concerns from them.

Long Term Care: The long-term care unit had one admission and one discharge in March, with an average census of 12.00 on Crossroads and 14.23 on Pathways, and 12.63 and 13.51 YTD respectively, all of which are above budgeted census.

The team continues to work on implementing the changes in regulation that will be implemented the end of April by revising policies and procedures in order to be in compliance. This includes working with Dr. Gouthro and the psychiatrists to streamline their documentation process regarding psychotropic medication changes.

The head nurse position is once again vacant. The position is posted, and we are actively recruiting. In the meantime, DON, Liz is providing coverage for the role, and the MDS coordinator at Edgewater is assisting with the completion of our MDS assessments.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of March were 4,631 with revenue of \$35,435. Congregate meals year to date were 14,531, with revenue of \$111,207.

Related to the cuts made to the Meals on Wheels Program by the ADRC, Norwood provided approximately 200 meals less in March compared to February, and approximately 900 less meals compared to March of 2024. Meal reductions and impact on budget continue to be monitored closely.

Norwood Maintenance Department by Lee Ackerman

CIP Updates:

Water Pipe Replacement- Meters were installed at various points in the water supply system to measure usage and will remain in place for 4-5 weeks. Once completed, the data gathered will be analyzed to determine pipe sizing and layout by the design engineer.

Also, water samples taken from the city supply line as it enters our facility, were analyzed for water quality and nutrient content. Results showed, in summary, that our water supply is very conducive to the growth of “nitrogen cycling type of biofilm...that could perform Microbial Influenced Corrosion (MIC)” of plumbing materials and fixtures. This confirms our assumption that, in addition to the age and type of plumbing materials used in the facility, there is likely accelerated corrosion occurring due to the growth of a certain biofilm type. This data will be used by our design engineer to determine which materials to specify for these conditions.

The design engineer and architects have offered an updated estimated cost for the entire Water Pipe Replacement project to be around \$5,000,000, based on the complexity of the facility, difficulty accessing to the water lines, and the need to perform the work in an occupied space. This is a preliminary estimate for the purposes of drafting our 2026 CIP. Actual cost will be determined once the project is put out to bid.

Circulating Fan Repairs- The materials for updating the circulating fans’ worn motors, fan blades, bearings, and pulleys have been ordered. Delivery is expected sometime in late spring or early summer. Once those have been received, work will begin on installation.

Other Maintenance:

Water Management- Another round of water samples will be tested in early April as part of the ongoing monitoring for the presence of Legionella. Positive locations continue to exist and are filtered and flushed to mitigate. We also continue to monitor and adjust the supplemental disinfectant system.

As part of our ongoing Water Management Plan (WMP) improvements, the WMP policy was updated to include protocol “to prevent pathogen transmission from wastewater and premises plumbing to residents and staff.”

Sprinkler System Maintenance- An inventory of all sprinkler heads in the facility was performed this month to verify the type, age, quantity, and location of the various devices in use. Code requires that these devices must either be replaced or have a sample (4-5%) removed and tested by an approved laboratory at set intervals. Approximately 450 sprinkler heads are affected by this in 2025! Though a daunting amount, we have been planning this task for several years now, and will coordinate with our contracted sprinkler service, Ahern, to limit downtime for the system and disruption to our residents. The reason so many are due this year is because hundreds of sprinklers were added to the facility in 2004-05 to comply with a federal mandate for the building to be fully sprinkled. As it happens, many of those devices have a 20-year test/replace interval.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: April 24, 2025

March 2025 Activity: During the month of February we completed/submitted 208 federal forms include:

- 26 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 17 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 16 New claims for disability compensation
- 0 New claims for veterans pension
- 3 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 16 New applications for VA Healthcare
- 23 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 6 Burial and marker applications
- 20 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of April 17, 2025:
 - a. March 27 – Wisconsin Counties Association Capital Ambassador Day at State Capital.
 - b. April 4 – Veterans Service Commission meeting.
 - c. April 4 – Crisis Intervention Team Training (Veterans Rep 5 participated).
 - d. April 15 – Table at 2025 AgrAbility Summit (Assistant CVSO attended).
 - e. April 15 - VA Regional Office Director's Veteran Service Officer call in.
2. Near Future:
 - a. May 5-9 – CTVSO Association spring training conference in Superior WI.
 - b. May 13 – Tomah VA Medical Center's Director legislative Representative and CVSO quarterly meeting.
 - c. May 20 – VA Regional Office Director's Veteran Service Officer call in.
3. Long range – July 23 Wisconsin Rapids Veterans Expo at Crossview Church.

Office updates:

1. Staffing – 25% of our department has been out on FMLA for three weeks.
2. Courthouse room 106 the former Courthouse Security Office has been handed over to the Veterans Department. Conference room specifics:
 - a. Small conference room with table and seating for six
 - b. A outlook calendar has been set up “Veterans Video Conference room” where it is available for other entities to use.
 - c. Currently the Video conferenceing equipment has not been connected or set up (Ticket requesting that has been submitted).

First use will be Friday April 18 by the Tomah VA Medical Center's Veteran Justice Outreach coordinator with a veteran recently released from prison.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, April 14, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Dennis Polach, Jeff Penzkover, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the previous meeting were reviewed. Motion by Zurfluh/Hamilton to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, May 12, 2025, at 9:00 AM.
5. The Communications Department presented their report and bill listing for review.
6. The Emergency Management Department presented their report and bill listing for review.
7. The Dispatch Department presented their report and bill listing for review.
8. Coroner Patton reviewed the monthly report and bill listing.
9. Patton presented his 2026-2030 CIP which included a new van for the coroner, replacing one with over 225,000 miles on it.. Christensen noted that her CIP included a new truck to replace a van that might work for the Coroner, but will not know if this will be approved yet or not through her CIP request. This will be looked at once the Operations Committee reviews the county CIP. Motion by Hamilton/Zurfluh to approve the Coroner CIP as requested. Motion carried 4-1. Voting no was Penzkover (would like to see if the trade with Emergency Mgmt. could be firmed up before approval).
10. Sheriff Becker reviewed various reports and activities of the Sheriff's Department and reviewed the move into the new jail. There are issues with one vendor that is continuing to be addressed by those affected, with payments being withheld. Becker will keep the committee updated.
11. Motion by Hamilton/Voight to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
12. Chairman Zurfluh declared the meeting adjourned 9:39 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, May 12, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Dennis Polach, Jeff Penzkover, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, June 9, 2025, at 9:00 AM.
5. The Communications Department presented their report and bill listing for review.
6. The Emergency Management Department presented their report and bill listing for review.
7. The Dispatch Department presented their report and bill listing for review.
8. Coroner Patton reviewed the monthly report and bill listing.
9. Sheriff Becker reviewed various reports and activities of the Sheriff's Department. Becker discussed a number of grant opportunities being pursued through the department. There continue to be issues in the new jail with one vendor that are being addressed. There are hope their part of the project will be complete by the end of the week. Payments continue to be withheld.
10. Motion by Zurfluh/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
11. Chairman Zurfluh declared the meeting adjourned 9:36 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES CIVIL SERVICE COMMISSION

DATE: Wednesday, April 25, 2025
TIME: 10:00 AM
LOCATION Courthouse – Room 309

Members Present: Mike Meyers, Dave Laude, Robert Levendoske, Lee Garrels, Gus Mancuso

Others Present: Sheriff Shawn Becker, Capt. Charlie Hoogesteger

1. Chairman Meyers called the meeting to order at 10:10 AM.
2. There was no public comment.
3. The minutes of August 8, 2024, Commission meeting were reviewed. Motion by Laude/Garrels to approve them as presented. Motion carried unanimously.
4. Motion by Garrels/Laude to go into closed session pursuant to Wis. Stats 19.85 (1)(c) to review and develop the Deputy Sheriff Eligibility List for the Wood County Sheriff's Dept. Roll call vote resulted in the motion passing unanimously.
5. Motion by Garrels/Laude to return to open session. Motion carried unanimously.
6. The testing date for applicants is tentatively scheduled for June 7, 2025 at 9:00 AM at the Sheriff's Dept. The application deadline will close on May 25, 2025.
7. Motion by Laude/Garrels to adjourn. Motion carried at 11:20 AM.

Robert Levendoske
Secretary



April Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

April Training Descriptions

Date	Type	Description
7-Apr	Business Meeting	April Business Meeting
14-Apr	Work Night	Cleaned up garage.
21-Apr	Work Night	Cleaned up extrication pad.
28-Apr	Work Night	Raffle review - final collection will be by April 30 for raffle beginning May 1.

Call Summary

Call #	21	22	23	24	25
Date	4/6/2025	4/9/2025	4/20/2025	4/25/2025	4/27/2025
Time	17:21	18:40	14:01	5:07	4:06
Day of Week	Sunday	Wednesday	Sunday	Sunday	Tuesday
Township	Sigel	Wisconsin Rapids	Wisconsin Rapids	Port Edwards	Rudolph
Location	CTH S & PINE RD	1641 30TH ST N	800 11TH AVE N	860 VER BUNKER AVE	STH 66 & CTH O
Rescue 3	D. Westfall	E. Moreno	T. Young	C. Stoflet	none
Rescue 4					
Rescue 5					
10-22ed		Yes			
Call Type	10-50 w/ Injuries	Project Lifesaver	Project Lifesaver	Missing Person	10-50 w/ Unknown Injuries
Medical/Extrication					
Ambulance	UEMR			WRFD	
EMR	Rudolph			Port Edwards	
Fire	Rudolph			Port Edwards	
Air					
Tools/Equipment Used					
Notes				Nekoosa FD also on scene.	
Other members on scene	B. Diggles T. Young		B. Diggles		



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 7, 2025

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – April 2025

The Crime Stoppers program received 16 tips in the month of April 2025 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on April 9, 2025. The next regular meeting will be on May 14, 2025, at 6:30 P.M.

Respectfully Submitted,

Scott Goldberg
Investigator Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	14	1	0
K9 Bingo	20.5	1	1
K9 Timo	15	6	0
K9 Rosco	16	5	1
K9 Lola	SEE	BELOW	

TRAINING (MONTHLY) –

- Wood County Sheriff's Department trained with the Wisconsin Rapids Police Department and Nekoosa Police Department K9 teams. Training venues included the WOSO/WRPD Range and the Port Edwards YMCA. Training consisted of odor detection (building and open area), article detection, obedience training, building search for person - civil, tracking, and a mock traffic stop/vehicle sniff.

TRAINING (INDIVIDUAL) –

- Deputy Beathard and K9 Rosco completed 5 hrs of on duty training. Some time spent was podcasts for handler education, some obedience, tracking and drug work.
- Deputy Pidgeon and K9 Sig conducted extra narcotics training and extra obedience training.
- Sergeant Arendt and K9 Timo completed 3 hours of on duty training focusing on drug sniffs and obedience.
- Lieutenant Christianson and K9 Bingo completed 8.5 hours of on/off duty training. Training was in areas of tracking, obedience, odor detection, and handler education (podcasts).

USEAGE –

- Deputy Beathard and K9 Rosco had 5 deployments. Two deployments were traffic stops, two deployments were school searches, and one was a sniff at Mary's place in Marshfield. School search sniffs resulted in firearms, marijuana, and alcohol being located inside vehicles.
- K9 Sig assisted in a school search at Lincoln High School no indications.
- Sergeant Arendt and K9 Timo had 6 deployments for the month of April. One of these deployments was a school sniff at LHS. The final 5 deployments were vehicle sniffs on traffic



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

stops. These sniffs resulted in 5 indications and 1 no indication. Searches of the vehicles resulted in locating heroin, methamphetamine, fentanyl, THC vape device, and paraphernalia.

- Lieutenant Christianson and K9 Bingo had one deployment during the month of April. They assisted Taylor County during an investigation. They deployed and searched several miles of roadway/ditches in search of evidence and items of interest. No items were located by K9 Bingo.

DEMO/COMMUNITY –

- Deputy Beathard and K9 Rosco completed community incident at the Easter Egg hunt at Mid-State in Wisconsin Rapids.
- Lieutenant Christianson and K9 Bingo completed a demo/presentation at Immanuel Lutheran School in Wisconsin Rapids.

ADDITIONAL INFORMATION –

April 2025 Lola's Training and Work Schedule

April 1st

Met with inmates in holding cell

April 3rd

Attended CIT Training

April 4th

Set up programming for Ministry

April 7th

Tour for medical staff from Southern Health Partners

April 8th

Clergy Meeting

April 10th

Meet with Librarian to set up jail library

April 11th

Met with Inmates on 2nd floor

April 16th

Jail Staff Meeting

April 21st-23rd

Lola on vacation

April 24th

Staff Pictures

MAT Medications



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Greeted staff in the courthouse and visitors

April 25th

MAT Medications

April 29th

Aspirus Cancer Center

April 30th

Recovery Pod Application review

Nancy Marti's retirement Party

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

03-16-25 to 04-13-25

Animal Bites:

	<u>Dog</u>	<u>Cat</u>	<u>Horse</u>
• Arpin	1	0	
• Auburndale	1	0	
• Grand Rapids	2	0	
• Nekoosa	1	0	
• Wis. Rapids	2	0	
• Wood	1	0	
• Lincoln	1	0	
• Marshfield	0	0	
• Auburndale	0	0	

Neglect/Abuse Case: 3

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 3

Major Incidents: 0

Follow-up-Brooke: 3

Follow-up-Susa: 0

Monthly Hours: 26.0

2025 YTD Hours: 64.5

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

April 2025

ATV

- Patrol Hours 68
- Citations-0
- Warnings-1

BOAT

- Patrol Hours 5
- Citations-0
- Warnings-0

SNOWMOBILE

- 4 Hours -End of the year maintenance

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

April 2025 (03/30/25to 04/26/25)

Patrol

Overtime hours:	83
Comp time hours:	247.255
Holiday Pay/Comp hours:	108

Investigations

Overtime hours:	54.5
Comp time hours:	74.5

Security Services

Overtime hours:	19.5
Comp time hours:	17.875

TOTAL CALL OUT:	0
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Submitted By: Charles Hoogesteger – Operations Captain



Public Safety Committee Meeting

Security Services April 2025 Report

For the month of April, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	105
O.C. -	21
Misc. Items -	6

The miscellaneous items that were located were two (2) pairs of pliers, a screwdriver, a self-defense punch, a pair of scissors and a loaded 9mm magazine.

Security Services screened 9,355 people entering the courthouse in April. Security Services had 65 security requests from different departments within the Courthouse for the month. We also served 11 civil process papers, fulfilled 10 warrants and had 2 Jury Trials.

Also, for the month of April, Security assisted with the election night that was held on April 1st. We also executed an eviction on April 28th.

We have now moved fully into the new sheriff's department and are still working things out to make everything run as smooth as possible. We are now starting the second stage of this project, the demolition of the old jail. With this stage I foresee some disruptions for the courthouse via noise and the number of contractors needed to be present in the building.

I want to encourage everyone that if they see a problem to please let Security know about it as soon as possible.

During the Month of April, I utilize part-time employees for 29.5 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

US HWY 10 Cross Traffic Monthly Report

April 2025 (04/01/2025 to 04/30/25)

MINUTES – 1893

WARNINGS – 3

CITATIONS – 4

CRASHES – 4 (Property Damage Only)

Intersection	Time Spent (min)	Citations	Warnings
USH 10/Day RD	663	2	1
USH 10/CTH T	270	0	0
USH 10/CTH E	40	1	0
USH 10/STH 186	450	0	1
USH 10/North RD	50	0	0
USH 10/CTH K	240	1	1
USH 10/Blueberry RD	60	0	0
USH 10/CTH N	60	0	0
USH 10/CTH S	0	0	0
USH 10/Brookside RD	60	0	0
USH 10/CTH F	0	0	0
Totals:	1893	4	3

Submitted By: Charles Hoogsteger – Operations Captain

WOOD COUNTY JAIL

January - June 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	189	77	30	198	75	30	188	71	29	188	0	24	192	0	24	0	0	0
2	189	77	30	197	75	30	188	71	29	185	0	25	185	0	27			
3	187	76	28	201	75	30	189	71	28	188	0	24	187	0	30			
4	190	75	27	195	72	30	177	69	26	179	0	25	191	0	30			
5	193	75	27	199	72	34	181	69	25	187	0	25	189	0	29			
6	193	75	27	202	73	34	184	70	25	185	0	24	188	0	29			
7	189	73	28	198	69	34	183	69	26	185	0	24	187	0	29			
8	194	72	29	194	69	34	179	68	26	179	0	23						
9	193	69	29	193	69	32	177	68	26	184	0	23						
10	193	68	31	195	69	32	175	68	23	187	0	23						
11	197	73	32	197	69	32	178	65	23	192	0	26						
12	196	73	32	200	67	32	177	65	24	193	0	25						
13	198	73	32	199	64	33	179	62	24	196	0	24						
14	195	70	31	202	67	33	178	61	26	200	0	24						
15	195	70	30	200	70	34	180	59	27	197	0	24						
16	201	73	31	201	70	33	179	59	27	198	0	24						
17	194	72	30	202	70	32	180	59	27	202	0	24						
18	200	74	31	193	68	32	180	56	28	196	0	24						
19	205	74	31	187	66	32	181	53	28	196	0	25						
20	207	74	31	194	72	32	177	50	30	197	0	25						
21	208	74	31	191	70	31	180	47	30	200	0	25						
22	203	74	32	195	72	31	184	44	30	202	0	24						
23	204	75	32	195	72	31	189	44	30	200	0	24						
24	200	77	32	197	72	30	188	44	29	197	0	24						
25	204	74	32	186	70	31	182	41	29	192	0	24						
26	202	73	32	185	69	29	190	35	28	194	0	25						
27	203	73	32	187	71	29	191	33	28	192	0	25						
28	201	73	33	183	70	29	192	30	28	193	0	25						
29	199	72	34				205	10	27	190	0	26						
30	201	76	34				199	10	27	188	0	24						
31	198	74	33				198	0	27									
WCJail	197.5			195.2			184.1			192.1			188.4			0.0		
Shipped	73.5			70.3			52.3			0.0			0.0			0.0		
EMP	30.8			31.6			27.1			24.4			28.3			0.0		
Avg Length of Stay (Days)	30.2			44.9			30.5			33.3								

WOOD COUNTY JAIL

July - December 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
8																		
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25																		
26																		
27																		
28																		
29																		
30																		
31																		
WCJail	0.0			0.0			0.0			0.0			0.0			0.0		
Shipped	0.0			0.0			0.0			0.0			0.0			0.0		
EMP	0.0			0.0			0.0			0.0			0.0			0.0		
Avg Length of Stay (Days)																		

2025 Yearly Averages

Total	191.46
Safekeeper	65.34
EMP	28.43

Date Population

Color indicates low population	1/3/2025	183
Color indicates high population	1/21/2025	208

Orange indicates the last day of Safe Keeper housing

January - June 2025
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP								
1	80	77	91	75	84	71	161	0	165	0	0	0
2	80	77	90	75	84	71	157	0	155	0		0
3	80	76	94	75	86	71	161	0	154	0		0
4	86	75	91	72	77	69	151	0	158	0		0
5	89	75	90	72	82	69	159	0	157	0		0
6	89	75	91	73	85	70	157	0	156	0		0
7	86	73	91	69	85	69	158	0	155	0		0
8	91	72	87	69	82	68	153	0		0		0
9	93	69	88	69	80	68	158	0		0		0
10	92	68	90	69	81	68	161	0		0		0
11	90	73	91	69	87	65	163	0		0		0
12	89	73	97	67	85	65	165	0		0		0
13	91	73	98	64	90	62	169	0		0		0
14	92	70	98	67	88	61	173	0		0		0
15	93	70	92	70	91	59	170	0		0		0
16	95	73	94	70	90	59	171	0		0		0
17	90	72	96	70	91	59	175	0		0		0
18	93	74	90	68	93	56	168	0		0		0
19	98	74	86	66	97	53	168	0		0		0
20	100	74	87	72	93	50	169	0		0		0
21	101	74	87	70	99	47	172	0		0		0
22	95	74	89	72	104	44	175	0		0		0
23	95	75	89	72	112	44	173	0		0		0
24	89	77	92	72	111	44	170	0		0		0
25	96	74	82	70	109	41	165	0		0		0
26	95	73	83	69	124	35	166	0		0		0
27	96	73	84	71	127	33	163	0		0		0
28	93	73	80	70	131	30	165	0		0		0
29	91	72			159	10	161	0		0		0
30	89	76			159	10	161	0		0		0
31	89	74			168	0				0		
WOOD	91.16		89.93		101.10		164.60		157.14		0.00	
WPSO	73.48		70.25		52.29		0.00		0.00		0.00	
TOTAL	197.45		195.21		184.13		192.07		188.43		0.00	

MONTH	High	Low
January	101	80
February	98	80
March	168	77
April	175	151
May		
June		

Orange indicates the last day of Safe Keeper housing

2025 Safe Keeper Averages		
WOOD Co Jail	120.79	108
WAUPACA Co	65.34	75
Total Population	191.46	0

New Facility Total beds
80% = 232 290
Yellow New Facility open date

SAFE KEEPER DIFFERENCE

2025

MONTH	BED DAYS	WOOD CTY COSTS \$41.26/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$51.23/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2024 TOTAL AMOUNT
January	2278	\$93,990.28	\$116,701.94	\$22,711.66	\$22,711.66	\$22,925.43
February	1967	\$81,158.42	\$100,769.41	\$19,610.99	\$42,322.65	\$20,715.75
March	1621	\$66,882.46	\$83,043.83	\$16,161.37	\$58,484.02	\$25,360.17
April	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,764.29
May	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,181.18
June	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,037.96
July	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,564.84
August	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$22,567.38
September	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,974.04
October	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$21,933.12
November	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$23,467.62
December	0	\$0.00	\$0.00	\$0.00	\$58,484.02	\$24,633.84
TOTAL	5866	\$242,031.16	\$300,515.18	\$58,484.02		\$275,125.62

41.26
51.23

Electronic Monitoring 2025

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2025 Total Amount	2024 Total Amount
January	30.80	\$27,975.64	\$27,975.64	\$39,438.39
February	31.60	\$25,924.64	\$53,900.28	\$38,616.23
March	27.10	\$24,614.93	\$78,515.21	\$39,583.71
April	24.40	\$21,447.60	\$99,962.81	\$40,346.10
May	0.00	\$0.00	\$99,962.81	\$39,411.14
June	0.00	\$0.00	\$99,962.81	\$38,825.43
July	0.00	\$0.00	\$99,962.81	\$43,453.07
August	0.00	\$0.00	\$99,962.81	\$42,372.20
September	0.00	\$0.00	\$99,962.81	\$41,726.13
October	0.00	\$0.00	\$99,962.81	\$42,481.19
November	0.00	\$0.00	\$99,962.81	\$39,493.47
December	0.00	\$0.00	\$99,962.81	\$38,675.41
TOTAL	9.49	\$99,962.81	\$99,962.81	\$484,422.47

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING

2025

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2025 YTD TOTAL	2024 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$88,350.00	\$88,350.00	\$88,350.00	\$86,687.50
FEBRUARY	\$0.00	\$0.00	\$0.00	\$79,800.00	\$79,800.00	\$168,150.00	\$173,375.00
MARCH	\$0.00	\$0.00	\$0.00	\$79,800.00	\$79,800.00	\$247,950.00	\$260,062.50
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$346,750.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$433,437.50
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$520,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$606,812.50
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$693,500.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$780,187.50
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$866,875.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$953,562.50
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247,950.00	\$1,040,250.00
TOTALS	\$0.00	\$0.00	\$0.00	\$247,950.00	\$247,950.00		\$1,040,250.00

2025 is a 75 average

Waupaca \$38.00 per bed day (75)

Safe Keeper Housing to end 03/2025

Wood County Sheriff's Department Kitchen Report 2025						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3559	3500	3446	0	10505	\$26,833.08
February	2891	2875	2790	2102	10658	\$21,648.28
March	2968	2959	2902	0	8829	\$21,999.17
April	6348	6304	6159	30	18841	\$37,158.87
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	15766	15638	15297	2132	48833	\$107,639.40

Cost per meal **\$2.20**

Cost per day **\$6.61**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$269,109.64	\$107,639.40	\$0.00	\$0.00
Number of Meals	87,953	104,072	48,833	0	0
Cost per Meal	\$2.82	\$2.59	\$2.20	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.76	\$6.61	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2025**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	1	0	1	0	1	0	130	53	183
FEBRUARY	0	0	0	0	0	0	33	18	51
MARCH	0	0	0	0	0	0	48	13	61
APRIL	0	0	0	0	0	0	149	50	199
MAY	0	0	0	0	0	0	17	6	23
JUNE	0	0	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	1	0	1	0	1	0	377	140	

TOTAL SCANNED

517

MINUTES

CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, May 7, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Wayne Schulz, Russ Perlock, George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. Corporation Counsel Flanagan was present to discuss the Economic Development Grant Funding program and the current criteria and limitations placed on the applicants. He reviewed statutory guidance on allowable expenditures of the program, notably the limitation of application by sectarian causes. Consensus of the committee was to leave the current restriction language in place on the application. The scoring rubric was discussed. Motion by Buttke/Schulz to change the following criteria points:
 - a. Program provides a clear ROI for Wood County: from 25 points to 17 points
 - b. Program is clearly described: leave at 10 points
 - c. Program demonstrates alignment to REDI category: from 10 points to 14 points
 - d. Program includes a match. Match is clearly described, especially if in-kind: from 10 points to 14 points.Motion carried unanimously.
3. There was no public comment.
4. The minutes of the April 2, 2025, meeting were presented. Motion by Buttke/Perlock to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Hovendick to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Extension Area Director Gatterman introduced the new Human Development & Relationships Educator Ben Eberlein to the committee. They reviewed the areas of education he provides and the residents this position serves.
7. County Conservationist Wucherpennig and Portage County Conservationist Tracy Arnold reviewed the sodium rates in the Mill Creek Watershed. Arnold reviewed the testing that has been completed all along the watershed and how the committee can track this information online. Many levels of the DNR are involved in this research with the ultimate hopes of being able to find the source of this pollutant.
8. LWCD Engineering Technician Andrae reviewed the presentation he gave to the Wisconsin Land + Water Conference, titled Drones & Conservation. He reviewed some of the data garnered by the drone and how it incorporates into all of the county data needed for their department.

9. Wucherpennig reviewed the 2024 departmental annual report with the committee.
10. Wucherpennig updated the committee on the status of the nitrate testing project and reviewed the map showing where the tests were conducted and the levels of nitrates found. He discussed the next steps and a questionnaire developed to help aid in the disbursement of ARPA funding for possible reverse osmosis systems.
11. Wucherpennig reviewed the status of the two ongoing violations within the department.
12. Chair Leichtnam called a 5-minute recess.
13. The Village of Port Edwards is officially requesting to opt out of the economic development grant funding for this year due to the inability to obtain a demolition permit from the landowner (DMI Property). The committee encourage the Village to apply again in the future.
14. GIS Specialist Bernard reviewed the 2025 Emergency Services Atlas that was developed for the fire department in the aid of fighting forest fires. DNR Grants helped pay for the project in the amount of \$22,000.
15. County Planner Arndt presented a resolution amending the City of Marshfield Sewer Service Area Map/Plan to allow for the development of I-State Trucking on the southeast part of the city. City Administrator Barg highlighted the pertinent information. Motion by Buttke/Schulz to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
16. Planning & Zoning Director Grueneberg updated the committee on the state decision to close out the county CDBG Housing Grant Program across the state. There will, however, be opportunities for this type of funding for residents through the state. A resolution will be forthcoming next month to officially close out the program in Wood County.
17. Schulz attended the Town of Lincoln meeting to highlight and promote the nitrate testing being done by the Land & Water Conservation Dept. and requested per diem for attendance. Motion by Buttke/Perlock to approve the per diem request as presented. Motion carried unanimously.
18. The next regular meeting will be held on Wednesday, June 4th, at 9:00 AM.
19. Chairman Leichtnam declared the meeting adjourned at 11:43 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
May 7, 2025**

NAME	REPRESENTING
Bill Clederking	wCB #15
George Gilbertson	
Russ Perlock	wCB #4
DENNIS POLACK	wCB - #14
Wayne Schell	wCB #1
Barb Peeters	LWCD
Kyle Andrae	LWCD
Tracy Arnold	Portage Co.
Shane W.	LWCD
Ben Martinsen	Port Edwards
Nick Flanagan	Corp Council
Ben Eberlein	UW Extension
Kayla Romalski	Extension
Jason Greeneberg	P-3
Victoria Wilson (Web Ex)	P-3
Steve Burg (Web Ex)	C/Marshfield
Kendra Wilhelm (Web Ex)	LWCD
Lance Pliml (Web Ex)	CB Chair
Paul Bernard (Web Ex)	P-3
Julie Mancel (Web Ex)	P-3
Emily Arndt (Web Ex)	P-3

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
March 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Gary Beastrom (Member-at-Large); Bob Walker (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Jared Mader (Marathon); Bill Leichtnam (Wood); Brian Haase (Waupaca); Amanda Gurklis (Golden Sands RC&D Staff). Bill Clendenning (Wood) was also present.

CALL TO ORDER: Walker called the meeting to order at 9:03 a.m. Walker explained that he was filling in for Council President Shane Wucherpfennig.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion was made by Mader, which was seconded by Beastrom, to approve the minutes from the January 2025 meeting. Motion carried.

CLOSED SESSION: Motion was made by Beastrom, which was seconded by Mader, to go into closed session at 9:10 a.m. Motion carried.

OUT OF CLOSED SESSION: Motion was made by Mader, which was seconded by Haase, to come out of closed session at 9:25 a.m. Motion carried.

TREASURER'S REPORT: Hilgart presented the treasurer's report. Motion was made by Mader, which was seconded by Beastrom, to accept the report and recommend for full council approval. Motion carried.

FINANCIAL PROCEDURES: Glad reported that funds from the Employee Retention Credit have not been received yet. The proposed revisions to Golden Sands RC&D's Negotiated Independent Contract Rate Adjustment have been accepted. She alerted the committee that reimbursement requests for federal contracts have been held up in processing at the federal level. Data for income and spending showed that we ended 2024 with a \$942 surplus of income.

STAFF & MEMBERSHIP: Glad provided updates on hiring plans for various positions, as well as onboarding a new employee.

AL BARDEN TRIBUTE: Glad reported that Reesa Evans is working on this. We will try to move the process along by email.

POLICY AND PROCEDURE: None.

PR & COMMUNICATIONS: Thorstenson and Glad provided updates on recent activities.

OTHER BUSINESS: Glad provided a brief report on the Giving Farm project.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Beastro, to adjourn. The meeting was adjourned at 9:49 a.m.

Minutes by: Bob Walker, Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Agriculture Committee Meeting Minutes
March 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Brent Tessmer (Taylor); Jennifer Glad (Golden Sands RC&D); Brooke Patrick (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D); Thor Gustafson (Golden Sands RC&D); Nichole Kirk (Golden Sands RC&D); Adam Skadsen (Golden Sands RC&D); Kristin McAdow (Golden Sands RC&D); Jacob Abrahamson (Golden Sands RC&D).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Tabled due to lack of voting members.

STAFF & COUNTY MEMBER UPDATES:

Tessmer (Taylor): Tessmer gave updates on nutrient management plans. He also discussed how Taylor county handles their Nutrient Management Plans and when farms are required to have them. Their tree sale is going well. Later on Brooke asked Tessmer what the need was in Taylor county for grazing plans and he mentioned that Taylor county has some grazing programs of their own. There was also some discussion on how Golden Sand RC&D could help with following up with existing grazers who may need some support once their operation is up and running.

Patrick: Planning a grazing tour this summer. One tour per month May - August. Patrick has promotional materials available. She has 4 or 5 grazing plans in Marquette county. She also reported that there has been lots of interest in manure holding facilities.

McAdow: Last session of the farm finance series is next week. She is working on the grazing newsletter. She is wrapping up two more grazing plans.

Maliepaard: Working on events and pasture walks for this summer. He has a steady flow of grazing plans coming in. He is wrapping up Grassland 2.0 training.

Gustafson: He reported that last year he submitted 6 grazing plans and 2 of them have been pre approved and are up for review. He mentioned that those 2 grazing plans are really unique and included multi species grazing and also grazing on cropland. Gustafson wrapped up by stating that there is lots of interest in grazing.

Skadsen: He reported that two out of the dozen plans he worked with have been pre approved. He is also working on an application for closing a manure pit.

Abrahamson: He reported that he has been working on onboarding with Golden Sands RC&D and the NRCS. He has spent time in the NRCS field offices and also tagged along on some field visits.

Kirk: She reported that she has 4 EQUIP applications approved and turning into contracts. She has two unique applications. One is a rain garden and the other is related to cover crops on small scale vegetables. She has also been busy supporting the field offices with EQUIP and CSP applications.

NEIGHBORHOOD GARDENS: Gearing up for the 2025 growing season. Golden Sands RC&D is planning some improvements at the Mead garden. They have also hired two interns for the spring and summer growing seasons.

NEW PROJECTS: Glad mentioned that they are waiting on two grants that have been approved but are not officially signed yet.

OTHER BUSINESS: None.

ADJOURNMENT: A motion was made by Tessmer to adjourn. Meeting adjourned at 11:00 a.m.

Minutes by: Jacob Abrahamson

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Wildlife Committee Meeting Minutes
March 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Jacob Fluor (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Al Drabek (Marathon); Claire Harwood (Golden Sands RC&D Staff); Jenna Tuma (Golden Sands RC&D Staff); Bo Hendrickson (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brendan Woodall (US Fish & Wildlife Service).

CALL TO ORDER: Drabek called the meeting to order at 10:16 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion was made by Clendenning, which was seconded by Walker, to approve the minutes from the January 2025 meeting. Motion carried.

PROJECT UPDATES:

Habitat for Karner Blue Butterfly, Poweshiek Skipperling & Other Pollinators: Hendrickson reported on work completed and upcoming plans.

Central Wisconsin Windshed Partnership: Preparations for hiring LTEs for the 2025 season are underway.

Cooperative Forestry / Central Wisconsin Invasives Partnership (CWIP) / Northeast Wisconsin Invasives Partnership (NEWIP): Fluor and Harwood reported. They are preparing for the 2025 field season. Events are being planned to encourage cooperation between forest owners. Brochures have been updated and are now available for all demonstration forests.

Tree Shelters: Tuma reported that the annual sale was promoted via mail and email.

NEW PROJECTS: None.

ADJOURNMENT: Motion was made by Walker, which was seconded by Clendenning, to adjourn. Meeting adjourned at 10:54 a.m.

Minutes by: Bob Walker, Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
March 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Bill Leichtnam (Wood); Amanda Gurklis (Golden Sands RC&D Staff); Andrew Senderhauf (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Jared Mader (Marathon); Mara Lince (Golden Sands RC&D Staff).

CALL TO ORDER: Leichtnam called the meeting to order at 10:17 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Mader, to approve the January 2025 meeting minutes. Motion carried unanimously.

NEW PROJECTS: The 2025 Taylor County Lake & AIS contracted services project was presented and discussed. A motion was made by Mader, which was seconded by Leichtnam, to approve the new project and send it to the full council. Motion carried unanimously.

COUNTY AND STAFF UPDATES:

Mader (Marathon): He met with Hamerla to discuss the Big Bass Lake plant management plan. A fish movement acoustic survey was conducted on the Big Eau Pleine.

Leichtnam Wood): AARPA funding was received. He discussed well testing for Nitrates. Shane Wucherpfenning should be back for the upcoming council meeting.

Gurklis: She is assisting Thorstenson with CBCW (Clean Boats Clean Waters) projects. She discussed teaching AIS and groundwater lessons in various counties and upcoming lessons. The Waupaca Chain O' Lakes District and the Waupaca Chain Association will be helping to sponsor the 2025 Waupaca County Conservation Field Day.

Lince: She helped out at an exotic pet surrender event in Mausten, which went well. She has written Facebook posts and is contemplating doing an April Fools post. She attended a Wetlands conference in LaCrosse and has been sewing items.

Hamerla: He wrapped up 2024 LMPN reporting. He had a tv interview about AIS prevention during ice fishing. Big Bass Lake is working on an Eurasian Watermilfoil response grant after finding the invasive species last year.

Senderhauf: He conducted boat landing inspections. Two AIS signs were installed. He attended meetings in Portage County. The Brekke Lake plan is still ongoing. He also attended a couple of meetings for Trouts Unlimited.

OTHER BUSINESS: None.

ADJOURNMENT: The meeting was adjourned at 10:40 am. Motion was made by Mader, which was seconded by Leichtnam.

Minutes by: Amanda Gurklis

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
March 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Bob Walker (Member-at-Large); Al Drabek (Marathon); Brent Tessmer (Taylor); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Jared Mader (Marathon); Amanda Gurklis (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Jacob Fluor (Golden Sands RC&D Staff); Claire Harwood (Golden Sands RC&D Staff); Todd Morris (Green Lake); Andrew Senderhauf (Golden Sands RC&D Staff); Jenna Tuma (Golden Sands RC&D Staff); Kristin McAdow (Golden Sands RC&D Staff); Adam Skadsen (Golden Sands RC&D Staff); Nancy Hiestand (Green Lake); Bill Clendenning (Wood); Mara Lince (Golden Sands RC&D Staff); Jarell Wehr (Portage); Brooke Patrick (Golden Sands RC&D Staff); Scott Soik (Congressman Van Orden's office); Jacob Abrahamson (Golden Sands RC&D Staff); Bo Hendrickson (Golden Sands RC&D Staff); Brendan Woodall (US Fish & Wildlife Service).

CALL TO ORDER: Leichtnam called the meeting to order at 11:00 a.m. Leichtnam explained that he was filling in for Council President Shane Wucherpfennig.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion was made by Tessmer, which was seconded by Mader, to approve the minutes from the January 2025 meeting. Motion carried.

TREASURER'S REPORT: Hilgart presented the treasurer's report. Motion was made by Drabek, which was seconded by Leichtnam, to accept the report and place it on file. Motion carried.

LEGISLATIVE UPDATES: Leichtnam reported on his efforts to encourage local state legislators to act on groundwater legislation in the upcoming legislative session.

WI RC&D ASSOCIATION: Glad reported on a meeting with other WI RC&D executive directors, as well as activities going on at the national level.

2024 OVERHEAD/ADMIN BUDGET VS. ACTUALS: Glad reported that 2024 data for income and spending showed that we ended 2024 with a \$942 surplus of income.

FEDERAL FUNDING STATUS: Glad alerted the committee that reimbursement requests for federal contracts have been held up in processing at the federal level.

COMMITTEE REPORTS: Each of the four standing committees reviewed its actions from meetings held just before the full board meeting.

NEW PROJECTS: The 2025 Taylor County Lake & AIS contracted services project was presented. A motion was made by Walker, which was seconded by Drabek, to approve the project. Motion carried.

STAFF/PROJECT UPDATES: Glad reminded attendees that staff activity reports were included with information sent out prior to the meeting. Glad also highlighted a number of events in March and April that Golden Sands RC&D is sponsoring or participating in.

AGENCY/PARTNER REPORTS: Brendan Woodall provided a report of activities being carried out through the Partners for Fish & Wildlife program.

OTHER REPORTS: None.

ADJOURNMENT: A motion was made by Walker, which was seconded by Tessmer, to adjourn. The meeting was adjourned at 11:58 p.m.

Minutes by: Bob Walker, Secretary

**NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM
COMMITTEE**

March 12, 2025

Zoom Meeting

MINUTES

CALL TO ORDER: Chair Clyde Nelson called the meeting to order at 2:02 p.m.

ROLL CALL: PRESENT: Mike Miller, Forest County; Keri Beck, Langlade County; Clyde Nelson, Merrill Chamber; Autumn Timblin, Marinette County; Malorie Paine, Plover CVB; Michelle Eron, Shawano County; Matt McLean, Visit Marshfield. **EXCUSED:** Ann Maletzke, Spur of the Moment Ranch (Oconto County); James Przybylski, Shawano County; and Brad Hamilton, Wood County. **OTHERS PRESENT:** Renee Krueger, Lincoln County and Christopher Jennings, Travel Wisconsin. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Beck, second by Timblin, to approve the minutes of the February 12, 2025 meeting. Motion carried.

FINANCIAL REPORT: Sarah Diedrick-Kasdorf reviewed the financial report dated March 11, 2025 that was emailed to committee members. In 2025, revenues total \$10,441.14; expenses paid in 2025 total \$1,755.59; the account balance is \$41,655.57; and unallocated revenue totals \$32,748.16.

REVIEW OF 2025 MARKETING PLAN:

Consideration of Attendance at WATVA Expo: Tourism committee members discussed the pros and cons of attending the WATVA expo the first weekend in May. Discussion centered on expo hours, promotion (as part of a conference), expected attendance, staffing. The committee decided to forgo attendance and seek feedback on the event to determine if the North Central Wisconsin Tourism Partnership tourism committee recommends attendance at the 2026 expo.

Other Potential Projects: Additional projects to be determined following the strategic planning session.

STRATEGIC PLANNING SESSION: The strategic planning session will be rescheduled to a date in April. Watch your emails for a Doodle poll and meeting announcement.

DEPARTMENT OF TOURISM/TRAVEL WISCONSIN UPDATE: Christopher Jennings reported on the following: Governor's budget recommendations related to tourism – creates film office, makes permanent the office of outdoor recreation, \$35 million in marketing (still below national average); next grant deadline is April 1; Travel Wisconsin will no longer produce twice a year print publications – shifting everything to the travel guide (March '26 – February '27); summer campaign webinar on March 26; holding a draft sweepstakes in partnership with ESPN; Crowdriff; “What's New?” running survey in The Scoop.

ADJOURN: Motion by Eron, second by Paine, to adjourn. Motion carried. The meeting adjourned at 2:41 p.m.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, Bilingual 4-H Associate Educator

Trina Bores, 4-H AmeriCorps member

- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, cooking, nutrition, and basic home repairs, to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- Youth participated in a Distance Learning program, Science of the Chocolate Chip Cookie, where youth in grades 3 and up experimented through hands-on learning through zoom and independent experiments to explore different baking techniques to help them find their favorite chocolate chip cookie recipe, while learning more about baking and food science along the way.
- Planning for a Juntos Career Pathways Programs for Youth and Families in collaboration with local school districts and technical colleges. The goal is to provide families with career pathway information and build community between families, so that are better able to prepare for their students future career goals.
 - **Total Reach:** 115 youth and 67 adults
- A series of lessons called "Tools to Thrive" for Latine students who face many challenges, such as language barriers, isolation, and cultural disconnection, at Marshfield High School. These lessons are designed to engage students in various important topics, including cultural identity, mental health, stress management, access to mental health resources, mindfulness and self-care, and community and social connection.
 - *"Our goal is to support and empower students as they assimilate to their new environment and successfully thrive in school. A key component of the program is to offer it in Spanish in order to help students understand content and increase their sense of belonging amongst the group and their school."*

AGRICULTURE

Matt Lippert, Agriculture Educator

- A workshop "Dairy Feeder School" for all the individuals with a link with the formulation, mixing, and/or delivering of feedstuff for dairy cattle. We are creating an in person and bilingual event where participants will learn and reinforce their knowledge about feed safety, feed management, transition cow health, and the economics of feeding. Through this effort we will impact animal health and milk production efficiency, by improve the use of resources such as, feed ingredients, time and labor leading to an increased farm profitability and waste reduction.
- A zoom meeting for dairy cattle feeders, where tools for improving feeding safety, accuracy and timeliness were learned or achieved) to improve the production, success and profitability of the dairy.

- **Total Reach:** 21 people attended the event from 7 farms. Future contacts through YouTube and internet pages will be available.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Ongoing planning for the Connecting Entrepreneurial Communities Conference including securing speakers, arranging logistics details, and frequent meetings with partners. This conference will draw a statewide audience of 250+ people to the Wisconsin Rapids area and highlight the entrepreneurial successes of Wood County and Central Wisconsin. There are three planning teams (Marketing & Promotion, Programming & Vision, and Logistics) made up of local partners meeting every other week until the conference occurs.
 - **Total Reach:** 100 participants currently registered. 250 anticipated attendees. 41 local and statewide planning team members.
- Ongoing meetings and process for an organization's five year strategic plan in coordination with Katie Livernash in Portage County. Extension's strategic planning offerings are free to nonprofits and organizations and provide important capacity building and goal setting for the organization. In this case we are updating a strategic plan to reflect 2026-2031 priorities and action items.
 - **Total Reach:** 14 strategic planning committee members representing a staff of nearly 50 people.
- Early planning for a Central Wisconsin Regional Housing Summit to occur on April 15, 2026. This Summit is funded through an Extension grant, and will highlight housing initiatives, success stories, and recommendations across the five-county Centergy economic development region.
 - **Total Reach:** 10 planning team members, anticipated 150 attendees
- Facilitation of regular meetings of the Wood County Broadband/Digital Equity Solutions Team (DEST), Economic Development Roundtable, Child Care Task Force, and Housing Task Force. The purpose of these meetings is to advance Wood County's Economic Development Strategy in each of these focus areas through engagement and action.
 - **Total Reach:** approx. 50 meeting attendees

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Allison is currently on maternity leave and will return in May.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- Collaborating with students from UWSP to create a Food Access Map for Area 7 (Clark, Marathon, Portage, Wood) that includes grocery stores, farmers markets, farm stands, convenience stores and food pantries. The purpose of this project is to assist community members in understanding all food resources available to them in their communities.
- A collaboration with DPI and the Wisconsin Rapids School District where changes such as the hanging of educational posters, installation of cafe awning and a photoshoot of breakfast options were done in cafeterias to upgrade school meal appeal, encourage healthier choices and increase meal redemption for students at Grove, Howe and Mead Elementary Schools and River Cities High School.
- A 12-week series of strength training sessions (StrongBodies) for older adults/adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness. This series is led by one Extension StrongBodies volunteer.
- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, cooking, nutrition, and basic home repairs, to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- A 15-week series of strength training sessions (StrongBodies) for older adults/adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A 5-week nutrition education series for third grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A 5-week nutrition education series for kindergarten classrooms at Grove Elementary School, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about how making healthy food choices will help them to be healthier in school and at home.



- A 5-week nutrition education series for kindergarten classrooms at Howe Elementary School, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about how making healthy food choices will help them to be healthier in school and at home.
- A 5-week nutrition education series for kindergarten classrooms at Mead Elementary School, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about how making healthy food choices will help them to be healthier in school and at home.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A Tai Chi class for older adults and individuals with arthritis, where participants learn gentle, low-impact movements designed to improve balance, flexibility, and joint health. Through this activity, the program help reduce the risk of falls and empower participants to lead healthier, more active lives, fostering independence and confidence in their daily routines. Total Reach: 20 registered participants with 4 on a waitlist
- An educational presentation for the Wood County Health Department staff and community members, where participants explored the rich history and vibrant culture of the Hmong community. Through this effort, participants gained a deeper understanding of the Hmong community's contributions and challenges, fostering cultural awareness and inclusivity.
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources. (Location type: Both) Total Reach: 8 one-on-one clients
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices. (Location type: Both) Total Reach: 5 participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community. Total Reach: 28 Hmong youth
- A monthly youth group for Hmong youth at Lincoln High School where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community. Total Reach: 5 Hmong youth and 1 Filipino youth

HORTICULTURE

Janell Wehr, Horticulture Educator

- A newspaper article for residents of the Pittsville area, where readers learned about the AgrAbility Summit. The goal of this effort was to increase awareness and knowledge about UW-Madison resources.
- A presentation for local Stonecraft members, where participants learned about the benefits of container gardening. This effort was designed to support social and emotional wellbeing to local residents.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.

HUMAN DEVELOPMENT & RELATIONSHIPS

Ben Eberlein, Human Development & Relationships Educator

- Ben joined the Extension Wood County office on April 21st. Please help us welcome Ben to Wood County!

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- A facilitated conversation for stakeholder organizations in the Fourmile Creek watershed, where participants discussed and shared past and current water-related research and engaged in collaborative discussion on ways to improve water quality. Through this facilitated conversation, stakeholders engaged in the first steps of developing a comprehensive watershed plan to enhance water quality through ecologically based, innovative, and cost-effective solutions, while also strengthening working relationships and ensuring consistent, continuous management of the watershed's resources.

- **Total Reach:** 8 stakeholder organizations including private, non-profit, university, state agency, and county government

- A hands-on demonstration for Scouts, where Anna used a watershed model to help Scouts achieve objectives of their Environmental Science merit badge. Through this demonstration, scouts learned to identify sources of pollution across the landscape and how they can impact water quality through runoff and infiltration. Scouts also learned the environmental and human health impacts of impaired water, and how conservation practices can be implemented to protect surface water and groundwater resources from pollution runoff and infiltration.



- **Total Reach:** 22 Scouts

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- An informational presentation and hands on demonstration of the groundwater model for central Wisconsin residents, where participants were able to learn about surface and groundwater resources of central WI and how land uses can affect them. Through this presentation and demonstration participants are able to learn how their land uses affect their water resources and actions that they can do to mitigate the risks.
 - **Total Reach:** 80 participants
- A hands-on groundwater lesson for advanced environmental science students at P.J. Jacobs Junior High, where students learned what groundwater is, how it moves and functions as part of an ecosystem, how groundwater is used and what can impact groundwater. Students will use this information to make informed decisions about their own use of and impacts to groundwater as well as informing future lessons on land use impacts to natural resources.
 - **Total Reach:** 13 students and 1 teacher
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects.
 - **Total Reach:** 15 Citizen Members of the Wood County Citizen Water Group



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - April 2025

- Served as point of contact for LWCD staff while County Conservationist is on FMLA restriction of 20 hours per week (Feb. 26th through April 8th with those hours worked remotely) and while he was on vacation April 9th to 23rd.
- Assisted Conservation Program Coordinator with an Open Records request from legal firm representing Earth Inc. Calculated costs/generated invoice and drafted letter for prepayment of costs prior to release of records.
- Assisted a steady stream of landowners picking up/dropping off nitrate water test kits (ARPA grant project). Answered many questions in person and via phone posed by landowners regarding the nitrate testing. Delivered water tests to the Health Department as received. As of 4/30/25, 177 kits have been picked up and 126 water test kits have been returned.
- Gathered information from a concerned citizen regarding a Wood County manure complaint and forwarded to Engineer Technician and County Conservationist for investigation and follow-up.
- At the direction of the County Conservationist via email request, determined revenue account and notified corporate counsel for deposit of forfeiture fine received from Hoffman Dairy violation (\$51,000.00).
- Processed payments for seed orders. There was a significant increase in the number of seed orders placed for this year's sale (almost triple from the 2024 sale). Worked with distributor regarding an incorrect item received in shipment.
- Processed first quarter mileage for LWCD trucks.
- Assisted with reviewing drafts of invasive species signage at Nepco boat landing & provided feedback.
- Participated in bid openings for Lewis and Cutler projects. Generated bid summaries for both projects.
- Attended April 2nd CEED committee meeting in person.
- Made copies of 2nd quarter information provided by Wellness Coordinator & updated Wellness bulletin board.
- Scheduled staff meeting for May 1st and created agenda. Scheduled meeting on May 6th to review revised/new contracts/DATCP documents with County Conservationist.
- Drafted new contract templates for use with harvestable buffers program for both the Surface Water Grant and the ARPA grant (two separate contract templates required).
- Requested follow up from County Conservationist on status of project request form that I drafted and sent to him electronically on 2/26/25 to review and forward to I.T. regarding potential implementation of Point & Pay system (due to repeated requests from customers to pay via credit card (i.e. for trees/shrubs/seeds, etc.).
- Responded to calls and voicemails regarding the 2025 tree sale from customers who missed the deadline for ordering trees. Added customers to the waiting list for any extra trees.
- Followed up with Health Department regarding invoice for first quarter water nitrate testing utilizing ARPA grant funds at the direction of and on behalf of County Conservationist while he's on FMLA restriction of 20 hours per week.
- Invoiced MSTC for Nutrient Management Farmer Education 2025 class revenue and processed payment.
- Downloaded the DATCP monthly report for April and shared with LWCD staff.
- Discussed the SWRM Master Contract Notice with County Conservationist via phone and noted a virtual Master Contract Office Hour is being hosted by DATCP on April 28th to discuss the update and the processes to be followed to assure the county is eligible to receive SWRM funding. The master contract is updated every five years. In the intervening years, the county conservationist will need to acknowledge approval of the Schedule of Awards.
- Worked with LWCD staff to complete sections of 2025 Work Plan as directed by and on behalf of County Conservationist while he's on FMLA restrictions of 20 hours per week in order to have finalized prior to April 15th submission deadline. Final report approved by County Conservationist on 4/7/25 and 2025 Work Plan submitted to DATCP.
- Completed the 2026 DATCP SWRM Grant Application and obtained approval of County Conservationist on 4/7/25. Application submitted to DATCP on 4/7/25 prior to 4/15/25 deadline. Total 2026 DATCP grant application requests are: Staffing/Planning Grant \$290,208.00 and Cost-Sharing Grants (SEG & Structural) \$179,000.00.
- Verified wildlife damage general ledger and assembled all invoices and attachments for first quarter 2025 reimbursement request to the WiDNR.
- Shared April 2025 updates from the Wellness Committee with LWCD staff. *(report continued on next page)*

- Met with Jen McNelly/UW Extension, Kendra Wilhelm & Emily Salvinski to discuss process for cost sharing RO (reverse osmosis) systems. Jen shared her knowledge and processes used for implementation of cost sharing RO systems in Portage County which will be very beneficial as we formulate our process.
- Scouted potential sites for Snapshot Day at Wazeecha park which will be held in August.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Assisted with planning for the Central WI Farmers Profitability Expo on April 30th at MSTC.
- Worked with tree nursery to select substitutions for two species that were unavailable for the tree sale (nursery notified us the week before the sale; made slips to notify customers of the substitutions made by the nursery)
- On behalf of the County Conservationist while he's on vacation, assisted Conservation Program Coordinator with open records request for the Wildlife Damage Abatement and Claims Program.
- Assisted customers with purchase of root gel and processed payments.
- Processed payments for rental of no-till drill as received.
- Finalized the 2024 LWCD Annual Report. Shared with the CEED committee, posted to LWCD website and emailed to WI Land+Water Conservation contact email list.
- Revised the wildflower seed order form due to price increases by supplier and updated form on LWCD website.
- Processed reimbursements for Nutrient Management Farmer Education (NMFE) as received. Wood County is the financial manager for the DATCP NMFE Grant in 2025 and responsible for processing reimbursements to class attendees for Wood, Marathon, Taylor, Clark, Portage and Lincoln counties.
- Recorded RSVPs as received for the Central WI Invasive Species Summit on May 20th being sponsored by LWCD.
- Labeled and bagged up common milkweed seeds (a native perennial to WI and an essential plant for monarch butterfly survival) obtained for free from the Goose Pond Sanctuary (Southern Wisconsin Bird Alliance) to use as handouts at upcoming events.
- Approved LWCD staff timecards on behalf of County Conservationist while he was on vacation.
- Completed LWCD payroll percentages and forwarded to Finance prior to the April 3rd & 17th payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Ordered department supplies and processed invoices/payments.
- Typed cost share contract for permanent pasture fencing project (R. Cutler).
- Processed payment for open records request/Earth Inc. Maple Ridge 2 site and mailed requested records to law firm.
- Completed prep for the tree/shrub sale (printed tree tags, gathered customer order info, checked par levels of supplies).
- Worked with Parks & Forestry staff to be our back-up on April 22nd for landowners picking up/dropping off nitrate water tests (due to the fact we needed all hands on deck to sort/bag trees on April 22nd and 23rd so all tree orders were ready for pick up beginning April 24th). The County Conservationist elected to cover the office April 22-25 during the tree sale due to physical limitations while LWCD staff were at the Forestry Garage working the tree sale but he was unavailable to cover the office on April 22nd. A HUGE thank you & shout out to Parks & Forestry staff for their assistance!!!
- Sorted and bagged tree orders at the Forestry Garage April 22nd and 23rd. Assisted with tree sale distribution at the Forestry Garage on April 24th and April 25th.
- Worked with Parks & Forestry staff to also cover distribution of nitrate water samples on April 24th due to the County Conservationist being unavailable to cover the LWCD office from 7am to noon. Another HUGE thank you to Parks & Forestry staff!!
- Processed nonmetallic mine plan review fees as received.
- Contacted customers on the waiting list regarding extra trees/shrubs from the tree/shrub sale via phone, bagged orders, arranged for pick-up of orders and processed payments. Processed orders for bundles of extra trees totaling \$1,267.16.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Participated in Teams meeting on 4/29/25 for Surface Water Grant-Education for the Nepco Lake District on behalf of Kendra Wilhelm, Conservation Specialist who had a conflicting meeting and shared notes from meeting.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet.
- Assisted with set up and attended the Central WI Farm Profitability Expo on April 30th at MSTC.
- Staff continued to pitch in to help wherever needed while the County Conservationist focused on healing while on FMLA January 15th to February 26th, on FMLA restrictions of 20 hours per week (worked those hours remotely) February 26th through April 8th and on vacation April 9th through April 23rd. While it's been challenging to assure nothing falls through the cracks, it's gratifying to work with such a great group of coworkers. Their willingness to pitch in demonstrates a strong team spirit and willingness to support each other which ensured that the Wood County Land and Water Conservation Department continued to work smoothly and effectively.

Activities Report for Kyle Andreae – April, 2025

- April 1 – Sick
- April 2 – Bid opening, Sick
- April 3 – Sick
- April 4 – Hayden correspondence and site investigation
- April 7 – Hayden site visit, Lippert plan review
- April 8 – No-till drill repair
- April 9 – Hayden design, Duckett site visit
- April 10 – Hayden design
- April 11 – Hayden design
- April 14 – No-till drill repair and move, Hayden design
- April 15 – Hayden design
- April 16 – Krohn design, Tree sale prep, Cutler site visit
- April 17 – Krohn design
- April 18 – Holiday
- April 21 – Krohn design, Mueske site investigation
- April 22 – Tree Sale
- April 23 – Tree Sale
- April 24 – Tree Sale
- April 25 – Vacation
- April 28 – Lewis design
- April 29 – Lewis design
- April 30 – Farm Profitability Expo



Activities Report for Kendra Wilhelm – April 2025

- Continued to organize and plan for the Central Wisconsin Farm Profitability Expo.
 - Reached out to producers for interest in being on a discussion panel.
 - Continued conversations with MSTC regarding the ability to record the Expo and the logistics of lunch.
 - Sent email reminders to partners to help spread the word about the Expo and to make sure all attendees and panelists register for the event.
 - Created a spreadsheet to track registrants.
- Assisted the Nepco Lake District with technical assistance and assistance with the creation of three signs that will be displayed at the Nepco Lake boat landing.
- Attended the April Lakes and Rivers Partnership meeting. This month's focus was the wonderful waters of Wisconsin and healthy lakes and rivers.
- Helped farmers plan and administered the process for implementation of harvestable buffers.
 - Met with one operator to discuss harvestable buffer field plans and discuss contract options.
- Planned and picked up supplies for the purple loosestrife biocontrol project.
- Continued planning for the Central Wisconsin Invasive Species Summit.
 - Distributed flyers to folks in Marshfield that have volunteered to put up flyers around Central Wisconsin.
 - Continue planning with speakers and for the nature walk.
 - Corresponded with the Wood County Planning & Zoning office regarding the printing of a 3' x 3' map of Wood County for use at the Central Wisconsin Invasive Species Summit. Map was picked up from the Planning & Zoning office on Tuesday, April 8th.
 - Began preparing a presentation regarding the importance of native plant species and an introduction to invasive species.
- Reviewed the LWCD annual report.
- Attended the CEED meeting on April 2nd.
- Attended a meeting regarding enhanced wakes with Parks and Forestry Director Chad Schooley, Nepco Lake District Chair Eric Hummel, and Nepco Lake resident Scott Steward.
- Emailed the North Central Area Association staff members regarding insights, successes, and challenges regarding enhanced wake ordinances and resolutions.
- Assisted the Nepco Lake District with grant technical assistance.
- Attended the HIRC meeting on April 3rd.
- Assisted with and reviewed the incentive contracts for our harvestable buffer program.
- Coordinated with UW-Extension staff on the use of Wood County LWCD's roller crimper in a UW-Ext. field day at the Marshfield Research Station. The field day/demo will be on May 15th.
- Researched good spots to host the annual Snapshot Day to educate and search for invasive species.
- Answered an email regarding the verification of invasive zebra mussels.
- Reached out to the State Lab of Hygiene regarding water quality sampling supplies for Dexter and Wazeecha Lakes.
 - Funding for the sampling is being provided by the DNR Lake Monitoring & Protection Network grant.
- Created a spreadsheet of producers who currently have a nutrient management plan who have good, eligible fields for the Surface Water Grant and ARPA harvestable buffer program.
- Participated in a meeting with a Nepco Lake District board member to discuss current drafts of the newly designed boat wash station signage that will be posted at the Nepco Lake Boat Landing. Drafts were also shared with Chad Schooley and the DNR for review and comment. All three signs have been approved by all parties.
- Attended a SWIMS training.

- Met with Wood County Highway Department staff to prepare a presentation that will be given at the Local Road Forum. The goal was to use consistent language when presenting about invasive species.
- Corresponded with a 5th grade teacher at the Auburndale Elementary School in regards to scheduling a day or two to teach students about nutrient management via The Watershed Game.
- Assisted producers with updating and completing their nutrient management plan.
- Met with Jen McNelly, UW-Extension Natural Resources Educator, to discuss reverse osmosis systems and the application process our department is developing for the use of appropriated County ARPA dollars.
- Reached out to DNR regarding water chemistry testing specifics for Dexter and Wazeecha Lakes.
 - Corresponded via phone with the State Lab of Hygiene regarding supply requests and sample forms.
- Coordinated the use of the no-till drill with three producers.
- Prepared a 10-minute presentation for the Nepco Lake District Watershed Event that was held on April 17th.
- Correspondence with the High School biology teacher at Pittsville High School regarding a presentation about the rusty crayfish trapping project that occurs every fall and spring.
- Reached out to Human Resources regarding the promotion of the Central Wisconsin Farm Profitability Expo on the Wood County Facebook Page.
- Corresponded with Wood County Highway Department staff regarding storage of the roller crimper and no-till drill on highway department property during the tree and shrub sale.
- Participated in a meeting with a Nepco Lake District board member to discuss final approvals of the Nepco Boat Launch signage, next steps, and the Clean Boats Clean Waters program.
- Dug purple loosestrife rootstock for the purple loosestrife biocontrol project. This project falls under the Lake Monitoring and Protection Network scope of work.
- Attended the Central Wisconsin Invasives Partnership (CWIP) spring steering committee meeting in Stevens Point.
- Participated in the Nepco Lake District Watershed Event.
- Prepared a presentation for the Nepco Lake District April Board Meeting.
- Attended the Citizens Water Group April meeting.
- Assisted with tree sale sorting on Tuesday, April 22nd and Wednesday, April 23rd.
- Assisted with the tree, shrub, and wildflower seed sale distribution on Thursday, April 24th.
- Assisted visitors with general questions as well as nitrate specific questions and well sampling.
- Communicated with a Nekoosa High School senior regarding a job shadowing opportunity.
- Coordinated the use of the River Block Auditorium for a Golden Sands RC&D Deer Management Assistance Program landowner meeting.
- Assisted with bagging extra trees from the tree, shrub, and wildflower seed sale.
- Attended and participated in the April 28th Nepco Lake District Board Meeting.
- Attended and participated in the Spring Aquatic Invasive Species Partnership Meeting.
- Attended and participated in the Central Wisconsin Farm Profitability Expo.
- Looked into grass species/seed mixes that will grow best in a sandy soil.

Activities Report for Rod Mayer – April 2025

- Researched and input work plan report info.
- Kosmatka pond info questions – pointed out issues and email to landowner.
- Review Mid-WI Bach mine site DNR edits of wetland restoration plan.
- Records request for Earth Maple Ridge 2 from attorney Stichert– for correspondence/reporting to DNR of sediment into waterways/wetlands. Researched all documents – copied all applicable – letter to attorney – received payment – mailed.
- Phone meeting with Milestone for upland 135 permitting portion of Ch. 30 site.
- Reviewed DNR SWPPP initial review for Mid-WI Bach mine site and Earth Biron Quarry site.
- Permit transfer info sent to Dale Ladick for sale of mine site to Vitort.
- Meeting with Dean Francis (operator) and Richie Felch (landowner) to discuss pond exemption details.
- Kosmatka Pond exemption review – sent back for edits – approved final application, updated database, file, sent approval letter.
- Felch pond info sent.
- Crop owner meeting for turkeys removing commercial strawberry crop bedding. Discussed abatement methods – issued bird banger to alleviate damage.
- Reviewed Weichelt Hwy T site interim plan for removal of material in wetland area, off site stockpiled area, and pending operations prior to wetland review by DNR.
- Reviewed Earth response to DNR review for runoff of Biron site.
- Reviewed DNR correspondence for new Milestone/Dupee site.
- Reviewed Mid WI-Bach wetland restoration plan per DNR – reviewed interim plan for site until delineation and new plan submitted for review and permit transfer.
- Wildlife fence program correspondence with Rezin Berry for future fence build.
- Completed 1st quarter Wildlife Damage and Abatement program reimbursement report (24 pages). Worked with IT for missing invoices. Updated DNR database and sent to DNR.
- Reviewed Laidlaw updates to financial assurance. Updated file, spreadsheet, and software.
- Received records request for fence build bidding from 10/19/2020 fence projects (2). Researched and copied documents. Emailed documents.
- Site visit to Earth Maple Ridge 2 site to remove stop work sign. Took pics and sent to DNR for majority of silt fence fallen down to prevent issues once start disturbing again.
- Received draft for Milestone Marshfield CH 30 site for the 135 permitting portion – printed for future review - sent correspondence to Milestone to complete indexing to check list.
- Received draft to portions and responses for earth Biron Quarry – printed for future review. Sent questions/comments to DNR to get on same page for requirements.
- Tree sale: Picked up approx.. 16,500 trees in Westfield, sorted/tagged species, filled all orders, met customers at shop for pick ups over two days. Packaged extra tree sales.
- Met with crop owner (Autumn Cran.) to discuss future fence and shooting permits.
- Info sent to new mine site inquiry: checklist, app, Engineer firms list, example plans (from records request), etc.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig – April 2025

- April 1 – Emails, Correspondence, Central Wisconsin Farm Profitability Planning, Landowner contacts, Discussions with Panelists for CWFPE Event
- April 2 – Bid Opening for Lewis Rip-Rap Project and Randy Cutler Grazing project, CEED Meeting, Webex Meeting in Afternoon
- April 3 – Reviewed and added to LWCD Annual Report, worked on SWRM grant application, Reviewed Staffing Budget Estimates
- April 4 – Discussed Non-Point Coordinator Position with DNR for Interviews, Scheduled Meetings for Later in the Month, Talked with Staff on Upcoming Events, Discussed Harvestable Buffers Funding with Kendra
- April 7 – Wrapped up 2026 SWRM Grant Application and Reporting for 2024
- April 8 – Phone & email correspondence, Nutrient Loss Reduction Strategy Listening Sessions
- April 9 – April 22 – Vacation
- April 23 – Covered Office While Staff were Packing/Distributing Trees for our Annual Tree Sale, Distributing/Receiving Nitrate Samples, Phone and Email Correspondence
- April 24 – Covered Office While Staff were Packing/Distributing Trees for our Annual Tree Sale, Distributing/Receiving Nitrate Samples, Phone and Email Correspondence
- April 25 – Covered Office While Staff were Packing/Distributing Trees for our Annual Tree Sale, Distributing/Receiving Nitrate Samples, Phone and Email Correspondence April 13– Virtual meetings, BITS Updates, WAMS update
- April 28 – Approve Time Sheets, Master Contracts Virtual Meeting (DATCP), Phone and Email Correspondence
- April 29 – Phone and Email Correspondence, Virtual Meeting, Preparing for Interviews of Nonpoint Coordinator Position on Friday May 2nd
- April 30 – Central Wisconsin Farm Profitability Expo (CWFPE Event) at Midstate Technical College in Wisconsin Rapids



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for May 2025

1. Economic Development (Jason Grueneberg)

Central Wisconsin Days – On April 9th and 10th I participated in Central Wisconsin Days at the State Capital. The event was facilitated by Centergy for the purpose of meeting with legislators and discussing Central Wisconsin economic development issues and opportunities.

Community Development Block Grant (CDBG) Housing Repair Program – On April 24th I attended a meeting hosting by the Wisconsin Department of Administration in Wausau on the closure process for CDBG Small Communities Housing Revolving Loan Funds (RLF). An update of the closure process that will be used as well as an explanation of why the RLFs are being discontinued will be presented at the May CEED Committee meeting.

North Central Wisconsin Regional Plan Commission (NCWRPC) – On April 30th I participated in the NCWRPC quarterly commissioner meeting. Agenda items included 2024 Annual Report review and adoption, review of the Regional Comprehensive Plan draft, establishing a CEDS Steering Committee, 2024 Audit Report and presentation, and discussion on Federal funding disruptions.

Connecting Entrepreneurial Communities (CEC) Conference – Planning committees continue to make progress on preparing for the annual CEC conference that will be held June 16-18 in Wisconsin Rapids. The event is for economic developers, local government leaders and community champions that want to learn more about entrepreneurship programming for smaller communities.

Central Wisconsin Housing Summit – I serve on a committee that is planning a Central Wisconsin Housing Summit Wednesday, April 15th, 2026 at UW-Stevens Point. More details regarding the event including an agenda will be shared when available.

Wisconsin Rapids Downtown Planning – I continue to meet with city of Wisconsin Rapids staff on coordinating efforts to initiate redevelopment of the "Triangle" located in front of the Courthouse. More information will be shared when appropriate.

2. Planning & Zoning (Emily Arndt)

1. Completed final draft of Town of Rock Ordinance.
2. Updated Land Records with all recent zoning amendments.

3. Continued work with the Town of Cameron to update their comprehensive plan.
4. Assisted multiple towns with zoning ordinance update questions.
5. Worked with the City of Marshfield on a Type 1 sewer service amendment
6. Completed a 208 Review for a sanitary sewer replacement project in Marshfield.
7. Working through review and approval of CSMs.
8. Continued planning the organization of future Comprehensive Plans.
9. Continued working with staff to ensure that questions are answered in a proficient manner.

3. **Land Records** (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Working with Health Department on Alcohol Outlet Mapping
- Custom Map Requests
- Real Estate Transfer Returns

4. **Code Administrator** (Brad Cook)

4-1-2025- - (3) Reviewed soils, plan review, issued permit for new conv TN: 07, 18 (1) conv. Inspection TN 18, answer phone calls and inquires with POWTS, SL, FL.

4-2-2025- Answer phone calls and inquires with POWTS, SL, FL.

4-3-2025- (1) HS-25-009 letter written & sent, (1) SL permit reviewed, answer phone calls and inquires with POWTS, SL, FL

4-4-2025- (3) soil onsite TN 10,16, Answer phone calls and inquires with POWTS, SL, FL.

4-8-2025- (1) Collected data for DSPS-Hydrograph, (1) SF-25-006 letter written and sent TN : 12, answer phone calls and inquires with POWTS, SL, FL, Answer phone calls and inquires with POWTS, SL, FL.

4-9-2025- (1) Reviewed soils, plan review, issued permit for new reconnect conv TN: 07, , answer phone calls and inquires with POWTS, SL, FL.

4-10-2025- (1) SL onsite discussion TN: 18, Answer phone calls and inquires with POWTS, SL, FL.

4-11-2025-(1) HS 25-011 letter written and sent TN 18, (1) Reviewed soils, plan review, issued permit for new HT TN: 03, Answer phone calls and inquires with POWTS, SL, FL.

4-14-2025- (3) well permits reviewed and issued TN: 07, Answer phone calls and inquires with POWTS, SL, FL.

4-15-2024- DSPS Virtual Training,(1) HS letter written and reviewed TN: 18, Answer phone calls and inquires with POWTS, SL, FL.

4-16-2025- IT Safety training, (1) FP permit reviewed TN: 12, answer phone calls and inquires

with POWTS, SL, FL.

4-17-2025- Organize data, office, and cleaning, answer phone calls and inquires with POWTS, SL, FL, appointment.

4-18-2025- Holiday

4-21-2025- POWTS paper search for CST, (1) Reviewed soils, plan review, issued permit for new conv TN 07, Answer phone calls and inquires with POWTS, SL, FL.

4-22-2025- (1) HTA written and sent TN: 21, P & Z Staff Meeting, Answer phone calls and inquires with POWTS, SL, FL

4-23-2025- (3) Reviewed soils, plan review, issued permit for new HT, conv TN: 7, 11, 18, Answer phone calls and inquires with POWTS, SL, FL.

4-24-2025- Review codes and ordinances, Answer phone calls and inquires with POWTS, SL, FL.

4-25-2025- (1) Reviewed soils, plan review, for new HT TN: 16, answer phone calls and inquires with POWTS, SL, FL.

4-28-2025- (1) conv inspection TN 18, (1) Reviewed soils, plan review, for new HT TN: 16, answer phone calls and inquires with POWTS, SL, FL.

4-29-2025- (2) Reviewed soils, plan review, issued permit for new conv TN: 07, OR-25-003 written and sent TN: 18, answer phone calls and inquires with POWTS, SL, FL.

4-30-2025- (2) Reviewed soils, plan review, issued permit for new HT and mound TN: 10, 16, (1) conv inspection TN: 18, answer phone calls and inquires with POWTS, SL, FL.

5. **Code Technician (Kayla Rautio)**

- A. Continued shoreland, soils, & floodplain education
- B. Reviewed POWTS and well permit applications
- C. Worked on GIS wells project
- D. Helped clean-up/organize P&Z shared folder
- E. Reviewed shoreland permit & issued correspondence letter
- F. Assisted with phone call/email/office questions
- G. Inspections/Investigations:
 - 4-1-25: Conventional inspection TN: 07
 - 4-4-25: Soils on-site inspections TN: 16, 10, 03
 - 4-28-25: Conventional inspection TN: 07
 - 4-29-25: Conventional inspection & new well inspection TN: 18
 - 4-30-25: Conventional inspection TN: 18
- H. Attended Meetings/Trainings/Etc.
 - 3-27-25: Security awareness training
 - 4-22-25: Staff meeting

- 4-25-25: Survey records software training

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 9 sanitary permits, 2 shoreland permits and 6 well permits issued in April.
- b. ArcGIS Pro Software Project – Julie continues to assist Paul with GIS mapping projects.
- c. Septic Maintenance Notices – 3,173 septic maintenance notices were mailed on Monday April 21, 2025. These notices notify property owners that they are due to have their septic maintenance completed by Friday August 8, 2025. The requirement is to have the system inspected, maintained or pumped. The maintenance notices go out to those property owners that have a conventional, mound, system-in-fill, aerobic, holding tank, white knight, or any other type of septic system. As usual, when these notices go out, there is an increase in calls from property owners with questions about the notice.
- d. TRIP Receipts – So far in 2025, Planning & Zoning has received \$1,231.36 in TRIP (Tax Refund Interception Program) funds from previous years court cases.
- e. Attended the following meetings/trainings & activities:
 - i. April 2nd, CEED meeting (VW & JM)
 - ii. April 22nd, Staff meeting (VW & JM)
 - iii. April 25th, Survey records software training (VW & JM)



Wood County (WI) Economic Development Funding Application Instructions & Grant Information

The Wood County CEED (Conservation, Education, and Economic Development) Committee and the Board of Supervisors have made available a limited amount of economic development funds to be awarded each year to projects or proposals that seek to enhance the economic vitality of Wood County. This includes projects or proposals to encourage business growth and development, promote tourism and recreational opportunities, develop workforce retention or attraction strategies, and more.

To be successful, proposals should be clear and concise with a detailed description of the project's scope, program or activity, timeline, and 1:1 match funding. A successful proposal will -

1. **Align to REDI Plan Goals:** Wood County's economic development strategy ([The Rural Economic Development Initiative \(REDI\) Plan](#)) outlines strategic goals in key focus areas. Proposals should align with one of these strategic goals -
 - Supporting **Entrepreneurship**
 - Offering collaborative **Economic Development Networking**
 - Ensuring robust **Technology Infrastructure**
 - Addressing **Housing** needs throughout the County
 - Engaging in solutions for **Child Care** Accessibility & Affordability
 - Supporting **Asset-Based Branding & Tourism**
 - Developing combined county-wide **Recreational Mapping** to increase use and attract tourism
2. **Provide an ROI to Wood County:** Proposals should provide a detailed ROI (Return on Investment) description for the funds invested.
3. **Be Completed in One Year:** These economic development grant funds are not ongoing. Successful proposals will have a clear timeline and will be completed within the **2026** calendar year.
4. **Include a 1:1 Match:** Proposals should include at least a 1:1 match. The match can be monetary or in-kind contributions. A description of the match must be included in the application.

Who Can Apply? Applications are welcome from local municipalities or units of government, non-profit/community organizations, or project-based teams. Proposals should have a Wood County focus.

Funds Available & Grant Size: A total of \$325,000 is available in this fund for the budget year. There is no cap in place for these requests, but keep in mind there is a **1:1 match preference** and scoring will be based, in part, on the match details.

What we do not generally fund: Annual campaigns, Operating expenses or losses, Debt retirement, Endowments, Direct support of individuals, Lobbying, Sectarian causes

Process: All applications are due by **4:30pm on Friday, July 11, 2025**. Applications are reviewed in August, approved by the County Board in November and grantees will be notified following approval of the County budget. Note that funds will not be released until a project results report is presented to the CEED Committee.

Questions/More Information: Contact Jason or Victoria in Wood County Planning & Zoning with questions. 715-421-8466, jason.grueneberg@woodcountywi.gov, victoria.wilson@woodcountywi.gov.



**Wood County Economic Development
(Planning & Zoning/Extension)**
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

2026 Wood County (WI) Economic Development Funding Request

Proposal Title:

Applicant Organization:

Website:

Mailing Address:

Street Address: (if different)

Contact Name & Title:

Phone:

Email:

Proposal Narrative

1. REDI Alignment (select one)

If selected other, please describe:

2. Please provide a summary of your proposal. Explain how it is consistent with and supports the Wood County REDI (Rural Economic Development Initiative) Plan.

3. Have you received funds through this grant in the past? (if yes, check box)

Have you applied in the past? (if yes, check box)

If yes, in which years did you receive funds and in which years did you apply?



**Wood County Economic Development
(Planning & Zoning/Extension)**
 400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
 Phone: 715-421-8466

Funding Considerations/Request Summary
 (provide separate spreadsheet/budget if needed)

Budget Summary		Budget Detail	
Total Organization Budget	\$	Revenue/Income	
Total Proposal Cost	\$		\$
Total Amount Requested	\$		\$
Total Match *	\$	Total Revenue/Income	\$
* Please provide a match explanation in question 6.		Expenses	
			\$
			\$
			\$
		Total Expense	\$

Project Reporting Requirement

As a reporting requirement of receiving an Economic Development Grant, a one-page summary project report will be prepared and presented to the CEED Committee. **This report must be submitted no later than Tuesday, October 1, 2026.** Funding will not be released to the applicant prior to the reporting requirement being met. Please also note that funds are not able to be carried over into the following year.

Signatures

I attest that the information in this application submitted to Wood County is true and correct.

Applicant

<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>

Highest Organization Elected Official/Board Chair

<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>



**Wood County Economic Development
(Planning & Zoning/Extension)**
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Wood County (WI) ONGOING Economic Development Funding Application Instructions

About: The Wood County CEED (Conservation, Education, and Economic Development) Committee and the Board of Supervisors have made available a limited amount of economic development funds to be awarded each year to projects or proposals that seek to enhance the economic vitality of Wood County.

Ongoing Funding: The CEED Committee recognizes that the County's airports, chambers of commerce, and other entities provide a direct and ongoing contribution to economic development in Wood County. As such, these entities receive year after year ongoing funding for economic development.

This application is for those entities. Organizations with more limited program/project requests should submit an *annual* Economic Development Funding application.

Process: All applications are due by 4:30pm on Friday, July 11, 2025. Applications are reviewed in August, approved by the County Board in November and grantees will be notified following approval of the County budget. Note that funds will not be released until a project results report is presented to the CEED Committee.

Questions/More Information: Contact Jason or Victoria in Wood County Planning & Zoning with questions. 715-421-8446, jason.grueneberg@woodcountywi.gov, victoria.wilson@woodcountywi.gov.

2026 Wood County (WI) ONGOING Economic Development Funding Request

Contact Information

Organization:

Website:

Mailing Address:

Street Address: (if different)

Contact Name & Title:

Phone:

Email:



**Wood County Economic Development
(Planning & Zoning/Extension)**

400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Proposal Narrative

1. Please provide a summary of your organization's actions related to economic development in Wood County. Explain how these actions support the REDI plan.

2. Explain how your organization provides a Return on Investment (ROI) to Wood County. Please be as specific as possible. E.g. County funding will allow us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people

3. Please describe any new programming you are planning for in 2026 related to economic development that you have not previously reported on.



**Wood County Economic Development
(Planning & Zoning/Extension)**

400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Budget / Requested Funds

Please attach an organizational budget.

Project Reporting Requirement

As a reporting requirement of receiving economic development funding from Wood County, a summary report will be prepared and presented to the CEED Committee.

This report must be submitted no later than Tuesday, October 1, 2026. Funding will not be released to the applicant prior to the reporting requirement being met. Please also note that funds are not able to be carried over into the following year.

Signatures

I attest that the information in this application submitted to Wood County is true and correct.

Applicant

<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>

Highest Organization Elected Official/Board Chair

<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>



**Wood County Economic Development
(Planning & Zoning/Extension)**
 Courthouse - 400 Market Street
 P.O. Box 8095
 Wisconsin Rapids, WI 54495-8095
 Phone: 715-421-8466

2026 Wood County (WI) Economic Development Funding Request Scoring Rubric

Proposal Title:			
Criteria	Points Possible	Points Awarded	Comments
Program provides a clear ROI for Wood County.	25		
Program is clearly described.	10		
Program demonstrates alignment to REDI category.	10		
Program includes a match. Match is clearly described, especially if in-kind.	10		
Total	55		

Scoring/Points Awarded Explanation

- 1-10 points possible for each of five criteria.
 - 1 (lowest score) = Very little detail provided, does not meet criteria at all, does not have a match, can not be completed in one year
 - 5 (average) = Limited details provided, has some detail, match explanation not clear, project alignment questionable, not clearly defined.
 - 10 (highest score) = Meets all criteria, strong ROI, clearly defined, match that meets or exceeds 1:1 expectation



RESOLUTION#

DATE May 20, 2025
 Effective _____
 Date May 20, 2025

Page 1 of 2

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	_____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____	NF _____	, Corp Counsel
Reviewed by: _____		, Finance Dir.

INTENT & SYNOPSIS: Amend the Marshfield Sewer Service Area/Water Quality Management Plan – 2040.

FISCAL NOTE: No cost to Wood County.

WHEREAS, Chapter NR 121 of the Wisconsin Administrative Code, is authorized under §281.11 and §281.12(1) of the Wisconsin Statutes, which are authorized under requirements of the Federal Clean Water Act to protect, maintain, and improve the quality and management of the waters of the state, ground and surface, public and private; and

WHEREAS, the Marshfield Area SSA/WQM Plan was adopted, as required by the aforementioned provisions, with the purpose of projecting and evaluating future wastewater treatment and collection needs over a 20-year planning period for the City of Marshfield and six (6) other municipalities in Wood and Marathon Counties; and

WHEREAS, the Wood County Department of Planning & Zoning (DPZ) is the designated planning agency responsible for reviewing proposed sanitary sewer extensions and amendments to said plan; and

WHEREAS, on April 11, 2025 Vreeland Associate Land Surveyors & Engineers, on behalf of the City of Marshfield submitted a petition to the Wood County DPZ requesting a Type I Amendment to the Marshfield Sewer Service Area (SSA) boundary, adding 9.998 acres to the SSA and removing an area of equal size, to allow sanitary sewer to be extended to the I-State Truck Center; and

WHEREAS, 9.998 acres is being removed from the SSA, all of which has low potential for development, to comply with requirements for Type I Amendments as identified in the Marshfield Area SSA/WQM Plan; and

WHEREAS, on March 25, 2025 the City of Marshfield Common Council conducted a public hearing to accept public testimony on the proposed SSA amendment and following the public hearing, voted in favor of the proposed 9.998 acres to be added to the SSA allowing sanitary sewer service to the I-State Truck Center; and

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman

WHEREAS, on May 7, 2025 the Conservation, Education and Economic Development Committee reviewed the proposed SSA amendment and recommended approval; and

NOW, THEREFORE BE IT RESOLVED, that the Marshfield Sewer Service Area/Water Quality Management Plan - 2040 be amended to modify the 20-year SSA boundary to add 9.998 acres located on Heritage Drive, parcel 33-07473, in part of S22, T25N, R03E, City of Marshfield and remove 9.998 acres located in part of S19, T25N, R03E, City of Marshfield, as identified on the exhibit map titled “Map of Proposed SSA Addition and Removal”, enclosed herein.

BE IT FURTHER RESOLVED, that the Wood County DPZ forward the SSA amendment and this resolution to the Wisconsin Department of Natural Resources.

**MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE**

DATE: Monday, April 28, 2025
TIME: 10:30 AM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, Russ Perlock, Tim Hovendick

MEMBER EXCUSED: William Voight

OTHERS PRESENT: Trent Miner, County Clerk; Nick Flanagan

1. Chairman Clendenning called the meeting to order at 10:30 AM.
2. There was no public comment.
3. The committee commenced to review the draft rules as presented by the Wisconsin Counties Association. Corporation Counsel Flanagan led the group in the review both the draft rules and the current rules and the incorporation of same. Changes and modifications were by consensus of the committee except as follows.
4. Motion by Leichtnam/Perlock to have the Corporation Counsel, by rule, seated on the dais during county board meetings. Motion carried unanimously.
5. Chairman Clendenning adjourned the meeting at 12:12 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, May 1, 2025
TIME: 1:00 PM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,
Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 1:00 PM.
2. There was no public comment.
3. Motion by Voight/Leichtnam to approve the minutes of the April 4, 2025, meeting as presented. Motion carried unanimously.
4. The claim of Jane Binder was reviewed. Motion by Hovendick/Voight to deny the claim. Motion carried unanimously.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided a report of the Citizens Water Group.
7. Supervisor Hovendick & Child Support Director Vruwink presented a request to move the Child Support Director from his current step 5 wage to step 6. Vruwink explained that this would move him to the control point/market rate and feels this is appropriate based on his past reviews and years of service. Motion by Voight/Hovendick to approve the step increase, effective June 8, 2025. Motion carried unanimously.
8. The next meeting will be held on Friday, June 6, 2025 at 9:00 AM.
9. Motion by Voight/Leichtnam to adjourn. Motion carried unanimously at 1:19 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

MAY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended the WCA Health and Human Services Steering Committee meeting on April 11th.
- I will be attending the WCSEA Board meeting on May 1st.
- I will be attending the Policy Advisory Committee meeting on May 8th.
- Although the State Budget is slow moving, we will continue to monitor the process as there are several proposals that will have an impact on the Child Support Program.
- Over the next month I will be preparing for the Child Support Triennial Review. Every three years the Bureau of Regional Operations comes onsite and does a complete review of the County Child Support Program. The program review is a comprehensive assessment of CSA compliance with IV-D requirements and achievement of performance measures.
- The March performance numbers have been released. We are on target to meet all the measures.
- The current IV-D case count is 3,706.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

May 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Monthly judges meeting on 4/10/2025.
- Wood County Board of Supervisors on 4/15/2025.
- Jail Construction Adhoc Committee on 4/15/2025.
- Courthouse Security Committee on 4/15/2025.

April 8, 2025

Interviews were held for the Chief Deputy Clerk position. I had 6 internal candidates and 1 external candidate that we interviewed. I want to thank Angel in HR for assisting in the interviews. It was not an easy decision that's for sure.

April 10, 2025

I am pleased to announce that Tara Werner, my current small claims/civil clerk, has accepted the Chief Deputy clerk. She is eager to learn her new position and will be training with Vicki, the current Chief Deputy clerk. I look forward to working closely with her.

The small claims/civil clerk position was posted and will be up thru April 16.

April 21, 2025

I am pleased to announce that Nikki Foley, my current information clerk, has accepted the small claims/civil clerk position. She will be training with Tara when Tara is not training for the chief deputy clerk position. Lots of training going on! The goal is for both Tara and Nikki to feel comfortable in their new positions when Vicki retires on June 2nd.

Reuben informed me that my office and our conference room which are directly along the east wall need to be vacated during the demolition of the old jail. There may be times when the entire office needs to be vacated which will be a real struggle for us to relocate the 12 staff members for any length of time. I have been in contact with CCAP who will need to be present to move the state computer equipment. I was able to meet with Reuben and the contractors to go over our concerns with having to move the entire office staff which was good, because they were under the impression that the noise was of more of a concern to us than vacating the office. We are all prepared for the noise and have plans in place for relief during those noisy periods of time.

I am close to being able to submit the Annual Report of Actual Costs to the state which is due on May 15th.



Wood County

WISCONSIN

CORPORATION

COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

April 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of April 2025:

- 17 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 13 Guardianship/Protective Placement Hearings
- 19 WATTS Review/Contested Hearings

Child Support – During the month of April, I've started assisting with review and approval of pleadings, motions and stipulations related to Child Support matters. Additionally, I've been assisting with In Custody matters with defaults on Orders for Remedial Contempt. During the month of April, the Corporation Counsel office participated in one date for Child Support-related hearings and handled four In Custody Hearings.

New Laws/Implementation of Law Changes:

2023 Act 253 - Wis. Stat. 19.35(3)(h), Effective Date April 1, 2024. This law allows law enforcement agencies to recoup costs under the Public Records Law for time spent redacting records containing recorded audio or video content. These charges are in addition to location, reproduction, and shipping charges already permitted by the Public Records Law. Specifically, Act 253 permits law enforcement agencies to impose a fee upon certain records requesters for the actual, necessary, and direct costs of redacting recorded audio or video content to the extent redaction is required to comply with applicable constitutional, statutory, or common law. Notably, Act 253 does carve out exceptions for situations where redaction fees may not be charged (i.e. where requestor is directly involved in the event to which the records relate, officer involved shootings, where a requestor certifies that content will not be used for financial gain). As requests for audio and video records often constitute multiple different sources, the task of reviewing and redacting from each video stream can be very time consuming. This Act recognizes the potential strain on resources and allows for charging requestors in certain instances, which may result in more narrowly tailoring expansive requests, or offsetting additional staff hours needed to provide for a thorough review and possible redaction of requested records. We've also seen an increase in regularity for requests of multiple video sources, often taking many hours to process, review and redact. In April, I worked with the Wood County Sheriff's Department's records custodian to review internal considerations and procedures for records requests containing video or audio content to allow for a consistent and thorough approach to these requests. This included development of an acknowledgment letter and notice of applicable records which may be subject to redaction fees, along with a certification document to process those requests which meet the Wis. Stat. 19.35(3)(h)3a exceptions. I plan to continue providing support in implementation and tweaking as the process rolls out.

General Items of Note:

Residential Options Committee – Earlier this month, we were notified by WI DHS and Counsel of an upcoming petition to the Court requesting a transfer of L.K. (*who is an existing Ch. 980 placement in the County*) to move to different housing due to conditions of the current placement location which may be contributing to adverse health problems. The requested placement was at a location previously housing two individuals, one of which is no longer residing, resulting in the location having an available “spot” for placement. The State allows the County to double-up on placements, so in this instance we did have a location that met the criteria for the Ch. 980 placement. As this situation involved a transfer placement, Wis. Stat. 980.08(6m) obviated the need for the Residential Options Committee to formally meet. That said, in advance of the Court Hearing the applicable County departments did review and confirm the location continues to comply with the statutory setback standards and the proposed transfer didn’t raise concerns rising to opposing the request. Due to the condition of the property being moved from, and based on ongoing communication with DHS, it will likely necessitate a reconvening of the Residential Options Committee in the near future, as any required transfer or placement will likely again be extraordinarily difficult to find an appropriate placement option. My office will attempt to work through some backup options to avoid us being faced with the same placement difficulties we encountered back in late 2023. Please let me know if you have any questions or concerns.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL
JUSTICE DEPARTMENT

April 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

3/27/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic
3/31/2025: Drug Court Staffing/Court
4/2/2025: Criminal Justice Task Force Meeting
4/2/2025: Mental Health Court Staffing/Court
4/4/2025: Judicial and Legislative Committee Meeting
4/7/2025: Drug Court Staffing/Court
4/8/2025: Oxford House Board Meeting
4/9/2025: Mental Health Court Staffing/Court
4/10/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic
4/14/2025: Weekly Drug Court Staffing/Court
4/15/2025: County Board Meeting
4/16/2025: Mental Health Court Staffing
4/17/2025: Drug Court Sustainability Meeting
4/17/2025: Monthly RSAT Meeting
4/17/2025: Opioid Task Force Meeting/Wood County Health Department
4/17/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic
4/21/2025: Drug Court Staffing/Court
4/23-25/2025: WATCP Conference (Wisconsin Treatment Court Conference)

Drug Court:

Current Participants: 23
Active Referrals: 5
2025 Admissions: 5
2025 Terminations: 2
2025 Graduation: 4
Pending Referrals: 0

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. This month we were focused primarily on the creation of new brochures, fliers, referral forms, treatment court goals and objectives (a grant requirement), etc. We also discussed the importance of consistency and communication in key areas, as well as some budgetary concerns that I have.

I now have taken over administrative duties on E-grants for our TAD grant. I immediately had to do a budget modification to account for changes in spending from what was originally budgeted with the state. I also was able to complete the Quarter 1 fiscal and narrative reports. I have submitted the narrative report but have been unable to submit the fiscal report (even though it is complete) due to some technical difficulties

that e-grants is working to remediate. I hope to have this resolved prior to our committee meeting so that we can get our reimbursement check as soon as possible.

Our largest training opportunity of the year is the state treatment court conference in the Wisconsin Dells (WATCP conference). Sterling Keller and I attended the conference this year as representatives of the criminal justice department. We were also able to offer this training opportunity to several other members of the drug court team. While this is not a required training, it is strongly recommended that treatment courts bring as many representatives as they can to it each year (when fiscally possible). Judge Wolf, Emily Nolan-Plutchak, and myself also had the opportunity to present at this year's conference. We were asked to speak about our experience having a program evaluation done (our program completed one in October of 2023).

As I worked through the TAD budget for first quarter reporting requirements, I started computing some yearlong projections. Unfortunately, it does appear that measures will need to be taken to address our spending because we are currently looking to exceed our TAD budget if expenses continue at this rate. I discussed this with the sustainability team last week and intend to look more into potential solutions with finance when I return from the WATCP conference.

Residential Substance Abuse Treatment Grant/DHS Allotment:

The jail programming component of the Criminal Justice Department (known as STRONG) is made up of our medication assisted treatment program (MARP) and our jail residential treatment program (RSAT). The requests for the STRONG program continue to come from inmates, and as recently as last week we had over 40 people actively enrolled in programming.

Medication Assisted Treatment Program (MARP):

To date, 25 people have started on medication (either buprenorphine or naltrexone) in the jail as a part of the MARP program. At this time, there are 11 individuals actively on medication, and on 4/22/2025 the first Vivitrol injections were done within the facility by Paula Hensel.

Wood County was recognized for its efforts in addiction medicine work at the state probation conference from DOC representatives. Paula Hensel has also been working with 2 other counties to share the work we are doing here. It is her goal to make Wood County the standard of care for rural county jails as well as to make us the team that people reach out to for advice.

As the end of our DHS allotment year ends, work is being done to evaluate how money can be spent down to meet the deliverables of the grant, support the jail staff, and to expand how we can assist those that we serve in the jail. We are also looking forward to the opportunity to re-apply for this same funding source in the coming months (if it becomes available to us again). Any money that we do not use prior to July can be rolled over into the coming months to continue to support our efforts (so long as we create a plan to spend it responsibly).

Jail Residential Treatment Program (RSAT):

The jail has not yet re-launched its programming initiatives, but we are prepared to do our part when they do. Knowing that programming could be re-instated at any time, we are looking at having a meeting with Three Bridges Recovery soon to review the applications for the recovery pod that we have collected already.

The grant report for Quarter 1 was submitted without issue, and we anticipate receiving our first quarter reimbursement check soon.



Wood County

WISCONSIN

DISTRICT ATTORNEY

May 1, 2025

Report to Judicial and Legislative Committee

First, I apologize for the untimely filing of my report.

We continue to work through the backlog of cases while continuing the new referrals that are being sent.

Still have two open Assistant District Attorney positions. Setting interviews for three new applicants, two are upcoming graduates and one is a practicing attorney moving to the area.

District Attorney was personally on hand to assist law enforcement with the recent Search Warrant in Nekoosa that uncovered tax fraud and the use of illegal immigrant labor. There are still ongoing matters in this investigation and we continue to work with agents and officers across the State to bring more information to light.

I continue to participate in the Mental Health Court and we are actively seeking applicants with current open cases. One trial in the month of April, resulted in a conviction for Repeated Acts of Sexual Assault Against a Child. We are actively working on a few more trials set for May.

Training staff on the use of new programs and how to use PROTECT program in a paperless way. New Office Manager, Julia Briski, and I have been placing all procedures into Policy and Procedure Manual. Also, working with Human Resources to create effective Personal Conduct Policy for the office.



Wood County

WISCONSIN

REGISTER IN
PROBATE

May 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- April 10 – Monthly Judges Meeting
- April 15 – Wood County Board Meeting
- April 15 – Jail Construction Adhoc Meeting
- April 15 – Security Meeting
- April 30 – WI Children's Court Improvement Program – Juvenile Clerks Meet Up
Zoom training on appeals

I attended several meetings regarding demolition of the old jail. The Probate Office is on a shared wall with the old jail. This means that during demolition two offices in our department will need to be vacated with staff relocated. This has taken a significant amount of time in working to pack up offices, find a location to place staff and working with CCAP to move equipment.

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

MAY 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- Attended Judicial and Legislative committee meeting on April 4th.
- I presented on property fraud for the Highway Department Spring meeting on April 11th. Deputy Kenowski assisted with enrolling attendees in property fraud alert.
- Attended the weekly WCA County Leadership meetings for the month.
- Attended the County Board meeting and Fidlar training webinar on April 15th.
- Attended a WRDA workgroup meeting to discuss LRB-1580/P3 draft of Chapter 59.43 clean-up Bill on April 17th. The same WRDA workgroup also met with representatives from the Wisconsin Land Title Association regarding the draft on April 22nd.
- Clint, Project Manager from Fidlar, visited on April 22nd. We reviewed recording information from 2024, projected cost increases as well as contract renewal. Fidlar licensing fees were set to increase sometime in 2025, however, they've graciously agreed to defer until January 1, 2026. In the coming months, I will have updated contract information to provide to the committee.
- I will be attending the WRDA Board meeting on April 29th and the PRIA Local meeting on April 30th.

MINUTES HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, May 1, 2025
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu, Scott Brehm, Lee Thao

MEMBER EXCUSED: John Hokamp

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. Under public comment, Supervisor Clendenning read an email from a constituent concerned by the number e-bikes on the walking trails and the speed in which they are able to travel. This will be brought up as an agenda item in the future.
3. Under correspondence, Highway Commission Hawk reviewed the upcoming Bluff to Bluff race, do not enter signage on USH 10 & STH 186, and a Scriveners error on a bid for milling and pulverizing in their online bidding system.
4. The minutes of the April 3, 2025, meeting were presented. Forest Administrator Schubert requested correction on the date that the timber bids were to be received, which will be May 22, 2025. Motion by Breu/Thao to accept the minutes as corrected. Motion carried unanimously.
5. ATV/UTV update included that the section of trail from Hay Creek Road to Peterson Road in the Town of Hiles will be completed and opened with the Jackson County trails open.
6. The Highway Dept. staff reports were highlighted and reviewed.
7. The Highway revenue report was reviewed.
8. Motion by Thao/Brehm to approve the Highway Dept. vouchers. Motion carried unanimously.
9. Hawk reviewed the upcoming construction as it relates to the intersection of CTH F & HH. The county owns parcels on both sides of the road to allow for reconstruction of this intersection. Hawk is requesting the committee to allow him to have a donation waiver put in place for the land needed for the right-of-way and, in one of the parcels, and allow the the remaining land left over after the construction be sold to the adjacent land owner. Motion by Breu/Brehm to approve the recommendation of the Highway Commissioner. Motion carried unanimously.
10. Hawk reviewed the history of the Local Road Improvement Program and how the county was in a pilot program to aid the Wisconsin Towns Association to hire a consultant for the towns to do some the administerial duties of the program instead of the county highway department. The Town Chairmen of the Town of Rudolph and Wood expressed frustration at how this pilot program has been administered and would like to see the county opt out of the pilot program this term. Motion by Brehm/Breu to recommend opting out to the Wood County Unit of the Wisconsin Towns

Association and asking them to take a vote of their membership on the subject. Motion carried unanimously.

11. Hawk reviewed the 2026-2030 Highway Dept. CIP plan and presented a memo highlighting funding of the county trunk highway system. More information will be forthcoming as the entire county CIP plan is developed.
12. The Parks & Forestry staff reports were reviewed.
13. Parks & Forestry Director Schooley reviewed the 3 special use permits that were included in the committee packet. Motion by Breu/Thao to approve the special use permits as presented. Motion carried unanimously.
14. Schooley reviewed the status of the remodeling projects being completed on CERA Park.
15. Fred Heider from the North Central Wisconsin Regional Planning Commission presented an update to the Parks, Recreation, and Open Spaces Plan being developed. He highlight the customer survey numbers as well as some preliminary objectives. He advised the committee to review them and let him or Schooley know if they feel anything else should be amended or added.
16. The Wood County Wildlife Advisory Committee meeting minutes were reviewed.
17. Parks & Forestry revenue reports were reviewed.
18. Motion by Hahn/Thao to approve the Parks & Forestry vouchers. Motion carried unanimously.
19. The next meeting will be held on Thursday, June 5th, at 9:00 AM at the Highway Department Conference Room.
20. Chairman Hahn declared the meeting adjourned at 10:11 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Wood County Wildlife Area Advisory Committee (WCWA AC)

Meeting Minutes

Meeting Date: April 7, 2025 5:30pm

Meeting Location: Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI

Members Present: Figueroa, Isensee, McAuley, Polach, Weis, Winkler, Wipfli

Members Absent: Kedrowski, Pluke, vacant (Schmutzer)

Advisors & Partners Present: Zak Knab (WI DNR)

Public Present: none

Agenda & Minutes:

1. Call meeting to order

- Meeting called to order by Weis at 5:30pm.

2. Declaration of Quorum

- Seven members present; quorum declared by Weis.

3. Approve minutes of February 10, 2025 meeting (see Attachment A)

- **MOTION** made by Winkler to *Approve the 2/10/25 Minutes*; seconded by McAuley. No discussion. Unanimous vote in favor; **MOTION CARRIED.**

4. Correspondence

- No correspondence received.

5. Public Comments

- No public comments.

6. Sandhill – Meadow Valley - Wood County Updates

- Knab presented his report (see Attachment B)
- Weis noted that Weisner Rd is underwater and asked where Weisner ends and Ditch Bank starts. Knab: At the Corner.
- Winkler asked if timber sales have improved. Knab: They are about the same as usual.
- Knab added that some of the provisions of timber sales have been changed to attract more interest, such as increasing the minimum tree diameter from 4” to 6”.
- Knab added that some forestry companies have abandoned their bids, sometimes after starting them.
- Isensee asked how payment for timber bids work and what the impact is when someone abandons their bid. Knab: Successful bidders must pay a bond (like a security deposit). If they abandon their bid, they lose this bond. Then, as trees are harvested, bidders self-report the amount of timber taken and they make payments accordingly.
- McAuley asked about the Little Yellow River project and Knab gave an update.
- Knab added that Sandhill hosted an 8-day Women’s Trap Camp last week. The event was very successful; one wolf was caught.

7. Discuss Wilderness Cranberries Issue

- This topic was postponed until the next meeting.

8. Member Matters

- Polach noted that board terms are expiring soon for Kedrowski, McAuley, and Wipfli. These members can expect to be contacted by Schubert soon about applying for another term
- McAuley reminded members about upcoming Conservation Congress and CDAC meetings.

9. Set next meeting date

- Next meeting is set for Monday, July 14, 2025, at 5:30pm at Sandhill Wildlife Area Outdoor Skills Facility, Babcock, WI.

10. Adjourn

- **MOTION** made by Winkler to *Adjourn*; seconded by Isensee. No discussion. Unanimous vote in favor; **MOTION CARRIED**. Meeting adjourned at 6:27pm.

Minutes Taken By: Isensee, Secretary

Minutes Validated By: Weis, Chair

These minutes are draft until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

April 24, 2025

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for May 1, 2025, HIRC meeting

Department Activities

Personnel/Administration

The truck operator vacancy created through a retirement in late-March is being held open through the summer. Commissioner has hired four summer employees to help perform the duties of that position until September.

April 1 – 3, Commissioner attended the Wisconsin Transportation Development Association (TDA) Washington DC Fly-In along with several other Highway Commissioners, Wisconsin Road Builders, American Council of Engineers, and other Transportation related organizations. Commissioner met with Rep. Van Orden, Sen. Baldwin, Rep. Tiffany's Chief of Staff, and Rep. Weid.

Wood County participated in the Local Road Improvement Program (LRIP) Pilot Program starting July 2023. The LRIP program provides State funding to Towns, Cities, Villages and Counties for road & bridge improvement projects. By State Statutes, the County Highway Commissioner is responsible for administering the program for all municipalities in their county. The Pilot Program was initiated by the Wisconsin Towns Association, where they offered 26 counties, primarily in the northwest and west-central regions of the state, to have WTA's facilitator perform the duties of the highway commissioner in return for the county to forfeit their fee paid by WisDOT to administer the program. For Wood County Highway, that fee was \$7,500 a year.

The Pilot Program needs to be renewed in July 2025 to continue. The program has mixed reviews from Towns, Cities, and Counties and some Counties are opting out for various reasons. The amount of time Wood County Highway Staff spend on Town & City LRIP issues remains at the same level as before the Pilot Program, however the highway department is not receiving compensation for this work. Anticipate discussion at the May HIRC.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Design Engineering Complete
 - R/W acquisition in progress, 8 of 10 parcels obtained.
 - Commissioner agreed to sell approx. 0.4 acres excess land to adjacent property owner.
 - Project will be LET for Bids November 2025
- WisDOT STP Bridge CTH N (STH 186 – CTH K) **Construction 2025**

- LET for Bids on 12-10-24 (\$416,823) Pheifer Brothers Construction Co
- 80/20 Project
- WCH crews have installed bird netting and cleared required trees.
- WisDOT STP Urban (BIL) CTH U Village of Biron **Construction 2026**
 - Design Engineering 90% Complete
 - R/W Plat recorded and R/W acquisition in progress, Consultant held R/E Blitz meeting in Biron on April 21. Several parcels were obtained.
 - Borrow site (pond) anticipated spring/summer 2025. DNR withdrew permit until further evaluations of site are completed.
 - Coordination of box culvert extension, to be performed by Wood Co Hwy. in July 2025
- CTH BB Realignment Project
 - R/W acquisition complete.
 - Construction anticipated to begin *May 2025*.
- Marshfield Brine Building
 - Work completed,
 - Commissioner obtained a new High-capacity brine maker through WisDOT. Expect to take delivery later in 2025, will be operational before 2026 winter season.
 - Crews are applying epoxy to protect concrete floor and stupes.
 - Tanks will be installed after epoxy has cured.
- CTH A Corridor Preliminary Engineering
 - 30% Preliminary engineering complete
 - Commissioner exploring funding options.
 - Commissioner submitted Federal Build/Raise Grant 1-29-25/Awards are noticed in June.
 - Commissioner reviewing potential options to acquire abandoned property with Haz Mat.
- CTH AA Lynn Creek
 - Preliminary Road & Structure Plans in 75% complete.
 - Preliminary Estimate \$1.9 million
 - Commissioner exploring funding options

Highway Maintenance

Work in April included:

- Sign replacements, to include NEW “Wrong Way” & “Do Not Enter” signs at US 10 & STH 186
- Tree & Brush cutting/removal
- Snow removal
- Crack Filling & Mastic Repairs
- Bridge railing repairs/maintenance
- Salt shed repairs/maintenance

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- March 31 – WCHA LOS subcommittee meeting, LRIP
- April 1-3 – TDA Washington DC Fly-In
- April 7 – Town of Sigel, Road Tour and project scoping
- April 8 – WCHA Board of Directors Meeting, Elk Heart Lake
- April 8-9, WCHA Spring Commissioner Training, Elk Heart Lake
- April 11 – Highway Spring Safety Training Day, Wisconsin Rapids
- April 13 – 17, NACE Annual Conference, Schaumburg, IL

- April 14 – NACE Board of Directors Meeting, Schaumburg, IL.
- April 21 – CTH U, Village of Biron, R/E Blitz meeting, Village Hall
- April 22 – STH 13/8th St/CTH Z – Griffith St Public Information Meeting, Wis Rapids City Hall
- April 28 – WCHA/WDOT Secretary Boardman meeting, Madison
- April 29 – Local Road Forum meeting with Wood County Towns/Municipalities, Tn of Richfield

EQUIPMENT

International single axel patrol truck purchased in 2023 anticipated to be delivered by May 2025.

Highway Department took delivery of new Caterpillar paver April 17. Shop has arranged for payment after August 2025.

Claim was submitted to insurance to repair/replace roof on equipment storage building. A second roofing company provided an estimate to replace the damaged roof.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are as anticipated at this point of the year.

Other

I have concluded the preparation of the audit workpapers for Finance and the auditors. There were no surprises during the preparation. I am prepared for the auditors on-site questions beginning in May.

I have finished a series of annual surveys for the State. I will begin work on the Annual Financial Report in May.

This month continues the educational series, Bookkeepers Corner, that I began some time ago. The chapter this month is on the County-Aid Road Fund.

HIGHWAY DEPARTMENT FUNDS – COUNTY-AID ROADS FUND**The Funds in Detail****County-Aid Roads*****Purpose of the Fund***

The purpose of this fund is to provide a subsidy mechanism for road construction and improvement projects for the municipalities of Wood County.

Source of Funding

This fund is supported by tax levy and revenues from municipalities.

Detailed Explanation of the Fund

Each year, the Department sends notice to all the municipalities of Wood County informing them that they may participate in this cost-sharing program. We send them a copy of a petition which they can fill out and send back. The petition asks the County Board to set aside \$5,000 in the next budget for that municipality's use on a construction project. The easiest way to think of the program is by using a coupon mentality. When a municipality sends in the petition, they are essentially given a coupon for \$5,000. There is no cap on the number of years a municipality can send in petitions and accumulate \$5,000 per year. This is known as the County portion of the municipality's balance. They may also contribute money that the County will save in their "account" interest-free. This is known as the municipal portion of their balance. The municipality may save and build the fund until they have an appropriate project. The County will pay up to 50% of the County portion for the project. The work must be done by the County Highway Department.

Expenses and Revenues of the Fund**Expenditures**

Budget expenditures are broken down into the following:

Personnel Services – Salaries, Health Insurance, FICA, Incremental Labor Costs (ILC - recovery of fringe benefit costs), post-employment benefits, vision, life insurance, and workers compensation.

Supplies and Expense –All supplies and expenses are charged directly to projects.

Revenues

Intergovernmental Charges – Road-aid program revenues.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, April 30, 2025

		2025			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act		\$400,000.00	(\$400,000.00)	(100.00%)
43531	State Aid-Transportation	636,349.77	2,497,341.00	(1,860,991.23)	(74.52%)
43534	State Aid-LRIP	214,135.73	844,061.00	(629,925.27)	(74.63%)
	Total Intergovernmental	<u>850,485.50</u>	<u>3,741,402.00</u>	<u>(2,890,916.50)</u>	<u>(77.27%)</u>
Licenses and Permits					
44101	Utility Permits	10,551.06	30,550.00	(19,998.94)	(65.46%)
	Total Licenses and Permits	<u>10,551.06</u>	<u>30,550.00</u>	<u>(19,998.94)</u>	<u>(65.46%)</u>
Intergovernmental Charges for Services					
47230	State Charges	514,152.84	1,264,109.00	(749,956.16)	(59.33%)
47231	State Charges-Highway	116,718.37	268,014.00	(151,295.63)	(56.45%)
47232	State Charges-Machinery	26,423.91	(14,629.00)	41,052.91	(280.63%)
47300	Local Gov Chgs	107,166.40	848,896.00	(741,729.60)	(87.38%)
47330	Local Gov Chgs-Transp	140,508.26	1,964,726.00	(1,824,217.74)	(92.85%)
47332	Local Gov Chgs-Roads		267,134.00	(267,134.00)	(100.00%)
47333	Local Gov Chgs-Bridges		117,697.00	(117,697.00)	(100.00%)
	Total Charges to Other Governments	<u>904,969.78</u>	<u>4,715,947.00</u>	<u>(3,810,977.22)</u>	<u>(80.81%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	16,833.72	2,731,559.00	(2,714,725.28)	(99.38%)
	Total Interdepartmental Charges	<u>16,833.72</u>	<u>2,731,559.00</u>	<u>(2,714,725.28)</u>	<u>(99.38%)</u>
	Total Intergovernmental Charges for Services	<u>921,803.50</u>	<u>7,447,506.00</u>	<u>(6,525,702.50)</u>	<u>(87.62%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	1,014.70	10,605.00	(9,590.30)	(90.43%)
	Total Miscellaneous	<u>1,014.70</u>	<u>10,605.00</u>	<u>(9,590.30)</u>	<u>(90.43%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,451,500.00	(2,451,500.00)	(100.00%)
49280	Transfer from Trust Funds	214,135.73		214,135.73	0.00%
	Total Other Financing Sources	<u>214,135.73</u>	<u>2,451,500.00</u>	<u>(2,237,364.27)</u>	<u>(91.27%)</u>
	TOTAL REVENUES	<u>1,997,990.49</u>	<u>13,681,563.00</u>	<u>(11,683,572.51)</u>	<u>(85.40%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	151,385.87	437,391.41	286,005.54	65.39%
53120	Hwy-Engineer	73,399.16	210,931.64	137,532.48	65.20%
53191	Hwy-Other Administration	136,465.45	402,931.49	266,466.04	66.13%
53210	Hwy-Employee Taxes & Benefits	(952,713.59)		952,713.59	0.00%
53220	Hwy-Field Tools	10,579.13	(45,534.22)	(56,113.35)	123.23%
53230	Hwy-Shop Operations	102,827.98	397,971.95	295,143.97	74.16%
53232	Hwy-Fuel Handling	(6,838.60)	(17,766.00)	(10,927.40)	61.51%
53240	Hwy-Machinery Operations	(658,617.33)	(71,912.30)	586,705.03	(815.86%)
53250	Hwy-Crushing Operations	15,552.07	17,936.97	2,384.90	13.30%
53251	Hwy-Crushing Operations Production	18,337.91	103,564.60	85,226.69	82.29%
53260	Hwy-Bituminous Ops	15,574.02	214,888.22	199,314.20	92.75%
53266	Hwy-Bituminous Ops	1,093.44	2,017,610.84	2,016,517.40	99.95%
53270	Hwy-Buildings & Grounds	112,301.51	233,326.35	121,024.84	51.87%
53290	Hwy-Salt Brine Operations	(8,625.29)	(1,013.49)	7,611.80	(751.05%)
53291	Hwy-Salt Brine Operations	29,056.25	(4,800.49)	(33,856.74)	705.28%
53281	Hwy-Acquisition of Capital Assets	775,401.58		(775,401.58)	0.00%
53310	Hwy-Maintenance CTHS		65,522.15	65,522.15	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	811,771.20	2,296,960.44	1,485,189.24	64.66%
53312	Hwy-Snow Remov	815,829.12	990,000.16	174,171.04	17.59%
53313	Hwy-Maintenance Gang	56,571.15	217,072.03	160,500.88	73.94%
53314	Hwy-Maint Gang-Materials	1,930.00	8,302.00	6,372.00	76.75%
53320	Hwy-Maint STHS	778,875.94	1,264,109.05	485,233.11	38.39%
53330	Hwy-Local Roads	195,983.86	1,964,726.04	1,768,742.18	90.02%
53340	Hwy-County-Aid Road Construction	113.84	330,037.42	329,923.58	99.97%
53341	Hwy-County-Aid Bridge Construction		250,731.09	250,731.09	100.00%
53490	Hwy-State & Local Other Services	163,778.69	848,895.86	685,117.17	80.71%
53491	Hwy-ATV Route Signage		17,346.37	17,346.37	100.00%
	Total Public Works-Highway	<u>2,640,033.36</u>	<u>12,149,229.58</u>	<u>9,509,196.22</u>	<u>78.27%</u>
Capital Outlay					
57310	Highway Capital Projects	244,378.72	3,423,665.39	3,179,286.67	92.86%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, April 30, 2025

		2025			
		Actual	Budget	Variance	Variance %
	Total Capital Outlay	244,378.72	3,423,665.39	3,179,286.67	92.86%
	Other Financing Uses				
59210	Transfers to General Fund	214,135.73		(214,135.73)	0.00%
	Total Other Financing Uses	214,135.73		(214,135.73)	0.00%
	TOTAL EXPENDITURES	3,098,547.81	15,572,894.97	12,474,347.16	80.10%
	NET INCOME (LOSS) *	(1,100,557.32)	(1,891,331.97)	790,774.65	(41.81%)



Parks & Forestry Department Reports

May 1, 2025

Director Report, by Chad Schooley

- Continue project management of Powers Bluff Maintenance Shop Project. Exterior is complete. Inside panel steel and drywall being installed. Well scheduled to be drilled within next 2 weeks. Natural gas to be installed once driveway grade is completed.
- Continue working with architect on PB Shelter design. Request for bids to go out within the next week. Bids to be reviewed at June 5 HIRC meeting.
- Eagle Construction and E-Con electric continue work on the Cera Park shower and shelter building remodeling project.
- Working on WIDNR Outdoor Recreation grant applications, with due date of May 1st.
- Assisting Friends of Powers Bluff with planning for the May 3rd event at Powers Bluff. Announcement for event is in the packet.
- Update on Parks, Recreation, and Open Spaces plan will be in the packet and discussed at the meeting.
- **Special Use Permits**
 - Ice Cream Truck request for South Park, Nepco, and Cera Park May 1-Oct 20, 2025
 - North Park Disc Golf Tournaments- May 3, May 31, Sept. 20, 2025
 - Arpin Vol. Fire Dpt- Fundraiser Powers Bluff shelter building Oct. 15, 2025

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park-cap north fireplace chimney on Red Beach Stone Shelter.
- South Park-women's side of shower building, minor remodel.
- CERA Park-Shower Building Remodel Project.
- CERA Park-Shelter Restroom Remodel Project.
- CERA Park: Informative Entrance Sign installed.
- Dexter Park: New beachhouse shelter design.
- North Park: Installing informational sign for Campground river crossing.

Maintenance Operations

- South Park: Buildings fired up for summer and water testing.
- South Park: Dead tree removal, park cleanup, dam operations.
- North Park: Buildings fired up for summer and water testing.
- North Park: Road and park cleanup.
- Powers Bluff: Cleaning up for park opener.
- Powers Bluff: Shop area-fill brought in for Natural Gas line installation.
- Dexter Park: Buildings fired up and water testing.
- Dexter Park: Cleaning up dead trees and park cleanup. Dam operations.
- CERA Park: Getting things ready for equipment auction.

- CERA Park: Pulling old playground equipment. Cleaning up brush. Wood processing and storage.

Employee Matters

- LTE-II starting over the next month for Park Opening.
- Ranger positions starting over the next month for Park Opening.
- Prepping for new employees--orientations & training.

Snowmobile/ATV

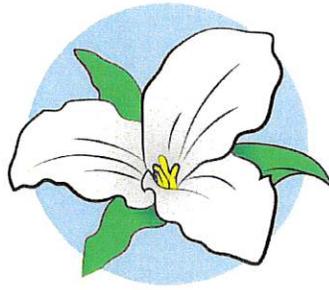
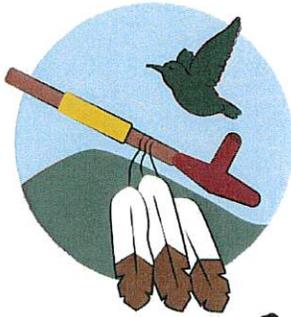
- Attended AWSC meeting on Monday, April 7th at Sherriland Ballroom. Snowmobile Trails are closed for the season and clubs are out pulling signs.
- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin is being done by Earth Inc. Abutments are installed, rip-rapped, and bridge is set. Project approaches will be completed once things dry up in area.
- Approving SNARS entries from clubs for Second Half of Snowmobile Funds dispersal.
- Hay Creek ATV project: Completed and will be open TENTATIVELY on May 15, 2025 with Jackson County Trails.
- Range Road ATV Connector Trail to Intensive Use Area has been widened and trees cut. Stump grubbing and shaping to be done this spring/summer by Wood County Highway Dept. once things dry up.

Office Supervisor Report, by Stacie Kleifgen

- Updated shelter portion of reservation system. Added Cera Park Small Shelter and South Park Storm Shelter. Added availability calendars for all shelters.
- Assisted in completion of Capital Improvement Plan
- Worked with finance and treasurer to begin entering department deposits into finance software.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: No active timber sales in April. Logging activity has slowed with contractors cleaning up landings prior to spring road postings. A small amount of wood remains to be hauled off of Contract #809. This wood has already been billed but became stranded once road postings occurred.
- Tree Planting: Worked with contractor to hand plant 86,600 red and white pine seedlings on five sites totalling 104 acres.
- Continued effort to sign Yoder contract #714 over to another contractor who is interested in completing the harvest according to original contract.
- Timber sale establishment in compartment 37.
- Wood County will be hosting the 2026 WCFA Summer Tour. 2025 Summer Tour will be based in Hayward (Washburn County). **2025 tour registration and agenda are included in HIRC packet.**
- Coresponded with DNR pertaining to endangered bat listing and Incidental Take Permit/HCP enrollment. This issue will be brought to the committee in the next couple months.
- Continued effort to identify handicap hunting blind areas and develop blind reservation and use policy.
- Forestry Technician: Cleaned and plowed snow at shooting range, assisted with tree planting, replaced rotten boards on Richfield 360 foot bridge, forestry mulching on forest roads, forest reconnaissance, began work brushing perimeter of disabled hunting areas.



The Friends of
POWERS BLUFF

**Spring Gathering & Homecoming
Powers Bluff County Park
Skunk Hill - Tah-qua-kik**

**Saturday, May 3
10 am - 3 pm**

**Free & open to the public
Cash donations welcome**

- Opening Ceremony & Honorariums**
- 6 Native Nations Presenters**
- Spring Wildflower Walk**
- Kids' Crafts & Storytelling**
- Potlatch (Gift Giveaway)**
- Silent Auction**

**All parking at 7073 County Rd N (1 mile west of Arpin)
Walk or ride shuttle bus to hilltop
Bring your own chair if possible
Hosted by Friends of Powers Bluff**

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM:

To: Wood County Highway Infrastructure & Recreation Committee
From: Fred Heider, AICP
Re: Wood County Parks, Recreation, & Open Spaces Plan – Update time.
Date: For May 2025

Please review the enclosed documents. I will be at the May meeting of the Highway Infrastructure & Recreation Committee to:

- Review the survey results; and
- Discuss revised Goals & Objectives for the next 5 years.

Enclosed are some documents for your review:

1. Survey Results Summary (22 pages).
2. DRAFT Goals & Objectives; and
3. Wood County's 2025 Parks & Trails Survey Response Summary with Comments (154 pages).

Wood County Parks, Recreation, & Open Spaces Plan website:

ncwrpc.org/wood-county-parks-recreation-and-open-spaces-plan-2026-2030/

2025 Wood County Parks and Trails Survey Results Summary

In late winter 2024-2025, this survey was sent out for customer feedback. Wood County Parks and Forestry advertised the survey on Facebook, sent a press release to CVB's, chambers, news outlets – print, radio, TV; schools; volunteer clubs; and adjoining county park and recreation departments. An email was also sent to all Wood County staff and Board members. NCWRPC mailed or emailed survey notices to every local government in Wood County.

All local governments in Wood County were mailed or emailed survey notices by NCWRPC. Marshfield added the survey link to their homepage, Facebook, and in the weekly City newsletter. Wisconsin Rapids also added the survey link to their Facebook page.

The survey was open initially for 3 weeks to get the public's sentiment on what CERA Park should be called. The survey remained open for another week and an additional 13 responses came in that final week.

We received **584 responses** to the survey. Although not statistically significant of the whole population, this survey does provide a much deeper understanding of the wants and needs for outdoor recreation than a public hearing, so the results are very valuable. Respondents were allowed to skip questions, so several questions had smaller amounts of responses. 75% of respondents who began the survey also finished the survey. This is a good completion rate.

Answered: 438 Skipped: 146

About 75% of respondents live in Wood County, and 25% do not or did not answer. Most municipalities (31 of 34) were represented with about 26% coming from Wisconsin Rapids, about 14% from Town of Grand Rapids, 10% from Marshfield, and 8% not living in Wood County.

Answered: 437 Skipped: 147

About 37% of respondents were male, and about 60% were female, with 3% preferring not to answer.

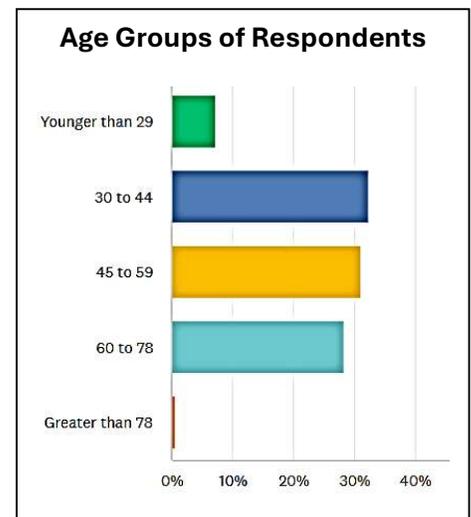
Answered: 437 Skipped: 147

Respondents came from all age groups, with a strong showing of at least 25% in the 30 to 44 (Millennials), 45 to 59 (Gen X), and 60 to 78 (Baby Boomers) groups.

Through an IP address analysis of those who took the survey it appears that 36 IP addresses are duplicated, which could mean that a husband and wife both took the survey. 3 IP addresses had 3 responses, 1 IP had 4 responses, 1 IP had 5 responses, and 1 IP had 6 responses.

1 IP address had 103 responses, which may be people possibly taking the survey from their Wood County computer after they got an email.

All of those duplicate IP addresses did not have the same answers, so it appears that nobody “stuffed the ballot box.”

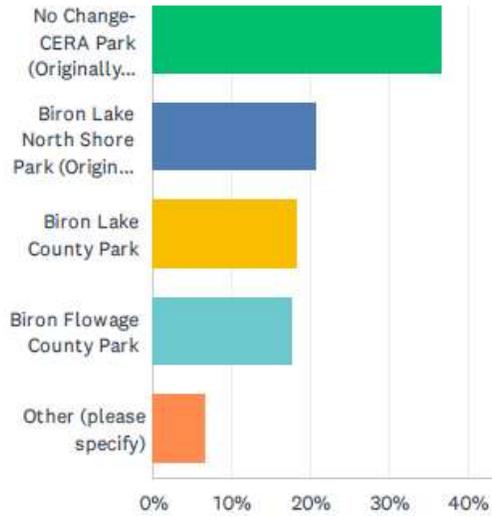


For the full survey results (153 pages) and written comments go online here:
ncwrpc.org/wood-county-parks-recreation-and-open-spaces-plan-2026-2030/

Key Findings of the Parks & Trails Survey

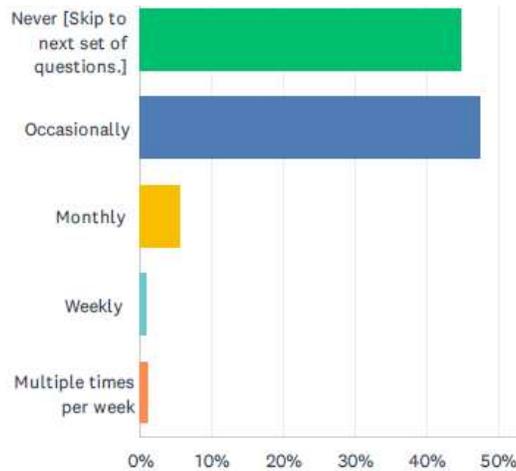
Q1. Wood County is considering renaming CERA Park. Please select one of the following options:

Answered: 550 Skipped: 34



Q2. How often do you use CERA Park or Campground?

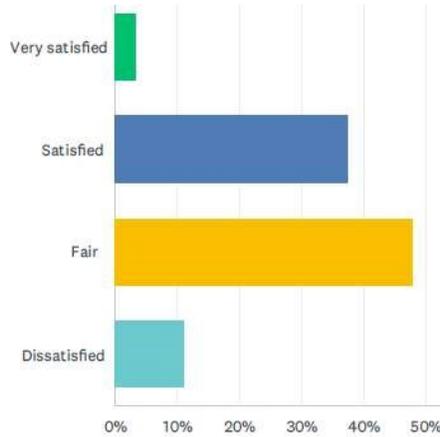
Answered: 584 Skipped: 0



Campground questions follow these general questions...

Q3. Rate your overall satisfaction with CERA Park:

Answered: 296 Skipped: 288



Q4. Rate how strongly you would like to keep or improve the following amenities at CERA Park: (Not the campground area.):

Answered: 294 Skipped: 290

	1 (LOW PRIORITY)	2	3	4	5 (HIGH PRIORITY)	TOTAL
Boat docks (Boat launch will remain.)	9.22% 27	10.24% 30	19.45% 57	22.53% 66	38.57% 113	293
Shelterhouses (small & large)	3.08% 9	6.16% 18	26.37% 77	24.66% 72	39.73% 116	292
Mini Golf course	10.62% 31	7.19% 21	23.97% 70	26.71% 78	31.51% 92	292
Volleyball courts	18.56% 54	18.90% 55	30.24% 88	21.99% 64	10.31% 30	291
Basketball courts	18.97% 55	16.90% 49	33.45% 97	18.97% 55	11.72% 34	290
Ball Diamond	19.31% 56	17.59% 51	33.10% 96	17.93% 52	12.07% 35	290

Q5. No need for swimming option at CERA Park.

Answered: 290 Skipped: 294



Q6. Develop a Splash Pad at CERA Park

Answered: 283 Skipped: 301



Q7. Create a beach on Wisconsin River at CERA Park. (Area is not in main river channel.)

Answered: 290 Skipped: 294



Q8. Build a swimming pond (not concrete) at CERA Park that looks more natural with a sand beach. (NOT on the Wisconsin River.)

Answered: 293 Skipped: 291

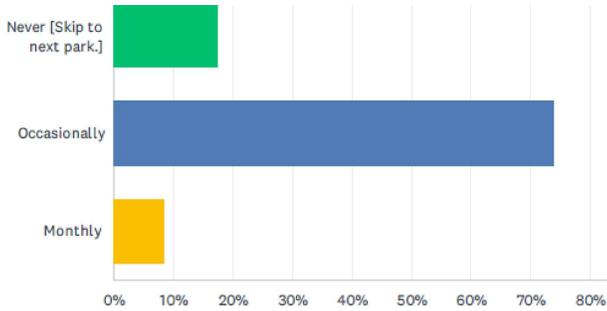


Q9 (Optional) Any other comments about CERA Park?

Note: 66 respondents made comments.

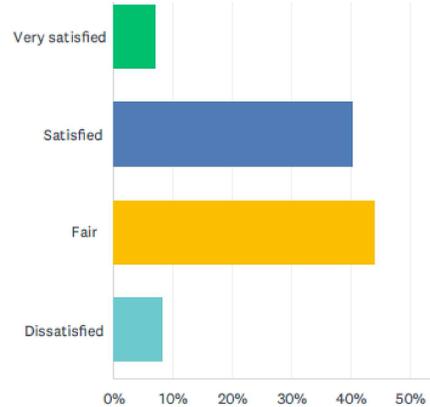
Q10. How often do you use CERA Park Campground?

Answered: 296 Skipped: 288



Q11. Rate your overall satisfaction with CERA Park Campground:

Answered: 229 Skipped: 355



Q12. For your most recent visit to CERA Park Campground, how many nights did you camp?

Answered: 213 Skipped: 371

- 1 night 12 responses
- 2 nights 97 responses
- 3 nights 57 responses
- 4 nights 13 responses
- 5-6 nights 10 responses
- 7 or more nights 14 responses

Q13. How many times a year do you camp at CERA Park Campground?

Answered: 200 Skipped: 371

- Once (81 responses)
- Twice (49 responses)
- 3 times (40 responses)
- 4 times (11 responses)
- 5 times (8 responses)
- More than 5 times (6 response)

Q14. Rate your satisfaction with the following amenities at CERA Park Campground:

Answered: 218 Skipped: 366

	NOT APPLICABLE / UNSURE.	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Picnic Tables & Fire Rings at campsites	2.30% 5	7.83% 17	40.09% 87	42.40% 92	7.37% 16	217
Wilderness Camping Area	40.28% 87	7.41% 16	25.93% 56	23.61% 51	2.78% 6	216
Restrooms & Showers	5.56% 12	40.74% 88	38.89% 84	14.35% 31	0.46% 1	216
Dump Station	20.19% 43	6.57% 14	43.66% 93	27.70% 59	1.88% 4	213
Playground	8.80% 19	16.67% 36	41.67% 90	28.70% 62	4.17% 9	216
Firewood availability	21.86% 47	13.02% 28	39.53% 85	21.40% 46	4.19% 9	215
Reservation Process	9.86% 21	14.08% 30	36.62% 78	34.27% 73	5.16% 11	213
Campsite fees	6.51% 14	18.14% 39	48.37% 104	22.79% 49	4.19% 9	215
Customer Service	14.69% 31	22.75% 48	39.81% 84	18.96% 40	3.79% 8	211

Q15. (Optional) Any other comments about CERA Park Campground?

Note: 52 respondents made comments.

Q16. Which recreational activities did you participate in during 2024?

Answered: 492 Skipped: 92

1. Walking / Hiking 80% of responses
2. Swimming 54% of responses
3. Events / Festivals / Fairs 54% of responses
4. Fishing 53% of responses
5. Camping (RV) 46% of responses
6. Boating 45% of responses

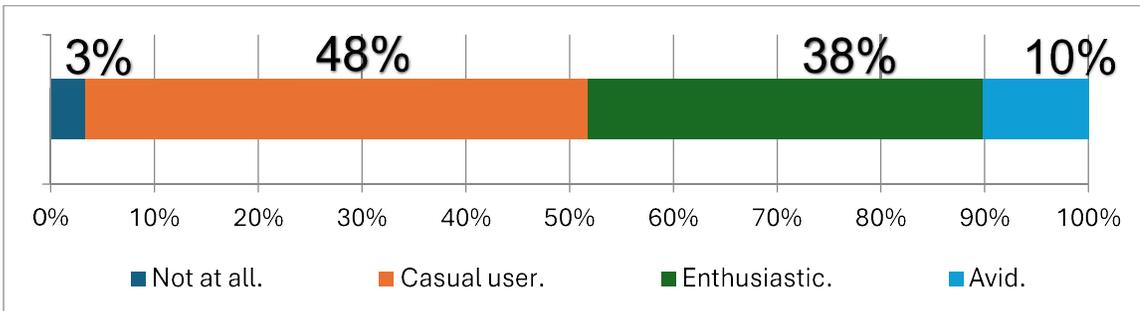
Q17. What potential outdoor recreational opportunities should be developed in Wood County?

Answered: 152 Skipped: 432

- 1. Walking / Hiking trails** **42 responses**
- 2. Bicycling trails** **26 total responses**
- 3. Pickleball** **16 responses**
- 4. ATV/UTV routes/trails** **16 responses**
- 5. Swimming / beach access** **16 responses**

Q18. What type of water enthusiast are you?

Answered: 481 Skipped: 103



Not at all. (I'm not interested in water recreation at all, not even with friends.)

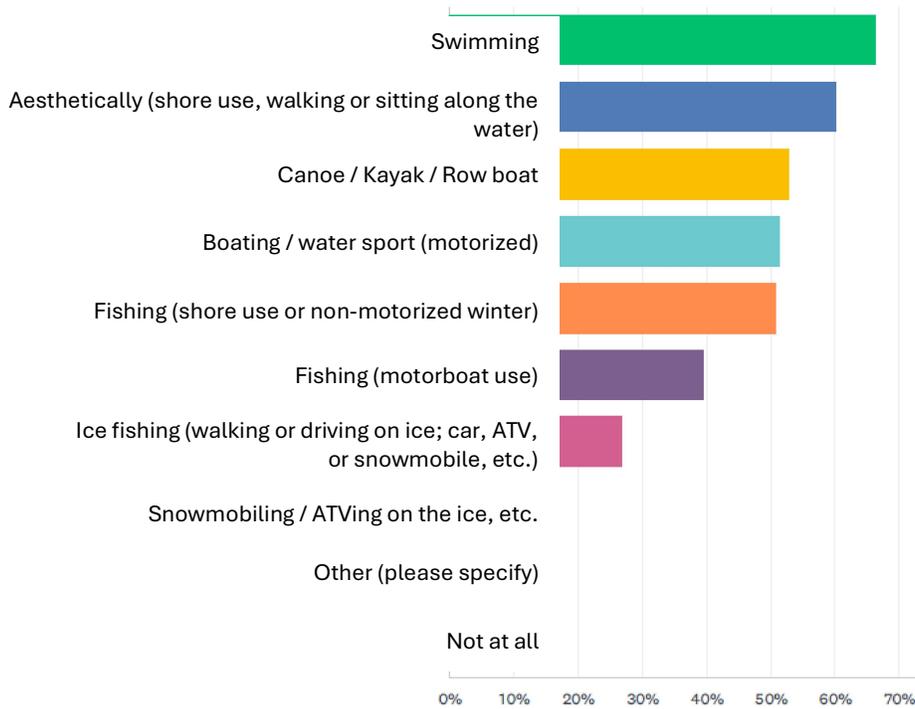
Casual user. (I like to use the water, but only do so occasionally.)

Enthusiastic. (I access or go on the water regularly in summer, and I might occasionally access the ice in winter.)

Avid. (I am always on the water or ice every chance I get.)

Q19. How do you use the water?

(Choose all that apply.) Answered: 479 Skipped: 105



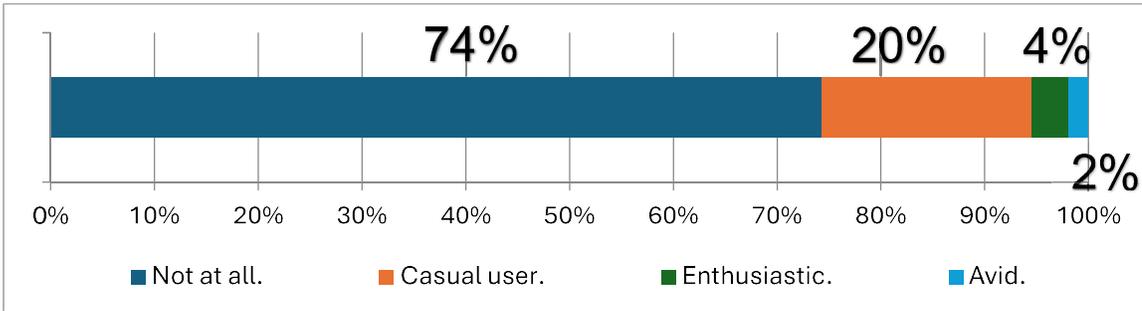
Q20. What improvements may be needed to public boat landings or water access points in Wood County? Answered: 80 Skipped: 504

Note: 80 respondents made comments.



(Word Cloud – The larger the word the more mentions)

Q21. What type of snowmobile enthusiast are you? Answered: 475 Skipped: 109



Not at all. (I’m not interested in snowmobiling at all, not even with friends.)

Casual user. (I like snowmobiling for fun, but **only** do so occasionally, **OR only** on my own land.)

Enthusiastic. (I access or go on snowmobile routes and trails regularly.)

Avid. (I am always on a snowmobile every chance I get – all season long.)

Q22. How often do you use snowmobile trails in Wood County?

Answered: 451 Skipped: 133

	NEVER	OCCASIONALLY	MONTHLY	WEEKLY	MULTIPLE TIMES PER WEEK	TOTAL
Wood County Snowmobile Trails	80.71% 364	15.30% 69	0.67% 3	1.33% 6	2.00% 9	451

Q23. Rate your overall satisfaction with the snowmobile trails in Wood County:

Answered: 445 Skipped: 139

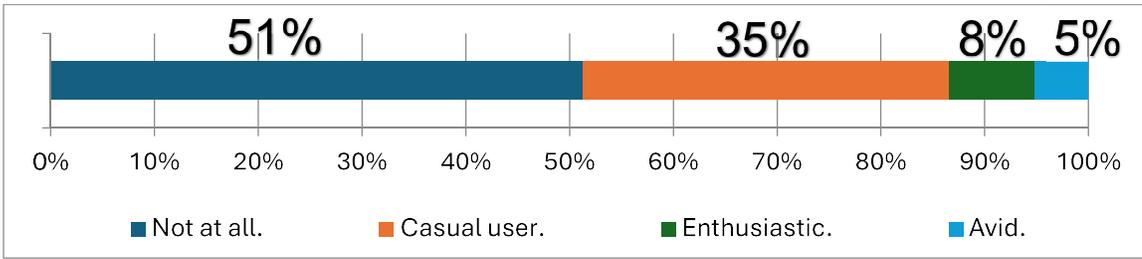
	NOT APPLICABLE (I DO NOT USE THIS.)	VERY SATISFIED	GOOD	FAIR	DISSATISFIED	TOTAL
Wood County Snowmobile Trails	81.35% 362	4.27% 19	8.99% 40	4.49% 20	0.90% 4	445

Q24. Any comments about snowmobile trails in Wood County?

Note: 36 respondents commented about snowmobile trails.

Q25. What type of motorized vehicle (ATV/UTV/Off-Highway Motorcycle) enthusiast are you?

Answered: 468 Skipped: 116



Not at all. (I'm not interested in motorized recreation at all, not even for recreation.)

Casual user. (I like using motorized vehicles for fun, but **only** do so occasionally, **OR only** on my own land.)

Enthusiastic. (I access or go on motorized routes and trails regularly in summer, and I might occasionally access the ice in winter.)

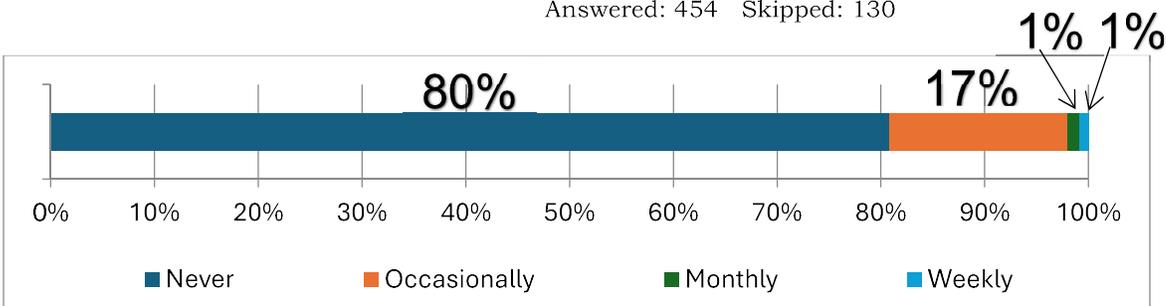
Avid. (I am always on a motorized vehicle every chance I get – all year long.)

Q26. Any comments about motorized sport trails in Wood County?

Note: 54 respondents commented about motorized sport trails.

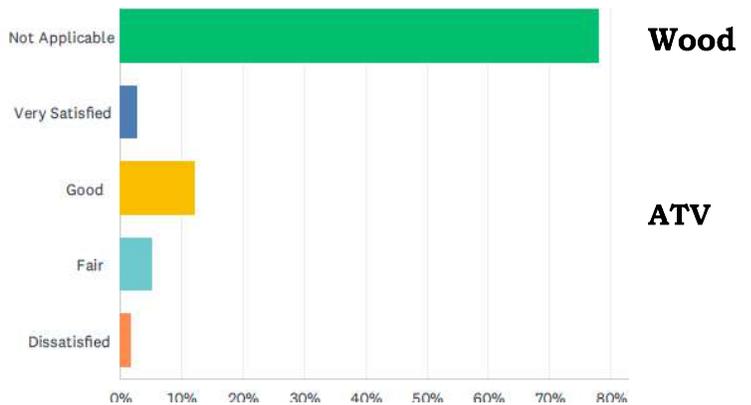
Q27. How often do you use the Wood County ATV Intensive Use Area?

Answered: 454 Skipped: 130



Q28. Rate your overall satisfaction with County ATV Intensive Use Area:

Answered: 446 Skipped: 138

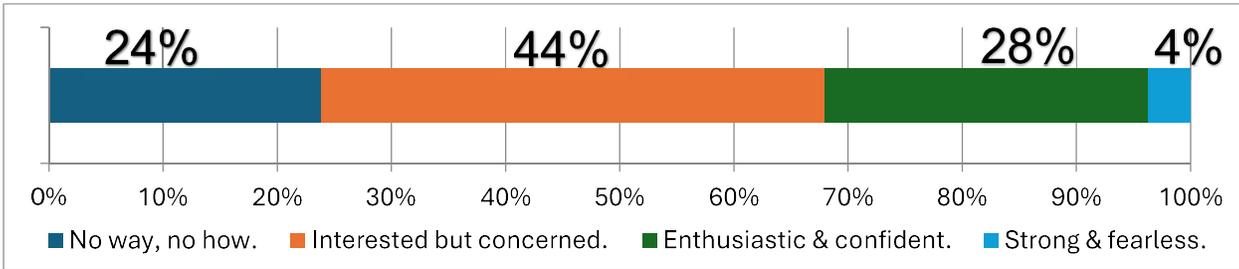


Q29. Any comments about Wood County Intensive Use Area?

Note: 26 respondents commented about snowmobile trails.

Q30. What type of bicyclist are you?

Answered: 462 Skipped: 122



No way, no how. (I’m not interested in biking at all, not even for recreation.)

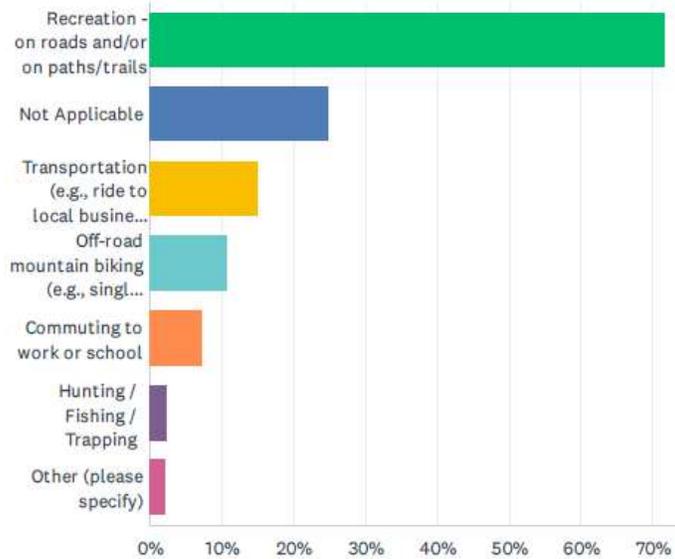
Interested but concerned. (I like riding, but don’t do it regularly. I’m generally concerned that my route is not safe to ride, so I don’t ride often. I definitely do not ride when the weather is bad.)

Enthusiastic and confident. (I feel comfortable sharing the road with motor vehicles, but I prefer to ride on separate facilities like bike lanes. I may or may not ride in inclement weather.)

Strong and fearless. (I am confident in my abilities and will ride regardless of roadway conditions, amount of traffic, or inclement weather.)

Q31. What are you using your bicycle for?

Answered: 453 Skipped: 131

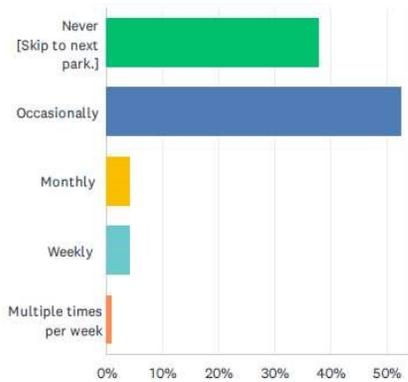


Q32. Any comments about bicycling in Wood County?

Note: 92 respondents commented about bicycling in Wood County.

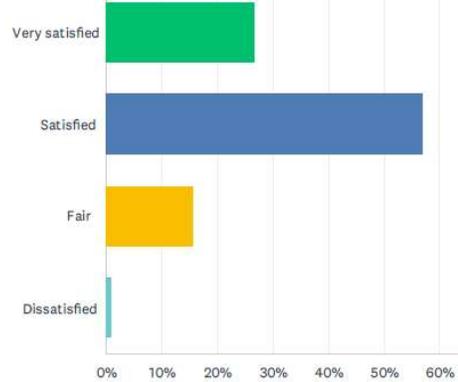
Q33. How often do you use Powers Bluff Park?

Answered: 213 Skipped: 371



Q34. Rate your overall satisfaction with Powers Bluff Park:

Answered: 128 Skipped: 456



Q35. For your most recent visit, please rate the following amenities at Powers Bluff Park:

Answered: 123 Skipped: 461

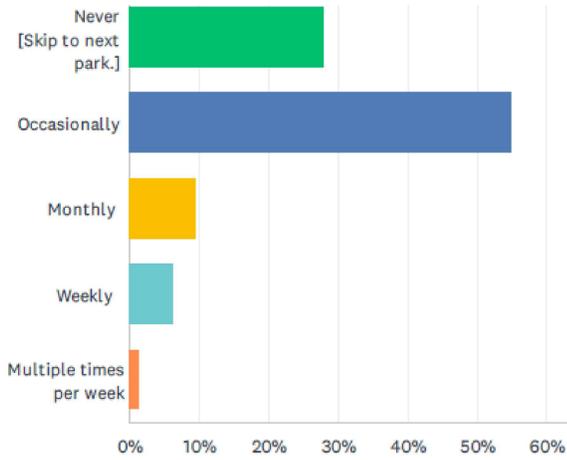
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Snow tubing hill	38.60% 44	0.00% 0	14.04% 16	30.70% 35	16.67% 19	114
Downhill skiing	72.32% 81	4.46% 5	15.18% 17	6.25% 7	1.79% 2	112
Cross-country skiing trail	73.21% 82	2.68% 3	6.25% 7	13.39% 15	4.46% 5	112
Multi-Use Trail	33.33% 39	1.71% 2	17.09% 20	31.62% 37	16.24% 19	117
Single Track Bike Trail	64.86% 72	1.80% 2	11.71% 13	9.91% 11	11.71% 13	111
Shelter Building	23.28% 27	0.00% 0	27.59% 32	32.76% 38	16.38% 19	116

Q36. Any other comments about Powers Bluff Park?

Note: 37 respondents commented about Powers Bluff Park.

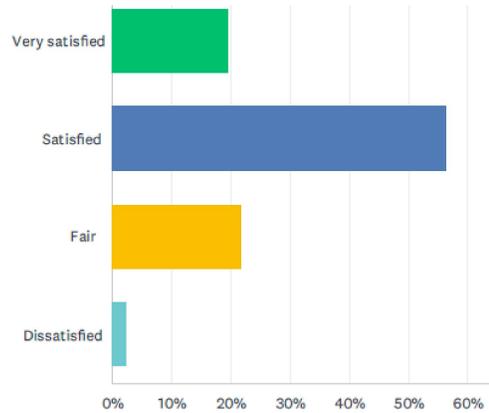
Q37. How often do you use Nepco Lake Park?

Answered: 240 Skipped: 344



Q38. Rate your overall satisfaction with Nepco Lake Park:

Answered: 174 Skipped: 410



Q39. For your most recent visit, please rate the following amenities at Nepco Lake Park:

Answered: 170 Skipped: 414

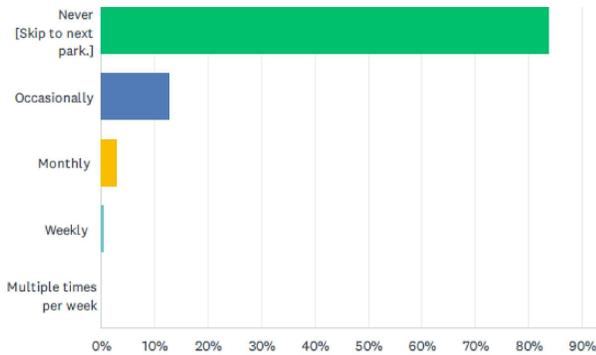
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Boat Launch	38.99% 62	5.03% 8	22.01% 35	26.42% 42	7.55% 12	159
Beach, Restroom, & Changing Facilities	22.01% 35	10.69% 17	31.45% 50	28.30% 45	7.55% 12	159
Playground Equipment	30.32% 47	8.39% 13	34.19% 53	21.29% 33	5.81% 9	155
Multi-Use Trail	33.97% 53	5.13% 8	14.74% 23	36.54% 57	9.62% 15	156
Single Track Trail	47.02% 71	5.30% 8	15.23% 23	28.48% 43	3.97% 6	151
Enclosed Shelter	14.72% 24	1.23% 2	15.34% 25	27.61% 45	41.10% 67	163

Q40. Any other comments about Nepco Lake Park?

Note: 37 respondents commented about Jordan Park.

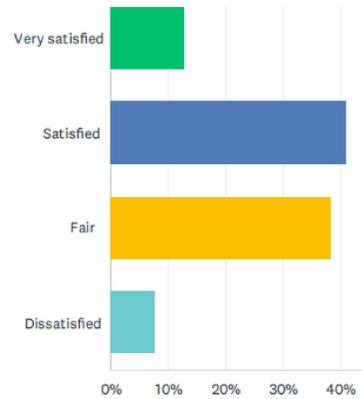
Q41. How often do you use Richfield 360 County Forest?

Answered: 241 Skipped: 343



Q42. Rate your overall satisfaction with Richfield 360 County Forest:

Answered: 39 Skipped: 545



Q43. Rate the following amenities at Richfield 360 County Forest:

Answered: 38 Skipped: 546

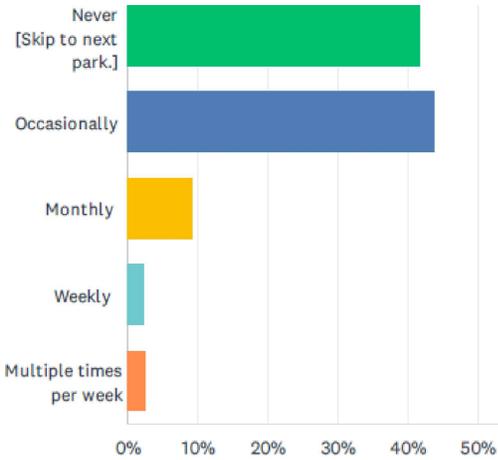
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Primitive Camping	45.95% 17	13.51% 5	16.22% 6	16.22% 6	8.11% 3	37
Trailhead & Multi-Use Trail	11.11% 4	11.11% 4	33.33% 12	33.33% 12	11.11% 4	36
Cross-Country Skiing	55.26% 21	5.26% 2	7.89% 3	23.68% 9	7.89% 3	38
Grounds maintenance	5.41% 2	16.22% 6	35.14% 13	32.43% 12	10.81% 4	37
Signage and maps on/for the property	5.41% 2	27.03% 10	27.03% 10	29.73% 11	10.81% 4	37
County employee customer service	47.22% 17	8.33% 3	11.11% 4	13.89% 5	19.44% 7	36

Q44. Any other comments about Richfield 360 County Forest?

Note: 10 respondents commented about Richfield 360 County Forest.

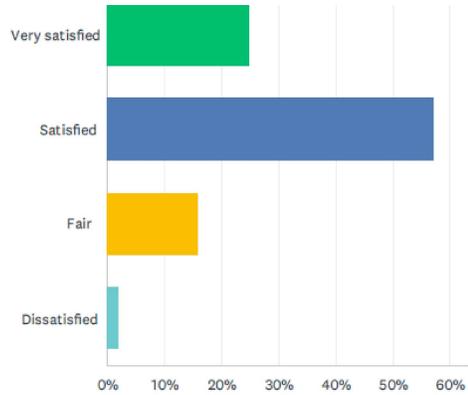
Q45. How often do you use North Park or Campground?

Answered: 266 Skipped: 318



Q46. Rate your overall satisfaction with North Park:

Answered: 152 Skipped: 432



Q47. For your most recent visit, please rate the following amenities at North Park:

Answered: 147 Skipped: 437

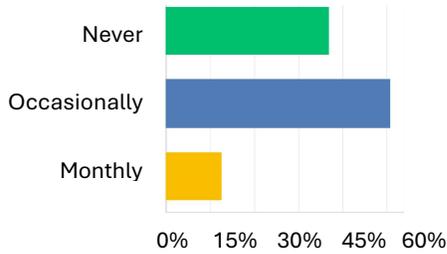
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Beach	33.10% 48	18.62% 27	26.21% 38	16.55% 24	5.52% 8	145
Enclosed Shelter	32.41% 47	2.07% 3	15.86% 23	35.86% 52	13.79% 20	145
Playgrounds and Restrooms	8.90% 13	6.16% 9	26.03% 38	39.04% 57	19.86% 29	146
Disk Golf Course	53.74% 79	1.36% 2	8.16% 12	24.49% 36	12.24% 18	147
Signage and maps on/for the property	16.44% 24	2.74% 4	18.49% 27	42.47% 62	19.86% 29	146

Q48. Any other comments about North Park?

Note: 37 respondents commented about North Park.

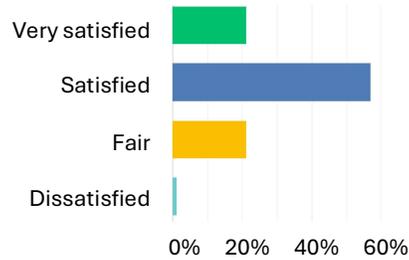
Q49. How often do you use North Park Campground?

Answered: 152 Skipped: 432



Q50. Rate your overall satisfaction with North Park Campground:

Answered: 95 Skipped: 489



Q51. For your most recent visit to North Park Campground, how many nights did you camp?

Answered: 79 Skipped: 505

- 1 night (7 responses)
- 2 nights (35 responses)
- 4 or more nights (17 responses)

Q52. How many times a year do you camp at North Park Campground?

Answered: 81 Skipped: 503

- Once (43 responses)
- 2-4 times (26 responses)
- 5 or more times (6 responses)

Q53. Rate your satisfaction with the following amenities at North Park Campground:

Answered: 91 Skipped: 493

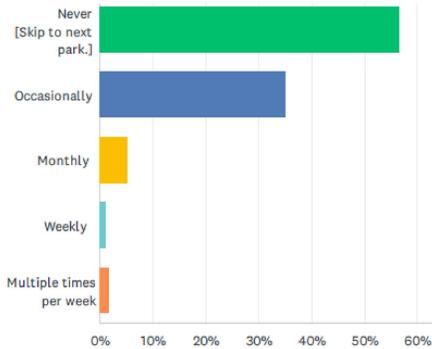
	NOT APPLICABLE / UNSURE.	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Campsites	5.49% 5	3.30% 3	25.27% 23	45.05% 41	20.88% 19	91
Group Campsite	51.65% 47	1.10% 1	16.48% 15	21.98% 20	8.79% 8	91
Dump Station	24.44% 22	2.22% 2	16.67% 15	40.00% 36	16.67% 15	90
Picnic tables & fire rings at campsites	4.44% 4	3.33% 3	24.44% 22	50.00% 45	17.78% 16	90
Firewood availability	12.22% 11	3.33% 3	15.56% 14	44.44% 40	24.44% 22	90
Playground	18.89% 17	2.22% 2	18.89% 17	41.11% 37	18.89% 17	90
Reservation process	5.68% 5	4.55% 4	27.27% 24	38.64% 34	23.86% 21	88
Campsite fees	4.49% 4	5.62% 5	23.60% 21	51.69% 46	14.61% 13	89
Customer Service	7.87% 7	5.62% 5	22.47% 20	41.57% 37	22.47% 20	89

Q54. Any other comments about North Park Campground?

Note: 19 respondents commented about North Park Campground.

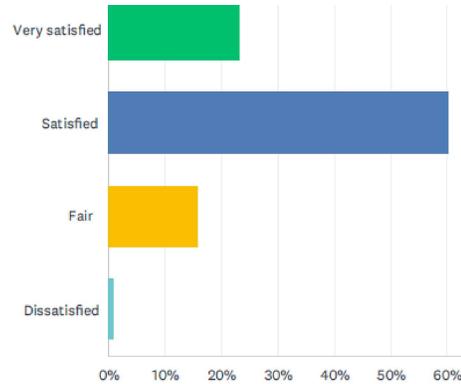
Q55. How often do you use Dexter Park or Campground?

Answered: 281 Skipped: 303



Q56. Rate your overall satisfaction with Dexter Park:

Answered: 121 Skipped: 463



Q57. For your most recent visit, please rate the following amenities at Dexter Park:

Answered: 118 Skipped: 466

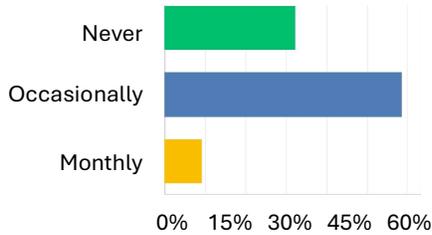
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Beach	22.41% 26	5.17% 6	25.86% 30	39.66% 46	6.90% 8	116
Enclosed Shelter	53.85% 63	1.71% 2	12.82% 15	22.22% 26	9.40% 11	117
Boat Landings	46.61% 55	0.85% 1	15.25% 18	32.20% 38	5.08% 6	118
Playground	36.21% 42	2.59% 3	18.97% 22	29.31% 34	12.93% 15	116
Restrooms	13.79% 16	3.45% 4	23.28% 27	40.52% 47	18.97% 22	116
Signage and maps on/for the property	9.65% 11	3.51% 4	19.30% 22	51.75% 59	15.79% 18	114

Q58. Any other comments about Dexter Park?

Note: 21 respondents commented about Dexter Park.

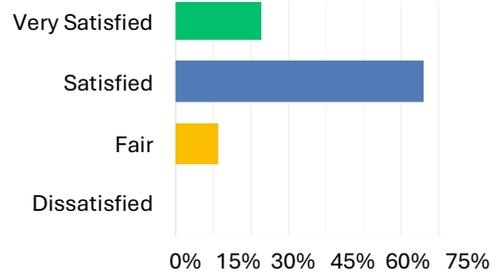
Q59. How often do you use Dexter Park Campground?

Answered: 121 Skipped: 463



Q60. Rate your overall satisfaction with Dexter Park Campground:

Answered: 79 Skipped: 505



Q61. For your most recent visit to Dexter Park Campground, how many nights did you camp?

Answered: 69 Skipped: 515

- 1 night (3 responses)
- 2 nights (26 responses)
- 3 nights (20 responses)
- 4 or more nights (16 responses)

Q62. How many times a year do you camp at Dexter Park Campground?

Answered: 68 Skipped: 516

- Once (38 responses)
- Twice (15 responses)
- 3 or more times (12 responses)

Q63. Rate your satisfaction with the following amenities at Dexter Park Campground:

Answered: 75 Skipped: 509

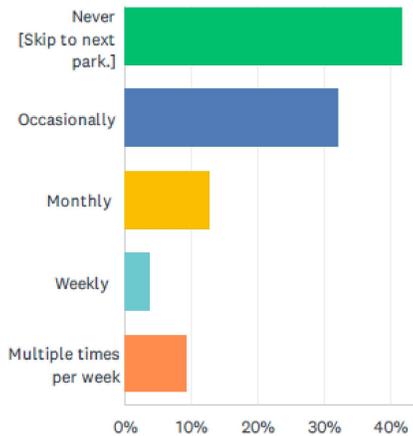
	NOT APPLICABLE / UNSURE.	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Campsites	2.67% 2	2.67% 2	21.33% 16	46.67% 35	26.67% 20	75
Group Campsites	64.86% 48	1.35% 1	8.11% 6	17.57% 13	8.11% 6	74
ATV Camping Area	75.68% 56	1.35% 1	6.76% 5	9.46% 7	6.76% 5	74
Dump Station	24.66% 18	0.00% 0	15.07% 11	46.58% 34	13.70% 10	73
Picnic Tables & Fire Rings at campsites	2.78% 2	1.39% 1	23.61% 17	50.00% 36	22.22% 16	72
Restroom & Shower Facilities	1.37% 1	4.11% 3	21.92% 16	43.84% 32	28.77% 21	73
Playground	26.03% 19	1.37% 1	16.44% 12	39.73% 29	16.44% 12	73
Firewood Availability	6.85% 5	2.74% 2	10.96% 8	54.79% 40	24.66% 18	73
Reservation Process	2.74% 2	5.48% 4	13.70% 10	53.42% 39	24.66% 18	73
Campsite Fees	2.74% 2	5.48% 4	24.66% 18	47.95% 35	19.18% 14	73
Customer Service	18.06% 13	2.78% 2	11.11% 8	44.44% 32	23.61% 17	72

Q64. Any other comments about Dexter Park Campground?

Note: 12 respondents commented about Dexter Park Campground.

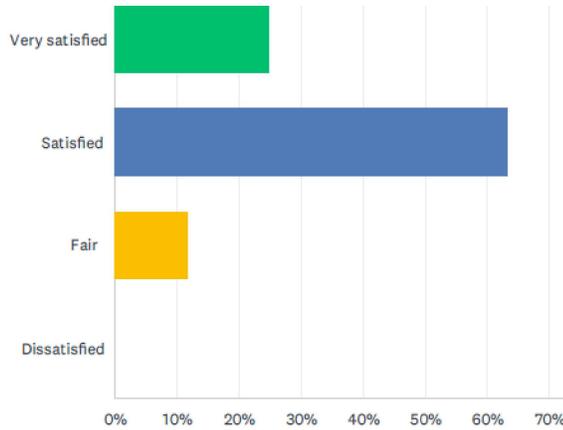
Q65. How often do you use South Park or Campground?

Answered: 311 Skipped: 273



Q66. Rate your overall satisfaction with South Park:

Answered: 180 Skipped: 404



Q67. For your most recent visit to South Park, please rate the following amenities:

Answered: 179 Skipped: 405

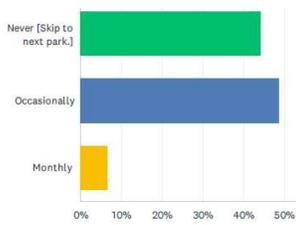
	NOT APPLICABLE / UNSURE	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Beaches	9.71% 17	3.43% 6	21.71% 38	50.86% 89	14.29% 25	175
Boat Launch	34.66% 61	1.14% 2	11.93% 21	39.77% 70	12.50% 22	176
Playground	23.98% 41	6.43% 11	31.58% 54	31.58% 54	6.43% 11	171
Disk Golf course	59.41% 101	0.00% 0	8.24% 14	24.71% 42	7.65% 13	170
Shelters and Restroom maintenance	8.47% 15	4.52% 8	22.60% 40	42.94% 76	21.47% 38	177
Customer Service	48.52% 82	2.37% 4	12.43% 21	26.04% 44	10.65% 18	169

Q68. Any other comments about South Park?

Note: 50 respondents commented about South Park.

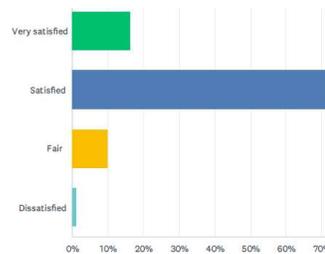
Q69. How often do you use South Park Campground?

Answered: 180 Skipped: 404



Q70. Rate your overall satisfaction with South Park Campground:

Answered: 99 Skipped: 485



Q71. For your most recent visit to South Park Campground, how many nights did you camp?

Answered: 83 Skipped: 501

- 1 night (6 responses)
- 2 nights (29 responses)
- 3 nights (23 responses)
- 4 or more nights (11 responses)

Q72. How many times a year do you camp at South Park Campground?

Answered: 83 Skipped: 501

- Once (41 responses)
- Twice (15 responses)
- 3 or more times (11 responses)

Q73. Rate your satisfaction with the following amenities at South Park Campground:

Answered: 92 Skipped: 492

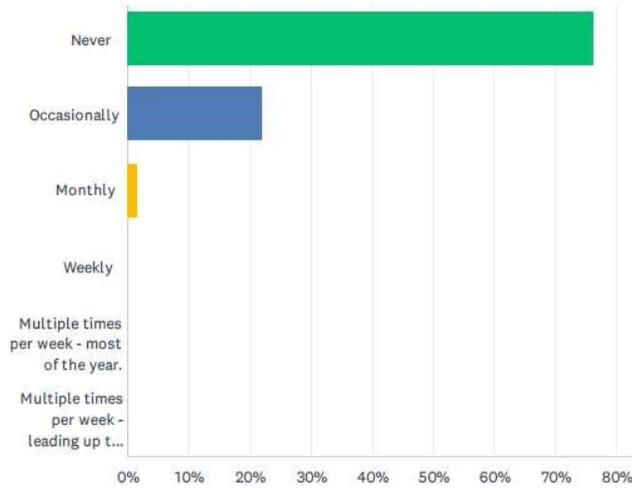
	NOT APPLICABLE / UNSURE.	POOR	FAIR	GOOD	VERY GOOD	TOTAL
Picnic Tables & Fire Rings at campsites	3.26% 3	3.26% 3	25.00% 23	54.35% 50	14.13% 13	92
Restrooms & Showers	3.26% 3	5.43% 5	32.61% 30	45.65% 42	13.04% 12	92
Playground	20.22% 18	6.74% 6	30.34% 27	38.20% 34	4.49% 4	89
Firewood availability	5.56% 5	5.56% 5	11.11% 10	53.33% 48	24.44% 22	90
Reservation Process	7.69% 7	3.30% 3	16.48% 15	52.75% 48	19.78% 18	91
Campsite fees	5.49% 5	2.20% 2	29.67% 27	48.35% 44	14.29% 13	91
Customer Service	15.73% 14	4.49% 4	21.35% 19	42.70% 38	15.73% 14	89

Q74. Any other comments about South Park Campground?

Note: 14 respondents commented about South Park Campground.

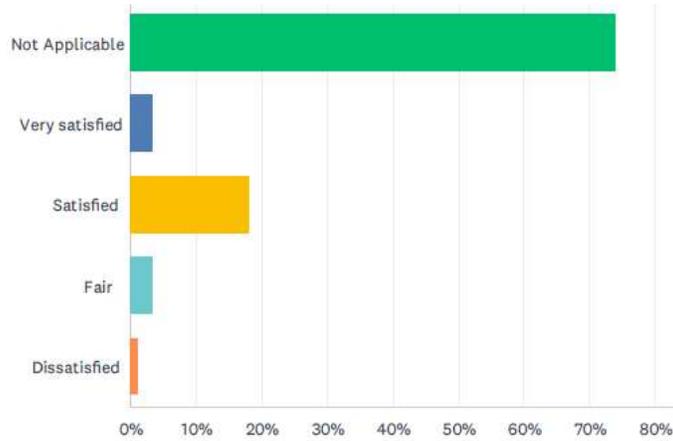
Q75. How often do you use Wood County Rifle Range?

Answered: 315 Skipped: 269



Q76. Rate your overall satisfaction with Wood County Rifle Range:

Answered: 293 Skipped: 291



Q77. Any other comments about Wood County Rifle Range?

Note: 12 respondents commented about Wood County Rifle Range.

For the full survey results (153 pages) and written comments go online here:
ncwrpc.org/wood-county-parks-recreation-and-open-spaces-plan-2026-2030/

Chapter 6: GOALS & OBJECTIVES

The development of an efficient outdoor recreation plan depends upon establishing specific recreation and open-space goals and objectives from public participation and Committee revision and refinement. These goals and objectives are meant to guide County and local officials as they work towards providing a recreation system to meet the needs of Wood County’s residents and visitors to the area.

Wood County Parks and Forestry Department’s

Vision:

To develop, maintain, and operate facilities, resources, and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

Goal 1 – Provide and maintain a high-quality recreation system that is available to ALL Wood County residents and visitors.

Objectives

1. Ensure that outdoor recreation facilities serve people of all ages and physical abilities.
2. Encourage municipal cooperation and communication to reduce redundancy and duplication of recreation facilities and services.
3. Upgrade existing facilities and design future improvements so they are accessible to the greatest extent possible per the Americans with Disabilities Act and the U.S. Consumer Product Safety Commission guidelines.
4. Protect the County's open space and recreational resources from visual blight and loss of environmental quality. ~~through the use of signing and maintenance.~~
- ~~5. Ensure outdoor recreation opportunities are reflective of the needs and desires identified in the outdoor recreation community survey.~~
- ~~6. Ensure improvements to the recreation system are within the maintenance and financial capabilities of the County.~~

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2025**

April Revenue - May HIRC

BUDGETED REVENUES 2025	46721	FEES	YTD REVENUE	YTD REVENUE	APR REV	APR REV	ACTUAL REV
	SOURCE		2025	2024	2025	2024	2024
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$109,966.81	\$ 106,790.68	\$27,430.30	\$ 25,911.06	\$ 559,084.56
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 39,888.11
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$0.00	\$ -	\$0.00	\$ -	\$ 7,887.62
\$ 3,900.00	Non-Camper Dump Station	\$20	\$0.00	\$ -	\$0.00	\$ -	\$ 2,905.41
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 99.87
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 802.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$20,185.14	\$ 22,152.55	\$3,942.83	\$ 3,169.88	\$ 62,254.51
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$4,874.39	\$ 3,922.81	\$777.92	\$ 686.42	\$ 12,862.13
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$966.82	\$ -	\$0.00	\$ -	\$ 450.24
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$13,797.44	\$ 1,729.54	\$0.00	\$ -	\$ 1,824.33
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$909.09	\$ 2,015.47	(\$55.47)	\$ 336.18	\$ 4,936.78
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$358.87	\$ 800.78	\$215.07	\$ 453.00	\$ 4,677.66
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$1,630.70	\$ 3,621.36	\$1,348.70	\$ 2,299.63	\$ 24,755.49
\$ 17,000.00	Miscellaneous		\$682.29	\$ 2,528.37	\$0.00	\$ 575.00	\$ 19,360.22
\$ 8,800.00	Gift Certificates	Gift Certificates	\$0.00	\$ -	\$0.00	\$ -	\$ 9,035.75
\$ 850,000.00			\$153,371.55	\$143,561.56	\$33,659.35	\$33,431.17	\$ 750,825.53
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$187,572.74	\$ 284,397.74	\$23,942.65	\$ 13,116.90	\$ 377,740.88
\$ 1,250,000.00		TOTAL REVENUE:	\$340,944.29	\$427,959.30	\$57,602.00	\$46,548.07	\$1,128,566.41

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

April 2025 Revenue (May HIRC)

Budget Year 2025

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	MIDWEST HW	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2025		\$0.00	\$0.00	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2025		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2025	\$11,728.92	\$103,155.10	\$101,704.88	-\$1,450.22
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025	\$13,547.37	\$110,779.73	\$110,779.73	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$7,418.12	\$7,418.12	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026	\$730.62	\$11,113.43	\$11,113.43	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
830	5-25	KOERNER	\$1,215.00	2/28/2025	2/28/2026	\$586.37	\$952.52	\$586.37	-\$366.15
755		FIREWOOD				\$9.66	\$69.66	\$69.66	
Payments Received This Month:						\$26,602.94	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	(1,816.37)
						\$ RECEIVED CURRENT MONTH			
2024 Budgeted Total Revenues						\$400,000	Jobs Finished		
2025 Total County Forestry Revenues this month (90%)						\$23,942.65	Jobs Started		
2025 Total Township Revenues this month (10%):						\$2,660.29	Jobs Continuing/Reactivated		
2025 TOTAL NET FORESTRY REVENUE TO DATE:						\$187,572.74	Jobs Gone Inactive		

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, May 5, 2025
TIME: 9:00 a.m.
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Van Tassel presented a resolution to transfer funds from the Jail contingency to finance the demolition of county owned property adjacent to the courthouse. Motion by Hamilton/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. The next meeting will be held on Monday, June 2nd at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:52 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

April 2025

1. Staff continue to work on multiple items related to the Law Enforcement Center occupancy. These include computer and printer migrations, phone configuration and configuring backup systems. IT related assets were inventoried and cleared out of the old jail. Staff have worked with electrical contractors to ensure there is no critical wiring running to junction points in the old jail.
2. Multicast has been configured throughout the new Law Enforcement Center. The Communications department will be using multicast to broadcast the public safety radio system to specific speakers in the Sheriff's department to help ensure deputies are able to hear radio communications even if they do not have their radio on them. This will also allow Wood County IT, Safety, and Courthouse Security to configure paging through overhead speakers and phones throughout the new building.
3. Preparation for Parks staff occupation at CERA park has begun. A new network connection will be installed and hardware is being procured.
4. AI usage guidelines have been outlined and terms of usage agreement forms made available. Users can now request AI access. AI general access is blocked.
5. Three security incidents were detected in March. Each one of them was triaged, remediated and devices thoroughly cleaned before being returned to the user.
6. Employees submitted 195 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. These emails were then removed from all Wood County mailboxes and blocks were put in place to disallow further delivery attempts.
7. Completed implementation of Everbridge, mass communication software, for Norwood and Edgewater. This replaces Singlewire Fusion at these locations. Training meetings were held with Edgewater and Norwood staff. An Everbridge mobile app training video was also created.
8. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system. An RFI, request for information, was sent out with a submission deadline of May 16th at 4pm.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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9. Completed bug fixes related to write-in vote displays on the Election Results website.
 10. Sheriff's Department Body Camera and Squad Dash Camera (Arbitrator) systems licenses expired. IT staff worked with the vendor to obtain a temporary license and uninstall/reinstall software on the server so that this system was functioning properly again. The Sheriff's Department staff is working to obtain a permanent license before this one expires on 05/31/2025.
 11. Network staff continue to work with the Communications Department on the radio upgrade project. Initial testing of the radios on the new network has been successful. Time is being scheduled with the vendor for installation.
 12. Met with dispatch manager to review plans for the arrival of the new desks for the dispatch center. This will require the addition of 24 network cables along with relocation of an additional 36 network cables. This desk replacement project will require IT's assistance in moving the PC's and phones to ensure dispatch operations are not impacted.
 13. Assisting Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. This project includes updating end-user computing devices for staff and trustees.
 14. Continued software development work on the Planning & Zoning Permits system to implement an improved public search available on the website.
 15. Continue the process of migrating virtual servers. The remaining servers need to be migrated during off hours as they are large and take a long period of time to transfer or have an impact on operations.
 16. Transitioned Non-Metallic Mining and the Emergency Management Building Number Identification (BNI) In house system from using the old Property Tax system database to the new hosted database.
 17. Planning continues for an upgrade to CIS Computer Aided Dispatch (CAD) software. This upgrade is necessary before other Dispatch project request work can begin.
 18. Working with Dispatch on Total Response and Eventide software requests. This software will replace current solutions used in Dispatch.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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19. Staff continue to work with Southern Health Partners (SHP), CIS, Criminal Justice and Jail staff to implement an Electronic Medical Record (EMR) for the jail. The hosted server is being built and the interface between EMR and CIS is being configured. IT is working with Criminal Justice staff on the hardware needs and budget restraints. The hardware has been ordered and training is being scheduled.
 20. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and payroll.
 21. Staff continue the review of the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, and One Drive and work to migrate email servers to Exchange Online. The email migration process is working. Staff are now reviewing plans for backup and email encryption for the new environment.
 22. Completed review of proposals for an enhancement of County court rooms A/V system. This will improve reliability for in room and video conference communication. A room to house the new equipment has been located. The wiring project parameters have been expanded as we review the new project needs for a recent request by the new district attorney who wants to implement a paperless system as soon as possible. The vendor is scheduled to begin running cable the first week of May.
 23. Continue project to replace and/or upgrade Winscribe for Human Services.
 24. System\code improvement for the in-house Planning & Zoning permitting system continues.
 25. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system complete. Account work for new backup procedures for Claims Management continues.
 26. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. The onsite database, web and application servers that were migrated have been decommissioned and new connections configured for existing systems that use tax data.
 28. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 29. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system
 30. Implementation is complete meeting the latest CMS (Centers for Medicare and Medicaid) reporting requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting began January 1, 2025.
 31. Continued work with WISHIN and Matrix on standing up the CCD and ADT interfaces. T Norwood Admin and IT have accounts for the test environment to verify information that is being sent to WISHIN. Testing has revealed there is a format issue with the CCDs that WISHIN and Matrix are working to correct.
 32. IT staff work to schedule and upgrade various server operating systems and database management systems, and SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 33. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work to update and support new CMS connection requirements for MFA and VPN continues.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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34. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This gives us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
35. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. AVID software upgrade scheduled for late March is complete.
36. The 2025 PC replacement 1st and 2nd quarter orders have been placed and equipment is starting to be received. Placement of the last of the 2024 replacement devices has been scheduled. The remaining devices are for Parks and we anticipate being able to access these locations in May.
37. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). IT staff are following up with staff that did not complete the required 1st quarter security awareness training. Failure to complete the required training will result in losing network account access.
38. For the month of March, 586 helpdesk requests were created, with staff completing 553 tickets and leaving 137 open requests. In addition, there are currently 242 project requests.
39. The Systems Technician vacancy was filled by Dezmond Revord. Dezmond began his employment on April 14th. We currently have one Network Analysts vacancy.



Letter of Comments May 2025

Ongoing Projects and Planning

Jail Project – Building automation system programming and adjustments are ongoing.

Selective demolition is underway on portions of the old jail; substantial demolition will begin in the next couple weeks. The project team has met with departments occupying space adjacent to the demolition in an effort to coordinate the most disruptive work with department activities. Some staff have been relocated temporarily as a safety precaution.

The demolition contractor is making an effort to reduce disruption to Courthouse activity by performing some of their work on weekends.

Courthouse – Work has begun for the heating system replacement. The contractor is working on shutting down the 1950s steam boilers and removing associated piping and equipment, including the steam-to-water heat exchangers, heat circulation pumps, and original pneumatic control system.

Temporary heating and cooling equipment will be used to keep the building as comfortable as possible during the project.

River Block – Materials for the second phase of roof replacement have been ordered; the contractor performing the work is hoping to have cooperative weather this summer and is tentatively scheduled to start this project in June.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Attended PIT, County Board, HHS, and numerous project meetings.

Assisting with project planning and review at Norwood and Edgewater facilities.

CWSF Board of Directors Meeting Minutes

Monday, February 17th, 2025 at 6:30 pm - Fair Office

513 East 17th Street, Marshfield, WI 54449

Roll Call: Dale Christiansen, Gary Bymers, Brad Hamilton, Joyce Karl, Scott Karl, Kara McManus, Sandy Leonhard, Kate Kohl, Dave Lang, Derek Wehrman, Heather Wellach

Not present- Peggy Sue Behselich (on bot note taker), Nick Wayerski

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30 pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None. Correspondence from Corner Stone Community church thanking the CWSF for nominating them for Volunteer Group of the year.

Approval of Minutes: Minutes from January were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Gary Bymers seconded. All approved

Financial Report: Gary Bymers made a motion to approve Financial Report, Brad Hamilton seconded it. All approved.

Executive Report: Friday, April 4th, District meeting in Merrill, Ilan Hill will present at all District meetings

Junior Fair: Will meet this Wednesday. All fair changes are due.

Fair Update: Working on grandstand finalization. Wednesday-Friday grandstand starts at 7:30 pm. Saturday starts at 7:00 pm and Sunday at 3:00 pm. Brett Westgrove, a Nashville recording artist, formerly from Wausau, will be the opening act for Justin Moore. He will finish the evening in the Family Entertainment Tent.

Fair Park Management: Master plan going in front of planning committee, starting with Expo Building new siding and gutters. New building options were discussed.

Topics to be Discussed:

- A. Cranberry Contest: Plan to do this during fair with the Fairest Royalty assisting with this
- B. Address safety concerns from last year's fair. There will be no use of skid steers by fair goers. The only operators and skid steers allowed will be fair personnel/hired help.
- C. Discussion bedding. Gary made a motion to use shavings only for all livestock with allowance for milking cows being a - 6 in height MAX bedding pack. Any violation of this rule will result in a no straw show for all future shows. Brad seconded. All approved.
- D. Moving "on boarding" to March meeting.

E. Scholarship was discussed. Brad Hamilton made a motion to approve the document. Kara McManus seconded it. All approved.

Building and Grounds Committee: Parking consideration will be addressed and discussed at the March meeting

New Business: None

Agenda Items for Next Meeting: Job description, Committee assignments, Ian link – personality test, and Parking

Next Meeting: March 17th at 6:30 pm.

Adjournment: Derek Wehrman made a motion to adjourn the meeting at approximately 8:00 pm. Dave Lang seconded. All approved.

Respectfully,

Heather Wellach

Marshfield Fairgrounds Commission
1:30 PM Thursday, April 17, 2025 Meeting Minutes
Jr. Fair Expo Building

1. CALL TO ORDER:

Meeting was called to order by Tom Buttke at 1:32 p.m. at the Jr. Fair Expo Building.

ROLL CALL:

Present: Commissioners: Tom Buttke; Jen Delis, Jeff Penzkover; Rebecca Spiros; Wayne Schulz

Absent: Brian Varsho;

Also Present: Justin Casperson, Parks and Recreation Director; Dale Christianson, CWSFA Director; Lois TeStrake, City of Marshfield Mayor; Gary Beyers, CWSFA Board, Jordan Munger, City of Marshfield Finance Manager; Heather CWSFA Board,

2. APPROVAL OF MEETING MINUTES: Motion by Schulz, seconded by Penzkover to approve March 20, 2025 meeting minutes; motion carried 5-0.

3. CONFLICT OF INTEREST: None.

4. PUBLIC COMMENT: Jordan Munger stated he was there to represent the City as well as the Hockey Association. He was not there for any specific reason, just want to observe and help if needed.

5. FAIRGROUNDS COMMISSION:

A. Financial Statement: Casperson shared the March bank statement and financial report on expenses. The balance as of January 31, 2025 was \$52,525.44. Motion by Penzkover, seconded by Schulz to approve financial report and place on file; motion carried 5-0.

B. Approval of Bills: None.

C. Long Term Loan:

6. FAIRGROUNDS MANAGEMENT REPORT:

A. Capital Project & Future Development of Fairgrounds: Buttke said that people from Marawood and Ken Heiman visited the Jr. Fair Expo building. They felt the building was worth salvaging. Marawood is getting together a quote for repairs and improvements to the building. Byers questioned why would they want to salvage the building when there is a plan to build a larger expo building with an office to address the needs for both. Spiros said if maintenance is a concern for the other buildings, we have to look at all options before deciding. Christianson said the Expo building needs new siding and rain gutters, which he received an estimate of \$50,000. He recommends waiting to hear back from Marawood on what the cost would be to replace the building with a new one and repairs the to the existing one. Dale would follow-up with Marawood.

B. Expo Building: Motion by Schulz, seconded Penzkover to put out bids for the Expo building siding and rain gutters and bring back for their consideration, motion carried 5-0.

C. Grandstand Lights: Motion by Spiros, seconded by Delis to allow Parish Pull group to install new lights on top of grandstands and around the area, and to pull the proper permits to conduct the work, and the Parish Pull group will cover the cost, motion carried 5-0.

7. CENTRAL WISCONSIN STATE FAIR REPORT: Christianson handed out the CWSFA financial report. He encourages anyone who might have questions or concerns with the CWSFA financials to schedule a meeting with him and/or their accountant to review the information. Christianson said tickets sales for the headliners is going good and things are coming together nicely. He did say the CWSFA was interested in doing a land swap between the City for the Fair with the dog park and some property by the main grounds.

8. PARKS & RECREATION REPORT: Softball fields and restroom are open and currently operating on a daily basis. There are 3 large tournaments scheduled for this year.

9. **FUTURE AGENDA ITEMS:** None.
10. **NEXT MEETING:** Thursday, May 22, 2025 at 1:30pm
11. **ADJOURNMENT:** Motion by Spiros, seconded by Delis to adjourn the meeting at 2:26 pm, motion carried 5-0.

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation



Board of Trustees

Meeting Minutes for

March 19, 2025

1. Call to Order: President St.Myers called the meeting of the McMillan Library Board of Trustees to order at 5:00p.m.

2. Roll Call:

Board Members:

Andrea Galván

Evan O'Day

Conni O'Keefe

Dennis Martin

Karen Schill

~~Emily Kent~~ - excused

~~Ryan Austin~~ - excused

Ron Rasmussen

Susan Feith

William Clendenning

Scott Kellogg

Elizabeth St.Myers

Administration: Claire Parrish, Interim Director

Others in Attendance: None

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Public Comment: None

5. Approval of Previous Minutes

Motion by R. Rasmussen to approve the minutes of the February 18, 2025 Joint Endowment/Library Board meeting, the February 19, 2025 Library Board meeting, and the February 24 and 25th Special Meetings. Second by K. Schill. Motion carried with S. Feith abstaining.

5. Treasurer's Report

a. Monthly Finance Reports: Most of the regular beginning of the year bills have now come through; Baker & Taylor is new book vendor replacing Ingram.

b. Payment of the Bills

Motion by R. Rasmussen to pay March 2025 invoices in total amount of \$27,829.56. Second by S. Feith. Motion carried unanimously.

In reviewing the most recent YTD, Interim Director Parrish found charges from the City for work done in 2024 at the library totaling \$32,687.79. Parrish, St. Myers, and Feith met with Finance Director Desorcy to discuss these charges and share that an invoice needs to be provided to be approved by the Board; per state statute, the City can not take money from the library's budget without Board approval. Desorcy also stated that the salary line in the budget will be adjusted for the 3% COLA, nothing needs to be done by the Board to make this happen. Last year's salaries and wages line did not change, so Parrish will be watching this closely in the next few months.



Board of Trustees

DRAFT
Subject to
Approval

6. Director’s Report

- a. Library Use and Events:** Interim Director Parrish shared updates on library programming including the Elementary Art show and the upcoming Buggin’ Malone concert.
- b. Statistics:** Statistics reviewed; averaged 411 people a day, with over 13,000 checkouts.
- c. Miscellaneous:** One year service agreement with TweetGarot has been signed to complete more specialized maintenance on chiller and boilers.
- d. Meet the Board**
None this month

7. Committee Reports

No committees met this month

8. Closed Session

The Board will vote to go into closed session under Section 19.85(1)(c), Wis. Stats., which reads: “Considering employment, promotion, compensation or performance evaluation, data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

In closed session, the Board will discuss the hiring of a new Library Director.

6:05p.m. Motion by A. Galván to move to closed session, second by C O’Keefe. Roll call:

Andrea Galván Y	Evan O’Day Y	Conni O’Keefe Y
Dennis Martin Y	Karen Schill Y	Emily Kent
Ryan Austin	Ron Rasmussen Y	Susan Feith Y
William Clendenning Y	Scott Kellogg Y	Elizabeth St.Myers Y

6:26p.m. Motion by D. Martin to enter open session, second by C O’Keefe. Motion carried.

Motion by R. Rasmussen to hire Heather Kinkade as the new McMillan Library Director with salary and benefits as outlined in the offer letter, second by C. O’Keefe. Motion carried with B. Clendenning voting no.

Motion by C. O’Keefe to extend the additional pay offer to Claire Parrish for a period of 6 weeks ending May 25, 2025, second by S. Kellogg. Motion carried unanimously.

9. Unfinished Business

- a. Elevator Project:** St. Myers shared answers to questions asked in the previous meeting re the elevator bid, board discussed.



Board of Trustees

DRAFT
Subject to
Approval

Motion by A. Galván to approve an award of the elevator bid to the lowest qualified bidder, Schindler Elevator Corporation, pending execution of a contract with terms which are acceptable to the city attorney; and directing the Board President to execute all documents necessary to effectuate the bid award, second by R. Rasmussen. Motion carries unanimously.

10. New Business

a. Board Evaluation/Training: Looking at a date possibly in May, Shannon Schultz from SCLS will lead training; C. O’Keefe will create PowerPoint based on recent feedback to guide training topics.

11. Information Requests

None

12. Items for Next Agenda

- City/Finance information on library services
- Jewell presentation on designs for entrances
- Room signage

13. Adjournment

Motion to adjourn by S. Kellogg, second by K. Schill. Motion carries unanimously.

Meeting adjourned by President St.Myers at 7:03pm.

Respectfully Submitted: A. Galván, Board Secretary



Board of Trustees

Special Meeting Minutes for

April 9, 2025

1. Call to Order: President St.Myers called the meeting of the McMillan Library Board of Trustees to order at 5:30p.m.

2. Roll Call:

Board Members:

Andrea Galván

Evan O'Day

Conni O'Keefe

Dennis Martin

Karen Schill

Emily Kent

~~Ryan Austin~~: absent

Ron Rasmussen

Susan Feith

William Clendenning

Scott Kellogg

Elizabeth St.Myers

Administration: Claire Parrish, Interim Director

Others in Attendance: James Stenze, Jewell Engineering, Kevin Fangman, patron

3. Open Meetings Declaration: President St.Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Public Comment: None

5. Elevator Project: Jewell Engineering reviewed drawings, answered questions from the Board, and asked for information needed to complete the bid package.

W. Clendenning left at 5:45pm

6. Board Evaluation Discussion: Focus areas: Board training, Director support, defining the role of the Treasurer, and the a strategic plan; St. Myers will coordinate with Shannon Schultz from SCLS to plan a training based on these topics, potentially for the June meeting.

7. Adjournment

Motion to adjourn by A. Galván, second by S. Kellogg. Motion carried unanimously.

Meeting adjourned by President St.Myers at 6:30pm.

Respectfully Submitted: Claire Parrish, Interim Director

South Central Library System Board of Trustees Minutes
3/27/2025, 12:15 p.m.
1650 Pankratz Street, Madison
Meeting held via Zoom & in person

Action Items

Approved the 2024 System Annual Report

Present: B. Carus, C. Clark, B. Clendenning, S. Feith, J. Fordham, J. Honl, M. Howe, M. Jorgensen M. Nelson, D. Peterson G. Poulson, H. St. Maurice

Excused: N. Foth

Absent: J. Wright

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden

Call to Order: 12:15 p.m. J. Honl, President.

- a. Introduction of guests/visitors: None
- b. Changes/additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 2/27/2025 Minutes

- a. Motion: G. Poulson moved approved of the 1/23/2025. M. Jorgensen seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$521,642.82

- a. Motion: M. Jorgensen reviewed the bills for payment and moved approval. G. Poulson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Committee Reports:

- a. Personnel/Budget & Finance: Will meet June 11th at 9:00 a.m. (virtually). The August date will be determined.
- b. Personnel Committee: Will meet June 26th at 11:00 a.m. (in person).
- c. System Director's Report – S. Schultz. The report is available in the documents online.

Action items

- a. Review and Approval of 2024 System Annual Report
 - i. Motion: B. Clendenning moved approval of the 2024 System Annual Report. M. Nelson seconded.
 - ii. Discussion:
 - iii. Vote: Motion carried.

Next meeting: April 24, 2025

- a. Bill Examiner: M. Nelson (J. Honl, alternate)

Adjournment: 1:11 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/3/27/2025

MINUTES JAIL CONSTRUCTION ADHOC

DATE: Tuesday, April 15, 2025
TIME: 10:21 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, William Voight, Lee Thao, Al Breu (WebEx), Dennis Polach, John Hokamp, Jake Hahn

OTHERS PRESENT: Trent Miner, County Clerk; see attached sign-in sheet.

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Voight/Thao to approve the minutes of the previous meetings. Motion carried unanimously.
4. Van Tassel reviewed the status of the upcoming demolition of the old jail. It should take about 6 weeks to demo the entire structure. Due to the multiple additions on the back wall, that portion will need to come down and a back wall being rebuilt along the current District Attorney/Register in Probate/Clerk of Courts area. Some offices will need to be vacated at times during the demo and rebuild process.
5. Along with the demolition of the old jail, the properties identified as the Triangle Development which are owned or in control of the county, were discussed. These properties were acquired for the purpose of providing better accessibility to the new Courthouse complex. The committee reviewed the timeline of the new downtown master plan, and the variables and assumptions associated with it. The county should have ownership of the old Courthouse Annex building in May. The demolition of these properties could be included as a change order to the current jail demolition, thereby saving additional set up charges if a crew were to have to come back at a later time. Motion by Breu/Hokamp to direct the Facilities Director and Finance Director to develop a resolution to be acted on at the May County Board meeting authorizing the use of jail contingency for the demolition of county owned properties in the Triangle Development. Motion carried unanimously.
6. Chair Valenstein adjourned the meeting at 10:34 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Jail Construction Adhoc
April 15, 2025

NAME	REPRESENTING
R VANTASSEL	WC MAINT.
Joseph H. Zuplak	WCD-17
Jonathan Barnett	DA
Kim Stimac	COC
TASK JENSEN	PROJ MGR
DENNIS POLACH	WCB-14
Darrin Steinbach	Finance
SHAWN BECKER	SHERIFF'S
QUENTIN ELKS	"
Bill Cordero	WCB #15
BRAD HAMILTON	WCB #18
TED ASHBECH	WOOD COUNTY SHERIFF
Pamela Yang	Finance
Phil Kalan	TSB
Lin Nordlund	TSB
Brian Winters	TSB
Marissa Kornack (WebEx)	Norwood
Justin Arndt (WebEx)	
Gary Beyer (WebEx)	



RESOLUTION#

DATE May 20, 2025
Effective
Date May 20, 2025

Page 1 of 1

Introduced by Supervisors Valenstein, Clendenning, & Zurfluh

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To recognize the 2025 Assumption Girls Basketball Team on winning the Division 5 State Championship.

FISCAL NOTE: None

Source of Funding: N/A

WHEREAS, the Assumption Girls and their highly respected coaching staff committed themselves to excellence and,

WHEREAS, they proudly represented the city of Wisconsin Rapids, and Wood County by embodying the tireless work ethic of our community, and

WHEREAS, they were supported by fans throughout Wood County, and

WHEREAS, they finished the 2024-2025 season with an exemplary 29-1 record, and

WHEREAS, they concluded their season by winning the State Championship in Green Bay, WI on March 15, 2025, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to officially recognize the 2025 Assumption Girls Basketball Team on their outstanding achievement and extend congratulations to Assumption Catholic Schools on winning the 2025 Division 5 State Championship.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman