

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 2, 2026

TIME: 9:00 AM

LOCATION: Courthouse – Room 300

1. Call meeting to order
2. Public Comments
3. Approve minutes of October 5, 2026, meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Consider resolution for negotiation for property adjacent to Courthouse
 - d. Review Market St parking lot and Veterans Memorial design
6. Future Agenda Items
 - a. Dept. Head evaluations
7. Set date and time of next meeting – Monday, December 7, 2026
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Access code: 2484 260 6661

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc84c175f34c4d5ac37f21ecdae58945b>

Webinar number: 2484 260 6661

Webinar password: 110226

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, October 5, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the September 14, 2026, meeting were reviewed. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Goldberg/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
7. The Maintenance Report was reviewed and discussed.
8. Facilities Manager Van Tassel reviewed the appraisal received by the realtor for one of the properties adjacent to the courthouse and discussed the next steps. He will draft a county board resolution for next month's meeting to allow for negotiations to commence between the landowner and the county.
9. VanTassel received some initial conceptual drawings for the new parking lot in front of the courthouse as well as reconfiguration of the Veterans Memorial area. The committee and others present discussed various points of each. Van Tassel will bring back a couple of options for the committee to approve at a future meeting.
10. The next meeting will be held on Monday, November 2, 2026, at 9:00 AM.
11. Chairman Breu declared the meeting adjourned at 9:56 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee

October 5, 2026

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: OCTOBER 2026

For the range of vouchers: 27260372 - 27260414

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260372	AMAZON CAPITAL SERVICES	PHONE ACCESSORIES	09/25/2026	\$13.56	P
27260373	CDW GOVERNMENT INC	ADOBE ACROBAT RENEWALS	09/14/2026	\$2,703.69	P
27260374	CORE BTS INC	PROFESSIONAL SERVICES	09/24/2026	\$980.00	P
27260375	RHYME (Portage)	HS COPIER/PRINTER	09/29/2026	\$4,567.72	P
27260376	FRONTIER	PHONE CHARGES	09/19/2026	\$158.70	P
27260377	AMAZON CAPITAL SERVICES	HS PRIVACY SCREENS FOR H.B.	09/29/2026	\$52.99	P
27260378	AMAZON CAPITAL SERVICES	HS WEBCAM FOR S.D.	09/29/2026	\$69.99	P
27260379	AMAZON CAPITAL SERVICES	IT PHONE CASE, SCRIN PROTECTOR	10/01/2026	\$9.99	P
27260380	AMAZON CAPITAL SERVICES	HS TRAINING HEADSETS	10/04/2026	\$194.78	P
27260381	AMAZON CAPITAL SERVICES	HS HEADSETS	10/05/2026	\$448.78	P
27260382	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	09/23/2026	\$517.77	P
27260383	AT&T MOBILITY	MONTHLY CELL CHARGES	09/23/2026	\$1,638.98	P
27260384	AT&T MOBILITY	MONTHLY CELL CHARGES	09/23/2026	\$4,289.35	P
27260385	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	10/01/2026	\$245.00	P
27260386	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	10/01/2026	\$1,254.09	P
27260387	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	10/01/2026	\$319.48	P
27260388	GOLDFAX	NETWORK FAXING AUG 2026	09/04/2026	\$95.45	P
27260389	GOLDFAX	NETWORK FAXING SEPT 2026	10/05/2026	\$67.95	P
27260390	INSIGHT PUBLIC SECTOR INC	2026 PC ORDER - MAINT	08/07/2026	\$4,075.00	P
27260391	INSIGHT PUBLIC SECTOR INC	EMAIL SERVERS	09/23/2026	\$8,391.37	P
27260392	TDS TELECOM	PHONE CHARGES	09/28/2026	\$60.04	P
27260393	TDS TELECOM	PHONE CHARGES	09/28/2026	\$45.28	P
27260394	TDS TELECOM	PHONE CHARGES	09/28/2026	\$58.69	P
27260395	TDS TELECOM	PHONE CHARGES	09/28/2026	\$17.15	P
27260396	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	10/03/2026	\$8,479.16	P
27260397	AMAZON CAPITAL SERVICES	HS TRAINING HEADSETS	10/07/2026	\$31.98	P
27260398	RHYME BUSINESS PRODUCTS	3RD QTR 2026 BILLING	10/06/2026	\$10,501.72	P
27260399	T-MOBILE	CELL PHONE CHARGES	09/29/2026	\$291.40	P
27260400	VERIZON	CELL CHGS ACCT 242258062-00001	10/01/2026	\$4,679.41	P
27260401	CDW GOVERNMENT INC	2026 ALWAYS ON VPN RENEWAL	09/30/2026	\$5,520.00	P
27260402	AMAZON CAPITAL SERVICES	HS WIRELESS MOUSE FOR B.H.	10/16/2026	\$14.69	P
27260403	AMAZON CAPITAL SERVICES	HS WIRELESS MOUSE FOR M.S.	10/16/2026	\$14.69	P
27260404	INSIGHT PUBLIC SECTOR INC	FN CURVED MONITOR	10/07/2026	\$423.00	P
27260405	MNJ TECHNOLOGIES DIRECT INC	IT MONITOR AND DOCK	09/01/2026	\$355.01	P

INFORMATION TECHNOLOGY - OCTOBER
2026

27260372 - 27260414

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260406	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	10/01/2026	\$2.78	P
27260407	US BANK	LODGING, QUICKEN, FONT AWESOME	10/19/2026	\$2,041.49	
27260408	CDW GOVERNMENT INC	MT LOBBY PHONE	10/15/2026	\$80.07	
27260409	FRONTIER	PHONE CHARGES	10/19/2026	\$160.62	
27260410	INSIGHT PUBLIC SECTOR INC	2026 PWS MAINTENANCE RENEWAL	10/19/2026	\$1,643.99	
27260411	FTP TODAY INC (SHARETRU)	SHARETRU MFT SUBSCRIPTION	10/22/2026	\$5,130.00	
27260412	SOLARUS	PHONE CHGS ACCT 00063942-1	11/01/2026	\$5,327.99	
27260413	SOLARUS	PHONE CHGS ACCT 00077856-5	11/01/2026	\$227.84	
27260414	SOLARUS	PHONE CHGS ACCT 00061009-7	11/01/2026	\$69.99	
Grand Total:				\$75,271.63	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2026

1. Penetration testing, an authorized and simulated cyberattack designed to find exploitable security weakness, was performed and completed in September. Pen test results have been received and analyzed, and IT staff continue to implement security improvement procedures.
2. Staff completed the mailbox cleanup in preparation for migration of the County Outlook email system to Exchange Online. Department email migration began in August and was completed in October. With this migration mailbox sizes will increase and an easier archiving solution will be implemented. Considerable time was spent setting up the online mail server to prevent SPAM, Phishing and malware from reaching Wood County staff inboxes. In November the final steps of migration, finishing the clean up of shared and old mailboxes and moving external mailflow to the new environment will occur.
3. The County firewalls and management console were updated to address vulnerabilities. The management console was also upgraded to a new version to support new firewall models.
4. Worked with the vendor who provides digital recording for Law Enforcement interviews to harden the server that holds this data. This includes installing their recommended security software while ensuring that we can maintain our ability to patch and monitor the server for malicious activity.
5. Created a new server for the Certificate Authority service. This will allow us to implement other security hardening and maintain security patching. Migration to the new server will take place in November.
6. Updated the Wood County password policy to reflect the mandatory security standards required by regulatory compliance frameworks. This change included increasing the password length and shortening the time between password changes.
7. Reviewed and approved a request from Dispatch to utilize 911 Translate. 911 Translate is an AI phone and webpage interpreter service. Their current translation service experiences delays at times, 911 Translate should alleviate those delays.
8. The Citrix Netscalers and Console were updated to patch security vulnerabilities.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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9. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured and testing of the migration process has begun. Progress has been made on moving home directories to OneDrive. Once the process is streamlined, we will begin the roll out to the CoPilot pilot group. This group is a preliminary group from several departments that will work with IT on implementation. This will involve setting up a Wood County tenant to ensure County data is secure.
 10. Triaged and followed up with 23 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
 11. Employees submitted approximately 326 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 12. Assisted CCAP, (Circuit Court Access Program) IT staff with UPS replacement and troubleshooting. State equipment is currently utilizing County Data Center infrastructure. CCAP has requested to permanently utilize County infrastructure. This request is under review.
 13. Ordered a landline phone for Courthouse Maintenance reception area. People can simply pick up the handset in the reception area and it will automatically ring staff in a preset order. This will make it easier for people when they need to contact Maintenance staff. Configuration of the phone is underway and the phone will be installed by early November.
 14. Working on a project request from the Sheriff's Department for the Enforcer platform that will manage scheduling, reports, field training, fleet management and citations.
 15. Reviewing a project request from Norwood for the SafetyZone portal. This is a safety event reporting portal.
 16. Continued work with the Finance Department and Treasurer's Office on planning and implementing a new general ledger accounting software system.



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INFORMATION TECHNOLOGY

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17. A total of 14 actionable security alerts were received this month. Each incident was resolved.
 18. Research and procedure outline is nearly complete to assist Highway staffs request to provide various equipment training videos online\on-demand to their employees.
 19. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment. Preparation for 2027 open enrollment is complete.
 20. Updates were applied to the firewalls to patch vulnerabilities.
 21. Analyst, network and security review and research is complete for an app for Norwood residents to play an ipad game, Heads Up.
 22. Analyst review and research is complete for a request to use WhatsApp for Edgewater patient POA (Power of Attorney) medical communication while the POA is out of Country. Project reviews continue to move to the next review phase(s) which include network, security and administration.
 23. Coordinating with the Clerk's office and an AV vendor to support the Video Conferencing system in the County Board rooms. This will be to assess, maintain and recommend any improvements as needs are identified to ensure consistent and stable meeting operations.
 24. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
 25. Staff completed updating the IT Wiki, internal online documentation, to ensure all processes and procedures are up to date. A section was added to track Project Request results that will allow easier tracking of systems that have already been reviewed. Over 257 pages have been cleaned up and revamped.
 26. Staff continue to spend time reviewing possible solutions to replace the current camera systems at Wood County dam locations.



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INFORMATION TECHNOLOGY

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27. Completed a Sage HRMS, Payroll and HR software, quarter 3 update to the test environment. This update is scheduled to be applied to the production environment in early November.
 28. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.
 29. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 30. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. HR and IT met with the vendor to discuss upgrades, features, and the cost of moving from on-premises to a hosted environment. The current on-prem system was upgraded in early October and has caused issues again. To possibly resolve these issues, we begin preparations to build a new server and installation of the applications.
 31. Completed the rollout of the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.
 32. For the month of September, 636 helpdesk requests were created, with staff completing 618 tickets and leaving 175 open requests. In addition, there are currently 164 project requests.
 33. Support for GCS\Catalis property tax systems is ongoing. Initial training and migration of the 34 municipalities to the new system is complete. Work and research continue to create and support an import of tax data into Dynamics, the general ledger system.
 34. IT network staff continue to work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and config files backups.
 35. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.



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INFORMATION TECHNOLOGY

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36. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
37. Due to the delays in receiving hardware, staff have placed the 3rd and 4th quarter PC Replacement orders. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive. Most of Quarter 1 -3 have been placed. Only a few computers are left to image and deploy. Followed up on quarter 4 desktops to see when devices will be back in stock and shipped.
38. Due to substantial increases in desktop and laptop prices IT staff continue to review options with multiple vendors in effort to reduce the impact to the PC replacement fund and department budgets. If other options cannot be identified for a reduced cost IT will have to increase charges in the 2028 budget to all departments to cover the actual cost of new devices.
39. Implementation phase is complete for a project for the Highway Department to replace the former Highway permit system with Delasoft vendor software. System go-live was September 22nd and the public can now access the new system online. Analyst review and research is complete for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.
40. Continue working with vendor to review the upgrade or replacement of Winscribe, dictation software.
41. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross training additional staff to support in-house code has begun.
42. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Claims user setup process was tested, refined and step by step procedures documented.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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43. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server for the most recent cycle is nearly complete. This ongoing project takes considerable time to plan, test, and implement.
44. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. Psychiatric reporting annual submissions were successfully completed by the deadline. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
45. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. TimeStar app and server upgrade and patching is scheduled for early November.
46. The Register of Deeds work to upgrade applications is scheduled for early January. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early November 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is complete. Discussion concerning use of a hosted backup solution to meet needs is scheduled.
47. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: OCTOBER 2026

For the range of vouchers: 19260642 - 19260712

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260642	ROTO GRAPHIC PRINTING INC	Envelopes-Finance	09/30/2026	\$67.00	P
19260643	AMAZON CAPITAL SERVICES	CH SIGNAGE	10/01/2026	\$37.90	P
19260644	AMAZON CAPITAL SERVICES	FUEL TRANSFER PUMP	10/02/2026	\$313.85	P
19260645	BASSETT MECHANICAL	WALK IN COOLER REPAIRS	09/23/2026	\$13,415.17	P
19260646	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC SEPT 2026	10/01/2026	\$6,193.40	P
19260647	CRESCENT ELECTRIC SUPPLY CO	LED LAMPS	09/23/2026	\$498.80	P
19260648	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - LOCKSET	09/29/2026	\$338.80	P
19260649	GAPPA SECURITY SOLUTIONS LLC	CH UPDATES - LOCKSETS	10/01/2026	\$732.40	P
19260650	HARTERS EXPERT DISPOSAL	WASTE DISPOSAL FEES	10/01/2026	\$1,023.85	P
19260651	JOHNSON CONTROLS BUILDING SOLUTIONS LLC	JAIL CHILLER SERVICE CALL	09/23/2026	\$3,382.23	P
19260652	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZER & WEED CONTROL	09/26/2026	\$304.00	P
19260653	RAPIDS SIGN INC	VEHICLE DECALS	09/30/2026	\$252.00	P
19260654	VENTURE ARCHITECTS	CH ACCESS & PARKING LOT DESIGN	09/28/2026	\$3,811.04	P
19260655	AMAZON CAPITAL SERVICES	AIR FILTER FOR TRACTOR	10/06/2026	\$21.60	P
19260656	AMAZON CAPITAL SERVICES	INK CARTRIDGES	10/09/2026	\$193.49	P
19260657	BADGER PLASTICS & SUPPLY INC	SUPPLIES	03/02/2026	\$419.35	P
19260658	BASSETT MECHANICAL	INSPECT COOLER CONDENSER	10/08/2026	\$2,638.28	P
19260659	COMPLETE CONTROL	CHILLER SERVICE CALL	09/30/2026	\$165.00	P
19260660	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - RECESSED LIGHTS	09/28/2026	\$130.96	P
19260661	NEXTHOME PARTNERS	PROPERTY VALUATION	10/02/2026	\$450.00	P
19260662	WE ENERGIES	GAS SERVICE JT USE BLDG-SEPT	10/06/2026	\$10.89	P
19260663	WE ENERGIES	GAS SERVICE RIVER BLOCK - SEPT	10/02/2026	\$534.11	P
19260664	WE ENERGIES	GAS SERVICE LEC - SEPT	10/02/2026	\$2,440.16	P
19260665	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-SEP	10/06/2026	\$10.89	P
19260666	WE ENERGIES	GAS SERVICE COURTHOUSE - SEPT	10/02/2026	\$510.27	P
19260667	AMAZON CAPITAL SERVICES	JAIL KITCHEN SPRAYER VALVE	10/16/2026	\$31.59	P
19260668	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/20/2026	\$9.17	P
19260669	JF AHERN CO	RB BOILER PMA	10/12/2026	\$542.50	P
19260670	JF AHERN CO	CH BOILER PMA	10/12/2026	\$1,813.75	P
19260671	JF AHERN CO	RB HVAC INSPECTION	10/12/2026	\$2,012.75	P
19260672	JF AHERN CO	CH HVAC INSPECTION	10/12/2026	\$8,330.00	P
19260673	FIRE & SAFETY EQUIPMENT INC	SEMI ANNUAL FIRE SYSTEM SVC	10/13/2026	\$436.85	P
19260674	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	10/19/2026	\$42.00	P
19260675	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	10/19/2026	\$52.00	P

Committee Report - County of Wood

MAINTENANCE - OCTOBER 2026

19260642 - 19260712

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260676	HOME DEPOT CREDIT SERV (Maintenance)	RB SUPPLIES	10/05/2026	\$29.94	P
19260677	SHERWIN-WILLIAMS CO THE	CH UPDATES - PAINT	10/14/2026	\$286.51	P
19260678	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER LEC	10/14/2026	\$4,095.60	P
19260679	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE LEC	10/14/2026	\$14,690.30	P
19260680	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER SERVICE COURTHOUSE	10/14/2026	\$930.65	P
19260681	WATER WORKS & LIGHTING COMMISSION	ELEC SVC COURTHOUSE SECURITY	10/14/2026	\$22.72	P
19260682	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE BAKER LOT	10/14/2026	\$35.25	P
19260683	WATER WORKS & LIGHTING COMMISSION	RB PARKING LOT STORM SEWER	10/14/2026	\$51.38	P
19260684	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK STORM SEWER	10/14/2026	\$59.80	P
19260685	WATER WORKS & LIGHTING COMMISSION	SARATOGA ST STORM SEWER	10/14/2026	\$10.30	P
19260686	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE STORM SEWER	10/14/2026	\$126.47	P
19260687	WATER WORKS & LIGHTING COMMISSION	181 MARKET ST STORM SEWER	10/14/2026	\$8.02	P
19260688	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE ELECTRIC	10/14/2026	\$11,398.66	P
19260689	WATER WORKS & LIGHTING COMMISSION	184 2ND ST N STORM SEWER	10/14/2026	\$11.34	P
19260690	WATER WORKS & LIGHTING COMMISSION	180 2ND ST N STORM SEWER	10/14/2026	\$14.65	P
19260691	WATER WORKS & LIGHTING COMMISSION	321 MARKET ST STORM SEWER	10/14/2026	\$3.42	P
19260692	SUPERIOR CHEMICAL LLC	SHOP SUPPLIES	10/20/2026	\$232.32	P
19260693	SUPERIOR CHEMICAL LLC	SUPPLIES & SALT	10/20/2026	\$2,824.52	P
19260694	IMPERIAL DADE	CLEANING SUPPLIES	10/20/2026	\$1,741.90	P
19260695	IMPERIAL DADE	SALT	10/20/2026	\$1,076.04	P
19260696	US BANK	JAIL,TRACTOR,EMP REC,SOFTWARE	10/19/2026	\$1,177.37	
19260697	ADVANCE JANITORIAL/CLEAN POWER	CLEANING COURTHOUSE, JAIL	10/20/2026	\$8,556.53	
19260698	ADVANCE JANITORIAL/CLEAN POWER	CLEANING RIVER BLOCK	10/20/2026	\$4,303.29	
19260699	APPLIED INDUSTRIAL TECHNOLOGIES INC	RB BELTS	10/16/2026	\$17.56	
19260700	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	10/19/2026	\$1,143.83	
19260701	CRESCENT ELECTRIC SUPPLY CO	RB LIGHTS	10/19/2026	\$261.91	
19260702	GAPPA SECURITY SOLUTIONS LLC	CH UPDATES - DEADBOLT	10/19/2026	\$144.40	
19260703	GRAINGER (Maintenance)	CH UPDATES - SUPPLIES	10/26/2026	\$93.28	
19260704	MENARDS - PLOVER	CH UPDATES - TRIM	10/19/2026	\$119.98	
19260705	SHERWIN-WILLIAMS CO THE	CH UPDATES - PAINT	10/20/2026	\$368.20	
19260706	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	10/20/2026	\$210.00	
19260707	ULINE	DIRECTIONAL SIGN FOR JAIL	10/20/2026	\$206.34	
19260708	NASSCO INC	SUPPLIES	10/27/2026	\$83.84	
19260709	ROTO GRAPHIC PRINTING INC	PRINTING-CJ	10/28/2026	\$29.00	
19260710	AMAZON CAPITAL SERVICES	DIRECTIONAL SIGN FOR JAIL	10/20/2026	\$75.99	
19260711	AMAZON CAPITAL SERVICES	CREDIT - JAIL DIRECTIONAL SIGN	10/27/2026	(\$75.99)	
Grand Total:				\$105,531.37	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments November 2026

Ongoing Projects and Planning

Courthouse – Road construction near the courthouse is nearly complete; although there have been many changes to traffic flow, vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance have remained open.

Design meetings for the future Market Street parking lot are ongoing; there are many details to consider and City guidelines to follow as we develop documents for this project.

Discussion with adjacent parcel owners regarding potential future acquisition will continue if the County Board authorizes negotiations; I will continue working as directed by the PIT Committee and report back as more information becomes available.

Jail Project – An alternate contractor is scheduled to begin assisting with our ongoing security electronics integration problems.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Reviewing adjustments to Human Services office space that will better accommodate their needs.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Participating in meetings and other project activities with the Laird Fine Arts Building Renovation Advisory Committee.

Supporting Norwood and Edgewater with various project planning.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.

Working with HR to fill a vacant position due to a resignation.



RESOLUTION#

DATE November 10, 2026
Effective
Date

Page 1 of 1

Introduced by Property & Information Technology Committee

Motion:	Adopted:	☐
1 st	Lost:	☐
2 nd	Tabled:	☐
No: _____	Yes: _____	Absent: _____
Number of votes required:		
☒ Majority	☐ Two-thirds	
Reviewed by: _____ NF _____, Corp Counsel		
Reviewed by: _____ PY _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize staff to negotiate for the acquisition of real property adjacent to property already owned by the County, which property would improve the function of current or future operations of the recently updated Courthouse campus. Final approval of any negotiations would require a resolution passed by the county board.

FISCAL NOTE: None; the authority being conveyed by the resolution is limited to negotiations.

WHEREAS, there have been significant changes made to Courthouse and Jail facilities recently that affect the functionality and operation of our campus for both employees and visitors, and

WHEREAS, the services provided to the public warrant consideration of additional changes that could improve the operation and efficiency of departments located at the downtown Courthouse campus, and

WHEREAS, although there is not an immediate need to acquire additional properties, there is a benefit to exploring options for future use and strategic planning, and

WHEREAS, Wood County Board Rule 6.01(B) requires permission from the county board to negotiate the acquisition of real property.

NOW THEREFORE BE IT RESOLVED, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Facilities Manager and other County staff under his direction to negotiate for the acquisition of properties adjacent to County-owned parcels.

BE IT FURTHER RESOLVED that the authority conveyed here is only to negotiate and that the specific terms regarding any acquisition shall require authorization by resolution of the Wood County Board.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman