

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, August 5, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar (WebEx, arrived 10:14 AM),
Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program and introduced himself as the new Wellness Coordinator to the committee.
5. Justin Fisher, from Baird, reviewed the borrowing proposal for 2026, and discussed our total borrowing limits, as well as market indicators moving forward.
6. Finance Director Yang handed out the finalized 2026 CIP for the committee to review.
7. Finance Director Yang presented the initial resolution for borrowing to the committee. Motion by Pliml/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Yang presented a resolution to amend the 2025 budget for the Sheriff's Dept. to accept a WI Dept of Justice grant and create an FTE. Motion by Zurfluh/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. Human Resources Director McGrath reviewed the annual wage grade appeals that was held over from last month (Park Maintenance Supervisor). After the consultant reviewed the request for a second time, the initial recommendation of remaining at the current grade stands. Motion by Pliml/Valenstein to not move the position in grade, but to recommend to the Parks & Forestry Director to increase the step of the current employee, as allowed by current policy. Motion carried 3-2. Voting no were Hahn & Zurfluh.

10. The next regular meeting will be held on Tuesday, September 2, 2025, at 10:00 AM.

11. Chair Valenstein adjourned the meeting at 10:34 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

