# MEETING MINUTES
## South Central Library System Board of Trustees
## October 22, 2026

**Present:** Nancy Foth, President; Mary Nelson, Vice President; M. Jorgensen, Treasurer (online); M. Howe, Secretary (online); Joe Bachmann (online); Richard Bloomquist; Chasitti Clark (online); Bill Clendenning (online); Susan Feith; Joan Fordham (online); Salud Garcia (online); Latonya Jackson-Flynn (online); Gary Poulson (online), Henry St. Maurice; Amanda Smith (online), J. Tilleson (online).
**Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.
**Excused:**
**Absent:** T. Palkowski; J. Wright
**Recorder:** Megan Doyle, Office Manager

1. **Call to Order and Introductions**
   N. Foth called the meeting to order at 12:15 p.m.

2. **Approval of the Previous Meeting Minutes**
   Motion by R. Bloomquist to approve the minutes of the 9/24/2026 Board of Trustees meeting. Seconded by M. Nelson. **Motion carried.**

3. **Review of the Financial Statements**
   K. Goeden provided an overview the financial statements.

4. **Presentation and Approval of Bills for Payment**
   Motion by H. St. Maurice to approve bills for payment in the amount of $455,819.39. Seconded by G. Poulson. **Motion carried.**

5. **Reports**
   a. **Personnel Committee**
      i. S. Schultz shared that Personnel committee will meet to go over new revisions to SCLS Employee Handbook.
   b. **Nominations Committee**
      i. G. Poulson shared they will meet be meeting at 11:45am on November 20th, before the board meeting to determine 2027 slate of officers.
   c. **Director's Report**
      i. S. Schultz shared updates from the Director's Report.

6. **Approval of 2027 System Plan to DPI**
   S. Schultz presented the details of the 2027 System plan to DPI which is available on the website. H. St. Maurice motioned to approve the 2027 Budget. M. Nelson seconded. **Motion carried.**

7. **Discussion and possible action on SCLS Employee Handbook revisions**
   S. Schultz shared the handbook was presented to personnel committee. S. Feith motioned to approve changes as of November 1, 2026. R. Bloomquist seconded. **Motioned carried.**

8. **Announcements and Information Sharing**

H. St. Maurice shared it is National Indigenous Month. M. Nelson Portage County is implanted a Mahjong club that was very successful.

9. **Next meeting: October 20, 2026**
   Bill Examiner is C. Clark, and the alternate is M. Jorgensen.

10. **Adjournment**
    Meeting adjourned by President N. Foth at 1:09 p.m.