

AGENDA
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, June 5, 2024

TIME: 9:00 a.m.

LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Department Head overview (Land & Water)
5. Review Correspondence.
6. Consent Agenda.
 - a. Approve minutes of previous meetings
 - b. Approve bills
 - c. Receive staff activity reports
 - d. Receive committee reports
7. Review items, if any, pulled from Consent Agenda.
8. Risk and Injury Report
9. Extension
 - a. 4-H Associate Educator position
 - b. Extension Partnership Agreement review
10. Land & Water Conservation Department
 - a. LWRM Plan – Citizen Advisory Committee (CAC) Meeting – June 19, 2024, 1:00-3:30 p.m.
 - b. Nonmetallic mining violation updates
 - c. Discuss North Central Land & Water Conservation Association committee representative
 - d. LCC membership training hosted by Wisconsin Land + Water
11. Private Sewage
12. Land Records
 - a. 2025 Air Photo CIP Request
13. County Surveyor
14. Planning & Zoning
15. Economic Development
 - a. Update from Light up the Pit and consider release of Economic Development grant funds of \$50,000.
 - b. Update from Central Wisconsin Junior Fair and consider release of Economic Development grant funds of \$38,000.
16. Consider Extension of CEED’s prevue to include Sustainability
17. Requests for per diem for meeting attendants
 - a. Leichtnam – Golden Sands RC&D attendance
18. Schedule next regular committee meeting
19. Agenda items for next meeting
20. Schedule any additional meetings if necessary
21. Adjourn

<p><u>Join by phone</u> +1-408-418-9388 United States Toll Meeting number (access code): 2490 067 6783</p> <p><u>Join by WebEx App or Web</u> https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc4f30e0dee501f96119e64a07031893b Meeting number (access code): 2490 067 6783 Meeting password: 060524</p>
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MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, May 1, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz, Joe Behlen

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. Under public comment, Roy Diver from USDA NRCS introduced himself and explained his relationship with the CEED Committee. Mr. Behlen commented on high voltage power line reimbursements and placements, as well as a modification to the use value assessment law.
3. Leichtnam asked the new committee members to introduce themselves and give a little background and then asked the rest of the room to introduce themselves. Leichtnam also reviewed what to expect as a committee member.
4. Tyler Freund from the Auburndale Park Association reviewed the park improvement plan and requested the \$25,000 economic development grant that they applied and were approved for be released. Grueneberg offered perspective on the timing of the request. Motion by Schulz/Buttke to release the \$25,000 grant funding for the Auburndale Park Association. Motion carried unanimously.
5. Extension Area Director Solin provided the committee with an overview of Extension, their mission and outreach measures, and the partnership with the county. Various educators also explained their areas of responsibility.
6. County Surveyor Boyer reviewed the proposal for establishing right-of-way and title interest and preparing a transportation project plat. He discussed the quote process and recommended committee action. Motion by Buttke/Hovendick to approve the quote from Quest Civil Engineers quote of \$25,900. Motion carried unanimously.
7. County Clerk Miner reviewed the timeline for the citizen member appointment and the background of the initial appointment. Motion by Buttke/Schulz to recommend Joe Behlen to the county board chair for re-appointment for a two-year term ending in April of 2026. Motion carried unanimously.
8. Motion by Buttke/Hovendick to approve the minutes of the April 3, 2024 meeting. Motion carried unanimously.

9. Motion by Schulz/Hovendick to approve the minutes of the April 23, 2024 meeting. Motion carried unanimously.
10. Motion by Buttke/Hovendick to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
11. Wucherpennig reviewed the bids for the Kollross waste storage closure. Motion by Schulz/Hovendick to approve the bid of \$4,207.01 from Weichelt Trucking. Motion carried unanimously.
12. Wucherpennig presented a resolution to amend the 2024 DATCP Grant budget to allow for unanticipated expenditures/revenues. Motion by Buttke/Perlock to approve the resolution and forward onto the Operations Committee and County Board for their consideration. Motion carried unanimously.
13. Wucherpennig discussed the summer intern wage. It is currently at \$9.00/hour however, he has been able to adjust hours to have it equate to \$12.00/hour. He is requesting an increase to \$15.50/hour. This would have an effect on the levy, as this position is completely funded by tax levy dollars. Motion by Hovendick/Schulz to approve the increase in summer intern wage to \$15.50/hour. Motion carried 5-1. Voting no was Behlen (believes it should be more).
14. Wucherpennig handed out documents related to the various functions of his office. He will present a more thorough overview at the June meeting. Also included in that discussion will be committee representation on the North Central Land & Water Conservation Association.
15. Wucherpennig reported that he applied for a grant to help offset costs associated with the re-write of the Farmland Preservation Plan, due in 2025. More information will follow.
16. Grueneberg presented a resolution Consider resolution to terminate the Escrow Agreement for the City of Marshfield Tax Incremental District (TID) #5 and disband the Wood County Escrow Review Board. Discussion followed on the usage of previous and leftover funding. Motion by Buttke/Schulz to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
17. The next regular meeting will be held on Wednesday, June 5th at 9:00 AM.
18. Chairman Leichtnam declared the meeting adjourned at 11:33 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
May 1, 2024**

NAME	REPRESENTING	
Jeremy Selmi	Extension	
Jeff Perkowski	WCB # 11	
Bill Clesperring	WCB # 15	
Law Howard	WRB # 5	
Wayne Schlegel	WCB # 1	
Russ Perlock	WCB # 4	
Jason Greenberg	P+Z	
Kayla Rombalski	UWEX	
Dennis Pocach	WCB-14	
Tyler Freund Kishon Hoffman	Aubundale Park Assoc.	
JOE BETHLE		
Ray A. Diver	USDA-NRCS	
Kevin Bayer	CO SUPERVISOR	
Victoria Wilson	WebEx	Planning & Zoning
Barb Peeters	WebEx	LWCD
Ed Newton	WebEx	Finance
Angel Laidlaw	WebEx	Centergy
Emily Arndt	WebEx	Planning & Zoning

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: May 2024

For the range of vouchers: 30240067 - 30240081

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30240067	AMAZON CAPITAL SERVICES	Educational Materials	05/07/2024	\$18.99	P
30240068	AMAZON CAPITAL SERVICES	Educational Materials	05/07/2024	\$28.98	P
30240069	AMAZON CAPITAL SERVICES	Office Supplies	05/07/2024	\$20.17	P
30240070	CARBAJAL JASMINE	May/Final Expenses	05/07/2024	\$44.89	P
30240071	US BANK	May Credit Card Statement	05/21/2024	\$511.90	
30240072	AMAZON CAPITAL SERVICES	Office Supplies	05/21/2024	\$54.85	P
30240073	AMAZON CAPITAL SERVICES	4H Camp Supplies	05/21/2024	\$134.87	P
30240074	CARATTINI JACKIE	April-May Expenses	05/21/2024	\$209.04	P
30240075	JONJAK ALLISON	April -May Expenses	05/21/2024	\$268.16	P
30240076	LIPPERT MATTHEW	May Expenses	05/21/2024	\$266.59	P
30240077	MCNELLY JENNIFER L	April-May Expenses	05/21/2024	\$321.80	P
30240078	MITCHELL ANNA M	May Expenses	05/21/2024	\$244.08	P
30240079	ROMBALSKI KAYLA-ROSE	April-May Expenses	05/21/2024	\$135.34	P
30240080	YOUNG WENDY	May Expenses	05/21/2024	\$58.29	P
Grand Total:				\$2,317.95	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept.

For the period of: May 2024

For the range of vouchers: 18240033 - 18240041

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18240033	MID-STATE TECHNICAL COLLEGE	Farm Expo Expenses	04/30/2024	\$1,142.96	P
18240034	RICHARDSON TERRY	Tree Refund	05/01/2024	\$27.00	P
18240035	MARQUETTE COUNTY LWCD	2024 Tree Delivery Fee	04/25/2024	\$435.75	P
18240036	CHILI IMPLEMENT CO	No Till Drill Parts	04/24/2024	\$15.76	P
18240037	STAPLES ADVANTAGE	Office Supplies	04/26/2024	\$51.48	P
18240038	AMAZON CAPITAL SERVICES	Field Supplies	04/30/2024	\$123.48	P
18240039	DVORAN EXCAVATING LLC	SWRM 50% CS Manure System	05/20/2024	\$4,800.00	P
18240040	AMAZON CAPITAL SERVICES	Field Supplies	05/15/2024	\$48.84	P
18240041	US BANK	CWFP Expo, No-till drill parts	05/17/2024	\$311.13	
Grand Total:				\$6,956.40	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: May 2024

For the range of vouchers: 22240034 - 38240006
22240040

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22240035	INDUSTRY SERVICES DIVISION	PS-Sanitary Permit Fees	05/01/2024	\$1,100.00	P
22240036	BOYER KEVIN	SU-Prof Serv-Other	05/01/2024	\$833.00	P
22240037	DEWEY SERVICES	PS-Sanitary Permit Fees	05/01/2024	\$550.00	P
22240038	OPPORTUNITY DEVELOPMENT CENTER	PS-Prof Serv Other/Postage	04/29/2024	\$1,664.35	P
22240039	OPPORTUNITY DEVELOPMENT CENTER	PS-Prof Serv Other/Postage	04/29/2024	\$90.60	P
22240040	US BANK	PL/LR/PS/ED Payables	05/30/2024	\$1,569.95	
38240006	MARYANN LIPPERT CONSULTANT LLC	ED-Grants/Donations	05/01/2024	\$1,020.00	P
Grand Total:				\$6,827.90	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, Bilingual 4-H Associate Educator (Marathon & Wood Counties)

Malina Carattini, 4-H Americorps member

- The LinMarWood staff development training for the 4-H summer camp where youth and adult leaders learned gained a deeper understanding of their role and how to support campers at the upcoming 4-H Summer Camp.
- An 8-week educational series called Tools to Thrive where Latinx youth in high school met to learn about mental health topics, strategies for dealing with stress, and discussed navigating two different cultures in their family setting and their school setting. The goal of this series was for Latinx English Language Learners (ELLs) at a local high school to have a safe space to learn and talk about topics in their native language (Spanish) to help with long-term positive outcomes like more engagement in school, more positive relationships, and better grades.
- A 6-week educational series called Tools to Thrive where Latinx youth in 7th-8th grades met to learn about mental health topics, strategies for dealing with stress, and discussed navigating two different cultures in their family setting and their school setting. The goal of this series was for Latinx English Language Learners (ELLs) at a local middle school to have a safe space to learn and talk about topics in their native language (Spanish) to help with long-term positive outcomes like more engagement in school, more positive relationships, and better grades.

AGRICULTURE

Matt Lippert, Agriculture Educator

- An article in the Wisconsin Agriculturist, also appearing on line and in several sister-publications, for dairy producers, I collaborated with the editor of the Wisconsin Agriculturist to provide the facts and details, the author credits go to the editor. The article goes through the decision process if the farm has the resources of feed facilities and labor to successfully raise dairy replacements, raise replacements for others or purchase replacements from others. These decisions effect herd productivity and profitability.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Ongoing planning and group work for the Thrive Rural Wisconsin program (a grant awarded to the Pittsville area from Wisconsin Economic Development Corporation's (WEDC's) Office of Rural Prosperity) in which the Pittsville area with support of county stakeholders is making plans to enhance their economic development efforts and implement their community economic analysis strategic plan. This work is ongoing through December 2025 and involves weekly meetings with WEDC staff and support of project action items.

- Planning for the spring 2024 Wood County Clean Sweep program to be held on Saturday May 25, 2024. Also, writing of the 2025 Clean Sweep grant application for household hazardous wastes and agricultural wastes for the 2025 calendar year. 2024 is the first year there are two Clean Sweep events being held in one year. The purpose of Clean Sweep is to offer Wood County residents a convenient and accessible way to safely dispose of harmful chemicals that cause environmental harm if disposed of improperly.
- Ongoing facilitation and enhancement of Wood County's "entrepreneurial ecosystem." This was recently achieved through offering the Homegrown training, an Extension curriculum, to local stakeholders at an event on April 29-30. Following that event, the Entrepreneurial Ecosystem Steering Committee (EESC) group in Wood County met to review objectives related to entrepreneurship and determine actionable steps to implement. This effort is significant as it involves regional collaborators and stakeholders working together to make Wood County and Central Wisconsin a more supportive environment for people to launch and sustain a business.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- The existing Zoom footage of all past Cranberry Virtual Brown Bags is being chunked by content, transcribed, and uploaded to YouTube for on-demand viewing by cranberry growers. This will enable useful information from UW researchers and crop scouts to be shared as new employees are hired into the industry, when growers need to refresh their memories, or when weather conditions are similar to those remarked upon in prior years.
- A Cranberry Crop Management Journal (37.1) was published featuring a recap of the April Spring Mini Clinic, a reference guide for frost protection during periods of low dew point, the Systems Approach to Managing Expression of Pathogens, a central and northern grower update, and a research station update.
- A Cranberry Crop Management Journal (37.2) was published featuring information on early and mid-May hailstorms, the EPA Bulletins Live Two system for complying with the Endangered Species Act, a central and a northern grower update, and a research station update.
- A Virtual Brown Bag was held featuring crop stage and insect updates with Ocean Spray's Senior Agricultural Scientist, fruit quality and PAC measurements with USDA's Shinya Ikeda, and the EPA Bulletins Live Two system for complying with the Endangered Species Act.
- Direct grower questions were answered regarding high soil sulfur levels concurrent with high soil pH—due to several growers experiencing these results this year, additional outreach work will be developed.
- Assistance was provided in planting new hybrids at the Wisconsin Cranberry Research Station, which experience will inform future outreach efforts.
- A Women Leadership in Agriculture panel was held with Under Secretary Alexis Taylor, bringing together several cranberry leaders as well as grazing, dairy, potato, and vegetable leaders for a round table discussion informing trade/export issues.
- A Wisconsin Cranberry Research and Education Foundation meeting was held to continue progress on the development of the Wisconsin Cranberry Research Station.

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A 10-week series of strength training sessions (StrongBodies) in Wood County (Nekoosa), where older adults learn best practices for weight lifting and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- A 5-week nutrition education series for third grade classrooms at Grove Elementary School, where they learn about the importance of eating five food groups, introduce label reading, and the importance of food and physical activity. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future
- A 5-week nutrition education series for kindergarten classrooms at Howe Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A 5-week nutrition education series for kindergarten classrooms at Grove Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A 5-week nutrition education series for kindergarten classrooms at Mead Elementary School, where they learn about the importance of eating five food groups, try new fruits and vegetables, and learn how food and physical activity can help them now and in the future. This effort was designed to make healthy eating a positive experience which will help with making healthier food choices in the future.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A Pittsville Record newspaper article for residents of the Pittsville area, where readers learned about resources for Emerald Ash Borer to decrease environmental contamination and pollution due to overuse of horticulture chemicals.



- An outreach booth for local Hmong residents at the Hmong Week festival (Party in the Park), where participants learned about Extension resources to increase awareness and knowledge of resources to decrease environmental contamination and pollution due to overuse of horticulture chemicals.
- A hands-on workshop for adults over 50 at the Lowell Center, where participants learned container gardening techniques. This effort was designed to increase awareness and knowledge of environmentally-sound gardening practices that simultaneously improve mood, increase physical activity, and encourage positive socialization.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- A program for adults over 55 where participants learned techniques for saving seeds through partnership with UWSP Continuing Education, Learning is Forever (LIFE). The goal of the effort was to teach seed saving strategies while providing a learning and social opportunity.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.
- Planning for a workshop for Hmong growers/farmers in collaboration with Women's Community, Hmong American Center and USDA-FSA/NRCS. The goal is to introduce Government farm programs and to introduce beginning recordkeeping/cash farmland leasing to Hmong farmers/growers, so that Hmong farmer are aware of farm programs and services and use them to strengthen their farm business.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A 10 session series in Marshfield (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
- A social marketing campaign--Money Smart Wisconsin--where Extension educators working in coalition with banks, credit unions, libraries, senior centers, and other community partners to schedule a series of money-themed events during one week in April. Through this, local residents gain knowledge and skills to help them improve their financial wellbeing.
- A six-module course, Encouraging Financial Conversations, for social workers, case managers, and community agency staff where they learn about financial competency skills such as goal setting, budgeting, building credit and paying off debts, strategies for saving money, and how to engage their clients in money management discussions. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversations.



- A 6-session virtual statewide course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- A 6-session virtual course in the Wood County Jail where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- An outreach booth for local Hmong residents, where participants learned about Extension resources.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- Evaluating responses from a survey of agencies and organizations that support farmer networks in Wisconsin. The survey was conducted to better understand how farmer networks are functioning and the nature of support they receive from collaborators/partners. Results from the survey data will be used to inform decisions about what types of support are most beneficial and needed by farmer networks and their collaborators/partners.
- A macroinvertebrate learning station at a farm field trip for 1st grade students, where students got to learn about, catch, and identify aquatic macroinvertebrates in a stream. At this learning station, students gained a better understanding of the importance macroinvertebrates in aquatic ecosystems and how they can be used as a way to determine water quality levels and stream health.



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - May 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Attended May 1st CEED committee meeting via WebEx.
- Finalized 2024 tree/shrub/seed sale and processed refund. Organized tree tags for 2025 sale.
- Completed April sales tax report and submitted to Finance department.
- Continued to field calls and emails from customers regarding the annual tree sale (the 2024 sale was completed in April) as well as requests to be added to the annual tree sale mailing list.
- Worked with Human Services staff regarding State of Wisconsin records payments addressed to LWCD in error by the state.
- Communicated via text and email with county conservationist while he worked remotely April 30-May 2.
- Generated bid summary for a manure facility closure project.
- Compiled and submitted additional documentation for the 2023 finance audit as requested by auditors and finance department.
- Notarized and processed Mill Creek cost share contract for a manure pit closure.
- Processed payments for Central Wisconsin Farm Profitability Expo expenses and submitted reimbursement request to DATCP (*note: all Expo expenses were covered by 2024 DATCP Innovations Grant*). DATCP approved excess Innovations Grant funds earmarked for the Expo being used to fund other events in 2024.
- Assisted customers via phone and in person with questions regarding water kits for nitrate testing. Wood County LWCD provides free nitrate testing for private home wells in Wood County through a grant. Created spreadsheet to track grant balance in order to notify Health Dept. when funds are depleted.
- Researched historical PC Replacement budget allocations on behalf of county conservationist.
- Assisted with locating and pulling invasive species (garlic mustard) on May 6th at Nepco County Park.
- Scheduled, created agenda, attended and took minutes at May 9th staff meeting.
- Completed LWCD payroll percentages and forwarded to Finance prior to May 2, 16 & 30 payrolls.
- Reviewed payroll reports and payroll registers.
- Reached out to Marathon County Conservation Specialist to obtain information on joint Field Day with Marathon/Wood Counties in August 2024 and communication regarding staking of test plots.
- Assisted with locating and pulling invasive species (Japanese barberry & garlic mustard) on May 8th and 13th in the Village of Biron. Generated letters to Village of Biron landowners with land abutting Bauer Street for education on garlic mustard as invasive species and notification of LWCD staff pulling plants in the public right of way along Bauer Street (and not on private property).
- Attended Wellness Committee meeting on May 14th and shared updates with LWCD staff.
- Initiated virtual call with Lisa Trumble, *Environmental Analysis & Review Specialist* at DATCP regarding Land Water Resource Management (LWRM) Plan and participated in the virtual call with county conservationist on May 17th. The Wood County LWRM Plan is due for 10-year update/review to determine if goals and objectives have changed since 2015 and what the LWCD plan is for the next ten years. (*Note: Wisconsin law requires each county to have a LWRM plan that has been approved by DATCP. The Land and Water Conservation Board (LWCB) reviews plans and recommends action to DATCP. Plans are approved for a 10-year period with LWCB board review in year 5.*) The 2025 LWRM plan will be presented to the LWCB on December 3, 2024 for final approval. The review process requires an advisory committee meeting, formation of a local Citizen Advisory Committee (CAC), at least one CAC meeting, update of entire LWRM plan with updated data from established sources (i.e. DNR NPS Coordinator and/or Biologist, NRCS, UW-Ext., etc.), submission of final draft to DATCP by the first week of November; a public hearing prior to LWCB presentation, approval by CEED Committee, approval by the Wood County Board of Supervisors, etc.

Continued - Activities Report for Barb Peeters - May 2024
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- Assisted customers with purchase of tree shelters and processed payments/sales tax.
- Scheduled LWRM Plan Advisory Committee Meeting on June 7, 2024 from 10:00 a.m. to 12:00 p.m. in River Block auditorium with Lisa Trumble/DATCP, LWCD staff, DNR staff, etc. to begin planning and review of the ten-year LWRM plan.
- Compiled names and addresses for Citizen Advisory Committee (CAC), drafted and emailed/mailed letters to potential members for CAC meeting on June 19, 2024 from 1:00-3:30p.m. and reserved meeting room.
- Created draft of 2025 LWRM plan and began updating data in preparation for initial LWRM Advisory Committee meeting. Downloaded *2022 Census of Agriculture Report* (by USDA, National Agricultural Statistics Service) to compile most current data for LWRM plan.
- Created *2025 LWRM Plan Timeline* as suggested by Lisa Trumble/DATCP to assure review stays on track due to late start on review process.
- Processed cost-share payment to landowner for manure transfer system.
- Worked with I.T. to update information on the LWCD *Environmental Education* web page.
- Processed no-till drill payments and emailed receipts to landowners.
- Created sample cover page for 2025 Land Water Resource Management plan report.
- Assisted landowner with reserving roller/crimper equipment.
- Submitted reimbursement request to DATCP for manure transfer system.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Supplied County Conservationist with account numbers for PC replacements and RAM updates.
- Approved staff timesheet on behalf of County Conservationist for 5/30/24 payroll.
- Scheduled, created agenda, attended and took minutes at the May 29th staff meeting.
- Compiled list of job duties for LWCD intern who starts employment on June 3, 2024 and will be with the department for approximately three months. Prepped desk area for intern use.
- Contacted I.T. with request for WebEx meeting on behalf of County Conservationist for the LWRM Plan Advisory meeting on June 7th; forwarded meeting invite to select DNR staff.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.

Activities Report for Emily Salvinski

-May 2024-

- **Wednesday, May 1.** Created 2 snap plus files and filled in basic info for using it for phosphorus reduction calculations.
- **Thursday, May 9.** Attended staff meeting. Took samples to be analyzed for total phosphorus and total suspended solids at 4 locations throughout the Mill Creek Watershed.
- **Friday, May 10.** Edited and ran reports for in snap plus for phosphorus reduction calculations. Added numbers to gis. Learned how to use layout view in arcgis pro to get an aerial saved of location of pit closure to go into BITS.
- **Thursday, May 16.** Received Mill Creek water test results. Updated water results excel to make room for all 2024 results and added new results in. Organized and printed nutrient management compliance letter. Worked on LWRM plan cover.
- **Friday, May 17.** Put together an arcpro database for any files relating to the new Land and Water Resource Management plan. Found new shapefiles to use from DNR's open data. Pooled some together from our files. Put together 2 updated maps.
- **Thursday, May 23.** Went along to get signature from farmer. Worked on updating maps in the LWRM plan.
- **Friday, May 24.** Worked on innovation grant contracts. Made up maps to go with them.
- **Tuesday, May 28.** Looked for sources online to update some maps (soil map). Learned how to add .txt file to shapefile in gis. Updated NMP database.
- **Wednesday, May 29.** Attended staff meeting. Looking into SSURGO Downloader.

Activities Report for Kyle Andreae – May, 2024

- May 1 – Ruess Design, Kollross Site Visit, Slattery Construction Check
- May 2 – Ruess Design
- May 3 – Ruess Design
- May 6 – Grass Ridge Farm LLC CAFO Review, Slattery Construction Check
- May 7 – Ruess Design
- May 8 – Ruess Design
- May 9 – Staff Meeting, Ruess Design
- May 10 – Ruess Design
- May 13 – Kollross Construction Checks, Slattery Construction Checks
- May 14 – Kollross Construction Checks, CMI Design
- May 15 – Kollross Construction Checks, Kollross As-Built, Slattery Construction Checks, Maple Ridge 2 Monitoring
- May 16 – Slattery As-Built, Maple Ridge 2 Monitoring, CMI Design
- May 17 – Off
- May 20 – Armagost Site Visit
- May 21 – Armagost Site Visit, CMI Design
- May 22 – Armagost Site Visit, Ruess Design
- May 23 – Slattery Site Visit, Ruess Design
- May 24 – Ruess Design, Armagost Site Visit
- May 27 – Holiday
- May 28 – Ruess Design, Bauer Site Visit
- May 29 – Staff Meeting, Ruess Design
- May 30 – Ruess Design
- May 31 – Ruess Design



Activities Report for Kendra Kunding – May 2024

- Transported the no-till drill to 1 landowner.
 - No-till drill was reported broke down by landowner on 5/6/24. Shane and I brought the drill back to the shop for inspection and order parts for repair. The drill is now in working order.
 - The no-till drill has been used on 89 acres so far this season.
 - No-till drill use has been delayed due to the rainy weather.
- Attended the site leader training for Aquatic Invasive Species Snapshot Day.
 - Snapshot Day is a statewide, one-day event connecting volunteers, water lovers, and local groups in a search for aquatic invasive species.
- Met with the Nepco Lake District chair to provide grant technical assistance and to discuss goals for the 2024 season.
- Created a “Save the Date” article to promote Snapshot Day.
- Checked populations of Japanese barberry and garlic mustard along a trail at Nepco County Park.
 - The initial report came from a member of the public.
 - Garlic mustard was located and manually removed. Periodic monitoring will occur to ensure all plants were removed.
 - Japanese barberry was not located. Additional details on the location was sought after. Will monitor in late summer/early fall when in fruit to aid in identification.
- Attended the May Lakes & Rivers Partnership meeting – focus was on lake, river, and watershed integration.
- Attended a discussion regarding sharing permissions on version 3 of SnapPlus.
- Attended the Nepco Lake District Lake Management Committee Meeting.
- Checked populations of garlic mustard along trail in Biron – initial report came from a member of the public.
 - Garlic mustard population was documented and manually removed.
- Participated in the May 9th staff meeting.
- Checked population of reported invasive giant hogweed plants along highway Z – initial report came from a member of the public.
 - Plants were confirmed to be native cow parsnip.
- Assisted Emily with the Mill Creek water quality sampling.
- Attended a webinar focused on invasive crayfish.
- Created an aquatic invasive species identification PowerPoint presentation to be used at future educational events.
- Attended a webinar focused on phragmites management.
- Scouted locations for Snapshot Day (locations due to statewide coordinator by May 31st).
- Transported the roller crimper to 1 landowner.
- Participated in the May 29th staff meeting to discuss intern duties.

Activities Report for Rod Mayer – MAY 2024

- Review Brandl FA update – update files etc. for two sites.
- Review DNR emails for wetland delineation on B&R site.
- Review DNR emails for Earth Maple Ridge 2 violation.
- Contact DNR for runoff concerns on Ladick site, reviewed plan, etc. – Landowner concerns.
- Correspondence with Town of Dexter for Maple Ridge 2 violation.
- DNR storm water phone meeting – discuss multiple violation issues.
- Meeting at Bohn pond site for review for exemption to reclamation permitting. Reviewed exemption application – approved, sent letter, update file, update spreadsheet – etc.
- Earth Maple Ridge 2 site visit: GPSed site, created GIS map, calculated current active acres, sorted and documented pics (29), etc. Sent to DNR for review.
- Completed public records request for Town of Dexter for plans and permits on Maple Ridge sites.
- TEAMS meeting with DNR to discuss inspection findings.
- Review Town of Dexter ordinance for records. Responded to Town questions.
- Created summary of Earth Maple Ridge 2 activities - daily updates.
- Tom Gardner – Hay Creed Act 82 enrollment for shooting permits on cranberry marsh and field crops – site visit with early damage occurring. Created enrolled lands map, enrollment form, permit application, landowner signatures, updated DNR database, sent to DNR.
- Joling Pond site visit – GPSed for current disturbed, created map with acres calcs, issued timeline extension for exemption to pond build.
- Reviewed draft of Nikolai Day Rd updated NMM reclamation plan – emailed revisions needed. Currently out of compliance until new plan received.
- Correspondence to Kolo, Ron Bohn, Nikolai, and Whitetail Properties for info on the County “Policy” for transferring a NMM reclamation permit. Unable to if plan is older than 3 years.
- Reviewed and edited Maple Ridge 2 violation letter to Earth Inc. from our office.
- Discussed public access hunting areas available in Wood County with customer.
- Site visit and posted stop work order on Earth’s Maple Ridge 2 site.
- Reviewed Billerud email for FA changes on mine site – sent response.
- Received a draft plan from Earth Maple Ridge 2. Reviewed prelim., reviewed with Shane, drafted document for all changes, additions, DNR approvals, etc. needed (4 pages). Sent to DNR and to Earth Inc. Sent example maps packet as needed for reference. Need stormwater and wetland reviews prior to a plan – etc.
- Staff meetings on May 9 and 29.
- Correspondence with Billerud about sale of site – permit – transfer policy – etc.
- Correspondence with Twin Lakes and Real fence for gate addition to fence under contract. Informed did not follow the conditional approval issued in November – need detailed design for variance to be issued with timeline to get this to me.
- Sent pond exemption info to two landowners.
- Apiary assistance enrollment for Prust Apiaries. Ordered two Parmak energizer replacements and a roll of fencing tape. Engraved energizers, created enrollment paperwork, receipt of equip. form, delivered equipment, signatures, updated DNR database.
- Created enrollment forms, Permit application, updated enrolled lands maps, calculated acres for Knuth Act 82 shooting permits on area closed to public hunting receiving damage.
- Created forms and map for 1st crop alfalfa appraisals on Knuth WM-40 field – open public hunting managed field.
- Lined up repairs on Kolo Cranberry contract fence with Real Fence.
- Crated wildlife fence inspection spreadsheet with updates for inspections – updated route listing, etc.
- Multiple field checks to Maple Ridge 2 to confirm still operating with stop work order.
- Sent DNR pics of runoff to ditch concerns from Maple Ridge 2 site.
- Received correspondence from Twin Lakes for gate addition – issued denial with timeline for actual design needed for variance.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpennig – May 2024

- May 1 – CEED Meeting, Bid Opening for Kollross Project, Virtual meeting
- May 2 – Virtual meetings, Field visits
- May 3 – John Ehlers Streambank Site, Update Lewis TRM Grant, Pickup NT Drill
- May 6 – Issued & Posted stop work order for Maple Ridge 2 NMM site. Sent out violation letter to Earth Inc. to cease activity & had phone conversation with Dan Deboer, Repair NT Drill
- May 7 – Maple Ridge 2 NMM site violation Inspection, Repair NT Drill
- May 8 – Maple Ridge 2 NMM site violation Inspection, Repair NT Drill
- May 9 – Staff meeting, Maple Ridge 2 NMM site violation Inspection, virtual meetings
- May 10 – Field visits, Maple Ridge 2 NMM site violation Inspection, Virtual meetings
- May 13 – Load and move Roller Crimper
- May 14 – Field visits, Maple Ridge 2 NMM site violation Inspection, CMI Mine site review with Kyle Andreae
- May 15 – Vacation
- May 16 – Field visits, Maple Ridge 2 NMM site violation Inspection, Golden Sands RC&D meeting
- May 17 – Wood County LWRM plan revision meeting with DATCP, NT Drill delivery to John Halverson, PACRS Meeting, Maple Ridge 2 NMM site violation Inspection
- May 20 – Maple Ridge 2 NMM site violation Inspection, LWRM timeline, CAC member list, setting meeting dates and logistics, Citizens Groundwater Group meeting
- May 21 – Maple Ridge 2 NMM site violation Inspection, Virtual meeting
- May 22 – Department Head meeting, Maple Ridge 2 NMM site violation Inspection
- May 23 – Virtual meetings, Maple Ridge 2 NMM site violation Inspection
- May 24 – Maple Ridge 2 NMM site violation Inspection, violation notes and update to documentation



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Pang Yong Khang, Program Assistant

RE: Staff Report for June 3, 2023

1. Economic Development (Jason Grueneberg)

Bug Tussel Update – Bug Tussel Wireless continues to make progress on installation of mid-mile fiber optic for broadband in Wood County. Attached to this report is a quarterly status report on the project. On completion of the project, the County will be able to use the fiber for a Community Area Network, and residents in close proximity to the fiber will be able to subscribe to Bug Tussel high speed internet.

Central Wisconsin Economic Development (CWED) Board of Directors – On May 15th I participated in a CWED Board of Directors' meeting. Some of the items covered in the meeting included election of officers, approval of financial reports, approval of a micro loan, approval of a startup loan, administrator report/update, and fund status report/activity report. I have been elected to serve another term as the CWED Treasurer.

North Central Wisconsin Regional Plan Commission (NCWRPC) Annual Report – At the April 24th NCWRPC Board meeting, the 2023 annual report was presented and adopted. I have included the report as an attachment for reference.

Staffing Update – I recently filled the vacant Program Assistant position in the office. The new Program Assistant will begin on June 3rd, and I will introduce her to the Committee at the July CEED meeting. With this position filled, the office is now fully staffed for the first time in about 18 months.

Thrive Rural – I recently completed a grant application for the Pittsville Thrive Rural project. The grant application is for a \$25,000 grant to help implement a community project. The application has worked its way through the underwriting process with the Wisconsin Economic Development Corporation and I will hopefully hear if we received the grant by the June CEED meeting.

On May 15 I participated in a project planning meeting for the Pittsville Thrive Rural project. As a result of this meeting, we have a clear description and breakdown of the project with a timeline.

Northwoods Forum – On May 7th I attended the University of Wisconsin Extension Northwoods Forum in Lac De Flambeau. The event covered issues from local community infrastructure and economy, natural resources, and quality of life.

Discover Mediaworks – In the past month I have been in contact with Discover Mediaworks to discuss a proposal for Wood County to consider future marketing efforts. I am reviewing the proposal along with staff and the convention and visitor bureaus in the County, and will bring a recommendation back to the CEED Committee for consideration.

Wisconsin Rapids Downtown Plan – On May 29th the Wisconsin Rapids Downtown planning process kicked off. I am serving on the steering committee, and will provide regular updates to committees and the Board. The consultant that is leading the planning process is Bolten & Menk, Inc.

2. **Planning & Zoning (Emily Arndt)**

1. Attended the Creating a Leadership Profile Day for the Heart of Wisconsin Community Leadership Program
2. Attended the Heart of Wisconsin Community Leadership graduation
3. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan
4. Continued correspondence with Town of Cameron
5. Received the Town of Cameron community survey results
6. Attended the Annual Rural Summit in Ashland, WI
7. Attended the ecosystems and planetary health working group meeting for the UWSP Resilience Assessment
8. Working through review and approval of CSMs and Condo Plats
9. Continued planning the organization of future Comprehensive Plans
10. Continued working with staff to ensure that questions are answered in a proficient manner

3. **Land Records (Paul Bernard)**

- NG911 Data Preparation
- Emergency Service Atlas Production – rough draft due 5/31
- Parcel Mapping
- Addressing

4. **Code Administrator (Brad Cook)**

4-25-2024- DSPS Soils Training-Treehaven.

4-26-2024- DSPS Soils Training-Treehaven.

4-29-2024- (1) privy permit letter written and sent,(4) well permits reviewed and issued TN: 07,12,18,19, (1) HT plan reviewed and issued TN: 11, (1) soils onsite TN: 07

4-30-2024- (1) Reviewed soils, plan review, issued permit for mound TN: 20,(1) Reviewed soils, plan review, issued permit for rep conv. TN: 19, (2) FL complaints reviewed and issued TN:08,22

5-1-2024- (2) soils onsite TN: 18,19, (1) new conv. insp. TN:18, (1) rep. conv. insp. TN:07

5-2-2024- (2) well permits reviewed and issued, (1) Reviewed soils, plan review, issued permit for rep mound TN: 10, (1) Reviewed soils, plan review, issued permit for new conv. TN: 19

5-3-2024- Employee review, answer phone calls and inquires with POWTS, SL, FL

5-6-2024-(1) FL permit reviewed and issued TN:20, (2) conv. insp. TN:18, 07, (1) Reviewed soils, plan review, issued permit for HT TN: 11, (2) well permit reviewed and issued TN:18, 21

5-7-2024- (2) Reviewed soils, plan review, issued permit for rep. mound TN: 08,10, (1) Reviewed soils, plan review, issued permit for new HT TN: 21, (1) Reviewed soils, plan review, issued permit for rep conv.TN: 13, (1) SL permit reviewed and issued TN: 04,

5-8-2024- (1) mound plow insp. TN 19, answer phone calls and inquires with POWTS, SL, FL

5-9-2024- (1) mound piping insp. TN:19, answer phone calls and inquires with POWTS, SL, FL

5-10-2024- (3) soils reviewed TN:11,16, (1) Reviewed soils, plan review, issued permit for rep mound TN: 18,

5-13-2024- (1) Reviewed soils, plan review, issued permit for new mound TN:01, (1) SL permit reviewed and issued TN: 06, (1) mound inp. TN:13

5-14-2024- (3) well permits reviewed and issued 07,18, (1) conv. insp. TN 13, , answer phone calls and inquires with POWTS, SL, FL

5-15-2024- (1) well permit reviewed and issued TN: 18, (3) HS letters written TN:07,16,21, (1) POWTS onsite TN: 21

5-16-2024- Answer phone calls and inquires with POWTS, SL, FL

5-17-2024-(2) SL-FL onsites TN: 04,06, (1) conv. insp. TN:13

5-20-2024- (1) SL permit reviewed and issued TN:07, ,answer phone calls and inquires with POWTS, SL, FL

5-21-2024- (1) well permit reviewed and issued TN:13, , answer phone calls and inquires with POWTS, SL, FL

5-22-2024- Answer phone calls and inquires with POWTS, SL, FL

5-23-2024- (1) Reviewed soils, plan review, issued permit for new mound TN:10, (1) rep. conv. insp. TN:19, (1) soils onsite TN: 18

5-24-2024- (2) soils onsite TN: 07,18, create/work on ArcGIS FAD-C map with Paul

5-27-2024- Holiday

5-28-2024- (1) FAD-C map, permit reviewed and issued TN: 05, (3) well permits reviewed and issue TN: 12,18, 20, (1) Reviewed soils, plan review, issued permit for rep. tanks TN:14,

5. **Code Technician (Kayla Rautio)**

- A. Studied POWTS State Codes and County Ordinance, POWTS Component Manuals, and POWTS and Soils Handbook
- B. Continued training of POWTS plan reviews and well delegation permit reviews
- C. Started training on completing inspection reports
- D. Inspections/Investigations:
 - 4-29-24: On-site soil determination TN:18
 - 5-1-24: On-site soil determinations TN:18, 19; Replacement conventional inspection TN: 07; New conventional inspection TN:18
 - 5-6-24: New conventional inspection TN:18; Replacement conventional inspection TN:07
 - 5-8-24: Replacement mound plow inspection TN:21
 - 5-9-24: Mound re-inspection TN:21; Replacement holding tank inspection TN:11
 - 5-13-24: Mound plow inspection TN:13; Mound re-inspection TN:13, Mound tank and piping inspection TN:21
*worked 8.5 hrs (extra 45 min)
 - 5-14-24: New conventional inspection TN:13
 - 5-15-24: Septic complaint investigation TN:08
 - 5-17-24: Floodplain complaint investigation TN:06; Replacement conventional inspection TN:13
 - 5-23-24: Replacement conventional inspection TN:19; On-site soil determination TN:18
 - 5-24-24: On-site soil determinations TN:07, 18
 - 5-29-24: Apsy Acres POWTS/soil investigation TN:11; POWTS on-site investigation TN:16
- E. Attended Meetings and Trainings:
 - 5-10-24: Online hydrograph meeting w/ adjacent counties

6. **Office Activity (Victoria Wilson & Pang Yong Khang)**

- a. Monthly Sanitary and Well Permit Activity – There were 14 sanitary permits, 2 shoreland permits and 13 well permits issued in May 2024.
- b. Town of Cameron Surveys – 247 surveys were processed in our office and mailed to town residents. 121 surveys were returned and manually entered into Survey Monkey.
- c. Attended the following meetings/trainings & activities:
 - i. May 1st CEED meeting (VW)

Division of Extension – County Partnership Guidance

August 1, 2021

THANK YOU TO THE MANY COUNTY CONTRIBUTORS WHO MADE THIS DOCUMENT POSSIBLE!

Feedback was received and incorporated from the Wisconsin Counties Association (WCA) Executive Committee including representatives from Eau Claire, Fond du Lac, Marathon, Sauk, and Wood Counties, as well as other counties who expressed interest in reviewing the draft document including: Pierce, Marinette and Columbia Counties. UW-Madison Division of Extension appreciates the feedback received to develop this ‘living’ foundational document that will continue to evolve into the future.

OVERVIEW

The 100+ year partnership between UW-Madison Division of Extension (Extension) and counties has endured a great deal of change and our partnership continues to be crucial in providing educational services to the people of Wisconsin. Changes have occurred among both partners over the years. And, the codification of the partnership in state statute (Chapter 59), has not evolved with the changes.

The purpose of this document is to serve as a foundation that allows a new Extension committee member, county board member, or the general public an understanding of the benefits and responsibilities of the partnership between Extension and counties.

This document is not a legal contract. It was developed with input from the Wisconsin Counties Association Executive Committee which includes several county representatives to be broad enough such that each of the 72 counties can see themselves within the context of the partnership. The document is also not meant to prescribe specific details, such as how many support staff an office should have for example. There are certainly many factors that influence decisions like that, and in partnership, Extension is open to engage in those discussions to determine the best solution.

Moving forward, with this foundational document in place, the next step will be to form an advisory committee to assist with identifying topics that need further updates and clarification. Extension will work with the Wisconsin Counties Association (WCA) and the Wisconsin Extension Association (WEXA), affiliated with WCA, to establish a process to select advisory committee members. The committee will convene on an annual basis to strategize and focus attention on the partnership items that need clarification so the document can continue to grow and develop as we identify new topics to include and as our relationship evolves over time.

Our hope is this document continues to provide clarity between the relationship and how we can cooperatively partner to better serve the people of Wisconsin in the future. Together we can achieve more!

Division of Extension – County Partnership Guidance

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[Our Purpose:](#)

[Link to Organization Chart -](#)

[Link to Division of Extension Staff Directory-](#)

[Link to Area Map w Director Names.pdf](#)

[136 County Contract template](#)

Preamble

Change is inevitable, and over the past 100+ years, UW-Madison Division of Extension (Extension) and counties have evolved to continue to meet the ever changing educational needs of our local and statewide constituents. It is Extension's hope and aspiration to grow and evolve in concert with the counties.

Both county government and Extension have evolved since the authoring of Chapter 59.56, which captures the foundations of the relationship between Extension and counties in state statute.

Notable changes include:

- Since the late 1990's, Extension educators have been 100% state employees having one employer and a uniform benefits program, and not employees of both the county and the state as outlined in 59.56(3)(c);
- Some counties have combined Agriculture and Extension Committees with other county departmental committees, which varies from 59.56(3)(b);
- And, the focus of our shared educational work has evolved from what is listed in 59.56(3)(f) and has required that Extension education become more specialized and focused to meet the more complex local and state needs.

Additionally, there are many other elements of the Extension-County relationship that are not specifically codified in statute that have evolved over time.

We recognize the need to make sure our changes are evolving in partnership with counties. While we have been responsive to changing county needs, this is an optimal time to reconnect and strengthen the mutual understanding of our partnership. We have mutual interests and we both depend on our partnership to meet these needs. This document is focused on the nexus of this interdependence.

Together we will engage in discussions that create a common understanding among counties that partner with Extension to best address critical educational needs. We believe we mutually agree on many aspects of the relationship. We know we can strengthen the understanding around aspects that may be more complicated or have yet to be defined.

ANNUAL REVIEW PROCESS:

This foundational document was reviewed by the Wisconsin Counties Association Executive Team which includes several county representatives in March of 2021. Several other counties also offered input. The next step will be to form an advisory committee to assist with identifying topics that need further updates and clarification. Extension will work with the Wisconsin Counties Association (WCA) and Wisconsin Extension Association (WEXA), affiliated with WCA, to establish a process to select advisory committee members consisting of Extension committee members and other critical decision-makers such as a county board chair, coordinator, administrator, or executive. The committee will convene on an annual basis to strategize and focus attention on the partnership items that need clarification so the document

can continue to grow and develop as we identify new topics to include and as our relationship evolves over time.

Introduction

Extension has been part of the University of Wisconsin System since 1906 and hired its first county-based educator, E.L. Luther, in 1912 in Oneida County. Both Extension and Wisconsin counties have benefited from the strong partnership to provide an array of educational programs that continue to serve the people of Wisconsin wherever they live and work. Fundamental to our mission to fulfill the promise of the Wisconsin Idea, Extension extends the boundaries of the university to the boundaries of the state. We establish beneficial connections with all of our statewide stakeholders including our connection to UW-Madison and other UW campuses, and our partnerships with county and tribal governments, as well as with other public and private organizations. Our faculty and staff continue their impactful work across the state to enhance the quality of life for all Wisconsin residents. Our educators don't lecture or give grades in a typical classroom. Instead, we deliver education to people where they live and work – on farms, in schools, in community centers and other locations that are convenient for people both virtually and/or face-to-face. Extension educators also engage with civic groups and county boards, write newspaper columns, participate in radio and TV programs, facilitate meetings and build coalitions to solve complex, high priority community needs. Extension brings the research, knowledge and resources of the University of Wisconsin to your community.

Purpose and Scope of Guidance

With over 100+ years of a successful partnership between Extension and counties, we understand there is a benefit of clearly defining the roles and responsibilities of the partnership so we can mutually meet the needs of the residents across Wisconsin. More specifically we hope this document serves to:

- Describe the types of services and programs that Extension provides to the county, based upon the level of educational services that the county agrees to invest in;
- Describe the types of services and resources the county will provide to host an Extension office in their county;
- Standardize the processes, responsibilities, and lines of authority between Extension and the county

Extension Responsibilities

Role of the Area Extension Directors (AEDs)

Extension fully invests in Area Extension Directors (AEDs) who oversee an area comprising from one to five counties each (Area Map with Directors is on page 13 of this document). These administrative positions are responsible for partnership management, staff development, financial management and program coordination.

Through the many interactions the AED has with county partners and local educators, the AED develops a solid understanding of the local needs and county priorities and helps to align Extension educational programs to ensure the programs address county needs. Educators also communicate local needs to their programmatic Institutes which collectively identify opportunities to address statewide needs. Some additional primary duties of the AED include:

- They serve as the county Extension Department Budget Officer and Administrative Officer for the counties in their area. Specific signatory authority is agreed to by the county to allow the AED to serve in this capacity.
- They are the hiring authority of Extension staff and serve as the direct supervisor of Extension educators, conducting annual and mid-point performance evaluations with each Extension employee.
- They are responsible for the regular operations of county Extension offices and provide oversight to county staff within the office.
- They support educators and staff who direct Extension volunteers. They engage when volunteer behavior concerns expand beyond coaching or if dismissal of the volunteer is warranted.
- They monitor and manage risk and liability situations that might arise.

Roles of Extension Employees

Fundamental to our mission to fulfill the promise of the Wisconsin Idea, Extension extends the boundaries of the university to the boundaries of the state. We establish beneficial connections with all of our statewide stakeholders including our connection to UW-Madison and other UW campuses, and our partnerships with county and tribal governments, as well as with other public and private organizations.

Extension faculty and staff educators assess local and statewide needs to develop and deliver educational programs that transform the lives of people in communities, with emphasis on addressing the local needs of youth, families, government, agriculture, businesses and others. Educators bring research-based information backed by one of six academic disciplines housed within Extension.

Informational brochures that highlight the educational outreach of Extension and each institute are listed below. An embedded link will take you to the specific page:

- [Division of Extension overview](#)
- [Agriculture Institute](#)
- [Community Development Institute](#)
- [Health & Well-Being Institute](#)
- [Human Development & Relationships Institute](#)
- [Natural Resources Institute](#)
- [Positive Youth Development Institute](#)

Institutes not only serve as the programmatic home of Extension employees but also include expertise from faculty and staff integrated with UW-Madison and other UW-colleges. This provides access to cutting-edge research and knowledge around issues that matter to the people of Wisconsin. Educational programs that are hosted at the local level are based on sound research-based knowledge.

Educational services are broadly defined and include the work that is included in an annual work plan for a particular educator in a geographic location. Educators, as state employees, have both county and state responsibilities and expectations, including participating on teams and/or research activities that support programming that benefits audiences statewide as well as locally.

The county will be a partner in identifying key educational priorities for Wisconsin residents, and in collaboration with Extension leadership, counties will identify local educational priorities for their communities. Experience has demonstrated that local priorities often align well with statewide priorities.

Role of AEDs and Performance Evaluations

Employees hired by Extension as part of the 136 County Contract are employees of Extension. They are subject to Extension personnel rules, policies, and procedures. Faculty, academic staff and university staff follow the guidance and policy appropriate to their respective appointment in Extension.

The AED is responsible for performance evaluations of Extension academic staff and University staff working in the county. Faculty are reviewed by their Academic Department Chair or Section Chair of their department. The county Extension oversight committee is encouraged to provide performance feedback for all the county-based educators to the AED to consider when conducting their review. And, the oversight committee is encouraged to raise concerns as well, although performance remediation of Extension staff is confidential, similar to county staff performance.

In some cases, through negotiation with the county, additional staff such as area or regional outreach specialists may be housed in a county office if space is available. The county benefits by having that additional resource located in their county. Terms and conditions will be negotiated by the AED between the county and Extension in those cases.

Roles of Extension Volunteers

Extension benefits from and relies on nearly 11,000 volunteers who serve to increase the educational delivery of programs in counties across the state. Any individual who meets Extension's definition of a volunteer and completes all registration requirements is considered an Extension volunteer.

Volunteers are an essential component of Extension's outreach. Extension enhances its ability to impact the lives of people in all areas of Wisconsin through the efforts of volunteers. Since volunteers represent Extension while providing the service outlined in their volunteer agreement letters, they must abide by the rules, regulations, and policies set by the University of Wisconsin-Madison, Division of Extension, and the State of Wisconsin. These include, but are not limited to Extension's Volunteer Behavior Expectations. In addition, volunteers must comply with federal nondiscrimination laws and policies. All volunteers are accountable to Extension while volunteering in Extension programs.

In support of the volunteers, Extension provides management, oversight, training, liability insurance and other benefits for volunteers while working in the capacity as an Extension Volunteer. Both Extension employees and volunteers are covered by Extension liability insurance while working to accomplish Extension's mission.

Administrative Duties serving the county

The AED has the privilege of serving as the county Extension Department Budget Officer and Administrative Officer for the counties in their area. The AED is often viewed by the county as the office Department Head in the county. In most situations, counties provide AEDs a Delegation of Authority (DoA) to provide signatory authority for Extension related county accounts and business activities for the county Extension office. A DoA formally authorizes and codifies this role with the county. The DoA document can be updated at any time. In some counties, the signature authority is maintained with a county employee or other designee. The county is asked to confirm the amount of signature authority it authorizes to the AED as a means to fulfill many of the roles of managing the office budget. Because most AEDs serve multiple counties, the AED may partner with an office staff member to assist with the day-to-day management of the office.

Partnering with the county to identify educational priorities

Assessing current and future educational needs is an ongoing process that counties, AEDs, local educators, program managers, and Institute Directors consistently engage in. This is often done through a more formal needs-assessment process which is broadly distributed to solicit input. Results are shared with key stakeholders. In addition, needs-assessment also occurs informally through normal daily conversations and monitoring of local and statewide trends.

Extension educators are asked to annually update their work plans and goals that serve the identified needs of residents within their geographic area, and contributions to statewide teams and programs. Educators regularly share summaries of programmatic goals and updates with their respective Extension oversight committee. Oftentimes situations arise in a given year which may require an adjustment to their work plan. The Extension committee will be kept abreast of changes throughout the year as the AED and/or educators share updates about programming and accomplishments.

Extension utilizes a program recording system to capture the outcomes and impacts from educators. This data is used by AEDs to develop monthly and annual reports. Special reports can be developed as requested throughout the year. In many rural counties, educators provide a written or oral report to the committee as frequently as monthly. In other situations, reports may be quarterly or even annually. Extension Committees should engage with their AED to strategize on how we can best share the impact and programs that are delivered to the county stakeholders.

County Responsibilities

County Facilities

The county agrees to provide office space, meeting space, telephone, computer, network connections for email and other communications, software, and other general office supplies. Extension does not dictate the level of support necessary from the county, but would expect comparable support as other county departments; adjusted for size.

In many cases this includes:

- Office and educational meeting room space.
- Adequate supplies for office and educational programming needs.
- Access to computers, internet, and other necessary office and educational equipment.
- Adequate storage space for equipment, publications, program files.

Office support

Support staff provide a critical function within the county Extension office. They are typically the first person that members of the public interact with. They can quickly identify which educator or resource may be able to further answer the person's question. They also provide assistance for program material preparation, marketing and outreach of educational programming, data-base entry of participants and enrollment, mailings of newsletters and other critical roles that help support the efficiency and effectiveness of the office and the educator's work.

The county agrees to provide adequate local office support. Again, although Extension does not offer a formula for determining the number of support staff the county should invest in, a minimum level of staffing would include one support staff. We would ask the following minimum support be provided for each Extension office:

- Support the administrative needs of the office
- Meet the program support needs of the educators

Extension is beginning to explore and pilot new support staff models with some counties. For example, a support staff hired as an Extension employee on the 136 contract. These positions continue to be fully county-funded but this adds additional benefits:

- Eliminates the risk associated with an AED supervising a county support staff employee, especially through performance issues.
- The support staff member would have access to all the software licenses that educators have access to including Microsoft Office, Zoom, Qualtrics and other educational-related software resulting in a cost savings for the county and more uniformity with Extension staff.
- The support staff member directly utilizes all of the same processes and systems of Extension employees

Supervision of County Employees

County support staff typically function at a high capacity as part of an effective office Extension team. When performance is high, there are rarely challenges with an AED providing support

and guidance for county support staff. In recent years Extension has become increasingly aware of the potential risk and liability of having an AED supervise a county employee, especially through performance concerns. The county will need to ensure that performance reviews of county employees are managed appropriately in the partnership. Support staff are part of the office team, which is important for the effectiveness of the Extension office. However, while Extension can contribute feedback and input for performance evaluations of support staff, Extension needs to work in partnership with the county HR department on county staff performance reviews.

An AED **can serve as a supervisor of function** for county employees within the office, but **cannot serve as the supervisor of record**. This adds a level of risk and liability for Extension and the county. Performance and disciplinary actions with support staff must be, and are best led, by the county. Again, in most situations the AED benefits by the engagement of support staff as part of the team. It's in the rare cases of performance issues with a county employee that the AED cannot be their 'supervisor' during that process.

County Policy, Rules and Procedures

Similar to the guidance above regarding Extension staff and employees, any individuals who are employed by the county are county employees and are subject to applicable county personnel rules, policies and procedures. Likewise, any volunteer who works on behalf of the county to further the purposes of the county will be considered a volunteer of the county.

The county will be responsible for ensuring that its employees and volunteers take affirmative steps to make it clear that they are employees or volunteers of the county. And, similar to the protections afforded to employees and volunteers that work on behalf of Extension, the county shall be liable for the acts and omissions of its **employees** and **volunteers** while acting within the scope of their employment or volunteer role.

County Policy Impact on Extension

Counties, as well as Extension, have developed work-related policy. Extension staff housed in a local Extension office are users of county-based technology, facilities and may have other county-based services potentially including the use of a county purchasing card for business. County-based Extension staff will abide by policy that relates to privileges afforded by the county. This may include but is not limited to:

- Technology use
- Keys to access the building
- Driving authorization if using a county vehicle

Similarly, Extension also has work-related policy that all Extension staff are expected to follow. There may be an overlap of some programs, such as Sexual Harassment training, technology/cybersecurity training, drivers authorization (for personal vehicle which is the norm for most staff). Extension staff will accept responsibility for county policy as it applies to their roles.

County Extension Oversight Committee

Each county Extension department should have an Extension oversight committee for policy and decision making as described in state statute. In a majority of counties, a dedicated committee is assigned for the Extension department. In other cases, counties have a committee that oversees several departments including Extension. The oversight committees provide valued feedback to Extension on educational priorities and staffing decisions.

Committee business such as agenda creation and minute taking is a county government function and is the responsibility of the county. The county Extension oversight committee should take the lead role in developing their committee agendas and taking minutes during their meetings. If support is needed for taking minutes during the meeting, the committee chair should work with their county clerk to explore options, such as the use of the county support staff. AEDs will engage and partner with the committee on agenda creation, to highlight the work that Extension educators are conducting in the area and on budget development and approvals, etc.

The county Extension Oversight Committee is encouraged to provide feedback for all of their Extension educators to the AED. Ideally, feedback is provided as close to the time when the observation is made, rather than just prior to a performance review. That way the AED can share celebrations and address concerns as quickly as possible with the staff member. Performance remediation of Extension staff is confidential, similar to county staff performance.

Mutual Responsibilities

Budget responsibilities

Extension provides co-funding for most educator positions. Counties purchase Extension's educational services through the 136 County Contract ([136 County Contract template](#)). This contract is updated and authorized annually for the calendar year. If both partners have adequate resources, positions can be co-funded based upon an annually established fee for educational services in the 136 County Contract. Counties can also fully-fund additional positions if Extension does not have the resources to co-fund all, or part, of the position.

The 136 County Contract is established with a fee structure for educational service for a given year. Regardless of employee salary, the possibility for mid-year promotions, or other factors, counties benefit by knowing the annual cost of the contract for service for the year for co-funded positions.

The fee for educational service also leverages other services and resources of the University of Wisconsin - Madison. The educator can tap into the expertise of specialists, technology, and other resources to address local issues. In general, the more the county contributes through the 136 County Contract for educational services for positions, the greater the opportunity and benefit of leveraging resources since the educators bring connections with campus specialists and other resources.

The AED is responsible for developing the county contract with appropriate staffing and accurate costs, and building that into the departmental budget for county adoption. The AED works through the appropriate channels and approval processes to ensure the departmental budget is reviewed and adopted by the full county board according to the county timeline.

Both Extension and the county recognize the cost of doing business may increase from year to year. Extension will review the fee structure each year and may include a fee adjustment to account for anticipated or unanticipated adjustments in the costs of doing business. Factors that contribute to these increases over time may include state-mandated pay-plans, health care and benefits related costs, promotions and other factors that impact costs.

Per the county contract, counties agree to provide travel and appropriate job expenses. County travel budgets dictate how much travel can occur for an educator to meet the educational needs of county constituents.

Hiring and Managing Vacancies

When a position becomes vacant both Extension and the county will re-evaluate the need and the financial commitment to the position. Both partners need to review and approve their financial commitment and other decision points before approving the refilling of the position. If the county and Extension agree to continue to support the desired program and position, Extension will lead a hiring process with the AED as the hiring authority. Most positions, with the exception of FoodWise staff because they are fully federally grant-funded, the AED will seek input and engagement from the county throughout the hiring process.

State budget cuts over the years have reduced the number of Extension educator positions across the state. Extension does not have the resources to co-fund every position in every county across the state. As a necessary effort to provide service to more people, Extension is exploring developing more specialized positions within a program area and sharing the position across two or more counties. Most of the institutes have examples of this shared arrangement. The current strategy has been that counties pro-rate the cost of the position across the number of counties participating. Perhaps a future topic that the advisory committee can wrestle with in the future is to best determine what happens when a county cannot maintain their funding. That adds additional financial burden to the remaining counties, and could possibly lead to a shared-educator feeling insecure in their position and leaving.

The AED will work with Extension Human Resources and lead the interview process to ensure that EEO/AA and other policies are followed. Typically one or more members of the county Extension Education committee are involved with the final interview process. This does not exclude a county administrator or county HR director from participating in the hiring process.

Extension discourages counties from hiring county staff to serve as 'Extension like' educators in a county office. This has created significant challenges associated with supervision and direction as well as liability and insurance concerns. As referenced earlier, positions hired under the 136 County Contract, whether co-funded or fully county-funded, can leverage services and resources of Extension and the University of Wisconsin-Madison. These staff can tap into the expertise of specialists, technology, and other resources of the University to

address the local issues. County employees do not have the same level of access to those resources.

Although Extension cannot control what positions the county hires, the county will be responsible for ensuring that its employees (and volunteers) take affirmative steps to make it clear that they are employees or volunteers of the county.

Professional Development

Professional development shall be supported by both Extension and the county. The AED works closely with the educational staff to identify professional development needs. Professional development requested or required at the state level will be financially supported by Extension. Professional development that benefits the county (conferences, training, etc) should be supported with professional development funds associated with the county Extension department budget.

Educator's travel to Extension mandated meetings will be covered by Extension.

Nondiscrimination/Affirmative Action

The county and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

Appendices

Our Purpose:


As a statewide engagement arm of UW–Madison, the Division of Extension embodies the Wisconsin Idea to extend university knowledge to every corner of the state. That mission started in 1912 with Extension’s first agent making farm visits and continues today along with community and business development, youth engagement, and well-being programming. Our statewide network of educators and specialists with UW–Madison and on UW campuses across Wisconsin is responding every day to emerging and longstanding hurdles residents are overcoming to compete and prosper. We’ve identified key opportunities to leverage local resources and leading research to affect change and improve lives.

Link to Organization Chart

<https://extension.wisc.edu/files/2019/06/extension-orgchart.pdf>

Link to Division of Extension Staff Directory

[Staff Directory](#)

Link to  Area Map w Director Names.pdf

136 County Contract template

https://drive.google.com/file/d/1P2wSdA3knibltYWBlr2aH_cBSoSKxjNL/view?usp=sharing



Ingenuity. Integrity.
and Intelligence.



December 18th, 2023

Paul Bernard
Land Records Coordinator/GIS Specialist
Wood County Courthouse
400 Market St
Wisconsin Rapids WI 54495
Phone: (715) 421-8469

Dear Paul:

Thank you for the opportunity to submit a proposal for orthoimagery for Wood County as a part of the Wisconsin Regional Orthoimagery Consortium (WROC). We understand that Wood County would like to obtain new 4-band digital orthoimagery to enhance and update the County's GIS base mapping layers and to support its land information needs and the needs of its partners. This letter describes the project approach and fees for 6-inch pixel orthoimagery across the County. The Wisconsin-based WROC contracting team of Ayres Associates and NV5 Geospatial will provide the following services.

Proposed Project Services – Orthoimagery

We understand Wood County's need to update its orthoimagery base layer, and its desire to do this as part of WROC 2024. Aerial imagery acquisition, processing, and ortho delivery will occur in 2024. We are proposing a county-wide 6-inch pixel orthoimagery project, with options for 3-inch buy-ups for the County, the municipalities and towns that are interested in higher resolution orthos.

Scope of Work

The Ayres/NV5 team will provide the County with 4-band orthoimagery at 6-inch or 3-inch pixel resolution across 808 square miles which is countywide coverage. See Exhibit A for a map of the entire project area. The 4-band orthoimagery will be developed from aerial photography that is acquired using a calibrated, digital photogrammetric camera, during spring leaf-off spring conditions.

The delivered orthoimagery will consist of GeoTIFF tiles based on PLSS sections (or other tile format agreed upon). Additionally, we will provide MrSID compressed tiles and a project-wide mosaic. The 6-inch orthoimagery will conform to ASPRS Level 2 standards for 1" = 100' scale mapping with an orthoimage ground sample distance (GSD) of less than 6 inches. The orthoimagery will be produced to meet or exceed a horizontal accuracy of 1.4-foot RMSE. If the County selects 3-inch the orthoimagery will conform to ASPRS Level 2 standards for 1" = 50' scale mapping with an orthoimage ground sample distance (GSD) of less than 3 inches. The orthoimagery will be produced to meet or exceed a horizontal accuracy of 0.7-foot RMSE.

Orthoimagery DEM

We will use a digital elevation model (DEM) derived from the countywide LiDAR collected in 2022, which is suitable to achieve the stated accuracy standards for 6-inch or 3-inch orthoimagery. Our technicians will carefully review the DEM and make updates where necessary.

Ground Control

The Ayres team will collect airborne GNSS and an inertial measurement unit (IMU) data from equipment that is tightly coupled with the digital camera sensor. In addition, we will perform ground control survey for the project at existing control locations or photo-identifiable points.

4-band Orthoimagery

As part of our aerial imagery collection, the near-infrared (NIR) band will be captured along with the RGB natural color bands. We have included 4-band stacked GeoTIFF and MrSID files in our standard delivery.

These datasets can be viewed in either natural color or color infrared (CIR) band configurations in a single file, rather than creating multiple datasets. Optional 3-band (RGB) deliverables are available if you are interested.

Orthoimagery Project Deliverables:

Deliverable products included in the estimate are as follows:

- Digital ortho tiles in GeoTIFF format
- Section tiles in MrSID format
- County-wide mosaic in MrSID format
- Highly compressed County-wide mosaic in Gen 3 MrSID format
- Ortho tile index in vector format
- Ground control locations in vector format
- Metadata, FGDC compliant

Municipal Buy-up Options:

Municipalities have the option to buy up to 3-inch pixel resolution orthos as part of your countywide project. Under this approach, any buy-up areas are extended favorable WROC pricing because the aircraft and sensor system will be in the County for the 6-inch countywide flight. In return, the County gains access to higher resolution orthos over the urban areas or other townships of interest. We can provide WROC unit pricing for municipal buy-up areas upon your request.

Partner Funding:

Partner funding assistance to consortium members is proven as an effective way to aid in the funding of WROC projects. Established relationships with partners from previous consortium efforts present the opportunity of continued funding assistance to WROC program members.

Additionally, by starting our WROC efforts early, our team is successfully securing new partners at the local, regional, and state levels to provide a larger, more diverse group of funding partners. In the end, organizations of all sizes, from the public and private sector will contribute to the funding assistance success of WROC.

Proposed Fees – Orthoimagery Services:

The following fee is a not-to-exceed amount that is calculated using WROC unit pricing. These costs do not include cost shares from WROC partners. Partner funding that is secured through WROC will be provided to the County to help reduce the overall cost of this project.

Orthoimagery project options

County-wide 4-band orthos, 6-inch pixel resolution:	\$ 61,408.00	
County-wide 4-band orthos, 3-inch pixel resolution:	\$ 145,440.00	if shared - 30 to 40K

I hope that we have provided the information you require to proceed with planning for your WROC project in 2025. In the event that you require additional information or clarification on the proposal details, please feel free to contact me at 608.443.1231.

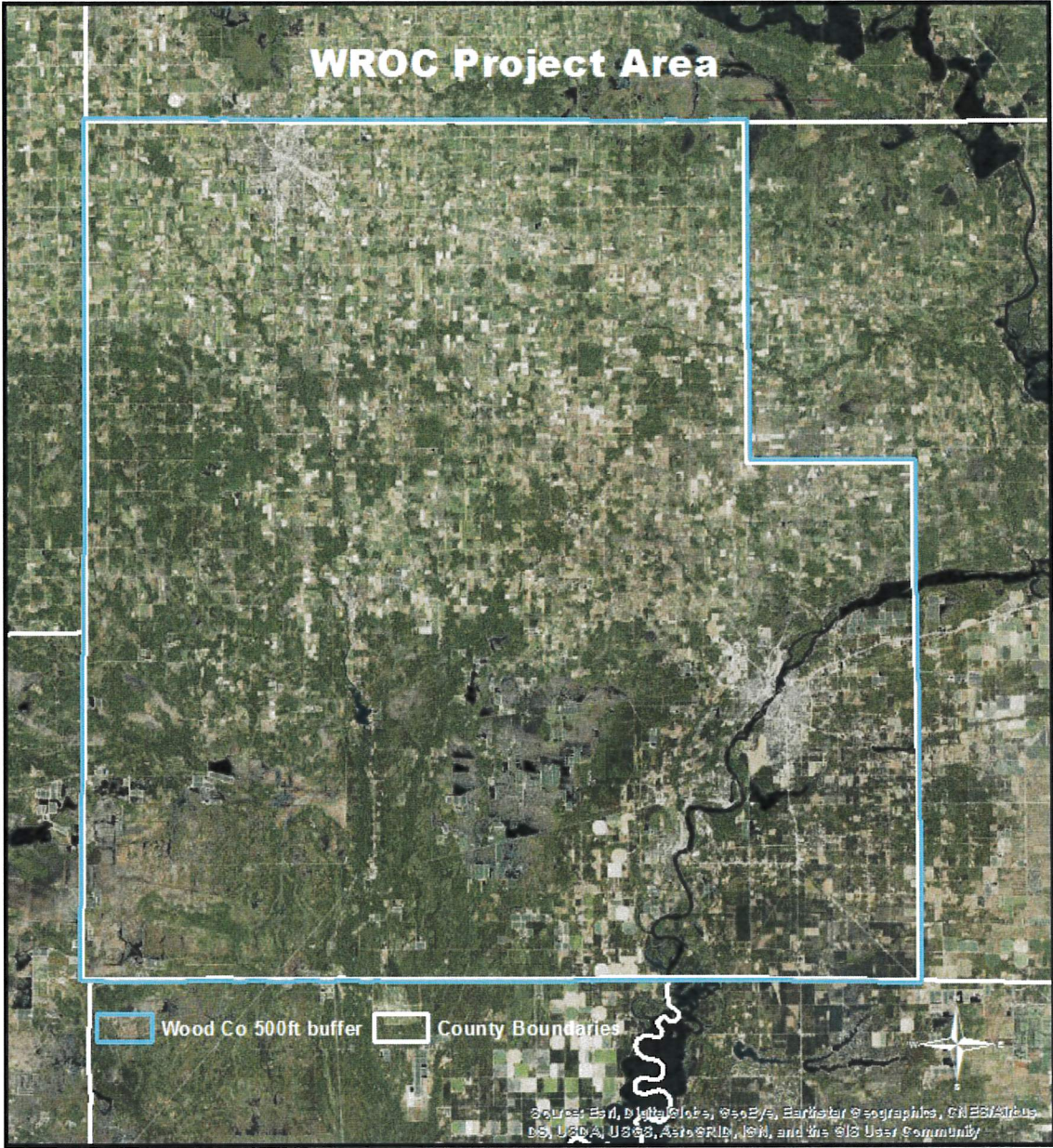
Sincerely,



Ayres Associates Inc
Adam Derringer, GISP
Senior Project Manager
DerringerA@AyresAssociates.com

Exhibit A

Wood County 6-inch Project Area:





Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095
Phone: 715-421-8466

2024 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Grueneberg, Director at 715-421-8478 or jason.grueneberg@woodcountywi.gov

All applications are due by 4:30pm on July 7th, 2023.

Completed Applications should be emailed to Victoria Wilson at

victoria.wilson@woodcountywi.gov

Applicant Organization: City of Pittsville, Pittsville Little League and Light Up the Pit Committee

Mailing Address: Light Up the Pit

C/O Dave Rademan & Bill Buettner

Street Address (if different): 7111 East Lane, Pittsville, WI 54466

Web Site: [Click here to enter text.](#)

Organization Telephone: Dave Rademan 715 884-2296 Bill Buettner 715 937-1790

Contact Person/Title: Dave Rademan Project Manager

Contact Person Telephone: [Click here to enter text.](#) Email: [Click here to enter text.](#)

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with and supports the *Wood County Wisconsin Rural Economic Development Plan*. The Plan can be found at

<https://wood.extension.wisc.edu/files/2021/04/Wood-County-REDI-Plan-FINAL-April-2021-1.pdf> (If you require additional space, attach separate sheet.)

Pittsville is well known for its baseball and its baseball field as one of the best places to watch a game. "The Pitt" as it is known has been in dire need of lights and updates for many years that allows more opportunities for our community members. In 2020 a committee was formed to raise money "To Light Up the Pit,." The committee then approached the City of Pittsville to allow them to raise money and improve the field. The past three years, through fundraisers, donations and donated work, the committee has been able to raise \$110,000 of the \$250,000 needed for lights, improvements to the field and spectator areas. With the improvements we will have the ability to host 10 tournaments each summer, bringing in an estimated \$125,000 in economic value to Wood County, while bringing in 15,000 visitors.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Beginning April 1 of each year the field will be able to be used almost daily, by the high school teams, middle school teams, little league, legion and adult River Bandit team through August.

The ROI would bring the estimated 15,000 visitors to Wood County, who would use the county parks and area hotels.

County funding would allow the City and Pittsville Little League to improve a mainstay of Pittsville, which also hosts the July 4th Celebration.

The Project would enhance the economic vitality and better quality of life as well as promoting Pittsville as a place to play and stay.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Misc. or Other	120,000	250,000	110,000 through community donations
Total	120,000	250,000	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2024. Funding will not be released to the applicant prior to the reporting requirement being met. A new project requirement this year will be a one page project completion report along with a picture of the project if applicable.

This reporting requirement can be coordinated by contacting *Victoria Wilson, Program Assistant at 715-421-8467 or victoria.wilson@woodcountyiwi.gov*

To the Geographical Center of the State. With the lights, it would allow more opportunity for Pittsville to host both baseball and softball tournaments, as well as all teams would be able to schedule more games during the week and not just during the weekend. This would bring more families and economic opportunities to our community.

This project would pay dividends to both Dexterville and North Wood County Park. Pittsville is located between both of these Wood County Parks and it would benefit from tournaments and leagues that would be able to extend their season. Currently all completed work has been completed by local people and general contractors.

Project Budget \$250,000

- Lights to play at nights (excavating, cement, electricity, lights, light poles- \$125,000
- New Infield-completed
- New Dugouts-completed
- Plastic and repair of the fence
- Bleachers/removal of old bleachers
- Install Press Box
- Create Handicap accessible seating
- Update concession stand

Teams involved

- 6 Little league teams
- Instructional league
- Pittsville High School Varsity
- Pittsville High Junior Varsity
- Pittsville Middle School
- Pittsville Legion Team
- Pittsville River Bandits



School District of Pittsville

DISTRICT OFFICE

Jason Knott, District Administrator
5459 Elementary Avenue, Suite 2
Pittsville, WI 54466
715-884-6694
FAX 715-884-5218

HIGH SCHOOL

Rod Watson, Principal
5407 First Avenue
Pittsville, WI 54466
715-884-6412
FAX 715-884-2870

ELEMENTARY SCHOOL

Heather Friday, Principal
5459 Elementary Avenue, Suite 1
Pittsville, WI 54466
715-884-2517
FAX 715-884-5232

03/28/2023

To Whom It May Concern:

I am writing this letter in support of the funding proposal that has been submitted for “Light Up the Pitt.” Pittsville is well known for its baseball programs and its baseball field is one of the best places to play and watch a game. “The Pitt” as it is affectionately known, has been in dire need of lights and updates for many years. Over the past three years, through fundraisers, donations and donated work, the committee has been able to raise \$105,000 of the \$250,000 needed for lights, improvements to the field and spectator areas. With these improvements we will have the ability to host 10 tournaments each summer, bringing in an estimated \$125,000 in economic value to Wood County and over 15,000 visitors.

By adding lighting, we would be able to host both baseball and softball tournaments, and all of our teams would be able to schedule more games during the week with this expanded time frame for playing games, which would continue to bring more families and economic opportunities to our community.

I’m aware you will no doubt receive numerous applications for funding and have a difficult job ahead of you. However, with the economic impact that this will have on the Pittsville community, along with improving the overall experience for countless individuals, I strongly encourage you to consider funding this project.

I’d be happy to discuss this with you further.

Sincerely,

Jason Knott

Jason Knott

District Administrator
Pittsville School District



Wood County WISCONSIN

PARKS AND
FORESTRY
DEPARTMENT

June 16, 2023

REDI Grant Committee
400 Market Street
Wisconsin Rapids, WI 54495-8095

To Whom it May Concern:

I am writing in support of the “Light up the Pitt” project. For the past several years, North Wood County and Dexter County Parks have benefited from youth sporting events held in Central Wisconsin. In particular, summer baseball/softball tournaments held in Pittsville and Marshfield have resulted in high volumes of associated families staying in our campgrounds for those weekends. This not only benefits the Parks and Forestry Department with additional camping revenues, it benefits the entire community through tourism dollars being spent here.

The proposed improvements will no doubt increase the number of tournaments held throughout the summer months. The economic and social benefits would only increase as a result.

Sincerely,

Chad Schooley

Chad Schooley
Director
chad.schooley@woodcountywi.gov
715-421-8423

City of Pittsville

• GEOGRAPHICAL CENTER OF THE STATE •

P.O. Box 100
Pittsville, WI 54466

Office of
City Clerk-Treasurer

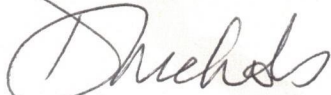
Phone 715/884-2422
Fax 715/884-2195
email: cofpitts@tds.net

June 21, 2023

To whom it may concern,

I am writing this letter in support of the funding request that has been submitted for "Light up The Pit" project in Pittsville. The baseball diamond in Riverside Park is in need of lights and other updates. Generous local fundraising has raised quite a bit of money towards this project. The improvements will improve recreational opportunities and enhance the economic value to Wood County and over 15000 annual area visitors. The City supports these efforts and has committed funds towards other aspects of the recreational improvements. Please give serious consideration to helping fund this worthy project.

Thank you



Dale Nichols

Mayor, City of Pittsville



Pittsville



Light Up The Pit



MAJOR SPONSORS

FAMILY OF MICHAEL JANKOWSKI

HAY CREEK COMPANIES

PETE MULTERER AND RYAN PERKL

FORWARD BANK

GARRELS FAMILY

PITTSVILLE BASEBALL BOOSTER CLUB

BEN ROSANDICK

CHASTEEN-HOESLEY AGENCY

CHEVRON

HEARTLAND CUSTOM HOMES

JERRY AND MARYANN LIPPERT

KOHLBECK FAMILY

NASONVILLE DAIRY

RADEMAN FAMILY

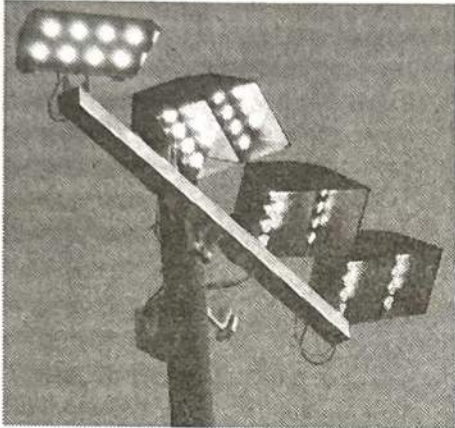
RON AND KATHY KREMER

SIMPLICITY CREDIT UNION

LIGHT UP THE PIT PROJECT

A SPECIAL THANKS TO
SHAWN DUPEE CONSTRUCTION AND STAAB CONSTRUCTION!

Inaugural game played under the lights at newly named Michael Jankowski Field is Panther victory



The newly installed lights were turned on Friday evening, May 3, 2024 at the newly named Michael Jankowski Field for the Pittsville High School game vs. Eau Claire Regis in the Pit at Riverside Park. Lynn Jankowski had the honor of throwing the switch that turned the lights on for the game. Pittsville the contest 7-4.

Rademan, Bill Buettner, Taylor Hahn, Doddie Regenold, Justin and Mackenzie Rayburn, Lee Garrels, Brett Rademan, and Bill Urban.

The project, executed in four phases, unfolded as funds were raised and resources became available. Phase one saw the revitalization of the infield and the emergence of new dugouts, while phase two heralded the installation of light poles and lights and the official naming of Michael Jankowski Field on the scoreboard. The third phase included the creation of a spectator section, complete with 126 stadium seats, and a netted backstop.

As the success of the completed phases is celebrated, anticipation mounts for the forthcoming phase. This will encompass the construction of a new concession stand, announcing booth, and restrooms. This final phase promises to elevate the spectator experience. Additionally, plans are underway to relocate the existing concession stand to Kohlbeck Field, further enhancing surrounding facilities for players and fans alike.

In closing, the committee extends extreme gratitude to all who have contributed to the project's evolution, from its inception to the present day. Their unwavering support has not only transformed Michael Jankowski Field, but has also fostered a sense of pride within the Pittsville community that will endure for generations to come.

On the evening of Friday, May 3, 2024, history was made at Michael Jankowski Field as the Panthers varsity baseball team clinched their inaugural victory under the newly installed lights. The atmosphere was electric, drawing a crowd from the Pittsville community eager to partake in the unveiling of the Light Up the Pit project upgrades.

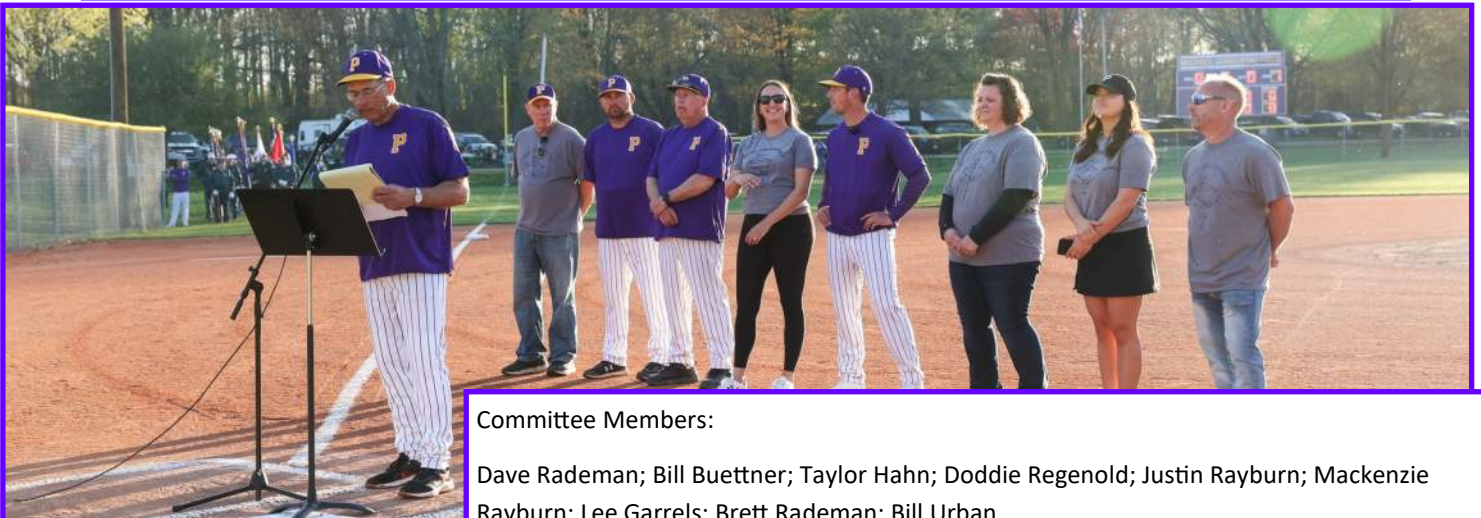
The festivities commenced with a junior high baseball game against Columbus Catholic High School, setting the stage for an evening filled with competition. The JV team followed with an impressive 12-2 win over Auburndale High School.

Amidst the excitement, key figures took center stage to commemorate the occasion. Dave Rademan delivered heartfelt acknowledgments, while Lynn Jankowski and Elaine Heuer proudly cut the ceremonial ribbon, symbolizing the culmination of dedicated efforts. The Presentation of Colors by the Pittsville American Legion added a patriotic touch, accompanied by the national anthem sung by Lois Kremer.

The ceremonial first pitch, thrown by Mark Jankowski, signaled the start of the varsity game against Eau Claire Regis Catholic High School. In a thrilling display, the Panthers secured a 7-4 victory.

Gratitude overflowed as appreciation was extended to the generous donors, companies, and selfless volunteers whose contributions made the project a reality. Special recognition was reserved for the members of the Light Up the Pit Project committee, whose ideas shaped the transformation of Michael Jankowski Field. Among them were Dave

Rademan, Bill Buettner, Taylor Hahn, Doddie Regenold, Justin and Mackenzie Rayburn, Lee Garrels, Brett Rademan, and Bill Urban.



Committee Members:

Dave Rademan; Bill Buettner; Taylor Hahn; Doddie Regenold; Justin Rayburn; Mackenzie Rayburn; Lee Garrels; Brett Rademan; Bill Urban

Presented today (6/5/24) By:

Bill Buettner, Lee Garrels, and Bill Urban

Dugouts, Lights, Main Seating Area = \$187,989 spent.

Dug Outs	\$27,782.00
Lights	\$103,030.00
Main Seating	\$57,177.00
	\$187,989.00

Grant = \$50,000

We are requesting the release of the total grant for \$50,000 for work previously completed.

We plan to complete the new concession stand in the fall of 2024. Cost for this is estimated at \$95,000.



Dugout construction: \$27,782
Completed in Fall of 2022
by Rademan Building LLC



Rademan Building LLC
Brett Rademan
3991 Dairy Road
Pittsville, WI 54466

Customer's Order No. _____ Date 8-11 2022
M Light Up the Pit Committee
Address _____

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RETD.	PAID OUT
QUAN.	DESCRIPTION			PRICE	AMOUNT	
	Start Up for New Dugouts 1/2 of Proposed Cost			\$17,641.00		

Pittsville Youth Baseball League, Inc.
Pittsville WI 54466

Aug 24, 2022

10015
71132799

Pay to the Order of Rademan Building LLC \$ 17,641.00
Seventeen six thousand one hundred and 00/100 Dollars

FORWARD BANK
www.forward.bank
Pit Revenue

The 1/2 payments of 10015
Dodie Reynolds

⑆ 27597 12345 ⑆ 000405 ⑆ 10015

ALL claims and returned goods MUST be accompanied by this bill.

TAX TOTAL 17,641.00

RECEIVED BY _____

Rademan Building LLC
Brett Rademan
3991 Dairy Road
Pittsville, WI 54466

Customer's Order No. _____ Date 11-1 2022
M Light Up the Pit Committee
Address _____

SOLD BY	CASH	C. O. D.	CHARGE	ON ACCT.	MOSE. RETD.	PAID OUT
QUAN.	DESCRIPTION			PRICE	AMOUNT	
	Final Draw for New Dugouts			\$17,641.00		
	Less Rademan Building Labor			2,500.00		
	Less Shown Dupes Excavating Allowance			5,000.00		

\$2,500 Donation of Labor from Rademan Building LLC

✓ Your payment was scheduled.

Party	Amount	Payment Date	Estimated Delivery	Confirmation #
RADEMAN BUILDING LLC	\$5,141.00	11/8/2022	11/8/2022	8032095
Pay From: *94377		Memo: FINAL PAYMENT FOR DUGOUTS...	STANDARD US BANK	10012
Total	\$5,141.00			

✓ Your payment was scheduled.

Party	Amount	Payment Date	Estimated Delivery	Confirmation #
RADEMAN BUILDING LLC	\$2,099.00	11/7/2022	11/10/2022	4937488
Pay From: *94377		Memo: FINAL PAYMENT DUGOUTS...	STANDARD US BANK	10013
Total	\$2,099.00			

ALL cla

RECEIVED BY _____

TOTAL 10,141.00

Dugout construction: \$27,782
Completed in Fall of 2022
by Rademan Building LLC



Light Construction: \$103,030

Completed in Fall of 2023

by Wisconsin Lighting Lab; Matthew's Electric

Quotation Details
 Job Name: Light Up the Pit
 Quote #: 983071
 Date Created: 4/18/23
 Exp. Date: NA

Contact Information
 Prepared By: Jake Orner
 Phone #: (866) 308-9455
 Contact Name: Dave Rademan
 Phone #: 7153059998
 Email: rademarm@yahoo.com
 Fax:

Address Information
 Bill To Name: Pittsville Youth Baseball League, Inc [1442504]
 Bill To: 6855 Johnson Road
 Pittsville, WI 54466
 Ship To Name: Light Up the Pit
 Ship To: 5407 First Ave
 Pittsville, WI 54466

Qty	Product	Sale Price	Ext. Price
32	[PART] WS-K8X-WIS-K88-940-57-MV-5N-BK-APY-WHP7NP [DESCRIPTION] WILLsport™ K8X LED Lighting System [COMMENTS] WS-K88-940-57-MV-5N-BK-APY-WHP7NP	\$2,198.00	\$70,368.00
6	[PART] OA-PDH [DESCRIPTION] Pole Top Power Distribution Hub	\$509.00	\$3,054.00
4	[PART] NF-BKT-6 [DESCRIPTION] Custom Bracket / Arm [COMMENTS] 6 Fixture Cross Arm	\$699.00	\$2,796.00
2	[PART] NP-BKT-4 [DESCRIPTION] Custom Bracket / Arm [COMMENTS] 4 Fixture Cross Arm	\$599.00	\$1,198.00
1	[PART] WS-GFX-WIS-GFX-4 [DESCRIPTION] WILLsport™ GFX Wireless Lighting Control + Entertainment System [COMMENTS] Wireless Lighting Controls	\$0.00	\$0.00

Grand Total: \$77,956.00

Deposit Total: \$30,000.00 - DUE N

Rem. Balance: \$47,956.00 - DUE

* Pricing includes delivery within the contiguous USA unless otherwise noted and is based on an order release within 30 days.
 * Preshipped anchor bolts at CUSTOMER'S expense.
 * Sales tax calculation (if applicable) will be finalized at order entry (OE).
 * If order quantity & quote quantity are different, pricing is subject to change.
 * Quote is subject to Wisconsin Lighting Lab's standard terms and conditions. See website for complete details.

Customer & Address Information
 Bill To Name: Pittsville Youth Baseball League, Inc [1442504]
 Bill To: 6855 Johnson Road
 Pittsville, WI 54466
 USA
 Terms: Prepay
 Ship To Name: Light Up the Pit
 Ship To: 5407 First Ave
 Pittsville, WI 54466
 Carrier Contact: Dave Rademan
 Call Ahead Phone #:

Products

Qty	Product
32	[PART] WS-K8X-N [DESCRIPTION] K8X [COMMENTS] WS-K
4	[PART] OA-PDH-N [DESCRIPTION] WL [COMMENTS] 6 Fixt
6	[PART] NP-BKT [DESCRIPTION] Cut [COMMENTS] 6 Fixt
1	[PART] WS-GFX-A [DESCRIPTION] WL [COMMENTS] Confl

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466
 10030
 79-7113/2759
 July 26, 2023
 Pay to the Order of Wisconsin Lighting Lab \$ 47,956.00
 forty seven nine fifty six and 00/100
 FORWARD BANK Light Up the Pit
 Invoice 00039246
 Dade's Reynolds

Light Construction: \$103,030
 Completed in Fall of 2023
 by Wisconsin Lighting Lab;
 Matthew's Electric

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466
 10022
 79-7113/2759
 April 24, 2023
 Pay to the Order of Wisconsin Lighting Lab \$ 30,000
 Thirty thousand and 00/100
 FORWARD BANK
 www.forward.bank
 For Light Up Pit. Light Down
 Dade's Reynolds

MATTHEW'S ELECTRIC SERVICE, LLC
 7043 Bethel Road
 Arpin WI 54410
 MATTHEW ORTNER
 715.884.1111 Cell 715.884.6215

Date: 8/24/2023 Invoice #: 5919

Bill To: Light Up the Pit

Terms	Project
30 days	

Description	Amount
August 17-24/2023 Pittsville River Side Park Baseball Diamond Lighting. Bury feeder wire from eat stand to 3rd base light pole. Bury branch wire from 3rd base pole to 5 light poles. Install lights on poles. Bury feeder wire from eat stand to scoreboard.	11,206.91

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466
 August 28, 2023
 10033
 79-7113/2759
 Pay to the Order of Matthew's Electric Service \$ 11,206.91
 eleven thousand two hundred six and 91/100
 FORWARD

Light Construction: \$103,030
 Completed in Fall of 2023
 by Wisconsin Lighting Lab;
 Matthew's Electric

Wisconsin Power and Light Company
 Alliant Energy
 ESTIMATE ONLY
 October 18, 2023

Payment of estimate is required prior to construction. Estimate is valid for 90 days. Winter construction charges apply between 12/01 and 03/31. Actual construction costs may result in a refund or additional billing.

Questions regarding bill details: 1-715-424-7048 - Reference Work Request: 4332481
 Visit www.alliantenergy.com/paymybill for payment options.
 Questions regarding payment: 1-800-ALLIANT (255-4268) - Reference Acct# 3324133296

PARK BOARD/DAVE RADEMANN
 PO BOX 100
 PITTSVILLE WI 54466-0100

Job Address: PARK BOARD/DAVE RADEMANN
 CONCESSION STAND PROJECT
 FOREST ST
 PITTSVILLE WI 54466

✓ Your payment was scheduled.

Party	Amount	Payment Date	Estimated Delivery	Confirmation #
ALLIANT ENERGY/WPL Pay From: *94077	\$8,116.85	1/9/2024	1/19/2024	0797143
Notes: WORK REQUEST # 4332481 STANDARD #				
Total		\$8,116.85		

QTY	DESCRIPTION	UNIT COST	COST	SALES TAX
2	URD XFRMR INSTL FROM PDMT EQUIP (RFND)	-\$1,045.00	-\$2,090.00	0.0%
230	UG CBL#1 IN COND 1PH NON-SBDVSN (RFND)	\$5.00	\$1,150.00	0.0%
200	DIGGING - TRENCH/FLOW (RFND)	\$6.30	\$1,260.00	0.0%
30	DIGGING - DIRECTIONAL BORING - 2 IN (RFN)	\$15.80	\$474.00	0.0%
1	ELE CUSTOMER CONVENIENCE - MAIN (N-RFN)	\$552.85	\$552.85	0.0%
1	OHD TO UGD SERVICE CONVERSION (N-RFND)	\$740.00	\$740.00	0.0%
2	URD XFRMR INSTL-1PH RISER & PAD (RFND)	\$3,015.00	\$6,030.00	0.0%
SUB TOTAL:			\$8,116.85	
TAX:			\$0.00	
TOTAL BILLABLE, AMOUNT DUE:			\$8,116.85	

Comments: ESTIMATE TO TRANSFER A SINGLE PHASE OVERHEAD SPAN TO UNDERGROUND - POLE TOP CHANGE OUTS & ANCHORING - - ESTIMATE WILL NEED TO BE CHANGED IF WE ENCOUNTER ROCK

Please return this portion with your payment

AMOUNT DUE: **\$8,116.85**

Amount Enclosed:

Take care of it online:
 Pay this bill in PAY BILL at www.alliantenergy.com/paymybill

Account Number: N/A
 Work Request Number: 4332481

Alliant Energy/WPL
 PO Box 3062
 Cedar Rapids, IA 52406-3062

KOPPERS Utility & Industrial Products
 Better Ideas. Better Wood.® **Duro Pine**®

INVOICE ORIGINAL
 Printed 07/12/2023 Page 1 of 1
 Shipped From: DUBUQUE, IA YARD

Bill To: CASH
 CASH SALE
 TBA, USA

Ship To: 5407 1ST AVE
 PITTSVILLE, WI 54466 USA

Telephone:

Invoice #	Invoice Date	Customer #	Customer PO#	Payment Terms
5263554	7/12/2023	10	DAVE RADEMAN	CASH
Adjustment #	Adjustment Date			

Sales Order #	Order Date	Salesperson	Bill of Lading #	
00942290	7/12/2023	Haigler Bozardt		
Shipment #	Shipped Date	Carrier / Unit	Freight Terms	Driver
01127794	7/12/2023	HARRY LINDBERY CO., INC	Delivered	

Product Description	SKU	Quantity	Price	Amount USD
CLASS 3 POLE REA M20 PENTA .45 WQCTAG L3/60 WQCTAG Freight Charge		5	900.00 per PCS	4,500.00 1,250.00
Document Totals		NOM FT3 235.000 FT3		

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466 10028
 79-7113/2739

July 12, 2023
 Pay to the Order of Koopers Utility & Industrial Products \$5,750.00
 Five thousand seven hundred fifty 00/100 Dollars

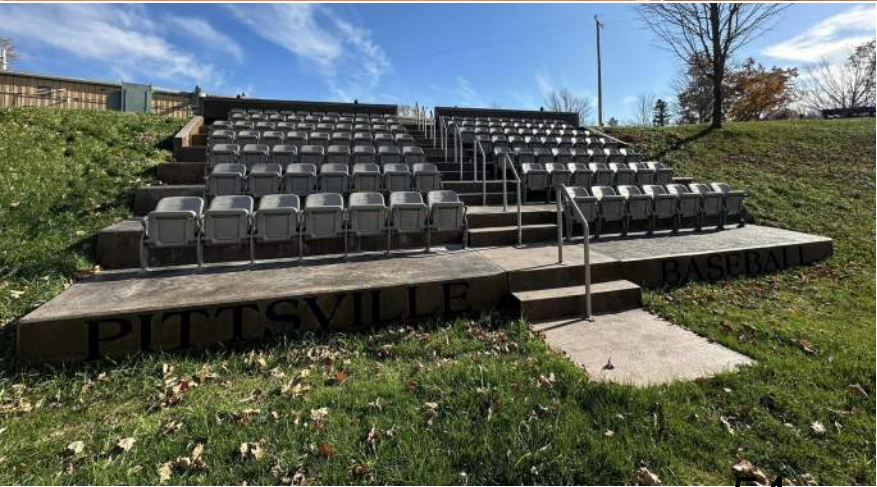
FORWARD BANK
 www.forwardbank.com
 For Light Poles Inv. 5263554 Daddi Regenold

⑆ 2759711339⑆ ⑆ 16 00104051⑆ 10028

Remit to: Koopers Utility and Industrial Products Inc.
 PO Box 746367
 Atlanta, GA 30374-6367 USA CES-008-1031318023-02
 Sec attached

SUBTOTAL AMOUNT: **5,750.00**
 EXEMPT SALES TAX: 316.25
 INVOICE TOTAL: -6,066.25
 US FUNDS

Freight of 1,250.00 is not included in the discount calculation.



Seating: \$57,177
 Completed in Fall of 2023
 by Staab Const., Shawn
 Dupee Const. and many,
 many volunteers



Davis Furniture Co., LLC
 35 S 1st Street
 Mail to: PO Box 278
 Black River Falls, WI 54615
 USA
 Voice: 715-284-9733
 Fax: 715-284-3024

INVOICE
 Invoice Number: PittsvilleYouthTheat
 Invoice Date: Nov 10, 2023
 Page: 1
 Duplicate

Bill To:
 Pittsville Youth Baseball League
 6855 Johnson Rd
 Pittsville, WI 54466

Ship to:
 Pittsville Youth Baseball League
 6855 Johnson Rd
 Pittsville, WI 54466

Customer ID	Customer PO	Payment Terms	
Pittsville Youth Bas		C.O.D.	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	None		11/10/23

Quantity	Item	Description	Unit Price	Amount
142.00		Ment Stadium Chairs	75.00	10,650.00
142.00		Installation: Full Installation Included	28.00	3,976.00
1.00		Freight Charges to: Pittsville, WI	2,500.00	2,500.00

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466

10073
 79-7113/2759
 Date: December 13, 2023

Pay to the Order of **Davis Furniture Co. LLC** \$ 8563.00
 eighty five sixty three and 00/100

FORWARD BANK
 www.forward.bank Fmal
 For Pitt Stadium Seats
 Dottie Regenold

⑆ 27597139⑆ ⑆ 16 00104051⑆ 10073

Subtotal	17,126.00
Sales Tax	
Total Invoice Amount	17,126.00
Payment/Credit Applied	8,563.00
TOTAL	8,563.00

Credit Memo No. apply pmt to inv

JC Cost Totals Drilldown

	Original Estimate	Current Estimate	Actual Cost
8002- PITTSVILLE YOUTH BASEBALL-LIGHT UP THI	0.00	0.00	44,051.47
Phase	Orig Estimate	Curr Estimate	Actual Cost
10020-001- PROJECT MANAGEMENT - GENERAL	0.00	0.00	2,070.22
10070- - CONTRACT ADMINISTRATION	0.00	0.00	38.40
10210- - MILEAGE	0.00	0.00	256.28
16100-200- HAULING & TRUCKING	0.00	0.00	1,203.58
16340- - EQUIPMENT - SMALL	0.00	0.00	222.00
31500- - CONCRETE ACCESSORIES	0.00	0.00	6,061.50
32100- - REINFORCING STEEL	0.00	0.00	3,825.57
33100- - REDIMIX CONCRETE	0.00	0.00	20,477.00
39999- - CONCRETE LABOR	0.00	0.00	2,274.52
55000-900- METAL FABRICATIONS - SHOP FAB	0.00	0.00	1,408.14
55200- - METAL RAILINGS - HANDRAIL	0.00	0.00	351.54
59999- - BACKSTOP MATERIALS & LABOR	0.00	0.00	4,337.90
999000- - ONE PHASE CODE JOBS	0.00	0.00	1,508.84

staab construction corporation
 1800 LAEMLE AVENUE, PO BOX 900
 MARSHFIELD, WI 54449-0900
 715-387-8429
 FAX 715-384-4846
 EXT. 108

DODDIE REGENOLD
 Cellular Phone 608-279-2981
 E-mail: dottie.regenold@staabco.com

WATER & WASTEWATER FACILITIES
 www.staabco.com

Project completed at cost, no mark up. Most labor was donated by the community and Staab employees that live in the community..

Pittsville Youth Baseball League, Inc.
 Pittsville WI 54466

10036
 79-7113/2759
 Date: October 23, 2023

Pay to the Order of **Staab Construction** \$ 44,051.47
 forty four thousand fifty one and 47/100 dollars

FORWARD BANK
 www.forward.bank Light up the
 For Job 8002 - PIT (Pittsville)
 Dottie Regenold

⑆ 27597139⑆ ⑆ 16 00104051⑆ 10036

Seating: \$57,177

Completed in Fall of 2023

by Staab Const., Shawn Dupee Const. and many, many volunteers



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095
Phone: 715-421-8466

2024 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Grueneberg, Director at 715-421-8478 or Jason.grueneberg@woodcountymi.gov

All applications are due by 4:30pm on Friday July 7th, 2023.

Completed Applications should be emailed to Victoria Wilson at

victoriawilson@woodcountymi.gov

Applicant Organization: Central Wisconsin State Fair

Mailing Address: 513 East 17th Street

Click here to enter text.

Street Address (if different): Click here to enter text.

Web Site: <https://www.centralwisconsinstatefair.com/>

Organization Telephone: 715-387-1261

Contact Person/Title: Dale Christiansen – Executive Director

Contact Person Telephone: 715-218-1148 Email: cwsfexecdir@gmail.com

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with and supports the *Wood County Wisconsin Rural Economic Development Plan*. The Plan can be found at

<https://wood.extension.wisc.edu/files/2021/04/Wood-County-REDI-Plan-FINAL-April-2021.pdf>

(If you require additional space, attach separate sheet.)

For the last 120 years, the Central Wisconsin State Fair has been Wood Counties' showcase to promote our communities' traditions, talents, diversity, vision, and agricultural heritage. Also, our fair strives to provide educational exhibits and entertainment for all visitors in a pleasant, family-friendly environment. Through advertising, our website, and social media pages, the fair draws in people from Chicago, the Twin Cities, and throughout the Midwest, making the CWSF a significant tourist attraction each year.

The primary purpose and driving force behind this event is the CWSF Junior fair. The Junior Fair is the highlight of the year for our 4H, FFA, and other youth organization members throughout Wood County. This event provides our youth with educational opportunities to develop their skills, nurture their passions, and form life lesson experiences that will be with them forever. By working with skilled volunteers and certified judges, youth receive the training they need and are challenged to get the most out of their experiences. They are encouraged to get involved in our community and work with our business leaders. This helps them to develop strong communication skills and establishes and grows self-confidence. In the end, we hope to help develop responsible, community-minded individuals that will grow into tomorrow's leaders.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Over the years, the Central Wisconsin State Fair Junior Fair has always continued to provide a strong Return on Investment to the Wood County Community. It is a fact that some of our successful business owners today refer back to the start they received in 4-H and FFA and exhibiting at the fair. The economic impact that the fair has extended far beyond Marshfield and positively affects all of Wood County. With the attendance figures at 50,000 a year, we are attracting tourist dollars from outside wood county. During fair week, with our entertainers, vendors, carnival, and staff, we have over 1000 people moving in for a week. This allows them to patronize our hotels, restaurants, gas stations, and grocery and shopping centers.

The fair works directly with many of Wood Counties’ non-profit. For many organizations such as 4-H, the Lions Club, and other groups, the fair serves as the year’s primary fundraising event. This allows these organizations to get back out into their local communities and provide and promote positive community programs.

Furthermore, we provide the venue to showcase one of Wood Counties’ major industry; Agriculture. As families become more removed from the farm and where their food comes from, we introduce and educate consumers on production agriculture. From the Junior dairy show and the market animal sale to small animal science and crop and soil science, we strive to work with the Junior fair exhibitors to educate the general public on these topics.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Misc. or Other			
Total			

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee i2022. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Grueneberg, Director at 715-421-8478 or Victoria.wilson@woodcountywi.gov*

2022 Junior Fair Expenses:

Premiums – \$9010.75

Judges – \$4950

Milage - \$2542.55

Manure - \$3376.77

Ribbons - \$4625.33

Fair Entry - \$2500

Advertising - \$4150

Insurance - \$6100

Utilities/Water Sewer - \$4200

Tickets - \$2600

Labor - \$4675

PA - \$750

Equipment Rental - \$3100

Total: \$52,580.40

Junior Fair Numbers:

Exhibitors – 1064

Entries – 3107



Wood County Economic Development
(Planning & Zoning/Extension)
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Wood County (WI) ONGOING Economic Development Funding Application Instructions

About: The Wood County CEED (Conservation, Education, and Economic Development) Committee and the Board of Supervisors have made available a limited amount of economic development funds to be awarded each year to projects or proposals that seek to enhance the economic vitality of Wood County.

Ongoing Funding: The CEED Committee recognizes that the County's airports, chambers of commerce, and other entities provide a direct and ongoing contribution to economic development in Wood County. As such, these entities receive year after year ongoing funding for economic development.

This application is for those entities. Organizations with more limited program/project requests should submit an *annual* Economic Development Funding application.

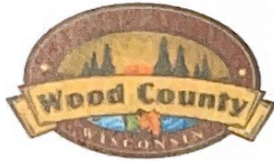
Process: All applications are due by 4:30pm on Friday, July 5, 2024. Applications are reviewed in August, approved by the County Board in November and grantees will be notified following approval of the County budget. Note that funds will not be released until a project results report is presented to the CEED Committee.

Questions/More Information: Contact Jason or Victoria in Wood County Planning & Zoning with questions. 715-421-8446, jason.grueneberg@woodcountywi.gov, victoria.wilson@woodcountywi.gov.

2025 Wood County (WI) ONGOING Economic Development Funding Request

Contact Information

Organization: Central Wisconsin State Fair
Website: centralwisconsinstatefair.com
Mailing Address: 513 E. 17th Street, Marshfield, WI 54449
Street Address: (if different)
Contact Name & Title: Dale Christensen, CWSF Executive Director
Phone: 715-387-1261
Email: cwsfexecdir@gmail.com



**Wood County Economic Development
(Planning & Zoning/Extension)**
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Proposal Narrative

1. Please provide a summary of your organization's actions related to economic development in Wood County. Explain how these actions support the REDI plan.

For the last 121 years, the Central Wisconsin State Fair has been Wood County's showcase to promote our communities; traditions, talents, diversity, vision, and agricultural heritage. Also, our fair strives to provide educational exhibits and entertainment for all visitors in a pleasant, family-friendly environment. Through advertising, our website, and social media pages, the fair draws in people from Chicago, the Twin Cities, and throughout the Midwest, making the CWSF a significant tourist attraction each year.

2. Explain how your organization provides a Return on Investment (ROI) to Wood County. Please be as specific as possible. E.g. County funding will allow us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people

The primary purpose and driving force behind this event is the CWSF Junior Fair. The Junior Fair is the highlight of the year for our 4H, FFA, and other youth organization members throughout Wood County. This event provides our youth with educational opportunities to develop their skills. Nurture their passions, and form life lesson experiences that will be with them forever. By working with skilled volunteers and certified judges, youth receive the training they need and are challenged to get the most out of their experiences. They are encouraged to get involved in our community and work with our business leaders. This helps them to develop strong communication skills and establishes and grows self-confidence. In the end, we hope to help develop responsible, community-minded individuals that will grow into tomorrow's leaders.

3. Please describe any new programming you are planning for in 2025 related to economic development that you have not previously reported on.

This year, we are excited to announce significant improvements to our Wonders of Wisconsin (WOW) Exhibit at the Central Wisconsin State Fair. Designed to promote and celebrate the diverse array of small businesses in our state, the WOW Exhibit offers owners the opportunity to showcase their products and services through presentations, live demonstrations, and interactive activities, which dynamically engage fairgoers. By elevating the WOW Exhibit, we aim to create an enriching experience that fosters a deeper appreciation for the entrepreneurial spirit driving Wisconsin's economy, providing invaluable exposure and networking opportunities for our local businesses.

JUNIOR FAIR YEARLY EXPENSES:

<u>Item</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2019</u>
Premiums	\$9595	\$9010.75	\$8100	\$10,793
Judges	\$8562 (with milage)	\$4950	\$4578	\$5103
Mileage Paid	\$^^^^	\$2542.55	\$2267	\$2133
Manure Removal	\$3650	\$3376.77	\$3176	\$3125
Ribbons	\$3500	\$3376.77	\$3125	\$3552
Fair Entry Program	\$2500	\$2500	\$2500	\$2500
Advertising	\$6500	\$4150	\$3650	\$2500
Insurance	\$7000	\$6100	\$5700	\$4500
Fire/Police Protection	\$1779	-----	-----	-----
Utilities (Water/Sewer)	\$4520	\$4200	\$3985	\$3543
Free/Discounted Tickets	\$2700	\$2600	\$2500	\$2500
Labor	\$9264	\$4975	\$4255	\$3775
PA System	\$750	\$750	\$750	\$750
Equipment Rental	\$3600	\$3100	\$2800	\$1900
Total:	\$63920	\$52840.40	\$48509	\$47470

There were 1095 exhibitors and 3675 entries at the 2023 fair.

There were 971 exhibitors and 2900 entries at the 2022 fair.

There were 1064 exhibitors and 3107 exhibits at the 2021 fair.



Wood County Economic Development
(Planning & Zoning/Extension)
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Budget / Requested Funds

Please attach an organizational budget.


Project Reporting Requirement

As a reporting requirement of receiving economic development funding from Wood County, a summary report will be prepared and presented to the CEED Committee. **This report must be submitted no later than Tuesday, October 1, 2025.** Funding will not be released to the applicant prior to the reporting requirement being met. Please also note that funds are not able to be carried over into the following year.

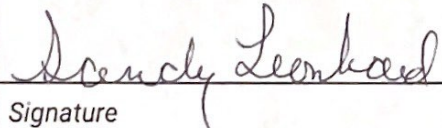
Signatures

I attest that the information in this application submitted to Wood County is true and correct.

Applicant

	Dale Christensen	5/29/24
Signature	Printed Name	Date

Highest Organization Elected Official/Board Chair

	Sandy Leonhard	5/29/24
Signature	Printed Name	Date