

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, August 3, 2026

TIME: 9:00 AM

LOCATION: Courthouse – Room 300

1. Call meeting to order
2. Public Comments
3. Approve minutes of July 6, 2026, meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discuss IT Policy regarding Department Head Requests
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discuss property for sale adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – NOTE: Monday, September 7, 2026 is Labor Day
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Access code: 2496 818 8042

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m758fc3874e807dbc9fcb1b4336c42551>

Webinar number: 2496 818 8042

Webinar password: 080326

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, July 6, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Brad Hamilton, Paul Goldberg, Linda Casper

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the June 1, 2026, meeting were reviewed. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. Chairman Breu stated he has received complaints from department heads concerning contacting the IT Department for issues and how those issues get prioritized. IT Director Kaup went through the call process, the on-call process for after-hours, and how individual tickets get tracked within the system. It was recommended that she present at a future department head meeting so all of them know the various procedures in place.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. Facilities Director Van Tassel & Planning & Zoning Director Grueneberg reviewed the UWSP at Marshfield grant funded project to the Helen Connor Laird Fine Arts theater and building. This was a \$2 million grant from the state to revitalize the 2-year campus, with a \$500,000 additional grant from the Laird Foundation. The project is anticipated to be overseen by a group of county and city representatives appointed by the UW Commission since the buildings at the campus are legally owned by both the County and the City. Grueneberg has requested that Van Tassel be allowed to serve on this committee, if he is asked to. Committee consensus was to approve his service to this committee.
10. Van Tassel reported that a house that is adjacent to the Courthouse went up for sale this past month, and had an accepted offer within a few days. He noted that perhaps the county may want to acquire some of these parcels at some point in the future. A voluntary right of first refusal document was discussed as a way to keep the county informed of when these parcels come up on the market. Motion by Hamilton/Goldberg to direct Corporation Counsel to draft a

letter to the landowners adjacent to the courthouse property along 5th St. N and Saratoga St. inquiring of their interest in signing a “right of first refusal document” with the county. Motion carried unanimously.

11. The next meeting will be held on Monday, August 3, 2026, at 9:00 AM.

12. Chairman Breu declared the meeting adjourned at 10:13 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee

July 6, 2026

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JULY 2026

For the range of vouchers: 27260240 - 27260287

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260240	AMAZON CAPITAL SERVICES	NULL MODEM CABLE	06/25/2026	\$18.47	P
27260241	AMAZON CAPITAL SERVICES	SH LABEL PRINTER REPLACE SPOOL	06/29/2026	\$124.45	P
27260242	APPLE INC	HLTH WIC MOBILE DEVICES	06/19/2026	\$658.00	P
27260243	CDW GOVERNMENT INC	KOFAX PDF ADD'L LICENSES	06/10/2026	\$274.00	P
27260244	CDW GOVERNMENT INC	MT DESIGN DOC LICENSE RENEWAL	06/12/2026	\$131.00	P
27260245	INSIGHT PUBLIC SECTOR INC	2026 2ND PC ORDER	06/15/2026	\$6,942.11	P
27260246	ISI TELEMAGEMENT SOLUTIONS INC	2026 PHONE BILLING RENEWAL	05/10/2026	\$8,911.08	P
27260247	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	06/23/2026	\$552.19	P
27260248	AT&T MOBILITY	MONTHLY CELL CHARGES	06/23/2026	\$1,638.06	P
27260249	AT&T MOBILITY	MONTHLY CELL CHARGES	06/23/2026	\$4,146.21	P
27260250	FRONTIER	PHONE CHARGES	06/19/2026	\$159.10	P
27260251	GOLDFAX	NETWORK FAXING JUNE 2026	07/06/2026	\$49.30	P
27260252	HEARTLAND BUSINESS SYSTEMS LLC	RADIO NETWORK REDUNDANCY	06/30/2026	\$725.54	P
27260253	INSIGHT PUBLIC SECTOR INC	ACCESS POINTS	04/29/2026	\$2,147.64	P
27260254	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	06/18/2026	\$2,429.11	P
27260255	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	06/26/2026	\$14,574.88	P
27260256	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	07/03/2026	\$8,160.96	P
27260257	RHYME BUSINESS PRODUCTS	2ND QTR 2026 BILLING	07/03/2026	\$9,343.36	P
27260258	TDS TELECOM	PHONE CHARGES	06/28/2026	\$59.87	P
27260259	TDS TELECOM	PHONE CHARGES	06/28/2026	\$45.07	P
27260260	TDS TELECOM	PHONE CHARGES	06/28/2026	\$61.27	P
27260261	TDS TELECOM	PHONE CHARGES	06/28/2026	\$17.00	P
27260262	US CELLULAR	CELL PHONE CHGS ACCT 203538532	06/20/2026	\$500.90	P
27260263	VERIZON	CELL CHGS ACCT 242258062-00001	07/01/2026	\$4,948.56	P
27260264	AMAZON CAPITAL SERVICES	HS - CS WEBCAM	07/07/2026	\$39.59	P
27260265	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	07/01/2026	\$3.67	P
27260266	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	07/01/2026	\$245.00	P
27260267	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	07/01/2026	\$1,204.40	P
27260268	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	07/01/2026	\$319.48	P
27260269	INSIGHT PUBLIC SECTOR INC	EM VC SYSTEM ROOM BAR	07/03/2026	\$5,678.39	P
27260270	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	07/03/2026	\$1,787.36	P
27260271	INSIGHT PUBLIC SECTOR INC	MICROSOFT LICENSE UPGRADE	07/06/2026	\$5,757.00	P
27260272	AMAZON CAPITAL SERVICES	IT CABLES	07/16/2026	\$98.09	P
27260273	AMAZON CAPITAL SERVICES	EW ANALOG PHONE WALLPLATE	07/21/2026	\$11.56	P

INFORMATION TECHNOLOGY - JULY 2026

27260240 - 27260287

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260274	COMPUTER INFORMATION SYSTEMS INC	2026 CIS MAINTENANCE	07/15/2026	\$80,015.65	P
27260275	ELECTROLINE INC	DATA CENTER UPS MAINTENANCE	07/20/2026	\$8,324.00	P
27260276	US BANK	PERLE SYS, DEV EXPRESS, GITHUB	07/17/2026	\$4,011.79	
27260277	INSIGHT PUBLIC SECTOR INC	2026 3RD & 4TH QTR COMPUTERS	05/31/2026	\$3,670.00	
27260278	INSIGHT PUBLIC SECTOR INC	EMAIL SECURITY LICENSE	06/05/2026	\$8,000.00	
27260279	INSIGHT PUBLIC SECTOR INC	2026 3RD & 4TH QTR COMPUTERS	06/15/2026	\$63,678.85	
27260280	INSIGHT PUBLIC SECTOR INC	2026 3RD & 4TH QTR COMPUTERS	06/17/2026	\$12,657.81	
27260281	INSIGHT PUBLIC SECTOR INC	2026 3RD & 4TH QTR COMPUTERS	06/22/2026	\$3,100.00	
27260282	SOLARUS	PHONE CHGS ACCT 00063942-1	08/01/2026	\$3,856.57	
27260283	SOLARUS	PHONE CHGS ACCT 00077856-5	08/01/2026	\$227.33	
27260284	SOLARUS	PHONE CHGS ACCT 00061009-7	08/01/2026	\$69.99	
27260285	V3 DISTRIBUTION INC	NW ANALOG PHONE ADAPTER	07/22/2026	\$224.81	
27260286	AMAZON CAPITAL SERVICES	HLTH HEADSETS FOR A.C. & J.J.	07/28/2026	\$1,078.64	
27260287	AMAZON CAPITAL SERVICES	EM 5G ROUTER POWER ADAPTER	07/28/2026	\$28.35	
Grand Total:				\$270,706.46	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

July 2026

1. The County phone line contract ends at the end of July. Staff worked with multiple vendors to secure the best pricing and support. A new contract has been signed.
2. Upgraded several systems to the latest version for vulnerability patches, bug fixes and enhancements. One of these systems included enhancements to the Guest WiFi.
3. All hardware has arrived to ensure we have a very redundant network to support the new radio over IP system being used by public safety and highway. In the last week of July, we will get this hardware configured and implemented at the different critical path locations throughout the county.
4. Replaced the expiring SSL Certificates on all servers prior to the expiration date to ensure services would continue working. An SSL certificate is a digital file used for security.
5. Payroll and HR software, HRMS quarterly tax form update was completed.
6. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured, and testing of the migration process has begun. A preliminary group from several departments has been identified. These staff will work with IT on the implementation and rollout. This will involve setting up a Wood County tenant to ensure County data is secure.
7. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.
8. Triageed and followed up with 16 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.



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INFORMATION TECHNOLOGY

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9. Review and research continues for an app by UR Secure that is a 3rd party vendor for the Complete Control vendor. The app provides remote access and test control for the Edgewater Haven alarm systems.
 10. Employees submitted approximately 205 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 11. Staff continue to assist county email users with mailbox cleanup in preparation for migration of the County Outlook email system. We have been identifying possible issues and making changes to improve the overall process of moving user mailboxes. A lot of time has gone into the planning of migration to Exchange Online. Testing with moving on premises mailboxes to the cloud continues.
 12. A total of 7 actionable security alerts were received this month. Each incident was addressed and resolved.
 13. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
 14. Staff continues to work with CIS, Countywide law enforcement software, on resolving interface and various software issues. IT staff spends time following up on issues and assisting with troubleshooting on the servers and user devices. IT is piloting a ticketing system with CIS. The new ticketing system will allow us to view our support requests, comments, assigned support contact and track status.
 15. Staff continues preparing for the CIS upgrades that will be completed in the upcoming months. New CIS servers are being configured and software install packages have been created for each software package.
 16. Review and research begins for a Highway project request for access to a web\cloud based management system for Highway's recently leased equipment (2) that will remotely monitor road conditions and upload data to a cloud server. The website system and uploaded data will be available for highway staff to review and monitor as needed pending security review and approval.



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INFORMATION TECHNOLOGY

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17. Staff continued working on troubleshooting issues with the Norwood paging system. Adjustments were made to the paging system to increase volume and quality of sound from the overhead speakers.
 18. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 19. Staff continue to meet with vendors who attended the Spring GIPAW Conference to discuss alternative backup solutions, virtualization platforms, and security products.
 20. Completed the rollout the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.
 21. For the month of June, 587 helpdesk requests were created, with staff completing 557 tickets and leaving 152 open requests. In addition, there are currently 198 project requests.
 22. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Training and communication regarding the Register of Deeds data interface to the Treasurer's tax system was investigated and addressed. Work and research begins to create and support an import of tax data into the Dynamics, the general ledger system.
 23. IT network staff work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and backups of config files.
 24. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
 25. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign. A 2026 Social Engineering Red Flags training was assigned to all staff.



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INFORMATION TECHNOLOGY

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26. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter PC Replacement orders. Most equipment in quarter 1-3 arrived. Quarter 4 equipment is still in transit. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive.
 27. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software.
 28. Review and research continues for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.
 29. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross-training additional staff to support in-house code has begun.
 30. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Work on a new Matrix therapy codes interface, requested in late July, is scheduled. Claims user setup process was tested, refined and step by step procedures documented.
 31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
 32. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 33. Continued work with the Finance Department and Treasurer's Office implementing a new general ledger accounting software system.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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34. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. CMS (Centers for Medicare and Medicaid_ PBJ data submission location is scheduled to change in August, preparation and testing for the move will be scheduled.
35. The Register of Deeds work to upgrade AVID/Apex application scheduled for early July is complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early August 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.
36. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JULY 2026

For the range of vouchers: 19260432 - 19260500 50121090 - 50121090

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260432	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	06/25/2026	\$8,556.53	P
19260433	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	06/25/2026	\$4,303.29	P
19260434	COMPLETE CONTROL	CH MEP UPDATES-CHILLER ALARMS	06/24/2026	\$500.00	P
19260435	SHERWIN-WILLIAMS CO THE	CH UPDATES - PAINT	06/23/2026	\$248.33	P
19260436	WATER WORKS & LIGHTING COMMISSION	SHERIFF LOCKUP OUTDOOR LIGHTS	06/24/2026	\$12.88	P
19260437	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER/ELEC SVC JOINT USE	06/24/2026	\$163.53	P
19260438	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK WATER/SEWER	06/24/2026	\$575.84	P
19260439	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SVC SHERIFF LOCKUP	06/24/2026	\$93.34	P
19260440	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK OUTSIDE LIGHTING	06/24/2026	\$109.08	P
19260441	WI FACILITIES MANAGEMENT ASSOCIATION	2026 MEMBERSHIP DUES	06/24/2026	\$100.00	P
19260442	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC JUNE 2026	07/01/2026	\$6,211.97	P
19260443	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	07/01/2026	\$1,023.85	P
19260444	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZER & WEED CONTROL	06/27/2026	\$304.00	P
19260445	SHERWIN-WILLIAMS CO THE	CH UPDATES - PAINT	07/01/2026	\$248.33	P
19260446	WI FACILITIES MANAGEMENT ASSOCIATION	2026 MEMBERSHIP DUES - GESSERT	07/02/2026	\$75.00	P
19260447	WE ENERGIES	GAS SERVICE RIVER BLOCK - JUNE	07/01/2026	\$454.56	P
19260448	WE ENERGIES	GAS SERVICE LEC - JUNE	07/02/2026	\$2,711.73	P
19260449	WE ENERGIES	GAS SERVICE COURTHOUSE - JUNE	07/02/2026	\$460.69	P
19260450	WE ENERGIES	GAS SERVICE JT USE BLDG - JUNE	07/07/2026	\$11.22	P
19260451	WE ENERGIES	GAS SVC SHERIFF LOCKUP - JUNE	07/07/2026	\$11.22	P
19260452	THE SAMUELS GROUP INC	JAIL PROJECT - 54TH PAYMENT	07/07/2026	(Voided)	P
19260452R	THE SAMUELS GROUP INC	JAIL PROJECT - 54TH PAYMENT	07/07/2026	\$272,219.10	P
19260453	AMAZON CAPITAL SERVICES	CH UPDATES - HAND DRYER	07/10/2026	\$448.73	P
19260454	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/14/2026	\$29.98	P
19260455	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/14/2026	\$3.79	P
19260456	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/14/2026	\$28.70	P
19260457	JF AHERN CO	RB BOILER PMA	07/10/2026	\$542.50	P
19260458	JF AHERN CO	CH BOILER PMA	07/10/2026	\$1,813.75	P
19260459	JF AHERN CO	RB HVAC INSPECTION	07/10/2026	\$2,012.75	P
19260460	JF AHERN CO	CH HVAC INSPECTION	07/10/2026	\$8,330.00	P
19260461	AIR FILTRATION SPECIALISTS LLC	AIR FILTERS	06/29/2026	\$125.38	P
19260462	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	07/13/2026	\$42.00	P
19260463	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	07/13/2026	\$63.00	P

Committee Report - County of Wood

MAINTENANCE - JULY 2026

50121090 - 50121090 19260432 - 19260500

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260464	MUPPET PROPERTIES LLC	1ST AVE LOT RENT	06/30/2026	\$2,500.00	P
19260465	PER MAR SECURITY SERVICES	RB FIRE ALARM INSPECTIONS	07/08/2026	\$723.84	P
19260466	ULINE	JAIL SUPPLIES	07/02/2026	\$366.68	P
19260467	IMPERIAL DADE	supplies	07/15/2026	\$278.42	P
19260468	AMAZON CAPITAL SERVICES	PRINTER RIBBONS	07/20/2026	\$98.79	P
19260469	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	07/14/2026	\$920.83	P
19260470	GRAINGER (Maintenance)	CH UPDATES - HAND DRYERS	07/14/2026	\$614.22	P
19260471	GRAINGER (Maintenance)	CH UPDATES - TOILET SEAT	07/16/2026	\$25.26	P
19260472	HOME DEPOT CREDIT SERV (Maintenance)	JAIL, CH/SHOP, CH UPDATES, RB	07/05/2026	\$1,245.26	P
19260473	JFTCO INC	CH GENERATOR MAINTENANCE	07/06/2026	\$1,852.36	P
19260474	JFTCO INC	CH GENERATOR MAINTENANCE	07/06/2026	\$3,735.61	P
19260475	JFTCO INC	CH GENERATOR MAINTENANCE	07/06/2026	\$3,735.81	P
19260476	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER LEC	07/15/2026	\$4,189.46	P
19260477	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE LEC	07/15/2026	\$16,601.65	P
19260478	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER SERVICE COURTHOUSE	07/15/2026	\$984.34	P
19260479	WATER WORKS & LIGHTING COMMISSION	ELEC SVC COURTHOUSE SECURITY	07/15/2026	\$22.72	P
19260480	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE BAKER LOT	07/15/2026	\$30.21	P
19260481	WATER WORKS & LIGHTING COMMISSION	RB PARKING LOT STORM SEWER	07/15/2026	\$51.38	P
19260482	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK STORM SEWER	07/15/2026	\$59.80	P
19260483	WATER WORKS & LIGHTING COMMISSION	SARATOGA ST STORM SEWER	07/15/2026	\$10.30	P
19260484	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE STORM SEWER	07/15/2026	\$126.47	P
19260485	WATER WORKS & LIGHTING COMMISSION	181 MARKET ST STORM SEWER	07/15/2026	\$8.02	P
19260486	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE ELECTRIC	07/15/2026	\$11,702.71	P
19260487	WATER WORKS & LIGHTING COMMISSION	184 2ND ST N STORM SEWER	07/15/2026	\$11.34	P
19260488	WATER WORKS & LIGHTING COMMISSION	180 2ND ST N STORM SEWER	07/15/2026	\$14.65	P
19260489	WATER WORKS & LIGHTING COMMISSION	321 MARKET ST STORM SEWER	07/15/2026	\$3.42	P
19260490	US BANK	CH, JAIL, CH SECURTY, MEALS	07/17/2026	\$4,639.96	
19260491	MIDLAND PAPER	CLEANING SUPPLIES	07/22/2026	\$188.06	P
19260492	IMPERIAL DADE	CLEANING SUPPLIES	07/22/2026	\$2,375.94	P
19260493	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/21/2026	\$9.49	
19260494	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/28/2026	\$6.56	
19260495	ACE HARDWARE	CH SUPPLIES	07/20/2026	\$23.98	
19260496	AIR FILTRATION SPECIALISTS LLC	LEC AIR FILTERS	07/16/2026	\$131.69	
19260497	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	07/27/2026	\$8,556.53	
19260498	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	07/27/2026	\$4,303.29	
19260499	COMPLETE CONTROL	NEW JAIL FF&E, CH SECURITY	07/23/2026	\$10,632.55	
19260500	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	07/21/2026	\$245.00	
50121090	MIDLAND PAPER		07/22/2026	\$1,380.00	P
Grand Total:				\$394,241.67	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments August 2026

Ongoing Projects and Planning

Courthouse – The second phase of road construction near the courthouse has begun; vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance remain open.

Design meetings for the future Market Street parking lot have begun; there are many details to consider and City guidelines to follow as we develop documents for this project.

We have started a minor refresh in some of the older Courthouse restrooms as time allows; the rooms are very dated and will benefit from a facelift. Most of the feedback from those who notice has been positive.

Contractors are continuing to monitor the Courthouse chiller as it has been struggling during some of the hot and humid days; it appears there is some work that needs to be performed when time/weather allows.

Jail Project – The security electronics contractor is still working on resolving a few issues with system integrations.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Replaced one of the air conditioning compressors that was beyond its useful life.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.

Working on 2027 budget documents, which will be reviewed at the September PIT meeting.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.